



CITY of CALABASAS

CITY COUNCIL AGENDA
REGULAR MEETING - WEDNESDAY, DECEMBER 12, 2018
REORGANIZATION OF THE CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Girl Scout Junior Troop 1826
Invocation

COUNCIL ANNOUNCEMENTS

- Adjourn in Memory

ORAL COMMUNICATIONS – PUBLIC COMMENT

CONSENT

1. Adoption of Resolution No. 2018-1610, authorizing the City Manager to request local, state and federal financial aid, to execute the necessary documents and agreements with local, state and federal agencies to participate in the Woolsey Fire Debris Removal Program, and to adopt a Local Debris Removal Program in furtherance of recovery efforts addressing the effects of the Woolsey Fire

ELECTION 2018

2. Adoption of Resolution No. 2018-1609, declaring the results of the November 6, 2018 General Municipal Election
3. Administering of Oath of Office to Councilmembers-Elect

COUNCIL REORGANIZATION

- Presentations to Outgoing Mayor
- Comments by Members of the City Council
- Comments by the Outgoing Mayor

- Election of Mayor
- Oath of Office to Mayor
- Remarks by Mayor

- Election of Mayor pro Tem
- Oath of Office to Mayor pro Tem
- Remarks by Mayor pro Tem

ADJOURN

The City Council will adjourn in memory of former President George H.W. Bush to their next regular meeting scheduled on January 9, 2019.

Join the City Council for a reception in Founders Hall immediately following the meeting.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: DECEMBER 5, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: JAMES JORDAN DIRECTOR OF PUBLIC SAFETY &
EMERGENCY PREPAREDNESS**

SUBJECT: ADOPTION OF RESOLUTION NO. 2018-1610, AUTHORIZING THE CITY MANAGER TO REQUEST LOCAL, STATE AND FEDERAL FINANCIAL AID, TO EXECUTE THE NECESSARY DOCUMENTS AND AGREEMENTS WITH LOCAL, STATE AND FEDERAL AGENCIES TO PARTICIPATE IN THE WOOLSEY FIRE DEBRIS REMOVAL PROGRAM, AND TO ADOPT A LOCAL DEBRIS REMOVAL PROGRAM IN FURTHERANCE OF RECOVERY EFFORTS ADDRESSING THE EFFECTS OF THE WOOLSEY FIRE

MEETING DATE: DECEMBER 12, 2018

SUMMARY RECOMMENDATION:

Approve Resolution 2018-1610 and authorize the City Manager to execute the necessary documents and agreements to participate in the California Office of Emergency Services Consolidated Debris Removal Program (Phase II) for the removal of debris associated with property damage or destruction resulting from the Woolsey Fire.

BACKGROUND:

On Thursday, December 8, 2018, a brush fire ignited in Woolsey Canyon north of Calabasas. The Woolsey Fire burned 96,949 acres. Resources from across the state of California were mobilized to help battle the massive blazes which included 4,831 firefighters, and 967 engines and equipment.

Due to the severity of the fire and the number of homes and structures threatened, mandatory and voluntary evacuations were issued for the City of Calabasas. Numerous structures were impacted by the Woolsey Fire. Damage assessments were conducted by City building inspectors for 23 affected properties; 12 residences, one apartment, one hotel, five commercial properties and four city parks were damaged or destroyed.

DISCUSSION/ANALYSIS:

The Woolsey Fire caused significant damage within the City, and is now 100 percent contained. City staff has shifted their focus to assisting residents with recovery. Los Angeles County formally launched its recovery program as City staff work through recovery efforts with residents, the guiding principle is to proactively assist affected property owners, while protecting public health, safety, and welfare of the community.

Debris Removal and Site Mitigation

Due to potential widespread toxic exposures and threats to public health and the environment that exist in the aftermath of a major wildfire, the Los Angeles County Health Officer declared a local health emergency to limit the public's exposure to hazardous substances. The County Health Officer serves both the unincorporated areas and the incorporated cities in Los Angeles County. Under the public health emergency declaration, no removal of fire debris is permitted until a hazardous materials inspection has been conducted by an authorized state or federal agency. This declaration enabled the County to apply for the wildfire debris removal programs implemented under the Governor's Office of Emergency Services (CalOES). Debris removal is conducted in two phases.

Phase I Debris Removal

The Phase I fire debris removal program will be managed by California's Department of Toxic Substances Control (DTSC), and shall remove household hazardous wastes (HHW) from fire-damaged properties at no cost to property owners. Properties will also be tested for asbestos, and bulk asbestos material shall be removed. Los Angeles County Health HazMat is conducting inspections for both the unincorporated areas of the county and the incorporated cities. Phase I is anticipated to begin January 14, 2019 and is expected to be complete in a few weeks.

Phase II of Debris Removal

Phase II cleanup shall include the removal of fire debris from destroyed structures by specialized work crews, contracted and managed by CalRecycle working under CalOES. This work is conducted at no cost to the property owner; however, any insurance proceeds directed toward debris removal that may be available to the property owner through the owner's insurance must be turned over to the public agencies to partially cover costs. Participation in the Phase II program is voluntary, with the decision to participate resting entirely with the owner of the eligible property. CalOES and CalRecycle will administer the Phase II program on behalf of the City. If a property owner chooses not to participate in the CalOES Phase II program, or if the property is ineligible (properties suffering partial damage are not eligible for the State program), the owner would undertake fire debris removal at their own expense with work performed by qualified personnel.

In order to ensure that this work is completed safely and to the same standards as the State's Phase II program, a Local Debris Removal Program ("Local Program") is being developed to which the homeowner should apply. While the Local Program will provide homeowners an alternative, State and local agencies recommend the use of CalOES's Phase II CalRecycle program, which is streamlined to cover all aspects of cleanup, preparation, and certification for new construction to begin.

It is anticipated that Phase II site cleanup will begin January 21, 2019. Property owners will be notified prior to the start of the debris removal phase. Phase II debris removal includes fire debris and ash removal; separation and removal of scrap metal; removal of automobiles; removal of all inert debris, such as brick, concrete (building slabs and foundations); removal of approximately 3-6 inches of soil and testing for contaminants to confirm background standards are met.

FISCAL IMPACT/SOURCE OF FUNDING:

CalOES/CalRecycle estimates that the average cost for debris removal per property through the Phase II program is approximately \$90,000. According to CalOES and CalRecycle, the average amount of the insurance proceeds per property is \$10,000 - \$15,000, all of which would be credited to State or Federal agencies, not the City.

There is no out of pocket cost to property owners who participate in the CalOES/CalRecycle program. Property owners with insurance and a separate category for debris removal will be required to sign over the debris removal proceeds to CalOES. Property owners whose insurance does not include a separate debris removal category will be required to turn over any unspent

insurance proceeds after their structure has been rebuilt. Property owners with no insurance have no out of pocket costs for debris removal through CalOES/CalRecycle.

REQUESTED ACTION:

Staff requests the City Council review and approve Resolution 2018-1610.

