



## CITY *of* CALABASAS

**CITY COUNCIL AGENDA  
REGULAR MEETING – WEDNESDAY, OCTOBER 9, 2013  
CITY HALL COUNCIL CHAMBERS  
100 CIVIC CENTER WAY, CALABASAS  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)**

THE STARTING TIMES LISTED FOR EACH AGENDA ITEM SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF THE AGENDA TO RUN AN EFFECTIVE MEETING. IF YOU ARE INTERESTED IN HEARING A PARTICULAR ITEM, PLEASE ATTEND THE ENTIRE MEETING. YOU MAY SPEAK ON A CLOSED SESSION ITEM PRIOR TO COUNCIL'S DISCUSSION. TO DO SO, PLEASE SUBMIT A SPEAKER CARD TO THE CITY CLERK AT LEAST 5 MINUTES PRIOR TO THE START OF CLOSED SESSION. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM RESIDENTS ON MATTERS SET FOR COUNCIL CONSIDERATION. IN ORDER TO PROVIDE COUNCILMEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT ANY LETTERS OR EMAILS TO THE CITY CLERK'S OFFICE BEFORE 5:00 P.M. ON THE MONDAY PRIOR TO THE MEETING.

### **OPENING MATTERS – 7:00 P.M.**

Call to Order/Roll Call of Councilmembers  
Pledge of Allegiance  
Approval of Agenda

### **ANNOUNCEMENTS/INTRODUCTIONS – 7:10 P.M.**

- Sheriff's Crime Report

### **ORAL COMMUNICATIONS - PUBLIC COMMENT – 7:20 P.M.**

### **CONSENT ITEMS – 7:30 P.M.**

1. [Approval of meeting minutes from September 25, 2013.](#)
2. [Adoption of Ordinance No. 2013-306, amending Calabasas Municipal Code, Chapter 5.18, Sections 5.18.110, -8.20.110 and 5.18.130 related to tobacco retailer registration.](#)

3. Approval of appointment of Heath Patton as a board member and Robert Blackstone as a board alternate to the Agoura Hills/Calabasas Community Center (AGCCC) JPA for terms expiring in March 2014.
4. Recommendation to approve a professional services agreement with Telecom Law Firm, P.C. to provide wireless communications consulting services for a period of one year, in an amount not to exceed \$25,000 per year.
5. Recommendation to accept completion for the Safe Routes to School Project, Specification No. 11-12-02, Federal Project No. SRTSL-5463 (017), by C.A. Rasmussen, Inc., and to direct the City Clerk to file a Notice of Completion.

#### **NEW BUSINESS – 7:40 P.M.**

6. Las Virgenes Municipal Water District presentation regarding the Bay Delta Conservation Plan. And consideration of Resolution No. 2013-1390 in support of the Bay Delta Conservation Plan, reliable water supplies and environmental restoration.
7. Evaluation of the adult crossing guard needs study at the intersection of Lost Hills Road and Cold Springs Street.

#### **INFORMATIONAL REPORTS – 8:40 P.M.**

8. Check Register for the period of September 16-25, 2013.

#### **TASK FORCE REPORTS – 8:45 P.M.**

#### **CITY MANAGER'S REPORT – 8:50 P.M.**

#### **FUTURE AGENDA ITEMS – 8:55 P.M.**

#### **CLOSED SESSION – 9:00 P.M.**

1. Public employee performance evaluation (Gov. Code § 54957)  
Title: City Attorney.  
Public employee appointment (Gov. Code § 54957)  
Title: City Attorney.

#### **ADJOURN – 9:30 P.M.**

The City Council will adjourn to their next regular meeting scheduled for Wednesday, October 23, 2013, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF  
THE CITY COUNCIL OF THE CITY OF CALABASAS,  
CALIFORNIA, HELD WEDNESDAY, SEPTEMBER 25, 2013**

Mayor Gaines called the meeting to order at 7:01 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California. All members of the City Council were present.

**ROLL CALL**            Present:        Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Martin and Maurer.  
                         Absent:        None.  
                         Staff:         Bingham, Ball, Brozyna, Coroalles, Hernandez, Farassati, Figueroa Howard, Klein, Parker, Tamuri, and Yalda.

The Pledge of Allegiance was led by Cub Scout Pack 333.

**APPROVAL OF AGENDA**

**Mayor pro Tem Shapiro moved, seconded by Councilmember Maurer to approve the agenda. MOTION CARRIED 5/0 as follows:**

**AYES:**            Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

**ANNOUNCEMENTS/INTRODUCTIONS**

- Welcome to Mayor Tom Crosby of Roscommon County, Ireland

Mayor Gaines welcomed Mayor Tom Crosby and presented him with various City mementos. Mayor Crosby extended appreciation to the Council and presented the Mayor with a painting of John Gately Downey by Maureen Gaffney-Wolfson, a local renowned artist.

- Recognition of Human Resources Specialist, Lourdes Figueroa for her service to the City

Mayor Gaines presented Ms. Figueroa with a plaque in recognition of her years of service. Ms. Parker expressed appreciation to Ms. Figueroa and wished her well.

- Recognition of Jennifer Bercy, Kyle Cooper, Marcey Verity, and Laura and Philippe Saisse for their work on Relay for Life

Mayor pro Tem Shapiro recognized Jennifer Bercy, Kyle Cooper, Marcey Verity, Laura and Philippe Saisse; and Nate Rusch for their hard work raising \$165,000 for Relay for Life. Ms. Bercy and Ms. Saisse thanked the community and the City for their support and donations.

➤ Cyber Security Month Proclamation

Chair Linda Stock and Vice Chair Candice Weber accepted the proclamation on behalf of the Communications & Technology Commission. Chair Stock and Vice Chair Weber announced various tips that will be posted on the City's website to make the community aware about cyber security.

Members of the Council made the following announcements:

Councilmember Martin:

- Reminded that Ahmanson Ranch will be celebrating its 10 year anniversary on Sunday, November 17.

Mayor pro Tem Shapiro:

- Encouraged support for the Malibu/Lost Hills Sheriff's Department Foundation Community Golf Classic on September 30 at the Calabasas Golf & Country Club.
- Calabasas High School second annual music fun run will take place on Sunday, September 29.
- International Walk to School Day will take place on Wednesday, October 9.

Councilmember Maurer:

- Encouraged attendance to a candidate's forum for the Las Virgenes School District seats to be held on Sunday, September 29.

Councilmember Bozajian:

- Extended an invitation to the Calabasas Pumpkin Festival on October 19 and 20.
- Expressed appreciation to all who participated on the Hidden Hills, Fiesta Days Parade.

Mayor Gaines:

- Congratulated the Las Virgenes Unified School District for scoring top two percent on the recent tests out of 1,050 school districts in California. Expressed appreciation to all the teachers, parents and students.
- Expressed appreciation to the five former NFL players, Kenny Clark from the Minnesota Vikings; Steve Smith from the New York Giants; Patrick Turner from the Miami Dolphins; Justin Tryon from the Washington Red Skins; and Paul Pratt from the Detroit Lions for their participation on the Monday night football

event at King's Fish House to help raise funds for Calabasas High School football team.

- Congratulated Quatro the group who played at the last concert on the lake for being nominated to a Latin Emmy award.
- Also congratulated Councilmember Martin's husband, Billy Martin, for his Emmy nomination.

### **ORAL COMMUNICATIONS - PUBLIC COMMENT**

Henry Cespedes, Kathy Berkowitz and Marie Colabella presented the Council with first place awards from the America in Bloom competition. Councilmember Maurer and Mayor Gaines expressed appreciation to Mr. Ball and all involved.

Richard Sherman and Robbie Gershkowitz, Stacey Kolinsky spoke.

### **CONSENT ITEMS**

1. Approval of meeting minutes from September 11, 2013.
2. Approval of an exception to the hiring freeze to authorize the hiring of a Human Resources Specialist position to fill a vacant position in the Administrative Services Department.
3. Authorization to provide assistance towards the tenth-year anniversary celebration of Ahmanson Ranch, including a contribution of an amount not to exceed \$1,500.
4. Recommendation to approve a professional services agreement to provide daily Calabasas Lake maintenance service and as-needed Lake equipment repair or replacement, for a period of two years, in an amount not to exceed \$163,000 per year.

**Councilmember Maurer moved, seconded by Mayor pro Tem Shapiro to approve Consent Items 1-4. MOTION CARRIED 5/0 as follows.**

**AYES:** Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

### **NEW BUSINESS**

5. Motion to waive further reading and introduction of Ordinance No. 2013-306, amending Calabasas Municipal Code, Chapter 5.18, Sections 5.18.110, -8.20.110 and 5.18.130 related to tobacco retailer registration.

**Councilmember Maurer moved, seconded by Mayor pro Tem Shapiro to approve introduction of Ordinance No 2013-306 with an amendment deleting the phrase “or his designee” from section 5.18.10c. MOTION CARRIED 5/0 as follows.**

**AYES:** Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

6. Adoption of Resolution No. 2013-1387, approving a citywide records retention/destruction schedule and a records and information management program policy, rescinding Resolution No. 2008-1148.

**Councilmember Maurer moved, seconded by Councilmember Martin to the adoption of Resolution No. 2013-1387, approving a citywide records retention/destruction schedule and a records and information management program policy, rescinding Resolution No. 2008-1148. MOTION CARRIED 5/0 as follows:**

**AYES:** Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

7. Discussion on electric vehicle charging stations.

**Direction provided to staff.**

### **INFORMATIONAL REPORTS**

8. Check Register for the period of September 5-11, 2013.

**No action was taken on this item.**

### **TASK FORCE REPORTS**

Councilmember Martin provided a report from her attendance to the last COG meeting: MTA is discussing placing a new sales tax measure for transit and highways to replace Measure R. Changes were made to Measure R requested by the City of Calabasas as follows: Parkway Calabasas off-ramp, \$1 million; Las Virgenes Scenic Corridor widening, \$1 million; Las Virgenes Road / 101 Freeway off-ramp, \$500,000; Mureau Road overpass design, \$500,000. The FEMA Mitigation Plan was resubmitted.

Mayor Gaines reported that Mayor pro Tem Shapiro and he attended the first School Area Traffic Safety Committee meeting where they received positive feedback on the traffic safety improvements in the City. He stated that the PFC and the district leadership did not ask for the reinstatement of the crossing guard.

## **CITY MANAGER'S REPORT**

Mr. Coroalles reported that LVMWD is requesting support for the Bay Delta Conservation Plan. It was agreed that a presentation from the LVMWD would be scheduled for next Council meeting.

## **FUTURE AGENDA ITEMS**

Councilmember Maurer requested an item regarding the crossing guard at Lost Hills Road and Cold Springs Street.

## **ADJOURN**

Mayor pro Tem Shapiro moved, seconded by Councilmember Maurer to adjourn the meeting at 9:25 p.m. to the next regular meeting scheduled on Wednesday, October 9, 2013, at 7:00 p.m. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

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Maricela Hernandez, MMC  
City Clerk



Approved by City Manager:

**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE: SEPTEMBER 30, 2013**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: MICHAEL KLEIN, PLANNER**

**SUBJECT: ADOPTION OF ORDINANCE NO. 2013-306, AMENDING CALABASAS MUNICIPAL CODE CHAPTER 5.18, SECTIONS 5.18.110, -8.20.110 AND 5.18.130 RELATED TO TOBACCO RETAILER REGISTRATION.**

**MEETING DATE: OCTOBER 9, 2013**

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**SUMMARY RECOMMENDATION:**

That the Council adopt Ordinance No. 2013-306, amending Calabasas Municipal Code Chapter 5.18, Sections 5.18.110, -8.20.110 and 5.18.130 related to tobacco retailer registration.

**DISCUSSION/ANALYSIS:**

At the September 25, 2013 City Council meeting, Ordinance No. 2013-306 was introduced. It is now the appropriate time for this ordinance to be formally adopted.

**ENVIRONMENTAL REVIEW:**

This project is Exempt from the California Environmental Quality Act (CEQA), pursuant to Section 15061(b)(3) of the California CEQA Guidelines, General Rule stating that CEQA applies only to projects which have a potential for causing a significant effect on the environment. The project will not have the potential for causing a significant effect on the environment because it will merely prohibit the sale of tobacco in certain areas of the City, all other existing regulations with

regards to the sale of tobacco products will remain the same. A Notice of Exemption has been prepared and is attached as Exhibit B.

**FISCAL IMPACT/SOURCE OF FUNDING:**

There are no fiscal or budgetary impacts associated with this action.

**REQUESTED ACTION:**

Staff recommends that the City Council adopt Ordinance No. 2013-306.

**ATTACHMENTS:**

Attachment A: Ordinance No. 2013-306  
Attachment B: Notice of Exemption, CEQA

**ORDINANCE NO. 2013-306**

**AN ORDINANCE OF THE CITY OF CALABASAS  
AMENDING CALABASAS MUNICIPAL CODE CHAPTER  
5.18, SECTIONS 5.18.110, 8.20.110 AND 5.18.130  
RELATED TO TOBACCO RETAILER REGISTRATION**

**WHEREAS**, in June 2009 the Council adopted Chapter 5.18 of the Calabasas Municipal Code requiring tobacco retailers to obtain and maintain a valid tobacco retailer's registration and establishing an enforcement mechanism therefore; and

**WHEREAS**, the Council desires to amend certain provisions of chapter 5.18 to clarify and refine procedures for appeal and the imposition of civil penalties.

The City Council of the City of Calabasas, California, does hereby ordain as follows:

**SECTION 1.** Section 5.18.110 of the Calabasas Municipal Code is hereby amended to read as follows:

**5.18.110 REVOCATION OF REGISTRATION.**

(a) **REVOCATION OF REGISTRATION FOR VIOLATION.** In addition to any other penalty authorized by law, a Tobacco Retailer's registration shall be revoked if any court of competent jurisdiction determines, or the department finds based on a preponderance of the evidence, after the registered Tobacco Retailer is afforded notice and an opportunity to be heard, that the registered Tobacco Retailer, or any of the registered Tobacco Retailer's agents or employees, has violated any of the requirements, conditions, or prohibitions of this chapter or has pleaded guilty, "no contest" or its equivalent, or admitted to, a violation of any law designated in section 5.18.030 above.

(b) **NEW REGISTRATION AFTER REVOCATION.**

(1) After revocation for a first violation of this chapter at a location within any sixty-month (60) period, no new registration may issue for that location until three (3) months have passed from the date of revocation.

(2) After revocation for a second violation of this chapter at a location within any sixty-month (60) period, no new registration may issue for that location until six (6) months have passed from the date of revocation.

(3) After revocation for a third violation of this chapter at a location within any sixty-month (60) period, no new registration may issue for that location until one (1) year has passed from the date of revocation.

(4) After revocation for four or more violations of this chapter at a location within any sixty-month (60) period, no new registration may issue for the location until five (5) years have passed from the date of revocation.

(c) Appeal of Revocation. A decision of the department to revoke a registration is appealable to the city manager and must be filed with City Clerk within ten days of mailing of the department's decision. Any appeal shall be accompanied by an appeal fee in the amount of \$250. If such an appeal is made, it shall stay enforcement of the appealed action. The hearing by the city manager shall be conducted pursuant to section 8.20.110A of this Code. The decision by the city manager shall be the final decision of the city and not subject to further administrative appeal. The decision of the city manager shall be served on the appellant and shall be subject to judicial review in the manner specified in Code of Civil Procedure Section 1094.5. The timely filing and diligent prosecution of an appeal to the city manager is an administrative remedy which must be exhausted before judicial review may be sought. An appeal to the city manager is not available for a revocation made pursuant to subsection (d) below.

(d) Revocation of Registration Wrongly Issued. A Tobacco Retailer's registration shall be revoked if the department finds, after the registered Tobacco Retailer is afforded notice and an opportunity to be heard, that one or more of the bases for denial of a registration under section 5.18.060 existed at the time application was made or at any time before the registration issued. The decision by the department shall be the final decision of the city and not subject to administrative appeal. Such a revocation shall be without prejudice to the filing of a new registration application.

(e) NOTICE OF VIOLATION. Upon a final determination by the City to revoke a Tobacco Retailer's registration under this chapter, the Tobacco Retailer shall prominently display notice of the revocation in a form specified by the city manager at the previously registered location of tobacco sales for the length of time the Registration is revoked.

