



CITY of CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, JANUARY 9, 2019
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting. Note: Any written materials submitted to the City Council are public record under the Public Records Act.**

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Girl Scouts Brownie Troop 3606
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:10 P.M.

PRESENTATIONS – 7:20 P.M.

- [Clean Power Alliance update from Jennifer Ward, Head of Local Government Affairs, CPA](#)

ORAL COMMUNICATION – PUBLIC COMMENT – 7:50 P.M.

CONSENT ITEMS – 8:00 P.M.

1. [Approval of meeting minutes from November 28 and December 12, 2018](#)

2. [Adoption of Ordinance No. 2019-371 adding Calabasas Municipal Code Chapter 9.07 "Sidewalk Vending" and repealing Calabasas Municipal Code Sections 9.24.170 "Peddling on Highways-Location Restrictions" and 9.24.180 "Violation-Penalty"](#)
3. [Recommendation to award a two year professional services agreement to Azteca Landscape for landscape maintenance of the common areas for Oak Park Calabasas Homeowners Association within Landscape Lighting Act District 22 in the City of Calabasas in an amount not to exceed \\$250,000](#)
4. [Sheriff's Crime Report – November 2018](#)
5. [Approval of Resolution No. 2019-1612, amending Resolution No. 2018-1596, approving the position and salary of a Public Works Maintenance Technician and a reduction of an Executive Assistant I position in the Public Works Department](#)

PUBLIC HEARING – 8:10 P.M.

6. [Review and approval of projects for the 45th Program Year \(2019-2020\) - Community Development Block Grant \(CDBG\) funding and adoption of Resolution No. 2019-1611, approving the CDBG 45th Program Year \(2019-2020\)](#)
7. [Consideration of Ordinance No. 2019-369, amending Title 17 of the Calabasas Municipal Code by updating Sections 17.11.010 and 17.12.170, which provides zoning regulations and standards pertaining to accessory dwelling units, to improve consistency with applicable state law and to improve clarity and understanding of the regulations and standards](#)

INFORMATIONAL REPORTS – 9:10 P.M.

8. [Check Register for the period of November 28-December 26, 2018](#)

TASK FORCE REPORTS – 9:15 P.M.

CITY MANAGER'S REPORT – 9:20 P.M.

TENTATIVE FUTURE AGENDA ITEMS – 9:25 P.M.

ADJOURN – 9:30 P.M.

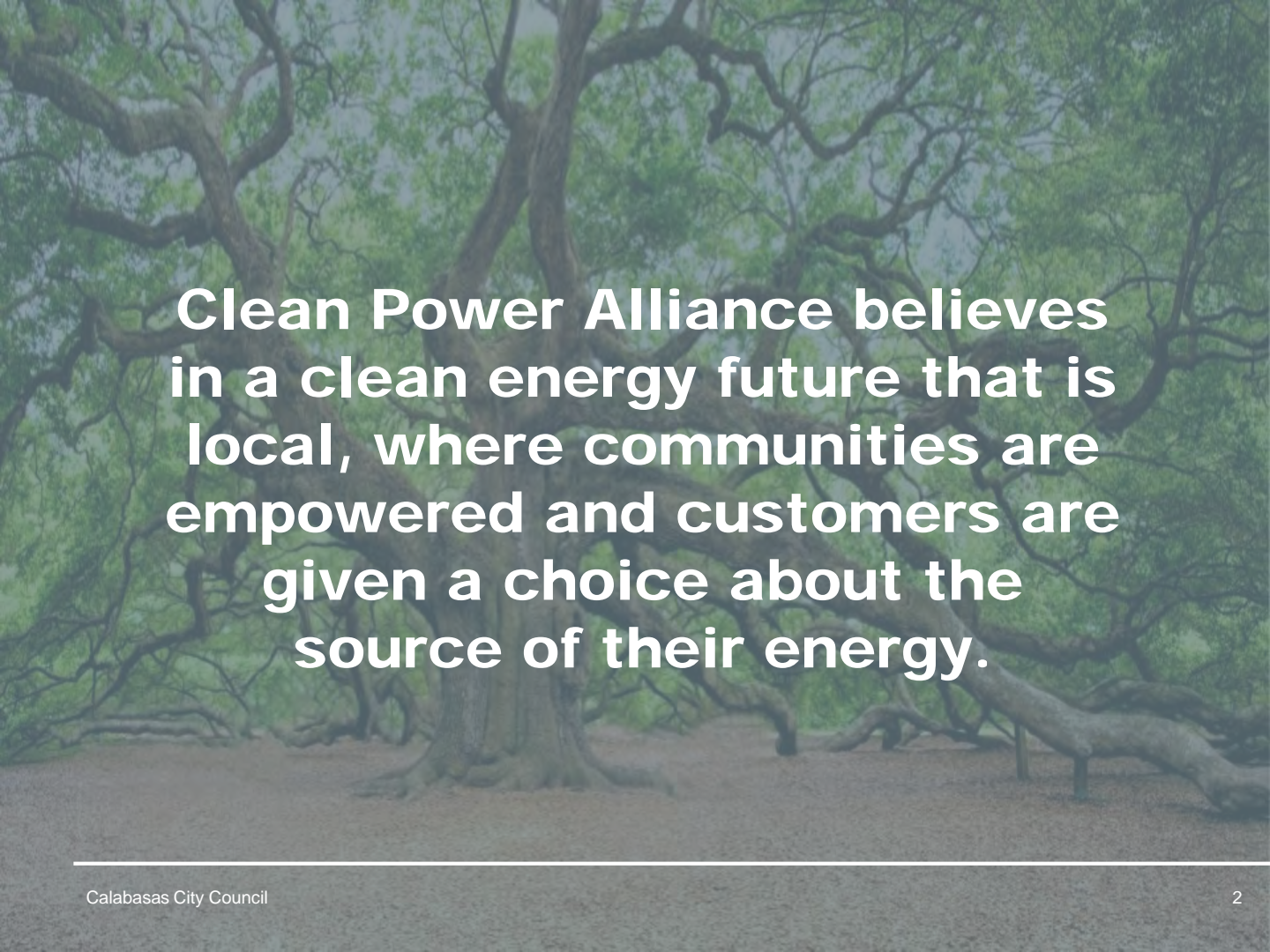
The City Council will adjourn to their next regular meeting scheduled on Wednesday, January 23, 2019, at 7:00 p.m.



CITY of CALABASAS

Clean Power Alliance

City Council
City of Calabasas
January 9, 2018



Clean Power Alliance believes in a clean energy future that is local, where communities are empowered and customers are given a choice about the source of their energy.

What is Clean Power Alliance?

Your new energy partner!

Clean Power Alliance will become your energy partner by providing electricity procurement services for residents and businesses in your area, leveraging the combined purchasing power of our member agencies to **offer clean renewable energy at competitive rates.**



Who are we?

Already part of your community!

Clean Power Alliance is a public entity, formed as a Joint Powers Authority (JPA) made up of 31-member jurisdictions across Los Angeles and Ventura Counties.

Locally governed by the members and staffed by a team of industry experts, Clean Power Alliance is actively assembling a portfolio of energy resources that provides renewable energy opportunities and cost competitiveness.



Who do we serve?

Your community!

Clean Power Alliance will soon serve approximately 3 million residents and businesses, comprising 1 million customer accounts across Southern California.

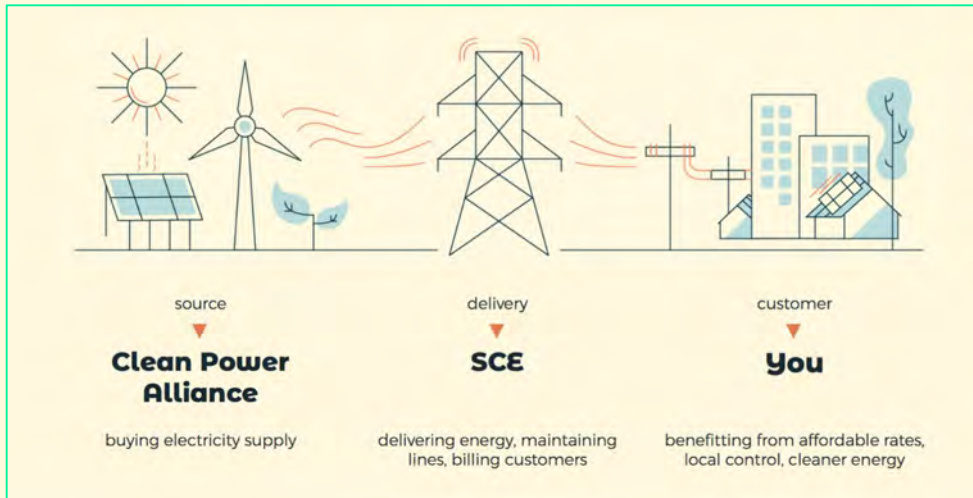
Beginning in February 2019, **9,124** Calabasas residential customers will receive Clean Power Alliance service. The **783** customers currently enrolled in the California Alternate Rates for Energy (CARE) Program, which reduces energy bills by about 30%, will continue to enjoy their discount, and benefit from their new choices about the source of their energy.



How does it work?

It's simple!

Clean Power Alliance will purchase clean power and Southern California Edison will deliver it.
Nothing else changes.



When will Clean Power Alliance launch service?

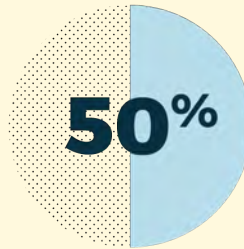
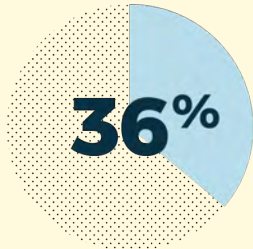
Multi-phased approach

1. Service began in February 2018 for municipal customers in unincorporated Los Angeles County (~1,800 accounts)
2. Service began in June 2018 for commercial customers in unincorporated Los Angeles County, and for municipal and commercial customers in Rolling Hills Estates and South Pasadena (~30,000 accounts)
3. **In February 2019, service will be expanded to all residential customers within Clean Power Alliance service territory (~949,000 accounts)**
4. **In May 2019, service will be expanded to all remaining non-residential customers (~100,000 accounts)**



Clean Power Alliance offers choices

Three rate options to suit the needs of your residents and businesses



Lean Power

36% renewable energy that is **1-2% more affordable** as compared to SCE 2019 base rates

Calabasas selected Lean Power as its default, but customers can choose a different option any time

Clean Power

50% renewable energy that is **0-1% more affordable** as compared to SCE's 2019 base rates

100% Green Power

100% renewable energy that is a **7-9% overall bill premium** to SCE 2019 base rates

Opt out process

Customers who wish to stay with SCE for energy supply may opt out

CPA CLEAN POWER ALLIANCE
Locally powered energy innovation.

Español 中文 (中国) 한국어

[Rates & Options](#) | [Customer Support](#) | [About Us](#) | [News](#) | [Get Involved](#)

Opt Out Form

Clean Power Alliance is proud to bring clean, renewable power choices to communities across Los Angeles and Ventura Counties. However, if you would like to opt out of Clean Power Alliance and remain with SCE, we strive to make it as easy as possible. You can opt out using the form below or by calling us at 888-585-3788.

Enter Account Information

SCE Customer Account Number (Required)

Please enter your 10-digit SCE Customer Account Number. ?

[Click here to see a sample bill!](#)

I don't currently have my SCE Account Number available.

Your Last Name or Business Name (Required)

Enter at least the first three letters. ?

Service Location ZIP Code (Required)

Please enter your ZIP Code as it appears on your bill. ?

Next

Tips & guidance

You must have already received an enrollment notice in order to opt out.

Customers who opt out before or during Clean Power Alliance service launch may return to Clean Power Alliance at any time.

SCE requires customers who opt out after Clean Power Alliance service launch to complete their Advance Notice to Return Form. You may also be prohibited by SCE from returning to Clean Power Alliance for a minimum of twelve months.

- Clean Power Alliance does not charge customers fees for opting out or returning to service with us
- Opt outs are processed online or via phone
- No SCE fee to opt out within 60 days of your service starting
- After that, SCE may charge a one-time account processing fee
- Two options for returning to service with SCE after opting out of Clean Power Alliance

Tools and resources available online!

FAQs, Sample SCE Bill, Individual Bill Calculator

Calculate & Compare

See what your bill could look like with different Clean Power Alliance and Southern California Edison (SCE) service offerings using the calculator tool below. Click the orange question icons for guidance on where to find each input on your bill.

Rate

DOMESTIC ?

Service Location

Unincorporated Los Angeles Ct ?

Bill Ending Month

November ?


Winter - Baseline Usage (kWh) ?

Tier 1

Tier 2

High Usage Charge

Click Here to Compare Your Bill



CPA CLEAN POWER ALLIANCE

Understanding Your Bill

Utility bills can be confusing, but Clean Power Alliance strives to keep it simple. Southern California Edison (SCE) will still send your monthly bill, but instead of SCE charges for both electricity supply and electricity delivery, your bill will show Clean Power Alliance charges for electricity supply and SCE charges for delivery.

Clean Power Alliance is NOT an added fee; we will simply replace SCE's electricity supply charges.

Understanding Your Bill



SOUTHERN CALIFORNIA EDISON
An Edison International Company

For billing and service inquiries
1-800-874-2336
www.sce.com

Your electricity bill

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1 Customer Account

2-01-851-0000

1234 MAIN STREET
LOS ANGELES, CA 90209-9400

Date bill prepared
05/29/18

Amount due \$175.48
Due by 07/17/18

Your account summary

Previous Balance	\$61.57
Payments Received 06/08/18	-\$61.57
Balance forward	\$0.00
Your new charges	\$175.48
Total amount you owe by 07/17/18	\$176.48

2 Summary of your billing detail

Service account	Service address	Billing period	Your rate	New charges
3-000-0000-71	1234 Main St Los Angeles, CA	05/25/18 to 06/26/18	DOMESTIC (ISC)	\$121.93
3-049-0000-82	1234 Main St Los Angeles, CA	05/25/18 to 06/26/18	DOMESTIC	\$53.33
				\$176.48

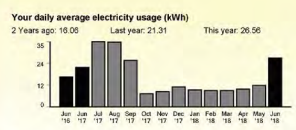
3 Your past and current electricity usage

For meters used from 05/25/18 to 05/26/18

Total electricity you used this month in kWh 890 Your next billing cycle will end on or about 07/26/18

Your daily average electricity usage (kWh)

2 Years ago: 18.06 Last year: 21.31 This year: 20.56



4 Details of your new charges

Your rate: DOMESTIC (SCE)
Billing period: 05/25/18 to 06/01/18 (7 days Winter Season)
06/01/18 to 06/26/18 (25 days Summer Season)

5 Delivery charges - Cost to deliver your electricity		Your Delivery charges include:	
Basic charge	32 days x \$0.03100	\$0.99	• \$13.30 transmission charges
EnergyWelder			• \$73.16 distribution charges
Tier 1 (100% of baseline)	76 kWh x \$0.08326	\$6.33	• \$0.05 nuclear decommissioning charges
Tier 2 (10% to 400%)	56 kWh x \$0.15485	\$8.67	• \$3.73 conservation incentive
EnergySummer			adjustment
Tier 1 (100% of baseline)	400 kWh x \$0.06380	\$33.52	• \$10.69 public purpose programs charge
Tier 2 (10% to 400%)	318 kWh x \$0.15570	\$49.51	• \$4.95 new system generation charge
CCA cost responsibility surcharge			
PCIA	850 kWh x \$0.01994	\$16.95	Your overall energy charges include:
DWR Bond Charge	850 kWh x \$0.00549	\$4.66	• \$1.10 franchise fees
CTC	850 kWh x \$0.00075	\$0.64	
(Continued on next page)			
Other charges or credits			
Generation Municipal Surcharge		\$0.66	
Subtotal of your new charges		\$121.93	
Your new charges		\$121.93	

Components of Your Electricity Bill

- 1 Customer Account**
Your SCE-assigned number identifies your account. Please have your account number on hand if you would like to make changes to your Clean Power Alliance service.
- 2 Service Account**
Your SCE and Clean Power Alliance service account numbers will both be listed in this section. SCE assigns an additional service account number to track Clean Power Alliance charges.
- 3 Energy Usage**
The amount of energy you used in the billing period, measured in kilowatt hours (kWh).
- 4 SCE Rate**
Your SCE rate determines how you are charged for the delivery of electricity. Your Clean Power Alliance electricity supply rate may not always match this one because Clean Power Alliance offers simplified, consolidated rate options.
- 5 SCE Delivery Charges**
SCE's charges for the delivery of electricity. They include the cost of moving energy from the grid to your home or business and maintaining the electric lines.
- 6 CCA Cost Responsibility Surcharge**
SCE's charge to recover costs of power purchased on your behalf before joining Clean Power Alliance. You may have heard the PCIA, or Power Charge Indifference Adjustment, referred to as an "exit fee" for CCA customers. The PCIA and other surcharges are always included in our cost comparisons.

Calabasas City Council

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Understanding Your Bill

7 Your Total Usage: **850 kWh**

Understanding Your Bill:
Your usage for the billing period falls into Tier 2. For most customers, the price you pay increases as you use more energy. The average cost per kilowatt (kWh) in the chart to the right is based on averages. Actual prices may vary.

Tier 1	Tier 2	High Usage Charge
475 kWh	374 kWh	0 kWh
\$0.08/kWh	\$0.16/kWh	\$0.26/kWh

Your Total Usage: **850 kWh**

High Usage Charge - Learn more at on.sce.com/highuse

Additional Information:

- Service voltage: 240 volts
- Your winter baseline allowance: 76.0 kWh
- Your summer baseline allowance: 400.0 kWh
- High Usage Charge applies to all usage above 400% of baseline allowance.
- Generation Municipal Surcharge (GMS) factor: 0.000065
- 2014 Vintage CRS

Things you should know

SUMMER/WINTER BASELINE CHARGES:
This billing cycle falls between the summer baseline season (which runs from June 1st through September 30th) and the winter baseline season (which runs from October 1st through May 31st). Therefore, you will see two sets of Baseline Charges in the Details section of your bill, reflecting your usage during both the winter and summer baseline seasons. Please note that you were not charged twice for your usage. For more information about baseline seasons, please visit www.sce.com/baseline.

SOUTHERN CALIFORNIA EDISON
An EDISON INTERNATIONAL Company

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Service account: 3-048-0000-82
Service address: 123 Main St, Los Angeles, CA 90029
Rotating outage: Group N001

SUPPLY/GENERATION CLEAN POWER ALLIANCE
supplies your electricity

Details of your new charges

8 CLEAN POWER ALLIANCE
Your rate: DOMESTIC
Service Account: 3-048-0000-82
Billing period: 09/01/18 to 09/01/18 (32 days)

9 Generation (Supply) Charges 50%

10 RENEWABLE GENERATION ENERGY SURCHARGE

850.04 KWH @ 0.0627	\$53.30
	\$0.25
Sub-Total of CPA Generation (Supply) Charges	\$53.55
Your New Charges	\$53.55

Things you should know

Clean Power Alliance Information
FOR MORE DETAIL ON YOUR CLEAN POWER ALLIANCE ENERGY BILL, CALL US AT 888-685-3786.

7 Usage Tier
For residential customers, this section indicates the highest tier you are being charged. If your electric use is more than your Tier 1 Allowance, which is set by state law, and crosses into Tier 2, the price you pay per kWh will increase. Customers who use more than 4 times their Tier 1 Baseline Allowance will be charged a High Usage Surcharge.

8 Clean Power Alliance Rate
Your Clean Power Alliance rate determines how you are charged for electricity supply/generation. Your Clean Power Alliance electricity rate may not always match your SCE one because Clean Power Alliance offers simplified, consolidated rate options.

9 Clean Power Alliance Generation Charges
Our charge for the generation of electricity. This section notes the Clean Power Alliance rate option currently selected for your account (i.e. Lean Power, Clean Power, or 100% Green Power). These charges replace fees that SCE would collect if they were providing your generation service. This is NOT an additional charge.

10 Energy Surcharge
This charge applies regardless of your electricity provider. It is collected from all electricity customers statewide on behalf of the California Energy Commission.



Why its important

Shared benefits for your businesses, residents, and our community



**Stable,
Competitive
Rates**

**Higher
Renewable
Content**

**Local
Management
& Control**

Timeline for 2019 Customer Enrollment

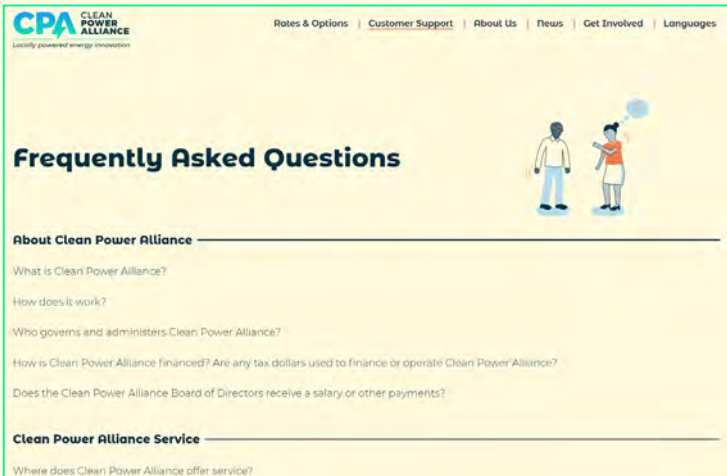


- **December – January**, Two enrollment notices will be sent out. The first 60 days prior to service enrollment and the second 30 days prior to enrollment. Enrollment occurs on customer’s February meter read date.
- **February** – Beginning in February, residential customers will be enrolled to receive service from the CPA.
(Two additional post-enrollment notices are sent).
- **March – April**, For non-residential customers, pre-enrollment notices will be sent out in March and April, 60 and 30 days prior to enrollment.
- **May** – All the remaining non-residential customers will be enrolled for CPA Service, on May 1st.
(Two additional post-enrollment notices are sent).



Questions? Thank you!

Find more information at www.cleanpoweralliance.org.



The screenshot shows the top navigation bar of the Clean Power Alliance website with links for Rates & Options, Customer Support, About Us, News, Get Involved, and Languages. The main heading is 'Frequently Asked Questions' with an illustration of two people talking. Below this, there are two sections: 'About Clean Power Alliance' and 'Clean Power Alliance Service'. The 'About Clean Power Alliance' section lists questions such as 'What is Clean Power Alliance?', 'How does it work?', 'Who governs and administers Clean Power Alliance?', 'How is Clean Power Alliance financed? Are any tax dollars used to finance or operate Clean Power Alliance?', and 'Does the Clean Power Alliance Board of Directors receive a salary or other payments?'. The 'Clean Power Alliance Service' section lists the question 'Where does Clean Power Alliance offer service?'.

Customer service contacts:

888-585-3788

customerservice@cleanpoweralliance.org

CPA staff contacts:

Ted Bardacke

Executive Director

tbardacke@cleanpoweralliance.org

Jennifer Ward

Head of Local Government Affairs

jward@cleanpoweralliance.org



**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, NOVEMBER 28, 2018**

Mayor Gaines called the meeting to order at 7:00 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub
Absent: None
Staff: Bingham, Cohen, Hernandez, Holden, Jordan, Klein, Lysik, Petros, Rubin, Summers and Tamuri

PLEDGE OF ALLEGIANCE

Pledge of Allegiance by Boy Scout Troop 642

APPROVAL OF AGENDA

Councilmember Weintraub moved, seconded by Mayor pro Tem Shapiro to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

SPECIAL ITEM

1. Update and report on Woolsey Fire Emergency

Dr. Lysik presented an After Action Review

David Lipman, Richard Sherman, Michael Harrison, Dr. Sam Fink, Bob Poite, Gloria Bowman, Carl Ehrlich, Patti Gilbert, Jeff and Susan Ploussard, Lorraine Ring-Abrams, Jacy Shillan, Norma Citron, Frances Alet, Joe Chilco, Charlotte Meyer, Priscilla Lee, Phyllis Scher, John Suwara, R. Embree, Ilene Fletcher, Dennis Washburn and Terry Dichter spoke on Special Item No. 1.

- 1A. Consideration of Urgency Ordinance No. 2018-372-U, establishing a temporary Woolsey Fire Overlay Zone

Mr. Klein and Ms. Tamuri presented Item 1A

Councilmember Bozajian moved, seconded by Councilmember Weintraub to approve Special Item No. 1A. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

The meeting recessed at 9:43 p.m.
The meeting reconvened at 9:56 p.m.

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Maurer:

- Extended an invitation to a Wildland Firefighter Open House on December 1.

Councilmember Weintraub:

- Thanked staff for all their hard work and support during the fire.

Mayor pro Tem Shapiro:

- Extended an invitation to the Literally Healing event at Barnes & Noble on December 1.
- Thanked the Rotary of Calabasas for their 30th annual Thanksgiving feast.

Mayor Gaines:

- Extended an invitation to the Commons on December 5 in celebration of Hanukah.
- Extended an invitation to a Chamber Holiday Party on December 6 at the Hilton Garden Inn.
- Extended an invitation to a Tree Lighting ceremony at the Commons on December 11.
- Extended an invitation to a Community Development forum on November 1 at Founders Hall.
- Extended an invitation to the Chabad of Calabasas Celebrating their 14th annual GALA in honor of Mayor pro Tem Shapiro and his wife Barbara.

ORAL COMMUNICATIONS – PUBLIC COMMENT

None.

CONSENT ITEMS

2. Approval of meeting minutes from October 24 and November 15, 2018

3. Adoption of Ordinance No. 2018-370, amending Calabasas Municipal Code Sections 3.40.030 and 3.40.040 regarding contracting approval authority and 3.42.020 and 3.42.040 increasing project cost authority limits up to levels specified in the Uniform Public Cost Accounting Act
4. Approval of Resolution No. 2018-1604, amending Resolution No. 2018-1596 approving the position and salary of a full-time Landscape Maintenance Inspector, and a reduction of an Executive Assistant I to an hourly position in the Public Works Department; and approving the position of Assistant Planner in the Community Development Department
5. Approval of Grant of Easement to Southern California Edison to permit the construction and maintenance of Electric Vehicle Charging Stations at De Anza Park
6. Adoption of Resolution No. 2018-1597, rescinding Resolution No. 2017-1567 and approving a salary schedule for hourly employee

Councilmember Maurer requested that the November 15 meeting minutes be corrected to reflect a request for staff to provide details for conducting an after action review.

Councilmember Weintraub moved, seconded by Councilmember Maurer to approve Consent Item Nos. 2-6. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

NEW BUSINESS

7. Update of the City’s Rental Registration Program

Mr. Klein presented the report

After discussion, the Council received and filed Item No. 7.

