



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, NOVEMBER 14, 2018
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting. Note: Any written materials submitted to the City Council are public record under the Public Records Act.**

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Girl Scout Junior Troop 1826
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:10 P.M.

PRESENTATIONS – 7:20 P.M.

- To Eagle Scout Troop 127 for building various projects
- Mayor Gaines report of his visit to Sister City, Anqing, China

ORAL COMMUNICATION – PUBLIC COMMENT – 7:50 P.M.

CONSENT ITEMS – 8:00 P.M.

1. [Approval of meeting minutes from October 24, 2018](#)

2. [Adoption of Ordinance No. 2018-370, amending Calabasas Municipal Code Sections 3.40.030 and 3.40.040 regarding contracting approval authority and 3.42.020 and 3.42.040 increasing project cost authority limits up to levels specified in the Uniform Public Cost Accounting Act](#)
3. [Approval of Resolution No. 2018-1604, amending Resolution No. 2018-1596 approving the position and salary of a full-time Landscape Maintenance Inspector, and a reduction of an Executive Assistant I to an hourly position in the Public Works Department; and approving the position of Assistant Planner in the Community Development Department](#)
4. [Approval of Grant of Easement to Southern California Edison to permit the construction and maintenance of Electric Vehicle Charging Stations at De Anza Park](#)

PUBLIC HEARING – 8:05 P.M.

5. [Sidewalk Vending Regulations: Introduction of Ordinance No. 2018-371 adding Calabasas Municipal Code Chapter 9.07 “Sidewalk Vending” and repealing Calabasas Municipal Code Sections 9.24.170 “Peddling on Highways-Location Restrictions” and 9.24.180 “Violation-Penalty”](#)

NEW BUSINESS – 8:30 P.M.

6. [Update from Terry Dipple regarding projects within the Las Virgenes-Malibu Council of Governments area](#)
7. [Update of the City’s Rental Registration Program](#)
8. [Review, discuss, consider and provide direction regarding the Calabasas Village Mobile Park rental increases, and the possibility of establishing a taskforce](#)

INFORMATIONAL REPORTS – 9:00 P.M.

9. [Check Register for the period of October 15-31, 2018](#)

TASK FORCE REPORTS – 9:00 P.M.

CITY MANAGER’S REPORT – 9:05 P.M.

TENTATIVE FUTURE AGENDA ITEMS – 9:10 P.M.

ADJOURN – 9:15 P.M.

The City Council will adjourn to their next regular meeting scheduled on Wednesday, November 28, 2018, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, OCTOBER 24, 2018**

Mayor pro Tem Shapiro called the Closed Session to order at 6:14 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, CA.

Present: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub
Absent: Mayor Gaines

CLOSED SESSION

1. Conference with Legal Counsel; pending litigation, one case - City of Calabasas v Hamai, Superior Court Case Number BS 157268

The Council convened to Open Session in the Council Chambers at 7:04 p.m.

ROLL CALL

Present: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub
Absent: Mayor Gaines
Staff: Hernandez, Jordan, Lysik, Melton, Summers, Tamuri and Yalda

Mr. Summers reported that he received direction from City Council regarding Closed Session Item No. 1.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance by Boy Scout Pack 333 – Webelos 1

APPROVAL OF AGENDA

Councilmember Bozajian requested to add an immediate item to the agenda concerning polling station locations for the November 6 election because of the County's failure to fulfill its promises to improve polling station accessibility and provide sufficient notice to residents. It is critical that the Council discuss and provide direction to staff to remediate these issues and properly provide notice to the affected residents in advance of the upcoming election in the interest of promoting and protecting residents' ability and right to vote. This issue must be added to the agenda as an immediate action item under Government Code Section 54954.2, subdivision (b)(2) because it did not come to staff's attention until after the agenda was posted

AGENDA ITEM NO. 1

and requires immediate evaluations and cannot wait until the next regular meeting because the election will take place before then.

Councilmember Bozajian moved, seconded by Councilmember Weintraub to add this to the agenda as Item No. 9. MOTION CARRIED 4/0 as follows:

AYES: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub
ABSENT: Mayor Gaines

Councilmember Weintraub moved, seconded by Councilmember Bozajian to approve the agenda with modifications. MOTION CARRIED 4/0 as follows:

AYES: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub
ABSENT: Mayor Gaines

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Weintraub:

- Reminded everyone of the upcoming General Municipal Election on November 6, and encouraged residents to vote.
- Extended an invitation to an open house at the Lost Hills Sheriff's station on November 3.
- Congratulated Mayor pro Tem Shapiro on his appointment to the League of California Cities Policy Committee.

Councilmember Maurer:

- Encouraged residents to vote in the upcoming General Municipal Election on November 6, and to visit lavote.net for polling location information.
- Congratulated staff for a successful Pumpkin Festival.
- Wished everyone a Happy Halloween.

Councilmember Bozajian:

- Echoed Councilmember Maurer and wished everyone a Happy Halloween.
- Thanked staff for a successful Pumpkin festival event.
- Extended an invitation to the Rotary Club of Calabasas CalaBingo on October 28.
- Extended an invitation to a Trunk or Treat event on October 31 at the AHCCC.

Mayor pro Tem Shapiro:

- Echoed fellow Councilmembers and thanked staff for a successful Pumpkin Festival.
- Thanked Mr. Jordan and staff for a successful and well attended Crime Prevention Expo.
- Announced that submissions for the City's annual recycling drawing contest are due by October 26.
- Extended an invitation to a Community Development forum on November 1 at Founders Hall.
- Announced that the past CHS football game was aired on Fox Sports live, and extended an invitation to the October 26 final game before playoffs.
- Announced that Uber and Lyft will be offering free transportation on Election Day to and from their polling locations.
- Announced that the Civic Center will be lit in Dodger Blue in honor of the LA Dodgers.

➤ Adjourn in memory

Mayor pro Tem Shapiro announced that the meeting would be adjourned in memory of Jo Kitz.

Councilmember Maurer read some remarks.

Members of the Council expressed condolences for the loss of Ms. Kitz.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Robert Sarai and JD Slajchert spoke during public comment.

PRESENTATIONS

1. To Trader Joe's and Doan's Bakery for their contributions to the Senior Center

Rick Young, on behalf of the Senior Center, read some remarks and thanked everyone for their participation.

Mayor pro Tem Shapiro presented certificates to Phil Gotto and Marcus Hopkins from Trader Joe's and to Karen Doan from Doan's Bakery.

2. To CHP Officer Leland Tang upon his retirement

Mayor pro Tem Shapiro presented a certificate to Officer Tang. Members of the Council expressed appreciation to Officer Tang for his years of service.

3. To the City Council from the Calabasas Film Festival

Film Festival representatives presented a reel of the last event.

4. To Calabasas Film Festival student participants for outstanding achievement

Mayor pro Tem Shapiro presented certificates to the following students:

Allyson Weissman for directing INNER THOUGHTS (Calabasas High)

Akua Robertson and Steffanie Ferguson on behalf of Donovan Robertson and Nathan Alexander in Writing- SWEET ESCAPE (Viewpoint)

Kiyanti Schlank (Producer) in Ensemble- LETS BE HONEST (El Camino High)

5. To Calabasas Film Festival representatives

Mayor pro Tem presented certificate to Festival representatives

6. America in Bloom awards

Mr. Yalda and Ms. Melton presented awards from America in Bloom to the City Council.

CONSENT ITEMS

1. Approval of meeting minutes from October 10, 2018
2. Adoption of Ordinance No. 2018-368 regulating the use of plastic straws, stirrers and cutlery
3. Introduction of Ordinance No. 2018-370, amending Calabasas Municipal Code Sections 3.40.030 and 3.40.040 regarding contracting approval authority and 3.42.020 and 3.42.040 increasing project cost authority limits up to levels specified in the Uniform Public Cost Accounting Act
4. Recommendation to approve an amendment to the existing utility agreement with AT&T for relocation/adjustments/protection of AT&T facilities to accommodate the Lost Hills Road Interchange Improvement Project
5. Sheriff's Crime Report
6. Adoption of Resolution 2018-1607, approving the 2018 Las Virgenes-Malibu Council of Governments Multi-Jurisdictional Hazard Mitigation Action Plan

Mayor pro Tem Shapiro pulled Consent Item Nos. 2 and 5.

Councilmember Bozajian pulled Consent Item No. 4.

Councilmember Maurer moved, seconded by Councilmember Bozajian to approve Consent Item Nos. 1, 3 and 6. MOTION CARRIED 4/0 as follows:

AYES: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

ABSENT: Mayor Gaines

Martha Fritz and Pam Evans spoke on Consent Item No. 2.

After extensive discussion, Councilmember Bozajian moved, seconded by Councilmember Weintraub to approve Consent Item No. 2. MOTION CARRIED 4/0 as follows:

AYES: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

ABSENT: Mayor Gaines

After discussion, Councilmember Maurer moved, seconded by Councilmember Weintraub to approve Consent Item No. 4. MOTION CARRIED 4/0 as follows:

AYES: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

ABSENT: Mayor Gaines

After an update from Captain Thai and Deputy Peck, the City Council unanimously approved the receipt and file of Consent Item No. 5

The meeting recessed at 8:49 p.m.

The meeting reconvened at 8:57 p.m.

NEW BUSINESS

7. Discussion of recommendation by the Historic Preservation Commission regarding historic site markers

Ms. Tamuri presented the report.

After discussion, direction was provided to staff.

8. Discussion of appointment by the City Council to the Board of Trustees of the Los Angeles County West Vector & Vector-Borne Disease Control District

Mayor pro Tem Shapiro moved, seconded by Councilmember Weintraub to appoint Councilmember Bozajian to the Board of Trustees of the Los Angeles County West Vector & Vector-Borne Disease Control District. MOTION CARRIED 4/0 as follows:

AYES: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

ABSENT: Mayor Gaines

9. Discussion of issues with polling locations in the City of Calabasas

After discussion, direction was provided to staff.

INFORMATIONAL REPORTS

10. Check Register for the period of October 3-10, 2018

No action was taken on this item.

TASK FORCE REPORTS

Councilmember Weintraub reported that COG members requested that SCE representatives provide additional information regarding emergency power safety shut-offs.

Mayor pro Tem Shapiro reported his attendance to the LVUSD State of the Schools. In addition, he reported his attendance to an open house at Alcatel Lucent. Lastly, Mayor pro Tem Shapiro reported his attendance to the swearing-in ceremony for local Postmaster, Frank Bustos.

CITY MANAGER'S REPORT

Dr. Lysik reported touring the new Pepperdine facility in the City. In addition, he reported that a meeting has been scheduled with Captain Thai to address complaints regarding speeding and reckless driving near CHS along Mulholland Hwy.

TENTATIVE FUTURE AGENDA ITEMS

Councilmember Bozajian requested a discussion at the next meeting regarding the Calabasas Village Mobile Park rental increases.

Councilmember Maurer requested a report from the Environmental Commission regarding ideas of recycling plastic waste.

Mayor pro Tem Shapiro requested an update with details of response from businesses related to the plastic straws, stirrers and cutlery ordinance. In addition, he requested an update related to election issues.

ADJOURN

The City Council adjourned at 9:36 p.m. in memory of Jo Kitz to their next regular meeting scheduled on Wednesday, November 14, 2018, at 7:00 p.m.

Maricela Hernandez, MMC
City Clerk

**MINUTES OF A SPECIAL MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, OCTOBER 24, 2018**

Mayor pro Tem Shapiro called the meeting to order at 6:30 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, CA.

ROLL CALL

Present: Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

Absent: Mayor Gaines

CLOSED SESSION

1. Conference with Legal Counsel; Initiation of Litigation
(Gov. Code § 54956.9(d)(4))
Number of Potential Cases: 1

There were no reportable actions regarding Closed Session Item No.1.

ADJOURN

The meeting adjourned at 7:00 p.m.

Maricela Hernandez, MMC
City Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 5, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY J. LYSIK, CITY MANAGAER

BY: MARICELA HERNANDEZ, MMC, CITY CLERK




SUBJECT: ADOPTION OF ORDINANCE NO. 2018-370, AMENDING CALABASAS MUNICIPAL CODE SECTIONS 3.40.030 AND 3.40.040 REGARDING CONTRACTING APPROVAL AUTHORITY AND 3.42.020 AND 3.42.040 INCREASING PROJECT COST AUTHORITY LIMITS UP TO LEVELS SPECIFIED IN THE UNIFORM PUBLIC COST ACCOUNTING ACT

MEETING

DATE: NOVEMBER 14, 2018

SUMMARY:

Ordinance No. 2018-370 was introduced at the October 24, 2018, Council meeting.

BACKGROUND:

Ordinance No. 2018-370, amends Calabasas Municipal Code Sections 3.40.030 and 3.40.040 regarding contracting approval authority and 3.42.020 and 3.42.040 increasing project cost authority limits up to levels specified in the Uniform Public Cost Accounting Act.

RECOMMENDATION:

That the City Council adopt Ordinance No. 2016-370, amending Calabasas Municipal Code Sections 3.40.030 and 3.40.040 regarding contracting approval authority and 3.42.020 and 3.42.040 increasing project cost authority limits up to levels specified in the Uniform Public Cost Accounting Act.

ATTACHMENT:

Ordinance No. 2018-370

**ITEM 2 ATTACHMENT
ORDINANCE NO. 2018-370**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA AMENDING CHAPTERS 3.40
AND 3.42 OF THE CALABASAS MUNICIPAL CODE TO
COMPLY WITH THE UNIFORM PUBLIC CONSTRUCTION
COST ACCOUNTING ACT.**

WHEREAS, pursuant to The Uniform Public Construction Cost Accounting Act (ACT), the City of Calabasas adopted an ordinance to comply with its requirements;

WHEREAS, the ACT authorized the City to use informal bidding procedures for public projects, up to a certain dollar amount, on the condition it follow specific accounting procedures;

WHEREAS, on August 20, 2018, Governor Brown signed into law Assembly Bill 2249 (AB 2249) to become effective January 1, 2019;

WHEREAS, AB 2249 authorizes public projects of \$60,000 or less to be performed by the employees of a public agency, authorizes public projects of \$200,000 or less to be let to contract by informal procedures, and requires public projects of more than \$200,000 to be let to contract by formal bidding procedures. AB 2249 permits the City Council, in the event all bids received for the performance of that public project are in excess of \$200,000, to award the contract at \$212,500 or less to the lowest responsible bidder if city council determines the cost estimate of the public agency was reasonable.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES
HEREBY ORDAIN AS FOLLOWS:**

SECTION 1. CODE AMENDMENT. Section 3.40.030. A, 2, b within Chapter 3.40 of the Calabasas Code are hereby amended and shall read as follows:

3.40.030 - Powers and duties.

A. Department heads:

2. Are under the duty to:

b. Engage in an informal bidding process under [section 3.40.070](#) of this chapter for items expected to cost more than ten thousand dollars (\$10,000.00) and less than or equal to sixty thousand dollars (\$60,000.00), or a formal bidding process under [section 3.40.080](#) of this chapter for items expected to cost more than sixty thousand (\$60,000.00).

SECTION 2. CODE AMENDMENT. Section 3.40.040.D, E and G within Chapter 3.40 of the Calabasas Code are hereby amended and shall read as follows:

3.40.040 - Purchasing guidelines.