**SECTION II.** Section 8.20.110 of the Calabasas Municipal Code is hereby amended to read as follows:

### **8.20.110 Appeal Decision.**

- A. Upon conclusion of a hearing on an appeal filed under [Sections 8.20.100](#) or [5.18.120](#) of this chapter, the city manager shall do one of the following:
  - 1. Terminate the proceeding and dismiss the matter;
  - 2. Confirm the decision of the community development director; or
  - 3. Modify such decision based upon evidence adduced at the hearing on the appeal.
  
- B. Unless he or she dismisses the matter, the city manager shall declare such property to be a public nuisance and order the abatement of that nuisance within twenty (20) days by having such property, buildings or structures, rehabilitated, repaired or demolished in the manner and means specifically set forth in the city manager's order.
  
- C. The decision of the city manager shall be served as required by [Section 8.20.120](#) of this chapter and shall be subject to judicial review in the manner specified in Code of Civil Procedure Section 1094.5. The timely filing and diligent prosecution of a request for a hearing before the community development director and of an appeal to the city manager are administrative remedies which must be exhausted before judicial review may be sought.

SECTION III. Section 8.20.110 of the Calabasas Municipal Code is hereby amended to read as follows:

### **5.18.130 Enforcement.**

(a) The remedies provided by this chapter are cumulative and in addition to any other remedies available by this code or otherwise at law or in equity.

(b) Whenever evidence of a violation of this chapter is obtained in any part through the participation of a Person under the age of eighteen (18) years old, such a Person shall not be required to appear or give testimony in any civil or administrative process brought to enforce this chapter and the alleged violation shall be adjudicated based upon the sufficiency and persuasiveness of the evidence presented.

(c) Violations of this chapter are subject to a civil penalty of one thousand dollars (\$1000) for each violation. The civil penalty shall be recoverable in an action brought in a court of competent jurisdiction by the city prosecutor or city attorney, or in the case of an action brought in small claims court, by the director of Community Development or their designee.

(d) Violations of this chapter may, in the discretion of the city prosecutor, be prosecuted as infractions or misdemeanors when the interests of justice so require.

(e) Causing, permitting, aiding, abetting, or concealing a violation of any provision of this chapter shall also constitute a violation of this chapter.

(f) Violations of this Chapter are hereby declared to be public nuisances.

(g) In addition to other remedies provided by this chapter, by another provision of this code, or by other law, any violation of this chapter may be remedied by a civil action brought by the city attorney, including, for example, administrative or judicial nuisance abatement proceedings, civil or criminal code enforcement proceedings, and suits for injunctive relief.

(h) The city manager shall annually report to the city council regarding the enforcement of this chapter in the prior year. The report shall include: (i) the number of tobacco retailers found to have violated this chapter; (ii) the number of enforcement actions taken with respect to each tobacco retailer under section 5.18.100, (iii) the cost to the City of enforcement of this chapter, and (iv) whether additional enforcement funds are needed and, if so, whether he or she recommends those funds be derived from the city's general fund, fees imposed for the issuance of Registrations under this chapter, or the proceeds of fines and penalties paid to the city under this chapter.

**SECTION III. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Calabasas hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable. ).

**SECTION IV. EFFECTIVE DATE.** This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code section 36937.

**SECTION V. CERTIFICATION.** The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

**PASSED, APPROVED AND ADOPTED, this 9<sup>th</sup> day of October, 2013**

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Fred Gaines, Mayor

ATTEST:

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Maricela Hernandez, MMC  
City Clerk

APPROVED AS TO FORM:

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Scott H. Howard  
Interim City Attorney



CITY of CALABASAS

# Item 2-Attachment B

Community Development Department  
Planning Division  
100 Civic Center Way  
Calabasas, CA 91302  
T: 818.224.1600

www.cityofcalabasas.com

## Notice of Exemption

To: \_\_\_\_\_ County Clerk, County of Los Angeles  
12400 East Imperial Highway, Room 2001  
Norwalk, CA 90650

\_\_\_\_\_ Office of Planning and Research  
1400 Tenth Street, Room 121  
Sacramento, California 95814

**SUBJECT: FILING OF NOTICE OF EXEMPTION IN COMPLIANCE WITH SECTION 15062 OF THE PUBLIC RESOURCES CODE**

**Project Title/File No.:** 130001192  
**Project Location:** Citywide, in the City of Calabasas, County of Los Angeles.  
**Project Description:** Amendments to Titles 5 and 8 of the Calabasas Municipal, Sections 5.18.110, 5.18.130 and 8.20.110 related to tobacco retailer registration.  
**Name of approving public agency:** City of Calabasas City Council  
**Project Sponsor:** City of Calabasas Community Development Department, 100 Civic Center Way, Calabasas, CA 91302

**Exempt Status:** \_\_\_\_\_ Ministerial (Sec. 21080(b)(1); 15268)  
\_\_\_\_\_ Declared Emergency (Sec. 21080(b)(3); 15269(a))  
\_\_\_\_\_ Emergency Project (Sec. 21080(b)(4); 15269(b)(c))  
\_\_\_\_\_ Categorical Exemption—Section (Insert Section #), (Class (Insert Class #), (Insert Type))  
 \_\_\_\_\_ Other. Section 15061(b)(3)

**Reason(s) why Project is exempt:** The project will not have the potential for causing a significant effect on the environment because it will merely prohibit the sale of tobacco in certain areas of the City, all other existing regulations with regards to the sale of tobacco products will remain the same.

**Lead Agency/Contact Person:** Michael Klein, Associate Planner, City of Calabasas Planning Division, 100 Civic Center Way, Calabasas, CA 91302.

**Date:** September 25,  
2013

**Signature:** \_\_\_\_\_  
Michael Klein

**Title:** Planner  
**Phone:** 818-224-1710

**Date received for filing and posting:** \_\_\_\_\_



Approved by City Manager:



## CITY of CALABASAS

### CITY COUNCIL AGENDA REPORT

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**DATE:** OCTOBER 1, 2013

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** MARICELA HERNANDEZ, MMC, CITY CLERK *Marc*

**SUBJECT:** APPROVAL OF APPOINTMENTS TO THE AGOURA HILLS/CALABASAS COMMUNITY CENTER JPA.

**MEETING**

**DATE:** OCTOBER 9, 2013

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**SUMMARY RECOMMENDATION:**

That the Council approve the appointments of Heath Patton as a board member and Robert Blackstone as a board alternate to the Agoura Hills/Calabasas Community Center JPA.

**BACKGROUND:**

Pursuant to the Joint Powers Agreement between the City of Agoura Hills and the City of Calabasas, the Board shall consist of two residents of each City appointed by the respective City Council. Each Council may appoint an alternate member for each of its appointees. The alternate shall fill in for the appointee at the appointee's request. City appointees and their alternates shall serve at the pleasure of the respective City Council. Board members shall serve one-year terms, unless appointed to terms of different durations by their respective City Councils. Board members shall serve for the term of their appointment and until their successors have been appointed.

**REQUESTED ACTION:**

Approve appointments as follows:

- Heath Patton as a board member to the Agoura Hills/Calabasas Community Center (AGCCC) JPA for term expiring in March 2014.
- Robert Blackstone as a board alternate to the Agoura Hills/Calabasas Community Center (AGCCC) JPA for term expiring in March 2014.

**ATTACHMENTS:**

Commission applications.

**RECEIVED**  
AUG 13 2013  
CITY OF CALABASAS  
CITY CLERKS OFFICE



CITY of CALABASAS

## APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

- COMMUNICATIONS AND TECHNOLOGY COMMISSION
- ENVIRONMENTAL COMMISSION
- HISTORIC PRESERVATION COMMISSION
- LIBRARY COMMISSION
- PARKS, RECREATION & EDUCATION COMMISSION
- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

**ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET?**     YES     NO

If yes, when:

NAME: Heath S. Patton

ADDRESS: [REDACTED]

Check one:     Calabasas, 91302     Calabasas, 91301     Topanga, 90290

HOME TELEPHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: heathpatton@msn.com

HOME FAX:

REGISTERED VOTER IN CALABASAS?     YES     NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX:

OCCUPATION: Dir. Business Development    EMPLOYER: AIA Sports Group

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: Sports & Entertainment Marketing

EDUCATION:

CCNA (CISCO Certified Network Associate) Certification Program -  
Computer Systems Networking and Telecommunications  
UCLA Anderson School of Management - 2004  
College of the Sequoias, Visalia, CA - 1991/92

**CIVIC AFFILIATIONS:**

Calabasas Chamber of Commerce  
Kiwanis International Member  
Assist in coordinating multiple efforts with Pacific Lodge Boys Home

**COMMUNITY INTERESTS:**

Hiking, golfing, dining, biking, basketball, tennis

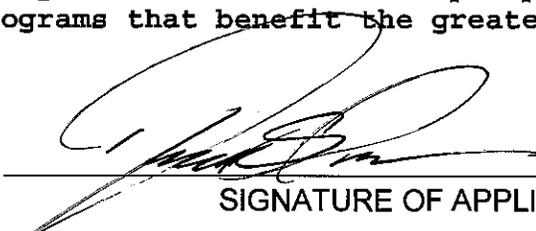
**PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:**

In an effort to serve my community, I believe my business experience and willingness to work tirelessly alongside our civic leaders would be a valuable asset in the ongoing efforts of maintaining our wonderful city.

I believe my knowledge in the technology sector would prove to be a valuable contribution to the Communications and Technology Commission which would be my first choice if available. I am confident, however, that my experience in Real Estate Development, Construction and Finance would prove to be a valuable asset to the Planning Commission which I would be honored to serve. My third selection would be to serve on the Parks, Recreation and Education Commission. I believe my experience in the Sports and Entertainment sector would impart constructive perspectives to the Commission.

I look forward to assisting our commissions in any way necessary to develop and implement programs that benefit the greater good of our community.

DATE: 8/13/13



\_\_\_\_\_  
SIGNATURE OF APPLICANT

Please attach any additional information relating to this application and return to the City Clerk, City of Calabasas, 100 Civic Center Way, Calabasas, CA 91302 (818) 224-1600.

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF CALABASAS AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.



RECEIVED

2012 AUG 14 AM 9: 21

CITY of CALABASAS

CITY OF CALABASAS  
CITY CLERK

# APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

- COMMUNICATIONS AND TECHNOLOGY COMMISSION
- ENVIRONMENTAL COMMISSION
- HISTORIC PRESERVATION COMMISSION
- LIBRARY COMMISSION
- PARKS, RECREATION & EDUCATION COMMISSION
- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET?  YES  NO

If yes, when:

NAME: Robert Blackstone

ADDRESS: [REDACTED]

Check one:  Calabasas, 91302  Calabasas, 91301  Topanga, 90290

HOME TELEPHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: cfoblack@gmail.com

HOME FAX:

REGISTERED VOTER IN CALABASAS?  YES  NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX:

OCCUPATION: Chief Financial Officer

EMPLOYER: WestCoast BootCamp

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: Outdoor Fitness

EDUCATION:

Diablo Valley College, UC Berkeley, USMA, Harvard, Temple

**CIVIC AFFILIATIONS:**

To be included in separate attached sheet

**COMMUNITY INTERESTS:**

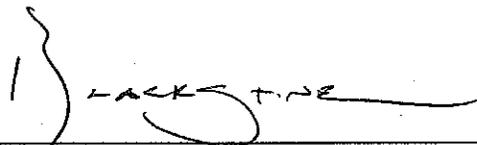
To be included in separate attached sheet

**PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:**

To be included in separate attached sheet

DATE:

August 13<sup>th</sup> 2012



SIGNATURE OF APPLICANT

Please attach any additional information relating to this application and return to the City Clerk, City of Calabasas, 100 Civic Center Way, Calabasas, CA 91302 (818) 224-1600.

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF CALABASAS AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.

## **Maricela Hernandez**

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**From:** Robert Blackstone <cfoblack@gmail.com>  
**Sent:** Wednesday, July 10, 2013 3:58 PM  
**To:** Maricela Hernandez  
**Subject:** Application for Appointment

I am in a foreign country at the moment. Could you please accept this email as my application and forward it to the council for review and approval until I can do the formal application in person next week. Thank You for the consideration.

Robert Blackstone  
[REDACTED]

Calabasas CA 91302

I can meet all evenings and do finance for an outdoor boot camp and fitness product manufacturing company.

This my statement of purpose:

### **Council Commission Application**

**I started this application going through Istanbul a week ago. It was an inspirational moment because we were going to Greece to compete in the INBA World Championship of fitness. It was right around 4th of July and we were feeling very patriotic representing the U.S.A., Calabasas, Chapperal Elementary, and many family, friends and neighbors. I have had a few days to really reflect on this application, its meaning and value I could add to the city.**

**When you are far and away it is easy to find yourself thinking about home.**

**Home where my family lives, my daughter goes to school, where I have rooted.**

**We have enjoyed the privilege of living in the City of Calabasas that was well established, managed and incorporated on the right foundation stones. It has been wonderful to participate in many events, causes and promote them, as well, over the years. I am not going to use this application to give a personal résumé of evolvment or experience. Rather, it is my intention to offer my time to be of value and ask for some consideration in my potential compared to past committee appointments in the interest of where the city is going and not just have members remain in a role because they were there before.**

**In all sincerity, please let me be upfront and tell you what I am not applying for. I am not using my role on a committee to further an interest to become a council member or for personal gain. It is not to support the agenda of another council member or private interest group. I am not politically driven, diplomatic or do I bring many votes. What I am is**

**interested in serving my city, neighbors and council to help make Calabasas a better city to live in. I have strong analytical skills and do well in group projects.**

**It is my sincere interest to deepen my involvement with the city by serving on a committee so I can take time to review information, options and be part of a team that presents this to the city council so they can make good decisions. My preference would be the Parks & Recreation Committee because of my personal life experience. A personal interview is probably not possible due to the time constraints and me being out of the country. However, Henry Ford would say that "you cannot build a reputation on what your going to do". Many of you know me from city events over the years and I trust your judgement if you feel that I could be of good service in any capacity for ant committee**

**It is my understanding that no resident of Calabasas Village is represented on any committee presently and I hope we can get more involvement from a part of the community that is active and supportive of this council and city. I wish these positions of appointment could be purely merit or a reflection of time and service. Then it would make your decision easy. However, these appointments can be subjective and complicated. I could probably sum up this entire application in one sentence. "The only reasons you should appoint me is because my request is to serve my friends and neighbors, be more active, nonpolitical and just add more positivity to a great city".**

**I see how hard this council works. How much sacrifice of personal time and occasional stress. There is a lot of buffet food and insurance benefits to help ease the burden. I hope it is possible to help now and if not on a committee then please help me find a good path. There is a great quote that gives a little light on the subject of service. "The best way to find yourself is to lose yourself in the service of others." Mahatma Gandhi**

**Thank You for your consideration,**

**Robert Blackstone**



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

---

**DATE:** SEPTEMBER 30, 2013

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** DEBORAH STELLER, MEDIA OPERATIONS DIRECTOR 

**SUBJECT:** RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH TELECOM LAW FIRM, P.C. TO PROVIDE WIRELESS COMMUNICATIONS CONSULTING SERVICES FOR A PERIOD OF ONE YEAR, IN AN AMOUNT NOT TO EXCEED \$25,000 PER YEAR.

**MEETING DATE:** OCTOBER 9, 2013

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**SUMMARY RECOMMENDATION:**

That the City Council direct staff to approve a contract with Jonathan Kramer's Telecom Law Firm, P.C. to provide continuing Wireless Telecommunications Professional Consulting Services for the City of Calabasas for one year from October 26, 2013 to October 25, 2014.

**BACKGROUND:**

Jonathan Kramer has continued to provide exemplary consulting services to the City of Calabasas throughout this past year. Beyond providing general review comments regarding wireless telecommunication facility applications, Mr. Kramer provides staff and the Communications and Technology Commission with a technical analysis of the radio frequency (RF) component of all projects to ensure compliance with Federal Communications Commission (FCC) standards. Because staff does not have the technical expertise or engineering background/licenses to analyze RF data for FCC compliance, Mr. Kramer's review is a critical component throughout the planning process. Furthermore, staff frequently consults Mr.