8. Review, discuss, consider and provide direction regarding the Calabasas Village Mobile Park rental increases, and the possibility of establishing a taskforce

Cathey Sinai, Mary Mau, Karen Skidmore, John Storey, Joe Giamalva, Nick Stabile, Christine Svensson, Susan Levine, Chad Norris and Phyllis Scher Spoke on Item No. 8.

After discussion, a taskforce composed of Councilmembers Bozajian and Weintraub was created.

9. Appointment by the City Council to the Board of Trustees of the Los Angeles County West Vector & Vector-Borne Disease Control District

Councilmember Maurer moved, seconded by Mayor pro Tem Shapiro to appoint Councilmember Bozajian to the Board of Trustees of the Los Angeles County West Vector & Vector-Borne Disease Control District. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

PUBLIC HEARING

10. Sidewalk Vending Regulation: Introduction of Ordinance No. 2018-371 adding Calabasas Municipal Code Chapter 9.07 "Sidewalk Vending" and repealing Calabasas Municipal Code Sections 9.24.170 "Peddling on Highways-Location Restrictions" and 9.24.180 "Violation-Penalty"

Mayor Gaines opened the public hearing

Mr. Howard presented the report

Carl Ehrlich spoke on Item No. 10

Mayor Gaines closed the public hearing

Councilmember Weintraub stated that she would prefer adoption of this ordinance to take place at the December 12 Council meeting.

After extensive discussion, Councilmember Bozajian moved, seconded by Councilmember Weintraub to approve the introduction of Ordinance No. 2018-371 with modifications and bring back for adoption at the January 9, 2019 meeting. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

INFORMATIONAL REPORTS

11. Check Register for the period of October 15-November 20, 2018

No action was taken on this item.

TASK FORCE REPORTS

Councilmember Weintraub reported her attendance to a COG meeting where she received information relating to homelessness, which will be made available on the City's website.

CITY MANAGER'S REPORT

None.

TENTATIVE FUTURE AGENDA ITEMS

Councilmember Weintraub requested a citywide cell coverage map for future discussion. In addition, she requested a list of evacuation routes to work together with HOAs on their process and accessibility plan in the event of an emergency.

In response to Councilmember Weintraub's request, Dr. Lysik noted that the January 28 Public Safety Commission meeting will be a workshop to provide an open forum for discussion and an After Action Report.

ADJOURN

Mayor pro Tem Shapiro moved, seconded by Councilmember Weintraub to adjourn the meeting at 11:49 p.m. to their reorganization meeting scheduled on Wednesday, December 12, 2018, at 7:00 p.m. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

Maricela Hernandez, MMC
City Clerk

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, DECEMBER 12, 2018**

Mayor Gaines called the meeting to order at 7:04 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California. All members of the City Council were present.

ROLL CALL

Present: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub
Absent: None
Staff: Bingham, Hall, Hernandez, Jordan, Krdilyan, Lysik, Mair, Petros, Rubin, Tamuri and Yalda

The Pledge of Allegiance was led by Girl Scout Junior Troop 1826.

The National Anthem was led by Calabasas High School Uninstrumental.

Rabbi Eli Friedman and Rabbi Paul Kipnes led an invocation.

Mayor Gaines welcomed and acknowledged dignitaries present.

COUNCIL ANNOUNCEMENTS

Members of the Council made the following announcements:

Councilmember Bozajian:

- Wished everyone Happy Holidays.

Councilmember Maurer:

- Provided an update on 101 freeway closures.
- Extended an invitation to a Woolsey Fire town hall meeting with Supervisor Sheila Kuehl on December 13 at King Gillette Ranch.
- Echoed Councilmember Bozajian and wished everyone Happy Holidays.

Councilmember Weintraub:

- Thanked everyone and wished Happy Holidays to all.

Mayor pro Tem Shapiro:

- Echoed the sentiments of his fellow Councilmembers and wished everyone Happy Holidays.

Mayor Gaines:

- Announced his attendance to the annual American Public Works Association where the City of Calabasas was presented with the 2018 project of the year award for the Lost Hills Interchange Project. He further extended congratulations to the City and Public Works staff for their hard work on this project.

➤ Adjourn in memory

Mayor Gaines announced that the meeting would be adjourned in memory of former President George H.W. Bush.

ORAL COMMUNICATIONS – PUBLIC COMMENT

JD Slajchert spoke during public comment.

CONSENT ITEMS

1. Adoption of Resolution No. 2018-1610, authorizing the City Manager to request local, state and federal financial aid, to execute the necessary documents and agreements with local, state and federal agencies to participate in the Woolsey Fire Debris Removal Program, and to adopt a Local Debris Removal Program in furtherance of recovery efforts addressing the effects of the Woolsey Fire

Councilmember Weintraub moved, seconded by Mayor pro Tem Shapiro to approve Item No.1 MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

ELECTION 2018

2. Adoption of Resolution No. 2018-1609, declaring the results of the November 6, 2018 General Municipal Election

Councilmember Weintraub moved, seconded by Mayor Gaines to approve Item No.2 MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

3. Administering of Oath of Office to Councilmembers-Elect

Lucas Eskigian administered the Oath of Office to Councilmember Bozajian.

Ellen Maurer Herreger joined by Derek Villadolid administered the Oath of Office to Councilmember Maurer.

Mauricio Serrano administered the Oath of Office to Councilmember Shapiro.

COUNCIL REORGANIZATION

➤ Presentations to Outgoing Mayor

The following made presentations to outgoing Mayor Gaines:

- Aurelia Friedman, Congressman Ted Lieu's Field Representative
- Barri Worth Girvan, Senator Robert Hertzberg's Deputy Chief of Staff
- Jeremy Wolf, Senator Stern's representative
- Catherine Coddington, Assemblymember Jesse Gabriel's Senior Field Representative
- Stephanie Romero, LA County Assessor Jeffrey Prang's office
- Richard Sherman
- Rick Lemmo
- Sally Goya, Rotary Club of Calabasas
- Pamela Kissel, Calabasas Chamber of Commerce
- Calabasas City Council

➤ Comments by Members of the City Council

Members of the Council expressed appreciation to Mayor Gaines.

➤ Comments by the outgoing Mayor

Mayor Gaines expressed appreciation for the opportunity to serve.

➤ Election of Mayor

Councilmember Weintraub nominated Mayor pro Tem Shapiro as Mayor; Mayor Gaines closed nominations. The nomination carried 5/0 as follows.

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

➤ Oath of Office to Mayor

Mrs. Shapiro and family administered the Oath of Office to Mayor Shapiro.

Mayor Shapiro thanked the Council, staff and the community for the opportunity to serve.

- Election of Mayor pro Tem

Councilmember Gaines nominated Councilmember Weintraub as Mayor pro Tem; Mayor Shapiro closed nominations. The nomination carried 5/0 as follows.

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines, and Maurer

- Oath of Office to Mayor pro Tem

Adam Weintraub and family administered the Oath of Office to Mayor pro Tem Weintraub.

Mayor pro Tem Weintraub expressed appreciation to all for the opportunity to serve, especially to her family for their love and support.

ADJOURN

Councilmember Maurer moved, seconded by Mayor pro Tem Weintraub to adjourn the meeting at 8:44 p.m. in memory of former President George H.W. Bush to their next regular meeting scheduled on Wednesday, January, 9 2019, at 7:00 p.m. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Maricela Hernandez, MMC
City Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JANUARY 2, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: SCOTT H. HOWARD, CONTRACT CITY ATTORNEY
MATTHEW T. SUMMERS, ASSISTANT CITY ATTORNEY
ALEKS GIRAGOSIAN, ASSISTANT CITY ATTORNEY
COLANTUONO HIGHSMITH & WHATLEY, PC

SUBJECT: SIDEWALK VENDING REGULATION: ADOPTION OF ORDINANCE NO. 2019-371 OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA ADDING CALABASAS MUNICIPAL CODE CHAPTER 9.07 "SIDEWALK VENDING" AND REPEALING CALABASAS MUNICIPAL CODE SECTIONS 9.24.170 "PEDDLING ON HIGHWAYS—LOCATION RESTRICTIONS" AND 9.24.180 "VIOLATION—PENALTY".

MEETING DATE: JANUARY 9, 2019

SUMMARY RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance No. 2018-371 to enact a permitting system to regulate sidewalk vending.

BACKGROUND:

On September 17, 2018, Governor Brown signed Senate Bill No. 946 on September 17, 2018 to decriminalize sidewalk vending, prohibit local bans, and provide a guideline regarding permissible regulations. The Legislature concluded this bill was necessary for two reasons concerning immigration. First, immigrant rights activists oppose local laws banning sidewalk vending, claiming such laws unfairly target the

poor and immigrants. SB 946's author, Senator Ricardo Lara, cited these concerns as a motivation for his bill. Second, Proponents of SB 946 argued the criminalization of sidewalk vending makes undocumented immigrants vulnerable to deportation, citing an undocumented immigrant and mother of four detained by ICE after she was cited for multiple violations of Rancho Cucamonga's sidewalk vending ban. In response to these concerns, and in particular to the experiences of sidewalk vendors in the City of Los Angeles, which has an estimated 50,000 persons working in this field, the Legislature adopted SB 946. The bill prohibits cities from criminalizing sidewalk vending and allows cities to adopt reasonable regulations, within defined limits, on sidewalk vending. Staff prepared the attached ordinance to enact a permitting system for the City to regulate sidewalk vending.

Definition of Sidewalk Vending

A "sidewalk vendor" is someone who sells food, beverages, or merchandise from non-motorized conveyances or from his or her person in the public right-of-way or other pedestrian path. A non-motorized conveyance includes a pushcart, stand, display, pedal-driven cart, wagon, showcase, and rack, and is defined for the ordinance as a sidewalk vending receptacle. A sidewalk vendor may be stationary, operating from a fixed location, or roaming.

State Regulatory Guidelines under SB 946

SB 946 lists a number of impermissible regulations. First, the City is prevented from requiring a sidewalk vendor to operate within specific parts of the public right-of-way. However, the City may prohibit sidewalk vendors near certified farmers' markets, swap meets, or areas subject to a temporary special permit. Second, the City may not prohibit a sidewalk vendor from selling food or merchandise in a City park, except where the City has contracted with a concessionaire for the exclusive sale of food or merchandise. Third, the City may not require a sidewalk vendor to obtain the consent or approval of any nongovernmental entity or person before selling food or merchandise. Fourth, the City may not restrict sidewalk vending to a designated neighborhood or other area, although the City may prohibit a stationary sidewalk vendor from operating in an exclusively residential zone. Lastly, the City may not restrict the number of sidewalk vendors permitted in the City.

Notwithstanding these five prohibitions, the City may impose additional regulations if they directly relate to objective health, safety, or welfare concerns. The City may also regulate the time, place, and manner of sidewalk vending, including, but not limited to, any of the following:

- Restricting the hours of operation;
- Requiring maintenance of sanitary conditions;
- Complying disability access standards;
- Obtaining a use permit and/or business license;

- Possessing a valid California seller’s permit for sales tax compliance;
- Requiring additional licenses from other state or local agencies as required by law;
- Requiring compliance with other generally applicable laws; and
- Providing information on vendor operations.

Sidewalk Vending Ordinance Amendment

The proposed City Council Ordinance No. 2018-371 (“Ordinance”), attached as Exhibit A, incorporates the permissible regulations listed above, including the following:

- (1) prohibiting stationary sidewalk vending in residential areas,
- (2) limiting roaming sidewalk vendors within residential areas to the hours of 9:00 a.m. through 5:00 pm.
- (3) prohibiting sidewalk vending within 500 feet of a permitted certified farmers’ market, permitted swap meet, any area subject to a temporary use permit for the duration of the permit, or within 500 feet of a school during school hours and an hour before and after school, among others; and
- (4) prohibiting sidewalk vending by any state-registered sex offender.

The Ordinance also creates a detailed permitting process requiring applicants to:

- (1) provide personal identification,
- (2) list the items they intend to sell,
- (3) undergo criminal background checks, and
- (4) submit evidence of health permits and seller’s permits, as required.

In addition, the Ordinance imposes a number of regulations on health, safety, and welfare grounds, including:

- (1) requiring sidewalk vendors of food or beverages to wear a hairnet and food service gloves,
- (2) preventing sidewalk vendors from emitting loud, unnecessary or unusual noises,
- (3) prohibiting sidewalk vendors from leaving their equipment within the public right-of-way from 10:00 p.m. to 8:00 a.m.,
- (4) requiring sidewalk vendors to display their vending permits,
- (5) preventing sidewalk vending on public rights-of-way with a slope greater than five percent or from blocking egress or ingress to any business or facility,
- (6) prohibiting affixing sidewalk vending receptacles to any building or structure,
- (7) prohibiting use of open flames, propane, natural gas, or other explosion hazards, and
- (8) prohibiting the sale of alcohol, tobacco, or marijuana by sidewalk vendors, as already prohibited by the Calabasas Municipal Code.

The Ordinance charges the Department of Public Works with administering and enforcing the City's sidewalk vending permitting program. Operating without a permit or in violation of a permit is punishable by an administrative fine set by a graduated schedule of fines set at the maximum levels allowed by state law. A sidewalk vendor unable to pay a fine may request an ability-to-pay determination under SB 946, which may result in a reduction of the fine amount to up to 20 percent of the total.

The Ordinance also repeals two existing sections of the Calabasas Municipal Code that are preempted by SB 946. Section 9.24.170 imposes specific prohibitions on peddling along certain streets. SB 946 preempts specific, street-by-street restrictions of vending on sidewalks. Instead, vending within the road itself remains prohibited by the Vehicle Code and vendors along all streets are subject to the permitting and regulatory requirements of the Ordinance. Section 9.24.180 provides that violations of the street-specific prohibitions in section 9.24.170 are a criminal infraction and has also been preempted by SB 946.

The City intends to adopt this Ordinance before SB 946 takes effect on January 1, 2018. The Ordinance is currently scheduled for introduction and first reading on November 14, 2018, and second reading and adoption on November 28, 2018. Under State law, the Ordinance will take effect 30 days after adoption, or December 28, 2018.

ENVIRONMENTAL DETERMINATION:

Staff recommends that the City Council finds that there is no possibility the adoption of this sidewalk vending ordinance and the amendments to its peddling ordinance will have a significant effect on the environment. Accordingly, under the provisions of § 15061(b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

FISCAL IMPACT/SOURCE OF FUNDING:

The Department of Public Works' current budget is sufficient to absorb the anticipated cost of administering and enforcing the Ordinance's proposed sidewalk vending program. Permit fees, to be set by the City Council by resolution, which can be set at a level sufficient to recover the City's costs from processing and providing permits, will help offset the cost of this program.

REQUESTED ACTION:

That the City Council adopt Ordinance No. 2019-371 to enact a permitting system to regulate sidewalk vending.

ATTACHMENT:

Ordinance No. 2019-371

**ITEM 2 ATTACHMENT
ORDINANCE NO. 2019-371
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA ADDING CALABASAS
MUNICIPAL CODE CHAPTER 9.07 "SIDEWALK VENDING"
AND REPEALING CALABASAS MUNICIPAL CODE
SECTIONS 9.24.170 "PEDDLING ON HIGHWAYS—
LOCATION RESTRICTIONS" AND 9.24.180
"VIOLATION—PENALTY".**

WHEREAS, on September 17, 2018, Governor Brown signed Senate Bill No. 946 ("SB 946"), adding sections 51036–51039 to the Government Code; and

WHEREAS, SB 946 decriminalizes sidewalk vending and limits local regulations to those expressly provided for in the bill or are otherwise "directly related to objective health, safety, or welfare concerns"; and

WHEREAS, SB 946 only applies to sidewalk vending in public rights-of-way, and private rights-of-way are still subject to private and local control; and

WHEREAS, although Calabasas' Municipal Code does not regulate "sidewalk vendors", as that term is defined in SB 946, it does regulate "peddling" (CMC 9.24.170), which may include sidewalk vendors; and

WHEREAS, the City desires to adopt a sidewalk vending ordinance and amend its peddling ordinance to ensure compliance with state law, before SB 946 takes effect on January 1, 2019; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct.

SECTION 2. The City Council hereby finds and determines that there is no possibility the adoption of a sidewalk vending ordinance and the amendment to its peddling ordinance will have a significant effect on the environment. Accordingly, under the provisions of § 15061(b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

SECTION 3. The City Council hereby adds Chapter 9.07 to the Calabasas Municipal Code to read as follows:

“9.07 – Sidewalk Vending

9.07.010 – Definitions

As used in this chapter the following meanings shall apply:

“Sidewalk vendor” means a person who sells food or merchandise from a sidewalk vending receptacle, or from one’s person, upon a public sidewalk or other pedestrian path.

“Sidewalk vending receptacle” means a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance.

“Roaming sidewalk vendor” means a sidewalk vendor who moves from place to place and stops only to complete a transaction.

“Stationary sidewalk vendor” means a sidewalk vendor who vends from a fixed location.

9.07.020 – Sidewalk Vending Permits

- A. Only sidewalk vendors with valid sidewalk vending permits issued by the Public Works Director may vend upon the city’s public right-of-way.
- B. A sidewalk vending permit shall be valid for a period of one year from the date of issuance, unless sooner revoked as set forth in this article.
- C. To apply for a sidewalk vending permit, the applicant must provide:
 1. A completed application form containing:
 - a. Their name and mailing address;
 - b. Description of the merchandise offered for sale or exchange;
 - c. If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal and any owners of the company, partnership, or corporation; and
 - d. Certification that the information is true to his or her knowledge and belief.
 2. A copy of a California’s driver’s license or identification number, an individual taxpayer identification number, or a social security number. Such information is not a public record and will remain confidential as required by Government Code section 51038(c)(4).
 3. A copy of a valid California Department of Tax and Fee Administration seller’s permit, as required.
 4. A copy of a valid Mobile Food Permit issued by the Los Angeles County Department of Public Health, as required.
 5. A statement indicating whether the sidewalk vendor intends to operate as a stationary sidewalk vendor or a roaming

sidewalk vendor and, if roaming, the intended method and path of travel.

- D. To ensure the safety of residents and the merchantability of products sold by vendors without a fixed place of business, the city requires all sidewalk vending applicants to undergo a fingerprinting background check and to submit the results to the city as an attachment to their application.
- E. The sidewalk vending permit application shall require the applicant to agree, in writing, to comply with all the provisions of this chapter and all applicable provisions of the Calabasas Municipal Code.

9.07.030 – General Regulations

- A. To maintain accessibility standards for the city's disabled residents, every sidewalk vendor operating on any sidewalk or public right-of-way must ensure that no obstruction is placed in the sidewalk or public right-of-way that would reduce the width of the sidewalk to less than forty-eight (48) inches, exclusive of the top of the curb. No obstruction shall be located in a sidewalk or public right-of-way less than six (6) feet in width when the sidewalk is adjacent to the curb.
- B. To prevent food-borne illness and protect the health and safety of the city's residents, every sidewalk vendor selling any food or beverage is required to wear a hairnet and food service gloves.
- C. To prevent dangerous distractions and promote the general welfare of the city's residents, sidewalk vendors emitting any loud, unnecessary and unusual noises must comply with Section 9.25.010 of this Code.
- D. A sidewalk vending permit does not provide an exclusive right to operate within any specific portion of the public right-of-way.
- E. No equipment or objects used for sidewalk vending purposes may be left or maintained in public spaces or in any portion of the public right-of-way from 10:00 p.m. to 8:00 a.m. Any equipment or objects left overnight in public spaces or in any portion of the public right-of-way will be considered discarded and may be seized or disposed of by the city.
- F. To facilitate the enforcement of this chapter, every sidewalk vendor must display their city-issued sidewalk vending permit on the street-side portion of their pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance when operating in the public right-of-way.
- G. To prevent unintended rolling or slipping, a sidewalk vendor is prohibited from operating a pushcart, pedal-driven cart, wagon, or other non-motorized conveyance on a public-right-of-way with a slope greater than five percent.

- H. To preserve accessibility to private and public facilities, a sidewalk vendor operating on any sidewalk or public right-of-way must ensure that no obstruction is placed impeding entry to and exit from a business or residence or access to a public facility.
- I. A sidewalk vendor shall not engage in the selling of alcohol, marijuana, tobacco products, products that contain nicotine or any product used to smoke/vape nicotine or marijuana, or adult-oriented material depicting, describing or relating to sexual activities.
- J. A sidewalk vendor must carry a waste disposal bag or container to permit the disposal of trash, food, or liquids.
- K. No sidewalk vending receptacle shall contain or use propane, natural gas, batteries, or other explosive or hazardous materials. A sidewalk vendor may not use an open flame on or within any sidewalk vending receptacle.
- L. Sidewalk vending receptacles shall not touch, lean against, or be affixed at any time to any building or structure including, but not limited to lampposts, parking meters, mailboxes, traffic signals, fire hydrants, benches, bus shelters, newsstands, trashcans or traffic barriers.

9.07.040 – Location-Specific Regulations

- A. Sidewalk vending hours' limitations in areas zoned for nonresidential use will be as restrictive as any limitations on hours of operation imposed on other businesses or uses on the same street, excluding those permitted to operate 24 hours.
- B. Sidewalk vending is limited to the hours of 9:00 a.m. through 5:00 p.m. for areas that are exclusively residential.
- C. Stationary sidewalk vendors are prohibited from operating in areas that are exclusively residential.
- D. A stationary sidewalk vendor is prohibited from operating in a city park if the City has entered into exclusive agreements for the sale of food or merchandise by one or more concessionaires for that city park.
- E. A sidewalk vendor is prohibited from operating within five-hundred (500) feet of a permitted certified farmers' market, a permitted swap meet, or any area subject to a temporary use permit for the duration of the permit.
- F. To limit traffic congestion and protect the safety of children traveling to and from and in and around schools from potential adverse safety impacts due, in part, to sidewalk congestion, no sidewalk vendor is permitted to operate within five-hundred (500) feet of a public or private school during the period extending of one hour before the start of classes and one hour after the end of classes.

- G. To protect the health and safety of school children, no state-registered sex offender may operate as a sidewalk vendor within five-hundred (500) feet of a public or private school at any time.

9.07.050 – Violation—Penalty

- A. Every person vending without a sidewalk vending permit is guilty of an administrative violation punishable by an administrative fine not to exceed:
 - 1. Two hundred fifty dollars (\$250.00) for a first violation; or
 - 2. Five hundred dollars (\$500.00) for a second violation within one year of the first violation; or
 - 3. One thousand dollars (\$1,000.00) for each additional violation within one year of the first violation.
 - 4. Upon proof of a valid permit issued by the Public Works Department, the administrative fine in Section 9.07.050(A) will be reduced to the corresponding administrative fine in Section 9.07.050(B).
- B. Every person violating any other provision of this chapter is guilty of an administrative violation punishable by an administrative fine not to exceed:
 - 1. One hundred dollars (\$100.00) for a first violation; or
 - 2. Two hundred dollars (\$200.00) for a second violation within one year of the first violation; or
 - 3. Five hundred dollars (\$500.00) for each additional violation within one year of the first violation.
 - 4. The Public Works Director may rescind a sidewalk vendor permit for the remaining term of the permit upon a fourth or subsequent violation of this chapter.
- C. Failure to pay an administrative fine is not punishable as an infraction or misdemeanor. Additional fines, fees, assessments, or any other financial conditions beyond those authorized will not be assessed. However, the City may levy a lien on the violator’s real or personal property, including the vehicle used for vending purposes.
- D. An administrative violation constitutes a separate and distinct violation for each day that it exists and each such violation may be subject to the maximum fine permitted under this chapter.

9.07.060 – Ability-to-Pay Determination

- A. Any fine issued under Section 9.08.050 will be accompanied with a notice of and instruction regarding the right to request an ability-to-pay determination.
- B. If the requestor is receiving public benefits under Government Code section 68632, subdivision (a), or has a monthly income which is 125 percent or less than the current poverty guidelines updated

periodically in the Federal Register by the United States Department of Health and Human Services, the Public Works Director will limit the total amount of the requestor's administrative fine to 20 percent of the total and may:

1. Allow the person to complete community service in lieu of paying the total administrative fine; or
2. Waive the administrative fine; or
3. Offer an alternative disposition.

SECTION 4. The City Council hereby repeals Section 9.24.170 of the Calabasas Municipal Code.

SECTION 5. The City Council hereby repeals Section 9.24.180 of the Calabasas Municipal Code.

SECTION 6. Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

SECTION 7. Effective Date:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Calabasas ordinance.

SECTION 8. Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this 9th day of January 2019.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC, City Clerk

APPROVED AS TO FORM:


Scott H. Howard,
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JANUARY 2, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM:  ROBERT YALDA, PUBLIC WORKS DIRECTOR, P.E., T.E. / CITY ENGINEER

SUBJECT: RECOMMENDATION TO AWARD A TWO YEAR PROFESSIONAL SERVICES AGREEMENT TO AZTECA LANDSCAPE FOR LANDSCAPE MAINTENANCE OF THE COMMON AREAS FOR OAK PARK CALABASAS HOMEOWNERS ASSOCIATION WITHIN LANDSCAPE LIGHTING ACT DISTRICT 22 IN THE CITY OF CALABASAS IN AN AMOUNT NOT TO EXCEED \$250,000.

MEETING
DATE: JANUARY 9, 2019

SUMMARY RECOMMENDATION:

Recommendation to award a two year professional services agreement (PSA) to Azteca Landscape for the Landscape Maintenance of the Common Areas for Oak Park Calabasas Homeowners Association within the Landscape Lighting Act District 22 in the City of Calabasas, for the amount of \$250,000 plus Consumer Price Index (CPI) increases, and to modify the budget accordingly.

Additionally, authorize the Public Works Director to approve extra landscape maintenance work as needed under the terms of the PSA with Azteca Landscape, in an amount not to exceed the monies budgeted in the funds designated for the landscape work.

BACKGROUND:

The City’s current landscape contractor for this work is Azteca Landscape; the contract was one year and expires on February 7, 2019. The new contract will be for two years.

DISCUSSION/ANALYSIS:

In general, the scope of this contract consists of, but is not limited to landscape maintenance of landscape spaces, including mowing and edging, weeding, sweeping, pruning of shrubs and groundcovers, fertilizing, litter clean-up, and tree trimming for clearances within the locations shown on the Work Area Map, attached.

The yearly amount includes anticipated and routine scheduled maintenance operations but does not make provisions for unforeseen or emergency work which is not uncommon when maintaining large landscape areas; however, an estimated dollar amount was calculated and included in the landscaping budget in case of such occurrences. The additional work generated from such events is not guaranteed but if additional work is released by the City in no event shall the total contract value exceed \$250,000 over the two (2) year term of the contract.