D. Purchases of supplies, equipment, or services for amounts greater than twenty-five thousand dollars (\$25,000.00) but less than or equal to sixty thousand dollars (\$60,000.00) must meet the requirements of the informal bidding process set forth in [Section 3.40.070](#). Purchases in this range require that a purchase order or a professional service agreement be prepared and approved by the department head and by the city manager.

E. Purchases of supplies, equipment, or services for amounts greater than sixty thousand dollars (\$60,000.00) must meet the requirements of the formal bidding process set forth in [Section 3.40.080](#). Purchases in this range require that a purchase order or a professional service agreement be prepared and approved by the department head, the city manager, and council.

G. All properly executed original or amended purchase orders and professional service agreements must be forwarded to the finance department. A copy of all professional service agreements shall also be forwarded to the city clerk and maintained as required by the city's document retention schedule.

Purchase Order and Professional Service Agreement Requirement Matrix

Contract Amount	Purchase Order	Professional Service Agreement	Bidding Process	Authorization Required
\$1,000.00 or less	Not Required	Not Required	None	Department Head Only
\$1,000.01 – \$10,000.00	Required	Required	None	Department Head Only
\$10,000.01 – \$25,000.00	Required	Required	Informal	Department Head, Purchasing Officer or City Manager
\$25,000.01 – \$60,000.00	Required	Required	Informal	Department Head, City Manager

Contract Amount	Purchase Order	Professional Service Agreement	Bidding Process	Authorization Required
\$60,000.01 or greater	Required	Required	Formal	Department Head, City Manager, City Council
Any amount during a declared state of emergency	Not Required	Not Required	None	City Manager (up to \$100,000.00) City Council (above \$100,000.00)

SECTION 3. CODE AMENDMENT. Sections 3.42.020.A, B and C within Chapter 3.42 of the Calabasas Municipal Code are hereby amended and shall read as follows:

3.42.020 – Public projects

- A. Except as provided in subsection E of this section, the city manager may cause public projects of sixty thousand dollars (\$60,000) or less to be performed by employees of the city by force account, by negotiated contract, or by purchase order.
- B. Except as provided in subsection E of this section, public projects of two hundred thousand dollars (\$200,000) or less, may be let to contract by informal procedures as set forth in Section 3.42.040.
- C. Except as provided in subsection E of this section, and subsection E of section 3.42.040, public projects of more than two hundred thousand dollars (\$200,000) shall be let to contract by the formal bidding procedure outlined in Sections 3.42.050 and 3.42.060.

SECTION 4. CODE AMENDMENT. Sections 3.42.040.D, E and F within Chapter 3.42 of the Calabasas Municipal Code are hereby amended as follows:

Section 3.42.040 – Informal bidding procedure

The following apply to informal bids for public projects:

- D. Notice inviting informal bids.
- E. Authority to award contracts. The city manager is authorized to award a contract if the lowest bid received is sixty thousand dollars (\$60,000) or less.

Contracts valued at more than sixty thousand dollars (\$60,000) can only be awarded by the city council.

- F. Bids exceeding \$200,000. If all bids received pursuant to the informal process are in excess of two hundred thousand dollars (\$200,000), the city council may adopt a resolution by a four-fifths vote to award the contract at two hundred twelve thousand five hundred dollars (\$212,500) or less, to the lowest responsible bidder, if the city council determines the city's cost estimate was reasonable. Otherwise, the project shall be re-bid pursuant to section 3.42.050 and awarded pursuant to sections 3.42.050 and 3.42.060 of this chapter.

SECTION 5. SEVERABILITY. If any provision, section, paragraph, sentence or word of this Ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this ordinance, and their application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

SECTION 6. CONSTRUCTION. The city council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal law, including the Public Contracting Code, and this Ordinance shall be construed in light of that intent.

SECTION 7. CEQA. This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to 14 Cal. Code Regs. § 15378(b)(4) and (5) as a creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment and as an agency organizational or administrative activity that produces no physical changes to the environment.

SECTION 8. EFFECTIVE DATE. This ordinance shall take effect on January 1, 2019, pursuant to Assembly Bill 2249.

SECTION 9. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED, this 14th day of November 2018.

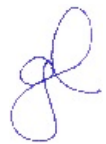
Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 5, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY LYSIK, CITY MANAGER

BY: JOHN R. BINGHAM, ADMINISTRATIVE SERVICES MANAGER



SUBJECT: APPROVAL OF RESOLUTION NO. 2018-1604 AMENDING RESOLUTION NO. 2018-1596, APPROVING THE POSITION AND SALARY OF A FULL-TIME LANDSCAPE MAINTENANCE INSPECTOR, AND A REDUCTION OF AN EXECUTIVE ASSISTANT I TO AN HOURLY POSITION IN THE PUBLIC WORKS DEPARTMENT AND APPROVING THE POSITION OF ASSISTANT PLANNER IN THE COMMUNITY DEVELOPMENT DEPARTMENT

MEETING DATE: NOVEMBER 14, 2018

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 2018-1604 amending Resolution No. 2018-1596, approving the position of a Full-Time Landscape Maintenance Inspector, and reducing the position of Executive Assistant I to an hourly Part-time position in the Public Works Department. In addition, staff is recommending an addition of an Assistant Planner in the Community Development Department.

BACKGROUND:

In September 2018, the City Council authorized the hiring of a part-time Landscape Maintenance Inspector in place of a part-time Assistant Landscape Manager in the Public Works Department. This action was recommended by staff to both save

money and expedite the hiring of a qualified candidate who could assist with a backlog of City landscape related services. After an approximate two-month recruitment, no suitable and/or qualified candidates for the position were found. The primary reasons for a lack of interest in the position was due to the relatively robust qualifications, in addition to the lack of full-time benefits being offered for the position. In reviewing the Landscape District Division's primary service shortfalls, it was determined that a full-time Landscape Maintenance Inspector would be more suitable for the needs of the Division. Not only would this action likely expand the applicant pool, but it would also allow for a greater time commitment to City landscape service requirements, which is where the Division is currently experiencing its greatest accumulation of work. Furthermore, and continuing the City's goal of striving for efficient staffing levels, it was determined that the current Executive Assistant I in the Landscape Division could be reduced to a part-time position. The new part-time Executive Assistant I would primarily complete the clerical and administrative requirements of the Division, with supplemental assistance occurring from the full-time Landscape Maintenance Inspector.

In October 2018, an Associate Planner retired from the City, creating a vacancy that staff deemed essential to the operations of the Community Development Department. This position assists at the public counter and on the telephone regarding zoning and building information; reviews and analyzes building and construction plans for compliance with codes, ordinances and standards; and issues sign permits and other planning approvals. Due to the lack of qualified internal candidates, the City underwent an open, external recruitment to fill this vacancy. Unfortunately, and approaching the end of a one month recruitment, there have not been enough qualified applicants to form a pool from which candidates could be selected to move forward in the process. This is due to a very competitive labor market for municipal planning staff, in addition to the position being a mid-level opening. In reviewing the applications submitted for the Associate Planner position, staff determined that it may be best to fill the opening at a lower Assistant Planner level if there are not any further qualified Associate level applications received. While not ideal for the current Community Development workload, having the option to hire a Planner at either the Assistant or Associate level allows for greater flexibility and to hire a Planner without further delay. Once a Planner is hired at either the Assistant or the Associate level, staff will leave the open position unfilled, which will subsequently be removed from the salary schedule.

DISCUSSION/ANALYSIS:

Over the past years, the responsibilities of the Landscape Manager have increased to include the Civic Center landscape maintenance management, urban forestry management and City parks inspections. The Landscape Manager spends at least 50 hours per month attending regularly scheduled meetings with city contractors, Home Owners Association Board representatives, residents and City staff. There is not sufficient time for Landscape Manager alone to attend all meetings/inspections, the required follow-up with account managers and field superintendents, and still respond to Landscape Maintenance District and Landscape Lighting Act Districts residents' requests in a timely fashion.

The Community Development Planning Division over the past years has had a reduction in staffing level pitted against an ever increasing workload. Also recently, there has been a spate of staff absences which has added to the workload issues and have delayed some projects from completion. Any addition to the Planning staff would be extremely helpful at this time.

FISCAL IMPACT/SOURCE OF FUNDING:

The addition of the Landscape Manager Inspector position and the reduction of an Executive Assistant I would result in a savings of approximately \$1,000.00. The full cost of these positions will be paid from Ad Valorem (Fund 21) funds. There is no impact to the General Fund.

The Associate Planner position is currently accounted for in the fiscal year 2018-19 budget and therefore will not incur any additional expenditures. The Assistant Planner position will produce salary savings as it is at a lower level than the Associate Planner position.

REQUESTED ACTION:

It is requested that the City Council approve and adopt Resolution No. 2018-1604, amending Resolution No. 2018-1596, approving the position of Landscape Maintenance Inspector, reducing an Executive Assistant I to an hourly position in the Public Works Department and approving the position of Assistant Planner in the Community Development Department.

**ITEM 3 ATTACHMENT
RESOLUTION NO. 2018-1604**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AMENDING RESOLUTION NO. 2018-1596, BY APPROVING THE POSITION AND SALARY OF A FULL-TIME LANDSCAPE MAINTENANCE INSPECTOR, AND A REDUCTION OF AN EXECUTIVE ASSISTANT I TO AN HOURLY POSITION IN THE PUBLIC WORKS DEPARTMENT AND APPROVING THE POSITION OF ASSISTANT PLANNER IN THE COMMUNITY DEVELOPMENT DEPARTMENT

WHEREAS, this Resolution No. 2018-1604 is adopted in order to amend Resolution No. 2018-1596, the existing resolution on compensation and benefits, by the addition of a full-time position of Landscape Maintenance Inspector and reducing a full-time position of Executive Assistant I in the Public Works Department and the addition of an Assistant Planner position in the Community Development Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS, AS FOLLOWS:

SECTION 1. Resolution No. 2018-1596 is hereby amended by approving the position of Landscape Maintenance Inspector and by reducing the position of an Executive Assistant I from full-time to part-time, in the Public Works Department and by approving the position of Assistant Planner in the Community Development Department, set forth below:

PERMANENT FULL TIME EMPLOYEES

D. Professional/Technical Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Assistant Planner	P107	0 1
Landscape Maintenance Inspector	P114	0 1

PERMANENT FULL TIME EMPLOYEES

E. Administrative/General Support Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Executive Assistant I	P102	9 8

SECTION 2. All other provisions of Resolution No. 2018-1596 continue in full force and effect.

SECTION 3. To the extent the provisions of Resolution No. 2018-1596, as amended by this Resolution No. 2018-1604, are substantially the same as any other resolution or action of the City Council, the provisions of Resolution No. 2018-1596 as amended hereby, shall be construed as continuations of these other enactments, and not as new enactments.

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 14th day of November 2018.

Fred Gaines, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott Howard, City Attorney
Colantuono, Highsmith & Whatley, PC
City Attorney




CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 1, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, PE. T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
ALEX FARASSATI, PH.D., ENVIRONMENTAL SERVICES SUPERVISOR**

SUBJECT: APPROVAL OF GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON TO PERMIT THE CONSTRUCTION AND MAINTENANCE OF ELECTRIC VEHICLE CHARGING STATIONS AT D'ANZA PARK

MEETING DATE: NOVEMBER 14, 2018

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve a Grant of Easement to Southern California Edison to permit the construction and maintenance of electric vehicle charging stations at D'Anza Park.

BACKGROUND:

Through a collaborative effort between the City of Calabasas, South Coast Air Quality Management District and California Energy Commission, a fast dual charging station was installed at the Calabasas City Hall parking lot in August 2016.

On January 24, 2018, the City Council authorized staff to apply for MSRC¹ Funding for installation of new electric vehicle charging stations at Tennis & Swim Center and D'Anza Park.

¹ Mobile Source Air Pollution Reduction Review Committee

On February 12, 2018, City staff applied for the MSRC Local Government Partnership Program and was approved \$50,000 in grant funding to install new EV charging stations at two city parks. The grant agreement was fully executed in July 2018.

DISCUSSION AND ANALYSIS:

City staff has been in communication with the Southern California Edison Co. to upgrade the existing transformers to accommodate Level 3 EV Fast Chargers at the designated locations. The fast chargers requires 480volt, 200amp, 3-phase power. In order to provide the necessary power, the SCE has to run a new line to the existing transformer at D'Anza Park. The SCE has prepared maps and easement documents to permit the construction and maintenance of electric vehicle charging stations that requires City Council approval.

FISCAL IMPACT/SOURCE OF FUNDING:

The total cost of implementing the EV charging stations at two city parks is approximately \$98,000. The bulk of funding in the amount of \$50,000 will be reimbursed through the MSRC's Clean Transportation Program. The remaining budget shall be provided from City's AB2766 allocation as approved by the City Council on January 24, 2018.

REQUESTED ACTION:

That the City Council approve a Grant of Easement to Southern California Edison to permit the construction and maintenance of electric vehicle charging stations at D'Anza Park.

ATTACHMENT:

SCE Grant of Easement documents.

RECORDING REQUESTED BY

ITEM 4 ATTACHMENT



SOUTHERN CALIFORNIA EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR
POMONA, CA 91768

Attn: Title and Valuation

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

**GRANT OF
EASEMENT**

DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00)		DISTRICT Thousand Oaks	SERVICE ORDER TD1431034	SERIAL NO.	MAP SIZE
SCE Company		FIM 74-46D-5	APPROVED:	BY	DATE
SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME		APN 2063-009-902	REAL PROPERTIES DEPARTMENT	SLS/BT	09/25/2018

CITY OF CALABASAS, a municipal corporation, (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, under, across and along that certain real property in the County of Los Angeles, State of California, described as follows:

TWO STRIPS OF LAND LYING WITHIN LOT 2 OF TRACT NO. 43787, AS PER MAP FILED IN BOOK 1084, PAGES 48 THROUGH 54 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, THE CENTERLINES OF SAID STRIPS ARE DESCRIBED AS FOLLOWS:

STRIP #1 (6.00 FEET WIDE)

COMMENCING AT THE NORTH CORNER OF SAID LOT 2, SAID CORNER BEING THE NORTHWESTERLY TERMINUS OF THAT CERTAIN CURVE IN THE NORTHEASTERLY LINE OF SAID LOT 2, SHOWN AS BEING CONCAVE TO THE NORTHEAST, HAVING A RADIUS OF 1650.00 FEET, A CENTRAL ANGLE OF 17°21'19", AN ARC DISTANCE OF 499.80 FEET ON SAID MAP OF TRACT NO. 43787, A RADIAL LINE PASSING THROUGH SAID TERMINUS BEARS SOUTH 63°35'40" WEST; THENCE SOUTHEASTERLY ALONG SAID CERTAIN CURVE, THROUGH A CENTRAL ANGLE OF 03°15'28" AN ARC DISTANCE OF 93.82 FEET TO THE TRUE POINT OF BEGINNING; THENCE LEAVING THE NORTHEASTERLY LINE OF SAID LOT 2, SOUTH 60°20'12" WEST 2.19 FEET; THENCE SOUTH 12°40'26" EAST 173.00 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "A".