Kramer regarding design options for new projects and upgrades to existing facilities. Since Mr. Kramer is an industry expert on wireless facility infrastructure and technology, he provides staff with practical design alternatives to proposals that are initially submitted by the carriers. As a result, Mr. Kramer's consulting services ensure that projects meet FCC standards for RF safety and that projects are of a superior design for the community.

Mr. Kramer was previously providing wireless telecommunications consulting services to the City under the name Kramer.Firm, Inc. He has decided to close Kramer.Firm, Inc. so his work for the City going forward will be through Telecom Law Firm, P.C. Mr. Kramer will continue to be the key person responsible for the work performed by his same staff.

**FISCAL IMPACT:**

\$25,000 has been allocated for Wireless Consulting Services in the approved budget for the 2013/14 fiscal year. For the normal review of wireless applications, most wireless costs are recoverable expenses which are reimbursed by the applicant. No change to the budget is requested.

**REQUESTED ACTION:**

That the City Council direct staff to enter into a new one year contract with Telecom Law Firm, P.C. to provide Wireless Telecommunications Professional Consulting Services from October 26, 2013 to October 25, 2014.

**ATTACHMENTS:**

- 1 – Professional Services Agreement between the City of Calabasas and Telecom Law Firm, P.C
- 2 – Telecom Law Firm, P.C Scope of Work
- 3 – Telecom Law Firm, P.C Approved Fee Schedule

**PROFESSIONAL SERVICES AGREEMENT**  
(City of Calabasas / Telecom Law Firm, P.C.)

**1. IDENTIFICATION**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and Telecom Law Firm, P.C., 2001 S. Barrington Avenue, Suite 306, Los Angeles, California, 90025-5379, a California Corporation (“Consultant”).

**2. RECITALS**

- 2.1 City has determined that it requires the following professional services from a consultant: Wireless Communications Professional Consulting Services.
- 2.2 Consultant expressly represents that it is an expert in the field for which professional services are being provided and fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees.
- 2.3 Consultant further represents to the extent Consultant utilizes any subcontractors, such subcontractors are, and will be, experts in their fields and will be properly licensed and insured to perform the work required and contemplated by this Agreement.
- 2.4 Consultant it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.
- 2.5 City is aware that Consultant is a law firm and Consultant’s principal, Jonathan Kramer is an attorney at law admitted to practice law in California. City and Consultant agree that no legal representative services are to be provided under this agreement, but rather that the services are legal and technical analysis in nature.
- 2.6 The City and previously entered into a professional services agreement with Kramer.Firm, Inc. dated October 26, 2012. Kramer.Firm, Inc. is solely owned by Jonathan Kramer, who also solely owns Telecom Law Firm, P.C.
- 2.7 The Kramer.Firm, Inc. contract is expiring on October 25, 2013, and the parties now wish to enter into a new Agreement for a term of one year with two, one year extensions upon agreement of both parties, including the substitution of Telecom Law Firm, P.C. for Kramer.Firm, Inc.

**NOW, THEREFORE**, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

**3. DEFINITIONS**

- 3.1 “Scope of Services”: Such professional services as are set forth in Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Exhibit B and incorporated herein by this reference.
- 3.3 “Commencement Date”: October 25, 2013.
- 3.4 “Expiration Date”: October 24, 2014.

**4. TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

**5. CONSULTANT’S SERVICES**

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of Twenty Five Thousand Dollars (\$25,000.00) unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the professional standards of Consultant’s profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would reasonably be anticipated to require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant’s performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Jonathan L. Kramer** shall be Consultant’s project administrator and shall have direct responsibility for management of Consultant’s performance under this Agreement. No change shall be made in Consultant’s project administrator without City’s prior written consent.

**6. COMPENSATION**

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City that are not included in the Scope of Services attached at Exhibit "A" shall be made to Consultant on a time-and-materials basis using Consultant's Approved Fee Schedule attached at Exhibit "B". Invoices for any authorized additional work shall be paid within sixty (60) days of Consultant invoice to the City.
- 6.4 Consultant shall be entitled to an increase in hourly fees as described in Exhibit "B" of this Agreement.

**7. OWNERSHIP OF WRITTEN PRODUCTS**

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

**8. RELATIONSHIP OF PARTIES**

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

**9. CONFIDENTIALITY**

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement, other than those that are made a part of the public record by the City or disclosed to the public by any other party, are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be

returned to City upon the termination or expiration of this Agreement.

## **10. INDEMNIFICATION**

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the Consultant's negligent performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any reckless, negligent, or otherwise wrongful acts, or uncorrected errors or omissions after adequate notice thereof is provided by City to Consultant and a reasonable time for Consultant cure such errors or omissions has lapsed of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement, (ii) comply with applicable workers' compensation laws or (iii) any other financial obligations due to City pursuant to this Agreement.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless,

negligent, or otherwise wrongful acts, or uncorrected errors or omissions after adequate notice thereof is provided by City to Consultant and a reasonable time for Consultant cure such errors or omissions has lapsed of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

## **11. INSURANCE**

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California.

~~11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).~~

- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.

- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out

the necessary insurance and pay, at Consultant's expense, the premium thereon.

- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two (2) weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

## **12. MUTUAL COOPERATION**

- 12.1 City shall timely provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.

12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

**13. RECORDS AND INSPECTIONS**

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

**14. LICENSES & CERTIFICATIONS**

Consultant shall obtain, at its sole cost and expense, all necessary licenses and certifications (if any) in the performance of this Agreement.

**15. NOTICES**

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302  
Attn: Deborah Steller, Media Operations Director  
Telephone: (818) 224-1600  
Facsimile: (818) 225-7363

If to Consultant:

Telecom Law Firm, P.C.  
2001 S. Barrington Ave.  
Suite 306  
Los Angeles, CA 90025  
Attn: Jonathan L. Kramer  
Telephone: (310) 405-7333  
Facsimile: (310) 473-5900

With courtesy copy to:

Scott H. Howard  
Colantuono & Levin, PC  
300 South Grand Avenue, Suite 2700  
Los Angeles, CA 90071-3137  
Telephone: (213) 542-5700  
Facsimile: (213) 542-5710

**16. SURVIVING COVENANTS**

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

Additionally, all covenants conditions and obligations of this Agreement which by their sense and context survive the termination, cancellation or expiration of this Agreement will so survive.

**17. TERMINATION**

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on twenty-nine calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If either party terminates this Agreement, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

**18. GENERAL PROVISIONS**

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents

acceptable evidence, in City's reasonable judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

**“City”**  
**City of Calabasas**

**“Consultant”**  
**Telecom Law Firm, P.C.**

By: \_\_\_\_\_  
Gary Lysik, Chief Financial Officer

By: \_\_\_\_\_  
Jonathan L. Kramer, its President and Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Scott H. Howard, Interim City Attorney

Date: \_\_\_\_\_

EXHIBIT A  
Telecom Law Firm, P.C.  
Scope of Work 2013-2014

The Consultant's work shall include but in not necessary limited to the following scope of work:

1. Review wireless telecommunication facility applications for conformance with all applicable Federal, State and local regulations including compliance with Radio Frequency exposure standards established by the FCC in 47 C.F.R. § 1.307 et seq, FCC Office of Engineering and Technology Bulletin 65, CPUC General Order 95 Class C et seq, and Rule 94, and CPUC General Order 128, FCC shot clock ruling, and any CPUC General Orders adopted and applicable during the term of the engagement including pending CPUC General Order 170.
2. Consultant will review individual wireless telecommunication facility applications for completeness, to include all plans, reports, and other submittal items in accordance with the City's wireless application.
3. Consultant will advise the City on all applicable wireless coverage issues, significant gaps, site design considerations, and alternative site analysis to ensure compliance with each application.
4. Consultant will prepare written reports for the City to address wireless telecommunication facility applications. Said reports will include but are not limited to consideration of significant gaps if claimed, feasibility alternatives if provided, and proposed compliance with with Federal, State and local regulations.
5. In consultation with the City and City Attorney, Consultant will assist the City prepare resolutions with findings and conditions of approval and or denials for wireless telecommunications facilities.
6. On a mutually coordinated basis, Consultant will attend City council and commission meetings for all pending wireless telecommunication facility applications, public hearings and any other necessary meetings as requested by the City to ensure timely performance of all work covered by this Agreement.
7. Consultant will provide general consultation to the City as requested by the City's Wireless Project Manager.
8. Consultant acknowledges that time is of the essence with regard to processing each wireless application to meet the Federal Shot Clock requirements. Delays in providing wireless applications to Consultant, and delays related to incomplete applications tendered to the City by an applicant shall not be charged against Consultant as a failure to meet the time is of the essence requirement of this Section 8.

EXHIBIT B  
APPROVED FEE SCHEDULE 2013-2014

1. Consultants billing rates are as follows:
  - a. Jonathan Kramer: \$250.04 per hour.
  - b. Other In House / Subcontractor Consultants: \$177.88 per hour.
  - c. Administrative Assistants: \$71.24 per hour.
2. Consultant hourly time shall be billed in 0.25 or smaller hour units.
3. Consultant hourly time shall be charged portal-to-portal.
4. Consultant may without further notice increase its Hourly fees shown in Section 1 above by a maximum of 4% on each anniversary of the Commencement Date this Agreement.
5. Direct project expenses (e.g. postage and overnight couriers) will be billed at cost plus 4%.
6. Mileage from Consultant's office to the City of Calabasas, and from the City of Calabasas to Consultant's office shall not be charged by Consultant.



Approved by City Manager:



*CITY of CALABASAS*

CITY COUNCIL AGENDA REPORT

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**DATE:** SEPTEMBER 30, 2013

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:**  ROBERT YALDA, P. E., T. E., PUBLIC WORKS DIRECTOR/ CITY ENGINEER  
MARC SEFERIAN, P. E., T. E., SENIOR CIVIL ENGINEER

**SUBJECT:** RECOMMENDATION TO ACCEPT COMPLETION FOR THE SAFE ROUTES TO SCHOOL PROJECT, SPECIFICATION NO. 11-12-02, FEDERAL PROJECT NO. SRTSL-5463(017), BY C.A. RASMUSSEN, INC., AND TO DIRECT THE CITY CLERK TO FILE NOTICE OF COMPLETION

**MEETING DATE:** OCTOBER 9, 2013

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**SUMMARY RECOMMENDATION:**

Staff recommends that Council accept the Safe Routes to School Project, Specification No. 11-12-02, performed by C.A. Rasmussen, Inc., as complete and direct the City Clerk to file for Notice of Completion with the Los Angeles County Clerk.

**BACKGROUND:**

On August 8, 2012 the City Council awarded the above-referenced project to the successful candidate, C.A. Rasmussen, Inc., for the Safe Routes to School, Federal Cycle 3 Project through a public sealed bid process.

**DISCUSSION/ANALYSIS:**

The Safe Routes to School project contained the following construction work: installation of ADA-compliant curb ramps, painted crosswalks, traffic striping and signing, in-pavement flashing crosswalks and flashing beacons at key locations throughout the City and within the city-owned right of way. The improvements were implemented within close proximity of four schools: Calabasas High School, A.E. Wright Middle School, A.C. Stelle Middle School and Chaparral Elementary School. All construction work was performed by C.A. Rasmussen, Inc.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The project was awarded in the amount of \$441,849.00. Work on the project was completed on December 30, 2013 for the total amount of \$479,421.10. Account number 40-339-6503-22 was used to track expenditures on the project.

**REQUESTED ACTION:**

Staff recommends that Council:

1. Accept completion of the Safe Routes to School project, Specification No. 11-12-02, Federal project No. SRTSL-5463(017), as completed by C.A. Rasmussen, Inc.;
2. Direct the City Clerk to file the attached Notice of Completion;
3. Direct staff to release the contract's retention in the amount deducted from invoices following the expiration of 35 days from the date of recordation of the Notice of Completion.

**ATTACHMENTS:**

Exhibit A: Notice of Completion

**ITEM 5 ATTACHMENT**

WHEN RECORDED MAIL TO:

City of Calabasas  
City Clerk's Office  
100 Civic Center Way  
Calabasas, CA 91302

Exempt from Recording Fees pursuant to  
Govt. Code Section 27383 - Benefits City

Space Above This Line For Recorder's Use

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN:

1. The City of Calabasas, a municipal corporation, is the owner in fee of a certain public improvement known as: the Safe Routes to School Project, Spec No.11-12-02.
2. The City's address is: 100 Civic Center Way, Calabasas, California 91302.
3. The general location of said improvement is: Publics Streets in City's Right-of-Way.
4. On August 8, 2012 an award of contract of said public improvement was awarded to: C.A. Rasmussen, Inc., 28548 Livingston Avenue, Valencia, CA 91355-4171.
5. Work under said contract was completed on December 30, 2012, to the satisfaction of the City Engineer, and was accepted by the City.

State of California            )  
 County of Los Angeles        ) §  
 City of Calabasas            )

I have read the foregoing Notice of Completion and know its contents. I am the City Clerk of the City of Calabasas and am authorized to make this verification for and on its behalf, and I make this verification for that reason. I am informed and believe and on that ground allege that the matters stated in the foregoing document are true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
 Maricela Hernandez, MMC  
 City Clerk  
 City of Calabasas

\_\_\_\_\_  
 Date



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:** SEPTEMBER 30, 2013

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** ANTHONY M. COROALLES, CITY MANAGER 

**SUBJECT:** LAS VIRGENES MUNICIPAL WATER DISTRICT PRESENTATION REGARDING THE BAY DELTA CONSERVATION PLAN. AND CONSIDERATION OF RESOLUTION NO. 2013-1390 IN SUPPORT OF THE BAY DELTA CONSERVATION PLAN, RELIABLE WATER SUPPLIES AND ENVIRONMENTAL RESTORATION.

**MEETING DATE:** OCTOBER 9, 2013

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**SUMMARY RECOMMENDATION:**

That the City Council receive and file the presentation from the Las Virgenes Municipal Water District and consider adoption of Resolution No. 2013-1390 in support of the Bay Delta Conservation Plan (BDCP).

**REQUESTED ACTION:**

Receive and file the presentation from the Las Virgenes Municipal Water District and consider adopting Resolution No. 2013-1390 in support of the Bay Delta Conservation Plan (BDCP).

**ATTACHMENTS:**

Resolution 2013-1390.

RESOLUTION NO. 2013-1390

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA IN SUPPORT OF THE BAY DELTA CONSERVATION PLAN, RELIABLE WATER SUPPLIES AND ENVIRONMENTAL RESTORATION.**

**WHEREAS**, water supplies from Northern California that move through the Sacramento-San Joaquin Bay Delta are vital to the economy of California, serving 25 million people from the Bay Area to the Mexican border and agriculture throughout the Central Valley; and

**WHEREAS**, the Delta is the 550,000-acre estuary where the rivers of the Sierra Nevada merge before heading west to San Francisco Bay; and

**WHEREAS**, the Las Virgenes Municipal Water District is entirely dependent upon imported water for its potable water supply, a majority of which passes through the Delta; and

**WHEREAS**, the Delta is in a state of environmental stress due to the loss of wetlands habitat, invasive species, pesticide runoff, a depletion of native food supplies, pumping operations and other factors; and

**WHEREAS**, the decline in the Delta's health threatens this unique environment and water supplies that are key to the California economy; and

**WHEREAS**, the Delta's levees are not engineered to protect the State's water supply distribution system from a major earthquake, and multiple levee failures could disrupt water deliveries and the state economy for up to three years; and

**WHEREAS**, state and federal agencies, via the Bay Delta Conservation Plan process, have worked for seven years towards developing a comprehensive package of ecosystem and water system improvements to address both current conflicts in the Delta and long-term threats to the State's water supplies; and

**WHEREAS**, the Bay Delta Conservation Plan represents an effort to comply with state and federal environmental laws for 50 years through a cooperative effort to reverse the Delta's decline; and

**WHEREAS**, the failure to take decisive actions would be an unacceptable risk to the environment of the Delta and the economy of California; and

**WHEREAS**, Governor Edmund G. Brown, Jr. and Interior Secretary Sally Jewell have agreed to a comprehensive set of actions outlined in the Administrative Draft of the Bay Delta Conservation Plan that includes Delta water conveyance improvements to protect public water supplies, habitat restoration and enhanced conservation efforts.