Azteca Landscape is the current contractor that provides landscape services for Oak Park Calabasas HOA under the direct supervision of the Public Works Department’s Landscape Division. Azteca Landscape would like to continue to provide landscape services for Oak Park Calabasas HOA with the HOA’s Board of Directors submitting a letter to the City requesting the City to approve and retain Azteca Landscape for continued service.

FISCAL IMPACT/SOURCE OF FUNDING:

Funding for this contract are utilized from Fund 22, the Landscape Maintenance District 22, 22-322-5712-xx assessment accounts:

Oak Park HOA	22-322-5712-13
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REQUESTED ACTION:

Recommendation to award a two year professional services agreement (PSA) to Azteca Landscape for the Landscape Maintenance of the Common Areas for Oak Park Calabasas Homeowners Association within the Landscape Lighting Act District 22 in the City of Calabasas, for the amount of \$250,000 plus Consumer Price Index (CPI) increases, and to modify the budget accordingly.

Additionally, authorize the Public Works Director to approve extra landscape maintenance work as needed under the terms of the PSA with Azteca Landscape, in an amount not to exceed the monies budgeted in the funds designated for the landscape work.

ATTACHMENTS:

ATTACHMENT A: Letter from Oak Park HOA

ATTACHMENT B: Work Map

ATTACHMENT C: Letter from Azteca Landscape

ATTACHMENT D: Professional Services Agreement

ITEM 3
ATTACHMENT A



**ROSS MORGAN
& COMPANY, INC., AAMC®**

"An Accredited Association Management Company"

Sherman Oaks Calabasas Valencia Palmdale Saugus

23901 Calabasas Road, Suite 2004
Calabasas, CA 91302
PO Box 8782, Calabasas, CA 91372
(Please forward all mail to PO Box address)

(747)230-5046
Fax (747)230-5048

December 5, 2018

Heather Melton
Landscape Maintenance District Manager
Calabasas, CA 91302

Dear Heather,

This letter is sent at the request of the Board of Directors of Oak Park Calabasas to retain Azteca as the landscape contractor for this association to conduct its landscape maintenance, and that the same monthly cost will be in effect for the contract year of 2019. Only the CPI may increase.

Sincerely,

Monica Trautman
Community Manager
Oak Park Calabasas Homeowners Association

cc: Board of Directors

Proudly serving our clients since 1982

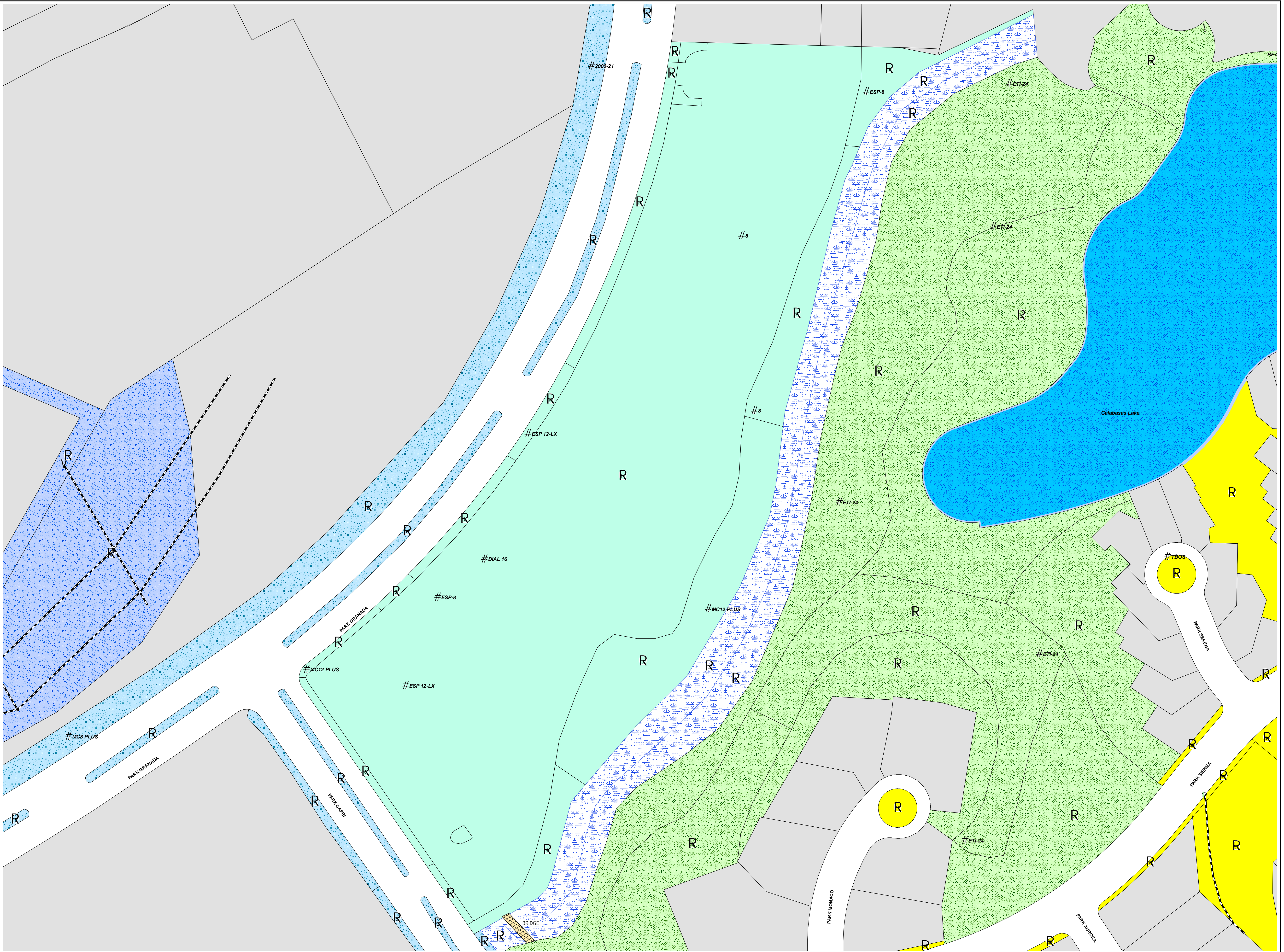




CITY OF CALABASAS

LANDSCAPE MAINTENANCE DISTRICT 22

ZONE 13
OAK PARK



LEGEND/KEY

LANDSCAPE MAINTENANCE AREAS

- PARCELS/Private Property
- BELLAGIO HOA
- CALABASAS COUNTRY ESTATES HOA
- CALABASAS HILLS AND ESTATES HOA
- CALABASAS PARK HOA
- CALABASAS PARK ESTATES HOA
- CLAIRIDGE HOA
- LAS VILLAS HOA
- OAK CREEK HOA
- OAK PARK HOA
- PALATINO HOA
- PARK SORRENTO HOA
- THE RIDGE HOA
- VISTA POINTE HOA
- WESTRIDGE HOA
- CBA-1 - ASSOCIATION PARK
- CBA-2 - MCCOY CREEK
- CBA-4 - VARIOUS PARKWAYS
- CBA-5 - PARKWAY CALABASAS
- CALABASAS ROAD - COMMERCIAL DISTRICT
- CALABASAS ROAD - OLD TOWN
- CALABASAS LAKE

IRRIGATION CONTROLLERS/DEVICES

- # CALSENSE
- # DIG
- # IRRI-TROL
- # LEIT
- # RAIN BIRD
- # STERLING
- _- V_DITCHES
- V STORM DRAIN INLET
- ↳ CATCHBASIN INLET
- ⊡ CURB DRAIN
- ⊡ STRUCTURES
- == HORSE TRAIL



December 20, 2018

City of Calabasas
Oak Park HOA
100 Civic Center Way
Calabasas, CA 91302

RE: Oak Park HOA

Dear Heather Milton,

This letter is to inform you that Azteca Landscape agrees to continue services for the City of Calabasas Oak Park HOA. The scope and services will remain the same.

We would like to request an increase of 3.6% based on the CPI rate adjustment published in the U.S. Department of Labor, Bureau of Labor Statistics for the Los Angeles Cities, for year ending November 2018. This increase is due to the minimum wage increase. We believe the increase that we are requesting will alleviate some of the burden.

Our current monthly amount is \$5,528.81 and would increase to \$5,727.85 per month. The increase would take effect February 8, 2019; the new contract year.

Thank you for the opportunity and your consideration in this matter, and we look forward to continue working with the City of Calabasas.

Sincerely,

Rita Arellanes
Contract Administrator

ITEM 3 ATTACHMENT D



CITY of CALABASAS

PROFESSIONAL SERVICES AGREEMENT (Azteca Landscape)

CONTRACT SUMMARY

Name of Contractor:	Azteca Landscape
City Department in charge of Contract:	Public Works
Contact Person for City Department:	Heather Melton
Period of Performance for Contract:	02/08/2019 – 02/07/2021
Not to Exceed Amount of Contract:	Two Hundred Fifty Thousand Dollars (\$250,000)
Scope of Work for Contract:	Landscape Maintenance of the Common Areas for Oak Park Calabasas Homeowners Association within the Landscape Lighting Act District 22

Insurance Requirements for Contract:

yes no - Is General Liability insurance required in this contract?

Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable. This contract provides service to a Homeowners Association, that Homeowners Association must be listed as an additional insured in addition to the City.

yes no - Is Auto insurance required in this contract?

Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

yes no - Is Professional insurance required in this contract?

yes no - Is Workers Comprehensive insurance required in this contract?

Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861.

Proper documentation is required and must be attached.

Initials: (City) _____ (Contractor) _____

PROFESSIONAL SERVICES AGREEMENT
Providing for Payment of Prevailing Wages
(City of Calabasas/**Azteca Landscape**)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and **Azteca Landscape a California Corporation** (“Consultant”).

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: **Landscape Maintenance of the Common Areas for Oak Park Calabasas Homeowners Association within Landscape Lighting Act District 22 in the City of Calabasas.**
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s fee schedule to City attached hereto and included within Exhibit A and incorporated herein by this reference.
- 3.3 “Commencement Date”: **February 8, 2019.**
- 3.4 “Expiration Date”: **February 7, 2021.**

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

5. CONSULTANT’S SERVICES

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Two Hundred Fifty Thousand Dollars (\$250,000)** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant’s profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant’s performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Rita Arellanes** shall be Consultant’s project administrator and shall have direct responsibility for management of Consultant’s performance under this Agreement. No change shall be made in Consultant’s project administrator without City’s prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4’, Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any:

(1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

(2) Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to

the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.
- 6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's

subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700

of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions. If this contract provides service to a Homeowners

Association, that Homeowners Association must be listed as an additional insured in addition to the City.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: **Heather Melton**
Landscape District Manager
Telephone: (818) 224-1686
Facsimile: (818) 225-7338

If to Consultant:

Azteca Landscape
1180 Olympic Drive, Suite 207
Corona, CA 92881
Attn: Aurora Farias
Telephone: (909) 673-0889
Facsimile: (909) 673-9192

With courtesy copy to:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney
790 E. Colorado Blvd., Suite 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19. PREVAILING WAGES

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:
- 19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.
- 19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.

19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Consultant's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

Professional Services Agreement
Providing for Payment of Prevailing Wages
City of Calabasas//**Azteca Landscape**

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Azteca Landscape

By: _____
David J. Shapiro, Mayor

By: _____
Aurora Farias, President

Date: _____

Date: _____

By: _____
Dr. Gary J. Lysik, City Manager

Date: _____

By: _____
Robert Yalda, P.E., T.E.
Public Works Director/City Engineer

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC
City Clerk

Date: _____

Approved as to form:

By: _____
Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

Date: _____

EXHIBIT A
SCOPE OF WORK & APPROVED FEE SCHEDULE

- *General Maintenance Agreement – \$5727.85/month (plus potential CPI) x 2
= \$139,942.92*
- *Other Work as required/approved by the Public Works Director/City in an
amount not to exceed, \$110,057.08*

NON-COLLUSION AFFIDAVIT

State of California)
) ss.
County of Los Angeles)

_____, being first duly sworn, deposes and says that he or she is _____ of _____, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.”

Signature of Bidder

Business Address

Place of Residence

Subscribed and sworn to before me this __ day of _____, 20__.

Notary Public in and for the County
of
State of California.

My Commission Expires _____, 20__.

WORKERS' COMPENSATION INSURANCE
CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____

(Contractor)

By:

(Signature)

(Title)

Attest:

By:

(Signature)

(Title)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher & Co. Insurance Brokers of CA, Inc. LIC #0726293 10505 Sorrento Valley Rd, Suite 200 San Diego CA 92121	CONTACT NAME: PHONE (A/C, No, Ext): 858-523-7527 FAX (A/C, No): 858-481-7953 E-MAIL ADDRESS: Gallagher_LevineInfo@ajg.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED AZTEC-5 Azteca Landscape, Inc. 1180 Olympic Dr. 207 Corona CA 92881	INSURER A: American Fire and Casualty Company NAIC # 24066	
	INSURER B: West American Insurance Company 44393	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 1219678114

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			BKW56693592	9/1/2018	9/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAA56693592	9/1/2018	9/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			ESA1856693592	9/1/2018	9/1/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Common area landscape maintenance for Oak Park Homeowners Association with landscape at district 22 in the City of Calabasas. City of Calabasas is included as Additional Insured on the General Liability per attached endorsement CG2010 & CG2037. Coverage is Primary and Non-contributory per endorsement CG8810.

CERTIFICATE HOLDER**CANCELLATION**

City of Calabasas
 Attn: Heather Melton - Landscape District Manager
 100 Civic Center Way
 Calabasas CA 91302

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Blanket as required by written
contract, agreement, or permit
1180 Olympic Dr 207

CORONA, CA 92881

Location(s) Of Covered Operations

Blanket - landscaping operations

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

Blanket as required by written
contract, agreement, or permit
1180 Olympic Dr 207

CORONA, CA 92881

Location And Description Of Completed Operations

Landscaping operations

Blanket

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

of 206
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SullivanCurtisMonroe Insurance Services 980 Montecito Drive Suite 105 Corona, CA 92879 www.SullivanCurtisMonroe.com License # 0E83670		CONTACT NAME: Jennifer Bernal PHONE (A/C, No, Ext): 951 493 3315 FAX (A/C, No): E-MAIL ADDRESS: jbernal@sullicurt.com	
		INSURER(S) AFFORDING COVERAGE	
		NAIC #	
		INSURER A: Redwood Fire and Casualty Ins Co 11631	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 40795956 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			N/A			EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/DP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			N/A			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$			N/A			EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	AZWC921316	4/1/2018	4/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Common area Landscape maintenance for specified Homeowner Association with Landscape act District 22 in the City of Calabasas. Waiver of Subrogation applies to Oak Park Association as respects to Workers' Compensation per attached policy form.

CERTIFICATE HOLDER

CANCELLATION

Re: Common area Landscape City of Calabasas Attn: City Clerk 100 Civic Center Way Calabasas CA 91302	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Jennifer Bernal
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ACORD 25 (2016/03)

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OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

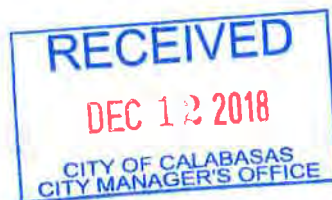
ALEX VILLANUEVA, SHERIFF

(818) 878-1808



December 11, 2018

Dr. Gary J. Lysik, City Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302



Dear Dr. Lysik:

Listed below are the year-to-date crime statistic comparisons for the City of Calabasas for the month of November 2018.

I. CRIME STATISTICS

CRIME	CURRENT MTH	YTD 2018	YTD 2017	CHANGE
Homicide	0	0	0	0
Rape	0	7	12	-5
Robbery				
Armed	0	1	5	-4
Strong-Arm	1	2	3	-1
Assault	1	11	3	8
Burglary				
Residential	5	56	34	22
Business	1	10	20	-10
Garage/Out-Building	0	8	5	3
Vehicle (locked)	2	56	50	6
Theft				
Grand (\$950 +)	6	35	42	-7
Petty	3	93	67	26
Vehicle (unlocked)	0	55	75	-20
Grand Theft Vehicle	0	13	15	-2
Arson	0	0	1	-1
Domestic Violence Felony	0	2	2	0
Total Part I Crimes	19	349	334	15
Percent Change				4.5%
Domestic Violence Misdemeanor	4	22	21	-1
Swatting	0	0	0	0

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

II. NOTEWORTHY INCIDENTS

III. TRAFFIC

See attached.

IV. AGENDIZED CAR

See attached

V. CRIME PREVENTION

See attached

VI. JUVENILE INTERVENTION TEAM

See attached.

VII. ARREST STATISTICS

The numbers of arrests listed below are the most current available.

	YEAR TO DATE 2018		CURRENT MONTH NOVEMBER	
	ADULT	JUVENILE	ADULT	JUVENILE
Criminal Homicide	0	0	0	0
Forcible Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	6	2	0	0
Burglary	2	0	0	0
Larceny Theft	12	2	1	0
Grand Theft Auto	2	0	0	0
Arson	0	0	0	0
Forgery	3	0	0	0
Fraud and NSF checks	0	0	0	0
Sex Offenses, Felonies	0	0	0	0
Sex Offenses, Misdemeanors	0	1	0	0
Non-Aggravated Assaults	5	4	0	0
Domestic Violence, Felony	14	0	1	0
Domestic Violence, Misd.	7	0	3	0
Weapon Laws	6	0	0	0
Offenses Against Family	2	0	0	0
Narcotics	54	0	3	0
Liquor Laws	0	0	0	0
Drunk/Alcohol/Drugs	14	0	0	0
Disorderly Conduct	1	0	0	0
Vagrancy	0	0	0	0
Gambling	0	0	0	0
Drunk Driving Vehicle/Boat	14	0	0	0
Vehicle/Boating Laws	62	0	2	0
Vandalism	1	1	0	0
Warrants	86	1	12	0
Receiving Stolen Property	2	0	0	0
Federal Offenses W/O Money	3	0	0	0
Federal Offenses With Money	0	0	0	0
Felonies, Miscellaneous	6	1	0	0
Misdemeanors, Miscellaneous	19	0	0	0
ARREST TOTALS	321	12	22	0

Sincerely,

ALEX VILLANUEVA, SHERIFF



Joshua W. Thai, Captain
Malibu/Lost Hills Station



COLLISION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Total Collisions - Excluding Private Property	16	19	189	236	-47
Fatal Collisions	0	0	0	0	0
Injury Collisions	5	10	61	70	-9
Property Collisions	11	9	128	165	-37
Private Property Collisions	3	2	32	51	-19
DUI Collisions with Injuries	0	1	3	5	-2
DUI Collisions with Property Damage	0	1	3	5	-2
Total Pedestrian Collisions	0	0	5	5	0
Pedestrians Killed	0	0	0	0	0
Pedestrians Injured	0	0	5	6	-1
Total Hit & Run Collisions	2	1	27	38	-11
Hit & Run Fatalities	0	0	0	0	0
Hit & Run Injuries	0	0	3	2	+1
Hit & Run Property Only	2	1	24	36	-12
CITATION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Traffic Total	96	320	2722	3431	-709
Hazardous Violations	38	178	1303	1843	-540
Non-Hazardous Violations	13	81	385	585	-200
Parking Violations	45	59	1022	974	+48
DUI Arrests	0	2	12	29	-17

*Collision Summary and Citation Summary does not reflect all collisions and citations which were not entered into the database.

COUNTY OF LOS ANGELES
SHERIFF'S DEPARTMENT
"A Tradition of Service"
OFFICE CORRESPONDENCE

DATE: 12-10-18

FROM: David Huelsen, Traffic Investigator TO: Joshua W. Thai, Captain
Malibu/Lost Hills Station Malibu/Lost Hills Station

SUBJECT: November Motor Activity Report City of Calabasas

During the month of November the motorcycle officers wrote 37 citations.
The citations break down into the following categories:

Unsafe Speed	10
Other Hazard	15
Other Non-Hazard	2
Signs and Signals	9
Fail to Yield	1

DHH:

**L.A. County Sheriff's Department
Lost Hills & Malibu Station
Monthly Traffic Safety Management Report**

*City of CALABASAS
Date Range Reported: 11/1/2018 to 11/30/2018*

Total No. of Collisions: 16 Injury: 5 Non-Injury: 11 Fatal: 0 Private Property: 3

Total No. of Citations: 51 Hazardous Cites: 38 Non-Hazardous Cites: 13

Collisions by Reporting Districts

<u>Reporting District</u>	<u>No.</u>	<u>Location</u>
2241	2	at Las Virgenes Rd and Rt 101 Nboff/R
	3	at Separate Locations
2243	1	at Las Virgenes Rd and Mureau Rd
2244	1	at Agoura Rd and Las Virgenes Rd
2245	2	at Calabasas Rd and Parkway Calabasas
	3	at Separate Locations
2246	2	at Calabasas Rd and Mureau Rd
2248	1	at 22277 Mulholland Hwy and Private Property
2249	1	at Bluebird Dr and Old Topanga Canyon Rd

Collision Occurred Most Frequently On:

<u>Street Name</u>	<u>Number of Collisions</u>
Calabasas Rd	5
2 at Mureau Rd	
3 at at Separate Locations	
Las Virgenes Rd	4
2 at Rt 101 Nboff/R	
2 at at Separate Locations	
Lost Hills Rd	2
2 at at Separate Locations	
Old Topanga Canyon Rd	1
1 at Bluebird Dr	

Primary Collision Factors:

<u>Violations</u>	<u>Description</u>	<u>Number of Collisions</u>
		4
21800(d)(1)		3
21801(a)	Left Turns Or U-Turns Yield To Other Vehicles	2
21453(a)	Red Signal; Failure To Stop	2
22350	Unsafe Speed	1
21806(a)	Fail To Yield To Emergency Vehicle	1
21804(a)	Failure To Yield Exiting Private Property Or Alley	1
21703	Following Too Closely	1
21658(a)	Lane Straddling; Unsafe Lane Change	1

Violations Most Frequently Cited:

<u>Violations</u>	<u>Description</u>	<u>Number of Citations</u>
22350	Unsafe Speed	11
23123.5(a)	Texting While Driving	9
21461(a)	Obey Traffic Control Sign	8
23123(a)	Using Wireless Hand Held Phone While Driving	6
12500(a)	Unlicensed Driver	4
4000(a)(1)	Vehicle Registration Required	4
24252(a)	Maintain Required Lighting	2
12951(a)	Drivers License, Not In Possession	1
14600(a)	Change Of Address Notification To Dmv Required	1
14601.1(a)	Driving With Suspended License	1
21453(a)	Red Signal; Failure To Stop	1
21752(a)	Driving Left Of Center, Hill/Crest Limited View	1
21950(a)	Yield To Pedestrian In Crosswalk	1
5200(a)	License Plates, Two On A Vehicle Front/Rear	1

Collisions Involving Pedestrians: 0**Most Frequent Violations****Collisions Involving Bicyclists: 0**

Most Frequent Violations

**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

Monthly Traffic Collision Report

12/6/2018 City of CALABASAS

Date Range Reported: 11/1/2018 to 11/30/2018

Collisions

Total Non-Injury Collisions	11
Total Injury and Fatal Collisions	5
Total Collisions (Injury + Non-Injury)	16

DUI Collisions

Number of DUI Collisions with Fatalities	0
Number of DUI Collisions with Injuries	0
Number of DUI Collisions Involving Property Damage	0
Total Number of DUI Collision Deaths	0
Total Number of DUI Collision injuries	0
Total Number of DUI Collisions	0
Total Actual Number of DUI Arrests	0

Non-DUI Collisions

Number of Non-DUI Collisions with Fatalities	0
Number of Non-DUI Collisions with Injuries	5
Number of Non-DUI Collisions Involving Property Damage	11
Total Number of Non-DUI Collision Deaths	0
Total Number of Non-DUI Collision injuries	7

Vehicle/Pedestrian Collisions

Number of Vehicle/Pedestrian Collisions with Fatalities	0
Number of Vehicle/Pedestrian Collisions with Injuries	0
Total Number of Pedestrian Fatalities	0
Total Number of Pedestrian Injuries	0

Vehicle/Bicycle Collisions

Number of Vehicle/Bicycle Collisions with Fatalities	0
Number of Vehicle/Bicycle Collisions with Injuries	0
Total Number of Vehicle/Bicycle Collision Fatalities	0
Total Number of Vehicle/Bicycle Collision Injuries	0

Hit & Run Collisions

Total Number of Hit & Run Fatalities	0
Total Number of Hit & Run Injuries	0
Total Number of PDO Hit & Run Collisions	2

Traffic Citations

Total Number of Radar Citations Issued	1
Total Number of Bicycle Citations Issued	0
Total Number of Pedestrian Citations Issued	0
Total Number of Safety Belt Citations Issued	0
Total Number of Child Restraint Citations Issued	0
Total Number of Financial Responsibility Citations Issued	0
Total Number of Hazardous Citations Issued	38
Total Number of Non-Hazardous Citations Issued	13
Total Number of Citations Issued	51

Parking Citations

Total Number of Parking Citations Issued	0
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Miscellaneous

Child in Passenger Seat or Belts, Number of Fatalities	
Child in Passenger Seat or Belts, Number of Injuries	
Child Not in Passenger Seat or Belts, Number of Fatalities	
Child Not in Passenger Seat or Belts, Number of Injuries	
Number of Code 3 or Pursuit Collision Fatalities	
Number of Code 3 or Pursuit Collision Injuries	
Number of Patrol Vehicle Rear-End Collisions with Amber On	

Enforcement Index

Enforcement Index	7.6
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**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

