



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, APRIL 11, 2018
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting.**

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Girl Scout Cadette Troop 1786
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:05 P.M.

PRESENTATIONS – 7:10 P.M.

- 2018 APWA Public Works Project of the Year Award for the Las Virgenes Road Scenic Corridor Widening Project
- Unveiling of the Red Tailed Hawk sculpture for the Lost Hills Road Interchange

ORAL COMMUNICATION – PUBLIC COMMENT – 7:40 P.M.

CONSENT ITEMS – 7:50 P.M.

1. [Approval of meeting minutes from March 28, 2018](#)

2. [February 2018 Sheriff's Crime Report](#)
3. [Recommendation to approve a professional services agreement with Willdan Engineering for on-call engineering, plan check, surveying, geotechnical and inspection services for CIP and recoverable projects in an amount not to exceed \\$100,000](#)
4. [Adoption of Resolution No. 2018-1584 to include a list of projects funded by Senate Bill 1 \(The Road Repair Accountability Act\) to the Fiscal Year 2018-19 budget for the Capital Improvement Program](#)
5. [Adoption of Resolution No. 2018-1578, initiating proceedings for the levy and collection of assessments within Landscape Maintenance District No. 22 and Landscape Lighting Act District Nos. 22, 24, 27 and 32 and ordering a preliminary Engineer's Report; Adoption of Resolution No. 2018-1579, approving a preliminary Engineer's Report with respect to the levy and collection of assessments in connection with Landscape Lighting Act District Nos. 22, 24, 27 and 32 for Fiscal Year 2018-2019; Adoption of Resolution No. 2018-1580, declaring its intent to levy and collect assessments within Landscape Maintenance District No. 22 and Landscape Lighting Act District Nos. 22, 24, 27 and 32 and setting a time and place for a public hearing](#)

PUBLIC HEARING – 7:55 P.M.

6. [Introduction of Ordinance No. 2018-364 amending the following Sections of the Calabasas Municipal Code: 17.80.065 of Chapter 17.80, "Enforcement of Development Code Provisions," Section 17.11.010 "Permitted, Conditional and Ancillary Land Uses – All Zoning Districts", and Section 17.90.020 defining residential and accessory uses; and adding a new Section 17.12.175 prohibiting short-term rentals or occupancies of property except for lawfully approved hotels, motels, and bed and breakfast inns](#)

Following a public hearing on March 15, 2018, the Planning Commission recommended approval of the proposed Ordinance per Resolution No. 2018-659

The project is exempt from environmental review in accordance with Section 21084 of the California Environmental Quality Act (CEQA) and pursuant to Sections 15002(K)(1) and 15061(B)(3) of CEQA Guidelines

INFORMATIONAL REPORTS – 8:40 P.M.

7. [Check Register for the period of March 21-28, 2018](#)

TASK FORCE REPORTS – 8:45 P.M.

CITY MANAGER’S REPORT – 8:50 P.M.

TENTATIVE FUTURE AGENDA ITEMS – 8:55 P.M.

CLOSED SESSION – CONFERENCE ROOM – 9:00 P.M.

1. Public Employment – City Manager

ADJOURN

The City Council will adjourn in memory of A.C. Stelle to their next regular meeting scheduled on Wednesday, April 25, 2018, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, MARCH 28, 2018**

Mayor Gaines called the meeting to order at 7:02 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, CA.

ROLL CALL

Present: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

Absent: None

Staff: Coroalles, Fleishman, Hernandez, Jordan, Lysik, Tamuri and Yalda

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Boy Scout Pack 333.

APPROVAL OF AGENDA

Councilmember Weintraub moved, seconded by Mayor pro Tem Shapiro to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Weintraub:

- Extended appreciation to staff for a successful Arbor Day event.
- Reported that Mayor pro Tem Shapiro and she attended the Every 15 Minutes program.

Mayor pro Tem Shapiro:

- Echoed the sentiments of Councilmember Weintraub and thanked staff for the recent community events.
- Reported his attendance to a successful USTA Championship on March 19 at the Tennis & Swim Center.
- Congratulated the Calabasas HS Academic Decathlon team for their success at the State Championship's as well as their United Nations team who placed first at SCMUN.
- Wished everyone a Happy Passover and Easter.

Councilmember Bozajian:

- Extended appreciation to staff for the Annual St. Patrick's Day event at the AHCCC.
- Extended appreciation to staff for the successful Junior Egg Hunt event at De Anza Park.
- Extended an invitation to Creekside Park on April 14 in celebration of Earth Day.

Councilmember Maurer:

- Extended an invitation to the Calabasas Fine Arts Festival on May 5-6.
- Extended an invitation to a Social for Senior's on April 27.
- Extended best wishes in the occasion of Passover and Easter.

Mayor Gaines:

- Encouraged everyone to vote on the April 3 Special Election for the open 45th District Assembly seat.
- Echoed the sentiments of Mayor pro Tem Shapiro in congratulating the Calabasas HS Decathlon team, and thanked Senator Henry Stern for welcoming the visiting students to the State Capitol.
- Extended an invitation to the Chamber's Government Affairs Committee meeting on April 2.
- Wished the City of Malibu a Happy 27th Birthday and the City of Calabasas on their incorporation.
- Wished everyone a Happy Passover and Easter, and read a message from Rabbi Freidman.

PRESENTATIONS

- By the Sheriff's Department J Team

Deputy David Diestel of J Team made a presentation.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Andrew Wei, Aiden Dillinger and Nathan Wolf, Cassidy Koch and Siena Real, Valerie Scott, Shari Goodman and Harold Arkoff spoke during public comment.

CONSENT ITEMS

1. Approval of meeting minutes from March 14, 2018

Councilmember Weintraub moved, seconded by Councilmember Bozajian to approve Consent Item No. 1 with modifications. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

NEW BUSINESS

- 2. Headwaters Corner construction update

Ms. Sharpton presented an update regarding reconstruction efforts.

- 3. Discussion of Planning fee increases for commercial and multi-family projects, and direction to staff

Ms. Tamuri presented the report.

After discussion, direction was provided to staff.

The meeting recessed at 8:22 p.m.
The meeting reconvened at 8:30 p.m.

- 4. Distracted walking ordinance discussion

Mr. Jordan presented the report.

After discussion, direction was provided to staff.

- 5. Report on false alarm fines

Mr. Jordan presented the report.

After discussion, direction was provided to staff.

INFORMATIONAL REPORTS

- 6. Check Register for the period of March 7-15, 2018

No action was taken on this item.

TASK FORCE REPORTS

None.

CITY MANAGER'S REPORT

Mr. Coroalles reported his meeting with Armstrong Nurseries regarding their

interest in potential location opportunities in Calabasas or its neighboring cities.

TENTATIVE FUTURE AGENDA ITEMS

None.

ADJOURN

Mayor pro Tem Shapiro moved, seconded by Councilmember Weintraub to adjourn the meeting at 10:03 p.m. to their next regular meeting scheduled on Wednesday, April 11, 2018, at 7:00 p.m. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Maurer and Weintraub

Maricela Hernandez, MMC
City Clerk



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

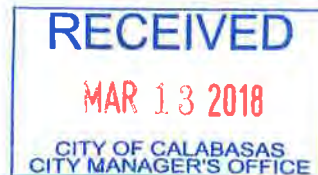
HALL OF JUSTICE

JIM McDONNELL, SHERIFF
(818) 878-1808



March 8, 2018

Anthony Coroaaltes, City Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302



Dear Mr. Coroaaltes:

Listed below are the year-to-date crime statistic comparisons for the City of Calabasas for the month of February 2018.

I. CRIME STATISTICS

CRIME	CURRENT MTH	YTD 2018	YTD 2017	CHANGE
Homicide	0	0	0	0
Rape	1	2	0	2
Robbery				
Armed	0	0	1	-1
Strong-Arm	0	0	0	0
Assault	0	1	0	1
Burglary				
Residential	3	9	8	1
Business	1	3	8	-5
Garage/Out-Building	2	3	1	2
Vehicle (locked)	7	11	17	-6
Theft				
Grand (\$950 +)	3	6	8	-2
Petty	4	8	10	-2
Vehicle (unlocked)	11	20	17	3
Grand Theft Vehicle	2	5	7	-2
Arson	0	0	0	0
Domestic Violence Felony	0	0	0	0
Total Part I Crimes	34	68	77	-9
Percent Change				-11.7%
Domestic Violence Misdemeanor	0	3	3	0

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

II. NOTEWORTHY INCIDENTS

Three subjects, residents of Canoga Park, Reseda and Los Angeles, were arrested for possession of stolen property and burglary tools in the 26500 block of Agoura Road. The subjects were inside the business and an employee recognized the subjects as males that had taken items in the past without paying. A call for service was placed by the employee. The subjects were contacted by deputies and numerous grocery bags were seen in the open cargo area of the suspect's truck. The grocery bags contained alcohol beverages, duffle bags and food items. During the investigation, one subject admitted to stealing the property inside the bags from different locations in the jurisdiction of the Los Angeles Police Department. Also found were multiple, empty, reusable grocery bags containing multiple pieces of aluminum foil folded into rectangular planks commonly used in grocery bags to circumvent store security monitors. (18-01076)

Four thefts from unlocked vehicles and one vehicle burglary (no signs of forced entry) occurred during the same date and time frames. The incidents occurred in the 3600 block of Paseo Primario, the 24800 block of Earls Court and the 24900 block of Lorenzo Court. Property taken consisted of checks, tools, clothing, sunglasses, a wallet with its contents, cash, key remote to vehicle and a briefcase. In one incident, the stolen credit cards were used in Studio City. (18-01104, 01105, 01115, 01150, 01151)

A theft of a wallet occurred in the 4700 block of Commons Way. The victim was sitting in the outside patio area of the location and placed her purse on the back of the chair. When the victim attempted to pay her bill, she noticed that her wallet and its contents were missing from her purse. The stolen credit cards were used at the Thousand Oaks Mall at Nordstrom's, Macy's, GameStop and at a Target. The wallet was later recovered in the rear of a pickup that was parked in the parking garage near the Thousand Oaks Nordstrom's. (18-01117)

III. TRAFFIC

See attached.

IV. AGENDIZED CAR

See attached

V. CRIME PREVENTION

See attached

VI. JUVENILE INTERVENTION TEAM

See attached.

VII. ARREST STATISTICS

The numbers of arrests listed below are the most current available.

	YEAR TO DATE 2018		CURRENT MONTH FEBRUARY	
	ADULT	JUVENILE	ADULT	JUVENILE
Criminal Homicide	0	0	0	0
Forcible Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	2	0	0	0
Larceny Theft	2	0	1	0
Grand Theft Auto	0	0	0	0
Arson	0	0	0	0
Forgery	0	0	0	0
Fraud and NSF checks	3	0	0	0
Sex Offenses, Felonies	0	0	0	0
Sex Offenses, Misdemeanors	0	0	0	0
Non-Aggravated Assaults	0	0	0	0
Domestic Violence, Felony	0	0	0	0
Domestic Violence, Misd.	2	0	0	0
Weapon Laws	2	0	0	0
Offenses Against Family	0	0	0	0
Narcotics	8	0	3	0
Liquor Laws	0	0	0	0
Drunk/Alcohol/Drugs	3	0	2	0
Disorderly Conduct	0	0	0	0
Vagrancy	0	0	0	0
Gambling	0	0	0	0
Drunk Driving Vehicle/Boat	6	0	1	0
Vehicle/Boating Laws	9	0	4	0
Vandalism	0	0	0	0
Warrants	14	0	6	0
Receiving Stolen Property	0	0	0	0
Federal Offenses W/O Money	0	0	0	0
Federal Offenses With Money	0	0	0	0
Felonies, Miscellaneous	0	0	0	0
Misdemeanors, Miscellaneous	6	0	2	0
ARREST TOTALS	57	0	19	0

Sincerely,

JIM McDONNELL, SHERIFF

Joshua W. Thai, Captain
Malibu/Lost Hills Station



Los Angeles County
Sheriff's Department

Lost Hills Sheriff's Station - Community Impact Team

27050 Agoura Road Agoura, CA 91301

(818) 878-1808

www.lasd.org

Calabasas Monthly Report for February, 2018

- Networked with field deputies regarding recent crime trends and patrol requests in the city.
- Working with field deputies regarding traffic enforcement issues.
- Maintained communication with the several Homeowners Associations. Discussed with several residents of the community crime trends and safety measures that homeowners can take to minimize risk.
- Continued to monitor progress at the Lost Hills/101 Freeway overpass. Have not heard of any recent complaints regarding traffic. Recent work changed the traffic flow with no adverse effects thus far. Will continue to monitor the area during construction.
- Worked closely with Calabasas Detectives and the Lost Hills Station Burglary Team regarding crime trends, areas of concern, and saturation patrol.
- Working with City Code Enforcement and City Attorney regarding noise complaints from Adamsville party house.
- Sent out STTOP letters to dangerous drivers in the city of Calabasas.
- Worked with motor deputies with school enforcement issues.
- Patrolled Calabasas High School regarding recent traffic concerns from residents.
- Continued to communicate with the Neighborhood Watch leaders in the city regarding crime trends. Discussed with them crime prevention tips related to recent crimes to help keep citizens safe.
- Attended City Council meetings.
- Worked with Deputy John Peck and event organizers regarding city permits.
- Conducted early morning patrol in neighborhoods and commercial area where property crimes have been a problem.
- Communicated with the Secural Security who is contracted with the city to provide security at city owned properties. Discussed strategies with AJ to maximize enforcement and deter crime.
- Working with the owner of the vacant property at the intersection of Las Virgenes Rd. and Agoura Rd. regarding a homeless man that is living deep in the property. I am in the process of trying to find him services that will help him in his unique situation.
- Spoke with several residents during the month regarding various complaints and concerns that they have.
- Worked closely with the other C.I.T. team members to assist one another with quality of life issues in all of our cities.
- Attended three neighborhood watch and homeowner's association meeting during the month.
- CIT Team organized community safe shred, E-waste, and medication drop off event at the station.



COLLISION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Total Collisions - Excluding Private Property	28	18	49	34	+15
Fatal Collisions	0	0	0	0	0
Injury Collisions	10	4	15	13	+2
Property Collisions	18	14	34	21	+13
Private Property Collisions	7	3	10	5	+5
DUI Collisions with Injuries	0	1	1	2	-1
DUI Collisions with Property Damage	0	0	0	1	-1
Total Pedestrian Collisions	1	0	2	1	+1
Pedestrians Killed	0	0	0	0	0
Pedestrians Injured	1	0	2	1	+1
Total Hit & Run Collisions	3	3	5	6	-1
Hit & Run Fatalities	0	0	0	0	0
Hit & Run Injuries	0	0	0	0	0
Hit & Run Property Only	3	3	5	6	-1
CITATION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Traffic Total	259	274	598	555	+43
Hazardous Violations	128	147	291	247	+44
Non-Hazardous Violations	44	40	105	97	+8
Parking Violations	86	84	197	206	-9
DUI Arrests	1	3	5	5	0

*Collision Summary and Citation Summary does not reflect all collisions and citations which were not entered into the database.

**L.A. County Sheriff's Department
Lost Hills & Malibu Station
Monthly Traffic Safety Management Report**

City of CALABASAS

Date Range Reported: 2/1/2018 to 2/28/2018

Total No. of Collisions: 28 Injury: 10 Non-Injury: 18 Fatal: 0 Private Property: 7

Total No. of Citations: 172 Hazardous Cites: 128 Non-Hazardous Cites: 44

Collisions by Reporting Districts

<u>Reporting District</u>	<u>No.</u>	<u>Location</u>
2240	1	at Canwood St and Lost Hills Rd
2241	2	at Agoura Rd and Las Virgenes Rd
	1	at Agoura Rd and Lost Hills Rd
2242	2	at Separate Locations
2243	1	at Las Virgenes Rd and Thousand Oaks Blvd
2244	1	at Ceanothus Pl and Meadow Creek Ln
2245	2	at Calabasas Rd and Parkway Calabasas
	6	at Separate Locations
2246	5	at Separate Locations
2247	1	at Mulholland Hwy and Parksouth St
2248	4	at Separate Locations
2249	2	at Separate Locations

Collision Occurred Most Frequently On:

<u>Street Name</u>	<u>Number of Collisions</u>
Calabasas Rd	4
3 at Parkway Calabasas	
1 at Park Granada	
Mulholland Hwy	4
4 at at Separate Locations	

Agoura Rd		3
	2 at Las Virgenes Rd	
	1 at Lost Hills Rd	
Lost Hills Rd		2
	2 at at Separate Locations	
Camino Portal		1
	1 at Parkway Calabasas	
Ceanothus Pl		1
	1 at Meadow Creek Ln	
Las Virgenes Rd		1
	1 at Thousand Oaks Blvd	
Meadow Creek Ln		1
	1 at Ceanothus Pl	
Old Topanga Canyon Rd		1
	1 at Mulholland Hwy (W)	
Park Granada		1
	1 at Parkway Calabasas	
Parkway Calabasas		1
	1 at Paseo Primario (E)	
Paul Revere Dr		1
	1 at Pickney Dr	

Primary Collision Factors:

<u>Violations</u>	<u>Description</u>	<u>Number of Collisions</u>
21801(a)	Left Turns Or U-Turns Yield To Other Vehicles	6
		6
22350	Unsafe Speed	5
21703	Following Too Closely	2
22450(a)	Failure To Stop For Posted Stop Sign	1
22107	Unsafe Turning Movement	1
22106	Unsafe Start Or Backing	1
22100(a)	Right Turn At Intersection, Improper Position	1
21950(a)	Yield To Pedestrian In Crosswalk	1
21804(a)	Failure To Yield Exiting Private Property Or Alley	1
21802(a)	Failure To Yield After Stopping For Stop Sign	1
21658(a)	Lane Straddling; Unsafe Lane Change	1
21651(a)	Driving Over, Upon, Or Across Dividing Section	1

Violations Most Frequently Cited:

<u>Violations</u>	<u>Description</u>	<u>Number of Citations</u>
22350	Unsafe Speed	38
4000(a)(1)	Vehicle Registration Required	23
22450(a)	Failure To Stop For Posted Stop Sign	21

16028(a)	Proof Of Financial Liability-Traffic Accident	18
21461(a)	Obey Traffic Control Sign	16
12500(a)	Unlicensed Driver	10
23123(a)	Using Wireless Hand Held Phone While Driving	10
23123.5(a)	Texting While Driving	10
38300	Off-Highway Vehicle, Disobey Signs	10
22101(d)	Req'd Or Prohibited Turn; Fail To Obey Sign	8
5200(a)	License Plates, Two On A Vehicle Front/Rear	4
14601.1(a)	Driving With Suspended License	3
22107	Unsafe Turning Movement	3
26708(a)(3
12951(a)	Drivers License, Not In Possession	2
21453(a)	Red Signal; Failure To Stop	2
21460(a)	Double Yellow Lines; Drive To The Left Of	2
11375		1
12814.6(b)	Provisional Cdl Violation	1
13007	I.d.card; Change Address	1
14601(a)	Driving With Suspended License, Negligent Operato	1
20002(a)	Hit-Run Property Damage	1
21650	Failure To Drive On Right Half Of Roadway	1
21750	Unsafe Passing On The Left	1
21950(a)	Yield To Pedestrian In Crosswalk	1
22348(b)	Speeding; Excess Of 100 Mph	1
22349(a)	Speeding, Excess Of 65 Mph	1
23152(a)	Dui; Alcohol	1
24250	No Headlight During Dark	1
24252(a)	Maintain Required Lighting	1
24603(e)	Stoplamps: Red Light Required	1
27315(d)(1
4454(a)	Registration Card Kept With Vehicle	1
5204(a)	Current Month And Year Tabs Attached	1

Collisions Involving Pedestrians: 1

Most Frequent Violations

Collisions Involving Bicyclists: 0

Most Frequent Violations

**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

Monthly Traffic Collision Report

3/9/2018 *City of CALABASAS*

Date Range Reported: 2/1/2018 to 2/28/2018

Collisions

Total Non-Injury Collisions	18
Total Injury and Fatal Collisions	10
Total Collisions (Injury + Non-Injury)	28

DUI Collisions

Number of DUI Collisions with Fatalities	0
Number of DUI Collisions with Injuries	0
Number of DUI Collisions Involving Property Damage	0
Total Number of DUI Collision Deaths	0
Total Number of DUI Collision injuries	0
Total Number of DUI Collisions	0
Total Actual Number of DUI Arrests	1

Non-DUI Collisions

Number of Non-DUI Collisions with Fatalities	0
Number of Non-DUI Collisions with Injuries	10
Number of Non-DUI Collisions Involving Property Damage	18
Total Number of Non-DUI Collision Deaths	0
Total Number of Non-DUI Collision injuries	11

Vehicle/Pedestrian Collisions

Number of Vehicle/Pedestrian Collisions with Fatalities	0
Number of Vehicle/Pedestrian Collisions with Injuries	1
Total Number of Pedestrian Fatalities	0
Total Number of Pedestrian Injuries	1

Vehicle/Bicycle Collisions

Number of Vehicle/Bicycle Collisions with Fatalities	0
Number of Vehicle/Bicycle Collisions with Injuries	0
Total Number of Vehicle/Bicycle Collision Fatalities	0
Total Number of Vehicle/Bicycle Collision Injuries	0

Hit & Run Collisions

Total Number of Hit & Run Fatalities	0
Total Number of Hit & Run Injuries	0
Total Number of PDO Hit & Run Collisions	3

Traffic Citations

Total Number of Radar Citations Issued	17
Total Number of Bicycle Citations Issued	0
Total Number of Pedestrian Citations Issued	0
Total Number of Safety Belt Citations Issued	1
Total Number of Child Restraint Citations Issued	0
Total Number of Financial Responsibility Citations Issued	18
Total Number of Hazardous Citations Issued	128
Total Number of Non-Hazardous Citations Issued	44
Total Number of Citations Issued	172

Parking Citations

Total Number of Parking Citations Issued	0
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Miscellaneous

Child in Passenger Seat or Belts, Number of Fatalities	
Child in Passenger Seat or Belts, Number of Injuries	
Child Not in Passenger Seat or Belts, Number of Fatalities	
Child Not in Passenger Seat or Belts, Number of Injuries	
Number of Code 3 or Pursuit Collision Fatalities	
Number of Code 3 or Pursuit Collision Injuries	
Number of Patrol Vehicle Rear-End Collisions with Amber On	

Enforcement Index

Enforcement Index	12.8
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**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