**BE IT RESOLVED** by the City Council of the City of Calabasas that the Council supports the current Bay Delta Conservation Plan process and the concepts in the plan advanced by Governor Brown and Interior Secretary Jewell and urges the state and federal agencies to continue progress for the release of a public draft of the plan for review and comment, while ensuring that the final plan meets the co-equal goals of ecosystem restoration for the Delta and reliable water supplies for California.

**PASSED, APPROVED AND ADOPTED** this 9<sup>th</sup> of October, 2013.

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Fred Gaines, Mayor

ATTEST:

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Maricela Hernandez, MMC  
City Clerk

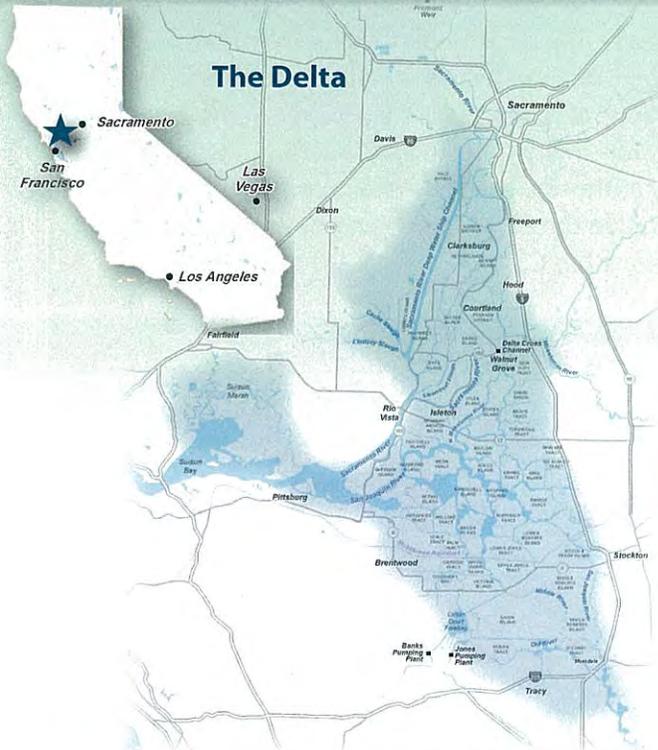
APPROVED AS TO FORM:

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Scott H. Howard  
Interim City Attorney

# BDCP: Restoring the Delta Ecosystem

March 2013



The Sacramento-San Joaquin River Delta (Delta) is a vast and vitally important ecosystem. The heart of California's water system also rests in the Delta, delivering water supplies to 25 million residents and businesses statewide.

Over the last 150 years, human use has extensively modified the Delta as an estuary. Vast tidal wetlands have been carved into levee-ringed islands, and loss of estuarine habitat and the operation of the state and federal water project pumps have negatively impacted many species of wildlife.

Conflict over environmental protection and Delta water exports has lasted decades and worsened in recent years. The BDCP would reverse this trend with an accelerated habitat restoration program. The goals include protection and creation of approximately 145,000 acres of aquatic and terrestrial habitat. Reconnecting floodplains, developing new marshes and returning riverbanks to a more natural state should boost food supplies and protection for fish that depend upon the Delta, as shown in the illustration below.

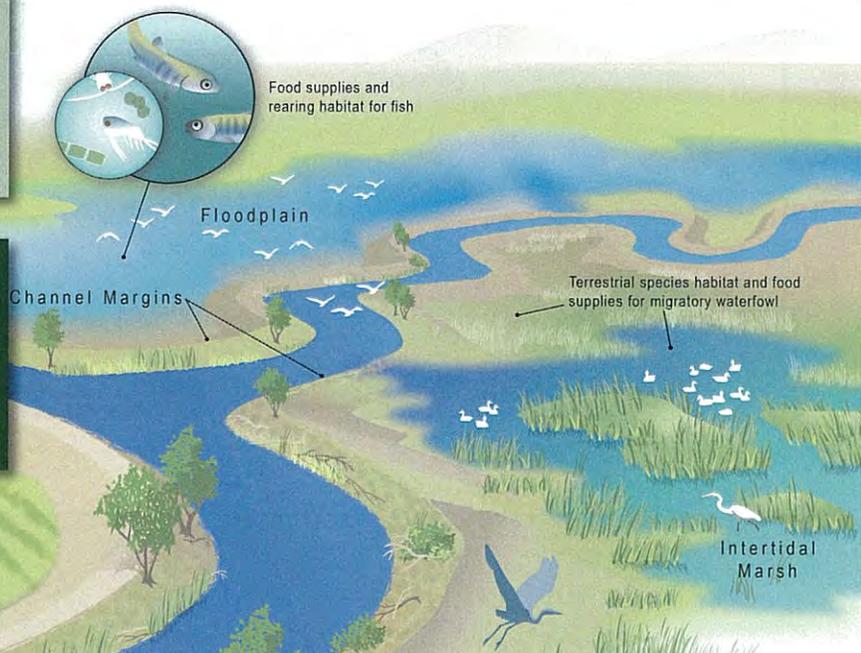
The Bay Delta Conservation Plan (BDCP) is a 50-year, ecosystem-based plan designed to restore fish and wildlife species in the Delta in a way that also protects California's water supplies while minimizing impacts to Delta communities and farms.

Habitat restoration will be closely monitored and implemented over time using established adaptive management principles.

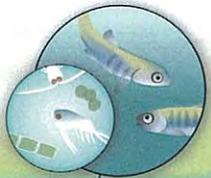
### Habitat Protection and Restoration:

New Floodplain in the south Delta	10,000 acres
Tidal Habitat	65,000 acres
Channel Margin	20 levee miles
Riparian Habitat	5,000 acres
Grassland Habitat	10,000 acres
Other Habitats	5,000 acres
Managed Wetlands	6,500 acres
Cultivated Lands	~45,000 acres
Enhanced Floodplain Habitat in the Yolo Bypass	

The BDCP provides a way to improve ecosystem health while also improving water supply reliability. BDCP offers the greatest hope in many years that California may manage risks to its central water supply, recover a natural treasure and deal wisely with future challenges.



Agricultural Land



Food supplies and rearing habitat for fish

Floodplain

Channel Margins

Terrestrial species habitat and food supplies for migratory waterfowl

Intertidal Marsh

## Regulatory Drivers

The BDCP is being developed in compliance with the Federal Endangered Species Act (ESA) and the California Natural Community Conservation Planning Act (NCCPA). When complete, the BDCP will provide the basis for the issuance of endangered species permits for the operation of the state and federal water projects using the new intakes and conveyance.

## Current Delta Activities

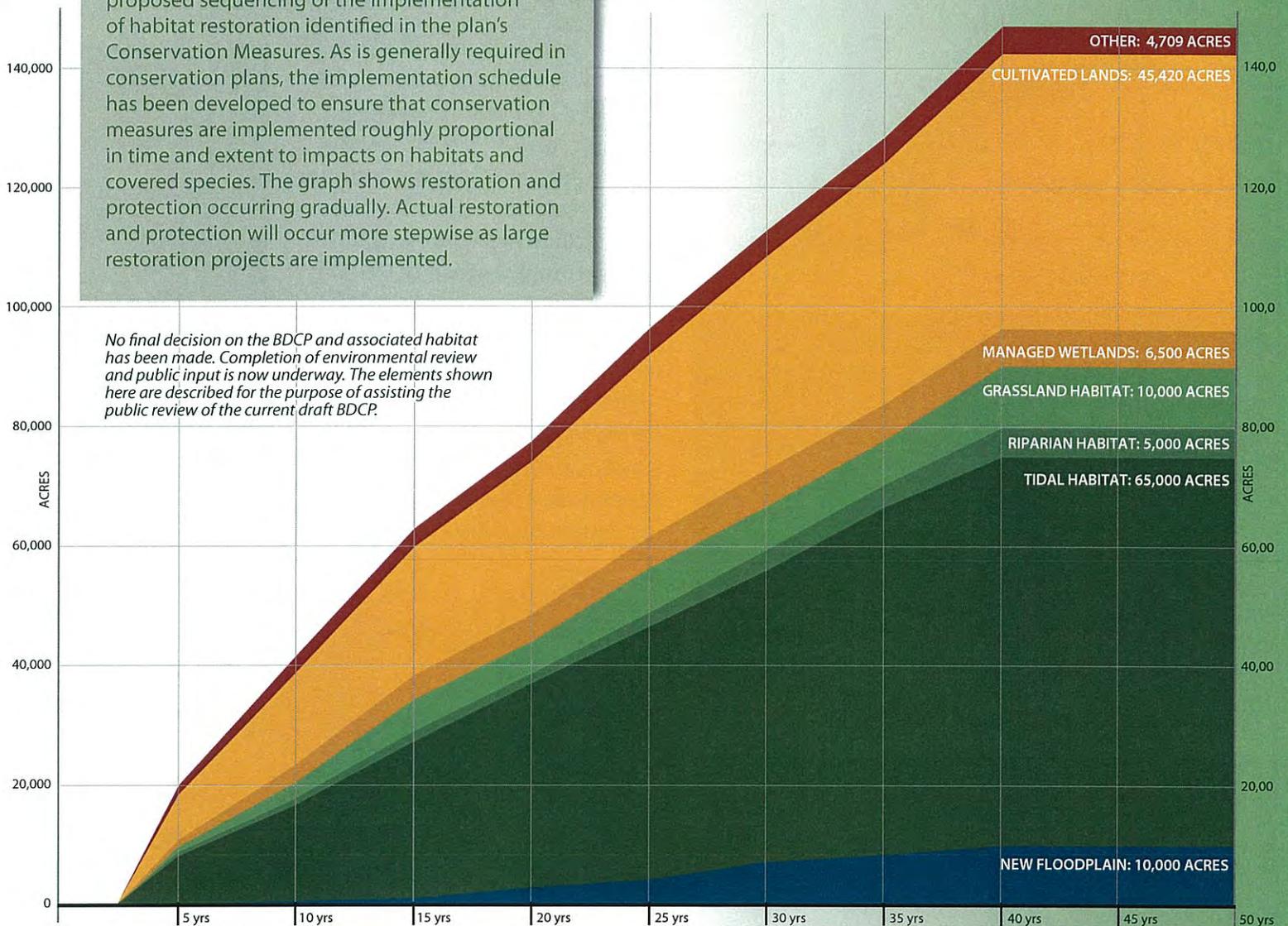
Since 2006, the BDCP has been developed with input from numerous agencies, stakeholder groups, and the general public. The California Natural Resources Agency is working closely with other state, local, and federal agencies responsible for flood, water supply, and ecosystem management.

A Draft BDCP and Draft Environmental Impact Report/ Environmental Impact Statement are expected to be released for formal public review and comment in 2013. Authorizations and approvals to implement the plan are the responsibility of state and federal agencies with regulatory authority. The BDCP will inform, and may be incorporated in the Delta Plan being developed by the Delta Stewardship Council.

### Habitat Restoration Implementation

The BDCP seeks to restore and protect approximately 145,000 acres of habitat over its 50-year term. This graph demonstrates the proposed sequencing of the implementation of habitat restoration identified in the plan's Conservation Measures. As is generally required in conservation plans, the implementation schedule has been developed to ensure that conservation measures are implemented roughly proportional in time and extent to impacts on habitats and covered species. The graph shows restoration and protection occurring gradually. Actual restoration and protection will occur more stepwise as large restoration projects are implemented.

*No final decision on the BDCP and associated habitat has been made. Completion of environmental review and public input is now underway. The elements shown here are described for the purpose of assisting the public review of the current draft BDCP.*





IT'S ABOUT RELIABILITY:

BAY DELTA CONSERVATION PLAN

**The Sacramento-San Joaquin Delta**

California's biggest water challenge is in Northern California where the rivers of the Sierra Nevada merge into the vast Sacramento-San Joaquin Delta, the "hub" of the state's water system. State (State Water Project) and federal (Central Valley Project) water projects draw supplies that travel through the Delta and help sustain California's economy and provide drinking water for more than two thirds of the state's population.

Over the years, the Delta's ecosystem has deteriorated, and its 1,100-mile levee system is increasingly vulnerable to failure caused by earthquakes, floods and other forces of nature. The decline of the Delta's ecosystem has led to historic restrictions in water supply deliveries. The result is a pressing two-fold need: improve California's water reliability and restore the Delta's fragile ecosystem.

**Bay Delta Conservation Plan**

Federal and state officials, water agencies and other interested parties have undertaken a comprehensive effort to fundamentally and systematically improve both the state's water supply reliability and restore the Delta's ecosystem. This effort is the Bay Delta Conservation Plan (BDCP), a strategic action plan that will:

- Construct a new conveyance tunnel to protect California's water supply;
- Improve the Delta ecosystem through habitat restoration; and
- Remove pollutants, invasive species and other "stressors" harming the Delta environment.

Without a strategic investment in the Delta, the water supply and ecosystem will continue to deteriorate and jeopardize the delivery of safe, reliable drinking water to 25 million people.

**Be Informed ...  
Know the Facts ...  
Get Involved ...  
Our Future  
Depends on It.**

**Benefits of the BDCP include:**

\$14 billion in new infrastructure to protect water supplies and improve water quality

The largest ecosystem restoration project on the West Coast

Up to 170,000 new jobs created

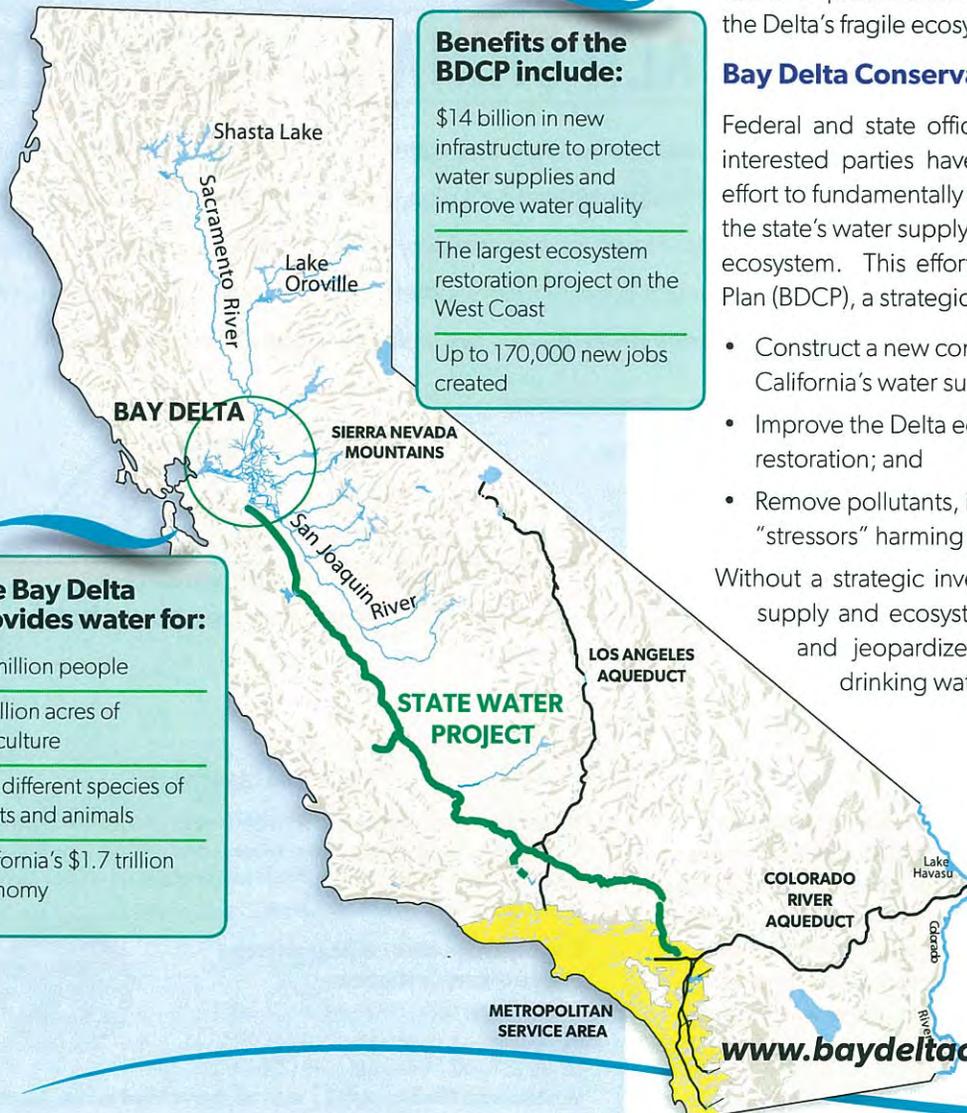
**The Bay Delta provides water for:**

25 million people

3 million acres of agriculture

750 different species of plants and animals

California's \$1.7 trillion economy



### Proposed Conveyance Features

There are 2 intake points: North (new) and South (existing) for flexible system operations.