From 11/1/2018 to 11/30/2018

Total Collisions: 16

Injury Collisions: 5

Fatal Collisions: 0

Collision Summary Report

12/6/18

Page 1 of 3

918-06404-2241-250	11/1/2018	03:30	Thursday	LOST HILLS RD - RT 101 SBOFF/R	13'	Direction: South	Dark - Street Lig	Clear	Pty at Fault:1
	Hit Object		Fixed Object	Unknown		Hit & Run: Misde	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	South	Proceeding Straight	Age: 2001 ACURA	TL	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: Not Applicable	Assoc Factor: None Apparent		Cell Phone Not In Use			
918-06422-2246-472	11/1/2018	22:15	Thursday	CALABASAS RD - MUREAU RD	0'	Direction: East	Dark - Street Lig	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle	Auto R/W Violation	21806(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	West	Merging	Male Age: 85 2018 MERCEDES-BENZ E300		Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	West	Proceeding Straight	Male Age: 48 2015 FORD EXPLORER		Police Car		No Injury	
	Veh Type: Emergency Vehicle		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06431-2241-472	11/2/2018	13:30	Friday	LAS VIRGENES RD - RT 101 NBOFF/R	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Traffic Signals and Signs	21453(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	South	Proceeding Straight	Male Age: 22 2018 HONDA CIVIC		Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	East	Other	Male Age: 50 2015 TOYOTA PRIUS		Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06435-2246-471	11/2/2018	16:00	Friday	CALABASAS RD - MUREAU RD	0'	Direction: East	Daylight	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle	Unsafe Speed	22350	Hit & Run: No	Complaint of Pain	# Inj: 2	# Killed: 0
Party 1	Driver	East	Proceeding Straight	Male Age: 19 2017 PORSCHE CAYENNE		Sport Utility Vehicle		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: Stop and Go Traffi	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	East	Proceeding Straight	Female Age: 57 2000 MAZDA JTX		Passenger Car, Station Wagon, Jeep		Complaint of Pain	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 3	Driver	East	Proceeding Straight	Male Age: 20 2018 FORD TRANSIT		Mini Van		Complaint of Pain	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06520-2244-472	11/8/2018	08:45	Thursday	LAS VIRGENES RD - AGOURA RD	200'	Direction: North	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Auto R/W Violation	21804(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	East	Making Left Turn	Male Age: 52 2003 FORD BUS		General Public Transit Vehicle		No Injury	
	Veh Type: School Bus		Sobriety: HNBD	Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	South	Proceeding Straight	Female Age: 51 2012 TOYOTA FJ CRUISER		Sport Utility Vehicle		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06532-2243-471	11/9/2018	07:10	Friday	LAS VIRGENES RD - MUREAU RD	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Other		Other Motor Vehicle	Traffic Signals and Signs	21800(d)(1)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0

Party 1	Driver	North	Proceeding Straight	Male	Age: 29	2018 CHEVROLET	MALIBU	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: Impairment Not Kno		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	West	Making Left Turn	Female	Age: 19	1998 TOYOTA	4RUNNER	Sport Utility Vehicle	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06533-2245-472	11/9/2018	10:11	Friday			PARKWAY CALABASAS - CALABASAS RD	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle		Traffic Signals and Signs		21800(d)(1)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	North	Proceeding Straight	Female	Age: 52	2017 MASERATI	GHIBLI	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	South	Making Left Turn	Male	Age: 39	2016 JEEP	COMANCHE	Sport Utility Vehicle	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06536-2245-471	11/9/2018	18:18	Friday			CALABASAS RD - PARKWAY CALABASAS	0'	Direction: Not Stated	Dark - Street Lig	Other	Pty at Fault:1
	Broadside		Other Motor Vehicle		Traffic Signals and Signs		21800(d)(1)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	West	Making Right Turn	Male	Age: 34	2002 GMC	SIERRA	Pickups & Panels	No Injury		
	Veh Type: Pickup Truck		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	North	Proceeding Straight	Male	Age: 29	2010 MAZDA	3	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06598-2249-471	11/16/2018	16:15	Friday			OLD TOPANGA CANYON RD - BLUEBIRD DR	100'	Direction: South	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle		Auto R/W Violation		21801(a)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	South	Making U Turn	Male	Age: 17	2018 AUDI	A5	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	South	Proceeding Straight	Female	Age: 17	2013 LEXUS	CT200H	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06790-2241-472	11/19/2018	13:45	Monday			LAS VIRGENES RD - RT 101 NBOFF/R	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle		Unknown			Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	South	Other		Age: 1999	FORD	EXPLORER	Sport Utility Vehicle	No Injury		
	Veh Type: Passenger Car		Sobriety: Impairment Not Kno		Assoc Factor: Other			Cell Phone Not In Use			
Party 2	Driver	South	Proceeding Straight	Male	Age: 18	2018 MAZDA	3	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HBD Not Under Infl		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06637-2248-250	11/19/2018	14:00	Monday			22277 MULHOLLAND HWY - PRIVATE PROPERTY		Direction:	Daylight	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle		Other Improper Driving			Hit & Run: Misd	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	East	Proceeding Straight		Age: 2015	HYUNDAI	SONATA	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: Impairment Not Kno		Assoc Factor: None Apparent			Cell Phone Not In Use			
Party 2	Driver	East	Proceeding Straight	Male	Age: 26	2017 KIA	SOUL	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-06693-2241-471	11/23/2018	09:56	Friday			LOST HILLS RD - AGOURA RD	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle		Traffic Signals and Signs		21453(a)	Hit & Run: No	Other Visible Injury	# Inj: 2	# Killed: 0
Party 1	Driver	East	Proceeding Straight	Female	Age: 75	2005 TOYOTA	COROLLA	Passenger Car, Station Wagon, Jeep	Other Visible Injury		
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	South	Proceeding Straight	Male	Age: 41	2007 DODGE	RAM	Pickups & Panels	No Injury		
	Veh Type: Pickup Truck		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use			

918-06701-2245-472	11/23/2018	17:40	Friday	CALABASAS RD - RT 101 SBON/R (E)	0'	Direction: Not Stated	Dark - Street Lig	Clear	Pty at Fault:1
	Head-On		Other Motor Vehicle	Auto R/W Violation	21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	East	Making Left Turn	Male	Age: 48	2018 MERCEDES-BENZ GLA	Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	West	Proceeding Straight	Female	Age: 47	2019 BMW X3	Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use		
918-06740-2245-472	11/26/2018	13:19	Monday	4799 COMMONS WAY - PRIVATE PROPERTY	'	Direction:	Daylight	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle	Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	North	Making Left Turn	Female	Age: 44	2018 CADILLAC ESCALADE	Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	East	Proceeding Straight	Male	Age: 48	1987 NISSAN ALTIMA	Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use		
918-06787-2241-472	11/28/2018	09:35	Wednesday	5215 LAS VIRGENES RD - PRIVATE PROPERTY	'	Direction:	Daylight	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle	Following Too Closely	21703	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	South	Proceeding Straight	Male	Age: 34	2015 HONDA CRZ	Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car		Sobriety: HBD Not Under Infl		Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	South	Slowing/Stopping	Female	Age: 74	2016 FORD EDGE	Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car		Sobriety: HBD Not Under Infl		Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use		
918-06829-2245-472	11/30/2018	15:10	Friday	CALABASAS RD - COMMONS WAY	0'	Direction: Not Stated	Daylight	Cloudy	Pty at Fault:1
	Sideswipe		Other Motor Vehicle	Unsafe Lane Change	21658(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	West	Proceeding Straight	Male	Age: 55	2000 FORD E350	Pickups & Panels		No Injury
	Veh Type: Pickup Truck		Sobriety: HNBD		Assoc Factor: Stop and Go Traffi	Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	West	Proceeding Straight	Female	Age: 65	2007 TOYOTA CAMRY	Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: Stop and Go Traffi	Lap/Shoulder Harness Used	Cell Phone Not In Use		

Settings for Query:

City: CALABASAS

Sorted By: Date and Time

**LOST HILLS JUVENILE INTERVENTION UNIT
ACTIVITY REPORT FOR OCTOBER 2018
CALABASAS**

A. SCHOOL ISSUES

Investigated 1 cell phone issues at Calabasas High: 1 threats, 0 sexting.

Attended Calabasas High football game.

Conducted 2 home truancy checks of Calabasas High students.


B. INTERVENTIONS

Conducted an intervention with Calabasas High student and his father re: unlicensed driving to school.

C. COMMUNITY / CRIMINAL ISSUES

1. We conducted a monthly parental resource class at Lost Hills Sheriff's Station. This program was developed by our unit and is designed to educate parents about: 1) The current trends in juvenile behavior and delinquency, 2) Alcohol/narcotic awareness and recognition, 3) School policy and campus issues, 4) Gang awareness and negative peer relations, 5) Parental rights and responsibilities and, 6) Parental responses to incorrigible and/or delinquent behavior. We also address the specific concerns relating to the minor's behavior. We educate the minor and their parents of possible criminal behavior and the legal consequences. We offer suggestions and make recommendations to improve the minor's quality of life.
2. Spoke with numerous citizens and parents who called to question various juvenile concerns and issues in the community. We also provide the parents with various juvenile resource programs within our community.
3. We met with the Sylmar Juvenile Court District Attorney regarding the investigation and filing of criminal charges against juvenile offenders.
4. Met with Captain Josh Thai throughout the month in order to keep him up to date regarding our unit's investigations and current juvenile issues within our city.
5. Entered juveniles into the Juvenile Automated Index system for various violations.
6. Made court appearances to testify as witnesses on the part of the People of the State of California and attended court proceedings in cases generated from the City of Calabasas. We also investigated, prepared, and filed cases with the District Attorney's office. We additionally assisted other investigators in the preparation of cases for court.


7. Met with station narcotic detectives on a regular basis to exchange information regarding juvenile and drug related issues. We have worked with the narcotic detectives on several narcotic cases directly and indirectly involving juveniles.
8. Handled the processing and follow-up of various juvenile referrals brought to the attention of this unit (i.e., Juvenile Information Forms, Field Interview Cards, Juvenile Automated Index, and citations for various juvenile contacts with uniform personnel).
9. Conducted our normal checks of juvenile problem areas in the city during weekend evenings and responded to juvenile related calls for service.
10. Updated the Gang Book and briefed the captain on criminal activity trends.
11. Registered 7 sexual predators.
12. Participated in the SARB program.
13. Parent talk at Round Meadow.
14. Meeting at the District to LVUSD.
15. Pick up Fugitive from Las Vegas Metro for Kidnapping.
16. Woolsey Fire.




CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: DECEMBER 28, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY LYSIK, CITY MANAGER 

BY: JOHN R. BINGHAM, ADMINISTRATIVE SERVICES MANAGER 

SUBJECT: APPROVAL OF RESOLUTION NO. 2019-1612 AMENDING RESOLUTION NO. 2018-1596, APPROVING THE POSITION AND SALARY OF A PUBLIC WORKS MAINTENANCE TECHNICIAN AND A REDUCTION OF AN EXECUTIVE ASSISTANT I POSITION IN THE PUBLIC WORKS DEPARTMENT

MEETING DATE: JANAURY 9, 2019

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 2019-1612 amending Resolution No. 2018-1596, approving the position of a Full-Time Public Works Maintenance Technician, and the reduction of an Executive Assistant I in the Public Works Department.

BACKGROUND:

The vacancy created with the recent retirement of a Public Works Department Executive Assistant, has presented an opportunity to re-organize the Public Works Department with regard to the part-time/full-time staff.

The Public Works department currently consists of one full time Public Works Maintenance Technician position that was created to perform the various tasks and duties for the City's R-O-W (trash can pick up, temporary road repairs. parkway maintenance, recycled battery pick-up, traffic sign installation, etc.) that were

previously performed by the two Maintenance Technicians. A contractor provided these Maintenance Technicians in the past.

DISCUSSION/ANALYSIS:

With an additional Public Works Maintenance Technician, the new position can assist the current Technician when needed, in addition to during their absences, and will also perform a variety of tasks and duties (encroachment permits, shuttles pass information, news rack permits, street inspections, fleet maintenance, etc.) within the department and when not assisting or working in the field.

Having an additional technician would eliminate an already existing strain on the Public Works Department.

FISCAL IMPACT/SOURCE OF FUNDING:

The addition of a Public Works Maintenance Technician and the elimination of Executive Assistant I position would create an overall savings of approximately \$10,000.00.

REQUESTED ACTION:

It is requested that the City Council approve and adopt Resolution No. 2019-1612, amending Resolution No. 2018-1596, approving the position of a Maintenance Technician and reducing an Executive Assistant I in the Public Works Department.

**ITEM 5 ATTACHMENT
RESOLUTION NO. 2019-1612**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AMENDING RESOLUTION NO. 2018-1596 BY APPROVING THE POSITION AND SALARY RANGE OF A FULL-TIME PUBLIC WORKS MAINTENANCE TECHNICIAN, AND ELIMINATING THE POSITION OF A FULL-TIME EXECUTIVE ASSISTANT I.

WHEREAS, the City Council desires to retain and attract qualified and high caliber individuals; and

WHEREAS, this Resolution No. 2019-1612 is adopted in order to amend Resolution No. 2018-1596, the existing resolution in place for employee salary ranges, by approving the position and salary range of a Full-Time Public Works Maintenance Technician, and eliminating the position of a Full-Time Executive Assistant I.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS, AS FOLLOWS:

SECTION 1. Resolution No. 2018-1596 is hereby amended by approving the position and salary range of a Public Works Maintenance Technician, and eliminating the position of an Executive Assistant I:

PERMANENT FULL TIME EMPLOYEES

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Public Works Maintenance Technician	P 87	4 2
Executive Assistant I	P 102	4 0

SECTION 2. All other provisions of Resolution No. 2018-1596 shall continue in full force and effect.

SECTION 3. To the extent the provisions of Resolution No. 2018-1596, as amended by this Resolution No. 2019-1612, are substantially the same as any other resolution or action of the City Council, the provisions of Resolution No. 2018-1596 as amended hereby, shall be construed as continuations of these other enactments, and not as new enactments.

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 9th day of January 2018.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

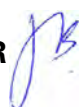


CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATED: DECEMBER 27, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JOHN BINGHAM, ADMINISTRATIVE SERVICES MANAGER 

SUBJECT: REVIEW AND APPROVAL OF PROJECTS FOR THE 44TH PROGRAM YEAR (2019-2020) - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING; AND ADOPTION OF RESOLUTION NO. 2019-1611, APPROVING THE CDBG 45TH PROGRAM YEAR (2019-2020).

MEETING DATE: JANUARY 9, 2019

SUMMARY RECOMMENDATION:

Conduct a public hearing on the proposed projects and budget for the 2019-2020 Community Development Block Grant (CDBG) Program Year. Upon consideration of the public testimony and discussion of relevant issues, adopt Resolution No. 2019-1611 (Attachment A) approving the allocation of 2019-2020 CDBG funds, and the proposed projects for implementation during the CDBG 2019-2020 Program Year.

BACKGROUND:

Each year, CDBG funds are allocated to cities by the Federal Housing and Urban Development Department (HUD), and administered through the Los Angeles County Community Development Commission (CDC). Participating cities, whose total population is less than 50,000, participate in the Los Angeles Urban County CDBG Program, and receive funding based upon the total number of cities participating in the County's program. It is also based on a city's need to provide housing, economic and social services; and community development opportunities that principally benefit persons of low and moderate income levels, aid in the prevention of neighborhood

deterioration, and meet other urgent community development needs due to natural disasters or other emergencies. To be eligible for the CDBG program, a household of two persons cannot exceed the annual moderate income limit of \$62,000, per HUD Income Guidelines. A household of four persons cannot exceed the annual moderate income limit of \$77,500.

This is the 45th year the City of Calabasas (or, prior to 1991, unincorporated Calabasas) has participated in the Los Angeles Urban County's CDBG Program. In order to continue its participation in the upcoming 2019-2020 program year, which begins on July 1, 2019 and ends on June 30, 2020, the City of Calabasas must prepare and submit its proposed CDBG project descriptions to the CDC no later than February 1, 2019, for review and approval.

Pursuant to Federal requirements, notice of this public hearing was properly published and posted in public buildings within the City. Federal requirements also mandate that as part of the hearing, the Council and public be informed of the range of eligible housing and community development activities that may be funded under the CDBG program. Interested persons may obtain a copy of the Federal eligibility guidelines, available at the City of Calabasas Administrative Services Department, during regular business hours.

DISCUSSION/ANALYSIS:

The City of Calabasas estimated CDBG allocation for Program Year 2019-2020 is approximately \$89,489. This is a **planning estimate only**; the CDC will not release final appropriations from HUD until Spring 2019. The City's final CDBG allocation may be **more or less** than the planning estimate. Generally, the final allocation is within 10 % of the estimate provided. In FY 2018-2019, Calabasas' CDBG appropriation was \$82,806.

For consideration, the following project is proposed for the 2019-2020 CDBG Program Year:

Residential Rehabilitation - \$89,489

This project offers grants and loans to owner-occupied residential property owners (including mobile homes on permanent foundations) for emergency repairs, improvements to substandard properties, corrections to code violations, seismic retrofits, and lead-based paint and asbestos hazard evaluations and remediation. A wide range of exterior and interior repairs are eligible for funding including plumbing, electrical, roofing, heating, ventilation, air conditioning upgrades, handicap accessibility

ramps, and energy efficiency upgrades such as water heaters and windows. To be eligible, owners must qualify as low or moderate income under HUD guidelines. Grants up to a maximum of \$10,000 and deferred 0% loans of up to \$15,000 will be available to eligible homeowners. It is anticipated that approximately one to two loans and six to eight grants will be completed under this program.

There continues to be high demand for the Residential Rehabilitation Program and approximately 20 prospective applicants are on the program waiting list. During FY 2018-2019, ten household projects were completed. For FY 2019-2020, it is anticipated that eight households will be served. To continue to meet the demand, it is recommended that the Residential Rehabilitation Program be offered for the upcoming CDBG Program Year 2019-2020.

FISCAL IMPACT/SOURCE OF FUNDING:

For planning purposes, the City's CDBG estimated annual allocation for the upcoming 2019-2020 Program Year will be approximately \$89,489.

REQUESTED ACTION:

Conduct a public hearing on the proposed projects and budget for the 2019-2020 Community Development Block Grant (CDBG) Program Year. Upon consideration of the public testimony and discussion of relevant issues, adopt Resolution No. 2019-1611 approving the allocation of 2019-2020 CDBG funds.

ATTACHMENT:

Resolution Number 2019-1611.

**ITEM 6 ATTACHMENT
RESOLUTION NO. 2019-1611**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, APPROVING PROJECTS FOR
THE 45TH PROGRAM YEAR (2019-2020) COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FUNDING.**

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974; and

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of Calabasas estimates receiving \$89,489 in federal CDBG funds to further the attainment of these goals during Fiscal Year 2019-2020; and

WHEREAS, the City conducted a public hearing on January 9, 2019, to solicit comments and suggestions from the community for the utilization of these funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Calabasas hereby resolves as follows:

SECTION 1: That the City of Calabasas desires to fund eligible CDBG projects with 45th Program Year Funds.

SECTION 2: That City staff is hereby directed to submit to Los Angeles County Community Development Commission, through this document, the City's intent to approve and fund CDBG projects.

SECTION 3: That City staff is hereby directed to prepare and submit documentation required for the approval and implementation of 45th Program Year CDBG projects.

SECTION 4: That City staff is hereby authorized to perform modifications to

approved projects as required to conform to CDBG requirements, and to provide for the expedient expenditure of funds.

SECTION 5: That for planning purposes, the City's CDBG estimated annual allocation for the upcoming 2019-2020 Program Year will be approximately \$89,489 and that those funds will be utilized to rehabilitate qualified homes in Calabasas.

SECTION 6: That notice of the public hearing was posted and advertised pursuant to applicable federal, state, and local laws.

SECTION 7: The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law, and said copy to be submitted to the County of Los Angeles.

PASSED, APPROVED AND ADOPTED this 9th day of January 2019.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard,
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: DECEMBER 28, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MAUREEN TAMURI AIA, AICP
COMMUNITY DEVELOPMENT DIRECTOR



SUBJECT: CONSIDERATION OF ORDINANCE NO. 2019-369 AMENDING TITLE 17 OF THE CALABASAS MUNICIPAL CODE BY UPDATING SECTIONS 17.11.010 AND 17.12.170, WHICH PROVIDE ZONING REGULATIONS AND STANDARDS PERTAINING TO ACCESSORY DWELLING UNITS, TO IMPROVE CONSISTENCY WITH APPLICABLE STATE LAW, AND TO IMPROVE CLARITY AND UNDERSTANDING OF THE REGULATIONS AND STANDARDS.

MEETING DATE: JANUARY 9, 2019

SUMMARY RECOMMENDATION:

That the City Council waive further reading and introduce Ordinance No. 2019-369 amending Title 17 of the Calabasas Municipal Code by updating sections 17.11.010 and 17.12.170, which provide zoning regulations and standards pertaining to accessory dwelling units, to improve consistency with applicable State law, and to improve clarity and understanding of the regulations and standards.

BACKGROUND:

Throughout the City's history every reasonable effort has been made to maintain land use policies and zoning regulations which are consistent with the governing statutes in California law. Accordingly, the City's zoning ordinances have allowed

for certain forms of accessory housing units in residential zones, including (in chronological order) “Granny Flats”, “Secondary Housing Units”, and most recently “Accessory Dwelling Units”. The current term, Accessory Dwelling Unit (or ADU), came into use starting in January 2017, after a significant number of new housing bills were passed by the State Legislature and signed by the Governor. In response, all California cities and counties had to immediately update their zoning ordinances to bring them into compliance with the new State ADU laws; and Calabasas did exactly that on February 22, 2017 when the City Council adopted Ordinance No. 2017-347.

However, with passage of AB 494 and SB 229 in late 2017, both of which took effect at the beginning of this year, the California Legislature has again modified the ADU statutes. Consequently, the City is obligated to again update the Development Code to bring our ADU provisions into conformance with current law. In the meantime, while staff has been using and applying the current ADU provisions within CMC Sections 17.11.010 and 17.12.170, questions and confusion have occurred regarding the applicability and/or the lack of clear meanings of certain ADU standards.

The Planning Commission conducted public hearings on Resolution 2018-674 on October 4th, 2018 and Resolution 2018-679 on December 6th, 2018 and recommended adoption of the proposed ordinance after staff addressed concerns raised by the commission in regard to properties with private septic systems. Of the 100 remaining properties served by septic systems, 30 are sewer adjacent, leaving 70 residences who would first need to assure that the new ADU does not impact either future septic replacement areas or their current systems capability prior to permit issuance.

DISCUSSION AND ANALYSIS:

The proposed amendments to the Development Code are necessary because the City is obligated to adopt and apply a zoning ordinance which accommodates ADUs in a manner consistent with State law, and because the City endeavors to maintain a Development Code which is easily understood and applied by staff and the general public.

The proposed draft ordinance (attached as Exhibit A) would re-write the City’s ADU regulations within Development Code Sections 17.11.010 (specifically Table 2-2, Land Use Table) and 17.12.170) to accomplish this goal, while also improving overall clarity and understanding of the ADU regulations and standards. The proposed revisions do the following:

1. The RC (Rural Community) zone has been added to the list of zones in which an ADU is permitted because State law now specifies that ADUs must be permitted in all residential zones which allow for single-family housing.
2. The restriction within Table 2-4 which allowed ADUs only on lots sized 10,000 s.f. or greater has been deleted because State law effectively preempts via the requirement that local governmental agencies must approve any ADU which is proposed within the existing building envelope. (The statutory preemption effectively occurs because a homeowner can easily construct a single-family home addition, and then propose to convert the additional area, or some portion of it, to an ADU at a later date.)
3. To be consistent with State law, the term "Secondary Housing Unit" has been replaced with the term "Accessory Dwelling Unit" throughout the two Code sections.
4. A clarification has been added to state that an ADU may be permitted on any lot which has a primary single-family dwelling served by a private septic system provided that the ADU placement meets the zoning restrictions for the Old Topanga and Highlands Overlay Zones.
5. To improve clarity and understanding, the wording has been revised for the specific ADU standards listed within Table 2-4.
6. The off-street parking standards within Table 2-4 have been re-written to clarify the need to maintain minimum conformance with off-street parking requirements for the primary dwelling unit, to include requiring replacement off-street parking spaces for any such required spaces that would otherwise be removed to accommodate a new ADU.
7. Clarifications have been added regarding existing primary dwellings and existing accessory structures, so that the construction of any new ADU, whether as an addition to, or as a conversion of, existing space may occur only when the existing primary or accessory structure legally exists, or the structure(s) will be legalized as a part of the project. This means the City is not obligated under the State law to ministerially approve either an ADU conversion or an ADU addition when the applicable primary or accessory structure(s) has not been permitted for construction in the first place.

ENVIRONMENTAL REVIEW:

This proposal is exempt from environmental review in accordance with Section

21084 of the California Environmental Quality Act (CEQA), and Sections 15061(b)(3) and 15378(b)(5) of the CEQA Guidelines (General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment).

FISCAL IMPACT/SOURCE OF FUNDING:

There is minor impact to the City as a result of fees lost for Planning Staff reviews.

REQUESTED ACTION:

That the City Council waive further reading and introduce Ordinance No. 2019-369 amending Title 17 of the Calabasas Municipal Code by updating sections 17.11.010 and 17.12.170, which provide zoning regulations and standards pertaining to accessory dwelling units, to improve consistency with applicable State law, and to improve clarity and understanding of the regulations and standards.

ATTACHMENTS:

- Attachment A: Draft Ordinance No. 2019-369
- Attachment B: PC Resolution No. 2018-679
- Attachment C: Notice of Exemption, CEQA

ORDINANCE NO. 2019-369

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA AMENDING TITLE 17 OF THE CALABASAS MUNICIPAL CODE BY UPDATING SECTIONS 17.11.010 and 17.12.170, WHICH PROVIDE ZONING REGULATIONS AND STANDARDS PERTAINING TO ACCESSORY DWELLING UNITS, TO IMPROVE CONSISTENCY WITH APPLICABLE STATE LAW AND TO IMPROVE CLARITY AND UNDERSTANDING OF THE REGULATIONS AND STANDARDS.

WHEREAS, the City Council of the City of Calabasas, California (“the City Council”) has considered all of the evidence including, but not limited to, the Planning Commission Resolution 2018-679, Planning Division staff reports and attachments, and public testimony before making a final decision on January 9, 2019; and,

WHEREAS, the City Council finds that the Land Use and Development Code Amendment is consistent with the goals, policies, and actions of the General Plan and will not conflict with the General Plan; and,

WHEREAS, the City Council finds that the Land Use and Development Code Amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City; and,

WHEREAS, the proposed actions are in compliance with the provisions of the California Environmental Quality Act (CEQA) because this project is categorically exempt from environmental review in accordance with Section 21084 of the California Environmental Quality Act (CEQA) pursuant to Section 15061(B)(3) and 15378(b)(5) of the CEQA Guidelines; and,

WHEREAS, the proposed Development Code Amendment is consistent with newly effective amendments to Government Code section 65852.2 and is consistent with the Housing Element of the Calabasas 2030 General Plan, which encourages the development of secondary housing units as a means of providing affordable housing while maintaining the character of residential neighborhoods, is adopted in the public interest, and is otherwise consistent with federal and state law; and,

WHEREAS, the Land Use and Development Code Amendment reflects the input of residents, stakeholders, and public officials; and implements the policies of the 2030 General Plan, is adopted in the public's interest, and is

otherwise consistent with federal and state law; and

WHEREAS, the City Council has considered the entirety of the record, which includes without limitation, The Calabasas 2030 General Plan; all reports, testimony, and transcripts from the meeting of the Planning Commission on October 4, 2018, and December 6, 2018; and reports, and testimony at the City Council's January 9, 2019 meeting.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. Based upon the foregoing the City Council finds:

1. Notice of the February 12, 2014 City Council public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, Agoura/Calabasas Recreation Center, Gelson's Market and at Calabasas City Hall.
2. Notice of the February 12, 2014 City Council public hearings were posted in the *Acorn* ten (10) days prior to the hearings.
3. Notice of the February 12, 2014 City Council public hearings included the information set forth in Government Code Section 65009 (b)(2).
4. Following a public hearing held on December 6, 2018, the Planning Commission adopted Resolution No. 2018-679 recommending to the City Council adoption of this Ordinance.

