



## CITY *of* CALABASAS

**CITY COUNCIL AGENDA  
REGULAR MEETING – WEDNESDAY, SEPTEMBER 27, 2017  
CITY HALL COUNCIL CHAMBERS  
100 CIVIC CENTER WAY, CALABASAS  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting.**

### **OPENING MATTERS – 7:00 P.M.**

Call to Order/Roll Call of Councilmembers  
Pledge of Allegiance by Boy Scout Pack 333, Den 3 Webelos  
Approval of Agenda

### **PRESENTATIONS – 7:20 P.M.**

- Recognition of Melanie Prince, Carmen Guss, Susan Frazier for their courage and heroism in saving the life of a fellow resident
- Proclamation to the Kevin Cordasco, Something Yellow Foundation in recognition of Childhood Cancer Awareness Month
- Proclamation to LightHopeLife Inc. in recognition of National Suicide Prevention Month

### **ANNOUNCEMENTS/INTRODUCTIONS – 8:00 P.M.**

- Adjourn in memory

### **ORAL COMMUNICATION – PUBLIC COMMENT – 8:15 P.M.**

### **CONSENT ITEMS – 8:25 P.M.**

1. Approval of meeting minutes from August 23, 2017
2. Recommendation to approve a professional services agreement in an amount not to exceed \$300,000 with Secural Security Corporation for security services and parking enforcement citation service
3. August Sheriff's Crime Report
4. Approval of contract with RC Becker and Son in the amount of \$191,088.26 for the construction of the Malibu Hills Road Stormwater Enhancement Project
5. Amendment to the Cooperation Agreement with the Los Angeles Urban County Community Development Block Grant (CDBG) Program for Fiscal Years 2015-18
6. Adoption of Resolution No. 2017-1562, recognizing October as Bullying Awareness Prevention Month in the City of Calabasas
7. Recommendation to approve a professional services agreement with Vandergeest Landscape Care, Inc. for public works maintenance areas for regular monthly landscape maintenance of City public works street medians, certain sidewalks, parkways and freeways interchanges in the amount not to exceed \$80,000
8. Recommendation to approve a three year professional services agreement with Arch Chemical, Inc. DBA Marine Biochemists, to provide daily Calabasas Lake maintenance services and as-needed Lake equipment repair or replacement in an amount not to exceed \$497,280

### **PUBLIC HEARING – 8:35 P.M.**

9. Introduction of Ordinance No. 2017-357, revising the City of Calabasas Ordinance No. 2017-349, Calabasas Municipal Code Article 10 Section 15.04.600 revising the expedited permitting procedures for electrical vehicle charging stations

### **OLD BUSINESS – 8:45 P.M.**

10. Consideration of recommendations from the Planning Commission regarding Community Development Forums; and direction to staff

**INFORMATIONAL REPORTS – 9:10 P.M.**

11. [Check Register for the period of August 10-September 21, 2017](#)

**TASK FORCE REPORTS – 9:15 P.M.**

**CITY MANAGER’S REPORT – 9:20 P.M.**

**FUTURE AGENDA ITEMS – 9:25 P.M.**

**ADJOURN – 9:30 P.M.**

The City Council will adjourn in memory of Lauro Valdéz Frías, father of City Clerk, Maricela Hernandez and JiLiang Yin, father of Tony Yin, Information Systems Manager to their next regular meeting scheduled on Wednesday, October 11, 2017, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF  
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA  
HELD WEDNESDAY, AUGUST 23, 2017**

Mayor pro Tem Gaines called the meeting to order at 7:00 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, CA.

**ROLL CALL** Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

Absent: Mayor Maurer

Staff: Coroalles, Fleishman, Hall, Hernandez, Lysik and Rubin

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Boy Scout Troop 642

**APPROVAL OF AGENDA**

**Councilmember Shapiro moved, seconded by Councilmember Weintraub to approve the agenda. MOTION CARRIED 4/0 as follows:**

AYES: Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

**ANNOUNCEMENTS/INTRODUCTIONS**

Members of the Council made the following announcements:

Councilmember Shapiro:

- Encouraged everyone to drive with caution as the new school year has started.
- Congratulated LVUSD for being named one of the best school districts in the State of California, as well as Calabasas HS for receiving a silver ranking as one of the top high schools in the Nation.

Councilmember Weintraub:

- Extended an invitation to the annual flu Clinic on October 8, from 8 am-12 pm in Founders Hall.
- Encouraged everyone to register for the City's Emergency One-Step Notification System.

Mayor pro Tem Gaines:

- Extended an invitation to the last summer concert at Calabasas Lake on August 27.
- Extended an invitation to a ribbon-cutting on September 6 for RideBiz, an Uber trucking service.
- Encouraged everyone to visit the newest shopping center on Las Virgenes Road and Thousand Oaks Blvd.
- Extended an invitation to Chabad of Calabasas on September 10 for their annual fundraiser event.
- Congratulated everyone on the first day of school, and encouraged all to drive safely.
- Showcased the Daily News ranking Calabasas HS number one in their preseason football poll as well as a back-to-back CIF championship ring.
- Extended appreciation to Calabasas HS Coach Claussen for his extraordinary coaching, and noted that 27 students have gone on to college with scholarships to play football.

#### **ORAL COMMUNICATIONS – PUBLIC COMMENT**

Joe Fries spoke during public comment.

#### **CONSENT ITEMS**

1. Approval of meeting minutes from August 9, 2017

**Councilmember Bozajian moved, seconded by Councilmember Weintraub to approve Consent Item No. 1. MOTION CARRIED 4/0 as follows:**

**AYES:** Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

#### **NEW BUSINESS**

2. Refunding effort for the Community Facilities District No. 2001-1 Special Tax Refunding Bonds, Series 2006

Dr. Lysik presented the report.

**No action was taken on this item.**

3. Discussion and recommendation on the process for Wild Walnut Park Master planning

Mr. Rubin presented the report.

Sharon Buks, Ed Albrecht, Emma Wilby, Emily Beck, Robin Peterson, Roza Bosser, Charlotte Meyer, and Lucy Martin spoke on Item No. 3

The meeting recessed at 7:58 p.m.

The meeting reconvened at 8:03 p.m.

**After discussion, Councilmember Bozajian moved, seconded by Councilmember Weintraub to direct staff to return to Council with recommendations from the Parks, Recreation & Education Commission with a phasing and prioritization schedule; cost estimates for each item; and amending the Master Plan for Wild Walnut facilities as necessary**

**MOTION CARRIED 4/0 as follows:**

**AYES:** Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

**INFORMATIONAL REPORTS**

4. Check Register for the period of August 2-9, 2017

**No action was taken on this item.**

**TASK FORCE REPORTS**

Councilmember Weintraub reported that she and Councilmember Shapiro will be attending PFC meetings as part of their liaison work.

Councilmember Shapiro reported his attendance to a recent VICA officeholder's luncheon.

**CITY MANAGER'S REPORT**

None.

**FUTURE AGENDA ITEMS**

None.

**ADJOURN**

Councilmember Shapiro moved, seconded by Councilmember Weintraub to adjourn the meeting at 8:27 p.m. to the next regular meeting scheduled on Wednesday, September 27, 2017, at 7:00 p.m.

AYES: Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

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Maricela Hernandez, MMC  
City Clerk



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE: SEPTEMBER 18, 2017**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: ANTHONY M. COROALLES, CITY MANAGER**   
**JOHN R. BINGHAM, ADMINISTRATIVE SERVICES MANAGER** 

**SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT IN AN AMOUNT NOT TO EXCEED \$300,000 WITH SECURAL SECURITY CORPORATION FOR SECURITY AND PARKING ENFORCEMENT CITATION SERVICES**

**MEETING DATE: SEPTEMBER 27, 2017**

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**SUMMARY RECOMMENDATION:**

It recommended that the City Council approve a Professional Services Agreement (PSA) with Secural Security Corporation for security at various City facilities and citywide parking enforcement citation services for a three year period.

**BACKGROUND:**

Secural Security Corporation was founded in 1976 and has been providing security services to the City of Calabasas since 1995. Specifically, they have provided security officer services at various City events when requested, after-hours vehicle patrol service for the Civic Center and recently the Senior Center, Creekside and De Anza parks and the Tennis and Swim Center. Secural also provides locking and unlocking of public restrooms and Gates Canyon and Grape Arbor Parks as well as other facilities. In addition, they provide citywide parking enforcement citation services on an as needed basis and specific enforcement as directed by the City.



Over the years, this Calabasas business has developed excellent relationships with the Sheriff's Department, School District as well as the City. Secural is endorsed by the Lost Hills Sheriff's Department to handle routine matters typically serviced by municipal law enforcement, in the areas of traffic control, road closures and parking enforcement filling in the gap between the public and private sector services freeing the Sheriff to concentrate their focus on traditional law enforcement and crime prevention duties.

Secural provides a unique combination of services not offered by other security firms and include but are not limited to: Uniformed armed and unarmed Security Officers, plain clothes armed and unarmed security and off duty police officers, armed vehicle patrol, remote video surveillance linked to their patrol cars and corporate offices, remote video surveillance of the Civic Center, Old Town Park and Ride Facility and De Anza Park and parking enforcement citation services.

### **DISCUSSION/ANALYSIS:**

For the past several years, Secural has provided security services at various large scale special City events such as the Pumpkin Festival, Arts Festival, and 4<sup>th</sup> of July Celebration. The local knowledge and familiarity they have acquired over the years is invaluable to the City. Their homegrown expertise of City events and personnel eases the planning and implementation of the various events and programs and has contributed to the success in providing the community with family friendly and safe events.

Since 2011, in conjunction with the endorsement of the Lost Hills Sheriff's Department, the City has contracted with Secural to provide regular and selective parking enforcement citation services. This has provided significant net revenues after fees and has increased safety on the roads for both pedestrians and vehicles.

The scope of services for this new three-year PSA includes the increases related to the minimum wage increase and raising costs associated with Workers Compensation and General Liability insurances. The increase in 2017 amount to approximately 4%, 3% in 2018, 2% in 2019 and 2% in 2020 related to the hourly rates. Additionally, the monthly charge to Alarm Service/Armed Response increase 8% in 2017, 7% in 2018, 6% in 2019 and 5% in 2020. Similar increases are called for related to monthly Vehicle Patrol and City-Wide Parking Enforcement Citation Services.

The City has been very pleased with services provided over the years by Secural Security Corporation. They continue to work seamlessly with staff and outside agencies and are viewed as an extension of the local law enforcement services provided by the Los Angeles County Sheriff's Department. They continue to work

cooperatively in the community and to incorporate innovative technologies that provide improved services to the citizens of Calabasas. City staff highly recommends Secural and looks forward to continuing this beneficial and productive relationship.

**FISCAL IMPACT/SOURCE OF FUNDING:**

Approximately \$37,000 for FY 2017 to \$44,000 in FY 2020 from account 10-134-5254-84 for parking enforcement citation services based on a minimum of 25 hours per month. Additional requests for specific services for problem areas will be invoiced separately.

Approximately \$55,000 per year paid from the following accounts related to specific events for security services; 10-512-5252, 10-513-5252, 10-514-5252, 10-516-5252, 10-517-5252 and 50-521-5252.

Approximately \$7,500 per year paid from the following accounts based on specific facility for patrol service/armed response; 10-512-5252, 10-513-5252, 10-514-5252, 10-517-5252, 50-521-5252, 10-136-5500-01, 28-136-5500-01 and 10-518-5500-01.

Approximately \$9,500 per year from the following accounts based on facility, for patrol locking and unlocking facility restrooms; 10-513-5252, 10-514-5252 and 10-518-5252.

Revenue generation annually, estimated at \$100,000 - \$150,000 based on past years, posted to account 10-000-4311-00.

**REQUESTED ACTION:**

It is requested that the City Council approve a Professional Services Agreement with Secural Security Corporation in an amount not to exceed \$300,000 for security and parking enforcement citation services for three years.

**ATTACHMENTS:**

Professional Services Agreement with Secural Security Corporation

**ITEM 2 ATTACHMENT**  
**PROFESSIONAL SERVICES AGREEMENT**  
City of Calabasas / *Secural Security Corporation*

**1. IDENTIFICATION**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and Secural Security Corporation (“Consultant”).

**2. RECITALS**

- 2.1 City has determined that it requires the following professional services from a consultant: Security Officers, Armed Response and Patrol, Facility Locking/Unlocking and Parking Enforcement Citation Services..
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

**3. DEFINITIONS**

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 “Commencement Date”: October 1, 2017.
- 3.4 “Expiration Date”: October 1, 2020.

**4. TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

**5. CONSULTANT’S SERVICES**

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Three Hundred Thousand Dollars (\$300,000.00)** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **AJ Scola** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

## **6. COMPENSATION**

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions

from payments made to Consultant.

- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

## **7. OWNERSHIP OF WRITTEN PRODUCTS**

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

## **8. RELATIONSHIP OF PARTIES**

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

## **9. CONFIDENTIALITY**

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

**10. INDEMNIFICATION**

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of

Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

## **11. INSURANCE**

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:
- 11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.
- 11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.
- 11.1.3 Worker's Compensation insurance as required by the laws of the State of California.
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

## **12. MUTUAL COOPERATION**



- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

**13. RECORDS AND INSPECTIONS**

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

**14. PERMITS AND APPROVALS**

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

**15. NOTICES**

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302  
Attn: **Anthony Coroalles**  
Telephone: (818) 224-1600  
Facsimile: (818) 225-7324

If to Consultant:

AJ Scola  
Secural Security Corp.  
23919 Ventura Blvd.  
Calabasas, CA 91302  
Telephone: (818) 225-0813  
Facsimile: (818) 225-0862

With courtesy copy to:

Scott H. Howard  
Colantuono, Highsmith & Whatley, PC  
790 E. Colorado Blvd., Suite 850  
Pasadena, CA 91101  
Telephone: (213) 542-5700  
Facsimile: (213) 542-5710

**16. SURVIVING COVENANTS**

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

**17. TERMINATION**

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

**18. GENERAL PROVISIONS**

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this

Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.

18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

**“City”**  
**City of Calabasas**

**“Consultant”**  
**Secural Security Corporation**

By: \_\_\_\_\_  
Mary Sue Maurer, Mayor

By: \_\_\_\_\_  
AJ Scola, Executive Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Scott H. Howard, City Attorney

Date: \_\_\_\_\_

## EXHIBIT A SCOPE OF WORK

### **Scope #1 Standing Security Officer Services**

SECURAL shall provide standing officers for security, crowd management, emergency incidents, and traffic control services for City events when requested by the City.

### **Scope #2 Vehicle Patrol Service-Armed Response Service**

SECURAL shall provide twelve (12) hours of vehicle patrol service during the hours of darkness for the Civic Center (City Hall, Library, Senior Center), Creekside Park, Juan Bautista De Anza Park and the Tennis and Swim Center as well as twenty-four (24) hours response to Civic Center elevator emergencies when the automated elevator call system contacts Secural.

### **Scope #3 Vehicle Patrol Service-Locking/Unlocking Park Facility Restrooms**

SECURAL shall lock and unlock the restroom facilities daily at Gates Canyon Park, Grape Arbor Park as well as other facilities upon request. Lock and unlock per schedule Juan Bautista De Anza Park on legal holidays. Nightly security surveillance patrol at the above-mentioned facilities shall also take place to ensure illegal activities and or suspicious persons are reported.

### **Scope #4 Virtual Automated Security Tour Guard "V.A.S.T.Guard" CCTV service**

SECURAL shall provide CCTV spot monitoring of the above-mentioned facilities, upon the completion of city's internet infrastructure for their CCTV system. V.A.S.T.Guard services will provide remote CCTV surveillance of city sites with in place CCTV systems. This will allow Secural to rapid respond, "at need" when persons or activities are observed via CCTV.

### **Scope #5 Citywide Parking Enforcement Citation Services**

SECURAL shall provide a minimum of twenty-five (25) hours per week of citywide parking enforcement citation services. Service hours will be tailored to specific areas as well as city requests for service to problem areas.

**EXHIBIT B  
APPROVED FEE SCHEDULE**

**Scope #1 Standing Security Officer Services**

Supervisory Rate:	\$35.88 per hour
Officer Rate:	\$29.54 per hour
On Call Rate:	\$35.88 per hour
Holiday Rate Officer	\$44.30 per hour
Holiday Rate Supervisor	\$53.82 per hour

**Scope #2 Vehicle Patrol Service-Armed Response Service**

Creekside Park	\$19.66 per month
Juan De Anza Park	\$15.34 per month
Tennis and Swim	\$19.98 per month
Senior Center	\$27.00 per month

**Scope #3 Vehicle Patrol Service-Locking/Unlocking Park Facility Restrooms**

Gates Canyon Park	\$232.97 per month
Grape Arbor Park	\$232.97 per month
Juan De Anza Park	\$135.00 per month
Civic Center & Elevators	\$471.42 per month
Senior Center	\$162.00 per month

**Scope #4 Virtual Automated Security Tour Guard "V.A.S.T.Guard" CCTV service**

No additional charges

**Scope #5 Citywide Parking Enforcement Citation Services**

Monthly Rate	\$3,078.46
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After the first year of the agreement and at the beginning of each fiscal year (July 1) thereafter, the contract will be adjusted based on a 2% to 4% increase. The twelve (12) month period shall begin and end during the month, thirty (30) calendar days preceding the anniversary date of the starting of the agreement.

Professional Services Agreement  
 City of Calabasas//**Secural Security Corporation**

NAME OF SERVICES	CURRENT RATE	NEW 2017 RATE	2018 RATE	2019 RATE	2020 RATE
<b>HOURLY RATES</b>		4%	3%	2%	2%
SUPERVISORY RATE	\$34.50	\$35.88	\$36.96	\$37.70	\$38.45
OFFICER RATE	\$28.40	\$29.54	\$30.43	\$31.04	\$31.66
ON CALL RATE	\$34.50	\$35.88	\$36.96	\$37.70	\$38.45
HOLIDAY OFFICER RATE	\$42.60	\$44.30	\$45.63	\$46.54	\$47.47
HOLIDAY SUPERVISORY RATE	\$51.75	\$53.82	\$55.43	\$56.54	\$57.67
<b>ALARM SERVICE/ARMED RESPONSE</b>		8%	7%	6%	5%
<b>MONTHLY CHARGE</b>					
CREEKSIDE PARK	\$18.20	\$19.66	\$21.04	\$22.30	\$23.42
DE ANZA	\$14.20	\$15.34	\$16.41	\$17.39	\$18.26
TENNIS & SWIM CENTER	\$18.50	\$19.98	\$21.38	\$22.66	\$23.79
SENIOR CENTER	\$25.00	\$27.00	\$28.89	\$30.62	\$32.15
<b>VEHICLE PATROL SERVICE</b>					
<b>MONTHLY CHARGE</b>					
GATES CANYON	\$215.71	\$232.97	\$249.28	\$264.24	\$277.45
GRAPE ARBOR	\$215.71	\$232.97	\$249.28	\$264.24	\$277.45
DE ANZA	\$125.00	\$135.00	\$144.45	\$153.12	\$160.78
CITY HALL/LIBRARY/PLAZA/ELEVATORS	\$436.50	\$471.42	\$504.42	\$534.69	\$561.42
SENIOR CENTER	\$150.00	\$162.00	\$173.34	\$183.74	\$192.93
<b>CITY-WIDE PARKING ENFORCEMENT</b>					
<b>CITATION SERVICES</b>					
MONTHLY RATE	\$2,850.43	\$3,078.46	\$3,293.95	\$3,491.59	\$3,666.17





# OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

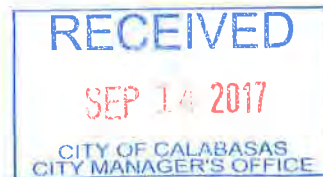
HALL OF JUSTICE

JIM McDONNELL, SHERIFF  
(818) 878-1808



September 6, 2017

Anthony Coroalles, City Manager  
City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302



Dear Mr. Coroalles:

Listed below are the year-to-date crime statistic comparisons for the City of Calabasas for the month of August 2017.

## I. CRIME STATISTICS

CRIME	CURRENT MTH	YTD 2017	YTD 2016	CHANGE
Homicide	0	0	0	0
Rape	0	2	1	1
<b>Robbery</b>				
Armed	1	4	0	4
Strong-Arm	0	2	1	1
Assault	1	2	10	-8
<b>Burglary</b>				
Residential	3	27	31	-4
Business	2	17	12	5
Garage/Out-Building	0	3	4	-1
Vehicle (locked)	0	39	21	18
<b>Theft</b>				
Grand (\$950 +)	5	26	12	14
Petty	4	51	32	19
Vehicle (unlocked)	11	63	29	34
Grand Theft Vehicle	1	15	11	4
Arson	0	0	2	-2
Domestic Violence Felony	1	2	0	2
<b>Total Part I Crimes</b>	<b>28</b>	<b>253</b>	<b>166</b>	<b>+87</b>
<b>Percent Change</b>				<b>+52.4%</b>
Domestic Violence Misdemeanor	4	11	21	-10

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

*A Tradition of Service*  
— Since 1850 —

## II. NOTEWORTHY INCIDENTS

A home invasion robbery was reported in the 22500 block of Charleston Drive. Two suspects claimed to be from the gas company and needed to check the gas meter. When the victim, a male resident, opened the door, the suspects forced entry into the residence and assaulted him by using a stun gun and tied him up. A female resident arrived at the location and she was also assaulted and tied up. A third suspect entered the home and ransacked the location. Property taken consisted of laptops, cash and jewelry. All three suspects left the location and are described as male Blacks, mid 20's to 30's, two were wearing orange vests. Two suspect vehicles were seen at the location- newer 500 series BMW and 2016-2017 Chevrolet Impala. (17-04519)

A residential burglary occurred in the 5800 block of Belbert Circle. A brick from the yard was used to break a rear sliding glass door to make entry. Multiple pieces of jewelry were stolen. Video surveillance showed two males wearing grey hoodies and gloves make entry into the home. The suspects fled in a grey four door Porsche SUV/Crossover which was driven by a third suspect who waited in the vehicle. (17-04600)

Six vehicle incidents occurred during the same date and time frames. Four incidents were thefts from unlocked vehicles and two incidents were tampering with a vehicle. The incidents occurred in the 4200 block of Meadowlark, 3900 and 4000 blocks of Black Bird Way. Property stolen consisted of a purse, phone chargers, cell phones and an iPod. A suspicious person call was received and indicated two males in their 20's, wearing dark colored hoodies, dark pants and carrying backpacks were seen checking doors on vehicles in the area of the 4000 block of Black Bird Way. (17-04742, 04745, 04746, 04757, 04760, 04766)

## III. TRAFFIC

See attached.

## IV. AGENDIZED CAR

See attached

## V. CRIME PREVENTION

See attached

## VI. JUVENILE INTERVENTION TEAM

See attached.

VII. ARREST STATISTICS

The numbers of arrests listed below are the most current available.

	YEAR TO DATE 2017		CURRENT MONTH AUGUST	
	ADULT	JUVENILE	ADULT	JUVENILE
Criminal Homicide	0	0	0	0
Forcible Rape	2	0	0	0
Robbery	3	0	0	0
Aggravated Assault	1	0	0	0
Burglary	2	0	0	0
Larceny Theft	9	0	0	0
Grand Theft Auto	8	2	0	0
Arson	0	0	0	0
Forgery	0	0	0	0
Fraud and NSF checks	4	0	0	0
Sex Offenses, Felonies	0	0	0	0
Sex Offenses, Misdemeanors	2	0	1	0
Non-Aggravated Assaults	1	1	0	0
Domestic Violence, Felony	0	0	0	0
Domestic Violence, Misd.	4	0	1	0
Weapon Laws	5	2	1	0
Offenses Against Family	1	0	0	0
Narcotics	28	3	4	0
Liquor Laws	0	0	0	0
Drunk/Alcohol/Drugs	8	0	2	0
Disorderly Conduct	0	0	0	0
Vagrancy	0	0	0	0
Gambling	0	0	0	0
Drunk Driving Vehicle/Boat	20	0	5	0
Vehicle/Boating Laws	45	1	6	0
Vandalism	1	0	0	0
Warrants	62	1	9	0
Receiving Stolen Property	2	0	0	0
Federal Offenses W/O Money	0	0	0	0
Federal Offenses With Money	0	0	0	0
Felonies, Miscellaneous	1	2	0	0
Misdemeanors, Miscellaneous	10	0	2	0
<b>ARREST TOTALS</b>	<b>219</b>	<b>12</b>	<b>31</b>	<b>0</b>

Sincerely,

JIM McDONNELL, SHERIFF

Joshua W. Thai, Captain  
Malibu/Lost Hills Station



C

## Lost Hills Sheriff's Station - Community Impact Team

27050 Agoura Road Agoura, CA 91301

(818) 878-1808

[www.lasd.org](http://www.lasd.org)

### Calabasas Monthly Report for August, 2017

- Networked with field deputies regarding recent crime trends in the city. Assisted Detective Bureau and CSI Technician to identify two recent burglary suspects. Collected DNA at the scene was recovered and two suspects in different crimes were identified. Arrests in these cases are pending.
- Working with field deputies and motor deputies on new year school enforcement issues.
- Maintained communication with the several Homeowners Associations. Discussed with several residents of the community crime trends and safety measures that homeowners can follow to minimize risk.
- Continued to monitor the intersection at the Lost Hills/101 Freeway overpass. The construction will continue for another year minimum. Several solutions are being implemented to ease congestion including stepped up traffic enforcement.
- Hiked into homeless encampment east of Parkway Calabasas in Calabasas Hills Community property. Made contact with the homeless man and conducted a search of his camp. I determined that this man was most likely not involved in any criminal activity involving vehicle burglaries as reported. I advised the individual that he needed to leave the area within a week or so.
- Networked with Calabasas detectives and the Lost Hills Station Burglary Team regarding crime trends, areas of concern, and saturation patrol.
- Placed a decoy car in several locations around the city.
- Attended annual Office of Traffic Safety seminar.
- Working with Department of Health for a joint enforcement inspection of the food vendors along Malibu Canyon. A recent check found that they were all properly licensed. Another check is forthcoming.
- Worked the World Police and Fire games held at Leo Carrillo State Beach in Malibu.
- Sent out STTOP letters to dangerous drivers in the city of Calabasas.
- Worked with motor deputies with school enforcement issues.
- Attended city council meeting.
- Attended National Night out event located in the city and met with many residents.
- Assisted with a search warrant service and arrest of burglary suspect.
- Assisted Major Crimes Bureau with investigation of Home Invasion within the city. Investigation continues. Further to follow.



<b>COLLISION SUMMARY*</b>	<b>This Month</b>	<b>Month Year Prior</b>	<b>Total YTD</b>	<b>Total Prior YTD</b>	<b>Change +/-</b>
<b>Total Collisions - Excluding Private Property</b>	21	20	156	133	+23
Fatal Collisions	0	0	0	0	0
Injury Collisions	1	4	44	24	+20
Property Collisions	20	16	111	109	+2
Private Property Collisions	9	5	35	31	+4
DUI Collisions with Injuries	0	0	2	0	+2
DUI Collisions with Property Damage	1	1	3	3	0
<b>Total Pedestrian Collisions</b>	0	0	4	1	+3
Pedestrians Killed	0	0	0	0	0
Pedestrians Injured	0	0	5	1	+4
<b>Total Hit &amp; Run Collisions</b>	4	3	31	23	+8
Hit & Run Fatalities	0	0	0	0	0
Hit & Run Injuries	0	0	0	0	0
Hit & Run Property Only	4	3	31	23	+8
<b>CITATION SUMMARY*</b>	<b>This Month</b>	<b>Month Year Prior</b>	<b>Total YTD</b>	<b>Total Prior YTD</b>	<b>Change +/-</b>
<b>Traffic Total</b>	259	277	2453	2603	-150
Hazardous Violations	120	95	1361	1159	+202
Non-Hazardous Violations	34	47	363	483	-120
Parking Violations	100	133	710	945	-235
DUI Arrests	5	2	19	16	+3

\*Collision Summary and Citation Summary does not reflect all collisions and citations which were not entered into the database.