The 2 tunnels under the Delta use a smaller footprint than a canal, provide protection from seismic and flood risk, and lessen the impact on the estuary habitat and other land uses.

There is a 9,000 cubic feet per second (cfs) flow, which is gravity-fed allowing for lower energy needs.

The state-of-the-art fish screens at intake points protect aquatic species.



### Proposed Ecosystem Improvements

Restoration of 100,000+ acres of habitat including accelerated restoration of 30,000 acres of aquatic habitat

Increased quality, availability, diversity and complexity of Delta habitat

Establishment of more than 200 biological goals supporting species recovery

Programs to reduce toxic pollutants, invasive species, predators and other stressors currently damaging the estuary environment

## MEETING SOUTHERN CALIFORNIA'S WATER NEEDS

Metropolitan remains committed to reducing its future reliance on imported water from Northern California. Our Integrated Resources Plan, a comprehensive and strategic long-term water management plan, calls for enhanced conservation, additional recycling and other local efforts to meet new demands. However, the reliability of our traditional imported supplies from Northern California and the Colorado River remain important baselines for Southern California's \$1 trillion economy. Absent a reliable method of storing and delivering adequate supplies when they are available, our system is at risk long-term.

Metropolitan has made a concerted effort to diversify its water resources and improve regional reliability. To sustain California's economy, we must find a balanced solution that restores the Delta ecosystem and assures long-term water supply reliability.

**The Bay Delta Conservation Plan is the solution.**

**On average, the cost of the BDCP conveyance for Southern Californians is \$5 - \$6 per month, per household.**

### About Metropolitan

The Metropolitan Water District of Southern California is a state-chartered cooperative of 26 member agencies – cities and public water agencies – that serves nearly 19 million people in six counties. Metropolitan imports water from the Colorado River and Northern California to supplement local supplies and helps its members develop increased water conservation, recycling, storage and other resource-management programs.

Printed on recycled paper. ♻️

### Mission Statement

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

### The Metropolitan Water District of Southern California

700 N. Alameda St., Los Angeles, CA 90012  
P.O. Box 54153, Los Angeles, CA 90054-0153  
(213) 217-6000 | (800) call mwd (225-5693)

[www.mwdh2o.com](http://www.mwdh2o.com) | [www.bewaterwise.com](http://www.bewaterwise.com)





Approved by City Manager:



**CITY of CALABASAS**

**CITY COUNCIL AGENDA REPORT**

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**DATE: SEPTEMBER 26, 2013**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER  
 MARC SEFERIAN, P.E., T.E., SENIOR CIVIL ENGINEER**

**SUBJECT: EVALUATION OF THE ADULT CROSSING GUARD NEEDS STUDY AT THE INTERSECTION OF LOST HILLS RD. AND COLD SPRINGS ST.**

**MEETING DATE: OCTOBER 9, 2013**

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**SUMMARY RECOMMENDATION:**

Staff finds that the intersection of Lost Hills Road and Cold Springs Street does not warrant an adult crossing guard.

**BACKGROUND:**

The intersection of Lost Hills Road and Cold Springs Street is a three-leg intersection, controlled by a stop sign. Prior to 2013, two intersection safety improvements were installed at the intersection; these improvements included the following:

- 1] Flashing LED lights were installed on the perimeter of the stop sign to improve their visibility to drivers; and,
- 2] Advanced warning beacons were installed at both approaches to the intersection to warn drivers of an upcoming school pedestrian crosswalk.

In 2013, the City installed additional safety enhancements that were funded through the Cycle 3 Safe Routes to School Grant. These improvements included the following:

- 1] New school-zone signage and striping which improved visibility and recognition that this area is within a school zone;
- 2] Bulb-outs were installed at the intersection which reduced the crossing distance on Lost Hills Road by 21 feet and increased the sight distance by approximately 200 feet;
- 3] New ADA compliant curb ramps for improved walkability and visibility; and
- 4] In-pavement flashing crosswalks that significantly improved the visibility of the crosswalk to drivers.

During the month of April, Staff assessed the impact of the new safety enhancements while the crossing guard was still on-site. This assessment was made to identify whether the new improvements were improving pedestrian safety. Staff observed the following:

- More drivers complied with stopping at the crosswalk when the new in-pavement lights flashed;
- Drivers waited until pedestrians completely cleared the intersection instead of moving forward once they had cleared their travel way;
- Fewer traffic citations were handed out;
- Drivers were observed actively looking for potential pedestrian crossing, and the
- Crosswalk became visible to drivers earlier and provided them with more time reaction time.

In addition, Staff asked Louis Mathis, the City's School Area Safety Coordinator, and Detective David Huelsen from the Lost Hills Sheriff Station to review the pedestrian safety conditions at this crosswalk. Their comments are shown in Exhibits A and B.

On July 8, 2013, the City of Calabasas notified America City Management Services: "The Crossing Guard Company" that the crossing guard located at the intersection of Lost Hills Road and Cold Springs Street would not be needed for the 2013-2014 school year. This notification was made per the original discussions and agreement between the City and the Las Virgenes Unified School District to temporarily place an adult crossing guard at this location until the planned safety enhancements were complete.

#### **DISCUSSION/ANALYSIS:**

Calabasas Municipal Code section 10.14.020B, states that the City Manager shall make the determination of whether to place a traffic control device on the basis of accepted traffic engineering principles and investigations. See Exhibit C. Subsequently, a traffic study was initiated to examine the need of an adult crossing guard at the intersection of Lost Hills Rd. and Cold Springs St.

Chapter 7D of the California Manual of Uniform Traffic Control Devices (CAMUTCD) establishes the direction and procedures to be used when implementing adult crossing guards (a traffic control “device”) at intersection crosswalks. The CAMUTCD is structured with the following headings when providing the principles that govern the use of traffic control devices:

**Standard**—a statement of required, mandatory, or specifically prohibitive practice regarding a traffic control device. All Standard statements are labeled, and the text appears in bold type. The verb “shall” is typically used. The verbs “should” and “may” are not used in Standard statements. Standard statements are sometimes modified by Options. Standard statements shall not be modified or compromised based on engineering judgment or engineering study.

**Guidance**—a statement of recommended, but not mandatory, practice in typical situations, with deviations allowed if engineering judgment or engineering study indicates the deviation to be appropriate. All Guidance statements are labeled, and the text appears in unbold type. The verb “should” is typically used. The verbs “shall” and “may” are not used in Guidance statements. Guidance statements are sometimes modified by Options.

**Option**—a statement of practice that is a permissive condition and carries no requirement or recommendation. Option statements sometime contain allowable modifications to a Standard or Guidance statement. All Option statements are labeled, and the text appears in unbold type. The verb “may” is typically used. The verbs “shall” and “should” are not used in Option statements.

**Support**—an informational statement that does not convey any degree of mandate, recommendation, authorization, prohibition, or enforceable condition. Support statements are labeled, and the text appears in unbold type. The verbs “shall,” “should,” and “may” are not used in Support statements.

There are no standards provided for adult crossing guards. When no standards exist, an engineering study to determine the need of the traffic control device is conducted based on the CAMUTCD’s guidance, options and support principles. These principles for adult crossing guards are provided in Exhibit D.

The CAMUTCD conditions establish the following evaluation criteria as part of the engineering study:

- 1] Pedestrian Volumes – How many pedestrians are using the crosswalk before and after school;
- 2] Intersection Control – What type of traffic control currently exists at each location: uncontrolled, stop sign or signal;

- 3) Traffic Volumes – How many vehicles are crossing the crosswalk before and after school

In addition, the following criteria will be used in the engineering study to ascertain whether an adult crossing guard is warranted at a specific location:

- 4) Age of Pedestrians – Are the pedestrians using the crosswalk from elementary, middle, high school or a combination thereof;
- 5) Existing Safety Improvements at the Intersection – What other pedestrian and traffic safety improvements has the City installed at the intersection; and,
- 6) Other Traffic Conditions that Benefit with the Presence of a Crossing Guard – Are other traffic operations during the peak school-period times benefiting with the crossing guard operation. Examples of other conditions include the following:
- Assisting with platooning vehicles exiting or entering the school area
  - Assisting with platooning pedestrians to create less delay for vehicles
  - Providing crossing supervision for more than one intersection

The following tables show the data collected by Staff for the evaluation criteria. The data is provided for the intersection of Lost Hills Rd. and Cold Springs St. Table 1 shows pedestrian counts that were conducted by the School Area Safety Coordinator, Louis Mathis. Table 2 provides the remainder of the evaluation criteria data.

TABLE 1 ~ RECENT PEDESTRIAN COUNTS						
School	Crosswalk	Day 1 (am/pm)	Day 2 (am/pm)	Day 3 (am/pm)	9/26 (am/pm)	9/27 (am/pm)
A.E. WRIGHT	Lost Hills Rd @ Cold Springs St.	16/40	20/38	21/-		

**TABLE 2 ~ CROSSING GUARD NEED EVALUATION CRITERIA DATA**

School	Crosswalk	Intersection control	Average Traffic Volumes (AM/PM)	Pedestrian Age	Existing Measures	Other Conditions
A.E. WRIGHT	Lost Hills Rd @ Cold Springs St.	Stop	1170/650	M	R/S/F/A	

**LEGEND**

- |                                     |                                    |
|-------------------------------------|------------------------------------|
| A – Advanced Beacons                | MC – Multiple Crosswalks Benefits  |
| E – Elementary                      | P – Platooning Benefits            |
| F – In-Pavement Flashing Crosswalks | R – Improved ADA ramps             |
| H – High School                     | S – Current MUTCD-approved signage |
| M – Middle School                   |                                    |

Using the evaluation criteria cited above with the data provided in the Table 1 and Table 2, Staff has identified the following:

- The intersection is stop-controlled and requires drivers to stop in all directions, at all times.

***This type of intersection control provides a consistent supply of gaps in traffic.***

- This location serves a middle school, with children aged 11-13. In addition, recent education programs conducted at the elementary and middle school level as part of the Safe Routes to School grant have provided this school’s students with the education and skills needed to safely walk to school.

***Children, at this age level and with the recent traffic safety education, have the capability to safely cross intersections at crosswalks.***

- This crosswalk has been at the same location for many years.

***Students and other pedestrians are familiar with the crossing***

- Pedestrian counts shown in Table 1 do not meet the required threshold.

***There were not 40+ pedestrians for any two hours of daily use.***

- Peak hour traffic volumes as shown in Table 2 meet the required threshold.

***This condition is the only criterion that is met; it is also provided as an option for the primary support for adult crossing guards at intersections with 40+ school-age pedestrians.***

- Numerous traffic safety enhancements have improved pedestrian safety at the intersection that include flashing stop signs, advanced warning beacons, in-pavement flashing crosswalks, intersection bulb-outs, ADA compliant ramps and new school-zone signage and striping.

***These intersection safety enhancements are very comprehensive and provide an excellent amount of protection for crossing pedestrians. Staff have observed improvement in driver behavior at the intersection after these improvements were made.***

- The intersection is in a school zone, with a speed limit of 25MPH while children present

***Drivers are required by law to travel at the posted speed limit. Crosswalks are safer in areas with lower speed limits.***

- The School Traffic Safety Liaison and the Sheriff's Department have observed the improvement to pedestrian safety and driver behavior

***These observations made by traffic safety professionals identify the crossing as a safe crosswalk without the need for an adult crossing guard.***

For these reasons, Staff has determined that an adult crossing guard is not warranted at the intersection of Lost Hills Rd. with Cold Springs St. based on the traffic engineering principles set forth in the CAMUTCD.

**FISCAL IMPACT/SOURCE OF FUNDING:**

There is no fiscal impact.

**REQUESTED ACTION:**

None.

**ATTACHMENTS:**

- Exhibit A: Report on Crosswalk from Louis Mathis
- Exhibit B: Report on Crosswalk from Detective Huelsen
- Exhibit C: Calabasas Municipal Code, Chapter 10.14, Traffic Control Devices
- Exhibit D: 2013 California Manual of Uniform Traffic Control Devices , Chapter 7D, Crossing Supervision

## EXHIBIT A - REPORT FROM LOUIS MATHIS

As requested, please accept the following observations and related safety conditions in and around the intersection of Lost Hills Rd and Cold Springs Rd, since the elimination of the School Crossing Guard. These findings are based on three (3) days of student 'walkers' counts and their overall safety issues while crossing this intersection:

Sept. 11, Wed. AM: 16 / PM: 40  
Sept. 12, Thurs AM: 20 / PM: 38  
Sept. 13, Friday AM: 21

Several parent drivers were observed waiting to pick up their students prior to afternoon bell time, which averaged approximately 42 vehicles assembled either on Lost Hills Rd or Cold Springs Rd. These drivers did not create any major delays and/or interruptions to the flow of through traffic on Lost Hills Rd.

In the absence of a School Crossing Guard at this location during the mornings, several parents opted to "group" students prior to their crossing Lost Hills Rd, thereby adopting a 'safety in numbers' approach or added visibility while crossing the busy corridor. Also during the morning session, there were increased numbers of parent drivers discharging their students at the drop-off curb in an apparent adjustment to the absence of a crossing guard. Based on my observations, Middle School student walkers appeared cooperative and alert to the use of the newly installed in-pavement flashing crosswalk as an aid in alerting driver's attention prior to crossing the busy corridor. As such, increased safety awareness and education at the Middle School level, such as: after activating beacon lights, attempt to make eye contact with drivers, then look left, right, left prior to crossing the intersection. My constant admonition to both parent drivers and student walkers is safety education in addition to the newly installed safety devices...

... As an addendum to my earlier report regarding the above subject, ***I want to underscore my full support for your view that student pedestrians crossing at this intersection are indeed safe without the assistance of a School Crossing Guard.***

## EXHIBIT B – REPORT FROM DETECTIVE HUELSEN

### **04/10/2013**

We still catch the occasional violator; however, according to my observations and that of the Calabasas Units, the flashing crosswalks have definitely decreased the number of violations. In the past, we would write a violation or two every time we monitored a particular crosswalk, now it seems there may be only one or two per week.

Additionally, violators are not saying that they didn't see the crosswalk or the crossing guard, they are saying, "I thought they out of the way".

Finally, the deputies tell me that since the flashing crosswalks have been in effect, they have not had a single violator challenge citations in court.

All in all, the crosswalks seem to be a huge success.

### **08/21/2013 & 08/22/2013**

I was there yesterday and today. As usual, the crosswalk at this location gets heavy usage especially after the completion of the footbridge. The area is controlled by a stop sign and crossing safety has recently been enhanced with the installation of recessed flashing lights along the crosswalk route. These flashing lights are activated from either side of the roadway by way of a push button. Obviously, the more safety measures in place, the more secure parents will feel regarding the safety of their children.

With this in mind, it is my opinion that this is in fact a safe intersection for children to use for access to the footbridge area. The children using this crosswalk are mainly of middle school age and the vast majority are frequent crossers who pay attention and use good common sense. From my experience working traffic in this area for the last fourteen years, nothing short of completely shutting down a roadway will guarantee crosswalk safety. We cite inattentive drivers for violating crosswalk laws with crossing guards present regularly, but at this location, the number of citations has declined dramatically after the installation of the flashing beacons.

ITEM 7  
**EXHIBIT C**

Title 10 - VEHICLES AND TRAFFIC  
Chapter 10.14 TRAFFIC CONTROL DEVICES

**Chapter 10.14 TRAFFIC CONTROL DEVICES**

**10.14.010 Title.**

This chapter shall be known as the "Traffic Control Devices Ordinance of Calabasas."