ATTACHMENTS:

- A. Resolution 2018-1610
- B. Residential Debris Removal Right-of-Entry Permit Checklist for Property Owners
- C. State/Federal Wildfire Debris Removal Chart
- D. Woolsey Fire Debris-Eligibility Guidelines for Phase II Debris Removal Program
- E. Right-of-Entry Permit for Debris Removal on Private Property

**ITEM 1 ATTACHMENT A
RESOLUTION NO. 2018-1610**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA AUTHORIZING THE CITY MANAGER TO REQUEST LOCAL, STATE, AND FEDERAL FINANCIAL AID, AUTHORIZING PARTICIPATION IN THE OFFICE OF EMERGENCY SERVICES' CONSOLIDATED DEBRIS REMOVAL PROGRAM AND THE COUNTY'S LOCAL FIRE DEBRIS REMOVAL PROGRAM, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS AND AGREEMENTS WITH LOCAL, STATE, AND FEDERAL AGENCIES TO PARTICIPATE IN WOOLSEY FIRE-RELATED DEBRIS REMOVAL PROGRAMS.

WHEREAS, on November 8, 2018, a fire ignited near the Santa Susana Field Laboratory in the Santa Susana Mountains above Simi Valley, California, and came to be known as the Woolsey Fire; and

WHEREAS, on November 9, 2018, the City Manager, as Director of Emergency Services of the City of Calabasas, proclaimed a local emergency because the Woolsey Fire had created conditions of extreme peril to the safety of persons and property within the City and the City Council was not then in session; and

WHEREAS, on November 9, 2018, Acting Governor Gavin Newsom declared a state of emergency in Los Angeles and Ventura Counties; and

WHEREAS, on November 12, 2018, the County Local Health Officer issued a Declaration of a Local Health Emergency and Order Prohibiting the Endangerment of the Community through the Unsafe Removal, Transport and Disposal of Fire Debris (the "Declaration"). Among other things, the Declaration prohibits property owners in the Woolsey Fire burn area from removing fire debris until their property has been inspected for hazardous materials. It further prohibits such property owners from removing non-hazardous fire debris until either they are participating in a State sponsored fire cleanup program to the extent such program is available, or until they obtain permission from the County of Los Angeles ("County"), and

WHEREAS, on November 13, 2018, federal officials formally declared the Woolsey Fire, and a contemporaneous fire in Northern California, a public health emergency; and

WHEREAS, on November 15, 2018, the City Council ratified and confirmed the City Manager's proclamation of a local emergency; and

WHEREAS, the potential for widespread toxic exposures and threats to public health and the environment exists in the aftermath of a major wildfire disaster, and debris and ash from residential structure fires contain hazardous substances that can result in adverse health impacts to the public; and

WHEREAS, the California Department of Toxic Substances Control ("DTSC"), either itself or through the Los Angeles County Fire Department, has initiated and will soon complete the Phase I fire debris removal program to assess damaged structures in areas affected by the Woolsey Fire within Los Angeles County, and remove household hazardous wastes from these areas and identify potential hazardous waste requiring further assessment; and

WHEREAS, the State of California, under its Office of Emergency Services ("CalOES") and CalRecycle, have mobilized to begin Phase II debris removal through the Consolidated Debris Removal Program ("OES Program"), which will timely remove fire debris from eligible properties at no cost to the property owner, thereby greatly reducing residents' exposure to hazardous substances resulting from the destruction of hundreds of structures that burned in the Woolsey Fire; and

WHEREAS, pursuant to the OES Program, CalOES will clear fire debris from eligible residential properties whose owners execute a Right of Entry ("ROE") form authorizing CalOES to remove fire debris from the property, agreeing to hold government agencies harmless from liability resulting from the debris removal operations, and assigning the property owner's right to insurance proceeds that cover the removal of fire debris; and

WHEREAS, the OES Program will not apply to residential properties whose owners "opt-out" of the program and do not execute an ROE form, or residential properties that are ineligible. Nor will it apply to most commercial properties. Depending upon available funding, CalOES may agree to remove fire debris from a small number of commercial properties under circumstances where the local jurisdiction determines that the owner does not have the resources to remove the debris; and

WHEREAS, in order to invoke CalOES's debris removal program within their respective jurisdictions, each affected City and the County for the unincorporated area must send a letter to CalOES requesting it to direct state assistance to conduct private property debris removal within the respective jurisdiction; and

WHEREAS, in addition, for CalOES to provide debris removal in the areas affected by the Woolsey Fire, CalOES has requested that the County take the lead in undertaking certain administrative responsibilities for the OES Program, including obtaining ROE forms from residents who desire to participate in the OES Program and collecting insurance proceeds on behalf of CalOES. The respective obligations

of the City and County for carrying out these responsibilities will be set forth in a Memorandum of Understanding ("MOU") between the City and the County; and

WHEREAS, as provided in the Health Officer's November 12, 2018 Declaration, the owners of properties that do not participate in the OES Program must obtain permission from the County before removing fire debris from their properties to ensure that the fire debris is removed and disposed of properly; and

WHEREAS, the Los Angeles County Board of Supervisors adopted an emergency fire debris removal ordinance on December 4, 2018, which takes effect immediately upon adoption. Among other things, this ordinance establishes the County's Local Fire Debris Removal Program ("Local Program"). The Local Program applies to property owners in the unincorporated area and participating cities whose structures were burned in the Woolsey Fire and who are not participating in the OES Program, in accordance with the Health Officer Declaration of November 12, 2018; and

WHEREAS, property owners participating in the Local Program are responsible for removing or having the fire debris removed from their property. They are required to submit an application to the Director of the County's Department of Public Works or his designee (hereafter "County Public Works Director"), and are prohibited from removing fire debris until such application is approved. They must demonstrate that the fire debris was removed from their properties in accordance with standards and requirements provided by the Director of the County's Department of Public Works; and

WHEREAS, under the County's fire debris removal ordinance, property owners who do not participate in the OES Program must submit an application for the Local Program by January 30, 2019 and must complete the removal of fire debris by March 15, 2019, and properties whose owners fail to comply with these deadlines will be considered a nuisance. These deadlines may be extended in extenuating circumstances, to avoid undue hardship and protect public health and safety; and

WHEREAS, the City Council desires for the County Public Works Director to undertake administrative responsibilities for the OES Program within the City, and for the City to participate in the Local Program administered by the County for fire-damaged properties within the City that do not participate in the OES Program. The City Council understands that the City will be responsible for enforcement and nuisance abatement within its own jurisdiction, to the extent it deems necessary, for properties that do not participate in the OES Program and do not comply with the requirements of the Local Program in accordance with applicable state law and local ordinances; and

WHEREAS, local, State, and Federal funds may be available to assist the City in properly removing hazardous substances and debris resulting from the Woolsey Fire and in otherwise recovering from the Woolsey Fire, and the City Council desires to apply for such funds; and

WHEREAS, the City must execute related agreements with the County, as well as Federal and State bodies, to participate in the OES Program and Local Program; and

WHEREAS, the City Council desires to authorize the City Manager to execute such documents and agreements for the benefit of Calabasas' residents.

NOW, THEREFORE, the City Council of the City of Calabasas does resolve as follows:

SECTION 1. Recitals:

The City Council finds that all the facts, findings, and conclusions set forth above in this Resolution are true and correct.

SECTION 2. Request for Financial Assistance

The City Council authorizes the City Manager to request public assistance from local, State, and Federal agencies for its Woolsey Fire response and recovery efforts, in accordance with the California Disaster Assistance Act and the Stafford Act.

