



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, FEBRUARY 13, 2019
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting. Note: Any written materials submitted to the City Council are public record under the Public Records Act.**

CLOSED SESSION – 6:00 P.M.

1. Public Employee Performance Evaluation (Gov. Code Section 54957)
Title: City Manager

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Brownie Troop 2336 (3rd)
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:15 P.M.

- Adjourn in memory of Barbara Edelston Yaroslavsky

PRESENTATIONS – 7:25 P.M.

- Recognition to outgoing Commissioners

NEW BUSINESS – 7:55 P.M.

1. Consideration and approval of appointments to the Environmental, Library, Public Safety, Traffic & Transportation Commissions; and the Agoura Hills/Calabasas Community Center

ORAL COMMUNICATION – PUBLIC COMMENT – 8:15 P.M.

CONSENT ITEMS – 8:25 P.M.

2. Approval of meeting minutes from January 23, 2019
3. Recommendation to approve a purchase order of \$297,621 with A-Z Bus Sales for the procurement of two 30-passenger CNG shuttles using Federal Transit Administration (FTA) Fiscal Year 2017 Section 5316 Job Access and Reverse Commute (JARC) Program funds awarded during Fiscal Year 2019
4. Approval of Resolution No. 2019-1613, amending Resolution No. 2018-1597, approving the position and salary of an hourly Senior Media Specialist and the elimination of a Media Production Specialist in the Media, Library & Information Services Department

PUBLIC HEARING – 8:35 P.M.

5. Introduction of Ordinance No. 2019-373 to amend Chapter 17.11, Table 2.2 of the Calabasas Municipal Code to allow “Pharmacies and Drug Stores” as a conditionally permitted use in the Commercial, Mixed Use (CMU) zone; and consideration of Resolution No. 2019-1614 approving File No. 180000957, a request for a Conditional Use Permit to allow a 1,503 sq. f. pharmacy to operate at 23693 Calabasas Road Ste. B, within the CMU zone and Scenic Corridor overlay zone. The project is exempt from environmental review in accordance with Section 15061 (b)(3)(General Rule Exemption) and Section 15303 (Class 3 – New Construction or Conversion of Small Structures) of the CEQA Guidelines. The Planning Commission recommended that the City Council approve the project at its December 20, 2018 meeting

NEW BUSINESS CONTINUED – 9:05 P.M.

6. Introduction of Ordinance No. 2019-374, amending Calabasas Municipal Code Section 2.04.060 – Councilmember – Eligibility to hold Office
7. Update from Terry Dipple regarding projects within the Las Virgenes-Malibu Council of Governments area

INFORMATIONAL REPORTS – 9:25 P.M.

8. Check Register for the period of January 15-30, 2019

TASK FORCE REPORTS – 9:30 P.M.

CITY MANAGER’S REPORT – 9:35 P.M.

FUTURE AGENDA ITEMS – 9:40 P.M.

ADJOURN – 9:45 P.M.

The City Council will adjourn in memory of Barbara Edelston Yaroslavsky, to their next regular meeting scheduled on Wednesday, February 27, 2019, at 7:00 p.m.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JANUARY 30, 2019
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *MHC*
SUBJECT: CONSIDERATION AND APPROVAL OF APPOINTMENTS TO THE ENVIRONMENTAL, LIBRARY, PUBLIC SAFETY, TRAFFIC & TRANSPORTATION COMMISSIONS; AND THE AGOURA HILLS/CALABASAS COMMUNITY CENTER

MEETING DATE: FEBRUARY 13, 2019

SUMMARY RECOMMENDATION:

That the Council approve appointments to the Environmental, Library, Public Safety, Traffic & Transportation Commissions; and the Agoura Hills/Calabasas Community Center.

BACKGROUND:

Pursuant to the Calabasas Municipal Code, City Commission members, with the exception of the Library Commission, serve terms lasting for the lesser of two years or until the expiration of the term of the Councilmember who nominated that commissioner. Library Commissioners serve three-year terms as set forth in the California Education Code. The Agoura Hills/Calabasas Community Center members serve a one-year term.

Attached is a matrix listing City Council recommendations to fill Commission positions.

REQUESTED ACTION:

- 1) That the Council approve the following appointments:
 - a. Environmental Commission for term expiring November 2020: Lisa Brackelmanns-Wilder (Bozajian) and Julie Shy-Sobol (Maurer);
 - b. Library Commission for a term expiring November 2021: Michele Faulkner (Maurer);
 - c. Public Safety Commission for term expiring November 2020: Matt Slatoff (Weintraub)
 - d. Traffic and Transportation Commission for term expiring November 2020: Peter Valk (Gaines) and Jason Sperling Reich (Shapiro);
 - e. Agoura Hills/Calabasas Community Center for term expiring in November 2019: Lucy Martin.

ATTACHMENTS:

- a. Appointment recommendation log
- b. Commission applications/resumes

COMMISSION APPOINTMENT/REAPPOINTMENT RECOMMENDATIONS - ITEM 1 ATTACHMENT A

ENVIRONMENTAL COMMISSION			
LISA BRACKELMANN-S-WILDER	BOZAJIAN	YES	YES
JULIE SHY-SOBOL	MAURER	YES	YES

LIBRARY COMMISSION			
MICHELE FAULKNER	MAURER		NEW

PUBLIC SAFETY COMMISSION			
MATT SLATOFF	WEINTRAUB	YES	YES

TRAFFIC AND TRANSPORTATION COMMISSION			
PETER VALK	GAINES	YES	YES
JASON SPERLING REICH	SHAPIRO	YES	YES

AGOORA HILLS/CALABASAS COMMUNITY CENTER JPA			
LUCY MARTIN	COUNCIL	YES	YES



CITY of CALABASAS

APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

- COMMUNICATIONS AND TECHNOLOGY COMMISSION
- ENVIRONMENTAL COMMISSION
- HISTORIC PRESERVATION COMMISSION
- LIBRARY COMMISSION
- PARKS, RECREATION & EDUCATION COMMISSION
- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: *Lesla Brackelmanns - Weder*

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [REDACTED] CELL PHONE: [REDACTED]

E-MAIL: [REDACTED] HOME FAX:

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED] BUSINESS FAX:

OCCUPATION: *Attorney* EMPLOYER: *LA County*

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: [REDACTED]

EDUCATION:
BA - UCLA
M. Phil - Cambridge University
J.D. - Loyola Law School, Los Angeles

CIVIC AFFILIATIONS:

COMMUNITY INTERESTS: family, community involvement,
skiing, guitar, travel.

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

I am both a public servant of LA County for the past 28 years and have been on Calabasas boards & commissions for close to 20 years. I have volunteered at all levels of schools in the LVUSD and feel strongly that a community is only as strong as its citizens involvement. I enjoy being involved in the Calabasas community and hope to be elected to another term on this commission.

DATE: 10-31-18



SIGNATURE OF APPLICANT

Please attach any additional information relating to this application and return to the City Clerk, City of Calabasas, 100 Civic Center Way, Calabasas, CA 91302 (818) 224-1600.

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF CALABASAS AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.



CITY of CALABASAS

RECEIVED

NOV 15 2018

CITY OF CALABASAS
CITY CLERKS OFFICE

APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

- COMMUNICATIONS AND TECHNOLOGY COMMISSION
- ENVIRONMENTAL COMMISSION
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- LIBRARY COMMISSION
- PARKS, RECREATION & EDUCATION COMMISSION
- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: Julie Shy-Sobol

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

HOME FAX:

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX:

OCCUPATION: Business Consultant

EMPLOYER: Farmers District 44

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: District Office for Farmers Insurance

EDUCATION: BS Communications, Ohio University, Athens, Ohio

CIVIC AFFILIATIONS:

VP Membership - Calabasas Las Virgenes Historical Society
Current Commissioner - Environmental Commission

COMMUNITY INTERESTS:

Water Use, Environmental Conservation, Animal welfare, History,

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

Our local environment is what sustains us in our daily lives. Often, we forget how important the water, land and air surrounding us is to living healthfully. Serving on the Environmental Commission of the City of Calabasas is a way of giving back to our community that I enjoy. I would appreciate being appointed again. Thank you.

DATE: 11/15/18


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CITY of CALABASAS

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- LIBRARY COMMISSION
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- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when: Wednesday evening I have Girl Scout meetings, and Gold Board meetings.

NAME: Michele Faulkner

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

HOME FAX:

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX:

OCCUPATION: Clerk

EMPLOYER: LVUSD

BUSINESS ADDRESS: 24740 Paseo Primario

TYPE OF BUSINESS: Elementary School

EDUCATION: College

CIVIC AFFILIATIONS:

Girl Scouts of the USA
Boy Scouts of America

COMMUNITY INTERESTS:

I fell passionately about working with youth to help each of them reach their full potential, find their unique voice and build courage and confidence as they grow to become the leaders of the future.

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

I am interested in supporting the Calabasas Libray and the many functions they hold to help build our Calabasas Community, provide a safe and pleasant environment for our youth to study, and citizens to relax, read and research their interests. The Libray is a beautiful meeting place to support community groups. I want to see that it remains a welcome facitlity to all citizens, supporting our community and its varied interests.

I would like to see that our youth are encouraged to find the joy of reading and develop the life long skill and love of reading. With all the emphasis on technology, I'm afraid reading is given less time while still remaining a necessary skill for growth, enrichment and advancement.

DATE: 1-14-19

Michael Stauder

SIGNATURE OF APPLICANT

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RECEIVED
By receipt at 10:30 am, Nov 19, 2018

CITY of CALABASAS

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- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: Matthew Slatoff

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

HOME FAX: N/A

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX: N/A

OCCUPATION: VP - Global Security

EMPLOYER: Marvel Studios

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: Media/Entertainment

EDUCATION: Masters - Homeland Security Leadership - University of Connecticut
BA - Law & Society / Criminal Justice - UCSB
Variety of security related certifications

CIVIC AFFILIATIONS:

Currently Vice Chair of the Public Safety Commission
LAFD CERT - Trained in Calabasas
Alumni - FBI LA Citizens' Academy
Anti-Defamation League (ADL) Glass Leadership Program graduate

COMMUNITY INTERESTS:

Increasing safety at our schools
Promoting emergency preparedness in the community

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

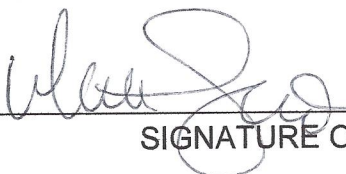
Over the past two years, we have successfully pushed and research initiatives that have better prepared the City for potential safety and security concerns. This includes creating a drone ordinance, reviewing and increasing false alarm fees, creating an LASD unattended gate entry program and more.

As part of the Public Safety Commission, I would like to continue this proactive effort to ensure our community is prepared and safe. As an example, I am interested in exploring community programs for the schools, businesses, and city at large that would increase awareness of suspicious activity, potential crime, safety threats, and other actions that could negatively impact the people and city.

I have a strong background in security and personal safety consultation and have worked closely with all levels of law enforcement. I would like to continue to share my experience as part of the Commission, learn from its members, and provide a positive contribution to the City of Calabasas.

DATE: _____

11/17/18



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- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: Peter Valk

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE:

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

HOME FAX:

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX:

OCCUPATION: Transportation Consultant EMPLOYER: TMS LLC

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: Transportation Consultant

EDUCATION:

- BA - State University of NY @ Buffalo
- MA - UCLA - Urban Planning

CIVIC AFFILIATIONS:

**Mountains Restoration Trust Docent
Traffic and Transportation Commission**

COMMUNITY INTERESTS:

**Transportation and Traffic
Environmental matters**

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

I am pleased to have served on the T&T Commission since 1996 and to return my professional knowledge to the community which I have resided in since 1990 and love dearly.

DATE: _____

11-4-18



SIGNATURE OF APPLICANT

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- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: **Jason Sperling Reich**

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

HOME FAX:

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX:

OCCUPATION: **Consultant & Journalist**

EMPLOYER: **Covergent**

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: **Entertainment Technology and Content Services**

EDUCATION:

CIVIC AFFILIATIONS:

Bay Laurel PFA (Former), A.C. Stelle PFC, Calabasas Park Homeowners Association (Former), City of Calabasas Traffic & Transportation Comm.

COMMUNITY INTERESTS:

Traffic, education, long-term city planning and development, architecture.

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

My name is Jason Sperling Reich and for the past ten years my family and I have lived in Classic Calabasas. Part of what makes Calabasas such a great place to live is not just the lovely homes, or the natural surroundings or the convenience of the retail establishments like The Commons, or the community centers, the parks or even the schools. It is the people that make Calabasas feel like home; a community of giving and caring people which sets the city apart from others. I am a current board member of the A.C. Stelle Middle School PFC as well as the Traffic & Transportation Commission for the City of Calabasas. Indeed, part of what makes the school district so desirable are the parents willing to give back. I believe the same is true of the city we all call home as was recently demonstrated during the Woolsey Fire. I wish to remain an active participant in the community and to contribute to the very reason so many long to live in Calabasas. This is why I would like to reapply to be on the Traffic & Transportation Commission for the upcoming term.

DATE: November 30, 2018



SIGNATURE OF APPLICANT

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- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER: **Agoura Hills/Calabasas Community Center**

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: **Lucy Martin**

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

HOME FAX: [REDACTED]

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE:

BUSINESS FAX:

OCCUPATION:

EMPLOYER:

BUSINESS ADDRESS:

TYPE OF BUSINESS:

EDUCATION:

CIVIC AFFILIATIONS:

Former Council Member, VP of Greater Mulwood HOA, Chairman of the BOD for the Valley Women's Center, Former President of the Rotary Club of Calabasas, ABCCC/JPIA Director, Volunteer Coordinator for the Calabasas Senior Center

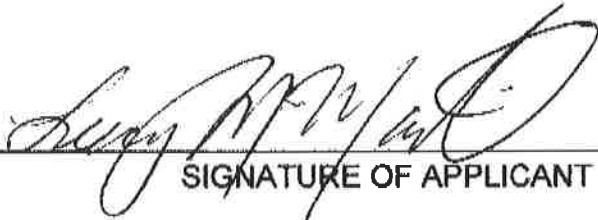
COMMUNITY INTERESTS:

Volunteering and helping the residents of Calabasas and the surrounding communities.

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

I have enjoyed my time on this board and feel that I still have more I would like to see happen to help improve the center.

DATE: 12/17/2018


SIGNATURE OF APPLICANT

Please attach any additional information relating to this application and return to the City Clerk, City of Calabasas, 100 Civic Center Way, Calabasas, CA 91302 (818) 224-1600.

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**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, JANUARY 23, 2019**

Mayor Shapiro called the Closed Session to order at 6:03 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

1. Conference with Legal Counsel; Initiation of Litigation (Gov. Code § 54956.9(d)(4))
Number of Potential Cases: 1
2. Conference with Legal Counsel; Existing Litigation (Gov. Code § 54956.9(d)(1)) Malibu Canyon Community Association v. City of Calabasas, Los Angeles County Superior Court, Case No. BS162791

The Council convened to Open Session in the Council Chambers at 7:03 p.m.

Mr. Howard announced that there were no reportable actions regarding Closed Session Item Nos. 1-2.

ROLL CALL

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Absent: None

Staff: Bartlett, Hernandez, Howard, Lysik, Rubin and Yalda

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Boy Scouts Pack 333 - Bear Den 9.

APPROVAL OF AGENDA

Mayor pro Tem Weintraub moved, seconded by Councilmember Maurer to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Mayor pro Tem Weintraub:

- Extended an invitation to the Public Safety Commission meeting on January 28 to discuss the Woolsey Fire.
- Encouraged residents to visit the City's website to obtain more information regarding the Clean Power Alliance (CPA).

Councilmember Gaines:

- Extended an invitation to the Chamber's Gala installation on January 25.
- The next Chamber's networking breakfast is scheduled on February 6.
- Extended congratulations to the CHS Boys Basketball team for winning first place in the Miramonte League as well as the CHS Girls Basketball team for being one win away from the playoffs.
- Requested a future meeting be adjourned in memory of Barbara Yaroslavsky.
- Corrected the date on the quote read at last meeting in remembrance of Dr. Martin Luther King's birthday.

Councilmember Maurer:

- Encouraged residents to sign up to 100 percent of renewable energy through CPA.
- Showcased the 2019 environmental calendar and the January-March recreation brochure.

Mayor Shapiro:

- Extended congratulations to CHS Robotics team for qualifying for State and Nationals.
- Encouraged residents to attend the Public Safety Commission meeting on January 28.
- Extended an invitation to the Sr. Speaker Series starting on February 8.

➤ Adjourn in memory

Mayor Shapiro announced that the meeting would be adjourned in memory of H.W. "Will" Stokes.

Members of the Council expressed condolences to the Stokes family.

PRESENTATIONS

- To Eagle Scout Troop 127 for building various projects in the City

Mr. Yalda, Mr. Schlais and Mayor Shapiro presented certificates to the Eagle Scouts.

- Recognition to businesses, organizations and individuals who contributed to Woolsey Fire victims

Mayor Shapiro presented certificates to businesses, organizations and individuals.

- By Councilmember Gaines regarding China trip

Councilmember Gaines presented information regarding his trip to Anging China.

NEW BUSINESS

1. Consideration and approval of appointments to the Communications & Technology, Environmental, Historic Preservation, Library, Parks, Recreation & Education, Planning, Public Safety, Traffic & Transportation Commissions and the Agoura Hills/Calabasas Community Center

Councilmember Bozajian moved, seconded by Mayor pro Tem Weintraub to appoint Michael Brockman, Richard Cassel, Carey Melcher, Richard Sherman and Candice Weber to the Communications and Technology Commission. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Mayor pro Tem Weintraub moved, seconded by Councilmember Maurer to appoint Beth Jagtiani, Whitney Schwartz and Martha Fritz to the Environmental Commission. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Councilmember Maurer moved, seconded by Mayor pro Tem Weintraub to appoint Judy Jordan, Alan Ross, Lynne Tracy, Marty Fadaei, Carol Steffen and Martha Sweeney to the Historic Preservation Commission. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Mayor pro Tem Weintraub moved, seconded by Councilmember Maurer to appoint Bob Hill and Denise Lee to the Library Commission. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Councilmember Maurer moved, seconded by Mayor pro Tem Weintraub to appoint Patricia Mardell, Heath Patton, Laurel Ford, Stephanie Williams, Negin Ghaffari and Charlotte Meyer to the Parks, Recreation & Education Commission. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Councilmember Gaines moved, seconded by Mayor pro Tem Weintraub to appoint Jill Schecter, Mathew Huzaineh and Jacques Soriano to the Traffic & Transportation Commission. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Councilmember Bozajian moved, seconded by Councilmember Maurer to appoint Jeffrey Peldon, Jerry Viner and Cameron Hashemi to the Agoura Hills/Calabasas Community Center. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Councilmember Maurer moved, seconded by Mayor pro Tem Weintraub to appoint Jaqueline Souza, Marissa Feinstein, Sharon Boucher, Brian Cameron and Bert Rosario to the Public Safety Commission. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Councilmember Gaines moved, seconded by Mayor pro Tem Weintraub to appoint Dennis Washburn, John Mueller, Wendy Fassberg, Peter Kraut and Mark Sikand to the Planning Commission. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

After discussion, Councilmember Bozajian moved, seconded by Councilmember Maurer to appoint Michael Harrison to the Planning Commission. MOTION CARRIED 4/1 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian and Maurer
NOES: Councilmember Gaines

Mayor Shapiro administered the Oath of Office to newly appointed commissioners.

The meeting recessed at 8:32 p.m.
The meeting reconvened at 8:46 p.m.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Frankie Hernandez, Paul Scrivano, Richard Sherman and Mark Levinson spoke during public comment.

CONSENT ITEMS

2. Approval of meeting minutes from January 9, 2019
3. Adoption of Ordinance No. 2019-369, amending Title 17 of the Calabasas Municipal Code by updating Sections 17.11.010 and 17.12.170, which provide zoning regulations and standards pertaining to accessory dwelling units, to improve consistency with applicable state law and to improve clarity and understanding of the regulations and standards
4. Recommendation to award a construction contract for the Sidewalk Repair and Replacement Project, Specification No. 18-19-03, to Ruiz Concrete & Paving, Inc. including a contingency and construction inspection service for the total amount of \$175,295

Councilmember Bozajian requested Item No. 4 be pulled for a question.

Mayor pro Tem Weintraub moved, seconded by Councilmember Gaines to approve Consent Item Nos. 2-3 . MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Mayor pro Tem Weintraub moved, seconded by Councilmember Bozajian to approve Consent Item No. 4. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

NEW BUSINESS CONTINUED

5. Calabasas Klubhouse preschool update

Mr. Rubin presented an update.

No action was taken on this item.

Councilmember Gaines congratulated Mr. Rubin as a future recipient of the Spirit of Calabasas Award at the Chamber's Gala on January 25.

6. Council liaisons/external committee appointments

Council Liaisons:

Budget Liaison
Shapiro – Gaines

Commission Procedures/Council Protocols
Bozajian – Gaines

Economic Development
Gaines – Weintraub

Public Safety/Emergency Preparedness Task Force
Maurer – Weintraub

Open Space/Annexations Liaisons
Bozajian – Maurer

School Site Liaisons
Shapiro – Weintraub

Homeless Taskforce
Weintraub – Gaines

External Committees:

Agoura Hills/Calabasas Community Center Joint Powers Authority Board
Bozajian – Gaines (alternate)

Calabasas Chamber of Commerce
Gaines

California Contract Cities Association
Bozajian

California Joint Powers Insurance Authority
Bozajian

The Valley Economic Alliance
Shapiro

Headwaters Corner Interpretive Center Board of Directors
Maurer

Las Virgenes – Malibu Council of Governments
Weintraub - Shapiro

League of California Cities
Bozajian

Los Angeles County City Selection Committee
Mayor or designee – Maurer (alternate)

Los Angeles County West Vector & Vector-Borne Disease Control District
Bozajian

Clean Power Alliance
Weintraub – Shapiro and Bingham (alternates)

Santa Monica Mountains Conservancy Advisory Board
Maurer

Southern California Association of Governments (SCAG)
Shapiro

Valley Industry Commerce Association (VICA)
Gaines

Mayor pro Tem Weintraub moved, seconded by Councilmember Maurer to approve Council Liaisons-External Committees appointments. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

INFORMATIONAL REPORTS

7. Check Register for the period of January 3-10, 2019

No action was taken on this item.

TASK FORCE REPORTS

Councilmember Bozajian reported that Mayor pro Tem Weintraub and he met with Calabasas Village owners and representatives from the homeowner association regarding rent issues. The owners will meet with and receive comments from property owners on January 24.

Mayor pro Tem Weintraub reported attendance to a COG meeting, where discussion continues about Woolsey Fire.

Mayor Shapiro reported that he attended the Valley Economic Alliance Board meeting and presented at the Shift Happens event.

CITY MANAGER'S REPORT

Dr. Lysik reported that he is very interested on keeping the City free of graffiti. He encouraged residents to use the Connect with Calabasas app to report graffiti, potholes or any other issues. He further reported that the CFO interview process is underway. In addition, he reported that Caruso Properties donated \$60,000 for Woolsey Fire victims to be split evenly between the Calabasas Rotary Neighbors in Need and THE LVUSD Foundation.

Dr. Lysik reported that the area where the graffiti was recently cleaned under the 101 Freeway belongs to Caltrans.