From 2/1/2018 to 2/28/2018

Total Collisions: 28

Injury Collisions: 10

Fatal Collisions: 0

Collision Summary Report

3/9/18

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918-00668-2246-471	2/1/2018	10:01	Thursday	MULHOLLAND HWY - COLD CANYON RD (1)	270'	Direction: West	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Auto R/W Violation	21802(a)	Hit & Run: No	Other Visible Injury	# Inj: 2	# Killed: 0
Party 1	Driver	South	Making Left Turn	Female Age: 65	2015 NISSAN	ALTIMA	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: Inattention		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	West	Proceeding Straight	Male Age: 25	2005 GMC	SAVANNA	Two Axle Truck	Other Visible Injury	
	Veh Type: Truck		Sobriety: HNBD	Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
918-00684-2245-472	2/1/2018	18:47	Thursday	CALABASAS RD - PARK GRANADA	0'	Direction: East	Dark - Street Lig	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle	Auto R/W Violation	21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	East	Merging	Female Age: 18	2013 FORD	C-MAX	Sport Utility Vehicle	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: Stop and Go Traffi		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	East	Proceeding Straight	Male Age: 45	2016 TOYOTA	RAV4	Sport Utility Vehicle	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
918-00699-2245-251	2/2/2018	14:40	Friday	CALABASAS RD - PARKWAY CALABASAS	424'	Direction: West	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Auto R/W Violation	21804(a)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	West	Making Left Turn	Male Age:	1998 LEXUS	ES300	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: Impairment Not Kno	Assoc Factor: Violation			Cell Phone Not In Use		
Party 2	Driver	West	Proceeding Straight	Male Age: 45	2017 LAND ROVER	RANGE ROVER	Sport Utility Vehicle	Complaint of Pain	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
918-00704-2245-471	2/2/2018	17:47	Friday	24181 CALABASAS RD - PRIVATE PROPERTY	5280'	Direction: West	Dark - Street Lig	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Auto R/W Violation	21801(a)	Hit & Run: No	Other Visible Injury	# Inj: 1	# Killed: 0
Party 1	Driver	South	Making Left Turn	Female Age: 59	2016 MERCEDES-BENZ	SLK300	Passenger Car, Station Wagon, Jeep	Other Visible Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: Vision Obscureme		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	West	Proceeding Straight	Female Age: 48	2014 LEXUS	IS350		No Injury	
	Veh Type:		Sobriety: HNBD	Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
918-00734-2247-472	2/4/2018	09:30	Sunday	MULHOLLAND HWY - PARKSOUTH ST	1056'	Direction: East	Daylight	Clear	Pty at Fault:1
	Hit Object		Fixed Object	Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	East	Proceeding Straight	Male Age: 66	2013 MAZDA	MIATA	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: Uninvolved Vehicl		Lap/Shoulder Harness Used	Cell Phone Not In Use		
918-00758-2241-471	2/5/2018	12:35	Monday	AGOURA RD - LAS VIRGENES RD	144'	Direction: West	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Auto R/W Violation	21801(a)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	South	Proceeding Straight	Male Age: 71	2014 FORD	FOCUS	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		

Party 2	Driver	West	Proceeding Straight	Male	Age: 31	2001 HONDA	CIVIC	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder	Harness Used	Cell Phone Not In Use		
918-00759-2249-471	2/5/2018	13:00	Monday			MULHOLLAND HWY - DECLARATION AV	0'	Direction: West	Daylight	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle			Other Improper Driving	21651(a)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	West	Making U Turn	Female	Age: 16	2018 VOLKSWAGEN	JETTA	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent		Cell Phone Not In Use			
Party 2	Driver	West	Proceeding Straight	Male	Age: 58	2017 LEXUS	NX20T	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent		Cell Phone Not In Use			
918-00779-2248-471	2/6/2018	17:40	Tuesday			PAUL REVERE DR - PICKNEY DR	150'	Direction: North	Dark - Street Lig	Clear	Pty at Fault:1
	Rear-End		Parked Motor Vehicle			Unsafe Speed	22350	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	South	Proceeding Straight	Female	Age: 16	2017 TOYOTA	CAMRY	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Inattention	Lap/Shoulder	Harness Used	Cell Phone Not In Use		
Party 2	Parked Vehicle	South	Parked		Age:	2017 HONDA	CIVIC	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent		Not Stated			
918-00791-2246-250	2/7/2018	07:50	Wednesday			4799 COMMONS WAY - PRIVATE PROPERTY		Direction:	Daylight	Clear	Pty at Fault:1
	Hit Object		Other Motor Vehicle			Other Improper Driving		Hit & Run: Misde	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver		Backing		Age:	2016 MERCEDES-BENZ	C300	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: Impairment Not Kno			Assoc Factor: Inattention	Unknown	Cell Phone Not In Use			
Party 2	Parked Vehicle	East	Parked		Age:	2016 TOYOTA	PRIUS	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: Not Applicable			Assoc Factor: None Apparent		Cell Phone Not In Use			
918-00796-2241-471	2/7/2018	16:36	Wednesday			AGOURA RD - LAS VIRGENES RD	528'	Direction: West	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle			Auto R/W Violation	21801(a)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	South	Making Left Turn	Female	Age: 42	2016 CHRYSLER	200	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Inattention	Lap/Shoulder	Harness Used	Cell Phone Not In Use		
Party 2	Driver	East	Proceeding Straight	Female	Age: 41	2001 DODGE	NEON	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder	Harness Used	Cell Phone Not In Use		
918-00836-2245-250	2/8/2018	11:00	Thursday			22855 MULHOLLAND HWY - PRIVATE PROPERTY		Direction:	Daylight	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle			Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver		Parking Maneuver		Age:				No Injury		
	Veh Type:		Sobriety: Impairment Not Kno			Assoc Factor: Inattention		Cell Phone Not In Use			
Party 2	Parked Vehicle	West	Parked		Age:	2008 TOYOTA	PRIUS	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent		Cell Phone Not In Use			
918-00811-2248-250	2/8/2018	13:00	Thursday			4764 PARK GRANADA - PRIVATE PROPERTY		Direction:	Daylight	Clear	Pty at Fault:1
	Sideswipe		Parked Motor Vehicle			Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver		Parking Maneuver	Female	Age:	1997 JAGUAR	UNK	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: Impairment Not Kno			Assoc Factor: Violation		Cell Phone Not In Use			
Party 2	Parked Vehicle		Parked		Age:	2017 LEXUS	IS200T	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent		Cell Phone Not In Use			
918-00826-2246-472	2/8/2018	22:08	Thursday			CAMINO PORTAL - PARKWAY CALABASAS	54'	Direction: East	Daylight	Clear	Pty at Fault:1
	Other		Fixed Object			Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0

Party 1	Driver	East	Ran Off Road	Male	Age: 18	1995 PORSCHE	CARRERA	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-00890-2240-	2/10/2018	14:10	Saturday	LOST HILLS RD - CANWOOD ST			12'	Direction: East	Daylight	Clear	Pty at Fault:1
472	Broadside		Other Motor Vehicle			Traffic Signals and Signs	22450(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	South	Proceeding Straight	Female	Age: 60	2017 MERCEDES-BENZ	E300	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Stop and Go Traffic	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	North	Making Left Turn	Female	Age: 42	2015 LINCOLN	MKC	Sport Utility Vehicle	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Stop and Go Traffic	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-00915-2243-	2/12/2018	08:10	Monday	LAS VIRGENES RD - THOUSAND OAKS BLVD			0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
471	Vehicle - Pedestrian		Pedestrian			Ped R/W Violation	21950(a)	Hit & Run: No	Other Visible Injury	# Inj: 1	# Killed: 0
Party 1	Driver	South	Making Left Turn	Male	Age: 37	2013 LEXUS	ES300	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Violation	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Pedestrian	North	Other	Male	Age: 64			Pedestrian	Other Visible Injury		
	Veh Type: Pedestrian		Sobriety: HNBD			Assoc Factor: None Apparent		Cell Phone Not In Use			
918-00952-2245-	2/14/2018	10:07	Wednesday	23659 CALABASAS RD - PRIVATE PROPERTY				Direction:	Daylight	Cloudy	Pty at Fault:1
472	Rear-End		Other Motor Vehicle			Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	South	Making U Turn	Female	Age: 21	2015 BMW	428	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	West	Backing	Female	Age: 43	2017 TOYOTA	COROLLA	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Stop and Go Traffic	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-00980-2241-	2/15/2018	03:30	Thursday	AGOURA RD - LOST HILLS RD			1079'	Direction: East	Daylight	Clear	Pty at Fault:1
472	Sideswipe		Parked Motor Vehicle			Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	West	Other	Male	Age: 23	2008 HONDA	CIVIC	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: Impairment Not Known			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Not Stated			
Party 2	Driver	West	Parked	Male	Age: 40	2012 TOYOTA	YARIS	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: Impairment Not Known			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-01018-2242-	2/16/2018	11:30	Friday	MEADOW CREEK LN - CEANOTHUS PL			300'	Direction: West	Daylight	Clear	Pty at Fault:1
250	Sideswipe		Parked Motor Vehicle			Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Parked Vehicle		Other		Age:				No Injury		
	Veh Type:		Sobriety: Impairment Not Known			Assoc Factor: None Apparent		Not Stated			
Party 2	Parked Vehicle		Parked		Age:	2012 CHEVROLET	MALIBU	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: Not Applicable			Assoc Factor: None Apparent		Not Stated			
918-01025-2245-	2/16/2018	18:30	Friday	CALABASAS RD - PARKWAY CALABASAS			100'	Direction: West	Dark - Street Lig	Clear	Pty at Fault:1
471	Rear-End		Other Motor Vehicle			Unsafe Starting or Backing	22106	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	East	Proceeding Straight	Male	Age: 55	2017 AUDI	Q5	Sport Utility Vehicle	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	East	Stopped In Road	Male	Age: 51	2004 LEXUS	LS430	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-01043-2249-	2/17/2018	13:50	Saturday	MULHOLLAND HWY - DUGUERRE RD			0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
472	Broadside		Other Motor Vehicle			Improper Turning	22107	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0

Party 1	Driver	East	Proceeding Straight	Male	Age: 54	1997 HONDA	CIVIC	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Violation	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	East	Making Left Turn	Male	Age: 66	2015 JEEP	WRANGLER	Sport Utility Vehicle	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-01043-2245-472	2/17/2018	15:56	Saturday	24025 CALABASAS - PRIVATE PROPERTY				Direction: Daylight	Clear	Pty at Fault:1	
	Head-On		Non-Collision			Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0	
Party 1	Driver	West	Ran Off Road	Female	Age: 16	2016 TOYOTA	RAV4		No Injury		
	Veh Type:		Sobriety: Impairment Not Kno			Assoc Factor: Other	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-01054-2245-472	2/17/2018	22:51	Saturday	PARK GRANADA - PARKWAY CALABASAS			0'	Direction: Not Stated	Dark - Street Lig	Clear	Pty at Fault:1
	Hit Object		Fixed Object			Improper Turning	22100(a)	Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0	
Party 1	Driver	East	Other	Female	Age: 16	2018 BMW	430I	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-01083-2248-471	2/19/2018	19:15	Monday	PARKWAY CALABASAS - PASEO PRIMARIO (E)			0'	Direction: Not Stated	Dark - Street Lig	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle			Auto R/W Violation	21801(a)	Hit & Run: No	Complaint of Pain	# Inj: 1 # Killed: 0	
Party 1	Driver	South	Making Left Turn	Female	Age: 18	2017 TOYOTA	COROLLA	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	East	Proceeding Straight	Female	Age: 50	2010 NISSAN	VERSA	Passenger Car, Station Wagon, Jeep	Complaint of Pain		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-01143-2248-472	2/22/2018	15:14	Thursday	OLD TOPANGA CANYON RD - MULHOLLAND HWY (1584'	Direction: West	Daylight	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle			Following Too Closely	21703	Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0	
Party 1	Driver	North	Proceeding Straight	Female	Age: 16	2017 HONDA	CIVIC	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Stop and Go Traffi	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	North	Slowing/Stopping	Male	Age: 16	2017 FORD	MUSTANG	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Stop and Go Traffi	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-01182-2246-250	2/23/2018	16:45	Friday	CALABASAS RD - PARKWAY CALABASAS			2'	Direction: West	Daylight	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle			Following Too Closely	21703	Hit & Run: Misde	Property Damage Only	# Inj: 0 # Killed: 0	
Party 1	Driver		Proceeding Straight		Age:	BMW		Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HBD Impairment Un			Assoc Factor: Violation	Unknown	Cell Phone Not In Use			
Party 2	Driver	East	Proceeding Straight	Female	Age: 34	2000 TOYOTA	SOLARA	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 3	Driver	East	Stopped In Road	Female	Age: 32	2013 HYUNDAI	ELANTRA	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HBD Impairment Un			Assoc Factor: None Apparent	Unknown	Cell Phone Not In Use			
918-01228-2242-472	2/25/2018	09:37	Sunday	LOST HILLS RD - MALIBU HILLS RD			332'	Direction: South	Daylight	Clear	Pty at Fault:1
	Head-On		Other Motor Vehicle			Auto R/W Violation	21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0	
Party 1	Driver	South	Making Left Turn	Male	Age: 37	2012 HONDA	ACCORD	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	North	Proceeding Straight	Male	Age: 24	2001 HONDA	ACCORD	Passenger Car, Station Wagon, Jeep	No Injury		
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
918-01254-2246-250	2/26/2018	17:00	Monday	25100 CALABASAS RD - PRIVATE PROPERTY			'	Direction:	Dusk - Dawn	Clear	Pty at Fault:1
	Sideswipe		Parked Motor Vehicle			Unknown		Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0	

Party 1 Driver	Other	Age: CHEVROLET	SILVERADO	Pickups & Panels	No Injury
Veh Type: Pickup Truck	Sobriety: Impairment Not Kno	Assoc Factor: Violation		Not Stated	
Party 2 Parked Vehicle	East Parked	Age: 2008 VOLKSWAGEN	GTI	Passenger Car, Station Wagon, Jeep	No Injury
Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent		Cell Phone Not In Use	
918-01268-2244- 2/27/2018	14:00 Tuesday	CEANOTHUS PL - MEADOW CREEK LN	100'	Direction: North Daylight	Clear Pty at Fault:1
250	Sideswipe	Other Motor Vehicle	Unsafe Lane Change	21658(a) Hit & Run: Misde	Property Damage Only # Inj: 0 # Killed: 0
Party 1 Driver	South Proceeding Straight	Male Age: 21	2017 MERCEDES-BENZ C63	Passenger Car, Station Wagon, Jeep	No Injury
Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: Violation	Lap/Shoulder Harness Used	Cell Phone Not In Use	
Party 2 Parked Vehicle	South Parked	Age: 2002 CHRYSLER	PT CRUISER	Passenger Car, Station Wagon, Jeep	No Injury
Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent		Cell Phone Not In Use	
Party 3 Parked Vehicle	South Parked	Age: 2005 SUZUKI	GSXR	Motorcycle	No Injury
Veh Type: Motorcycle	Sobriety: HNBD	Assoc Factor: None Apparent		Cell Phone Not In Use	
Party 4 Parked Vehicle	North Parked	Age: 2015 TOYOTA	COROLLA	Passenger Car, Station Wagon, Jeep	No Injury
Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent		Cell Phone Not In Use	
Party 5 Parked Vehicle	North Parked	Age: 2018 MERCEDES-BENZ	C250	Passenger Car, Station Wagon, Jeep	No Injury
Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent		Cell Phone Not In Use	

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Approved by City Manager:



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MARCH 30, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
TATIANA HOLDEN, P.E., SENIOR CIVIL ENGINEER**

SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH WILLDAN ENGINEERING FOR ON-CALL ENGINEERING, PLAN CHECK, SURVEYING, GEOTECHNICAL AND INSPECTION SERVICES FOR CIP AND RECOVERABLE PROJECTS IN AN AMOUNT NOT TO EXCEED \$100,000

MEETING

DATE: APRIL 11, 2018

SUMMARY RECOMMENDATION:

Staff recommends the City Council approve a Professional Service Agreement with Willdan Engineering for on-call engineering, plan check, surveying, geotechnical and inspection services for the City's Capital Improvement Program (CIP) and Land Development recoverable projects in an amount not to exceed \$100,000.

BACKGROUND:

Since 2004, the City has contracted with professional engineering firms for their Civil Engineering, Plan Check, Surveying, Geotechnical and Inspection services for the City's CIP projects and land development reviews on an as-needed basis.

The current agreement with Willdan Engineering was approved in 2016 and expired in March 2018. Public Works would like to enter into a new agreement with the firm for a two year term through 2020.

DISCUSSION/ANALYSIS:

Willdan Engineering has been providing timely and quality services to the City for number of years. Willdan has worked closely with staff to administer and provide their expert knowledge reviews in all facets of Land Development subdivision plan review, NPDES/SWPPP, Inspection, and Land Surveying. Additionally, Willdan is currently involved in reviews for various major development projects, including the West Village and the Rondell Oasis Hotel projects. It would benefit the City to retain Willdan for their past work experience, quality of service, and institutional knowledge of the aforementioned major development projects listed.

The City’s needs for on-call engineering, plan check, surveying, geotechnical and inspection services have grown in the last few years, with the increase in the number of CIP and private development projects.

Therefore, staff recommends contracting with Willdan Engineering for on-call engineering, plan check, surveying, geotechnical and inspection services in an amount not to exceed \$100,000 with the option to make adjustments to the fee schedule based on the Consumer Price Index (CPI).

FISCAL IMPACT/SOURCE OF FUNDING:

Costs associated with the on-call services agreement are recoverable and charged to the project numbers requiring service.

The City collects deposits from development project applicants to pay for the services required for their developments. Each development project has a reimbursable account associated with it. Deposits collected from developers are deposited in reimbursable accounts (Fund 11), which are used to pay for costs associated with the processing of the project.

CIP project are paid for from different County, State and Federal funding sources (Fund 40).

REQUESTED ACTION:

Staff recommends the City Council approve a Professional Service Agreement with Willdan Engineering for on-call engineering, plan check, surveying, geotechnical and inspection services for the City’s Capital Improvement Program (CIP) and Land Development recoverable projects in an amount not to exceed \$100,000.

ATTACHMENTS:

Exhibit A: Professional Services Agreement with Willdan Engineering

**PROFESSIONAL SERVICES AGREEMENT
(Willdan Engineering)**

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and **Willdan Engineering a California Corporation** (“Consultant”).

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: **On-Call Engineering, Plan Check, Surveying, Geotechnical and Inspection Services.**
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s **March 30, 2018** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s **March 30, 2018** fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 “Commencement Date”: **March 23, 2018.**
- 3.4 “Expiration Date”: **June 30, 2020.**

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

5. CONSULTANT’S SERVICES

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any

such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **One Hundred Thousand Dollars (\$100,000)** unless specifically approved in advance and in writing by City.

- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Roxanne C. Hughes, P.E.** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the

fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys’ fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant’s commitment to indemnify and protect City as set forth herein.

10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged

intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 10.6 City does not, and shall not waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

- 11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.
- 11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.
- 11.1.3 Worker's Compensation insurance as required by the laws of the State of California.
- 11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard

to any notice provisions. If this contract provides service to a Homeowners Association, that Homeowners Association must be listed as an additional insured in addition to the City.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: **Tatiana Holden, P.E.**
Senior Civil Engineer
Telephone: (818) 224-1600
Facsimile: (818) 225-7338

If to Consultant:

Willdan Engineering
374 Poli Street, Suite 101
Ventura, CA 93001-2605
Attn: Roxanne C. Hughes, P.E.
Telephone: (805) 653-6597
Facsimile: (805) 764-2067

With courtesy copy to:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney
790 E. Colorado Blvd., Suite 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2. If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Willdan Engineering

By: _____
Fred Gaines, Mayor

By: _____
William C. Pagett, Senior Vice President

Date: _____

Date: _____

By: _____
David Hunt, Director of Engineering

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC
City Clerk

Date: _____

Approved as to form:

By: _____
Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

Date: _____

EXHIBIT A
SCOPE OF WORK

Exhibit A
Willdan Engineering Master Agreement
Scope of Services

03/22/2018

The scope of services includes comprehensive as-needed professional services consisting of the following service areas:

1. Engineering and Public Works

An appropriate work order, which establishes a specified scope, fee and schedule, shall be executed and included with issuance of Notice to Proceed for each on-call assignment. The as-needed engineering/public works services include:

City Engineering

- Advise the City as to engineering and construction financing and grants available from other governmental agencies and private entities and, when so directed, initiate and prepare applications for such funding or grants.
- Establish working relationships and coordinate with all other public agencies and private utilities involving engineering matters affecting the City.
- Administer compliance with the City's requirements pursuant to the National Pollutant Discharge Elimination System (NPDES), including implementation of NPDES requirements that apply to proposed private development and construction (through plan checks) as well as to City facilities and capital improvement projects and including inspections, reporting, and enforcement measures addressing NPDES violations.
- Review plans and issue City permits when required and warranted for any proposed construction work or other physical modification within the public rights-of-way, including but not limited to, any proposed right-of-way encroachment (temporary or permanent) and proposed temporary street closures.
- Provide the appropriate level of on-site staffing at City Hall to administer the functions of the Public Works Department.
- Provide any related civil engineering, geotechnical, survey and mapping and/or public works services as requested by the City of Calabasas.

Development Review

- Review proposed subdivision maps, parcel maps, boundary adjustments, annexations, and legal descriptions for conformance with local and state ordinances and laws.
- Review proposed utility, grading, drainage, and improvement plans for public and private development.
- Review geotechnical and geologic reports for public and private improvements.
- Recommend conditions of approval for proposed development projects.
- Perform the statutory functions of the City Engineer pertaining to the review and approval of land division final maps and improvement plans.
- Establish performance and labor and material bond amounts, when required, and require the posting of such securities and other development fees within the proper time sequence of such development review.
- Provide field inspections of work performed by private contractors for public and private construction projects and recommend notices of completion and acceptance of the work.
- Provide necessary related functions as is the normal practice of a City Engineer in reviewing private developments.

Capital Projects Administration

- Provide short- and long-range capital project and program planning, including assisting City staff with maintenance and implementation of the City's capital improvement program.
- Provide preliminary and final design, as well as required environmental documentation, for a full range of City improvements such as streets, traffic signals, safety lighting, storm drains, sewer/water systems, landscaping and irrigation, and sidewalks.
- Prepare bid documents, specifications, and contracts.
- Estimate costs for specific projects and overall annual budgets for capital improvement projects.
- Investigate funding opportunities for projects and prepare applications, where appropriate.
- Perform construction observation and quality control oversight of public works projects and privately funded improvements in public rights-of-way.
- Administer contracts for public works projects and perform state/federal labor compliance for such projects as needed.

Traffic Engineering

- Review traffic engineering requests for services, route staff reports to appropriate reviewing personnel, and prepare letters regarding traffic engineering functions.
- Investigate traffic engineering-related matters and prepare reports with alternatives and recommendations for consideration by the City.
- Provide traffic engineering review of proposed development projects, including reviews of precise plans of design, conditional use permits, tentative tract maps, and similar projects and making recommendations on traffic impact mitigations and on overall circulation patterns, parking design/layout, signing, striping, marking, and minor changes to existing facilities.
- Inspect traffic control devices and projects as they are being installed or constructed. Recommend bond amounts required for traffic engineering improvements and recommend release of bonds for completed traffic engineering facilities.
- Provide input and assistance to City staff in developing the optimum capabilities and efficiency of the traffic engineering program.
- Provide special traffic engineering studies which may be needed to augment both field observations and review of existing traffic accident, traffic speed, and traffic volume data.
- Advise the City of grants potentially available to the community for alleviating identified traffic-related problems and advise the City of potential funding trades and exchanges with other agencies.
- Administer funding applications/expenditures.