SECTION 3. Participation in Consolidated Debris Removal Program.

(a) The City Council authorizes the City Manager to execute the necessary documents and agreements to participate in the OES Program and Local Program for the safe and orderly removal of debris associated with residential property damage or destruction resulting from the Woolsey Fire.

(b) Eligibility requirements for the OES Program are described in the Los Angeles County document titled "Woolsey Fire Debris – Eligibility Guidelines for Phase II Debris Removal Program," attached hereto as Exhibit A, and subject to modification by CalOES.

(c) Calabasas residents may apply to participate in the OES Program by filling out a "Right-of-Entry Permit for Debris Removal on Private Property," attached hereto as Exhibit B as prepared by Los Angeles County, or a later modification of that form as required by Los Angeles County. Completed "Right-of-Entry Permit for Debris Removal on Private Property." Forms shall be submitted to the County of Los Angeles Department of Public Works by the methods, and before the deadline, they establish.

SECTION 4. Local Program Administration:

The City Council authorizes the City's participation in the Local Program, as adopted by the County's Fire Debris Removal Ordinance, which establishes the Local Program and requires property owners whose structures burned in the Woolsey Fire, and who are not participating in the OES Program, to comply with the Local Program for the removal of fire debris on their properties.

SECTION 5. Deadlines and Enforcement:

(a) Owners of properties on which there is fire ash and debris from structures damaged or destroyed in the Woolsey Fire must submit a Local Program application to the City or submit proof of an application to the OES Program to the City no later than January 30, 2019. Properties that have fire ash and debris from structures damaged or destroyed in the Woolsey Fire that have not submitted an application for the Program by that date are hereby declared a public nuisance and health hazard.

(b) Clean-up of properties enrolled in the programs must be completed no later than March 15, 2019. Properties enrolled in the programs that have fire ash and debris from the Woolsey Fire after that deadline are hereby declared a public nuisance and health hazard.

(c) The County Public Works Director may change the deadlines set in subsections 5(a) and (b), above, in exigent circumstances or as necessary and appropriate to facilitate the cleanup, avoid undue hardship and protect public health and safety.

(d) The City Council's intent is to facilitate orderly remediation of a large-scale disaster. Nothing in these deadlines shall limit the authority of the City of Calabasas or any City official to abate hazards more quickly where required by exigent circumstances. Nothing in this Resolution shall limit the authority of the City of Calabasas or any Los Angeles County official to take any enforcement action or pursue any available remedies, including, without limitation, requiring preventive measures as defined in California Code, Health and Safety Code section 101040.

(e) Enforcement and Abatement

(1) Authority to Summarily Abate. The Calabasas Building Official is authorized to enter property and summarily abate any public nuisance declared by this Resolution.

(2) Emergency Abatement Authorized. If a nuisance under this Resolution constitutes an immediate and serious threat of harm to public health or safety, the Calabasas Building Official may enter the property and summarily abate the nuisance without compliance with the procedures prescribed elsewhere in this Resolution, except that the Calabasas Building Official shall give the owner of the subject property such notice and opportunity to be heard as are feasible and appropriate under the circumstances. Immediately following summary abatement, the Calabasas Building Official shall notify the owner of the subject property of the abatement.

(3) Summary Abatement Procedures.

(i) Pre-Abatement Notice. Prior to commencing abatement, the Calabasas Building Official shall issue a Summary Abatement Notice and Order with reasonable notice. The Notice and Order shall be given to the property owner(s) as listed on the last equalized tax roll. A summary of the Notice and Order shall be posted in a conspicuous location on the property to be abated at least 10 days prior to the summary abatement action.

(ii) Appeal and Waiver. The property owner(s) or any person or entity having a legal interest in the property may submit a written appeal of the Calabasas Building Official's Order to the City Manager no later than 10 days from the date of mailing of the Notice and Order. The written appeal shall state the basis for the appeal. The City Manager shall review the appeal and shall issue a written decision no later than 10 days after receipt. The City Manager's decision shall uphold, rescind or modify the determination of the Notice and Order. Failure to appeal within the time prescribed shall constitute a waiver of the right to contest the summary abatement.

(iii) Post Abatement Notice. After the summary abatement is completed, the Calabasas Building Official shall serve the property owner(s) with a post abatement notice that sets forth: (a) The actions taken by the City; (b) the reasons for the actions; (c) a report of the costs of abatement with a demand that the costs of abatement be paid within sixty (60) days; and (d) that a lien against the property will be recorded for failure to pay within the prescribed time frame in (c).

(4) Judicial Enforcement Action. The City Attorney is authorized to initiate suits to abate public nuisances as defined in this Resolution without further City Council approval.

(5) Remedies not exclusive. The remedies identified in this Resolution are in addition to and do not supersede or limit any and all other remedies, civil or criminal, available at law or in equity.

SECTION 6. Severability Clause:

Should any section, clause, or provision of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of the Resolution as a whole, or parts thereof, other than the part so declared to be invalid.

SECTION 7. CEQA Finding:

The City Council hereby finds and determines that adoption of this Resolution is exempt from review under the California Environmental Quality Act, as this Resolution governs the removal of hazardous fire debris caused by the Woolsey Fire in a locally, State, and federally declared disaster area. Accordingly, under the provisions of Public Resources Code sections 21080, subdivision (b)(3), and Section 15269, subdivision (a) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this Resolution is not subject to the requirements of the California Environmental Quality Act.

SECTION 8. Transmittal:

The City Clerk shall send a copy of this resolution to the County Director of Public Works, at 900 S. Fremont Ave., Alhambra, CA 91803 and to the California Governor's Office of Emergency Services, at 3650 Schriever Ave., Mather, California 95655.

SECTION 9. Certification:

The City Clerk shall certify to the passage and adoption of this Resolution and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this 12th day of December 2018.

Fred Gaines, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard
Colantuono, Highsmith & Whatley
City Attorney



Residential Debris Removal Right-of-Entry Permit Checklist for Property Owners

The County of Los Angeles is working with CalOES and other federal and state partners in a program to facilitate safe removal and handling of burn debris and ash. To obtain this service a homeowner must complete the proper paperwork to allow these agencies to clean up their property.

Documents needed for submittal of the Debris Removal Right-of-Entry Permit:

- Residential Debris Removal Right-of-Entry Permit form
- Government Issued ID (Driver's license, passport, etc)(copies sent if submitted electronically)
- Insurance Policy
 - Declaration page
 - Debris Removal Coverage page
- Assessor's Parcel Number (APN)
- Signatures of All Owners, Trustees or Power of Attorney
- Trust or LLC Documents (If applicable)
 - 1st page of Trust, LLC etc.
 - Signature Authorization page
 - Power of Attorney signature page
 - Any other relevant pages
- Signed and notarized document for authorized agent

Home owned by 1 or More People

All owners listed on the title of the home must:

- Sign the Residential Debris Removal Right-of-Entry Permit form
- Show government issued ID

Home owned by a Trust, LLC or other Legal Entity

If a home is owned by a trust, LLC or other legal entity, please bring:

- The first page of the trust, LLC or other agreement
- The Signature Authorization page
- The power of Attorney Signature page
- Any other relevant pages

All trustees or signatories must sign the Residential Debris Removal Right-of-Entry Permit form.


