FUTURE AGENDA ITEMS

Mayor Shapiro requested a future agenda item for standards regarding land use within 300 ft. of the 101 Freeway. He also requested an item regarding gun safety program, which Mayor pro Tem Weintraub and he are working on. Further, he announced that dates for Council Workshop would be sent out.

Mayor pro Tem Weintraub reported she is working to set up meetings with Verizon and AT&T regarding cell coverage in the City.

ADJOURN

Councilmember Maurer moved, seconded by Mayor pro Tem Weintraub to adjourn the meeting at 9:29 p.m. in memory of H.W. "Will" Stokes to the next regular meeting scheduled on Wednesday, February 13, 2019, at 7:00 p.m. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Maricela Hernandez, MMC
City Clerk




Approved by City Manager:

CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 4, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
HALI AZIZ, ASSISTANT TRANSPORTATION PLANNER

SUBJECT: RECOMMENDATION TO APPROVE A PURCHASE ORDER OF \$297,621 WITH A-Z BUS SALES FOR THE PROCUREMENT OF TWO 30-PASSENGER CNG SHUTTLES USING FEDERAL TRANSIT ADMINISTRATION (FTA) FISCAL YEAR 2017 SECTION 5316 JOB ACCESS AND REVERSE COMMUTE (JARC) PROGRAM FUNDS AWARDED DURING FISCAL YEAR 2019.

MEETING DATE: FEBRUARY 13, 2019

SUMMARY RECOMMENDATION:

Staff recommends that City Council approve a purchase order of \$297,621 (Attachment A) with A-Z Bus Sales for the procurement of two 30-passenger Compressed Natural Gas (CNG) shuttles.

DISCUSSION/ANALYSIS:

An agreement with Los Angeles County Metropolitan Transportation Authority was approved by the City Council on September 26, 2018 (Attachment B). Through this agreement, the City secured funding totaling \$219,287 in Federal Transit Administration (FTA) Fiscal Year 2017 Section 5316 Job Access and Reverse Commute (JARC) program funds which was awarded during Fiscal Year 2018. The City has agreed to provide a matching fund totaling \$78,334. The matching fund must not be a USDOT (U.S. Department of Transportation) funding source. The City has previously used Proposition A to provide the required matching fund to

federal grants and is expected to use the same funding source during this project as well.

The City of Calabasas is committed to maintain adequate transportation for its residents and employees. This project calls for procurement of two 30-passenger CNG shuttles which will be replacing the two older high-mileage and high-maintenance vehicles.

Currently, the City has 11 CNG vehicles in total and seven of them are older than 12 years. Typically, a large bus has a maximum of 12-year useful life span and some of these buses have surpassed the mark. It is essential to update the fleet regularly in order to maintain an effective service. The ultimate goal is to retire the older vehicles as new vehicles are added to the fleet. Two of the higher mileage with most frequent breakdowns will be retired and replaced by the two new CNG vehicles.

The two new CNG vehicles will improve reliability of service with fewer breakdowns as well as reduce slack in the system without sacrificing service. The use of CNG shuttles will lower harmful gas emissions and improve overall air quality in the region.

The staff will continue searching for available State and Federal grants in a continuous effort to update the fleet and maintain the current vehicles.

FISCAL IMPACT/SOURCE OF FUNDING:

Total cost for this project is estimated to be \$297,621. The FTA's Fiscal Year 2017 Section 5316 Job Access and Reverse Commute (JARC) Program Funds will fund \$219,287 and the remaining balance of \$78,334 will be covered by the City's Proposition A Funds. The budget will be modified accordingly.

REQUESTED ACTION:

Staff recommends that City Council approve a purchase order of \$297,621 (Attachment A) with A-Z Bus Sales for the procurement of two 30-passenger Compressed Natural Gas (CNG) shuttles.

ATTACHMENTS:

- Attachment A: Purchase Order
- Attachment B: LACMTA Agreement approved on September 26, 2018



PURCHASE ORDER

For supplies, materials, and equipment only

CITY of CALABASAS

100 Civic Center Way / Calabasas, CA 91302-4112
Phone: (818) 224-1600 / Fax: (818) 225-7324

DATE	DATE REQ'D	P.O. NUMBER	PAGE

VENDOR

SHIP TO

ACCOUNT NO.	QUANTITY	UOM	DESCRIPTION	UNIT COST	TOTAL PRICE

REMARKS	SUBTOTAL	
	SALES TAX	
	SHIPPING & HANDLING	
	OTHER	
	TOTAL	

APPROVALS:

Requestor Date

City Manager (\$25-50K) Date

Department Head – required for all purchases Date

City Council (over \$50K) Date

Purchasing Officer (\$10-25K) Date



MBTA CalACT Cooperative RFP 15-03 Revision 1.4 ~ Sales Tax Resolution

Customer:	City of Calabasas		
Address:	100 Civic Center Way	County:	Los Angeles
City:	Calabasas	Zip Code:	93010
Contact:	Hali Aziz-Goktepeh	Office Phone:	818-224-1673
Email Address:	Hali.Aziz-Goktepeh	Cell Phone:	
Sales Representative:	Kelly Mills	Type:	Type E ~ CNG

Quote Date:	1/16/2019
Expires:	4/28/2019
Order #:	
DSI Account:	
Fax Number:	

QTY	Option Description	Contract Price
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Glaval, Type E, Entourage (Ford F-550), 33 ft.		
1	CNG - 30 Passenger 26+2 wc	Glaval Chassis, Ford F-550, 252" WB, 6.8L Triton V-10

Sub-Total Base Unit	88,776.70
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PUBLISHED OPTIONS

	2 34" - 36" Freedman Flip Seat		742.40	1,484.80
	1 CNG Option (63 gge if WB allows)		31,651.84	31,651.84
	1 Twin Vision LED Destination Signs (Front and Side)		4,761.60	4,761.60
	1 Stop Request System w/ lighted sign		870.40	870.40
	1 Sportworks Bike Rack; Black, 2 Bike		1,996.80	1,996.80
	1 AM/FM CD (Standard)		STD	-
	1 Cruise Control (Standard)		STD	-
	1 Spare Tire (loose, identical to installed tires) Included		INC	-
	1 USSC G2E Driver Seat (Included)		INC	-
	30 Freedman Docket 90 Cloth (per seat)		31.74	952.32
	1 Documentation Fees		81.92	81.92
	1 DMV / State Fees (Tire Recycling)		12.54	12.54
Sub-Total Published Options			41,812.22	

NON PUBLISHED OPTIONS

	1 TransAir TA733 Super A/C. 80K BTU (No Upgrade Charge)		N/C	-
	1 Lift Pad		268.29	268.29
	1 Rear View Camera w/ 7" Monitor		401.41	401.41
	1 REI HD5-1200-6: up to 6 Camera capability, 2 TB Hard drive, GPS Antenna <small>sp</small>		3,875.00	3,875.00
Sub-Total Non-Published Options			4,544.70	

SUMMARY

SPECIFICATION SUMMARY

Model Year: 2019	Make: Ford	Wheelchair Ramp Model: Braun Century
Type: E - Entourage	Chassis: F-550	Wheelchair Ramp Location: Rear
Passenger Capacity: 30 / 26+2	Wheelbase: 252"	Number of Tie Downs: 2
Seat Fabric: Level 4, Docket 90 Vinyl	Engine: 6.8L Triton V-10	Alternator: OEM - 225 Amp
Air Conditioning System: TransAir TA733 80K BTU	GVWR: 19,500	Tie Down Type: Q-Strait 360
Exterior Color/Graphics: White only	Body Length: 33'	Estimated Delivery: 210 days ARO

SUMMARY STANDARD BID FEATURES & EQUIPMENT

Remote control & heated Exterior Mirrors, Velvac	MCC AC833M 80k btu A/C; 3 fan condenser; TM21 compressor
Dual Entry Grab Rails	96" Body Width
Engineered wood Subfloor, sealed top and bottom	Seating: Level 4 upholstery, Aisle arm rests, Grab Handles, USR's
Individual seat securments designed into floor system	ISO Quality Manufacturing Process
Drivers floor level storage compartment	Double T-Slider tinted side passenger windows
Daytime Running Lights	Back Up Alarm, Anti-ride Rear Help Bumper w/Hawkeye



MBTA CalACT Cooperative RFP 15-03 Revision 1.4 ~ Sales Tax Resolution

Customer:	City of Calabasas			Quote Date	1/16/2019
Address:	100 Civic Center Way	County:	Los Angeles	Expires	4/28/2019
City	Calabasas	Zip Code:	93010	Order #	
Contact:	Hali Aziz-Goktepeh	Office Phone:	818-224-1673	DSI Account:	
Email Address:	Hali.Aziz-Goktepeh	Cell Phone:		Fax Number	
Sales Representative	Kelly Mills	Type	Type E ~ CNG		



QTY	Option Description	Contract Price
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Q-Straint QRT 360 w/c Tiedowns belts 5 YEAR / 100,000 Mile Limited Body Warranty	Stanchion and Modesty Panel Behind Driver, with Plexiglass Altoona 7 Year/200,000 Mile Tested Meets All Applicable FMVSS Requirements in Effect at time of Manufacture	
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Note: Optional Equipment below may supercede or replace standard equipment.

CONTRACT PRICING SUMMARY



Base Unit as Specified	88,776.70	
Published Options	41,812.22	
Non-Published Options	4,544.70	
Sub-total per Unit	135,133.62	
ADA Portion that is non taxable	12,505.81	
Taxable Amount (subtotal less non taxable)	122,627.81	
Sales Tax	11,649.64	9.500% Calabasas
CalACT MBTA fee of 1.5% of subtotal	2,027.00	
Delivery (first 100 miles free)		
Grand Total, Each	148,810.27	
Qty	2	
Grand Total	\$ 297,620.53	

Submitted by: _____ Signature Kelly Mills ~ A-Z Bus Sales, Inc. Print Name	Agreed and Accepted by, _____ Signature _____ Print Name _____ Date
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Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952213.922.2000 Tel
metro.net**Metro**

October 12, 2018

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attention: Hali Aziz, Assistant Transportation Planner**RE: FY 2017 FEDERAL SECTION 5316 NOTIFICATION OF FUNDING AWARD**

Dear Hali,

Please find your fully executed Funding Agreement 9200000000S1730 for your agency's award of **\$219,287** in federal funds from the Federal Transit Administration's (FTA) FY 2017 Section 5316 Job Access and Reverse Commute (JARC) Program. Your agency will be required to provide an additional, non-federal, cash match of \$73,096 for a total project cost of \$292,383.

Procure two Class E Larger replacement buses

The City of Calabasas will procure two Class E Larger replacement buses. The City will use the two new buses on its two free fixed-route lines. The free-fixed-route lines are essential in the Calabasas community as they provide transit dependent residents and day-time workers with reliable means of transportation.

The vehicles scheduled for replacement have met and/or exceeded their useful life benchmark (ULB). The vehicles will be disposed in accordance with Federal requirements. Vehicles being replaced shall be withdrawn from active service and placed into back-up service and/or sold upon replacement vehicle delivery, acceptance, and implementation. The vehicles scheduled for purchase will meet the Clean Air Act standards (CAA) and the Americans with Disabilities Act (ADA) requirements.

Expenses eligible for reimbursement shall be limited to those consistent with the scope of work and budget approved in the FTA grant and included in the enclosed Funding Agreement executed between your agency and LACMTA.

At this time, you are authorized to start the project until further notification from LACMTA. If you have any questions, please contact me at (213) 922-7405 or by e-mail at juarezr@metro.net. I look forward to working with you on this project.

Sincerely,

Rufina Juárez
Manager, Transportation Planning
Grants Management & Oversight
Countywide Planning & Development

FUNDING AGREEMENT FOR SECTION 5316 JOB ACCESS AND REVERSE COMMUTE PROGRAM

This Funding Agreement for Section 5316 Job Access and Reverse Commute (JARC) Program Funds (the "Agreement") is dated for reference purposes only May 23, 2018 and is by and between the City of Calabasas (the "Agency") and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS

- A. On May 25, 2006 the LACMTA Board adopted a resolution declaring LACMTA to be the Designated Recipient for formula funds from the Federal Transit Administration (FTA) Section 5316 JARC.
- B. Pursuant to the LACMTA Board action of May 25, 2006, the LACMTA Chief Executive Officer (CEO) or his/her designee is authorized to enter into agreements with interested cities and local agencies in Los Angeles County for LACMTA in its role as the Designated Recipient for Section 5316 JARC grant funds (the "Federal Funds").
- C. On July 27, 2017 the LACMTA Board authorized the LACMTA Chief Executive Officer (CEO) or his designee to negotiate and execute Agreements with agencies as subrecipients and approved the application and award of \$219,287 to the Agency for capital assistance to procurement two (2) Class E Larger replacement buses (the "Project"). Funding of this Project is subject to final execution of the Federal Grant agreement between the FTA and the LACMTA.
- D. As the Agency is currently not able to directly apply for the Federal Funds, LACMTA prepared and submitted a grant application to the FTA on the Agency's behalf.
- E. The total cost for the Project described in the Scope of Work (the "SOW"), attached as Exhibit "A", hereto is estimated to be \$292,383 ("Estimated Cost").
- F. The Agency has agreed to provide the required local match of \$73,096 (the "Local Match"), as described in the Financial Plan that is attached as Exhibit "B", and any additional funding required to complete the Project.
- G. LACMTA assumes no responsibility for the funding of any portion of the Project. LACMTA is only acting as a pass through conduit for the Agency.
- H. The Agency understands that the Federal Funds provided herein are subject to the federal lapsing policy and that it must have obtained the environmental clearance required by federal regulations to use the Federal Funds.

- I. The parties desire to execute this Agreement so LACMTA may pass along the Federal Funds received from the Federal Grant to the Agency.

1. **PAYMENT OF FUNDS**

- 1.1 To the extent LACMTA receives Federal Funds pursuant to the Federal Grant, LACMTA shall forward Federal Funds in an amount not to exceed \$219,287 (the "Funding Amount") to the Agency subject to the terms and conditions of the Federal Grant and this Agreement.

- 1.2 Payments to the Agency will be processed by LACMTA within a reasonable time period, but in no event more than sixty (60) calendar days after receipt of a Request for Reimbursement, which complies with the requirements of Section 4 below.

- 1.3 The Agency shall be subject to, and shall comply with, all requirements of the Federal Grant and other applicable requirements of the United States Department of Transportation (USDOT), the United States Department of Labor (USDOL), the FTA and of LACMTA as required by LACMTA to fulfill its responsibilities as the grantee under the Federal Grant and as the pass-through agency.

2. **LACMTA COSTS**

- 2.1 LACMTA will not charge the Agency for administrating these Federal Funds.

3. **TERM**

- 3.1 The term of this Agreement shall commence on the date of the LACMTA's CEO or his/her designee's signature ("Effective Date") and shall terminate four years after the Effective Date of this Agreement (the "Termination Date"), unless terminated earlier as provided herein, or extended by a written approval from the LACMTA.

4. **REQUEST FOR REIMBURSEMENT**

- 4.1 The Agency shall contribute at least the statutorily or other required local contribution of matching funds (other than Federal Funds and any other USDOT funds), if any is specified within this Agreement or any attachments hereto, toward the actual costs of the Project. The Agency's Local Match under this Agreement is \$73,096.

- 4.2 Not more frequently than once a month, the Agency will prepare and submit to the LACMTA a Request for Reimbursement for allowable Project costs incurred and paid for by the Agency consistent with the Project's SOW. The Request for Reimbursement submitted by the Agency shall be signed by an authorized agent who can duly certify the accuracy of the included information. Advance payments by LACMTA are not allowed.

- 4.3 Each Request for Reimbursement shall report the total of Project expenditures, specify the percent and amount of Federal Funds to be reimbursed, and include a detailed invoice describing all invoiced work completed.

4.4 If applicable, the first Request for Reimbursement shall also be accompanied by a report describing any tasks specified in the SOW document which were accomplished prior to the Effective Date of this Agreement, which costs could be credited toward the required Local Match provided that LACMTA has provided prior written approval for such expenditures to the Agency.

4.5 LACMTA may retain ten percent (10%) of each invoice amount until LACMTA has evaluated the Agency's performance according to the criteria specified by LACMTA and the data provided by the Agency and has determined that all contract requirements under this Agreement have been satisfactorily fulfilled. The Agency shall invoice LACMTA for reimbursement of the 10% retention separately.

4.6 The Request for Reimbursement must be submitted on the Agency's letterhead and shall be accompanied by appropriate documentation supporting costs incurred.

4.7 The Agency should consult with LACMTA's Section 5316 Program Manager for questions regarding non-reimbursable expenses.

4.8 Total payments shall not exceed the Funding Amount specified in Section 1.1. No Request for Reimbursement will be processed by LACMTA for expenses incurred after the Termination Date of this Agreement.

4.9 If any amounts paid to the Agency are disallowed or not reimbursed by the FTA for any reason, the Agency shall remit to LACMTA the disallowed or non-reimbursed amount(s) within 30 days from receipt of LACMTA's notice. All payments made by LACMTA hereunder are subject to the audit provisions contained herein and within the Federal Grant.

4.10 The Agency shall comply with and ensure that work performed under this Agreement is done in compliance with all applicable provisions of federal, state and local laws, statutes, ordinances, rules, regulations and procedural requirements, including without limitation, Federal Acquisition Regulations (FAR) and the applicable requirements and regulations of LACMTA. The Agency acknowledges responsibility for obtaining copies of and complying with the terms of the most recent federal, state or local laws and regulations and LACMTA requirements, including any amendments thereto.

4.11 All requests for reimbursement must first be approved by Program Manager prior to submission for payment. Once approved, requests for reimbursement shall be transmitted to LACMTA's Accounts Payable Department using one of the following two options:

Option 1) E-mail:

AccountsPayable@Metro.net
AGMT# 9200000000S1730

or,

Option 2) Standard Mail:

Los Angeles County Metropolitan Transportation Authority
P.O. Box 512296
Attention: Accounts Payable
Los Angeles, CA 90051-0296
AGMT# 9200000000S1730

A copy of all Requests for Reimbursement submittals shall also forward to LACMTA's Section 5316 Program Manager, either by email to Section5316@metro.net or by standard mail to the following address:

Los Angeles County Metropolitan Transportation Authority
Grants Management and Oversight
Attention: Section 5316 Program Manager

One Gateway Plaza
Mail Stop: 99-23-3
Los Angeles, CA 90012-2952

4.12 The Agency shall provide written notification to LACMTA's Section 5316 Program Manager regarding any changes to the Project management team. Unless otherwise specified, the following Agency address and contact person will be used by LACMTA for all correspondence and documentation relevant to this Agreement:

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attention: Hali Aziz, Assistant Transportation Planner

5. START AND END DATE OF REIMBURSABLE ACTIVITIES

Unless written notification is otherwise provided by the LACMTA, the start date of reimbursable activities is the Effective Date of this Agreement. Actual reimbursement of eligible work cannot occur until LACMTA and the Agency execute this Agreement and LACMTA has entered into the Federal Grant with the FTA. The end date of reimbursable activities is the Termination Date of this Agreement.

6. FEDERAL REQUIREMENTS

6.1 The Agency shall utilize the Funding Amount and Local Match to complete the Project as described in the SOW and in accordance with the Federal Grant requirements of the FTA and this Agreement.

6.2 All FTA requirements and guidelines, as summarized in the Federal Grant and the FTA Master Agreement, are incorporated by reference herein as part of this Agreement. These

requirements include, but are not limited to the most current versions of:

- (a) 49 CFR part 26 (DBE Requirements)
- (b) 49 U.S. Code Section 5333(b) (Labor Standards)
- (c) Assurances of legal authority
- (d) Buy America requirements
- (e) Certification of a drug-free workplace
- (f) Certification of non-debarment, suspension or termination (SAM.gov)
- (g) Circular C 4710.1 (ADA Act Guidance)
- (h) CMAQ Program Guidance (Applicable only to CMAQ)
- (i) FTA Circular C 4220.1 (Third-Party Contracting)
- (j) FTA Circular C 4702.1 (Title VI Requirements)
- (k) FTA Circular C 4704.1 (EEO Act Guidance)
- (l) FTA Circular C 5010.1 (Award Management Requirements)
- (m) FTA Circular C 9030.1 (Applicable only to Section 5307)
- (n) FTA Circular C 9045.1 (Applicable only to Section 5317)
- (o) FTA Circular C 9050.1 (Applicable only to Section 5316)
- (p) FTA Circular C 9070.1 (Applicable only to Section 5310)
- (q) Inter-governmental review
- (r) Lobbying certifications
- (s) NEPA environmental review
- (t) Office of Management and Budget (OMB) circulars
- (u) Public Transportation Agency Safety Requirements
- (v) Title 2 CFR, Subpart E (Cost Principles)
- (w) Title 2 CFR, Subpart F (Single audit requirements)
- (x) Transit Asset Management Requirements

6.3 LACMTA shall not be responsible for providing any funding to substitute for the Federal Funds in the event the Federal Grant is withdrawn or is recalled or if the Federal Grant is not appropriated for any reason. In the event the Federal Grant is closed, the Agency will reimburse LACMTA any funds paid to the Agency that are no longer available under the Federal Grant.

6.4 Should the FTA or the United States Department of Labor (USDOL) require amendments, revisions, deletions of, or additions to the provisions contained within this Agreement, the Agency shall promptly execute all such amendments, revisions, deletions, or additions, as necessary, to comply with requirements of the FTA and the USDOL.

7. REPORTING AND AUDIT REQUIREMENTS

7.1 The Agency shall be subject to and shall comply with all applicable requirements of LACMTA, the FTA, and the USDOL regarding Project reporting and audit requirements. The Agency shall use the assigned Agreement number 920000000S1730 on all correspondence.

7.2 The Agency shall submit upon request all applicable Reports, Certifications, and other documents to LACMTA for the duration of the Project and/or the life of any assets acquired through the Project. These include, but are not limited to:

- (a) Annual FTA Compliance Self-Certification
- (b) Maintenance Plans for equipment or facilities funded with FTA Funds
- (c) Maintenance records for all vehicles funded with the FTA Funds
- (d) Quarterly Narrative and Financial Report on Project Progress
- (e) Transit Asset Management Plan

7.3 LACMTA and the FTA and/or their respective designees, in order to fulfill their respective responsibilities as the grantee/designated recipient and grantor of the Federal Grant, shall have the right to conduct audits of the Project, as needed, such as financial and compliance audits and performance audits. The Agency shall establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies. The Agency shall reimburse LACMTA for any expenditure not in compliance with the SOW or other terms and conditions of this Agreement, other applicable requirements of LACMTA or requirements of the Federal Grant, or other applicable requirements of the FTA. LACMTA shall use Federal Acquisition Regulation (FAR) standards in determining the reasonableness of costs incurred. LACMTA shall have the right to conduct an audit using an outside auditing firm. The findings of that LACMTA audit will be final.

7.4 The Agency shall retain all original records and documents related to the Project for a period of three years after final payment or in accordance with the Federal Grant, whichever time period is greater.

7.5 The Agency shall obtain the services of an independent auditor to conduct a single audit of the Project each year in conformance with the provisions of Title 2 of the Code of Federal Regulations Subpart F. The Agency shall submit a copy of each single audit to the LACMTA within 30 days of its completion.