COUNTY OF LOS ANGELES  
**SHERIFF'S DEPARTMENT**  
"A Tradition of Service"  
OFFICE CORRESPONDENCE

DATE: 09-11-17

**FROM:** David Huelsen, Traffic Detective  
Malibu/Lost Hills Station

**TO:** Joshua W. Thai, Captain  
Malibu/Lost Hills Station

**SUBJECT:** August Motor Activity Report City of Calabasas

During the month of August the motorcycle officers wrote 81 violations.  
The citations break down into the following categories:

Unsafe Speed	33
Other Hazard	27
Other Non-Hazard	9
Signs and Signals	8
Fail To Yield	3
Seat Belt	1

DHH

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**L.A. County Sheriff's Department  
Lost Hills & Malibu Station  
Monthly Traffic Safety Management Report**

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*City of CALABASAS  
Date Range Reported: 8/1/2017 to 8/31/2017*

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**Total No. of Collisions: 21 Injury: 1 Non-Injury: 20 Fatal: 0 Private Property: 9**

**Total No. of Citations: 154 Hazardous Cites: 120 Non-Hazardous Cites: 34**

**Collisions by Reporting Districts**

<u>Reporting District</u>	<u>No.</u>	<u>Location</u>
2241	4	at Separate Locations
2242	1	at Cold Springs St and Lost Hills Rd
2244	1	at Prado De Amarillo and Prado De Armarillo
2245	5	at Separate Locations
2248	2	at Park Ora Rd and Valmar Rd
	7	at Separate Locations
2249	1	at 23620 Mulholland Hwy and Private Property

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**Collision Occurred Most Frequently On:**

<u>Street Name</u>	<u>Number of Collisions</u>
Valmar Rd	2
2 at Park Ora Rd	
26557 Agoura Rd	1
1 at Private Proeprty	
4776 Commons Way	1
1 at Park Granada	
Agoura Rd	1
1 at Las Virgenes Rd	
Calabasas Rd	1
1 at Parkway Calabasas	
Las Virgenes Rd	1
1 at Mureau Rd	
Lost Hills Rd	1
1 at Cold Springs St	

<b>Mulholland Hwy</b>		<b>1</b>
	1 at Eddingham Av	
<b>Parkway Calabasas</b>		<b>1</b>
	1 at Park Granada	
<b>Prado De Amarillo</b>		<b>1</b>
	1 at Prado De Armarillo	
<b>Vicasa Dr</b>		<b>1</b>
	1 at Bluebird Dr	

***Primary Collision Factors:***

<u>Violations</u>	<u>Description</u>	<u>Number of Collisions</u>
		<b>8</b>
<b>22350</b>	Unsafe Speed	<b>3</b>
<b>22106</b>	Unsafe Start Or Backing	<b>3</b>
<b>21801(a)</b>	Left Turns Or U-Turns Yield To Other Vehicles	<b>3</b>
<b>23152(a)</b>	Dui; Alcohol	<b>1</b>
<b>21755(a)</b>	Unsafe Passing On Right	<b>1</b>
<b>21658(a)</b>	Lane Straddling; Unsafe Lane Change	<b>1</b>
		<b>0</b>

***Violations Most Frequently Cited:***

<u>Violations</u>	<u>Description</u>	<u>Number of Citations</u>
22350	Unsafe Speed	36
38300	Off-Highway Vehicle, Disobey Signs	16
23123(a)	Using Wireless Hand Held Phone While Driving	14
22450(a)	Failure To Stop For Posted Stop Sign	11
23123.5(a)	Texting While Driving	11
16028(a)	Proof Of Financial Liability-Traffic Accident	10
4000(a)(1)	Vehicle Registration Required	10
14601.1(a)	Driving With Suspended License	8
12500(a)	Unlicensed Driver	7
5200(a)	License Plates, Two On A Vehicle Front/Rear	7
21461(a)	Obey Traffic Control Sign	5
23152(a)	Dui; Alcohol	5
26708(a)(		4
21950(a)	Yield To Pedestrian In Crosswalk	3
21453(a)	Red Signal; Failure To Stop	2
22101(d)	Req'd Or Prohibited Turn; Fail To Obey Sign	2
22349(a)	Speeding, Excess Of 65 Mph	2
22454(a)	Passing School Bus, Stop When Red Lts Are Flashi	2
23152(b)	Dui, .08 Bac Or Greater	2
23222(b)	Passenger Possess Open Container	2
27151	Exhaust System Modified	2



14600(a)	Change Of Address Notification To Dmv Required	1
21453(c)	Red Arrow; Failure To Obey	1
21460(a)	Double Yellow Lines; Drive To The Left Of	1
21804(a)	Failure To Yield Exiting Private Property Or Alley	1
22100(a)	Right Turn At Intersection, Improper Position	1
22102	Violation U-Turn; Business District	1
22107	Unsafe Turning Movement	1
22108	Turn Violation; Duration Of Signal 100 Feet	1
23111	Lighted Substances On;through On Highway	1
23136(a)	Minor Driving; Bac .01% Or Greater	1
23140(a)	Minor Driving; Bac .05% Or Greater	1
24252(a)	Maintain Required Lighting	1
24400(a)	Equipped With Headlamps, Height 22" To 54"	1
24600(a)	Taillamps - At Least 1 Required	1
24601	License Plate Lamp White Only, Vis 50'	1
24603(a)	Stoplamps: One Required On All Vehicles	1
27315(d)(		1
4454(a)	Registration Card Kept With Vehicle	1
5204(a)	Current Month And Year Tabs Attached	1

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***Collisions Involving Pedestrians: 0***

**Most Frequent Violations**

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***Collisions Involving Bicyclists: 0***

**Most Frequent Violations**

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**L.A. County Sheriff's Department  
Lost Hills & Malibu Station**

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**Monthly Traffic Collision Report**

**9/9/2017      City of CALABASAS**

**Date Range Reported: 8/1/2017 to 8/31/2017**

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**Collisions**

Total Non-Injury Collisions	20
Total Injury and Fatal Collisions	1
Total Collisions (Injury + Non-Injury)	21

**DUI Collisions**

Number of DUI Collisions with Fatalities	0
Number of DUI Collisions with Injuries	0
Number of DUI Collisions Involving Property Damage	1
Total Number of DUI Collision Deaths	0
Total Number of DUI Collision injuries	0
Total Number of DUI Collisions	1
Total Actual Number of DUI Arrests	5

**Non-DUI Collisions**

Number of Non-DUI Collisions with Fatalities	0
Number of Non-DUI Collisions with Injuries	1
Number of Non-DUI Collisions Involving Property Damage	19
Total Number of Non-DUI Collision Deaths	0
Total Number of Non-DUI Collision injuries	1

**Vehicle/Pedestrian Collisions**

Number of Vehicle/Pedestrian Collisions with Fatalities	0
Number of Vehicle/Pedestrian Collisions with Injuries	0
Total Number of Pedestrian Fatalities	0
Total Number of Pedestrian Injuries	0

**Vehicle/Bicycle Collisions**

Number of Vehicle/Bicycle Collisions with Fatalities	0
Number of Vehicle/Bicycle Collisions with Injuries	0
Total Number of Vehicle/Bicycle Collision Fatalities	0
Total Number of Vehicle/Bicycle Collision Injuries	0

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**Hit & Run Collisions**

Total Number of Hit & Run Fatalities	0
Total Number of Hit & Run Injuries	0
Total Number of PDO Hit & Run Collisions	4

**Traffic Citations**

Total Number of Radar Citations Issued	32
Total Number of Bicycle Citations Issued	0
Total Number of Pedestrian Citations Issued	0
Total Number of Safety Belt Citations Issued	1
Total Number of Child Restraint Citations Issued	0
Total Number of Financial Responsibility Citations Issued	10
Total Number of Hazardous Citations Issued	120
Total Number of Non-Hazardous Citations Issued	34
Total Number of Citations Issued	154

**Parking Citations**

Total Number of Parking Citations Issued	0
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**Miscellaneous**

Child in Passenger Seat or Belts, Number of Fatalities	
Child in Passenger Seat or Belts, Number of Injuries	
Child Not in Passenger Seat or Belts, Number of Fatalities	
Child Not in Passenger Seat or Belts, Number of Injuries	
Number of Code 3 or Pursuit Collision Fatalities	
Number of Code 3 or Pursuit Collision Injuries	
Number of Patrol Vehicle Rear-End Collisions with Amber On	

**Enforcement Index**

Enforcement Index	120.0
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**L.A. County Sheriff's Department  
Lost Hills & Malibu Station**

**From 8/1/2017 to 8/31/2017**

**Total Collisions: 21**

**Injury Collisions: 1**

**Fatal Collisions: 0**

**Collision Summary Report**

**9/9/17**

Page 1 of 4

<b>917-04414-2245-472</b>	<b>8/1/2017</b>	<b>17:05</b>	Tuesday	PARKWAY CALABASAS - PARK GRANADA		10'	Direction: West	Daylight	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle	Auto R/W Violation		21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	South	Making Left Turn	Male	Age: 21	2017 MAZDA	CX	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>Party 2</b>	Driver	North	Proceeding Straight	Female	Age: 17	2016 FIAT	500	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>917-04565-2249-250</b>	<b>8/3/2017</b>	<b>17:10</b>	Thursday	23620 MULHOLLAND HWY - PRIVATE PROPERTY		0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:
	Rear-End		Other Motor Vehicle	Other Improper Driving			Hit & Run: Misde	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver		Backing		Age:	CHEVROLET	CREWCAB	Pickups & Panels	No Injury	
	Veh Type: Pickup Truck		Sobriety: Impairment Not Kno		Assoc Factor: Violation			Cell Phone Not In Use		
<b>Party 2</b>	Driver	North	Stopped In Road	Male	Age: 16	2007 LEXUS	RX400H	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>917-04486-2248-243</b>	<b>8/4/2017</b>	<b>14:11</b>	Friday	4774 PARK GRANADA - PRIVATE PROPERTY		0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Broadside		Parked Motor Vehicle	Driving Under Influence		23152(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	East	Backing	Male	Age: 48	2013 AUDI	SR5 QUATTRO	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HBD Under Influen		Assoc Factor: Violation		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>Party 2</b>	Parked Vehicle	West	Parked		Age:	2017 PORSCHE	PANAMERA	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent			Cell Phone Not In Use		
<b>917-04492-2244-250</b>	<b>8/4/2017</b>	<b>17:52</b>	Friday	PRADO DE AMARILLO - PRADO DE ARMARILLO		150'	Direction: South	Daylight	Clear	Pty at Fault:1
	Broadside		Parked Motor Vehicle	Unsafe Starting or Backing		22106	Hit & Run: Misde	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	West	Backing		Age:			Pickups & Panels	No Injury	
	Veh Type: Pickup Truck		Sobriety: Impairment Not Kno		Assoc Factor: Violation			Not Stated		
<b>Party 2</b>	Parked Vehicle		Stopped In Road		Age:	2013 HONDA	CIVIC	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: Not Applicable		Assoc Factor: None Apparent			Cell Phone Not In Use		
<b>917-04497-2241-250</b>	<b>8/4/2017</b>	<b>23:35</b>	Friday	AGOURA RD - LAS VIRGENES RD		122'	Direction: West	Dark - Street Lig	Clear	Pty at Fault:1
	Head-On		Fixed Object	Unsafe Speed		22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver		Proceeding Straight		Age:	2013 MERCEDES-BENZ	C250	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: Not Applicable		Assoc Factor: None Apparent			Cell Phone Not In Use		
<b>917-04622-2248-250</b>	<b>8/9/2017</b>		Wednesday	VICASA DR - BLUEBIRD DR		95'	Direction: North	Daylight	Clear	Pty at Fault:1
	Sideswipe		Parked Motor Vehicle	Unsafe Speed		22350	Hit & Run: Misde	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	South	Proceeding Straight		Age:				No Injury	
	Veh Type:		Sobriety: Impairment Not Kno		Assoc Factor: None Apparent	Unknown		Cell Phone Not In Use		

<b>Party 2</b>	Parked Vehicle	South	Parked		Age: 2013 FORD	EXPLORER	Sport Utility Vehicle		No Injury	
	Veh Type: Passenger Car				Sobriety: Not Applicable			Cell Phone Not In Use		
<b>917-04586-2245-250</b>	<b>8/9/2017</b>		<b>12:00</b>	Wednesday	300 CIVIC CENTER WAY - PRIVATE PROPERTY	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Rear-End				Parked Motor Vehicle	Unknown		Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver		Other		Age:				No Injury	
	Veh Type:				Sobriety: Impairment Not Kno	Assoc Factor: Violation		Cell Phone Not In Use		
<b>Party 2</b>	Parked Vehicle	South	Parked		Age: 2016 CHEVROLET	COLORADO	Pickups & Panels		No Injury	
	Veh Type: Pickup Truck				Sobriety: HNBD	Assoc Factor: None Apparent		Cell Phone Not In Use		
<b>917-04566-2245-250</b>	<b>8/9/2017</b>		<b>17:53</b>	Wednesday	4776 COMMONS WAY - PARK GRANADA	0'	Direction: West	Daylight	Clear	Pty at Fault:
	Rear-End				Parked Motor Vehicle	Unknown		Hit & Run: Misde	Property Damage Only	# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver	North	Other		Age: HYUNDAI				No Injury	
	Veh Type:				Sobriety: Not Applicable	Assoc Factor: Violation		Not Stated		
<b>Party 2</b>	Parked Vehicle		Other		Age: 2016 TESLA	S	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car				Sobriety: Not Applicable	Assoc Factor: None Apparent		Cell Phone Not In Use		
<b>917-04604-2248-472</b>	<b>8/11/2017</b>		<b>16:38</b>	Friday	23504 CALABASAS RD - EL CANON AVE	79'	Direction: West	Daylight	Clear	Pty at Fault:1
	Broadside				Other Motor Vehicle	Unsafe Starting or Backing	22106	Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver	South	Backing	Female	Age: 68	2014 ACURA	ILX	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car				Sobriety: HNBD	Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>Party 2</b>	Driver	West	Stopped In Road	Female	Age: 27	2013 BMW	328IC	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car				Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>917-04611-2248-250</b>	<b>8/11/2017</b>		<b>21:36</b>	Friday	23536 CALABASAS RD - PRIVATE PROPERTY	0'	Direction: Not Stated	Dark - Street Lig	Clear	Pty at Fault:1
	Sideswipe				Parked Motor Vehicle	Unsafe Starting or Backing	22106	Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver		Backing		Age:				No Injury	
	Veh Type:				Sobriety: Impairment Not Kno	Assoc Factor: Other		Not Stated		
<b>Party 2</b>	Parked Vehicle		Parked		Age: 2002 MAZDA	PROTÉGÉ	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car				Sobriety: Not Applicable	Assoc Factor: None Apparent		Cell Phone Not In Use		
<b>917-04624-2245-472</b>	<b>8/12/2017</b>		<b>14:10</b>	Saturday	23679 CALABASAS RD - PRIVATE PROPERTY	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Broadside				Parked Motor Vehicle	Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver	South	Backing	Female	Age: 69	2017 MERCEDES-BENZ	C300	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car				Sobriety: HNBD	Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>Party 2</b>	Parked Vehicle	West	Parked		Age: 2004 CHEVROLET	SUBURBAN	Mini Van		No Injury	
	Veh Type: Passenger Car				Sobriety: Not Applicable	Assoc Factor: None Apparent		Cell Phone Not In Use		
<b>917-04743-2248-472</b>	<b>8/17/2017</b>		<b>13:44</b>	Thursday	3927 BLACK BIRD WAY - PRIVATE PROPERTY	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Hit Object				Fixed Object	Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver	East	Making Left Turn	Female	Age: 25	2008 CHEVROLET	IMPALA	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car				Sobriety: Impairment Not Kno	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Handsfree In Use		
<b>917-04765-2241-472</b>	<b>8/18/2017</b>		<b>18:30</b>	Friday	4831 LAS VIRGENES RD - PRIVATE PROPERTY	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:
	Hit Object				Fixed Object	Unknown		Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver	East	Other	Male	Age: 19	2017 GMC	YUKON DENALI	Sport Utility Vehicle	No Injury	
	Veh Type: Passenger Car				Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use		

<b>917-04786-2248-472</b>	<b>8/20/2017</b>	<b>10:50</b>	Sunday	22275 MULHOLLAND HWY - PRIVATE PROPERTY	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	South	Backing	Male	Age: 78	2006 INFINITI	G35	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Driver	North	Backing	Female	Age: 48	2011 ROLLS-ROYCE	GHOST	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>917-04830-2248-472</b>	<b>8/22/2017</b>	<b>07:15</b>	Tuesday	VALMAR RD - PARK ORA RD	10'	Direction: North	Daylight	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle	Unsafe Lane Change	21658(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	South	Proceeding Straight	Male	Age: 55	2005 LAND ROVER	LR3	Sport Utility Vehicle	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Driver	South	Proceeding Straight		Age: 2000	HONDA	ACCORD	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>917-80018-2248-471</b>	<b>8/24/2017</b>	<b>08:57</b>	Thursday	MULHOLLAND HWY - EDDINGHAM AV	0'	Direction: Not Stated	Daylight	Other	Pty at Fault:1
	Broadside		Other Motor Vehicle	Improper Passing	21755(a)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
<b>Party 1</b>	Driver	East	Proceeding Straight	Female	Age: 18	2016 TOYOTA	PRIUS	Passenger Car, Station Wagon, Jeep	Complaint of Pain
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Violation	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Driver	North	Making Left Turn	Male	Age: 25	2017 TESLA	X	Sport Utility Vehicle	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>917-04887-2248-472</b>	<b>8/24/2017</b>	<b>14:25</b>	Thursday	VALMAR RD - PARK ORA RD	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Head-On		Other Motor Vehicle	Auto R/W Violation	21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	North	Making Left Turn	Female	Age: 49	2014 AUDI	SUV	Sport Utility Vehicle	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Driver	South	Proceeding Straight	Female	Age: 20	2012 TOYOTA	SIENNA	Mini Van	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>917-04913-2242-472</b>	<b>8/26/2017</b>	<b>10:20</b>	Saturday	LOST HILLS RD - COLD SPRINGS ST	102'	Direction: North	Daylight	Clear	Pty at Fault:
	Hit Object		Fixed Object	Unknown		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	South	Proceeding Straight	Male	Age: 24	2006 TOYOTA	COROLLA	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>917-04938-2241-472</b>	<b>8/26/2017</b>	<b>23:30</b>	Saturday	26557 AGOURA RD - PRIVATE PROEPRTY	0'	Direction: Not Stated			Pty at Fault:
						Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	South		Male	Age: 27	2003 HONDA	CP	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety:			Assoc Factor:	Unknown		
<b>Party 2</b>	Parked Vehicle	South			Age: 2017	HYUNDAI	SEDAN	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety:			Assoc Factor:			
<b>917-04972-2241-472</b>	<b>8/29/2017</b>	<b>09:55</b>	Tuesday	LAS VIRGENES RD - MUREAU RD	1584'	Direction: South	Daylight	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle	Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	North	Changing Lanes	Male	Age: 18	2000 VOLKSWAGEN	GTI	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Driver	North	Stopped In Road	Female	Age: 27	2016 TOYOTA	IM	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use	

<b>917-04981-2245-247</b>	<b>8/29/2017</b>	<b>16:05</b>	Tuesday	CALABASAS RD - PARKWAY CALABASAS	1320'	Direction: West	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Auto R/W Violation	21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	East	Making Left Turn	Male	Age: 45	1991 HONDA	CIVIC	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: Entering - Leaving		Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Driver	West	Proceeding Straight	Male	Age: 67	2015 MINI	COOPER	Passenger Car, Station Wagon, Jeep	No Injury
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use	

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**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE: SEPTEMBER 18, 2017**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER  
ALEX FARASSATI, PH.D., ENVIRONMENTAL SERVICES SUPERVISOR**

**SUBJECT: APPROVAL OF A CONTRACT WITH RC BECKER AND SON IN THE AMOUNT OF \$191,088.26 FOR THE CONSTRUCTION OF THE MALIBU HILLS ROAD STORMWATER ENHANCEMENT PROJECT**

**MEETING**

**DATE: SEPTEMBER 27, 2017**

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**SUMMARY RECOMMENDATION:**

Staff recommends that the City Council approve a contract with RC Becker and Son in the amount of \$191,088.26 which includes a 15% contingency for the construction of the Malibu Hills Road Stormwater Enhancement Project, to appropriate \$7,500 to Converse Consultants for performing quality control and material testing services; appropriate \$10,000 to KOA Corporation for construction management services, for a total of \$208,588.26 to cover all costs associated with this project and to adjust the budget accordingly.

**BACKGROUND:**

The City of Calabasas completed the installation of over 1,016 catch basin retractable screens as part of the implementation of the Citywide Storm Drain Catch Basin Curb Screen Project. The objective of this project was to prevent trash, debris, sediment, and vegetation from entering the storm drain and eventually polluting creeks, rivers, and beaches.



During the recent rainfalls, the screens proved to be effective, improving the quality of creeks, rivers and beaches in the process. The project was completed with a ribbon-cutting ceremony in January 27, 2016.

## **DISCUSSION/ANALYSIS:**

Initially the project proposed to install curb screens on 1,150 catch basins in the City of Calabasas. One Hundred Thirty Four (134) catch basins were not retrofitted by curb screens due to sump situation or other technical reasons. This left the City with an excess of unused budget/funding in the amount of \$208,085.00. The California Department of Water Resources has authorized the City to use the unspent funding on other storm water-related concepts.

The City of Calabasas continued its efforts to reduce and prevent storm water contamination of its rivers and streams by repurposing these funds into a continuation of the Citywide Storm Drain Catch Basin Curb Screen Project with concepts that provide additional benefits in alignment to the original intent of the grant funding.

The new concept will be implemented in Malibu Hills Road beginning at 194 feet east of Lost Hills Road and ending at the road terminus at the east. This segment of road is approximately 60 to 70 feet wide with no catch basins for surface flow drainage. The Lack of catch basins in the area contributes to the water ponding at low points at some sections of the street.

Stormwater from this area is being discharged into Las Virgenes Creek which is part of the Malibu Creek Watershed. The Malibu Creek Watershed is a significant ecological system in Los Angeles County and the Santa Monica Mountains National Recreation Area.

The City of Calabasas proposed the addition of a bio-retention center median with an impermeable liner and underdrain to convey storm water to a nearby catch basin. The underdrain would connect to the existing catch basin to discharge treated flows. The medians would also serve as a pretreatment best management practice (BMP) that will capture and treat surface flows.

According to the Los Angeles Low Impact Development Manual, bio-retention areas have several benefits including the retention of stormwater runoff and elimination of pollutant discharge. In addition, the bio-filtration media inside the system filters out pollutants in the surface flows therefore improving the water quality.

Overall, the water quality in the Malibu Creek watershed is an integral part of life for wildlife, fish and humans. The implementation of the Malibu Hills Road

Stormwater Enhancement Project would give the City of Calabasas an opportunity to remove pollutants and increase flood control in this area.

After completing the design and specifications, the City issued a Request for Proposal on August 15, 2017. A total of 2 bids were received on September 12, 2017.

Sealed Bid Submitted By:	Amount:
RC Becker and Son	\$166,163.70
Berry General Engineering Contractors Inc.	\$290,054.03

After careful evaluation and verification of licenses, references and qualifications, RC Becker and Son was deemed to be the lowest qualified responsive bidder.

Staff recommends increasing the proposed amount by 15% for contingency as the additional contingency amount of \$24,924.56 will be to address unforeseen conditions that may be encountered on the project during the construction phase.

Staff recommends appropriating \$7,500 for inspection, quality control and material testing services for this project. The services will be provided by Converse Consultants, the City's on-call material testing & special inspection services consultant. Staff also recommends appropriating \$10,000 for construction management which will be provided by KOA Corporation, the City's on-call construction management consultant. The proposed amounts for both services are reasonable for a project of this type and magnitude. The available grant funding from California Department of Water Resources is \$208,085.00. A total of \$18,160.00 will be spent on the installation of a recycled water meter by another contractor.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The remaining balance of \$189,925.00 will be spent toward the project. Staff requests additional funding in the amount of \$18,663.26 from the City's Annual NPDES Budget (account No. 10-313-5252-00) to be appropriated to cover the difference of costs. Staff is recommends appropriations for the total amount of \$208,588.26 to cover all costs associated with this project.

**REQUESTED ACTION:**

Staff recommends that the City Council approve a contract with RC Becker and Son in the amount of \$191,088.26 which includes a 15% contingency for the construction of the Malibu Hills Road Stormwater Enhancement Project, to appropriate \$7,500 to Converse Consultants for performing quality control and material testing services; appropriate \$10,000 to KOA Corporation for construction

management services, for a total of \$208,588.26 to cover all costs associated with this project and to adjust the budget accordingly.

**ATTACHMENT:**

Exhibit A - Articles of Agreement

## **ARTICLES OF AGREEMENT**

### **MALIBU HILLS ROAD STORMWATER ENHANCEMENT PROJECT, SPECIFICATION NO. 17-18-03, AGREEMENT IN THE CITY OF CALABASAS, CALIFORNIA**

THIS MALIBU HILLS ROAD STORMWATER ENHANCEMENT PROJECT, SPECIFICATION NO. 17-18-03, AGREEMENT (“AGREEMENT”) is made and entered into for the above-stated project this 27th day of September, 2017, BY AND BETWEEN the City of Calabasas, a municipal corporation, hereafter designated as “AGENCY”, and R.C. BECKER AND SON, INC, a California Corporation, hereafter designated as “CONTRACTOR.”

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

#### **ARTICLE I: Contract Documents**

The contract documents for the MALIBU HILLS ROAD STORMWATER ENHANCEMENT PROJECT, SPECIFICATION NO. 17-18-03, shall consist of the Notice Inviting Sealed Bids, Instructions To Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, and all referenced specifications, details, standard drawings, and appendices; together with two signed copies of the AGREEMENT, two signed copies of required bonds; one copy of the insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner (collectively referred to herein as the “Contract Documents”). All of the provisions of the Contract Documents are made a part hereof as though fully set forth herein.

#### **ARTICLE II: Scope of Work**

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid Contract Documents.

AGENCY hereby employs CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices provided herein, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in this AGREEMENT.

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this AGREEMENT, CONTRACTOR offers and agrees to assign to the AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (Section 16700, et seq.) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be

made and become effective at the time the awarding body tenders final payment to CONTRACTOR, without further acknowledgment by the parties.

### **ARTICLE III: Compensation**

A. CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. In no event shall the total compensation and costs payable to CONTRACTOR under this Agreement exceed the sum of \$166,163.70 (One Hundred Sixty, Six Thousand One Hundred Sixty Three Dollars and Seventy Cents) unless specifically approved in advance and in writing by AGENCY.