Geotechnical and Material Testing

Provide on-call Geotechnical engineering to include:

- Subsurface exploration
- Soil testing
- Settlement analysis
- Slope stability evaluation
- Ground improvement
- Soil stabilization
- Pavement design and evaluation
- Shallow and deep foundation recommendations
- Construction inspection and monitoring

Provide on-call Earthquake engineering to include:

- Dynamic soil behavior
- Ground motions evaluation
- Liquefaction investigation and mitigation
- Seismic analysis and retaining walls
- Seismic rehabilitation of existing foundation

Provide on-call Engineering geology and hydrogeology to include:

- Feasibility Investigations
- Remote sensing imagery analysis
- Geologic mapping
- Fault investigations
- Geologic hazard assessment
- Forensic studies
- Slope erosion investigation and stabilization
- Pump test assessment
- Dewatering analysis

Provide on-call Construction materials testing and inspection to include:

- DSA/OSHPD
- Shear wall inspection
- Reinforced/pre-stressed concrete
- Reinforced masonry/DSA
- AWS/CWI
- Spray applied fireproofing
- Drilled-in anchors/epoxy injection
- Batch plant inspection
- Shotcrete/gunite
- Road and floor flatness testing

Land Surveying and Mapping Services

- Construction Layout
- Design Survey
- Topographic Survey
- Boundary Survey
- Control Survey
- Aerial Mapping
- A.L.T.A. Surveys
- Geographic Information Systems
- GPS
- Easements and Legal Descriptions
- Right-of-way Engineering
- Expert Witness

Program and Construction Management Services

- Planning Approval Assistance
- Design Management
- Funding Assistance
- Agency Approval Assistance
- Cost Estimating
- Constructability Review
- Bid Administration
- Resident Engineering
- Contract Administration
- Construction Observation
- Claims Review and Investigation
- Utility Coordination
- Federal Labor Compliance
- Material Sampling and Testing
- Public Relations and Outreach

Construction Inspection Services

- Documentation of Pre-Construction Conditions
- Meetings
- Field Inspection
- Reporting and Documenting
- Testing Oversight
- Punch List Preparation
- Preparation of As-Built Plans
- Project Closeout

Lighting and Landscape Maintenance Services

- Update contract documents, specifications and plans for the various landscape maintenance contracts with the Landscape Districts, Parks, and Public Works areas.
- Update annual weed abatement workload inventories, contract documents, and work area maps for public and private parcels within various lighting and landscaping districts.
- Provide any other lighting and landscaping district maintenance services as requested by the City of Calabasas.

2. Administrative Services

Provide staffing and other resources as required to administer and fully implement the City's Community Development Block Grant funded Housing Rehabilitation Program. An appropriate work order, which establishes a specified scope, fee and schedule, shall be executed and included with issuance of Notice to Proceed for each on-call assignment.

EXHIBIT B
APPROVED FEE SCHEDULE

EXHIBIT B
Willdan Engineering Master Agreement
Approved Fee Schedule

The on-call public works and engineering services shall be compensated as follows:

Name	Title/Position	Rate (Per Hr)
Roxanne Hughes, PE	Principal Project Manager/City Engineer	\$190
Mike Bustos, PE, ENV SP	Deputy Director/Construction Manager	\$190
Loree Pryce, PE	Principal Project Manager/Land Development Plan Checking	\$179
Mario Cisneros	Assistant Engineer II/Plan Checking	\$106
Vanessa Muñoz, PE, TE, PTOE	Director of Engineering/Traffic Engineering	\$190
Jeffery Lau, PE, TE	Deputy Director/Traffic Engineering	\$179
Reggie Greene	Senior Engineer II/Traffic Engineering	\$158
Joe Bellomo, PE	Supervising Engineer/Stormwater Support	\$179
Kelsey Erisman	Assistant Engineer I/Stormwater Review	\$106
Ross Khiabani, PE, GE	Principal Geotechnical Engineer/Geotechnical/Geological Review, Testing & Inspection Services	\$190
Mohsen Rahimian, PE, GE	Supervising Engineer/Geotechnical/ Geological Review, Testing & Inspection Services	\$182
Wendy Drummond, PG, CEG	Project Geologist/Geotechnical/Geological Review, Testing & Inspection Services	\$164
David Knell, PLS	Principal Project Manager/Surveying and Mapping	\$188
Belynda Price	Administrative Supervisor	\$88
Sally Andrew	Administrative Assistant	\$73



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MARCH 26, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR /CITY ENGINEER
BENJAMIN CHAN, P.E., T.E., DEPUTY PUBLIC WORKS DIRECTOR

SUBJECT: ADOPTION OF RESOLUTION NO. 2018-1584 TO INCLUDE A LIST OF PROJECTS FUNDED BY SENATE BILL 1 (THE ROAD REPAIR AND ACCOUNTABILITY ACT) TO THE FISCAL YEAR 2018-19 BUDGET FOR THE CAPITAL IMPROVEMENT PROGRAM.

MEETING

DATE: APRIL 11, 2018

SUMMARY RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2018-1584 to include a list of projects to be funded under Senate Bill 1 (the Road Repair and Accountability Act (RMRA)) to the Fiscal Year 2018-19 Budget for the Capital Improvement Program.

BACKGROUND/ DISCUSSION:

On January 10, 2018, the City Council adopted Resolution No. 2018-1575 to incorporate a list of projects with the new RMRA funding source. The City has recently received funding on a monthly basis from the State Controller for the FY 2017-18 of SB 1 Funds. In order to be eligible for SB 1 funding for the upcoming fiscal year, the City must adopt a new resolution and a project list. This process will have to be repeated on a yearly basis. It is estimated the City will receive approximately \$401,900 of RMRA funding for the 2018-19 Fiscal Year.

Each project utilizing RMRA funds is required to include the following information: project description, specific location, proposed schedule for its completion, and the estimated useful life. As part of SB 1's various accountability and transparency measures, the City proposes a project list to the California Transportation Commission (Attachment B).

Consequently, staff submitted a list of projects to the CTC (California Transportation Commission) staff for review and consideration.

FISCAL IMPACT/SOURCE OF FUNDING:

Pursuant to the CTC's August 2017 Final Annual Reporting Guidelines for 2017 Local Streets and Roads Funding, the proposed projects from the list will be funded through the Road Maintenance and Rehabilitation Account (RMRA) revenues under the Senate Bill 1. The budget should be adjusted accordingly to comply with the CTC's funding requirements.

REQUESTED ACTION:

Staff recommends that the City Council adopt Resolution No. 2018-1584 to include a list of projects to be funded under Senate Bill 1 (the Road Repair and Accountability Act (RMRA)) to the Fiscal Year 2018-19 Budget for the Capital Improvement Program.

ATTACHMENTS:

Attachment A: Resolution No. 2018-1584

Attachment B: List of SB 1 Projects.

ITEM 4 ATTACHMENT A

RESOLUTION NO. 2018-1584

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, ADOPTING THE FISCAL YEAR 2018-19 LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT.

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$401,900 in RMRA funding in Fiscal Year 2018-19 from SB 1; and

WHEREAS, the City reviewed the Pavement Remaining Service Life Assessment to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate local streets and roads, and provide resources for similar projects in the future; and,

WHEREAS, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an "at lower risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, the City Council of the City of Calabasas does hereby:

1. Approve the attached FY 2018/19 SB 1 Project List.
2. Include in the Calabasas Capital Improvement Program budget for FY 2018/19 the list of projects to be funded with Road Maintenance and Rehabilitation Account revenues.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 11th day of April 2018.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

FY 2018/19 SB 1 Project List

Project Title	Project Description	Project Location
Annual Street Resurfacing Program	The program is to overlay the street pavement based on the Pavement Management Index ratings.	Las Virgenes Rd between approximately Saddleridge Lane and Parkmor Road
Mulholland Hwy Gap Closure	The improvements on Mulholland Hwy adjacent to the Calabasas High School include sidewalk connecting between the eastern high school driveway on Mulholland Highway and an access road to the high school on Old Topanga Canyon Road. It will also include extending the existing Class II bike facility to Old Topanga Canyon Road. The pedestrian and bicycle facilities will end on Mulholland Highway, in front of Calabasas High School, approximately 770 feet east of the intersection. On Old Topanga Canyon Road, the improvements will include reconstructing the existing dirt path on the east side of the roadway to a fully improved sidewalk and connects it to the existing sidewalk adjacent to the school service road. Additional improvements include providing Class II bicycle facilities on both sides of the roadway that will extend to Mulholland Hwy. The pedestrian and bicycle facilities currently end north of Old Topanga Canyon Road.	Mulholland Hwy between Old Topanga Cyn Rd and 770 feet east of Old Topanga Cyn Rd and Old Topanga Cyn Rd between Mulholland Hwy and 810 feet north of Mulholland Hwy

ITEM 4 ATTACHMENT B

Project Title	Project Description	Project Location
Annual Street Resurfacing Program	The program is to overlay the street pavement based on the Pavement Management Index ratings.	Las Virgenes Rd between approximately Saddleridge Lane and Parkmor Road
Mulholland Hwy Gap Closure	The improvements on Mulholland Hwy adjacent to the Calabasas High School include sidewalk connecting between the eastern high school driveway on Mulholland Highway and an access road to the high school on Old Topanga Canyon Road. It will also include extending the existing Class II bike facility to Old Topanga Canyon Road. The pedestrian and bicycle facilities will end on Mulholland Highway, in front of Calabasas High School, approximately 770 feet east of the intersection. On Old Topanga Canyon Road, the improvements will include reconstructing the existing dirt path on the east side of the roadway to a fully improved sidewalk and connects it to the existing sidewalk adjacent to the school service road. Additional improvements include providing Class II bicycle facilities on both sides of the roadway that will extend to Mulholland Hwy. The pedestrian and bicycle facilities currently end north of Old Topanga Canyon Road.	Mulholland Hwy between Old Topanga Cyn Rd and 770 feet east of Old Topanga Cyn Rd and Old Topanga Cyn Rd between Mulholland Hwy and 810 feet north of Mulholland Hwy




CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 2, 2018

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM:  ROBERT YALDA, PUBLIC WORKS DIRECTOR / CITY ENGINEER
HEATHER MELTON, LANDSCAPE DISTRICTS MAINTENANCE
MANAGER

SUBJECT: ADOPTION OF RESOLUTION NO. 2018-1578, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 22 AND LANDSCAPE LIGHTING ACT DISTRICT NOS. 22, 24, 27 AND 32 AND ORDERING A PRELIMINARY ENGINEER'S REPORT; RESOLUTION NO. 2018-1579, APPROVING A PRELIMINARY ENGINEER'S REPORT WITH RESPECT TO THE LEVY AND COLLECTION OF ASSESSMENTS IN CONNECTION WITH LANDSCAPE LIGHTING ACT DISTRICT NOS. 22, 24, 27 AND 32 FOR FISCAL YEAR 2018-19; RESOLUTION NO. 2018-1580, DECLARING ITS INTENT TO LEVY AND COLLECT ASSESSMENTS WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 22 AND LANDSCAPE LIGHTING ACT DISTRICTS NOS. 22, 24, 27 AND 32 AND SETTING A TIME AND PLACE FOR PUBLIC HEARING

MEETING DATE: APRIL 11, 2018

BACKGROUND:

The City of Calabasas administers four (4) landscape assessment districts, pursuant to the Landscape and Lighting Act of 1972:

- Landscape Lighting Act District No. 22 - Calabasas Park Area (LLAD 22)
- Landscape Lighting Act District No. 24 - Lost Hills Road & The Saratogas (LLAD 24)

Landscape Lighting Act District No. 27 - Las Virgenes Road (LLAD 27)
Landscape Lighting Act District No. 32 - Agoura Road/Lost Hills Road
Commercial District (LLAD 32)

The City also levies one assessment in a District formed pursuant to the Improvement Act of 1911:

Landscape Maintenance District No. 22 - Calabasas Park Area (LMD 22)

The Districts were transferred to the City from Los Angeles County, July 1, 1995, at the request of property owners within the boundaries of the existing districts. In 1997, following the adoption of Proposition 218 by the state electorate, the assessment methodologies of the 1972 Act districts were affirmatively balloted by the property owners within those Districts. Since then, assessments have been increased in several Zones of the districts, with the approval of parcel owners in assessment ballot proceedings.

DISCUSSION/ANALYSIS:

The assessment formula in LLAD 22 for Fiscal Year 2018-2019 will be the same as the previous year, except in Classic Calabasas Park HOA. This Zone has requested the City to ballot for an assessment increase. The City will conduct an assessment ballot proceeding in this Zone only with respect to the proposed increased assessment.

The assessment formula is specific to each Zone and reflects the cost for maintenance of landscaping, pest control, trees, utilities and annual fire break clearance/weed abatement, divided equally amongst those parcel owners. Each Zone will have a 'not to exceed' budget established by the number of parcels times the amount of the assessment. For example, a Zone with 400 parcels at \$621.43 per parcel per year will generate \$248,572.00 in revenue, to be used for the maintenance within that Zone. A reserve fund must be maintained in order to provide for cash flow in the first half of the next fiscal year. A landscape maintenance contract for LMD/LLAD 22 was bid in the first quarter of Fiscal Year 2010-2011. For four of the Zones within LLAD 22 a new landscape maintenance contract was executed in June, 2014.

In addition, this year the City will implement a 2.79% CPI inflation adjustment to Landscape Maintenance District No. 22 for the majority of the Landscape Lighting Act District No. 22 Zones, except for Classic Calabasas Park which requested to go to ballot for an 8.0% increase for Fiscal Year 2018-19.

Landscape Lighting Act Districts 24, 27 and 32 will remain the same as last year (aside from implementation of a 2.79% CPI inflation adjustment) and will not be balloted.

The Council will be asked to approve three resolutions initiating the annual assessment district administration process. If the Council approves the resolutions a sequence of events follows which includes a Public Hearing on June 13, 2018. If changes are required due to public input, the Final Engineer's Report and the tax roll will be modified to reflect those changes. The tax roll must be submitted to the Los Angeles County Assessor's Office by August 9, 2018.

FISCAL IMPACT/SOURCE OF FUNDING:

The Landscape Lighting Act Districts are funded by assessments, which are earmarked for use within specific boundaries. The Landscape Maintenance District is funded by ad valorem funds.

REQUESTED ACTION:

Adoption of Resolution No. 2018-1578, initiating proceedings for the levy and collection of assessments within Landscape Lighting Act District Nos. 22, 24, 27 and 32 for Fiscal Year 2018-2019; Resolution No. 2018-1579, approving a Preliminary Engineer's Report with respect to the levy and collection of assessments in connection with Landscape Lighting Act District Nos. 22, 24, 27 and 32 for Fiscal Year 2018-2019; Resolution No. 2018-1580 declaring its intent to levy and collect assessments within Landscape Lighting Act District Nos. 22, 24, 27 and 32 for Fiscal Year 2018-2019.

ATTACHMENTS:

1. Resolution No. 2018-1578 Initiating Proceedings
2. Resolution No. 2018-1579 Approving a Preliminary Engineer's Report
3. Resolution No. 2018-1580, Declaring Intent to Levy
4. Preliminary Engineer's Report

**ITEM 5 ATTACHMENT 1
RESOLUTION NO. 2018-1578**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS IN CONNECTION WITH LANDSCAPE MAINTENANCE DISTRICT NO. 22 AND LANDSCAPING LIGHTING ACT DISTRICT NOS. 22, 24, 27, AND 32 FOR FISCAL YEAR 2018-19 AND ORDERING PREPARATION OF A PRELIMINARY ENGINEER'S REPORT.

WHEREAS, as part the City's Landscape Maintenance Districts Program, the City Council annually levies assessments in connection with four existing assessment districts, Landscape Lighting Act District No. 22, Landscape Lighting Act District No. 24, Landscape Lighting Act District No. 27, and Landscape Lighting Act District No. 32 (collectively the "Districts" and each a "District") pursuant to the Landscaping and Lighting Act of 1972 (California Streets & Highways Code Section 22500 *et seq.*) (the "Assessment Law"); and

WHEREAS, the City also levies annual ad valorem assessments in connection with Landscape Maintenance District No. 22; and

WHEREAS, the City Council desires to initiate proceedings to levy these assessments for Fiscal Year 2018-19.

THE CITY COUNCIL OF THE CITY OF CALABASAS HEREBY FINDS, CONCLUDES, AND RESOLVES AS FOLLOWS:

Section 1. The foregoing recitals are true and correct.

Section 2. The City Council hereby initiates proceedings to levy the Fiscal Year 2018-19 assessment in connection with Landscape Maintenance District No. 22, Landscaping Lighting Act District No. 22, Landscaping Lighting Act District No. 24, Landscaping Lighting Act District No. 27, and Landscaping Lighting Act District No. 32.

Section 3. The general nature of the improvements shall not be changed from prior years. However, the specific improvements to be maintained, installed or serviced in connection with each District shall be modified as determined by the interactive process conducted by the City and homeowner's associations in connection with the bidding process for landscape maintenance services.

Section 4. The City Council designates Willdan Financial Services as Assessment Engineer and directs the Assessment Engineer to prepare and file with the City Clerk a preliminary engineers report with respect to the Fiscal Year 2018-19 levy of the assessments in connection with the Districts. Such report shall comply with all requirements of Assessment Law and Article XIII D of the California Constitution.

Section 5. The City Clerk shall certify as to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 11th day of April, 2018.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

**ITEM 5 ATTACHMENT 2
RESOLUTION NO. 2018-1579**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING A PRELIMINARY ENGINEER'S REPORT WITH RESPECT TO THE LEVY AND COLLECTION OF ASSESSMENTS IN CONNECTION WITH LANDSCAPE LIGHTING ACT DISTRICT NOS. 22, 24, 27 AND 32 FOR FISCAL YEAR 2018-2019.

WHEREAS, by prior resolution, the City Council initiated proceedings to Levy and Collect Assessments for Fiscal Year 2017-2018 in connection Landscape Lighting Act District No. 22, Landscape Lighting Act District No. 24, Landscape Lighting Act District No. 27, and Landscape Lighting Act District No. 32 (collectively the "Districts" and each a "District") pursuant to the Landscaping and Lighting Act of 1972 (California Streets & Highways Code Section 22500 *et seq.*) (the "Assessment Law"), as well as in connection with with Landscape Maintenance District No. 22; and

WHEREAS, by prior resolution, the City Council designated AndersonPenna Partners, Inc. to serve as Assessment Engineer with respect to the Districts and directed the Assessment Engineer to prepare and file a report with respect to the Fiscal Year 2018-2019 assessments levied in connection with the Districts; and

WHEREAS, a report of the Assessment Engineer, entitled "Preliminary Engineer's Report for Landscape Lighting Act Districts No. 22, 24, 27 & 32, City of Calabasas" dated April 11, 2018, (the "Report") is on file in the Office of the City Clerk and available for public inspection; and

WHEREAS, the City Council has carefully examined and reviewed the Report as filed and desires to approve the Report as filed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The foregoing recitals are all true and correct.

Section 2. The City Council finds that the Report meets all requirements of Article 4 of Chapter 1 of the Assessment Law and Article XIII D of the California Constitution.

Section 3. The Report is hereby approved as filed, without modification.

PASSED, APPROVED AND ADOPTED this 11th day of April, 2018.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

**ITEM 5 ATTACHMENT 3
RESOLUTION NO. 2018-1580**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DECLARING ITS INTENT TO LEVY AND COLLECT ASSESSMENTS WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 22 AND LANDSCAPE LIGHTING ACT DISTRICT NOS. 22, 24, 27 AND 32 AND SETTING A TIME AND PLACE FOR PUBLIC HEARING.

WHEREAS, by prior resolution, the City Council initiated proceedings to levy and collect assessments for Fiscal Year 2018-19 in connection with Landscape Lighting Act District No. 22, Landscape Lighting Act District No. 24, Landscape Lighting Act District No. 27, and Landscape Lighting Act District No. 32 (collectively the "Districts" and each a "District") pursuant to the Landscaping and Lighting Act of 1972 (California Streets & Highways Code Section 22500 *et seq.*) (the "Assessment Law"), as well as in connection with Landscape Maintenance District No. 22; and

WHEREAS, by prior resolution, the City Council approved the Report of AndersonPenna Partners, Inc., as Assessment Engineer, entitled "Preliminary Engineer's Report for Landscape Lighting Act Districts No. 22, 24, 27 & 32, City of Calabasas" and dated April 11, 2018, (the "Report"), which Report is on file in the office of the City Clerk and available for public inspection; and

WHEREAS, the City Council desires to move forward with proceedings to levy the Fiscal Year 2018-19 assessments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The foregoing recitals are all true and correct.

Section 2. The City Council declares its intention to levy and collect an assessment for Fiscal Year 2018-19 in connection with the Districts.

Section 3. The proposed improvements to be maintained in connection with the Districts are generally described as landscape maintenance, tree trimming and brush clearance. No substantial changes are proposed in the nature of improvements funded through the Districts, though modifications to the precise plan of services are set forth in the Report and documents incorporated therein.

Section 4. The distinctive designations of the Districts are (i) "Landscaping Lighting Act District No. 22", which is generally located in the Calabasas Park Area, (ii) "Landscaping Lighting Act District No. 24", which is generally located in the Malibu Lost Hills and Saratogas Developments, (iii) "Landscaping Lighting Act District No. 27", which is generally located in the Las Virgenes Canyon Area, and (iv) "Landscaping Lighting Act District No. 32", which is generally located in the Malibu Hills Road, Agoura Road, Lost Hills Road Commercial District. The ad valorem assessment district designated "Landscape Maintenance District No. 22" is generally located in the Calabasas Park area.

Section 5. Reference is made to the Report for a full and detailed description of the public facilities to be maintained in connection with the Districts, of the boundaries of the Districts, and of the proposed assessments upon assessable lots and parcels of land within the Districts.

Section 6. The amount of the assessment is unchanged from Fiscal Year 2017-2018 except a 2.79% CPI inflation adjustment as approved in previous years' proceedings under Article XIID of the California Constitution (Proposition 218).

Section 7. The City Council will hold a hearing (the "Hearing") on the Fiscal Year 2018-19 levy of assessments in connection with the Districts and in connection with Landscape Maintenance District No. 22, on June 13, 2018, at 7:00 p.m., or as soon thereafter as feasible, in the Council Chambers located at Calabasas City Hall, 100 Civic Center Way, Calabasas California. At the Hearing, all interested persons shall be permitted to present written and/or oral testimony regarding the proposed assessment.

Section 8. The City Clerk is ordered to give notice of the Hearing as required by Section 22626(a) of the Assessment Law.

Section 9. The City Council designates Heather Melton, Landscape Districts Maintenance Manager, who may be contacted at (818) 224-1600, as the person whom interested parties may contact for information.