SECTION 2. In view of all the evidence and based on the foregoing findings, the City Council concludes as follows:

Section 17.76.050(B) Calabasas Municipal Code allows the City Council to approve a Development Code Amendment, which follows in Section 3 of this ordinance, provided that the following findings are made:

1. *The proposed amendments are consistent with the goals, policies, and actions of the General Plan;*

The proposed amendments to CMC Sections 17.11.010 and 17.12.170 are consistent with the goals, policies, and actions of the General Plan because the amendments will update the City's accessory dwelling unit requirements so that the approval process, as well as the required off-street parking, maximum size, minimum setback requirements align with State law; and because the amendments will strengthen the accessory dwelling unit standards and requirements and will add clarity to the accessory dwelling unit standards and requirements, thereby promoting

accessory dwelling unit production and use in the manner envisioned by the Calabasas 2030 General Plan Housing Element. As updated on September 11, 2013 via adoption of the 2014-2021 Housing Element Update, the 2030 General Plan includes the following objective statements: "1) Assist in the provision of a variety of housing types to address the needs of all economic segments of the Calabasas community; and, 2) Address and remove governmental constraints that may hinder or discourage housing development in Calabasas." The proposed amendments assist with provision of a variety of housing types to address the needs of all economic segments of the Calabasas community by increasing the number of potential new housing units on residentially zoned properties the City. The proposed amendments will also remove governmental constraints by allowing qualified accessory dwelling units meeting the standards to receive ministerial approval without discretionary review. Consistent with these General Plan objectives, the proposed amendments specifically implement the following General Plan policies, as articulated in the 2014-2021 Housing Element:

Policy V-1: Preserve the character, scale and quality of established residential neighborhoods.

Policy V-8: Provide site opportunities for development of housing that responds to the diverse housing needs of Calabasas residents and workforce in terms of density, location and cost.

Policy V-10: Provide for the development of second units in existing single-family neighborhoods to provide additional opportunities for rental housing which conforms to the development standards within the underlying zone.

Policy V-21: Support the development and maintenance of affordable senior rental and ownership housing and supportive services to facilitate maximum independence and the ability of seniors to remain in their homes and/or in the community.

2. *The proposed amendments would not be detrimental to the public interest, health, safety, convenience or welfare of the city;*

The proposed amendments would not be detrimental to the public interest, health, safety, convenience, or welfare of the City because they update the City's accessory dwelling unit requirements to comply with State law, and any future applicant seeking authorization to construct or otherwise create an accessory dwelling unit still must comply fully with all applicable state laws and all other applicable standards for site development, including but not limited to: Hillside Grading Ordinance, Scenic Corridor Overlay Ordinance and Design Guidelines, Dark Skies Ordinance, Landscaping Ordinance, Oak Tree Protection Ordinance, Green

Buildings Ordinance, and other health and safety requirements of applicable laws. Any such future project must also comply fully with State and local building codes. Additionally, the City retains its authority to consider adequacy of water and sewer services and the impact of accessory dwelling units on public safety.

3. The proposed amendments comply with the provisions of the California Environmental Quality Act (CEQA).

The proposed amendments are exempt from the requirement for environmental review under CEQA for the reasons listed below.

- 1) The accessory dwelling unit regulations promulgated through the proposed updated Municipal Code Sections 17.11.010 and 17.12.170 already took effect on January 1, 2018 by virtue of the State's adoption of new statutes preempting any inconsistent local ordinance; thus, the City's action to amend its accessory dwelling unit ordinance to match the new requirements of State law does not create a new land use regulation and it can be seen with certainty that no environmental impacts will result from the City's action. Consequently, in accordance with CEQA Section 21084 and consistent with CEQA Guidelines Sections 15002(i)(1) - Lack of Local Jurisdictional Discretion – and 15061(b)(3) - General Rule of Exemption, the adoption of this ordinance is exempt from review under CEQA.
- 2) Adoption of this ordinance fails to meet the definition of a project under CEQA Guidelines section 15061, subdivision (b)(3) and section 15378, subdivisions (a) and (b)(5).
- 3) The proposed amendments to the accessory dwelling unit ordinance will update the standards for accessory dwelling units to comply with State law, and the amendments have no potential to result in direct or indirect physical changes in the environment because the modified standards pertain to a process for issuance of ministerial permits for accessory dwelling units and the amendments do not directly or indirectly approve any specific new housing unit application or proposal. Adoption of this ordinance is therefore further exempt from CEQA review pursuant to California Code of Regulations, Title 14, Sections 15301 and 15308 of the CEQA Guidelines.

4. The proposed amendments are internally consistent with other applicable provisions of this development code.

The proposed amendments are internally consistent with other applicable provisions of the Development Code because they update only Sections 17.11.010 and 17.12.170 as pertaining to accessory dwelling units, and other chapters and sections of the Municipal Code remain unaffected.

SECTION 3. Code Amendments.

Section 17.11.010 of the Calabasas Municipal Code is hereby amended as follows:

Section 17.11.010 (Table 2-2, Land Use Table) of the Land Use and Development Code is hereby amended by replacing the term "Secondary housing units" with the term "Accessory Dwelling Unit" and by adding the notation "P" (indicating a permitted land use) within the box located beneath the "RC" column heading and aligned with the "Accessory Dwelling Unit" land use row; and,

Section 17.12.170 of the Land Use and Development Code is hereby repealed, and is replaced in its entirety with the following:

17.12.170 - Accessory Dwelling Units.

This section establishes standards for accessory dwelling units, also known as secondary housing units, where such housing units are allowed by [Section 17.11.010](#).

A. Legislative Findings. In compliance with Government Code Section 65852.2, the city finds that accessory dwelling units are consistent with the allowable density and with the General Plan and zoning designations for residential single-family areas of the city.

B. Development Standards. A single accessory dwelling unit may be allowed on a legal lot located in the RS, RR, HM, RC, or OS zoning districts in addition to a primary single-family residential dwelling, subject to a zoning clearance, as follows:

1. Primary Dwelling and Sanitary Sewer Service Required. The lot shall be developed with one legally established detached single-family dwelling and shall be served by sanitary sewer or septic system.
2. Primary and Accessory Dwellings Not Separable. The accessory dwelling unit shall not be sold separately from the primary dwelling and may be rented.
3. Accessory Dwelling Unit Appearance. The design of the unit shall conform in general to the design of the primary dwelling.
4. Short-term Rentals Prohibited. Consistent with Section 17.12.175, the accessory dwelling unit shall not be used for any short-term rental or transient rental or occupancy for any purpose, including but not limited to

a vacation, for less than thirty (30) days if that rental or occupancy occurs in exchange for any form of compensation or consideration.

5. Site Layout and Design Standards. The location and design of an accessory dwelling unit shall comply with the development standards applicable to the property zoning and any applicable overlay zone, as well as the following requirements (Table 2-4, below). Where any listed standard in Table 2-4 conflicts with a standard for the residential zone or an applicable overlay zone, the standard in Table 2-4 prevails).

Table 2-4 Accessory Dwelling Unit Requirements	
Development Feature	Requirement
Gross floor area	Maximum 1,200 sq. ft. of habitable floor area not including garage. The maximum size of the floor area of an accessory dwelling unit shall also not exceed fifty percent (50%) of the living area of the primary unit, inclusive of any habitable basement or attic space.
Location on a lot	Detached unit: Rear yard of the lot, behind the primary dwelling.
Site coverage, freestanding or primary residence addition units served by septic systems	Accessory dwelling unit additions or freestanding properties located in the overlay zones of Old Topanga and the Calabasas Highlands must comply with zoning code standards.
Site coverage, detached rear-yard units	Maximum of 30% of the rear yard area may be covered by structures, including the areas covered by the accessory dwelling unit and any other accessory structures, and projections of the primary dwelling.
Side Setbacks	5 ft. minimum. Side setbacks for units constructed above a garage: 5 ft. No side setback requirements shall apply to units constructed entirely within an existing and legally established garage.
Rear Setback	10 ft. minimum. Rear setbacks for units constructed above a garage: 5 ft. No rear setback requirements shall apply to units constructed entirely

**Table 2-4
Accessory Dwelling Unit Requirements**

Development Feature	Requirement
	within an existing and legally established garage.
Interior Setbacks	10 ft., minimum, from primary dwelling or other structure, if the accessory dwelling unit is detached.
Height limit -	Detached units: One story, 15 ft. maximum (see 17.20.140 for height measurement). If accessory dwelling unit is located above a garage; the applicable zoning district's height standards apply.
Parking	<p>One additional space above the number of off-street parking spaces required for the primary dwelling, which may include tandem parking or the use of a mechanical automobile parking lift.</p> <p>When a garage, carport, or other covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or is converted to an accessory dwelling unit, and that garage, carport, or other covered parking structure provided required off-street parking for the primary dwelling unit, then the property owner shall replace the required off-street parking spaces with new covered parking spaces of the same type and with a sufficient number of spaces to maintain conformance with Code requirements for the primary residential dwelling or use.</p> <p>No additional parking space is required for the accessory dwelling unit if any of the following is true:</p> <ul style="list-style-type: none"> A. The unit is located within one-half mile of a regularly scheduled public transit stop; B. The unit is located within a City Council designated historic district; C. The unit is part of the existing legal primary residence or an existing legal accessory structure; D. On-street preferential permits are required by the City but not offered to the occupant of the unit; or. E. A publicly accessible and presently operating car share vehicle parking facility is located within one block of the unit.

6. Notwithstanding the requirements in Table 2-4, one accessory dwelling unit may be located on any lot that is zoned to allow for single-family residential use, provided that the accessory dwelling unit is contained entirely within the building envelope of an existing legally established

primary residential dwelling, or is contained entirely within the building envelope of a legally established accessory structure to the primary dwelling, and where the accessory dwelling unit has exterior access that is independent from the existing legal primary residence and the side and rear setbacks are sufficient for fire safety as determined by the Community Development Director.

SECTION 4. SEVERABILITY. Should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance shall remain in full force and effect and, to that end, the provisions hereof are declared to be severable.

SECTION 5. CONSTRUCTION. The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this Ordinance shall be construed in light of that intent. To the extent the provisions of the Calabasas Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as it read prior to the adoption of this Ordinance, those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 6. ENVIRONMENTAL DETERMINATION. The City Council determines that the following findings reflect the independent judgment of the City Council. The City Council finds that this amendment to the Municipal Code is exempt from California Environmental Quality Act (CEQA). The City Council has considered all of the evidence in the record, including the staff reports, the testimony received during the public hearing on the matter held by the City Council, and hereby determines that the text amendments will not have a significant effect on the environment, as this ordinance accomplishes amendments to the accessory dwelling unit ordinance as necessary to comply with State law, and the amendments have no potential to result in direct or indirect physical changes in the environment because the modified standards pertain to a process for issuance of ministerial permits for accessory dwelling units and the amendments do not directly or indirectly approve any specific new housing unit application or development project. This Ordinance is therefore exempt from California Environmental Quality Act review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations.

SECTION 7. EFFECTIVE DATE. This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

SECTION 8. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this 23rd day of January, 2019.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

PLANNING COMMISSION RESOLUTION NO. 2018-679

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CALABASAS RECOMMENDING TO THE CITY COUNCIL ADOPTION OF ORDINANCE NO. 2018-369, AMENDING TITLE 17 OF THE CALABASAS MUNICIPAL CODE BY UPDATING SECTIONS 17.11.010 AND 17.12.170, WHICH PROVIDE ZONING REGULATIONS AND STANDARDS PERTAINING TO ACCESSORY DWELLING UNITS, TO IMPROVE CONSISTENCY WITH APPLICABLE STATE LAW AND TO IMPROVE CLARITY AND UNDERSTANDING OF THE REGULATIONS AND STANDARDS.

Section 1. The Planning Commission has considered all of the evidence submitted into the administrative record, which includes, but is not limited to:

1. Agenda reports prepared by the Community Development Department, including draft Ordinance No. 2018-369.
2. Staff presentations at the public hearings held on October 4, 2018, and December 6, 2018, before the Planning Commission.
3. The City of Calabasas Land Use and Development Code, General Plan, and all other applicable regulations and codes.
4. Public comments, and/or comments from interested parties or organizations, both written and oral, received and/or submitted at, or prior to, the public hearing, supporting and/or opposing the item.
5. All related documents received or submitted at, or prior to, the public hearing.

Section 2. Based of the foregoing evidence, the Planning Commission finds that:

1. On February 10, 2010 the Calabasas City Council adopted by Ordinance a comprehensive revision of the City's Land Use and Development Code (Title 17 of the Calabasas Municipal Code), which included provisions within Section 17.12.170 for the development of secondary housing units on certain residentially zoned properties; and,
2. On February 22, 2017 the Calabasas City Council adopted Ordinance No. 2017-347, which updated and amended the provisions within Section 17.12.170 for secondary housing units to conform with newly enacted

State laws, to include re-naming secondary housing units as accessory dwelling units and requiring ministerial approval for a greater range of accessory dwelling unit types and sizes. (Exhibit C)

3. As written in Draft Ordinance No. 2018-369, the proposed amendments to Calabasas Municipal Code Sections 17.11.010 and 17.12.170 will add further clarity to the accessory dwelling unit standards and requirements, and will further improve conformance with applicable State law by meeting the requirements stipulated in SB-229 and AB-494, both of which were approved and enacted, and took effect on January 1, 2018; and
4. Notice of the October 4th, 2018 and December 6, 2018 Planning Commission public hearings were posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, the Agoura-Calabasas Community Center, Gelson's Market and at Calabasas City Hall; and
5. Notice of the October 4th, 2018 and December 6, 2018 Planning Commission public hearings were published at least ten days prior to the hearing date in the ***Las Virgenes and Calabasas Enterprise*** newspaper; and
6. Notice of the October 4th, 2018 and December 6th, 2018 Planning Commission public hearings were mailed or delivered at least ten (10) days prior to the hearing to persons who had requested notice; and
7. Notices for the Planning Commission public hearings included the notice requirements set forth in Government Code Sections 65094 and 65009 (b)(2).

Section 3. In view of all of the evidence and based on the following findings, the Planning Commission concludes as follows:

FINDINGS

Section 17.76.050(B) Calabasas Municipal Code authorizes the Planning Commission to recommend, and the City Council to approve, a Development Code Amendment, provided that the following findings are made:

1. *The proposed amendments are consistent with the goals, policies, and actions of the General Plan;*

The proposed amendments to CMC Sections 17.11.010 and 17.12.170 are consistent with the goals, policies, and actions of the General Plan because the amendments will update the City's accessory dwelling unit requirements so that the approval process, as well as the required off-street parking, maximum size, minimum setback requirements align with

State law; and because the amendments will strengthen the accessory dwelling unit standards and requirements and will add clarity to the accessory dwelling unit standards and requirements, thereby promoting accessory dwelling unit production and use in the manner envisioned by the Calabasas 2030 General Plan Housing Element. As updated on September 11, 2013 via adoption of the 2014-2021 Housing Element Update, the 2030 General Plan includes the following objective statements: "1) Assist in the provision of a variety of housing types to address the needs of all economic segments of the Calabasas community; and, 2) Address and remove governmental constraints that may hinder or discourage housing development in Calabasas." The proposed amendments assist with provision of a variety of housing types to address the needs of all economic segments of the Calabasas community by increasing the number of potential new housing units on residentially zoned properties the City. The proposed amendments will also remove governmental constraints by allowing qualified accessory dwelling units meeting the standards to receive ministerial approval without discretionary review. Consistent with these General Plan objectives, the proposed amendments specifically implement the following General Plan policies, as articulated in the 2014-2021 Housing Element:

Policy V-1: Preserve the character, scale and quality of established residential neighborhoods.

Policy V-8: Provide site opportunities for development of housing that responds to the diverse housing needs of Calabasas residents and workforce in terms of density, location and cost.

Policy V-10: Provide for the development of second units in existing single-family neighborhoods to provide additional opportunities for rental housing which conforms to the development standards within the underlying zone.

Policy V-21: Support the development and maintenance of affordable senior rental and ownership housing and supportive services to facilitate maximum independence and the ability of seniors to remain in their homes and/or in the community.

2. *The proposed amendments would not be detrimental to the public interest, health, safety, convenience or welfare of the city;*

The proposed amendments would not be detrimental to the public interest, health, safety, convenience, or welfare of the City because they update the City's accessory dwelling unit requirements to comply with State law, and any future applicant seeking authorization to construct or otherwise create an accessory dwelling unit still must comply fully with all applicable state laws and all other applicable standards for site development, including but not limited to: Hillside Grading Ordinance, Scenic Corridor Overlay Ordinance and Design Guidelines, Dark Skies Ordinance,

Landscaping Ordinance, Oak Tree Protection Ordinance, Green Buildings Ordinance, and other health and safety requirements of applicable laws. Any such future project must also comply fully with State and local building codes. Additionally, the City retains its authority to consider adequacy of water and sewer services and the impact of accessory dwelling units on public safety.

3. *The proposed amendments comply with the provisions of the California Environmental Quality Act (CEQA).*

The proposed amendments are exempt from the requirement for environmental review under CEQA for the reasons listed below.

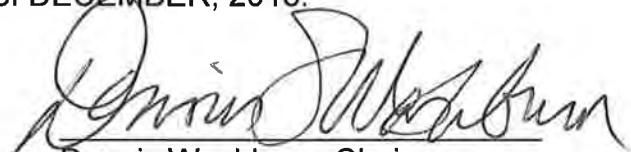
- 1) The accessory dwelling unit regulations promulgated through the proposed updated Municipal Code Sections 17.11.010 and 17.12.170 already took effect on January 1, 2018 by virtue of the State's adoption of new statutes preempting any inconsistent local ordinance; thus, the City's action to amend its accessory dwelling unit ordinance to match the new requirements of State law does not create a new land use regulation and it can be seen with certainty that no environmental impacts will result from the City's action. Consequently, in accordance with CEQA Section 21084 and consistent with CEQA Guidelines Sections 15002(i)(1) - Lack of Local Jurisdictional Discretion – and 15061(b)(3) - General Rule of Exemption, the adoption of this ordinance is exempt from review under CEQA.
 - 2) Adoption of this ordinance fails to meet the definition of a project under CEQA Guidelines section 15061, subdivision (b)(3) and section 15378, subdivisions (a) and (b)(5).
 - 3) The proposed amendments to the accessory dwelling unit ordinance will update the standards for accessory dwelling units to comply with State law, and the amendments have no potential to result in direct or indirect physical changes in the environment because the modified standards pertain to a process for issuance of ministerial permits for accessory dwelling units and the amendments do not directly or indirectly approve any specific new housing unit application or proposal. Adoption of this ordinance is therefore further exempt from CEQA review pursuant to California Code of Regulations, Title 14, Sections 15301 and 15308 of the CEQA Guidelines.
4. *The proposed amendments are internally consistent with other applicable provisions of this development code.*


The proposed amendments are internally consistent with other applicable provisions of the Development Code because they update only Sections 17.11.010 and 17.12.170 as pertaining to accessory dwelling units, and other chapters and sections of the Municipal Code remain unaffected.

Section 4. In view of all of the evidence, including the staff report and testimony provided at the public hearing, and based on the foregoing findings and conclusions, the Planning Commission hereby recommends to the City Council adoption of Ordinance No. 2018-369 (a draft version of which is attached hereto as "Attachment 1", and is fully incorporated), amending Section 17.12.170 of the Land Use and Development Code (Title 17 of the Calabasas Municipal Code), which provides zoning regulations and standards pertaining to accessory dwelling units, to improve consistency with applicable State law and to improve clarity and understanding of the regulations and standards.

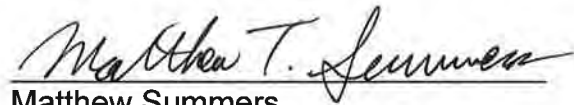
Section 5. All documents described in Section 1 of Planning Commission Resolution No. 2018-674 are deemed incorporated by reference as set forth at length.

PLANNING COMMISSION RESOLUTION NO. 2018-674 PASSED,
APPROVED AND ADOPTED this 6th DAY of DECEMBER, 2018.


Dennis Washburn, Chairperson

ATTEST:

Maureen Tamuri, AIA, AICP
Community Development Director

APPROVED AS TO FORM:


Matthew Summers
Assistant City Attorney
Colantuono, Highsmith & Whatley, PC

Planning Commission Resolution No. 2018-674, was adopted by the Planning Commission at a regular meeting held December 6, 2018, and that it was adopted by the following vote:

AYES: Chair Washburn, Commissioners Fassberg and Kraut

NOES: None

ABSENT: Commissioners Sikand, Roseman and Mueller

ABSTAINED None

“The Secretary of the Planning Commission shall certify the adoption of this Resolution, and transmit copies of this Resolution to the applicant along with proof of mailing in the form required by law and enter a copy of this Resolution in the book of Resolutions of the Planning Commission. Section 1094.6 of the Civil Code of Procedure governs the time in which judicial review of this decision may be sought.”

Attachment:

1. Draft Ordinance No. 2018-369

DRAFT
ORDINANCE NO. 2018-369

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA AMENDING TITLE 17 OF THE CALABASAS MUNICIPAL CODE BY UPDATING SECTIONS 17.11.010 and 17.12.170, WHICH PROVIDE ZONING REGULATIONS AND STANDARDS PERTAINING TO ACCESSORY DWELLING UNITS, TO IMPROVE CONSISTENCY WITH APPLICABLE STATE LAW AND TO IMPROVE CLARITY AND UNDERSTANDING OF THE REGULATIONS AND STANDARDS.

WHEREAS, the City Council of the City of Calabasas, California ("the City Council") has considered the entirety of the record, which includes, without limitation, the Calabasas 2030 General Plan; the staff report and attachments, public comments and testimony, the minutes from the meeting of the Planning Commission on October 4, 2018, and December 6, 2018, and all associated reports and testimony; and,

WHEREAS, notice of the _____, 2018 City Council public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, Gelson's Market, the Agoura Calabasas Recreation Center, and at Calabasas City Hall; and the public hearing notice was published in the *Las Virgenes Enterprise* ten (10) days prior to the hearing; and the public hearing notice complied with the public notice requirements set forth in Government Code Section 65009 (b) (2); and,

WHEREAS, the City Council finds that the proposed amendments to Sections 17.11.010 and 17.12.170 will update the City's accessory dwelling unit standards and requirements to better align those standards and requirements with newly-enacted State law, and will not be detrimental to the public interest, health, safety, convenience, or welfare of the City; and,

WHEREAS, the City Council further finds that the proposed Development Code Amendments are consistent with newly effective amendments to California Government Code section 65852.2; are consistent with the Housing Element of the Calabasas 2030 General Plan, which encourages development of accessory dwelling units as a means of providing affordable housing while maintaining the character of residential neighborhoods; and are otherwise consistent with federal and state law; and,

WHEREAS, following a public hearing held on December 6, 2018, the Planning Commission made the findings listed below and adopted Resolution No. 2018-674 recommending to the City Council adoption of this Ordinance.

1. *The proposed amendments are consistent with the goals, policies, and actions of the General Plan;*

The proposed amendments to CMC Sections 17.11.010 and 17.12.170 are consistent with the goals, policies, and actions of the General Plan because the amendments will update the City's accessory dwelling unit requirements so that the approval process, as well as the required off-street parking, maximum size, minimum setback requirements align with State law; and because the amendments will strengthen the accessory dwelling unit standards and requirements and will add clarity to the accessory dwelling unit standards and requirements, thereby promoting accessory dwelling unit production and use in the manner envisioned by the Calabasas 2030 General Plan Housing Element. As updated on September 11, 2013 via adoption of the 2014-2021 Housing Element Update, the 2030 General Plan includes the following objective statements: "1) Assist in the provision of a variety of housing types to address the needs of all economic segments of the Calabasas community; and, 2) Address and remove governmental constraints that may hinder or discourage housing development in Calabasas." The proposed amendments assist with provision of a variety of housing types to address the needs of all economic segments of the Calabasas community by increasing the number of potential new housing units on residentially zoned properties the City. The proposed amendments will also remove governmental constraints by allowing qualified accessory dwelling units meeting the standards to receive ministerial approval without discretionary review. Consistent with these General Plan objectives, the proposed amendments specifically implement the following General Plan policies, as articulated in the 2014-2021 Housing Element:

Policy V-1: Preserve the character, scale and quality of established residential neighborhoods.

Policy V-8: Provide site opportunities for development of housing that responds to the diverse housing needs of Calabasas residents and workforce in terms of density, location and cost.

Policy V-10: Provide for the development of second units in existing single-family neighborhoods to provide additional opportunities for rental housing which conforms to the development standards within the underlying zone.

Policy V-21: Support the development and maintenance of affordable senior rental and ownership housing and supportive services to facilitate maximum independence and the ability of seniors to remain in their homes and/or in the community.

2. *The proposed amendments would not be detrimental to the public interest, health, safety, convenience or welfare of the city;*

The proposed amendments would not be detrimental to the public interest, health, safety, convenience, or welfare of the City because they update the City's accessory dwelling unit requirements to comply with State law, and any future applicant seeking authorization to construct or otherwise create an accessory dwelling unit still must comply fully with all applicable state laws and all other applicable standards for site development, including but not limited to: Hillside Grading Ordinance, Scenic Corridor Overlay Ordinance and Design Guidelines, Dark Skies Ordinance, Landscaping Ordinance, Oak Tree Protection Ordinance, Green Buildings Ordinance, and other health and safety requirements of applicable laws. Any such future project must also comply fully with State and local building codes. Additionally, the City retains its authority to consider adequacy of water and sewer services and the impact of accessory dwelling units on public safety.

3. *The proposed amendments comply with the provisions of the California Environmental Quality Act (CEQA).*

The proposed amendments are exempt from the requirement for environmental review under CEQA for the reasons listed below.