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO TERMINATE NORTHEASTERLY IN THE NORTHEASTERLY LINE OF SAID LOT 2, SOUTHERLY IN THE NORTHWESTERLY AND NORTHEASTERLY LINES OF STRIP #2 DESCRIBED HEREINBELOW AND TO JOIN AT THE ANGLE POINT.

STRIP #2 (14.00 FEET WIDE)

COMMENCING AT SAID POINT "A"; THENCE SOUTH 51°11'41" WEST 5.54 FEET TO THE TRUE POINT OF BEGINNING; THENCE SOUTH 38°48'19" EAST 17.00 FEET TO A POINT OF ENDING.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this ____ day of _____, 20 ____.

GRANTOR

CITY OF CALABASAS, a municipal corporation

Signature

Print Name

Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____, a Notary Public, personally appeared

_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXECUTED this _____ day of _____, 20__.

GRANTEE

SOUTHERN CALIFORNIA EDISON COMPANY,
a corporation

Signature

Print Name

Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____, a Notary Public, personally appeared

_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

2063

9 SHEET

P.A. 2063-9 2064-4

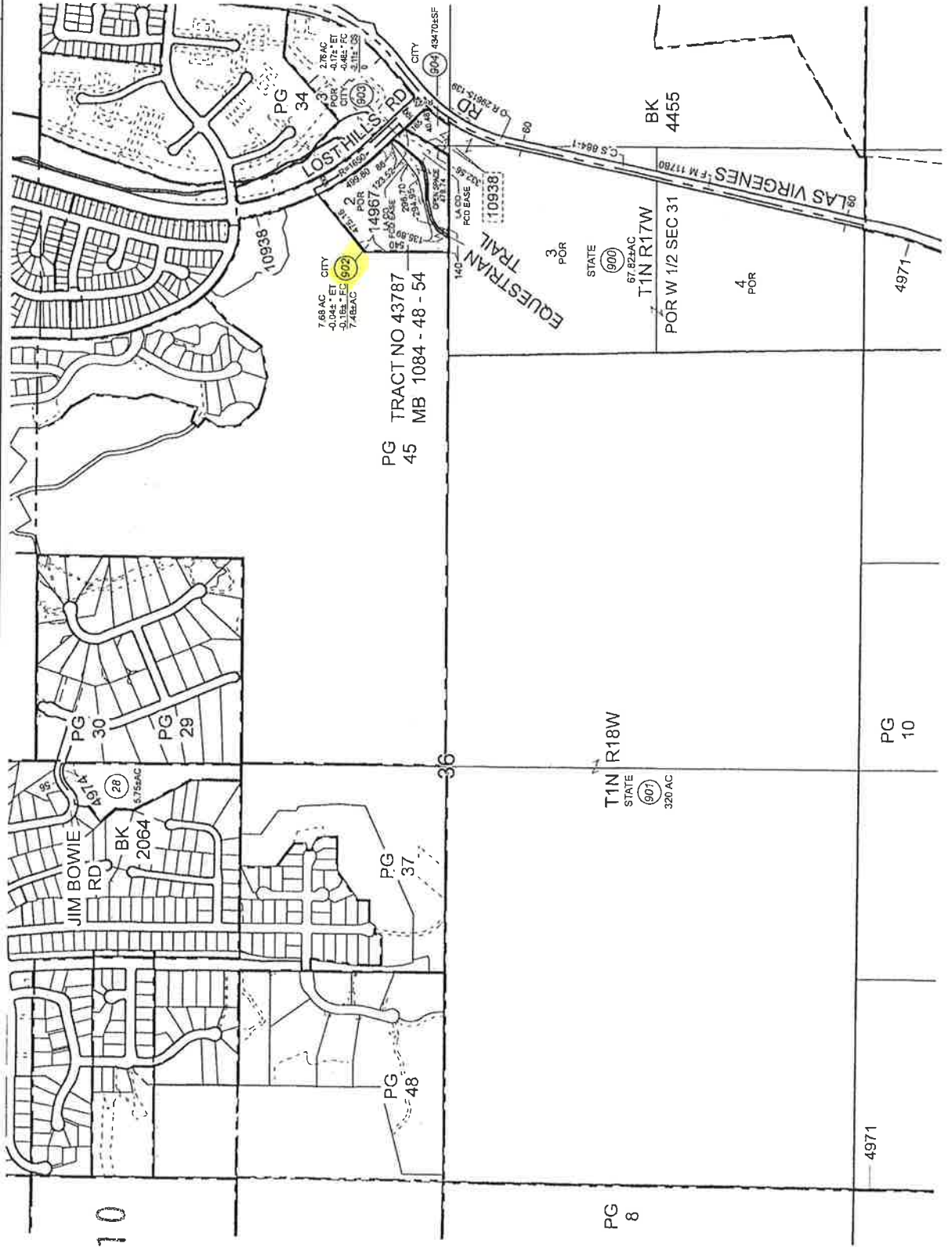
TRA 10938 4971 14967 4974

REVISED: 2003021912016001-02 2007062504001001-02

2007062504001002-02 20100127

SEARCH NO. 638

OFFICE OF THE ASSESSOR COUNTY OF LOS ANGELES COPYRIGHT © 2002



2010

MAPPING AND GIS SERVICES SCALE 1" = 600'

EX: 3 - #2 XLP - 16 KV
V5368654 to X5430582

EX: X5430582 PULLBOX
2'6" x 4' x 3'6"

Conveyance and Easement
Req'd.

EX: 3 - #2 XLP - 16 KV
Conveyance and Easement Req'd.

1

EX: P5430593 PAD

72"x94" CONCRETE
EX: 75 KVA 120/208V 3P/4W XFMR
IN: 1- CNN HYLUGS PM 3-4/0 1-1/0 12/16KV 3P
IN: 1- CNN BOLTS PM 4/0 AND UP 12/16KV 3P
IN: 3-4/0 1-1/0 CLP 20' (1 runs)
MI: 3-4/0 1-1/0 CLP 5' (1 runs)
IN: 1- MTR KWH/KVARH 30A 120/208 3P 4W

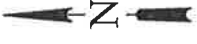
Conveyance and Easement
Req'd.

65' VD=0.20%
100AMP PANEL
120/208V 3PHASE
30.35KW 0TON
3701 LOST HILLS RD EV CALABASAS CA 91301

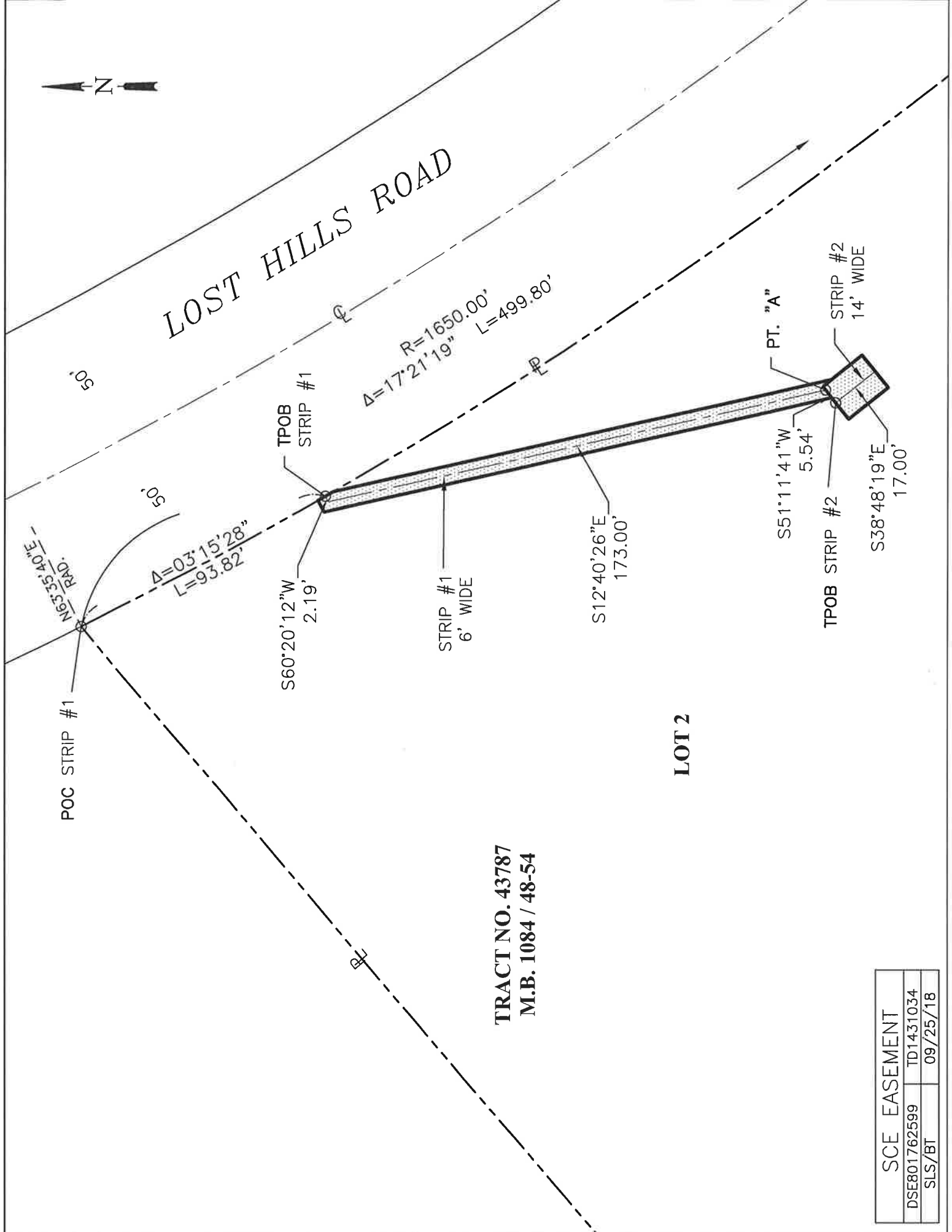
CO: 1-3" (10')
P5430593 TO PED
IN: 25' 3-4/0 1-1/0 CLP
TEN 5430593 to PED - 1 LBS

DE ANZA
PARK

LOST HILLS ROAD



LOST HILLS ROAD



POC STRIP #1
N63°35'40"E
RAD.

$\Delta=03^{\circ}15'28''$
L=93.82'

S60°20'12"W
2.19'

TPOB STRIP #1

STRIP #1
6' WIDE

S12°40'26"E
173.00'

S51°11'41"W
5.54'

TPOB STRIP #2

STRIP #2
14' WIDE

S38°48'19"E
17.00'

PT. "A"

LOT 2

TRACT NO. 43787
M.B. 1084 / 48-54

SCE EASEMENT	
DSE801762599	TD1431034
SLS/BT	09/25/18



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 6, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: SCOTT H. HOWARD, CONTRACT CITY ATTORNEY
MATTHEW T. SUMMERS, ASSISTANT CITY ATTORNEY
ALEKS GIRAGOSIAN, ASSISTANT CITY ATTORNEY
COLANTUONO HIGHSMITH & WHATLEY, PC**

SUBJECT: SIDEWALK VENDING REGULATION: INTRODUCTION OF ORDINANCE NO. 2018-371 OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA ADDING CALABASAS MUNICIPAL CODE CHAPTER 9.07 "SIDEWALK VENDING" AND REPEALING CALABASAS MUNICIPAL CODE SECTIONS 9.24.170 "PEDDLING ON HIGHWAYS—LOCATION RESTRICTIONS" AND 9.24.180 "VIOLATION—PENALTY"

MEETING

DATE: NOVEMBER 14, 2018

SUMMARY RECOMMENDATION:

Staff recommends that the City Council introduce Ordinance No. 2018-371 to enact a permitting system to regulate sidewalk vending.

BACKGROUND:

On September 17, 2018, Governor Brown signed Senate Bill No. 946 to decriminalize sidewalk vending, prohibit local bans, and provide a guideline regarding permissible regulations. The Legislature concluded this bill was necessary for two reasons concerning immigration. First, immigrant rights activists oppose local laws banning sidewalk vending, claiming such laws unfairly target the poor and immigrants. SB 946's author, Senator Ricardo Lara, cited these concerns as a motivation for his bill. Second, Proponents of SB 946 argued the

bill. Second, Proponents of SB 946 argued the criminalization of sidewalk vending makes undocumented immigrants vulnerable to deportation, citing an undocumented immigrant and mother of four detained by ICE after she was cited for multiple violations of Rancho Cucamonga’s sidewalk vending ban. In response to these concerns, and in particular to the experiences of sidewalk vendors in the City of Los Angeles, which has an estimated 50,000 persons working in this field, the Legislature adopted SB 946. The bill prohibits cities from criminalizing sidewalk vending and allows cities to adopt reasonable regulations, within defined limits, on sidewalk vending. Staff prepared the attached ordinance to enact a permitting system for the City to regulate sidewalk vending.

Definition of Sidewalk Vending

A “sidewalk vendor” is someone who sells food, beverages, or merchandise from non-motorized conveyances or from his or her person in the public right-of-way or other pedestrian path. A non-motorized conveyance includes a pushcart, stand, display, pedal-driven cart, wagon, showcase, and rack. A sidewalk vendor may be stationary, operating from a fixed location, or roaming.

State Regulatory Guidelines under SB 946

SB 946 lists a number of impermissible regulations. First, the City is prevented from requiring a sidewalk vendor to operate within specific parts of the public right-of-way. However, the City may prohibit sidewalk vendors near certified farmers’ markets, swap meets, or areas subject to a temporary special permit. Second, the City may not prohibit a sidewalk vendor from selling food or merchandise in a City park, except where the City has contracted with a concessionaire for the exclusive sale of food or merchandise. Third, the City may not require a sidewalk vendor to obtain the consent or approval of any nongovernmental entity or person before selling food or merchandise. Fourth, the City may not restrict sidewalk vending to a designated neighborhood or other area, although the City may prohibit a stationary sidewalk vendor from operating in an exclusively residential zone. Lastly, the City may not restrict the number of sidewalk vendors permitted in the City.

Notwithstanding these five prohibitions, the City may impose additional regulations if they directly relate to objective health, safety or welfare concerns. The City may also regulate the time, place, and manner of sidewalk vending, including, but not limited to, any of the following:

- Restricting the hours of operation;
- Requiring maintenance of sanitary conditions;
- Complying disability access standards;
- Obtaining a use permit and/or business license;
- Possessing a valid California seller’s permit for sales tax compliance;

- Requiring additional licenses from other state or local agencies as required by law;
- Requiring compliance with other generally applicable laws; and
- Providing information on vendor operations.

Sidewalk Vending Ordinance Amendment

The proposed City Council Ordinance No. 2018-371 (“Ordinance”), attached as Exhibit A, incorporates the permissible regulations listed above, including the following:

- (1) prohibiting stationary sidewalk vending in residential areas,
- (2) limiting roaming sidewalk vendors within residential areas to the hours of 9:00 a.m. through 5:00 p.m., and
- (3) prohibiting sidewalk vending within 500 feet of a permitted certified farmers’ market, permitted swap meet, or any area subject to a temporary use permit for the duration of the permit, among others.