Such compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

B. This AGREEMENT is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of CONTRACTORS by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to CONTRACTOR of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

C. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon AGENCY's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

#### **ARTICLE IV: Labor Code**

AGENCY and CONTRACTOR acknowledge that this AGREEMENT is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and public agencies and agree to be bound by all the provisions thereof as though set forth fully herein. Full compensation for conforming to the requirements of the Labor Code and with other Federal, State and local laws related to labor, and rules, regulations and ordinances which apply to any work performed pursuant to this AGREEMENT is included in the price for all contract items of work involved.

This AGREEMENT is further subject to prevailing wage law, including, but not limited to, the following:

A. The CONTRACTOR shall pay the prevailing wage rates for all work performed under the AGREEMENT. When any craft or classification is omitted from the general prevailing wage determinations, the CONTRACTOR shall pay the wage rate of the craft or classification most closely related to the omitted classification. The CONTRACTOR shall forfeit as a penalty to AGENCY \$200.00 or any greater penalty provided in the Labor Code for each Calendar Day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the AGREEMENT in violation of the provisions of the Labor Code whether such worker is employed in the execution of the work by CONTRACTOR or by any Subcontractor under CONTRACTOR. In addition, CONTRACTOR shall pay each worker the difference between such prevailing wage rates and the amount paid to each worker for each Calendar Day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

B. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

C. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal submitted on or after March 1, 2015, and for any contract for public work entered into on or after April 1, 2015. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

D. Pursuant to Labor Code § 1776, CONTRACTOR and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with this AGREEMENT. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

E. This AGREEMENT is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

CONTRACTOR shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by CONTRACTOR's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. CONTRACTOR shall forfeit as a penalty to AGENCY \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by CONTRACTOR or by any Subcontractor of CONTRACTOR, for each Calendar Day during which such worker is required or permitted to the work more than eight hours in one Calendar Day or more than 40 hours in any one calendar week in violation of the Labor Code.

F. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

#### **ARTICLE V: Work Site Conditions**

A. In compliance with and pursuant to Government Code Section 4215, AGENCY shall assume the responsibility, as between the parties to this AGREEMENT, for the timely removal, relocation, or protection of existing main- or trunk-line utility facilities located on the site of any construction project that is a subject of this AGREEMENT, if such utilities are not identified by AGENCY in the plans and specifications made a part of the invitation for bids. The Contract Documents shall include provisions to compensate CONTRACTOR for the costs of locating, repairing damage not due to the failure of CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not indicated in the plans and specifications with reasonable accuracy, and for equipment on the project necessarily idled during such work. CONTRACTOR shall not be assessed liquidated damages for delay in completion of the project, when such delay was caused by the failure of AGENCY or the owner of a utility to provide for removal or relocation of such utility facilities.

B. To the extent that the work requires trenches in excess of five feet (5') and is estimated to cost more than \$25,000, prior to any excavation, CONTRACTOR must provide the AGENCY, or a registered civil or structural engineer employed by the AGENCY to whom authority has been delegated to accept such plans, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer. Nothing in this section shall be

deemed to allow the use of a shoring, sloping, or protective system less effective than that required by the Construction Safety Orders.

C. This AGREEMENT is further subject to Public Contract Code Section 7104 with regard to any trenches deeper than four feet (4') involved in the proposed work as follows:

CONTRACTOR shall promptly, and before the following conditions are disturbed, notify AGENCY, in writing, of any:

- (1) Material that CONTRACTOR believes may be hazardous waste, as defined in Section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with existing law.
- (2) Subsurface or latent physical conditions at the site differing from those indicated by all available information provided prior to the deadline for submission of bids.
- (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

AGENCY shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in CONTRACTOR's cost of, or the time required for, performance of any part of the work, AGENCY shall issue a change order under the procedures described in this AGREEMENT.

In the event that a dispute arises between AGENCY and CONTRACTOR whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in CONTRACTOR's cost of, or time required for, performance of any part of the work, CONTRACTOR shall not be excused from any scheduled completion date provided in the AGREEMENT, but shall proceed with all work to be performed under the AGREEMENT. CONTRACTOR shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

#### **ARTICLE VI: Insurance**

A. With respect to performance of work under this AGREEMENT, CONTRACTOR shall maintain, and shall require all of its subcontractors to maintain, insurance as required by Section E "Standard Specifications" of the Contract Documents.

B. This AGREEMENT is further subject to Workers' Compensation obligations, including, but not limited to, California Labor Code Sections 1860 and 1861 as follows:

CONTRACTOR shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of CONTRACTOR's employees employed at the site of improvement; and, if any work is sublet, CONTRACTOR shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by CONTRACTOR. CONTRACTOR



and any of CONTRACTOR's subcontractors shall be required to provide AGENCY with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this AGREEMENT at the site of the Project is not protected under any Worker's Compensation law, CONTRACTOR shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. CONTRACTOR shall indemnify and hold harmless AGENCY for any damage resulting from failure of either CONTRACTOR or any subcontractor to take out or maintain such insurance.

#### **ARTICLE VII: Indemnification**

To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless AGENCY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively "Liabilities"), arising out of, in connection with, resulting from or related to, any act, omission, fault or negligence of CONTRACTOR, CONTRACTOR's Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the "Indemnitors"), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

#### **ARTICLE VIII: Binding Effect**

AGENCY and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto and to its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This AGREEMENT is not assignable nor the performance of either party's duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights or obligations of either party without the prior written consent of the other shall be void and of no force and effect.

## **ARTICLE IX: Dispute Resolution**

A. Any court action arising out of this AGREEMENT shall be filed in the Los Angeles County Superior Court. Any alternative dispute resolution proceeding arising out of this AGREEMENT shall be heard in the County of Los Angeles.

B. AGENCY shall have full authority to compromise or otherwise settle any claim relating to this AGREEMENT or any part hereof at any time. AGENCY shall provide timely notification to CONTRACTOR of the receipt of any third-party claim relating to this AGREEMENT. AGENCY shall be entitled to recover its reasonable costs incurred in providing the notification required by this section.

C. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by CONTRACTOR, for the response to such claims by the AGENCY, for a mandatory meet and confer conference upon the request of CONTRACTOR, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

## **ARTICLE X: Independent CONTRACTOR**

CONTRACTOR is and shall at all times remain as to AGENCY, a wholly independent CONTRACTOR. Neither AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

## **ARTICLE XI: Taxes**

CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this AGREEMENT. The CONTRACTOR is responsible for ascertaining and arranging to pay such taxes and duties. The prices established in this AGREEMENT shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the execution of this AGREEMENT.

**ARTICLE XII: Notices**

All notices and communications shall be sent in writing to the parties at the following addresses:

AGENCY: ALEX FARASSATI

CONTRACTOR: JOHN BECKER

CITY OF CALABASAS

R.C. BECKER AND SON, INC

100 Civic Center Way

28335 Kelly Johnson Parkway

Calabasas, CA 91302-3172

Santa Clarita, CA, 91355

**ARTICLE XIII: Entire Agreement**

This AGREEMENT supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work of improvements described herein. Each party to this AGREEMENT acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statement or promise not contained in this AGREEMENT shall not be valid or binding. Any modification of this AGREEMENT will be effective only if signed by the party to be charged.

The benefits and obligations of this AGREEMENT shall inure to and be binding upon the representatives, agents, partners, heirs, successors and assigns of the parties hereto. This AGREEMENT shall be construed pursuant to the laws of the State of California.

**ARTICLE XIV: Authority to Contract**

The signatories hereto represent that they are authorized to sign on behalf of the respective parties they represent and are competent to do so, and each of the parties hereto hereby irrevocably waives any and all rights to challenge signatures on these bases.

**ARTICLE XV: General Provisions**

A. All reports, documents or other written material (“written products” herein) developed by CONTRACTOR in the performance of this Agreement shall be and remain the property of AGENCY without restriction or limitation upon its use or dissemination by AGENCY. CONTRACTOR may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by CONTRACTOR.

B. In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.

C. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph at the head of which it appears, the section or paragraph hereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

D. The waiver by AGENCY or CONTRACTOR of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by AGENCY or CONTRACTOR unless in writing.

E. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

F. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to AGENCY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of AGENCY. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of AGENCY or as part of any audit of AGENCY, for a period of three (3) years after final payment under the Agreement.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this AGREEMENT to be executed in duplicate by setting hereunto their names, titles, hands, and seals this 27th day of September, 2017.

CONTRACTOR:

R.C. BECKER AND SON, INC.

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John Becker, Vice-President  
CONTRACTOR's License No. 258762 A

AGENCY:

\_\_\_\_\_  
Mary Sue Maurer  
Mayor of the  
City of Calabasas

\_\_\_\_\_  
Date

ATTESTED:

\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk of the  
City of Calabasas

\_\_\_\_\_  
Date

APPROVED AS  
TO FORM:

\_\_\_\_\_  
Scott H. Howard  
City Attorney of the  
City of Calabasas

\_\_\_\_\_  
Date

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

**PAYMENT BOND**  
**MALIBU HILLS ROAD STORMWATER ENHANCEMENT PROJECT,**  
**SPECIFICATION NO. 17-18-03**  
**IN THE CITY OF CALABASAS, CALIFORNIA**

WHEREAS, the City of Calabasas, as AGENCY has awarded to R.C. BECKER AND SON, INC, as CONTRACTOR, a contract for the above-stated project;

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract, to secure the payment of claims of laborers, mechanics, material persons, and other persons as provided by law;

NOW THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held and firmly bound unto AGENCY in the sum of **\$166,163.70 (One Hundred Sixty Six Thousand, One Hundred Sixty Three Dollars and Seventy Cents)**; which is one hundred percent (100%) of the total contract amount for the above-stated project, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION IS SUCH that if CONTRACTOR, its heirs, executors, administrators, successors, assigns or subcontractors, shall fail to pay any of the persons named in Civil Code Section 9100, or amounts due under the Unemployment Insurance Code with respect to work or labor withheld, and to pay over to the Employment Development Department from the wages of employees of the CONTRACTOR and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, that the surety or sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the plaintiffs and AGENCY in an amount to be fixed by the court.

This bond shall inure to the benefit to any of the persons named in Civil Code Section 9100 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

The SURETY hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or the specifications accompanying it shall in any manner affect SURETY's obligations on this bond. The SURETY hereby waives notice of any such change, extension, alteration or addition and hereby waives the requirements of Section 2845 of the Civil Code as a condition precedent to any remedies AGENCY may have.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CONTRACTOR\*                      John Becker, Vice-President  
   R.C. BECKER AND SON, INC  
   28355 Kelly Johnson Parkway  
   Santa Clarita, CA 91355  
   (661) 259-4845

Surety\*                              \_\_\_\_\_  
   \_\_\_\_\_  
   \_\_\_\_\_  
   \_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)



**FAITHFUL PERFORMANCE BOND  
MALIBU HILLS ROAD STORMWATER ENHANCEMENT PROJECT,  
SPECIFICATION NO. 17-18-03  
IN THE CITY OF CALABASAS, CALIFORNIA**

KNOW ALL PERSONS BY THESE PRESENTS That R.C. BECKER AND SON, INC, hereinafter referred to as “CONTRACTOR” as PRINCIPAL, and \_\_\_\_\_, a corporation duly organized and doing business under and by virtue of the laws of the State of California and duly licensed for the purpose of making, guaranteeing, or becoming sole surety upon bonds or undertakings as Surety, are held and firmly bound unto the CITY OF CALABASAS, CALIFORNIA, hereinafter referred to as the “AGENCY” in the sum of **\$166,163.70 (One Hundred Sixty Six Thousand, One Hundred Sixty Three Dollars and Seventy Cents)** which is one hundred percent (100%) of the total contract amount for the above stated project; lawful money of the United States of America for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, assigns and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas CONTRACTOR has been awarded and is about to enter into a Contract with AGENCY to perform all work required pursuant to the contract documents for the project entitled: MALIBU HILLS ROAD STORMWATER ENHANCEMENT PROJECT, SPECIFICATION NO. 17-18-03 CONTRACT which Contract is by this reference incorporated herein, and is required by AGENCY to give this Bond in connection with the execution of the Contract;

NOW, THEREFORE, if CONTRACTOR and his or her Subcontractors shall well and truly do and perform all the covenants and obligations of the Contract on his or her part to be done and performed at the times and in the manner specified herein including compliance with all Contract specifications and quality requirements, then this obligation shall be null and void, otherwise it shall be and remain in full force and effect;

PROVIDED, that any alterations in the work to be done, or in the material to be furnished, which may be made pursuant to the terms of the Contract, shall not in any way release CONTRACTOR or the Surety thereunder, nor shall any extensions of time granted under the provisions of the Contract release either CONTRACTOR or said Surety, and notice of such alterations of extensions of the Contract is hereby waived by said Surety.

In the event suit is brought upon this Bond by AGENCY and judgment is recovered, said Surety shall pay all costs incurred by AGENCY in such suit, including a reasonable attorney’s fee to be fixed by the Court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CONTRACTOR\*                                 John Becker, Vice-President  
R.C. BECKER AND SON, INC  
28355 Kelly Johnson Parkway  
Santa Clarita, CA, 91335  
(661) 259-4845

Surety\* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

**MAINTENANCE BOND  
MALIBU HILLS ROAD STORMWATER ENHANCEMENT PROJECT,  
SPECIFICATION NO. 17-18-03  
IN THE CITY OF CALABASAS, CALIFORNIA**

KNOW ALL PERSONS BY THESE PRESENTS THAT WHEREAS, the City of Calabasas, as AGENCY has awarded to \_\_\_\_\_, as CONTRACTOR, a contract for the above-stated project.

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract guaranteeing maintenance thereof;

NOW, THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held firmly bound unto AGENCY in the sum of **\$83,081.85 (Eighty Three Thousand, Eighty One Dollars and Eighty Five Cents)**, which is fifty percent (50%) of the total contract amount for the above-stated project to be paid to AGENCY, its successors and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that if CONTRACTOR shall remedy without cost to AGENCY any defects which may develop during a period of one (1) year from the date of recordation of the Notice of Completion of the work performed under the contract, provided such defects are caused by defective or inferior materials or work, then this obligation shall be void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the AGENCY in an amount to be fixed by the court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CONTRACTOR\*                      John Becker, Vice-President  
   R.C. BECKER AND SON, INC  
   28355 Kelly Johnson Parkway  
   Santa Clarita, CA, 91335  
   (661) 259-4845

Surety\* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

**NON-COLLUSION AFFIDAVIT**

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the \_\_\_ day \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, California.

\_\_\_\_\_  
John Becker

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
R.C. BECKER AND SON, INC

Business Address:  
R.C. BECKER AND SON, INC  
28355 Kelly Johnson Parkway  
Santa Clarita, CA, 91335  
(661) 259-4845

# **WORKERS' COMPENSATION INSURANCE CERTIFICATE**

The CONTRACTOR shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: \_\_\_\_\_

R.C. BECKER AND SON, INC

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Attest:

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**NOTE:** See Section 7 Responsibility of the CONTRACTOR, Paragraph 7-3 of the Standard Specifications for insurance carrier rating requirements.

## **ENDORSEMENTS TO INSURANCE POLICY**

**Name of Insurance Company:** \_\_\_\_\_

**Policy Number:** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

The following endorsements are hereby incorporated by reference into the attached Certificate of Insurance as though fully set forth thereon:

1. The naming of an additional insured as herein provided shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured, and
2. The additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extensions thereof, and
3. The additional insured named herein shall not by reason of being so named be considered a member of any mutual insurance company for any purpose whatsoever, and
4. The provisions of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of the additional insured named herein without first giving such additional insured twenty (20) days' written notice.
5. Any other insurance held by the additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance, which is referred to by this certificate.
6. **The company provided insurance for this certificate is a company licensed to do business in the State of California with a Best's rating of A+ VIII or greater.**

**It is agreed that the City of Calabasas, its officers and employees, are included as Additional Insureds under the contracts of insurance for which the Certificate of Insurance is given.**

\_\_\_\_\_  
Authorized Insurance Agent

Date: \_\_\_\_\_



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

---

**DATE:** SEPTEMBER 18, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** JOHN BINGHAM, ADMINISTRATIVE SERVICES MANAGER *JB*

**SUBJECT:** AMENDMENT TO THE COOPERATION AGREEMENT WITH THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FISCAL YEARS 2015-18

**MEETING**  
**DATE:** SEPTEMBER 27, 2017

---

**SUMMARY RECOMMENDATION:**

Staff recommends approving the execution of Cooperation Agreement Number 1 with the Los Angeles Urban County CDBG Program for the next three-year funding cycle, effective July 1, 2015 to June 30, 2018.

**DISCUSSION/ANALYSIS:**

Every three (3) years, the Community Development Commission of the County of Los Angeles (CDC) must re-quality with the U.S. Department of Housing and Urban Development (HUD) for entitlement status as an Urban County in order to participate in the CDBG Program. The CDC submitted the documentation for re-qualification to HUD for the entitlement designation on July 12, 2017. The CDC received correspondence from HUD's new Legal Counsel indicating that it will be necessary to request an Amendment to the Cooperation Agreement from CDBG participating cities that clearly includes the following provision: *"A unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly received CDBG funds in exchange for any other funds, credits, or non-Federal consideration, but*



*must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974.”* Although participating cities signed certifications in 2014 prohibiting the sale trade, or otherwise transfer of CDBG funds, that language is not adequate per the review by HUD’s new Legal Counsel. The CDC requests that the City sign an Amendment to the Cooperation Agreement incorporating the language as noted above.

**FISCAL IMPACT/SOURCE OF FUNDING:**

None.

**REQUESTED ACTION:**

Approve continued participation in the Los Angeles Urban County Community Development Block Grant Program by authorizing the Mayor, or his Designee, and the City Attorney to sign four (4) copies of Cooperation Agreement Amendment Number 1 with the County of Los Angeles, and return them to the CDC by the morning of September 28, 2017.

**ATTACHMENT:**

A: Amendment to Cooperation Agreement



**COMMUNITY DEVELOPMENT COMMISSION**  
of the County of Los Angeles

700 W. Main Street • Alhambra, CA 91801  
Tel: 626.262.4511 • TDD: 626.943.3898 • www.lacdc.org

Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger  
Commissioners

**Sean Rogan**  
Executive Director

August 24, 2017

Anthony Coroalles, City Manager  
City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302-4112

Dear Mr. Coroalles:

**CITY'S CONTINUED PARTICIPATION  
IN THE LOS ANGELES URBAN COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

As you may be aware, every three (3) years, the County of Los Angeles must re-qualify with the U.S. Department of Housing and Urban Development (HUD) for entitlement status as an Urban County so that we can participate in the Community Development Block Grant (CDBG) Program. We submitted the documentation for re-qualification to HUD for the entitlement designation on July 12, 2017.

The County's re-qualification package has been under review by HUD's new Legal Counsel and we recently received correspondence from them indicating that it will be necessary to request an Amendment to the Cooperation Agreement from our CDBG participating cities clearly stating the following: *"A unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974."* Although participating cities signed certifications in 2014 prohibiting the sale, trade, or otherwise transfer of CDBG funds, apparently the language is not adequate per the review by HUD's new Legal Counsel, so we will need to ask the City to sign an Amendment to the Cooperation Agreement. HUD has requested that we use the language found in the Transportation, Housing, and Urban Development Appropriations Act, 2014.

Enclosed are four (4) copies of the Amendment to the Cooperation Agreement. **Please have each copy signed by the appropriate City officials and returned to us by no later than September 15, 2017.** We recognize that many of you are accustomed to signing our contracts digitally, however, this process will be manual. We did not automate these Agreements because they are not required annually. Please do not type or print the date on the first page. The date will be entered on the day that the Executive Director of the Community Development Commission

We Build Better Lives  
& Better Neighborhoods



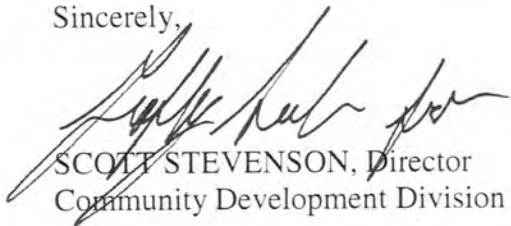
Anthony Coroalles, City Manager  
August 24, 2017  
Page 2

signs the Agreement. Once we submit our amended package to HUD, we will have the new Amendments posted to the CDBG Online System for the City to access, if it wishes to do so. It will be filed with your other contracts and Cooperation Agreement.

We look forward to being able to fund programs and services for those communities most in need and to your continued participation in the CDBG Program. **Please remember that we need the signed Amendments returned to us by no later than September 15, 2017.** This process is calendar driven and HUD needs the information to determine who the Urban Counties/Grantees are going to be for Fiscal Year 2018, for financial allocation purposes. *If this due date is not feasible, please notify us immediately.*

You may contact Hermelinda Rendon, Supervisor, of my staff, at (626) 586-1750 or [Hermelinda.Rendon@lacdc.org](mailto:Hermelinda.Rendon@lacdc.org) if you have any questions regarding this request or the City's continued participation in the Los Angeles Urban County CDBG Program.

Sincerely,



SCOTT STEVENSON, Director  
Community Development Division

SS:LJ:HR:rb

K:\GMU COMMON\GPPA\GPA\Urban County Qualification Docs\2018-2020 Qualification Period\City amendment request .ltr.final merge

Enclosure

c: Micheal Neal, CDBG Consultant

**COUNTY OF LOS ANGELES  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PARTICIPATING CITY COOPERATION AGREEMENT  
AMENDMENT NUMBER 1**

CITY: CALABASAS

THIS AMENDMENT NUMBER 1 TO THE COOPERATION AGREEMENT which was effective July 1, 2015, is made this \_\_\_\_ day of \_\_\_\_\_ by and between the County of Los Angeles, hereinafter called the "County," acting by and through the Community Development Commission of the County of Los Angeles (Commission) and the City of Calabasas (City).

WITNESSETH THAT:

WHEREAS, in 1974, the U.S. Congress enacted and the President signed a law entitled, the Housing and Community Development Act of 1974, as amended, herein called the "Act;"

WHEREAS, the County and City desire to cooperate to undertake, or assist in undertaking, community development, community renewal of lower income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act, the Cranston-Gonzalez National Affordable Housing Act (NAHA), and the U.S. Housing Act of 1937, as amended;

WHEREAS, the Community Development Block Grant (CDBG) Program, the HOME Investment Partnerships (HOME) Program, and the Emergency Solutions Grant (ESG) Program are required to have an approved comprehensive housing strategy as authorized under NAHA;

WHEREAS, the County has requested of the U.S. Department of Housing and Urban Development, hereinafter referred to as "HUD," that the County be designated as an "Urban County;"

WHEREAS, the County and the Participating City previously entered into a Cooperation Agreement;

WHEREAS, the City desires to participate with the County in said program;

WHEREAS, as the Urban County designee, the County will take responsibility and assume all obligations of an applicant under federal statutes including: the analysis of needs, the setting of objectives, the development of community development and housing assistance plans, the consolidated plan, and the assurances of certifications; and

WHEREAS, the terms and provisions of this Agreement are fully authorized under State and local law, and this Agreement provides full legal authority for the County, by and through its agents and instrumentalities including the Housing Authority of the County of Los Angeles and the Community Development Commission of the County of Los Angeles, herein referred to as "County," to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the parties agree as follows:

1. The City may not sell, trade, or otherwise transfer all or any portion of CDBG funds at another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits, or non-Federal consideration, but must use such funds for activities eligible under Title I of the Housing and Community Act of 1974.

This Amendment Number 1 amends the original Cooperation Agreement to reflect the additions and/or change(s) noted above, and this section(s) should be substituted in its entirety or added to the previously executed Agreement. All other terms and conditions of said Agreement shall remain the same.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to the Cooperation Agreement to be subscribed by the Executive Director of the Community Development Commission of the County of Los Angeles, and the City has subscribed the same through its duly authorized officers, on the day, month, and year first above written

**County Counsel Certification**

The office of the County Counsel hereby certifies that the terms and provisions of this Agreement are fully authorized under State and local laws, and that the Agreement provides full legal authority for the County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and public assisted housing.

By: \_\_\_\_\_  
Deputy County Counsel

\_\_\_\_\_  
Date

COUNTY OF LOS ANGELES

CITY OF CALABASAS

By \_\_\_\_\_  
SEAN ROGAN, Executive Director  
Community Development Commission  
of the County of Los Angeles

By \_\_\_\_\_  
MAYOR OR DESIGNEE

APPROVED AS TO FORM:

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By \_\_\_\_\_  
Deputy

By \_\_\_\_\_  
City Attorney



**CITY of CALABASAS**

**CITY COUNCIL AGENDA REPORT**

---

**DATE:** SEPTEMBER 11, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** MARICELA HERNANDEZ, MMC, CITY CLERK *MHC*

**SUBJECT:** ADOPTION OF RESOLUTION NO. 2017-1562 RECOGNIZING OCTOBER AS BULLYING AWARENESS PREVENTION MONTH IN THE CITY OF CALABASAS

**MEETING DATE:** SEPTEMBER 27, 2017

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**SUMMARY RECOMMENDATION:**

As it has been done in previous years, it is recommended that the City Council adopt Resolution No. 2017-1562 recognizing October as Bullying Awareness Prevention Month in the City of Calabasas.

**BACKGROUND:**

The Bullying Awareness Prevention campaign is held during the month of October and unites communities nationwide to educate and raise awareness of bullying prevention. National Bullying Prevention Awareness Month is recognized in communities across the United States, with hundreds of schools and organizations signing on as partners.

National Bullying Awareness Prevention was developed in response to the need to raise awareness of bullying, as it was historically viewed "a childhood rite of passage" and believed that bullying "made kids tougher", when the reality is that bullying has devastating effects such as school avoidance, loss of self-esteem, increased anxiety, and depression.

**FISCAL IMPACT/SOURCE OF FUNDING:**

None.

**REQUESTED ACTION:**

It is recommended that the City Council adopt Resolution No. 2017-1562 recognizing October as Bullying Awareness Prevention Month in the City of Calabasas.

**ATTACHMENTS:**

Resolution No. 2017-1562



**ITEM 6 ATTACHMENT  
RESOLUTION NO. 2017-1562**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CALABASAS, CALIFORNIA, RECOGNIZING OCTOBER AS  
BULLYING PREVENTION AWARENESS MONTH IN THE  
CITY OF CALABASAS.**

**WHEREAS**, school bullying involves someone or a group of individuals harming another by: hitting or threatening (physical), teasing and name calling (verbal), spreading rumors, hurting someone's reputation or excluding someone (social isolation), using online and social media platforms to support deliberate, repeated and hostile behavior that is intended to harm another (cyber bullying); and

**WHEREAS**, bullying occurs in neighborhoods, playgrounds, schools, and through technology, such as the Internet and cell phones; and

**WHEREAS**, various researchers have concluded that bullying is the most common form of violence, affecting millions of American children and adolescents annually; and

**WHEREAS**, thousands of California children and adolescents are affected by bullying annually; and

**WHEREAS**, targets of bullying are more likely to acquire physical, emotional, and learning problems and students who are repeatedly bullied often fear such activities as riding the bus, going to school, and attending community activities; and

**WHEREAS**, children who bully are at greater risk of engaging in more serious violent behaviors; and

**WHEREAS**, children who witness bullying often feel less secure, more fearful, and intimidated; and

**WHEREAS**, the City of Calabasas supports the Bullying Prevention Awareness efforts in our City by the Las Virgenes Unified School District, as well as through other organizations; and

**WHEREAS**, the City of Calabasas supports programs throughout the City to teach, educate, encourage and enlighten all our citizens on the positive ways to treat one another as well as the positive ways to enjoy our lives; and

**WHEREAS**, the City of Calabasas wishes to raise awareness in our community of this serious problem.

**NOW, THEREFORE, BE IT RESOLVED** that the Calabasas City Council hereby supports and recognizes October as Bullying Awareness Prevention Month in the City of Calabasas.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

**PASSED, APPROVED AND ADOPTED** this 27<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Mary Sue Maurer, Mayor

ATTEST:

\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott H. Howard  
Colantuono, Highsmith & Whatley, PC  
City Attorney



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

---

**DATE:** SEPTEMBER 18, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** HEATHER MELTON, LANDSCAPE MANAGER  
ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER

**SUBJECT:** RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT TO VANDERGEEST LANDSCAPE CARE, INC. FOR PUBLIC WORKS MAINTENANCE AREAS FOR REGULAR MONTHLY LANDSCAPE MAINTENANCE OF CITY PUBLIC WORKS STREET MEDIANS, CERTAIN SIDEWALKS, PARKWAYS AND FREEWAY INTERCHANGES IN THE AMOUNT NOT TO EXCEED \$80,000.00

**MEETING**  
**DATE:** SEPTEMBER 27, 2017

---

**SUMMARY RECOMMENDATION:**

Recommendation to approve a professional services agreement to Vandergeest Landscape Care, Inc. for Public Works Maintenance Areas for regular monthly landscape maintenance of city public works street medians, certain sidewalks, parkways and freeway interchanges in the amount not to exceed \$80,000.00.