- 1) The accessory dwelling unit regulations promulgated through the proposed updated Municipal Code Sections 17.11.010 and 17.12.170 already took effect on January 1, 2018 by virtue of the State's adoption of new statutes preempting any inconsistent local ordinance; thus, the City's action to amend its accessory dwelling unit ordinance to match the new requirements of State law does not create a new land use regulation and it can be seen with certainty that no environmental impacts will result from the City's action. Consequently, in accordance with CEQA Section 21084 and consistent with CEQA Guidelines Sections 15002(i)(1) - Lack of Local Jurisdictional Discretion – and 15061(b)(3) - General Rule of Exemption, the adoption of this ordinance is exempt from review under CEQA.

- 2) Adoption of this ordinance fails to meet the definition of a project under CEQA Guidelines section 15061, subdivision (b)(3) and section 15378, subdivisions (a) and (b)(5).
 - 3) The proposed amendments to the accessory dwelling unit ordinance will update the standards for accessory dwelling units to comply with State law, and the amendments have no potential to result in direct or indirect physical changes in the environment because the modified standards pertain to a process for issuance of ministerial permits for accessory dwelling units and the amendments do not directly or indirectly approve any specific new housing unit application or proposal. Adoption of this ordinance is therefore further exempt from CEQA review pursuant to California Code of Regulations, Title 14, Sections 15301 and 15308 of the CEQA Guidelines.
5. *The proposed amendments are internally consistent with other applicable provisions of this development code.*

The proposed amendments are internally consistent with other applicable provisions of the Development Code because they update only Sections 17.11.010 and 17.12.170 as pertaining to accessory dwelling units, and other chapters and sections of the Municipal Code remain unaffected.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. DEVELOPMENT CODE AMENDMENTS.

Section 17.11.010 (Table 2-2, Land Use Table) of the Land Use and Development Code is hereby amended by replacing the term "Secondary housing units" with the term "Accessory Dwelling Unit" and by adding the notation "P" (indicating a permitted land use) within the box located beneath the "RC" column heading and aligned with the "Accessory Dwelling Unit" land use row; and,

Section 17.12.170 of the Land Use and Development Code is hereby repealed, and is replaced in its entirety with the following:

17.12.170 - Accessory Dwelling Units.

This section establishes standards for accessory dwelling units, also known as secondary housing units, where such housing units are allowed by Section 17.11.010.

A. Legislative Findings. In compliance with Government Code Section 65852.2, the city finds that accessory dwelling units are consistent with the allowable density and with the General Plan and zoning designations for residential single-family areas of the city.

B. Development Standards. A single accessory dwelling unit may be allowed on a legal lot located in the RS, RR, HM, RC, or OS zoning districts in addition to a primary single-family residential dwelling, subject to a zoning clearance, as follows:

1. Primary Dwelling and Sanitary Sewer Service or On-Site Sewage Disposal System Required. The lot shall be developed with one legally established detached single-family dwelling and shall be served by sanitary sewer or a permitted on-site sewage disposal system.
2. Primary and Accessory Dwellings Not Separable. The accessory dwelling unit shall not be sold separately from the primary dwelling and may be rented.
3. Accessory Dwelling Unit Appearance. The design of the unit shall conform in general to the design of the primary dwelling.
4. Short-term Rentals Prohibited. Consistent with Section 17.12.175, the accessory dwelling unit shall not be used for any short-term rental or transient rental or occupancy for any purpose, including but not limited to a vacation, for less than thirty (30) days if that rental or occupancy occurs in exchange for any form of compensation or consideration.
5. Site Layout and Design Standards. The location and design of an accessory dwelling unit shall comply with the development standards applicable to the property zoning and any applicable overlay zone, as well as the following requirements (Table 2-4, below). Where any listed standard in Table 2-4 conflicts with a standard for the residential zone or an applicable overlay zone, the standard in Table 2-4 prevails).

Table 2-4 Accessory Dwelling Unit Requirements	
Development Feature	Requirement
Gross floor area	Maximum 1,200 sq. ft. of habitable floor area not including garage. The maximum size of the floor area of an accessory dwelling unit shall also not exceed fifty percent (50%) of the living area of the primary unit, inclusive of any habitable basement or attic space.
Location on a lot	Detached unit: Rear yard of the lot, behind the primary dwelling, unless determined to

**Table 2-4
Accessory Dwelling Unit Requirements**

Development Feature	Requirement
	be unfeasible by the Director in consideration of septic field needs. Accessory dwelling units on corner lots must be placed behind the primary frontage of the primary dwelling, as reasonably determined necessary by the Director.
Site coverage, freestanding or primary residence addition units served by on-site sewage disposal systems	Accessory dwelling unit additions or freestanding properties located in the overlay zones of Old Topanga and the Calabasas Highlands must comply with applicable zoning code standards.
Site coverage, detached rear-yard units	Maximum of 30% of the rear yard area may be covered by structures, including the areas covered by the accessory dwelling unit and any other accessory structures, and projections of the primary dwelling.
Side Setbacks	5 ft. minimum. Side setbacks for units constructed above a garage: 5 ft. No side setback requirements shall apply to units constructed entirely within an existing and legally established garage.
Rear Setback	10 ft. minimum. Rear setbacks for units constructed above a garage: 5 ft. No rear setback requirements shall apply to units constructed entirely within an existing and legally established garage.
Interior Setbacks	10 ft., minimum, from primary dwelling or other structure, if the accessory dwelling unit is detached.
Height limit -	Detached units: One story, 15 ft. maximum (see 17.20.140 for height measurement). If accessory dwelling unit is located above a garage; the applicable zoning district's height standards apply.
Parking	One additional space above the number of off-street parking spaces required for the primary dwelling, which may include tandem parking or the use of a mechanical automobile parking lift. When a garage, carport, or other covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or is converted to an accessory dwelling unit, and that garage, carport, or other covered parking structure provided required off-street parking for the primary dwelling unit, then the property owner shall replace the required off-street parking spaces with new covered parking spaces of the same type and with a sufficient number of spaces to maintain

**Table 2-4
Accessory Dwelling Unit Requirements**

Development Feature	Requirement
	<p>conformance with Code requirements for the primary residential dwelling or use. No additional parking space is required for the accessory dwelling unit if any of the following is true:</p> <ul style="list-style-type: none"> A. The unit is located within one-half mile of a regularly scheduled public transit stop; B. The unit is located within a City Council designated historic district; C. The unit is part of the existing legal primary residence or an existing legal accessory structure; D. On-street preferential permits are required by the City but not offered to the occupant of the unit; or. E. A publicly accessible and presently operating car share vehicle parking facility is located within one block of the unit.

6. Notwithstanding the requirements in Table 2-4, one accessory dwelling unit may be located on any lot that is zoned to allow for single-family residential use, provided that the accessory dwelling unit is contained entirely within the building envelope of an existing legally established primary residential dwelling, or is contained entirely within the building envelope of a legally established accessory structure to the primary dwelling, and where the accessory dwelling unit has exterior access that is independent from the existing legal primary residence and the side and rear setbacks are sufficient for fire safety as determined by the Community Development Director.

SECTION 2. SEVERABILITY. Should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance shall remain in full force and effect and, to that end, the provisions hereof are declared to be severable.

SECTION 3. CONSTRUCTION. The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this Ordinance shall be construed in light of that intent. To the extent the provisions of the Calabasas Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as it read prior to the adoption of this Ordinance, those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 4. ENVIRONMENTAL DETERMINATION. The City Council determines that the following findings reflect the independent judgment of the City Council. The City Council finds that this amendment to the Municipal Code is exempt from California Environmental Quality Act (CEQA). The City Council has considered all of the evidence in the record, including the staff reports, the testimony received during the public hearing on the matter held by the City Council, and hereby determines that the text amendments will not have a significant effect on the environment, as this ordinance accomplishes amendments to the accessory dwelling unit ordinance as necessary to comply with State law, and the amendments have no potential to result in direct or indirect physical changes in the environment because the modified standards pertain to a process for issuance of ministerial permits for accessory dwelling units and the amendments do not directly or indirectly approve any specific new housing unit application or development project. This Ordinance is therefore exempt from California Environmental Quality Act review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations.

SECTION 5. EFFECTIVE DATE. This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

SECTION 6. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2018.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott Howard, City Attorney
Colantuono, Highsmith & Whatley, PC

Notice of Exemption

To: _____ County Clerk, County of Los Angeles
12400 East Imperial Highway, Room 2001
Norwalk, CA 90650

_____ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, California 95814

SUBJECT: FILING OF NOTICE OF EXEMPTION IN COMPLIANCE WITH SECTION 15062 OF THE PUBLIC RESOURCES CODE

Project Title/File No.: State-Mandated Accessory Dwelling Unit Code Update
Project Location: Citywide, in the City of Calabasas, County of Los Angeles.
Project Description: A draft ordinance amending Chapters 17.11.010 and 17.12.170 of the Calabasas Municipal Code by updating the standards and requirements applied to the development of accessory dwelling units (also referred to as second units, in-law units, or granny flats), as required to comply with new California law.
Name of approving public agency: City of Calabasas City Council
Project Sponsor: City of Calabasas Community Development Department, 100 Civic Center Way, Calabasas, CA 91302

Exempt Status: _____ Ministerial (Sec. 21080(b)(1); 15268)
_____ Declared Emergency (Sec. 21080(b)(3); 15269(a))
_____ Categorical Exemption—Section (Insert Section #), (Class (Insert Class #), (Insert Type))
 Other. Sections: 21084; 15002(i)(1); and 15061(b)(3)

Reason(s) why Project is exempt: The proposed amendment is exempt from the requirement for environmental review under CEQA because: 1) the secondary housing unit regulation provisions promulgated through the updated Code already took effect on January 1, 2018 with preemptive authority under the new State statutes; thus, the City’s action is not creating a new land use regulation and it can be seen with certainty that no environmental impacts will result from the City’s action. Consequently, and in accordance with CEQA Section 21084 and both Section 15002(i)(1) -- Lack of Local Jurisdictional Discretion – and Section 15061(b)(3) -- General Rule of Exemption -- of the CEQA Guidelines

Lead Agency/Contact Person: Maureen Tamuri, Community Development Director, City of Calabasas Planning Division, 100 Civic Center Way, Calabasas, CA 91302.

Date: January 23, 2019

Signature: _____
Maureen Tamuri, AIA, AICP

Title: Community Development Director

Phone: 818-224-1701

Date received for filing and posting: _____



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Administrative Services					
104104	12/19/2018	TORRES/ANITA//	REIMBURSE EDUC EXPS- SUMMER 18	3,588.00	Administrative Services
104068	12/19/2018	HENRY/CEDRIC//	REIMBURSE EDUC EXPS- FALL 2018	937.48	Administrative Services
Total Amount for 2 Line Item(s) from Administrative Services				\$4,525.48	
Boards and Commissions					
103947	12/5/2018	LOGO ZOO, LLC	CITY LOGO LAPEL PINS	410.00	Boards and Commissions
104034	12/13/2018	US BANK	VISA- RALPHS	23.85	Boards and Commissions
Total Amount for 2 Line Item(s) from Boards and Commissions				\$433.85	
City Attorney					
104055	12/19/2018	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	28,228.78	City Attorney
103860	11/28/2018	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	25,282.89	City Attorney
104055	12/19/2018	COLANTUONO, HIGHSMITH &	ZEESMAN	16,975.90	City Attorney
103860	11/28/2018	COLANTUONO, HIGHSMITH &	ZEESMAN	14,526.99	City Attorney
103860	11/28/2018	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	14,282.23	City Attorney
103860	11/28/2018	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	13,243.85	City Attorney
104055	12/19/2018	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	5,134.55	City Attorney
104055	12/19/2018	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	4,296.28	City Attorney
104179	12/26/2018	THOMPSON COE	LEGAL SERVICES	3,774.50	City Attorney
104055	12/19/2018	COLANTUONO, HIGHSMITH &	BROWN PETITION	3,697.00	City Attorney
104023	12/12/2018	THOMPSON COE	LEGAL SERVICES	1,332.41	City Attorney
104023	12/12/2018	THOMPSON COE	LEGAL SERVICES	1,117.00	City Attorney
103860	11/28/2018	COLANTUONO, HIGHSMITH &	BROWN PETITION	903.00	City Attorney
103860	11/28/2018	COLANTUONO, HIGHSMITH &	LABOR & EMPLOYMENT	175.50	City Attorney
Total Amount for 14 Line Item(s) from City Attorney				\$132,970.88	
City Clerk					
103951	12/5/2018	MARTIN & CHAPMAN CO.	ELECTION SERVICES	20,381.36	City Clerk
104127	12/26/2018	COUNTY CLERK, CO. OF L.A.	ELECTION SUPPORT	1,224.96	City Clerk
104034	12/13/2018	US BANK	VISA- Y2H	837.68	City Clerk
104081	12/19/2018	MUNICIPAL CODE CORPORATION	BINDERS	211.89	City Clerk
104034	12/13/2018	US BANK	VISA- IIMC	210.00	City Clerk
104034	12/13/2018	US BANK	VISA- Y2H	167.54	City Clerk



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103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	99.96	City Clerk
104069	12/19/2018	HERNANDEZ/MARICELA//	REIMBURSEMENTS	99.57	City Clerk
104127	12/26/2018	COUNTY CLERK, CO. OF L.A.	RECORDING FEE	77.00	City Clerk
103884	11/28/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	City Clerk
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	23.54	City Clerk
104069	12/19/2018	HERNANDEZ/MARICELA//	REIMBURSEMENTS	16.43	City Clerk
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	13.20	City Clerk
104034	12/13/2018	US BANK	VISA- AMAZON.COM	10.94	City Clerk
104034	12/13/2018	US BANK	VISA- ITUNES.COM	6.99	City Clerk
104034	12/13/2018	US BANK	VISA- AMAZON.COM	-235.59	City Clerk
Total Amount for 16 Line Item(s) from City Clerk				\$23,190.47	
City Council					
104018	12/12/2018	SCOTT ROEB	CATERING- REORG	4,487.31	City Council
104034	12/13/2018	US BANK	VISA- CHABAD OF CALABASAS	2,000.00	City Council
103913	12/5/2018	CONEJO AWARDS	TILE PLAQUE	411.84	City Council
103984	12/12/2018	CALABASAS HIGH SCHOOL	DONATION- FOOD DRIVE	397.50	City Council
103984	12/12/2018	CALABASAS HIGH SCHOOL	DONATION- FOOD DRIVE	397.50	City Council
103985	12/12/2018	CALABASAS HIGH SCHOOL	DONATION	300.00	City Council
104048	12/19/2018	BOZAJIAN/JAMES R.//	REIMB OFFICE SUPPLIES	292.33	City Council
103973	12/5/2018	TROOP 642	FOOD DRIVE DONATION	250.00	City Council
103973	12/5/2018	TROOP 642	FOOD DRIVE DONATION	250.00	City Council
103913	12/5/2018	CONEJO AWARDS	TILE PLAQUE	205.92	City Council
104016	12/12/2018	ROTARY CLUB OF CALABASAS	NEIGHBORS IN NEED- FIRE FUND	200.00	City Council
104034	12/13/2018	US BANK	VISA- CALABASAS SELF STORAGE	199.00	City Council
104058	12/19/2018	CONEJO AWARDS	PLAQUE & GAVEL	112.56	City Council
103913	12/5/2018	CONEJO AWARDS	TILE PLAQUE	102.96	City Council
104125	12/26/2018	CONEJO AWARDS	FRAME	64.35	City Council
104077	12/19/2018	LAS VIRGENES MUNICIPAL WATER	RETIREMENT PARTY- 12/1/18	35.00	City Council
103987	12/12/2018	CALABASAS- LAS VIRGENES	HOLIDAY LUNCHEON- 12/16/18	25.00	City Council
104034	12/13/2018	US BANK	VISA- CALABASAS CHAMBER	22.00	City Council
104034	12/13/2018	US BANK	VISA- PINGG	10.00	City Council
Total Amount for 19 Line Item(s) from City Council				\$9,763.27	

City Management



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104112	12/19/2018	YALDA/ROBERT//	REIMB TRAVEL EXP- AIB	733.60	City Management
104034	12/13/2018	US BANK	VISA- AUTO PARK	20.00	City Management
Total Amount for 2 Line Item(s) from City Management				\$753.60	

Civic Center O&M

103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	4,781.82	Civic Center O&M
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,866.16	Civic Center O&M
104067	12/19/2018	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	2,923.07	Civic Center O&M
103866	11/28/2018	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,923.51	Civic Center O&M
104078	12/19/2018	LIFTECH ELEVATOR SERVICES INC	ELEVATOR SERVICES	1,725.00	Civic Center O&M
104078	12/19/2018	LIFTECH ELEVATOR SERVICES INC	ELEVATOR SERVICES	1,725.00	Civic Center O&M
103888	11/28/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	1,238.96	Civic Center O&M
103888	11/28/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	1,169.34	Civic Center O&M
104189	12/26/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	875.18	Civic Center O&M
104189	12/26/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	781.98	Civic Center O&M
104034	12/13/2018	US BANK	VISA- WOOD OIL CO	755.33	Civic Center O&M
103946	12/5/2018	LIFTECH ELEVATOR SERVICES INC	ELEVATOR SERVICES	645.00	Civic Center O&M
104102	12/19/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	637.74	Civic Center O&M
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	634.29	Civic Center O&M
103872	11/28/2018	LEDDY POWER SYSTEMS, INC.	GENERATOR REPAIRS	564.00	Civic Center O&M
103911	12/5/2018	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
103911	12/5/2018	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
104053	12/19/2018	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
104053	12/19/2018	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
103999	12/12/2018	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	533.51	Civic Center O&M
104102	12/19/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	515.61	Civic Center O&M
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	512.84	Civic Center O&M
103997	12/12/2018	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- CITY HALL	500.00	Civic Center O&M
103864	11/28/2018	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- LIBRARY	250.00	Civic Center O&M
104062	12/19/2018	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- LIBRARY	250.00	Civic Center O&M
104034	12/13/2018	US BANK	VISA- CARLSON BUILDING	173.37	Civic Center O&M
103928	12/5/2018	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	167.60	Civic Center O&M
103928	12/5/2018	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	167.60	Civic Center O&M
103909	12/5/2018	CHEM PRO LABORATORY, INC.	HVAC SERVICE	134.50	Civic Center O&M
103909	12/5/2018	CHEM PRO LABORATORY, INC.	HVAC SERVICE	134.50	Civic Center O&M
103928	12/5/2018	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	132.51	Civic Center O&M



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103928	12/5/2018	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	132.50	Civic Center O&M
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	114.99	Civic Center O&M
104142	12/26/2018	INNER-I ...SECURITY IN FOCUS	OCT-DEC 2018 MONITORING- LIB	90.00	Civic Center O&M
104030	12/12/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	70.30	Civic Center O&M
104030	12/12/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	70.29	Civic Center O&M
104034	12/13/2018	US BANK	VISA- THE HAT	42.48	Civic Center O&M
104034	12/13/2018	US BANK	VISA- THE HAT	42.47	Civic Center O&M
104073	12/19/2018	L.A. CO. DEPT. OF HLTH SERVICE	BACKFLOW DEVICE FEE	34.50	Civic Center O&M
104073	12/19/2018	L.A. CO. DEPT. OF HLTH SERVICE	BACKFLOW DEVICE FEE	34.50	Civic Center O&M
104034	12/13/2018	US BANK	VISA- EXXON MOBIL	33.02	Civic Center O&M
104034	12/13/2018	US BANK	VISA- RITE AID	27.56	Civic Center O&M
104034	12/13/2018	US BANK	VISA- HARBOR FREIGHTS	20.23	Civic Center O&M
104034	12/13/2018	US BANK	VISA- AGOURA LOCK TECH	20.00	Civic Center O&M
104062	12/19/2018	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- LIBRARY	0.00	Civic Center O&M
104034	12/13/2018	US BANK	VISA- HOME DEPOT	-71.58	Civic Center O&M
Total Amount for 46 Line Item(s) from Civic Center O&M				\$30,613.68	

Community Development

104005	12/12/2018	M6 CONSULTING, INC.	PLAN CHECK SERVICES	26,962.42	Community Development
103949	12/5/2018	M6 CONSULTING, INC.	PLAN CHECK SERVICES	21,542.28	Community Development
104005	12/12/2018	M6 CONSULTING, INC.	INSPECTION SERVICES	9,542.17	Community Development
104120	12/26/2018	CALABASAS CREST LTD	R.A.P.- JAN 2019	6,720.00	Community Development
104005	12/12/2018	M6 CONSULTING, INC.	PERMIT SERVICES	4,500.00	Community Development
103919	12/5/2018	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	3,364.77	Community Development
104135	12/26/2018	DUDE SOLUTIONS INC.	SOFTWARE MAINTENANCE	1,760.00	Community Development
103952	12/5/2018	MICHITSCH/GLENN//	REIMB TRAVEL EXP-GREEN BUILD	1,700.68	Community Development
103922	12/5/2018	DUDEK & ASSOCIATES INC	EIR CONSULTING	1,600.00	Community Development
104133	12/26/2018	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	1,270.30	Community Development
103919	12/5/2018	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	935.10	Community Development
104133	12/26/2018	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	684.00	Community Development
103904	12/5/2018	CALIFORNIA ASSOCIATION OF	MEMBERSHIP DUES	380.00	Community Development
103976	12/5/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	302.00	Community Development
104186	12/26/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	247.36	Community Development
104192	12/26/2018	YAZDINIAN/SUSAN//	R.A.P.- JAN 2019	228.00	Community Development
104137	12/26/2018	FLEYSHMAN/ALBERT//	R.A.P.- JAN 2019	228.00	Community Development
104161	12/26/2018	MEDVETSKY/LINA//	R.A.P.- JAN 2019	228.00	Community Development



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104169	12/26/2018	RASCOE/JOAN//	R.A.P.- JAN 2019	228.00	Community Development
104155	12/26/2018	LEVY/ESTHER//	R.A.P.- JAN 2019	228.00	Community Development
104034	12/13/2018	US BANK	VISA- UPLIFT DESK	209.00	Community Development
104034	12/13/2018	US BANK	VISA- IAPMO	200.00	Community Development
104186	12/26/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	176.01	Community Development
103903	12/5/2018	CALABASAS CREST LTD	R.A.P.- DEC 2018 ADT'L	160.00	Community Development
103884	11/28/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	135.00	Community Development
103884	11/28/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	90.00	Community Development
104028	12/12/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	90.00	Community Development
104180	12/26/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	90.00	Community Development
104034	12/13/2018	US BANK	VISA- FRY'S ELECTRONICS	87.59	Community Development
104034	12/13/2018	US BANK	VISA- PLANTAG	85.90	Community Development
103918	12/5/2018	CYBERCOPY	COPY/PRINTING SERVICE	55.68	Community Development
104034	12/13/2018	US BANK	VISA- ICC	50.00	Community Development
103884	11/28/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	Community Development
103862	11/28/2018	CYBERCOPY	COPY/PRINTING SERVICE	44.62	Community Development
103996	12/12/2018	CYBERCOPY	COPY/PRINTING SERVICE	42.43	Community Development
103996	12/12/2018	CYBERCOPY	COPY/PRINTING SERVICE	42.43	Community Development
104060	12/19/2018	CYBERCOPY	COPY/PRINTING SERVICE	40.79	Community Development
104132	12/26/2018	CYBERCOPY	COPY/PRINTING SERVICE	36.68	Community Development
104149	12/26/2018	L.A. CO. ASSESSOR	MAPS AND POSTAGE	29.07	Community Development
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	20.00	Community Development
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	20.00	Community Development
103996	12/12/2018	CYBERCOPY	COPY/PRINTING SERVICE	16.70	Community Development
103996	12/12/2018	CYBERCOPY	COPY/PRINTING SERVICE	16.70	Community Development
104034	12/13/2018	US BANK	VISA- APA	15.00	Community Development
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	10.00	Community Development
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	8.00	Community Development
Total Amount for 46 Line Item(s) from Community Development				\$84,467.68	

Community Services

103963	12/5/2018	SECURAL SECURITY CORP	SECURITY- PUMPKIN FEST	20,795.57	Community Services
103855	11/28/2018	BARRY KAY ENTERPRISES, INC.	BASKETBALL UNIFORMS	18,518.64	Community Services
104024	12/12/2018	THORNTON/JOHN PAUL//	RECREATION INSTRUCTOR	9,704.00	Community Services
103937	12/5/2018	JMD LANDSCAPE ARCHITECTURE	LANDSCAPE SERVICES	8,000.00	Community Services
104097	12/19/2018	RYAN COMMUNICATIONS	CELL PHONE BOOSTER- SR CTR	6,050.78	Community Services



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104113	12/26/2018	AGOURA HILLS,CALABASAS COM CTR	FACILITY RENTAL- B-BALL	4,896.00	Community Services
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,958.90	Community Services
103905	12/5/2018	CALIFORNIA CIVIL ENGINEERING	DE ANZA PARK MAINTENANCE	3,850.00	Community Services
104166	12/26/2018	NICHOLSON/TRISSA//	RECREATION INSTRUCTOR	3,675.00	Community Services
103944	12/5/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- PUMPKIN FEST	3,281.48	Community Services
104106	12/19/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,158.66	Community Services
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,158.66	Community Services
103963	12/5/2018	SECURAL SECURITY CORP	SUPPLIES- 2-WAY RADIOS	2,986.00	Community Services
104162	12/26/2018	MONAHAN/ANN//	RECREATION INSTRUCTOR	2,966.60	Community Services
104170	12/26/2018	SECURAL SECURITY CORP	PATROL CAR SERVICES- GRAPE	2,831.64	Community Services
104175	12/26/2018	SUPER SOCCER STARS	RECREATION INSTRUCTOR	2,772.00	Community Services
104170	12/26/2018	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES	2,359.70	Community Services
104160	12/26/2018	MCCORMICK AMBULANCE	AMBULANCE SERVICE	2,240.00	Community Services
103979	12/5/2018	MCGLORY/JEVON//	ENTERTAINMENT- HOLIDAY GALA	2,000.00	Community Services
104080	12/19/2018	MCGLORY/JEVON//	ENTERTAINMENT- HOLIDAY	2,000.00	Community Services
103969	12/5/2018	SWAN-MCDONALD/DEBORAH//	RECREATION INSTRUCTOR	1,992.90	Community Services
104170	12/26/2018	SECURAL SECURITY CORP	PATROL CAR SERVICES- SR CTR	1,980.00	Community Services
104184	12/26/2018	VERGUN/SHANNON JANNETTE//	RECREATION INSTRUCTOR	1,753.50	Community Services
104106	12/19/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	1,680.72	Community Services
104140	12/26/2018	GUE-CHAMBERS/RICHARD//	ENTERTAINMENT- HOLIDAY GALA	1,600.00	Community Services
103910	12/5/2018	CIRCOTEMP INC	A/C UNIT MAINT/REPAIRS	1,560.00	Community Services
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,526.12	Community Services
103936	12/5/2018	JACOBS/SAUL H.//	RECREATION INSTRUCTOR	1,417.50	Community Services
103921	12/5/2018	DOMINE/JAMES//	RECREATION INSTRUCTOR	1,417.50	Community Services
104150	12/26/2018	L.A. CO. FIRE DEPARTMENT	FIRE SAFETY SERVICES	1,377.20	Community Services
104067	12/19/2018	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,363.05	Community Services
104110	12/19/2018	WEINSTOCK/ARLENE//	RECREATION INSTRUCTOR	1,239.00	Community Services
104191	12/26/2018	WOLF/MEL//	RECREATION INSTRUCTOR	1,204.00	Community Services
104101	12/19/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,197.53	Community Services
104144	12/26/2018	JACOBS/SAUL H.//	RECREATION INSTRUCTOR	1,197.00	Community Services
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,104.10	Community Services
104103	12/19/2018	SUZDALTSEV/JENNY//	RECREATION INSTRUCTOR	1,050.00	Community Services
104154	12/26/2018	LERMA/ANGEL//	RECREATION INSTRUCTOR	976.50	Community Services
104134	12/26/2018	DEPARTMENT OF SOCIAL SERVICES	ANNUAL LIC FEE-LUPIN HILL	968.00	Community Services
103901	12/5/2018	BENDAVID/MICHAEL//	RECREATION INSTRUCTOR	800.80	Community Services
104118	12/26/2018	BELSLEY/JAMES//	RECREATION INSTRUCTOR	768.60	Community Services
103965	12/5/2018	SHALEV/ ALINA//	RECREATION INSTRUCTOR	756.00	Community Services