The Ordinance also creates a detailed permitting process requiring applicants to:

- (1) provide personal identification,
- (2) list the items they intend to sell,
- (3) undergo criminal background checks, and
- (4) submit evidence of health permits and seller’s permits, as required.

In addition, the Ordinance imposes a number of regulations on health, safety, and welfare grounds, including:

- (1) requiring sidewalk vendors of food or beverages to wear a hairnet and food service gloves,
- (2) preventing sidewalk vendors from emitting loud, unnecessary or unusual noises,
- (3) prohibiting sidewalk vendors from leaving their equipment within the public right-of-way from 10:00 p.m. to 8:00 p.m.,
- (4) requiring sidewalk vendors to display their vending permits, and
- (5) preventing sidewalk vending on public rights-of-way with a slope greater than five percent.

The Ordinance charges the Department of Public Works with administering and enforcing the City’s sidewalk vending permitting program. Operating without a permit or in violation of a permit is punishable by an administrative fine set by a graduated schedule of fines set at the maximum levels allowed by state law. A sidewalk vendor unable to pay a fine may request an ability-to-pay determination under SB 946, which may result in a reduction of the fine amount to up to 20 percent of the total.

The Ordinance also repeals two existing sections of the Calabasas Municipal Code that are preempted by SB 946. Section 9.24.170 imposes specific prohibitions on peddling along certain streets. SB 946 preempts specific, street-by-street restrictions of vending

on sidewalks. Instead, vending within the road itself remains prohibited by the Vehicle Code and vendors along all streets are subject to the permitting and regulatory requirements of the Ordinance. Section 9.24.180 provides that violations of the street-specific prohibitions in section 9.24.170 are a criminal infraction and has also been preempted by SB 946.

The City intends to adopt this Ordinance before SB 946 takes effect on January 1, 2019. The Ordinance is currently scheduled for introduction and first reading on November 14, 2018, and second reading and adoption on November 28, 2018. Under State law, the Ordinance will take effect 30 days after adoption, or December 28, 2018.

ENVIRONMENTAL DETERMINATION:

Staff recommends that the City Council finds that there is no possibility the adoption of this sidewalk vending ordinance and the amendments to its peddling ordinance will have a significant effect on the environment. Accordingly, under the provisions of § 15061(b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

FISCAL IMPACT/SOURCE OF FUNDING:

The Department of Public Works' current budget is sufficient to absorb the anticipated cost of administering and enforcing the Ordinance's proposed sidewalk vending program. Permit fees, to be set by the City Council by resolution, which can be set at a level sufficient to recover the City's costs from processing and providing permits, will help offset the cost of this program.

REQUESTED ACTION:

That the City Council move to introduce Ordinance No. 2018-371 to enact a permitting system to regulate sidewalk vending.

ATTACHMENT:

Ordinance No. 2018-371

**ITEM 5 ATTACHMENT
ORDINANCE NO. 2018-371**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA ADDING CALABASAS MUNICIPAL CODE CHAPTER 9.07 "SIDEWALK VENDING" AND REPEALING CALABASAS MUNICIPAL CODE SECTIONS 9.24.170 "PEDDLING ON HIGHWAYS—LOCATION RESTRICTIONS" AND 9.24.180 "VIOLATION—PENALTY".

WHEREAS, on September 17, 2018, Governor Brown signed Senate Bill No. 946 ("SB 946"), adding sections 51036–51039 to the Government Code; and

WHEREAS, SB 946 decriminalizes sidewalk vending and limits local regulations to those expressly provided for in the bill or are otherwise "directly related to objective health, safety, or welfare concerns"; and

WHEREAS, SB 946 only applies to sidewalk vending in public rights-of-way, and private rights-of-way are still subject to private and local control; and

WHEREAS, although Calabasas' Municipal Code does not regulate "sidewalk vendors", as that term is defined in SB 946, it does regulate "peddling" (CMC 9.24.170), which may include sidewalk vendors; and

WHEREAS, the City desires to adopt a sidewalk vending ordinance and amend its peddling ordinance to ensure compliance with state law, before SB 946 takes effect on January 1, 2019; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct.

SECTION 2. The City Council hereby finds and determines that there is no possibility the adoption of a sidewalk vending ordinance and the amendment to its peddling ordinance will have a significant effect on the environment. Accordingly, under the provisions of § 15061(b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

SECTION 3. The City Council hereby adds Chapter 9.07 to the Calabasas Municipal Code to read as follows:

"9.07 – Sidewalk Vending

9.07.010 – Definitions

As used in this chapter the following meanings shall apply:

"Sidewalk vendor" means a person who sells food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance, or from one's person, upon a public sidewalk or other pedestrian path.

"Roaming sidewalk vendor" means a sidewalk vendor who moves from place to place and stops only to complete a transaction.

"Stationary sidewalk vendor" means a sidewalk vendor who vends from a fixed location.

9.07.020 – Sidewalk Vending Permits

A. Only sidewalk vendors with valid sidewalk vending permits issued by the Public Works Director may vend upon the city's public right-of-way.

B. To apply for a sidewalk vending permit, the applicant must provide:

1. A completed application form containing:
 - a. Their name and mailing address;
 - b. Description of the merchandise offered for sale or exchange;
 - c. If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal and any owners of the company, partnership, or corporation; and
 - d. Certification that the information is true to his or her knowledge and belief.
2. A copy of a California's driver's license or identification number, an individual taxpayer identification number, or a social security number. Such information is not a public record and will remain confidential as required by Government Code section 51038(c)(4).
3. A copy of a valid California Department of Tax and Fee Administration seller's permit, as required.
4. A copy of a valid Mobile Food Permit issued by the Los Angeles County Department of Public Health, as required.

C. To ensure the safety of residents and the merchantability of products sold by vendors without a fixed place of business, the city requires all sidewalk vending applicants to undergo a fingerprinting background check and to submit the results to the city as an attachment to their application.

- D. The sidewalk vending permit application shall require the applicant to agree, in writing, to comply with all the provisions of this chapter and all applicable provisions of the Calabasas Municipal Code.

9.07.030 – General Regulations

- A. To maintain accessibility standards for the city's disabled residents, every sidewalk vendor operating on any sidewalk or public right-of-way must ensure that no obstruction is placed in the sidewalk or public right-of-way that would reduce the width of the sidewalk to less than forty-eight (48) inches, exclusive of the top of the curb. No obstruction shall be located in a sidewalk or public right-of-way less than six (6) feet in width when the sidewalk is adjacent to the curb.
- B. To prevent food-borne illness and protect the health and safety of the city's residents, every sidewalk vendor selling any food or beverage is required to wear a hairnet and food service gloves.
- C. To prevent dangerous distractions and promote the general welfare of the city's residents, sidewalk vendors emitting any loud, unnecessary and unusual noises must comply with Section 9.25.010 of this Code.
- D. A sidewalk vending permit does not provide an exclusive right to operate within any specific portion of the public right-of-way.
- E. No equipment or objects used for sidewalk vending purposes may be left or maintained in public spaces or in any portion of the public right-of-way from 10:00 p.m. to 8:00 a.m. Any equipment or objects left overnight in public spaces or in any portion of the public right-of-way will be considered discarded and may be seized or disposed of by the city.
- F. To facilitate the enforcement of this chapter, every sidewalk vendor must display their city-issued sidewalk vending permit on the street-side portion of their pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance when operating in the public right-of-way.
- G. To prevent unintended rolling or slipping, a sidewalk vendor is prohibited from operating a pushcart, pedal-driven cart, wagon, or other non-motorized conveyance on a public-right-of-way with a slope greater than five percent.

9.07.040 – Specific Regulations

- A. Sidewalk vending hours' limitations in areas zoned for nonresidential use will be as restrictive as any limitations on hours of operation imposed on other businesses or uses on the same street, excluding those permitted to operate 24 hours.

- B. Sidewalk vending is limited to the hours of 9:00 a.m. through 5:00 p.m. for areas that are exclusively residential.
- C. Stationary sidewalk vendors are prohibited from operating in areas that are exclusively residential.
- D. A stationary sidewalk vendor is prohibited from operating in a city park if the City has entered into exclusive agreements for the sale of food or merchandise by one or more concessionaires for that city park.
- E. A sidewalk vendor is prohibited from operating within five-hundred (500) feet of a permitted certified farmers' market, a permitted swap meet, or any area subject to a temporary use permit for the duration of the permit.

9.07.050 – Violation—Penalty

- A. Every person vending without a sidewalk vending permit is guilty of an administrative violation punishable by an administrative fine not to exceed:
 - 1. Two hundred fifty dollars (\$250.00) for a first violation; or
 - 2. Five hundred dollars (\$500.00) for a second violation within one year of the first violation; or
 - 3. One thousand dollars (\$1,000.00) for each additional violation within one year of the first violation.
 - 4. Upon proof of a valid permit issued by the Public Works Department, the administrative fine in Section 9.07.050(A) will be reduced to the corresponding administrative fine in Section 9.07.050(B).
- B. Every person violating any other provision of this chapter is guilty of an administrative violation punishable by an administrative fine not to exceed:
 - 1. One hundred dollars (\$100.00) for a first violation; or
 - 2. Two hundred dollars (\$200.00) for a second violation within one year of the first violation; or
 - 3. Five hundred dollars (\$500.00) for each additional violation within one year of the first violation.
 - 4. The Public Works Director may rescind a sidewalk vendor permit for the remaining term of the permit upon a fourth or subsequent violation of this chapter.
- C. Failure to pay an administrative fine is not punishable as an infraction or misdemeanor. Additional fines, fees, assessments, or any other financial conditions beyond those authorized will not be assessed. However, the City may levy a lien on the violator's real or personal property, including the vehicle used for vending purposes.

- D. An administrative violation constitutes a separate and distinct violation for each day that it exists and each such violation may be subject to the maximum fine permitted under this chapter.

9.07.060 – Ability-to-Pay Determination

- A. Any fine issued under Section 9.08.050 will be accompanied with a notice of and instruction regarding the right to request an ability-to-pay determination.
- B. If the requestor is receiving public benefits under Government Code section 68632, subdivision (a), or has a monthly income which is 125 percent or less than the current poverty guidelines updated periodically in the Federal Register by the United States Department of Health and Human Services, the Public Works Director will limit the total amount of the requestor's administrative fine to 20 percent of the total and may:
 - 1. Allow the person to complete community service in lieu of paying the total administrative fine; or
 - 2. Waive the administrative fine; or
 - 3. Offer an alternative disposition."

SECTION 4. The City Council hereby repeals Section 9.24.170 of the Calabasas Municipal Code.

SECTION 5. The City Council hereby repeals Section 9.24.180 of the Calabasas Municipal Code.

SECTION 6. Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

SECTION 7. Effective Date:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Calabasas ordinance.

SECTION 8. Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2018.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard,
Colantuono, Highsmith & Whatley, PC
City Attorney

Agenda Item No. 6

Las Virgenes-Malibu COG
Measure M 5-Year Project List
City of Calabasas Projects

November 14, 2018

Measure M 5-Year Funding Summary

\$57,888,134

- Agoura Hills \$14,08,929
- Calabasas \$15,861,349
- Hidden Hills \$1,215,652
- Malibu \$8,683,219
- Westlake Village \$5,730,925
- Los Angeles County \$12,388,060

Citywide Green Streets

\$1,656,164

The City of Calabasas adopted a Green Street Policy in October 2015. Multiple corridors within the City were identified for stormwater management and other treatments. Most appropriate stormwater management approaches will be incorporated, including using plants, soil and pervious/permeable materials to slow, filter, and cleanses stormwater runoff from streets. In addition, other treatments include: construction of bike lanes, creation of recreational pathway to the popular Upper Las Virgenes Canyon Open Space, construction of raised landscaped medians, and implementation of traffic calming measures. Four corridors are selected for the improvements. The project locations include:

- Malibu Hills Road Green Street Project
- Calabasas Road Green Street Project
- Old Town Calabasas Green Street Project
- Las Virgenes Road Green Street Project

Las Virgenes Road Shoulder Improvement

\$2,004,600

The limits of this project is between Lost Hills Road and Mulholland Hwy along Las Virgenes Road, covering a distance of 1.6 miles. The proposed improvements include shoulder widening, guardrail replacements and drainage systems. In case of a fire that may require shutting down the US-101 or the US -1, (Pacific Coast Hwy), Las Virgenes Road becomes one of the important detour routes. The shoulder improvements would improve bike safety along this route, by reducing friction between vehicular traffic and bicyclists, by having paved and widened shoulders. Broken down vehicles will have a safe area with a widened shoulder. Existing drainage culverts will be relocated and rebuilt to accommodate the widened shoulders. This project will also evaluate and assess the needs for new culverts on the east side of the roadway to prevent water flow crossing the street and potentially creating a safety issue with hydroplaning during a rain storm/downpour. Proposed improvements include shoulders and new guardrail installation and reconstruct Drainage with Guardrail Protection and widened shoulders.

Mulholland Hwy Gap Closure

\$6,213,250

This project consists of two phases. Both phases shall not require any right-of-way takings. All the improvements will be done within the City's right-of way.

Phase I - The first phase is located on Mulholland Highway and Old Topanga Canyon Road (E), from 770 feet east of the intersection to the intersection along Mulholland Hwy, and from 1000 feet north along Old Topanga Canyon Road to the intersection. Both Mulholland Hwy and Old Topanga Canyon Road serve two schools within a mile of each other.

Phase II - The second phase of the project will be to improve Mulholland Highway between Old Topanga Canyon Road and the City Limit with Los Angeles County, covering a distance of approximately 2.6 miles. This segment of Mulholland Hwy is classified as an Arterial in the City's General Plan. This stretch of Mulholland Hwy has one travel lane in each direction, separated by a solid double yellow centerline. Left turn lanes are striped at the intersections or driveways to the estates.

Rondell Park and Ride Project

\$4,000,000

The project site is located directly across the US-101 ramps and is bordered by private properties, on the south and the east sides, and by the US-101 SB off-ramp on the west side. The site is currently vacant and ungraded. Although Rondell Rd is currently unimproved, there are, on average, more than 16 cars parked on the sides most of the days. These are commuters who park their cars on Rondell Rd and uses the LADOT Commuter Express Line 423 to get to downtown Los Angeles. Current parking usage would have been higher if the road were paved and with sidewalks at least on one side of the roadway. The bus stop is just to the north of the intersection on the east side of Las Virgenes Rd. The site provides convenient access for a park-n-ride facility since a majority of traffic traversing this stretch of Las Virgenes Rd is coming from the Malibu area.

Features of the facility include storm-water runoff retention and treatment using bio-filtration techniques, 3 dual recharging stations for electric vehicles and a dedicated area for bike parking. Project improvements also include construction of ADA parking, ADA curb ramps and a sidewalk connection to the existing sidewalk, providing a connection to the MTA Line 161, LADOT Commuter Express 423 and Calabasas Transit bus stop. This facility would reduce overall transportation costs by carpooling or by using transit to commute to work. It would also improve environmental quality and public health, with a lowered number of vehicles on the roadway.

Old Town Parkway

\$1,987,335

This project is located on Calabasas Road, between Park Granada and the City limits with the City of Los Angeles, covering a distance of 1,500 feet. Calabasas Rd provides the only pedestrian link connecting the east side of the city to the west side of the city.