8. ALLOWABLE COSTS

8.1 Allowable Project costs are described in the Federal Grant, the SOW, and in federal guidelines. Allowable Project costs, including in-kind contributions and donations to meet the statutorily or other required local assistance of matching funds (other than Federal Funds or other USDOT funds), will be accepted only if they meet the requirements of Title 2 of the Code of Federal Regulations Subpart E.

8.2 The following guidelines shall apply for indirect costs and in-kind contributions and donations:

- Indirect costs shall not be considered eligible costs for reimbursement, unless all the following requirements are met by the Agency: i) provide evidence of a federally approved Cost

Allocation Plan and indirect rate, as required by federal guidelines; ii) submit a written request to LACMTA; and, iii) receive a written approval from LACMTA prior to incurring the expenditure.

- In-kind contributions and donations shall be considered eligible as local match only upon written approval by LACMTA after verification of compliance with federal guidelines.

9. FUNDS AVAILABILITY

This Agreement will allow the LACMTA to pass along the Federal Funds from the Federal Grant to the Agency. The Funding Amount consists of Section 5316 Federal Funds and is subject to the terms and conditions of this Agreement, the Federal Grant, and the applicable requirements of the LACMTA and the FTA. This Agreement neither implies nor obligates any funding commitment by the LACMTA for the Project. All funds are contingent upon federal appropriation and the FTA's approval of a grant application. If a Letter of No Prejudice is issued by the FTA, the Agency assumes all the risk of spending the Local Match early on the Project.

10. EXPENDITURE AND DISPOSITION OF FUNDS

10.1 The expenditure and disposition of the Funding Amount by the Agency shall be subject to and in accordance with the terms and conditions of this Agreement, the Federal Grant and the applicable requirements of LACMTA and the FTA. The Agency shall not utilize the Funding Amount in any way or on any project other than that specified in this Agreement and in the Federal Grant.

10.2 ONLY FOR NON-CONSTRUCTION PROJECTS - At the substantial completion of the Project, the Agency will submit to LACMTA a Notice of Substantial Completion when: (i) the Agency has completed all procurement or work contained within the SOW; and, (ii) the Agency has ensured that the procurement was performed in accordance with all applicable Project requirements. Within a reasonable time thereafter, the Agency and LACMTA will meet to conduct a site visit, as applicable, to: (a) verify that all vehicles/equipment have been received by the Agency; (b) validate that the vehicles/equipment have been placed in service; (c) confirm that the provider(s) have been paid; (d) verify that the Agency's Project and/or procurement files are in order; and, (e) agree on a punch list. The Agency shall ensure that all punch list items are completed and shall submit a Request for Final Acceptance. Within 30 days thereafter, LACMTA will meet with the Agency to re-inspect the procured item(s). If the procured item(s) is not accepted or approved by LACMTA, the Agency shall perform such acts as are necessary to obtain acceptance of the procured item(s). Once LACMTA accepts the procured item(s), LACMTA will release any retention and make a final payment to the Agency.

10.3 The Agency shall be responsible for any and all cost overruns and/or operating deficits for the Project. Further, the Agency shall be responsible for covering operating deficits through long term stable and reliable sources of revenue and to maintain and operate the federally funded Project.

10.4 Upon completion of the Project described in the SOW and disposition of the 10 percent retention, any unused Funding Amount shall revert back to the FTA.

10.5 The Agency shall address all correspondence to the FTA regarding this Project through LACMTA's Section 5316 Program Manager.

10.6 The programmed budget (the "Financial Plan") specifying the sources and amounts of funds to be used to pay for the Project is attached to this Agreement as Exhibit "B".

10.7 No material changes, as determined by LACMTA in its reasonable discretion and subject to the final discretion of the FTA, to the Financial Plan or the SOW shall be funded or allowed without an amendment to this Agreement approved and signed by LACMTA's CEO or his/her designee and an amendment to the Federal Grant evidencing the FTA's acceptance of such material change. The Agency shall give advance written notice to LACMTA of all proposed changes to the Financial Plan or SOW that it originally submitted to LACMTA.

11. TIMELY USE OF FUNDS

11.1 The Agency shall adhere to the Funding Amount programmed under this Agreement, and funds should be expended within the Term of this Agreement as described in Section 3.1.

11.2 In the event this Agreement is not executed and/or evidence of adherence to the Timely Use of Funds as described in Section 11.1 of this Agreement is not provided, the Project will be reevaluated by LACMTA and the Funding Amount may be deobligated consistent with the FTA's requirements. In the event that the Funding Amount is deobligated, this Agreement shall automatically terminate.

12. DEFAULT

Default under this Agreement is defined as one or more of the following: (i) the Agency fails to comply with the terms and conditions contained in this Agreement or the Federal Grant; (ii) the Agency fails to perform satisfactorily or to make sufficient progress toward Project completion; (iii) the Agency makes a material change to the SOW or the Financial Plan without prior written consent or approval by LACMTA and the FTA; or, (iv) the Agency is in default of any other applicable requirements of LACMTA or the FTA.

13. REMEDIES

13.1 In the event of a default by the Agency (as defined in Section 12), the LACMTA shall provide written notice of such default to the Agency with a 30-day period to cure the default. In the event the Agency fails to cure the default, or commit to cure the default and commence the same within such 30-day period to the satisfaction of LACMTA, the following remedies shall be available to LACMTA:

- (a) LACMTA may terminate this Agreement;
- (b) LACMTA may make a determination to make no further disbursements of the Funding Amount to the Agency;

- (c) LACMTA may recover from the Agency any funds paid to the Agency after the default; and/or,
- (d) Any remedies the FTA may have under the Federal Grant.

13.2 Effective upon receipt of written notice of termination from LACMTA, the Agency shall not undertake any new work or obligation with respect to this Agreement unless so approved by LACMTA in writing.

13.3 Subject to LACMTA's agreement providing prior written notice with a 30-day period to cure the default, the remedies described herein are non-exclusive. LACMTA shall have the right to enforce any and all rights and remedies herein or which may be now or hereafter available at law or in equity.

14. SECTION 5333(b) REQUIREMENTS

14.1 For purposes of satisfying the requirements of Section 5333(b) of the Federal Transit Act, by signing this Agreement the Agency certifies its acceptance of the terms and conditions of all protective arrangements applicable to all capital and operating assistance projects and of any other Section 5333(b) protections certified by the USDOL as applicable to any federal funding received (including any specific terms and conditions included in USDOL's certification letter for the FTA grant).

14.2 The Agency shall indemnify, defend, and hold harmless the LACMTA and its employees, officers and agents for any claims properly brought by public transportation employees in the Agency's service area or by its subcontractors pursuant to the Special Warranty, or any other Section 5333(b) arrangements, that may be filed against LACMTA and that may arise from any or all of the Federal Grant awarded to LACMTA on behalf of the Agency for the Project.

15. TERMINATION

15.1 Notwithstanding the term of this Agreement, specified in Section 3 above, either the Agency or LACMTA may terminate its obligations hereunder at any time, without cause, prior to submittal of the grant application to the FTA by providing not less than ten (10) calendar days advanced written notice of such intent to terminate. The Agency and LACMTA may mutually terminate this Agreement with less than ten (10) days written notice if approved by both parties.

15.2 In the event of termination of this Agreement, LACMTA will immediately stop rendering services under this Agreement.

16. OTHER TERMS AND CONDITIONS

16.1 This Agreement, along with the applicable requirements of the FTA, the USDOL, LACMTA, and the Federal Grant, constitutes the entire understanding between the parties with respect to the subject matter herein. The Agreement shall not be amended, nor any provisions or breach hereof waived, except in writing and signed by the parties who executed the original Agreement or by those at the same level of authority.

16.2 In the event that there is any legal court (e.g. Superior Court of the State of California, County of Los Angeles, or the U.S. District Court for the Central District of California) proceeding between the parties to enforce or interpret this Agreement or the applicable requirements of LACMTA to protect or establish any rights or remedies hereunder, each party shall be responsible for its costs and expenses.

16.3 Neither LACMTA nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by the Agency under or in connection with any work performed by, and/or service provided by, the Agency, its officers, agents, employees, contractors and subcontractors under this Agreement or the guidelines. The Agency shall fully indemnify, defend and hold LACMTA, its subsidiaries and their respective officers, agents and employees harmless from and against any liability and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of use of property, any environmental obligation, any legal fees and any claims for damages of any nature whatsoever arising out of the Project, including, without limitation: (i) use of the Funds by the Agency, or its officers, agents, employees, contractors or subcontractors; (ii) challenges, claims or litigation filed on behalf of any affected transportation provider and/or employees' union; (iii) breach of the Agency obligations under this Agreement or the Grant; or (iv) any act or omission of the Agency, or its officers, agents, employees, contractors or subcontractors in the performance of the work or the provision of the services including, without limitation, the Scope of Work described in this Agreement.

16.4 Neither party hereto shall be considered in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, floods, earthquake, fires, acts of a public enemy, and government acts beyond the control and without fault or negligence of the affected party. Each party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this Agreement.

16.5 The Agency shall comply with and ensure that work performed under this Agreement is done in compliance with Generally Accepted Accounting Principles (GAAP), all applicable provisions of federal, state, and local laws, statutes, ordinances, rules, regulations, and procedural requirements and applicable requirements and regulations of the LACMTA.

16.6 The Agency shall not assign this Agreement, or any part thereof, without written consent and prior approval of the LACMTA's CEO or his/her designee, and any assignment without said consent shall be void and unenforceable.

16.7 Subject to all requirements of this Agreement, the Federal Grant, and all other applicable requirements of LACMTA and FTA, including without limitation the requirement of competitive procurement of services and assets, the Agency may contract with other entities, including its affiliates in a project management role, to implement this Agreement.

16.8 This Agreement shall be governed by California law and applicable federal law. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being

impaired or invalidated in any way.

16.9 The terms of this Agreement shall inure to the benefit of, and shall be binding upon, each of the parties and their respective successors and assigns.

16.10 All notices shall be given to the project managers of each agency at the addresses specified in Section 4 of this Agreement, unless otherwise notified in writing.

16.11 The Agency, in the performance of the work required by this Agreement, is not a contractor nor an agent or employee of LACMTA and attests to no organizational or personal conflicts of interest and agrees to notify LACMTA immediately in the event that a conflict, or the appearance thereof, arises. The Agency shall not represent itself as an agent or employee of LACMTA and shall have no powers to bind LACMTA in contract or otherwise.

16.12 The Agency agrees to comply with USDOT regulations, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments", 49 C.F.R. Part 18.

16.13 The Agency agrees that federal laws and regulations control Project award and implementation. The Agency also agrees that federal directives as defined in the FTA Master Agreement, set forth federal terms applicable to the Project, except to the extent that FTA determines otherwise in writing. The Agency understands and agrees that unless FTA has offered express written approval of alternative procedure or course of action differing from a procedure or course of action set forth in the applicable federal directive, the Agency may incur a violation of the terms of its Agreement if it implements an alternative procedure or course of action not approved by FTA.

16.14 The Agency understands and agrees that federal laws, regulations, and directives applicable to the Project and to itself as the applicant for federal funds on the date on which the FTA authorized official awards of federal assistance for the Project may be modified from time to time. In particular, new federal laws, regulations and directives may become effective after the date on which the Agency executes the Agreement for the Project, and might apply to that Agreement. The Agency agrees that the most recent of such federal laws, regulations and directives will govern the administration of the Project at any particular time, except to the extent FTA determines otherwise in writing.

16.15 The Agency understands that it will make reference to the Catalog of Federal Domestic Assistance (CFDA) number for the Section 5316 Program (20.516) in all its correspondence, including quarterly progress reports, invoices, and single audit reports

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the dates indicated below:

LACMTA:

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: [Signature] 10/9/2018
Date
for Phillip A. Washington
Chief Executive Officer

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: [Signature] 8/13/18
Deputy Date

GRANTEE:

CITY OF CALABASAS

By: [Signature] 9-26-18
Fred Gaines Date
Mayor

By: [Signature] 10/1/18
Br. Gary J. Lysik Date
City Manager

APPROVED AS TO FORM (OPTIONAL):

By: Matthew T. Sumner, Assistant 9/26/18
Scott H. Howard Date
City Attorney City Attorney
for

By: [Signature] 10/1/18
Robert Yalda, P.E., T.E. Date
Public Works Director/City Engineer

EXHIBIT A SCOPE OF WORK

The City of Calabasas will procure two Class E Larger replacement buses. The City will use the two new buses on its two free fixed-route lines. The free-fixed-route lines are essential in the Calabasas community as they provide transit dependent residents and day-time workers with reliable means of transportation.

The vehicles scheduled for replacement have met and/or exceeded their useful life benchmark (ULB). The vehicles will be disposed in accordance with Federal requirements. Vehicles being replaced shall be withdrawn from active service and placed into back-up service and/or sold upon replacement vehicle delivery, acceptance, and implementation. The vehicles scheduled for purchase will meet the Clean Air Act standards (CAA) and the Americans with Disabilities Act (ADA) requirements.

Performance Measures

1. Actual or estimated number of jobs accessed as a result this project.
2. Actual or estimated number of riders (as measured by one way trips) provided as a result of this project. The estimated target is 700 one-way passenger trips per day.

Timeline

<u>Milestone</u> Replacement Vehicles	<u>Est. Completion</u> Date	<u>Description</u>
RFP/IFB Issue Date	05/01/2018	Vehicles will be procured through the CalAct/MBTA Purchasing Cooperative. The Cooperative provides a Federal and California State compliant purchasing solution to purchase ADA compliant vehicles.
Contract Award	05/31/2018	Award contract with approved vendor from CalAct/MBTA pre-approved vendor list.
Vehicle Delivery	10/31/2018	Vehicles delivered. Includes a complete inspection and a Buy America Pre and Post-delivery audit.
Contract Close-out	12/31/2018	All work completed, and all vehicles placed into service.

Deliverables

- a. Implement the Project consistent with the Scope of Work and the Federal Grant (including any amendments approved by the LACMTA and the FTA), and in compliance with all applicable federal regulations.
- b. Submit all required reports and certifications as detailed in the Agreement and as requested by LACMTA and FTA.

EXHIBIT B FINANCIAL PLAN

The total cost of the Project is \$292,383. The following is a description of the funding category and the corresponding funding amounts and funding source to implement the Project.

Category	<u>FTA Grant</u>	<u>Local Match</u>
Capital Assistance	\$219,287	\$73,096

Sources of Federal Financial Assistance

<u>UZA ID</u>	<u>Funding Source</u>	<u>Amount</u>
60020	FTA Section 5316	\$219,287

Local Match

The Agency shall use non-USDOT funds to match the grant.

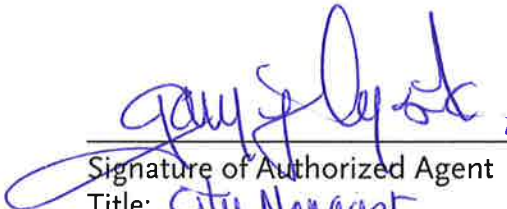
CAPITAL FUNDING SOURCES	TOTAL (\$)	FEDERAL(\$)	LOCAL (\$)
1. Section 5316 CA-37-X100	\$292,383	\$219,287	\$73,096
Total	\$292,383	\$219,287	\$73,096

ELIGIBLE CAPITAL EXPENSES	TOTAL (\$)	FEDERAL (\$)	LOCAL (\$)
1. Procurement of two (2) Class E Larger buses	\$292,383	\$219,287	\$73,096
Total	\$292,383	\$219,287	\$73,096
SHARE	100%	75%	25%

Subrecipient Procurement Certification

As a condition for receiving certain subrecipient federal funds from the Los Angeles County Metropolitan Transportation Authority (Metro), City of Calabasas certifies that procurement procedures will ensure an open competitive process and will conform to applicable federal law, including 49 CFR Part 18 (specifically Section 18.36) and FTA Circular 4220.1F, "Third Party Contracting Guidance". Furthermore, solicitation documents will not be released to the public or individual procurement contracts executed until a Metro representative has reviewed all applicable procurement procedures and documents.

Metro will be notified of contract or option award including the name of the successful bidder, the total dollar value of the contract or option and the contract or option award date within 3 business days of award.



Signature of Authorized Agent
Title: *City Manager*
City of Calabasas

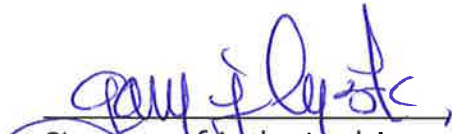
10/2/18

Date

Sub-Recipient Half Fare Compliance Certification

As a condition for receiving certain sub-recipient federal funds from the Los Angeles County Metropolitan Transportation Authority (Metro), the City of Calabasas certifies that it complies or will comply by April 1, 2015 with the Federal Transit Administration (FTA) half fare requirement, as codified in 49 CFR 609.23. This FTA requirement states that during non-peak hours for transportation using or involving a facility or equipment of a Project financed with funds provided through 49 U.S.C. 5307, the following individuals will be charged a fare not exceeding fifty (50) percent of the peak hour fare:

- a) Any senior;
- b) Any individual who, because of illness, injury, age, congenital malfunction, or other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design;
- c) Any individual presenting a Medicare card issued to that individual under Title II of the Social Security Act (42 U.S.C. 401 et seq.); or
- d) Any individual presenting a Medicare card issued to that individual under Title XVIII of the Social Security Act (42 U.S.C. 1395 et seq.).


Signature of Authorized Agent
Title: City Manager
City of Calabasas


10/2/18
Date




CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 4, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY LYSIK, CITY MANAGER 

BY: JOHN R. BINGHAM, ADMINISTRATIVE SERVICES MANAGER 

SUBJECT: APPROVAL OF RESOLUTION NO. 2019-1613 AMENDING RESOLUTION NO. 2018-1597, APPROVING THE POSITION AND SALARY OF AN HOURLY SENIOR MEDIA SPECIALST AND ELIMINATING AN HOURLY MEDIA PRODUCTION SPECIALIST IN THE MEDIA, LIBRARY AND INFORMATION SERVICES DEPARTMENT

MEETING DATE: FEBRUARY 13, 2019

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 2019-1613 amending Resolution No. 2018-1597, approving the position of an Hourly Senior Media Specialist, and the reduction of an Hourly Media Production Specialist in the Media, Library and Information Services Department.

BACKGROUND:

The Media, Library and Information Services Department desires to promote from within the organization and it is the city's position to try to retain qualified and high caliber staff who are performing in an exceptional manner. New leadership opportunities are evolving and a higher-level position are needed to fulfill this requirement for direction.

DISCUSSION/ANALYSIS:

Additional roles in production are required in the Media division of the Department with direction needed in event and program taping, promotion on social media, editing and CTV programming in a professional and timely manner. Experienced and capable staff are ready to step into this senior level position. Vast knowledge in video production equipment, editing, photography and digital processing are required. Shooting events and programs, producing short form videos for social media immediately and then editing longer programs for CTV, YouTube and Granicus are needed from this new position. The Senior Media Specialist will work as a producer/director in the field, studio and editing room and is the lead hourly staff with the Media Specialist, Interns and other employees on the various productions.

FISCAL IMPACT/SOURCE OF FUNDING:

The addition of a Senior Media Specialist and the elimination of a Media Production Specialist position would create an increase of approximately \$1,500.00 to the Media, Library and Information Services Department budget.

REQUESTED ACTION:

It is requested that the City Council approve and adopt Resolution No. 2019-1613, amending Resolution No. 2018-1597, approving the position of an Hourly Senior Media Specialist and reducing a Media Production Specialist in the Media, Library and Information Services Department.

ATTACHMENT:

Resolution No. 2019-1613

RESOLUTION NO. 2019-1613

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AMENDING RESOLUTION NO. 2018-1597 BY APPROVING THE POSITION AND SALARY RANGE OF AN HOURLY SENIOR MEDIA SPECIALIST, AND ELIMINATING THE POSITION OF AN HOURLY MEDIA PRODUCTION SPECIALIST.

WHEREAS, the City Council desires to retain and attract qualified and high caliber individuals; and

WHEREAS, this Resolution No. 2019-1613 is adopted in order to amend Resolution No. 2018-1597, the existing resolution in place for employee salary ranges, by approving the position and salary range of an Hourly Senior Media Specialist, and eliminating the position of an Hourly Media Production Specialist in the Media, Library and Information Services Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS, AS FOLLOWS:

SECTION 1. Resolution No. 2018-1597 is hereby amended by approving the position and salary range of an Hourly Senior Media Specialist and the elimination of an Hourly Media Production Specialist:

HOURLY EMPLOYEES

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Senior Media Specialist	H 107	0 -1
Media Production Specialist	H 89	3 -2

SECTION 2. All other provisions of Resolution No. 2018-1597 shall continue in full force and effect.

SECTION 3. To the extent the provisions of Resolution No. 2018-1597, as amended by this Resolution No. 2019-1613, are substantially the same as any other resolution or action of the City Council, the provisions of Resolution No. 2018-1597 as amended hereby, shall be construed as continuations of these other enactments, and not as new enactments.

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 13th day of February 2019.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:


Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JANUARY 16, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MAUREEN TAMURI, COMMUNITY DEVELOPMENT DIRECTOR 
KRYSTIN RICE, PLANNER

SUBJECT: INTRODUCTION OF ORDINANCE NO. 2019-373 TO AMEND CHAPTER 17.11, TABLE 2.2 OF THE CALABASAS MUNICIPAL CODE TO ALLOW "PHARMACIES AND DRUG STORES" AS A CONDITIONALLY PERMITTED USE IN THE COMMERCIAL, MIXED USE (CMU) ZONE; AND CONSIDERATION OF RESOLUTION NO. 2019-1614 APPROVING FILE NO. 180000957, A REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW A 1,503 SQ. FT. PHARMACY TO OPERATE AT 23693 CALABASAS ROAD STE. B, WITHIN THE CMU ZONE AND SCENIC CORRIDOR OVERLAY ZONE. THE PLANNING COMMISSION RECOMMENDED THAT THE CITY COUNCIL APPROVE THE PROJECT AT ITS DECEMBER 20, 2018 MEETING.

MEETING DATE: FEBRUARY 13, 2019

SUMMARY RECOMMENDATION:

That the City Council approve a motion to introduce and waive further reading of Ordinance No. 2019-373 (Attachment A) to allow "Pharmacies and Drug Stores" as a conditionally permitted use in the Commercial, Mixed Use zone; and adopt City Council Resolution No. 2019-1614 (Attachment B) approving File No. 180000957, consistent with the recommendation of the Planning Commission as presented in Planning Commission Resolution No. 2018-677.

BACKGROUND:

On July 31, 2018, Greta Goldshtein submitted an application for a Development Code Amendment and a Conditional Use Permit to conditionally allow for a 1,503 square-foot stand-alone pharmacy and drug store to operate in Suite B of the building located at 23693 Calabasas Road within The Courtyard at the Commons shopping center. The project was routed to the Development Review Committee for their August 21, 2018 meeting and a Notice of Application Incompleteness Letter was sent to the applicant. Project plans were resubmitted on November 20, 2018, and on December 3, 2018, the project was deemed complete. On December 20, 2018, Planning Commission reviewed the project at a noticed public hearing. At this hearing, no members of the public spoke regarding the project, other than the applicant's representative. After review and discussion, the Planning Commission unanimously voted to adopt Resolution No. 2018-677, recommending to City Council approval of File No. 180000597.

