



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, NOVEMBER 9, 2016
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting.**

CLOSED SESSION – 6:00 P.M. – COUNCIL CONFERENCE ROOM

1. Conference with Legal Counsel-Existing Litigation-One Case: Gov't. Code Section 54956.9(d)(1)
D'Egidio Brothers et al. vs. City of Calabasas, Superior Court Case number BC 626700
2. Conference with Real Property Negotiator: Gov't. Code Section 54956.8

Property: Non-exclusive access easement for ingress and egress, approximately 20' wide, 141.5' long over eastern portion of land owned by D'Egidio Brothers III, LLC in the City of Calabasas, CA, identified as Los Angeles County Assessor's Parcel Number 2068-002-023, and located at 25600 Calabasas Road

Agency Negotiator: Robert Yalda, Jennifer Pancake, Esq., and Scott Howard, Esq.

Negotiating Parties: D'Egidio Brothers III, LLC, Carol D'Egidio, Joe Dzida, Esq.

Under Negotiation: Price and Terms

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Girl Scout Troop 1826
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:10 P.M.

PRESENTATIONS – 7:20 P.M.

- Recognition of Deanna Glassberg, as outgoing president for LVUSD The Foundation

ORAL COMMUNICATION – PUBLIC COMMENT – 7:40 P.M.

CONSENT ITEMS – 7:50 P.M.

1. [Approval of meeting minutes from October 26, 2016](#)
2. [September 2016 Sheriff's Crime Report](#)
3. [Adoption of Resolution No. 2016-1517, rescinding Resolution No. 2015-1471 and approving a salary schedule for permanent employees](#)
4. [Adoption of Resolution No. 2016-1518, establishing employee flex credit amounts for 2017 and rescinding Resolution No. 2015-1472](#)
5. [Adoption of Ordinance No. 2016-341, adding Chapter 3.38 – Refund of Department Fees to Title 3, Revenue and Finance of the Calabasas Municipal Code](#)
6. [Adoption of Ordinance No. 2016-342, retroactively repealing Calabasas Municipal Code Sections 2.20.010 through 2.20.040 and replacing them with a new Section 2.20.010, relating to the City Attorney](#)
7. [Recommendation to increase amount of construction contract with Palp, Inc. DBA Excel Paving Company from \\$4,338,260.40 to \\$5,100,000.00 for the Las Virgenes Road Scenic Corridor Improvement Project, Specification No14-15-08](#)

PUBLIC HEARING – 8:00 P.M.

8. Adoption of Resolution No. 2016-1512, approving the operating and capital improvement budgets for July 1, 2016 through June 30, 2018, providing for the appropriations and expenditures for all sums set forth in said budget; and adoption of Resolution No. 2016-1516, establishing the appropriations limit for Fiscal Year 2016-2017

INFORMATIONAL REPORTS – 8:30 P.M.

9. Check Register for the period of October 18-26, 2016

TASK FORCE REPORTS – 8:35 P.M.

CITY MANAGER’S REPORT – 8:40 P.M.

FUTURE AGENDA ITEMS – 8:50 P.M.

ADJOURN – 9:00 P.M.

The City Council will adjourn to a special reorganization meeting scheduled on Wednesday, November 30, 2016, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, OCTOBER 26, 2016**

Mayor Bozajian called the Closed Session to order at 6:30 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub.

CLOSED SESSION

1. Conference with Legal Counsel-Existing Litigation-One Case: Gov't. Code Section 54956.9(d)(1)
D'Egidio Brothers et al. vs. City of Calabasas, Superior Court Case number BC 626700

2. Conference with Real Property Negotiator: Gov't. Code Section 54956.8

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Negotiating Parties: D'Egidio Brothers III, LLC, Carol D'Egidio, Joe Dzida, Esq.

Under Negotiation: Price and Terms

3. Conference with Legal Counsel- Existing Litigation-One Case: Gov't. Code Section Existing 54956.9(d)(1)
Calabasas vs. Hamai, et al; L.A. Superior Court Case No. BS 157268

The Council convened to Open Session in the Council Chambers at 7:05 p.m.

Mr. Fleishman announced there were no reportable actions regarding the Closed Session.

ROLL CALL

Present: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub
Absent: None
Staff: Bartlett, Bingham, Coroalles, Fleishman, Hall, Hernandez, Mirzakhonian and Rubin.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Girl Scout Troop 1786.

APPROVAL OF AGENDA

Councilmember Shapiro moved, seconded by Councilmember Gaines to approve the agenda. **MOTION CARRIED 5/0 as follows:**

AYES: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Gaines:

- The Mountains Restoration Trust will hold its 35th anniversary fundraiser on October 30.
- Congratulated CHS Girls' Volleyball Team for winning their first playoffs game.
- Congratulated CHS Football Team for their continued undefeated status.
- Congratulated CHS Tristan Gabbia for becoming the 7th quarterback in California State high school history to pass 1,000 yards and 100 touchdowns.
- The Cheesecake Factory recently opened their new LEED Platinum Standard training center.
- Expressed appreciation to all involved in the largest-attended ever Pumpkin Festival.
- The Lost Hills Sheriff's Station will hold its annual open house on November 5.
- Urged everyone to vote on Election Day, November 8.

Mayor pro Tem Maurer:

- Provided additional election information.
- Reiterated an invitation to the Mountains Restoration Trust fundraiser.
- Extended an invitation to the annual Rotary Calabingo on October 29.
- Recognized City staff who coordinated the Pumpkin Festival and Flu Clinic.

Councilmember Weintraub:

- Cub Scout Pack 333 is holding a drive to help support disabled Veterans. Donation boxes are available at City Hall, Tennis & Swim Center and Bay Laurel Elementary.
- Reminded residents to lock their cars to prevent thefts.
- Requested everyone to continue to engage with civility during this election season.

Councilmember Shapiro:

- Echoed Councilmember Weintraub's recommendation regarding civility.
- Reiterated congratulations to staff for coordinating the Flu Clinic, the Pumpkin Festival as well as International Walk to School Day.
- Acknowledged CHS students, Daniel Schwartz and Brandon Zhong for being named National Merit Scholars semi-finalists out of 16,000 scores for the National PSAT.
- The annual Trunk or Treat event will be held on October 31 at the AHCCC.

Mayor Bozajian:

- Encouraged attendance to the Trunk or Treat event on October 31.
- Extended appreciation to the Spotlight the Arts for the presentation of readings of Edgar Allan Poe on October 23.
- Also thanked staff for the Pumpkin Festival.
- Wished everyone a Happy Halloween.

PRESENTATIONS

- Recognition of Calabasas Girl Scout Troops 1786, 10016 and 7546 and Boy Scout Troop 642 for their food drive service project in commemoration of the City's 25th Anniversary

Mayor Bozajian presented certificates to the Girl and Boy Scouts, respectively.

- Certificate of appreciation to the Kevin Cordasco, Something Yellow Foundation

Mayor Bozajian presented certificate to the Cordasco Family.

Kevin Cordasco, Sr. expressed appreciation to the Council.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Helene Regen, Dennis Washburn, Bob Hill, Rick Bianchi, Frances Alet, Ed Albrecht, Joe Chilco, Norma Citron and John Suwara spoke during public comment.

CONSENT ITEMS

1. Approval of meeting minutes from September 28, 2016
2. Adoption of Ordinance No. 2016-340, amending Section 17.20.150 of the Land Use and Development Code by adding an exception for minor additions to existing single-family homes and for construction of accessory structures on previously developed residential properties located on or near mapped significant ridgelines
3. Recommendation to renew a professional services agreement with Little Learners, LLC for the operation of after school and seasonal camp programs
4. Options regarding changing appeal fees for Planning and Land Use matters and direction to staff

Mayor Bozajian pulled Item No. 4.

Councilmember Gaines moved, seconded by Councilmember Shapiro to approve Consent Item Nos. 1-3. MOTION CARRIED 5/0 as follows:

AYES: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub

After discussion of Item No. 4, Councilmember Weintraub moved, seconded by Councilmember Shapiro to approve the summary recommendation with an amendment to return with a \$500 appeal fee Resolution. MOTION CARRIED 5/0 as follows:

AYES: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub

PUBLIC HEARINGS

5. Adoption of Resolution No. 2016-1535, approving a File No. 160002507, a request for the following as retroactive permits: A Development Plan, an Administrative Plan Review, a Scenic Corridor Permit, and a Variance to construct a 261-square-foot first-floor addition, an 85 square-foot second floor addition, a 160 square-foot balcony, a 97 square-foot balcony, and another 365 square-foot patio cover/balcony at an existing single-family residence located on a significant ridgeline at 24119 Saint Andrews Lane in the Open Space (OS) Zoning District and Scenic Corridor (SC) Overlay Zone

Mayor Bozajian opened the public hearing.

Ms. Mirzakhanian presented the report.

Mayor Bozajian closed the public hearing.

After discussion, Councilmember Gaines moved, seconded by Councilmember Shapiro to approve Item No. 5. MOTION CARRIED 5/0 as follows:

AYES: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub

6. Recommendation from the Parks, Recreation and Education Commission to adopt Resolution No. 2016-1533 updating rental rates at City facilities and establishing fees for the Senior Center and rescinding Resolution Nos. 2007-1080 and 2008-1134

Mayor Bozajian opened the public hearing.

Mr. Rubin presented the report.

Mayor Bozajian closed the public hearing.

After discussion, Councilmember Gaines moved, seconded by Mayor pro tem Maurer to approve Item No. 6. MOTION CARRIED 5/0 as follows:

AYES: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub

The meeting recessed at 8:23 p.m.

The meeting reconvened at 8:35 p.m.

7. Introduction of Ordinance No. 2016-341, adding Chapter 3.38 – Refund of Department Fees to Title 3, Revenue and Finance of the Calabasas Municipal Code

Mayor Bozajian opened the public hearing.

Mr. Coroalles provided a brief report.

Mayor Bozajian closed the public hearing.

After discussion, Councilmember Gaines moved, seconded by Councilmember Weintraub to approve introduction of Item No. 7 with modifications. MOTION CARRIED 5/0 as follows:

AYES: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub

NEW BUSINESS

8. Introduction of Ordinance No. 2016-342, retroactively repealing Calabasas Municipal Code Sections 2.20.010 through 2.20.040 and replacing them with a new Section 2.20.010, relating to the City Attorney

Mayor pro Tem Maurer moved, seconded by Councilmember Weintraub to approve introduction of Item No. 8. MOTION CARRIED 5/0 as follows:

AYES: Mayor Bozajian, Mayor pro Tem Maurer, Councilmembers Gaines, Shapiro and Weintraub

9. Update of joint-use agreements with the Las Virgenes Unified School District

Mr. Rubin and Mr. Hall presented the item.

Dan Pardo, Sam Traznik, Craig Berman and Brian Cameron spoke on Item No. 9.

Direction provided to staff.

10. Discussion and consideration for options regarding Commission terms

No action taken on this item.

11. Discussion regarding mandatory public workshops for larger development projects

Carl Ehrlich, Mark Citron, Norma Citron, Frances Alet, Joe Chilco, Priscilla Lee and John Suwara spoke on Item No. 11

After extensive discussion, in addition to direction provided to staff, a taskforce composed of Mayor pro Tem Maurer and Councilmember Weintraub was created to work on this project.

INFORMATIONAL REPORTS

12. Check Register for the period of September 19-October 12, 2016

No action was taken on this item.

TASK FORCE REPORTS

13. Draft operating and capital improvement budgets for July 1, 2016 through June 30, 2018

Mr. Coroalles reported that the budget will be scheduled for adoption at the November 9, Council meeting.

Councilmember Shapiro reported his and Councilmember Weintraub's attendance to Bay Laurel and Lupin Hill PAF and A.E. Wright's PFC meetings. He also reported his attendance with other Councilmembers to the League of California Cities Annual meeting on October 5-7. Further, he reported his attendance with Councilmembers Gaines and Weintraub to the VICA Economic Forecast.

Councilmember Weintraub reported her attendance to the COG meeting where a presentation was given regarding Storm water Management Plan obligations.

Mayor Bozajian also reported his attendance to the League of California Cities Annual meeting.

CITY MANAGER'S REPORT

Mr. Coroalles reported that Nissan is conducting value engineering at the old Sperling property.

Mayor Bozajian reiterated Happy Halloween to all. He further announced his State of the City Address on November 16 at the Agoura Hills/Calabasas Community Center.

FUTURE AGENDA ITEMS

Councilmember Gaines requested a future item in regard to drone regulations.

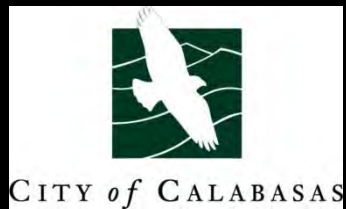
ADJOURN

The City Council adjourned at 10:07 p.m. to their next regular meeting scheduled on Wednesday, November 9, 2016, at 7:00 p.m.

Maricela Hernandez, MMC
City Clerk



CALABASAS
Next Exit



Lost Hills Sheriff's
Crime Report
September 2016



Crimes Against Persons

Type of Crime	SEPTEMBER 2016	YTD 2016	YTD 2015	Change
Homicide	0	0	0	0
Rape	0	1	3	-2
Robbery	0	1	6	-5
Assault	1	11	0	11
Domestic Violence- Felony	0	0	0	0
Domestic Violence- Misdemeanor	0	21	20	1

Crimes Against Property

Type of Crime	SEPTEMBER 2016	YTD 2016	YTD 2015	Change
Arson	0	2	1	1
Grand Theft Auto	0	11	16	-5
Burglary- Residential	5	36	23	13
Burglary- Business	1	13	10	3
Burglary- Garage/ Out-Building	1	5	12	-7
Burglary- Vehicle (Locked)	1	22	34	-12
Theft- Grand (over \$950)	1	13	29	-16
Theft- Petty	3	35	45	-10
Theft- Unlocked Vehicle	2	31	54	-23

CRIME	CURRENT MTH	YTD 2016	YTD 2016	CHANGE
Total Part I Crimes	15	181	233	-52
Percent Change				-22.3%



Part I Crimes September 2016

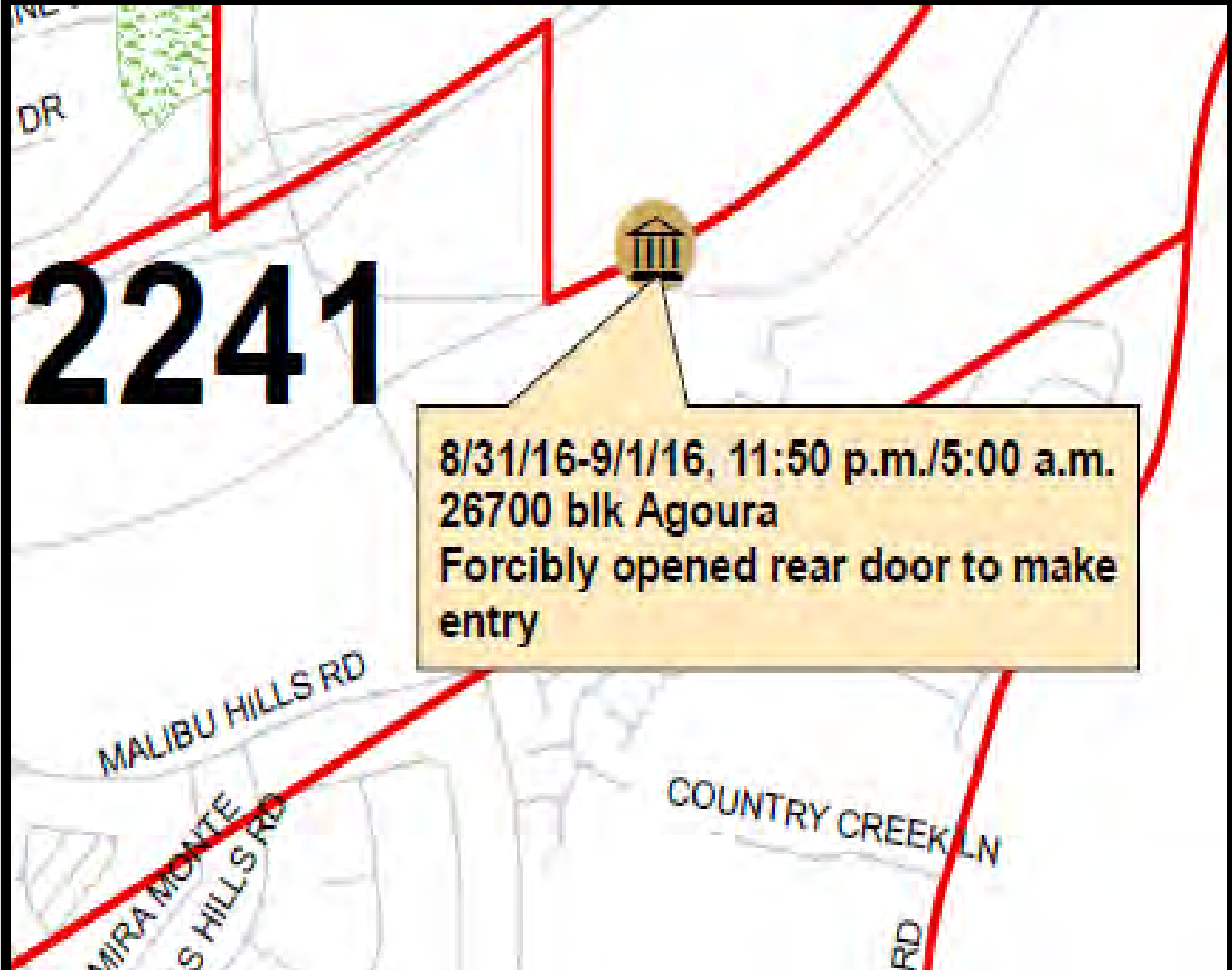
2241

8/31/16-9/1/16, 11:50 p.m./5:00 a.m.
26700 blk Agoura
Forcibly opened rear door to make entry

Legend



Other Burglary



Part I Crimes September 2016

2242

9/20/16, 8:15 a.m./3:00 p.m.
4000 blk Las Virgenes
Theft of cell phone from backpack

9/4/16-9/5/16, 8:00 p.m./12:45 a.m.
3800 blk Lost Springs
Entered through open front door