The scope of the project is to replace the trex boards and streetlights. In-road lights alerting motorists to the presence of a pedestrian crossing or preparing to cross the street will be implemented and red bricks within the crossings will also be replaced at all crossings. In addition, the project would also construct an ADA path in a dedicated rest area with wooden benches and additional landscape. Kiosks to provide information on different bus line schedules, trailheads and bike routes will be installed along the project route. The project would also redesign the tree wells and trim back the tree roots, to prevent uplifting of the sidewalk. This project would improve personal safety and reduce tripping hazards by replacing heaved boards, due to weathering and tree roots. In addition, street light replacements would provide illumination to pedestrian and traffic along Calabasas Road. The project, when constructed, would encourage and facilitate more walking by residents and visitors in the Old Town area.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 5, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MAUREEN TAMURI, COMMUNITY DEVELOPMENT DIRECTOR 
TOM BARTLETT, CITY PLANNER 
MICHAEL KLEIN, SENIOR PLANNER 

SUBJECT: UPDATE OF THE CITY'S RENTAL REGISTRATION PROGRAM

MEETING DATE: NOVEMBER 14, 2018

SUMMARY RECOMMENDATION:

Staff recommends that the City Council receive and file this report.

BACKGROUND:

Following adoption of Ordinance No. 2004-91 and Ordinance No. 2004-193 (Chapter 5.16 of the Municipal Code), property owners of four or more residential rental housing units in Calabasas were required to register their rental units with the City of Calabasas Community Development Department and to report annually on the latest rental rate for each unit. In addition to this annual registration, property owners are required to report to the City all rent increases over 5%. Per the Ordinances, both the renter and the City must be notified of the increase 60 days prior to the effective date of the increase.

DISCUSSION/ANALYSIS:

For this update, staff compared data reported in July 2017 to data reported in July 2018 and calculated the average change in rents by property owner. The following table summarizes this information:

Property Name	Property Address	Total # of Units	Average Rent in 2018	Average change in rent between 2017 and 2018
Malibu Creek Apartments I	5320 Las Virgenes Rd.	36	\$2,110	+\$109.44 (+5.00%)
Malibu Creek Apartments II	5302 Parkmor Rd.	8	\$2,038	+\$100.63 (+5.33%)
Avalon Bay Apartments	3831 N. Orchid Ln.	600	\$2,000	+\$92.29 (+5.00%)
Malibu Canyon Apartments	5758 N. Las Virgenes Rd.	698	\$2,219	+\$72.69 (+4.02%)
Horizons	26705 Malibu Hills Rd.	60	\$3,268	+\$90.14 (+2.80%)
Calabasas Village Mobile Estates	23777 Mulholland Hwy.	210	\$1,423	+\$41.12 (+3.00%)
Average:				+\$84.39 (+4.19%)

As demonstrated in the table above, the average change in rent between the reporting periods for 2017 and 2018 for all rental communities in the City was an increase of \$84.39 or 4.19%. On the lower end of the range is Horizons, with an average increase of 2.8%; and on the higher end of the range is Avalon Bay and Malibu Creek Apartments, with an average increase of 5%. Staff also collected rent reports from one individual who owns 17 condominiums in the City. The average rent changes for these units was \$167.65, which represents an average increase of 8.01% (it should be noted that these units are generally rented at or below the local market rate for similar multi-family units). The USC Casden Forecast 2018 Multifamily Report states that average multifamily rents throughout Los Angeles County rose to \$2,267 in 2018, with the highest average rent in the Coastal Communities (such as Malibu) at \$2,881 (see Attachment A). Furthermore, the Consumer Price Index, as reported by the US Department of Labor, states that the cost of rent in Los Angeles County increased by 4.9% from September 2017 to September 2018. Staff also contacted mobile home parks in surrounding cities, and found that spaces rent for \$600 to \$1,765 per month, and increase approximately 3% to 5% annually. As a result, the rent increases seen in Calabasas are generally consistent with the reported average rent increase in the Los Angeles area.

In addition to the Rental Registration program discussed above, the City of Calabasas operates several programs to provide financial assistance to qualified residents. The Community Development Block Grant (CDBG) residential rehabilitation program provides eligible homeowners with financial assistance to

complete necessary property improvements, such as upgrades for ADA accessibility and roof repairs. The CDBG program typically provides assistance to 8-12 residents annually. For fiscal year 2017-2018, the City spent \$54,011 on CDBG, with \$29,050 spent on residents at the Calabasas Village Mobile Home Park. The Rental Assistance program, which has been in effect since 2004, provides financial assistance towards rent to eligible multi-family or mobile home households residing in the City of Calabasas. The program is limited to households with seniors or persons that are considered permanently disabled under the SSI program, and whose annual household income does not exceed 80% of the area median income. The program has 50 available spaces, 42 of which are designated for the Calabasas Village Mobile Home Park, and currently provides a \$228 monthly subsidy to each recipient. The owner of the Calabasas Village Mobile Home Park contributes 30% of the subsidy to each of the 42 recipients that reside in the Mobile Home Park (see table below). This amounts to an annual contribution of \$34,000 by the Calabasas Village owner, which has allowed the City to expand the program from 30 to 50 recipients since its inception.

Rental Assistance Program				
	No. of Recipients	Contribution per Recipient	Monthly Contribution	Annual Contribution
CVMHP Subsidy				
Park Owner	42	\$68	\$2,856	\$34,272
City	42	\$160	\$6,720	\$80,640
Subtotal - CVMHP	42	\$228	\$9,576	\$114,912
Subsidy for Non-CVMHP Renters				
City (only)	8	\$228	\$1,824	\$21,888
Totals	50	\$228	\$8,544 (City) \$2,856 (Park Owner)	\$102,528 (City) \$34,272 (Park Owner)
Program Totals	50	\$228	\$11,400	\$136,800

Staff will continue to log reported increases throughout the year, and participating communities will submit new annual rent data in July 2019. Canyon Creek apartments, given that they are an affordable community whose rents are governed by County and State level authorities, are not included in the annual rent change calculation so that the data is not skewed. Staff does not recommend any changes to the program at this time.

REQUESTED ACTION:

That the City Council receive and file this report as an update of the Rental Registration program.

ATTACHMENTS:

- A. Page 10 of the USC Casden Forecast 2018 Multifamily Report
- B. US Department of Labor CPI for September 2018

LOS ANGELES

THE economy of Los Angeles County continues its steady growth and is effectively at full employment. Total non-farm jobs grew by 1.1% in July compared to the same period last year, for a gain of 48,000 jobs, which is somewhat lower than last year. The county's employment growth rate is half California's rate of 2.0%, but the county's unemployment rate is in record low territory at 4.5%, the lowest in decades. The slower, if still healthy job growth reflects an absence of labor force growth, which grew by a slight 0.4 percent between July 2017 and July 2018.

More than half of the gains in nonfarm jobs occurred in Leisure and Hospitality (27,800), followed by Education/Health (12,300), and Professional/Business, in which Professional Science and Technology added 4,400 jobs. In percentage terms, Leisure and Hospitality (5.3%), Natural Resources/Mining (4.5%), and Information (2.3%) registered the largest increases. The Retail Trade and Wholesale Trade sectors lost jobs.

There were 3.3 million occupied housing units in Los Angeles County in 2017, with 1.8 million being renter occupied, making it the only Southern California region with more renters than homeowners. The share of renters in Los Angeles County rose from a pre-recession low of 51.0% in 2007 to 56.4% in 2016. This was similar to the statewide trend, where renters increased from a low of 41.6% in 2005 to 46.4% in 2016. However, the renter share reversed direction and dipped slightly in 2017 to 54.3% as homeownership edged up, in line with the trajectory of both Southern California and the state as a whole.

The average rent for Los Angeles County in 2018 reached a record high of \$2,267 per month, increasing 1.1% from \$2,242 last year. The average county-wide rent in Los Angeles County was the highest of all the Southern California regions in 2018, a continuation of a trend going back several years. Average rent increased more slowly than in recent years (1.4% in 2017 and 5% in 2016). Also, average rent rose more slowly than median renter household income.

Los Angeles County had the second lowest household income in the Southern California region, but had among the highest rents compared to other counties in Southern California. The median renter household income in the county was \$47,008 (less than half of the average income of owner household at \$94,791) in

2017, up 8.4% from 2016.¹ With Los Angeles County having the highest average rent but the second lowest household income, its share of rent burdened households, for whom more than 30% of their income goes to rent, stood at 58.3% in 2017.

The Coastal Communities-Beverly Hills submarket led Los Angeles County with the highest monthly rent (\$2,881), followed by Central Los Angeles (\$2,656), Downtown (\$2,390) and Burbank-Glendale (\$2,350). The Palmdale-Lancaster submarket had the lowest rent among all the submarkets in Los Angeles County, at \$1,608 per month, followed by Southeast Los Angeles at \$1,627, and East San Gabriel Valley at \$1,654. Four of the top five submarkets in all of Southern California were located in Los Angeles County, with the Coastal Communities-Beverly Hills submarket grabbing the top slot.

Overall, vacancy rates continue to be low enough to push up rents, a pattern that is very likely to continue. The county-wide vacancy rate rose slightly to 4.0% in 2018 from 3.9% a year before. Southeast Los Angeles has the lowest vacancy rate, at 2.3%, followed by Inglewood-Gardena-Hawthorne submarket, at 2.4%.

Low vacancy rates reflect inadequate construction. With limited new construction activity over the past several decades, the county's housing stock is the oldest of the Southern California region, with 56.3% of the stock built before 1970 and just 7.6% built since 2000. Multifamily construction had an impressive gain in the first half of this year with 10,875 permits year-to-date through Q2 in 2018, up from 7,571 same time last year, and we expect this to continue. However, the county has consistently fallen short of its need for additional housing. As such, renters will continue to face rising rents and shortage in rental supply in Los Angeles County.

With a 44.8% increase in multifamily permits through the first half of 2018, Los Angeles County will see yet another much-needed gain in its multifamily housing stock. The homeownership rate will likely edge up again this year, bringing slight relief on the demand side of the rental market going forward, but it is not clear that the trend will continue into 2019. Taking these market conditions into consideration along with broad economic and market fundamentals, the countywide vacancy rate is expected to ease slightly in 2019, moving up a few notches from 4.0% to 4.3%. Even so, the average rent will advance, but by a modest 1.7% from \$2,267 per month in 2018 to \$2,305 in 2019.

¹The metro level figures cited here are based upon the 2017 American Community Survey and were extracted using the Census Bureau's American Factfinder. They differ somewhat from figures in the metro table at the end of this section, which were derived from the American Community Survey Public Use Micro Sample (PUMS) and were the basis for household and housing stock figures at the submarket level.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods Los Angeles-Long Beach-Anaheim (1982-84=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Jul. 2018	Aug. 2018	Sep. 2018	Sep. 2017	Jul. 2018	Aug. 2018
Expenditure category						
All items	266.007	266.665	268.032	3.9	0.8	0.5
All items (1967=100)	785.904	787.846	791.885	-	-	-
Food and beverages	259.476	259.946	259.086	0.9	-0.2	-0.3
Food	259.767	260.378	259.224	0.8	-0.2	-0.4
Food at home	254.096	254.722	252.074	-1.3	-0.8	-1.0
Cereals and bakery products	263.179	261.956	258.513	-	-1.8	-1.3
Meats, poultry, fish, and eggs	276.583	280.619	275.440	-	-0.4	-1.8
Dairy and related products	234.972	241.160	236.652	-	0.7	-1.9
Fruits and vegetables	344.753	341.279	342.875	-	-0.5	0.5
Nonalcoholic beverages and beverage materials(1)	258.283	265.345	258.852	-	0.2	-2.4
Other food at home	200.663	196.676	196.376	-	-2.1	-0.2
Food away from home	262.209	262.795	263.212	3.2	0.4	0.2
Food away from home	262.209	262.795	263.212	3.2	0.4	0.2
Alcoholic beverages	239.755	238.324	241.451	2.4	0.7	1.3
Housing	301.542	303.851	305.084	5.3	1.2	0.4
Shelter	346.981	349.244	351.857	5.6	1.4	0.7
Rent of primary residence(2)	365.169	367.350	368.921	4.9	1.0	0.4
Owners' equiv. rent of residences(2)(3)	361.296	362.709	364.493	5.2	0.9	0.5
Owners' equiv. rent of primary residence(1)(2)	361.275	362.689	364.472	5.2	0.9	0.5
Fuels and utilities	328.041	338.180	318.091	4.2	-3.0	-5.9
Household energy	282.590	295.766	270.285	3.3	-4.4	-8.6
Energy services(2)	281.402	294.652	269.007	3.4	-4.4	-8.7
Electricity(2)	316.429	316.423	296.112	1.9	-6.4	-6.4
Utility (piped) gas service(2)	246.743	288.393	248.728	5.9	0.8	-13.8
Household furnishings and operations	115.972	115.982	118.629	2.9	2.3	2.3
Apparel	107.346	107.594	111.272	4.6	3.7	3.4
Transportation	213.623	213.054	213.810	6.3	0.1	0.4
Private transportation	211.018	210.297	211.703	6.9	0.3	0.7
New and used motor vehicles(4)	92.280	92.075	90.508	-	-1.9	-1.7
New vehicles(1)	169.010	168.744	167.570	-	-0.9	-0.7
Used cars and trucks(1)	270.549	272.547	261.108	-	-3.5	-4.2
Motor fuel	280.952	279.252	284.090	17.0	1.1	1.7
Gasoline (all types)	274.462	272.792	277.522	16.8	1.1	1.7
Gasoline, unleaded regular(4)	275.178	273.460	278.264	16.9	1.1	1.8
Gasoline, unleaded midgrade(4)(5)	263.459	261.950	266.288	16.7	1.1	1.7
Gasoline, unleaded premium(4)	260.989	259.618	263.818	16.1	1.1	1.6
Motor vehicle insurance(1)	758.909	758.909	782.725	-	3.1	3.1
Medical care	480.464	468.339	469.547	-1.4	-2.3	0.3
Recreation(6)	105.881	106.369	107.373	-0.5	1.4	0.9
Education and communication(6)	145.628	146.413	148.874	3.3	2.2	1.7
Tuition, other school fees, and child care(1)	1,828.363	1,850.794	1,907.451	-	4.3	3.1
Other goods and services	428.248	427.913	430.392	3.4	0.5	0.6
Commodity and service group						
All items	266.007	266.665	268.032	3.9	0.8	0.5
Commodities	181.190	181.490	182.161	2.5	0.5	0.4
Commodities less food & beverages	139.961	140.178	141.385	3.6	1.0	0.9
Nondurables less food & beverages	191.669	191.489	194.276	7.3	1.4	1.5
Durables	90.239	90.777	90.609	-2.4	0.4	-0.2

Note: See footnotes at end of table.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 8, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: GARY J. LYSIK, CITY MANAGER 

BY: MARICELA HERNANDEZ, MMC, CITY CLERK 

SUBJECT: REVIEW, CONSIDER, DISCUSS AND PROVIDE DIRECTION REGARDING THE CALABASAS VILLAGE MOBILE PARK RENTAL INCREASES, AND THE POSSIBILITY OF ESTABLISHING A TASKFORCE

MEETING

DATE: NOVEMBER 14, 2018

SUMMARY RECOMMENDATION:

This item is being brought forward as requested by Councilmember Bozajian, seconded by Councilmember Maurer during the October 24 Council meeting.