DISCUSSION/ANALYSIS:

A detailed analysis of the project is provided in the Planning Commission Staff Report attached as Attachment D. The following is a brief summary of the associated project permits, for which Council approval is requested to render a decision on.

A **Development Code Amendment** is being requested by the applicant to allow "Pharmacies and Drug Stores" as a conditionally permitted use in the Commercial, Mixed Use CMU zone. Pharmacies and Drug Stores as a stand-alone use is currently are not allowed in the CMU zone. The applicant is therefore requesting a code amendment to accommodate the proposed pharmacy.

A **Conditional Use Permit** is required to allow the proposed pharmacy to operate at 23693 Calabasas Road Ste. B, in the Commercial, Mixed Use zone (Section 17.11 of the CMC). The Conditional Use Permit is contingent on whether the City Council approves the Development Code Amendment.

REQUIRED FINDINGS:

The findings required for a Development Code Amendment (Section 17.76.050(B)(1)) are contained in City Council Ordinance (Attachment A) and the findings required for a Conditional Use Permit (Section 17.62.060) are contained in City Council Resolution (Attachment B).

CONDITIONS OF APPROVAL:

See conditions of approval contained in City Council Resolution No. 2019-1614, attached as Attachment B.

ENVIRONMENTAL REVIEW:

This project is exempt from the California Environmental Quality Act (CEA) pursuant to Section 15061 (B)(3) (Review for Exemption) and Section 15303 (Class 3- New Construction or Conversion of Small Structures) of the California CEQA Guidelines.

FISCAL IMPACT/SOURCE OF FUNDING:

The processing of this application was paid for by the applicant via Planning application fees, as established by the current fee schedule. No negative fiscal impacts or City costs are associated with this project.

REQUESTED ACTION:

That the City Council approve a motion to introduce and waive further reading of Ordinance No. 2019-373 (Attachment A) to allow "Pharmacies and Drug Stores" as a conditionally permitted use in the Commercial, Mixed Use zone; and adopt City Council Resolution No. 2019-1614 (Attachment B) approving File No. 180000957, consistent with the recommendation of the Planning Commission as presented in Planning Commission Resolution No. 2018-677 (Attachment C).

ATTACHMENTS:

- Attachment A: Ordinance No. 2019-373
- Attachment B: City Council Resolution No. 2019-1614
- Attachment C: Planning Commission Resolution No. 2018-677
- Attachment D: Planning Commission Staff Report
- Attachment E: Revised Page from Development Code
- Attachment F: Description of Proposed Pharmacy & Site Plans

ORDINANCE NO. 2019-373

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING A DEVELOPMENT CODE AMENDMENT ASSOCIATED WITH FILE NO. 180000957, AMENDING CHAPTER 17.11, TABLE 2-2 OF THE CITY OF CALABASAS LAND USE AND DEVELOPMENT CODE TO ALLOW "PHARMACIES AND DRUG STORES" AS A CONDITIONALLY PERMITTED USE IN THE COMMERCIAL MIXED USE (CMU) ZONING DISTRICT.

WHEREAS, the City Council of the City of Calabasas, California ("the City Council") has considered all of the evidence including, but not limited to, the Planning Commission Resolution, Planning Division staff reports and attachment, and public testimony before making a final decision on February 13, 2019; and

WHEREAS, the City Council finds that the Land Use and Development Code Amendment is consistent with the goals, policies, and actions of the General Plan and will not conflict with the General Plan; and

WHEREAS, the City Council finds that the Land Use and Development Code Amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City; and

WHEREAS, the proposed actions are in compliance with the provisions of the California Environmental Quality Act (CEQA) because the project is exempt from environmental review in accordance with Section 21084 of the California Environmental Quality Act (CEQA), and pursuant to Section 15061(B)(3) and Section 15303 (Class 3 – New Construction or Conversion of Small Structures) of the CEQA Guidelines.

WHEREAS, the Land Use and Development Code Amendment reflects the input of residents, stakeholders, and public officials, and implements the General Plan's visions and desire for the community, is adopted in the public's interest, and is otherwise consistent with federal and state law; and

WHEREAS, the City Council has considered the entirety of the record, which includes without limitation, The Calabasas General Plan; all reports, testimony, and transcripts from Planning Commission's December 20, 2018 meeting; and reports, and testimony at the City Council's February 13, 2019 meeting.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. Based upon the foregoing the City Council finds:

1. Notice of the February 13, 2019, City Council public hearing was posted at Juan de Bautista Park, the Calabasas Tennis and Swim Center, the Agoura Hills/Calabasas Community Center, Gelson's Market and at Calabasas City Hall.
2. Notice of the February 13, 2018, City Council public hearings were posted in The Enterprise ten (10) days prior to the hearings.
3. Notice of the February 13, 2019, City Council public hearing included the information set for in Government Code Section 65009 (b)(2).
4. Following a public hearing held on December 20, 2018, the Planning Commission adopted Resolution No. 2018-677 recommending to the City Council: (1) approval of File No. 180000957; and (2) adoption of Ordinance No. 2018-373, amending Chapter 17.11, Table 2-2 of the City of Calabasas Land Use and Development Code.

SECTION 2. In view of all evidence and based on the foregoing findings, the City Council concludes as follows:

Section 17.76.050(B) Calabasas Municipal Code allows the City Council to approve a Development Code Amendment provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The proposed amendment would allow the "Pharmacy and Drug Store" land use as a conditionally permitted use within the Commercial, Mixed Use zone. The subject site's General Plan land use designation is Mixed Use, which is intended for mixed use developments with innovative site design and pedestrian orientation. Appropriate land uses include a broad range of office, retail, commercial services, high-intensity residential uses, entertainment, and similar and related compatible uses. The proposed amendment meets this finding because it maintains and strengthens the policies of the General Plan that are intended to preserve a mix of commercial uses. Specifically, the pharmacy and drug store use is consistent with Policy II-11, which states that the General Plan promote a mix of retail and service commercial, office, and business park areas that contribute to a sound local economic base. The proposed development code amendment will serve the residential community's needs. Therefore, the proposed project meets this finding.

2. *The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City;*

The proposed development code amendment will allow stand-alone “Pharmacies and Drug Stores” as a conditionally permitted use in the Commercial, Mixed Use (CMU) zone. The proposed code amendment has been reviewed by the Los Angeles County Sheriff Department and the Los Angeles County Fire Department, neither of which raised any health and safety or public interest concerns. The proposed ordinance does not contain substantive policy changes that will create a safety hazard or any condition that would negatively impact the public interest, health or welfare. In contrast, the proposed amendment strengthens the City’s ability to preserve a high quality of life for its citizens by allowing such use within the CMU zone. Therefore, the proposed amendment meets this finding.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA);*

The proposed amendment is categorically exempt from environmental review in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, General Rule for CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed amendment will not result in additional development opportunities or any foreseeable environmental impact. Therefore, the proposed project meets this finding.

4. *The proposed amendment is internally consistent with other applicable provisions of the Development Code.*

The proposed amendment identifies “Pharmacies and Drug Stores” as a conditionally permitted use in the CMU zoning district. The change applies only to one zoning district, CMU, and proposes no further amendment to any other zoning district or development code standard. Additionally, the Municipal Code does not provide any specific standards for a pharmacy and drug store use. The proposed amendment maintains internal consistency with other applicable provisions of the Code; therefore, it meets this finding.

SECTION 3. CODE AMENDMENT. Section 17.11.010 of the Calabasas Municipal Code is hereby amended as follows:

In the category labeled “Pharmacies and Drug Stores” of the table entitled “Table 2-2 Land Use Table,” include a “C” under the column heading “CMU”.

SECTION 4. SEVERABILITY.

Should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance shall remain in full force and effect and, to that end, the provisions hereof are declared to be severable.

SECTION 5. EFFECTIVE DATE.

This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

SECTION 6. CERTIFICATION.

The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this ___ day of February, 2019.

David J. Shapiro, Mayor

ATTEST:

Mari Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

RESOLUTION NO. 2019-1614

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING FILE NO. 180000957 A REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW A 1,503 SQ. FT. PHARMACY TO OPERATE AT 23693 CALABASAS ROAD STE. B, WITHIN THE CMU ZONE AND SCENIC CORRIDOR OVERLAY ZONE.

SECTION 1. The City Council of the City of Calabasas has considered all of the evidence submitted into the administrative record which includes, but is not limited to:

1. Agenda reports prepared by the Community Development Department.
2. Staff presentation at the public hearing held on February 13, 2019, before the City Council.
3. Staff presentation at the public hearing held on December 20, 2018, before the Planning Commission.
4. The City of Calabasas Land Use and Development Code, General Plan, and all other applicable regulations and codes.
5. Public comments, both written and oral, received and/or submitted at or prior to the public hearing, supporting and/or opposing the applicant's request.
6. Testimony and/or comments from the applicant and its representatives submitted to the City in both written and oral form at or prior to the public hearing.
7. All related documents received and/or submitted at or prior to the public hearing.
8. Planning Commission Resolution No. 2018-677 recommending approval to the City Council of File No. 180000957.

SECTION 2. Based on the foregoing evidence, the City Council of the City of Calabasas finds that:

1. The applicant submitted an application for File No. 180000957 on July 31, 2018.

2. On December 3, 2018, the application was deemed complete and the applicant was notified.
3. On December 20, 2018, the Planning Commission reviewed the project at a public hearing and unanimously voted to adopt Resolution No. 2018-677 recommending to City Council approval of File No. 180000957.
4. Notice of the February 13, 2019 City Council hearing was mailed or delivered to property owners within 500 feet of the property as shown on the latest equalized assessment roll, at least ten (10) days prior to the hearing.
5. Notice of the February 13, 2019, City Council public hearing was mailed or delivered to the project applicant at least ten (10) days prior to the hearing.
6. Notice of the February 13, 2019, City Council public hearing was posted at Juan de Anza Bautista Park, the Calabasas Tennis and Swim Center, Gelson's Market, Agoura/Calabasas Community Center and at Calabasas City Hall.
7. Notice of the City Council public hearing included the notice requirements set forth in Government Code Section 65009(b)(2).
8. The subject property at 23693 Calabasas Road Ste. B is currently zoned Commercial, Mixed Use (CMU) with an overlay zoning designation of Scenic Corridor (SC).
9. The land use designation of the subject site under the City's adopted General Plan is Mixed Use 0.95.
10. Properties surrounding the subject site are zoned CT-SC, CMU-SC; and have General Plan land use designations of B-OT and MU0.95.

SECTION 3. In view of all the evidence and based on the foregoing, the City Council concludes as follows:

FINDINGS

Section 17.62.060(E) of the Calabasas Municipal Code (CMC) allows the review authority to approve a Conditional Use Permit provided that the following finds are made:

1. *The proposed use is conditionally permitted within the subject zoning district and complies with all of the applicable provisions of this development code;*

The applicant is seeking approval of a conditional use permit to allow for a retail community pharmacy to operate at 23693 Calabasas Road Ste. B, within the

Commercial Mixed Use (CMU) zone. Contingent upon adoption of the proposed code amendment, "Pharmacies and Drug Stores" will be conditionally permitted in the CMU zone. Per Section 17.14.010 of the Calabasas Municipal Code, the CMU zone is intended to provide for mixed-use developments with land uses that include a broad range of office, retail, commercial services, high-intensity residential uses, entertainment, and similar and related compatible uses. As such, the pharmacy and drug store use is retail in nature and provides commercial services typically found in shopping centers. The Municipal Code does not provide specific standards for a pharmacy/drug store use; however, the proposed use complies with applicable parking standards. Therefore, the proposed project meets this finding.

2. The proposed use is consistent with the General Plan and any applicable specific plan or master plan;

The land use designation for the subject site is Mixed Use 0.95, where anticipated land uses include a broad range of retail and visitor-service uses. The proposed project meets this finding because it is consistent with policies of the General Plan that are intended to preserve a mix of commercial uses. Specifically, Policy II-11 of the Land Use Element of the General Plan is to "promote a mix of retail and service commercial, office, and business park areas that contribute to a sound local economic base." Contingent upon the adoption of the development code amendment, the proposed pharmacy and drug store use will be a conditionally allowed use. As a result, the project is consistent with the objectives of the General Plan to maintain Calabasas as a predominantly residential community with commercial, office, and business park uses playing a secondary role. The pharmacy would serve the residential community's needs by locating within and adjacent to existing developed medical and professional offices, and shopping centers. There is no specific plan or master plan applicable to the subject property. For these reasons, the request for a conditional use permit to allow for the operation of a pharmacy and drug store use meets this finding.

3. The approval of the conditional use permit for the proposed use is in compliance with the California Environmental Quality Act (CEQA); and

The Project is Categorical Exempt from environmental review in accordance with Section 15061(b)(3) of the CEQA Guidelines, General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed project will not result in additional development opportunities or any foreseeable environmental impact. The project is also exempt from CEQA pursuant to Section 15303 (Class 3 – Conversion of Small Structures) which allows for the conversion of an existing

structure from one use to another use, where only minor modifications are made. Therefore, the proposed project meets this finding.

4. The location and operating characteristics for the proposed use are compatible with the existing and anticipated future land uses in the vicinity.

The proposed retail community pharmacy will be located within an existing shopping center, with a mix of various retail, restaurant, and office uses. The proposed use would complement the variety of existing tenants. Proposed day-to-day operations include those typical of a pharmacy, including the sale of prescriptions, over-the counter medications, medical supplies, and services including immunizations, point-of-care testing, medication therapy management and delivery services. The proposed pharmacy does not include any alcohol or medical marijuana sales. The pharmacy would serve the surrounding businesses and residential community. The proposed pharmacy is not a high traffic-generating land use; nor does this use introduce noise, odors, or other potentially incompatible characteristics into the community. The location and operating characteristics of the requested conditional use permit, with the limitations described in the conditions attached, are compatible with the existing and anticipated future land uses in this area of the City. Therefore, the proposed project meets this finding.

SECTION 4. In view of all of the evidence and based on the foregoing findings and conclusions, the City Council approves File No. 180000957 subject to the following agreements and conditions:

I. IDEMNIFICATION AGREEMENT

The City has determined that City, its employees, agents and officials should, to the fullest extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, expense, attorney fees, litigation expenses, court costs or any other costs arising out of or in any way related to this File No. 180000957 and the issuance of any permit or entitlement in connection therewith, or the activities conducted pursuant to this File No. 180000957 and the issuance of any permit or entitlement in connection therewith. Accordingly, to the fullest extent permitted by law, Greta Goldshtein (applicant) and BVK Courtyard Commons LLC, (owners) and their successors shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorney fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, related to this File No. 180000957 and the issuance of any permit

or entitlement in connection therewith, or the activities conducted pursuant to this File No. 180000957 and the issuance of any permit or entitlement in connection therewith Greta Goldshtein (applicant) and BVK Courtyard Commons, LLC (owners) and their successors shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.

II. CONDITIONS OF APPROVAL

1. The City Council's approval of this project is conditioned upon the City Council's approval of the Development Code Amendment set forth above and is not effective until the effective date of the City Council's ordinance approving the development code amendment associated with File No. 180000957.
2. The proposed project shall be occupied and operated in compliance with the approved plans on file with the Planning Division, dated November 20, 2018.
3. The property owner shall comply with all conditions of approval in City Council Resolution No. 2019-1614.
4. All project conditions shall be imprinted on the title sheet of the construction drawings. The approved set of plans shall be retained on-site for the review of Building Inspectors. Prior to any use of the project site, all conditions of approval shall be completed to the satisfaction of the Director of Community Development.
5. This Conditional Use Permit may be transferred to a subsequent owner/lessee provided that the operation is a similar type and provided that the owner/lessee agrees to abide by all of the conditions and restrictions of the original Conditional Use Permit. Any transfer of ownership is subject to review by the Planning/Building Division under the zoning clearance process.
6. The City reserves the right to further review of the Conditional Use Permit and conditions of approval should complaints be received from adjacent residents/tenants or should the number of incidents reported to the Sheriff's Department exceed the number expected in this type of development.
7. The project approved herein is depicted on those sets of drawings, elevations, etc., stamped "Approved" by staff on the approval date. Any modifications to these plans must be approved by the Department of Community Development staff prior to the changes on the working drawings or in the field. Prior to issuance of building permits, plans shall be reviewed

and approved by the Community Development Department to ensure compliance with the plans approved by the Planning Division. The plans shall comply with the conditions contained herein, the Calabasas Municipal Code, and all City Resolutions and Ordinances.

8. This grant shall be for any purposes until after the applicant, or its successors, and the owner of the property involved (if other than the applicant) have recorded this resolution with the Los Angeles County Recorder's Office, and a certified copy of the recorded document is filed with the Community Development Department.
9. The subject property shall be developed, maintained, and operated in full compliance with the conditions of this grant and any law, statute, ordinance or other regulation applicable to any development or activity on the subject property. Failure of the applicant or its successors to cease any development or activity not in full compliance shall be a violation of these conditions. Any violation of the conditions of approval may result in the revocation of this approval.
10. This approval shall be valid for one year and eleven days from the date of adoption of the resolution. The permit may be extended in accordance with Title 17 Land Use and Development Code, Article VI - Land Use and Development Permits.
11. Prior to commencement of construction, all necessary building permits must be obtained from the Building and Safety Division.
12. This project must comply with the building codes of Title 15.04 of the City of Calabasas Municipal Code at the time of building plan check submittal.
13. This project is located within a designated "Very High Fire Hazard Severity Zone". The requirements of Chapter 15.04.900 of the Calabasas Municipal Code must be incorporated into all plans.
14. The applicant shall provide the construction contractor(s) and each subcontractor related to the project a copy of the final project Conditions of Approval. The applicant and the City agree that these conditions shall be enforceable through all legal and equitable remedies, including the imposition of fines against each and every person who conducts any activity on behalf of the applicant on or near the project site. The applicant, property owner, and general construction contractor are ultimately responsible for all actions or omissions of a subcontractor.
15. Construction Activities – Hours of construction activity shall be limited to:

- i. 7:00 a.m. to 6:00 p.m., Monday through Friday
- ii. 8:00 a.m. to 5:00 p.m., Saturday

Stacking of construction worker vehicles, prior to 7:00 a.m. in the morning will be restricted to areas that do not adversely affect adjacent residences or schools. The applicant or its successors shall notify the director of Public Works of the construction employee parking locations, prior to commencement of construction.

- 16. The sale of alcohol is not permitted under this permit.
- 17. Any form of marijuana commerce, trade, production, processing, packaging, distribution, shipping or delivery services, testing, or any other business related to marijuana or any marijuana derivative, whether recreational or medical is prohibited.

SECTION 5. In view of all the evidence and based on the foregoing findings and conclusions, the City Council hereby approves the Conditional Use Permit associated with File No. 180000957. The approval of the Conditional Use Permit is conditioned upon the approval of the development code amendment associated with File No. 180000957 by the City Council.

SECTION 6. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

CITY COUNCIL RESOLUTION NO. 2019-1614 PASSED, APPROVED AND ADOPTED this 13th day of February, 2019.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

P.C. RESOLUTION NO. 2018-677

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CALABASAS TO ADOPT RESOLUTION NO. 2018-677, RECOMMENDING TO THE CITY COUNCIL: (1) APPROVAL OF FILE NO. 180000957; AND (2) ADOPTION OF ORDINANCE NO. 2018-373, AMENDING CHAPTER 17.11, TABLE 2.2 OF THE CITY OF CALABASAS LAND USE AND DEVELOPMENT CODE.

Section 1. The Planning Commission has considered all of the evidence submitted into the administrative record which includes, but is not limited to:

1. Agenda reports prepared by the Community Development Department, including the draft of Ordinance No. 2018-373.
2. Staff presentation at the public hearing held on December 20, 2018, before the Planning Commission.
3. The City of Calabasas Land Use and Development Code, General Plan, and all other applicable regulations and codes.
4. Public comments, both written and oral, received and/or submitted at or prior to the public hearing, supporting and/or opposing the request.
5. Testimony and/or comments from interested parties or organizations submitted to the City in both written and oral form at or prior to the public hearing.
6. All related documents received and/or submitted at or prior to the public hearing.

Section 2. Based on the foregoing evidence, the Planning Commission finds that:

1. On July 31, 2018, Greta Goldshtein submitted an application for a Development Code Amendment and Conditional Use Permit.
2. The proposed project was reviewed by the Development Review Committee (DRC) on August 21, 2018.
3. On August 21, 2018, a Notice of Application Incompleteness was sent to the applicant.

4. Project plans were resubmitted by the applicant on November 20, 2018.
5. The project was deemed complete on December 3, 2018.
6. Notice of the December 20, 2018, Planning Commission public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, Gelson's market, the Agoura Hills/Calabasas Community enter, and at Calabasas City Hall.
7. Notice of the December 20, 2018, Planning Commission public hearing was mailed to property owners within 500 feet of the property as shown on the latest equalized assessment roll.
8. Notice of the December 20, 2018, Planning Commission public hearing was mailed or delivered at least ten (10) days prior to the hearing.
9. Notice of the December 20, 2018, Planning Commission public hearing included the notice requirements set forth in Government Code Section 65009 (b)(2).
10. Notice of the Planning Commission public hearing was published in The Enterprise newspaper.
11. Notice of Planning Commission public hearing included the notice requirements set forth in Government Code Section 65009 (b)(2).
12. The project site is currently zoned Commercial, Mixed Use (CMU).
13. The land use designation for the project site under the City's adopted General Plan is Mixed Use 0.95.

Section 3. In view of all of the evidence and based on the foregoing findings, the Planning Commission concludes as follows:

FINDINGS

Section 17.76.050(B) of the Calabasas Municipal Code allows the Planning Commission to recommend and the City Council to approve a **Development Code Amendment** provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The proposed amendment would allow the "Pharmacy and Drug Store" land

use as a conditionally permitted use within the Commercial, Mixed Use zone.

The subject site's General Plan land use designation is Mixed Use 0.95, which is intended for mixed use developments with innovative site design and pedestrian orientation. Appropriate land uses include a broad range of office, retail, commercial services, high-intensity residential uses, entertainment, and similar and related compatible uses. The proposed amendment meets this finding because it maintains and strengthens policies of the General Plan that are intended to preserve a mix of commercial uses. Specifically, the pharmacy and drug store use is consistent with Policy II-11, which states that the General Plan promote a "mix of retail and service commercial, office, and business park areas that contribute to a sound local economic base." Therefore, the proposed development code amendment will serve the residential community's needs and the proposed amendment meets this finding.

2. *The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City;*

The proposed development code amendment will allow stand-alone "Pharmacies and Drug Stores" as a conditionally permitted use in the Commercial, Mixed Use (CMU) zone. The proposed code amendment has been reviewed by the Los Angeles County Sheriff Department and the Los Angeles County Fire Department, and no health and safety or public interest concerns were raised. The proposed ordinance does not contain substantive policy changes that will create a safety hazard or any condition that would negatively impact the public interest, health or welfare. In contrast, the proposed amendment strengthens the City's ability to preserve a high quality of life for its citizens by allowing such use within the CMU zone. Therefore, the proposed amendment meets this finding.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).*

The proposed amendment is categorically exempt from environmental review in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed amendment will not result in additional development opportunities or any foreseeable environmental impact. Therefore, the proposed amendment meets this finding.