**SUBMITTAL CAN BE MADE IN PERSON AT THE
WOOLSEY FIRE DEBRIS REMOVAL OPERATIONS CENTER
1 Dole Dr., Westlake Village, CA 91362
OR VIA EMAIL: woolseyfire@dpw.lacounty.gov
DEADLINE FOR SUBMITTAL IS **DECEMBER 31, 2018****



State/Federal Wildfire Debris Removal Program

Type of Debris	Eligible for Removal	Not Eligible for Removal
Destroyed residential houses (Includes all out buildings on property)		
Residential houses with significant damage (1 wall standing)		
Residential houses with significant damage (more than 1 wall standing)		May be eligible if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.
Partially damaged houses (with minimal damage)		
Occupant Owned Manufactured Housing Units (Mobile Homes)		
Commercial / Rental Manufactured Housing Units (Mobile Homes)		May be eligible if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.
Commercial structures		May be eligible if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.

State/Federal Wildfire Debris Removal Program

Type of Debris	Eligible for Removal	Not Eligible for Removal
Combined use commercial and residential	 The residential portions of the property are eligible.	 The commercial portions of the property are not eligible unless it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.
Vehicles & Boats	 If on property where a home was destroyed / there is another structure that is eligible for removal.	 If in the public right of way, the county will remove / owner can have insurance remove.
Destroyed Garage / Shed / Non-Commercial Barns / Play Structures and other Outbuildings where the residence is not damaged	 If it is over 120 square feet or more.	 If it is LESS than 120 square feet.
Foundations (slab on grade excluding seismic piers)	 Foundations will be removed.	
Residential Swimming Pools		 The pool will be drained and fenced.
Driveways & Retaining Walls		
Trees		 Not eligible unless they present a danger to workers.
Patios		
Seismic Piers		
Wells		
Basements / wine cellars	 Will be removed and fenced.	
Septic Tanks		
Chimneys		
Docks		 Not eligible unless it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.

WOOLSEY FIRE DEBRIS – ELIGIBILITY GUIDELINES FOR










PHASE II DEBRIS REMOVAL PROGRAM

PROPERTY OWNERS WITH FIRE-DAMAGED BUILDINGS

MUST DECIDE HOW THEY WILL REMOVE FIRE DEBRIS

BY DECEMBER 31, 2018.

THERE ARE TWO OPTIONS AVAILABLE:

	OPTION 1 PUBLIC REMOVAL	OPTION 2 PRIVATE REMOVAL	FOR OWNERS WHO DO NOT SUBMIT EITHER THE ROE FORM OR THE LFDRP APPLICATION, THE LOCAL JURISDICTION OR LOS ANGELES COUNTY WILL TAKE ENFORCEMENT ACTION BEGINNING MARCH, 18 2019 TO CLEAR ASH AND DEBRIS. THE OWNER WILL BE RESPONSIBLE FOR THE COST OF REMOVAL
	OWNER MUST SUBMIT SIGNED RIGHT OF ENTRY (ROE) FORM TO THE LOCAL JURISDICTION OR LOS ANGELES COUNTY IN PERSON AT THE DEBRIS REMOVAL OPERATIONS CENTER LOCATED AT 1 DOLE DR., WESTLAKE VILLAGE, CA 91362 OR BY EMAIL AT WOOLSEYFIRE@DPW.LACOUNTY.GOV	OWNER MUST SUBMIT LOCAL FIRE DEBRIS REMOVAL PROGRAM (LFDRP) APPLICATION TO THE LOCAL JURISDICTION OR LOS ANGELES COUNTY LFDRP PLAN MUST BE COMPLETED BY JANUARY 30, 2019 PRIVATE FIRE DEBRIS REMOVAL MUST BE COMPLETED BY MARCH 15, 2019	
Destroyed Residential Houses (includes all outbuildings on	 ELIGIBLE	 LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED	 ABATEMENT REQUIRED
Residential Houses with Significant Damage (1 wall standing)	 ELIGIBLE	 LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED X Number from South Coast Air Quality Management District (SCAQMD) is required for demolition permit.	 ABATEMENT REQUIRED
Residential Houses with Significant Damage (more than 1 wall standing)	 NOT ELIGIBLE May be eligible if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.	 LFDRP PLAN AND DEMOLITION PERMIT REQUIRED BY BUILDING OFFICIAL J Number from SCAQMD is required for demolition Permit	 ABATEMENT REQUIRED

DRAFT (updated: 11/30/2018) – ITEM 1 ATTACHMENT D

<p>Partiality Damaged Houses (with minimal damage)</p>	<p> NOT ELIGIBLE</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT NOT REQUIRED Building permit required to repair damage in order to remove yellow tag.</p>	<p> ABATEMENT REQUIRED ONLY if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis</p>
<p>Commercial / Rental Manufactured Housing Units (Mobile Homes)</p>	<p> NOT ELIGIBLE May be eligible if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED</p>	<p> ABATEMENT REQUIRED</p>
<p>Occupancy Owned Manufactured Housing Units (Mobile Homes)</p>	<p> ELIGIBLE</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED</p>	<p> ABATEMENT REQUIRED</p>
<p>Commercial Structures</p>	<p> NOT ELIGIBLE May be eligible if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED</p>	<p> ABATEMENT REQUIRED</p>
<p>Combined Use (commercial and residential)</p>	<p> ELIGIBLE Residential portions of the property are eligible.</p> <p> NOT ELIGIBLE The commercial portions of the property are not eligible unless it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED</p>	<p> ABATEMENT REQUIRED</p>
<p>Vehicles and Boats</p>	<p> ELIGIBLE If the vehicle is located on the property where a home was destroyed or where there is another structure that is eligible for removal. If the vehicle blocks access to the site, it will be removed.</p> <p>NOT ELIGIBLE If in the public right of way.</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT NOT REQUIRED</p>	<p> ABATEMENT REQUIRED</p>

DRAFT (updated: 11/30/2018) – ITEM 1 ATTACHMENT D

<p>Destroyed Garage / Shed / Non-Commercial Barns, Play Structures and other Outbuildings (where the residence is not damaged)</p>	<p> ELIGIBLE ONLY if the building is over 120 square feet or more. If the building is less than 120 square feet, it is NOT eligible.</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED ONLY if the building has been red tagged.</p>	<p> ABATEMENT REQUIRED</p>
<p>Foundations (slab on grade excluding seismic piers)</p>	<p> ELIGIBLE Foundations will be removed.</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE NOT REQUIRED Foundations can remain if they can pass test for structural integrity.</p> <p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED Foundations that cannot pass Integrity test must be removed.</p>	<p> ABATEMENT REQUIRED</p>
<p>Residential Swimming Pools</p>	<p> NOT ELIGIBLE The pool will be drained and fenced</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED</p>	<p> ABATEMENT REQUIRED ONLY if it presents an Immediate threat to life, public health or safety. This is determined on a case-by-case basis.</p>
<p>Driveways and Retaining Walls</p>	<p> NOT ELIGIBLE</p>	<p> LFDRP PLAN NOT REQUIRED Demolition permit required if you plan to remove driveways and/or retaining walls.</p>	<p> WILL NOT BE ABATED</p>
<p>Tree</p>	<p> NOT ELIGIBLE Not eligible unless they present a danger to workers. Tree that block access to the site will be removed,</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE NOT REQUIRED Removal of dead or dying trees may be removed without Erosion Control Permit</p>	<p> WILL NOT BE ABATED</p>
<p>Patios</p>	<p> NOT ELIGIBLE</p>	<p> LFDRP PLAN NOT REQUIRED Demolition permit required if you plan to remove patios.</p>	<p> WILL NOT BE ABATED</p>