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104037	12/19/2018	AGOURA HILLS,CALABASAS COM CTR	FACILITY RENTAL- B-BALL	756.00	Community Services
104034	12/13/2018	US BANK	VISA- CALABASAS SELF STORAGE	748.00	Community Services
103942	12/5/2018	KOBlick/WENDY SUE//	RECREATION INSTRUCTOR	714.00	Community Services
103982	12/12/2018	BLUM/ELIZABETH//	RECREATION INSTRUCTOR	714.00	Community Services
103935	12/5/2018	JACKMAN/ANITA//	RECREATION INSTRUCTOR	709.80	Community Services
104148	12/26/2018	KOBlick/WENDY SUE//	RECREATION INSTRUCTOR	654.50	Community Services
104034	12/13/2018	US BANK	VISA- AMC PROMENADE	646.00	Community Services
103925	12/5/2018	FEDAK II/NICHOLAS//	RECREATION INSTRUCTOR	630.00	Community Services
104181	12/26/2018	VAROL/DIANA//	RECREATION INSTRUCTOR	630.00	Community Services
104042	12/19/2018	AT&T	TELEPHONE SERVICE	609.30	Community Services
103881	11/28/2018	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	600.00	Community Services
103966	12/5/2018	SHOEMAKER/BONNIE//	RECREATION INSTRUCTOR	560.00	Community Services
103970	12/5/2018	TELLER/BARBARA//	RECREATION INSTRUCTOR	546.00	Community Services
103852	11/28/2018	BAJA FRESH	SENIOR PROGRAMS	500.00	Community Services
104172	12/26/2018	SLICKER/JOHN K.//	RECREATION INSTRUCTOR	476.00	Community Services
103856	11/28/2018	BROSTOFF/NEAL//	RECREATION INSTRUCTOR	472.50	Community Services
104095	12/19/2018	RABISHAW/HOLLI//	RECREATION INSTRUCTOR	472.50	Community Services
103871	11/28/2018	LAUGHTER FOR THE HEALTH OF IT	RECREATION INSTRUCTOR	455.00	Community Services
104087	12/19/2018	OSLER BISHOP & ASSOCIATES	RECREATION INSTRUCTOR	455.00	Community Services
103920	12/5/2018	DNA ELECTRIC	ELECTRICAL REPAIRS	444.50	Community Services
103978	12/5/2018	WILLIAMS/KYLA PAGE//	RECREATION INSTRUCTOR	420.00	Community Services
103993	12/12/2018	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	400.00	Community Services
103964	12/5/2018	SENDOWSKI/SHULAMIT//	RECREATION INSTRUCTOR	350.00	Community Services
103992	12/12/2018	COHEN/JERRY//	RECREATION INSTRUCTOR	300.00	Community Services
104156	12/26/2018	LITTLEJOHN COMMUNICATIONS INC	PAY PHONE SVC-OCT-DEC 2018	300.00	Community Services
104022	12/12/2018	TANENBAUM/PATTY LIMATOLA//	RECREATION INSTRUCTOR	280.00	Community Services
104177	12/26/2018	TANENBAUM/PATTY LIMATOLA//	RECREATION INSTRUCTOR	280.00	Community Services
103857	11/28/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	267.98	Community Services
104121	12/26/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	267.98	Community Services
104034	12/13/2018	US BANK	VISA- TARGET	263.72	Community Services
104045	12/19/2018	BARRY KAY ENTERPRISES, INC.	BASKETBALL UNIFORMS	245.28	Community Services
104099	12/19/2018	SIMMONS/NEILL//	RECREATION INSTRUCTOR	225.00	Community Services
104034	12/13/2018	US BANK	VISA- 7 ELEVEN	216.84	Community Services
104102	12/19/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	203.53	Community Services
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	202.44	Community Services
104145	12/26/2018	JARRETT/RICK//	RECREATION INSTRUCTOR	200.00	Community Services
104030	12/12/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	194.94	Community Services



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103997	12/12/2018	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- SR CTR	185.00	Community Services
103939	12/5/2018	KATZ/TRACY//	RECREATION INSTRUCTOR	168.00	Community Services
104017	12/12/2018	RYEMON/ROBERT//	RECREATION INSTRUCTOR	168.00	Community Services
103912	12/5/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	150.00	Community Services
104054	12/19/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	150.00	Community Services
104034	12/13/2018	US BANK	VISA- DIRECT TV	148.66	Community Services
103963	12/5/2018	SECURAL SECURITY CORP	PATROL CAR SERVICES- DE ANZA	135.00	Community Services
104170	12/26/2018	SECURAL SECURITY CORP	PATROL CAR SERVICES- DE ANZA	135.00	Community Services
104142	12/26/2018	INNER-I ...SECURITY IN FOCUS	OCT-DEC 2018 MONITORING- DEANZ	135.00	Community Services
104034	12/13/2018	US BANK	VISA- AMAZON.COM	130.28	Community Services
103891	11/28/2018	ZEE MEDICAL SERVICE CO.	FIRST AID KIT SUPPLIES	122.09	Community Services
104034	12/13/2018	US BANK	VISA- DS SERVICES	115.01	Community Services
104034	12/13/2018	US BANK	VISA- LOVI'S DELI	112.95	Community Services
103990	12/12/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	105.00	Community Services
104124	12/26/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	105.00	Community Services
104042	12/19/2018	AT&T	TELEPHONE SERVICE	96.77	Community Services
104034	12/13/2018	US BANK	VISA- AMAZON.COM	94.17	Community Services
103933	12/5/2018	INNER-I ...SECURITY IN FOCUS	SERVICE RESPONSE CALL	90.00	Community Services
104170	12/26/2018	SECURAL SECURITY CORP	ALARM RESPONSE- SR CTR	90.00	Community Services
104142	12/26/2018	INNER-I ...SECURITY IN FOCUS	OCT-DEC 2018 MONITORING- SRCTR	90.00	Community Services
104034	12/13/2018	US BANK	VISA- HOME DEPOT	85.85	Community Services
104034	12/13/2018	US BANK	VISA- AMAZON.COM	85.31	Community Services
104092	12/19/2018	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
103948	12/5/2018	LUGO/SHARLENE//	RECREATION INSTRUCTOR	81.00	Community Services
104034	12/13/2018	US BANK	VISA- BOB'S GARDEN	74.21	Community Services
104034	12/13/2018	US BANK	VISA- MARIA'S KITCHEN	70.48	Community Services
104034	12/13/2018	US BANK	VISA- STORRIER	70.00	Community Services
103854	11/28/2018	BAKER COMMODITIES INC.	PARK CLEAN-UP	65.00	Community Services
104034	12/13/2018	US BANK	VISA- COSTCO	61.72	Community Services
103998	12/12/2018	FILICE/LANA//	REIMB MILEAGE - NOV 18	58.09	Community Services
104034	12/13/2018	US BANK	VISA- DIY	56.11	Community Services
104170	12/26/2018	SECURAL SECURITY CORP	ALARM RESPONSE- DE ANZA	55.02	Community Services
104034	12/13/2018	US BANK	VISA- SMART & FINAL	50.90	Community Services
104034	12/13/2018	US BANK	VISA- SMART & FINAL	47.97	Community Services
104034	12/13/2018	US BANK	VISA- CONSTANT CONTACT	45.00	Community Services
104034	12/13/2018	US BANK	VISA- TUESDAY MORNING	43.79	Community Services
104102	12/19/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	43.49	Community Services



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104034	12/13/2018	US BANK	VISA- MALIBU LAUNDRY	38.75	Community Services
104034	12/13/2018	US BANK	VISA- VISTA PAINT	36.95	Community Services
104034	12/13/2018	US BANK	VISA- ALBERTSONS	32.80	Community Services
104061	12/19/2018	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	32.00	Community Services
104034	12/13/2018	US BANK	VISA- UNION 76	27.99	Community Services
104009	12/12/2018	MILLER/MALEA//	REIMB MILEAGE - NOV 18	19.23	Community Services
104034	12/13/2018	US BANK	VISA- VONS	18.98	Community Services
104034	12/13/2018	US BANK	VISA- DIY	18.81	Community Services
104034	12/13/2018	US BANK	VISA- B&H PHOTO	17.85	Community Services
104004	12/12/2018	LIVESCAN	FINGERPRINTING SERVICES	9.00	Community Services
104034	12/13/2018	US BANK	VISA- HOME DEPOT	5.63	Community Services
104034	12/13/2018	US BANK	VISA- ITUNES.COM	0.99	Community Services
Total Amount for 128 Line Item(s) from Community Services				\$158,408.31	

Finance

104036	12/19/2018	ADP, INC	PAYROLL PROCESSING	6,564.10	Finance
103847	11/28/2018	ADP, INC	PAYROLL PROCESSING	5,696.84	Finance
104163	12/26/2018	MUNISERVICES, LLC	UUT COMPLIANCE SERVICES	4,506.34	Finance
104143	12/26/2018	INTERNAL REVENUE SERVICE	2016 FORM 1099 FEES	4,160.00	Finance
104011	12/12/2018	OPENGOV, INC.	WEB APPLICATION	1,900.00	Finance
103883	11/28/2018	TOTAL COMPENSATION SYSTEMS	GASB VALUATION SERVICES	1,755.00	Finance
103932	12/5/2018	HDL, COREN & CONE INC.	PROPERTY TAX SERVICES	1,512.50	Finance
103893	12/5/2018	ACE BUSINESS MACHINES	(2) NEW SIGNATURE PLATES	880.55	Finance
103875	11/28/2018	MUNISERVICES, LLC	SALES TAX REPORTING SVCS	500.00	Finance
104108	12/19/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	201.77	Finance
104034	12/13/2018	US BANK	VISA- WALMART	40.53	Finance
104108	12/19/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	31.63	Finance
103887	11/28/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	27.89	Finance
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	13.55	Finance
Total Amount for 14 Line Item(s) from Finance				\$27,790.70	

Library

103988	12/12/2018	CALIFA GROUP	SUBSCRIPTION DUES	2,856.00	Library
104111	12/19/2018	WORLD BOOK SCHOOL AND LIBRARY	ENCYCLOPEDIAS- LIBRARY	1,093.91	Library
103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	826.70	Library



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104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	781.90	Library
103956	12/5/2018	OCLC, INC.	MEMBERSHIP DUES- OCT 2018	732.99	Library
104086	12/19/2018	OCLC, INC.	MEMBERSHIP DUES- NOV 2018	732.40	Library
103962	12/5/2018	RECORDED BOOKS, LLC	BOOKS ON CD	732.23	Library
103899	12/5/2018	BAKER & TAYLOR	BOOKS-LIBRARY	697.67	Library
103873	11/28/2018	MIDAMERICA BOOKS	BOOKS-LIBRARY	693.36	Library
103899	12/5/2018	BAKER & TAYLOR	BOOKS-LIBRARY	609.81	Library
104026	12/12/2018	TORRES/ANITA//	REIMB TRAVEL EXP- CLA	587.70	Library
103867	11/28/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	560.85	Library
104091	12/19/2018	PENGUIN RANDOM HOUSE, LLC	BOOKS ON CD	533.75	Library
104014	12/12/2018	RECORDED BOOKS, LLC	BOOKS ON CD	505.20	Library
104064	12/19/2018	GALE CENGAGE LEARNING	E-BOOKS	501.92	Library
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	450.83	Library
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	450.82	Library
104002	12/12/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	407.68	Library
104000	12/12/2018	GALE CENGAGE LEARNING	E-BOOKS	402.02	Library
104002	12/12/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	398.30	Library
103873	11/28/2018	MIDAMERICA BOOKS	BOOKS-LIBRARY	388.99	Library
104034	12/13/2018	US BANK	VISA- COSTCO	282.52	Library
104031	12/12/2018	WENGER/DEANNE//	YOGA INSTRUCTOR- LIBRARY	270.00	Library
103867	11/28/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	260.80	Library
103899	12/5/2018	BAKER & TAYLOR	BOOKS-LIBRARY	220.87	Library
103897	12/5/2018	AT&T	TELEPHONE SERVICE	194.34	Library
103878	11/28/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	168.00	Library
104008	12/12/2018	MIDWEST TAPE	DVD'S-LIBRARY	158.53	Library
103857	11/28/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
103857	11/28/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
103989	12/12/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
103989	12/12/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
103878	11/28/2018	RECORDED BOOKS, LLC	BOOKS ON CD	141.18	Library
103853	11/28/2018	BAKER & TAYLOR	BOOKS-LIBRARY	130.35	Library
103863	11/28/2018	DEMCO, INC.	LIBRARY SUPPLIES	116.00	Library
103962	12/5/2018	RECORDED BOOKS, LLC	BOOKS ON CD	106.33	Library
103878	11/28/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	87.20	Library
103981	12/12/2018	BARRY KAY ENTERPRISES, INC.	STAFF T-SHIRTS	75.45	Library
103899	12/5/2018	BAKER & TAYLOR	BOOKS-LIBRARY	73.71	Library
103962	12/5/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	70.40	Library



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104044	12/19/2018	BAKER & TAYLOR	BOOKS-LIBRARY	65.83	Library
103962	12/5/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	62.79	Library
103878	11/28/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	56.90	Library
103874	11/28/2018	MIDWEST TAPE	DVD'S-LIBRARY	56.03	Library
103962	12/5/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	56.00	Library
104034	12/13/2018	US BANK	VISA- AMAZON.COM	50.26	Library
103962	12/5/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	48.02	Library
103878	11/28/2018	RECORDED BOOKS, LLC	BOOKS ON CD	45.55	Library
103962	12/5/2018	RECORDED BOOKS, LLC	BOOKS ON CD	45.55	Library
103907	12/5/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- FTG80700	38.10	Library
103902	12/5/2018	BIBLIOTHECA, LLC	E-BOOKS	36.00	Library
104014	12/12/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	33.93	Library
103953	12/5/2018	MIDWEST TAPE	DVD'S-LIBRARY	33.22	Library
103899	12/5/2018	BAKER & TAYLOR	BOOKS-LIBRARY	32.11	Library
103962	12/5/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	31.32	Library
103899	12/5/2018	BAKER & TAYLOR	BOOKS-LIBRARY	28.23	Library
103899	12/5/2018	BAKER & TAYLOR	BOOKS-LIBRARY	28.13	Library
103878	11/28/2018	RECORDED BOOKS, LLC	E- AUDIO BOOKS	26.63	Library
103853	11/28/2018	BAKER & TAYLOR	BOOKS-LIBRARY	26.46	Library
103867	11/28/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	24.30	Library
104044	12/19/2018	BAKER & TAYLOR	BOOKS-LIBRARY	21.73	Library
104002	12/12/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	19.70	Library
104002	12/12/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	19.03	Library
104044	12/19/2018	BAKER & TAYLOR	BOOKS-LIBRARY	15.29	Library
103899	12/5/2018	BAKER & TAYLOR	BOOKS-LIBRARY	14.72	Library
104034	12/13/2018	US BANK	VISA- SMART & FINAL	11.16	Library
103853	11/28/2018	BAKER & TAYLOR	BOOKS-LIBRARY	9.27	Library
Total Amount for 67 Line Item(s) from Library				\$18,836.49	

LMD #22

103892	12/5/2018	ABSOLUTE	BRUSH CLEARANCE SERVICES	26,000.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	16,826.00	LMD #22
103885	11/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	13,890.00	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	8,925.55	LMD #22
103892	12/5/2018	ABSOLUTE	BRUSH CLEARANCE SERVICES	7,800.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,688.00	LMD #22



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104117	12/26/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,528.81	LMD #22
103954	12/5/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	4,745.00	LMD #22
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,734.24	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,586.00	LMD #22
104151	12/26/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,291.86	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,019.00	LMD #22
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,923.87	LMD #22
103958	12/5/2018	PACIFIC COAST FALCONRY INC.	BIRD CONTROL SERVICES	2,537.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,270.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,256.00	LMD #22
103892	12/5/2018	ABSOLUTE	BRUSH CLEARANCE SERVICES	2,200.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,167.00	LMD #22
104151	12/26/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,881.77	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	1,750.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,635.00	LMD #22
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,516.59	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,442.00	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,292.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,290.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,210.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,159.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,074.39	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,050.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	974.16	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	937.34	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	893.50	LMD #22
104151	12/26/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	865.20	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	834.88	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	805.00	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	786.75	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	749.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	749.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	738.00	LMD #22
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	730.99	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	721.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	702.00	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	684.70	LMD #22



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104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	682.42	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	574.00	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	561.16	LMD #22
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	552.04	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	549.00	LMD #22
104106	12/19/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	549.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	530.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	474.00	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	468.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	468.00	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	456.00	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	438.21	LMD #22
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	411.73	LMD #22
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	390.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	350.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	339.96	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	320.14	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	314.18	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	306.95	LMD #22
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	304.51	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	269.47	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	225.00	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	224.55	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	222.62	LMD #22
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	221.32	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	215.00	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	209.59	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	205.85	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	199.12	LMD #22
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	194.50	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	191.72	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	185.93	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	177.59	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	157.18	LMD #22
104101	12/19/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	143.24	LMD #22



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104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	104.52	LMD #22
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	77.46	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	75.54	LMD #22
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	74.51	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	69.26	LMD #22
103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	58.07	LMD #22
104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	58.07	LMD #22
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	51.39	LMD #22
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	51.39	LMD #22
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	49.64	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	44.14	LMD #22
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	42.65	LMD #22
103986	12/12/2018	CALABASAS PARK ESTATES	WEED ABATEMENT INSPECTION	38.44	LMD #22
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	37.03	LMD #22
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	25.02	LMD #22

Total Amount for 95 Line Item(s) from LMD #22

\$158,899.71

LMD #24

104117	12/26/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	7,104.60	LMD #24
103980	12/12/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,880.00	LMD #24
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	1,250.95	LMD #24
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	221.82	LMD #24
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	86.77	LMD #24
103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	4.15	LMD #24
104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	4.15	LMD #24
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	3.68	LMD #24
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	3.67	LMD #24

Total Amount for 9 Line Item(s) from LMD #24

\$14,559.79

LMD #27

104117	12/26/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	1,457.63	LMD #27
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	413.00	LMD #27
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	146.38	LMD #27
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	25.83	LMD #27
103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	1.04	LMD #27



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104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	1.04	LMD #27
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	0.92	LMD #27
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	0.92	LMD #27
Total Amount for 8 Line Item(s) from LMD #27				\$2,046.76	
<u>LMD #32</u>					
104117	12/26/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	2,977.34	LMD #32
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	26.13	LMD #32
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	25.54	LMD #32
104032	12/12/2018	WILLDAN FINANCIAL SERVICES	ANNUAL LMD REFORMATION	24.04	LMD #32
103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	1.04	LMD #32
104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	1.04	LMD #32
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	0.92	LMD #32
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	0.92	LMD #32
Total Amount for 8 Line Item(s) from LMD #32				\$3,056.97	
<u>LMD 22 - Common Benefit Area</u>					
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	11,861.86	LMD 22 - Common Benefit Area
103950	12/5/2018	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,730.00	LMD 22 - Common Benefit Area
104146	12/26/2018	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	4,813.87	LMD 22 - Common Benefit Area
104151	12/26/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,679.40	LMD 22 - Common Benefit Area
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,082.00	LMD 22 - Common Benefit Area
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,302.70	LMD 22 - Common Benefit Area
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,112.39	LMD 22 - Common Benefit Area
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	956.00	LMD 22 - Common Benefit Area
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	885.00	LMD 22 - Common Benefit Area
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	627.00	LMD 22 - Common Benefit Area
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	536.00	LMD 22 - Common Benefit Area
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	383.19	LMD 22 - Common Benefit Area
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	349.38	LMD 22 - Common Benefit Area
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	305.93	LMD 22 - Common Benefit Area
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	280.21	LMD 22 - Common Benefit Area
104106	12/19/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	268.49	LMD 22 - Common Benefit Area
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	252.00	LMD 22 - Common Benefit Area
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	244.83	LMD 22 - Common Benefit Area



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103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	235.64	LMD 22 - Common Benefit Area
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	224.50	LMD 22 - Common Benefit Area
103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	189.91	LMD 22 - Common Benefit Area
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	182.02	LMD 22 - Common Benefit Area
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	138.71	LMD 22 - Common Benefit Area
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	108.02	LMD 22 - Common Benefit Area
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	99.58	LMD 22 - Common Benefit Area
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	74.52	LMD 22 - Common Benefit Area
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	51.33	LMD 22 - Common Benefit Area
104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	39.41	LMD 22 - Common Benefit Area
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	34.87	LMD 22 - Common Benefit Area
Total Amount for 29 Line Item(s) from LMD 22 - Common Benefit Area				\$46,048.76	

Media Operations

104185	12/26/2018	VERIZON WIRELESS	TELEPHONE SERVICE	14,065.73	Media Operations
103886	11/28/2018	VERIZON WIRELESS	TELEPHONE SERVICE	8,334.89	Media Operations
104178	12/26/2018	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations
104085	12/19/2018	NICKERSON/LAURA//	CTV HOST SERVICES	1,137.50	Media Operations
103897	12/5/2018	AT&T	TELEPHONE SERVICE	1,109.37	Media Operations
103971	12/5/2018	TIME WARNER CABLE	CABLE MODEM- CITY HALL	1,034.00	Media Operations
104100	12/19/2018	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	660.75	Media Operations
103940	12/5/2018	KEY INFORMATION SYSTEMS, INC.	T-1 LINE MONTHLY FEE	578.77	Media Operations
104083	12/19/2018	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	504.00	Media Operations
104007	12/12/2018	MEGAPATH CLOUD COMPANY	DSL SERVICE	472.97	Media Operations
104083	12/19/2018	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	462.00	Media Operations
103971	12/5/2018	TIME WARNER CABLE	CABLE MODEM- CITY HALL	424.90	Media Operations
103971	12/5/2018	TIME WARNER CABLE	CABLE MODEM- CITY HALL	289.98	Media Operations
104034	12/13/2018	US BANK	VISA- AMAZON.COM	275.91	Media Operations
104049	12/19/2018	CALNET TECHNOLOGY GROUP	LASER FISCHE PORTAL	200.00	Media Operations
103897	12/5/2018	AT&T	TELEPHONE SERVICE	164.68	Media Operations
104034	12/13/2018	US BANK	VISA- SCAN NATOA	150.00	Media Operations
104034	12/13/2018	US BANK	VISA- IN MOTION HOSTING	147.87	Media Operations
103929	12/5/2018	GRACENOTE MEDIA SERVICES	CTV GUIDE LISTING	102.78	Media Operations
104065	12/19/2018	GRACENOTE MEDIA SERVICES	CTV GUIDE LISTING	102.78	Media Operations
104034	12/13/2018	US BANK	VISA- CANON DIRECT	98.54	Media Operations
104052	12/19/2018	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	86.18	Media Operations



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103894	12/5/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
103894	12/5/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
103894	12/5/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
103894	12/5/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104035	12/19/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104035	12/19/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104035	12/19/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104035	12/19/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104035	12/19/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104035	12/19/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104034	12/13/2018	US BANK	VISA- CREATIVE CLOUD	52.99	Media Operations
103898	12/5/2018	AT&T MOBILITY	TELEPHONE SERVICE	48.24	Media Operations
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	22.90	Media Operations
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	15.00	Media Operations
Total Amount for 35 Line Item(s) from Media Operations				\$33,454.33	

Non-Departmental

104047	12/19/2018	BLACKBOARD INC	ANNUAL SRVC FEE - CONNECT CTY	29,343.55	Non-Departmental
103880	11/28/2018	SECURAL SECURITY CORP	EMERGENCY- WOOLSEY FIRE 11/18	9,801.12	Non-Departmental
104165	12/26/2018	NEWBURY PARK TREE SERVICE INC	EMERGENCY- WOOLSEY FIRE 11/18	8,145.00	Non-Departmental
104084	12/19/2018	NEOFUNDS BY NEOPOST	POSTAGE	3,081.90	Non-Departmental
103880	11/28/2018	SECURAL SECURITY CORP	PARKING ENFORCEMENT	3,078.46	Non-Departmental
104170	12/26/2018	SECURAL SECURITY CORP	PARKING ENFORCEMENT	3,078.46	Non-Departmental
103876	11/28/2018	NEOFUNDS BY NEOPOST	POSTAGE	3,000.00	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	2,500.00	Non-Departmental
103850	11/28/2018	ART SOUP LA	ART RENTAL	2,223.97	Non-Departmental
104133	12/26/2018	DAPEER, ROSENBLIT & LITVAK	EMERGENCY- WOOLSEY FIRE 11/18	1,899.50	Non-Departmental
104070	12/19/2018	IRON MOUNTAIN	STORAGE SERVICES	1,663.23	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	1,536.28	Non-Departmental
103927	12/5/2018	FENCE FACTORY-AGOURA DIVISION	EMERGENCY- WOOLSEY FIRE 11/18	1,488.00	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	1,488.00	Non-Departmental
104034	12/13/2018	US BANK	VISA- LIFE STORAGE	1,305.00	Non-Departmental
103947	12/5/2018	LOGO ZOO, LLC	CITY LOGO LAPEL PINS	1,125.00	Non-Departmental
103906	12/5/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	742.64	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	682.30	Non-Departmental
103906	12/5/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	659.79	Non-Departmental
103995	12/12/2018	CR PRINT	BUSINESS CARDS	547.50	Non-Departmental