PASSED, APPROVED AND ADOPTED this 11th day of April, 2018.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS

City of Calabasas

Landscaping Lighting Act District Nos. 22, 24, 27 & 32 (1972 Act Districts)

**FISCAL YEAR 2018/2019
ENGINEER'S REPORT**

**Intent Meeting: April 11, 2018
Public Hearing: June 13, 2018
Prepared: March 27, 2018**

27368 Via Industria
Suite 200
Temecula, CA 92590
T 951.587.3500 | 800.755.6864
F 951.587.3510



www.willdan.com/financial

ENGINEER'S REPORT AFFIDAVIT

*Landscaping Lighting Act District Nos. 22, 24, 27 & 32
(1972 Act Districts)*

City of Calabasas
Los Angeles County, State of California

This Report describes the Landscaping Lighting Act District Nos. 22, 24, 27 & 32 therein including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2018/2019, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County **Assessor's maps for a** detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2018.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Calabasas

By: _____
Stacey Reynolds, Senior Project Manager
District Administration Services

By: _____
Richard Kopecky
R. C. E. # 16742

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I. Introduction

The City of Calabasas under the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the **California Streets and Highways Code (the “1972 Act”)**, and the provisions of the California Constitution Article XIII D (the “Constitution”), **annually levies and collects special assessments for the City’s maintenance assessment districts** designated as:

Landscaping Lighting Act District Nos. 22, 24, 27 & 32
(1972 Act Districts)

The County of Los Angeles formed the Districts pursuant to the Landscaping and Lighting Act of 1972 (Streets & Highways Code Section 22500et seq.), prior to the incorporation of the City of Calabasas. In July 1995, the County of Los Angeles transferred the following four Districts to the City of Calabasas:

Landscape Lighting Act District No. 22 (Calabasas Park Area) (Formed in 1979)

Landscape Lighting Act District No. 24 (Lost Hills Road and The Saratogas) (Formed in 1984)

Landscape Lighting Act District No. 27 (Las Virgenes Road) (Formed in 1984)

*Landscape Lighting Act District No. 32 (Agoura Road/Lost Hills Road Commercial District)
(Formed in 1989)*

This report presents the engineering analysis for the annual administration of the four Districts. Through the levy and collection of benefit assessments, the four Districts fund maintenance and operation of landscape improvements. For Fiscal Year 2018-19, Landscape Lighting Act District Nos. 22, 24, 27 and 32 assessments will be levied based on the previously approved methodology, at the same rate as was in effect in Fiscal Year 2017-18, plus a CPI inflation **adjustment as recommended by the City of Calabasas’ Chief Financial Officer. As the assessments are levied on the** basis of benefit, they are not considered a tax, and, therefore, are not governed by Article XIII A of the Constitution of the State of California. The assessments are governed by Articles XIII D of the Constitution.

In accordance with the 1972 Act, the Districts **utilize benefit zones (“Zones”) to address variations in the nature, location,** and extent of the improvements that provide special benefits to parcels in the Districts. Within the boundaries of the Districts, parcels are assigned to various Zones each of which is associated with a set of improvements and/or type of improvements that provide special benefit to properties within that Zone.

These 1972 Act Districts fund landscape maintenance services and are funded by annual benefit assessments levied against **each parcel in each District. The word “lighting” was apparently included in their names as a reference to the** Landscaping and Lighting Act of 1972.

HISTORICAL INFORMATION

In Fiscal Year 1997-98, assessment ballot proceedings were conducted pursuant to Proposition 218 (Articles XIII C and XIII D of the California Constitution) for each of the four Districts. There was not a majority protest against any of the assessments, and the assessment methodology was approved by the City Council. The approved methodology reserved to the City Council the right each year to implement an inflation adjustment in these Districts. Implementation of the annual inflation adjustment, which is based on the Consumer Price Index (CPI), does not constitute an assessment increase for purposes of Proposition 218, because landowners in the Fiscal Year 1997-98 assessment ballot and **subsequent balloting’s authorized these adjustments.**

Landscape Lighting Act District No. 22

In fiscal year 2002-03, fifteen (15) parcels located in the City of Calabasas were annexed into the Commercial Area, Calabasas Road. The Assessor Parcel Numbers are as follows:

Annexed Assessor Parcel Numbers		
2068-002-023	2069-009-021	2069-009-900
2068-002-035	2069-009-027	2069-032-025
2069-009-008	2069-009-029	2069-032-027
2069-009-012	2069-009-030	2069-032-900
2069-009-020	2069-009-031	2069-032-901

In Fiscal year 2009-10, Zone 15, Park Sorrento Condominium HOA was detached from LLAD 22.

In Fiscal year 2011-12, Zone 18, Calabasas Ridge HOA was detached from LLAD 22.

Landscape Lighting Act District No. 24

In fiscal year 2000-01, **Mira Monte (Tract No. 52150) (Assessor's Parcel No. 2064-004-91** and its successor parcels) was annexed into LLAD 24, and Calabasas View HOA, was detached from LLAD 24.

In fiscal year 2002-03, two hundred seventy (270) parcels in Saratoga Ranch and Saratoga Hills HOAs were annexed into LLAD 24.

Landscape Lighting Act District No. 27

In Fiscal Year 2016-17, the City of Calabasas, at the request of Mont Calabasas member homeowner association (HOA) Board of Directors, proposed annexing Mont Calabasas HOA Zone into Landscaping Lighting District No. 27 (LLAD27). In compliance with Proposition 218, the proposed annexation into the District and assessment was submitted to the property owners via mailed ballots. The ballots were tabulated at the June 22, 2016 Council Meeting and 77.78% of the ballots returned were in favor of annexation. By Resolution No. 2016-1504, the Council adopted Mont Calabasas annexation into District No. 27

Landscape Lighting Act District No. 32

In Fiscal Year 2000-01 **Mira Monte (Tract No. 52150) (Assessor's Parcel No. 2064-004-91** and its successor parcels) was detached from LLAD 32 and annexed into LLAD 24.

DISTRICT CHANGES FOR FISCAL YEAR 2018/2019

In fiscal Year 2018/2019 there will be balloting procedures held for the Landscape and Lighting Act District No. 22, for the Classic Calabasas Park zone. The Fiscal Year 2017/2018 rate will be increased by 8.0% for Fiscal Year 2018/2019 if approved by property owners. The new rate and total assessment is reflected in the Budget and Rate Tables for the District/Zone. If majority protest exists the District will revert to the previously approved rate for Fiscal Year 2017/2018 plus an inflationary increase of 2.79%.

ANNUAL CONSUMER PRICE INDEX ADJUSTMENT

The maximum assessment rate may increase each fiscal year based on the annual change in the Consumer Price Index (CPI), during the preceding year, for All Urban Consumers, for the Los Angeles-Long Beach-Anaheim areas, published by the United States Department of Labor, Bureau of Labor Statistics (or a reasonably equivalent index should the stated index be discontinued).

Assessments for the Districts are subject to an increase each year equal to the 12-month average percent change in the annual Consumer Price Index, All Urban Consumers, for the Los Angeles-Long Beach-Anaheim areas ("CPI"), from January 1st through December 31st of the fiscal year prior to the subject fiscal year. Future annual budgets within this limit may be approved by the City Council without additional property owner ratification. A CPI increase may be

exceeded only by a majority parcel owner approval. For Fiscal Year 2018-19, Landscape Lighting Act District Nos. 22, 24, 27, and 32 assessments will be increased by 2.79% annual CPI inflation adjustment per the City of Calabasas' Chief Financial Officer.

REPORT CONTENT AND ANNUAL PROCEEDINGS

This Engineer's Annual Report (the "Report") has been prepared pursuant to Chapter 1, Article 4 and Chapter 3 of the 1972 Act, and presented to the City Council for their consideration and approval of the proposed improvements and services to be provided within the District and the levy and collection of annual assessments related thereto for fiscal year 2018/2019. If any section, subsection, sentence, clause, phrase, portion, or zone, of this Report is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of the Report and each section, subsection, subdivision, sentence, clause, phrase, portion, or zone, thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, portions, or zones, might subsequently be declared invalid or unconstitutional.

This Report outlines the Districts Zone structures, the improvements, and the proposed assessments to be levied in connection with the benefits the properties will receive from the maintenance and servicing of the District improvements for fiscal year 2018/2019. The annual assessments to be levied on properties within the Districts provide a funding source for the continued operation and maintenance of landscaping improvements within various zones of benefit ("**Zones**") that provide special benefits to the properties within the Districts and each respective Zone. Each fiscal year, the City establishes the assessments for the Districts based on an estimate of the costs to maintain, operate and service the improvements and based upon available revenues including fund balances, general benefit contributions and additional City contributions and assessment limits. The costs of the improvements and the proposed annual assessments budgeted and assessed against properties within the Districts may include, but are not limited to the estimated expenditures for regular annual maintenance and repairs; incidental expenditures related to the operation and administration of the District; deficits or surpluses from prior years; revenues from other sources; and the collection of funds for operational reserves or for periodic maintenance and improvement rehabilitation projects as authorized by the 1972 Act. Each parcel is assessed proportionately for only those improvements, services and expenses for which the parcel will receive special benefit.

Each District outlined in this Report is a reflection of the various improvements and the types of improvements and services to be provided by the Districts for the properties that are directly associated with and benefit from those improvements. The net annual cost to provide the improvements for each District are allocated to the benefiting properties within that District using a weighted method of apportionment (refer to Assessment Methodology, Method of Apportionment) that calculates the proportional special benefit and assessment for each parcel as compared to other properties that benefit from the improvements in the Districts and services.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number ("APN") by the Los Angeles County Assessor's Office. The Los Angeles County Auditor/Controller uses Assessor's Parcel Numbers and specific Fund Numbers to identify properties to be assessed on the tax roll for the District assessments.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments. Based on those public comments and written protests, the City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments pursuant to the 1972 Act. The assessments as approved will be submitted to the Los Angeles County Auditor/Controller to be included on the property tax roll for each parcel.

As required by the 1972 Act, this Engineer's Report describes the improvements to be provided, maintained and serviced by the District, an estimated budget for the District improvements, and the proposed assessments to be levied upon each assessable lot or parcel within the District for fiscal year 2018/2019.

While the budgets outlined in this Report reflect the estimated costs necessary to fully and adequately provide for the maintenance and operation of the improvements within the District, many of these estimated costs and associated services cannot be funded by the current special benefit assessment revenues and the City contribution for those improvements or portions thereof determined to be general benefits. Therefore, in addition to the City's **contribution for** general benefit costs, in some Districts, at the discretion of the City Council, the City may also provide additional funding to support the improvements and/or implement service reductions. To fully fund the improvements that are considered special benefits, it may be necessary in the future to increase assessment revenues which would require the support of the property owners for new or increased assessments through a ballot proceeding conducted under the provisions of the California Constitution Article XIII D.

II. Plans and Specifications

The lines and dimensions of each lot or parcel within the Districts are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the year when this Report is prepared. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

Plans and specifications showing each District's exterior boundaries; and indicating the general nature, location and extent of improvements.

Several items related to the Districts are on file and available for review at the City of Calabasas Public Works Department, Landscape Maintenance Division office.

For Landscape Lighting Act District No. 22, each member HOA has an individual maintenance contract. The member HOAs have been designated as "Zones"; each Zone has been given a number. The City has on file for each Zone a maintenance contract listing the work contracted and a diagram(s) detailing maintenance service work areas.

IMPROVEMENT AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to the Districts, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.

- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

DESCRIPTION OF IMPROVEMENTS

As authorized by the 1972 Act, the improvements provided by the Districts and associated with each Zone incorporate various improvements that are maintained and serviced for the benefit of real property within the Districts. The maintenance of the improvements may also include various appurtenances that may include, but is not limited to entry monuments; various types of fencing; retaining walls; ornamental lighting or other ornamental fixtures; signage; and irrigation, drainage, and electrical equipment. The work to be performed within each respective Zone may include but is not limited to (as applicable), the personnel, materials, equipment, electricity, water, contract services, repair and rehabilitation of the improvements and incidental expenses required to operate the District and provide the improvements and services for each Zone. The improvements provided within the District and for which parcels receive special benefits are generally described in the following

Note: The four Districts do not necessarily provide every service authorized under the 1972 Act. For example, while these Districts provide electrical current to power irrigation systems, fountains, landscape lighting, Calabasas Lake aeration systems, and Association Park lake sidewalk lighting, they do not fund LLAD residential or commercial district street lighting.

IMPROVEMENTS AND SERVICES WITHIN THE DISTRICTS

The purpose of the District is to fund the maintenance and servicing of parkway landscape improvements installed in connection with development of properties within the District. The landscape improvements maintained by each District are generally described as follows:

Landscape Lighting Act District No. 22

LLAD 22 provides for the maintenance of landscape of the common areas and open space areas located within member **homeowner associations (HOA) referred to as "Zones"**. **The HOA common areas are either owned** in common or privately owned, with easements granted to the District for landscape maintenance purposes. The maintenance of landscape also includes greenbelt and slope areas as well as annual weed abatement/brush clearance for fuel reduction/fire safety.

Landscape Lighting Act District No. 24

LLAD 24 provides maintenance of landscape within street right-of-way and open space areas. The open space areas include slopes and creek banks. Maintenance of landscape on streets within right-of-way includes parkways, center medians, adjacent turf areas, trees, and annual weed abatement/brush clearance for fuel reduction/fire safety.

Roadways with landscape in the public right-of-way includes landscaped center medians, trees, and adjacent turf areas that are conditions of development and are maintained by the District to soften and mitigate the impacts of traffic on the residential tracts within the District. The landscape improvements are located on the residential roadway serving the Malibu Lost Hills community, including Lost Hills Road south of Malibu Hills Road to Las Virgenes Road, Calabasas Hills Road, Meadow Creek Lane, portions of Las Virgenes Road, and designated slope areas along Las Virgenes Creek.

Landscape Lighting Act District No. 27

LLAD 27 provides maintenance of landscape within street right-of-way. Maintenance of landscape on streets within right-of-way includes parkways, center medians, and street trees.

The area of landscape improvements generally referred to as Las Virgenes Road are: On Las Virgenes Road, the east sidewalk and center medians beginning at 3560 Las Virgenes Road and continuing north to Thousand Oaks Blvd.; on

Las Virgenes Road north of Thousand Oaks Blvd., the east sidewalk area north to the end of Las Virgenes Rd.; at the northwest corner of Thousand Oaks Blvd. and Ruthwood Drive the public right-of-way area located immediately behind the sidewalk; on the south side of Thousand Oaks Blvd., the sidewalk area from Las Virgenes Road to the flood control channel; and the sidewalk area on the north side of Thousand Oaks Blvd. from Las Virgenes Road to Ruthwood Drive.

For the Mont Calabasas HOA Zone, the improvements include the maintenance of Las Virgenes Road as described above and in addition, provides for the maintenance of landscape of common areas and open space areas located within the Zone. The HOA common areas are either owned in common or privately owned, with easements granted to the District for landscape maintenance purposes. The maintenance of landscape may also include greenbelt and slope areas, as well as annual weed abatement/brush clearance for fuel reduction/fire safety.

Landscape Lighting Act District No. 32

LLAD 32 provides maintenance of landscape within street right-of-way. Maintenance of landscape on streets within right-of-way includes center medians and street trees.

The landscape improvements maintained by the District are located on the major streets serving the Lost Hills Commercial Area, including Agoura Road from the west side of Malibu Hills Road to the eastern boundary of 26750 Agoura Road, Malibu Hills Road, Shadow Hills Road, and the portion of Lost Hills Road from Interstate 101 to the south side of Malibu Hills Road.

III. METHOD OF APPORTIONMENT

Proposition 218 requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. The Articles provide that only special benefits are assessable. The City must separate the general benefits from the special benefits conferred on a parcel; a special benefit being a particular and distinct benefit over and above general benefits conferred on the public at large, including real property within the district.

In Fiscal Year 1997-98, the four Districts conducted an assessment ballot proceeding pursuant to Proposition 218; the assessment methodology was approved by a majority of District parcel owners and the City Council. The City reserves the right to implement the previously approved inflation adjustment in these Districts. Implementation of the annual inflation adjustment, which is based on the annual Consumer Price Index (CPI), does not constitute an assessment increase for purposes of Proposition 218, because parcel owners in the Fiscal Year 1997-98 assessment ballot and **subsequent balloting's authorized these adjustments.**

Each District will be discussed in terms of background, special benefit, general benefit, and assessment formula. Certain terms used throughout the Method of Assessment are defined below.

DEFINITIONS

Special Benefit: Articles XIII C and XIII D of the California Constitution define special benefit as "a particular and distinct benefit over and above the general benefits conferred on real property located in the District or to the public at large. General enhancement of property value does not constitute 'special benefit.'" The following Method of Apportionment of Assessment for each District analyzes the special benefit each parcel receives from the improvements funded in each District. The cost of landscape maintenance is distributed to parcels in each District based on the special benefit each parcel receives by an assessment formula. Within the Districts, zones of benefit may be designated based on spreading the cost of the improvements associated with each Zone over the parcels within that Zone.

Each assessed parcel within each District receives a particular and distinct Special Benefit from the improvements. The operation and maintenance of the landscape improvements provides a Special Benefit to the parcels within each District even though there may not be landscaping immediately adjacent to a particular parcel. Special Benefits associated with landscaped improvements are:

- The proper maintenance of landscape along streets provides noise abatement and visual barriers to reduce the negative impact of the streets upon nearby parcels within the District.
- Landscape improvements provide environmental enhancement to nearby parcels through erosion control, dust and debris control, and weed abatement for fire safety.
- The aesthetic desirability of parcels within the District is specifically enhanced by the presence of well-maintained open space, greenbelts, street medians, and frontage landscape.
- Having properly maintained landscape readily accessible to properties within the District means the owners of the assessed parcels may enjoy the benefits of having such improvements available for use while avoiding the effort and expense of individually installing and maintaining similar improvements.
- Where the District is providing maintenance along easements on privately held property, it is providing landscape services that otherwise would be direct expenses of the owners of such property.
- State and City laws generally hold property owners individually responsible for the safe and proper maintenance of their frontages.

Zones: Landscape Lighting Act District No. 22 (1972 Act District) Calabasas Park Area has been divided into “Zones” of benefit by individual communities or neighborhoods that receive distinct Special Benefit. In most cases, Zones are defined by the boundaries of a homeowners’ association. In a few cases, the Zone is based on master plan boundaries (Old Town Master Plan) or street boundaries. The landscape maintenance activities that provide a Special Benefit are separately identified by the City for each Zone. Based on an assessment formula, the cost of these landscape maintenance activities is then spread to the parcels within that Zone.

Assessment Units: The assessment units assigned to each parcel are used in the assessment formula to compute the assessment amount. If the zone has one single land use, then each parcel is assigned one assessment unit. Where more than one land use exists within a zone, traffic generation factors are used as a means to define the benefit a single-family residence receives as compared to an apartment or a commercial property. The following traffic generation factors for the City of Calabasas and resulting Assessment Units are incorporated in this Report. Per Parcel

Land Use	Traffic Generator Factor	Assessment Unit
Single Family Residential (Houses and Condominiums)	10 trips per day	1.0 (10 trips/10 trips) per parcel
Multi-Family Residential (Apartments)	6 trips per day	0.6 (6 trips/10 trips) per unit
Commercial Parcel	40 trips per day	4.00 (40 trips/10 trips) per acre

Note: Traffic Generation Factor is based on information provided by the City of Calabasas in 1997-98. Due to minor changes in development in the area since this time, these results continue to be representative of the traffic generated in the assessment district.

ASSESSMENT METHODOLOGY

Proposition 218 requires the City to ballot property owners to obtain consent for the increased assessment exceeding the anticipated maximum permissible increase per assessment formula, for example CPI (Consumer Price Index) increase.

ASSESSMENT RANGE FORMULA

Section 22573 of the 1972 Act states that “The net amount to be assessed upon lands within an assessment district may be proportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements.”

Section 22547 of the 1972 Act permits the designation of benefit zones within any individual assessment district if “... by reasons or variations in the nature, location, and extent of improvements, the various areas will receive different degrees of benefit from the improvements.” Thus, the 1972 Act requires the levy of true “assessment” rather than a “special tax”.

Within each District, it is determined that each parcel benefits equally from the services provided. Therefore, costs of providing services (as well as a proportional share of incidental expenses) are spread evenly across each parcel in that District but not exceeding the maximum permissible assessment rates as approved by the property owners.

Proposition 218 requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. The Articles provide that only special benefits are assessable. The City must separate the general benefits from the special benefits conferred on a parcel; a special benefit being a particular and distinct benefit over and above general benefits conferred on the public at large, including real property within the district.

In Fiscal Year 1997-98, the four Districts conducted an assessment ballot proceeding pursuant to Proposition 218; the assessment methodology was approved by a majority of District parcel owners and the City Council. The City reserves the right to implement the previously approved inflation adjustment in these Districts. Implementation of the annual inflation adjustment, which is based on the annual Consumer Price Index (CPI), does not constitute an assessment

increase for purposes of Proposition 218, because parcel owners in the Fiscal Year 1997-98 assessment ballot and subsequent balloting's authorized these adjustments.

The Method of Assessment for each District is provided in the following pages below.

METHODOLOGY LANDSCAPE LIGHTING ACT DISTRICT NO. 22

The following methodology described pertains to Landscape Lighting Act District No. 22 (1972 Act). The landscape services provided to all properties within the district boundary have been reviewed to identify the General Benefit and Special Benefit conferred to each parcel.

GENERAL BENEFIT

Articles XIII C and XIII D of the California Constitution require that the benefit to the public at large be identified for any improvements being funded through an assessment district. This so-called "general" benefit may not be assessed to the parcels through an assessment district. The following Method of Apportionment of Assessment for the District analyzes the benefit to the public at large from the landscape improvements provided by the City for the District.

In LLAD 22, certain portions of improvements are identified as providing general benefit. The costs associated with these improvements are not included in the LLAD 22 budget assessed to parcels in the District. Instead, these costs are funded through Landscape Maintenance District No. 22 (LMD 22), via an existing ad valorem tax levy. Proposition 218 does not govern the ad valorem levy, and the proceeds of this ad valorem levy may be used toward any landscape improvements providing general benefit within the LMD 22/LLAD 22 boundary.

The following landscape improvements provide general benefit and are funded solely by LMD 22, via the existing ad valorem tax levy and are not funded by LLAD 22. Maintenance of landscape on major thoroughfare roadways, including portions of Calabasas Road, Civic Center Way, Park Capri, Park Entrada, Park Granada, median islands on Park Helena and Park Sienna, Park Ora, certain parkway areas on Park Sorrento, Parkway Calabasas, Association Park, Calabasas Lake, and natural areas such as McCoy Creek, and open space areas within the district boundary.

The roadways are thoroughfares for the community, providing access to schools, shops, freeways, and recreational facilities, and therefore, confer a General Benefit to the community. The landscape along these streets includes parkway landscape that serves to improve the stabilization of slopes adjacent to these roadway sections within the District.