DRAFT (updated: 11/30/2018) – ITEM 1 ATTACHMENT D

<p>Seismic Piers</p>	<p> NOT ELIGIBLE</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE NOT REQUIRED Piers can remain if they can pass test for structural integrity.</p> <p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED Piers that cannot pass integrity test</p>	<p> ABATEMENT REQUIRED</p>
<p>Wells</p>	<p> NOT ELIGIBLE</p>	<p> LFDRP PLAN NOT REQUIRED Testing and/or inspection may be required before building permit Can be issued.</p>	<p> ABATEMENT REQUIRED ONLY if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.</p>
<p>Septic Tanks</p>	<p> NOT ELIGIBLE</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE NOT REQUIRED Testing and/or inspection may be required before building permit can be issued.</p>	<p> ABATEMENT REQUIRED ONLY if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.</p>
<p>Basements / Wine Cellars</p>	<p> ELIGIBLE Will be removed and fenced.</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED</p>	<p> ABATEMENT REQUIRED</p>
<p>Chimneys</p>	<p> ELIGIBLE</p>	<p> LFDRP PLAN NOT REQUIRED Demolition permit required if you plan to remove fireplaces.</p>	<p> ABATEMENT REQUIRED</p>
<p>Docks</p>	<p> NOT ELIGIBLE May be eligible if it presents an immediate threat to life, public health or safety. This is determined on a case-by-case basis.</p>	<p> LFDRP PLAN AND DEMOLITION PERMIT ARE REQUIRED</p>	<p> ABATEMENT REQUIRED</p>



Los Angeles County Public Works

900 South Fremont Avenue, Alhambra, CA 91803-1331

Telephone: (626) 979-5370 • Website: www.lacounty.gov/LACountyRecovers

Right-of-Entry Permit for Residential Debris Removal on Private Property Checklist for Property Owners

The County of Los Angeles is working with the California Governor's Office of Emergency Services (CalOES) and other federal and state agencies in a joint program to facilitate the safe removal and disposal of fire debris and ash. To obtain this service, a homeowner must submit documentation allowing these agencies access to their property.

The following documents are necessary for the Debris Removal Right-of-Entry Permit:

- Residential Debris Removal Right-of-Entry Permit form
- Government Issued ID (Driver's license, passport, etc.) (send copy if submitted electronically)
- Insurance Policy (if Owner does not have insurance, this must be disclosed) The following page(s) are needed:
 - Declaration page
 - Debris Removal Coverage page
- Assessor's Parcel Number (APN)
- Signatures of All Owners, Trustees or Power of Attorney
- Trust or LLC Documents (If applicable) The following page(s) are needed:
 - First page of Trust, LLC etc.
 - Signature Authorization page
 - Power of Attorney signature page
 - Any other relevant pages
- Signed and notarized document for authorized agent

Home Owned by One or More People

All owners listed on the title of the home must:

- Sign the Residential Debris Removal Right-of-Entry Permit form
- Show government issued ID (send copy if submitted electronically)

Home Owned by a Trust, LLC or other Legal Entity

If a home is owned by a trust, LLC or other legal entity, please bring:

- First page of the trust, LLC or other agreement
- Signature Authorization page
- Power of Attorney Signature page
- Any other relevant pages

All trustees or signatories must sign the Residential Debris Removal Right-of-Entry Permit form.



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SUBMITTAL CAN BE MADE IN PERSON AT THE WOOLSEY FIRE DISASTER RECOVERY CENTERS

**Conrad L. Hilton Foundation Building:
30440 Agoura Road, Agoura Hills, CA 91301**

OR

**The Old Malibu Courthouse:
23525 W. Civic Center Way, Malibu, CA 90265**

OR VIA EMAIL: woolseyfire@dpw.lacounty.gov

DEADLINE FOR SUBMITTAL IS **DECEMBER 31, 2018**

**For questions, contact the Debris Removal Hotline at (626) 979-5370.
For additional fire-related resources, visit www.lacounty.gov/LACountyRecovers**

Property Address: _____

APN: _____



Los Angeles County Public Works

900 South Fremont Avenue, Alhambra, CA 91803-1331

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Right-of-Entry Permit for Residential Debris Removal on Private Property Form

This form *must* be completed and submitted by: **Monday, December 31, 2018**

Owner Name:	
Phone Number & Email:	
Property Address:	<input type="checkbox"/> Unincorporated or <input type="checkbox"/> City
Assessor's Parcel Number (APN):	
Age of Structure(s):	

I / we, _____, certify that I am / we are the owner(s) or authorized agent(s) of the real property located at the above address (hereinafter "Owner"). I hereby certify that I have full power and authority to execute this Right of Entry (ROE) Permit without the need for any further action, including, but not limited to, notice to or approval from any other party.

I / we hereby grant the County of Los Angeles, as well as the State of California, and the Federal Government, and their officers, employees, agencies, and independent contractors (collectively, the "Government"), a ROE upon the real property specified above by address and APN (hereafter the "Property").

1. **Time Period:** This ROE shall expire 36 months after the date of the Owner's signature(s), below, or when the debris removal activities described below are complete, as determined in the sole discretion of the Government, whichever date is sooner.

2. **Purpose:** The Government is granted this ROE to inspect, test, remove, and clear wildfire-generated debris of whatever nature including but not limited to burned or partially burned structures, ash, concrete foundations, contaminated soil, vehicles, trailers, waste or other debris from the Property ("Debris Removal"). Tree or tree limbs and shrubbery deemed hazardous to work crews, or obstructing their access to the debris clearance site, may also be removed to accomplish this work.

Property Address: _____

APN: _____



Los Angeles County Public Works

900 South Fremont Avenue, Alhambra, CA 91803-1331

Telephone: (626) 979-5370 • Website: www.lacounty.gov/LACountyRecovers

3. Authorized Activities: Owner hereby grants to the Government, the right to determine, in the Government’s sole discretion, which materials and items on the Property are eligible for Debris Removal. Owner is responsible for removing, at Owner’s expense, any items not eligible for Debris Removal. Owner’s failure to remove items not eligible for Debris Removal may later be deemed a public nuisance by local officials.

4. Reimbursement: All Debris Removal activities are provided by the Government at no direct cost to Owner. However, the Owner agrees hereby to file an insurance claim if Owner possesses homeowner’s or property insurance. Most homeowner’s insurance policies include coverage for debris removal. State and federal law require Owner to assign any debris removal insurance proceeds to the Government to avoid a duplication of benefits (42 USC 5155; 44 CFR 204.62). In consideration of the Government’s agreement to perform Debris Removal, Owner agrees to inform the insurance company listed below of this assignment and agrees to release their insurance information to the Government.