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103961	12/5/2018	READYREFRESH BY NESTLE	WATER SERVICE	546.38	Non-Departmental
104034	12/13/2018	US BANK	VISA- IN N OUT	500.00	Non-Departmental
104006	12/12/2018	MAILFINANCE	POSTAGE METER LEASE	500.00	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	437.43	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	359.99	Non-Departmental
104186	12/26/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	340.09	Non-Departmental
104053	12/19/2018	CIRCULATING AIR, INC.	EMERGENCY- WOOLSEY FIRE 11/18	325.00	Non-Departmental
104034	12/13/2018	US BANK	VISA- COFFEE WHOLESALE USA	248.46	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	243.71	Non-Departmental
104108	12/19/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	232.10	Non-Departmental
104136	12/26/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	168.49	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	151.02	Non-Departmental
104034	12/13/2018	US BANK	VISA- COSTCO	139.16	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	132.52	Non-Departmental
103865	11/28/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	131.82	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	126.98	Non-Departmental
104063	12/19/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	126.30	Non-Departmental
103865	11/28/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	112.87	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	99.41	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	97.50	Non-Departmental
103926	12/5/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	96.93	Non-Departmental
103917	12/5/2018	CR PRINT	BUSINESS CARDS	88.15	Non-Departmental
104059	12/19/2018	CR PRINT	BUSINESS CARDS	88.15	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	80.83	Non-Departmental
104034	12/13/2018	US BANK	VISA- SMART & FINAL	66.29	Non-Departmental
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	61.41	Non-Departmental
103858	11/28/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
104122	12/26/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	52.78	Non-Departmental
104125	12/26/2018	CONEJO AWARDS	NAME BADGE	45.05	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	43.32	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	39.66	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	34.18	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	32.84	Non-Departmental
104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	23.02	Non-Departmental
104122	12/26/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- NMC09173	21.95	Non-Departmental
103907	12/5/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- NMC09173	19.77	Non-Departmental



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104034	12/13/2018	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	5.20	Non-Departmental
Total Amount for 58 Line Item(s) from Non-Departmental				\$83,330.66	
<u>Payroll</u>					
103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	7,343.14	Payroll
104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	7,300.19	Payroll
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	4,001.18	Payroll
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	4,001.18	Payroll
104115	12/26/2018	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	918.40	Payroll
104040	12/19/2018	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	795.16	Payroll
104123	12/26/2018	CATE/CHARLES R.//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104126	12/26/2018	COROALLES/ANTHONY//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104138	12/26/2018	FOLEY/KARYN//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104139	12/26/2018	GROVEMAN/BARRY//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104141	12/26/2018	HILL/BOB//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104157	12/26/2018	LOPATA/MARVIN//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104168	12/26/2018	PARKER/ROBIN//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104187	12/26/2018	WASHBURN/DENNIS//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
Total Amount for 14 Line Item(s) from Payroll				\$30,125.81	
<u>Police / Fire / Safety</u>					
103870	11/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- OCT 2018	385,245.75	Police / Fire / Safety
104074	12/19/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- NOV 2018	385,245.75	Police / Fire / Safety
103870	11/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- OCT 2018	9,252.34	Police / Fire / Safety
104074	12/19/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- NOV 2018	9,252.34	Police / Fire / Safety
103943	12/5/2018	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- OCT 2018	5,575.76	Police / Fire / Safety
103944	12/5/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	3,944.76	Police / Fire / Safety
103944	12/5/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,265.30	Police / Fire / Safety
103870	11/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- OCT 2018	387.50	Police / Fire / Safety
104074	12/19/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- NOV 2018	387.50	Police / Fire / Safety
103870	11/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	259.07	Police / Fire / Safety
Total Amount for 10 Line Item(s) from Police / Fire / Safety				\$800,816.07	

Public Safety & Emergency Preparedness



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104090	12/19/2018	PASSPORT HEALTH	FLU CLINIC SHOTS	17,172.00	Public Safety & Emergency Preparedness
104089	12/19/2018	PAPA SYSTEM	PAPA RENEWAL FEE - KG6ZRF	125.00	Public Safety & Emergency Preparedness
104034	12/13/2018	US BANK	VISA- CUTRATE BATTERIES	-294.00	Public Safety & Emergency Preparedness
Total Amount for 3 Line Item(s) from Public Safety & Emergency Preparedness				\$17,003.00	

Public Works

104038	12/19/2018	ALL AMERICAN ASPHALT	2018 CITYWIDE OVERLAY	184,271.49	Public Works
104038	12/19/2018	ALL AMERICAN ASPHALT	2018 CITYWIDE OVERLAY	64,429.76	Public Works
103930	12/5/2018	GREENE TREE CARE	LANDSCAPE SERVICES	27,400.00	Public Works
103983	12/12/2018	BMP SOLUTIONS	L.V. CREEK RESTORATION PROJ	20,050.00	Public Works
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	17,750.85	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	17,750.85	Public Works
104094	12/19/2018	QUESTA ENGINEERING CORP.	LV CREEK RESTORATION PROJ	17,479.66	Public Works
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,908.59	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,908.59	Public Works
103905	12/5/2018	CALIFORNIA CIVIL ENGINEERING	L.V. CREEK RESTORATION PROJ	13,970.00	Public Works
104106	12/19/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	10,355.10	Public Works
104176	12/26/2018	SWRCB FEES	NPDES PERMIT FEE FY 18/19	8,539.00	Public Works
103991	12/12/2018	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	7,563.80	Public Works
103868	11/28/2018	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	6,612.50	Public Works
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	6,032.13	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	4,587.03	Public Works
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,651.10	Public Works
103924	12/5/2018	FARASSATI/ALEX//	REIMB- RECYCLING CONTEST	3,465.33	Public Works
104128	12/26/2018	COUNTY OF LOS ANGELES	CONTRACT SERVICES	3,463.45	Public Works
104190	12/26/2018	WILHELM/RICHARD FRANK//	FIELD INVESTIGTN/DRAFTING SVCS	2,970.00	Public Works
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	2,875.00	Public Works
104019	12/12/2018	SO-CAL PRESSURE WASH	PRESSURE WASHING	2,790.00	Public Works
103915	12/5/2018	COUNTY OF LOS ANGELES	CONTRACT SERVICES	2,671.90	Public Works
103892	12/5/2018	ABSOLUTE	BRUSH CLEARANCE SERVICES	2,600.00	Public Works
104130	12/26/2018	CUSTOM PRINTING, INC.	RECYCLING CALENDARS	2,580.00	Public Works
104151	12/26/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,314.69	Public Works
103934	12/5/2018	ISSAKHANI/MARINA//	CONSULTING SERVICES	2,300.00	Public Works
104021	12/12/2018	SWRCB FEES	NPDES PERMIT FEE FY 18/19	2,286.00	Public Works
104130	12/26/2018	CUSTOM PRINTING, INC.	RECYCLING CALENDARS	2,000.00	Public Works
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,931.26	Public Works



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103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,860.89	Public Works
103889	11/28/2018	WILLDAN ASSOCIATES INC.	GEOTECH REVIEW	1,520.00	Public Works
104151	12/26/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,514.99	Public Works
103889	11/28/2018	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	1,184.00	Public Works
103914	12/5/2018	COOPER ECOLOGICAL MONITORING	SURVEY SERVICES	1,050.00	Public Works
103889	11/28/2018	WILLDAN ASSOCIATES INC.	GEOTECH REVIEW	950.00	Public Works
104116	12/26/2018	ARUCAN/KEVIN//	CONSULTING SERVICES	900.00	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	882.00	Public Works
104193	12/26/2018	YIN/JULIE//	CONSULTING SERVICES	847.00	Public Works
103896	12/5/2018	ARUCAN/KEVIN//	CONSULTING SERVICES	837.50	Public Works
104066	12/19/2018	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	836.00	Public Works
104066	12/19/2018	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	825.00	Public Works
104033	12/12/2018	YIN/JULIE//	CONSULTING SERVICES	814.00	Public Works
104071	12/19/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	800.00	Public Works
104130	12/26/2018	CUSTOM PRINTING, INC.	RECYCLING CALENDARS	798.13	Public Works
104193	12/26/2018	YIN/JULIE//	CONSULTING SERVICES	792.00	Public Works
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	770.00	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	731.00	Public Works
104147	12/26/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	725.00	Public Works
103869	11/28/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	700.00	Public Works
103931	12/5/2018	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	700.00	Public Works
104003	12/12/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	700.00	Public Works
104034	12/13/2018	US BANK	VISA- HOME DEPOT	675.52	Public Works
104033	12/12/2018	YIN/JULIE//	CONSULTING SERVICES	671.00	Public Works
103890	11/28/2018	YIN/JULIE//	CONSULTING SERVICES	638.00	Public Works
103938	12/5/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	625.00	Public Works
104034	12/13/2018	US BANK	VISA- HOME DEPOT	618.82	Public Works
103896	12/5/2018	ARUCAN/KEVIN//	CONSULTING SERVICES	616.00	Public Works
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	570.00	Public Works
103869	11/28/2018	KARAMPOUR/RODNY//	CONSULTING SERVICES	525.00	Public Works
103896	12/5/2018	ARUCAN/KEVIN//	CONSULTING SERVICES	525.00	Public Works
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	522.00	Public Works
103889	11/28/2018	WILLDAN ASSOCIATES INC.	LOT LINE ADJUSTMENT	492.00	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	490.00	Public Works
103889	11/28/2018	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	482.00	Public Works
103890	11/28/2018	YIN/JULIE//	CONSULTING SERVICES	462.00	Public Works
104106	12/19/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works



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104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works
103896	12/5/2018	ARUCAN/KEVIN//	CONSULTING SERVICES	429.00	Public Works
103931	12/5/2018	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	420.00	Public Works
103889	11/28/2018	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	398.00	Public Works
104010	12/12/2018	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	395.00	Public Works
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	385.00	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	385.00	Public Works
104116	12/26/2018	ARUCAN/KEVIN//	CONSULTING SERVICES	350.00	Public Works
104096	12/19/2018	ROLDAN/VINCENT//	CONSULTING SERVICES	304.00	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	282.00	Public Works
103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	277.53	Public Works
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	272.69	Public Works
104096	12/19/2018	ROLDAN/VINCENT//	CONSULTING SERVICES	264.00	Public Works
104015	12/12/2018	ROLDAN/VINCENT//	CONSULTING SERVICES	256.00	Public Works
104029	12/12/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	242.95	Public Works
103974	12/5/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	234.00	Public Works
103868	11/28/2018	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	203.04	Public Works
103879	11/28/2018	ROLDAN/VINCENT//	CONSULTING SERVICES	184.00	Public Works
104034	12/13/2018	US BANK	VISA- APWA	180.00	Public Works
104034	12/13/2018	US BANK	VISA- LANSEND BUSINESS	153.11	Public Works
103879	11/28/2018	ROLDAN/VINCENT//	CONSULTING SERVICES	144.00	Public Works
104015	12/12/2018	ROLDAN/VINCENT//	CONSULTING SERVICES	144.00	Public Works
104106	12/19/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	142.00	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	142.00	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	142.00	Public Works
104041	12/19/2018	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	129.39	Public Works
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	120.00	Public Works
104034	12/13/2018	US BANK	VISA- PESTICIDE APPLICATORS	100.00	Public Works
103976	12/5/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	81.82	Public Works
104041	12/19/2018	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	79.19	Public Works
104151	12/26/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	73.40	Public Works
104105	12/19/2018	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	61.15	Public Works
104034	12/13/2018	US BANK	VISA- APWA	60.00	Public Works
104101	12/19/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	52.20	Public Works
103886	11/28/2018	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
104185	12/26/2018	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works



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103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	37.96	Public Works
104034	12/13/2018	US BANK	VISA- AMAZON.COM	11.99	Public Works
Total Amount for 106 Line Item(s) from Public Works				\$513,682.87	

Recoverable / Refund / Liability

104057	12/19/2018	COMMUNITY DEVELOPMENT	RETURN PROGRAM LOAN- RATNER	18,940.00	Recoverable / Refund / Liability
103951	12/5/2018	MARTIN & CHAPMAN CO.	ELECTION CANDIDATES STATEMENTS	6,352.71	Recoverable / Refund / Liability
103877	11/28/2018	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	1,644.00	Recoverable / Refund / Liability
103877	11/28/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED/DEP CARE REIMBURSEMENT	1,423.13	Recoverable / Refund / Liability
103877	11/28/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	1,317.05	Recoverable / Refund / Liability
103877	11/28/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	830.22	Recoverable / Refund / Liability
103923	12/5/2018	EKMAKJI/SONIA//	REFUND PLANNING PERMIT	744.00	Recoverable / Refund / Liability
104088	12/19/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED/DEP CARE REIMBURSEMENT	559.00	Recoverable / Refund / Liability
103877	11/28/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	498.12	Recoverable / Refund / Liability
103877	11/28/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED/DEP CARE REIMBURSEMENT	444.50	Recoverable / Refund / Liability
104088	12/19/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED/DEP CARE REIMBURSEMENT	402.54	Recoverable / Refund / Liability
104072	12/19/2018	KOEPPE/SUSAN//	ICMA REIMBURSEMENT	343.56	Recoverable / Refund / Liability
103957	12/5/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED/DEP CARE REIMBURSEMENT	192.31	Recoverable / Refund / Liability
104012	12/12/2018	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	192.31	Recoverable / Refund / Liability
104167	12/26/2018	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	192.25	Recoverable / Refund / Liability
104131	12/26/2018	CUTBILL/ANGELA//	CANDIDATE STATEMENT REFUND	142.47	Recoverable / Refund / Liability
104174	12/26/2018	STEIN/LESLI//	CANDIDATE STATEMENT REFUND	142.47	Recoverable / Refund / Liability
104153	12/26/2018	LAWRENCE/DALLAS//	CANDIDATE STATEMENT REFUND	142.47	Recoverable / Refund / Liability
103957	12/5/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED/DEP CARE REIMBURSEMENT	126.12	Recoverable / Refund / Liability
103994	12/12/2018	COURT-ORDERED DEBT COLLECTIONS	WAGE GARNISHMENT- 12/7/18	118.62	Recoverable / Refund / Liability
104129	12/26/2018	COURT-ORDERED DEBT COLLECTIONS	WAGE GARNISHMENT- 12/21/18	118.62	Recoverable / Refund / Liability
103916	12/5/2018	COURT-ORDERED DEBT COLLECTIONS	WAGE GARNISHMENT- 11/21/18	108.64	Recoverable / Refund / Liability
103968	12/5/2018	STATE DISBURSMENT	WAGE GARNISHMENT- 11/21/18	46.15	Recoverable / Refund / Liability
104020	12/12/2018	STATE DISBURSMENT	WAGE GARNISHMENT- 12/7/18	46.15	Recoverable / Refund / Liability
104173	12/26/2018	STATE DISBURSMENT	WAGE GARNISHMENT- 12/21/18	46.15	Recoverable / Refund / Liability
104171	12/26/2018	SHAPIRO/DAVID//	CANDIDATE STATEMENT REFUND	36.23	Recoverable / Refund / Liability
104159	12/26/2018	MAURER/MARY SUE//	CANDIDATE STATEMENT REFUND	36.23	Recoverable / Refund / Liability
104119	12/26/2018	BOZAJIAN/JAMES R.//	CANDIDATE STATEMENT REFUND	36.23	Recoverable / Refund / Liability
104164	12/26/2018	NAZIRI/VAHID//	CANDIDATE STATEMENT REFUND	36.23	Recoverable / Refund / Liability
104107	12/19/2018	VINCENT/AZADEH//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
104038	12/19/2018	ALL AMERICAN ASPHALT	2018 CITYWIDE OVERLAY	-3,221.49	Recoverable / Refund / Liability



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104038	12/19/2018	ALL AMERICAN ASPHALT	2018 CITYWIDE OVERLAY	-9,213.57	Recoverable / Refund / Liability
Total Amount for 32 Line Item(s) from Recoverable / Refund / Liability				\$22,848.42	

Tennis & Swim Center

103945	12/5/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,135.40	Tennis & Swim Center
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	3,720.94	Tennis & Swim Center
104102	12/19/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	3,066.89	Tennis & Swim Center
104151	12/26/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,831.82	Tennis & Swim Center
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,509.55	Tennis & Swim Center
103908	12/5/2018	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	1,166.73	Tennis & Swim Center
103975	12/5/2018	VORTEX INDUSTRIES INC	DOOR REPAIRS - T&SC	948.46	Tennis & Swim Center
104043	12/19/2018	ATMOSPHERE EVENTS & CATERING	SOCIAL EXPENSE- BREAKFST SANTA	840.30	Tennis & Swim Center
104051	12/19/2018	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	702.44	Tennis & Swim Center
103908	12/5/2018	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	700.00	Tennis & Swim Center
103977	12/5/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	647.21	Tennis & Swim Center
103859	11/28/2018	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	624.92	Tennis & Swim Center
103861	11/28/2018	COMMERCIAL AQUATIC SVCS	POOL SERVICE/REPAIR	615.84	Tennis & Swim Center
103908	12/5/2018	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	600.00	Tennis & Swim Center
104050	12/19/2018	CASAS ORAMAS/JORGE//	POOL SERVICE/REPAIR	600.00	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- SIRIUS XM	542.67	Tennis & Swim Center
104076	12/19/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	483.36	Tennis & Swim Center
103977	12/5/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	472.53	Tennis & Swim Center
104056	12/19/2018	COMMERCIAL AQUATIC SVCS	POOL SERVICE/REPAIR	465.38	Tennis & Swim Center
104158	12/26/2018	MARKET PLAYS PRODUCTIONS	STAFF UNIFORMS	457.56	Tennis & Swim Center
103977	12/5/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	408.43	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- HOME DEPOT	388.15	Tennis & Swim Center
104188	12/26/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	352.14	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- FLICKER PB	350.00	Tennis & Swim Center
104025	12/12/2018	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	327.87	Tennis & Swim Center
104183	12/26/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	299.49	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- MASTERS SUPPLY	284.70	Tennis & Swim Center
104109	12/19/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	254.04	Tennis & Swim Center
103908	12/5/2018	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	250.00	Tennis & Swim Center
103990	12/12/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	250.00	Tennis & Swim Center
103990	12/12/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	250.00	Tennis & Swim Center
104188	12/26/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	238.45	Tennis & Swim Center



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103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	233.61	Tennis & Swim Center
104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	233.61	Tennis & Swim Center
103908	12/5/2018	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	225.00	Tennis & Swim Center
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	220.98	Tennis & Swim Center
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	220.98	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- HOME DEPOT	219.81	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- OTC BRANDS	204.34	Tennis & Swim Center
104013	12/12/2018	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	197.10	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- CAP LEASING	191.00	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- MCCALLA COMPANY	187.71	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- SMART & FINAL	187.15	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- GF LIGHTING	152.10	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- FRANKLINS HARDWARE	134.62	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- AMAZON.COM	130.31	Tennis & Swim Center
103895	12/5/2018	AED SUPERSTORE	AED UNIT SUPPLIES	118.81	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- STAPLES	117.15	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- CONSTANT CONTACT	100.00	Tennis & Swim Center
104142	12/26/2018	INNER-I ...SECURITY IN FOCUS	OCT-DEC 2018 MONITORING- T&SC	75.00	Tennis & Swim Center
104073	12/19/2018	L.A. CO. DEPT. OF HLTH SERVICE	BACKFLOW DEVICE FEE	74.00	Tennis & Swim Center
104170	12/26/2018	SECURAL SECURITY CORP	ALARM RESPONSE- T&SC	72.84	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- PAYPAL	58.66	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- USTA	55.00	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- RALPHS	53.51	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- DOLLAR DAYS	49.45	Tennis & Swim Center
103848	11/28/2018	AIRGAS- WEST	TC HELIUM	43.26	Tennis & Swim Center
104114	12/26/2018	AIRGAS- WEST	TC HELIUM	42.25	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- INDEED	40.02	Tennis & Swim Center
103960	12/5/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- NOV 18	28.29	Tennis & Swim Center
104093	12/19/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- DEC 18	28.29	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- PERFORMANCE HEALTH	25.14	Tennis & Swim Center
103900	12/5/2018	BCC	LIFE & DISABILITY INS- NOV 18	21.17	Tennis & Swim Center
104046	12/19/2018	BCC	LIFE & DISABILITY INS- DEC 18	21.17	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- WILLARD SMALL	18.70	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- FRANKLINS HARDWARE	6.55	Tennis & Swim Center
104034	12/13/2018	US BANK	VISA- FEDEX OFFICE	2.73	Tennis & Swim Center



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Total Amount for 67 Line Item(s) from Tennis & Swim Center				\$32,575.58	
<u>Transportation</u>					
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - OCT 18	24,725.09	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - OCT 18	15,198.05	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - NOV 18	13,045.77	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - NOV 18	11,119.13	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - OCT 18	8,355.96	Transportation
104001	12/12/2018	IDEAL GENERAL SERVICES, INC.	DIAL-A-RIDE NOV 2018	8,270.50	Transportation
103849	11/28/2018	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	6,241.80	Transportation
104079	12/19/2018	MALIBU CANYON SHELL	FUEL CHARGES- NOV 2018	4,241.44	Transportation
104101	12/19/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,512.13	Transportation
104039	12/19/2018	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	3,120.90	Transportation
104039	12/19/2018	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	2,444.20	Transportation
103955	12/5/2018	NEXTECH SYSTEMS, INC.	POWER SUPPLY CONTROLLER	2,177.54	Transportation
103972	12/5/2018	TOYOTA FINANCIAL SERVICES	LEASE PAYMENT- DEC 2018	2,092.14	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - NOV 18	1,475.77	Transportation
103967	12/5/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,458.94	Transportation
104152	12/26/2018	LAS VIRGENES UNIFIED SCHOOL	BEFORE & AFTER SCHOOL AIDES	1,353.78	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- OCT 18	1,340.57	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - OCT 18	1,091.14	Transportation
104034	12/13/2018	US BANK	VISA- MYERS & SON	1,072.00	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - OCT 18	747.86	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- NOV 18	427.23	Transportation
103882	11/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	363.75	Transportation
104082	12/19/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - NOV 18	341.69	Transportation
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	276.06	Transportation
104034	12/13/2018	US BANK	VISA- AMAZON.COM	275.34	Transportation
104027	12/12/2018	TOYOTA FINANCIAL SERVICES	LEASE PAYMENT- DEC 2018	260.10	Transportation
103976	12/5/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	217.98	Transportation
104034	12/13/2018	US BANK	VISA- ED DEBRIS	209.91	Transportation
104075	12/19/2018	LA DWP	TRAFFIC METER SERVICE	186.66	Transportation
104034	12/13/2018	US BANK	VISA- CHEVRON	179.94	Transportation
104034	12/13/2018	US BANK	VISA- PEPBOYS	153.61	Transportation
104034	12/13/2018	US BANK	VISA- LANDSEND BUSINESS	153.11	Transportation
103941	12/5/2018	KIER & WRIGHT CIVIL ENGINEERS	ENGINEERING SERVICES	144.00	Transportation



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104098	12/19/2018	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	132.30	Transportation
104034	12/13/2018	US BANK	VISA- APWA	120.00	Transportation
104034	12/13/2018	US BANK	VISA- AMAZON.COM	105.65	Transportation
103851	11/28/2018	AT&T	TELEPHONE SERVICE	105.31	Transportation
104034	12/13/2018	US BANK	VISA- UNION 76	87.96	Transportation
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	60.86	Transportation
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	48.00	Transportation
104034	12/13/2018	US BANK	VISA- UNION 76	34.00	Transportation
104034	12/13/2018	US BANK	VISA- UNION 76	31.51	Transportation
104034	12/13/2018	US BANK	VISA- CALABASAS SINCLAIR	31.43	Transportation
104034	12/13/2018	US BANK	VISA- 7 ELEVEN	30.58	Transportation
104034	12/13/2018	US BANK	VISA- UNION 76	30.24	Transportation
104034	12/13/2018	US BANK	VISA- SHELL OIL	23.98	Transportation
103959	12/5/2018	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	23.00	Transportation
104034	12/13/2018	US BANK	VISA- UNION 76	21.99	Transportation
103915	12/5/2018	COUNTY OF LOS ANGELES	CONTRACT SERVICES	20.16	Transportation
104034	12/13/2018	US BANK	VISA- AMAZON.COM	15.82	Transportation
104034	12/13/2018	US BANK	VISA- AMAZON.COM	12.12	Transportation
Total Amount for 51 Line Item(s) from Transportation				\$117,209.00	
GRAND TOTAL for 881 Line Items				\$2,367,412.14	

TENTATIVE FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

23-Jan

CC	Presentation	To Eagle Scout Troop 127 for building various projects in the City
CC	Presentation	Recognition to businesses, organizations and individuals who contributed to Woolsey Fire victims
CC	Presentation	By Councilmember Gaines regarding China trip
CC	New Business	Commission appointment interviews
CS	New Business	Klubhouse preschool update
CC	New Business	Update from Terry Dipple regarding projects within the Las Virgenes-Malibu Council of Governments area
CC	New Business	Council liaisons/external committee appointments

Future Items

CC	New Business	Commission appointments (if needed)
CC	Presentation	To outgoing Commissioners
AS	Presentation	Employee service awards
Media	New Business	Citywide cell coverage discussion
CS	New Business	Wild Walnut option B (traffic flow, parking, playground and funding)
PW	New Business	Dial-A-Ride needs assessment study
PW	New Business	Report on response from businesses regarding plastic straws ordinances
CD	Public Hearing	Small cell sites
PW	New Business	Environmental Commission to review rodenticides Resolution
CD	New Business	Ridgeline discussion
PW	New Business	Recommendation from Environmental Commission regarding ideas to further reduction of plastics

2019 Meeting Dates

Feb 13	Jul 24 - Canceled
Feb 27	Aug 14
Mar 13	Aug 28
Mar 27	Sep 11
Apr 10	Sep 25
Apr 24	Oct 9 Canceled - Yom Kippur
May 8	Oct 23
May 22	Nov 13
Jun 12	Nov 27 - Canceled - Thanksgiving Eve
Jun 26	Dec 11 - Council Reorganization
Jul 10 - Canceled	Dec 25 - Canceled - Christmas