RECOMMENDATION:

That the City Council review, discuss, consider and provide direction regarding the Calabasas Village Mobile Park rental increases, and the possibility of establishing a taskforce

ATTACHMENT:

None



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 Reporting Period: 10/15/2018 to 10/31/2018

Date: 11/2/2018
 Time: 10:32:09AM
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
<u>Administrative Services</u>					
103561	10/17/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	167.48	Administrative Services
Total Amount for 1 Line Item(s) from Administrative Services				<u>\$167.48</u>	
<u>Boards and Commissions</u>					
103482	10/16/2018	US BANK	VISA- CROSS.COM	782.40	Boards and Commissions
103482	10/16/2018	US BANK	VISA- LANDS' END	620.79	Boards and Commissions
103608	10/24/2018	LANDS' END BUSINESS OUTFITTERS	SHIRTS- SISTER CITY	62.39	Boards and Commissions
103482	10/16/2018	US BANK	VISA- RALPHS	22.86	Boards and Commissions
Total Amount for 4 Line Item(s) from Boards and Commissions				<u>\$1,488.44</u>	
<u>City Attorney</u>					
103531	10/17/2018	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	26,369.76	City Attorney
103531	10/17/2018	COLANTUONO, HIGHSMITH &	ZEESMAN	11,445.25	City Attorney
103531	10/17/2018	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	10,022.00	City Attorney
103531	10/17/2018	COLANTUONO, HIGHSMITH &	BROWN PETITION	9,336.30	City Attorney
103531	10/17/2018	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	2,084.75	City Attorney
103531	10/17/2018	COLANTUONO, HIGHSMITH &	MISC SPECIAL COUNSEL PROJ	1,275.00	City Attorney
103538	10/17/2018	HOPKINS & CARLEY	LEGAL SERVICES	199.45	City Attorney
Total Amount for 7 Line Item(s) from City Attorney				<u>\$60,732.51</u>	
<u>City Clerk</u>					
103615	10/24/2018	MARTIN & CHAPMAN CO.	MINUTE BOOK PAPER	607.40	City Clerk
103482	10/16/2018	US BANK	VISA- AMAZON.COM	279.70	City Clerk
103634	10/24/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	90.00	City Clerk
103482	10/16/2018	US BANK	VISA- AMAZON.COM	42.23	City Clerk
103482	10/16/2018	US BANK	VISA- APPLE STORE	6.99	City Clerk
Total Amount for 5 Line Item(s) from City Clerk				<u>\$1,026.32</u>	
<u>City Council</u>					
103482	10/16/2018	US BANK	VISA- FLORENTYN.	547.50	City Council
103482	10/16/2018	US BANK	VISA- BAGMASTER	500.42	City Council



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
103482	10/16/2018	US BANK	VISA- CORNER BAKERY	325.00	City Council
103482	10/16/2018	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
103482	10/16/2018	US BANK	VISA- TOTAL WINE & MORE	141.78	City Council
103684	10/31/2018	ROTARY CLUB OF CALABASAS	ANNUAL MEMBERSHIP- M.S. MAURER	75.00	City Council
103482	10/16/2018	US BANK	VISA- GREEN PAPER	52.73	City Council
103482	10/16/2018	US BANK	VISA- TRADER JOE'S	38.25	City Council
103685	10/31/2018	SHAPIRO/DAVID//	RETIREMENT LUNCHEON	20.00	City Council
103482	10/16/2018	US BANK	VISA- RALPHS	19.03	City Council
Total Amount for 10 Line Item(s) from City Council				\$1,903.71	
City Management					
103482	10/16/2018	US BANK	VISA- LCC	275.00	City Management
103482	10/16/2018	US BANK	VISA- LCC	125.00	City Management
103482	10/16/2018	US BANK	VISA- LANDS' END	68.88	City Management
103482	10/16/2018	US BANK	VISA- UBER	41.27	City Management
103482	10/16/2018	US BANK	VISA- DIAMOND PARKING	22.00	City Management
103482	10/16/2018	US BANK	VISA- PONDEROSA FLOWERS	20.00	City Management
103685	10/31/2018	SHAPIRO/DAVID//	RETIREMENT LUNCHEON	20.00	City Management
103482	10/16/2018	US BANK	VISA- LONG BEACH CONVENTION	15.00	City Management
Total Amount for 8 Line Item(s) from City Management				\$587.15	
Civic Center O&M					
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	5,991.20	Civic Center O&M
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	4,843.95	Civic Center O&M
103600	10/24/2018	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,923.51	Civic Center O&M
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	598.42	Civic Center O&M
103584	10/24/2018	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
103584	10/24/2018	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	483.84	Civic Center O&M
103482	10/16/2018	US BANK	VISA- NORMAN WRIGHT	440.12	Civic Center O&M
103553	10/17/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	391.15	Civic Center O&M
103553	10/17/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	316.25	Civic Center O&M
103482	10/16/2018	US BANK	VISA- RHS PLUMBING	300.00	Civic Center O&M
103593	10/24/2018	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- LIBRARY	250.00	Civic Center O&M
103482	10/16/2018	US BANK	VISA- HOME DEPOT	122.46	Civic Center O&M



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Bank: BANK OF AMERICA - OPERATING
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
103482	10/16/2018	US BANK	VISA- COFFEE WHOLESALE USA	99.48	Civic Center O&M
103482	10/16/2018	US BANK	VISA- WALTERS WHOLESALE	77.85	Civic Center O&M
103482	10/16/2018	US BANK	VISA- HOME DEPOT	76.60	Civic Center O&M
103482	10/16/2018	US BANK	VISA- RALPHS	49.16	Civic Center O&M
103482	10/16/2018	US BANK	VISA- MALIBU LAUNDRY	43.75	Civic Center O&M
103482	10/16/2018	US BANK	VISA- RALPHS	39.38	Civic Center O&M
103482	10/16/2018	US BANK	VISA- CALABASAS SADDLERY	26.23	Civic Center O&M
103482	10/16/2018	US BANK	VISA- LOCK PEOPLE	19.79	Civic Center O&M
103482	10/16/2018	US BANK	VISA- LOCK PEOPLE	19.79	Civic Center O&M
103482	10/16/2018	US BANK	VISA- HARBOR FREIGHTS	11.25	Civic Center O&M
103482	10/16/2018	US BANK	VISA- HARBOR FREIGHTS	11.25	Civic Center O&M
Total Amount for 24 Line Item(s) from Civic Center O&M				\$17,252.43	

Community Development

103613	10/24/2018	M6 CONSULTING, INC.	PLAN CHECK SERVICES	21,942.41	Community Development
103591	10/24/2018	DUDE SOLUTIONS INC.	SOFTWARE MAINTENANCE	11,360.00	Community Development
103575	10/24/2018	CALABASAS CREST LTD	R.A.P.- NOV 2018	6,560.00	Community Development
103533	10/17/2018	DUDE SOLUTIONS INC.	SOFTWARE MAINTENANCE	6,240.00	Community Development
103592	10/24/2018	EDGESOFT, INC.	SOFTWARE MAINTENANCE	4,000.00	Community Development
103588	10/24/2018	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	3,993.71	Community Development
103533	10/17/2018	DUDE SOLUTIONS INC.	SOFTWARE MAINTENANCE	2,080.00	Community Development
103588	10/24/2018	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	948.42	Community Development
103663	10/31/2018	DUDEK & ASSOCIATES INC	EIR CONSULTING	816.33	Community Development
103482	10/16/2018	US BANK	VISA- GREENBUILD	705.00	Community Development
103482	10/16/2018	US BANK	VISA- HAMPTON INN	647.60	Community Development
103663	10/31/2018	DUDEK & ASSOCIATES INC	EIR CONSULTING	640.00	Community Development
103663	10/31/2018	DUDEK & ASSOCIATES INC	EIR CONSULTING	620.00	Community Development
103663	10/31/2018	DUDEK & ASSOCIATES INC	EIR CONSULTING	606.33	Community Development
103482	10/16/2018	US BANK	VISA- APA	575.00	Community Development
103663	10/31/2018	DUDEK & ASSOCIATES INC	EIR CONSULTING	480.00	Community Development
103637	10/24/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	425.74	Community Development
103482	10/16/2018	US BANK	VISA- SOUTHWEST AIR	342.96	Community Development
103663	10/31/2018	DUDEK & ASSOCIATES INC	EIR CONSULTING	280.00	Community Development
103691	10/31/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	254.91	Community Development
103595	10/24/2018	FLEYSHPMAN/ALBERT//	R.A.P.- NOV 2018	228.00	Community Development
103616	10/24/2018	MEDVETSKY/LINA//	R.A.P.- NOV 2018	228.00	Community Development



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103627	10/24/2018	RASCOE/JOAN//	R.A.P.- NOV 2018	228.00	Community Development
103611	10/24/2018	LEVY/ESTHER//	R.A.P.- NOV 2018	228.00	Community Development
103642	10/24/2018	YAZDINIAN/SUSAN//	R.A.P.- NOV 2018	228.00	Community Development
103482	10/16/2018	US BANK	VISA- BUILDERS BOOK	196.24	Community Development
103482	10/16/2018	US BANK	VISA- ICC	165.00	Community Development
103663	10/31/2018	DUDEK & ASSOCIATES INC	EIR CONSULTING	110.00	Community Development
103482	10/16/2018	US BANK	VISA- CA CODE ENFORCEMENT	95.00	Community Development
103587	10/24/2018	CYBERCOPY	COPY/PRINTING SERVICE	72.00	Community Development
103558	10/17/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	Community Development
103587	10/24/2018	CYBERCOPY	COPY/PRINTING SERVICE	44.07	Community Development
103587	10/24/2018	CYBERCOPY	COPY/PRINTING SERVICE	36.68	Community Development
103587	10/24/2018	CYBERCOPY	COPY/PRINTING SERVICE	36.68	Community Development
103660	10/31/2018	CYBERCOPY	COPY/PRINTING SERVICE	36.68	Community Development
103608	10/24/2018	LANDS' END BUSINESS OUTFITTERS	STAFF SHIRTS - COMM DEV	34.93	Community Development
103660	10/31/2018	CYBERCOPY	COPY/PRINTING SERVICE	11.77	Community Development
Total Amount for 37 Line Item(s) from Community Development				\$65,542.46	

Community Services

103651	10/31/2018	CALIFORNIA CIVIL ENGINEERING	CREEKSIDE STORM DRAIN SVCS	28,454.00	Community Services
103651	10/31/2018	CALIFORNIA CIVIL ENGINEERING	CREEKSIDE STORM DRAIN SVCS	8,623.00	Community Services
103555	10/17/2018	TEAM PLAY EVENTS	ENTERTAINMENT- PUMPKIN FEST	7,739.00	Community Services
103680	10/31/2018	PETROLOCO, LLC	BROCHURE DESIGN- WINTER 2018	5,500.00	Community Services
103565	10/18/2018	RYAN COMMUNICATIONS	CELL PHONE BOOSTER- SR CTR	5,000.00	Community Services
103552	10/17/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,216.46	Community Services
103529	10/17/2018	BARRY KAY ENTERPRISES, INC.	PUMPKIN FEST T-SHIRTS	2,071.74	Community Services
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,912.08	Community Services
103675	10/31/2018	LAS VIRGENES UNIFIED SCHOOL	JULY 4TH FIREWORKS SHOW	1,770.00	Community Services
103637	10/24/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	1,631.46	Community Services
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,246.33	Community Services
103693	10/31/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	1,217.23	Community Services
103537	10/17/2018	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,020.00	Community Services
103546	10/17/2018	MOMENTUM ACADEMIES	RECREATION INSTRUCTOR	962.50	Community Services
103482	10/16/2018	US BANK	VISA- CALBASAS SELF STORAGE	658.00	Community Services
103634	10/24/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	595.00	Community Services
103482	10/16/2018	US BANK	VISA- HOME DEPOT	590.18	Community Services
103482	10/16/2018	US BANK	VISA- GLENDALE CENTER	540.80	Community Services



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103695	10/31/2018	WOLF/MEL//	RECREATION INSTRUCTOR	472.50	Community Services
103482	10/16/2018	US BANK	VISA- CEDAR VALLEY PLUMBING	394.71	Community Services
103605	10/24/2018	INNER-I ...SECURITY IN FOCUS	SERVICE RESPONSE CALL	390.00	Community Services
103482	10/16/2018	US BANK	VISA- RICHARD NIXON	375.00	Community Services
103645	10/31/2018	ASCAP	MUSIC LICENSE FY 18/19	354.13	Community Services
103582	10/24/2018	CENTER STAGE OPERA	RECREATION INSTRUCTOR	336.00	Community Services
103482	10/16/2018	US BANK	VISA- OTC BRANDS	313.06	Community Services
103528	10/17/2018	AT&T	TELEPHONE SERVICE	303.01	Community Services
103482	10/16/2018	US BANK	VISA- PARKWAY RESTAURANT	288.78	Community Services
103655	10/31/2018	CAYNE/STACIE//	RECREATION INSTRUCTOR	283.50	Community Services
103652	10/31/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	267.98	Community Services
103482	10/16/2018	US BANK	VISA- PEACHJAR	250.00	Community Services
103482	10/16/2018	US BANK	VISA- ETSY.COM	239.34	Community Services
103482	10/16/2018	US BANK	VISA- NETBRANDS	225.00	Community Services
103670	10/31/2018	KARASIK/TRACIE//	RECREATION INSTRUCTOR	220.50	Community Services
103482	10/16/2018	US BANK	VISA- 7 ELEVEN	213.74	Community Services
103482	10/16/2018	US BANK	VISA- HOME DEPOT	213.69	Community Services
103482	10/16/2018	US BANK	VISA- WEBSTAIRANT	213.61	Community Services
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	190.99	Community Services
103482	10/16/2018	US BANK	VISA- TARGET	180.11	Community Services
103482	10/16/2018	US BANK	VISA- COST PLUS	166.90	Community Services
103532	10/17/2018	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	160.00	Community Services
103691	10/31/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	157.84	Community Services
103482	10/16/2018	US BANK	VISA- STORRIERSTE	150.00	Community Services
103482	10/16/2018	US BANK	VISA- DIRECT TV	148.66	Community Services
103482	10/16/2018	US BANK	VISA- HOME DEPOT	145.60	Community Services
103482	10/16/2018	US BANK	VISA- DIY	131.98	Community Services
103482	10/16/2018	US BANK	VISA- ZENNIX	127.99	Community Services
103553	10/17/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	124.84	Community Services
103482	10/16/2018	US BANK	VISA- STAPLES	112.68	Community Services
103689	10/31/2018	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	110.80	Community Services
103656	10/31/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	105.00	Community Services
103482	10/16/2018	US BANK	VISA- ALBERTSONS	101.05	Community Services
103570	10/24/2018	AT&T	TELEPHONE SERVICE	96.37	Community Services
103482	10/16/2018	US BANK	VISA- WALMART	92.40	Community Services
103482	10/16/2018	US BANK	VISA- ALBERTSONS	85.92	Community Services
103482	10/16/2018	US BANK	VISA- JOANN STORE	85.76	Community Services