Specified Debris Removal Insurance Coverage: If Owner’s insurance in effect at the time of the wildfire provides specific coverage for debris removal, Owner hereby assigns any and all rights, benefits, and proceeds with respect to these particular specific coverages to County and hereby authorizes that any benefits or proceeds be paid directly to County. Owner shall not be liable for any further costs to County.

No Specified Debris Removal Insurance Coverage: If Owner’s insurance in effect at the time of the wildfire does not provide specific and separate coverage for debris removal, but debris removal coverage is included within another larger coverage category, payment to County shall be limited to the unused benefit amount, after the residence is rebuilt. Owner shall not be liable for further costs to County. Owner hereby assigns any and all rights, benefits, and proceeds of any unused benefit amount that is eligible for debris removal remaining in a larger coverage category to County.

In the event the insurance companies listed below issue insurance proceeds for Debris Removal directly to Owner, Owner shall promptly inform County of the amount of such proceeds and remit such insurance proceeds to County.

Insurance Company:

Policy Number:

Claim Number:

Property Address: _____

APN: _____



Los Angeles County Public Works

900 South Fremont Avenue, Alhambra, CA 91803-1331

Telephone: (626) 979-5370 • Website: www.lacounty.gov/LACountyRecovers

Agent's Name:

Agent's Phone / e-mail:

Secondary Insurance, or personal property insurance for other damaged items on the Property: Insurance Company:

Policy Number:

Claim Number:

Agent's Name:

Agent's Phone / Email:

If Owner does not have homeowner's or other similar insurance, Owner certifies under penalty of perjury by his/her signature below that no insurance coverage for the costs of fire debris removal at the Property was in effect at the time of the wildfire:

Owner's signature

Date

Any property sold prior to the issuance of the cleanup certification will require a new ROE from the buyer of the property before it can be included in the Government's program. A claim for insurance proceeds for work completed prior to the property transfer will be billed to the insurance company listed above if applicable.

5. Waiver of Liability: Owner acknowledges that the Government's decisions about when, where, and how to provide Debris Removal services on Owner's property are discretionary functions. Owner hereby acknowledges that the Government is not liable for any claim based on the exercise or performance, or failure to exercise or perform, a discretionary function, and promises not to make such a claim. **Owner further releases and agrees to hold and save harmless the Government from all liability for any**

Property Address: _____

APN: _____



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damage or loss whatsoever that may occur during or after performance of the Government's Debris Removal activities. Please also see paragraph 9, below. Owner therefore waives any claims or legal action against the Government. This indemnification is required by state and federal law, including the California Emergency Services Act, California Government Code section 8655 and the Stafford Act, 42 United States Code, sections 5148 and 5173.

6. Foundations: In order to participate in this program, Owner must allow removal of all foundations. Stem walls and retaining walls may be left on a case-by-case basis, as approved by the Operations Chief and/or his or her designee. Owner acknowledges and understands that removal of a foundation may leave a depression in the ground, and that it is Owner's responsibility to fill any depression(s) following the removal of a foundation.

7. Soil Sampling: Debris Removal includes taking soil samples in the debris footprint to ensure that all contaminants have been removed. If initial soil samples do not meet the cleanup goals for this project, additional soil will be removed from the debris footprint and more soil samples will be taken. Owner acknowledges and hereby authorizes the Government to remove enough soil to ensure cleanup goals have been met. Owner acknowledges this may leave a depression on the property and that it is Owner's responsibility to fill any depression left on the property.

8. Markings of Infrastructure Facilities: Owner agrees to make their best efforts to mark subgrade utility lines (sewer, water, electricity, gas, cable), and to mark the location of septic tanks, wells, or other subgrade structures. Owner should carefully complete the attached *Property Information Form* and append any maps, diagrams, or legible notes that may be useful to the Government's contractor in locating subgrade structures.

9. Driveway, Roadway and Other Incidental Damage: Multi-ton excavators must perform much of the demolition, consolidation and loading of fire debris into trucks for removal to appropriate landfills. The scale and weight of this equipment, and the weight of loaded trucks hauling debris out of fire-damaged neighborhoods, often exceeds the design capacity of residential driveways, sidewalks, and roadways. Cracking and damage to asphalt and concrete pavement is a common and often unavoidable consequence, and is therefore considered incidental to Debris Removal. The Government, where feasible, will make reasonable efforts to mitigate such damage. However, by accepting Government Debris Removal at this Property, the Owner acknowledges the risk of such incidental damage as well as responsibility for the cost of any repairs to private property or jointly-owned private roadways that may be caused by Government contractors in the performance of Debris Removal operations. Owner hereby promises to hold and save harmless the Government from any repair claims described above, or any other incidental and unavoidable damage occurring as a result of routine operations.

Property Address: _____

APN: _____



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10. **Damage to Improved Property:** Debris and ash removal crews will attempt to minimize impacts to improved property that was not damaged by the fire. The California Governor’s Office of Emergency Services Operations Chief *may, in their sole discretion,* authorize attempted repair or replacement of improved property that was negligently damaged during the Debris Removal operations. However, Owner acknowledges paragraphs 5 and 9 of this ROE limit the liability of the Government and their contractors.

11. **Modification:** The provisions of this ROE may not be modified. Owner may cancel this ROE only by submitting an executed *Withdrawal Form* to the County (see Page 9).

12. **Submission by email attachment.** In lieu of personal deliver, Owner(s) may elect, at his/her own option and at his/her own risk, to transmit to County by email attachment a complete, legible, and fully executed Right of Entry Permit and (as applicable) an Owner Authorization to Designate Agent form. Owner(s) is responsible to ensure complete, legible, timely, and accurate transmission of such documents, and County shall not be held responsible for any errors or omissions related to electronic transmission, including but not limited to errors resulting from failed or delayed transmission, delays resulting from SPAM filters, electronic communication equipment, inability to open attached documents, or other failure of County to timely receive and act upon these documents.

Email (attached as PDF): woolseyfire@dpw.lacounty.gov

13. **Fraudulent or Willful Misstatement of Fact:** An individual who fraudulently or willfully misstates any fact in connection with this agreement may be subject to penalties under state and federal law, including civil penalties, imprisonment for not more than five years, or both, as provided under 18 United States Code, section 1001.

Printed name of Owner or Agent

Signature of Owner or Agent

Date

Phone number of Owner or Agent

E-mail address of Owner or Agent

Mailing address of Owner or Agent

Property Address: _____

APN: _____



Los Angeles County Public Works

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Approved by County of Los Angeles and verification that the Property, APN, and Owner are accurate and meet the eligibility requirements of program:

Title and Printed name of County Representative

Signature of County Representative

Date

Property Address: _____

APN: _____



Los Angeles County Public Works

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Telephone: (626) 979-5370 • Website: www.lacounty.gov/LACountyRecovers

Disaster Debris Removal Program Property Information

Please identify all that apply on the Property:

Vehicles	Location	Description	Comments
Car			
Boat or Trailer			
Other vehicles			
Other:			

Underground Tanks	Location	Construction Date (If Known)	Comments
Septic ¹			
Fuel/Oil ²			
Water			
Other:			

1. Septic tanks will be pumped of all waste as part of the debris removal project only if they posed a hazard to crews.

2. Owner must provide documentation of ownership for large propane tanks to be removed.

Underground Structures	Location	Construction Date (If Known)	Comments
Basement			
Root Cellar			
Other:			

Property Address: _____

APN: _____



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Withdrawal Form

To cancel this ROE, this cancellation form must be signed by the owner, delivered to the County in which the Property is located, and acknowledged by an authorized employee in advance of Debris Removal activities at the Property. Allow at least three (3) days to process.