**BACKGROUND:**

VanderGeest Landscape Care, Inc. is the City's current contractor for Public Works Maintenance Areas, formally Public Works Maintenance Zone Area #1 and Public Works Maintenance Zone Area #2. This contract was for two (2) years and expires February 14, 2018. Staff is requesting \$80,000.00 to fund the remainder of FY 2017-18, and through the expiration of the contract in FY 2017-18 for regularly scheduled monthly maintenance plus CPI increase and required extra work.

ValleyCrest Landscape Maintenance was the contractor for Public Works Maintenance Zone Area #2 prior to declining a contract extension; therefore Vandergeest Landscape Care, Inc. accepted adding the landscape maintenance of Public Works Maintenance Zone Area #2 at the current contract price with CPI increase. Vandergeest Landscape Care, Inc. is now the current contractor for the Public Works Maintenance Areas.

In addition, the Public Works Maintenance Areas added two new locations from recently completed Capital Improvement Projects: Mulholland Highway Scenic Corridor Phase III Project 4 and 14 Las Virgenes Rd Scenic Corridor Completion Project. Both project contributed over 20 landscaped medians and planters to the Public Works Maintenance Areas, requiring more monthly maintenance.

**DISCUSSION/ANALYSIS:**

This existing contract is for two (2) years and expires on February 14, 2018. The contract will include Public Works Maintenance Areas and has increased work scope from newly constructed landscaped medians and planters.

The existing contract amount has been expended due to the costs the additional areas requiring monthly maintenance have generated. An additional Professional Service Agreement of \$75,000 is required to fulfill the monthly maintenance until the contract expiration date of February 14, 2018.

The Public Works Maintenance Areas will be advertised to include the existing and new areas in the new proposal documents. The request for proposal procedure will be expedited to ensure responses are received as soon as possible and a contractor is selected in time to take over the Public Works Maintenance Areas as soon as the current Professional Services Agreement expires.

**FISCAL IMPACT/SOURCE OF FUNDING:**

Budgeted monies from Fund 10 – General Fund: Division 312: Street Maintenance Services – Account No. 10-312-5252-83

**REQUESTED ACTION:**

Recommendation to approve a professional services agreement to Vandergeest Landscape Care, Inc. for Public Works Maintenance Areas for regular monthly landscape maintenance of city public works street medians, certain sidewalks, parkways and freeway interchanges in the amount not to exceed \$80,000.00.

**ATTACHMENTS:**

Attachment 1: Professional Services Agreement

**PROFESSIONAL SERVICES AGREEMENT**  
**Providing for Payment of Prevailing Wages**

(City of Calabasas/ *Vandergeest Landscape Care, Inc.*)

**1. IDENTIFICATION**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and **Vandergeest Landscape Care, Inc.** a *California Corporation* (“Consultant”).

**2. RECITALS**

- 2.1 City has determined that it requires the following professional services from a consultant: **Landscape Maintenance of the Public Works Maintenance Areas within the City of Calabasas.**
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

**NOW, THEREFORE,** for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

**3. DEFINITIONS**

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s *February 2016* proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s *February 2016* fee schedule to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.3 “Commencement Date”: September 28, 2017.
- 3.4 “Expiration Date”: February 14, 2018.

**4. TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

**5. CONSULTANT'S SERVICES**

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Eighty Thousand Dollars (\$80,000.00)** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Joanne Vandergeest** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4', Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any:

(1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

(2) Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to

the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

## **6. COMPENSATION**

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.
- 6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.



- 6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

**7. OWNERSHIP OF WRITTEN PRODUCTS**

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

**8. RELATIONSHIP OF PARTIES**

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

**9. CONFIDENTIALITY**

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

**10. INDEMNIFICATION**

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of

Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

## **11. INSURANCE**

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against

liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

**12. MUTUAL COOPERATION**

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

**13. RECORDS AND INSPECTIONS**

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

**14. PERMITS AND APPROVALS**

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

**15. NOTICES**

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302  
Attn: ***Heather Melton***  
Telephone: (818) 224-1600  
Facsimile: (818) 225-7338

If to Consultant:

***Vandergeest Landscape Care, Inc.***  
***6067 Olivas Park Dr. Ste. H***  
***Ventura, CA 93003***  
Attn: ***Joanne Vandergeest***  
Telephone: (805) 650-0726  
Facsimile: (805) 650-0716

With courtesy copy to:

Scott H. Howard  
Colantuono, Highsmith & Whatley, PC  
790 E. Colorado Blvd., Suite 850  
Pasadena, CA 91101  
Telephone: (213) 542-5700  
Facsimile: (213) 542-5710

**16. SURVIVING COVENANTS**

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

**17. TERMINATION**

17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily

performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

**18. GENERAL PROVISIONS**

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.



- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19 **PREVAILING WAGES**

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:
- 19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.
- 19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.
- 19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor

shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Consultant's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

Professional Services Agreement  
Providing for Payment of Prevailing Wages  
City of Calabasas// ***Vandergeest Landscape Care, Inc.***

**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

**“City”**  
**City of Calabasas**

**“Consultant”**  
**Vandergeest Landscape Care, Inc.**

By: \_\_\_\_\_  
*Mary Sue Maurer, Mayor*

By: \_\_\_\_\_  
*Joanne Vandergeest, President*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Scott H. Howard, City Attorney

Date: \_\_\_\_\_

EXHIBIT A  
SCOPE OF WORK/ APPROVED FEE SCHEDULE

**LANDSCAPE MAINTENANCE OF PUBLIC WORKS STREET MEDIANS AND  
CERTAIN SIDEWALK AND PARKWAY AREAS  
WITHIN THE CITY OF CALABASAS  
WORKLOAD INVENTORY (CONTRACT AREA #2)  
For Public Works Landscape Maintenance Work Areas  
ZONE 1 - HWY 101 / PARKWAY CALABASAS**

Work Area No.	Description	Flowers (SF)	Turf (SF)	Groundcover / Shrubs (SF)	Planted Slopes (SF)	Litter / Mulch / Weed / Brush (SF)	Other: Paved Median, Walkways, Sidewalks, etc.	Trees, Street Trees, and/or Median Trees (EA)
1A	Offramp Roadside Planting Area	0	0	12,250	0	0	0	11
1B	Offramp Planter Island	0	0	350	0	0	0	0
1C	Onramp Planter Island	0	0	625	0	0	0	0
1D	Onramp Planting Area	0	0	4,850	0	0	0	13
1E	On/Offramp Planting Island	0	0	11,100	0	0	0	11
2A	Roadside Planting Area	0	0	28,400	0	0	500	42
2B	Onramp Roadside Planting Area	0	0	12,300	0	0	100	0
2C	Onramp Gore Planting Area	0	0	28,650	0	0	0	50
2D	On/Offramp Planting Island	0	0	10,300	0	0	0	13
2E	Offramp Roadside Planting	0	0	7,600	0	0	0	0
2F	Cloverleaf Onramp Planting Area	0	0	6,050	0	0	0	0
2G	Offramp/Service Road Sidewalk	0	0	0	0	0	1,480	0
2H	Onramp Roadside Planting Area	0	0	8,375	0	0	250	0
2I	Onramp Roadside Planting Area	0	0	5,450	0	0	0	22
2J	Onramp Planting Area	0	0	2,950	0	0	0	0
	<b>TOTAL SF</b>	<b>0</b>	<b>0</b>	<b>139,250</b>	<b>0</b>	<b>0</b>	<b>2,330</b>	<b>162</b>
	<b>TOTAL ACRES</b>	<b>0.00</b>	<b>0.00</b>	<b>3.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.1</b>	<b>0.0</b>

Item	Description	Unit	Quantity
1	Calsense	EA	0
2	Dig	EA	0
3	Irritrol	EA	0
4	Leit	EA	0
5	Rain Bird	EA	0
6	Rainmaster	EA	3
7	Irrigation System Coverage Area	SF	139,250

Note: All information stated above was made available through City records, visual observations and aerial take-offs. It is the Contractor's responsibility to become familiar with all areas within the City Public Works Maintenance Zones for accuracy and quantification determination prior to bidding.

The submission of a bid shall be conclusive evidence that the bidder has investigated and is satisfied as to the existing conditions to be encountered as to the character, quantity, and Scope of Work to be performed and the quantities that exist.

**LANDSCAPE MAINTENANCE OF PUBLIC WORKS STREET MEDIANS AND  
CERTAIN SIDEWALK AND PARKWAY AREAS  
WITHIN THE CITY OF CALABASAS**

**WORKLOAD INVENTORY (CONTRACT AREA #2)  
For  
Public Works Landscape Maintenance Work Areas  
ZONE 1 - HWY 101 / PARKWAY CALABASAS  
In the City of Calabasas**

<b>Work Area No.</b>	<b>Description</b>	<b>Flowers (SF)</b>	<b>Turf (SF)</b>	<b>Groundcover / Shrubs (SF)</b>	<b>Planted Slopes (SF)</b>	<b>Litter / Mulch / Weed / Brush (SF)</b>	<b>Other: Paved Median, Walkways, Sidewalks, etc. (SF)</b>	<b>Trees, Street Trees, and/or Median Trees (EA)</b>
1A	Offramp Roadside Planting Area	0	0	12,250	0	0	0	11
1B	Offramp Planter Island	0	0	350	0	0	0	0
1C	Onramp Planter Island	0	0	625	0	0	0	0
1D	Onramp Planting Area	0	0	4,850	0	0	0	13
1E	On/Offramp Planting Island Area	0	0	11,100	0	0	0	11
2A	Roadside Planting Area	0	0	28,400	0	0	500	42
2B	Onramp Roadside Planting Area	0	0	12,300	0	0	100	0
2C	Onramp Gore Planting Area	0	0	28,650	0	0	0	50
2D	On/Offramp Planting Island	0	0	10,300	0	0	0	13
2E	Offramp Roadside Planting	0	0	7,600	0	0	0	0
2F	Cloverleaf Onramp Planting Area	0	0	6,050	0	0	0	0
2G	Offramp/Service Road Sidewalk	0	0	0	0	0	1,480	0
2H	Onramp Roadside Planting Area	0	0	8,375	0	0	250	0
2I	Onramp Roadside Planting Area	0	0	5,450	0	0	0	22
2J	Onramp Planting Area	0	0	2,950	0	0	0	0
	<b>TOTAL SF</b>	<b>0</b>	<b>0</b>	<b>139,250</b>	<b>0</b>	<b>0</b>	<b>2,330</b>	<b>162</b>
	<b>TOTAL ACRES</b>	<b>0.00</b>	<b>0.00</b>	<b>3.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.1</b>	<b>0.0</b>

**LANDSCAPE MAINTENANCE OF PUBLIC WORKS STREET MEDIANS AND  
CERTAIN SIDEWALK AND PARKWAY AREAS  
WITHIN THE CITY OF CALABASAS**

**WORKLOAD INVENTORY (CONTRACT AREA #2)  
For  
Public Works Landscape Maintenance Work Areas  
ZONE 2 - HWY. 101 / LAS VIRGENES ROAD  
In the City of Calabasas**

Work Area No.	Description	Flowers (SF)	Turf (SF)	Groundcover / Shrubs (SF)	Planted Slopes (SF)	Litter / Mulch / Weed / Brush (SF)	Other: Paved Median, Paved Walkways, Sidewalks, etc. (SF)	Trees, Street Trees, and/or Median Trees (EA)
2A	Sidewalk (west side at northbound 101)	0	0	0	0	30,000	2,000	0
	Hedge trimming along chain link	0	0	150 LF	0	0	0	
2B	Freeway onramp gore area	0	0	0	0	9,600	0	0
2C	Freeway offramp gore area	0	0	1,000	0	29,000	1,128	3
2D	Freeway offramp gore area	0	0	0	0	12,375	0	0
2E	Freeway onramp gore area & sidewalk	0	0	0	0	38,850	450	0
2F	Freeway onramp to 15 feet beyond edge	0	0	0	0	18,000	0	0
2G	Freeway offramp right-of-way					8,800		
2H	Freeway offramp gore area	0	0	0	0	40,920	0	5
2I	Freeway offramp right-of-way					15,000		
	TOTAL SF	0	0	1,000	0	80,975	3,128	3
	TOTAL ACRES	0.00	0.00	0.02	0.00	1.86	0.1	0.0
<b>Irrigation Controllers and Irrigation System Coverage Area within HOA Boundary</b>								
Item	Description	Unit	Quantity					
1	Calsense	EA	0					
2	Dlg	EA	0					
3	Irritrol	EA	0					
4	Leit	EA	1					
5	Rain Bird	EA	0					
6	Rainmaster	EA	0					
7	Irrigation System Coverage Area	SF	1,000					

Note: All information stated above was made available through City records, visual observations and aerial take-offs. It is the  
The submission of a bid shall be conclusive evidence that the bidder has investigated and is satisfied as to the existing conditions

101675100010006  
SPC12-19 CALABASAS PW

**Addendum No. 1**

**LANDSCAPE MAINTENANCE OF PUBLIC WORKS STREET MEDIANS AND  
CERTAIN SIDEWALK AND PARKWAY AREAS  
WITHIN THE CITY OF CALABASAS**

**WORKLOAD INVENTORY (CONTRACT AREA #2)**

For

**Public Works Landscape Maintenance Work Areas**

**ZONE 3 - HWY 101 / LOST HILLS ROAD**

In the City of Calabasas

Work Area No.	Description	Flowers (SF)	Turf (SF)	Groundcover / Shrubs (SF)	Planted Slopes (SF)	Litter / Mulch / Weed / Brush (SF)	Other: Paved Median, Paved Walkways, Dirt Pathways, Sidewalks, etc. (SF)	Trees, Street Trees, and/or Median Trees (EA)
3A	Freeway onramp corner area & sidewalk	0	0	0	0	2,485	800	0
3B	Freeway onramp strip area with Quercus agrifolia trees	0	0	0	0	5,000	0	7
	TOTAL SF	0	0	0	0	7,485	800	7
	TOTAL ACRES	0	0	0	0	0	0	0

<b>Irrigation Controllers and Irrigation System Coverage Area</b>			
Item	Description	Unit	Quantity
1	Alex-Tronix Battery Controller	EA	0
2	Dig	EA	0
3	Irritrol	EA	0
4	Leit	EA	0
5	Rain Bird	EA	0
6	Rainmaster	EA	0
7	Irrigation System Coverage Area	SF	0

Note: All information stated above was made available through City records, visual observations and aerial take-offs. It is the Contractor's responsibility to become familiar with all areas within the City Public Works Maintenance Zones for accuracy and quantification determination prior to bidding.

The submission of a bid shall be conclusive evidence that the bidder has investigated and is satisfied as to the existing conditions to be encountered as to the character, quantity, and Scope of Work to be performed and the quantities that exist.

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SPC12-19 CALABASAS PW

**Addendum No. 1**



**LANDSCAPE MAINTENANCE OF PUBLIC WORKS STREET MEDIANS AND  
CERTAIN SIDEWALK AND PARKWAY AREAS  
WITHIN THE CITY OF CALABASAS  
ANNUAL MAINTENANCE CONTRACT AREA #2**

<b>WORK ACTIVITY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
<b>GENERAL MAINTENANCE</b>												
1. Submit disease/pest control records to County Agricultural Commissioner's office	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly
2. Facility inspection by Contractor's supervisor or account manager, visual/operational.	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly
3. Walk-through inspection with City representative.	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly
4. Paved sidewalks, walkways, undeveloped shoulders and parkways, medians, pathways, and curb and gutter cleanup, weed control, and litter removal.	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly
5. Litter, mulching (as needed), weeding.	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly
6. Inspect, disease, pest, and rodent control.	as required	as required	as required	as required	as required	as required	as required	as required	as required	as required	as required	as required
<b>GROUNDCOVER AND SHRUB AREAS</b>												
7. Inspect, weed, and clean groundcover and shrub beds.	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly
8. Shrub pruning in natural form.	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly
9. Edging,	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly
10. Hedge trimming along fence lines, sidewalks, etc.	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly
11. Fertilization.	16-6-8	----	----	16-6-8	----	----	16-6-8	----	----	16-6-8	----	----
12. Replace annual color plants.	Replace	-----	-----	Replace	-----	-----	Replace	-----	-----	Replace	-----	-----
13. Mulching.	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly	Bi-monthly
14. Watering of round-a-bouts.	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly	1-2 x weekly
<b>TREES</b>												

**LANDSCAPE MAINTENANCE OF PUBLIC WORKS STREET MEDIANS AND  
CERTAIN SIDEWALK AND PARKWAY AREAS  
WITHIN THE CITY OF CALABASAS  
ANNUAL MAINTENANCE CONTRACT AREA #2**

<b>WORK ACTIVITY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
15. Inspect for damage and/or special needs for safety and health.	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly
16. Pruning for minimum clearances.	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly
17. Maintain tree wells, including weeding, mulching, and leveling, level grates.	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly
18. Inspect and adjust tree stakes, ties and guys.	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly
19. Fertilization	16-6-8	----	----	16-6-8	----	----	16-6-8	----	----	16-6-8		
20. Watering.	3 x weekly	3 x weekly	3 x weekly	3 x weekly	3 x weekly	3 x weekly	3 x weekly	3 x weekly	3 x weekly	3 x weekly	3 x weekly	3 x weekly
<b>IRRIGATION SYSTEM</b>												
21. Operate, inspect, repair, and adjust irrigation systems.	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly	weekly
22. Probes for soil water content and adjust irrigation systems to meet seasonal needs.	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly	monthly
23. Irrigation system audit.	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly	2 x yearly

**Note:** This chart is a guideline only. The appropriate contract Specification Section should be referenced prior to any work activity.

101675\1000\10005  
SPC12-19 Calabasas PW

**NON-COLLUSION AFFIDAVIT**

State of California )  
 ) ss.  
County of Los Angeles)

\_\_\_\_\_, being first duly sworn, deposes and says that he or she is \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.”

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Place of Residence

Subscribed and sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Public in and for the County  
of  
State of California.

My Commission Expires \_\_\_\_\_, 20\_\_.

**WORKERS' COMPENSATION INSURANCE**  
**CERTIFICATE**

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: \_\_\_\_\_

(Contractor)

By:

(Signature)

(Title)

Attest:

By:

(Signature)

(Title)



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

---

**DATE:** SEPTEMBER 18, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** HEATHER MELTON, LANDSCAPE MANAGER  
422 ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER

**SUBJECT:** RECOMMENDATION TO APPROVE A THREE YEAR PROFESSIONAL SERVICES AGREEMENT TO ARCH CHEMICAL INC., DBA MARINE BIOCHEMISTS, TO PROVIDE DAILY CALABASAS LAKE MAINTENANCE SERVICES AND AS-NEEDED LAKE EQUIPMENT REPAIR OR REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$497,280.00

**MEETING**  
**DATE:** SEPTEMBER 27, 2017

---

**SUMMARY RECOMMENDATION:**

Recommendation to approve a three year professional services agreement to Arch Chemical Inc., dba Marine Biochemists, to provide daily Calabasas Lake maintenance services and as-needed lake equipment repair or replacement in an amount not to exceed \$497,280.00.

**BACKGROUND:**

Calabasas Lake is a man-made structure. It is 20 acres, has a depth of approximately 4½ feet deep, and holds approximately 20 million gallons of water when filled to capacity.

Marine Biochemists of California, which was purchased by Arch Chemicals, Inc., has been the maintenance contractor for Calabasas Lake since 1993. During this

time the only cost addition occurred during September 2005, when city staff requested the addition of weekend maintenance service.

Marine Biochemists of California continues to demonstrate the resource management skill, knowledge, expertise, and ability to manage Calabasas Lake in the manner required by the City. Because of this, the City has determined that Marine Biochemists of California is the sole-source provider, per City of Calabasas Municipal Code, Title 3, §3.40 Purchasing System, Subsection 3.40.090.

**DISCUSSION/ANALYSIS:**

Marine Biochemists has submitted a proposal for lake maintenance for a period of three years, at the rate of \$11,730.00 per month, or \$140,760.00 per year for lake maintenance.

In addition, costs to repair or replace lake aeration equipment are expected to remain approximately the same as prior year costs. Maintenance, repair and replacement of lake aeration equipment is billed as Time and Material (T & M). Based on past history this cost is not expected to exceed \$25,000 per year.

Yearly maintenance plus additional repairs and replacement will total \$165,760.00 per year for a contract amount not to exceed \$497,280.00 for three years.

Because of the length of time of the prior professional services agreement the city attorney recommended implementation of a new professional services agreement with Arch Chemicals / Marine Biochemists utilizing the current lake maintenance contractor as a sole source provider.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The cost for 7 days per week, 8 hours per day lake maintenance is \$11,730 per month or \$140,760 per year. These funds come from existing budgeted Fund 326-LMD #22 Ad Valorem/CBA monies.

Maintenance, repair and replacement of lake aeration equipment is billed as Time and Material (T & M). Based on past history this cost is not expected to exceed \$25,000 per year.

The total per-year cost is \$165,760 for a total contract cost of \$497,280.00. These funds come from existing budgeted Fund 21-326-XXXX-21.

**REQUESTED ACTION:**

Recommendation to approve a three year professional services agreement to Arch Chemical Inc., dba Marine Biochemists, to provide daily Calabasas Lake maintenance services and as-needed lake equipment repair or replacement in an amount not to exceed \$497,280.00.

**ATTACHMENTS:**

Attachment 1: Professional Services Agreement

**PROFESSIONAL SERVICES AGREEMENT  
Providing for Payment of Prevailing Wages**

(City of Calabasas/ *Arch Chemicals, Inc. d/b/a Marine Biochemists*)

**1. IDENTIFICATION**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and **Arch Chemicals, Inc. d/b/a Marine Biochemists, a Virginia corporation** (“Consultant”).

**2. RECITALS**

- 2.1 City has determined that it requires the following professional services from a consultant: **Maintenance of Calabasas Lake.**
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

**3. DEFINITIONS**

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s **August 16, 2017** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s **August 16, 2017** fee schedule to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.3 “Commencement Date”: November 1, 2017.
- 3.4 “Expiration Date”: October 31, 2020.
- 3.5

**4. TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.



**5. CONSULTANT'S SERVICES**

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Four Hundred Ninety Seven Thousand Two Hundred Eighty Dollars (\$497,280.00)** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Curt Cress** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4', Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any:

(1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

(2) Subsurface or latent physical conditions at the site differing from

those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

## **6. COMPENSATION**

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.
- 6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in

accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

- 6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

**7. OWNERSHIP OF WRITTEN PRODUCTS**

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

**8. RELATIONSHIP OF PARTIES**

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

**9. CONFIDENTIALITY**

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

**10. INDEMNIFICATION**

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's

subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

## **11. INSURANCE**

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by

Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

- 11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be

canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

## **12. MUTUAL COOPERATION**

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

## **13. RECORDS AND INSPECTIONS**

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts

therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

**14. PERMITS AND APPROVALS**

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

**15. NOTICES**

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302  
Attn: **Heather Melton,**  
**Landscape Manager**  
Telephone: (818) 224-1600  
Facsimile: (818) 225-7338

If to Consultant:

Arch Chemicals Inc. d/b/a  
Marine Biochemists  
2940 E. La Jolla St, Unit B  
Anaheim, CA 92806  
Attn: **Curt Cress, Branch**  
**Manager/Aquatic Biologist**  
Telephone: (714) 632-5253  
Facsimile: (714) 632-3419

With courtesy copy to:

Scott H. Howard  
Colantuono, Highsmith & Whatley, PC  
790 E. Colorado Blvd., Suite 850  
Pasadena, CA 91101  
Telephone: (213) 542-5700  
Facsimile: (213) 542-5710

**16. SURVIVING COVENANTS**

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.



**17. TERMINATION**

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

**18. GENERAL PROVISIONS**

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in

writing.

- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19 **PREVAILING WAGES**

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:
- 19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.
- 19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.

- 19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.
- 19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:
- 19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Consultant's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

**“City”**  
**City of Calabasas**

**“Consultant”**  
**Arch Chemicals Inc. d/b/a Marine Biochemists**

By: \_\_\_\_\_  
Mary Sue Maurer, Mayor

By: \_\_\_\_\_  
Jonathan Lister, Sr. Business Director Global  
Water Treatment ICM

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Scott H. Howard, City Attorney

Date: \_\_\_\_\_

EXHIBIT A  
SCOPE OF WORK

## Exhibit A

# Marine Biochemists

a business of Chemicals Inc.  
2940 E. La Jolla St., Anaheim, CA. 92806  
714/632-5253 714/632-3419 Fax  
www.marinebiochemists.com

August 16, 2017

Heather Melton  
City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302

RE: Calabasas Lake Maintenance-Contract Extension

Marine Biochemists agrees to extend the current lake maintenance contract for two years at the same costs as currently in place. The current contract provides seven (7) days per week service at a total cost of \$11,730.00/month and includes the following schedule:

- |  |             |
|--|-------------|
| 1. Aquatic Plant Control (algae, submerged, floating and emergent weeds) | As Needed   |
| 2. Insect control (midge or mosquitoes)                                  | As Needed   |
| 3. Water Quality-Data collection and Reporting (monthly collection)      | Annual      |
| 4. Debris Removal-Lake surface debris and beach area                     | Twice Daily |
| 5. Beach maintenance-Rake and groom sand                                 | Weekly      |
| 6. Water Level-Monitor lake water level                                  | Daily       |
| 7. General maintenance and cleaning:                                     |             |
| a. Aeration systems filters  | Weekly      |
| b. Storage Area  | Daily       |
| c. Aeration motor vaults   | Monthly     |

The above services include all labor, equipment and chemicals

The following services are not included in monthly service costs: Electrical and mechanical parts associated with equipment repairs and labor rates for repairing or replacing pumps, motors or electrical systems. The following labor rate applies to equipment repair and maintenance:

1. Mechanic - \$125.00/Hr.
2. Mechanic's helper if needed - \$50.00/Hr.
3. All bids for equipment replacement will not be completed without written authorization from the Calabasas Park Landscape District or the Calabasas Park HOA and shall include a schedule for repairs and associated parts, labor and tax costs.