4. *The proposed amendment is internally consistent with other applicable provisions of the Development Code.*

The proposed amendment would allow "Pharmacies and Drug Stores" as a

conditionally permitted use in the Commercial Mixed Use zoning district. The Municipal Code does not provide any specific standards for a pharmacy and drug store use. The proposed amendment does not conflict with any other provision of the Development Code, and therefore, this amendment meets this finding.

Section 17.62.060(E) of the Calabasas Municipal Code allows the Planning Commission to recommend and the City Council to approve a **Conditional Use Permit** provided that the following findings are made:

1. *The proposed use is conditionally permitted within the subject zoning district and complies with all of the applicable provisions of this development code;*

The applicant is seeking approval of a conditional use permit to allow for a retail community pharmacy to operate at 23693 Calabasas Road Ste. B, within the Commercial Mixed Use (CMU) zone. Contingent upon adoption of the proposed code amendment, "Pharmacies and Drug Stores" will be conditionally permitted in the CMU zone. Per Section 17.14.010 of the Calabasas Municipal Code, the CMU zone is intended to provide for mixed-use developments with land uses that include a broad range of office, retail, commercial services, high-intensity residential uses, entertainment, and similar and related compatible uses. As such, the pharmacy and drug store use is retail in nature and provides commercial services typically found in shopping centers. The Municipal Code does not provide specific standards for a pharmacy/drug store use; however, the proposed use complies with applicable parking standards. Therefore, the proposed project meets this finding.

2. *The proposed use is consistent with the General Plan and any applicable specific plan or master plan;*

The land use designation for the subject site is Mixed Use 0.95, where anticipated land uses include a broad range of retail and visitor-service uses. The proposed project meets this finding because it is consistent with policies of the General Plan that are intended to preserve a mix of commercial uses. Specifically, Policy II-11 of the Land Use Element of the General Plan is to "promote a mix of retail and service commercial, office, and business park areas that contribute to a sound local economic base." Contingent upon the adoption of the development code amendment, the proposed pharmacy and drug store use will be a conditionally allowed use. As a result, the project is consistent with the objectives of the General Plan to maintain Calabasas as a predominantly residential community with commercial, office, and business park uses playing a secondary role. The pharmacy would serve the residential community's needs by locating within and adjacent to existing developed medical and professional offices, and shopping centers. There is no specific plan or master plan applicable to the subject property. For these

reasons, the request for a conditional use permit to allow for the operation of a pharmacy and drug store use meets this finding.

3. *The approval of the conditional use permit for the proposed use is in compliance with the California Environmental Quality Act (CEQA); and*

The Project is Categorically Exempt from environmental review in accordance with Section 15061(b)(3) of the CEQA Guidelines, General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed project will not result in additional development opportunities or any foreseeable environmental impact. The project is also exempt from CEQA pursuant to Section 15303 (Class 3 – Conversion of Small Structures) which allows for the conversion of an existing structure from one use to another use, where only minor modifications are made. Therefore, the proposed project meets this finding.

4. *The location and operating characteristics for the proposed use are compatible with the existing and anticipated future land uses in the vicinity.*

The proposed retail community pharmacy will be located within an existing shopping center, with a mix of various retail, restaurant, and office uses. The proposed use would complement the variety of existing tenants. Proposed day-to-day operations include those typical of a pharmacy, including the sale of prescriptions, over-the counter medications, medical supplies, and services including immunizations, point-of-care testing, medication therapy management and delivery services. The proposed pharmacy does not include any alcohol or medical marijuana sales. The pharmacy would serve the surrounding businesses and residential community. The proposed pharmacy is not a high traffic-generating land use; nor does this use introduce noise, odors, or other potentially incompatible characteristics into the community. The location and operating characteristics of the requested conditional use permit, with the limitations described in the conditions attached, are compatible with the existing and anticipated future land uses in this area of the City. Therefore, the proposed project meets this finding.

Section 4. In view of all of the evidence and based on the foregoing findings and conclusions, the Planning Commission hereby adopts Planning Commission Resolution No. 2018-677, recommending that the City Council approve File No. 180000957 and adopt Ordinance No. 2018-373, amending the City of Calabasas Land Use and Development Code.

INDEMNIFICATION AGREEMENT

The City has determined that City, its employees, agents and officials should, to the fullest extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, expense, attorney fees, litigation expenses, court costs

or any other costs arising out of or in any way related to this File No. 180000957 and the issuance of any permit or entitlement in connection therewith, or the activities conducted pursuant to this File No. 180000957 and the issuance of any permit or entitlement in connection therewith. Accordingly, to the fullest extent permitted by law, Greta Goldshtein (applicant) and BVK Courtyard Commons LLC, (owners) and their successors shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorney fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, related to this File No. 180000957 and the issuance of any permit or entitlement in connection therewith, or the activities conducted pursuant to this File No. 180000957 and the issuance of any permit or entitlement in connection therewith Greta Goldshtein (applicant) and BVK Courtyard Commons, LLC (owners) and their successors shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.

PLANNING DIVISION CONDITIONS:

1. The proposed project shall be occupied and operated in compliance with the approved plans on file with the Planning Division.
2. All project conditions shall be imprinted on the title sheet of the construction drawings. One copy of the approved set of plans shall be retained on-site for the review of Building Inspectors. Prior to any use of the project site, all conditions of approval shall be completed to the satisfaction of the Director of Community Development.
3. This Conditional Use Permit may be transferred to a subsequent owner/lessee provided that the operation is a similar type and provided that the owner/lessee agrees to abide by all of the conditions and restrictions of the original Conditional Use Permit. Any transfer of ownership is subject to review by the Planning/Building Division under the zoning clearance process.
4. The City reserves the right to further review of the Conditional Use Permit and conditions of approval should complaints be received from adjacent residents/tenants or should the number of incidents reported to the Sheriff's Department exceed the number expected in this type of development.
5. The project approved herein is depicted on those sets of drawings, elevations, etc., stamped "Approved" by staff on the approval date. Any

modifications to these plans must be approved by the Department of Community Development staff prior to the changes on the working drawings or in the field. Prior to issuance of building permits, plans shall be reviewed and approved by the Community Development Department to ensure compliance with the plans approved by the Planning Division. The plans shall comply with the conditions contained herein, the Calabasas Municipal Code, and all City Resolutions and Ordinances.

6. This grant shall not be effective for any purposes until after the applicant, or its successors, and the owner of the property involved (if other than the applicant) have recorded this resolution with the Los Angeles County Recorder's Office, and a certified copy of the recorded document is filed with the Community Development Department.
7. The subject property shall be developed, maintained, and operated in full compliance with the conditions of this grant and any law, statute, ordinance or other regulation applicable to any development or activity on the subject property. Failure of the applicant or its successors to cease any development or activity not in full compliance shall be a violation of these conditions. Any violation of the conditions of approval may result in the revocation of this approval.
8. This approval shall be valid for one year and eleven days from the date of adoption of the resolution. The permit may be extended in accordance with Title 17 Land Use and Development Code, Article VI - Land Use and Development Permits.
9. Prior to commencement of construction, all necessary building permits must be obtained from the Building and Safety Division.
10. The project must comply with the building codes of Title 15.04 of the City of Calabasas Municipal Code at the time of building plan check submittal.
11. The project is located within a designated "Very High Fire Hazard Severity Zone". The requirements of Chapter 15.04.900 of the Calabasas Municipal Code must be incorporated into all plans.
12. The applicant shall provide the construction contractor(s) and each subcontractor related to the project a copy of the final project Conditions of Approval. The applicant and the City agree that these conditions shall be enforceable through all legal and equitable remedies, including the imposition of fines against each and every person who conducts any activity on behalf of the applicant on or near the project site. The applicant, property owner, and general construction contractor are ultimately responsible for all actions or omissions of a subcontractor.

13. Construction Activities - Hours of construction activity shall be limited to:

- i. 7:00 a.m. to 6:00 p.m., Monday through Friday
- ii. 8:00 a.m. to 5:00 p.m., Saturday

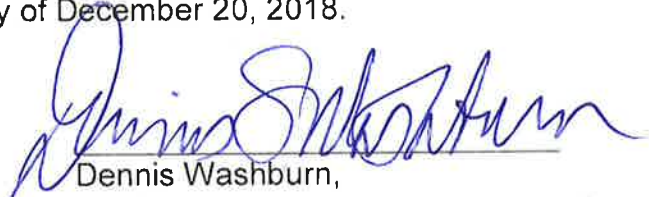
Stacking of construction worker vehicles, prior to 7:00 a.m. in the morning will be restricted to areas that do not adversely affect adjacent residences or schools. The applicant or its successors shall notify the director of Public Works of the construction employee parking locations, prior to commencement of construction.

14. The sale of alcohol is not permitted under this permit.

15. Any form of marijuana commerce, trade, production, processing, packaging, distribution, shipping or deliver services, testing, or any other business related to marijuana or any marijuana derivative, whether recreational or medical is prohibited.

Section 5. All documents described in Section 1 of PC Resolution No. 2018-677 are deemed incorporated by reference as set forth at length.

PLANNING COMMISSION RESOLUTION NO. 2018-677 PASSED,
APPROVED AND ADOPTED this 20th day of December 20, 2018.



Dennis Washburn,
Chairperson

ATTEST


Maureen Tamuri, AIA, AICP
Community Development Director

APPROVED AS TO FORM:



City Attorney

Planning Commission Resolution No. 2018-677, was adopted by the Planning Commission at a regular meeting held December 20, 2018, and that it was adopted by the following vote:

AYES: Chair Washburn Commissioners Mueller Kraut and Fassberg

NOES: None

ABSENT: Commissioners Sikand and Roseman

ABSTAINED None

"The Secretary of the Planning Commission shall certify the adoption of this Resolution, and transmit copies of this Resolution to the applicant along with proof of mailing in the form required by law and enter a copy of this Resolution in the book of Resolutions of the Planning Commission. Section 1094.6 of the Civil Code of Procedure governs the time in which judicial review of this decision may be sought."



CITY of CALABASAS

PLANNING COMMISSION AGENDA REPORT
DECEMBER 20, 2018

TO: Members of the Planning Commission

FROM: Krystin Rice, Planner

FILE NO.: 180000957

PROPOSAL: Request for the following approvals: 1) Development Code Amendment to amend Chapter 17.11, Table 2.2 of the Calabasas Municipal Code to add “Pharmacy and Drug Stores” as a conditionally permitted use in the Commercial, Mixed Use (CMU) zone (City-Wide); and 2) a Conditional Use Permit to allow for a 1,503 square-foot pharmacy to operate at 23693 Calabasas Road Ste. B, within the CMU zoning district and Scenic Corridor (-SC) overlay zone.

APPLICANT: Greta Goldshtein

RECOMMENDATION: That the Planning Commission adopt Resolution No. 2018-677, recommending to the City Council approval of: 1) File No. 180000957; and 2) adoption of Ordinance No. 2018-373.

STAFF RECOMMENDATION:

That the Planning Commission adopt Resolution No. 2018-677, recommending to the City Council approval of: (1) File No. 180000957; and (2) adoption of Ordinance No. 2018-373.

REVIEW AUTHORITY:

The Planning Commission is reviewing this project because Section 17.76.030 of the Calabasas Municipal Code (CMC) stipulates that a development code amendment application requires review and recommendation by the Planning Commission to the City Council, who has final decision authority. A conditional use permit application is typically reviewed by the Planning Commission; however, in this case, the request for the

conditional use permit is contingent upon approval of the development code amendment application. Therefore, pursuant to Section 17.60.020, the final review authority for concurrent applications is City Council, which is the higher review authority.

BACKGROUND:

On July 31, 2018, Greta Goldshtein submitted an application for a Development Code Amendment and a Conditional Use Permit to conditionally allow for a 1,503 square-foot stand-alone pharmacy and drug store to operate in Suite B of the building located at 23693 Calabasas Road within The Courtyard at the Commons shopping center. The project was routed to the Development Review Committee for their August 21, 2018 meeting. A Notice of Application Incompleteness Letter was sent to the applicant on August 21, 2018. Project plans were resubmitted by the applicant's representative on November 20, 2018, and on December 3, 2018, the project was deemed complete.

STAFF ANALYSIS:

A. Development Code Amendment: The applicant is requesting to amend Chapter 17.11, Table 2.2 of the Calabasas Municipal Code (CMC) to allow "Pharmacy and Drug Stores" as a conditionally permitted use in the Commercial, Mixed Use (CMU) zone. The CMU zone is intended to provide for mixed-use developments where appropriate land uses include a broad range of office, retail, commercial services, high-intensity residential uses, entertainment, and similar and related compatible uses. Currently, pharmacies and drug stores are allowed in the CMU zone as an accessory use, but not as a stand-alone business. Stand-alone pharmacies and drug stores are conditionally allowed in the Planned Development, Commercial Retail, Commercial Office, and Commercial Business Park zoning districts.

The City currently has a total of five pharmacies, which includes one stand-alone pharmacy at 26500 Agoura Road #111 and four pharmacies, which are accessory uses inside of Ralphs, Rite-Aid, Albertsons and the Gelson's Market. If the development code amendment is approved, other CMU zoned properties in the City where a stand-alone pharmacy and drug store use would be conditionally permitted includes, but is not limited to The Courtyard at the Commons shopping center, The Commons at Calabasas shopping center, commercial buildings at the intersection of Las Virgenes Road and Mureau Road, the Calabasas Village Plaza, The Avanti, and Calabasas Tech Center (see Exhibit D – Zoning Map).

The conditional use permit requirement offers the Planning Commission an opportunity to impose conditions for a specific use in a specific location, provided that the conditions satisfy nexus and rough proportionality requirements. Additionally, uses requiring

conditional use permits are often listed as such because they can take several forms (i.e. requesting drive-up windows), and it would give the Planning Commission an opportunity to examine the variable details of each proposed project.

- B. Proposed Pharmacy:** The applicant is requesting a conditional use permit, contingent upon approval of the requested development code amendment to allow for a retail community pharmacy within The Courtyard at the Commons shopping center. The proposed day-to-day operations of the pharmacy includes the sale of prescriptions, over-the-counter medications, immunizations, point-of-care testing, a delivery service, medication therapy management, and the sale of miscellaneous sundry and accessory retail items. The proposed hours of operation are 9am to 6pm Monday – Friday; 9am – 2pm on Saturday; and closed on Sunday. The number of employees will be three full-time and five part-time employees. Per the proposed floor plan, the 1,503 square-foot tenant space will include shelving to display products for sale, a waiting area, consultation room, office, drug storage area, and restroom. Approval of this conditional use permit would grant the applicant/owner authorization to operate a stand-alone 1,503 square-foot retail pharmacy in Suite B of the building located at 23693 Calabasas Road, within the existing Courtyard at the Commons shopping center.
- C. Surrounding Uses:** The proposed pharmacy is located within an existing commercial center, which includes retail and fitness uses, restaurants, banking services, and medical uses, and is surrounded by other commercial uses. Directly north of the subject site is the US 101 Freeway and to the south is The Commons at Calabasas shopping center, a bank and commercial offices. To the east is a hotel, and to the west is a grocery store and beauty supply/salon. The proposed pharmacy is not a high traffic-generating land use; nor does this use introduce noise, odors, or other potentially incompatible characteristics into the community. Accordingly, the proposed pharmacy does not present any conflicts with existing commercial uses, and staff finds that the proposed use is compatible with surrounding existing uses.
- D. Parking:** The proposal will not create a parking deficiency for the commercial center because the parking required for a pharmacy/drug store is the same that's required for a shopping center. Per Section 17.28.040 (Table3-11) of the CMC, pharmacies and drug stores require one space for each 250 square feet of gross floor area. The proposed use complies with this requirement.
- E. Public Safety:** Staff routed the project to the representative with the Sheriff's Department and did not receive any objections to the request. Staff finds that the proposed pharmacy will not create a safety hazard or any condition that would negatively impact the public interest, health or welfare. Additionally, no alcohol or marijuana sales of any kind are included with the conditional use permit request. Finally, in accordance with Section 17.12.125 medical marijuana facilities are prohibited.

- F. **Signage**: No signage is currently being proposed as part of this permit. A separate sign permit will be required and shall comply with Section 17.30 of the Municipal Code and The Courtyard at the Commons sign program.

REQUIRED FINDINGS:

The findings required in Section 17.76.050(B)(1) (Development Code Amendment) and Section 17.62.060(Conditional Use Permit) of the Calabasas Municipal Code are contained in the resolution, attached as Exhibit A.

ENVIRONMENTAL REVIEW:

This project is Exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3)(General Rule for Exemption) and Section 15303 (Class 3 – New Construction or Conversion of Small Structures) of the California CEQA Guidelines.

CONDITIONS OF APPROVAL:

See conditions contained in the resolution attached as Exhibit A.

PREVIOUS REVIEWS:

Development Review Committee (DRC):

August 2, 2018

Minor comments

ATTACHMENTS:

- Exhibit A: Planning Commission Resolution No. 2018-677
- Exhibit B: Draft City Council Ordinance No. 2018-373
- Exhibit C: Revised Page from Development Code
- Exhibit D: Zoning Map
- Exhibit E: Description of Pharmacy
- Exhibit F: Pharmacy Plans
- Exhibit G: Photographs of Suite B

TECHNICAL APPENDIX

Location Map:



Calabasas Land Use and Development Code
January 2010

Land Use Requirements

Chapter 17.11

TABLE 2-2 - LAND USE TABLE

KEY: P=Permitted Use (See Chapter 17.62 for required permit), C=Conditionally Permitted (CUP required),
A=Allowed as an Accessory Use, TUP=Temporary Use (TUP required)

LAND USE	ZONE																	See standards in section
	RS	RM	RMH	RR	RC	PD	HM	OS	OS-DR	PF	REC	CL	CR	CO	CMU	CB	CT	
Pharmacies and Drug Stores						C							C	C	C	C		
Pharmacies as accessory use						A						A	A	A	A	A		
Public																		
Cultural Facilities																		
Cultural Facility						C					C	C	C	C	C	C	C	
Museum		C				C					C	C	C	C		C	C	
Public Facilities																		
Government Offices											P				P		P	
Other Government Facilities											P							
Library		C				P					P	C	C	P	P	P	P	C(1)
Police / Fire Station	C	C		C		C					C		C	C	C	C	C	
Police Storefront / Substation	C	C		C		P					P		P	P	P	P	P	P(1)
Recreation Facilities																		
Community center, regional											P	P		C		C		
Outdoor Recreation											P	P		C	C		C	
Senior Citizen Activity Center						C						P	C	C		C		
Religious																		
Church /place of worship	C	C		C	C	C					P	P	P	P	P	P	P	
Non-profit / Service Organizations -501(c)(3)																		
Campaign Offices						P							P	P	P	P	P	P(1)
Charitable Distribution Services (i.e. food banks, etc.)														C	C		C	

Proposed Development Code Amendment:

Amend Chapter 17.11, Table 2.2 of the Calabasas Municipal Code, to allow "Pharmacy and Drug Stores" in the Commercial, Mixed-Use Zoning District ("CMU") subject to approval of a conditional use permit in accordance with Section 17.62.060 of the Development Code.

Description of Pharmacy Use:

A high-end retail community pharmacy offering:

1. Prescriptions, over-the-counter medications, vitamins, supplements, homeopathic remedies, first aid, medical equipment, and related items
2. Delivery service
3. Immunizations (routine and travel)
4. Point-of-care testing (blood glucose, cholesterol, rapid strep test, etc.)
5. Medication therapy management, contraceptives, pharmacogenomics, and other health-related consultative services
6. Sundry items: water, non-alcoholic drinks, gum, snacks and similar items
7. Miscellaneous: gift cards, reading glasses

Hours of Operation:

1. Monday-Friday: 9 am to 6 pm
2. Saturday: 9 am to 2 pm
3. Sunday: Closed

Hours of operation may need to be adjusted based on patient demand and hours of operation of neighboring businesses.

Number of employees:

1. 1 full-time pharmacist, 1 part-time pharmacist, 1 full-time technician, 1 part-time technician, 1 full-time clerk, 1 part-time clerk
2. 1 part-time health-care practitioner (e.g. nutritionist)
3. 1 part-time driver

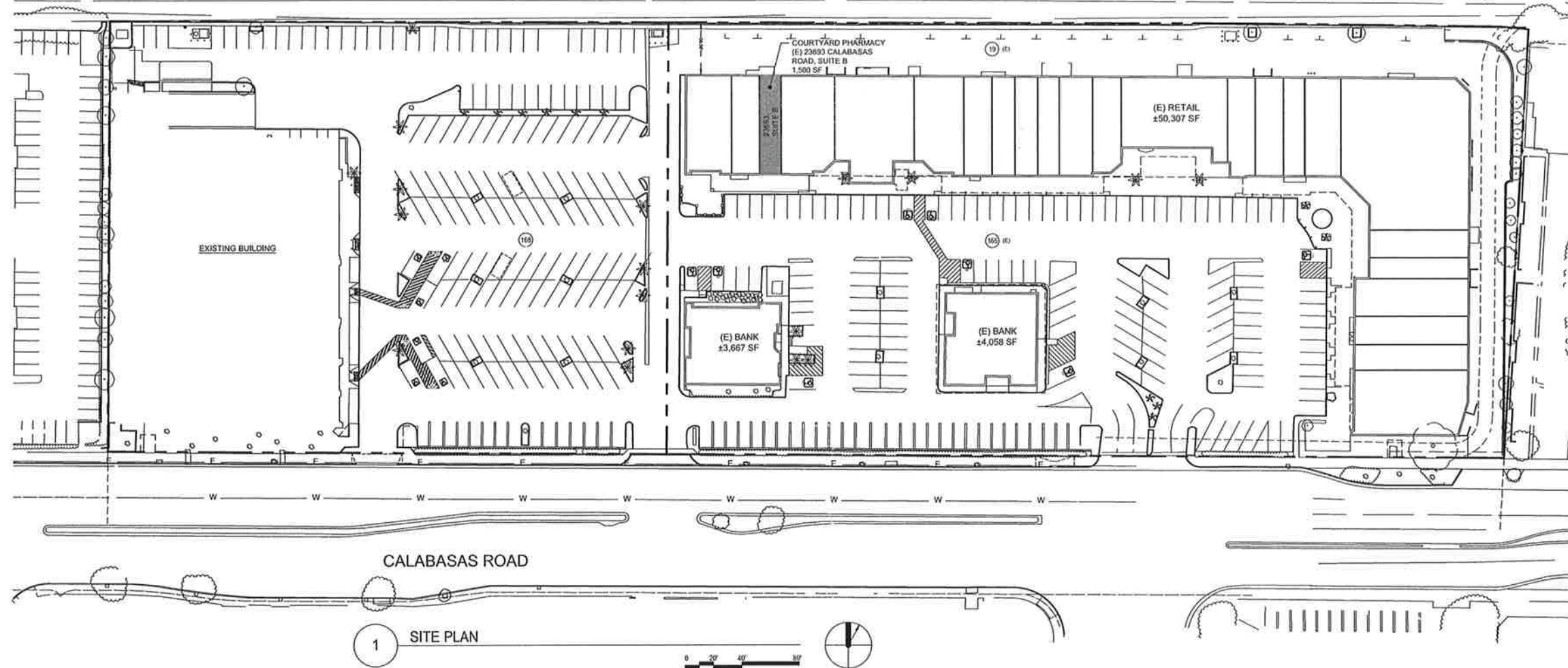
RECEIVED

COMMUNITY DEVELOPMENT
PLANNING DEPT

COURTYARD PHARMACY-TENANT IMPROVEMENT

23693 CALABASAS ROAD, SUITE B, CALABASAS, CA 91302

VENTURA FREEWAY



A-000

JOHN ANTHONY LEWIS ARCHITECT INC



ARCHITECT

DESIGN STUDIO
3625 EAST THOUSAND OAKS BLVD. SUITE#229 WESTLAKE VILLAGE, CA. 91362
STUDIO (818) 521-9876 FAX (818) 450-0810

TITLE: TITLE SHEET / SITE PLAN	DATE: 11.19.2018
DRAWN BY: S.OWRANG	SCALE: AS NOTED

REVISIONS



VICINITY MAP



PROJECT INFO

PROJECT ADDRESS: 23693 CALABASAS ROAD, SUITE B CALABASAS, CA 91302
 PARCEL NUMBER: 2069-002-025
 OCCUPANCY GROUP: M
 TYPE OF CONSTRUCTION: V
 NUMBER OF STORIES: 1
 SPRINKLERS: NO
 TOTAL BUILDING AREA: 69,074 SF'
 EXISTING PARKING INFORMATION
 STANDARD STALLS: 343 (97%)
 COMPACT STALLS: 2 (5%)
 ACCESSIBLE PARKING STALLS: 1 (5%)
 VAN ACCESSIBLE PARKING STALLS: 9 (2%)
 TOTAL PARKING STALLS: 355
 PARKING REQUIRED: 356 (1/250)

PROJECT SCOPE

TENANT IMPROVEMENT FOR SUITE 23693 SUITE B. INTERIOR ONLY. NO CHANGE IN BUILDING FOOTPRINT, STRUCTURAL OR SITE WORK.