Alternatively, the ROE may be cancelled at the Property site **by obtaining the signature of designated County of Los Angeles Representative present when the crew appears for work.** Due to scheduling constraints, the Government cannot provide specific dates and times when they will be available at the Property site to accept a cancellation.

I have read and understand the foregoing statement concerning cancellation policies. I hereby certify that the Debris Removal at the Property has not yet commenced, and that I request to cancel the Right of Entry (ROE).

Printed name of Owner or Agent

Signature of Owner or Agent

Date

Phone number of Owner or Agent

E-mail address of Owner or Agent

Mailing address of Owner or Agent

I hereby acknowledge receipt of the foregoing request for cancellation:

Title and Printed name of County Representative

Signature of County Representative

Date

Property Address: _____

APN: _____



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: DECEMBER 4, 2018
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *Marcel*
SUBJECT: ADOPTION OF RESOLUTION NO. 2018-1609, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

MEETING
DATE: DECEMBER 12, 2018

SUMMARY RECOMMENDATION:

That the City Council adopt Resolution No. 2018-1609, reciting the fact of the General Municipal Election held on November 6, 2018, declaring the result and such other matters as provided by law.

DISCUSSION:

Resolution No. 2018-1609 certifies the results of the November 6, 2018, General Municipal Election. Attached to the resolution is Exhibit A (Certificate of Canvass) providing details regarding the number of votes cast by precinct, total votes received by individual candidates, and total ballots cast in the election.

RECOMMENDATION:

Adopt Resolution No. 2018-1609, reciting the fact of the General Municipal Election held on November 6, 2018, declaring the result and such other matters as provided by law.

ATTACHMENTS:

Resolution No. 2018-1609 and Exhibit A, Certificate of Canvas

**ITEM 2 ATTACHMENT
RESOLUTION NO. 2018-1609**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.

WHEREAS, a General Municipal Election was held and conducted in the City of Calabasas, California, on Tuesday, November 6, 2018, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects, the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF Calabasas, California, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the precincts except vote by mail voter ballots and provisional ballots was 5,084.

That the whole number of vote by mail voter ballots and provisional ballots cast in the City was 5,767, making a total of 10,851 ballots cast in the City.

SECTION 2. That the names of persons voted for at the election for Member of the City Council are as follows:

**Vahid Naziri
Mary Sue Maurer
David J. Shapiro
James R. Bozajian**

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the

respective offices for which the persons were candidates are listed in Exhibit "A" attached.

SECTION 4. The City Council does declare and determine that:

Mary Sue Maurer was elected as Member of the City Council for the full term of four years; David J. Shapiro was elected as Member of the City Council for the full term of four years; James R. Bozajian was elected as Member of the City Council for the full term of four years;

SECTION 5. The City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) The whole number of votes cast in the City; (2) The names of the persons voted for; (3) For what office each person was voted for; (5) The number of votes given at each precinct to each person; (6) The total number of votes given to each person.

SECTION 6. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 12th day of December 2018.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN
Registrar-Recorder/County Clerk

November 30, 2018

Ms. Maricela Hernandez, City Clerk
City of Calabasas
100 Civic Center Way
Calabasas, California 91302

Dear Ms. Hernandez:

Enclosed are the Official Canvass Certificate and the Official Statement of Votes Cast by precinct for the City of Calabasas General Municipal Election consolidated with the General Election held on November 6, 2018.

Please call the Election Planning Section at (562) 462-2317, if you have any questions.

Sincerely,

DEAN C. LOGAN
Registrar-Recorder/County Clerk

LATICIA MCCORKLE, Assistant Division Manager
Election Information and Preparation Division

Enclosures
Official Canvass Certificate
Official Statement of Votes Cast

*Los Angeles County
Registrar-Recorder/County Clerk*

Certificate of the Canvass of the Election Returns

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I did canvass the returns of the votes cast for each elective office and/or measure(s) for

Calabasas City

at the General Election, held on the 6th day of November 2018.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 30th day of November 2018.



Dean C. Logan
DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

FINAL OFFICIAL STATEMENT OF VOTES CAST BY PRECINCT			CALABASAS CITY GEN MUNI COUNCILMEMBER											
LOCATION	REGISTRATION	BALLOTS CAST	VAHID NAZIRI	MARY SUE MAURER	DAVID J SHAPIRO	JAMES R BOZAJIAN								
CALABASAS - 1000001E		1286	396	67	148	245	146							
VOTE BY MAIL	SERIAL 0317	0	483	79	261	337	261							
TOTAL		1286	879	146	409	582	407							
CALABASAS - 1000004A*		221	0	0	0	0	0							
VOTE BY MAIL	SERIAL 6070	0	141	27	73	65	68							
TOTAL		221	141	27	73	65	68							
CALABASAS - 1000006A		1494	437	84	231	280	221							
VOTE BY MAIL	SERIAL 0318	0	681	108	416	453	413							
TOTAL		1494	1118	192	647	733	634							
CALABASAS - 1000007A		1946	650	110	315	283	306							
VOTE BY MAIL	SERIAL 0319	0	687	94	405	323	340							
TOTAL		1946	1337	204	720	606	646							
CALABASAS - 1000008A		1110	391	41	233	261	217							
VOTE BY MAIL	SERIAL 0320	0	437	61	288	302	278							
TOTAL		1110	828	102	521	563	495							
CALABASAS - 1000008C*		58	0	0	0	0	0							
VOTE BY MAIL	SERIAL 6072	0	29	5	15	17	11							
TOTAL		58	29	5	15	17	11							
CALABASAS - 1000009A		592	222	23	115	120	146							
VOTE BY MAIL	SERIAL 0321	0	206	29	122	93	138							
TOTAL		592	428	52	237	213	284							
CALABASAS - 1000010A		884	268	55	126	112	125							
VOTE BY MAIL	SERIAL 0322	0	324	57	190	160	180							
TOTAL		884	592	112	316	272	305							
CALABASAS - 1000012A		940	325	64	146	205	139							
VOTE BY MAIL	SERIAL 0323	0	364	46	195	244	213							
TOTAL		940	689	110	341	449	352							
CALABASAS - 1000013A		1277	454	101	225	194	213							
VOTE BY MAIL	SERIAL 0324	0	380	83	206	163	176							
TOTAL		1277	834	184	431	357	389							
CALABASAS - 1000016A		1233	458	85	227	282	214							
VOTE BY MAIL	SERIAL 0325	0	502	74	313	356	299							
TOTAL		1233	960	159	540	638	513							
CALABASAS - 1000033A		1108	327	63	150	173	161							
VOTE BY MAIL	SERIAL 0326	0	384	62	200	208	195							
TOTAL		1108	711	125	350	381	356							
CALABASAS - 1000075A		970	333	52	167	171	143							
VOTE BY MAIL	SERIAL 0327	0	351	56	204	207	182							
TOTAL		970	684	108	371	378	325							