A copy of our new insurance certificate is being forwarded directly to you from our insurance carrier.

Sincerely,

Curt Cress  
Branch Manager  
Marine Biochemists

EXHIBIT B  
APPROVED FEE SCHEDULE



**NON-COLLUSION AFFIDAVIT**

State of California     )  
  ) ss.  
County of Los Angeles)

\_\_\_\_\_, being first duly sworn, deposes and says that he or she is \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.”

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Place of Residence

Subscribed and sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Public in and for the County  
of  
State of California.

My Commission Expires \_\_\_\_\_, 20\_\_.

**WORKERS' COMPENSATION INSURANCE**  
**CERTIFICATE**

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: \_\_\_\_\_

(Contractor)

By:

(Signature)

(Title)

Attest:

By:

(Signature)

(Title)



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:** SEPTEMBER 18, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** SPARKY COHEN, BUILDING OFFICIAL *SC.*

**SUBJECT:** INTRODUCTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, REVISING CITY OF CALABASAS ORDINANCE 2017-349 - CALABASAS MUNICIPAL CODE ARTICLE 10 SECTION 15.04.600, REVISING THE EXPEDITED PERMITTING PROCEDURES FOR ELECTRICAL VEHICLE CHARGING STATIONS

**MEETING DATE:** SEPTEMBER 27, 2017

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**SUMMARY RECOMMENDATION:**

Staff recommends that City Council introduce Ordinance No. 2017-357, which proposes to correct an error and remove the word "residential" from Article X and Part B of Calabasas Municipal Code Section 15.04.600.

**BACKGROUND:**

On October 8, 2015, the Governor of California signed Assembly Bill 126 into law which required the City to adopt an Ordinance to establish an expedited permitting process for electrical vehicle charging stations by no later than September 30, 2017. In response to the new law (and as an inclusion to the triennial updates to the California Building Standards Codes), staff prepared a staff report and Ordinance 2017-349 which included an expedited electrical vehicle charging station permitting program. Council adopted the Ordinance on February 22, 2017. Inadvertently in the Ordinance, staff had inserted the word "residential" before the phrase electrical vehicle charging stations.

**DISCUSSION/ANALYSIS:**

The intent of Assembly Bill 1236 was to have an expedited permitting process for all electrical vehicle charging stations regardless of the occupancy types for which they were proposed. Upon a review of the law while crafting educational information for the City Website, Building and Safety staff noticed the following passage from the Bill:

“... The Legislature finds and declares all of the following:

... The implementation of consistent statewide standards to achieve the timely and cost-effective installation of electric vehicle charging stations is not a municipal affair, as that term is used in Section 5 of Article XI of the California Constitution, but is instead a matter of statewide concern.

It is the intent of the Legislature that local agencies not adopt ordinances that create unreasonable barriers to the installation of electric vehicle charging stations and not unreasonably restrict the ability of homeowners and agricultural and business concerns to install electric vehicle charging stations...”

It is very clear that the Assembly Bill was not limited to electrical vehicle charging stations.

The sole amendment proposed to Article X and Part B of Section 15.04.600 of the Calabasas Municipal Code is identified by the following strike troughed words:

*Article X Expedited permitting process for: Small residential rooftop solar energy systems and ~~residential~~ electrical vehicle charging stations.*

*Part B Expedited permitting process for ~~residential~~ vehicle charging stations.*

**FISCAL IMPACT/SOURCE OF FUNDING:**

None

**REQUESTED ACTION:**

Staff recommends that the City Council Introduce Ordinance No. 2017-357

**ATTACHMENTS:**

1. Ordinance 2017-357
2. Assembly Bill 1236

**ITEM 9 ATTACHMENT 1  
ORDINANCE NO. 2017-357**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, REVISING CITY OF CALABASAS ORDINANCE 2017-349 - CALABASAS MUNICIPAL CODE ARTICLE 10 SECTION 15.04.600, REVISING THE EXPEDITED PERMITTING PROCEDURES FOR ELECTRICAL VEHICLE CHARGING STATIONS.**

WHEREAS, Citing the desire to foster a “modernized and standardized permitting process” for electrical vehicle charging stations, the State Legislature recently passed AB 1236; and

WHEREAS, pursuant to section 17951 (e) of the Health and Safety Code, local regulations necessary to carry out the application of the California Building Standards Code (CBSC) that do not establish building standards may be enacted without meeting the requirements of California Health & Safety Code sections 18941.5, 17958, 17598.5 and 17958.7; and

WHEREAS, no part of this Ordinance imposes a more restrictive California Code Standard based upon local climatic, geographical or topographical findings and proposed amendments are solely intended to create administrative processes to comply with Section (a) of Section 65850.7 of the California Government Code; and

WHEREAS, Subsection (a) of Section 65850.7 of the California Government Code , declares the implementation of consistent statewide standards to achieve the timely and cost-effective installation of electric vehicle charging stations systems is not a municipal affair, but is instead a matter of statewide concern; and

WHEREAS, Subsection (a) of Section 65850.7 of the California Government Code provides that it is the policy of the State to promote and encourage the installation and use of all electrical vehicle charging systems by limiting obstacles to their use and by minimizing the permitting costs of such systems; and

WHEREAS, Subdivision (g)(1) of Section 65850.7 of the California Government Code provides that, on or before September 30, 2017, every city, county, or city and county with a population of less than 200,000 people shall adopt an ordinance, consistent with the goals and intent of subdivision (a) of Section 65850.7, that creates an expedited, streamlined permitting process for electrical vehicle charging stations systems; and

WHEREAS, The intent of this proposed Ordinance is to comply with Section 65850.7 (a) of the California Government Code in order to implement an expedited, streamlined permitting process for electrical vehicular charging stations; and

WHEREAS, the City Council does hereby further find that in accordance with section 15061(b)(3) of the California Code of Regulations, the adoption of this local amendment to the CBSC, and amendments to the Calabasas Municipal Code are exempt from the provisions of the California Environmental Quality Act because such actions are administrative in nature as the actions amend an expedited permitting process for electric vehicle charging stations as required by statute and will not adversely affect the environment in any manner through promoting the development of electric vehicle charging stations;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:**

The foregoing recitals are true and correct.

**SECTION 1. The title section of Article X of the Calabasas Municipal Code is hereby revised to read as follows:**

**Article X Expedited permitting process for:  
Small residential rooftop solar energy systems and  
electrical vehicle charging stations.**

**SECTION 2. The title section of 15.04.600 PART B is hereby revised to read as follows:**

Part B Expedited permitting process for vehicle charging stations.

**SECTION 3. Changes Are Administrative in Nature** The City Council hereby finds and determines that this amendment to the Building Standards Code is an administrative change for which no findings need be legally made.

**SECTION 4. References in Documents and Continuing Legal Effect.** References to prior versions of any portion of the Building Standards Code, or of the Calabasas Municipal Code that are amended in this Municipal Code, that are cited on notices issued by the City or other documents of ongoing or continuing legal effect, including resolutions adopting or imposing fees or charges, until converted, are deemed to be references to the Building Standards Code or amended Municipal Code sections for the purposes of notice and enforcement. The provisions adopted hereby shall not in any manner affect deposits, established fees or other matters of record which refer to, or are otherwise connected with, ordinances which are specifically designated by number, code section or otherwise, but such references

shall be deemed to apply to the corresponding provisions set forth in the code sections adopted or amended hereby.

**SECTION 5. Continuity.** To the extent the provisions of this Ordinance are substantially the same as previous provisions of the Calabasas Municipal Code, these provisions shall be construed as continuations of those provisions and not as new enactments.

**SECTION 6. No Effect on Enforceability.** The repeal of any sections of the Municipal Code, shall not affect or impair any act done, or right vested or approved, or any proceeding, suit or prosecution had or commenced in any cause before such repeal shall take effect; but every such act, vested right, proceeding, suit, or prosecution shall remain in full force and effect for all purposes as if the applicable provisions of the Municipal Code, or part thereof, had remained in force and effect. No offense committed and no liability, penalty, or forfeiture, either civil or criminal, incurred prior to the repeal or alteration of any applicable provision of the 2016 Code, shall be affected by this ordinance

**SECTION 6. CEQA.** This Ordinance is exempt from the California Environmental Quality Act pursuant to State Guidelines §15061 (b) (3) as a project that has no potential for causing a significant effect on the environment.

**SECTION 7. Certification.** The City Clerk shall certify to the adoption of this ordinance and shall cause the same to be processed in the manner required by law.

**SECTION 8. Building Standards Commission.** The City Clerk shall file a certified copy of this Ordinance with the California Building Standards Commission.

**SECTION 9. Severability.** Should any section, subsection, clause, or provision of this Ordinance for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance; it being hereby expressly declared that this Ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been adopted irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

**SECTION 10. Publication.** The City Clerk shall cause this Ordinance to be published in accordance with California Government Code Section 36933, shall certify to the adoption of this Ordinance, and shall cause this Ordinance and its certification, together with proof of publication, to be entered in the Book of Ordinances of the City Council.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mary Sue Maurer, Mayor

ATTEST:

\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott H. Howard, City Attorney  
Colantuono, Highsmith & Whatley



**Assembly Bill No. 1236**

CHAPTER 598

An act to add Section 65850.7 to the Government Code, relating to local ordinances.

[Approved by Governor October 8, 2015. Filed with  
Secretary of State October 8, 2015.]

LEGISLATIVE COUNSEL'S DIGEST

AB 1236, Chiu. Local ordinances: electric vehicle charging stations.

The Planning and Zoning Law, among other things, requires the legislative body of each county and city to adopt a general plan for the physical development of the county or city and authorizes the adoption and administration of zoning laws, ordinances, rules, and regulations by counties and cities. Existing law, the Electric Vehicle Charging Stations Open Access Act, prohibits the charging of a subscription fee on persons desiring to use an electric vehicle charging station, as defined, and prohibits a requirement for persons to obtain membership in any club, association, or organization as a condition of using the station, except as specified.

The bill would require a city, county, or city and county to approve an application for the installation of electric vehicle charging stations, as defined, through the issuance of specified permits unless the city or county makes specified written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. The bill would provide for appeal of that decision to the planning commission, as specified. The bill would provide that the implementation of consistent statewide standards to achieve the timely and cost-effective installation of electric vehicle charging stations is a matter of statewide concern. The bill would require electric vehicle charging stations to meet specified standards. The bill would require a city, county, or city and county with a population of 200,000 or more residents to adopt an ordinance, by September 30, 2016, that creates an expedited and streamlined permitting process for electric vehicle charging stations, as specified. The bill would require a city, county, or city and county with a population of less than 200,000 residents to adopt this ordinance by September 30, 2017. The bill would authorize the city, county, or city and county, in developing the ordinance, to refer to guidelines contained in a specified guidebook. The bill would also authorize the adoption of an ordinance that modifies the checklists and standards found in the guidebook due to unique conditions. By increasing the duties of local officials, this bill would create a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

*The people of the State of California do enact as follows:*

SECTION 1. Section 65850.7 is added to the Government Code, to read: 65850.7. (a) The Legislature finds and declares all of the following:

(1) The implementation of consistent statewide standards to achieve the timely and cost-effective installation of electric vehicle charging stations is not a municipal affair, as that term is used in Section 5 of Article XI of the California Constitution, but is instead a matter of statewide concern.

(2) It is the intent of the Legislature that local agencies not adopt ordinances that create unreasonable barriers to the installation of electric vehicle charging stations and not unreasonably restrict the ability of homeowners and agricultural and business concerns to install electric vehicle charging stations.

(3) It is the policy of the state to promote and encourage the use of electric vehicle charging stations and to limit obstacles to their use.

(4) It is the intent of the Legislature that local agencies comply not only with the language of this section, but also the legislative intent to encourage the installation of electric vehicle charging stations by removing obstacles to, and minimizing costs of, permitting for charging stations so long as the action does not supersede the building official's authority to identify and address higher priority life-safety situations.

(b) A city, county, or city and county shall administratively approve an application to install electric vehicle charging stations through the issuance of a building permit or similar nondiscretionary permit. Review of the application to install an electric vehicle charging station shall be limited to the building official's review of whether it meets all health and safety requirements of local, state, and federal law. The requirements of local law shall be limited to those standards and regulations necessary to ensure that the electric vehicle charging station will not have a specific, adverse impact upon the public health or safety. However, if the building official of the city, county, or city and county makes a finding, based on substantial evidence, that the electric vehicle charging station could have a specific, adverse impact upon the public health or safety, the city, county, or city and county may require the applicant to apply for a use permit.

(c) A city, county, or city and county may not deny an application for a use permit to install an electric vehicle charging station unless it makes written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. The findings shall include the basis

for the rejection of potential feasible alternatives of preventing the adverse impact.

(d) The decision of the building official pursuant to subdivisions (b) and (c) may be appealed to the planning commission of the city, county, or city and county.

(e) Any conditions imposed on an application to install an electric vehicle charging station shall be designed to mitigate the specific, adverse impact upon the public health or safety at the lowest cost possible.

(f) (1) An electric vehicle charging station shall meet applicable health and safety standards and requirements imposed by state and local permitting authorities.

(2) An electric vehicle charging station shall meet all applicable safety and performance standards established by the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

(g) (1) On or before September 30, 2016, every city, county, or city and county with a population of 200,000 or more residents, and, on or before September 30, 2017, every city, county, or city and county with a population of less than 200,000 residents, shall, in consultation with the local fire department or district and the utility director, if the city, county, or city and county operates a utility, adopt an ordinance, consistent with the goals and intent of this section, that creates an expedited, streamlined permitting process for electric vehicle charging stations. In developing an expedited permitting process, the city, county, or city and county shall adopt a checklist of all requirements with which electric vehicle charging stations shall comply to be eligible for expedited review. An application that satisfies the information requirements in the checklist, as determined by the city, county, or city and county, shall be deemed complete. Upon confirmation by the city, county, or city and county of the application and supporting documents being complete and meeting the requirements of the checklist, and consistent with the ordinance, a city, county, or city and county shall, consistent with subdivision (b), approve the application and issue all required permits or authorizations. However, the city, county, or city and county may establish a process to prioritize competing applications for expedited permits. Upon receipt of an incomplete application, a city, county, or city and county shall issue a written correction notice detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance. An application submitted to a city, county, or city and county that owns and operates an electric utility shall demonstrate compliance with the utility's interconnection policies prior to approval.

(2) The checklist and required permitting documentation shall be published on a publicly accessible Internet Web site, if the city, county, or city and county has an Internet Web site, and the city, county, or city and county shall allow for electronic submittal of a permit application and associated documentation, and shall authorize the electronic signature on

all forms, applications, and other documentation in lieu of a wet signature by an applicant. In developing the ordinance, the city, county, or city and county may refer to the recommendations contained in the most current version of the “Plug-In Electric Vehicle Infrastructure Permitting Checklist” of the “Zero-Emission Vehicles in California: Community Readiness Guidebook” published by the Office of Planning and Research. A city, county, or city and county may adopt an ordinance that modifies the checklists and standards found in the guidebook due to unique climactic, geological, seismological, or topographical conditions. If a city, county, or city and county determines that it is unable to authorize the acceptance of an electronic signature on all forms, applications, and other documents in lieu of a wet signature by an applicant, the city, county, or city and county shall state, in the ordinance required under this subdivision, the reasons for its inability to accept electronic signatures and acceptance of an electronic signature shall not be required.

(h) A city, county, or city and county shall not condition approval for any electric vehicle charging station permit on the approval of an electric vehicle charging station by an association, as that term is defined in Section 4080 of the Civil Code.

(i) The following definitions shall apply to this section:

(1) “A feasible method to satisfactorily mitigate or avoid the specific, adverse impact” includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by a city, county, or city and county on another similarly situated application in a prior successful application for a permit.

(2) “Electronic submittal” means the utilization of one or more of the following:

(A) Email.

(B) The Internet.

(C) Facsimile.

(3) “Electric vehicle charging station” or “charging station” means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this section, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

(4) “Specific, adverse impact” means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

SEC. 2. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:** SEPTEMBER 11, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** MAUREEN TAMURI, AIA, AICP  
COMMUNITY DEVELOPMENT DIRECTOR

**SUBJECT:** CONSIDERATION OF RECOMMENDATIONS FROM THE PLANNING COMMISSION REGARDING COMMUNITY DEVELOPMENT FORUMS, AND DIRECTION TO STAFF

**MEETING**

**DATE:** SEPTEMBER 27, 2017

---

**SUMMARY RECOMMENDATION:**

That the City Council considers the Planning Commission's recommendations regarding Community Development Forums, and provides direction to Staff.

**BACKGROUND:**

At their meeting of June 28, 2017, the City Council considered introduction of Ordinance No. 2017-353, amending Chapter 17.60 of the Calabasas Municipal Code by adding a new section, 17.60.055, to require applicants/developers of certain larger development projects to conduct Community Development Forums prior to formal consideration of the project by official decision making bodies.

During discussion of this item, the City Council determined that they wished to have the Planning Commission review the Forum Guidelines and submit comments and recommendations for the Council's consideration.

**DISCUSSION:**

The Planning Commission conducted extensive reviews of the Community Development Forum Guidelines at their meetings of July 20, August 3 and August 17, 2017. The Commission’s recommendations are hereby submitted to the City Council for consideration as Attachment A.

Commissioner Washburn dissented from the opinion of his colleagues, and recommends against the establishment of Community Development Forums at this time. He strongly encouraged that the Council consider a different engagement approach, and conduct public workshops to update relevant City Plans (e.g. the General Plan, Las Virgenes Gateway Plan, West Calabasas Road Master Plan, etc.) for key sites. Commissioner Washburn argued that absent updates to those documents, which are required to be used by Staff and decision making bodies to evaluate projects, the City was placing itself in an awkward legal and political position if Forums conducted for certain projects and properties would result in proposals far afield from adopted City policies and standards.

All Commissioners were in agreement that the Forums could set unrealistic or unreasonable expectations by members of the public regarding their ability (via the forum process) to shape, influence or demand project development in ways which differ from adopted City plans and codes.

**FISCAL IMPACT/SOURCE OF FUNDING:**

Staff time for the preparation of reports and meeting attendance related to the development of this ordinance are provided for under the FY17/18 annual budget.

**REQUESTED ACTION:**

That the City Council considers the Planning Commission’s recommendations regarding Community Development Forums, and provides direction to Staff.

**ATTACHMENTS:**

- A: Planning Commission Recommendations regarding the Community Development Forum Guidelines

## Calabasas Planning Commission Recommendations

### ***Community Engagement: Community Development Forum Guidelines***

Based upon reviews at the Planning Commission meetings of July 20, August 3 and August 17, 2017, the following recommendations are submitted to the City Council for consideration regarding the Community Development Forum Guidelines:

#### Summary of Comments and Recommendations:

- 1) The requirement to conduct two Forums has strong merit. They are correctly positioned in the application process, allowing both the earliest opportunity to inform the public of a pending project, and consider public comments and suggestions.
- 2) Forums for smaller-scale projects, such as additions to existing commercial uses, should be waived because the desired “clean slate” charrette approach of Forum #1 cannot be accomplished in such circumstances.
- 3) The Forums should be less structured than presently described, and offer greater flexibility to the applicant in structuring their public engagement. To accomplish this, the Commission suggests that the list of materials, reports, and information for the first forum be broken into two subsets: a list of required items, and a list of encouraged items. From the eight-item list (on page 3 of the Guidelines), items 2, 3, 4, 7, & 8 should be required, while the remaining items should be encouraged.
- 4) A well-written “statement of purpose”, which clearly states what the public should expect during and after the Forum, is *essential* to be developed. It should be a City developed statement, be included within the Guidelines, included in all notices for project forums, and be a required introductory statement by the project developer at beginning of each Forum. Following is a draft “***Statement of Purpose***”:

*The City of Calabasas requires that this Community Development Forum be conducted for the following reasons.*

- 1) This Forum is an opportunity to inform the public at the earliest stage possible that a development project may be proposed for the area.*
- 2) Because the development project being discussed may be one that could have an effect, benefit, impact or contribution to your neighborhood, the City believes that community engagement and outreach is important.*
- 3) The City of Calabasas believes that an informal exchange of project information, together with ideas and concerns from the public, can result in superior projects.*
- 4) This Forum is not a formally noticed “public hearing”, and no decisions will be made at the forum. Neither is there any obligation for the City or the Property Owner to adopt or incorporate ideas and suggestions which arise and are discussed at the Forum.*
- 5) To improve consistency and to clarify the City Council’s intent and expectations some editing is needed for those Guideline sections which include the words “shall”, “should”, or “may”. It is recommended that any accepted guideline revisions by the Council go back to the Planning Commission for editing by a Task Force of the Commission, after which the edited document would be considered by the full Planning Commission and the City Council.
- 6) The **defined terms** at the end of the Guidelines merit refinement to improve document clarity. For example, the term “stakeholder” is too broad, and can arguably apply to every person in the City.
- 7) The Commission voiced some concerns about compliance with the required elements of the two Forums. What should happen when a specified step is missed or not executed precisely as written? Who determines that a



required step was not taken or that a deadline was missed? And what should be the appropriate (and legal) consequences? The Planning Commission requests that the City Council provide guidance in this regard so that it may be crafted into the final ordinance.

- 8) While the Commission understands the reasoning behind the use of first person sentence construction (to present and communicate the guidelines in a less formal tone), the Commission suggests re-writing those sections in a more standard passive voice (e.g., 3<sup>rd</sup>-person) as part of an ordinance adoption.
- 9) Strengthen the Forum waiver process by clarifying which types of projects should be eligible for a waiver, and which types of projects should not be deemed eligible.
- 10) Finally (and although this item is not based upon a consensus of the Commission as a whole), the Council is invited to consider the alternative approach of having more significant development projects apply for a Pre-Application review, per the existing Development Code and General Plan, with such review to occur before either the Planning Commission &/or the City Council.



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<b>Administrative Services</b>					
99580	8/15/2017	US BANK	VISA- NNA SERVICES	524.40	Administrative Services
99619	8/16/2017	JOBS AVAILABLE INC.	ASSOC PLANNER AD	351.00	Administrative Services
99657	8/23/2017	ACORN NEWSPAPER	EMPLOYMENT ADVERTISING	236.80	Administrative Services
99890	9/13/2017	US BANK	VISA- APA	150.00	Administrative Services
99580	8/15/2017	US BANK	VISA- MARMALADE CAFE	59.50	Administrative Services
99580	8/15/2017	US BANK	VISA- RALPHS	19.95	Administrative Services
<b>Total Amount for 6 Line Item(s) from Administrative Services</b>				<b>\$1,341.65</b>	
<b>Boards and Commissions</b>					
99890	9/13/2017	US BANK	VISA- RALPHS	49.97	Boards and Commissions
99580	8/15/2017	US BANK	VISA- RALPHS	27.01	Boards and Commissions
<b>Total Amount for 2 Line Item(s) from Boards and Commissions</b>				<b>\$76.98</b>	
<b>City Attorney</b>					
99845	9/12/2017	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	17,820.77	City Attorney
99602	8/16/2017	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	8,464.41	City Attorney
99845	9/12/2017	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	5,404.00	City Attorney
99602	8/16/2017	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	4,686.95	City Attorney
99845	9/12/2017	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	1,050.51	City Attorney
99602	8/16/2017	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	600.00	City Attorney
99917	9/20/2017	HOPKINS & CARLEY	LEGAL SERVICES	364.00	City Attorney
99602	8/16/2017	COLANTUONO, HIGHSMITH &	IZADI	150.00	City Attorney
99602	8/16/2017	COLANTUONO, HIGHSMITH &	LABOR & EMPLOYMENT	22.50	City Attorney
<b>Total Amount for 9 Line Item(s) from City Attorney</b>				<b>\$38,563.14</b>	
<b>City Clerk</b>					
99627	8/16/2017	MUNICIPAL CODE CORPORATION	MUNICIPAL CODE BINDERS	602.24	City Clerk
99847	9/12/2017	CYBERCOPY	COPY/PRINTING SERVICE	95.29	City Clerk
99606	8/16/2017	CYBERCOPY	COPY/PRINTING SERVICE	50.86	City Clerk
99890	9/13/2017	US BANK	VISA- APPLE ONLINE	31.68	City Clerk
99580	8/15/2017	US BANK	VISA- ITUNES	6.99	City Clerk
99890	9/13/2017	US BANK	VISA- ITUNES	6.99	City Clerk





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<b>Total Amount for 6 Line Item(s) from City Clerk</b>				<b>\$794.05</b>	
<b><u>City Council</u></b>					
99890	9/13/2017	US BANK	VISA- CA CONTRACT CITIES	450.00	City Council
99580	8/15/2017	US BANK	VISA- AMAZON.COM	284.04	City Council
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	222.20	City Council
99580	8/15/2017	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
99890	9/13/2017	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
99748	8/30/2017	FOUNDATION FOR LAS VIRGENES	DONATION	150.00	City Council
99748	8/30/2017	FOUNDATION FOR LAS VIRGENES	DONATION	150.00	City Council
99748	8/30/2017	FOUNDATION FOR LAS VIRGENES	DONATION	150.00	City Council
99748	8/30/2017	FOUNDATION FOR LAS VIRGENES	DONATION	150.00	City Council
99580	8/15/2017	US BANK	VISA- STAPLES	21.30	City Council
99733	8/30/2017	CITY OF HIDDEN HILLS	2017 FIESTA DINNER TICKETS	15.00	City Council
<b>Total Amount for 11 Line Item(s) from City Council</b>				<b>\$1,960.54</b>	
<b><u>City Management</u></b>					
99890	9/13/2017	US BANK	VISA- SOUTHWEST AIRLINES	909.92	City Management
99580	8/15/2017	US BANK	VISA- DANDY DON'S	415.08	City Management
99580	8/15/2017	US BANK	VISA- AMERICA IN BLOOM	395.00	City Management
99580	8/15/2017	US BANK	VISA- AMERICAN IN BLOOM	395.00	City Management
99925	9/20/2017	MELTON/HEATHER//	REIMB TRAVEL EXP- AIB	367.20	City Management
99916	9/20/2017	HERNANDEZ/MARICELA//	REIMB TRAVEL EXP- CLERK WKSHP	219.57	City Management
99580	8/15/2017	US BANK	VISA- LOVI'S DELI	195.94	City Management
99890	9/13/2017	US BANK	VISA- ROSTI TUSCAN	194.16	City Management
99890	9/13/2017	US BANK	VISA- FRESH BROTHERS	151.49	City Management
99925	9/20/2017	MELTON/HEATHER//	REIMB TRAVEL EXP- AIB	102.80	City Management
99580	8/15/2017	US BANK	VISA- VIRGIN AMERICA	51.40	City Management
99890	9/13/2017	US BANK	VISA- HOME DEPOT	47.99	City Management
<b>Total Amount for 12 Line Item(s) from City Management</b>				<b>\$3,445.55</b>	
<b><u>Civic Center O&amp;M</u></b>					
99876	9/12/2017	SANDSTONE CONSTRUCTION GROUP	STAIR REPAIRS	25,000.00	Civic Center O&M
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	10,008.75	Civic Center O&M