Legend

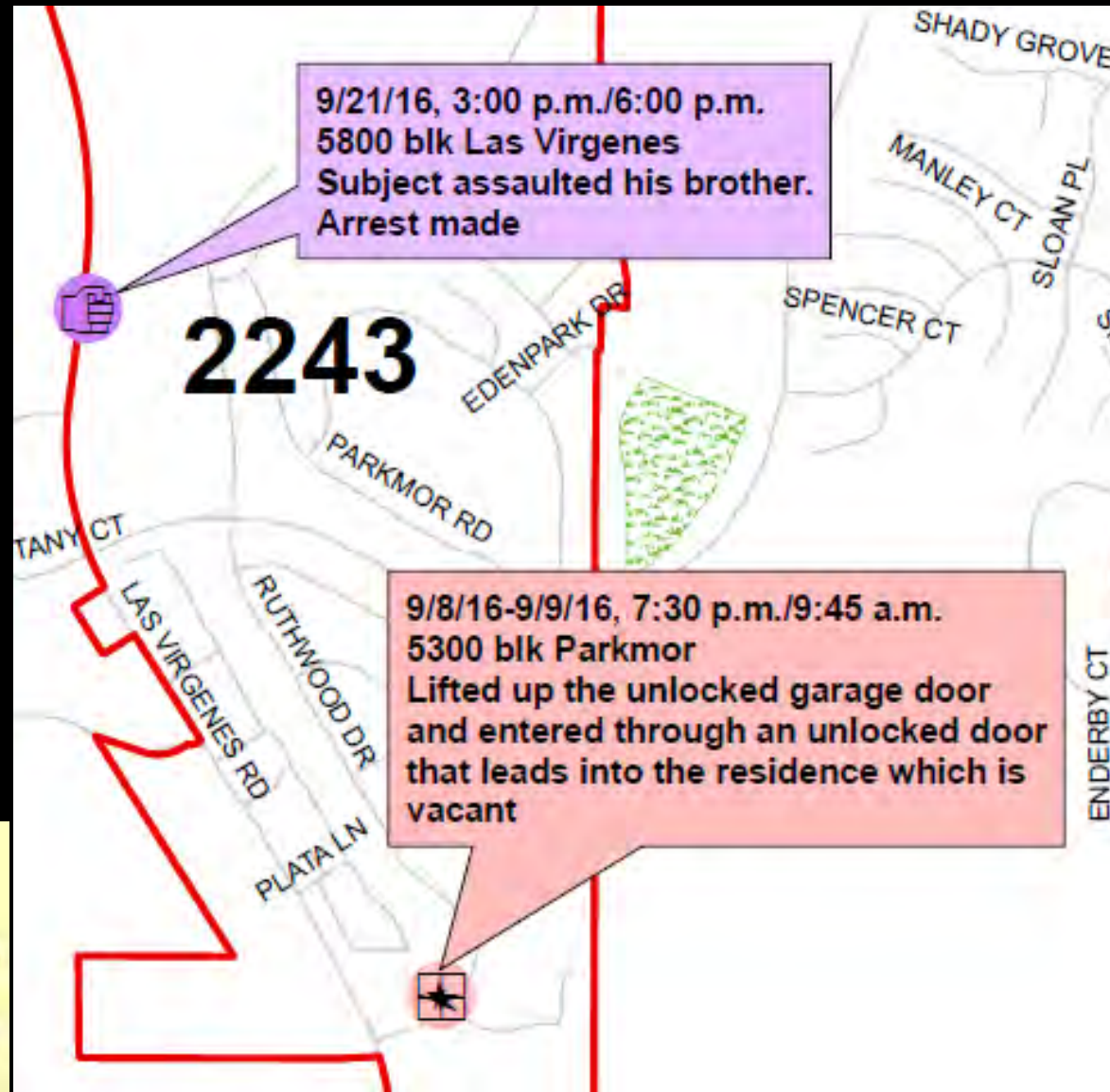


Residential Burglary



Theft

Part I Crimes September 2016



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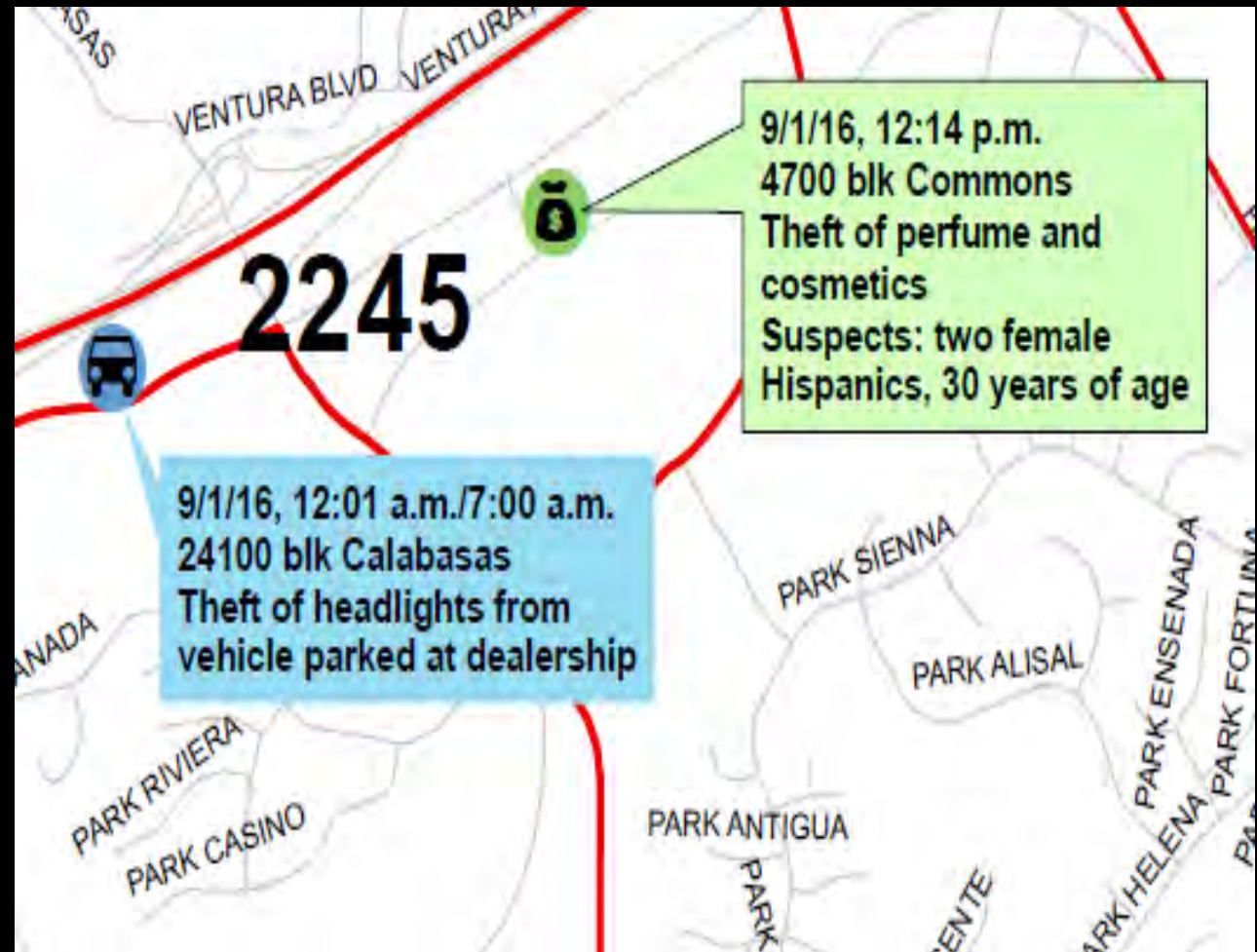


Residential Burglary





Aggravated Assault

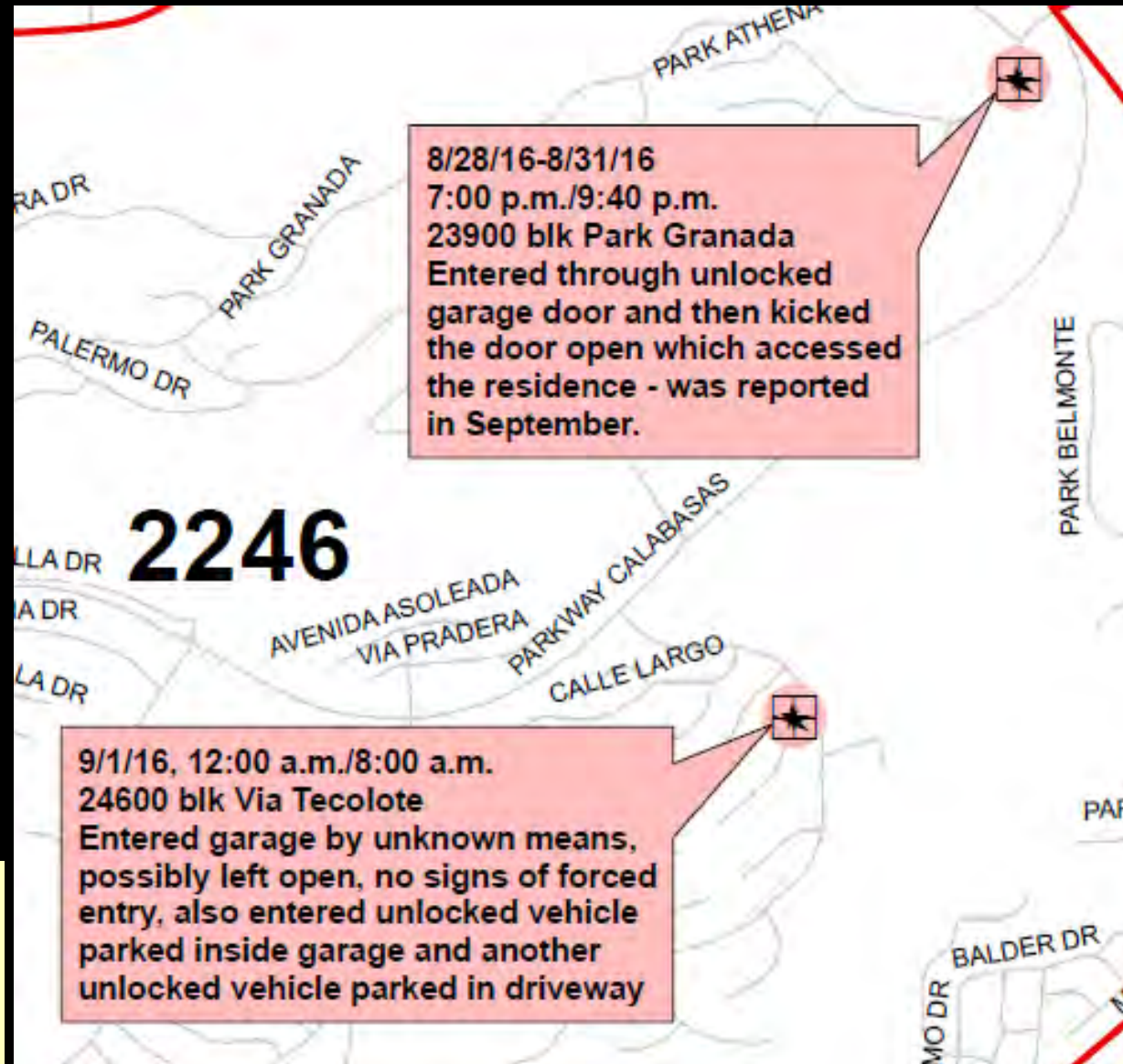
Part I Crimes September 2016



Legend

-  Vehicle Burglary
-  Theft

Part I Crimes September 2016

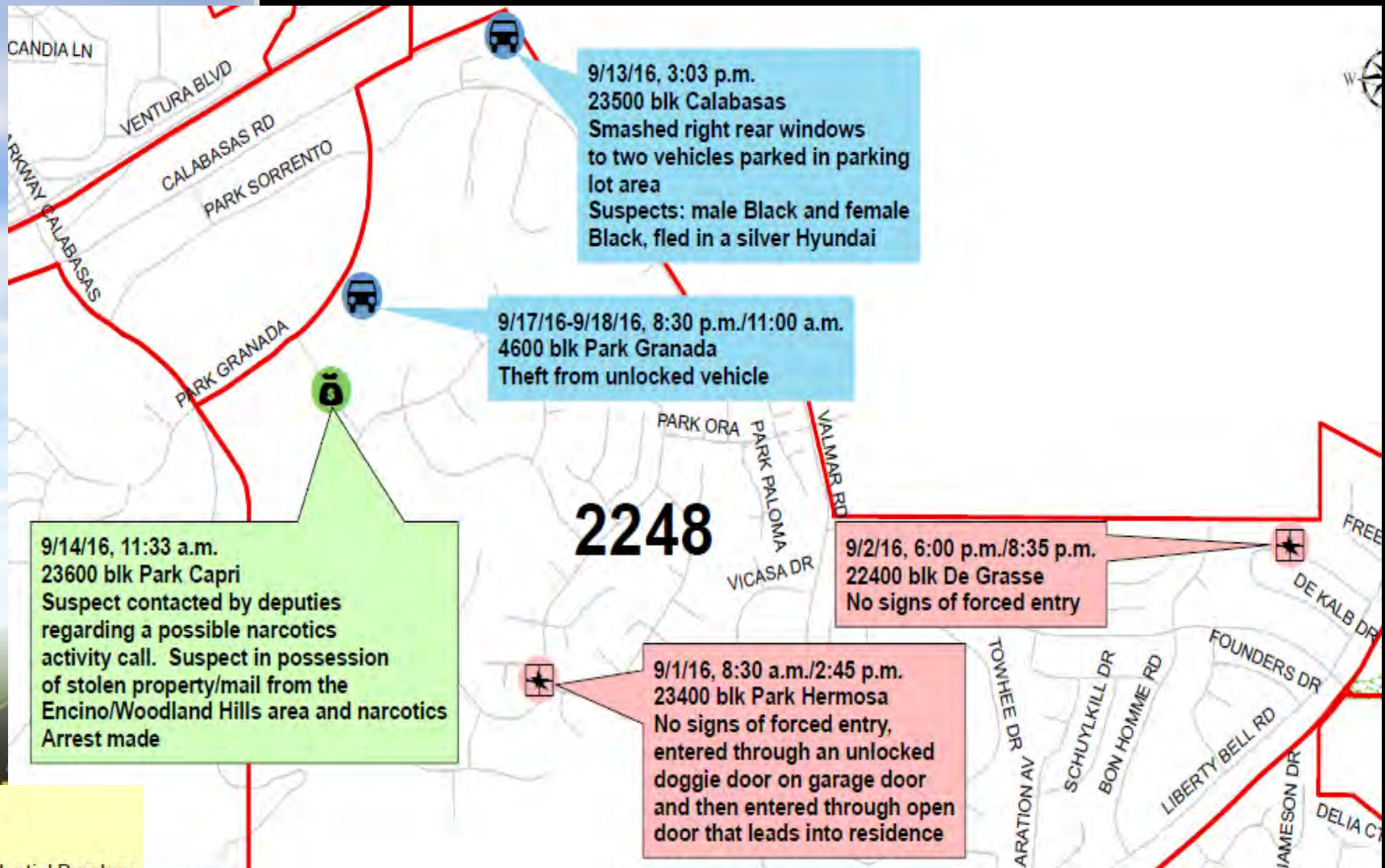


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Residential Burglary

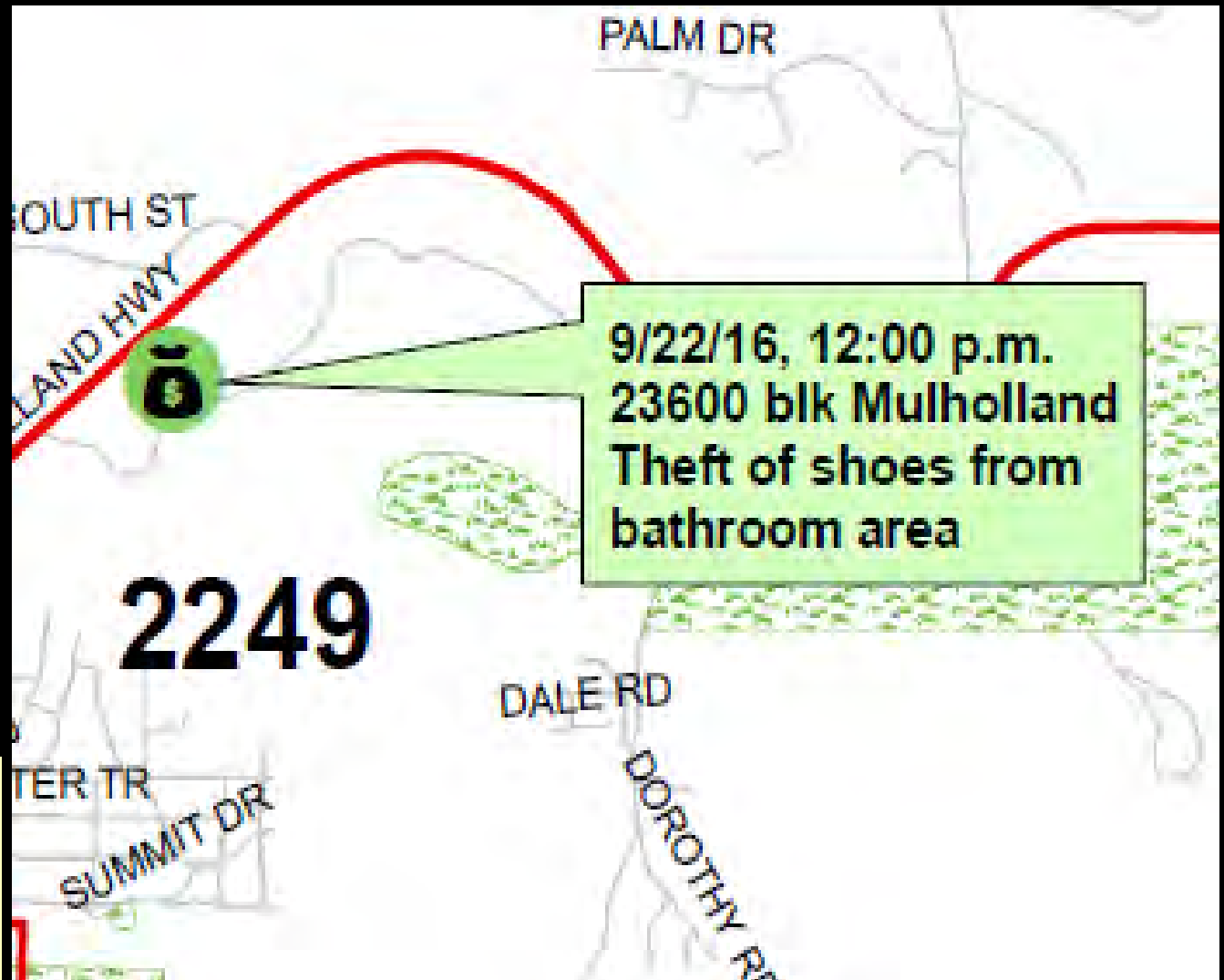
Part I Crimes September 2016



Legend

-  Residential Burglary
-  Vehicle Burglary
-  Theft

Part I Crimes September 2016



Legend



September 2016 Arrest Stats



ARREST MADE



	Adult	Juv
Aggravated Assault	0	1
Forgery	2	0
Non-Aggravated Assaults	1	0
Narcotics	4	0
Drunk Driving Vehicle/Boat	2	0
Vehicle/Boating Laws	3	0
Vandalism	1	0
Warrants	10	0
Misdemeanors, Misc.	1	0
ARREST TOTALS	24	1

September 2016 Traffic Stats



Number of Traffic Collisions	23
- Injury Collisions	3
- Non-Injury Collisions	20
Number of Citations Issued	200
- Total Hazardous Cites	127
- Total Non-Hazardous Cites	73

Most frequent citations issued:

- Disobey Signs
- No insurance





Noteworthy September Incidents

A juvenile resident was arrested for assault in the 5800 block of Las Virgenes.