DIRECTORY

ARCHITECT: JOHN ANTHONY LEWIS ARCHITECT INC. 3625 EAST THOUSAND OAKS BLVD. SUITE 229 THOUSAND OAKS, CA 91362 818.521.9876 CONTACT: JOHN ANTHONY LEWIS, AIA

TENANT: GRETA GOLDSSTEIN & ROSS LEKHIGOLTS COURTYARD PHARMACY 23693 CALABASAS ROAD, SUITE B CALABASAS, CA 91302 TEL: 303-547-2506

SHEET INDEX

ARCHITECTURAL

A000 TITLE SHEET / SITE PLAN

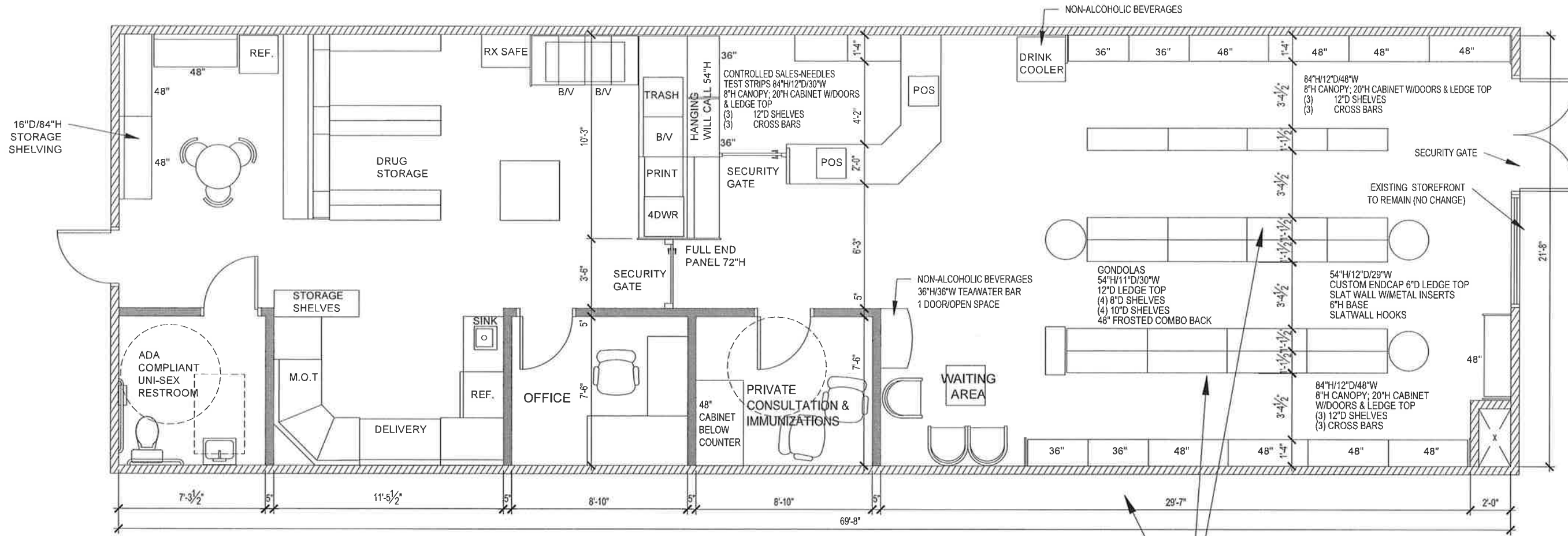
UNDER SEPARATE PERMIT

1. ALL SIGNAGE UNDER SEPARATE PERMIT.
2. ELECTRICAL, MECHANICAL, PLUMBING WORK

RECEIVED
NOV 20 2018
COMMUNITY DEVELOPMENT
PLANNING DEPT.

COURTYARD PHARMACY

23693 CALABASAS ROAD, SUITE B CALABASAS, CA 91302



1

FLOOR PLAN

±1,503 S.F.

3/16" = 1'-0"

Products to be sold in the front end cabinets:

- Pain and fever remedies: analgesics (oral and topical, medicated and non-medicated remedies) and fever reducers
- Reproductive and genital medications and products: yeast infections, feminine hygiene, reproductive products
- Respiratory disorders: cold and cough, allergy
- Gastrointestinal disorders: constipation, diarrhea, reflux, hemorrhoidal remedies, motion sickness
- Nutrition and nutritional supplementation: vitamins, supplements, dietary supplements, probiotics
- Ophthalmic, otic, and oral care: eye drops, ear drops, dry mouth, dental, lip products, contact lens care products
- Dermatologic: dry skin, sun care, skin barriers, wart removal, antifungal, antibacterial topical, nail care, foot care
- Other medical disorders: oral glucose, urinary care, anti-snoring, smoking cessation
- Home medical equipment and tests: blood glucose meters, ovulation and pregnancy tests, thermometers, blood pressure measuring devices, urinary infection detection, incontinence products
- Vitamins
- Supplements
- Homeopathic remedies
- Greeting cards
- Small selection of water and non-alcoholic drinks, tea
- Small selection of gum and snacks

COURTYARD PHARMACY

23693 Calabasas Road, Suite B, Calabasas, CA 91302

Aug. 19, 2018





CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JANUARY 24, 2019
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *Marc*
SUBJECT: INTRODUCTION OF ORDINANCE NO. 2019-374, AMENDING CALABASAS MUNICIPAL CODE SECTION 2.04.060 – COUNCILMEMBER – ELIGIBILITY TO HOLD OFFICE

MEETING DATE: FEBRUARY 13, 2019

SUMMARY RECOMMENDATION:

That the City Council introduce Ordinance No. 2019-374, amending Calabasas Municipal Code Section 2.04.060 – Eligibility to Hold Office.

BACKGROUND:

This amendment is needed in order to provide clarity to those seeking office. During the last election cycle, an issue was encountered with an individual who contended eligibility although he no longer resided in the City. This amendment will alleviate any confusion as it codifies in clarity the requirements to those seeking office.

REQUESTED ACTION:

That the City Council introduce Ordinance No. 2019-374, amending Calabasas Municipal Code Section 2.04.060 – Eligibility to Hold Office.

ATTACHMENTS:

- a. Ordinance No. 2019-374

**ITEM 6 ATTACHMENT A
ORDINANCE NO. 2019-374**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, AMENDING CALABASAS
MUNICIPAL CODE SECTION 2.04.60 – COUNCILMEMBER
– ELIGIBILITY TO HOLD OFFICE.**

**THE CITY COUNCIL FOR THE CITY OF CALABASAS DOES ORDAIN AS
FOLLOWS:**

Section 1. Section 2.04.060 of the Calabasas Municipal Code is hereby amended to read as follows:

2.04.060 Councilmember – Eligibility to Hold Office.

A. City Council Candidate Residency. No person shall be eligible to hold office as a member of the City Council unless:

(1) He or she is a registered voter and a resident of the City at the time nomination papers are issued; and

(2) He or she is a registered voter and a resident of the City at the time of election or appointment;

~~B. A person is not eligible to hold office as a councilmember unless he or she is at the time of assuming office an elector of the city and a registered voter of the city at the time nomination papers are issued to the candidate.~~

Section 2. This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Calabasas ordinance.

Section 3. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2019.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

Las Virgenes-Malibu COG Measure M 5-Year Project List

City of Calabasas Projects



CITY *of* CALABASAS

Measure M 5-Year Funding Summary

\$57,888,134 for COG cities and Los Angeles County

- ❖ Agoura Hills \$14,08,929
- ❖ Calabasas \$15,861,349
- ❖ Hidden Hills \$1,215,652
- ❖ Malibu \$8,683,219
- ❖ Westlake Village \$5,730,925
- ❖ Los Angeles County \$12,388,060



City of Calabasas Projects



CITY of CALABASAS

City Council
February 13, 2019

Citywide Green Streets

\$1,656,164

Project Locations -

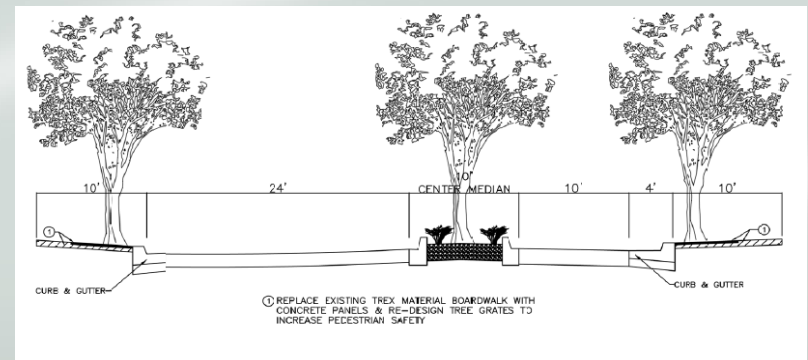
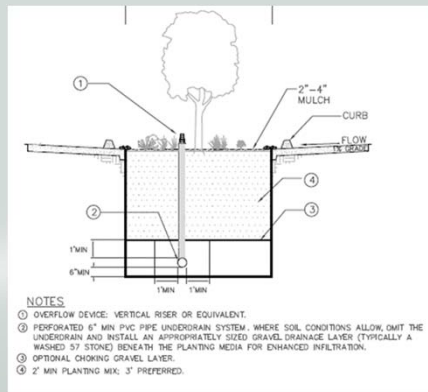
- **Malibu Hills Road Green Street Project**
- **Calabasas Road Green Street Project**
- **Old Town Calabasas Green Street Project**
- **Las Virgenes Road Green Street Project**



Proposed Improvements

■ Stormwater Management Treatments

- incorporating and using plants, soil and pervious/permeable materials to slow, filter, and cleanses stormwater runoff from streets.
- Other treatments include: construction of bike lanes, creation of recreational pathway, construction of raised landscaped medians, and implementation of traffic calming measures



Typical Treatments



Mulholland Hwy Gap Closure

\$6,213,250

Phase I - The first phase is located on Mulholland Highway and Old Topanga Canyon Road (E), from 770 feet east of the intersection to the intersection along Mulholland Hwy, and from 1000 feet north along Old Topanga Canyon Road to the intersection.

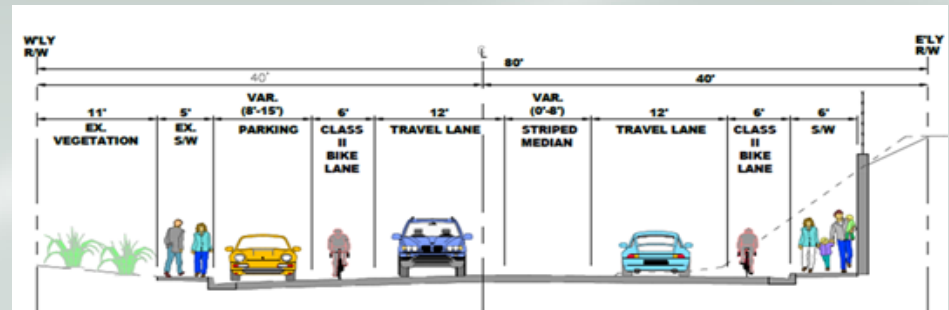
Phase II - Mulholland Highway between Old Topanga Canyon Road and the City Limit with Los Angeles County, covering a distance of approximately 2.6 miles.



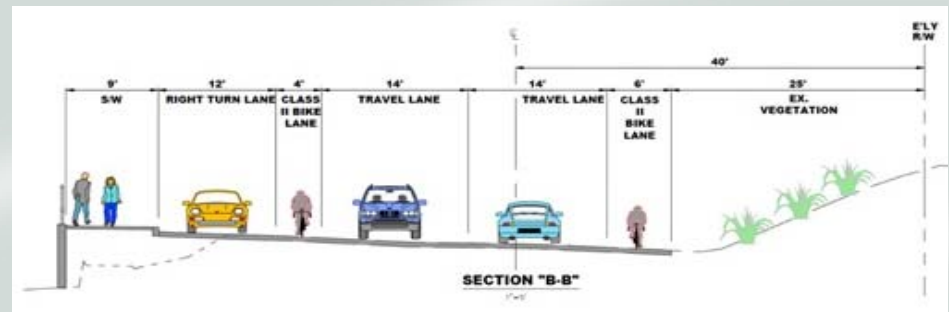
Proposed Improvements

Phase I

- Sidewalks & Parkways
- Bike Lanes
- Retaining Wall



Old Topanga Canyon Rd



Mulholland Hwy



Proposed Improvements

Phase II

- Shoulder Widening
- Traffic Signal
- Retaining Wall
- Sight Distance
- Guardrail



Shoulder Widening



Guardrail Replacement



Sight Distance Improvement



Old Town Parkway

\$1,987,335

Project Location –

Calabasas Road, between Park Granada and the City limits with the City of Los Angeles, covering a distance of 1,500 feet



Proposed Improvements

- **In-road Pavement lights alerting motorists to the presence of a pedestrian crossing**



In-Road Pavement Lights

- **Redesign tree wells and trim back tree roots preventing uplifting of the sidewalk**



Redesign Tree Well



Proposed Improvements

- **Replace trex boards with Decorative Concrete**
- **Replace streetlights.**
- **Information Kiosks**



Decorative Concrete



New StreetLight



Calabasas Unallocated Funding \$6,004,600

Uneligible projects under the Measure M Guidelines -

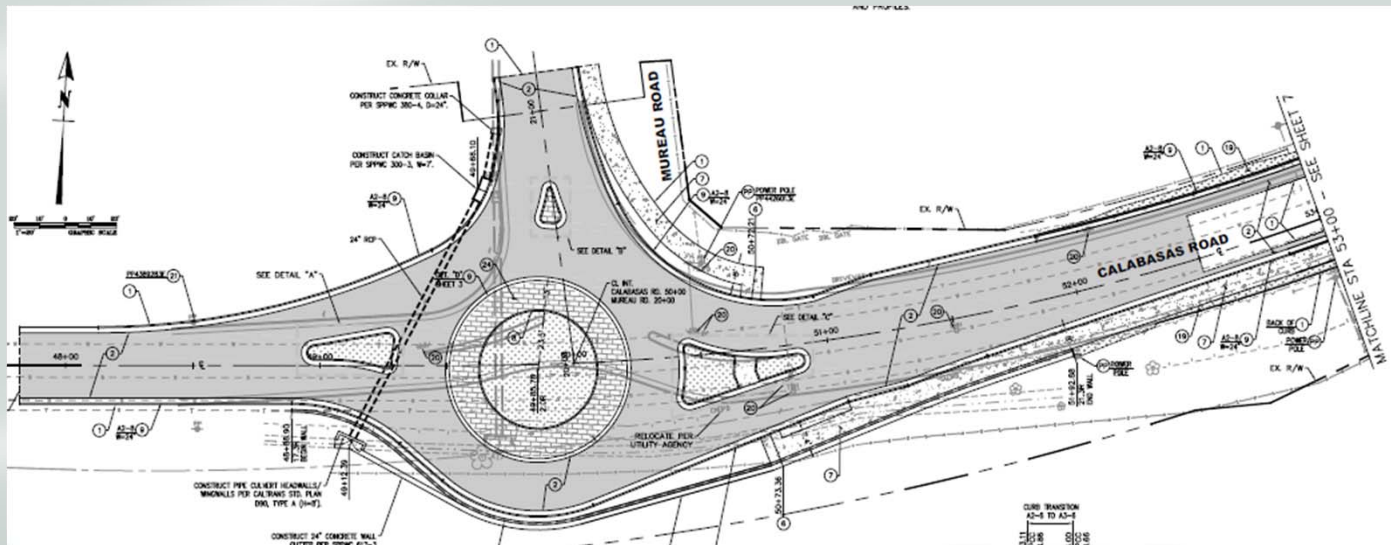
Rondell Park & Ride - \$4,000,000

Las Virgenes Shoulder Improvements - \$2,004,600



Proposed New Project

Calabaras Rd between Parkway Calabaras SB Off-Ramp & Mureau Rd – Roundabout, Sidewalk Improvements and Median Landscaping.





Check Register Report

Bank: BANK OF AMERICA - OPERATING
 Reporting Period: 01/15/2019 to 01/30/2019

Date: 2/5/2019
 Time: 9:54:16AM
 Page 1 of 22

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Administrative Services					
104325	1/16/2019	TIJERINO/CAROLINA//	REIMBURSE EDUC EXPS- FALL 2018	1,108.00	Administrative Services
104356	1/23/2019	CHAPMAN/TERI//	REIMBURSE EDUC EXPS- FALL 2018	187.66	Administrative Services
104262	1/15/2019	US BANK	VISA- MARMALADE CAFE	76.75	Administrative Services
Total Amount for 3 Line Item(s) from Administrative Services				\$1,372.41	
Boards and Commissions					
104333	1/16/2019	WASHBURN/DENNIS//	PC MEETINGS 7/12/18-12/20/18	400.00	Boards and Commissions
104290	1/16/2019	FASSBERG/WENDY//	PC MEETINGS 7/12/18-12/20/18	400.00	Boards and Commissions
104302	1/16/2019	KRAUT/PETER//	PC MEETINGS 7/12/18-12/20/18	400.00	Boards and Commissions
104310	1/16/2019	MUELLER/JOHN//	PC MEETINGS 7/12/18-12/20/18	350.00	Boards and Commissions
104318	1/16/2019	ROSEMAN/STEVEN ALAN//	PC MEETINGS 7/12/18-12/20/18	150.00	Boards and Commissions
104320	1/16/2019	SIKAND/MARK//	PC MEETINGS 7/12/18-12/20/18	100.00	Boards and Commissions
104262	1/15/2019	US BANK	VISA- RALPHS	24.20	Boards and Commissions
104262	1/15/2019	US BANK	VISA- RALPHS	23.10	Boards and Commissions
Total Amount for 8 Line Item(s) from Boards and Commissions				\$1,847.30	
City Attorney					
104360	1/23/2019	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	28,082.52	City Attorney
104360	1/23/2019	COLANTUONO, HIGHSMITH &	ZEESMAN	18,877.31	City Attorney
104360	1/23/2019	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	2,425.60	City Attorney
104360	1/23/2019	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	1,699.30	City Attorney
104395	1/23/2019	THOMPSON COE	LEGAL SERVICES	788.00	City Attorney
104432	1/30/2019	HOPKINS & CARLEY	LEGAL SERVICES	505.95	City Attorney
104360	1/23/2019	COLANTUONO, HIGHSMITH &	BROWN PETITION	228.00	City Attorney
Total Amount for 7 Line Item(s) from City Attorney				\$52,606.68	
City Clerk					
104365	1/23/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	220.75	City Clerk
104400	1/23/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	206.06	City Clerk
104400	1/23/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	12.02	City Clerk
104262	1/15/2019	US BANK	VISA- APPLE	6.99	City Clerk



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Total Amount for 4 Line Item(s) from City Clerk				\$445.82	
City Council					
104262	1/15/2019	US BANK	VISA- APPLE.COM	2,471.57	City Council
104262	1/15/2019	US BANK	VISA- FLORENTYNA'S FLOWERS	547.50	City Council
104262	1/15/2019	US BANK	VISA- CORNER BAKERY	347.00	City Council
104262	1/15/2019	US BANK	VISA- CALABASAS SELF STORAGE	199.00	City Council
104262	1/15/2019	US BANK	VISA- CORNER BAKERY	156.00	City Council
104262	1/15/2019	US BANK	VISA- FRESH BROTHERS	149.12	City Council
104262	1/15/2019	US BANK	VISA- CHAMBER OF COMMERCE	25.00	City Council
104404	1/23/2019	WEINTRAUB/ALICIA//	PARKING REIMBURSEMENT	20.00	City Council
104262	1/15/2019	US BANK	VISA- RALPHS	16.56	City Council
Total Amount for 9 Line Item(s) from City Council				\$3,931.75	
City Management					
104262	1/15/2019	US BANK	VISA- CHABAD OF CALABASAS	500.00	City Management
104357	1/23/2019	CITY CLERKS ASSOCIATION OF CA	CCCA ANNUAL CONFERENCE	460.00	City Management
104262	1/15/2019	US BANK	VISA- RALPHS	15.56	City Management
Total Amount for 3 Line Item(s) from City Management				\$975.56	
Civic Center O&M					
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,960.79	Civic Center O&M
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,202.34	Civic Center O&M
104441	1/30/2019	LEDDY POWER SYSTEMS, INC.	GENERATOR REPAIRS	1,319.61	Civic Center O&M
104393	1/23/2019	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	1,019.86	Civic Center O&M
104463	1/30/2019	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	976.51	Civic Center O&M
104393	1/23/2019	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	824.56	Civic Center O&M
104306	1/16/2019	LIFTECH ELEVATOR SERVICES INC	ELEVATOR SERVICES	645.00	Civic Center O&M
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	620.37	Civic Center O&M
104420	1/30/2019	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
104420	1/30/2019	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	501.58	Civic Center O&M
104289	1/16/2019	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- CITY HALL	500.00	Civic Center O&M
104429	1/30/2019	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	282.36	Civic Center O&M