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103482	10/16/2018	US BANK	VISA- DS SERVICES	85.02	Community Services
103482	10/16/2018	US BANK	VISA- AIRGAS	81.51	Community Services
103581	10/24/2018	CAYNE/STACIE//	RECREATION INSTRUCTOR	73.50	Community Services
103482	10/16/2018	US BANK	VISA- VICTRA	65.54	Community Services
103482	10/16/2018	US BANK	VISA- BARON BARCLAY	60.80	Community Services
103482	10/16/2018	US BANK	VISA- ULINE	59.12	Community Services
103482	10/16/2018	US BANK	VISA- DOLLAR TREE	47.89	Community Services
103482	10/16/2018	US BANK	VISA- CONSTANT CONTACT	45.00	Community Services
103482	10/16/2018	US BANK	VISA- AMAZON.COM	40.50	Community Services
103482	10/16/2018	US BANK	VISA- MICHAELS STORE	39.04	Community Services
103482	10/16/2018	US BANK	VISA- HOME DEPOT	38.16	Community Services
103482	10/16/2018	US BANK	VISA- AMAZON.COM	37.40	Community Services
103563	10/17/2018	WYMORE/KELLI//	REIMB MILEAGE - SEP 18	36.95	Community Services
103535	10/17/2018	FILICE/LANA//	REIMB MILEAGE - SEP 18	32.59	Community Services
103482	10/16/2018	US BANK	VISA- WINFIELD COLLECTION	31.84	Community Services
103482	10/16/2018	US BANK	VISA- DIY	27.49	Community Services
103482	10/16/2018	US BANK	VISA- ALBERTSONS	26.99	Community Services
103482	10/16/2018	US BANK	VISA- ORCHARD SUPPLY	25.13	Community Services
103482	10/16/2018	US BANK	VISA- FRANKLIN'S HARDWARE	21.86	Community Services
103482	10/16/2018	US BANK	VISA- DIY	18.83	Community Services
103482	10/16/2018	US BANK	VISA- DILPOMART	13.96	Community Services
103482	10/16/2018	US BANK	VISA- HOME DEPOT	9.13	Community Services
103482	10/16/2018	US BANK	VISA- DMAX ARMOR	7.51	Community Services
103482	10/16/2018	US BANK	VISA- MIKE	6.49	Community Services
103553	10/17/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	2.90	Community Services
103482	10/16/2018	US BANK	VISA- ITUNES.COM	0.99	Community Services
Total Amount for 81 Line Item(s) from Community Services				\$80,513.36	

Finance

103525	10/17/2018	ADP, INC	PAYROLL PROCESSING	5,611.19	Finance
103618	10/24/2018	MUNISERVICES, LLC	SALES TAX COLLECTION FEE	3,106.13	Finance
103547	10/17/2018	MUNISERVICES, LLC	CAFR REPORT SERVICES	2,250.00	Finance
103637	10/24/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	431.39	Finance
103691	10/31/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	142.32	Finance



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Total Amount for 5 Line Item(s) from Finance				\$11,541.03	
<u>Klubhouse Preschool</u>					
103570	10/24/2018	AT&T	TELEPHONE SERVICE	146.95	Klubhouse Preschool
Total Amount for 1 Line Item(s) from Klubhouse Preschool				\$146.95	
<u>Library</u>					
103626	10/24/2018	PRENAX INC.	MAGAZINE SUBSCRIPTION	6,406.69	Library
103574	10/24/2018	BIBLIOTHECA, LLC	E-BOOKS	3,468.63	Library
103603	10/24/2018	INFOGROUP	LICENSE RENEWAL	2,285.00	Library
103572	10/24/2018	BAKER & TAYLOR	BOOKS-LIBRARY	1,321.11	Library
103649	10/31/2018	BAKER & TAYLOR	BOOKS-LIBRARY	939.83	Library
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	826.70	Library
103622	10/24/2018	OCLC, INC.	MEMBERSHIP DUES- SEP 2018	732.40	Library
103668	10/31/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	604.56	Library
103604	10/24/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	514.10	Library
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	450.83	Library
103604	10/24/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	356.39	Library
103650	10/31/2018	BOOKPAGE	MAGAZINE SUBSCRIPTION	324.00	Library
103668	10/31/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	290.15	Library
103637	10/24/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	261.20	Library
103652	10/31/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	254.12	Library
103637	10/24/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	244.64	Library
103661	10/31/2018	DEMCO, INC.	LIBRARY SUPPLIES	227.70	Library
103628	10/24/2018	RECORDED BOOKS, LLC	BOOKS ON CD	194.93	Library
103647	10/31/2018	AT&T	TELEPHONE SERVICE	191.09	Library
103640	10/24/2018	WENGER/DEANNE//	YOGA INSTRUCTOR- LIBRARY	180.00	Library
103578	10/24/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
103578	10/24/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
103604	10/24/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	130.66	Library
103649	10/31/2018	BAKER & TAYLOR	BOOKS-LIBRARY	123.04	Library
103604	10/24/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	119.50	Library
103482	10/16/2018	US BANK	VISA- SMART & FINAL	118.87	Library
103649	10/31/2018	BAKER & TAYLOR	BOOKS-LIBRARY	114.82	Library
103676	10/31/2018	MIDWEST TAPE	DVD'S-LIBRARY	93.47	Library



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103628	10/24/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	93.44	Library
103604	10/24/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	80.73	Library
103682	10/31/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	73.60	Library
103572	10/24/2018	BAKER & TAYLOR	BOOKS-LIBRARY	70.33	Library
103637	10/24/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	45.95	Library
103682	10/31/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	45.94	Library
103691	10/31/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	43.30	Library
103668	10/31/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	42.90	Library
103653	10/31/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- FTG80700	38.10	Library
103628	10/24/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	31.90	Library
103482	10/16/2018	US BANK	VISA- AMAZON.COM	29.96	Library
103604	10/24/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	29.57	Library
103617	10/24/2018	MIDWEST TAPE	DVD'S-LIBRARY	28.29	Library
103668	10/31/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	24.70	Library
103668	10/31/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	21.01	Library
103682	10/31/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	17.94	Library
103604	10/24/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	16.40	Library
103604	10/24/2018	INGRAM LIBRARY SERVICES	BOOKS-SCHOOL DIST	13.40	Library
103572	10/24/2018	BAKER & TAYLOR	BOOKS-LIBRARY	12.30	Library
103682	10/31/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	11.96	Library
103482	10/16/2018	US BANK	VISA- USPS	6.36	Library
103482	10/16/2018	US BANK	VISA- RITE AID	3.49	Library
103682	10/31/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	2.99	Library
103682	10/31/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	2.99	Library
Total Amount for 52 Line Item(s) from Library				\$21,861.74	

LMD #22

103571	10/24/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	37,317.50	LMD #22
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	25,834.86	LMD #22
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	14,205.89	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,648.27	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,000.04	LMD #22
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	11,289.39	LMD #22
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	9,613.82	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	8,925.55	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	8,925.55	LMD #22



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103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	8,925.55	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,548.59	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,399.46	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,979.00	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,954.12	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,775.00	LMD #22
103571	10/24/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,528.81	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,385.00	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	5,239.82	LMD #22
103620	10/24/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	4,975.00	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,895.86	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,632.16	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,134.00	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,000.04	LMD #22
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,925.60	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,843.47	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,970.84	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,794.23	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,742.26	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,345.93	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,278.29	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,647.00	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,548.25	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,432.00	LMD #22
103576	10/24/2018	CALABASAS PARK HOMEOWNERS ASSO	LANDSCAPE SERVICE	1,300.00	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,245.08	LMD #22
103620	10/24/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,190.00	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,017.81	LMD #22
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	804.90	LMD #22
103648	10/31/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	799.25	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	549.00	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	549.00	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	492.00	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	492.00	LMD #22
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	449.46	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	447.50	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	394.00	LMD #22



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103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	379.56	LMD #22
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	323.23	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	281.63	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	244.86	LMD #22
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	237.62	LMD #22
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	208.35	LMD #22
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	208.00	LMD #22
103552	10/17/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	141.86	LMD #22
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	110.88	LMD #22
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	93.04	LMD #22
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	81.28	LMD #22
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	74.51	LMD #22
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	72.07	LMD #22
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	48.03	LMD #22
Total Amount for 60 Line Item(s) from LMD #22				\$256,896.07	
<u>LMD #24</u>					
103648	10/31/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	7,104.60	LMD #24
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,937.87	LMD #24
103678	10/31/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,995.00	LMD #24
103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	510.20	LMD #24
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	283.85	LMD #24
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	7.92	LMD #24
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	5.81	LMD #24
Total Amount for 7 Line Item(s) from LMD #24				\$12,845.25	
<u>LMD #27</u>					
103571	10/24/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	1,457.63	LMD #27
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	24.24	LMD #27
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	1.98	LMD #27
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	1.45	LMD #27
Total Amount for 4 Line Item(s) from LMD #27				\$1,485.30	
<u>LMD #32</u>					



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103571	10/24/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	2,977.34	LMD #32
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	682.90	LMD #32
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	74.05	LMD #32
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	1.98	LMD #32
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	1.45	LMD #32
Total Amount for 5 Line Item(s) from LMD #32				\$3,737.72	

LMD 22 - Common Benefit Area

103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	13,425.26	LMD 22 - Common Benefit Area
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	13,201.69	LMD 22 - Common Benefit Area
103614	10/24/2018	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,730.00	LMD 22 - Common Benefit Area
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,677.34	LMD 22 - Common Benefit Area
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,739.65	LMD 22 - Common Benefit Area
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,101.83	LMD 22 - Common Benefit Area
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,637.95	LMD 22 - Common Benefit Area
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,610.73	LMD 22 - Common Benefit Area
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,883.51	LMD 22 - Common Benefit Area
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,783.00	LMD 22 - Common Benefit Area
103635	10/24/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,467.00	LMD 22 - Common Benefit Area
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	700.33	LMD 22 - Common Benefit Area
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	698.51	LMD 22 - Common Benefit Area
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	451.96	LMD 22 - Common Benefit Area
103678	10/31/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	300.00	LMD 22 - Common Benefit Area
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	225.74	LMD 22 - Common Benefit Area
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	212.23	LMD 22 - Common Benefit Area
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	94.80	LMD 22 - Common Benefit Area
Total Amount for 18 Line Item(s) from LMD 22 - Common Benefit Area				\$69,941.53	

Media Operations

103636	10/24/2018	VERIZON WIRELESS	TELEPHONE SERVICE	8,206.04	Media Operations
103639	10/24/2018	WEBROOT SOFTWARE	WEBROOT PROTECTION	7,257.60	Media Operations
103606	10/24/2018	KNOWBE4, INC.	SECURITY TRAINING	4,795.50	Media Operations
103590	10/24/2018	DSR AUDIO	SOUND/POWER- SOTC	4,150.00	Media Operations
103590	10/24/2018	DSR AUDIO	SOUND/POWER- SOTC	2,695.00	Media Operations
103556	10/17/2018	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations



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103621	10/24/2018	NICKERSON/LAURA//	CTV HOST SERVICES	1,102.50	Media Operations
103633	10/24/2018	TIME WARNER CABLE	CABLE MODEM- CITY HALL	1,034.00	Media Operations
103633	10/24/2018	TIME WARNER CABLE	CABLE MODEM- CITY HALL	424.90	Media Operations
103482	10/16/2018	US BANK	VISA- SHIRINS	304.67	Media Operations
103619	10/24/2018	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	294.00	Media Operations
103633	10/24/2018	TIME WARNER CABLE	CABLE MODEM- CITY HALL	289.98	Media Operations
103482	10/16/2018	US BANK	VISA- CORNER BAKERY	217.00	Media Operations
103482	10/16/2018	US BANK	VISA- AMAZON.COM	168.71	Media Operations
103482	10/16/2018	US BANK	VISA- NETWORK SOLUTIONS	119.98	Media Operations
103597	10/24/2018	GRACENOTE MEDIA SERVICES	CTV GUIDE LISTING	102.78	Media Operations
103583	10/24/2018	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	86.37	Media Operations
103566	10/24/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
103566	10/24/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
103566	10/24/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
103566	10/24/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
103482	10/16/2018	US BANK	VISA- CREATIVE CLOUD	52.99	Media Operations
103482	10/16/2018	US BANK	VISA- ACE PARKING	20.00	Media Operations
103482	10/16/2018	US BANK	VISA- RITE AID	6.34	Media Operations
103482	10/16/2018	US BANK	VISA- RITE AID	5.14	Media Operations
Total Amount for 25 Line Item(s) from Media Operations				\$33,933.10	

Non-Departmental

103482	10/16/2018	US BANK	VISA- LIFE STORAGE	1,740.00	Non-Departmental
103653	10/31/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- WXF09673	477.45	Non-Departmental
103482	10/16/2018	US BANK	VISA- AMAZON.COM	405.98	Non-Departmental
103691	10/31/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	283.88	Non-Departmental
103482	10/16/2018	US BANK	VISA- WALMART	249.82	Non-Departmental
103482	10/16/2018	US BANK	VISA- SMART & FINAL	164.62	Non-Departmental
103665	10/31/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	116.41	Non-Departmental
103482	10/16/2018	US BANK	VISA- COSTCO	78.99	Non-Departmental
103534	10/17/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	65.59	Non-Departmental
103653	10/31/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- WXF09673	63.00	Non-Departmental
103594	10/24/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	62.84	Non-Departmental
103579	10/24/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
103652	10/31/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	50.04	Non-Departmental
103579	10/24/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- NMC09173	37.05	Non-Departmental



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103652	10/31/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	19.78	Non-Departmental
Total Amount for 15 Line Item(s) from Non-Departmental				\$3,876.55	
<u>Payroll</u>					
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	7,437.44	Payroll
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	3,998.19	Payroll
103624	10/24/2018	PARKER/ROBIN//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103638	10/24/2018	WASHBURN/DENNIS//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103580	10/24/2018	CATE/CHARLES R.//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103596	10/24/2018	FOLEY/KARYN//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103598	10/24/2018	GROVEMAN/BARRY//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103601	10/24/2018	HILL/BOB//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103612	10/24/2018	LOPATA/MARVIN//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103658	10/31/2018	COROALLES/ANTHONY//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103658	10/31/2018	COROALLES/ANTHONY//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
103623	10/24/2018	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- NOV 18	54.00	Payroll
Total Amount for 12 Line Item(s) from Payroll				\$17,717.09	
<u>Police / Fire / Safety</u>					
103607	10/24/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- SEP 2018	385,245.75	Police / Fire / Safety
103607	10/24/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- SEP 2018	9,252.34	Police / Fire / Safety
103671	10/31/2018	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- SEP 2018	4,996.86	Police / Fire / Safety
103672	10/31/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	2,999.24	Police / Fire / Safety
103672	10/31/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- CAL PARKS	1,381.69	Police / Fire / Safety
103672	10/31/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,036.27	Police / Fire / Safety
103607	10/24/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- SEP 2018	387.50	Police / Fire / Safety
103659	10/31/2018	CRASH DATA GROUP INC	DATA RECORDER EQUIPMENT REPAIR	65.25	Police / Fire / Safety
Total Amount for 8 Line Item(s) from Police / Fire / Safety				\$405,364.90	
<u>Public Safety & Emergency Preparedness</u>					
103482	10/16/2018	US BANK	VISA- TAKAT	306.45	Public Safety & Emergency Preparedness
103482	10/16/2018	US BANK	VISA- CUT RATE BATTERIES	294.00	Public Safety & Emergency Preparedness
103482	10/16/2018	US BANK	VISA- AMAZON.COM	125.78	Public Safety & Emergency Preparedness
103482	10/16/2018	US BANK	VISA- RT SYSTEMS	54.15	Public Safety & Emergency Preparedness