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99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	8,092.20	Civic Center O&M
99855	9/12/2017	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	2,806.79	Civic Center O&M
99750	8/30/2017	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,845.96	Civic Center O&M
99914	9/20/2017	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,845.96	Civic Center O&M
99903	9/20/2017	CIRCULATING AIR, INC.	HVAC MAINTENANCE	1,126.00	Civic Center O&M
99776	8/30/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	841.61	Civic Center O&M
99717	8/23/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	699.27	Civic Center O&M
99756	8/30/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	579.36	Civic Center O&M
99903	9/20/2017	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
99903	9/20/2017	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
99903	9/20/2017	CIRCULATING AIR, INC.	HVAC MAINTENANCE	531.14	Civic Center O&M
99849	9/12/2017	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- CITY HALL	500.00	Civic Center O&M
99756	8/30/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	468.42	Civic Center O&M
99938	9/20/2017	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	425.94	Civic Center O&M
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	367.80	Civic Center O&M
99643	8/16/2017	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	354.69	Civic Center O&M
99938	9/20/2017	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	344.38	Civic Center O&M
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	297.38	Civic Center O&M
99643	8/16/2017	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	286.77	Civic Center O&M
99910	9/20/2017	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- LIBRARY	250.00	Civic Center O&M
99633	8/16/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	218.28	Civic Center O&M
99935	9/20/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- CITY	218.28	Civic Center O&M
99633	8/16/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	218.27	Civic Center O&M
99935	9/20/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- CITY	218.27	Civic Center O&M
99903	9/20/2017	CIRCULATING AIR, INC.	HVAC MAINTENANCE	159.00	Civic Center O&M
99852	9/12/2017	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	158.40	Civic Center O&M
99580	8/15/2017	US BANK	VISA- ALL FUSES	149.94	Civic Center O&M
99580	8/15/2017	US BANK	VISA- ALL FUSES	149.94	Civic Center O&M
99842	9/12/2017	CHEM PRO LABORATORY, INC.	HVAC SERVICE	124.50	Civic Center O&M
99842	9/12/2017	CHEM PRO LABORATORY, INC.	HVAC SERVICE	124.50	Civic Center O&M
99890	9/13/2017	US BANK	VISA- ROADSIDE LUMBER	117.12	Civic Center O&M
99890	9/13/2017	US BANK	VISA- ROADSIDE LUMBER	117.11	Civic Center O&M
99890	9/13/2017	US BANK	VISA- TAVELWELD	100.00	Civic Center O&M
99890	9/13/2017	US BANK	VISA- TAVELWELD	100.00	Civic Center O&M
99890	9/13/2017	US BANK	VISA- HOME DEPOT	97.09	Civic Center O&M
99890	9/13/2017	US BANK	VISA- HARBOR FREIGHTS	79.87	Civic Center O&M
99580	8/15/2017	US BANK	VISA- HUNTINGTON HARDWARE	67.56	Civic Center O&M



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99580	8/15/2017	US BANK	VISA- HOME DEPOT	56.88	Civic Center O&M
99580	8/15/2017	US BANK	VISA- HUNTINGTON HARDWARE	46.05	Civic Center O&M
99890	9/13/2017	US BANK	VISA- AGOURA LOCK TECH	30.00	Civic Center O&M
99580	8/15/2017	US BANK	VISA- HOME DEPOT	19.37	Civic Center O&M
99580	8/15/2017	US BANK	VISA- HODGE PRODUCTS	16.71	Civic Center O&M
99580	8/15/2017	US BANK	VISA- HODGE PRODUCTS	16.71	Civic Center O&M
99890	9/13/2017	US BANK	VISA- HARBOR FREIGHTS	14.42	Civic Center O&M
99580	8/15/2017	US BANK	VISA- MALIBU LAUNDRY	8.75	Civic Center O&M
99890	9/13/2017	US BANK	VISA- DIY	8.19	Civic Center O&M
99890	9/13/2017	US BANK	VISA- DIY	8.19	Civic Center O&M
<b>Total Amount for 49 Line Item(s) from Civic Center O&amp;M</b>				<b>\$60,432.82</b>	

## Community Development

99922	9/20/2017	M6 CONSULTING, INC.	PLAN CHECK SERVICES	36,783.58	Community Development
99908	9/20/2017	DIGITAL MAP PRODUCTS	GIS SUBSCRPT/COMM VIEW	29,130.00	Community Development
99866	9/12/2017	M6 CONSULTING, INC.	INSPECTION SERVICES	25,482.50	Community Development
99866	9/12/2017	M6 CONSULTING, INC.	PERMIT SERVICES	8,595.00	Community Development
99596	8/16/2017	CALABASAS CREST LTD	R.A.P.- SEP 2017	6,426.00	Community Development
99900	9/20/2017	CALABASAS CREST LTD	R.A.P.- OCT 2017	6,120.00	Community Development
99738	8/30/2017	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	3,263.80	Community Development
99909	9/20/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	2,140.00	Community Development
99743	8/30/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	1,082.63	Community Development
99909	9/20/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	1,035.00	Community Development
99848	9/12/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	702.80	Community Development
99609	8/16/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	615.06	Community Development
99609	8/16/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	615.06	Community Development
99606	8/16/2017	CYBERCOPY	COPY/PRINTING SERVICE	614.59	Community Development
99909	9/20/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	420.00	Community Development
99743	8/30/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	392.50	Community Development
99737	8/30/2017	CYBERCOPY	COPY/PRINTING SERVICE	381.61	Community Development
99909	9/20/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	380.00	Community Development
99610	8/16/2017	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	310.00	Community Development
99715	8/23/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	263.61	Community Development
99612	8/16/2017	FLEYSHMAN/ALBERT//	R.A.P.- SEP 2017	218.00	Community Development
99625	8/16/2017	MEDVETSKY/LINA//	R.A.P.- SEP 2017	218.00	Community Development
99615	8/16/2017	HENDERSON/LYN//	R.A.P.- SEP 2017	218.00	Community Development



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99635	8/16/2017	SHAHIR/RAHIM//	R.A.P.- SEP 2017	218.00	Community Development
99655	8/16/2017	YAZDINIAN/SUSAN//	R.A.P.- SEP 2017	218.00	Community Development
99626	8/16/2017	MILES/AUDREY//	R.A.P.- SEP 2017	218.00	Community Development
99911	9/20/2017	FLEYSHMAN/ALBERT//	R.A.P.- OCT 2017	218.00	Community Development
99924	9/20/2017	MEDVETSKY/LINA//	R.A.P.- OCT 2017	218.00	Community Development
99915	9/20/2017	HENDERSON/LYN//	R.A.P.- OCT 2017	218.00	Community Development
99936	9/20/2017	SHAHIR/RAHIM//	R.A.P.- OCT 2017	218.00	Community Development
99948	9/20/2017	YAZDINIAN/SUSAN//	R.A.P.- OCT 2017	218.00	Community Development
99927	9/20/2017	MILES/AUDREY//	R.A.P.- OCT 2017	218.00	Community Development
99652	8/16/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	215.36	Community Development
99743	8/30/2017	DUDEK & ASSOCIATES INC	EIR CONSULTING	192.50	Community Development
99606	8/16/2017	CYBERCOPY	COPY/PRINTING SERVICE	188.46	Community Development
99890	9/13/2017	US BANK	VISA- OUTBACK FOOTWEAR	182.31	Community Development
99649	8/16/2017	VALLEY NEWS GROUP	LEGAL ADVERTISING	135.00	Community Development
99941	9/20/2017	VALLEY NEWS GROUP	LEGAL ADVERTISING	135.00	Community Development
99794	9/6/2017	CYBERCOPY	COPY/PRINTING SERVICE	126.35	Community Development
99847	9/12/2017	CYBERCOPY	COPY/PRINTING SERVICE	98.58	Community Development
99794	9/6/2017	CYBERCOPY	COPY/PRINTING SERVICE	80.03	Community Development
99847	9/12/2017	CYBERCOPY	COPY/PRINTING SERVICE	80.03	Community Development
99906	9/20/2017	CYBERCOPY	COPY/PRINTING SERVICE	78.66	Community Development
99945	9/20/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	73.25	Community Development
99945	9/20/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	69.81	Community Development
99847	9/12/2017	CYBERCOPY	COPY/PRINTING SERVICE	64.46	Community Development
99890	9/13/2017	US BANK	VISA- STAPLES	56.89	Community Development
99794	9/6/2017	CYBERCOPY	COPY/PRINTING SERVICE	55.44	Community Development
99906	9/20/2017	CYBERCOPY	COPY/PRINTING SERVICE	48.89	Community Development
99737	8/30/2017	CYBERCOPY	COPY/PRINTING SERVICE	45.89	Community Development
99941	9/20/2017	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	Community Development
99906	9/20/2017	CYBERCOPY	COPY/PRINTING SERVICE	42.88	Community Development
99737	8/30/2017	CYBERCOPY	COPY/PRINTING SERVICE	40.70	Community Development
99794	9/6/2017	CYBERCOPY	COPY/PRINTING SERVICE	39.60	Community Development
99847	9/12/2017	CYBERCOPY	COPY/PRINTING SERVICE	39.60	Community Development
99847	9/12/2017	CYBERCOPY	COPY/PRINTING SERVICE	37.42	Community Development
99794	9/6/2017	CYBERCOPY	COPY/PRINTING SERVICE	37.15	Community Development
99673	8/23/2017	CYBERCOPY	COPY/PRINTING SERVICE	36.60	Community Development
99673	8/23/2017	CYBERCOPY	COPY/PRINTING SERVICE	36.60	Community Development
99737	8/30/2017	CYBERCOPY	COPY/PRINTING SERVICE	36.60	Community Development



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99862	9/12/2017	L.A. CO. ASSESSOR	MAPS AND POSTAGE	18.08	Community Development
99906	9/20/2017	CYBERCOPY	COPY/PRINTING SERVICE	16.66	Community Development
99737	8/30/2017	CYBERCOPY	COPY/PRINTING SERVICE	15.02	Community Development
99794	9/6/2017	CYBERCOPY	COPY/PRINTING SERVICE	12.02	Community Development
99794	9/6/2017	CYBERCOPY	COPY/PRINTING SERVICE	10.93	Community Development
<b>Total Amount for 65 Line Item(s) from Community Development</b>				<b>\$129,761.51</b>	

## Community Services

99806	9/6/2017	LAS VIRGENES UNIFIED SCHOOL	JOINT USE AGREEMENT-AE WRIGHT	23,433.00	Community Services
99711	8/23/2017	TAYLOR TENNIS COURTS, INC	SKATE RINK RESURFACE	15,000.00	Community Services
99778	9/6/2017	AGOURA HILLS,CALABASAS COM CTR	FACILITY RENTAL- B-BALL	10,224.00	Community Services
99632	8/16/2017	R P BARRICADE INC	EQUIPMENT RENTAL- JULY 4TH	4,571.98	Community Services
99587	8/16/2017	AMERICAN TROPHIES AND AWARDS	B-BALL TROPHIES	3,581.08	Community Services
99698	8/23/2017	NEW WEST SYMPHONY	PERFORMANCE- CONCERT	3,500.00	Community Services
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,194.29	Community Services
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,158.66	Community Services
99786	9/6/2017	BROWN & BROWN FENCE CO	FENCE REPAIR	2,950.00	Community Services
99777	9/6/2017	A RENTAL CONNECTION	EQUIPMENT RENTAL - CONCERT	2,920.47	Community Services
99804	9/6/2017	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FIREWORKS	2,833.03	Community Services
99608	8/16/2017	DSR AUDIO	SOUND/POWER- CONCERT	2,700.00	Community Services
99675	8/23/2017	DSR AUDIO	SOUND/POWER- CONCERT	2,700.00	Community Services
99878	9/12/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,684.28	Community Services
99928	9/20/2017	MITY-LITE, INC.	CHAIRS- SENIOR CTR	2,568.91	Community Services
99723	8/30/2017	B & B PLUMBING	PLUMBING REPAIRS- PARKS	2,343.30	Community Services
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,100.81	Community Services
99644	8/16/2017	SUPER SOCCER STARS	RECREATION INSTRUCTOR	2,002.53	Community Services
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	1,899.00	Community Services
99812	9/6/2017	NICHOLSON/TRISSA//	RECREATION INSTRUCTOR	1,694.00	Community Services
99810	9/6/2017	MONAHAN/ANN//	RECREATION INSTRUCTOR	1,665.30	Community Services
99880	9/12/2017	SWAN-MCDONALD/DEBORAH//	RECREATION INSTRUCTOR	1,481.90	Community Services
99796	9/6/2017	DNA ELECTRIC	ELECTRICAL REPAIRS	1,397.75	Community Services
99805	9/6/2017	LAS VIRGENES UNIFIED SCHOOL	JULY 4TH FIREWORKS SHOW	1,362.50	Community Services
99614	8/16/2017	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,311.37	Community Services
99914	9/20/2017	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,311.37	Community Services
99890	9/13/2017	US BANK	VISA- AMC PROMENADE	1,104.00	Community Services
99618	8/16/2017	JACOBS/SAUL//	RECREATION INSTRUCTOR	1,085.00	Community Services



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99822	9/6/2017	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	1,015.00	Community Services
99580	8/15/2017	US BANK	VISA- TAVEL WELD	1,000.00	Community Services
99890	9/13/2017	US BANK	VISA- TAVELWELD	1,000.00	Community Services
99580	8/15/2017	US BANK	VISA- REDS BBQ & GRILL	893.37	Community Services
99819	9/6/2017	SECURAL SECURITY CORP	SECURITY- CONCERT	852.00	Community Services
99853	9/12/2017	GREEN DINOSAUR INC	LEED SUSTAINABILITY - SR CTR	818.58	Community Services
99819	9/6/2017	SECURAL SECURITY CORP	SECURITY- CONCERT	795.20	Community Services
99580	8/15/2017	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
99890	9/13/2017	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
99580	8/15/2017	US BANK	VISA- STONEFIRE GRILL	647.64	Community Services
99890	9/13/2017	US BANK	VISA- COSTCO	644.40	Community Services
99580	8/15/2017	US BANK	VISA- COSTCO	625.26	Community Services
99717	8/23/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	621.68	Community Services
99670	8/23/2017	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	615.00	Community Services
99813	9/6/2017	OSLER BISHOP & ASSOCIATES	RECREATION INSTRUCTOR	592.20	Community Services
99776	8/30/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	576.27	Community Services
99898	9/20/2017	BARRY KAY ENTERPRISES, INC.	BASKETBALL T-SHIRTS	565.37	Community Services
99678	8/23/2017	GROSSMAN/BEVEN//	BASKETBALL OFFICIAL	540.00	Community Services
99943	9/20/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CONCERT	540.00	Community Services
99943	9/20/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CONCERT	540.00	Community Services
99887	9/12/2017	VERGUN/SHANNON JANNETTE//	RECREATION INSTRUCTOR	539.00	Community Services
99664	8/23/2017	BENDAVID/MICHAEL//	RECREATION INSTRUCTOR	525.00	Community Services
99636	8/16/2017	SHALEV/ ALINA//	RECREATION INSTRUCTOR	504.00	Community Services
99580	8/15/2017	US BANK	VISA- VINEYARD TOURS	504.00	Community Services
99825	9/6/2017	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	480.70	Community Services
99890	9/13/2017	US BANK	VISA- AMAZON.COM	459.49	Community Services
99637	8/16/2017	SHOEMAKER/BONNIE//	RECREATION INSTRUCTOR	455.00	Community Services
99827	9/6/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	451.03	Community Services
99633	8/16/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	431.42	Community Services
99935	9/20/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	431.42	Community Services
99676	8/23/2017	ESGRO/DONNA BURKE//	RECREATION INSTRUCTOR	428.40	Community Services
99679	8/23/2017	HINES/LEONARDO//	BASKETBALL OFFICIAL	420.00	Community Services
99923	9/20/2017	MCDONALD/BRUCE//	RECREATION INSTRUCTOR	416.50	Community Services
99580	8/15/2017	US BANK	VISA- DIY	416.47	Community Services
99580	8/15/2017	US BANK	VISA- COSTCO	406.52	Community Services
99580	8/15/2017	US BANK	VISA- WILL ROGERS CLUB	405.00	Community Services
99890	9/13/2017	US BANK	VISA- COSTCO	394.97	Community Services





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99580	8/15/2017	US BANK	VISA- SIGNS & SHAPES	380.00	Community Services
99734	8/30/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	379.50	Community Services
99947	9/20/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	377.15	Community Services
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	365.53	Community Services
99697	8/23/2017	MONTGOMERY/MICHAEL//	BASKETBALL OFFICIAL	360.00	Community Services
99707	8/23/2017	SHAIFER/KEVIN//	BASKETBALL OFFICIAL	360.00	Community Services
99594	8/16/2017	BLUM/ELIZABETH//	RECREATION INSTRUCTOR	357.00	Community Services
99684	8/23/2017	JACOBS/SAUL//	RECREATION INSTRUCTOR	336.00	Community Services
99645	8/16/2017	SUZDALTSEV/JENNY//	RECREATION INSTRUCTOR	330.40	Community Services
99694	8/23/2017	LEE/CRAIG ALAN//	BASKETBALL OFFICIAL	330.00	Community Services
99890	9/13/2017	US BANK	VISA- POOL N SPA	327.74	Community Services
99580	8/15/2017	US BANK	VISA- GELSONS MARKET	327.17	Community Services
99890	9/13/2017	US BANK	VISA- 7 ELEVEN	321.39	Community Services
99595	8/16/2017	BROWN/JERRY//	RECREATION INSTRUCTOR	320.00	Community Services
99580	8/15/2017	US BANK	VISA- SMART & FINAL	302.75	Community Services
99663	8/23/2017	AT&T	TELEPHONE SERVICE	292.96	Community Services
99947	9/20/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	291.51	Community Services
99580	8/15/2017	US BANK	VISA- AMAZON.COM	280.18	Community Services
99580	8/15/2017	US BANK	VISA- CORNER BAKERY`	280.00	Community Services
99681	8/23/2017	IMBER/GIL//	BASKETBALL OFFICIAL	270.00	Community Services
99752	8/30/2017	JACKMAN/ANITA//	RECREATION INSTRUCTOR	269.50	Community Services
99732	8/30/2017	CINTAS FIRST AID & SAFETY	FIRE EXTINGUISHER INSPECTION	268.93	Community Services
99727	8/30/2017	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	267.98	Community Services
99706	8/23/2017	SENDOWSKI/SHULAMIT//	RECREATION INSTRUCTOR	252.00	Community Services
99890	9/13/2017	US BANK	VISA- DIRECT TV	244.02	Community Services
99665	8/23/2017	BILCHIK/DANIEL//	BASKETBALL OFFICIAL	240.00	Community Services
99890	9/13/2017	US BANK	VISA- SMITH PIPE & SUPPLY	240.00	Community Services
99663	8/23/2017	AT&T	TELEPHONE SERVICE	229.71	Community Services
99932	9/20/2017	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	228.11	Community Services
99702	8/23/2017	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	227.60	Community Services
99580	8/15/2017	US BANK	VISA- B&H PHOTO	223.13	Community Services
99686	8/23/2017	KELLER/MICHAEL//	BASKETBALL OFFICIAL	220.00	Community Services
99580	8/15/2017	US BANK	VISA- PARTY CITY	219.07	Community Services
99580	8/15/2017	US BANK	VISA- COSTCO	218.47	Community Services
99769	8/30/2017	TELLER/BARBARA//	RECREATION INSTRUCTOR	210.00	Community Services
99895	9/20/2017	ANAYA/FELIPE//	REIMB MILEAGE - MAY-AUG 17	208.02	Community Services
99776	8/30/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	192.49	Community Services



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99730	8/30/2017	CAYNE/STACIE//	RECREATION INSTRUCTOR	189.00	Community Services
99580	8/15/2017	US BANK	VISA- HOME DEPOT	185.67	Community Services
99889	9/12/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	185.44	Community Services
99910	9/20/2017	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- SR CTR	185.00	Community Services
99756	8/30/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	184.91	Community Services
99683	8/23/2017	ISRAEL/BOB//	BASKETBALL OFFICIAL	180.00	Community Services
99580	8/15/2017	US BANK	VISA- 7 ELEVEN	179.66	Community Services
99890	9/13/2017	US BANK	VISA- ROSS STORE	178.91	Community Services
99837	9/12/2017	CALIFORNIA PARK & RECREATION	MEMBERSHIP RENEWAL- J. RUBIN	170.00	Community Services
99580	8/15/2017	US BANK	VISA- COOKING WITH LENNY	163.88	Community Services
99708	8/23/2017	SIMMONS/NEIL//	RECREATION INSTRUCTOR	159.60	Community Services
99580	8/15/2017	US BANK	VISA- HOME DEPOT	154.59	Community Services
99710	8/23/2017	STEAMAN/LANCE//	BASKETBALL OFFICIAL	150.00	Community Services
99580	8/15/2017	US BANK	VISA- DIRECT TV	145.64	Community Services
99580	8/15/2017	US BANK	VISA- BARONES PIZZA	141.10	Community Services
99638	8/16/2017	SIMMONS/NEIL//	RECREATION INSTRUCTOR	138.60	Community Services
99938	9/20/2017	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	135.94	Community Services
99802	9/6/2017	INNER-I ...SECURITY IN FOCUS	JUL-SEP 2017 MONITORING- DEANZ	135.00	Community Services
99580	8/15/2017	US BANK	VISA- PYRAMID PIPE & SUPPLY	128.72	Community Services
99580	8/15/2017	US BANK	VISA- VISTA PAINT	126.01	Community Services
99580	8/15/2017	US BANK	VISA- SMART & FINAL	121.84	Community Services
99703	8/23/2017	RAMIREZ/MICHAEL//	BASKETBALL OFFICIAL	120.00	Community Services
99688	8/23/2017	KOPSTEIN/STEVE//	BASKETBALL OFFICIAL	120.00	Community Services
99660	8/23/2017	ALLEN/HARVEY//	BASKETBALL OFFICIAL	120.00	Community Services
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	117.39	Community Services
99643	8/16/2017	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	113.19	Community Services
99890	9/13/2017	US BANK	VISA- RALPHS	106.76	Community Services
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	103.78	Community Services
99713	8/23/2017	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	103.16	Community Services
99940	9/20/2017	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	103.16	Community Services
99580	8/15/2017	US BANK	VISA- PARTY CITY	101.30	Community Services
99890	9/13/2017	US BANK	VISA- POND ARMOR	100.69	Community Services
99633	8/16/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	100.00	Community Services
99935	9/20/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- CITY	100.00	Community Services
99890	9/13/2017	US BANK	VISA- DIY	97.22	Community Services
99580	8/15/2017	US BANK	VISA- THE HABIT	93.76	Community Services
99720	8/30/2017	AT&T	TELEPHONE SERVICE	91.62	Community Services



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99945	9/20/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	91.41	Community Services
99802	9/6/2017	INNER-I ...SECURITY IN FOCUS	JUL-SEP 2017 MONITORING- SRCTR	90.00	Community Services
99872	9/12/2017	PORT-A-STOR INC.	STORAGE - LUPIN HILL	85.00	Community Services
99872	9/12/2017	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
99580	8/15/2017	US BANK	VISA- COSTCO	82.49	Community Services
99580	8/15/2017	US BANK	VISA- MICHAELS STORE	82.04	Community Services
99580	8/15/2017	US BANK	VISA- FENCE FACTORY	80.67	Community Services
99580	8/15/2017	US BANK	VISA- TARGET	80.56	Community Services
99611	8/16/2017	FILICE/LANA//	REIMB MILEAGE - JUL 17	80.41	Community Services
99624	8/16/2017	LUGO/SHARLENE//	RECREATION INSTRUCTOR	80.00	Community Services
99580	8/15/2017	US BANK	VISA- TARGET	76.17	Community Services
99580	8/15/2017	US BANK	VISA- DS SERVICES	75.59	Community Services
99907	9/20/2017	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	74.00	Community Services
99580	8/15/2017	US BANK	VISA- BAJA FRESH	71.38	Community Services
99580	8/15/2017	US BANK	VISA- TIRE MAN	69.95	Community Services
99890	9/13/2017	US BANK	VISA- SMART & FINAL	68.23	Community Services
99589	8/16/2017	AT&T	TELEPHONE SERVICE	66.81	Community Services
99833	9/12/2017	AT&T	TELEPHONE SERVICE	66.81	Community Services
99674	8/23/2017	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	64.00	Community Services
99890	9/13/2017	US BANK	VISA- AGOURA LOCK TECH	62.77	Community Services
99715	8/23/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	61.88	Community Services
99580	8/15/2017	US BANK	VISA- SHELL OIL	60.00	Community Services
99666	8/23/2017	BILCHIK/JONATHON//	BASKETBALL OFFICIAL	60.00	Community Services
99580	8/15/2017	US BANK	VISA- HOME DEPOT	59.90	Community Services
99740	8/30/2017	DNA ELECTRIC	ELECTRICAL REPAIRS	58.35	Community Services
99580	8/15/2017	US BANK	VISA- US RESEARCH & CHEMICAL	57.98	Community Services
99580	8/15/2017	US BANK	VISA- DOOR MITTS	57.98	Community Services
99580	8/15/2017	US BANK	VISA- HAWAIIAN DELIGHT	55.00	Community Services
99695	8/23/2017	MABBETT/LORRAINE//	RECREATION INSTRUCTOR	54.00	Community Services
99580	8/15/2017	US BANK	VISA- YUM YUM DONUTS	50.80	Community Services
99850	9/12/2017	FILICE/LANA//	REIMB MILEAGE - AUG 17	50.29	Community Services
99890	9/13/2017	US BANK	VISA- RALPHS	49.07	Community Services
99639	8/16/2017	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	49.00	Community Services
99641	8/16/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	47.62	Community Services
99580	8/15/2017	US BANK	VISA- CONSTANT CONTACT	45.00	Community Services
99843	9/12/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	45.00	Community Services
99843	9/12/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	45.00	Community Services



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99890	9/13/2017	US BANK	VISA- CONSTANT CONTACT	45.00	Community Services
99890	9/13/2017	US BANK	VISA- ATMOSPHERE EVENTS	44.00	Community Services
99890	9/13/2017	US BANK	VISA- DOLLAR TREE	42.36	Community Services
99580	8/15/2017	US BANK	VISA- CEDAR VALLEY PLUMBING	37.86	Community Services
99890	9/13/2017	US BANK	VISA- ROADSIDE LUMBER	36.64	Community Services
99890	9/13/2017	US BANK	VISA- MALIBU LAUNDRY	35.00	Community Services
99580	8/15/2017	US BANK	VISA- MALIBU LAUNDRY	33.75	Community Services
99890	9/13/2017	US BANK	VISA- OFFICE DEPOT	32.16	Community Services
99890	9/13/2017	US BANK	VISA- DS SERVICES	30.59	Community Services
99580	8/15/2017	US BANK	VISA- TARGET	30.51	Community Services
99890	9/13/2017	US BANK	VISA- RITE AID	29.94	Community Services
99776	8/30/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	28.67	Community Services
99580	8/15/2017	US BANK	VISA- OFFICE DEPOT	28.17	Community Services
99580	8/15/2017	US BANK	VISA- ALBERTSONS	28.04	Community Services
99580	8/15/2017	US BANK	VISA- DIY	26.20	Community Services
99890	9/13/2017	US BANK	VISA- ALBERTSONS	26.18	Community Services
99890	9/13/2017	US BANK	VISA- UNION 76	25.99	Community Services
99947	9/20/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	25.84	Community Services
99580	8/15/2017	US BANK	VISA- TARGET	24.97	Community Services
99865	9/12/2017	LIVESCAN	FINGERPRINTING SERVICES	24.00	Community Services
99580	8/15/2017	US BANK	VISA- DIY	22.72	Community Services
99580	8/15/2017	US BANK	VISA- RALPHS	20.38	Community Services
99580	8/15/2017	US BANK	VISA- ALBERTSONS	19.63	Community Services
99580	8/15/2017	US BANK	VISA- USPS	19.60	Community Services
99890	9/13/2017	US BANK	VISA- BIG 5 SPORTING	16.38	Community Services
99890	9/13/2017	US BANK	VISA- RALPHS	15.75	Community Services
99580	8/15/2017	US BANK	VISA- AMAZON.COM	15.12	Community Services
99890	9/13/2017	US BANK	VISA- RALPHS	14.74	Community Services
99580	8/15/2017	US BANK	VISA- RITE AID	11.04	Community Services
99890	9/13/2017	US BANK	VISA- TARGET	10.87	Community Services
99890	9/13/2017	US BANK	VISA- DIY	10.37	Community Services
99580	8/15/2017	US BANK	VISA- EXXON MOBIL	10.17	Community Services
99890	9/13/2017	US BANK	VISA- MICHAELS	9.26	Community Services
99890	9/13/2017	US BANK	VISA- HOMEGOODS	8.57	Community Services
99580	8/15/2017	US BANK	VISA- RALPHS	6.56	Community Services
99890	9/13/2017	US BANK	VISA- 99 CENT STORE	6.56	Community Services
99890	9/13/2017	US BANK	VISA- DOLLAR TREE	6.56	Community Services