The subject assaulted his brother (also a juvenile) for an unknown reason. (16-05322)

A Bell Canyon juvenile resident was arrested for possession of narcotics/alcohol and possession of a controlled substance without a prescription in the 22800 block of Mulholland Highway. (16-04880)



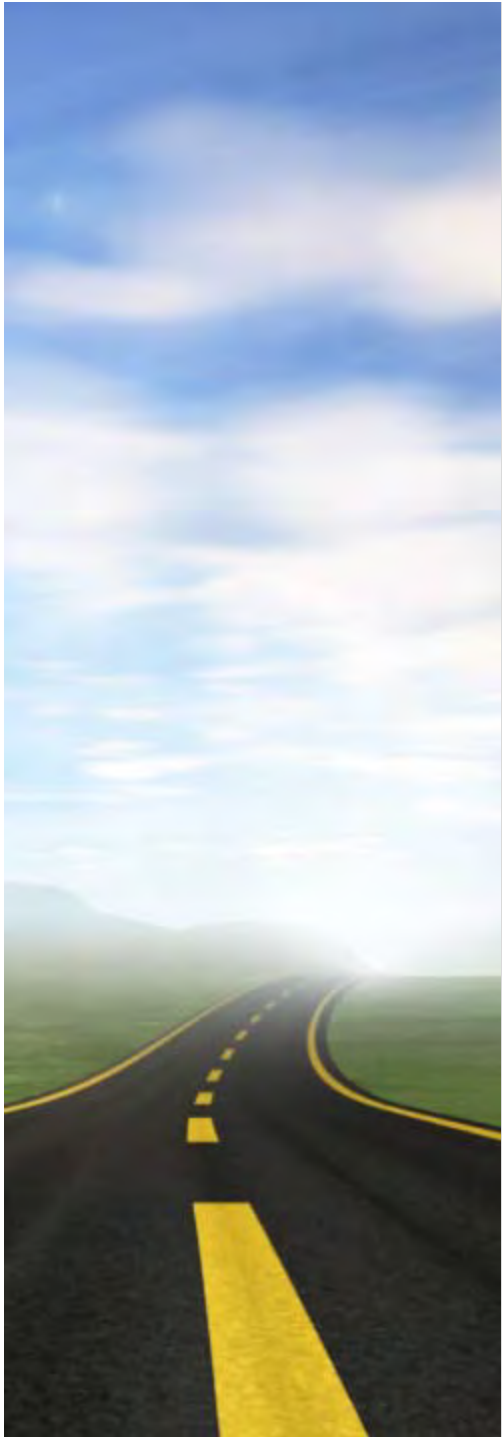
Noteworthy September Incidents

A resident of West Hills was arrested for mail theft, misappropriation of property, possession of a falsified driver's license/blank checks (not belonging to suspect)/narcotics and paraphernalia and being under the influence of narcotics in the 23600 block of Park Capri. The suspect was driving a black 2014 Land Rover SUV. (16-05139)



Noteworthy September Incidents

A vehicle burglary was reported in the 23500 block of Calabasas Road. The vehicle's right rear window was smashed to gain entry. A witness saw a male Black smash the window, reach through the window and take the stolen property. The suspect fled in a silver Hyundai Accent driven by a female Black subject. During the investigation, another vehicle was discovered to have been burglarized by the same suspects. (16-05128)



Crime Tips

Malibu/Lost Hills Sheriff Station

LostHillsTips@lasd.org

818-878-1808

Crime Stoppers

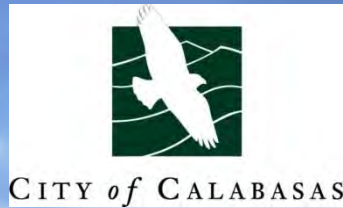
800-222-TIPS (8477)

Web Tips

www.lacrimestoppers.com



CITY of CALABASAS



Connect with US!

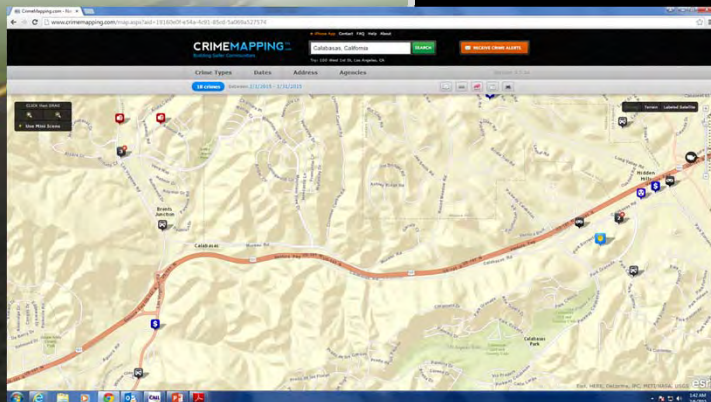
www.LostHills.lasd.org

twitter.com/LHSLASD



**NIXLE: Text your ZIP CODE to 888777
to receive local alerts through SMS!**

www.facebook.com/LostHillsSheriffsStation



www.CrimeMapping.com



Questions? More Information?

City of Calabasas

LostHills@LASD.org

Service Area Lieutenant

A.J. Rotella

818-878-1808

Detective Team

Detective Ginni Alvarez

818-878-5584

Detective Jill Greenwood

818-878-5541

Detective Justin Solomon

818-878-5542




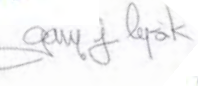

CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 31, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ANTHONY M. COROALLES, CITY MANAGER 

BY: DR. GARY LYSIK, CHIEF FINANCIAL OFFICER 
JOHN BINGHAM, ADMINISTRATIVE SERVICES MANAGER 

SUBJECT: ADOPTION OF RESOLUTION NO. 2016-1517, RESCINDING RESOLUTION NO. 2015-1471 AND APPROVING A SALARY SCHEDULE FOR PERMANENT EMPLOYEES.

MEETING
DATE: NOVEMBER 9, 2016

SUMMARY RECOMMENDATION:

That the City Council adopt Resolution No. 2016-1517, rescinding Resolution No. 2015-1471 and approving a salary schedule for permanent employees.

BACKGROUND:

On an annual basis, the City Council adopts a new compensation resolution for permanent full-time employees for the upcoming fiscal year. This resolution approves employee positions, salary ranges, benefit levels, and the number of employees needed for each position. Resolution No. 2016-1517 provides for the current level of benefits and the salary range schedule incorporated in this resolution also provides a 0.91% cost of living adjustment (COLA) for all permanent full-time employee positions listed in the resolution, beginning July 1, 2016.

FISCAL IMPACT/SOURCE OF FUNDING:

The City's Fiscal Year 2016-17 General Fund budget for full-time salaries is \$5,789,000. The cost for providing a 0.91% Cost of Living Adjustment (COLA) for each permanent employee totals \$63,200 and is included in the budget presented to the City Council.

REQUESTED ACTION:

It is requested that the City Council approve adoption of Resolution No. 2016-1517.

ATTACHMENTS:

Resolution No. 2016-1517

**ITEM 3 ATTACHMENT
RESOLUTION NO. 2016-1517**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, RESCINDING RESOLUTION
2015-1471 AND APPROVING A SALARY SCHEDULE
FOR PERMANENT EMPLOYEES.**

This resolution is adopted in order to set forth compensation procedure and benefit levels, to promote stronger employer-employee relations, and as a means of recognizing performance in all areas of service. This resolution shall be effective as of July 1, 2016.

SECTION 1. DEFINITIONS

Full-Time Permanent Employees. A full-time permanent employee is one whose position is allocated in the budget and who regularly works a minimum of forty (40) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

The following salary ranges are hereby established.

PERMANENT EMPLOYEE SALARY RANGES

A. Management Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Chief Financial Officer	P213	1
Community Development Director	P213	1
Public Works Director/City Engineer	P213	1
Community Services Director	P207	1
Media, Library and Information Services Director	P207	1

B. Mid-Management Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Deputy Public Works Director	P178	1
Information Systems Manager	P170	1
City Planner	P168	1
Landscape District Maintenance Manager	P162	1
Building Official	P159	1
Administrative Services Manager	P157	1
City Clerk	P157	1
Deputy Community Services Director	P152	1
City Librarian	P150	1

C. Professional/Supervisory Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Senior Civil Engineer	P148	1
Senior Planner	P148	2
Environmental Services Supervisor	P148	1
Recreation Manager	P140	1
Preschool Principal	P140	1
Accounting Supervisor	P132	1
Media Supervisor	P132	1
Public Safety Coordinator	P132	1
Facility Supervisor	P129	2

D. Professional/Technical Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Planner	P138	2
Associate Civil Engineer	P131	1
Recreation Supervisor	P129	1
Senior Building Inspector	P126	1
Senior Public Works Inspector	P126	1
Associate Planner	P130	2
Senior Media Specialist	P120	2
Building Inspector	P117	2
Permit Center Supervisor	P117	1
Public Works Inspector	P117	1
Assistant Engineer	P116	1
Grant/Contract Administrator	P116	1
Senior Accounting Specialist	P116	1
Assistant Transportation Planner	P114	1
Librarian	P114	1
Preschool Supervisor	P114	1
Recreation Coordinator	P114	2
Code Enforcement Officer	P108	2
Library Circulation Supervisor	P108	1

E. Administrative/General Support Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Executive Assistant III	P122	1
Human Resources Specialist	P112	1
Accounting Specialist	P107	3
Executive Assistant II	P107	2
Information Systems Assistant	P107	2
Executive Assistant I	P102	10
Facility Maintenance Technician II	P94	1
Public Works Maintenance Technician	P87	1
Facility Maintenance Technician	P84	2
Library Technician	P69	1
Library Technical Services Coordinator	P69	1
Office Assistant	P69	2
Preschool Teacher	P43	10
Maintenance Assistant	P37	1

SECTION 2. ESTABLISHMENT OF COMPENSATION PROCEDURE

- A. The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications. The compensation for the City Manager shall be set by the City Council and includes all other benefits contained in this resolution.
- B. At any time during the fiscal year, the City Manager is authorized to increase the salary ranges.
 - 1. The adjustment for any one salary range may not exceed 10 percent in a fiscal year. If a salary range is adjusted more than once in a fiscal year, the total adjustment, measured from the pre-adjusted baseline, may not exceed 10 percent in that fiscal year.

2. Adjustments must be based on findings. Findings must relate to a change in duties, job conditions, salary comparison to similar positions in comparable public agencies, or any other similar basis.
3. Adjustments are completely separate from merit increases. Merit increases relate to an individual employee. Adjustments relate to all employees of a position within the relevant classification.
4. Adjustments are not retroactive. Adjustments are determined at the sole discretion of the City Manager and employees have no right to such adjustments.
5. Adjustments do not require approval or resolution of the City Council. The City Council, the Administrative Services Manager, and Chief Financial Officer shall be notified of such adjustments and the findings which support them, in writing.
6. All such adjustments shall be subject to budget appropriation and may not be approved if to do so would exceed existing budget authority unless made contingent upon a budget amendment approved by the City Council.
7. The Salary Schedule for Permanent Positions (attached) has been adjusted from a monthly wage range/step schedule to a bi-weekly schedule for accounting and payroll purposes.

SECTION 3. CONFERENCES/PROFESSIONAL DEVELOPMENT

In order to promote continued development of skills, knowledge and abilities among the employees of the City, the City Manager may grant time off to any full-time employee in order to attend professional, technical or managerial workshops, courses, conferences, conventions, seminars, or related activities. The costs for attendance at these activities including travel, per diem, registration, tuition, materials or other reasonable costs are legitimate City expenditures if provided for in the annual City Budget and approved by the Department Head and City Manager.

SECTION 4. RETIREMENT

The City contracts with the California Public Employees Retirement System and provides PERS 2% at 55 for Local Miscellaneous Classic Members. For new members enrolled in PERS after January 1, 2013, the City provides PERS 2% at 62. The City agrees to pay the employee contribution rate to PERS for each Classic full-time permanent employee and City Councilmembers (elected prior to

January 1, 2013); all other employees, including new members and City Councilmembers, will pay their own contribution amount to PERS, as appropriate. The City also provides 1959 Survivor Benefits third level and Sick Leave Services Credit for all members.

SECTION 5. LIFE INSURANCE BENEFITS

For permanent full-time employees, the City contracts with VOYA Financial in the amount of three times the employee’s annual salary (not to exceed \$350,000) and \$50,000 for each Councilmember. The City agrees to pay the full cost for life insurance for full-time employees, including City Councilmembers.

SECTION 6. DEFERRED COMPENSATION CONTRIBUTION

The City will pay a deferred compensation contribution into a City approved deferred compensation program for enrolled permanent full-time employees. Participating employees will receive a 100% contribution match up to 2% of their incremental gross base salary. Gross base salary is defined as wages paid as described in the Permanent Employees Salary Ranges (reference Section 1, herein).

Resolution No. 2015-1471, and any conflicting provisions previously adopted, are hereby rescinded.

To the extent the provisions of this Resolution No. 2016-1517 are substantially the same as any other resolution or action of the City Council, the provisions of Resolution 2016-1517 shall be construed as continuations of these other enactments, and not as new enactments.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 9th day of November, 2016.

James R. Bozajian, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard
City Attorney

**CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2016**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P1	737.28	755.71	774.60	793.97	813.82	834.16	855.02	876.39	898.30	920.76
P2	744.65	763.27	782.35	801.91	821.96	842.50	863.57	885.16	907.29	929.97
P3	752.10	770.90	790.17	809.93	830.18	850.93	872.20	894.01	916.36	939.27
P4	759.62	778.61	798.07	818.03	838.48	859.44	880.93	902.95	925.52	948.66
P5	767.22	786.40	806.06	826.21	846.86	868.03	889.73	911.98	934.78	958.15
P6	774.89	794.26	814.12	834.47	855.33	876.71	898.63	921.10	944.13	967.73
P7	782.64	802.20	822.26	842.81	863.88	885.48	907.62	930.31	953.57	977.41
P8	790.46	810.22	830.48	851.24	872.52	894.34	916.69	939.61	963.10	987.18
P9	798.37	818.33	838.78	859.75	881.25	903.28	925.86	949.01	972.73	997.05
P10	806.35	826.51	847.17	868.35	890.06	912.31	935.12	958.50	982.46	1,007.02
P11	814.41	834.77	855.64	877.04	898.96	921.44	944.47	968.08	992.28	1,017.09
P12	822.56	843.12	864.20	885.81	907.95	930.65	953.92	977.76	1,002.21	1,027.26
P13	830.78	851.55	872.84	894.66	917.03	939.96	963.45	987.54	1,012.23	1,037.54
P14	839.09	860.07	881.57	903.61	926.20	949.36	973.09	997.42	1,022.35	1,047.91
P15	847.48	868.67	890.39	912.65	935.46	958.85	982.82	1,007.39	1,032.58	1,058.39
P16	855.96	877.36	899.29	921.77	944.82	968.44	992.65	1,017.46	1,042.90	1,068.97
P17	864.52	886.13	908.28	930.99	954.27	978.12	1,002.58	1,027.64	1,053.33	1,079.66
P18	873.16	894.99	917.37	940.30	963.81	987.90	1,012.60	1,037.92	1,063.86	1,090.46
P19	881.89	903.94	926.54	949.70	973.45	997.78	1,022.73	1,048.29	1,074.50	1,101.36
P20	890.71	912.98	935.81	959.20	983.18	1,007.76	1,032.95	1,058.78	1,085.25	1,112.38
P21	899.62	922.11	945.16	968.79	993.01	1,017.84	1,043.28	1,069.37	1,096.10	1,123.50
P22	908.62	931.33	954.62	978.48	1,002.94	1,028.02	1,053.72	1,080.06	1,107.06	1,134.74
P23	917.70	940.65	964.16	988.27	1,012.97	1,038.30	1,064.25	1,090.86	1,118.13	1,146.08
P24	926.88	950.05	973.80	998.15	1,023.10	1,048.68	1,074.90	1,101.77	1,129.31	1,157.55
P25	936.15	959.55	983.54	1,008.13	1,033.33	1,059.17	1,085.65	1,112.79	1,140.61	1,169.12
P26	945.51	969.15	993.38	1,018.21	1,043.67	1,069.76	1,096.50	1,123.91	1,152.01	1,180.81
P27	954.96	978.84	1,003.31	1,028.39	1,054.10	1,080.46	1,107.47	1,135.15	1,163.53	1,192.62
P28	964.51	988.63	1,013.34	1,038.68	1,064.64	1,091.26	1,118.54	1,146.50	1,175.17	1,204.55
P29	974.16	998.51	1,023.48	1,049.06	1,075.29	1,102.17	1,129.73	1,157.97	1,186.92	1,216.59
P30	983.90	1,008.50	1,033.71	1,059.55	1,086.04	1,113.19	1,141.02	1,169.55	1,198.79	1,228.76
P31	993.74	1,018.58	1,044.05	1,070.15	1,096.90	1,124.33	1,152.43	1,181.24	1,210.78	1,241.05
P32	1,003.68	1,028.77	1,054.49	1,080.85	1,107.87	1,135.57	1,163.96	1,193.06	1,222.88	1,253.46
P33	1,013.71	1,039.06	1,065.03	1,091.66	1,118.95	1,146.92	1,175.60	1,204.99	1,235.11	1,265.99
P34	1,023.85	1,049.45	1,075.68	1,102.58	1,130.14	1,158.39	1,187.35	1,217.04	1,247.46	1,278.65
P35	1,034.09	1,059.94	1,086.44	1,113.60	1,141.44	1,169.98	1,199.23	1,229.21	1,259.94	1,291.44
P36	1,044.43	1,070.54	1,097.31	1,124.74	1,152.86	1,181.68	1,211.22	1,241.50	1,272.54	1,304.35
P37	1,054.88	1,081.25	1,108.28	1,135.99	1,164.39	1,193.49	1,223.33	1,253.92	1,285.26	1,317.39
P38	1,065.42	1,092.06	1,119.36	1,147.35	1,176.03	1,205.43	1,235.57	1,266.45	1,298.12	1,330.57
P39	1,076.08	1,102.98	1,130.55	1,158.82	1,187.79	1,217.48	1,247.92	1,279.12	1,311.10	1,343.87
P40	1,086.84	1,114.01	1,141.86	1,170.41	1,199.67	1,229.66	1,260.40	1,291.91	1,324.21	1,357.31
P41	1,097.71	1,125.15	1,153.28	1,182.11	1,211.66	1,241.96	1,273.00	1,304.83	1,337.45	1,370.89
P42	1,108.68	1,136.40	1,164.81	1,193.93	1,223.78	1,254.37	1,285.73	1,317.88	1,350.82	1,384.60
P43	1,119.77	1,147.77	1,176.46	1,205.87	1,236.02	1,266.92	1,298.59	1,331.06	1,364.33	1,398.44
P44	1,130.97	1,159.24	1,188.22	1,217.93	1,248.38	1,279.59	1,311.58	1,344.37	1,377.98	1,412.43
P45	1,142.28	1,170.84	1,200.11	1,230.11	1,260.86	1,292.38	1,324.69	1,357.81	1,391.76	1,426.55
P46	1,153.70	1,182.54	1,212.11	1,242.41	1,273.47	1,305.31	1,337.94	1,371.39	1,405.67	1,440.82
P47	1,165.24	1,194.37	1,224.23	1,254.83	1,286.21	1,318.36	1,351.32	1,385.10	1,419.73	1,455.22
P48	1,176.89	1,206.31	1,236.47	1,267.38	1,299.07	1,331.54	1,364.83	1,398.95	1,433.93	1,469.78
P49	1,188.66	1,218.38	1,248.84	1,280.06	1,312.06	1,344.86	1,378.48	1,412.94	1,448.27	1,484.47
P50	1,200.55	1,230.56	1,261.32	1,292.86	1,325.18	1,358.31	1,392.27	1,427.07	1,462.75	1,499.32
P51	1,212.55	1,242.87	1,273.94	1,305.79	1,338.43	1,371.89	1,406.19	1,441.34	1,477.38	1,514.31
P52	1,224.68	1,255.29	1,286.68	1,318.84	1,351.81	1,385.61	1,420.25	1,455.76	1,492.15	1,529.45
P53	1,236.92	1,267.85	1,299.54	1,332.03	1,365.33	1,399.47	1,434.45	1,470.31	1,507.07	1,544.75
P54	1,249.29	1,280.53	1,312.54	1,345.35	1,378.99	1,413.46	1,448.80	1,485.02	1,522.14	1,560.20
P55	1,261.79	1,293.33	1,325.66	1,358.81	1,392.78	1,427.60	1,463.29	1,499.87	1,537.36	1,575.80

**CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2016**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P56	1,274.40	1,306.26	1,338.92	1,372.39	1,406.70	1,441.87	1,477.92	1,514.87	1,552.74	1,591.56
P57	1,287.15	1,319.33	1,352.31	1,386.12	1,420.77	1,456.29	1,492.70	1,530.02	1,568.27	1,607.47
P58	1,300.02	1,332.52	1,365.83	1,399.98	1,434.98	1,470.85	1,507.62	1,545.32	1,583.95	1,623.55
P59	1,313.02	1,345.85	1,379.49	1,413.98	1,449.33	1,485.56	1,522.70	1,560.77	1,599.79	1,639.78
P60	1,326.15	1,359.30	1,393.29	1,428.12	1,463.82	1,500.42	1,537.93	1,576.38	1,615.79	1,656.18
P61	1,339.41	1,372.90	1,407.22	1,442.40	1,478.46	1,515.42	1,553.31	1,592.14	1,631.94	1,672.74
P62	1,352.81	1,386.63	1,421.29	1,456.82	1,493.24	1,530.58	1,568.84	1,608.06	1,648.26	1,689.47
P63	1,366.33	1,400.49	1,435.50	1,471.39	1,508.18	1,545.88	1,584.53	1,624.14	1,664.75	1,706.36
P64	1,380.00	1,414.50	1,449.86	1,486.11	1,523.26	1,561.34	1,600.37	1,640.38	1,681.39	1,723.43
P65	1,393.80	1,428.64	1,464.36	1,500.97	1,538.49	1,576.95	1,616.38	1,656.79	1,698.21	1,740.66
P66	1,407.74	1,442.93	1,479.00	1,515.98	1,553.88	1,592.72	1,632.54	1,673.35	1,715.19	1,758.07
P67	1,421.81	1,457.36	1,493.79	1,531.14	1,569.42	1,608.65	1,648.87	1,690.09	1,732.34	1,775.65
P68	1,436.03	1,471.93	1,508.73	1,546.45	1,585.11	1,624.74	1,665.36	1,706.99	1,749.66	1,793.41
P69	1,450.39	1,486.65	1,523.82	1,561.91	1,600.96	1,640.98	1,682.01	1,724.06	1,767.16	1,811.34
P70	1,464.90	1,501.52	1,539.06	1,577.53	1,616.97	1,657.39	1,698.83	1,741.30	1,784.83	1,829.45
P71	1,479.54	1,516.53	1,554.45	1,593.31	1,633.14	1,673.97	1,715.82	1,758.71	1,802.68	1,847.75
P72	1,494.34	1,531.70	1,569.99	1,609.24	1,649.47	1,690.71	1,732.98	1,776.30	1,820.71	1,866.23
P73	1,509.28	1,547.01	1,585.69	1,625.33	1,665.97	1,707.61	1,750.31	1,794.06	1,838.91	1,884.89
P74	1,524.38	1,562.49	1,601.55	1,641.59	1,682.63	1,724.69	1,767.81	1,812.00	1,857.30	1,903.74
P75	1,539.62	1,578.11	1,617.56	1,658.00	1,699.45	1,741.94	1,785.49	1,830.12	1,875.88	1,922.77
P76	1,555.02	1,593.89	1,633.74	1,674.58	1,716.45	1,759.36	1,803.34	1,848.42	1,894.64	1,942.00
P77	1,570.57	1,609.83	1,650.08	1,691.33	1,733.61	1,776.95	1,821.37	1,866.91	1,913.58	1,961.42
P78	1,586.27	1,625.93	1,666.58	1,708.24	1,750.95	1,794.72	1,839.59	1,885.58	1,932.72	1,981.04
P79	1,602.13	1,642.19	1,683.24	1,725.32	1,768.46	1,812.67	1,857.98	1,904.43	1,952.04	2,000.85
P80	1,618.16	1,658.61	1,700.07	1,742.58	1,786.14	1,830.79	1,876.56	1,923.48	1,971.57	2,020.85
P81	1,634.34	1,675.20	1,717.08	1,760.00	1,804.00	1,849.10	1,895.33	1,942.71	1,991.28	2,041.06
P82	1,650.68	1,691.95	1,734.25	1,777.60	1,822.04	1,867.59	1,914.28	1,962.14	2,011.19	2,061.47
P83	1,667.19	1,708.87	1,751.59	1,795.38	1,840.26	1,886.27	1,933.43	1,981.76	2,031.31	2,082.09
P84	1,683.86	1,725.96	1,769.10	1,813.33	1,858.67	1,905.13	1,952.76	2,001.58	2,051.62	2,102.91
P85	1,700.70	1,743.22	1,786.80	1,831.47	1,877.25	1,924.18	1,972.29	2,021.60	2,072.13	2,123.94
P86	1,717.70	1,760.65	1,804.66	1,849.78	1,896.02	1,943.43	1,992.01	2,041.81	2,092.86	2,145.18
P87	1,734.88	1,778.25	1,822.71	1,868.28	1,914.98	1,962.86	2,011.93	2,062.23	2,113.78	2,166.63
P88	1,752.23	1,796.04	1,840.94	1,886.96	1,934.13	1,982.49	2,032.05	2,082.85	2,134.92	2,188.30
P89	1,769.75	1,814.00	1,859.35	1,905.83	1,953.48	2,002.31	2,052.37	2,103.68	2,156.27	2,210.18
P90	1,787.45	1,832.14	1,877.94	1,924.89	1,973.01	2,022.34	2,072.89	2,124.72	2,177.83	2,232.28
P91	1,805.32	1,850.46	1,896.72	1,944.14	1,992.74	2,042.56	2,093.62	2,145.96	2,199.61	2,254.60
P92	1,823.38	1,868.96	1,915.69	1,963.58	2,012.67	2,062.98	2,114.56	2,167.42	2,221.61	2,277.15
P93	1,841.61	1,887.65	1,934.84	1,983.21	2,032.79	2,083.61	2,135.71	2,189.10	2,243.83	2,299.92
P94	1,860.03	1,906.53	1,954.19	2,003.05	2,053.12	2,104.45	2,157.06	2,210.99	2,266.26	2,322.92
P95	1,878.63	1,925.59	1,973.73	2,023.08	2,073.65	2,125.50	2,178.63	2,233.10	2,288.93	2,346.15
P96	1,897.41	1,944.85	1,993.47	2,043.31	2,094.39	2,146.75	2,200.42	2,255.43	2,311.82	2,369.61
P97	1,916.39	1,964.30	2,013.41	2,063.74	2,115.33	2,168.22	2,222.42	2,277.98	2,334.93	2,393.31
P98	1,935.55	1,983.94	2,033.54	2,084.38	2,136.49	2,189.90	2,244.65	2,300.76	2,358.28	2,417.24
P99	1,954.91	2,003.78	2,053.88	2,105.22	2,157.85	2,211.80	2,267.09	2,323.77	2,381.87	2,441.41
P100	1,974.46	2,023.82	2,074.41	2,126.27	2,179.43	2,233.92	2,289.76	2,347.01	2,405.68	2,465.83
P101	1,994.20	2,044.06	2,095.16	2,147.54	2,201.23	2,256.26	2,312.66	2,370.48	2,429.74	2,490.48
P102	2,014.14	2,064.50	2,116.11	2,169.01	2,223.24	2,278.82	2,335.79	2,394.18	2,454.04	2,515.39
P103	2,034.29	2,085.14	2,137.27	2,190.70	2,245.47	2,301.61	2,359.15	2,418.13	2,478.58	2,540.54
P104	2,054.63	2,105.99	2,158.64	2,212.61	2,267.92	2,324.62	2,382.74	2,442.31	2,503.36	2,565.95
P105	2,075.17	2,127.05	2,180.23	2,234.74	2,290.60	2,347.87	2,406.57	2,466.73	2,528.40	2,591.61
P106	2,095.93	2,148.32	2,202.03	2,257.08	2,313.51	2,371.35	2,430.63	2,491.40	2,553.68	2,617.52
P107	2,116.89	2,169.81	2,224.05	2,279.65	2,336.65	2,395.06	2,454.94	2,516.31	2,579.22	2,643.70
P108	2,138.05	2,191.51	2,246.29	2,302.45	2,360.01	2,419.01	2,479.49	2,541.47	2,605.01	2,670.14
P109	2,159.43	2,213.42	2,268.76	2,325.47	2,383.61	2,443.20	2,504.28	2,566.89	2,631.06	2,696.84
P110	2,181.03	2,235.55	2,291.44	2,348.73	2,407.45	2,467.63	2,529.33	2,592.56	2,657.37	2,723.81

**CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2016**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P111	2,202.84	2,257.91	2,314.36	2,372.22	2,431.52	2,492.31	2,554.62	2,618.48	2,683.95	2,751.04
P112	2,224.87	2,280.49	2,337.50	2,395.94	2,455.84	2,517.23	2,580.16	2,644.67	2,710.79	2,778.55
P113	2,247.12	2,303.29	2,360.88	2,419.90	2,480.40	2,542.41	2,605.97	2,671.12	2,737.89	2,806.34
P114	2,269.59	2,326.33	2,384.49	2,444.10	2,505.20	2,567.83	2,632.03	2,697.83	2,765.27	2,834.40
P115	2,292.28	2,349.59	2,408.33	2,468.54	2,530.25	2,593.51	2,658.35	2,724.80	2,792.92	2,862.75
P116	2,315.21	2,373.09	2,432.41	2,493.22	2,555.55	2,619.44	2,684.93	2,752.05	2,820.85	2,891.38
P117	2,338.36	2,396.82	2,456.74	2,518.16	2,581.11	2,645.64	2,711.78	2,779.57	2,849.06	2,920.29
P118	2,361.74	2,420.79	2,481.31	2,543.34	2,606.92	2,672.09	2,738.90	2,807.37	2,877.55	2,949.49
P119	2,385.36	2,444.99	2,506.12	2,568.77	2,632.99	2,698.82	2,766.29	2,835.44	2,906.33	2,978.99
P120	2,409.21	2,469.44	2,531.18	2,594.46	2,659.32	2,725.80	2,793.95	2,863.80	2,935.39	3,008.78
P121	2,433.31	2,494.14	2,556.49	2,620.40	2,685.91	2,753.06	2,821.89	2,892.44	2,964.75	3,038.86
P122	2,457.64	2,519.08	2,582.06	2,646.61	2,712.77	2,780.59	2,850.11	2,921.36	2,994.39	3,069.25
P123	2,482.21	2,544.27	2,607.88	2,673.07	2,739.90	2,808.40	2,878.61	2,950.57	3,024.34	3,099.95
P124	2,507.04	2,569.71	2,633.96	2,699.80	2,767.30	2,836.48	2,907.39	2,980.08	3,054.58	3,130.95
P125	2,532.11	2,595.41	2,660.29	2,726.80	2,794.97	2,864.85	2,936.47	3,009.88	3,085.13	3,162.25
P126	2,557.43	2,621.36	2,686.90	2,754.07	2,822.92	2,893.50	2,965.83	3,039.98	3,115.98	3,193.88
P127	2,583.00	2,647.58	2,713.77	2,781.61	2,851.15	2,922.43	2,995.49	3,070.38	3,147.14	3,225.82
P128	2,608.83	2,674.05	2,740.90	2,809.43	2,879.66	2,951.65	3,025.45	3,101.08	3,178.61	3,258.07
P129	2,634.92	2,700.79	2,768.31	2,837.52	2,908.46	2,981.17	3,055.70	3,132.09	3,210.40	3,290.65
P130	2,661.27	2,727.80	2,796.00	2,865.90	2,937.54	3,010.98	3,086.26	3,163.41	3,242.50	3,323.56
P131	2,687.88	2,755.08	2,823.96	2,894.56	2,966.92	3,041.09	3,117.12	3,195.05	3,274.92	3,356.80
P132	2,714.76	2,782.63	2,852.20	2,923.50	2,996.59	3,071.50	3,148.29	3,227.00	3,307.67	3,390.37
P133	2,741.91	2,810.46	2,880.72	2,952.74	3,026.55	3,102.22	3,179.77	3,259.27	3,340.75	3,424.27
P134	2,769.33	2,838.56	2,909.53	2,982.26	3,056.82	3,133.24	3,211.57	3,291.86	3,374.16	3,458.51
P135	2,797.02	2,866.95	2,938.62	3,012.09	3,087.39	3,164.57	3,243.69	3,324.78	3,407.90	3,493.10
P136	2,824.99	2,895.62	2,968.01	3,042.21	3,118.26	3,196.22	3,276.12	3,358.03	3,441.98	3,528.03
P137	2,853.24	2,924.57	2,997.69	3,072.63	3,149.44	3,228.18	3,308.89	3,391.61	3,476.40	3,563.31
P138	2,881.77	2,953.82	3,027.66	3,103.36	3,180.94	3,260.46	3,341.97	3,425.52	3,511.16	3,598.94
P139	2,910.59	2,983.36	3,057.94	3,134.39	3,212.75	3,293.07	3,375.39	3,459.78	3,546.27	3,634.93
P140	2,939.70	3,013.19	3,088.52	3,165.73	3,244.88	3,326.00	3,409.15	3,494.38	3,581.74	3,671.28
P141	2,969.09	3,043.32	3,119.41	3,197.39	3,277.32	3,359.26	3,443.24	3,529.32	3,617.55	3,707.99
P142	2,998.79	3,073.76	3,150.60	3,229.36	3,310.10	3,392.85	3,477.67	3,564.61	3,653.73	3,745.07
P143	3,028.77	3,104.49	3,182.11	3,261.66	3,343.20	3,426.78	3,512.45	3,600.26	3,690.27	3,782.52
P144	3,059.06	3,135.54	3,213.93	3,294.27	3,376.63	3,461.05	3,547.57	3,636.26	3,727.17	3,820.35
P145	3,089.65	3,166.89	3,246.07	3,327.22	3,410.40	3,495.66	3,583.05	3,672.63	3,764.44	3,858.55
P146	3,120.55	3,198.56	3,278.53	3,360.49	3,444.50	3,530.61	3,618.88	3,709.35	3,802.09	3,897.14
P147	3,151.75	3,230.55	3,311.31	3,394.09	3,478.95	3,565.92	3,655.07	3,746.44	3,840.11	3,936.11
P148	3,183.27	3,262.85	3,344.42	3,428.04	3,513.74	3,601.58	3,691.62	3,783.91	3,878.51	3,975.47
P149	3,215.10	3,295.48	3,377.87	3,462.32	3,548.87	3,637.60	3,728.53	3,821.75	3,917.29	4,015.22
P150	3,247.26	3,328.44	3,411.65	3,496.94	3,584.36	3,673.97	3,765.82	3,859.97	3,956.46	4,055.38
P151	3,279.73	3,361.72	3,445.76	3,531.91	3,620.21	3,710.71	3,803.48	3,898.57	3,996.03	4,095.93
P152	3,312.52	3,395.34	3,480.22	3,567.23	3,656.41	3,747.82	3,841.51	3,937.55	4,035.99	4,136.89
P153	3,345.65	3,429.29	3,515.02	3,602.90	3,692.97	3,785.30	3,879.93	3,976.93	4,076.35	4,178.26
P154	3,379.11	3,463.58	3,550.17	3,638.93	3,729.90	3,823.15	3,918.73	4,016.70	4,117.11	4,220.04
P155	3,412.90	3,498.22	3,585.68	3,675.32	3,767.20	3,861.38	3,957.91	4,056.86	4,158.28	4,262.24
P156	3,447.03	3,533.20	3,621.53	3,712.07	3,804.87	3,899.99	3,997.49	4,097.43	4,199.87	4,304.86
P157	3,481.50	3,568.53	3,657.75	3,749.19	3,842.92	3,938.99	4,037.47	4,138.41	4,241.87	4,347.91
P158	3,516.31	3,604.22	3,694.33	3,786.68	3,881.35	3,978.38	4,077.84	4,179.79	4,284.28	4,391.39
P159	3,551.48	3,640.26	3,731.27	3,824.55	3,920.16	4,018.17	4,118.62	4,221.59	4,327.13	4,435.31
P160	3,586.99	3,676.66	3,768.58	3,862.80	3,959.37	4,058.35	4,159.81	4,263.80	4,370.40	4,479.66
P161	3,622.86	3,713.43	3,806.27	3,901.42	3,998.96	4,098.93	4,201.41	4,306.44	4,414.10	4,524.46
P162	3,659.09	3,750.57	3,844.33	3,940.44	4,038.95	4,139.92	4,243.42	4,349.51	4,458.24	4,569.70
P163	3,695.68	3,788.07	3,882.77	3,979.84	4,079.34	4,181.32	4,285.85	4,393.00	4,502.83	4,615.40
P164	3,732.64	3,825.95	3,921.60	4,019.64	4,120.13	4,223.13	4,328.71	4,436.93	4,547.85	4,661.55
P165	3,769.96	3,864.21	3,960.82	4,059.84	4,161.33	4,265.37	4,372.00	4,481.30	4,593.33	4,708.17

**CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2016**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P166	3,807.66	3,902.85	4,000.42	4,100.44	4,202.95	4,308.02	4,415.72	4,526.11	4,639.27	4,755.25
P167	3,845.74	3,941.88	4,040.43	4,141.44	4,244.98	4,351.10	4,459.88	4,571.37	4,685.66	4,802.80
P168	3,884.20	3,981.30	4,080.83	4,182.85	4,287.43	4,394.61	4,504.48	4,617.09	4,732.52	4,850.83
P169	3,923.04	4,021.11	4,121.64	4,224.68	4,330.30	4,438.56	4,549.52	4,663.26	4,779.84	4,899.34
P170	3,962.27	4,061.32	4,162.86	4,266.93	4,373.60	4,482.94	4,595.02	4,709.89	4,827.64	4,948.33
P171	4,001.89	4,101.94	4,204.49	4,309.60	4,417.34	4,527.77	4,640.97	4,756.99	4,875.92	4,997.81
P172	4,041.91	4,142.96	4,246.53	4,352.69	4,461.51	4,573.05	4,687.38	4,804.56	4,924.67	5,047.79
P173	4,082.33	4,184.39	4,289.00	4,396.22	4,506.13	4,618.78	4,734.25	4,852.61	4,973.92	5,098.27
P174	4,123.15	4,226.23	4,331.89	4,440.18	4,551.19	4,664.97	4,781.59	4,901.13	5,023.66	5,149.25
P175	4,164.38	4,268.49	4,375.21	4,484.59	4,596.70	4,711.62	4,829.41	4,950.14	5,073.90	5,200.74
P176	4,206.03	4,311.18	4,418.96	4,529.43	4,642.67	4,758.73	4,877.70	4,999.65	5,124.64	5,252.75
P177	4,248.09	4,354.29	4,463.15	4,574.73	4,689.09	4,806.32	4,926.48	5,049.64	5,175.88	5,305.28
P178	4,290.57	4,397.83	4,507.78	4,620.47	4,735.99	4,854.38	4,975.74	5,100.14	5,227.64	5,358.33
P179	4,333.47	4,441.81	4,552.86	4,666.68	4,783.34	4,902.93	5,025.50	5,151.14	5,279.92	5,411.92
P180	4,376.81	4,486.23	4,598.39	4,713.34	4,831.18	4,951.96	5,075.76	5,202.65	5,332.72	5,466.03
P181	4,420.58	4,531.09	4,644.37	4,760.48	4,879.49	5,001.48	5,126.51	5,254.68	5,386.04	5,520.70
P182	4,464.78	4,576.40	4,690.81	4,808.08	4,928.29	5,051.49	5,177.78	5,307.22	5,439.90	5,575.90
P183	4,509.43	4,622.17	4,737.72	4,856.16	4,977.57	5,102.01	5,229.56	5,360.30	5,494.30	5,631.66
P184	4,554.53	4,668.39	4,785.10	4,904.73	5,027.34	5,153.03	5,281.85	5,413.90	5,549.25	5,687.98
P185	4,600.07	4,715.07	4,832.95	4,953.77	5,077.62	5,204.56	5,334.67	5,468.04	5,604.74	5,744.86
P186	4,646.07	4,762.22	4,881.28	5,003.31	5,128.39	5,256.60	5,388.02	5,522.72	5,660.79	5,802.31
P187	4,692.53	4,809.85	4,930.09	5,053.34	5,179.68	5,309.17	5,441.90	5,577.95	5,717.39	5,860.33
P188	4,739.46	4,857.94	4,979.39	5,103.88	5,231.47	5,362.26	5,496.32	5,633.73	5,774.57	5,918.93
P189	4,786.85	4,906.52	5,029.19	5,154.92	5,283.79	5,415.88	5,551.28	5,690.06	5,832.31	5,978.12
P190	4,834.72	4,955.59	5,079.48	5,206.46	5,336.63	5,470.04	5,606.79	5,746.96	5,890.64	6,037.90
P191	4,883.07	5,005.14	5,130.27	5,258.53	5,389.99	5,524.74	5,662.86	5,804.43	5,949.54	6,098.28
P192	4,931.90	5,055.20	5,181.58	5,311.11	5,443.89	5,579.99	5,719.49	5,862.48	6,009.04	6,159.26
P193	4,981.22	5,105.75	5,233.39	5,364.23	5,498.33	5,635.79	5,776.68	5,921.10	6,069.13	6,220.86
P194	5,031.03	5,156.81	5,285.73	5,417.87	5,553.31	5,692.15	5,834.45	5,980.31	6,129.82	6,283.07
P195	5,081.34	5,208.37	5,338.58	5,472.05	5,608.85	5,749.07	5,892.80	6,040.12	6,191.12	6,345.90
P196	5,132.15	5,260.46	5,391.97	5,526.77	5,664.94	5,806.56	5,951.72	6,100.52	6,253.03	6,409.36
P197	5,183.47	5,313.06	5,445.89	5,582.04	5,721.59	5,864.63	6,011.24	6,161.52	6,315.56	6,473.45
P198	5,235.31	5,366.19	5,500.35	5,637.86	5,778.80	5,923.27	6,071.35	6,223.14	6,378.72	6,538.18
P199	5,287.66	5,419.85	5,555.35	5,694.23	5,836.59	5,982.50	6,132.07	6,285.37	6,442.50	6,603.57
P200	5,340.54	5,474.05	5,610.90	5,751.18	5,894.96	6,042.33	6,193.39	6,348.22	6,506.93	6,669.60
P201	5,393.94	5,528.79	5,667.01	5,808.69	5,953.91	6,102.75	6,255.32	6,411.70	6,572.00	6,736.30
P202	5,447.88	5,584.08	5,723.68	5,866.78	6,013.44	6,163.78	6,317.88	6,475.82	6,637.72	6,803.66
P203	5,502.36	5,639.92	5,780.92	5,925.44	6,073.58	6,225.42	6,381.05	6,540.58	6,704.09	6,871.70
P204	5,557.39	5,696.32	5,838.73	5,984.70	6,134.31	6,287.67	6,444.86	6,605.99	6,771.14	6,940.41
P205	5,612.96	5,753.28	5,897.12	6,044.54	6,195.66	6,350.55	6,509.31	6,672.05	6,838.85	7,009.82
P206	5,669.09	5,810.82	5,956.09	6,104.99	6,257.61	6,414.05	6,574.41	6,738.77	6,907.24	7,079.92
P207	5,725.78	5,868.93	6,015.65	6,166.04	6,320.19	6,478.20	6,640.15	6,806.15	6,976.31	7,150.72
P208	5,783.04	5,927.61	6,075.80	6,227.70	6,383.39	6,542.98	6,706.55	6,874.22	7,046.07	7,222.22
P209	5,840.87	5,986.89	6,136.56	6,289.98	6,447.23	6,608.41	6,773.62	6,942.96	7,116.53	7,294.44
P210	5,899.28	6,046.76	6,197.93	6,352.88	6,511.70	6,674.49	6,841.35	7,012.39	7,187.70	7,367.39
P211	5,958.27	6,107.23	6,259.91	6,416.41	6,576.82	6,741.24	6,909.77	7,082.51	7,259.57	7,441.06
P212	6,017.85	6,168.30	6,322.51	6,480.57	6,642.58	6,808.65	6,978.86	7,153.34	7,332.17	7,515.47
P213	6,078.03	6,229.98	6,385.73	6,545.38	6,709.01	6,876.73	7,048.65	7,224.87	7,405.49	7,590.63
P214	6,138.81	6,292.28	6,449.59	6,610.83	6,776.10	6,945.50	7,119.14	7,297.12	7,479.55	7,666.53
P215	6,200.20	6,355.20	6,514.09	6,676.94	6,843.86	7,014.96	7,190.33	7,370.09	7,554.34	7,743.20
P216	6,262.20	6,418.76	6,579.23	6,743.71	6,912.30	7,085.11	7,262.23	7,443.79	7,629.89	7,820.63
P217	6,324.82	6,482.94	6,645.02	6,811.14	6,981.42	7,155.96	7,334.86	7,518.23	7,706.18	7,898.84
P218	6,388.07	6,547.77	6,711.47	6,879.26	7,051.24	7,227.52	7,408.21	7,593.41	7,783.25	7,977.83
P219	6,451.95	6,613.25	6,778.58	6,948.05	7,121.75	7,299.79	7,482.29	7,669.34	7,861.08	8,057.61
P220	6,516.47	6,679.38	6,846.37	7,017.53	7,192.97	7,372.79	7,557.11	7,746.04	7,939.69	8,138.18

**CITY OF CALABASAS
PERMANENT POSITIONS
BI-WEEKLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2016**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P221	6,581.64	6,746.18	6,914.83	7,087.70	7,264.90	7,446.52	7,632.68	7,823.50	8,019.09	8,219.56
P222	6,647.45	6,813.64	6,983.98	7,158.58	7,337.54	7,520.98	7,709.01	7,901.73	8,099.28	8,301.76
P223	6,713.93	6,881.78	7,053.82	7,230.17	7,410.92	7,596.19	7,786.10	7,980.75	8,180.27	8,384.78
P224	6,781.07	6,950.59	7,124.36	7,302.47	7,485.03	7,672.16	7,863.96	8,060.56	8,262.07	8,468.62
P225	6,848.88	7,020.10	7,195.60	7,375.49	7,559.88	7,748.88	7,942.60	8,141.16	8,344.69	8,553.31
P226	6,917.37	7,090.30	7,267.56	7,449.25	7,635.48	7,826.37	8,022.02	8,222.58	8,428.14	8,638.84
P227	6,986.54	7,161.20	7,340.23	7,523.74	7,711.83	7,904.63	8,102.25	8,304.80	8,512.42	8,725.23
P228	7,056.41	7,232.82	7,413.64	7,598.98	7,788.95	7,983.68	8,183.27	8,387.85	8,597.55	8,812.48
P229	7,126.97	7,305.14	7,487.77	7,674.97	7,866.84	8,063.51	8,265.10	8,471.73	8,683.52	8,900.61
P230	7,198.24	7,378.20	7,562.65	7,751.72	7,945.51	8,144.15	8,347.75	8,556.44	8,770.36	8,989.61
P231	7,270.22	7,451.98	7,638.28	7,829.23	8,024.96	8,225.59	8,431.23	8,642.01	8,858.06	9,079.51
P232	7,342.92	7,526.50	7,714.66	7,907.53	8,105.21	8,307.84	8,515.54	8,728.43	8,946.64	9,170.31
P233	7,416.35	7,601.76	7,791.81	7,986.60	8,186.27	8,390.92	8,600.70	8,815.71	9,036.11	9,262.01
P234	7,490.52	7,677.78	7,869.72	8,066.47	8,268.13	8,474.83	8,686.70	8,903.87	9,126.47	9,354.63
P235	7,565.42	7,754.56	7,948.42	8,147.13	8,350.81	8,559.58	8,773.57	8,992.91	9,217.73	9,448.18
P236	7,641.08	7,832.10	8,027.91	8,228.60	8,434.32	8,645.18	8,861.31	9,082.84	9,309.91	9,542.66
P237	7,717.49	7,910.42	8,108.19	8,310.89	8,518.66	8,731.63	8,949.92	9,173.67	9,403.01	9,638.08
P238	7,794.66	7,989.53	8,189.27	8,394.00	8,603.85	8,818.94	9,039.42	9,265.40	9,497.04	9,734.46
P239	7,872.61	8,069.42	8,271.16	8,477.94	8,689.89	8,907.13	9,129.81	9,358.06	9,592.01	9,831.81
P240	7,951.33	8,150.12	8,353.87	8,562.72	8,776.79	8,996.21	9,221.11	9,451.64	9,687.93	9,930.13
P241	8,030.85	8,231.62	8,437.41	8,648.35	8,864.55	9,086.17	9,313.32	9,546.15	9,784.81	10,029.43
P242	8,111.16	8,313.94	8,521.78	8,734.83	8,953.20	9,177.03	9,406.45	9,641.62	9,882.66	10,129.72
P243	8,192.27	8,397.07	8,607.00	8,822.18	9,042.73	9,268.80	9,500.52	9,738.03	9,981.48	10,231.02
P244	8,274.19	8,481.05	8,693.07	8,910.40	9,133.16	9,361.49	9,595.52	9,835.41	10,081.30	10,333.33
P245	8,356.93	8,565.86	8,780.00	8,999.50	9,224.49	9,455.10	9,691.48	9,933.77	10,182.11	10,436.66
P246	8,440.50	8,651.51	8,867.80	9,089.50	9,316.74	9,549.65	9,788.39	10,033.10	10,283.93	10,541.03
P247	8,524.91	8,738.03	8,956.48	9,180.39	9,409.90	9,645.15	9,886.28	10,133.44	10,386.77	10,646.44
P248	8,610.16	8,825.41	9,046.05	9,272.20	9,504.00	9,741.60	9,985.14	10,234.77	10,490.64	10,752.91



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 31, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY LYSIK, CHIEF FINANCIAL OFFICER *Gary J. Lyrik*
JOHN BINGHAM, ADMINISTRATIVE SERVICES MANAGER *JB*

SUBJECT: ADOPTION OF RESOLUTION NO. 2016-1518, ESTABLISHING
EMPLOYEE FLEX CREDIT AMOUNTS FOR 2017 AND RESCINDING
RESOLUTION NO. 2015-1472

MEETING

DATE: NOVEMBER 9, 2016

SUMMARY RECOMMENDATION:

That the City Council approve the adoption of Resolution No. 2016-1518, establishing employee flex credit amounts for 2017 benefits and rescinding Resolution No. 2015-1472.

BACKGROUND:

In terms of active employee flex credits, the City has traditionally chosen to provide the full cost of medical, dental, and vision premiums for full-time City employees (including Councilmembers), plus any dependents, for most health care plans. In addition, the City has also provided for the full cost of life insurance, short term/long term disability insurance, and an employee assistance program (EAP). Insurance premiums fluctuate each year, necessitating approval of premium costs and payment caps by the City Council on an annual basis.

DISCUSSION/ANALYSIS:

The credit amount that employees are allocated for the upcoming year will be

adjusted upward. Health insurance premiums influencing our flex credit amounts are increasing by 5.92% for calendar year 2017. There is no change in the dental or vision premiums for 2017.

FISCAL IMPACT/SOURCE OF FUNDING:

The cost for health benefits is already subsumed in the 2016-2017 operating budget.

REQUESTED ACTION:

It is requested that the City Council approve adoption of Resolution No. 2016-1518.

ATTACHMENTS:

Resolution No. 2016-1518

**ITEM 4 ATTACHMENT
RESOLUTION NO. 2016-1518**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, ESTABLISHING EMPLOYEE
FLEX CREDIT AMOUNTS FOR 2017 BENEFITS AND
RESCINDING RESOLUTION NO. 2015-2472.**

This resolution is adopted in order to set forth Flex Credit Amounts for the Section 125 Benefits Program (referred to as the Cafeteria Plan). The following shall be effective as of January 1, 2017.

For health insurance, the City contracts with the Public Employee Retirement System regular health benefits program; employees may choose among various HMO/PPO plans. For dental insurance, the City contracts with Delta Dental. For vision insurance, the City contracts with Vision Service Plan (VSP). Short term/long term disability insurance, and life insurance are provided by VOYA Financial.

The City agrees to pay the cost of medical, dental, and vision insurance for all full-time permanent employees, Councilmembers, and dependents, only up to premium costs as follows:

<u>EMPLOYEE STATUS/PLAN ENROLLMENT</u>	<u>MONTHLY CREDIT AMOUNT</u>
Employee Only	\$693.82
Employee + One Dependent	\$1,372.66
Employee + Two or More Dependents	\$1,831.18

Health Insurance Cash Out Option - With proof of other medical coverage, full-time permanent employees are eligible to receive a monthly cash credit in the amount of 50% of the highest single employee medical premium credit covered by the City. This amount for 2017 is \$375.07. This credit cannot be applied directly to deferred compensation; it will be considered taxable income. Because compensation for Councilmembers is fixed by state law, Councilmembers are not eligible for this option.

Health Insurance Surplus Option - For full-time permanent employees, any surplus plan credits will be considered taxable income and/or can be applied to either flexible spending account. Participants can make elections for contributions with pre-tax earnings if the cost of insurance coverages exceeds the amount of the benefit credit.

Health Care and Dependent Care Flexible Spending Accounts – permanent full-time employees have the option of participating in the City’s Health Care and Dependent Care Flexible Spending Accounts, which allows for a choice between certain benefits and taxable cash income. The annual maximum amount allowed for the Health Care Flexible Spending Account is \$2,550; the annual maximum amount allowed for the Dependent Care Flexible Spending Account is \$5,000. Participation is paid for by the employee.

Life Insurance - for permanent full-time employees, the City contracts with VOYA Financial for which the benefit amount is three times the employees annual salary (maximum \$350,000), and \$50,000 for each Councilmember. The City agrees to pay the full cost for life insurance for permanent full-time employees, including City Councilmembers.

Short Term/Long Term Disability Insurance - the City contracts with VOYA Financial. The City agrees to pay the full cost for short term/long term disability insurance for permanent full-time employees.

Employee Assistance Program - the City contracts with MHN under California State Association of Counties. The City agrees to pay the full cost for the program premium for permanent full-time employees.

Resolution No. 2015-2472 is hereby rescinded.

The City Clerk shall certify to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 9th day of November, 2016.

James R. Bozajian, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard, City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 27, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: DAVE FLEISHMAN, ASSISTANT CITY ATTORNEY
MARICELA HERNANDEZ, MMC, CITY CLERK** *Max*

**SUBJECT: ADOPTION OF ORDINANCE NO. 2016-341, ADDING CHAPTER 3.38
– REFUND OF DEPARTMENT FEES TO TITLE 3, REVENUE AND
FINANCE OF THE CALABASAS MUNICIPAL CODE**

MEETING

DATE: NOVEMBER 9, 2016

SUMMARY:

Ordinance No. 2016-341 was introduced at the October 26, 2016, Council meeting.

BACKGROUND:

Ordinance No. 2016-341, adds Chapter 3.38 – Refund of Department Fees to Title 3, Revenue and Finance of the Calabasas Municipal Code.

RECOMMENDATION:

That the City Council adopt Ordinance No. 2016-341, adding Chapter 3.38 – Refund of Department Fees to Title 3, Revenue and Finance of the Calabasas Municipal Code.

ATTACHMENT:

Ordinance No. 2016-341 and related claim form

ITEM 5 ATTACHMENT

ORDINANCE NO. 2016-341

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, , ADDING CHAPTER 3.38 – REFUND OF DEPARTMENT FEES TO TITLE 3, REVENUE AND FINANCE OF THE CALABASAS MUNICIPAL CODE.

THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 3.38 is hereby added to the Calabasas Municipal Code to read as follows:

CHAPTER 3.38 – REFUND OF DEPARTMENT FEES.

3.38.010 CLAIM FOR A REFUND.

No claim for a refund of Department fees shall be allowed in whole or in part unless filed with the City Clerk within the earlier of (1) 12 months from the date of expiration of the permit/application or of any extensions granted by the Department or (2) 12 months from the date of any Department or Commission action.

3.38.020 REFUNDS OF LICENSE PERMIT OR APPLICATION FEES

a) The head of a department in which there is collected or received for and on behalf of the City any fee, permit fee or application fee may, upon written application of the person who paid such fee, refund all or part of such payment as herein provided, and if such department head is satisfied, upon such proof as may be presented to or required by him/her, that any of the following conditions exist:

1. Where a refund is specifically authorized by the provision of law requiring payment of the license, permit or application fee.
2. Where the money is paid to secure a registration certificate, license or permit not required by law.
3. Where the amount paid was in excess of the amount required by law.
4. Where the money paid was not required by law.
5. Where the applicant for any registration certificate, license or permit has not, at any time after the commencement of the period or term during which the requested certificate, license or permit would have been effective, commenced or engaged in the business or occupation, or performed any act, for which the certificate, license or permit was required; or where a person has filed an application or appeal and subsequently has withdrawn said application or appeal; provided, however, that the City has not made any physical inspection or examination of real property, held or conducted any hearing, performed any

tests, or done any similar work, whether required or contemplated by law or not, as a result of the filing or issuance of any of the foregoing, which actions result in City costs and expenses less than or equal to five hundred dollars (\$500.00); and, provided further, that the certificate, license, or permit, if the same has in fact been issued, must be surrendered for cancellation and a written request for such cancellation must be filed with the department of the City issuing the same on or before the date of refund. In case of refunds made under this subsection, the actual City costs and expenses shall be deducted and retained by the City, to a maximum of twenty percent (20%) of the amount paid, to cover clerical and other overhead costs and expenses incurred in processing the refund transaction.

b) Any requests for refunds where any registration certificate, license or permit has resulted in the City conducting a physical inspection or examination of real property, or where the City has held or conducted any hearing, performed any tests, or done any similar work, whether required or contemplated by law or not, as a result of the filing or issuance of any of the foregoing which actions result in City costs and expenses exceeding five hundred dollars (\$500.00), shall require City Council approval, upon such proof as may be presented to or required by the City Council, that any of the following conditions exist:

1. Where a refund is specifically authorized by the provision of law requiring payment of the license, permit or application fee.
2. Where the money is paid to secure a registration certificate, license or permit not required by law.
3. Where the amount paid was in excess of the amount required by law.
4. Where the money paid was not required by law.
5. Where the applicant for any registration certificate, license or permit has not, at any time after the commencement of the period or term during which the requested certificate, license or permit would have been effective, commenced or engaged in the business or occupation, or performed any act, for which the certificate, license or permit was required; or where a person has filed an application or appeal and subsequently has withdrawn said application or appeal; and, provided further, that the certificate, license, or permit, if the same has in fact been issued, must be surrendered for cancellation and a written request for such cancellation must be filed with the department of the City issuing the same on or before the date of refund. In case of refunds made under this subsection, the actual City costs and expenses shall be deducted and retained by the City, to a maximum of twenty percent (20%) of the amount paid, to cover clerical and other overhead costs and expenses incurred in processing the refund transaction.