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103482	10/16/2018	US BANK	VISA- SOS SURVIVAL	51.33	Public Safety & Emergency Preparedness
Total Amount for 5 Line Item(s) from Public Safety & Emergency Preparedness				\$831.71	

Public Works

103631	10/24/2018	SAN GABRIEL VALLEY COUNCIL	TMDL MONITORING	28,894.00	Public Works
103536	10/17/2018	GREENE TREE CARE	LANDSCAPE SERVICES	10,920.00	Public Works
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	8,269.98	Public Works
103667	10/31/2018	GREENE TREE CARE	LANDSCAPE SERVICES	8,220.00	Public Works
103673	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,470.83	Public Works
103568	10/24/2018	AMERIMARK DIRECT	WALK TO SCHOOL LUNCH BAGS	6,291.98	Public Works
103641	10/24/2018	WILHELM/RICHARD FRANK//	FIELD INVESTIGTN/DRAFTING SVCS	2,860.00	Public Works
103678	10/31/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	2,452.50	Public Works
103539	10/17/2018	ISSAKHANI/MARINA//	CONSULTING SERVICES	2,375.00	Public Works
103674	10/31/2018	LAS VIRGENES MUNICIPAL WATER	WATER METER DEPOSIT	1,550.00	Public Works
103586	10/24/2018	COUNTY OF LOS ANGELES	CONTRACT SERVICES	1,420.77	Public Works
103620	10/24/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,095.00	Public Works
103536	10/17/2018	GREENE TREE CARE	LANDSCAPE SERVICES	1,000.00	Public Works
103696	10/31/2018	YIN/JULIE//	CONSULTING SERVICES	979.00	Public Works
103564	10/17/2018	YIN/JULIE//	CONSULTING SERVICES	792.00	Public Works
103564	10/17/2018	YIN/JULIE//	CONSULTING SERVICES	781.00	Public Works
103696	10/31/2018	YIN/JULIE//	CONSULTING SERVICES	781.00	Public Works
103644	10/31/2018	ARUCAN/KEVIN//	CONSULTING SERVICES	770.00	Public Works
103644	10/31/2018	ARUCAN/KEVIN//	CONSULTING SERVICES	770.00	Public Works
103599	10/24/2018	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	700.00	Public Works
103599	10/24/2018	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	700.00	Public Works
103620	10/24/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	695.00	Public Works
103694	10/31/2018	WILLDAN ASSOCIATES INC.	LOT LINE ADJUSTMENT	656.00	Public Works
103602	10/24/2018	IMS	2018 PAVEMENT MGMT SYSTEM	562.50	Public Works
103540	10/17/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	552.00	Public Works
103669	10/31/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	537.50	Public Works
103669	10/31/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	525.00	Public Works
103620	10/24/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	490.00	Public Works
103678	10/31/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	395.00	Public Works
103686	10/31/2018	SO-CAL PRESSURE WASH	PRESSURE WASHING	390.00	Public Works
103678	10/31/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	390.00	Public Works
103629	10/24/2018	ROLDAN/VINCENT//	CONSULTING SERVICES	256.00	Public Works



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103629	10/24/2018	ROLDAN/VINCENT//	CONSULTING SERVICES	256.00	Public Works
103552	10/17/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	210.68	Public Works
103482	10/16/2018	US BANK	VISA- SMART & FINAL	188.56	Public Works
103620	10/24/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	175.00	Public Works
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	135.56	Public Works
103482	10/16/2018	US BANK	VISA- MARMALADE CAFE	127.80	Public Works
103482	10/16/2018	US BANK	VISA- DIY	87.85	Public Works
103482	10/16/2018	US BANK	VISA- USPS	82.40	Public Works
103482	10/16/2018	US BANK	VISA- AMAZON.COM	77.88	Public Works
103482	10/16/2018	US BANK	VISA- SHIRINS	43.39	Public Works
103636	10/24/2018	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
103569	10/24/2018	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICES	37.48	Public Works
103482	10/16/2018	US BANK	VISA- STAPLES	34.29	Public Works
103482	10/16/2018	US BANK	VISA- HOME DEPOT	32.55	Public Works
103482	10/16/2018	US BANK	VISA- LEXINGTON	21.19	Public Works
103482	10/16/2018	US BANK	VISA- DIY	16.73	Public Works
Total Amount for 48 Line Item(s) from Public Works				\$96,107.43	

Recoverable / Refund / Liability

103610	10/24/2018	LAS VIRGENES UNIFIED SCHOOL	REFUND LOT LINE ADJ/PERMIT	11,491.90	Recoverable / Refund / Liability
103480	10/15/2018	PETTY CASH	PETTY CASH- PUMPKIN FEST	10,000.00	Recoverable / Refund / Liability
103481	10/15/2018	PETTY CASH	PETTY CASH- PUMPKIN FEST	5,000.00	Recoverable / Refund / Liability
103683	10/31/2018	ROHANI/NASIM//	RECREATION REFUND	1,600.00	Recoverable / Refund / Liability
103589	10/24/2018	DEPARTMENT OF CONSERVATION	3RD QUARTER 2018 SMIP FEE	797.60	Recoverable / Refund / Liability
103548	10/17/2018	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	559.00	Recoverable / Refund / Liability
103524	10/17/2018	ACHI/ANA//	EMPLOYEE COMPUTER LOAN	476.84	Recoverable / Refund / Liability
103577	10/24/2018	CALIFORNIA BUILDING STANDARDS	3RD QTR 2018 GREEN BLDG	473.40	Recoverable / Refund / Liability
103623	10/24/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	66.95	Recoverable / Refund / Liability
103554	10/17/2018	STATE DISBURSMENT	WAGE GARNISHMENT- 10/12/18	46.15	Recoverable / Refund / Liability
103688	10/31/2018	STATE DISBURSMENT	WAGE GARNISHMENT- 10/26/18	46.15	Recoverable / Refund / Liability
Total Amount for 11 Line Item(s) from Recoverable / Refund / Liability				\$30,557.99	

Tennis & Swim Center

103609	10/24/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,835.84	Tennis & Swim Center
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	3,720.94	Tennis & Swim Center



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
103553	10/17/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	1,698.74	Tennis & Swim Center
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,674.62	Tennis & Swim Center
103654	10/31/2018	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	996.80	Tennis & Swim Center
103545	10/17/2018	MARKET PLAYS PRODUCTIONS	STAFF UNIFORMS	967.00	Tennis & Swim Center
103543	10/17/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	886.63	Tennis & Swim Center
103585	10/24/2018	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	757.98	Tennis & Swim Center
103557	10/17/2018	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	655.76	Tennis & Swim Center
103530	10/17/2018	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	621.62	Tennis & Swim Center
103560	10/17/2018	VORTEX INDUSTRIES INC	DOOR REPAIRS - T&SC	495.00	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- HOME DEPOT	490.57	Tennis & Swim Center
103657	10/31/2018	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	471.84	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- ADOLPH KIEFER	448.45	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- CRAMER DECKER	402.38	Tennis & Swim Center
103562	10/17/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	389.43	Tennis & Swim Center
103692	10/31/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	380.06	Tennis & Swim Center
103562	10/17/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	377.14	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- FRANKLIN'S HARDWARE	359.77	Tennis & Swim Center
103527	10/17/2018	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- T&SC	324.00	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- CENTURY MA	314.99	Tennis & Swim Center
103545	10/17/2018	MARKET PLAYS PRODUCTIONS	STAFF UNIFORMS	299.64	Tennis & Swim Center
103545	10/17/2018	MARKET PLAYS PRODUCTIONS	STAFF UNIFORMS	274.31	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- CLARK PEST CTRL	250.00	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- GRAINGER	245.92	Tennis & Swim Center
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	233.61	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- CORNER BAKERY	225.50	Tennis & Swim Center
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	220.40	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- AMAZON.COM	192.78	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- CAP LEASING	191.00	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- SWIM OUTLET	171.27	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- HOME DEPOT	158.02	Tennis & Swim Center
103690	10/31/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	155.00	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- LESLIE'S POOL MART	135.74	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- INDEED	117.19	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- CONSTANT CONTACT	100.00	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- RALPHS	88.49	Tennis & Swim Center
103559	10/17/2018	VISTA PAINT CORP.	JANITORIAL SUPPLIES	77.09	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- ICE MACHINE SALES	68.78	Tennis & Swim Center



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103482	10/16/2018	US BANK	VISA- WALMART	62.30	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- CALABASAS SINCLAIR	46.73	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- PYRAMID PIPE & SUPPLY	42.38	Tennis & Swim Center
103567	10/24/2018	AIRGAS- WEST	TC HELIUM	42.25	Tennis & Swim Center
103681	10/31/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 18	28.30	Tennis & Swim Center
103573	10/24/2018	BCC	LIFE & DISABILITY INS- OCT 18	21.17	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- OFFICE DEPOT	15.10	Tennis & Swim Center
103482	10/16/2018	US BANK	VISA- AMAZON.COM	6.99	Tennis & Swim Center
Total Amount for 47 Line Item(s) from Tennis & Swim Center				\$23,739.52	

Transportation

103625	10/24/2018	PARSONS TRANSPORTATION GROUP	LOST HILLS INTERCHANGE	43,153.16	Transportation
103679	10/31/2018	PARSONS TRANSPORTATION GROUP	LOST HILLS INTERCHANGE	27,034.53	Transportation
103677	10/31/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - SEP 18	18,077.33	Transportation
103677	10/31/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - SEP 18	11,624.97	Transportation
103543	10/17/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,574.39	Transportation
103664	10/31/2018	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	6,152.30	Transportation
103643	10/31/2018	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	5,969.10	Transportation
103526	10/17/2018	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	4,691.45	Transportation
103552	10/17/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,465.33	Transportation
103666	10/31/2018	FUSCOE ENGINEERING, INC.	ENGINEERING SERVICES	2,579.07	Transportation
103541	10/17/2018	KIER & WRIGHT CIVIL ENGINEERS	ENGINEERING SERVICES	2,383.20	Transportation
103666	10/31/2018	FUSCOE ENGINEERING, INC.	ENGINEERING SERVICES	2,272.00	Transportation
103664	10/31/2018	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	1,935.80	Transportation
103687	10/31/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,796.99	Transportation
103632	10/24/2018	SO-CAL PRESSURE WASH	PRESSURE WASHING	1,790.00	Transportation
103677	10/31/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - SEP 18	1,728.28	Transportation
103677	10/31/2018	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- SEP 18	1,256.47	Transportation
103541	10/17/2018	KIER & WRIGHT CIVIL ENGINEERS	ENGINEERING SERVICES	1,200.00	Transportation
103662	10/31/2018	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNALS/LIGHTING	1,137.29	Transportation
103551	10/17/2018	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	1,080.00	Transportation
103630	10/24/2018	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	956.65	Transportation
103482	10/16/2018	US BANK	VISA- FAST SIGNS	954.02	Transportation
103550	10/17/2018	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	899.10	Transportation
103664	10/31/2018	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	784.11	Transportation
103677	10/31/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - SEP 18	753.07	Transportation



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103666	10/31/2018	FUSCOE ENGINEERING, INC.	ENGINEERING SERVICES	588.00	Transportation
103482	10/16/2018	US BANK	VISA- CALACT	485.00	Transportation
103549	10/17/2018	R P BARRICADE INC	EQUIPMENT RENTAL- TCP	275.00	Transportation
103482	10/16/2018	US BANK	VISA- BUILDASIGN	258.40	Transportation
103482	10/16/2018	US BANK	VISA- CHEVRON	197.52	Transportation
103542	10/17/2018	LA DWP	TRAFFIC METER SERVICE	187.49	Transportation
103634	10/24/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	180.00	Transportation
103541	10/17/2018	KIER & WRIGHT CIVIL ENGINEERS	ENGINEERING SERVICES	144.00	Transportation
103646	10/31/2018	AT&T	TELEPHONE SERVICE	105.31	Transportation
103482	10/16/2018	US BANK	VISA- EXXON MOBIL	100.00	Transportation
103482	10/16/2018	US BANK	VISA- UNION 76	88.82	Transportation
103482	10/16/2018	US BANK	VISA- SHELL OIL	35.00	Transportation
103482	10/16/2018	US BANK	VISA- UNION 76	33.75	Transportation
103482	10/16/2018	US BANK	VISA- EXXON MOBIL	33.28	Transportation
103482	10/16/2018	US BANK	VISA- UNION 76	33.22	Transportation
103482	10/16/2018	US BANK	VISA- CHEVRON	33.00	Transportation
103482	10/16/2018	US BANK	VISA- UNION 76	32.62	Transportation
103482	10/16/2018	US BANK	VISA- UNION 76	30.73	Transportation
103482	10/16/2018	US BANK	VISA- UNION 76	29.99	Transportation
103482	10/16/2018	US BANK	VISA- CALABASAS SINCLAIR	29.74	Transportation
103482	10/16/2018	US BANK	VISA- CHEVRON	24.94	Transportation
Total Amount for 46 Line Item(s) from Transportation				\$153,174.42	
GRAND TOTAL for 546 Line Items				\$1,372,972.16	

TENTATIVE FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

28-Nov

CM	Consent	Adoption of Ordinance No. 2018-371 adding Chapter 9.07 "Sidewalk Vending" and repealing Calabasas Municipal Code Sections 9.24.170-"Peddling on Highways Location Restrictions" and 9.24.180-"Violation-Penalty"
AS	Consent	Adoption of Resolution No. 2018-1597, approving hourly employee's salary schedule and rescinding Resolution No. 2017-1567

Future Items

CC	New Business	Election Certification/Council Reorg
CC	New Business	Review of election issues
CS	New Business	Wild Walnut option B (traffic flow, parking, playground and funding)
PW	New Business	DAR needs assessment study
CS	New Business	Klubhouse preschool update
CD	Public Hearing	Introduction of Ordinance No. 2018-369, amending Title 17 of the Calabasas Municipal Code by updating Section 17.12.170, which provides zoning regulations and standards pertaining to accessory dwelling units, to improve consistency with applicable state law and to improve clarity and understanding of the regulations and standards
CC	New Business	Commission appointments
CC	Presentation	To outgoing Commissioners
CC	New Business	Council liaison/external committee appointments
PW	New Business	Report on response from businesses regarding plastic straws ordinances
CD	Public Hearing	Small cell sites
AS	Presentation	Employee service awards
PW	New Business	Environmental Commission to review rodenticides Resolution
CD	New Business	Ridgeline discussion
PW	New Business	Recommendation from Environmental Commission regarding ideas to further reduction of plastics

2018 Meeting Dates

12-Dec - Election Certification/Council Reorganization	26-Dec - Canceled
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