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99890	9/13/2017	US BANK	VISA- SMART & FINAL	-25.98	Community Services
<b>Total Amount for 214 Line Item(s) from Community Services</b>				<b>\$147,499.60</b>	
<b>Finance</b>					
99658	8/23/2017	ADP, INC	PAYROLL PROCESSING	1,130.27	Finance
99827	9/6/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	120.12	Finance
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	94.88	Finance
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	78.59	Finance
99580	8/15/2017	US BANK	VISA- FRY'S ELECTRONICS	56.22	Finance
99827	9/6/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	46.57	Finance
99890	9/13/2017	US BANK	VISA- STAPLES	44.31	Finance
99890	9/13/2017	US BANK	VISA- WALMART	16.35	Finance
<b>Total Amount for 8 Line Item(s) from Finance</b>				<b>\$1,587.31</b>	
<b>Klubhouse Preschool</b>					
99890	9/13/2017	US BANK	VISA- COSTCO	4,168.80	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- HOME DEPOT	2,425.20	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- DISCOUNT SCHOOL SUPPLY	2,120.71	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- DISCOUNT SCHOOL SUPPLY	1,863.49	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- COASTAL MEDIA GROUP	1,475.00	Klubhouse Preschool
99670	8/23/2017	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	1,435.00	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- LAKESHORE LEARNING	932.17	Klubhouse Preschool
99734	8/30/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	885.50	Klubhouse Preschool
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	852.91	Klubhouse Preschool
99682	8/23/2017	INNER-I ...SECURITY IN FOCUS	GATE INSTALLATION	800.00	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- TARGET	723.84	Klubhouse Preschool
99932	9/20/2017	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	532.27	Klubhouse Preschool
99702	8/23/2017	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	531.04	Klubhouse Preschool
99889	9/12/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	432.71	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- SMART & FINAL	403.27	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- PARTY CITY	347.96	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- BOWLERO	325.14	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- CALABASAS STYLE	325.00	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- SUBWAY	306.89	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- PARTY ON RENTAL	288.00	Klubhouse Preschool



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99580	8/15/2017	US BANK	VISA- L.A. SPARKS	286.00	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- UNDERWOOD FARMS	280.00	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- TARGET	229.18	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- CASTLE PARK	223.50	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- SCOOTERS JUNGLE	219.27	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- DISCOVERY CUBE	216.00	Klubhouse Preschool
99945	9/20/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	213.29	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- COSTCO	149.00	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- SMART & FINAL	145.21	Klubhouse Preschool
99740	8/30/2017	DNA ELECTRIC	ELECTRICAL REPAIRS	136.14	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- AMECI PIZZA	135.00	Klubhouse Preschool
99765	8/30/2017	SECURAL SECURITY CORP	SECURITY- SUMMER PARTY	113.60	Klubhouse Preschool
99843	9/12/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	105.00	Klubhouse Preschool
99843	9/12/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	105.00	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- HOME DEPOT	100.12	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- SUPER BIRTHDAY	100.00	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- UPS	88.20	Klubhouse Preschool
99802	9/6/2017	INNER-I ...SECURITY IN FOCUS	JUL-SEP 2017 MONITORING- CRKSD	75.00	Klubhouse Preschool
99704	8/23/2017	ROSATI FARMS	MILK/YOGURT DELIVERY	71.40	Klubhouse Preschool
99776	8/30/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	66.88	Klubhouse Preschool
99819	9/6/2017	SECURAL SECURITY CORP	ALARM RESPONSE- CRKSD	54.60	Klubhouse Preschool
99890	9/13/2017	US BANK	VISA- BABIES R US	54.60	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- AMAZON.COM	29.37	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- MONTEREY CONCESSIONS	17.43	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- BEST BUY	16.08	Klubhouse Preschool
99580	8/15/2017	US BANK	VISA- GELSONS MARKET	10.00	Klubhouse Preschool
<b>Total Amount for 46 Line Item(s) from Klubhouse Preschool</b>				<b>\$24,414.77</b>	

**Library**

99897	9/20/2017	BAKER & TAYLOR	BOOKS-LIBRARY	1,500.95	Library
99797	9/6/2017	ENVISIONWARE INC	LIBRARY- SOFTWARE MAINTENANCE	942.55	Library
99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	855.31	Library
99760	8/30/2017	OCLC, INC.	MEMBERSHIP DUES- JUL 2017	706.49	Library
99751	8/30/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	639.43	Library
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	573.97	Library
99764	8/30/2017	RECORDED BOOKS, LLC	BOOKS ON CD	544.52	Library



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99739	8/30/2017	DEMCO, INC.	LIBRARY SUPPLIES	472.65	Library
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	435.72	Library
99764	8/30/2017	RECORDED BOOKS, LLC	BOOKS ON CD	428.91	Library
99764	8/30/2017	RECORDED BOOKS, LLC	E- AUDIO BOOKS	331.20	Library
99770	8/30/2017	TIME WARNER CABLE	CABLE MODEM- LIBRARY	290.00	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	262.63	Library
99795	9/6/2017	DEMCO, INC.	LIBRARY SUPPLIES	252.94	Library
99751	8/30/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	244.28	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	232.36	Library
99890	9/13/2017	US BANK	VISA- ALA	197.00	Library
99720	8/30/2017	AT&T	TELEPHONE SERVICE	193.48	Library
99890	9/13/2017	US BANK	VISA- COSTCO	180.82	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	170.91	Library
99890	9/13/2017	US BANK	VISA- CLA	165.00	Library
99817	9/6/2017	RECORDED BOOKS, LLC	BOOKS ON CD	164.83	Library
99764	8/30/2017	RECORDED BOOKS, LLC	E- AUDIO BOOKS	160.80	Library
99898	9/20/2017	BARRY KAY ENTERPRISES, INC.	LIBRARY STAFF T-SHIRTS	156.44	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	153.20	Library
99788	9/6/2017	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
99788	9/6/2017	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	115.22	Library
99758	8/30/2017	MIDWEST TAPE	DVD'S-LIBRARY	106.38	Library
99817	9/6/2017	RECORDED BOOKS, LLC	BOOKS ON CD	100.39	Library
99817	9/6/2017	RECORDED BOOKS, LLC	E- AUDIO BOOKS	95.01	Library
99802	9/6/2017	INNER-I ...SECURITY IN FOCUS	JUL-SEP 2017 MONITORING- LIBRY	90.00	Library
99751	8/30/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	85.75	Library
99934	9/20/2017	RECORDED BOOKS, LLC	E- AUDIO BOOKS	77.26	Library
99808	9/6/2017	MIDWEST TAPE	DVD'S-LIBRARY	60.12	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	59.57	Library
99751	8/30/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	57.64	Library
99808	9/6/2017	MIDWEST TAPE	DVD'S-LIBRARY	54.28	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	52.36	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	51.64	Library
99926	9/20/2017	MIDWEST TAPE	DVD'S-LIBRARY	45.75	Library
99764	8/30/2017	RECORDED BOOKS, LLC	BOOKS ON CD	45.45	Library
99764	8/30/2017	RECORDED BOOKS, LLC	BOOKS ON CD	45.45	Library
99808	9/6/2017	MIDWEST TAPE	DVD'S-LIBRARY	40.79	Library



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99751	8/30/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	39.94	Library
99728	8/30/2017	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- FTG80700	38.10	Library
99808	9/6/2017	MIDWEST TAPE	DVD'S-LIBRARY	37.89	Library
99724	8/30/2017	BAKER & TAYLOR	BOOKS-LIBRARY	37.79	Library
99890	9/13/2017	US BANK	VISA- SMART & FINAL	36.95	Library
99758	8/30/2017	MIDWEST TAPE	DVD'S-LIBRARY	33.15	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	32.08	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	30.79	Library
99926	9/20/2017	MIDWEST TAPE	DVD'S-LIBRARY	28.78	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	27.51	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	25.28	Library
99764	8/30/2017	RECORDED BOOKS, LLC	BOOKS ON CD	24.84	Library
99817	9/6/2017	RECORDED BOOKS, LLC	BOOKS ON CD	24.84	Library
99758	8/30/2017	MIDWEST TAPE	DVD'S-LIBRARY	23.31	Library
99926	9/20/2017	MIDWEST TAPE	DVD'S-LIBRARY	23.31	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	20.95	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	20.95	Library
99829	9/12/2017	ABDALI/ SARAH//	REIMB MILEAGE - AUG 17	19.80	Library
99580	8/15/2017	US BANK	VISA- MICHAELS	18.54	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	17.68	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	17.68	Library
99580	8/15/2017	US BANK	VISA- TARGET	15.95	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	15.71	Library
99782	9/6/2017	BAKER & TAYLOR	BOOKS-LIBRARY	14.69	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	14.40	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	14.40	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	14.40	Library
99782	9/6/2017	BAKER & TAYLOR	BOOKS-LIBRARY	13.08	Library
99801	9/6/2017	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	9.81	Library
99890	9/13/2017	US BANK	VISA- RALPHS	2.15	Library
<b>Total Amount for 74 Line Item(s) from Library</b>				<b>\$12,433.96</b>	

**LMD #22**

99584	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	122,672.92	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	27,607.38	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	12,664.33	LMD #22





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99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,648.27	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,000.04	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	9,815.02	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	9,729.73	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	9,483.30	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	8,022.53	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,983.21	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,221.96	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,789.85	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	6,187.50	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,954.12	LMD #22
99591	8/16/2017	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,528.81	LMD #22
99896	9/20/2017	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,528.81	LMD #22
99693	8/23/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	5,465.00	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	5,138.56	LMD #22
99722	8/30/2017	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	4,975.00	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,913.97	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,895.86	LMD #22
99582	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	4,800.00	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,632.16	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,499.00	LMD #22
99693	8/23/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,414.94	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,281.33	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,003.84	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,990.00	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,843.47	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,752.50	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,272.50	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,191.17	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,025.00	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,970.84	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,673.00	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,615.41	LMD #22
99591	8/16/2017	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	2,560.00	LMD #22
99762	8/30/2017	PACIFIC COAST FALCONRY INC.	BIRD CONTROL SERVICES	2,500.00	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,479.21	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,278.29	LMD #22



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99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,723.29	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,595.00	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,523.00	LMD #22
99693	8/23/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,389.72	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,348.52	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,245.08	LMD #22
99582	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	1,200.00	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,151.05	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,094.50	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,046.37	LMD #22
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,002.00	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	828.99	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	793.15	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	765.00	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	765.00	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	764.50	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	692.00	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	570.95	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	501.36	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	490.00	LMD #22
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	481.00	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	481.00	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	468.62	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	458.06	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	450.36	LMD #22
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	446.87	LMD #22
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	443.43	LMD #22
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	441.50	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	434.86	LMD #22
99714	8/23/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE	424.23	LMD #22
99781	9/6/2017	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	405.70	LMD #22
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	382.72	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	359.03	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	274.22	LMD #22
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	229.98	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	215.00	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	211.25	LMD #22



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99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	193.38	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	190.92	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	186.54	LMD #22
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	185.58	LMD #22
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	183.83	LMD #22
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	171.24	LMD #22
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	167.90	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	163.71	LMD #22
99641	8/16/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	127.68	LMD #22
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	127.26	LMD #22
99878	9/12/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	126.92	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	122.78	LMD #22
99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	114.80	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	113.57	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	96.32	LMD #22
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	93.04	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	91.06	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	83.22	LMD #22
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	78.14	LMD #22
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	70.15	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	67.53	LMD #22
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	46.00	LMD #22
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	45.32	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	37.86	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	34.79	LMD #22
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	17.39	LMD #22
<b>Total Amount for 103 Line Item(s) from LMD #22</b>				<b>\$391,043.07</b>	

**LMD #24**

99629	8/16/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	13,900.00	LMD #24
99773	8/30/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,913.74	LMD #24
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,643.12	LMD #24
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,048.92	LMD #24
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	959.76	LMD #24
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	408.95	LMD #24
99773	8/30/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	400.00	LMD #24



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99942	9/20/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	400.00	LMD #24
99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	8.20	LMD #24
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	5.58	LMD #24
<b>Total Amount for 10 Line Item(s) from LMD #24</b>				<b>\$29,688.27</b>	
<b><u>LMD #27</u></b>					
99787	9/6/2017	BURNS PACIFIC CONSTRUCTION	MEDIAN IMPROVEMENTS	43,530.20	LMD #27
99787	9/6/2017	BURNS PACIFIC CONSTRUCTION	MEDIAN IMPROVEMENTS	19,270.00	LMD #27
99869	9/12/2017	MONT CALABASAS ASSOCIATION	LANDSCAPE MAINTENANCE	14,104.00	LMD #27
99773	8/30/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,125.91	LMD #27
99629	8/16/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	975.00	LMD #27
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	316.17	LMD #27
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	112.55	LMD #27
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	23.49	LMD #27
99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	2.05	LMD #27
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	1.40	LMD #27
<b>Total Amount for 10 Line Item(s) from LMD #27</b>				<b>\$79,460.77</b>	
<b><u>LMD #32</u></b>					
99773	8/30/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,861.52	LMD #32
99942	9/20/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,861.52	LMD #32
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	921.41	LMD #32
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	695.78	LMD #32
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	23.20	LMD #32
99662	8/23/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	19.44	LMD #32
99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	2.05	LMD #32
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	1.40	LMD #32
<b>Total Amount for 8 Line Item(s) from LMD #32</b>				<b>\$5,386.32</b>	
<b><u>LMD 22 - Common Benefit Area</u></b>					
99693	8/23/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	17,443.38	LMD 22 - Common Benefit Area
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	17,181.60	LMD 22 - Common Benefit Area
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	13,398.16	LMD 22 - Common Benefit Area
99867	9/12/2017	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,730.00	LMD 22 - Common Benefit Area



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99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,677.34	LMD 22 - Common Benefit Area
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,739.65	LMD 22 - Common Benefit Area
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,960.57	LMD 22 - Common Benefit Area
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,509.29	LMD 22 - Common Benefit Area
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,361.92	LMD 22 - Common Benefit Area
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,348.47	LMD 22 - Common Benefit Area
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,101.83	LMD 22 - Common Benefit Area
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,637.95	LMD 22 - Common Benefit Area
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,883.51	LMD 22 - Common Benefit Area
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,761.16	LMD 22 - Common Benefit Area
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,279.00	LMD 22 - Common Benefit Area
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,263.00	LMD 22 - Common Benefit Area
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	958.00	LMD 22 - Common Benefit Area
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	764.50	LMD 22 - Common Benefit Area
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	761.37	LMD 22 - Common Benefit Area
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	720.86	LMD 22 - Common Benefit Area
99650	8/16/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	700.33	LMD 22 - Common Benefit Area
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	655.00	LMD 22 - Common Benefit Area
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	576.62	LMD 22 - Common Benefit Area
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	452.88	LMD 22 - Common Benefit Area
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	420.00	LMD 22 - Common Benefit Area
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	282.26	LMD 22 - Common Benefit Area
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	260.00	LMD 22 - Common Benefit Area
99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	233.50	LMD 22 - Common Benefit Area
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	150.44	LMD 22 - Common Benefit Area
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	140.00	LMD 22 - Common Benefit Area
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	98.41	LMD 22 - Common Benefit Area
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	90.65	LMD 22 - Common Benefit Area
99937	9/20/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	26.08	LMD 22 - Common Benefit Area
99580	8/15/2017	US BANK	VISA- HOME DEPOT	12.59	LMD 22 - Common Benefit Area

**Total Amount for 34 Line Item(s) from LMD 22 - Common Benefit Area**

**\$108,580.32**

**Media Operations**

99617	8/16/2017	INSIGHT PUBLIC SECTOR	COMPUTER SOFTWARE	25,800.00	Media Operations
99840	9/12/2017	CDW GOVERNMENT INC	BATTERY PACK	13,197.96	Media Operations
99838	9/12/2017	CALNET TECHNOLOGY GROUP	PROGRESS PAY- LASER FISCHE	12,498.75	Media Operations



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99607	8/16/2017	DELL MARKETING L.P.	COMPUTERS	12,339.75	Media Operations
99857	9/12/2017	INSIGHT PUBLIC SECTOR	COMPUTER SOFTWARE	11,793.90	Media Operations
99761	8/30/2017	OTOJOY, LLC	HEARING LOOP INSTALLATION	4,016.26	Media Operations
99800	9/6/2017	GRANICUS INC.	WEB ARCHIVING SERVICE	3,292.50	Media Operations
99580	8/15/2017	US BANK	VISA- MARKER TEK VIDEO	3,240.00	Media Operations
99944	9/20/2017	VERIZON WIRELESS	TELEPHONE SERVICE	3,134.06	Media Operations
99741	8/30/2017	DOERSCHEL/DARREN P.//	CONSULTANT SERVICES	2,550.00	Media Operations
99651	8/16/2017	VERIZON WIRELESS	TELEPHONE SERVICE	2,320.00	Media Operations
99824	9/6/2017	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	1,800.00	Media Operations
99580	8/15/2017	US BANK	VISA- LOGMEIN.COM	1,588.00	Media Operations
99877	9/12/2017	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	1,475.00	Media Operations
99930	9/20/2017	NICKERSON/LAURA//	CTV HOST SERVICES	1,181.25	Media Operations
99780	9/6/2017	AT&T	TELEPHONE SERVICE	1,125.68	Media Operations
99580	8/15/2017	US BANK	VISA- B&H PHOTO	1,099.00	Media Operations
99740	8/30/2017	DNA ELECTRIC	ELECTRICAL REPAIRS	725.00	Media Operations
99754	8/30/2017	KEY INFORMATION SYSTEMS, INC.	T-1 LINE MONTHLY FEE	578.77	Media Operations
99749	8/30/2017	FRONT SIDE SOLUTIONS, INC.	AMX PROGRAM SUPPORT	560.00	Media Operations
99807	9/6/2017	MEGAPATH CLOUD COMPANY	DSL SERVICE	443.65	Media Operations
99939	9/20/2017	TIME WARNER CABLE	CABLE MODEM- CITY HALL	422.02	Media Operations
99770	8/30/2017	TIME WARNER CABLE	CABLE MODEM- CITY HALL	413.98	Media Operations
99890	9/13/2017	US BANK	VISA- AMAZON.COM	412.10	Media Operations
99881	9/12/2017	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	399.00	Media Operations
99890	9/13/2017	US BANK	VISA- B&H PHOTO	381.00	Media Operations
99770	8/30/2017	TIME WARNER CABLE	CABLE MODEM- CITY HALL	375.00	Media Operations
99939	9/20/2017	TIME WARNER CABLE	CABLE MODEM- CITY HALL	375.00	Media Operations
99840	9/12/2017	CDW GOVERNMENT INC	BATTERY PACK	306.18	Media Operations
99799	9/6/2017	GRAINGER	FACILITY MAINTENANCE SUPPLIES	252.99	Media Operations
99838	9/12/2017	CALNET TECHNOLOGY GROUP	LASER FISCHE PORTAL	200.00	Media Operations
99890	9/13/2017	US BANK	VISA- HARBOR FREIGHTS	185.71	Media Operations
99832	9/12/2017	AT&T	TELEPHONE SERVICE	164.24	Media Operations
99580	8/15/2017	US BANK	VISA- MISAC	160.00	Media Operations
99904	9/20/2017	CLIENTFIRST CONSULTING GRP LLC	IT CONSULTING SERVICES	150.00	Media Operations
99894	9/20/2017	AMERICOMP GROUP IMAGING	PRINTER REPAIRS	109.00	Media Operations
99754	8/30/2017	KEY INFORMATION SYSTEMS, INC.	INSURANCE RENEWAL T-1LINE	100.00	Media Operations
99882	9/12/2017	TRIBUNE MEDIA SERVICES, LLC	CTV GUIDE LISTING	99.06	Media Operations
99647	8/16/2017	TRIBUNE MEDIA SERVICES, LLC	CTV GUIDE LISTING	96.88	Media Operations
99600	8/16/2017	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	83.70	Media Operations



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99902	9/20/2017	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	83.70	Media Operations
99945	9/20/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	82.21	Media Operations
99580	8/15/2017	US BANK	VISA- AMAZON.COM	73.46	Media Operations
99680	8/23/2017	HONG/ANDY//	REIMBURSE SUPPLIES	65.52	Media Operations
99580	8/15/2017	US BANK	VISA- AMAZON.COM	62.03	Media Operations
99585	8/16/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99585	8/16/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99585	8/16/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99585	8/16/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99891	9/20/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99891	9/20/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99891	9/20/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99891	9/20/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99891	9/20/2017	ACORN NEWSPAPER	CTV ADVERTISING	61.76	Media Operations
99580	8/15/2017	US BANK	VISA- ADOBE CLOUD	49.99	Media Operations
99890	9/13/2017	US BANK	VISA- CREATIVE CLOUD	49.99	Media Operations
99721	8/30/2017	AT&T MOBILITY	TELEPHONE SERVICE	47.01	Media Operations
99580	8/15/2017	US BANK	VISA- RALPHS	30.73	Media Operations
99580	8/15/2017	US BANK	VISA- SHARE IT INFO	29.95	Media Operations
99580	8/15/2017	US BANK	VISA- LA TIMES	7.96	Media Operations
99890	9/13/2017	US BANK	VISA- LA TIMES	7.96	Media Operations
99840	9/12/2017	CDW GOVERNMENT INC	BATTERY PACK	-36.68	Media Operations
99840	9/12/2017	CDW GOVERNMENT INC	BATTERY PACK	-343.75	Media Operations
<b>Total Amount for 63 Line Item(s) from Media Operations</b>				<b>\$110,211.31</b>	

**Non-Departmental**

99811	9/6/2017	MOUNTAINS RESTORATION TRUST	BARTEL HOUSE & BRIDGE	363,432.29	Non-Departmental
99834	9/12/2017	CALABASAS CHAMBER OF COMMERCE	FY 17/18 CHAMBER SERVICES	21,000.00	Non-Departmental
99836	9/12/2017	CALIFORNIA JPIA	POLLUTION INSURANCE FY 17/18	3,979.00	Non-Departmental
99868	9/12/2017	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	2,935.00	Non-Departmental
99633	8/16/2017	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,850.43	Non-Departmental
99935	9/20/2017	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,850.43	Non-Departmental
99745	8/30/2017	EMPLOYMENT DEVELOPMENT	UNEMPLOYMENT INSURANCE	2,130.00	Non-Departmental
99929	9/20/2017	MS CONSTRUCTION	CDBG RES REHAB- BLANE	2,125.00	Non-Departmental
99580	8/15/2017	US BANK	VISA- LIFE STORE	2,035.00	Non-Departmental
99890	9/13/2017	US BANK	VISA- LIFESTORE	2,035.00	Non-Departmental



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99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	1,828.39	Non-Departmental
99597	8/16/2017	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	1,367.99	Non-Departmental
99598	8/16/2017	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- JME16861	1,342.46	Non-Departmental
99727	8/30/2017	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	740.94	Non-Departmental
99727	8/30/2017	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	658.28	Non-Departmental
99728	8/30/2017	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- GPQ10817	636.88	Non-Departmental
99580	8/15/2017	US BANK	VISA- COSTCO	560.04	Non-Departmental
99580	8/15/2007	US BANK	VISA- IN N OUT	500.00	Non-Departmental
99763	8/30/2017	READYREFRESH BY NESTLE	WATER SERVICE	421.50	Non-Departmental
99890	9/13/2017	US BANK	VISA- COFFEE WHOLESALE USA	409.69	Non-Departmental
99890	9/13/2017	US BANK	VISA- COSTCO	373.80	Non-Departmental
99580	8/15/2017	US BANK	VISA- COSTCO	336.90	Non-Departmental
99580	8/15/2017	US BANK	VISA- COFFEE WHOLESALE USA	263.43	Non-Departmental
99890	9/13/2017	US BANK	VISA- AMAZON.COM	200.84	Non-Departmental
99890	9/13/2017	US BANK	VISA- COFFEE WHOLESALE USA	194.71	Non-Departmental
99605	8/16/2017	CR PRINT	BUSINESS CARDS	130.56	Non-Departmental
99905	9/20/2017	COUNTY OF LOS ANGELES	TAX DEFAULT PROPERTY ADMIN FEE	100.00	Non-Departmental
99667	8/23/2017	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
99628	8/16/2017	NEOFUNDS BY NEOPOST	POSTAGE	39.00	Non-Departmental
99667	8/23/2017	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- MNC09173	32.07	Non-Departmental
99890	9/13/2017	US BANK	VISA- ONESOURCE WATER	17.90	Non-Departmental
99798	9/6/2017	FEDERAL EXPRESS CORP.	COURIER SERVICE	13.40	Non-Departmental
99747	8/30/2017	FEDERAL EXPRESS CORP.	COURIER SERVICE	13.34	Non-Departmental
99677	8/23/2017	FEDERAL EXPRESS CORP.	COURIER SERVICE	13.28	Non-Departmental
99890	9/13/2017	US BANK	VISA- RALPHS	6.99	Non-Departmental

**Total Amount for 35 Line Item(s) from Non-Departmental**

**\$415,635.64**

## Payroll

99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	7,975.23	Payroll
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	4,094.92	Payroll
99699	8/23/2017	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- SEP 17	54.00	Payroll
99931	9/20/2017	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- OCT 17	54.00	Payroll

**Total Amount for 4 Line Item(s) from Payroll**

**\$12,178.15**

## Police / Fire / Safety





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99691	8/23/2017	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- JUL 2017	373,541.70	Police / Fire / Safety
99691	8/23/2017	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- JUL 2017	8,798.58	Police / Fire / Safety
99690	8/23/2017	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- JUL 2017	4,832.58	Police / Fire / Safety
99691	8/23/2017	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,399.51	Police / Fire / Safety
99691	8/23/2017	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- PARK EST	823.24	Police / Fire / Safety
99691	8/23/2017	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- JUL 2017	387.50	Police / Fire / Safety
99689	8/23/2017	KUSTOM SIGNALS, INC.	LASER EQUIPMENT REPAIRS	172.00	Police / Fire / Safety
99816	9/6/2017	PUBLIC SAFETY TECHNOLOGIES INC	RADAR EQUIPMENT REPAIRS	45.35	Police / Fire / Safety
<b>Total Amount for 8 Line Item(s) from Police / Fire / Safety</b>				<b>\$390,000.46</b>	

