

Design Guidelines for City Designated Local Historic Landmark Plaques

***Adopted by the City Council
September 28, 2016***

The following design guidelines shall be applied to City of Calabasas designated local historic landmark plaques. All plaques shall be reviewed by the Historic Preservation Commission for verification of consistency with the provided design guidelines and for approval of exact verbiage and placement.

1. Plaques to be made of cast aluminum;
2. Plaques to be rectangular in shape with the Historic Preservation Commission's logo in the top left corner;
3. Plaques to identify the designated landmark by its corresponding number;
4. Landmarks on public/City-owned property to have a lengthier description. However, private property owners to have the option of a plaque with a lengthier description or a simpler version with basic/minimal verbiage (while maintaining the standard shape and design).
5. Plaques to include a QR code or best available technology (linked to a written and audio description of the landmark);
6. Plaques to include a braille component;
7. Plaques may not exceed a maximum size of two (2) square-feet; and
8. Depending on the landmark, plaques may be either: (a) building-/wall-mounted; or (b) installed on a post.