3.38.030 CONTENTS OF CLAIM FOR A REFUND.

a) A claim for a refund form shall be filed with the City Clerk and shall contain the following information in addition to the information given by the claimant thereon or reasonably required by the City Clerk therefor:

- 1) The name, address, and telephone number of the claimant.
- 2) The type of action requested.
- 3) The date fees were paid.
- 4) Receipt/Permit/Reference Number.
- 5) The grounds for the refund request.

3.38.040 PROCEDURE AFTER FILING.

a) Upon receipt of the claim for a refund, the City Clerk shall notify the concerned City officials, bodies or departments that a claim for a refund has been filed and shall transmit a copy of the claim form to such officials, bodies or departments.

b) When City Council approval is required, the City Clerk shall prepare the necessary reports for the City Council, and place the claim for a refund on the agenda for hearing before the City Council within thirty (30) days of receipt of the said claim, and notify the applicant in writing of the time, date and place of the hearing not less than five (5) days before the Council hearing.

3.38.050 HEARING BEFORE COUNCIL.

The Council shall hold a hearing at the time set therefor. The Council may summon witnesses and hear evidence relating to such request, but the rules of evidence shall not apply. The Council may continue the hearing from time to time. At the conclusion thereof, the Council shall grant or deny such claim or make such modifications of the decision or action from with reference thereto as it may deem fit. The action of the Council shall be immediately final and conclusive, and no claimant shall file another claim for the same purpose after the date of such action.

SECTION 2. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance.

The City Council of the City of Calabasas hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

SECTION 3. EFFECTIVE DATE. This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Calabasas ordinance.

SECTION 4. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this 9th day of November, 2016.

James R. Bozajian, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard, City Attorney



CITY of CALABASAS

RESERVE FOR FILING STAMP:

Empty box for filing stamp.

First Name of Claimant (Last)	(First)
Mailing Address (Street)	(City) (State/Zip)
(Area Code) (Phone Number)	

REFUND INFORMATION

JOB LOCATION: _____

Amount Claimed \$ _____ **Date Fees Paid:** _____

RECEIPT #/PERMIT #/REFERENCE # _____

STATE REASON FOR REQUESTING A REFUND – (Details): _____

NOTE: A Claimant may be required to submit to examination under oath. Presentation of a false claim is a felony. (California Penal Code Section 72.) PLEASE ALSO NOTE THAT THE CITY WILL RETAIN ITS ACTUAL COSTS, UP TO 20% OF THE REFUND AMOUNT, TO COVER CLERICAL AND OTHER OVERHEAD COSTS AND EXPENSES INCURRED IN PROCESSING THE REFUND TRANSACTION.

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE.

SIGNATURE AND TITLE OF CLAIMANT

DATE

FOR CITY CLERK DEPARTMENT USE ONLY

AMOUNT APPROVED FOR REFUND \$ _____

REMARKS: _____

Audited by:	Date:
Approved by:	Date:



CITY of CALABASAS

INSTRUCTIONS FOR FILING A CLAIM FOR REFUND

What form do I use?

Claim for Refunds must be prepared on a Claim for Refund form.

Where do I get the forms?

For a printable online claim form, go to the City Clerk's page at <http://www.cityofcalabasas.com/departments/clerks.html>. Claim forms are also available from the public counter in City Hall.

What do I need to attach?

You will need to attach your original cash register receipt and your application or permit copy containing the original cash register validation. Your claim will NOT be processed without these documents.

Where do I file the refund?

Your completed refund claim form and related documents can be filed at the City Clerk's office or mailed to:

City Clerk
Claim for a Refund
100 Civic Center Way
Calabasas, CA 91302

You may also submit your refund claim form at the public counter. Staff will forward the claim form to the City Clerk's Office.

How long do I have to file a claim?

A claim for refund of fees must be filed within:

- (1) 12 months from the date of expiration of the permit/application or of any extensions granted by the Department or
- (2) 12 months from the date of any Department or Commission action

What will be refunded?

Where the applicant for any registration certificate, license or permit has not, at any time after the commencement of the period or term during which the requested certificate, license or permit would have been effective, commenced or engaged in the business or occupation, or performed any act, for which the certificate, license or permit was required; or where a person has filed an application or appeal and subsequently has withdrawn said application or appeal; provided, however, that the City has not made any physical inspection or examination of real property, held or conducted any hearing, performed any tests, or done any similar work, whether required or contemplated by law or not, as a result of the filing or issuance of any of the foregoing; and, provided further, that the certificate, license, or permit, if the same has in fact been issued, must be surrendered for cancellation and a written request for such cancellation must be filed with the department of the City issuing the same on or before the date of refund. In case of refunds made under this subsection, the City's actual costs, up to 20 percent of the amount paid, shall be deducted and retained by the City to cover clerical and other overhead costs and expenses incurred in processing the refund transaction. If the City has made any physical inspection or examination of real property, held or conducted any hearing, performed any tests, or done any similar work, whether required or contemplated by law or not, costing more than \$500.00, as a result of the filing or issuance of any of the foregoing, City Council approval will be required for any refund.

What happens to my refund claim?

- a) Upon receipt of the claim for a refund, the City Clerk will notify the concerned City officials, bodies or departments that a claim for a refund has been filed and will transmit a copy of the claim form to such officials, bodies or departments.
- b) When City Council approval is required, the City Clerk will prepare the necessary reports for the City Council, and place the claim for a refund on the agenda for hearing before the City Council within thirty (30) days of receipt of the said claim, and notify the applicant in writing of the time, date and place of the hearing not less than five (5) days before the Council hearing.



CITY *of* CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 27, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ERNEST M. MALASPINA, SPECIAL OUTSIDE COUNSEL

SUBJECT: ADOPTION OF ORDINANCE NO. 2016-342, RETROACTIVELY REPEALING CALABASAS MUNICIPAL CODE SECTIONS 2.20.010 THROUGH 2.20.040 AND REPLACING THEM WITH A NEW SECTION 2.20.010, RELATING TO THE CITY ATTORNEY

MEETING DATE: NOVEMBER 9, 2016

SUMMARY:

Ordinance No. 2016-342 was introduced at the October 26, 2016, Council meeting.

BACKGROUND:

Ordinance No. 2016-342 repeals Calabasas Municipal Code (CMC) Sections 2.20.010 through 2.20.040 and replaces them with a new Section 2.20.010, relating to the City Attorney.

REQUESTED ACTION:

That the City Council adopts Ordinance No. 2016-342, retroactively repealing Calabasas Municipal Code Sections 2.20.010 through 2.20.040 and replacing them with a new Section 2.20.010, relating to the City Attorney.

ATTACHMENTS:

Ordinance No. 2016-342

ITEM 6 ATTACHMENT

ORDINANCE NO. 2016-342

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, RETROACTIVELY REPEALING CALABASAS MUNICIPAL CODE SECTIONS 2.20.010 THROUGH 2.20.040 AND REPLACING THEM WITH A NEW SECTION 2.20.010, RELATING TO THE CITY ATTORNEY.

WHEREAS, since its incorporation on April 5, 1991, the City of Calabasas has always had a contract City Attorney, via contracts between the City and various law firms designating a firm as City Attorney who will provide City Attorney services to the City; and

WHEREAS, the City of Calabasas has never had an employee of the City serve as an in-house City Attorney; and

WHEREAS, since August 7, 2003, the City has contracted with the law firm then known as Colantuono, Levin, & Rozell, PC, and now known as Colantuono, Highsmith, & Whatley, PC for City Attorney services; and

WHEREAS, the City Council intends to repeal Calabasas Municipal Code sections 2.20.010 through 2.20.040, which permit the City to employ an in-house City Attorney as a City employee, but which have never been exercised, as the City does not and has never had an employee of the City serve as an in-house City Attorney; and

WHEREAS, the City Council intends that this repeal will be retroactive to August 7, 2003, as that is the date on which the City's contract with the law firm currently providing City Attorney services took effect and the City Council intended at that time, that the City contract with a law firm for City Attorney services and not employ an individual as an in-house City Attorney; and

WHEREAS, the City Council further intends that this repeal be retroactive back to August 7, 2003, as an articulation by the City Council of its original intent in providing for Calabasas Municipal Code sections 2.20.010 through 2.20.040, which was to adopt an ordinance allowing the City Council to employ an in-house City Attorney if desired, but which were never exercised and were never meant to apply to the private law firms providing services by contract as contract City Attorneys; and

WHEREAS, the City Council intends to replace these sections with a new Calabasas Municipal Code Section 2.20.010, stating that the City Council may contract for City Attorney services and that the powers and duties of the City

Attorney shall be as provided by Government Code sections 41801 through 41805.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are true and correct.

SECTION 2. The City Council hereby finds and determines that it can be seen with certainty that there is no possibility that the adoption of this ordinance will have a significant effect on the environment because the adoption of this ordinance is an administrative activity that will repeal sections of the Calabasas Municipal Code that are unused and which govern an in-house City Attorney, replacing them with a section specifying the powers and duties of a contract City Attorney. Accordingly, pursuant to the provisions of § 15061(b)(3) and § 15378(b)(5) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act.

SECTION 3. The City Council hereby repeals Calabasas Municipal Code Section 2.20.010 as it currently reads and amends Section 2.20.010 to read as follows:

2.20.010 – City Attorney

The City Council may contract with a law firm or individual admitted to practice law before the Supreme Court of the State of California to provide City Attorney services. The duties and powers of the City Attorney shall be as specified in Government Code Sections 41801 through 41805.

SECTION 4. The City Council hereby repeals Calabasas Municipal Code Section 2.20.020.

SECTION 5. The City Council hereby repeals Calabasas Municipal Code Section 2.20.030.

SECTION 6. The City Council hereby repeals Calabasas Municipal Code Section 2.20.040.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Calabasas hereby declares that it would have adopted this Ordinance and each

section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 5. Effective Date – Retroactive Application:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Calabasas ordinance. Upon its effective date, the amendments made herein to the Calabasas Municipal Code will be deemed effective as of August 7, 2003.

SECTION 6. Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this 9th day of November, 2016.

James R. Bozajian, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Ernest M. Malaspina, Esq.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 28, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
TATIANA HOLDEN, P.E., SENIOR CIVIL ENGINEER**

SUBJECT: RECOMMENDATION TO INCREASE AMOUNT OF CONSTRUCTION CONTRACT WITH PALP, INC. DBA EXCEL PAVING COMPANY FROM \$4,338,260.40 TO \$5,100,000.00 FOR THE LAS VIRGENES ROAD SCENIC CORRIDOR IMPROVEMENT PROJECT, SPECIFICATION NO. 14-15-08

MEETING

DATE: NOVEMBER 9, 2016

SUMMARY RECOMMENDATION:

Staff recommends that City Council increase the contract amount for the Las Virgenes Road Scenic Corridor Improvements Project, Specification No. 14-15-08, from \$4,338,260.40 to \$5,100,000.00 to Palp, Inc. dba Excel Paving Company. The increase request is to cover expenses related to additional improvements and unanticipated conditions discovered during construction.

DISCUSSION/ANALYSIS:

The Las Virgenes Road Scenic Corridor Improvements project is primarily an active transportation capacity enhancement project with the following specific features which include significant improvements for pedestrians and bicyclists:

1. Improved Capacity – Two travel lanes in both directions from Agoura Road to Lost Hills Rd. In addition, storage lanes for turning traffic at all driveway and roadway intersections to eliminate disruptions to through traffic.

2. Pedestrian and Bicycle Improvements - Continuous 5' bicycle lanes and continuous sidewalk on the west side of the corridor from Agoura Road to Lost Hills Road.
3. New Traffic Signal and Signal Modification – A new signal at the intersection of Las Virgenes Road & Willow Glen Road to provide access to the Stone Creek community on the west side of Las Virgenes Rd. and Las Virgenes Municipal Water District on the east side. Modification to the existing signal at the intersection of A. E. Wright and Las Virgenes Road to include a new south leg pedestrian crossing.
4. Raised landscaped center medians - The entire area's landscaping design will retain the theme consistent throughout the Las Virgenes Corridor and the surrounding area.

Bids for this project were received on April 20, 2015. The award decision was based on the lowest responsible and responsive bidder. The lowest bidder was Palp, Inc. dba Excel Paving Company in the amount of \$4,338,260.40.

Construction for the project commenced in July 2015. The southern portion of the project past the Paxton Place development has been completed. The northern portion and transition areas between two projects are contingent on the completion of roadway improvements by Blue Marble.

During construction, the following *unanticipated conditions were discovered that required changes in the scope of work by the contractor*. Some of the major changes include:

Site conditions for the new retaining wall along the west side of Las Virgenes Road
During excavation of the footing for retaining wall of the west side of Las Virgenes Road, the following conditions were encountered: 1) a large buried boulder, 2) buried stumps and 3) a section with loose side-cast soils not suitable for footing support. Per the recommendation of the Senior Engineering Geologist, the top of the boulder and stumps were removed, the loose soil was excavated three feet below the bottom and recompact. Additionally, geogrid reinforcement has been placed on the bottom of the excavation.

Removal of buried asphalt pavement

The Contractor discovered a large amount of buried asphalt concrete pavement on the east side of Las Virgenes Road which needed to be removed and hauled away for the construction of a new structural section of the road.

The following are examples of additional work which was included in the project's scope of work after beginning of construction and required to increase the project's budget.

Roadway improvements south of Lost Hills Road

Safety modifications and improvements of Las Virgenes Road south of Lost Hills Road were not originally included to the project. Staff worked on the design to include slurry seal, the installation of a metal beam guardrail, modification of the existing traffic signal and restriping to provide sufficient merging distance from two lanes to one lane past the intersection with Lost Hills Road.

Driveway/Ramp near De Anza Park

Construction of a driveway and ramp at the corner of Las Virgenes Road and Lost Hills Road to be used for the Pumpkin Festival Event at De Anza Park.

Construction of sidewalk connector at LVUSD

Plan for construction of a sidewalk connector in front of LVUSD has been modified based on field conditions and communications with LVUSD personnel to comply with ADA requirements and to provide the safest pedestrian link between the school grounds and a newly constructed sidewalk on Las Virgenes Road. This request had been brought up by the School District in order to ensure safety of students who cross the parking lot and school driveway unsafely on the way to and from school.

Replacement of sidewalk panels

The City asked the Contractor to remove a few trees and replace several sidewalk panels along Las Virgenes Road which were presenting tripping hazard but weren't included to scope of work for the project. Completing this work as part of the project was a cost effective solution which contributed to the overall improvements.

Upon discovering the aforementioned unanticipated conditions and additional work, staff notified Metro about changes in the scope of work and requested additional funding from LA Metro to cover these extra expenses. LA Metro staff reviewed the City request and agreed that the assessment for the additional work was justified. Project Funding increase from \$3,850,000 to \$5,746,200 was approved at the December 3, 2015 Metro Board meeting. A fully executed Amendment no. 2 to Measure R Program from LA Metro granting additional funding is presented in Attachment A.

FISCAL IMPACT/SOURCE OF FUNDING:

The project is fully funded by Measure R in the amount of \$5,746,200. Account No. 40-339-6503-17 will be used to track all costs associated with the Project Specification No.14-15-08. All requested funds should be appropriated to these accounts and adjust the budget accordingly.

REQUESTED ACTION:

Staff recommends that City Council increase the contract amount for the Las Virgenes Road Scenic Corridor Improvements Project, Specification No. 14-15-08, from \$4,338,260.40 to \$5,100,000.00 to Palp, Inc. dba Excel Paving Company. The increase request is to cover expenses related to additional work and unanticipated conditions discovered during construction.

ATTACHMENTS:

Attachment A: Los Angeles Metro Executed Amendment No. 2 to the Funding Agreement

**AMENDMENT No. 2 TO MEASURE R PROGRAM
AMENDED AND RESTATED FUNDING AGREEMENT**

This Amendment No. 2 to Amended and Restated Funding Agreement (this "Amendment"), is dated as April 05, 2016, by and between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and the City of Calabasas ("Grantee").

RECITALS:

- A. Grantee and LACMTA entered into that certain Funding Agreement No. MOU.MR311.08, dated July 6, 2010, which was amended and restated by that certain Amended and Restated Funding Agreement dated December 01, 2014, which was amended by Amendment No.1 dated September 31, 2015 (as amended, the "Existing FA"), which Existing FA provides for the Las Virgenes Road Scenic Corridor Widening (the "Project"); and
- B. WHEREAS, the Grantee desires to increase the Project's budget of Measure R by \$1,896,200 from \$3,850,000 to \$5,746,200. This amount is within the Board authorized increase to the budget for the Las Virgenes Road Scenic Corridor Widening for the total new Project budget of \$5,746,200 and was approved by the LACMTA Board on December 3, 2015; and
- C. WHEREAS, the Funds are currently programmed for the Project as \$261,000 in Measure R Funds in FY 2010-11, \$89,000 in Measure R Funds in FY 2011-12, \$2,000,000 in Measure R Funds in FY 2013-14 and \$3,396,200 in Measure R Funds in FY 2015-16. The total designated for the Project is \$5,746,200; and
- D. WHEREAS, the parties desire to delete Attachments A-2, B1-2, C-2 and E-2 and all references thereto and replace with Attachments A-3, B1-3, C-3 and E-3; and
- E. WHEREAS, Grantee and LACMTA desire to amend the Existing FA as provided herein.

TERMS OF THE FUNDING AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. Part I, Paragraph 2.2 of the Existing FA is hereby amended by deleting it in its entirety and replacing it with the following: "To the extent the Measure R Funds are available; LACMTA shall make to Grantee a grant of the Measure R Funds in amount of \$5,746,200 (the "Funds") for the Project. LACMTA Board of Directors actions of March 25, 2010, October 23, 2014, May 28, 2015 and December 3, 2015 granted the Measure R Funds to the Project. The Funds are programmed for Fiscal Years (FYs) 2010-11, 2011-12, 2013-14 and 2015-16."

2. Part I, Paragraph 11 of the Existing FA is hereby amended by deleting it in its entirety and replacing it with the following:

LACMTA's Address:

Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, CA 90012
Attention: Ayokunle Ogunrinde, MS: 99-22-9
OgunrindeA@metro.net
(213) 922-8830

3. Part II, Paragraph 3 of the Existing FA is hereby amended by deleting it in its entirety and replacing it with the following:

INVOICE BY GRANTEE

Unless otherwise stated in this FA, the Monthly Progress Report or the Quarterly Expenditure Report, with supporting documentation of expenses, Project progress and other documents as required, which has been pre-approved by LACMTA, all as described in Part II, Section 6.1 of this FA, shall satisfy LACMTA invoicing requirements. Grantee shall only submit for payment, the LACMTA pre-approved Monthly Progress Report or Quarterly Expenditure Report Packets to the LACMTA Project Manager at the email address shown in Part I and to LACMTA Accounts Payable Department as shown below.