## Public Works

99705	8/23/2017	SECURITY PAVING COMPANY INC	LVMWD WATER LINE	24,265.18	Public Works
99787	9/6/2017	BURNS PACIFIC CONSTRUCTION	MEDIAN IMPROVEMENTS	21,882.00	Public Works
99631	8/16/2017	QUESTA ENGINEERING CORP.	LV CREEK RESTORATION PROJ	18,428.59	Public Works
99835	9/12/2017	CALIFORNIA GREEN CONSULTING	GREEN STREET PROJECT	16,335.00	Public Works
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,908.59	Public Works
99886	9/12/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	12,721.98	Public Works
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	9,088.72	Public Works
99742	8/30/2017	DOWNSTREAM SVCS, INC.	CDS UNIT MAINTENANCE	8,930.00	Public Works
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	8,006.82	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	7,554.74	Public Works
99920	9/20/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,476.10	Public Works
99629	8/16/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	7,445.00	Public Works
99601	8/16/2017	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	7,108.84	Public Works
99844	9/12/2017	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	7,108.84	Public Works
99621	8/16/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,069.66	Public Works
99820	9/6/2017	SECURITY PAVING COMPANY INC	LVMWD WATER LINE	5,850.00	Public Works
99693	8/23/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,839.58	Public Works
99766	8/30/2017	SO-CAL PRESSURE WASH	PRESSURE WASHING	4,600.00	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,514.12	Public Works
99629	8/16/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	4,235.00	Public Works
99693	8/23/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,062.60	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	3,139.18	Public Works
99718	8/23/2017	WILHELM/RICHARD//	FIELD INVESTIGTN/DRAFTING SVCS	2,983.71	Public Works
99899	9/20/2017	BURNS PACIFIC CONSTRUCTION	MEDIAN IMPROVEMENTS	2,755.82	Public Works
99654	8/16/2017	WILHELM/RICHARD//	FIELD INVESTIGTN/DRAFTING SVCS	2,695.00	Public Works



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99709	8/23/2017	SOLISTONE CARE, INC.	RETAINING WALL	2,625.00	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	2,403.09	Public Works
99858	9/12/2017	ISSAKHANI/MARINA//	CONSULTING SERVICES	2,275.00	Public Works
99582	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	2,040.00	Public Works
99580	8/15/2017	US BANK	VISA- 4IMPRINTS	2,037.71	Public Works
99629	8/16/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,795.00	Public Works
99793	9/6/2017	COUNTY OF LOS ANGELES	CONTRACT SERVICES	1,724.75	Public Works
99582	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	1,675.00	Public Works
99582	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	1,675.00	Public Works
99870	9/12/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,657.50	Public Works
99629	8/16/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,645.00	Public Works
99870	9/12/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,322.50	Public Works
99912	9/20/2017	GORGIN/KLAYMOND//	CONSULTING SERVICES	1,313.38	Public Works
99582	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	896.00	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	879.00	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	879.00	Public Works
99640	8/16/2017	SOLISTONE CARE, INC.	RETAINING WALL DEPOSIT	875.00	Public Works
99731	8/30/2017	CHAO/STEFFI YI-CHIAO//	CONSULTING SERVICES	860.00	Public Works
99790	9/6/2017	CHAO/STEFFI YI-CHIAO//	CONSULTING SERVICES	860.00	Public Works
99870	9/12/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	795.00	Public Works
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	792.80	Public Works
99757	8/30/2017	LEMUS/ALBA//	CONSULTING SERVICES	770.00	Public Works
99864	9/12/2017	LEMUS/ALBA//	CONSULTING SERVICES	770.00	Public Works
99864	9/12/2017	LEMUS/ALBA//	CONSULTING SERVICES	756.25	Public Works
99757	8/30/2017	LEMUS/ALBA//	CONSULTING SERVICES	742.50	Public Works
99756	8/30/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	732.79	Public Works
99753	8/30/2017	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	720.00	Public Works
99622	8/16/2017	LEMUS/ALBA//	CONSULTING SERVICES	700.00	Public Works
99622	8/16/2017	LEMUS/ALBA//	CONSULTING SERVICES	700.00	Public Works
99841	9/12/2017	CHAO/STEFFI YI-CHIAO//	CONSULTING SERVICES	688.00	Public Works
99831	9/12/2017	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	653.11	Public Works
99756	8/30/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	646.38	Public Works
99583	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	600.00	Public Works
99803	9/6/2017	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	600.00	Public Works
99759	8/30/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	595.00	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	587.00	Public Works
99629	8/16/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	545.00	Public Works



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99870	9/12/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	545.00	Public Works
99685	8/23/2017	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	520.64	Public Works
99759	8/30/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	460.00	Public Works
99599	8/16/2017	CHAO/STEFFI YI-CHIAO//	CONSULTING SERVICES	397.75	Public Works
99731	8/30/2017	CHAO/STEFFI YI-CHIAO//	CONSULTING SERVICES	387.00	Public Works
99870	9/12/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	350.00	Public Works
99901	9/20/2017	CHAO/STEFFI YI-CHIAO//	CONSULTING SERVICES	344.00	Public Works
99582	8/16/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	324.00	Public Works
99613	8/16/2017	GORGIN/KLAYMOND//	CONSULTING SERVICES	305.40	Public Works
99826	9/6/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	298.96	Public Works
99870	9/12/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	295.00	Public Works
99669	8/23/2017	CASHIER, DEPARTMENT OF	LICENSE & CERTIFICATION	260.00	Public Works
99793	9/6/2017	COUNTY OF LOS ANGELES	CONTRACT SERVICES	238.43	Public Works
99580	8/15/2017	US BANK	VISA- DIY	202.53	Public Works
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	201.66	Public Works
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	196.60	Public Works
99870	9/12/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	150.00	Public Works
99588	8/16/2017	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	147.63	Public Works
99588	8/16/2017	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	125.31	Public Works
99580	8/15/2017	US BANK	VISA- STREET TREE	125.00	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	125.00	Public Works
99885	9/12/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	125.00	Public Works
99942	9/20/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	125.00	Public Works
99942	9/20/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	125.00	Public Works
99844	9/12/2017	CLEANSTREET INC	STREET CLEAN-UP	96.05	Public Works
99580	8/15/2017	US BANK	VISA- HOME DEPOT	95.58	Public Works
99648	8/16/2017	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	94.15	Public Works
99604	8/16/2017	COUNTY SANITATION DISTRICT	REFUSE FEES- JUL 2017	91.00	Public Works
99890	9/13/2017	US BANK	VISA- HOME DEPOT	81.51	Public Works
99883	9/12/2017	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	74.35	Public Works
99878	9/12/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	71.79	Public Works
99580	8/15/2017	US BANK	VISA- DIY	70.11	Public Works
99831	9/12/2017	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	64.45	Public Works
99580	8/15/2017	US BANK	VISA- MARMALADE CAFE	48.21	Public Works
99651	8/16/2017	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
99944	9/20/2017	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
99580	8/15/2017	US BANK	VISA- APWA	30.00	Public Works



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99890	9/13/2017	US BANK	VISA- DIY	29.90	Public Works
99890	9/13/2017	US BANK	VISA- DIY	27.84	Public Works
99580	8/15/2017	US BANK	VISA- HOME DEPOT	24.81	Public Works
99735	8/30/2017	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	24.65	Public Works
99580	8/15/2017	US BANK	VISA- DIY	10.36	Public Works
99580	8/15/2017	US BANK	VISA- ITUNES.COM	2.99	Public Works
99890	9/13/2017	US BANK	VISA- ITUNES	2.99	Public Works
99580	8/15/2017	US BANK	VISA- HOME DEPOT	-1.23	Public Works
<b>Total Amount for 107 Line Item(s) from Public Works</b>				<b>\$268,227.27</b>	

## Recoverable / Refund / Liability

99814	9/6/2017	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	1,175.15	Recoverable / Refund / Liability
99818	9/6/2017	RG PERMITS & DESIGN	REFUND BUILDING PERMITS	1,091.29	Recoverable / Refund / Liability
99871	9/12/2017	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	600.00	Recoverable / Refund / Liability
99890	9/13/2017	US BANK	VISA- WHOLEFOODS	152.05	Recoverable / Refund / Liability
99875	9/12/2017	SAIN/SUPARNA//	BUS PASS REFUND	120.00	Recoverable / Refund / Liability
99918	9/20/2017	KONHEIM/TRACY//	REFUND BUS PASS	120.00	Recoverable / Refund / Liability
99851	9/12/2017	FRITZ/MARTHA SCOTT//	RECREATION REFUND	111.00	Recoverable / Refund / Liability
99919	9/20/2017	LAI/CHENGSHING//	RECREATION REFUND	105.00	Recoverable / Refund / Liability
99580	8/15/2017	US BANK	VISA- VIRGIN AMERICA	102.80	Recoverable / Refund / Liability
99854	9/12/2017	GREEN/MURIEL//	RECREATION REFUND	101.00	Recoverable / Refund / Liability
99725	8/30/2017	BANAIE/SAEED//	REFUND OVERPAYMENT	91.50	Recoverable / Refund / Liability
99785	9/6/2017	BOLDT/CHRIS//	RECREATION REFUND	85.00	Recoverable / Refund / Liability
99851	9/12/2017	FRITZ/MARTHA SCOTT//	RECREATION REFUND	81.00	Recoverable / Refund / Liability
99672	8/23/2017	COUNTY CLERK, CO. OF L.A.	RECORDING FEE	75.00	Recoverable / Refund / Liability
99768	8/30/2017	STATE DISBURSMENT	WAGE GARNISHMENT- 8/18/17	46.15	Recoverable / Refund / Liability
99823	9/6/2017	STATE DISBURSMENT	WAGE GARNISHMENT- 9/1/17	46.15	Recoverable / Refund / Liability
99874	9/12/2017	SAGERMAN/AUDREY//	RECREATION REFUND	42.00	Recoverable / Refund / Liability
99884	9/12/2017	URSO/ANGIE//	RECREATION REFUND	35.00	Recoverable / Refund / Liability
99913	9/20/2017	GREENBERG/MARILYN//	RECREATION REFUND	28.00	Recoverable / Refund / Liability
99580	8/15/2017	US BANK	VISA- TRANSUNION	19.95	Recoverable / Refund / Liability
99784	9/6/2017	BERRY GENERAL ENGINEERING	CONSULTING- HIGH SCHOOL ACCESS	-5,472.90	Recoverable / Refund / Liability
<b>Total Amount for 21 Line Item(s) from Recoverable / Refund / Liability</b>				<b>\$-1,244.86</b>	

## Tennis & Swim Center



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99671	8/23/2017	COMPLETE CONSTRUCTION SERVICES	ROOF REPAIRS	8,500.00	Tennis & Swim Center
99630	8/16/2017	PEAK PROGRAMS	RECREATION INSTRUCTOR	4,014.50	Tennis & Swim Center
99809	9/6/2017	MIKE PILLAR & SONS	REFINISH FLOOR AEROBIC STUDIO	3,780.00	Tennis & Swim Center
99774	8/30/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	3,720.94	Tennis & Swim Center
99693	8/23/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,567.81	Tennis & Swim Center
99893	9/20/2017	AM PM DOOR INC	DOOR REPAIRS	2,360.00	Tennis & Swim Center
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,119.19	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- G&F LIGHTING	1,604.29	Tennis & Swim Center
99623	8/16/2017	LITTLE LEARNERS LLC	RECREATION INSTRUCTOR	1,495.00	Tennis & Swim Center
99643	8/16/2017	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	855.70	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- ADOLPH KIEFER	843.43	Tennis & Swim Center
99603	8/16/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	818.65	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- INDEED	788.98	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- NATIONAL GYM SUPPLY	781.84	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- NATIONAL GYM SUPPLY	781.84	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- PERFORMANCE HEALTH	780.74	Tennis & Swim Center
99839	9/12/2017	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	759.43	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- VAN NUYS PLYWOOD	758.38	Tennis & Swim Center
99590	8/16/2017	ATMOSPHERE EVENTS & CATERING	SOCIAL EXPENSE- CAMPOUT	709.50	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- SUPER A CLEANERS	675.00	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- GREAT MATS	656.90	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- LAKESHORE LEARNING	597.68	Tennis & Swim Center
99616	8/16/2017	ICHKOVA/SVETLANA//	RECREATION INSTRUCTOR	587.12	Tennis & Swim Center
99729	8/30/2017	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	583.04	Tennis & Swim Center
99581	8/16/2017	A RENTAL CONNECTION	EQUIPMENT RENTAL - CAMPOUT	579.53	Tennis & Swim Center
99846	9/12/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	576.84	Tennis & Swim Center
99616	8/16/2017	ICHKOVA/SVETLANA//	RECREATION INSTRUCTOR	518.00	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- OFFICE DEPOT	502.95	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- GREAT MATS	491.73	Tennis & Swim Center
99736	8/30/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	483.10	Tennis & Swim Center
99789	9/6/2017	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	477.88	Tennis & Swim Center
99603	8/16/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	447.05	Tennis & Swim Center
99603	8/16/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	432.63	Tennis & Swim Center
99828	9/6/2017	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	415.04	Tennis & Swim Center
99792	9/6/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	406.67	Tennis & Swim Center
99668	8/23/2017	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	404.85	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- PYRAMID PIPE & SUPPLY	397.04	Tennis & Swim Center



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99890	9/13/2017	US BANK	VISA- DLX BUSINESS	384.14	Tennis & Swim Center
99653	8/16/2017	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	372.70	Tennis & Swim Center
99946	9/20/2017	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	358.31	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- FERGUSON ENTERPRISE	348.82	Tennis & Swim Center
99633	8/16/2017	SECURAL SECURITY CORP	SECURITY- CAMPOUT	340.80	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- HOME DEPOT	340.09	Tennis & Swim Center
99939	9/20/2017	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	326.45	Tennis & Swim Center
99646	8/16/2017	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	322.43	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- OFFICE DEPOT	318.61	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- POWER SYSTEM	308.58	Tennis & Swim Center
99656	8/16/2017	ZACHARATOS/GERASSIMOS T//	RECREATION INSTRUCTOR	297.50	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- SMART & FINAL	290.70	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- MCCALLA COMPANYY	276.71	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- BUILD CHARGE	268.13	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- DOMINOS PIZZA	266.62	Tennis & Swim Center
99659	8/23/2017	AIRGAS- WEST	TC HELIUM	250.65	Tennis & Swim Center
99791	9/6/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	250.00	Tennis & Swim Center
99791	9/6/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	250.00	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- SMART & FINAL	249.39	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- LALA LAND IMPORTS	244.40	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- VIVA WHOLESale	235.50	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- HOME DEPOT	229.99	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- HOME DEPOT	218.24	Tennis & Swim Center
99716	8/23/2017	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	212.41	Tennis & Swim Center
99771	8/30/2017	TOTAL GRAPHICS	FACILITY SIGNS	208.60	Tennis & Swim Center
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	208.00	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- DELL CORP	206.46	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- HOME DEPOT	206.12	Tennis & Swim Center
99701	8/23/2017	PUBLIC IDENTITY	FUN RUN SHIRTS	200.34	Tennis & Swim Center
99873	9/12/2017	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	196.65	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- AMAZON.COM	196.65	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- MICHAELS	188.94	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- RALPHS	177.54	Tennis & Swim Center
99592	8/16/2017	B & B PLUMBING	PLUMBING REPAIRS- T&SC	175.50	Tennis & Swim Center
99771	8/30/2017	TOTAL GRAPHICS	FACILITY SIGNS	174.39	Tennis & Swim Center
99590	8/16/2017	ATMOSPHERE EVENTS & CATERING	SOCIAL EXPENSE- JR LIFEGUARDS	170.31	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- KULLY SUPPLY	169.18	Tennis & Swim Center



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99580	8/15/2017	US BANK	VISA- RALPHS	167.42	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- COSTCO	163.86	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- FRANKLINS HARDWARE	162.86	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- PERFORMANCE HEALTH	152.57	Tennis & Swim Center
99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	151.51	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- AMAZON.COM	141.24	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- INDEED	134.95	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- SMART & FINAL	126.44	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- FUSES UNLIMITED	118.23	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- SMART & FINAL	109.79	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- CONSTANT CONTACT	100.00	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- CONSTANT CONTACT	100.00	Tennis & Swim Center
99700	8/23/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- AUG 17	97.60	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- PARTY CITY	93.83	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- RALPHS	92.24	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- WW GRAINGER	84.31	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- ALBERTSONS	78.53	Tennis & Swim Center
99802	9/6/2017	INNER-I ...SECURITY IN FOCUS	JUL-SEP 2017 MONITORING- T&SC	75.00	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- PARTY WORLD	70.89	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- AMAZON.COM	68.81	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- RALPHS	56.80	Tennis & Swim Center
99819	9/6/2017	SECURAL SECURITY CORP	ALARM RESPONSE- T&SC	54.90	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- SHERWIN WILLIAMS	50.05	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- RALPHS	47.94	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- FERGUSON ENTERPRISE	46.69	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- LARRY & JOE'S PLUMBING	42.07	Tennis & Swim Center
99779	9/6/2017	AIRGAS- WEST	TC HELIUM	35.97	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- DOLLAR TREE	35.59	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- AMAZON.COM	35.50	Tennis & Swim Center
99586	8/16/2017	AIRGAS- WEST	TC HELIUM	33.18	Tennis & Swim Center
99892	9/20/2017	AIRGAS- WEST	TC HELIUM	33.18	Tennis & Swim Center
99890	9/13/2017	US BANK	VISA- RALPHS	33.11	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- HOME DEPOT	30.96	Tennis & Swim Center
99861	9/12/2017	KISHIMOTO/RAINE//	REIMB MILEAGE - AUG 17	24.45	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- HOME DEPOT	23.55	Tennis & Swim Center
99726	8/30/2017	BCC	LIFE & DISABILITY INS- AUG 17	19.61	Tennis & Swim Center
99580	8/15/2017	US BANK	VISA- CALABASAS SINCLAIR	16.71	Tennis & Swim Center



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99879	9/12/2017	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	6.64	Tennis & Swim Center
<b>Total Amount for 112 Line Item(s) from Tennis &amp; Swim Center</b>				<b>\$59,630.10</b>	
<b><u>Transportation</u></b>					
99634	8/16/2017	SECURITY PAVING COMPANY INC	LOST HILLS INTERCHANGE PROJ	618,869.98	Transportation
99820	9/6/2017	SECURITY PAVING COMPANY INC	LOST HILLS INTERCHANGE PROJ	128,001.62	Transportation
99784	9/6/2017	BERRY GENERAL ENGINEERING	CONSULTING- HIGH SCHOOL ACCESS	109,457.93	Transportation
99815	9/6/2017	PARSONS TRANSPORTATION GROUP	LOST HILLS INTERCHANGE	86,113.55	Transportation
99815	9/6/2017	PARSONS TRANSPORTATION GROUP	LOST HILLS INTERCHANGE	64,192.21	Transportation
99593	8/16/2017	BANK OF SACRAMENTO	LOST HILLS PROJ- RETENTION	32,572.10	Transportation
99755	8/30/2017	KOA CORPORATION	CALABASAS ON-CALL SVCS	28,206.50	Transportation
99620	8/16/2017	JOHN KULAR CONSULTING	ENGINEERING SERVICES	20,700.25	Transportation
99860	9/12/2017	JOHN KULAR CONSULTING	ENGINEERING SERVICES	18,851.08	Transportation
99856	9/12/2017	IDEAL GENERAL SERVICES, INC.	DIAL-A-RIDE AUG 2017	9,466.00	Transportation
99783	9/6/2017	BANK OF SACRAMENTO	LOST HILLS PROJ- RETENTION	6,736.93	Transportation
99772	8/30/2017	VAHE AUTO BODY & PAINT	VEHICLE REPAIRS	4,430.29	Transportation
99641	8/16/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,089.33	Transportation
99878	9/12/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,004.53	Transportation
99821	9/6/2017	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	2,500.00	Transportation
99744	8/30/2017	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	2,380.64	Transportation
99661	8/23/2017	AMERICAN HONDA FINANCE CORP	LEASE PAYMENT- SEP 2017	1,929.41	Transportation
99767	8/30/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,817.51	Transportation
99830	9/12/2017	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	1,809.60	Transportation
99744	8/30/2017	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	1,483.38	Transportation
99580	8/15/2017	US BANK	VISA- TRAFFIC SAFETY WAREHOUSE	1,220.00	Transportation
99744	8/30/2017	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	1,156.98	Transportation
99859	9/12/2017	J BULLOCK & ASSOCIATES	PHOTO REALISTIC RENDERINGS	1,120.00	Transportation
99613	8/16/2017	GORGIN/KLAYMOND//	CONSULTING SERVICES	1,000.00	Transportation
99744	8/30/2017	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	890.88	Transportation
99696	8/23/2017	MANERI SIGN, INC.	TRAFFIC SIGNS	741.53	Transportation
99921	9/20/2017	LAS VIRGENES UNIFIED SCHOOL	PARKING LEASE- APR-JUN 2017	600.00	Transportation
99599	8/16/2017	CHAO/STEFFI YI-CHIAO//	CONSULTING SERVICES	462.25	Transportation
99731	8/30/2017	CHAO/STEFFI YI-CHIAO//	CONSULTING SERVICES	387.00	Transportation
99580	8/15/2017	US BANK	VISA- SHELL OIL	306.65	Transportation
99937	9/20/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	277.23	Transportation
99712	8/23/2017	TOYOTA FINANCIAL SERVICES	LEASE PAYMENT- SEP 2017	260.70	Transportation





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Bank: BANK OF AMERICA - OPERATING  
 Reporting Period: 08/10/2017 to 09/21/2017

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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
99580	8/15/2017	US BANK	VISA- REFLECTIVE TAPE STORE	255.71	Transportation
99890	9/13/2017	US BANK	VISA- CHEVRON	249.79	Transportation
99890	9/13/2017	US BANK	VISA- PLASTIC CARDS	234.24	Transportation
99888	9/12/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	210.10	Transportation
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	195.56	Transportation
99890	9/13/2017	US BANK	VISA- CALABASAS CAR CARE	191.30	Transportation
99580	8/15/2017	US BANK	VISA- HOME DEPOT	185.25	Transportation
99890	9/13/2017	US BANK	VISA- EXXON MOBIL	162.65	Transportation
99580	8/15/2017	US BANK	VISA- VALVOLINE OIL	151.27	Transportation
99890	9/13/2017	US BANK	VISA- TRAFFIC SAFETY STORE	149.61	Transportation
99863	9/12/2017	LA DWP	TRAFFIC METER SERVICE	148.51	Transportation
99580	8/15/2017	US BANK	VISA- UNION 76	142.92	Transportation
99692	8/23/2017	LA DWP	TRAFFIC METER SERVICE	142.79	Transportation
99890	9/13/2017	US BANK	VISA- AMAZON.COM	118.99	Transportation
99580	8/15/2017	US BANK	VISA- PEPBOYS	105.49	Transportation
99580	8/15/2017	US BANK	VISA- EXXON MOBIL	102.38	Transportation
99719	8/30/2017	AT&T	TELEPHONE SERVICE	95.01	Transportation
99580	8/15/2017	US BANK	VISA- CHEVRON	87.63	Transportation
99687	8/23/2017	KIER & WRIGHT CIVIL ENGINEERS	ENGINEERING SERVICES	86.50	Transportation
99580	8/15/2017	US BANK	VISA- CHEVRON	80.99	Transportation
99890	9/13/2017	US BANK	VISA- SHELL OIL	77.78	Transportation
99890	9/13/2017	US BANK	VISA- UNION 76	77.30	Transportation
99827	9/6/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	74.18	Transportation
99933	9/20/2017	R P BARRICADE INC	EQUIPMENT RENTAL- LOST HILLS	72.00	Transportation
99890	9/13/2017	US BANK	VISA- EXXON MOBIL	68.16	Transportation
99890	9/13/2017	US BANK	VISA- SHELL OIL	65.62	Transportation
99580	8/15/2017	US BANK	VISA- CALABASAS SINCLAIR	57.99	Transportation
99775	8/30/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	56.97	Transportation
99746	8/30/2017	FARASSATI/ALEX//	REIMB- FUEL FOR VEHICLE	51.63	Transportation
99580	8/15/2017	US BANK	VISA- VALLEY DISCOUNT TIRES	50.00	Transportation
99890	9/13/2017	US BANK	VISA- UNION 76	50.00	Transportation
99580	8/15/2017	US BANK	VISA- CALABASAS SINCLAIR	47.00	Transportation
99580	8/15/2017	US BANK	VISA- AMAZON.COM	44.88	Transportation
99642	8/16/2017	SOUTHERN CALIFORNIA EDISON	METER INSTALLATION- LV ROUND	37.66	Transportation
99890	9/13/2017	US BANK	VISA- UNION 76	34.00	Transportation
99890	9/13/2017	US BANK	VISA- UNION 76	33.53	Transportation
99580	8/15/2017	US BANK	VISA- CALABASAS SINCLAIR	33.43	Transportation



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
99580	8/15/2017	US BANK	VISA- UNION 76	32.00	Transportation
99890	9/13/2017	US BANK	VISA- CHEVRON	31.66	Transportation
99580	8/15/2017	US BANK	VISA- AMAZON.COM	30.19	Transportation
99580	8/15/2017	US BANK	VISA- UNION 76	27.99	Transportation
99890	9/13/2017	US BANK	VISA- UNION 76	27.99	Transportation
99890	9/13/2017	US BANK	VISA- CALABASAS SINCLAIR	26.23	Transportation
99580	8/15/2017	US BANK	VISA- UNION 76	24.99	Transportation
99890	9/13/2017	US BANK	VISA- AMAZON.COM	23.85	Transportation
99793	9/6/2017	COUNTY OF LOS ANGELES	CONTRACT SERVICES	21.56	Transportation
99890	9/13/2017	US BANK	VISA- UNION 76	19.99	Transportation
99580	8/15/2017	US BANK	VISA- EXXON MOBIL	16.00	Transportation
99580	8/15/2017	US BANK	VISA- DIY	12.87	Transportation
99890	9/13/2017	US BANK	VISA- AMAZON.COM	10.91	Transportation
99890	9/13/2017	US BANK	VISA- EXXON MOBIL	8.00	Transportation
<b>Total Amount for 83 Line Item(s) from Transportation</b>				<b>\$1,158,379.11</b>	
<b>GRAND TOTAL for 1,100 Line Items</b>				<b>\$3,449,487.81</b>	

# FUTURE AGENDA ITEMS

Department                      Agenda Headings      Agenda Title/Future Agenda

**11-Oct**

PW	Presentation	By LA County staff on Gates Canyon Park Stormwater Treatment Project
PW	New Business	Report on Vision Zero

**Future Items**

Finance	Consent	City Manager and CFO approval of CFD 2001-1 Series 2017
CC	Consent	TTC appointment (Maurer)
CD	New Business	Discussion of process for small projects
CD	New Business	Ridgeline discussion
CS	New Business	PRE recommendations regarding Wild Walnut Park Master Plan
CC	Presentation	By Jon Shull/JPIA regarding the liability trust fund
AS	Consent	Establishing employee flex credit amounts for 2018 and rescinding Resolution No. 2016-1518
CS	New Business	Review of Calabasas Klubhouse school operations
PS	New Business	Introduction of Ordinance for drone regulations
PW	New Business	Business recognition program for environmental efforts

2017 Meeting Dates	
25-Oct	29-Nov - Special Meeting Council Reorganization
8-Nov	13-Dec
22-Nov - Canceled Thanksgiving Eve	27-Dec - Canceled