FINAL OFFICIAL STATEMENT OF VOTES CAST BY PRECINCT			CALABASAS CITY GEN MUNI COUNCILMEMBER											
LOCATION	REGIST-RATION	BALLOTS CAST	VAHID NAZIRI	MARY SUE MAURER	DAVID J SHAPIRO	JAMES R BOZAJIAN								
CALABASAS - 1000076A		1276	457	60	206	269	212							
VOTE BY MAIL	SERIAL 0328	0	467	55	276	338	287							
TOTAL		1276	924	115	482	607	499							
CALABASAS - 1000077A		941	366	49	179	247	162							
VOTE BY MAIL	SERIAL 0329	0	331	33	191	247	182							
TOTAL		941	697	82	370	494	344							

**CITY OF CALABASAS
GENERAL MUNICIPAL ELECTION
NOVEMBER 6, 2018
EXHIBIT A
CITY CLERK'S CERTIFICATE OF CANVASS**

I, Maricela Hernandez, City Clerk of the City of Calabasas, do certify that per the Los Angeles County Registrar/Recorder's Office Certificate of Canvass, the returns of the General Municipal Election held on November 6, 2018, were certified and find that the number of votes given at each precinct and the number of votes given in the City to persons voted for the respective offices for which the persons were candidates were as follows:

FOR MEMBER OF THE CITY COUNCIL									
Precinct		Naziri	Maurer	Shapiro	Bozajian	Total Votes Cast	Total Votes	Voter Turnout	Total Voter Turnout
1, 12, 77 (Bay Laurel Elementary)	Votes at Polls	180	473	697	447	1,797	4,086	1,087	2,265
	Vote by Mail (VBM)/Prov	158	647	828	656	2,289		1,178	
4A (Vote by Mail-Mont Calabasas)	Votes at Polls						233		141
	Vote by Mail (VBM)/Prov	27	73	65	68	233		141	
6, 33 (Calabasas Senior Center)	Votes at Polls	147	381	453	382	1,363	3,418	764	1,829
	Vote by Mail (VBM)/Prov	170	616	661	608	2,055		1,065	
7, 9 (Agoura Hills/Calabasas Community Center)	Votes at Polls	133	430	403	452	1,418	2,962	872	1,765
	Vote by Mail (VBM)/Prov	123	527	416	478	1,544		893	
8 (3733 Via Del Prado)	Votes at Polls	41	233	261	217	752	1,681	391	828
	Vote by Mail (VBM)/Prov	61	288	302	278	929		437	
8B, (Vote by Mail-No Voters)	Votes at Polls						-		-
	Vote by Mail (VBM)/Prov	-	-	-	-	-		-	
8C, (Vote by Mail-Mullholand Heights)	Votes at Polls						48		29
	Vote by Mail (VBM)/Prov	5	15	17	11	48		29	
10, 13 (Church in the Canyon)	Votes at Polls	156	351	306	338	1151	2,366	722	1,426
	Vote by Mail (VBM)/Prov	140	396	323	356	1215		704	
16 (AC Stelle Middle)	Votes at Polls	85	227	282	214	808	1,850	458	960
	Vote by Mail (VBM)/Prov	74	313	356	299	1042		502	
75, (Calabasas High School)	Votes at Polls	52	167	171	143	533	1,182	333	684
	Vote by Mail (VBM)/Prov	56	204	207	182	649		351	
76, (Tennis & Swim Ctr.)	Votes at Polls	60	206	269	212	747	1,703	457	924
	Vote by Mail (VBM)/Prov	55	276	338	287	956		467	
								10,851	

CITY OF CALABASAS
 GENERAL MUNICIPAL ELECTION
 NOVEMBER 6, 2018
 EXHIBIT A
 CITY CLERK'S CERTIFICATE OF CANVASS

Total Votes at Polls	854	2,468	2,842	2,405	8,569
Total Votes VBM / Provisional	869	3,355	3,513	3,223	10,960
Total Votes Cast	1,723	5,823	6,355	5,628	19,529

PRECINCT BALLOTS	5,084
VOTE BY MAIL/PROVISIONAL BALLOTS	5,767
TOTAL BALLOTS CAST	10,851

TOTAL VOTES CAST AT POLLS / PRECINCTS	8,569
TOTAL VOTES BY VOTE BY MAIL/PROVISIONAL	10,960
TOTAL VOTES CAST	19,529

 Maricela Hernandez, MMC, City Clerk
 Dated: December 12, 2018

**CITY OF CALABASAS
FOR MEMBER OF THE CITY COUNCIL
November 6, 2018 GENERAL MUNICIPAL ELECTION**

Polling Location		Naziri	Maurer	Shapiro	Bozajian	Total Votes Cast	Total Votes	Voter Turnout	Total Voter Turnout	Total Registered Voters	Voter Turnout %	
1, 12, 77 Bay Laurel Elementary	Votes at Polls	180	473	697	447	1,797	4,086	1,087	2,265	3,167	72%	
	Vote by Mail (VBM)/Prov	158	647	828	656	2,289		1,178				
						0						
4A (Vote by Mail- Mont Calabasas)	Votes at Polls						233		141	221	64%	
	Vote by Mail (VBM)/Prov	27	73	65	68	233		141				
6, 33 Calabasas Senior Center	Votes at Polls	147	381	453	382	1,363	3,418	764	1,829	2,602	70%	
	Vote by Mail (VBM)/Prov	170	616	661	608	2,055		1,065				
7, 9 (Agoura Hills/Calabasas Community Center)	Votes at Polls	133	430	403	452	1,418	2,962	872	1,765	2,538	70%	
	Vote by Mail (VBM)/Prov	123	527	416	478	1,544		893				
8 (3733 Via Del Prado)	Votes at Polls	41	233	261	217	752	1,681	391	828	1,110	75%	
	Vote by Mail (VBM)/Prov	61	288	302	278	929		437				
8B, (Vote by Mail- No Voters)	Vote by Mail (VBM)/Prov	0	0	0	0	0	-	-	-	-	-	
8C, (Vote by Mail- Mullholand Heights)	Votes at Polls						48		29	29	58	50%
	Vote by Mail (VBM)/Prov	5	15	17	11	48		29				
10, 13 (Church in the Canyon)	Votes at Polls	156	351	306	338	1,151	2,366	722	1,426	2,161	66%	
	Vote by Mail (VBM)/Prov	140	396	323	356	1,215		704				
16 (AC Stelle Middle)	Votes at Polls	85	227	282	214	808	1,850	458	960	1,233	78%	
	Vote by Mail (VBM)/Prov	74	313	356	299	1,042		502				
75, (Calabasas High School)	Votes at Polls	52	167	171	143	533	1,182	333	684	970	71%	
	Vote by Mail (VBM)/Prov	56	204	207	182	649		351				
76, (Tennis & Swim Ctr.)	Votes at Polls	60	206	269	212	747	1,703	457	924	1,276	72%	
	Vote by Mail (VBM)/Prov	55	276	338	287	956		467				
									10,851	15,336	71%	

Total Votes at Polls	854	2,468	2,842	2,405	8,569
Total Votes VBM / Provisional	869	3,355	3,513	3,223	10,960
Total Votes Cast	1,723	5,823	6,355	5,628	19,529

PRECINCT BALLOTS	5,084
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