Submit invoice with supporting documentation to:
ACCOUNTSPAYABLE@METRO.NET (preferable)

or

mail to:

Los Angeles County Metropolitan Transportation Authority
Accounts Payable
P. O. Box 512296
Los Angeles, CA 90051-0296

All invoice material must contain the following information:

Re: LACMTA Project ID# MR311.08 and FA# MOU.MR311.08 A-3
Project Manager: Ayokunle Ogunrinde, MS: 99-22-9

4. Part II, Paragraph 6.1 of the Existing FA is hereby amended by deleting it in its entirety and replacing it with the following:

GRANTEE shall submit the draft of Monthly Progress Report (Attachment D-1) within seven (7) days from the last day of each month, if required, and submit the draft of Quarterly Expenditure Report (Attachment D-2) within sixty (60) days after the close of each quarter on the last day of the months November, February, May and August to the LACMTA Project Manager for review and pre-approval of the applicable report and invoice. LACMTA shall review and respond in writing to the draft Monthly Progress and Quarterly Expenditure Reports within five (5) business days from receipt. Grantee shall submit the LACMTA pre-approved Monthly Progress Report and Quarterly Expenditure Report no later than five (5) days after receipt of LACMTA's written approval. Should GRANTEE fail to submit either the draft or pre-approved reports within five (5) days of the due date and/or submit incomplete reports, LACMTA will not reimburse GRANTEE until the completed required reports are received, reviewed, and approved. The Monthly Progress and the Quarterly Expenditure Reports shall include all appropriate documentation (such as contractor invoices, timesheets, receipts, etc.), and any changes to interim milestone dates that do not impact the final milestone date. All supporting documents must include a clear justification and explanation of their relevance to the Project. If no activity has occurred during a particular quarter, GRANTEE will still be required to submit the Monthly Progress and Quarterly Expenditure Reports indicating no dollars were expended that quarter. If a request for reimbursement exceeds \$500,000 in a single month, then GRANTEE can submit such an invoice once per month with supporting documentation.

5. **Attachment A-2 - Project Funding** of the Existing FA is hereby deleted in its entirety and replaced with Attachment A-3.

6. **Attachment B1-2 - Expenditure Plan – Cost & Cash Flow Budget** of the Existing FA is hereby deleted in its entirety and replaced with Attachment B1-3.

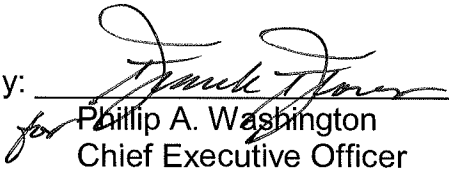
7. **Attachment C-2 – Scope of Work** of the Existing FA is hereby deleted in its entirety and replaced with Attachment C-3.

8. **Attachment E-2 – TIP Sheet** of the Existing FA is hereby deleted in its entirety and replaced with Attachment E-3.

9. Except as expressly amended hereby, the Existing FA remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing FA that are not expressly amended by this Amendment shall remain unchanged.

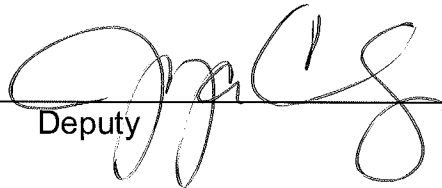
IN WITNESS WHEREOF, the parties have caused this **Amendment No. 2** to be duly executed and delivered as of the above date.

LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION AUTHORITY


By:  Date: 07/06/16
for Phillip A. Washington
Chief Executive Officer

APPROVED AS TO FORM:

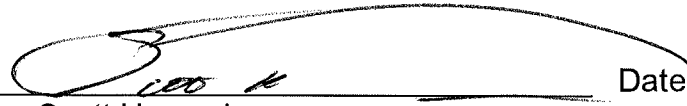
MARY C. WICKHAM
County Counsel

By:  Date: 6/3/16
Deputy

GRANTEE:
CITY OF CALABASAS

By:  Date: 6/23/16
Anthony Coroalles
City Manager

APPROVED AS TO FORM:

By:  Date: 6-22-16
Scott Howard
City Attorney

ATTACHMENT A-3 - PROJECT FUNDING

Measure R Program - Funding Agreement Projects - FA# MOU.MR311.08A-3

Project Title: Las Virgenes Road Scenic Corridor Widening

Project#: MR311.08

PROGRAMMED BUDGET - SOURCES OF FUNDS

SOURCES OF FUNDS	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	Total Budget	% of Budget
LACMTA PROGRAMMED FUNDING								
MEASURE R FUNDS	\$261,000	\$89,000	\$0	\$2,000,000	\$0	\$3,396,200	\$5,746,200	100.0%
SUBTOTAL	\$261,000	\$89,000	\$0	\$2,000,000	\$0	\$3,396,200	\$ 5,746,200	
CFP FUNDS							\$0	0%
SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$ -	
LACMTA SUBTOTAL	\$261,000	\$89,000	\$0	\$2,000,000	\$0	\$3,396,200	\$ 5,746,200	100.0%
OTHER SOURCES OF FUNDING:								
LOCAL:							\$0	0%
STATE:							\$0	0%
FEDERAL:							\$0	0%
PRIVATE OR OTHER:							\$0	0%
OTHER FUNDING SUBTOTAL								
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
TOTAL PROJECT FUNDS	\$261,000	\$89,000	\$0	\$2,000,000	\$0	\$3,396,200	\$5,746,200	100.0%

ATTACHMENT B1-3 EXPENDITURE PLAN COST & CASH FLOW BUDGET
 Measure R Program - Funding Agreement Projects - FA # MOU.MR311.08A-3
 Project Title: Las Virgenes Road Scenic Corridor Widening Project#: MR311.08
PROGRAMMED SOURCES OF FUNDS

SOURCES OF FUNDS	Prior Years	FY 2015-16 Qtr 1	FY 2015-16 Qtr 2	FY 2015-16 Qtr 3	FY 2015-16 Qtr 4	FY 2016-17 Qtr 1	TOTAL BUDGET
LACMTA PROGRAMMED FUNDS:							
MEASURE R FUNDS:							
PS&E	\$350,000						\$350,000
RW Support	\$40,000						\$40,000
Const. Support	\$40,000	\$40,000	\$40,000	\$10,000	\$20,000	\$5,000	\$155,000
RW	\$20,000	\$10,000	\$0	\$0	\$0	\$0	\$30,000
Construction	\$1,000,000	\$1,210,030	\$1,500,000	\$531,170	\$890,000	\$40,000	\$5,171,200
Total MEASURE R	\$1,450,000	\$1,260,030	\$1,540,000	\$541,170	\$910,000	\$45,000	\$5,746,200
PROP C 25%							
Total PROP C 25%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUM PROG LACMTA FUNDS:	\$1,450,000	\$1,260,030	\$1,540,000	\$541,170	\$910,000	\$45,000	\$5,746,200
OTHER NON LACMTA FUNDING:							
LOCAL: ?							
Total LOCAL%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STATE: ?							
Total STATE%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL: ?							
Total FEDERAL%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PRIVATE: ?							
Total PRIVATE%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUM NON-LACMTA FUNDS :	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUMMARY OF ALL FUNDS							
PS&E	\$350,000	\$0	\$0	\$0	\$0	\$0	\$350,000
RW Support	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Const. Support	\$40,000	\$40,000	\$40,000	\$10,000	\$20,000	\$5,000	\$155,000
RW	\$20,000	\$10,000	\$0	\$0	\$0	\$0	\$30,000
Construction	\$1,000,000	\$1,210,030	\$1,500,000	\$531,170	\$890,000	\$40,000	\$5,171,200
TOTAL MILESTONES	\$1,450,000	\$1,260,030	\$1,540,000	\$541,170	\$910,000	\$45,000	\$5,746,200
SUM PROG LACMTA FUNDS	\$1,450,000	\$1,260,030	\$1,540,000	\$541,170	\$910,000	\$45,000	\$5,746,200
SUM NON-LACMTA FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROJECT FUNDING	\$1,450,000	\$1,260,030	\$1,540,000	\$541,170	\$910,000	\$45,000	\$5,746,200
							\$5,746,200

ATTACHMENT C-3 **SCOPE OF WORK**

LAS VIRGENES SCENIC CORRIDOR WIDENING

Project Limits: Las Virgenes Road - from Lost Hills Road to 4,417 feet north of Lost Hills Road and from 1,493 feet south of Agoura Road to Agoura Road.

Nexus to Operational Imps to US101: Las Virgenes Road is an arterial road providing access from the US101 freeway to the SR-1, the Pacific Coast Highway. Identified in the Calabasas 2030 General Plan Update as a major arterial road within the City of Calabasas, as well as the Las Virgenes Gateway Master Plan, this road is one of the few access points to the coast. The Las Virgenes Road and Ventura Freeway interchange area has historically served as a rest stop and crossroads for travelers travelling to the coast or between Los Angeles and Ventura counties. This traffic pattern between the US101 and the Pacific Coast Highway has been labeled “Z-Traffic” and has been an important aspect of congestion relief to the US 101 and I-405 freeways. This Project will add additional capacity between the project limits, safer and more secure roadway alignment, improved access to the communities and businesses along the roadway, two new traffic signals; one located at the intersection with Willow Glen Street and the other located at the intersection with Oak Glen Street. One traffic signal modification at the intersection with Meadow Creek Lane will be implemented. Additionally, enhanced pedestrian and bicycle facilities will be completed throughout the corridor.

BUDGET:

COMPONENT	AMOUNT
Preparation of PS & E	\$ 350,000
R/W Support	\$ 40,000
R/W Capital	\$ 30,000
Construction Support	\$ 155,000
<u>Construction Capital</u>	<u>\$ 5,171,200</u>
Total Budget	\$ 5,746,200

SCOPE:

The project consists of widening and re-alignment of Las Virgenes Road from Lost Hills Road to 4,417 feet north of Lost Hills Road and from 1,493 feet south of Agoura Road to Agoura Road. The additional capacity is needed to improve traffic operations through safety and traffic flow enhancements for all roadway users. Access to the residential communities and businesses will be improved with the addition of protected turn lanes, acceleration lanes, one new traffic signal, and one traffic signal modification. The project also includes improvements that will provide continuous bicycle and pedestrian facilities throughout the corridor, eliminating the gaps for both modes presently affecting the area. Specifically, intersection enhancements will include two new

traffic signals; one at the intersection with Willow Glen Street and the other at the intersection with Oak Glen Street, and one traffic signal modification at the intersection with Meadow Creek Lane. The new traffic signal at Willow Glen and the traffic signal modification at Meadow Creek Lane are currently warranted due to the roadway widening. The new traffic signal at Oak Glen Street is warranted due to a newly approved development project along the corridor. As such, street improvements of the segment of Las Virgenes Road fronting the approved private development as well as installation of this new traffic signal at the intersection with Oak Glen Street are paid and constructed by the developer with inspections and acceptance by the City. Finally, utility relocations will be implemented along the corridor.

I. Preparation of Plans, Specifications and Estimates

Preliminary Design

Consultant to perform the following tasks:

GM Engineering (Terminated)

Diamond West Engineering

1. Account for field visits of the Project Area to identify design issues. Record existing site conditions in photographs and/or video.
2. Read, review and understand all aspects and goals of the Calabasas 2030 General Plan. Update Circulation Element and the Las Virgenes Road Gateway Master Plan, as these plans guide and direct the widening and ultimate build-out of Las Virgenes Road.
3. Incorporate provided roadway frontage plans for the Blue Marble residential development as included within the project limits.
4. Prepare traffic signal plans for the intersections of Las Virgenes Road with Willow Glen St.
5. Provide a complete survey of the Project Area, establishing horizontal and vertical control for the Project. Mapping shall include topographic features within 50 feet of Project Area.
6. Identify and coordinate with all utilities in the Project Area to facilitate the final design of the Project.
7. Identify right-of-way acquisitions, and/or vacations needed to provide for the optimal alignment of Las Virgenes Road.
8. Identify street pavement structural sections for Project Area.
9. Prepare design for enhanced safety improvements to entry/egress to Las Virgenes Road.
10. Prepare and provide CAD drawings of the proposed alignment, which shall include vertical and horizontal alignment, and improvements. Right-of-way acquisitions and/or vacations shall be clearly identified.
11. Prepare and submit an Engineer's construction cost estimate for all recommended improvements identified.

City to perform the following tasks:

1. Coordinate with Southern California Edison and other affected utilities for all utility relocations.
2. Complete the required environmental clearance documentation as required by CEQA.
3. Coordinate and prepare permit applications/notifications for the Project as applicable.
4. Prepare a final Oak Tree report and map, if applicable.

Final Design

Consultant to perform the following tasks:

Diamond West Engineering

1. Design the ultimate alignment of Las Virgenes Road with roadway improvements.
2. Prepare civil roadway plans for the required improvements, consistent with City format. At a minimum, the plan set shall include Title Sheet, Site Plan, General Construction Notes, Horizontal Control, Typical Sections and Details, Plan and Profile, Drainage/BMP Structure(s) Details, Traffic Striping/Signage/Signal Plans, Street Lighting/Electrical, Bike Lane Plans, and Median/Landscaping Plans.
3. Submittal of plan set shall be delivered at 50% and 90% complete and final (five (5) sets per submittal). When Project is complete, the Consultant shall provide AutoCAD files for all plan sheets.
4. Prepare construction specifications consistent with City format (SSPWC "Greenbook" APWA, current edition with updates and Caltrans, current edition).
5. Submittal of specifications shall be delivered to the City at 90% complete and final. When Project is complete, the Consultant shall provide a digital file of specification package in Microsoft Word format for Windows.
6. Prepare an engineer's construction cost estimate based on the itemized quantity take-off from the contract documents.
7. Submittal of the engineer's construction cost estimate shall be delivered to the City at 90% complete and final in a spreadsheet format.

Mark IV

1. Plan checking and conformance to local development fronting Las Virgenes Road.

Gorian and Associates

1. Geotechnical design and construction recommendations.

James Dean

1. Landscaping and irrigation design for the project.

J Bullock and Associates

1. Rendering services to create digital renderings represented in a “photorealistic” medium, based on drawings and details from the project plans.

II. Right Of Way Support

The budget includes Right of Way Support and Right of Way Capital costs.

Consultant to perform the following tasks:

Diamond West Engineering

1. Prepare and provide exhibits, plats and legal descriptions for the properties requiring right of way acquisition, slope easements, temporary construction easements and/or rights-of-entry.

Willdan Engineering

1. Surveying services;
2. Review of legal documents.

City to perform the following tasks:

1. Order title reports/litigation guarantees.
2. Shall choose an Appraiser to prepare and provide appraisal of properties requiring right of way acquisition.
3. Authorize appraisals and improvements pertaining to properties.
4. Notify and meet with property owners of appraisals and detailed improvements to their properties.
5. Set just compensation.
6. Present written offer letters and appraisal summaries to property owners.
7. Conduct negotiations to settlement.

III. Construction Support

City expects to provide construction oversight, procure consultants for construction management and let a low bid contract for construction and to perform the following tasks:

1. Conduct a “Ground Breaking” ceremony for the Project.
2. Contract with a separate engineering firm to provide Construction Management for the Project. This will be accomplished through an RFP.
3. Contract with a Contractor for construction services.
4. Conduct a “Ribbon Cutting” ceremony at the completion of the Project.
The Design Consultant shall meet as needed with the City to accomplish Project tasks as outlined. Meetings expected between the Consultant and the City, shall

include, but not be limited to: Pre-construction Meeting, progress meetings and preparation of response to RFIs.

**Consultant to perform the following tasks:
Flowers & Associates, Inc.**

1. Assist the City in provide project and construction management, coordination with utility companies, participation in construction meetings;
2. Review contractor's partial payment requests, review and process RFI's, review and approve construction staging.

Jordan, Gilbert and Bain Landscape Architects

1. Landscape field observations and inspections; observation of the progress and quality of work for projects conform to the plans and specifications for landscape and irrigation portion; prepare and submit written reports for field observations and inspection; meetings and coordination with outside agencies and/or project contractors.

Diamond West Engineering

1. Construction phase surveying services;
2. Construction phase engineering services.

Converse Consultants

1. On-call material testing and special inspection services;
2. Geotechnical observations and soils testing;
3. Laboratory testing.

IV. Construction

Excel Paving Company – Prime Contractor.

Siemens – City Traffic Signal timing and related services.

B&B Plumbing – Installation of 1" PVC pipe to Bark Park.

Venco Western – Potholing for potable water.

SCE – Power for traffic signals and water meters.

Wall Staining Company – Staining concrete retaining wall.

MILESTONES:

<u>Milestone</u>	<u>Estimated Timeframe</u>
(a) Award Design Contract (GM Engineering)	September, 2010
(b) Award Design Contract (DWI Engineering)	October, 2012
(c) Notice to Proceed to Consultant	October, 2012
(d) Begin Design	October, 2012
(e) Survey Work, Site Visits and data gathering	November, 2012
(f) Geotechnical Investigations	N/A
(g) Prelim Design	December, 2012
(h) Preparation of 50% Plans, Specs, estimates	February, 2013
(i) Preparation of 70% Plans	May, 2013
(j) Right-of-Way Acquisitions, TCEs, Slope Easements, Rights of Entry	January, 2015
(k) Environmental Analysis (technical studies & m CEQA)	January, 2012
(l) Preparation of 90% plans, specs, estimates	January, 2015
(m) Environmental Permitting	January, 2012
(n) Final Plans, specs, estimates	February, 2015
(o) Public Bid for Construction	March, 2015
(p) Construction	July, 2015
(q) End Construction	November, 2016

Los Angeles Metropolitan Transportation Authority 2017 Federal Transportation Improvement Program (\$000)

TIP ID: **LA0G212**

Implementing Agency: **Calabasas, City of**

Project Description: Convert Las Virgenes Rd. from 2 lane road to 4 lane road between Agoura Rd. and Lost Hills Rd.; 2 lanes in each direction plus turning pockets.

SCAG RTP Project #: 1AL04
Study: N/A Is Model: YES Model #: PM: Tatiana Holden - (818) 224-1674
Email: tholden@cityofcalabasas.com
LS: N LS GROUP#: Conformity Category: NON-EXEMPT

System : Local Hwy Route : Postmile: Distance: Phase: Construction/Project Implementation begins Completion Date 11/30/2016

Lane # Extd: 2 Lane # Prop: 4 Imprv Desc: Widening to include 2 lanes in each direction, plus turning pockets Air Basin: SCAB Envir Doc: DRAFT ENVIRONMENTAL IMPACT REPORT - 1

Toll Rate: Toll Colc Loc: Toll Method: Bus Hov acs eg loc: Uza: Los Angeles-Long Beach-Santa Ana Sub-Area: Central Area Team Sub-Region: San Fernando Valley/North County Area CTIPS ID: EA #: PPNO:

Program Code: CAX77 - ROAD DIET - ELIMINATING TRAVEL LANES Stop Loc:

	PHASE	PRIOR	16/17	17/18	18/19	19/20	20/21	21/22	BEYOND	PROG TOTAL
	PE									
	RW									
	CON									
	SUBTOTAL									
MR20H - Measure R 20% Highway	PE	\$350								\$350
	RW	\$70								\$70
	CON	\$5,326								\$5,326
	SUBTOTAL	\$5,746								\$5,746
	TOTAL	\$5,746								\$5,746

TOTAL PE: \$350 TOTAL RW: \$70 TOTAL CON: \$5,326

- **General Comment:** Total project cost increase. • The preliminary construction cost was originally based on similar projects awarded during recession in 2010. The estimates were done prior to start of the design.
• The material and specifically labor costs for a typical CIP project were significantly higher at the time of a bid in 2015. Note that the City selected the lowest responsive bidder for this project. • Lowest responsive bids amount was over \$700,000 than the preliminary construction estimate, prepared by the engineering consultant. • Originally proposed standard retaining wall adjacent to LVMWD property was changed to a two-tiered soil nail walls due to right-of-way restrictions and location of SCE transmission line. • Multiple conflicts with underground utilities resulting in relocations of fiber optic communications cable and conduit, water lines, and modification of construction methods. • Addition of a landscaped area in front of A.E. Wright middle school to restore slope disturbed by roadway widening work, installation of a sidewalk and relocation of SCE poles. • Additional costs for construction of three retaining walls just south of Agoura Road were acquired due to discovering of unsuitable material containing debris and removals from original construction of Las Virgenes Road. • Additional costs were attained for removal of buried pavement section on the east side of Las Virgenes Road. • Extensive landscaping plans were developed due to availability of reclaimed water for irrigation and to offset removal of a number of mature trees and plants for the roadway widening. Completion date changed to reflect delays due to SCE transmission poles relocation and coordination with private development.