SPECIAL BENEFIT

With the exception of the major public thoroughfare roadways located within the boundaries of District LLAD 22 as described above in General Benefit, all of the areas maintained by LLAD 22 are either owned in common or are privately owned and are solely accessible to (or primarily accessible to) owners of the assessed properties, their tenants, and/or guests. These areas have easements granted to LLAD 22 for landscape maintenance purposes.

The local landscape improvements associated within member homeowner associations, provide special benefits to the properties within those developments, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The landscape improvements of the common areas located within member homeowner associations are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit.

In order for the methodology to be in compliance with Articles XIII C and XIII D of the California Constitution, a thorough study of the landscape funded by the District was performed in 1997-98. The District was divided by tracts into member **homeowner associations and a commercial district that are called "Zones". These Zones receive distinct special benefit.** In a few cases, the Zone is based on master plan boundaries (Old Town Master Plan) or street boundaries. Each **Zone's specific usage and landscape maintenance activities were identified to determine the level of special benefit** each property receives within that Zone.

The landscape maintenance activities that provide a Special Benefit have been determined for each Zone. The LLAD 22 Zones are as follows:

LLAD 22 Zones			
Bellagio	Calabasas Country Estates	Calabasas Hills	Calabasas Park Estates
Calabasas Rd. Commercial*	Clairidge	Classic Calabasas Park	Las Villas
Oak Creek	Oak Park	The Oaks of Calabasas **	Palatino
Westridge	Vista Pointe		

* Calabasas Rd. Commercial includes Old Town

**The Oaks of Calabasas Zone is comprised of The Oaks of Calabasas and The Estates of The Oaks of Calabasas HOAs.

A complete landscape maintenance service level was developed for each Zone to determine the Zone's aggregate LLAD 22 assessment levy and detail the Special Benefit each Zone receives from the District.

The aggregate LLAD 22 assessment levy for each Zone includes costs associated with maintaining improvements that specially benefit the given Zone. Many of the costs are for local landscape improvements that can be accessed only by member homeowner association parcel owners, their tenants, or guests. In virtually all cases, the improvements were part of a condition of development and the assessed properties are responsible for the ongoing landscape maintenance.

PARCEL CLASSIFICATION

These costs are apportioned to each parcel within each Zone based on the Special Benefit associated with the type of land use. The benefit relationship between land uses is based on the assignment of vehicle trip generation factors. Trip rates are used as a measure of benefit because they are a representative land use comparison factor for the type of improvements being funded, namely street landscape, slopes, common areas, parks, and open space. From the traffic generation factors Assessment Units are calculated. The Assessment Unit for each land use is computed based on its traffic generation compared to the traffic generated by a single-family residence.

Single Family Residence parcels in the City of Calabasas generate an average of 10 trips per day. A parcel is classified as a Single Family Residential use upon recordation of a subdivision map for houses or condominiums. The Single-Family Residences are assigned the base Assessment Unit of 1 and are used as the basis of comparison for all other land uses in the District.

At this time, there are no *Multiple Family Residential* parcels (apartments) in the District. If at a later date, any parcel in the District comes under this land use, it would be assessed to reflect the available data that indicates Multiple Family Residential. Parcels in the City of Calabasas generate an average of 6 trips per day, or 0.6 Assessment Unit per unit. Therefore, the Assessment Units assigned to a multiple family parcel would be the product of the number of dwelling units on a parcel and 0.6 Assessment Units per unit. For instance, a 20-unit apartment house would be assigned $20 \times 0.6 = 12$ Assessment Units.

Residential Vacant (un-subdivided but buildable) property receives a Special Benefit from the improvements as a result of the increased desirability of a parcel that is located in an area with landscape and park amenities. In addition, vacant **parcels specially benefit from the availability of a landscape program and access to the City's landscape manager.**

Commercial property within the City of Calabasas generates on average 40 trips per day. Therefore, the Assessment Units assigned to a commercial property is 4.0 Assessment Units per acre. At this time, all commercial properties in the District are within the Calabasas Road/ Old Town Commercial Zone, which also encompasses the Old Town Master Plan area. The commercial properties in the Calabasas Road/ Old Town Commercial Zone receive benefit from Calabasas Road maintenance. The cost for these specific improvements will be distributed to the properties within the Zone based on each parcel's land area (acreage).

Public Agency parcels within the District that have people working on the premises and have parkway landscape maintained by the District, benefit from the landscape improvements to their parkway maintenance, as do other similar parcels. The only Public Agency parcels subject to the assessment are the Civic Center and the Tennis and Swim Center. For purposes of the assessment, these parcels are considered part of the Calabasas Road Commercial/Old Town Master Plan Zone. Therefore, the Civic Center and the Tennis and Swim center will receive the same per acre charge as the Commercial properties in the Calabasas Road Commercial/Old Town Master Plan Zone.

Homeowner's Association and Common Area parcels within the District are not assessed. These parcels include large **park parcels, small sliver parcels, and parking lot parcels that cannot be developed. These 'unbuildable' properties do not receive a special benefit from the District's improvements** and are not assessed. In many cases, the common area parcels provide the same use and function that the District funded improvements provide. In addition, the property owners paying the Homeowner's Association bill are already paying for the **District's funded improvements by their parcel's assessment. The common area property is incidental to the primary residential parcels. Therefore, the assessment will go directly to the source and assess the properties that benefit from the Zone's improvements and maintenance.**

FORMULA OF ASSESSMENT

The District budget requirements for the special benefit improvement costs have been assembled in order to determine the aggregate levy of assessment for Landscape Lighting Act District No. 22 (1972 Act) by Zone. The total aggregate levy for each LLAD 22 Zone is divided by the number of assessment units to determine the assessment amount per unit. The assessment amount per unit is multiplied by the number of assessment units assigned to the parcel to **determine each parcel's assessment. See Exhibit A for the Landscape Lighting Act District No. 22 (1972 Act) Assessments by Zone.**

For example, a Zone that only has single-family residence parcels is assigned 1 assessment unit per parcel, and the assessment per parcel is calculated as follows:

$$\frac{\text{Zone Total Levy Amount}}{\text{Zone Total Assessment Units (Parcels)}} = \text{Assessment Amount per Unit (Parcel)}$$

METHODOLOGY LANDSCAPE LIGHTING ACT DISTRICT NO. 24

The following methodology described pertains to the Landscape Lighting Act District No. 24 (1972 Act) herein referred to in this section as LLAD 24. The landscape services provided to all properties within the district boundary have been reviewed to identify the General Benefit and Special Benefit conferred to each parcel.

GENERAL

Articles XIII C and XIII D of the California Constitution require that the benefit to the public at large be identified for any improvements being funded through an assessment district. This so-called "general" benefit may not be assessed to the parcels through an assessment district. The following Method of Apportionment of Assessment for the District analyzes the benefit to the public at large from the landscape improvements provided by the City for the District.

Other residential areas of the City that are not included in an assessment district receive a minimal standard of City-funded landscape maintenance. The standard City landscaping for streets includes minimal median and parkway landscape. The City policy, therefore, is to have homeowner associations or landscaping and lighting districts fund certain landscaping maintenance, enhancements, and servicing. As a result, there is no general benefit from the funded improvements.

SPECIAL BENEFIT

The local landscape improvements provide special benefits to the properties within those developments, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The

maintenance of landscape improvements within street right-of-way and open space located within the District are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit, and the special benefits associated with the landscaped improvements include:

- The aesthetic desirability of parcels within the District is specifically enhanced by the presence of well-maintained open space, greenbelts, street medians, and frontage landscaping.
- Public rights-of-way with landscaped center medians, trees, and adjacent turf areas maintained by the District provide noise abatement and visual barrier to mitigate the negative impact of streets upon nearby parcels within the District.
- The special benefits derived from the maintenance of these landscape improvements provide environmental enhancement to nearby parcels through erosion control, dust and debris control, and weed abatement for safety.
- Additional special benefits of landscape maintenance are described earlier in this Report.

PARCEL CLASSIFICATION

Residential Parcels within the District all receive direct and special benefit. All of the parcels in this District are residential and each parcel is assigned 1 Assessment Unit per parcel.

Public Agency parcels within the District that have people working on the premises and have parkway landscape maintained by the District that benefit from the landscape improvements to their parkway maintenance, similar to other parcels. However, at this time, there are no Public Agency parcels in LLAD 24.

Homeowner's Association and Common Area parcels within the District are not assessed. These parcels include large park parcels, small sliver parcels, and parking lot parcels that cannot be developed. **These 'unbuildable' parcels do not receive a special benefit from the District's improvements and are not assessed. In many cases, the common area parcels provide the same use and function that the District funded improvements provide. In addition, the parcel owners paying the Homeowner's Association bill are already paying for the District's funded improvements by their parcel's assessment. The common area property is incidental to the primary residential parcels. Therefore, the assessment will go directly to the source and assess the properties that benefit from the Zone's improvements and maintenance.**

FORMULA OF ASSESSMENT

In order for the methodology to be in compliance with Articles XIII C and XIII D enacted by Proposition 218, in 1997-98 a thorough study of the landscape provided to each Zone within the District was performed. Specific usage and services were identified by zones of benefit to determine the level of benefit received by each Zone within the District. The District was divided into naturally bounded communities, usually by tracts, but sometimes by street boundaries, and within each community, there is a single residential land use.

The Zones located within the District are as follows:

LLAD 24 Zones			
Archstone Calabasas	Deer Springs	El Encanto	Lone Oak
Mira Monte	Saratoga Hills	Saratoga Ranch	Steeplechase

The assessment per assessment unit is determined by dividing the total aggregate levy by Zone by the number of assessment units in the Zone. The assessment per parcel is determined by multiplying the assessment per assessment unit by the number of units assigned to the parcel. See Exhibit B for the Landscape Lighting Act District No. 24 (1972 Act) Assessments by Zone.

For example, a Zone that only has residential parcels is assigned 1 assessment unit per parcel, and the assessment per parcel is calculated as follows:

$$\frac{\text{Zone Total Levy Amount}}{\text{Zone Total Assessment Units (Parcels)}} = \text{Assessment Amount per Unit (Parcel)}$$

METHODOLOGY LANDSCAPE LIGHTING ACT DISTRICT NO. 27

The following methodology described pertains to Landscape Lighting Act District No. 27 (1972 Act) herein referred to in this section as LLAD 27.

GENERAL/SPECIAL BENEFIT

The local landscape improvements provide special benefits to the properties within those developments, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The landscape improvements within the street right-of-way located within the District are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit. The special benefits of landscape maintenance are described earlier in this Report.

Other residential areas of the City that are not included in an assessment district receive a minimal standard of City-funded landscape maintenance. The standard City performed landscape for arterial streets in the City includes minimal median and parkway landscape maintenance. The City policy, therefore, is to have fronting property in the District fund the enhanced landscape maintenance, operation, and servicing of arterial streets. The parcels in the District are funding only the cost of their frontage landscape maintenance. As a result, there is no General Benefit from the funded improvements.

SPECIAL BENEFIT - MONT CALABASAS HOA ZONE

The Mont Calabasas HOA Zone special benefit includes the maintenance of landscape within Las Virgenes Road street right-of-way. In addition, the special benefit also includes areas to be maintained by LLAD 27 which are either owned in common or are privately owned and are solely accessible to (or primarily accessible to) owners of the assessed properties, their tenants, and/or guests. These areas have easements granted to LLAD 27 for landscape maintenance purposes.

The local landscape improvements associated within the Mont Calabasas HOA Zone, provide special benefits to the properties within the Mont Calabasas HOA, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The landscape improvements of the common areas located within the member homeowner association are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit. The specific usage and landscape maintenance activities were identified to determine the level of special benefit each property receives within the Mont Calabasas HOA Zone.

PARCEL CLASSIFICATION

Public Agency parcels within the District that have people working on the premises and have parkway landscape maintained by the District that benefit from the landscape improvements to their parkway maintenance, similar to other parcels. There are no Public Agency parcels in LLAD 27 at this time.

Homeowner's Association and Common Area parcels within the District that are not assessed. These parcels include **large park parcels, small sliver parcels, and parking lot parcels that cannot be developed.** These 'unbuildable' parcels do not receive a special benefit from the District's improvements and are not assessed. In many cases, the common area parcels provide the same use and function that the District funded improvements provide. In addition, the parcel owners paying the Homeowner's Association bill are already paying for the District's funded improvements by their parcel's assessment. The common area parcel is incidental to the primary residential parcels. Therefore, the assessment will go directly to the source and assess the parcels that benefit from the Zone's improvements and maintenance.

FORMULA OF ASSESSMENT

In order for the methodology to be in compliance with Articles XIII C and XIII D enacted by Proposition 218, in 1997-98 a thorough study of the landscape provided to zones of benefit within the District was performed. Specific usage and services were identified for each Zone to determine the level of benefit received by each Zone within LLAD 27. The District was divided into naturally bounded neighborhoods, usually by tracts, but sometimes by street boundaries, and each parcel is assigned 1 assessment unit. The Zones are as follows:

LLAD 27 Zones			
Casden Malibu Canyon LP	Las Virgenes Park	Las Virgenes Village	Mont Calabasas

Assessment Formula (Las Virgenes Road)

The following Zones receive special benefit: Casden Malibu Canyon LP, Las Virgenes Park, Las Virgenes Village and Mont Calabasas. The assessment per assessment unit (parcel) is determined by dividing the total aggregate levy by the total number of assessment units (parcels) in the Zones.

Assessment Formula (Mont Calabasas Zone)

Costs of services for maintaining Mont Calabasas landscape of common areas and open space areas located and specific to Mont Calabasas HOA Zone are spread only across the parcels in that Zone. Each developed residential parcel within the Zone is allocated an equal share of costs applicable to that zone. The assessment per assessment unit (parcel) is determined by dividing the total aggregate levy by the total number of assessment units (parcels) in the Zone.

For example, a Zone that only has residential parcels is assigned 1 assessment unit per parcel, and the assessment per parcel is calculated as follows:

$$\frac{\text{Zone Total Levy Amount}}{\text{Zone Total Assessment Units (Parcels)}} = \text{Assessment Amount per Unit (Parcel)}$$

Zone Total Assessment Units (Parcels)

METHODOLOGY LANDSCAPE LIGHTING ACT DISTRICT NO. 32

The following methodology described pertains to the Landscape Lighting Act District No. 32 (1972 Act) herein referred to in this section as LLAD 32.

GENERAL/SPECIAL BENEFIT

The local landscape improvements provide special benefits to the properties within those developments, and have no benefit to the public at large, to individuals rather than property, or to properties located outside of the district. The landscape improvements of the common areas located within member homeowner associations are of direct and special benefit to the assessed properties. Consequently, 100% of these costs are allocated to special benefit. The special benefits of landscape maintenance are described earlier in this Report.

PARCEL CLASSIFICATION

Because there is basically a single land use in the District, commercial, each parcel is assigned 1 assessment unit. The assessment levy is spread equally to each parcel. The only nonconforming land use in the District is related to the Community Center, which is owned by the City of Calabasas and the City of Agoura Hills. The Community Center parcel's frontage landscape will be funded by the District, similar to the commercial properties in the District. Therefore, the Community Center benefits from the assessment and will be assessed as a parcel.

Common Area or Easement parcels within the District include primarily open space parcels that cannot be developed and parking lots that are considered 'unbuildable'. **These parcels do not receive special benefit and will not be assessed.**

In many cases, the common area parcels provide the same use and function that the District funded improvements provide. Furthermore, these parcels are incidental to the primary parcels. Therefore, the assessment will go directly to the source and assess the parcels that benefit from the Districts improvements and maintenance.

FORMULA OF ASSESSMENT

In order for the methodology to be in compliance with Articles XIII C and XIII D enacted by Proposition 218, in 1997-98 a thorough study of the landscape provided to the District was performed. Specific usage and services were identified to determine the level of benefit each parcel within the District receives. These costs are apportioned to each parcel based on the Special Benefit associated with the type of land use. Two land uses exist in LLAD 32: Commercial and Public Agency (a sheriff station and a community center).

The assessment per assessment unit is determined by dividing the total aggregate levy by parcel by the number of assessment units in the District. The assessment per parcel is determined by multiplying the assessment per assessment unit by the number of units assigned to the parcel. See Exhibit D for the Landscape Lighting Act District No. 32 (1972 Act) Assessments by parcel.

For example, a District that only has commercial land use parcels is assigned 1 assessment unit per parcel, and the assessment per parcel is calculated as follows:

$$\frac{\text{District Total Levy Amount}}{\text{District Total Assessment Units (Parcels)}} = \text{Assessment Amount per Unit (Parcel)}$$

IV. DISTRICT BUDGET

ESTIMATE OF COSTS

Section 22569 of the 1972 Act requires the Engineer's Report to contain an estimate of the costs of the Improvements including:

- total costs of improvements including incidental expenses,
- the amount of the surplus to be carried over from a previous fiscal year,
- the amount of any contributions to be made from sources other than the assessment,
- the amount, if any, to be collected in annual installments for the estimated cost of improvements,
- the net amount to be assessed within the Assessment District.

Estimates of these amounts are as follows:

Cost of Improvements:

As mentioned earlier, some zones are assessed at fixed annual rate without the CPI adjustment. In such areas, the level of service (i.e., gardening and watering) is reduced so that the costs of providing services does not exceed assessment revenues. For the areas where the CPI adjustments have been approved, an attempt is made to provide the same levels of service from year to year.

The Community Services Department oversees the operation of the landscape maintenance while outside contractors as well as in-house staff are used to maintain these areas. The expenditures are listed in the fiscal year 2018-2019 budget listed below. Contract maintenance expenses are based on actual contractual costs. Water and electricity utility bills and routine supplies are estimated based on current expenditures.

Incidental Expenses:

Incidental expenses to be paid with assessment amounts of the Assessment District for FY 2018-2019 (**"Incidental Expenses"**) are included in the definition of **"incidental expenses"** as defined in Section 22526 of the 1972 Act.

Four types of incidental expenses are included in the costs associated with the Maintenance District: (i) compensation for special counsel providing advice in connection with the establishment of the Maintenance District, (ii) costs of the preparation of this Report, including preparation of plans, specifications, estimates, diagram, and assessment (**"Assessment Engineering"**), (iii) costs associated with printing, advertising, and the giving of published, posted, and mailed notices, including the balloting required by Article XIII D of the California Constitution, and (iv) compensation payable to the County of Los Angeles for the collection of assessments. The budget shows the total amounts for incidental expenses for Fiscal Year 2018-2019.

Contribution from Other Sources

This is included to subsidize any shortfalls for Zones in the District.

Annual Installments

The entire amount of the net assessment that will be assessed in FY 2018-19.

The estimated budget for Fiscal Year 2018-19 for each District is shown in the table below. The beginning fund balance estimated for July 1, 2018, is projected from 2017-2018 budget year. These fund balances are used to finance all work from July 1, 2018 until June 30, 2019. The first deposit from the County Assessor's Office to the District's accounts is December 2018. The projected carryover from FY 2018-19 will be the beginning fund balance for Fiscal Year 2019-2020 and so forth.

City of Calabasas Landscape Act District Nos. 22, 24, 27, & 32				
Sources and Uses for FY 2018-19				
	<u>LLAD 22</u>	<u>LLAD 24</u>	<u>LLAD 27</u>	<u>LLAD 32</u>
<u>Sources</u>				
Beginning Balance (Est.)	\$1,352,000	\$15,700	\$247,500	\$3,600
Benefit Assessment*	2,981,430	200,075	276,683	33,136
Other City Funds**	1,000,000			
Interest	20,300	200	3,700	-100
Total Sources	\$5,353,730	215,975	\$527,883	\$36,636
<u>Uses</u>				
City Administration Costs (Salaries, Consultants, Incidental Costs, Etc.)	\$130,800	\$11,300	\$4,900	\$3,100
Utilities (Irrigation Water & Electrical to Power Irrigation Controllers)	848,000	41,100	9,900	4,300
Maintenance Contracts/Pest Control	1,086,400	64,000	165,600	9,000
Tree Maintenance (Installation, Trimming, Removals)	382,600	24,700	6,800	2,300
Fire Break/Brush Clearance	153,400	3,300	0	0
General Benefit Landscape Improvements	1,000,000	0	0	0
Total Uses	\$3,601,200	\$144,400	\$187,200	\$18,700
Ending Balance Carryover	\$1,752,530	\$71,575	\$340,683	\$17,936

*Benefit Assessment for LLAD 22 includes the assessment increase for Classic Calabasas Park

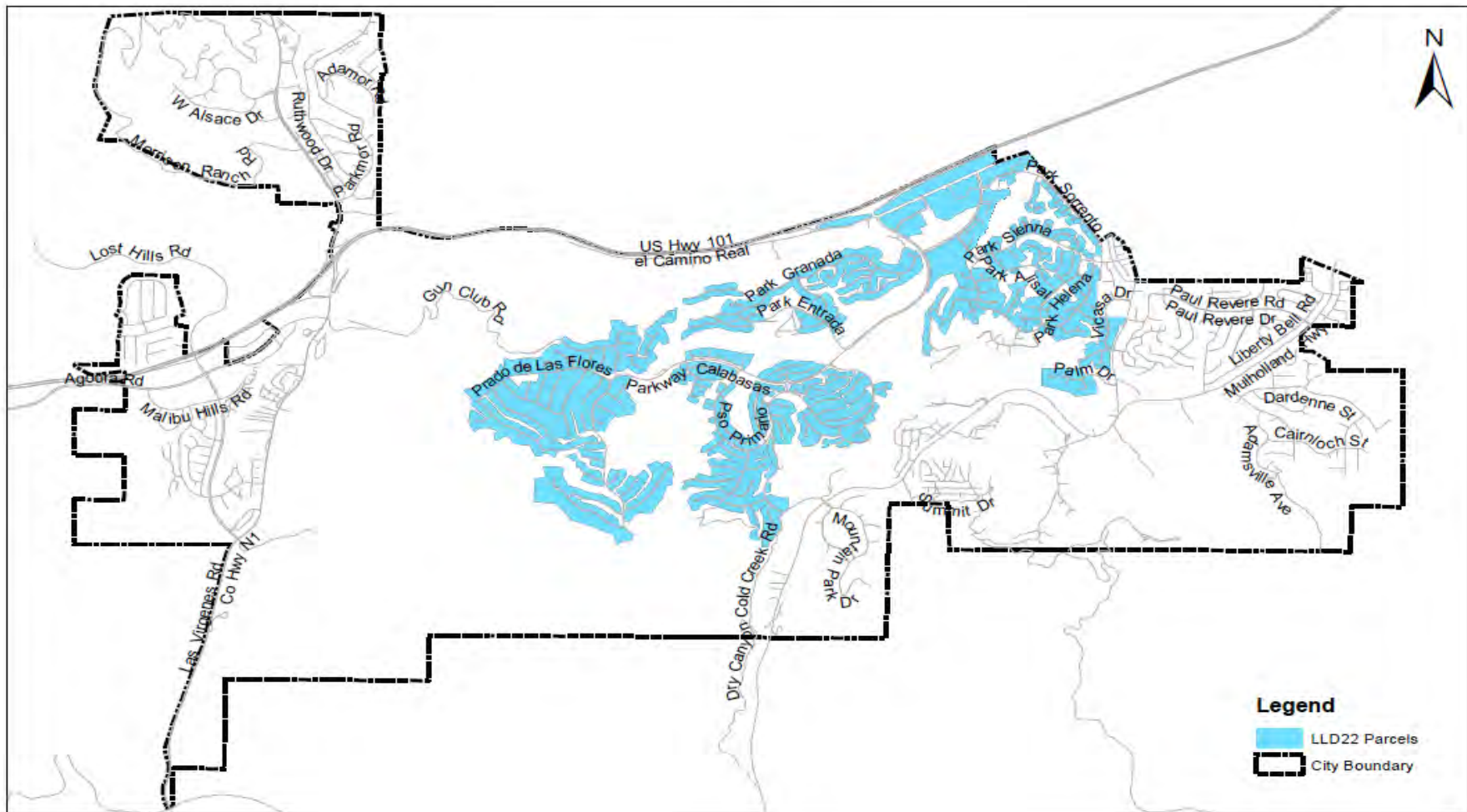
**Other City Funds – funds the maintenance of general benefit landscape improvements. See LLAD No. 22 General Benefit.