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104429	1/30/2019	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	282.35	Civic Center O&M
104289	1/16/2019	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- LIBRARY	250.00	Civic Center O&M
104390	1/23/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIV CTR	237.21	Civic Center O&M
104390	1/23/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIV CTR	237.21	Civic Center O&M
104262	1/15/2019	US BANK	VISA- PLATT ELECTRIC	154.05	Civic Center O&M
104262	1/15/2019	US BANK	VISA- PLATT ELECTRIC	154.05	Civic Center O&M
104262	1/15/2019	US BANK	VISA- BARRY KAY	96.25	Civic Center O&M
104262	1/15/2019	US BANK	VISA- FIRST SECURITY FIRE	95.00	Civic Center O&M
104262	1/15/2019	US BANK	VISA- FIRST SECURITY FIRE	95.00	Civic Center O&M
104262	1/15/2019	US BANK	VISA- MALIBU LAUNDRY	76.50	Civic Center O&M
104262	1/15/2019	US BANK	VISA- HOME DEPOT	35.27	Civic Center O&M
104262	1/15/2019	US BANK	VISA- RALPHS	27.56	Civic Center O&M
104293	1/16/2019	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	20.82	Civic Center O&M
104293	1/16/2019	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	20.81	Civic Center O&M
104262	1/15/2019	US BANK	VISA- HOME DEPOT	5.17	Civic Center O&M
Total Amount for 28 Line Item(s) from Civic Center O&M				\$16,757.23	

Community Development

104308	1/16/2019	M6 CONSULTING, INC.	PLAN CHECK SERVICES	50,259.87	Community Development
104308	1/16/2019	M6 CONSULTING, INC.	INSPECTION SERVICES	10,442.57	Community Development
104358	1/23/2019	CITY OF BURBANK	IT HOSTING/ TECH SUPPORT	7,420.00	Community Development
104349	1/23/2019	CALABASAS CREST LTD	R.A.P.- FEB 2019	6,720.00	Community Development
104308	1/16/2019	M6 CONSULTING, INC.	PERMIT SERVICES	5,580.00	Community Development
104366	1/23/2019	EDGESOFT, INC.	SOFTWARE MAINTENANCE	4,000.00	Community Development
104424	1/30/2019	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	3,863.96	Community Development
104424	1/30/2019	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	3,625.60	Community Development
104288	1/16/2019	DUDEK & ASSOCIATES INC	EIR CONSULTING	963.77	Community Development
104332	1/16/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	875.96	Community Development
104283	1/16/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	522.04	Community Development
104426	1/30/2019	DUDEK & ASSOCIATES INC	EIR CONSULTING	338.15	Community Development
104400	1/23/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	233.51	Community Development
104368	1/23/2019	FLEYSHPMAN/ALBERT//	R.A.P.- FEB 2019	228.00	Community Development
104383	1/23/2019	MEDVETSKY/LINA//	R.A.P.- FEB 2019	228.00	Community Development
104389	1/23/2019	RASCOE/JOAN//	R.A.P.- FEB 2019	228.00	Community Development
104377	1/23/2019	LEVY/ESTHER//	R.A.P.- FEB 2019	228.00	Community Development
104405	1/23/2019	YAZDINIAN/SUSAN//	R.A.P.- FEB 2019	228.00	Community Development



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104400	1/23/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	218.98	Community Development
104423	1/30/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	187.63	Community Development
104332	1/16/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	173.06	Community Development
104423	1/30/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	97.36	Community Development
104330	1/16/2019	VALLEY NEWS GROUP	LEGAL ADVERTISING	90.00	Community Development
104283	1/16/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	80.21	Community Development
104283	1/16/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	78.57	Community Development
104283	1/16/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	64.11	Community Development
104332	1/16/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	63.40	Community Development
104423	1/30/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	60.50	Community Development
104423	1/30/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	53.93	Community Development
104365	1/23/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	50.75	Community Development
104396	1/23/2019	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	Community Development
104365	1/23/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	44.62	Community Development
104283	1/16/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	41.34	Community Development
104262	1/15/2019	US BANK	VISA- AMAZON.COM	37.17	Community Development
104283	1/16/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	36.68	Community Development
104423	1/30/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	36.68	Community Development
104303	1/16/2019	L.A. CO. ASSESSOR	MAPS AND POSTAGE	6.93	Community Development
Total Amount for 37 Line Item(s) from Community Development				\$97,452.35	

Community Services

104313	1/16/2019	PARKER-ANDERSON ENRICHMENT	RECREATION INSTRUCTOR	5,442.50	Community Services
104262	1/15/2019	US BANK	VISA- CALAMIGOS RANCH	5,000.00	Community Services
104265	1/16/2019	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- DE ANZA	3,628.00	Community Services
104305	1/16/2019	LAS VIRGENES UNIFIED SCHOOL	JULY 4TH LANDSCAPE SVCS	3,500.00	Community Services
104322	1/16/2019	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	3,391.50	Community Services
104328	1/16/2019	ULTIMATE EXPOSURES, INC.	B-BALL PHOTOGRAPHS	3,199.70	Community Services
104456	1/30/2019	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	1,865.80	Community Services
104392	1/23/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,479.86	Community Services
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,264.08	Community Services
104262	1/15/2019	US BANK	VISA- SUPERIOR AWNING	1,150.00	Community Services
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,103.31	Community Services
104262	1/15/2019	US BANK	VISA- UNCOMMON GOODS	1,083.78	Community Services
104451	1/30/2019	ROONEY/BRIAN//	SPEAKER SERIES	1,000.00	Community Services
104262	1/15/2019	US BANK	VISA- FRONTGATE.COM	776.51	Community Services



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104381	1/23/2019	MAGICAL MUSICAL MOMENTS	RECREATION INSTRUCTOR	769.48	Community Services
104262	1/15/2019	US BANK	VISA- CALABASAS SELF STORAGE	748.00	Community Services
104262	1/15/2019	US BANK	VISA- COSTCO	678.54	Community Services
104262	1/15/2019	US BANK	VISA- ZAZZLE	605.28	Community Services
104321	1/16/2019	SNAP-O-GRAM	PHOTO BOOTH	600.00	Community Services
104307	1/16/2019	LYSIK/GARY J//	HOLIDAY GALA SUPPLIES	492.44	Community Services
104262	1/15/2019	US BANK	VISA- OTC BRANDS	488.88	Community Services
104262	1/15/2019	US BANK	VISA- MIKASA	482.41	Community Services
104262	1/15/2019	US BANK	VISA- CALABASAS ARTS COUNCIL	431.64	Community Services
104403	1/23/2019	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	394.01	Community Services
104262	1/15/2019	US BANK	VISA- Y2H	347.12	Community Services
104262	1/15/2019	US BANK	VISA- TROPHY KITS	344.51	Community Services
104393	1/23/2019	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	325.49	Community Services
104262	1/15/2019	US BANK	VISA- AMAZON.COM	308.86	Community Services
104342	1/23/2019	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- SENIOR	306.00	Community Services
104262	1/15/2019	US BANK	VISA- L.A. BALLOONS	304.75	Community Services
104269	1/16/2019	AT&T	TELEPHONE SERVICE	303.83	Community Services
104282	1/16/2019	COUNTY OF LOS ANGELES	CONTRACT SERVICES	303.00	Community Services
104262	1/15/2019	US BANK	VISA- RONALD REAGAN LIBRARY	288.00	Community Services
104262	1/15/2019	US BANK	VISA- COSTCO	286.07	Community Services
104265	1/16/2019	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- CIVIC CTR	275.00	Community Services
104417	1/30/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	267.98	Community Services
104262	1/15/2019	US BANK	VISA- NASHVILLE WRAPS	261.69	Community Services
104390	1/23/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- GRP ARB	235.97	Community Services
104466	1/30/2019	YORK/LORI//	RECREATION INSTRUCTOR	210.00	Community Services
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	198.00	Community Services
104262	1/15/2019	US BANK	VISA- 7 ELEVEN	193.75	Community Services
104262	1/15/2019	US BANK	VISA- HOME DEPOT	191.26	Community Services
104289	1/16/2019	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- SR CTR	185.00	Community Services
104390	1/23/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- SR CTR	165.00	Community Services
104359	1/23/2019	CLARK PEST CONTROL	PEST CONTROL SERVICES	150.00	Community Services
104262	1/15/2019	US BANK	VISA- AMAZON.COM	148.85	Community Services
104262	1/15/2019	US BANK	VISA- DIRECT TV	148.66	Community Services
104262	1/15/2019	US BANK	VISA- FIRST CHOICE COFFEE	148.23	Community Services
104393	1/23/2019	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	148.19	Community Services
104390	1/23/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- DE ANZA	135.00	Community Services
104262	1/15/2019	US BANK	VISA- POTTERY BARN	131.39	Community Services



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104262	1/15/2019	US BANK	VISA- BATTERIES PLUS	128.69	Community Services
104262	1/15/2019	US BANK	VISA- IMPROVEMENTS	109.55	Community Services
104262	1/15/2019	US BANK	VISA- CALABASAS ARTS COUNCIL	107.88	Community Services
104262	1/15/2019	US BANK	VISA- CALABASAS ARTS COUNCIL	107.88	Community Services
104279	1/16/2019	CLARK PEST CONTROL	PEST CONTROL SERVICES	105.00	Community Services
104287	1/16/2019	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	104.00	Community Services
104262	1/15/2019	US BANK	VISA- TUFF FLAGS	101.39	Community Services
104262	1/15/2019	US BANK	VISA- PERSONALIZATION MALL	101.09	Community Services
104262	1/15/2019	US BANK	VISA- Y2H	98.55	Community Services
104410	1/30/2019	AT&T	TELEPHONE SERVICE	97.07	Community Services
104262	1/15/2019	US BANK	VISA- DS SERVICES	88.10	Community Services
104315	1/16/2019	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
104454	1/30/2019	SECURAL SECURITY CORP	ALARM RESPONSE- CREEKSIDE	67.98	Community Services
104262	1/15/2019	US BANK	VISA- SMART & FINAL	65.68	Community Services
104262	1/15/2019	US BANK	VISA- DIY	64.94	Community Services
104262	1/15/2019	US BANK	VISA- MICHAELS PIZZA	61.27	Community Services
104262	1/15/2019	US BANK	VISA- CONTAINER STORE	58.54	Community Services
104262	1/15/2019	US BANK	VISA- SMART & FINAL	53.08	Community Services
104262	1/15/2019	US BANK	VISA- PIZZA COOKERY	49.28	Community Services
104262	1/15/2019	US BANK	VISA- FACTORY DIRE	49.23	Community Services
104262	1/15/2019	US BANK	VISA- CONSTANT CONTACT	45.00	Community Services
104262	1/15/2019	US BANK	VISA- COSTCO	38.33	Community Services
104262	1/15/2019	US BANK	VISA- MALIBU LAUNDRY	36.00	Community Services
104262	1/15/2019	US BANK	VISA- STAPLES	29.54	Community Services
104414	1/30/2019	BARRY KAY ENTERPRISES, INC.	BASKETBALL UNIFORMS	28.69	Community Services
104262	1/15/2019	US BANK	VISA- TRADER JOE'S	26.78	Community Services
104262	1/15/2019	US BANK	VISA- TARGET	18.74	Community Services
104262	1/15/2019	US BANK	VISA- VONS	17.27	Community Services
104262	1/15/2019	US BANK	VISA- DOLLAR TREE	13.14	Community Services
104262	1/15/2019	US BANK	VISA- PARTY GAMES PLUS	12.99	Community Services
104403	1/23/2019	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	11.67	Community Services
104348	1/23/2019	BMI GENERAL LICENSING	MUSIC LICENSE FEE	9.00	Community Services
104262	1/15/2019	US BANK	VISA- TARGET	5.48	Community Services
104262	1/15/2019	US BANK	VISA- APPLE.COM	0.99	Community Services
Total Amount for 85 Line Item(s) from Community Services				\$47,885.14	



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Finance					
104340	1/23/2019	ADP, INC	PAYROLL PROCESSING	5,395.07	Finance
104443	1/30/2019	MUNISERVICES, LLC	SALES TAX COLLECTION FEE	572.61	Finance
104363	1/23/2019	CR PRINT	STOCK - ENVELOPES	484.38	Finance
104371	1/23/2019	GOVERNMENT FINANCE OFFICERS	CAFR AWARD PROGRAM FEE	435.00	Finance
104262	1/15/2019	US BANK	VISA- AMAZON.COM	355.88	Finance
104262	1/15/2019	US BANK	VISA- QUICKBOOKS	349.95	Finance
104388	1/23/2019	PRINTING SYSTEMS, INC.	PRINTING - A/P CHECK STOCK	312.41	Finance
104461	1/30/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	193.67	Finance
104262	1/15/2019	US BANK	VISA- PROF EDUCATION SVCS	169.65	Finance
104286	1/16/2019	DEPARTMENT OF CONSUMER AFFAIRS	CPA LICENSE FEE	120.00	Finance
Total Amount for 10 Line Item(s) from Finance				\$8,388.62	
Library					
104415	1/30/2019	BIBLIOTHECA, LLC	E-BOOKS	3,717.25	Library
104415	1/30/2019	BIBLIOTHECA, LLC	E-BOOKS	2,768.23	Library
104413	1/30/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	1,487.21	Library
104317	1/16/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	983.84	Library
104449	1/30/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	973.59	Library
104312	1/16/2019	OCLC, INC.	MEMBERSHIP DUES- DEC 2018	732.40	Library
104433	1/30/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	491.92	Library
104317	1/16/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	472.00	Library
104262	1/15/2019	US BANK	VISA- INDIGO GAS LAMP	461.38	Library
104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	450.83	Library
104317	1/16/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	441.67	Library
104413	1/30/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	311.42	Library
104416	1/30/2019	CALIFA GROUP	SUBSCRIPTION DUES	303.45	Library
104417	1/30/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	254.12	Library
104296	1/16/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	227.74	Library
104410	1/30/2019	AT&T	TELEPHONE SERVICE	192.64	Library
104449	1/30/2019	RECORDED BOOKS, LLC	BOOKS ON CD	178.31	Library
104317	1/16/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	165.30	Library
104317	1/16/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	165.00	Library
104449	1/30/2019	RECORDED BOOKS, LLC	BOOKS ON CD	162.28	Library
104274	1/16/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
104274	1/16/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library



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104433	1/30/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	137.20	Library
104296	1/16/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	131.27	Library
104317	1/16/2019	RECORDED BOOKS, LLC	BOOKS ON CD	117.76	Library
104449	1/30/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	114.00	Library
104270	1/16/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	106.06	Library
104262	1/15/2019	US BANK	VISA- ELM USA	99.95	Library
104317	1/16/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	95.68	Library
104317	1/16/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	95.01	Library
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	85.73	Library
104314	1/16/2019	PENGUIN RANDOM HOUSE, LLC	BOOKS ON CD	51.36	Library
104433	1/30/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	51.22	Library
104270	1/16/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	48.90	Library
104449	1/30/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	48.02	Library
104314	1/16/2019	PENGUIN RANDOM HOUSE, LLC	BOOKS ON CD	47.25	Library
104317	1/16/2019	RECORDED BOOKS, LLC	BOOKS ON CD	45.55	Library
104449	1/30/2019	RECORDED BOOKS, LLC	BOOKS ON CD	45.55	Library
104418	1/30/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- FTG80700	38.10	Library
104317	1/16/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	37.95	Library
104270	1/16/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	35.58	Library
104449	1/30/2019	RECORDED BOOKS, LLC	BOOKS ON CD	24.89	Library
104413	1/30/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	21.74	Library
104413	1/30/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	18.02	Library
104296	1/16/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	17.72	Library
104262	1/15/2019	US BANK	VISA- SMART & FINAL	15.56	Library
104270	1/16/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	14.11	Library
104262	1/15/2019	US BANK	VISA- TARGET	5.45	Library
Total Amount for 48 Line Item(s) from Library				\$16,789.97	

LMD #22

104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,648.27	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,648.27	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,000.04	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,000.04	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,954.12	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,954.12	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	5,824.19	LMD #22



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104344	1/23/2019	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,528.81	LMD #22
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,949.31	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,895.86	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,895.86	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,751.00	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,686.27	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,632.16	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,632.16	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,510.71	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,074.60	LMD #22
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,011.39	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,000.04	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,000.04	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,843.47	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,843.47	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,777.91	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,684.50	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,669.48	LMD #22
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,501.31	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,020.98	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,970.84	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,970.84	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,781.99	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,724.00	LMD #22
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,547.48	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,278.29	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,278.29	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,208.42	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,103.66	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,883.51	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,883.51	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,773.26	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,693.83	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,616.89	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,427.00	LMD #22
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,295.34	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,267.00	LMD #22



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104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,245.08	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,245.08	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,134.47	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,116.00	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	929.31	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	917.00	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	845.00	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	822.62	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	777.50	LMD #22
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	674.20	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	671.25	LMD #22
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	604.75	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	582.51	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	572.75	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	568.00	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	487.07	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	474.83	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	388.17	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	363.43	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	358.00	LMD #22
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	319.10	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	310.63	LMD #22
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	294.39	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	252.00	LMD #22
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	234.82	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	215.00	LMD #22
104392	1/23/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	157.49	LMD #22
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	128.00	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	93.04	LMD #22
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	93.04	LMD #22
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	78.65	LMD #22
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	75.15	LMD #22
104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	51.39	LMD #22
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	50.04	LMD #22
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	27.79	LMD #22
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	6.03	LMD #22



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Total Amount for 81 Line Item(s) from LMD #22				\$205,356.11	
<u>LMD #24</u>					
104344	1/23/2019	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	7,104.60	LMD #24
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	740.31	LMD #24
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	539.11	LMD #24
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	222.90	LMD #24
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	110.49	LMD #24
104392	1/23/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	64.85	LMD #24
104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	3.67	LMD #24
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	0.43	LMD #24
Total Amount for 8 Line Item(s) from LMD #24				\$8,786.36	
<u>LMD #27</u>					
104412	1/30/2019	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	1,457.63	LMD #27
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	27.80	LMD #27
104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	0.92	LMD #27
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	0.11	LMD #27
Total Amount for 4 Line Item(s) from LMD #27				\$1,486.46	
<u>LMD #32</u>					
104412	1/30/2019	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	2,977.34	LMD #32
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,653.15	LMD #32
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,344.16	LMD #32
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	26.36	LMD #32
104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	0.92	LMD #32
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	0.11	LMD #32
Total Amount for 6 Line Item(s) from LMD #32				\$6,002.04	
<u>LMD 22 - Common Benefit Area</u>					
104442	1/30/2019	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,730.00	LMD 22 - Common Benefit Area
104382	1/23/2019	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,730.00	LMD 22 - Common Benefit Area



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104442	1/30/2019	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,730.00	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,677.34	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,677.34	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,739.65	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,739.65	LMD 22 - Common Benefit Area
104442	1/30/2019	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	4,266.34	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,578.00	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,101.83	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,101.83	LMD 22 - Common Benefit Area
104445	1/30/2019	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	2,945.00	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,637.95	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,637.95	LMD 22 - Common Benefit Area
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,629.00	LMD 22 - Common Benefit Area
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,218.06	LMD 22 - Common Benefit Area
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,955.00	LMD 22 - Common Benefit Area
104385	1/23/2019	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL	1,890.00	LMD 22 - Common Benefit Area
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,366.00	LMD 22 - Common Benefit Area
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,224.61	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	700.33	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	700.33	LMD 22 - Common Benefit Area
104442	1/30/2019	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	677.05	LMD 22 - Common Benefit Area
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	588.65	LMD 22 - Common Benefit Area
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	570.00	LMD 22 - Common Benefit Area
104376	1/23/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	543.57	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	473.41	LMD 22 - Common Benefit Area
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	456.97	LMD 22 - Common Benefit Area
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	405.06	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	366.87	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	328.08	LMD 22 - Common Benefit Area
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	299.00	LMD 22 - Common Benefit Area
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	236.34	LMD 22 - Common Benefit Area
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	121.81	LMD 22 - Common Benefit Area
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	108.62	LMD 22 - Common Benefit Area
104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	34.87	LMD 22 - Common Benefit Area
104392	1/23/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	28.37	LMD 22 - Common Benefit Area
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	4.09	LMD 22 - Common Benefit Area
104442	1/30/2019	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	-230.00	LMD 22 - Common Benefit Area



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Total Amount for 39 Line Item(s) from LMD 22 - Common Benefit Area				\$105,988.97	
<u>Media Operations</u>					
104262	1/15/2019	US BANK	VISA- MODERN POSTCARD	4,171.55	Media Operations
104458	1/30/2019	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations
104446	1/30/2019	NICKERSON/LAURA//	CTV HOST SERVICES	1,181.25	Media Operations
104459	1/30/2019	TIME WARNER CABLE	CABLE MODEM- CITY HALL	1,034.00	Media Operations
104262	1/15/2019	US BANK	VISA- AMAZON.COM	990.13	Media Operations
104323	1/16/2019	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	864.75	Media Operations
104461	1/30/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	799.19	Media Operations
104399	1/23/2019	VERIZON WIRELESS	TELEPHONE SERVICE	746.03	Media Operations
104437	1/30/2019	KEY INFORMATION SYSTEMS, INC.	T-1 LINE MONTHLY FEE	578.77	Media Operations
104459	1/30/2019	TIME WARNER CABLE	CABLE MODEM- CITY HALL	424.90	Media Operations
104459	1/30/2019	TIME WARNER CABLE	CABLE MODEM- CITY HALL	289.98	Media Operations
104444	1/30/2019	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	252.00	Media Operations
104273	1/16/2019	CALNET TECHNOLOGY GROUP	LASER FISCHE PORTAL	200.00	Media Operations
104269	1/16/2019	AT&T	TELEPHONE SERVICE	164.68	Media Operations
104430	1/30/2019	GRACENOTE MEDIA SERVICES	CTV GUIDE LISTING	102.78	Media Operations
104262	1/15/2019	US BANK	VISA- ISC2.ORG	85.00	Media Operations
104278	1/16/2019	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	63.48	Media Operations
104263	1/16/2019	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104263	1/16/2019	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104263	1/16/2019	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104263	1/16/2019	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104263	1/16/2019	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
104262	1/15/2019	US BANK	VISA- CREATIVE CLOUDS	52.99	Media Operations
104411	1/30/2019	AT&T MOBILITY	TELEPHONE SERVICE	48.24	Media Operations
Total Amount for 23 Line Item(s) from Media Operations				\$14,649.32	
<u>Non-Departmental</u>					
104351	1/23/2019	CALABASAS HIGH SCHOOL	TITLE I GRANT	57,184.00	Non-Departmental
104380	1/23/2019	LUPIN HILL SCHOOL PFC	TITLE I GRANT	33,396.00	Non-Departmental
104350	1/23/2019	CALABASAS HIGH SCHOOL	SCHOOL GRANT	24,000.00	Non-Departmental
104338	1/23/2019	A.C. STELLE MIDDLE SCHOOL PFC	TITLE I GRANT	21,044.00	Non-Departmental
104337	1/23/2019	A E WRIGHT MIDDLE SCHOOL PFC	TITLE I GRANT	20,587.00	Non-Departmental
104336	1/23/2019	A E WRIGHT MIDDLE SCHOOL PFC	SCHOOL GRANT	17,000.00	Non-Departmental