(Ord. 2006-214 § 1 (part), 2006)

**10.14.020 Approval and development of traffic control devices.**

- A. Whenever public safety and convenience requires, and the Vehicle Code permits, traffic control devices be installed to give notice to the public of the application of the requirements of that code or other law, the city manager may install or cause to be installed necessary devices.
- B. The city manager may place and maintain or cause to be placed and maintained such additional traffic control devices as he or she may deem necessary or proper to regulate, guide or control traffic, but he or she shall make such determination only upon the basis of traffic engineering principles and traffic investigations and in accordance with such standards, limitations, and rules set forth in this chapter.
- C. In executing the duties set forth in this chapter, the city manager shall:
  - 1. Only expend monies appropriated by the city council by the adoption of a budget or otherwise;
  - 2. Comply with any and all requirements of the California Environmental Quality Act, Public Resources Code Section 21000 et seq., as it now exists or may hereafter be amended;
  - 3. Act consistently with the city of Calabasas General Plan; and
  - 4. Adhere to those traffic engineering and safety standards and instructions set forth in the most current version of the California Planning Manual—Part [8](#), Traffic, issued by the division of highways of the State Department of Public Works.
- D. The purpose of this chapter is to safeguard the health, safety, property and welfare of the city's residents, businesses and visitors by establishing the authority of the city manager to approve, develop and improve traffic control devices within the city.

(Ord. 2006-214 § 1 (part), 2006)

# EXHIBIT C - EXCERPT FROM MUTCD

## CHAPTER 7D. CROSSING SUPERVISION

### Section 7D.01 Types of Crossing Supervision

Support:

- 01 There are three types of school crossing supervision:
  - A. Adult control of pedestrians and vehicles by adult crossing guards,
  - B. Adult control of pedestrians and vehicles by uniformed law enforcement officers, and
  - C. Student and/or parent control of only pedestrians with student and/or parent patrols.
- 02 Information regarding the organization, administration, and operation of a school safety patrol program is contained in the "AAA School Safety Patrol Operations Manual" (see Section 1A.11).

### Section 7D.02 Adult Crossing Guards

Option:

01 Adult crossing guards may be used to provide gaps in traffic at school crossings where an engineering study has shown that adequate gaps need to be created (see Section 7A.03), and where authorized by law.

02 Adult Crossing Guards may be assigned at designated school crossings to assist school pedestrians at specified hours when going to or from school. The following suggested policy for their assignment applies only to crossings.

Guidance:

03 An Adult Crossing Guard should be considered when:

- A. Special situations make it necessary to assist elementary school pedestrians in crossing the street.
- B. A change in the school crossing location is being made, but prevailing conditions require school crossing supervision until the change is constructed and it is not reasonable to install another form of traffic control or technique for this period.

#### Criteria for Adult Crossing Guards:

Support:

04 Adult Crossing Guards normally are assigned where official supervision of school pedestrians is desirable while they cross a public highway, and at least 40 school pedestrians for each of any two hours (not necessarily consecutive) daily use the crossing while going to or from school.

Option:

05 Adult crossing guards may be used under the following conditions:

1. At uncontrolled crossings where there is no alternate controlled crossing within 600 feet; and
  - a. In urban areas where the vehicular traffic volume exceeds 350 during each of any two hours (not necessarily consecutive) in which 40 or more school pedestrians cross daily while going to or from school; or
  - b. In rural areas where the vehicular traffic volume exceeds 300 during each of any two hours (not necessarily consecutive) in which 30 or more school pedestrians cross daily while going to or from school.Whenever the critical (85th percentile) approach speed exceeds 40 mph, the guidelines for rural areas should be applied.
2. At stop sign-controlled crossing:

Where the vehicular traffic volumes on undivided highways of four or more lanes exceeds 500 per hour during any period when the school pedestrians are going to or from school.
3. At traffic signal-controlled crossings:
  - a. Where the number of vehicular turning movements through the school crosswalk exceeds 300 per hour while school pedestrians are going to or from school; or
  - b. Where justified through analysis of the operations of the intersection.

#### Legal Authority and Program Funding for Adult Crossing Guards:

Option:

06 Cities and counties may designate local law enforcement agencies, the governing board of any school district or a county superintendent of schools to recruit and assign adult crossing guards to intersections that meet approved guidelines for adult supervision.

# EXHIBIT C - EXCERPT FROM MUTCD

## Support:

<sup>07</sup> There are various methods for funding a school adult crossing guard program. One of these methods is through the use of fines and forfeitures received under the Penal Code. Disposition of these fines and forfeitures is defined in CVC Sections 42200 and 42201.

<sup>08</sup> An example of these dispositions by cities and counties is as follows:

- A. Disposition by cities (CVC 42200). Fines and forfeitures received by cities and deposited into a "Traffic Safety Fund" may be used to pay the compensation of school crossing guards who are not regular full-time members of the police department of the city.
- B. Disposition by county (CVC 42201). Fines and forfeitures received by a county and deposited in the road fund of the county may be used to pay the compensation of school crossing guards, and necessary equipment and administrative costs. The board of supervisors may adopt standards for crossing guards and has final authority over the total cost of the crossing guard program.

## **Section 7D.03 Qualifications of Adult Crossing Guards**

### Support:

<sup>01</sup> High standards for selection of adult crossing guards are essential because they are responsible for the safety of and the efficient crossing of the street by schoolchildren within and in the immediate vicinity of school crosswalks.

### Guidance:

<sup>02</sup> *Adult crossing guards should possess the following minimum qualifications:*

- A. *Average intelligence;*
- B. *Good physical condition, including sight, hearing, and ability to move and maneuver quickly in order to avoid danger from errant vehicles;*
- C. *Ability to control a STOP paddle effectively to provide approaching road users with a clear, fully direct view of the paddle's STOP message during the entire crossing movement;*
- D. *Ability to communicate specific instructions clearly, firmly, and courteously;*
- E. *Ability to recognize potentially dangerous traffic situations and warn and manage students in sufficient time to avoid injury.*
- F. *Mental alertness;*
- G. *Neat appearance;*
- H. *Good character;*
- I. *Dependability; and*
- J. *An overall sense of responsibility for the safety of students.*

## **Training Programs for Adult Crossing Guards:**

### Guidance:

<sup>03</sup> *Adequate training should be provided in adult crossing guard responsibilities and authority. This function can usually be performed effectively by a law enforcement agency responsible for traffic control.*

<sup>04</sup> *Training programs should be designed to acquaint newly employed crossing guards with their specific duties, local traffic regulations, and crossing techniques. Training workshops may be used as a method of advising experienced employees of recent changes in existing traffic laws and program procedures. For example, crossing guards should be familiar with the California law which provides that any person who disregards any traffic signal or direction given by a non-student school crossing guard authorized by a law enforcement agency, any board of supervisors of a county or school district shall be guilty of an infraction and subject to the penalties of Section 42001 of the CVC (Section 2815).*

## **Section 7D.04 Uniform of Adult Crossing Guards**

### Standard:

<sup>01</sup> **Law enforcement officers performing school crossing supervision and adult crossing guards shall wear high-visibility retroreflective safety apparel labeled as ANSI 107-2004 standard performance for Class 2 as described in Section 6E.02.**



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<b><u>Administrative Services</u></b>					
85352	9/17/2013	US BANK	VISA- OFFICE DEPOT	535.15	Administrative Services
85420	9/25/2013	ACORN NEWSPAPER	EMPLOYMENT AD- HR SPECIALIST	232.00	Administrative Services
85368	9/18/2013	CYBERCOPY	COPY/PRINTING SERVICE	49.64	Administrative Services
<b>Total Amount for 3 Line Item(s) from Administrative Services</b>				<b><u><u>\$816.79</u></u></b>	
<b><u>Boards and Commissions</u></b>					
85352	9/17/2013	US BANK	VISA- RALPHS	65.58	Boards and Commissions
<b>Total Amount for 1 Line Item(s) from Boards and Commissions</b>				<b><u><u>\$65.58</u></u></b>	
<b><u>City Attorney</u></b>					
85433	9/25/2013	COLANTUONO, LEVIN PC	CROWN CASTLE INC	19,089.90	City Attorney
85433	9/25/2013	COLANTUONO, LEVIN PC	GENERAL SERVICES	14,121.70	City Attorney
85378	9/18/2013	HOPKINS & CARLEY	LEGAL SERVICES	1,530.00	City Attorney
<b>Total Amount for 3 Line Item(s) from City Attorney</b>				<b><u><u>\$34,741.60</u></u></b>	
<b><u>City Council</u></b>					
85352	9/17/2013	US BANK	VISA- CCCA	360.00	City Council
85364	9/18/2013	CALABASAS CHAMBER OF COMMERCE	2014 MAGAZINE & DIRECTORY AD	295.00	City Council
85352	9/17/2013	US BANK	VISA- SOUTHWEST AIR	186.80	City Council
85352	9/17/2013	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
85352	9/17/2013	US BANK	VISA- TEMECULA CREEK	167.25	City Council
85352	9/17/2013	US BANK	VISA- ROSTI TUSCAN	165.06	City Council
85388	9/18/2013	MALIBU LOST HILLS SHERIFF'S	22ND ANNUAL COMM GOLF CLASSIC	40.00	City Council
85364	9/18/2013	CALABASAS CHAMBER OF COMMERCE	CHAMBER BREAKFAST	20.00	City Council
<b>Total Amount for 8 Line Item(s) from City Council</b>				<b><u><u>\$1,418.11</u></u></b>	
<b><u>City Management</u></b>					
85352	9/17/2013	US BANK	VISA- OFFICE DEPOT	620.07	City Management
85352	9/17/2013	US BANK	VISA- AMERICA IN BLOOM	225.00	City Management
85352	9/17/2013	US BANK	VISA- OFFICE DEPOT	216.90	City Management





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<b>Total Amount for 3 Line Item(s) from City Management</b>				<b>\$1,061.97</b>	
<b><u>Civic Center O&amp;M</u></b>					
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	8,793.22	Civic Center O&M
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	8,116.82	Civic Center O&M
85432	9/25/2013	CLIMATEC BUILDING	HVAC SERVICES	1,352.21	Civic Center O&M
85432	9/25/2013	CLIMATEC BUILDING	HVAC SERVICES	1,352.21	Civic Center O&M
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	797.03	Civic Center O&M
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	735.72	Civic Center O&M
85423	9/25/2013	AMTECH ELEVATOR SERVICES	ELEVATOR SERVICES	596.00	Civic Center O&M
85423	9/25/2013	AMTECH ELEVATOR SERVICES	ELEVATOR SERVICES	596.00	Civic Center O&M
85431	9/25/2013	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
85431	9/25/2013	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
85400	9/18/2013	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	497.96	Civic Center O&M
85400	9/18/2013	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	459.67	Civic Center O&M
85352	9/17/2013	US BANK	VISA- HOME DEPOT	52.60	Civic Center O&M
85352	9/17/2013	US BANK	VISA- HOME DEPOT	34.42	Civic Center O&M
85352	9/17/2013	US BANK	VISA- ORCHARD SUPPLY	30.51	Civic Center O&M
85352	9/17/2013	US BANK	VISA- ORCHARD SUPPLY	30.50	Civic Center O&M
85352	9/17/2013	US BANK	VISA- US RESEARCH & CHEMICAL	29.38	Civic Center O&M
85352	9/17/2013	US BANK	VISA- US RESEARCH & CHEMICAL	29.38	Civic Center O&M
85352	9/17/2013	US BANK	VISA- RITE AID	20.12	Civic Center O&M
85352	9/17/2013	US BANK	VISA- HOME DEPOT	8.77	Civic Center O&M
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7.80	Civic Center O&M
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7.20	Civic Center O&M
85352	9/17/2013	US BANK	VISA- RITE AID	7.08	Civic Center O&M
85352	9/17/2013	US BANK	VISA- OFFICE DEPOT	6.50	Civic Center O&M
<b>Total Amount for 24 Line Item(s) from Civic Center O&amp;M</b>				<b>\$24,678.10</b>	
<b><u>Community Development</u></b>					
85476	9/25/2013	WILLDAN ASSOCIATES INC.	BLDG & SAFETY SERVICES- AUG 13	13,255.11	Community Development
85476	9/25/2013	WILLDAN ASSOCIATES INC.	BLDG & SAFETY SERVICES- JUN 13	12,008.43	Community Development
85436	9/25/2013	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	6,033.15	Community Development
85373	9/18/2013	ENVICOM CORPORATION	ENVIRONMENTAL CONSULTING	5,738.38	Community Development
85429	9/25/2013	CALABASAS CREST LTD	R.A.P.- OCT 2013	5,586.00	Community Development



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85374	9/18/2013	ENVIRONMENTAL SCIENCE	OAK TREE CONSULTING	2,032.50	Community Development
85466	9/25/2013	RINCON CONSULTANTS INC	ENVIRONMENTAL CONSULTING	1,970.00	Community Development
85398	9/18/2013	RINCON CONSULTANTS INC	ENVIRONMENTAL CONSULTING	1,533.65	Community Development
85368	9/18/2013	CYBERCOPY	COPY/PRINTING SERVICE	1,250.84	Community Development
85373	9/18/2013	ENVICOM CORPORATION	ENVIRONMENTAL CONSULTING	1,200.00	Community Development
85368	9/18/2013	CYBERCOPY	COPY/PRINTING SERVICE	721.47	Community Development
85374	9/18/2013	ENVIRONMENTAL SCIENCE	OAK TREE CONSULTING	600.00	Community Development
85352	9/17/2013	US BANK	VISA- APA CONFERENCE	450.00	Community Development
85381	9/18/2013	JOHN K. INNES LANDSCAPE	OAK TREE CONSULTING	300.00	Community Development
85436	9/25/2013	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	292.50	Community Development
85420	9/25/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	204.00	Community Development
85435	9/25/2013	CROSBY/ GEORGE//	R.A.P.- OCT 2013	190.00	Community Development
85441	9/25/2013	FLEYSHMAN/ALBERT//	R.A.P.- OCT 2013	190.00	Community Development
85455	9/25/2013	MEDVETSKY/LINA//	R.A.P.- OCT 2013	190.00	Community Development
85444	9/25/2013	HENDERSON/LYN//	R.A.P.- OCT 2013	190.00	Community Development
85460	9/25/2013	NARANJO/ IVAN//	R.A.P.- OCT 2013	190.00	Community Development
85469	9/25/2013	SHAHIR/RAHIM//	R.A.P.- OCT 2013	190.00	Community Development
85477	9/25/2013	YAZDINIAN/SUSAN//	R.A.P.- OCT 2013	190.00	Community Development
85457	9/25/2013	MILES/AUDREY//	R.A.P.- OCT 2013	190.00	Community Development
85420	9/25/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	186.00	Community Development
85355	9/18/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	180.00	Community Development
85475	9/25/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	173.45	Community Development
85355	9/18/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	168.00	Community Development
85420	9/25/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	168.00	Community Development
85420	9/25/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	162.00	Community Development
85363	9/18/2013	BLAIR/JESSICA//	PC MINUTE PREPARATIONS	154.00	Community Development
85365	9/18/2013	COUNTY CLERK, CO. OF L.A.	NOD FILING FEE- CEQA	75.00	Community Development
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	37.99	Community Development
85352	9/17/2013	US BANK	VISA- SHELL OIL	12.90	Community Development
<b>Total Amount for 34 Line Item(s) from Community Development</b>				<b>\$56,013.37</b>	

**Community Services**

85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	4,134.14	Community Services
85451	9/25/2013	L.A. COUNTY PUBLIC HEALTH SVCS	VENDOR PERMITS- PUMPKIN FEST	3,203.00	Community Services
85418	9/25/2013	A RENTAL CONNECTION	EQUIPMENT RENTAL - CONCERT	2,420.94	Community Services
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	2,365.00	Community Services