The City of Calabasas' Chief Financial Officer provided the FY 2018-19 Budget Sources and Uses and Consumer Price Index increase 2.79%.
The detailed records for the costs, utilities, maintenance contracts and other uses are on file at the City of Calabasas

V. DISTRICT BOUNDARY MAPS

Reference is hereby made to the Assessor's Maps of the County of Los Angeles for an exact description of the lines and dimensions of each parcel within the Assessment District.

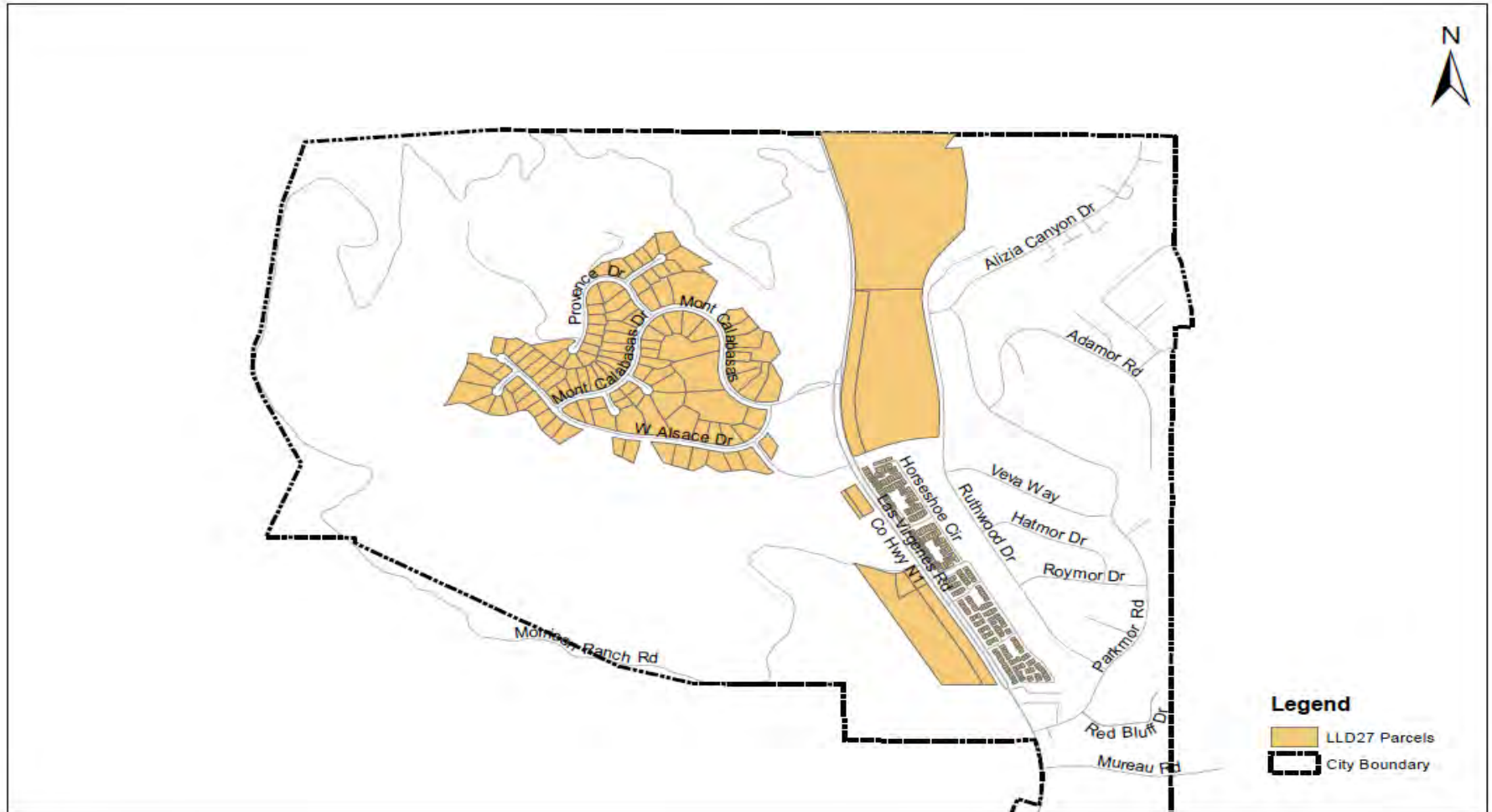
City of Calabasas Landscaping and Lighting District No. 22 Boundary Map



City of Calabasas Landscaping and Lighting District No. 24 Boundary Map



City of Calabasas Landscaping and Lighting District No. 27 Boundary Map



City of Calabasas Landscaping and Lighting District No. 32 Boundary Map

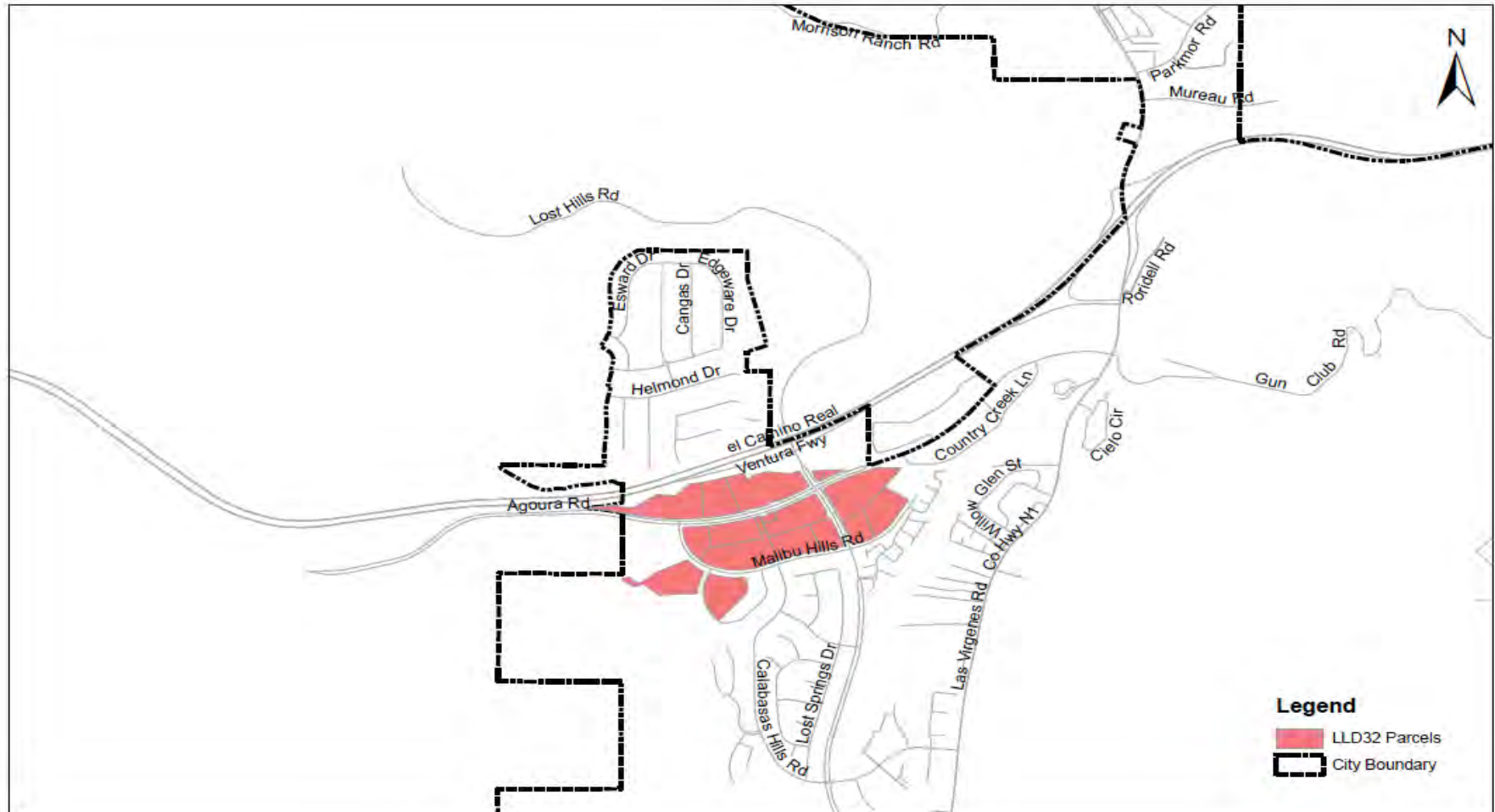


Exhibit A- 2018/2019 ASSESSMENT ROLL

Parcel identification, for each lot or parcel within the District, shall be the parcel as shown on the Los Angeles County Assessor's map for the year in which this Report is prepared.

The land use classification for each parcel has been based on the Los Angeles **County Assessor's Roll**. A listing of parcels assessed within this District, along with the proposed assessment amounts, has been submitted to the City Clerk, under a separate cover, and by reference is made part of this Report.

Annexation of territory to an existing assessment district is provided by the 1972 Act, commencing with Section 22605. The 1972 Act further provides that an assessment district may consist of contiguous or non-contiguous areas. Annexation proceedings are limited to the territory proposed to be annexed. The history of annexations and detachments are listed above under the historical information section page 4.

Exhibit B- Maintenance Costs and Assessment by Zone

Landscape Lighting Act District No. 22

ZONE	FY 18-19 Maintenance Cost & Benefit Assessment	Land Use	No. of Parcels	No. of Acres	FY 17-18 Asmt. Rate (1.89% CPI Increase)	FY 18-19 Asmt. Rate (2.79% CPI Increase)	Per Parcel/Acre
Bellagio	\$156,294.40	SFR	160		\$950.33	\$976.84	Parcel
Calabasas Country Estates	\$64,333.38	SFR	37		\$1,691.55	\$1,738.74	Parcel
Calabasas Hills	\$385,012.60	SFR	490		\$764.42	\$785.74	Parcel
Classic Calabasas Park	\$409,781.76	SFR	458		\$828.44	\$894.72	Parcel
Calabasas Park Estates	\$450,351.25	SFR	425		\$1,030.89	\$1,059.65	Parcel
Calabasas Rd Comm. / Old Town	\$33,477.93	Commercial	102	100.758	\$323.24	\$332.26	Acre
Clairidge	\$133,985.94	SFR	33		\$3,949.98	\$4,060.18	Parcel
Las Villas	\$120,781.90	SFR	89		\$1,320.27	\$1,357.10	Parcel
Oak Creek	\$8,149.63	Condo	17		\$466.38	\$479.39	Parcel
Oak Park	\$184,869.08	Condo	268		\$671.09	\$689.81	Parcel
Palatino	\$94,288.80	SFR	120		\$764.42	\$785.74	Parcel
The Oaks of Calabasas	\$438,442.92	SFR	558		\$764.42	\$785.74	Parcel
Vista Pointe	\$314,091.54	SFR	189		\$1,616.76	\$1,661.86	Parcel
Westridge	\$187,568.91	SFR	111		\$1,643.95	\$1,689.81	Parcel
TOTAL	\$2,981,430.04		3,057	100.758			

Landscape Lighting Act District No. 24

ZONE	FY 18-19 Maintenance Cost & Benefit Assessment	Land Use	No. of Parcels	Dwelling Units	FY 17-18 Asmt Rate (1.89% CPI Increase)	FY 18-19 Asmt Rate (2.79% CPI Increase)
Deer Springs	\$44,304.00	Residential	300	300	\$143.68	\$147.68
Steeplechase	35,443.20	Residential	240	240	\$143.68	\$147.68
El Encanto	6,350.24	Residential	43	43	\$143.68	\$147.68
Archstone Calabasas	88,608.00	Residential	2	600	\$143.68	\$147.68
Lone Oak	7,088.64	Residential	48	48	\$143.68	\$147.68
Mira Monte (Tract 52150)	5,021.12	Residential	34	34	\$143.68	\$147.68
District 24 Subtotal	\$186,815.20		667	1265		
Saratoga Ranch	\$2,405.53	Residential	49	49	\$47.76	\$49.09
Saratoga Springs	10,849.44	Residential	221	221	\$47.76	\$49.09
Saratogas Subtotal	\$13,254.98		270	270		
District Total	\$200,070.18		937	1535		

Landscape Lighting Act District No. 27

ZONE	FY 18-19 Maintenance Cost & Benefit Assessment	No. of Parcels	FY 17-18 Asmt Rate (1.89% CPI Increase)	FY 18-19 Asmt Rate (2.79% CPI Increase)
Casden Malibu Canyon	\$331.29	3	\$107.44	\$110.43
Las Virgenes Park	15,901.92	144	\$107.44	\$110.43
Las Virgenes Village	17,889.66	162	\$107.44	\$110.43
Mont Calabasas	230,411.50	110	\$2,037.80	\$2,094.65
Total	\$276,682.77	419		

Landscape Lighting Act District No. 32

ZONE	FY 18-19 Maintenance Cost & Benefit Assessment	Land Use	No. of Parcels	FY 17-18 Asmt Rate (1.89% CPI Increase)	FY 18-19 Asmt Rate (2.79% CPI Increase)
Single Parcels	\$29,454.40	Commercial	15	\$1,790.94	\$1,840.90
Parcel Splits	3681.80	Commercial	4	\$895.47	\$920.45
TOTAL	\$33,136.20		19		

Exhibit C- Assessment Rates History

Landscape Lighting Act District No. 22

Fiscal Year	Prop 218 Assessment Increases & Annual CPI Increase per Parcel	Landscape Lighting Act District No. 22																	
		Bellagio	Calabasas County Estates	Calabasas Hills	Classic Calabasas Park	Calabasas Park Estates	Calabasas Ridge (Detached from District 11-12)	Cal Road Commercial/ Old Town Master Plan Area (Formed 1997-98)	Clairridge (Formed 1996-97)	Creekside (Detached from District 1997-98)	Las Villas	Oak Creek	Oak Park	Palatino	Park Sorrento (Detached from District 2009-10)	The Oaks of Calabasas	The Oaks II (Vacant Land Asm per acre)	Vista Pointe	Westridge
1995-1996		621.43	621.43	621.43	621.43	621.43	621.43		N/A	621.43	621.43	621.43	621.43	621.43	621.43	621.43	N/A	621.43	621.43
1996-1997		621.43	621.43	621.43	621.43	621.43	621.43		621.43	621.43	621.43	621.43	621.43	621.43	621.43	621.43	N/A	621.43	621.43
1997-1998		621.43	621.43	621.43	621.43	621.43	1023.73	172.92 per acre	2500.00	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	621.43	621.43
1998-1999		621.43	621.43	621.43	621.43	621.43	1023.73	172.92 per acre	2500.00	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	621.43	621.43
1999-2000		621.43	621.43	621.43	621.43	621.43	1023.73	172.92 per acre	2500.00	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	621.43	621.43
2000-2001		621.43	621.43	621.43	621.43	621.43	1023.73	172.92 per acre	2500.00	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	621.43	621.43
2001-2002	Prop 18-Majority Vote	Yes	Yes				Yes	No	Yes									Yes	Yes
2001-2002	Final Assessments	772.56	764.03	621.43	621.43	621.43	1948.37	Not Assessed	3211.15	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	1314.35	779.26
2002-2003	Prop 18-Majority Vote							Yes											
2002-2003	Final Assessments	772.56	764.03	621.43	621.43	621.43	1948.37	262.76 per acre	3211.15	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	1314.35	779.26
2003-2004		772.56	764.03	621.43	621.43	621.43	1948.37	262.76 per acre	3211.15	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	1314.35	779.26
2004-2005		772.56	764.03	621.43	621.43	621.43	1948.37	262.76 per acre	3211.15	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	1314.35	779.26
2005-2006		772.56	764.03	621.43	621.43	621.43	1948.37	262.76 per acre	3211.15	NAP	621.43	379.12	545.54	621.43	362.78	621.43	19.15	1314.35	779.26
2006-2007	Prop 18-Majority Vote									Yes								No	
2006-2007	Final Assessments	772.56	764.03	621.43	621.43	761.88	1948.37	262.76 per acre	3211.15	NAP	1073.31	379.12	545.54	621.43	362.78	621.43	19.15	1314.35	779.26
2007-2008	Prop 18-Majority Vote			No	No														
2007-2008	Final Asmts & CPI Inrease for all Zones	805.48	1031.87	647.91	647.91	794.35	2031.40	273.96 per acre	3348.00	NAP	1118.05	395.80	588.79	647.91	378.24	647.91	N/A All land developed- The Oaks	1370.36	812.47
2008-2009	Prop 18-Majority Vote		Yes		Yes	No									No				Yes
2008-2009	Final Asmts & CPI Inrease for all Zones	831.90	1364.87	669.16	700.69	820.40	2098.03	282.95 per acre	3457.81	NAP	155.75	408.25	587.45	669.18	390.65	669.16		1415.31	1439.12
2009-2010	Prop 18-Majority Vote		No																
2009-2010	Final Asmts & CPI Inrease for all Zones	861.27	1413.05	692.78	725.42	849.36	2172.09	292.94 per acre	3579.87	NAP	1196.55	422.66	608.19	692.78	NAP	692.78		1465.27	1439.12
2010-2011	Prop 18-Majority Vote	No	Yes																
2010-2011	Final Asmts for all Zones (no CPI increase)	861.27	1533.05	692.78	725.42	849.36	2172.09	292.94 per acre	3578.87	NAP	1196.55	422.66	608.19	692.78	NAP	692.78		1465.27	1439.12
2011-2012	Asmts for all Zones (no CPI increase)	861.27	1533.05	692.78	725.42	849.36	2172.09	292.94 per acre	3578.87	NAP	1196.55	422.66	608.19	692.78	NAP	692.78		1465.27	1439.12
2011-2012	Survey Ballot Ridge voted to be Removed from LLAD 22						NAP												
2012-2013	Asmts for all Zones (2.67% CSI increase)	884.27	1573.98	711.28	744.79	872.04	NAP	300.76	3675.45	NAP	1228.50	433.95	624.43	711.28	NAP	711.28		1504.39	1529.70
2013-2014	Asmts for all Zones (2.03% CSI increase)	902.22	1805.93	725.72	759.91	978.71	NAP	306.87	3750.06	NAP	1253.44	442.76	637.11	725.72	NAP	725.72		1534.93	1560.75
2013-2014	Prop 18-Majority Vote					YES													
2014-2015	Asmts for all Zones (1.08% CSI increase)	\$911.97	\$1,623.28	\$733.56	\$795.00	\$989.29	NAP	\$310.19	\$3,790.57	NAP	\$1,266.98	\$447.55	\$644.00	\$733.56	NAP	\$733.56		\$1,551.51	\$1,577.61
2014-2015	Prop 18-Majority Vote				Yes														
2015-2016	Asmts for all Zones (1.35% CSI increase)	\$924.29	\$1,645.20	\$743.47	\$805.74	\$1,002.65	NAP	\$314.38	\$3,841.75	NAP	\$1,284.09	\$453.60	\$652.70	\$743.47	NAP	\$743.70		\$1,572.46	\$1,598.91
2016-2017	Asmts for all Zones (0.91% CPI increase)	\$932.70	\$1,880.17	\$750.24	\$813.07	\$1,011.77	NAP	\$317.24	\$3,878.71	NAP	\$1,295.78	\$457.73	\$858.84	\$750.24	NAP	\$750.24		\$1,588.77	\$1,613.46
2017-2018	Asmts for all Zones (1.89% CPI increase)	\$950.33	\$1,915.71	\$764.42	\$828.44	\$1,030.89	NAP	\$323.24	\$3,952.02	NAP	\$1,320.27	\$466.38	\$875.07	\$764.42	NAP	\$764.42		\$1,618.80	\$1,643.95



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 13, 2018

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: MAUREEN TAMURI AIA, AICP
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: INTRODUCTION OF ORDINANCE NO. 2018-364 AMENDING THE FOLLOWING SECTIONS OF THE CALABASAS MUNICIPAL CODE: 17.80.065 OF CHAPTER 17.80, "ENFORCEMENT OF DEVELOPMENT CODE PROVISIONS," SECTION 17.11.010 "PERMITTED, CONDITIONAL AND ANCILLARY LAND USES – ALL ZONING DISTRICTS", AND SECTION 17.90.020 DEFINING RESIDENTIAL AND ACCESSORY USES; AND ADDING A NEW SECTION 17.12.175 PROHIBITING SHORT-TERM RENTALS OR OCCUPANCIES OF PROPERTY EXCEPT FOR LAWFULLY APPROVED HOTELS, MOTELS, AND BED AND BREAKFAST INNS.

PLANNING COMMISSION RECOMMENDATION: FOLLOWING A PUBLIC HEARING ON MARCH 15, 2018, THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE PROPOSED ORDINANCE PER PLANNING COMMISSION RESOLUTION NO. 2018-659

THE PROJECT IS EXEMPT FROM ENVIRONMENTAL REVIEW IN ACCORDANCE WITH SECTION 21084 OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND PURSUANT TO SECTIONS 15002(K)(1) AND 15061(B)(3) OF THE CEQA GUIDELINES

MEETING DATE: APRIL 11, 2018

SUMMARY RECOMMENDATION:

That the City Council Introduces Ordinance No. 2018-364 amending the following Sections of the Calabasas Municipal Code: 17.80.065 of Chapter 17.80, "Enforcement of Development Code Provisions," Section 17.11.010 "Permitted, Conditional and Ancillary Land Uses – All Zoning Districts", and Section 17.90.020 defining residential and accessory uses; and adding a new Section 17.12.175 prohibiting short-term rentals or occupancies of property except for lawfully approved hotels, motels, and bed and breakfast inns.