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104339	1/23/2019	A.C. STELLE MIDDLE SCHOOL PFC	SCHOOL GRANT	17,000.00	Non-Departmental
104345	1/23/2019	BAY LAUREL ELEMENTARY SCHOOL	TITLE I GRANT	12,352.00	Non-Departmental
104355	1/23/2019	CHAPARRAL PFC	SCHOOL GRANT	12,000.00	Non-Departmental
104379	1/23/2019	LUPIN HILL SCHOOL PFC	SCHOOL GRANT	12,000.00	Non-Departmental
104346	1/23/2019	BAY LAUREL ELEMENTARY SCHOOL	SCHOOL GRANT	12,000.00	Non-Departmental
104354	1/23/2019	CHAPARRAL PFC	TITLE I GRANT	11,437.00	Non-Departmental
104384	1/23/2019	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	8,857.50	Non-Departmental
104384	1/23/2019	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	4,095.00	Non-Departmental
104384	1/23/2019	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	3,885.00	Non-Departmental
104311	1/16/2019	NEWBURY PARK TREE SERVICE INC	EMERGENCY- WOOLSEY FIRE 11/18	3,490.00	Non-Departmental
104390	1/23/2019	SECURAL SECURITY CORP	PARKING ENFORCEMENT	3,078.46	Non-Departmental
104311	1/16/2019	NEWBURY PARK TREE SERVICE INC	EMERGENCY- WOOLSEY FIRE 11/18	2,390.00	Non-Departmental
104311	1/16/2019	NEWBURY PARK TREE SERVICE INC	EMERGENCY- WOOLSEY FIRE 11/18	2,145.00	Non-Departmental
104363	1/23/2019	CR PRINT	STOCK - ENVELOPES	1,950.90	Non-Departmental
104297	1/16/2019	IRON MOUNTAIN	STORAGE SERVICES	1,601.39	Non-Departmental
104424	1/30/2019	DAPEER, ROSENBLIT & LITVAK	EMERGENCY- WOOLSEY FIRE 11/18	1,572.35	Non-Departmental
104262	1/15/2019	US BANK	VISA- LIFE STORAGE	1,305.00	Non-Departmental
104441	1/30/2019	LEDDY POWER SYSTEMS, INC.	EMERGENCY- WOOLSEY FIRE 11/18	1,304.40	Non-Departmental
104460	1/30/2019	VENCO WESTERN, INC.	EMERGENCY- WOOLSEY FIRE 11/18	1,030.00	Non-Departmental
104262	1/15/2019	US BANK	VISA- COSTCO	811.46	Non-Departmental
104465	1/30/2019	WOOD OIL COMPANY OF CA LLC	EMERGENCY- WOOLSEY FIRE 11/18	759.07	Non-Departmental
104460	1/30/2019	VENCO WESTERN, INC.	EMERGENCY- WOOLSEY FIRE 11/18	549.00	Non-Departmental
104262	1/15/2019	US BANK	VISA- GELSONS MARKET	508.81	Non-Departmental
104274	1/16/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	502.61	Non-Departmental
104417	1/30/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	445.41	Non-Departmental
104422	1/30/2019	CR PRINT	SHIPPING LABELS	438.00	Non-Departmental
104418	1/30/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- WXF09673	397.19	Non-Departmental
104262	1/15/2019	US BANK	VISA- AMAZON.COM	367.90	Non-Departmental
104262	1/15/2019	US BANK	VISA- COSTCO	362.49	Non-Departmental
104275	1/16/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- JME22147	294.28	Non-Departmental
104262	1/15/2019	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	268.98	Non-Departmental
104461	1/30/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	245.75	Non-Departmental
104332	1/16/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	229.25	Non-Departmental
104262	1/15/2019	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	200.29	Non-Departmental
104262	1/15/2019	US BANK	VISA- AMAZON.COM	200.00	Non-Departmental
104262	1/15/2019	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	197.72	Non-Departmental
104352	1/23/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- XUP00663	163.68	Non-Departmental



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104262	1/15/2019	US BANK	VISA- WALMART	146.10	Non-Departmental
104262	1/15/2019	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	121.22	Non-Departmental
104262	1/15/2019	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	88.61	Non-Departmental
104262	1/15/2019	US BANK	EMERGENCY- WOOLSEY FIRE 11/18	88.00	Non-Departmental
104352	1/23/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- XUP00663	78.00	Non-Departmental
104427	1/30/2019	FEDERAL EXPRESS CORP.	COURIER SERVICE	75.90	Non-Departmental
104291	1/16/2019	FEDERAL EXPRESS CORP.	COURIER SERVICE	74.68	Non-Departmental
104418	1/30/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- WXF09673	63.00	Non-Departmental
104418	1/30/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
104262	1/15/2019	US BANK	VISA- FRESH BROTHERS	50.00	Non-Departmental
104427	1/30/2019	FEDERAL EXPRESS CORP.	COURIER SERVICE	47.86	Non-Departmental
104262	1/15/2019	US BANK	VISA- CORNER BAKERY	29.99	Non-Departmental
104418	1/30/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- NMC09173	26.57	Non-Departmental
104291	1/16/2019	FEDERAL EXPRESS CORP.	COURIER SERVICE	25.97	Non-Departmental
104417	1/30/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	19.78	Non-Departmental

Total Amount for 58 Line Item(s) from Non-Departmental

\$294,643.67

Payroll

104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	3,973.17	Payroll
104353	1/23/2019	CATE/CHARLES R.//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104361	1/23/2019	COROALLES/ANTHONY//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104369	1/23/2019	FOLEY/KARYN//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104372	1/23/2019	GROVEMAN/BARRY//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104373	1/23/2019	HILL/BOB//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104378	1/23/2019	LOPATA/MARVIN//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104387	1/23/2019	PARKER/ROBIN//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104401	1/23/2019	WASHBURN/DENNIS//	HEALTH INS REIMB (RETIREE)	720.82	Payroll
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	716.10	Payroll
104266	1/16/2019	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	551.04	Payroll
104343	1/23/2019	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	551.04	Payroll
104386	1/23/2019	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- FEB 19	67.50	Payroll

Total Amount for 13 Line Item(s) from Payroll

\$11,625.41

Police / Fire / Safety

104439	1/30/2019	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- DEC 2018	385,245.75	Police / Fire / Safety
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104439	1/30/2019	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- DEC 2018	9,252.34	Police / Fire / Safety
104438	1/30/2019	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- DEC 2018	3,183.80	Police / Fire / Safety
104439	1/30/2019	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	2,314.67	Police / Fire / Safety
104439	1/30/2019	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,295.34	Police / Fire / Safety
104439	1/30/2019	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- CAL PARK EST	863.56	Police / Fire / Safety
104439	1/30/2019	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- DEC 2018	387.50	Police / Fire / Safety
Total Amount for 7 Line Item(s) from Police / Fire / Safety				\$402,542.96	

Public Safety & Emergency Preparedness

104262	1/15/2019	US BANK	VISA- TWO WAY RADIO	175.38	Public Safety & Emergency Preparedness
104262	1/15/2019	US BANK	VISA- STARBUCKS	169.50	Public Safety & Emergency Preparedness
104262	1/15/2019	US BANK	VISA- CAL EMERGENCY SVCS	75.00	Public Safety & Emergency Preparedness
104262	1/15/2019	US BANK	VISA- RALPHS	16.76	Public Safety & Emergency Preparedness
Total Amount for 4 Line Item(s) from Public Safety & Emergency Preparedness				\$436.64	

Public Works

104370	1/23/2019	GMZ ENGINEERING, INC.	CONSULTING SERVICES	48,350.32	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	17,750.85	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	13,129.71	Public Works
104280	1/16/2019	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	7,563.80	Public Works
104331	1/16/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	6,982.92	Public Works
104367	1/23/2019	ELECTRO CONSTRUCTION	LIGHT REPAIRS	4,617.00	Public Works
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,282.61	Public Works
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,274.41	Public Works
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,853.94	Public Works
104308	1/16/2019	M6 CONSULTING, INC.	ENGINEERING SERVICES	3,700.00	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	3,543.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	3,360.88	Public Works
104391	1/23/2019	SO-CAL PRESSURE WASH	PRESSURE WASHING	3,300.00	Public Works
104319	1/16/2019	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	2,325.42	Public Works
104391	1/23/2019	SO-CAL PRESSURE WASH	PRESSURE WASHING	2,300.00	Public Works
104391	1/23/2019	SO-CAL PRESSURE WASH	PRESSURE WASHING	2,025.00	Public Works
104362	1/23/2019	COUNTY OF LOS ANGELES	CONTRACT SERVICES	1,889.39	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	1,399.47	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	1,152.00	Public Works



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104406	1/23/2019	YIN/JULIE//	CONSULTING SERVICES	925.00	Public Works
104268	1/16/2019	ARUCAN/KEVIN//	CONSULTING SERVICES	875.00	Public Works
104300	1/16/2019	KARAMPOUR/RODNY//	CONSULTING SERVICES	875.00	Public Works
104408	1/30/2019	ARUCAN/KEVIN//	CONSULTING SERVICES	875.00	Public Works
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	804.06	Public Works
104464	1/30/2019	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	791.00	Public Works
104431	1/30/2019	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	770.00	Public Works
104385	1/23/2019	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	740.00	Public Works
104294	1/16/2019	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	704.00	Public Works
104408	1/30/2019	ARUCAN/KEVIN//	CONSULTING SERVICES	700.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	699.00	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	699.00	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	648.00	Public Works
104435	1/30/2019	KARAMPOUR/RODNY//	CONSULTING SERVICES	625.00	Public Works
104431	1/30/2019	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	616.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	601.35	Public Works
104262	1/15/2019	US BANK	VISA- HOME DEPOT	545.89	Public Works
104268	1/16/2019	ARUCAN/KEVIN//	CONSULTING SERVICES	525.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	520.00	Public Works
104406	1/23/2019	YIN/JULIE//	CONSULTING SERVICES	500.00	Public Works
104385	1/23/2019	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	475.00	Public Works
104464	1/30/2019	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	473.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	455.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	455.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	454.00	Public Works
104407	1/30/2019	ACCURATE BACKFLOW TESTING	REPAIR-BACKFLOW DEVICE	395.00	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	385.00	Public Works
104464	1/30/2019	WILLDAN ASSOCIATES INC.	GEOTECH LETTER	380.00	Public Works
104450	1/30/2019	ROLDAN/VINCENT//	CONSULTING SERVICES	360.00	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	354.00	Public Works
104435	1/30/2019	KARAMPOUR/RODNY//	CONSULTING SERVICES	350.00	Public Works
104445	1/30/2019	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	350.00	Public Works
104385	1/23/2019	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	325.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	293.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	279.06	Public Works
104262	1/15/2019	US BANK	VISA- APWA	275.00	Public Works
104450	1/30/2019	ROLDAN/VINCENT//	CONSULTING SERVICES	224.00	Public Works



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104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	197.00	Public Works
104262	1/15/2019	US BANK	VISA- INT'L SOCIETY ARBORIST	180.00	Public Works
104262	1/15/2019	US BANK	VISA- MEAD DIRECT	163.34	Public Works
104294	1/16/2019	HAIJZADEH/HOUMAN//	CONSULTING SERVICES	154.00	Public Works
104262	1/15/2019	US BANK	VISA- DIY	147.72	Public Works
104460	1/30/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	144.00	Public Works
104398	1/23/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	142.00	Public Works
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	140.33	Public Works
104324	1/16/2019	SWRCB FEES	ANNUAL PERMIT FEE FY 18/19	135.00	Public Works
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	120.90	Public Works
104461	1/30/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	103.42	Public Works
104329	1/16/2019	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	84.25	Public Works
104392	1/23/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	55.57	Public Works
104262	1/15/2019	US BANK	VISA- AMAZON.COM	43.79	Public Works
104299	1/16/2019	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	43.13	Public Works
104262	1/15/2019	US BANK	VISA- DIY	42.65	Public Works
104464	1/30/2019	WILLDAN ASSOCIATES INC.	LOT LINE ADJUSTMENT	41.00	Public Works
104461	1/30/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	39.96	Public Works
104399	1/23/2019	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
104262	1/15/2019	US BANK	VISA- APWA	30.00	Public Works
104262	1/15/2019	US BANK	VISA- APWA	30.00	Public Works
104262	1/15/2019	US BANK	VISA- BOBS GARDEN EQUIPMENT	28.00	Public Works
104262	1/15/2019	US BANK	VISA- HOME DEPOT	24.28	Public Works
Total Amount for 79 Line Item(s) from Public Works				\$158,249.43	

Recoverable / Refund / Liability

104452	1/30/2019	ROTARY CLUB OF CALABASAS	NEIGHBORS IN NEED- FIRE FUND	30,142.75	Recoverable / Refund / Liability
104428	1/30/2019	FOUNDATION FOR LAS VIRGENES	DONATION	30,000.00	Recoverable / Refund / Liability
104284	1/16/2019	DAVOODI/HOUMAN//	REFUND RECOVERABLE PROJECT	5,070.00	Recoverable / Refund / Liability
104447	1/30/2019	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	2,650.00	Recoverable / Refund / Liability
104285	1/16/2019	DEPARTMENT OF CONSERVATION	4TH QUARTER 2018 SMIP FEE	902.61	Recoverable / Refund / Liability
104386	1/23/2019	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	597.93	Recoverable / Refund / Liability
104386	1/23/2019	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	575.76	Recoverable / Refund / Liability
104272	1/16/2019	CALIFORNIA BUILDING STANDARDS	4TH QTR 2018 GREEN BLDG	526.50	Recoverable / Refund / Liability
104301	1/16/2019	KOEPPE/SUSAN//	LOAN PAYOFF	396.69	Recoverable / Refund / Liability
104447	1/30/2019	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	301.57	Recoverable / Refund / Liability



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104271	1/16/2019	BENSHUSHAN/GUY//	BUILDING PERMIT REFUND	172.06	Recoverable / Refund / Liability
104394	1/23/2019	STATE DISBURSMENT	WAGE GARNISHMENT- 1/18/19	46.15	Recoverable / Refund / Liability
104295	1/16/2019	HENRY/CEDRIC//	LOAN PAYOFF	32.29	Recoverable / Refund / Liability
104370	1/23/2019	GMZ ENGINEERING, INC.	CONSULTING SERVICES	-2,417.51	Recoverable / Refund / Liability
Total Amount for 14 Line Item(s) from Recoverable / Refund / Liability				\$68,996.80	

Tennis & Swim Center

104434	1/30/2019	INNER-I ...SECURITY IN FOCUS	CAMERA INSTALLATION	11,319.50	Tennis & Swim Center
104393	1/23/2019	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	4,606.38	Tennis & Swim Center
104440	1/30/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,549.16	Tennis & Swim Center
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,562.65	Tennis & Swim Center
104331	1/16/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	1,410.00	Tennis & Swim Center
104419	1/30/2019	CASAS/JORGE//	FITNESS EQUIPMENT REPAIRS	881.12	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- CENTURY MA	869.86	Tennis & Swim Center
104419	1/30/2019	CASAS/JORGE//	FITNESS EQUIPMENT REPAIRS	828.79	Tennis & Swim Center
104281	1/16/2019	COMMERCIAL AQUATIC SVCS	POOL SERVICE/REPAIR	818.65	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- UNITED RENTAL	624.11	Tennis & Swim Center
104419	1/30/2019	CASAS/JORGE//	FITNESS EQUIPMENT REPAIRS	620.81	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- AMAZON.COM	560.09	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- FRY SPECIALTY	550.14	Tennis & Swim Center
104436	1/30/2019	KEISER	FITNESS EQUIPMENT PARTS	505.19	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- OFFICE DEPOT	449.79	Tennis & Swim Center
104448	1/30/2019	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	427.06	Tennis & Swim Center
104462	1/30/2019	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	408.43	Tennis & Swim Center
104402	1/23/2019	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	383.14	Tennis & Swim Center
104334	1/16/2019	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	375.76	Tennis & Swim Center
104276	1/16/2019	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	368.80	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- LESLIE'S POOL SUPPLY	367.56	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- ULINE	363.06	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- ADOLPH KIEFER	349.30	Tennis & Swim Center
104419	1/30/2019	CASAS/JORGE//	FITNESS EQUIPMENT REPAIRS	317.40	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- SCP DISTRIBUTORS	293.40	Tennis & Swim Center
104326	1/16/2019	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	277.60	Tennis & Swim Center
104419	1/30/2019	CASAS/JORGE//	FITNESS EQUIPMENT REPAIRS	273.98	Tennis & Swim Center
104334	1/16/2019	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	254.76	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- CORNER BAKERY	230.00	Tennis & Swim Center



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104262	1/15/2019	US BANK	VISA- PARTY CITY	227.20	Tennis & Swim Center
104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	220.98	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- USTA	218.00	Tennis & Swim Center
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	194.76	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- CAP LEASING	192.00	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- STONEFIRE	177.26	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- HOME DEPOT	174.89	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- WALMART	155.80	Tennis & Swim Center
104331	1/16/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	155.00	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- HOME DEPOT	146.78	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- SHERWIN WILLIAMS	140.29	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- SUPER A CLEANERS	135.00	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- AMAZON.COM	130.19	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- SHERWIN WILLIAMS	125.41	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- CONSTANT CONTACT	100.00	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- RALPHS	89.77	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- DOMINOS PIZZA	80.51	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- PRO THERAPY	73.70	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- PERFORMANCE HEALTH	51.47	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- HOME DEPOT	44.85	Tennis & Swim Center
104341	1/23/2019	AIRGAS- WEST	TC HELIUM	43.26	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- CHEVRON	40.20	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- INDEED	40.00	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- CHEVRON	38.80	Tennis & Swim Center
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	35.00	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- MALIBU LAUNDRY	27.00	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- DIY	26.21	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- RALPHS	24.17	Tennis & Swim Center
104347	1/23/2019	BCC	LIFE & DISABILITY INS- JAN 19	21.17	Tennis & Swim Center
104262	1/15/2019	US BANK	VISA- FRANKLINS HARDWARE	9.40	Tennis & Swim Center
104364	1/23/2019	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2019	3.23	Tennis & Swim Center
Total Amount for 60 Line Item(s) from Tennis & Swim Center				\$36,988.79	

Transportation

104292	1/16/2019	FERREIRA CONSTRUCTION CO, INC.	STREET REPAIRS	10,834.60	Transportation
104298	1/16/2019	JOHN KULAR CONSULTING	ENGINEERING SERVICES	8,817.61	Transportation



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
104319	1/16/2019	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	5,107.18	Transportation
104298	1/16/2019	JOHN KULAR CONSULTING	ENGINEERING SERVICES	4,803.58	Transportation
104309	1/16/2019	MALIBU CANYON SHELL	FUEL CHARGES- DEC 2018	4,409.77	Transportation
104304	1/16/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,499.65	Transportation
104392	1/23/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,387.47	Transportation
104298	1/16/2019	JOHN KULAR CONSULTING	ENGINEERING SERVICES	3,036.86	Transportation
104264	1/16/2019	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	2,383.60	Transportation
104327	1/16/2019	TOYOTA FINANCIAL SERVICES	LEASE PAYMENT- JAN 2018	2,352.18	Transportation
104277	1/16/2019	CHARGEPOINT, INC.	SOFTWARE MAINTENANCE	2,320.00	Transportation
104319	1/16/2019	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	2,215.29	Transportation
104455	1/30/2019	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	2,041.66	Transportation
104319	1/16/2019	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	1,911.66	Transportation
104319	1/16/2019	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	1,774.71	Transportation
104457	1/30/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,764.91	Transportation
104335	1/16/2019	ZAP MANUFACTURING, INC.	TRAFFIC SIGNS	1,531.14	Transportation
104316	1/16/2019	R P BARRICADE INC	EQUIPMENT RENTAL	1,300.00	Transportation
104262	1/15/2019	US BANK	VISA- BATTERY STUFF	1,169.70	Transportation
104267	1/16/2019	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	1,102.63	Transportation
104262	1/15/2019	US BANK	VISA- MAIN ELECTRIC	1,095.00	Transportation
104425	1/30/2019	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNALS/LIGHTING	626.20	Transportation
104461	1/30/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	558.35	Transportation
104374	1/23/2019	JOHN KULAR CONSULTING	ENGINEERING SERVICES	501.50	Transportation
104319	1/16/2019	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	420.00	Transportation
104453	1/30/2019	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	300.05	Transportation
104262	1/15/2019	US BANK	VISA- CHEVRON	259.43	Transportation
104375	1/23/2019	LA DWP	TRAFFIC METER SERVICE	193.78	Transportation
104262	1/15/2019	US BANK	VISA- EXXON MOBIL	150.94	Transportation
104453	1/30/2019	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	150.03	Transportation
104461	1/30/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	142.29	Transportation
104262	1/15/2019	US BANK	VISA- AMAZON.COM	116.96	Transportation
104409	1/30/2019	AT&T	TELEPHONE SERVICE	105.31	Transportation
104392	1/23/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	75.91	Transportation
104262	1/15/2019	US BANK	VISA- UNION 76	54.70	Transportation
104262	1/15/2019	US BANK	VISA- UNION 76	51.98	Transportation
104262	1/15/2019	US BANK	VISA- EXXON MOBIL	50.01	Transportation
104262	1/15/2019	US BANK	VISA- HOME DEPOT	33.81	Transportation
104421	1/30/2019	COUNTY OF LOS ANGELES	CONTRACT SERVICES	33.69	Transportation



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
104262	1/15/2019	US BANK	VISA- UNION 76	31.51	Transportation
104262	1/15/2019	US BANK	VISA- EXXON MOBIL	31.24	Transportation
104262	1/15/2019	US BANK	VISA- APWA	30.00	Transportation
104262	1/15/2019	US BANK	VISA- 7 ELEVEN	29.09	Transportation
104262	1/15/2019	US BANK	VISA- EXXON MOBIL	28.88	Transportation
104262	1/15/2019	US BANK	VISA- CHEVRON	28.20	Transportation
104262	1/15/2019	US BANK	VISA- UNION 76	27.83	Transportation
104262	1/15/2019	US BANK	VISA- EXXON MOBIL	27.01	Transportation
104262	1/15/2019	US BANK	VISA- UNION 76	21.99	Transportation
104262	1/15/2019	US BANK	VISA- HARBOR FREIGHTS	21.99	Transportation
Total Amount for 49 Line Item(s) from Transportation				\$70,961.88	
GRAND TOTAL for 687 Line Items				\$1,635,167.67	

TENTATIVE FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

27-Feb

AS	Presentation	Employee Service Awards
CC	Presentation	To CHS Academic Decathlon and Model UN Teams
CC	Presentation	To Calabasas Saddlery on their 50th anniversary
MOD	Consent	Recommendation to approve a contract for website design

Future Items

CD	Public Hearing	Ordinance regarding standards for land use within 300 ft. of the 101 Freeway
CD	New Business	Annual Housing Element update
CC	New Business	Gun safety program
Media/CD	New Business	Citywide cell coverage discussion
CC	Presentation	Recognition of CHS Robotic team
CC	Presentation	Recognition of CHS Boys/Girls Basketball Teams
CS	New Business	Wild Walnut option B (traffic flow, parking, playground and funding)
PW	Presentation	Regarding smart water meters
PW	New Business	Dial-A-Ride needs assessment study
PW	New Business	Report on response from businesses regarding plastic straws ordinance
PW	New Business	Update regarding roll out plan (media, notices, etc) for paper straws
CD	Public Hearing	Small cell sites
PW	New Business	Recommendation from Environmental Commission regarding Rodenticides Resolution
PW	New Business	Recommendation from Environmental Commission regarding ideas for further reduction of plastics

2019 Meeting Dates

Mar 13	Aug 14
Mar 27	Aug 28
Apr 10	Sep 11
Apr 24	Sep 25
May 8	Oct 9 Canceled - Yom Kippur
May 22	Oct 23
Jun 12	Nov 13
Jun 26	Nov 27 - Canceled - Thanksgiving Eve
Jul 10 - Canceled	Dec 11 - Council Reorganization
Jul 24 - Canceled	Dec 25 - Canceled - Christmas