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85350	9/16/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,364.22	Community Services
85367	9/18/2013	CUSTOM PRINTING, INC.	SAVVY SENIOR NEWSLETTER	1,802.70	Community Services
85352	9/17/2013	US BANK	VISA- LIVESCAN	1,750.00	Community Services
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	1,608.96	Community Services
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,538.15	Community Services
85352	9/17/2013	US BANK	VISA- FENCE FACTORY	950.51	Community Services
85390	9/18/2013	MONAHAN/ANN//	RECREATION INSTRUCTOR	892.80	Community Services
85352	9/17/2013	US BANK	VISA- SAGEBRUSH CANTINA	809.33	Community Services
85352	9/17/2013	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
85352	9/17/2013	US BANK	VISA- USS IOWA	635.76	Community Services
85371	9/18/2013	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	512.00	Community Services
85415	9/18/2013	YEEOPP/BETTY//	RECREATION INSTRUCTOR	454.50	Community Services
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	448.00	Community Services
85428	9/25/2013	BARRY KAY ENTERPRISES, INC.	BASKETBALL T-SHIRTS	431.64	Community Services
85393	9/18/2013	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	420.00	Community Services
85352	9/17/2013	US BANK	VISA- ROADSIDE LUMBER	354.02	Community Services
85352	9/17/2013	US BANK	VISA- CROSS MATCH	350.10	Community Services
85419	9/25/2013	ABSOLUTE PACKAGING SUPPLY INC	FACILITY MAINTENANCE SUPPLIES	335.76	Community Services
85392	9/18/2013	PAY PHONES NORTH INC	PAYPHONE SVCS-DE ANZA/GRAPE	300.00	Community Services
85352	9/17/2013	US BANK	VISA- MYTAPP	210.22	Community Services
85352	9/17/2013	US BANK	VISA- DO IT CENTER	136.54	Community Services
85352	9/17/2013	US BANK	VISA- 7 ELEVEN	130.07	Community Services
85352	9/17/2013	US BANK	VISA- RABI INC	130.00	Community Services
85352	9/17/2013	US BANK	VISA- AGOURA LOCK & TECH	128.69	Community Services
85352	9/17/2013	US BANK	VISA- CANOGA ELECTRIC SUPPLY	107.14	Community Services
85417	9/25/2013	A 1 LIVESCAN FINGERPRINTING	FINGERPRINTING SERVICES	105.00	Community Services
85404	9/18/2013	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	100.00	Community Services
85352	9/17/2013	US BANK	VISA- MICHAELS	89.61	Community Services
85395	9/18/2013	PORT-A-STOR INC.	STORAGE - LUPIN HILL	85.00	Community Services
85395	9/18/2013	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
85407	9/18/2013	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	78.12	Community Services
85352	9/17/2013	US BANK	VISA- EXXON MOBIL	65.00	Community Services
85352	9/17/2013	US BANK	VISA- ALBERTSONS	64.69	Community Services
85352	9/17/2013	US BANK	VISA- RALPHS	44.81	Community Services
85353	9/18/2013	ACCURATE FIRST AID SERVICES	FIRST AID SUPPLIES	39.60	Community Services
85377	9/18/2013	HERNANDEZ/JENNIFER//	REIMB MILEAGE - JULY 2013	39.55	Community Services
85377	9/18/2013	HERNANDEZ/JENNIFER//	REIMB MILEAGE - AUG 2013	28.25	Community Services



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85352	9/17/2013	US BANK	VISA- RALPHS	17.95	Community Services
85352	9/17/2013	US BANK	VISA- HARBOR FREIGHTS	10.23	Community Services
85425	9/25/2013	AT&T	TELEPHONE SERVICE	7.84	Community Services
85425	9/25/2013	AT&T	TELEPHONE SERVICE	6.72	Community Services
85425	9/25/2013	AT&T	TELEPHONE SERVICE	1.10	Community Services
<b>Total Amount for 46 Line Item(s) from Community Services</b>				<b>\$30,450.66</b>	
<b>Finance</b>					
85356	9/18/2013	ADP, INC	PAYROLL PROCESSING	928.91	Finance
85352	9/17/2013	US BANK	VISA- CSMFO	300.00	Finance
85352	9/17/2013	US BANK	VISA- QUICKBOOKS	199.96	Finance
85352	9/17/2013	US BANK	VISA- LENOVO GROUP	195.11	Finance
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	152.59	Finance
85352	9/17/2013	US BANK	VISA- HARVARD REVIEW	119.00	Finance
85352	9/17/2013	US BANK	VISA- CSMFO	110.00	Finance
85352	9/17/2013	US BANK	VISA- FRYS ELECTRONICS	87.13	Finance
85352	9/17/2013	US BANK	VISA- WALMART	10.77	Finance
<b>Total Amount for 9 Line Item(s) from Finance</b>				<b>\$2,103.47</b>	
<b>Klubhouse Preschool</b>					
85352	9/17/2013	US BANK	VISA- DISCOUNT SCHOOL SUPPLY	1,808.92	Klubhouse Preschool
85463	9/25/2013	OFFBEAT PRODUCTIONS	PRESCHOOL T-SHIRTS	1,803.08	Klubhouse Preschool
85416	9/18/2013	ZEBRA ENTERTAINMENT & EVENTS	KLUBHOUSE EVENTS	1,619.50	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- SMART & FINAL	1,290.76	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- KAPLAN EARLY LEARNING	1,103.74	Klubhouse Preschool
85393	9/18/2013	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	980.00	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- SUBWAY	480.00	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- HOME DEPOT	426.33	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- L.A. ZOO	426.00	Klubhouse Preschool
85379	9/18/2013	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	289.40	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- SCOOTERS JUNGLE	260.00	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- FAZIO CLEANERS	240.00	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- PARTY ON RENTAL	217.00	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- AMF WOODLAKE	176.00	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- ZZOUNDS	99.99	Klubhouse Preschool



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85353	9/18/2013	ACCURATE FIRST AID SERVICES	FIRST AID SUPPLIES	92.40	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- EDWARDS THEATER	87.00	Klubhouse Preschool
85475	9/25/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	38.76	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- WALMART	31.13	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- DOUGHNUT HOUSE	27.00	Klubhouse Preschool
85352	9/17/2013	US BANK	VISA- WALMART	12.54	Klubhouse Preschool
<b>Total Amount for 21 Line Item(s) from Klubhouse Preschool</b>				<b>\$11,509.55</b>	

## Library

85359	9/18/2013	ART SOUP LA	ART RENTAL	1,991.43	Library
85396	9/18/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- SEP 13	776.06	Library
85380	9/18/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	391.47	Library
85402	9/18/2013	TIME WARNER CABLE	CABLE MODEM- LIBRARY	290.00	Library
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	206.99	Library
85352	9/17/2013	US BANK	VISA- ALA	190.00	Library
85380	9/18/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	134.89	Library
85352	9/17/2013	US BANK	VISA- COSTCO	130.16	Library
85397	9/18/2013	RECORDED BOOKS, LLC	BOOKS ON CD	113.80	Library
85397	9/18/2013	RECORDED BOOKS, LLC	BOOKS ON CD	76.41	Library
85380	9/18/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	63.15	Library
85362	9/18/2013	BLACKSTONE AUDIO INC	BOOKS ON CD	50.00	Library
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	46.45	Library
85380	9/18/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	38.83	Library
85380	9/18/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	31.97	Library
85380	9/18/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	24.72	Library
85352	9/17/2013	US BANK	VISA- USPS	21.00	Library
85380	9/18/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	15.40	Library
85361	9/18/2013	BAKER & TAYLOR	BOOKS-LIBRARY	14.05	Library
85361	9/18/2013	BAKER & TAYLOR	BOOKS-LIBRARY	14.03	Library
85361	9/18/2013	BAKER & TAYLOR	BOOKS-LIBRARY	11.12	Library
85361	9/18/2013	BAKER & TAYLOR	BOOKS-LIBRARY	9.49	Library
85380	9/18/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	8.01	Library
<b>Total Amount for 23 Line Item(s) from Library</b>				<b>\$4,649.43</b>	

LMD #22

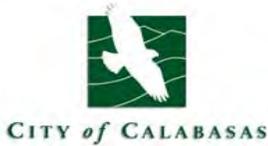


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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	68,802.56	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	48,613.70	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	23,859.07	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	17,851.07	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	14,983.00	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	14,153.66	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,235.08	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	11,733.42	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,503.10	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	9,258.11	LMD #22
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,741.90	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,535.17	LMD #22
85360	9/18/2013	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	4,778.33	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,735.92	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,480.83	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,298.46	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,911.17	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,758.08	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,118.75	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,873.83	LMD #22
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,432.40	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,239.12	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,227.67	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,996.25	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,747.35	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,204.40	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,092.04	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,075.00	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	993.75	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	986.00	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	836.00	LMD #22
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	835.73	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	746.00	LMD #22
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	743.91	LMD #22
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	658.76	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	618.75	LMD #22
85408	9/18/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	575.00	LMD #22



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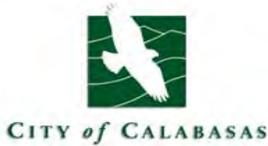
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85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	501.01	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	485.91	LMD #22
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	458.84	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	437.37	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	380.79	LMD #22
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	379.53	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	366.42	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	312.95	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	276.09	LMD #22
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	247.40	LMD #22
85396	9/18/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- SEP 13	225.63	LMD #22
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	216.00	LMD #22
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	184.31	LMD #22
85350	9/16/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	151.19	LMD #22
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	90.00	LMD #22
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	81.55	LMD #22
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	75.04	LMD #22
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	74.56	LMD #22
<b>Total Amount for 55 Line Item(s) from LMD #22</b>				<b>\$303,177.93</b>	

## LMD #24

85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,843.75	LMD #24
85409	9/18/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,422.00	LMD #24
85409	9/18/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,350.00	LMD #24
85409	9/18/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,098.00	LMD #24
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	600.00	LMD #24
85409	9/18/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	534.00	LMD #24
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	474.00	LMD #24
85409	9/18/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	455.00	LMD #24
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	300.00	LMD #24
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	300.00	LMD #24
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	150.00	LMD #24
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	115.00	LMD #24
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	104.01	LMD #24
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	50.00	LMD #24

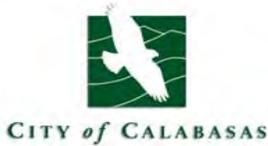


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<b>Total Amount for 14 Line Item(s) from LMD #24</b>				<b>\$17,795.76</b>	
<b><u>LMD #27</u></b>					
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	900.00	LMD #27
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	450.00	LMD #27
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	25.23	LMD #27
<b>Total Amount for 3 Line Item(s) from LMD #27</b>				<b>\$1,375.23</b>	
<b><u>LMD #32</u></b>					
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,875.76	LMD #32
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	49.15	LMD #32
<b>Total Amount for 2 Line Item(s) from LMD #32</b>				<b>\$1,924.91</b>	
<b><u>LMD 22 - Common Benefit Area</u></b>					
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	100,286.00	LMD 22 - Common Benefit Area
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	36,285.90	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	29,846.67	LMD 22 - Common Benefit Area
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	18,376.84	LMD 22 - Common Benefit Area
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,361.25	LMD 22 - Common Benefit Area
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,552.17	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,500.00	LMD 22 - Common Benefit Area
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,372.17	LMD 22 - Common Benefit Area
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,355.39	LMD 22 - Common Benefit Area
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,821.98	LMD 22 - Common Benefit Area
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,770.24	LMD 22 - Common Benefit Area
85454	9/25/2013	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	1,346.15	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,062.00	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	825.00	LMD 22 - Common Benefit Area
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	754.22	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	724.20	LMD 22 - Common Benefit Area
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	677.45	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	567.00	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	518.00	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	465.00	LMD 22 - Common Benefit Area



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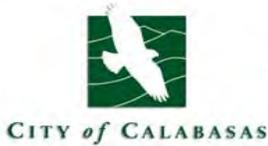
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85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	436.27	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	343.75	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	235.00	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	230.16	LMD 22 - Common Benefit Area
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	158.66	LMD 22 - Common Benefit Area
85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	142.00	LMD 22 - Common Benefit Area
<b>Total Amount for 26 Line Item(s) from LMD 22 - Common Benefit Area</b>				<b>\$222,013.47</b>	

## Media Operations

85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	1,895.72	Media Operations
85461	9/25/2013	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	630.00	Media Operations
85445	9/25/2013	INTERNET SPECIALTIES WEST	T-1 LINE MONTHLY FEE	484.53	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	433.02	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	408.08	Media Operations
85352	9/17/2013	US BANK	VISA- AMAZON	348.20	Media Operations
85402	9/18/2013	TIME WARNER CABLE	CABLE MODEM- CITY HALL	336.80	Media Operations
85352	9/17/2013	US BANK	VISA- MISAC	240.00	Media Operations
85443	9/25/2013	GOLDWASSER/MAXWELL//	CTV HOST SERVICES- TEEN FORUM	200.00	Media Operations
85352	9/17/2013	US BANK	VISA- APPLE ONLINE	170.04	Media Operations
85405	9/18/2013	TRIBUNE MEDIA SERVICES	CTV GUIDE LISTING	88.66	Media Operations
85352	9/17/2013	US BANK	VISA- MONOPRICE	74.82	Media Operations
85352	9/17/2013	US BANK	VISA- GOTOMYPC.COM	50.85	Media Operations
85426	9/25/2013	AT&T MOBILITY	TELEPHONE SERVICE	45.46	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	40.60	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	40.60	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	40.60	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	40.60	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	40.60	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	40.60	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	33.84	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	30.00	Media Operations
85352	9/17/2013	US BANK	VISA- CREEKSIDE KLUBHOUSE	25.98	Media Operations
85352	9/17/2013	US BANK	VISA- RALPHS	24.71	Media Operations
85352	9/17/2013	US BANK	VISA- AOL SERVICE	17.95	Media Operations
85352	9/17/2013	US BANK	VISA- CALENDAR WIZ	14.00	Media Operations
85449	9/25/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	6.77	Media Operations



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<b>Total Amount for 26 Line Item(s) from Media Operations</b>				<b>\$5,762.43</b>	
<b><u>Non-Departmental</u></b>					
85456	9/25/2013	MICHIEL ROOFING	CDBG RES REHAB- SACKS	9,200.00	Non-Departmental
85359	9/18/2013	ART SOUP LA	ART RENTAL	1,879.83	Non-Departmental
85352	9/17/2013	US BANK	VISA- STORAGE ETC	1,815.00	Non-Departmental
85352	9/17/2013	US BANK	VISA- COSTCO	782.30	Non-Departmental
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	685.76	Non-Departmental
85352	9/17/2013	US BANK	VISA- COSTCO	463.59	Non-Departmental
85352	9/17/2013	US BANK	VISA- COSTCO	321.71	Non-Departmental
85352	9/17/2013	US BANK	VISA- COFFEE WHOLESALE USA	212.12	Non-Departmental
85352	9/17/2013	US BANK	VISA- COFFEE WHOLESALE USA	184.25	Non-Departmental
85434	9/25/2013	CR PRINT	BUSINESS CARDS	125.35	Non-Departmental
85442	9/25/2013	GALLERY SYSTEMS ART DISPLAY	ART WORK TRACK/HOOKS	123.10	Non-Departmental
85434	9/25/2013	CR PRINT	BUSINESS CARDS	117.18	Non-Departmental
85352	9/17/2013	US BANK	VISA- KUERIG	85.84	Non-Departmental
85439	9/25/2013	FEDERAL EXPRESS CORP.	COURIER SERVICE	29.31	Non-Departmental
85375	9/18/2013	FEDERAL EXPRESS CORP.	COURIER SERVICE	20.97	Non-Departmental
85352	9/17/2013	US BANK	VISA- LOWES	-0.33	Non-Departmental
85352	9/17/2013	US BANK	VISA- PRICE GRABBER	-234.06	Non-Departmental
<b>Total Amount for 17 Line Item(s) from Non-Departmental</b>				<b>\$15,811.92</b>	
<b><u>Payroll</u></b>					
85396	9/18/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- SEP 13	9,690.31	Payroll
85465	9/25/2013	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- OCT 13	63.00	Payroll
<b>Total Amount for 2 Line Item(s) from Payroll</b>				<b>\$9,753.31</b>	
<b><u>Police / Fire / Safety</u></b>					
85450	9/25/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- AUG 2013	334,670.12	Police / Fire / Safety
85450	9/25/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- AUG 2013	15,104.67	Police / Fire / Safety
85383	9/18/2013	KUSTOM SIGNALS, INC.	LASER EQUIPMENT REPAIRS	135.41	Police / Fire / Safety
85401	9/18/2013	SOUTHERN CALIFORNIA RADAR	LASER EQUIPMENT REPAIRS	105.00	Police / Fire / Safety
85401	9/18/2013	SOUTHERN CALIFORNIA RADAR	LASER EQUIPMENT REPAIRS	75.00	Police / Fire / Safety