BACKGROUND:

At their Council Meeting of November 8, 2017, the City Council has discussed the impacts regarding short term rental of single family residences, and directed staff to strengthen the codes to curtail such illegal activities. Staff's efforts have focused on three Chapters of the code to address community concerns; Chapter 5 Business Licenses and Regulations, Chapter 9 Peace and Welfare, and Chapter 17, Land Use and Development.

DISCUSSION/ANALYSIS:

The Planning Commission considered the proposed changes to the Land Use and Development code.at their meeting of March 15, 2018, and unanimously approved Resolution 2018-659, which recommends City Council adoption. The proposed revisions strengthen two areas of the code:

- 1) The revision to Chapter 17.80, "Enforcement of Development Code Provisions", extends the Directors' authority to withhold permits in all areas of the code when an enforcement action has been filed on a property.
- 2) The changes to Chapters 17.11, 17.12 and 17.90 strengthen both the definition and legality of short term rental activities in the zoning code.

FISCAL IMPACT/SOURCE OF FUNDING:

Staff activities to undertake both the proposed revisions and subsequent code enforcement efforts are covered in the annual budget for the Planning and Code Enforcement Divisions of the Community Development Department.

REQUESTED ACTION:

That the City Council Introduces Ordinance No. 2018-364 amending the following Sections of the Calabasas Municipal Code: 17.80.065 of Chapter 17.80, "Enforcement of Development Code Provisions," Section 17.11.010 "Permitted, Conditional and Ancillary Land Uses – All Zoning Districts", and Section 17.90.020 defining residential and accessory uses; and adding a new Section 17.12.175 prohibiting short-term rentals or occupancies of property except for lawfully approved hotels, motels, and bed and breakfast inns.

ATTACHMENTS:

- a. Ordinance 2018-364
- b. Planning Commission Resolution 2018-659

ORDINANCE NO. 2018-364

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AMENDING SECTION 17.80.065 OF CHAPTER 17.80 OF THE CALABASAS MUNICIPAL CODE, "ENFORCEMENT OF DEVELOPMENT CODE PROVISIONS," AMENDING SECTION 17.11.010.A OF THE CALABASAS MUNICIPAL CODE REGULATING ALLOWED LAND USES, AMENIDNG SECTION 17.90.020 OF THE CALABASAS MUNICIPAL CODE DEFINING RESIDENTIAL AND ACCESSORY USES, AND ADDING A NEW SCTION 17.12.175 OF THE CALABASAS MUNICIPAL CODE PROHIBITING SHORT-TERM RENTALS OR OCCUPANCIES OF PROPERTY, EXCEPT FOR LAWFULLY APPROVED HOTELS, MOTELS, AND BED AND BREAKFAST INNS.

WHEREAS, the City Council of the City of Calabasas, California ("the City Council") has considered all of the evidence including, but not limited to, the Planning Commission Resolution No. 2018-659, Planning Division staff report and attachments, and public testimony at its public hearing regarding these proposed amendments; and,

WHEREAS, the proposed Development Code Amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA) because the project is exempt from environmental review in accordance with Section 21084 of the California Environmental Quality Act (CEQA), and pursuant to Sections 15002(k)(1) and 15061(B)(3) of the CEQA Guidelines; and,

WHEREAS, the proposed Development Code Amendment is consistent with the Housing Element of the Calabasas 2030 General Plan, promotes the general welfare of the public, is adopted in the public interest, and is otherwise consistent with federal and state law; and,

WHEREAS, the City Council has considered the entirety of the record, which includes, without limitation, the Calabasas 2030 General Plan; the staff report, public comments, and minutes from the meeting of the Planning Commission on Thursday March 15, 2018; the staff report, public comments, and minutes from the City Council meeting of April 11, 2018, and all associated reports and testimony;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. Based upon the foregoing the City Council finds:

1. Notice of the April 11, 2018 City Council public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, Gelson's Market, the Agoura Calabasas Recreation Center, and at Calabasas City Hall.
2. Notice of the April 11, 2018, City Council public hearing was published in the *Las Virgenes Enterprise* ten (10) days prior to the hearing.
3. Notice of the April 11, 2018, City Council public hearing complied with the public notice requirements set forth in Government Code Section 65009 (b)(2).
4. Following a public hearing held on March 15, 2018, the Planning Commission adopted Resolution No. 2018-659 recommending to the City Council adoption of this ordinance.

SECTION 2. Section 17.76.050(B) Calabasas Municipal Code allows the City Council to approve Development Code Amendments, which follow in Sections 3 through 6 of this ordinance, provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The proposed amendments meet this finding because it maintains and strengthens the policies of the General Plan that are intended to preserve a high quality of life and quiet enjoyment of residential neighborhoods. The Calabasas 2030 General Plan, as updated on September 11, 2013 through the adoption of the 2014-2021 Housing Element Update, includes the following objective statements: The Plan is intended to allow land use and policy determinations to be made within a comprehensive framework that incorporates public health, safety, and "quality of life" considerations in a manner that recognizes the resource limitations and the fragility of the community's natural environment.

The proposed amendment to Section 17.80.65 updates the City's permit application requirements, such that any permit granted under the Calabasas Municipal Code may be issued for any property on which the Director finds a violation of the Code exists until such violation is corrected to the satisfaction of the director.

The proposed amendment will assist in promoting the public health, safety and general welfare of the public by restricting permit issuance to properties that have been issued Notices of Violation for illegal land uses which support excessive noise, excessive traffic, obstruction of public streets or crowds who have spilled over into public streets, obstruction of rights of way by people or

vehicles participating in these large gatherings, public intoxication, the consumption by and provision of alcohol to minors, fights, disturbances of the peace, vandalism, urinating or defecating in public, and litter in residential communities.

The proposed amendments to Section 17.11.010A and Section 17.90.020 and the proposed new Section 17.12.175 collectively serve to better define and definitively prohibit unlawful short-term rentals or occupancies of property, except for lawfully approved and operated hotels, motels, and bed and breakfast inns.

These changes promote the goals of the Housing Element and General Plan by preserving and protecting the City's fundamentally residential character and preventing the intrusion of commercial land uses into residential zones and the attendant negative impacts to the public's health, safety, and welfare.

2. *The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City;*

The proposed amendments are not detrimental to the public interest, health, safety, convenience, or welfare of the City because, as discussed in Section (1), they update the City's prohibitions on permit issuance so that any properties found to be operated or maintained in a manner detrimental to the public interest, health, safety, convenience, or welfare of the City will be more strictly regulated, and ensures that unlawful short-term rentals or occupancies of property are definitively prohibited. These amendments also make express and definitive the existing prohibition via the land use tables of short-term rentals or occupancies of any property or a portion thereof within the City for less than 30 days, except for lawfully approved and operated hotels, motels, and bed and breakfast inns, thereby promoting the City's preservation of its residential character and the peace and tranquility of its neighborhoods.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).*

The proposed amendments are exempt from the requirement for environmental review under CEQA because it can be seen with certainty that there is no possibility that the adoption of this ordinance amending the City's Development Code as specified herein, changing administrative provisions and making express and definitive the existing prohibition via the land use tables of short-term rentals or occupancies of any property or a portion thereof within the City for less than 30 days, except for lawfully approved and operated hotels, motels, and bed and breakfast inns, will have a significant effect on the environment. Accordingly, under the provisions of § 15002(k)(1) and § 15061(b)(3) of

Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

4. The proposed amendment is internally consistent with other applicable provisions of the Development Code.

The proposed amendment is internally consistent with other applicable provisions of the Development Code because it updates Section 17.80.65, Prohibition on new permits on properties in violation of code, adopts a new section making express and definitive the existing prohibition via the land use tables of short-term rentals or occupancies of any property or a portion thereof within the City for less than 30 days, except for lawfully approved and operated hotels, motels, and bed and breakfast inns, and updates related provisions and definitions for consistency. These amendments are consistent with the existing land use tables and all other chapters remain unaffected.

SECTION 3. Development Code Amendment: Section 17.80.065 of the Land Use and Development Code is hereby amended to read as follows, with additions denoted by underlined text and deletions denoted by ~~strike-through text~~:

17.80.065 - Prohibition on new permits on properties in violation of code.

- A. Prohibition Against Permit Issuance. No permit under ~~this title~~ the Calabasas Municipal Code may be issued for any property on which the Director finds a violation of this Code exists until such violation(s) is corrected to the satisfaction of the director.
- B. Exceptions. Notwithstanding the prohibition contained in subsection A, this section shall not apply where the Director, in his or her sole discretion, finds that an emergency or condition exists which ~~exists~~ necessitates the issuance of a permit, or where the issuance of a permit is necessary to correct the existing code violation(s). In such case, a permit may issue but shall be conditioned on a requirement that the illegal condition be corrected in conjunction with the permitted development on the property.
- C. Cost of Additional Services. If deemed necessary by the director, additional sheriff, code enforcement, fire, and other city services shall be provided for inspection of construction of other services to confirm that existing violations of this Code are properly abated in conjunction with development on the property permitted pursuant to paragraph B, of this section. The cost of such additional services shall be paid in advance to the city by the applicant prior to the issuance of any permit in an amount reasonably estimated by the director.

- D. Additional Conditions. The director may impose any conditions found necessary to protect the public health safety and welfare on a permit issued under paragraph B, of this section.
- E. Appeal Procedures. A decision of the director to issue, conditionally issue, or deny a permit under this section shall be final unless appealed as provided in Chapter 17.74 of this title.

SECTION 4. Development Code Amendment: Calabasas Municipal Code sections 17.11.010.B, 17.11.010.C, 17.11.010.D, 17.11.010.E, 17.11.010.F, and Table 2-2 remain unchanged. Calabasas Municipal Code Section 17.11.010.A. is hereby amended to read as follows, with additions denoted by underlined text and deletions denoted by ~~strike-through text~~:

17.11.010 Permitted, conditional and ancillary land uses—All zoning districts.

- A. Land Use Permit Requirements. The uses of land allowed by this development code in all of the commercial zoning districts are identified in the following table as being:
 1. A permitted use (identified with a "P" in the table), means that the use is permitted in the particular zoning district as long as all other zoning district and special criteria are met.
 2. An accessory use (identified with an "A" in the table) means that the use is allowed as long as it is ancillary to another permitted use and as long as all other zoning district and special criteria are met.
 3. A conditional use (identified with a "C" in the tables), means that a use is allowed subject to approval of a conditional use permit (Section 17.62.060).
 4. A temporary use (identified with a "TUP" in the tables), means that a use is allowed subject to prior approval and issuance of a temporary use permit (Section 17.62.030).

SECTION 5. Development Code Amendment: The following two definitions included within Calabasas Municipal Code Section 17.90.020 are hereby amended to read as follows, with additions denoted by underlined text and deletions denoted by ~~strike-through text~~:

"Accessory uses and structures, residential" means any use and/or structure that is customarily a part of, and clearly incidental and secondary to, a residence and does not change the primarily residential character of the residential use. These uses include the following detached accessory structures, and other similar structures normally associated with a residential use of property: garages, gazebos, greenhouses, spas and hot tubs, studios, storage sheds, swimming pools, tennis courts, and workshops, other on-site sport courts, and ~~workshops~~ other similar residential facilities. This term does not include secondary housing units or

accessory dwelling units, which are defined separately. Lawfully operated home occupations, permitted under Calabasas Municipal Code section 17.12.100 are also allowed accessory uses. Accessory uses do not include any short-term or transient rental or occupancy of any residential property or a portion thereof located in the City of Calabasas for any purpose, including but not limited to a vacation, for less than 30 days if that rental or occupancy occurs in exchange for any form of compensation or consideration. A bed and breakfast inn requires separate permits under the Calabasas Municipal Code section and is not an accessory use.

"Residential accessory uses and structures" means and includes any use that is customarily part of, and clearly incidental and secondary to a residence and does not change the primarily residential character of the residential use. These uses include accessory structures (e.g., garages, gazebos, greenhouses, spas and hot tubs, studios, storage sheds, swimming pools, tennis courts, workshops, other on-site sport courts, and other similar residential facilities). This term does not include secondary housing units or accessory dwelling units, which are defined separately. Lawfully operated home occupations, permitted under Calabasas Municipal Code section 17.12.100 are also allowed residential accessory uses. Residential accessory uses do not include any short-term or transient rental or occupancy of any residential property or a portion thereof located in the City of Calabasas for any purpose, including but not limited to a vacation, for less than 30 days if that rental or occupancy occurs in exchange for any form of compensation or consideration. A bed and breakfast inn requires separate permits under the Calabasas Municipal Code section and is not a residential accessory use.

SECTION 6. Development Code Amendment: A new Calabasas Municipal Code Section 17.12.175 is hereby added to read as follows, with additions denoted by underlined text and deletions denoted by ~~strike-through text~~:

Section 17.12.175 – Short-Term Rentals or Occupancies of Property Prohibited, Except for Lawfully Approved Hotels, Motels, and Bed and Breakfast Inns.

Any rental or occupancy of any property or a portion thereof located in the City of Calabasas for any purpose, including but not limited to a vacation, for less than 30 days is prohibited if that rental or occupancy occurs in exchange for any form of compensation or consideration. Short-term rentals or occupancies that occur at lawfully approved hotels, motels, and bed and breakfast inns operated in full compliance with all applicable federal, state, and local rules and regulations including any and all required permits from the City are lawful.

SECTION 7. Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

SECTION 8. Effective Date:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Calabasas ordinance.

SECTION 9. Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this day of April, 2018.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

PLANNING COMMISSION RESOLUTION NO. 2018-659

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CALABASAS RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF CALABASAS ADOPTION OF AN ORDINANCE AMENDING SECTION 17.80.065 OF CHAPTER 17.80 OF THE CALABASAS MUNICIPAL CODE, "ENFORCEMENT OF DEVELOPMENT CODE PROVISIONS;" AMENDING SECTION 17.11.010.A OF THE CALABASAS MUNICIPAL CODE REGULATING ALLOWED LAND USES; AMENDING SECTION 17.90.020 OF THE CALABASAS MUNICIPAL CODE DEFINING RESIDENTIAL AND ACCESSORY USES; AND ADDING A NEW SECTION 17.12.175 OF THE CALABASAS MUNICIPAL CODE PROHIBITING SHORT-TERM RENTALS OR OCCUPANCIES OF PROPERTY, EXCEPT FOR LAWFULLY APPROVED HOTELS, MOTELS, AND BED AND BREAKFAST INNS

Section 1. The Planning Commission has considered all of the evidence submitted into the administrative record which includes, but is not limited to:

1. Agenda reports prepared by the Community Development Department, including draft Ordinance No. 2018-366.
2. Staff presentation at the public hearing held on March 15, 2018 before the Planning Commission.
3. The City of Calabasas Land Use and Development Code, General Plan, and all other applicable regulations and codes.
4. Public comments, and/or comments from interested parties or organizations, both written and oral, received and/or submitted at, or prior to, the public hearing, supporting and/or opposing the item.
5. All related documents received or submitted at, or prior to, the public hearing.

Section 2. Based of the foregoing evidence, the Planning Commission finds that:

1. At the November 8, 2017 meeting of the City Council, Staff provided a power-point presentation of allowable and illegal revenue generating home activities

and were directed by the City Council to strengthen the City's Municipal Codes to address illegal short term guest rentals of under 30 days within the City of Calabasas;

2. The proposed amendments to Title 17 of the Calabasas Municipal Code (The Land Use and Development Code) are intended to maintain and strengthen the City's zoning ordinance in a manner consistent with the 2030 General Plan Land Use Goals and Policies regarding enjoyment of single-family residential communities and allowable land uses on properties zoned for such use;
3. Notice of the March 15, 2018 Planning Commission public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, the Agoura-Calabasas Community Center, Gelson's Market and at Calabasas City Hall.
4. Notice of the March 15, 2018 Planning Commission public hearing was published at least ten days prior to the hearing date in the ***Las Virgenes and Calabasas Enterprise*** newspaper;
5. Notice of the March 15, 2018 Planning Commission public hearing was mailed or delivered at least ten (10) days prior to the hearing to persons who had requested notice;
6. Notice of Planning Commission public hearing included the notice requirements set forth in Government Code Sections 65094 and 65009 (b)(2).

Section 3. In view of all of the evidence and based on the following findings, the Planning Commission concludes as follows:

FINDINGS

Section 17.76.050(B) of the Calabasas Municipal Code allows the Planning Commission to recommend, and the City Council to approve, an amendment to the Development Code provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The proposed amendments meet this finding because it maintains and strengthens the policies of the General Plan that are intended to preserve a high quality of life and quiet enjoyment of residential neighborhoods. The Calabasas 2030 General Plan, as updated on September 11, 2013 through the adoption of the 2014-2021 Housing Element Update, includes the following objective statements: The Plan is intended to allow land use and policy determinations to be made within a comprehensive framework that

incorporates public health, safety, and "quality of life" considerations in a manner that recognizes the resource limitations and the fragility of the community's natural environment.

The proposed amendment to Section 17.80.65 updates the City's permit application requirements, such that any permit granted under the Calabasas Municipal Code may not be issued for any property on which the Director has found that a violation of the Code exists until such violation is corrected to the satisfaction of the Director.

The proposed amendments will promote the health, safety and general welfare of the public by limiting, restricting, or prohibiting permit issuance to any property that has been issued Notices of Violation for illegal land uses, or which has been issued a Notice of Violation or other code enforcement order requiring elimination or correction of excessive noise, excessive traffic, obstruction of public streets or crowds who have spilled over into public streets, obstruction of rights-of-way by people or vehicles participating in these large gatherings, public intoxication, the consumption by and provision of alcohol to minors, fights, disturbances of the peace, vandalism, urinating or defecating in public, and litter in residential communities.

The proposed amendments to Section 17.11.010A and Section 17.90.020 and the proposed new Section 17.12.175 collectively serve to better define and definitively prohibit unlawful short-term rentals or occupancies of property, except for lawfully approved and operated hotels, motels, and bed and breakfast inns.

These changes promote the goals of the Housing Element and General Plan by preserving and protecting the City's fundamentally residential character and by preventing the intrusion of commercial land uses into residential zones and the attendant negative impacts to the public's health, safety, and welfare.

2. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City;

The proposed amendments are not be detrimental to the public interest, health, safety, convenience, or welfare of the City because, as discussed in Section (1), they update the City's prohibitions on permit issuance so that any properties found to be operated or maintained in a manner detrimental to the public interest, health, safety, convenience, or welfare of the City will be more strictly regulated, and ensures that unlawful short-term rentals or occupancies of property are definitively prohibited. These amendments also make express and definitive the existing prohibition (via the land use tables) of short-term rentals or occupancies of any property or a portion thereof within the City for less than 30 days, except for lawfully approved and operated hotels, motels,

and bed and breakfast inns, thereby promoting and preserving the City's residential character and the peace and tranquility of its neighborhoods.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).*

The proposed amendments are exempt from the requirement for environmental review under CEQA because it can be seen with certainty that there is no possibility that the adoption of this ordinance (amending the City's Development Code as specified herein, changing administrative provisions and making express and definitive the existing prohibition via the land use tables of short-term rentals or occupancies of any property or a portion thereof within the City for less than 30 days, except for lawfully approved and operated hotels, motels, and bed and breakfast inns), will have a significant effect on the environment. Accordingly, under the provisions of §15061(b)(3) and §15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

4. *The proposed amendment is internally consistent with other applicable provisions of the Development Code.*

The proposed amendment is internally consistent with other applicable provisions of the Development Code because it updates Section 17.80.65, Prohibition on new permits on properties in violation of code; adopts a new section making express and definitive the existing prohibition via the land use tables of short-term rentals or occupancies of any property or a portion thereof within the City for less than 30 days, except for lawfully approved and operated hotels, motels, and bed and breakfast inns; and updates related provisions and definitions for consistency. These amendments are consistent with the existing land use tables and all other chapters of the Development Code remain unaffected.

Section 4. In view of all of the evidence, including the staff report and testimony provided at the public hearing, and based on the foregoing findings and conclusions, the Planning Commission hereby recommends to the City Council adoption of Ordinance No. 2018-366 (which is attached hereto as "Attachment 1", and fully incorporated), which amends Section 17.80.065 of Chapter 17.80 of the Calabasas Municipal Code, "Enforcement of Development Code Provisions," amending Section 17.11.010.a of the Calabasas Municipal Code regulating allowed land uses, amending section 17.90.020 of the Calabasas Municipal Code defining residential and accessory uses, and adding a new Section 17.12.175 of the Calabasas Municipal Code

Resolutions of the Planning Commission. Section 1094.6 of the Civil Code of Procedure governs the time in which judicial review of this decision may be sought.”

Attachment:

1. ***Draft Ordinance No. 2018-366***

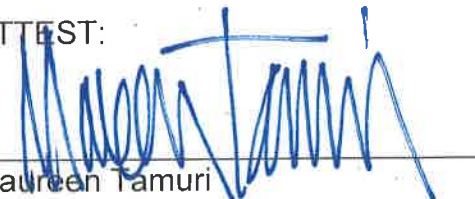
prohibiting short-term rentals or occupancies of property, except for lawfully approved hotels, motels, and bed and breakfast inns.

Section 5. All documents described in Section 1 of Planning Commission Resolution No. 2018-659 are deemed incorporated by reference as set forth at length.

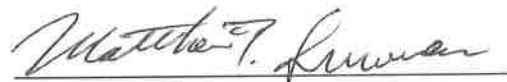
PLANNING COMMISSION RESOLUTION NO. 2018-659 PASSED, APPROVED AND ADOPTED this 15th day of March, 2018.