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<b>Total Amount for 5 Line Item(s) from Police / Fire / Safety</b>				<b>\$350,090.20</b>	
<b><u>Public Safety &amp; Emergency Preparedness</u></b>					
85352	9/17/2013	US BANK	VISA- MACKAY COMMUNICATIONS	285.60	Public Safety & Emergency Preparedness
<b>Total Amount for 1 Line Item(s) from Public Safety &amp; Emergency Preparedness</b>				<b>\$285.60</b>	
<b><u>Public Works</u></b>					
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	19,860.69	Public Works
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	16,646.85	Public Works
85376	9/18/2013	FEHR & PEERS	CONSULTING SVCS- BIKE LANE	9,423.15	Public Works
85476	9/25/2013	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE	3,361.25	Public Works
85414	9/18/2013	WILLDAN ASSOCIATES INC.	CIVIL PLAN CHECK	3,110.00	Public Works
85370	9/18/2013	DEAN/JAMES//	LANDSCAPE DESIGNS	3,000.00	Public Works
85476	9/25/2013	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE	2,658.75	Public Works
85370	9/18/2013	DEAN/JAMES//	LANDSCAPE DESIGNS	2,089.30	Public Works
85446	9/25/2013	ISSAKHANI/MARINA//	ENVIRONMENTAL CONSULTING	1,840.00	Public Works
85476	9/25/2013	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE	1,451.25	Public Works
85440	9/25/2013	FEHR & PEERS	CONSULTING SVCS- BIKE LANE	1,353.28	Public Works
85464	9/25/2013	ORTIZ/JOEL//	CONSULTING SERVICES	1,140.00	Public Works
85414	9/18/2013	WILLDAN ASSOCIATES INC.	CHECK LOT LINE ADJ	1,139.00	Public Works
85478	9/25/2013	ZOLOTAREVA/ANNA//	ENGINEER CONSULTING	1,120.00	Public Works
85476	9/25/2013	WILLDAN ASSOCIATES INC.	GRADING REVIEW	1,090.00	Public Works
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	1,059.89	Public Works
85476	9/25/2013	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE	940.00	Public Works
85414	9/18/2013	WILLDAN ASSOCIATES INC.	GEOTECH REVIEW	891.25	Public Works
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	713.27	Public Works
85399	9/18/2013	SANCHEZ/MARK L.//	INSPECTION SERVICES	680.00	Public Works
85476	9/25/2013	WILLDAN ASSOCIATES INC.	PARCEL MERGER	680.00	Public Works
85467	9/25/2013	SANCHEZ/MARK L.//	INSPECTION SERVICES	595.00	Public Works
85476	9/25/2013	WILLDAN ASSOCIATES INC.	PUBLIC WORKS SERVICES	502.50	Public Works
85424	9/25/2013	ARC	COPY/PRINTING SERVICE	484.49	Public Works
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	376.91	Public Works
85414	9/18/2013	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE	262.50	Public Works
85476	9/25/2013	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE	262.50	Public Works
85462	9/25/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	180.00	Public Works



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85462	9/25/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	180.00	Public Works
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	159.05	Public Works
85354	9/18/2013	ACCURATE REPROGRAPHICS, INC.	COPY/PRINTING SERVICE	135.38	Public Works
85352	9/17/2013	US BANK	VISA- DOMINOS	116.00	Public Works
85352	9/17/2013	US BANK	VISA- AMAZON	90.45	Public Works
85452	9/25/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	84.27	Public Works
85406	9/18/2013	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	79.50	Public Works
85352	9/17/2013	US BANK	VISA- GRAINGER	68.18	Public Works
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	64.66	Public Works
85352	9/17/2013	US BANK	VISA- RALPHS	54.68	Public Works
85424	9/25/2013	ARC	COPY/PRINTING SERVICE	53.22	Public Works
85384	9/18/2013	L.A. CO. REGISTRAR-RECORDER	RECORDING FEE- PROJ#12-15	25.00	Public Works
<b>Total Amount for 40 Line Item(s) from Public Works</b>				<b>\$78,022.22</b>	

## Recoverable / Refund / Liability

85391	9/18/2013	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	1,979.40	Recoverable / Refund / Liability
85351	9/16/2013	MAURER/MARY SUE//	EMPLOYEE COMPUTER LOAN	1,185.60	Recoverable / Refund / Liability
85465	9/25/2013	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	531.40	Recoverable / Refund / Liability
85447	9/25/2013	JIMENEZ/MANUEL//	REFUND BUILDING PERMIT	201.00	Recoverable / Refund / Liability
85468	9/25/2013	SCHWARTZ/BARBARA//	RECREATION REFUND	175.00	Recoverable / Refund / Liability
85389	9/18/2013	MING/MYRA//	RECREATION REFUND	35.00	Recoverable / Refund / Liability
85456	9/25/2013	MICHIEL ROOFING	CDBG RES REHAB- SACKS	-920.00	Recoverable / Refund / Liability
85472	9/25/2013	TAFT ELECTRIC COMPANY	TRAFFIC SIGNALS	-2,558.69	Recoverable / Refund / Liability
85403	9/18/2013	TORO ENTERPRISES, INC.	PARK SORRENTO MEDIAN CIRCLES	-18,764.25	Recoverable / Refund / Liability
<b>Total Amount for 9 Line Item(s) from Recoverable / Refund / Liability</b>				<b>\$-18,135.54</b>	

## Senior Center Construction

85382	9/18/2013	JONES & JONES	SENIOR CENTER CONCEPT PHASE	5,482.50	Senior Center Construction
<b>Total Amount for 1 Line Item(s) from Senior Center Construction</b>				<b>\$5,482.50</b>	

## Tennis & Swim Center

85372	9/18/2013	DNA ELECTRIC	ELECTRICAL REPAIRS	2,817.58	Tennis & Swim Center
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,281.06	Tennis & Swim Center
85369	9/18/2013	DEAN STEWART CONSTRUCTION	FLOORING	1,750.00	Tennis & Swim Center



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85369	9/18/2013	DEAN STEWART CONSTRUCTION	CARPET CLEANING	1,150.00	Tennis & Swim Center
85438	9/25/2013	DNA ELECTRIC	ELECTRICAL REPAIRS	1,075.00	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- SMART & FINAL	749.33	Tennis & Swim Center
85471	9/25/2013	SPECIALTY FITNESS	FITNESS EQUIPMENT	725.26	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- NATIONAL GYM SUPPLY	641.91	Tennis & Swim Center
85400	9/18/2013	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	641.76	Tennis & Swim Center
85438	9/25/2013	DNA ELECTRIC	ELECTRICAL REPAIRS	640.00	Tennis & Swim Center
85471	9/25/2013	SPECIALTY FITNESS	FITNESS EQUIPMENT	588.59	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- FRYS ELECTRONICS	583.11	Tennis & Swim Center
85458	9/25/2013	MITY-LITE, INC.	REPLACEMENT TABLE-T&SC	568.68	Tennis & Swim Center
85412	9/18/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	518.84	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- HOME DEPOT	504.26	Tennis & Swim Center
85412	9/18/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	454.53	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- NET RESULTS	425.50	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- PYRAMID PIPE & SUPPLY	364.68	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- CENTURY MA	306.27	Tennis & Swim Center
85396	9/18/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- SEP 13	287.81	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- VALLARTA MARKET	257.23	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- SMART & FINAL	249.03	Tennis & Swim Center
85394	9/18/2013	PETTY CASH-TENNIS & SWIM CNTR	REPLENISH PETTY CASH	231.92	Tennis & Swim Center
85394	9/18/2013	PETTY CASH-TENNIS & SWIM CNTR	REPLENISH PETTY CASH	216.46	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- OFFICE DEPOT	175.50	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- CALABASAS PRINTING	174.40	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- FRANKLINS HARDWARE	156.35	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- TOYS R US	144.71	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- SMART & FINAL	121.08	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- DOMINOS	117.91	Tennis & Swim Center
85427	9/25/2013	ATMOSPHERE EVENTS & CATERING	SOCIAL EXPENSE- JR LIFEGUARDS	112.50	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- VISTA PAINT	112.42	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- SWIM OUTLET	110.03	Tennis & Swim Center
85396	9/18/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- SEP 13	104.83	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- RITE AID	104.59	Tennis & Swim Center
85474	9/25/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	96.19	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- AMAZON	95.57	Tennis & Swim Center
85427	9/25/2013	ATMOSPHERE EVENTS & CATERING	RECREATION INSTRUCTOR	91.00	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- PARTY CITY	90.06	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- RALPHS	88.83	Tennis & Swim Center



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85352	9/17/2013	US BANK	VISA- OFFICE DEPOT	87.70	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- POOLS ONLY	80.58	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- SHELL OIL	63.05	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- CONSTANT CONTACT	60.00	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- WALMART	49.76	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- RALPHS	34.12	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- FEDEX OFFICE	29.43	Tennis & Swim Center
85421	9/25/2013	AIRGAS- WEST	TC HELIUM	25.68	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- CRAIGSLIST	25.00	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- HOME DEPOT	18.05	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- 99 CENTS STORE	15.26	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- WALMART	13.64	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- DOLLAR TREE	6.54	Tennis & Swim Center
85352	9/17/2013	US BANK	VISA- ATMOSPHERE EVENTS	-9.00	Tennis & Swim Center
<b>Total Amount for 54 Line Item(s) from Tennis &amp; Swim Center</b>				<b>\$20,424.59</b>	

## Transportation

85403	9/18/2013	TORO ENTERPRISES, INC.	PARK SORRENTO MEDIAN CIRCLES	375,284.98	Transportation
85472	9/25/2013	TAFT ELECTRIC COMPANY	TRAFFIC SIGNALS	51,173.83	Transportation
85459	9/25/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - AUG 2013	12,569.06	Transportation
85459	9/25/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - AUG 2013	10,105.79	Transportation
85387	9/18/2013	MALIBU CANYON SHELL	FUEL CHARGES- AUG 2013	5,303.05	Transportation
85459	9/25/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - AUG 2013	5,014.39	Transportation
85430	9/25/2013	CALIFORNIA CIVIL ENGINEERING	TRAFFIC SIGN MAINTENANCE	4,940.83	Transportation
85448	9/25/2013	KOA CORPORATION	CALABASAS ON-CALL SERVICES	3,885.02	Transportation
85430	9/25/2013	CALIFORNIA CIVIL ENGINEERING	TRAFFIC SIGN MAINTENANCE	3,631.64	Transportation
85357	9/18/2013	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	3,356.15	Transportation
85350	9/16/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,325.96	Transportation
85459	9/25/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - AUG 2013	3,150.83	Transportation
85459	9/25/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - AUG 2013	3,035.16	Transportation
85422	9/25/2013	AMERICAN HONDA FINANCE CORP	LEASE PAYMENT- OCT 2013	2,964.78	Transportation
85459	9/25/2013	MV TRANSPORTATION, INC.	TRANSIT MAINTENANCE	2,520.80	Transportation
85437	9/25/2013	DIAMOND WEST ENGINEERING, INC	ENGINEER CONSULTING	2,265.00	Transportation
85233	8/29/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,793.76	Transportation
85470	9/25/2013	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	1,690.00	Transportation
85470	9/25/2013	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	953.68	Transportation



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85410	9/18/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	896.00	Transportation
85459	9/25/2013	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- AUG 13	633.81	Transportation
85430	9/25/2013	CALIFORNIA CIVIL ENGINEERING	TRAFFIC SIGN MAINTENANCE	612.06	Transportation
85473	9/25/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	600.00	Transportation
85453	9/25/2013	MANERI SIGN, INC.	TRAFFIC SIGNS	504.78	Transportation
85459	9/25/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - AUG 2013	474.88	Transportation
85413	9/18/2013	WESTERN HIGHWAY PRODUCTS, INC.	TRAFFIC SIGNS	381.17	Transportation
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	228.83	Transportation
85453	9/25/2013	MANERI SIGN, INC.	TRAFFIC SIGNS	218.44	Transportation
85386	9/18/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	207.27	Transportation
85358	9/18/2013	ARC	COPY/PRINTING SERVICE	183.53	Transportation
85385	9/18/2013	LA DWP	METER SERVICE - TRAFFIC LIGHT	148.40	Transportation
85352	9/17/2013	US BANK	VISA- EXXON MOBIL	124.31	Transportation
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	117.32	Transportation
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	102.45	Transportation
85352	9/17/2013	US BANK	VISA- UNION 76	98.01	Transportation
85352	9/17/2013	US BANK	VISA- EXXON MOBIL	63.06	Transportation
85411	9/18/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	62.08	Transportation
85352	9/17/2013	US BANK	VISA- CHEVRON	52.85	Transportation
85352	9/17/2013	US BANK	VISA- SHELL OIL	49.70	Transportation
85352	9/17/2013	US BANK	VISA- RABI INC	42.95	Transportation
85352	9/17/2013	US BANK	VISA- UNION 76	40.00	Transportation
85352	9/17/2013	US BANK	VISA- EXXON MOBIL	39.00	Transportation
85352	9/17/2013	US BANK	VISA- UNION 76	37.75	Transportation
85352	9/17/2013	US BANK	VISA- UNION 76	19.99	Transportation
85366	9/18/2013	COUNTY OF LOS ANGELES	CONTRACT SERVICES	19.31	Transportation
85352	9/17/2013	US BANK	VISA- UNION 76	18.99	Transportation
85352	9/17/2013	US BANK	VISA- EXXON MOBIL	17.00	Transportation
85352	9/17/2013	US BANK	VISA- SHELL OIL	16.00	Transportation
85352	9/17/2013	US BANK	VISA- EXXON MOBIL	16.00	Transportation
85352	9/17/2013	US BANK	VISA- CLEAN ENERGY	15.63	Transportation
<b>Total Amount for 50 Line Item(s) from Transportation</b>				<b>\$503,006.28</b>	
<b>GRAND TOTAL for 480 Line Items</b>				<b>\$1,684,299.44</b>	

## FUTURE AGENDA ITEMS

Department                      Agenda Headings                      Agenda Title/Future Agenda

### 23-Oct

CC	Introductions	Rotary Club 25th anniversary celebration
CC	Introductions	October 24, 2013 World Polio Day
CD	Public Hearing	LVMWD zone change/lot land adjustment
CD	New Business	Quimby approval for the Horizon 55 project on Malibu Hills Road.
PW	New Business	Adoption of Resolution of Resolution 2013-1389 Approving the 2013 City of Calabasas Pedestrian/Bicycle Master Plan
		Approval of MOU with the City of Los Angeles regarding the administration and cost sharing for development of Integrated Watershed Management Program and Coordinated Integrated Monitoring Program for the Upper LA River Watershed.

### Future Items:

Council	New Business	Council Protocols
CD	New Business	Horizon 55 – Final Map Approval 11/13
PW	New Business	Bus/trolley weekend ridership
Various	New Business	City notification procedures and outreach
CD	New Business	Overview of CEQA process
CD	New Business	Craftman's Corner Annexation Resolution
CD	Consent	Community Development annual report
CC	Introductions	Recognition of outgoing Commissioners
CC	Consent	Delegation of authority on notices of completion
CD	Public Hearing	Fee schedule for scanning of documents
CC	New Business	Commissions' Ordinance updates
CC	New Business	Voter outreach program
PW	Presentation	Lost Hills project updates
PW	New Business	Stormwater permit quarterly update
PW	New Business	Survey of City streets for missing address numbers
PW	New Business	Park Sorrento Traffic Calming update
PW	New Business	Rodenticide public outreach via Environmental Commission

### 2013 CITY COUNCIL MEETING DATES

13-Nov	11-Dec
27-Nov - Cancelled - First Day of Hanukkah	25-Dec - Cancelled