Dennis Washburn, Chairperson

ATTEST:


Maureen Tamuri
Community Development Director

APPROVED AS TO FORM:


Matthew Summers
Assistant City Attorney

Planning Commission Resolution No. 2018-659, was adopted by the Planning Commission at a regular meeting held March 15, 2018, and that it was adopted by the following vote:

AYES: Chair Washburn, Commissioners Fassberg, Sikand and Mueller

NOES:None

ABSENT: Commissioners Roseman and Kraut

ABSTAINED None

"The Secretary of the Planning Commission shall certify the adoption of this Resolution, and transmit copies of this Resolution to the applicant along with proof of mailing in the form required by law and enter a copy of this Resolution in the book of



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Boards and Commissions					
101659	3/28/2018	MORICK/LAUREEN//	REIMB TRAVEL EXP-ART FEST	724.79	Boards and Commissions
Total Amount for 1 Line Item(s) from Boards and Commissions				<u><u>\$724.79</u></u>	
City Attorney					
101561	3/21/2018	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	19,357.75	City Attorney
101561	3/21/2018	COLANTUONO, HIGHSMITH &	ZEESMAN	10,435.93	City Attorney
101561	3/21/2018	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	2,350.50	City Attorney
101552	3/21/2018	ARCHER NORRIS	PROFESSIONAL SERVICES	2,025.00	City Attorney
101561	3/21/2018	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	1,796.01	City Attorney
101561	3/21/2018	COLANTUONO, HIGHSMITH &	LABOR & EMPLOYMENT	225.00	City Attorney
101561	3/21/2018	COLANTUONO, HIGHSMITH &	MISC SPECIAL COUNSEL PROJ	175.00	City Attorney
101643	3/28/2018	HOPKINS & CARLEY	LEGAL SERVICES	84.00	City Attorney
Total Amount for 8 Line Item(s) from City Attorney				<u><u>\$36,449.19</u></u>	
City Council					
101611	3/27/2018	CHABAD OF CALABASAS	DONATION	180.00	City Council
Total Amount for 1 Line Item(s) from City Council				<u><u>\$180.00</u></u>	
Civic Center O&M					
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	4,338.70	Civic Center O&M
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,507.89	Civic Center O&M
101598	3/21/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	486.14	Civic Center O&M
101598	3/21/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	393.05	Civic Center O&M
Total Amount for 4 Line Item(s) from Civic Center O&M				<u><u>\$8,725.78</u></u>	
Community Development					
101637	3/28/2018	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	14,793.39	Community Development
101556	3/21/2018	CALABASAS CREST LTD	R.A.P.- APR 2018	6,426.00	Community Development
101569	3/21/2018	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	3,381.60	Community Development
101637	3/28/2018	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	2,061.19	Community Development
101619	3/28/2018	BARRY KAY ENTERPRISES, INC.	INSPECTOR T-SHIRTS	1,622.24	Community Development





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101570	3/21/2018	FLEYSHPMAN/ALBERT//	R.A.P.- APR 2018	218.00	Community Development
101585	3/21/2018	MEDVETSKY/LINA//	R.A.P.- APR 2018	218.00	Community Development
101574	3/21/2018	HENDERSON/LYN//	R.A.P.- APR 2018	218.00	Community Development
101595	3/21/2018	SHAHIR/RAHIM//	R.A.P.- APR 2018	218.00	Community Development
101609	3/21/2018	YAZDINIAN/SUSAN//	R.A.P.- APR 2018	218.00	Community Development
101586	3/21/2018	MILES/AUDREY//	R.A.P.- APR 2018	218.00	Community Development
101580	3/21/2018	LEVY/ESTHER//	R.A.P.- APR 2018	218.00	Community Development
101592	3/21/2018	RASCOE/JOAN//	R.A.P.- APR 2018	218.00	Community Development
101565	3/21/2018	CYBERCOPY	COPY/PRINTING SERVICE	216.76	Community Development
101600	3/21/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	135.00	Community Development
101622	3/28/2018	CALIFORNIA ASSOCIATION OF	MEMBERSHIP DUES	95.00	Community Development
101630	3/28/2018	COHEN-CUTLER/ANDREW//	REIMB TRAVEL EXP- TRAINING	70.08	Community Development
101636	3/28/2018	CYBERCOPY	COPY/PRINTING SERVICE	49.00	Community Development
101600	3/21/2018	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	Community Development
101636	3/28/2018	CYBERCOPY	COPY/PRINTING SERVICE	42.54	Community Development
101565	3/21/2018	CYBERCOPY	COPY/PRINTING SERVICE	39.15	Community Development
101555	3/21/2018	BARRY KAY ENTERPRISES, INC.	INSPECTOR T-SHIRTS	21.99	Community Development
101565	3/21/2018	CYBERCOPY	COPY/PRINTING SERVICE	10.95	Community Development
Total Amount for 23 Line Item(s) from Community Development				\$30,753.89	

Community Services

101654	3/28/2018	LAS VIRGENES UNIFIED SCHOOL	JOINT USE AGREEMENT-AC STELLE	25,000.00	Community Services
101638	3/28/2018	DODGERS TICKETS LLC	TICKETS- 6/28/18	14,680.00	Community Services
101564	3/21/2018	CUSTOM PRINTING, INC.	RECREATION BROCHURE	12,252.01	Community Services
101673	3/28/2018	THORNTON/JOHN PAUL//	RECREATION INSTRUCTOR	9,535.40	Community Services
101564	3/21/2018	CUSTOM PRINTING, INC.	RECREATION BROCHURE	5,000.00	Community Services
101593	3/21/2018	SCORE SPORTS	T-BALL PROGRAM UNIFORMS	3,127.52	Community Services
101563	3/21/2018	CUSTOM MAILING SOLUTIONS	POSTAGE	2,500.00	Community Services
101589	3/21/2018	PARKER-ANDERSON ENRICHMENT	RECREATION INSTRUCTOR	2,160.00	Community Services
101584	3/21/2018	MAGICAL MUSICAL MOMENTS	RECREATION INSTRUCTOR	2,110.50	Community Services
101608	3/21/2018	WOLF/MEL//	RECREATION INSTRUCTOR	1,424.50	Community Services
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,384.70	Community Services
101567	3/21/2018	DIAL M PRODUCTIONS	ENTERTAINMENT- EGG HUNT	1,350.00	Community Services
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,203.35	Community Services
101672	3/28/2018	TANENBAUM/PATTY//	RECREATION INSTRUCTOR	840.00	Community Services
101572	3/21/2018	GIACOPUZZI/MICHELLE//	RECREATION INSTRUCTOR	826.00	Community Services



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101563	3/21/2018	CUSTOM MAILING SOLUTIONS	POSTAGE	755.72	Community Services
101642	3/28/2018	HARRISON/ANNICK//	RECREATION INSTRUCTOR	714.00	Community Services
101671	3/28/2018	SUZDALTSEV/JENNY//	RECREATION INSTRUCTOR	660.80	Community Services
101587	3/21/2018	MV TRANSPORTATION, INC.	TEEN EXCURSION	628.51	Community Services
101562	3/21/2018	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	615.00	Community Services
101631	3/28/2018	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	615.00	Community Services
101606	3/21/2018	WEINSTOCK/ARLENE//	RECREATION INSTRUCTOR	597.80	Community Services
101648	3/28/2018	KOBlick/WENDY SUE//	RECREATION INSTRUCTOR	472.50	Community Services
101639	3/28/2018	DOMINE/JAMES//	RECREATION INSTRUCTOR	468.00	Community Services
101605	3/21/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	386.97	Community Services
101594	3/21/2018	SENDOWSKI/SHULAMIT//	RECREATION INSTRUCTOR	315.00	Community Services
101646	3/28/2018	JACKMAN/ANITA//	RECREATION INSTRUCTOR	308.00	Community Services
101633	3/28/2018	COUNTY OF LOS ANGELES	CONTRACT SERVICES	303.00	Community Services
101553	3/21/2018	AT&T	TELEPHONE SERVICE	298.90	Community Services
101624	3/28/2018	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	267.98	Community Services
101679	3/28/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	169.70	Community Services
101665	3/28/2018	RALSTON/PATRICK//	RECREATION INSTRUCTOR	168.00	Community Services
101598	3/21/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	155.15	Community Services
101598	3/21/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	152.35	Community Services
101668	3/28/2018	SECURAL SECURITY CORP	PATROL CAR SERVICES- DE ANZA	135.00	Community Services
101668	3/28/2018	SECURAL SECURITY CORP	SECURITY- FOUNDERS HALL	118.16	Community Services
101676	3/28/2018	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	110.80	Community Services
101649	3/28/2018	KORNFIELD, MD/JEROME//	RECREATION INSTRUCTOR	105.00	Community Services
101602	3/21/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	104.41	Community Services
101583	3/21/2018	LUGO/SHARLENE//	RECREATION INSTRUCTOR	99.00	Community Services
101655	3/28/2018	LUGO/SHARLENE//	RECREATION INSTRUCTOR	99.00	Community Services
101617	3/28/2018	AT&T	TELEPHONE SERVICE	94.97	Community Services
101617	3/28/2018	AT&T	TELEPHONE SERVICE	68.28	Community Services
101679	3/28/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	63.53	Community Services
101628	3/28/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	45.00	Community Services
101610	3/21/2018	ZEE MEDICAL SERVICE CO.	FIRST AID KIT SUPPLIES	43.69	Community Services
101560	3/21/2018	CINTAS FIRST AID & SAFETY	QUARTERLY MONITORING- CRKSIDE	36.00	Community Services
101566	3/21/2018	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	32.00	Community Services
101679	3/28/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	8.50	Community Services
Total Amount for 49 Line Item(s) from Community Services				\$92,609.70	



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Finance					
101613	3/28/2018	ADP, INC	PAYROLL PROCESSING	1,018.19	Finance
101613	3/28/2018	ADP, INC	PAYROLL PROCESSING	1,016.61	Finance
101635	3/28/2018	CREDIT BUREAU ASSOCIATES	COLLECTION SERVICES	381.25	Finance
Total Amount for 3 Line Item(s) from Finance				\$2,416.05	
Klubhouse Preschool					
101562	3/21/2018	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	1,435.00	Klubhouse Preschool
101631	3/28/2018	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	1,435.00	Klubhouse Preschool
101679	3/28/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	395.98	Klubhouse Preschool
101617	3/28/2018	AT&T	TELEPHONE SERVICE	159.31	Klubhouse Preschool
101679	3/28/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	148.23	Klubhouse Preschool
101628	3/28/2018	CLARK PEST CONTROL	PEST CONTROL SERVICES	105.00	Klubhouse Preschool
101560	3/21/2018	CINTAS FIRST AID & SAFETY	QUARTERLY MONITORING- CRKSIDE	84.00	Klubhouse Preschool
101679	3/28/2018	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	19.83	Klubhouse Preschool
Total Amount for 8 Line Item(s) from Klubhouse Preschool				\$3,782.35	
Library					
101620	3/28/2018	BIBLIOTHECA, LLC	E-BOOKS	2,251.22	Library
101621	3/28/2018	CALIFA GROUP	BROADBAND SUBSCRIPTION	1,776.20	Library
101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	826.70	Library
101661	3/28/2018	OCLC, INC.	MEMBERSHIP DUES- JAN 2018	705.92	Library
101644	3/28/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	703.37	Library
101678	3/28/2018	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	402.94	Library
101617	3/28/2018	AT&T	TELEPHONE SERVICE	188.28	Library
101658	3/28/2018	MIDWEST TAPE	DVD'S-LIBRARY	112.08	Library
101644	3/28/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	77.46	Library
101644	3/28/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	56.44	Library
101625	3/28/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- FTG80700	38.10	Library
101658	3/28/2018	MIDWEST TAPE	DVD'S-LIBRARY	28.84	Library
101644	3/28/2018	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	11.16	Library
Total Amount for 13 Line Item(s) from Library				\$7,178.71	

LMD #22



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101601	3/21/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,648.27	LMD #22
101653	3/28/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,893.75	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,569.00	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,336.00	LMD #22
101653	3/28/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,635.35	LMD #22
101653	3/28/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	755.62	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	461.95	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	418.15	LMD #22
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	345.46	LMD #22
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	302.42	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	272.00	LMD #22
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	262.14	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	238.00	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	136.00	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	136.00	LMD #22
101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	110.88	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	102.00	LMD #22
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	82.15	LMD #22
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	79.61	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	68.00	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	68.00	LMD #22
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	52.16	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	34.00	LMD #22
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	34.00	LMD #22
Total Amount for 25 Line Item(s) from LMD #22				\$26,590.91	
<u>LMD #24</u>					
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	234.42	LMD #24
101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	7.92	LMD #24
Total Amount for 2 Line Item(s) from LMD #24				\$242.34	
<u>LMD #27</u>					
101554	3/21/2018	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	1,457.63	LMD #27
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	24.21	LMD #27



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101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	1.98	LMD #27
Total Amount for 3 Line Item(s) from LMD #27				\$1,483.82	
<u>LMD #32</u>					
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	53.40	LMD #32
101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	1.98	LMD #32
Total Amount for 2 Line Item(s) from LMD #32				\$55.38	
<u>LMD 22 - Common Benefit Area</u>					
101653	3/28/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	5,291.75	LMD 22 - Common Benefit Area
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,009.71	LMD 22 - Common Benefit Area
101601	3/21/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,883.51	LMD 22 - Common Benefit Area
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,341.00	LMD 22 - Common Benefit Area
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	510.83	LMD 22 - Common Benefit Area
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	374.00	LMD 22 - Common Benefit Area
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	238.00	LMD 22 - Common Benefit Area
101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	225.74	LMD 22 - Common Benefit Area
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	158.93	LMD 22 - Common Benefit Area
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	68.00	LMD 22 - Common Benefit Area
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	68.00	LMD 22 - Common Benefit Area
Total Amount for 11 Line Item(s) from LMD 22 - Common Benefit Area				\$12,169.47	
<u>Media Operations</u>					
101629	3/28/2018	CLIENTFIRST CONSULTING GRP LLC	IT CONSULTING SERVICES	4,072.50	Media Operations
101660	3/28/2018	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	672.00	Media Operations
101647	3/28/2018	KEY INFORMATION SYSTEMS, INC.	T-1 LINE MONTHLY FEE	578.77	Media Operations
101674	3/28/2018	TIME WARNER CABLE	CABLE MODEM- CITY HALL	422.01	Media Operations
101674	3/28/2018	TIME WARNER CABLE	CABLE MODEM- CITY HALL	289.98	Media Operations
101675	3/28/2018	TRIBUNE MEDIA SERVICES, LLC	CTV GUIDE LISTING	99.79	Media Operations
101627	3/28/2018	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	86.40	Media Operations
101612	3/28/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
101612	3/28/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
101612	3/28/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations
101612	3/28/2018	ACORN NEWSPAPER	CTV ADVERTISING	62.40	Media Operations



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101618	3/28/2018	AT&T MOBILITY	TELEPHONE SERVICE	47.01	Media Operations
Total Amount for 12 Line Item(s) from Media Operations				\$6,518.06	
<u>Non-Departmental</u>					
101668	3/28/2018	SECURAL SECURITY CORP	PARKING ENFORCEMENT	3,078.46	Non-Departmental
101656	3/28/2018	MAILFINANCE	POSTAGE METER LEASE	453.24	Non-Departmental
101666	3/28/2018	READYREFRESH BY NESTLE	WATER SERVICE	247.87	Non-Departmental
101625	3/28/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
101641	3/28/2018	FEDERAL EXPRESS CORP.	COURIER SERVICE	22.72	Non-Departmental
101625	3/28/2018	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- MNC09173	18.54	Non-Departmental
Total Amount for 6 Line Item(s) from Non-Departmental				\$3,881.93	
<u>Payroll</u>					
101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	7,746.15	Payroll
101558	3/21/2018	CATE/CHARLES R.//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
101571	3/21/2018	FOLEY/KARYN//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
101573	3/21/2018	GROVEMAN/BARRY//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
101575	3/21/2018	HILL/BOB//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
101581	3/21/2018	LOPATA/MARVIN//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
101590	3/21/2018	PARKER/ROBIN//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
101603	3/21/2018	WASHBURN/DENNIS//	HEALTH INS REIMB (RETIREE)	691.94	Payroll
101588	3/21/2018	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- APR 18	58.50	Payroll
Total Amount for 9 Line Item(s) from Payroll				\$12,648.23	
<u>Police / Fire / Safety</u>					
101651	3/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FEB 2018	373,541.70	Police / Fire / Safety
101651	3/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FEB 2018	8,798.58	Police / Fire / Safety
101650	3/28/2018	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- FEB 2018	2,519.61	Police / Fire / Safety
101651	3/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	2,146.06	Police / Fire / Safety
101651	3/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,967.22	Police / Fire / Safety
101651	3/28/2018	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FEB 2018	387.50	Police / Fire / Safety
Total Amount for 6 Line Item(s) from Police / Fire / Safety				\$389,360.67	



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Public Works					
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,908.59	Public Works
101623	3/28/2018	CALIFORNIA GREEN CONSULTING	CONSULTING SERVICES	11,250.00	Public Works
101568	3/21/2018	DOWNSTREAM SVCS, INC.	CDS UNIT MAINTENANCE	8,930.00	Public Works
101578	3/21/2018	JK & ASSOCIATES	ENGINEERING SERVICES	7,177.04	Public Works
101664	3/28/2018	QUESTA ENGINEERING CORP.	LV CREEK RESTORATION PROJ	6,413.84	Public Works
101557	3/21/2018	CALIFORNIA GREEN CONSULTING	CONSULTING SERVICES	5,100.00	Public Works
101645	3/28/2018	ISSAKHANI/MARINA//	CONSULTING SERVICES	2,300.00	Public Works
101634	3/28/2018	COUNTY OF LOS ANGELES	CONTRACT SERVICES	1,932.82	Public Works
101653	3/28/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,882.00	Public Works
101653	3/28/2018	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,809.30	Public Works
101680	3/28/2018	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	1,058.00	Public Works
101669	3/28/2018	SO-CAL PRESSURE WASH	PRESSURE WASHING	1,000.00	Public Works
101615	3/28/2018	AURCAN/KEVIN//	CONSULTING SERVICES	620.00	Public Works
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	578.00	Public Works
101663	3/28/2018	POGHOSYAN/LIANA//	CONSULTING SERVICES	560.00	Public Works
101663	3/28/2018	POGHOSYAN/LIANA//	CONSULTING SERVICES	560.00	Public Works
101667	3/28/2018	RIVERA/CLARIS//	CONSULTING SERVICES	560.00	Public Works
101615	3/28/2018	AURCAN/KEVIN//	CONSULTING SERVICES	560.00	Public Works
101667	3/28/2018	RIVERA/CLARIS//	CONSULTING SERVICES	480.00	Public Works
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	376.00	Public Works
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	323.00	Public Works
101607	3/21/2018	WILLDAN ASSOCIATES INC.	TENTATIVE MAPS	292.50	Public Works
101607	3/21/2018	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	188.00	Public Works
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	146.34	Public Works
101576	3/21/2018	HOLDEN/ TATIANA//	REIMBURSE- LICENSE RENEWAL	115.00	Public Works
Total Amount for 25 Line Item(s) from Public Works				\$70,120.43	

Recoverable / Refund / Liability

101640	3/28/2018	EXCEL PAVING COMPANY	RELEASE OF RETENTION- LV RD	246,109.12	Recoverable / Refund / Liability
101632	3/28/2018	COMMUNITY DEVELOPMENT	RETURN PROGRAM LOAN- BATEMAN	7,500.00	Recoverable / Refund / Liability
101662	3/28/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	992.50	Recoverable / Refund / Liability
101662	3/28/2018	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	716.76	Recoverable / Refund / Liability
101577	3/21/2018	HOSOPO CORPORATION	REFUND BUILDING PERMIT	357.60	Recoverable / Refund / Liability
101582	3/21/2018	LUDWIG/SAMANTHA//	FACILITY RENTAL REFUND	81.00	Recoverable / Refund / Liability
101582	3/21/2018	LUDWIG/SAMANTHA//	FACILITY RENTAL REFUND	74.00	Recoverable / Refund / Liability



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101599	3/21/2018	STATE DISBURSMENT	WAGE GARNISHMENT- 3/16/18	46.15	Recoverable / Refund / Liability
101588	3/21/2018	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	38.45	Recoverable / Refund / Liability
Total Amount for 9 Line Item(s) from Recoverable / Refund / Liability				\$255,915.58	
<u>Tennis & Swim Center</u>					
101598	3/21/2018	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	3,637.66	Tennis & Swim Center
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,791.66	Tennis & Swim Center
101626	3/28/2018	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	551.40	Tennis & Swim Center
101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	233.61	Tennis & Swim Center
101604	3/21/2018	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	118.56	Tennis & Swim Center
101677	3/28/2018	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	68.00	Tennis & Swim Center
101614	3/28/2018	AIRGAS- WEST	TC HELIUM	40.18	Tennis & Swim Center
101591	3/21/2018	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 18	28.29	Tennis & Swim Center
Total Amount for 8 Line Item(s) from Tennis & Swim Center				\$6,469.36	
<u>Transportation</u>					
101587	3/21/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - FEB 18	20,946.81	Transportation
101587	3/21/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - FEB 18	11,980.79	Transportation
101596	3/21/2018	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	6,730.50	Transportation
101579	3/21/2018	JOHN KULAR CONSULTING	ENGINEERING SERVICES	5,686.25	Transportation
101551	3/21/2018	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	4,647.28	Transportation
101597	3/21/2018	SO-CAL PRESSURE WASH	PRESSURE WASHING	3,990.00	Transportation
101587	3/21/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - FEB 18	3,347.95	Transportation
101657	3/28/2018	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	2,632.33	Transportation
101670	3/28/2018	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,181.41	Transportation
101587	3/21/2018	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- FEB 18	1,555.58	Transportation
101654	3/28/2018	LAS VIRGENES UNIFIED SCHOOL	BEFORE & AFTER SCHOOL AIDES	1,309.96	Transportation
101587	3/21/2018	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - FEB 18	1,127.41	Transportation
101559	3/21/2018	CHRIS NELSON & ASSOC INC	SURVEY CONSULTING	297.50	Transportation
101607	3/21/2018	WILLDAN ASSOCIATES INC.	LEGAL DESCRIPTIONS	292.50	Transportation
101652	3/28/2018	LA DWP	TRAFFIC METER SERVICE	154.06	Transportation
101616	3/28/2018	AT&T	TELEPHONE SERVICE	86.06	Transportation
Total Amount for 16 Line Item(s) from Transportation				\$66,966.39	



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GRAND TOTAL for 244 Line Items				<u>\$1,035,243.03</u>	

TENTATIVE FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

25-Apr

CC	Presentation	Book donation by LVMWD
CS	Consent	Recommendation to approve an amendment to expand the scope of services of the existing Child Care, After School and Camp Program Agreement with Little Learners, LLC.
CD	New Business	Consideration of refund to LVUSD for Blackbird
PW	New Business	Fern Trail Street Vacation
MOD	New Business	Adoption of Resolution No. 2018-1585, approving and adopting policies for government access programming channel for the City of Calabasas (CTV) and rescinding Resolution No. 2007-1093

Future Items

CD	Public Hearing	Introduction of Ordinance No. 2018-362, community development forums
CD	New Business	Annexation update/sphere of influence ideas
CD	New Business	Discussion of process for small projects
CC	Consent	Election Resolutions
PW	New Business	Plastic bag ordinance review by EC, including cost of bags
CD	Public Hearing	Planning fee increases for commercial and multi-family projects
PW	New Business	Environmental Commission recommendation for outreach plan regarding plastic straws, etc.
PS	New Business	PS recommendation regarding false alarm fees
PS	New Business	PS recommendation regarding distracted walking/driving
CD	New Business	Ridgeline discussion
PS	Consent	Approval of Las Virgenes-Malibu COG Multi-Jurisdictional Hazard Mitigation Plan
CC	Consent	Conflict of Interest Code
CS	New Business	PRE recommendations regarding Wild Walnut Park Master Plan
MO	New Business	CTC review of AM radio

2018 Meeting Dates

9-May	12-Sep - Canceled League's Annual Conference
23-May	26-Sep
13-Jun	10-Oct
16-Jun - Budget Workshop (Saturday)	24-Oct
27-Jun	6-Nov - General Municipal Election
11-Jul - Canceled	14-Nov
25-Jul - Canceled	28-Nov
8-Aug	12-Dec - Election Certification/Council Reorganization
22-Aug	26-Dec - Canceled