- **Modeling Comment:** Total project cost increase.

- **TCM Comment:**

- **Narrative:** Project cost increased by \$2,896 and by 101.61%

Changed Project Completion Date:

- from "12/31/2017" to "11/30/2016"

Changed Current Implementation Status:

- from "Engineering/Plans, Specifications and Estimates (PS&E)" to "Construction/Project Implementation begins"

Increase Funding

MR20H:

▶ Add funds in 13/14 in ROW for \$60, CON for \$1,940

MR20H:

- Decrease funds in 15/16 in ROW from \$600 to \$10

+ Increase funds in 15/16 in CON from \$1,900 to \$3,386

Total project cost increased from \$2,850 to \$5,746

Last Revised Amendment 17-02 - Accepted

Change reason: COST INCREASE

Total Cost

\$5,746



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 25, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY J. LYSIK, CHIEF FINANCIAL OFFICER

SUBJECT: ADOPTION OF RESOLUTION NO. 2016-1512, APPROVING THE OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR JULY 1, 2016 THROUGH JUNE 30, 2018, PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES FOR ALL SUMS SET FORTH IN SAID BUDGET; AND ADOPTION OF RESOLUTION NO. 2016-1516, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-17.

MEETING NOVEMBER 9, 2016
DATE:

SUMMARY RECOMMENDATION:

Staff recommends that Council adopt Resolution No. 2016-1512, approving the 2016-17 and 2017-18 budget; and Resolution No. 2016-1516, establishing the Appropriations Limit for fiscal year 2016-17.

BACKGROUND:

Resolution No. 2016-1512:

The Detailed Budget Report (Attachment) incorporates City Council modifications to the budget presentation dated August 24, 2016. Following adoption of Resolution

2016-1512, the Biennial Budget and Capital Improvement Plan for Fiscal Years 2016-17 and 2017-18 will be distributed.

Resolution No. 2016-1516:

In November 1979, the California voters passed Proposition 4 (Article XIII B – “Gann Limit”), which places a ceiling on the amount a local government can spend from "the proceeds of taxation." This limit is known as "the Gann Limit" and for Calabasas, is based on 1992-93 tax expenditures and was adjusted annually for inflation and population growth. According to the Revenue and Taxation Code, Section 7910, local governments must establish its appropriations limit by resolution each year at a regularly scheduled meeting or a noticed special meeting.

As a result of Proposition 111, the City is required to choose between two annual inflation factors and two population growth factors for the establishment of the Limit. The choice offered for the annual inflation factor is the greater of (1) the growth in California per capita income, or (2) the growth in non-residential assessed valuation due to new construction within the City. This year, the calculation was based on the growth in California per capita income of 5.37%.

The choice offered for the annual population growth factor is the greater of the growth in City or County population. Based on growth rates for both the City of Calabasas and the County of Los Angeles provided by the California Department of Finance, the appropriation limit was calculated using the County of Los Angeles’ population growth factor of 0.85%

The application of the annual growth factors to the 2015-16 limit resulted in a 2016-17 limit of \$28,892,381.

CITY OF CALABASAS
GANN APPROPRIATIONS LIMIT CALCULATION WORKSHEET
 2016-2017

PRIOR YEAR'S LIMIT	(A)		\$27,187,711
PRICE FACTOR	(B)		1.0537
POPULATION FACTOR	(C)		<u>1.0085</u>
ANNUAL COMBINED ADJ FACTOR:	(D)	(B) x (C)	1.0627
ANNUAL ADJUSTMENT	(E)		<u>1,704,670</u>
CURRENT YEAR LIMIT	(F)	(A) x (D)	\$28,892,381

The amount in the City's 2016-17 budget subject to the Limit (net proceeds of taxes, including interest earnings) totals \$16,866,400. This amount is well within the required limit:

2016-17 Appropriation Limit	\$28,892,381
2016-17 Appropriations Subject to Limit	<u>(16,866,400)</u>
Amount Under Limit:	\$12,025,981

REQUESTED ACTION:

Adopt Resolution No. 2016-1512 approving the Operating and Capital Improvement Budget from July 1, 2016 through June 30, 2018, providing for the appropriations and expenditures for all sums set forth in said budget and repealing all resolutions in conflict herewith; and Adopt Resolution No. 2016-1516 establishing the appropriations limit for fiscal year 2016-17.

ATTACHMENTS:

- A. Detailed Budget FY 2016-17 & 2017-18
- B. Resolution No. 2016-1512
- C. Resolution No. 2016-1516

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
Fund: 10 - General Fund			
Revenue			
10 - 000 - 401000	Property Tax	3,316,900.00	3,383,200.00
10 - 000 - 402000	Sales and Use Tax	5,324,400.00	5,480,600.00
10 - 000 - 403001	Franchise Fee Time Warner CP	123,800.00	126,300.00
10 - 000 - 403002	Franchise Fee TimeWarnSaratoga	93,400.00	95,300.00
10 - 000 - 403003	Franchise Fee Charter	87,700.00	89,500.00
10 - 000 - 403010	Franchise Fee - Edison	411,700.00	419,900.00
10 - 000 - 403020	Franchise Fee - Gas	77,800.00	79,400.00
10 - 000 - 404000	Transfer Tax	302,600.00	308,700.00
10 - 000 - 405000	Transient Occupancy Tax	2,306,300.00	2,352,400.00
10 - 000 - 406001	Utility Tax - Electric	1,853,000.00	1,890,100.00
10 - 000 - 406002	Utility Tax - Gas	370,400.00	377,800.00
10 - 000 - 406003	Utility Tax-Telecommunications	908,300.00	926,500.00
10 - 000 - 411000	Building Fees	1,115,000.00	737,300.00
10 - 000 - 411010	Planning Fees	246,600.00	251,500.00
10 - 000 - 411020	Engineering Fees	127,100.00	129,600.00
10 - 000 - 411030	Investigative Fine	5,000.00	8,000.00
10 - 000 - 411050	Recoverable Admin Fee	30,400.00	31,000.00
10 - 000 - 414000	Misc Permits & Fees	20,000.00	20,400.00
10 - 000 - 414001	Film Permits	20,000.00	20,000.00
10 - 000 - 414100	Bid & Plan	4,500.00	4,600.00
10 - 000 - 416300	Property Damage/Loss Reimburse	84,600.00	20,000.00
10 - 000 - 421000	Fines and Forfeitures	90,000.00	90,000.00
10 - 000 - 422000	False Alarm Fines	3,000.00	3,000.00
10 - 000 - 431000	Vehicle License Fee	2,286,100.00	2,331,800.00
10 - 000 - 431100	Las Virgenes Parking Admin	88,000.00	89,800.00
10 - 000 - 440001	De Anza Court Rental	17,900.00	18,300.00
10 - 000 - 440002	De Anza Picnic Rental	2,800.00	2,900.00
10 - 000 - 440003	Facility Rental - De Anza	14,300.00	19,000.00
10 - 000 - 440005	De Anza Vending Machine	2,300.00	2,400.00
10 - 000 - 440010	Little Learners Program	80,100.00	80,100.00
10 - 000 - 440900	Loan Receipt	4,400.00	4,400.00
10 - 000 - 441000	Interest Income	198,400.00	269,600.00
10 - 000 - 441503	Facility Rental - AC Stelle	40,200.00	41,000.00
10 - 000 - 441506	AC Stelle Sports Leagues	58,000.00	58,000.00
10 - 000 - 442000	Miscellaneous	8,000.00	8,000.00
10 - 000 - 442004	Misc - CFD Admin Fees	66,400.00	66,500.00
10 - 000 - 442100	Reimbursement for Sheriff Svc	58,100.00	59,300.00
10 - 000 - 442102	CalCard Rebate	7,300.00	7,400.00
10 - 000 - 442103	Copy Fees	3,900.00	3,900.00
10 - 000 - 442110	De Anza Event Insurance	24,000.00	24,000.00
10 - 000 - 445001	Creekside PreSchool Registrati	930,000.00	930,000.00

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
10 - 000 - 445004	Creekside Classes	2,700.00	2,700.00
10 - 000 - 445005	Facility Rental - Creekside	0.00	300.00
10 - 000 - 445100	Facility Rental - Gates Cyn	4,400.00	4,000.00
10 - 000 - 445200	Facility Rental - Grape Arbor	5,400.00	6,500.00
10 - 000 - 445300	Facility Rental - Civic Center	13,600.00	13,900.00
10 - 000 - 446000	De Anza Recreation ProgramFees	86,100.00	87,800.00
10 - 000 - 446001	De Anza Youth Sport Leagues	121,400.00	123,800.00
10 - 000 - 446003	Senior Center Programs	159,600.00	162,800.00
10 - 000 - 446005	4th of July Revenue	30,000.00	30,000.00
10 - 000 - 446006	Facility Rental - AE Wright	11,200.00	11,400.00
10 - 000 - 446007	AE Wright Sport Leagues	38,600.00	40,000.00
10 - 000 - 446009	Pumpkin Festival	75,900.00	77,400.00
10 - 000 - 446011	Recreation Processing Fees	5,100.00	5,200.00
10 - 000 - 446025	Special Events	500.00	500.00
10 - 000 - 446030	Calabasas Fine Arts Festival	40,000.00	40,000.00
10 - 000 - 446200	Senior Center Membership	40,000.00	40,000.00
10 - 000 - 446201	Senior Center Rentals	20,000.00	20,000.00
10 - 000 - 446202	Senior Center Daily Fees	5,000.00	5,000.00
10 - 000 - 446203	Senior Center Program Fees	215,000.00	220,000.00
10 - 000 - 446400	Lease Income	151,200.00	153,400.00
10 - 000 - 446702	Scanning Fees	20,000.00	20,000.00
10 - 000 - 449601	E.G. Access Fee Time Warner CP	49,700.00	50,700.00
10 - 000 - 449602	E.G. Access Fee TimeWarnSaratg	37,500.00	38,300.00
10 - 000 - 449603	E.G. Access Fee Charter	17,600.00	18,000.00
10 - 000 - 484003	Refunds - De Anza Park	(1,800.00)	(2,500.00)
10 - 000 - 484007	Refunds - Youth Sports Leagues	(200.00)	(200.00)
10 - 000 - 490014	Transfer in AB 939	85,700.00	87,400.00
10 - 000 - 490029	Transfer in Transit	68,900.00	68,900.00
10 - 000 - 490039	Transfer in Measure R Trans	350,000.00	350,000.00
		22,465,800.00	22,536,800.00
Total Fund 10 Revenue		22,465,800.00	22,536,800.00

Expenditures

Division: 111 - Legislation & Policy

10 - 111 - 522100	Special Dept. Supplies	5,300.00	5,300.00
10 - 111 - 522113	Special Dept Sup- J Bozajian	5,000.00	5,000.00
10 - 111 - 522114	Special Dept Sup- MS Maurer	5,000.00	5,000.00
10 - 111 - 522116	Special Dept Sup- F Gaines	5,000.00	5,000.00
10 - 111 - 522118	Special Dept Sup- D Shapiro	5,000.00	5,000.00
10 - 111 - 522119	Special Dept Sup- A Weintraub	2,900.00	2,900.00
10 - 111 - 522600	Dues and Memberships	26,800.00	26,800.00
10 - 111 - 527000	Business Meeting & Conference	15,000.00	15,000.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
	70,000.00	70,000.00
<u>Division: 112 - Boards & Commissions</u>		
10 - 112 - 522100 Special Dept. Supplies	500.00	500.00
10 - 112 - 522200 Printing	1,500.00	1,500.00
10 - 112 - 525200 Contractual Services	4,600.00	4,600.00
10 - 112 - 527000 Business Meeting & Conference	2,000.00	2,000.00
	8,600.00	8,600.00
<u>Division: 121 - Legal</u>		
10 - 121 - 525010 Contractual Svcs-Gen'l Matter	250,000.00	255,000.00
10 - 121 - 525011 Contractual Svcs-HR Matters	10,000.00	10,200.00
10 - 121 - 525020 Contractual Svcs-Litigation	3,000.00	3,000.00
	263,000.00	268,200.00
<u>Division: 131 - City Clerk</u>		
10 - 131 - 522000 Office Supplies	1,000.00	1,000.00
10 - 131 - 522100 Special Dept. Supplies	700.00	700.00
10 - 131 - 522200 Printing	2,600.00	2,700.00
10 - 131 - 522600 Dues and Memberships	1,800.00	1,800.00
10 - 131 - 522800 Publications	5,900.00	6,000.00
10 - 131 - 525200 Contractual Services	14,800.00	14,800.00
10 - 131 - 525700 Elections	3,000.00	80,000.00
10 - 131 - 526500 Advertising	4,000.00	4,000.00
10 - 131 - 527000 Business Meeting & Conference	500.00	500.00
10 - 131 - 528500 Training	500.00	500.00
10 - 131 - 541600 Miscellaneous Expenditure	100.00	100.00
10 - 131 - 543000 Mileage Reimbursement	100.00	100.00
	35,000.00	112,200.00
<u>Division: 132 - Administrative Services</u>		
10 - 132 - 522000 Office Supplies	4,000.00	4,100.00
10 - 132 - 522100 Special Dept. Supplies	2,700.00	2,800.00
10 - 132 - 522600 Dues and Memberships	1,000.00	1,000.00
10 - 132 - 522800 Publications	1,000.00	1,000.00
10 - 132 - 525200 Contractual Services	35,000.00	35,000.00
10 - 132 - 526500 Advertising	2,000.00	2,000.00
10 - 132 - 527000 Business Meeting & Conference	700.00	700.00
10 - 132 - 528000 Tuition Reimbursement	20,000.00	20,000.00
10 - 132 - 528500 Training	1,500.00	1,500.00
10 - 132 - 541600 Miscellaneous Expenditure	300.00	300.00
10 - 132 - 543000 Mileage Reimbursement	300.00	300.00
	68,500.00	68,700.00
<u>Division: 134 - Non-Departmental</u>		
10 - 134 - 520000 Insurance	587,700.00	599,500.00

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
10 - 134 - 520001	Unemployment Insurance	10,000.00	10,200.00
10 - 134 - 522000	Office Supplies	12,000.00	12,200.00
10 - 134 - 522100	Special Dept. Supplies	5,000.00	5,100.00
10 - 134 - 522109	Emergency Facility Repairs	5,000.00	5,100.00
10 - 134 - 522200	Printing	7,000.00	7,100.00
10 - 134 - 522300	Kitchen Supplies	22,500.00	23,000.00
10 - 134 - 522400	Furniture & Fixtures	8,000.00	0.00
10 - 134 - 522600	Dues and Memberships	1,300.00	1,300.00
10 - 134 - 522700	Storage Rental	50,000.00	51,000.00
10 - 134 - 523000	Postage / Courier Service	15,600.00	6,500.00
10 - 134 - 523100	Bank & Merchant Fees	119,300.00	121,700.00
10 - 134 - 523300	Contribution to Others	255,000.00	255,000.00
10 - 134 - 523301	Contribution to Chamber of Com	21,000.00	21,000.00
10 - 134 - 523303	Humanitarian Aid	25,000.00	25,000.00
10 - 134 - 523306	Relay for Life	5,000.00	5,000.00
10 - 134 - 523401	Art Rental	7,700.00	7,700.00
10 - 134 - 523900	Equipment Maintenance	28,000.00	28,600.00
10 - 134 - 525200	Contractual Services	20,000.00	20,000.00
10 - 134 - 525257	Mass Notification System	21,000.00	21,000.00
10 - 134 - 525284	Parking Enforcement	34,700.00	35,400.00
10 - 134 - 541600	Miscellaneous Expenditure	6,800.00	6,900.00
10 - 134 - 650000	Capital Outlay	13,800.00	13,800.00
10 - 134 - 655000	Open Space & Environmental Prg	20,000.00	20,000.00
10 - 134 - 990028	Transfer to Library Fund	4,100.00	4,200.00
10 - 134 - 990040	Transfer to Capital	25,000.00	75,000.00
10 - 134 - 990083	Transfer to 2005 COP	468,100.00	0.00
10 - 134 - 990085	Transfer to 2006 COP	2,500.00	2,500.00
10 - 134 - 990087	Transfer to 2015 COP	1,113,300.00	1,113,400.00
		2,914,400.00	2,497,200.00
<u>Division: 135 - Payroll</u>			
10 - 135 - 510000	Full Time Salaries	5,789,000.00	5,919,200.00
10 - 135 - 510002	Full Time Employee Overtime	50,500.00	51,300.00
10 - 135 - 510400	Benefits	1,646,000.00	1,659,000.00
10 - 135 - 510401	Retiree Medical Benefits	89,500.00	90,400.00
10 - 135 - 510600	Employer Taxes	873,300.00	880,600.00
10 - 135 - 510900	Temporary Employees	626,500.00	626,500.00
10 - 135 - 511000	Auto Allowance	46,200.00	46,200.00
10 - 135 - 511001	457 Match	92,500.00	94,600.00
		9,213,500.00	9,367,800.00
<u>Division: 136 - Civic Center O&M</u>			
10 - 136 - 522100	Special Dept. Supplies	19,100.00	19,500.00
10 - 136 - 522103	Facility Maintenance	55,800.00	56,900.00
10 - 136 - 523800	Rent Equipment	1,300.00	1,300.00

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
10 - 136 - 523900	Equipment Maintenance	28,400.00	29,000.00
10 - 136 - 524000	Utilities - Electric	89,900.00	91,700.00
10 - 136 - 524001	Utilities - Water	6,400.00	6,500.00
10 - 136 - 524002	Utilities - Gas	7,400.00	7,500.00
10 - 136 - 541600	Miscellaneous Expenditure	3,100.00	3,200.00
10 - 136 - 550001	Building Security	2,800.00	2,900.00
10 - 136 - 650000	Capital Outlay	500.00	500.00
		214,700.00	219,000.00
<u>Division: 141 - City Management</u>			
10 - 141 - 522000	Office Supplies	1,200.00	1,200.00
10 - 141 - 522100	Special Dept. Supplies	5,000.00	5,100.00
10 - 141 - 527000	Business Meeting & Conference	20,000.00	20,000.00
		26,200.00	26,300.00
<u>Division: 151 - Financial Management</u>			
10 - 151 - 522000	Office Supplies	2,800.00	2,900.00
10 - 151 - 522100	Special Dept. Supplies	2,100.00	2,100.00
10 - 151 - 522200	Printing	800.00	800.00
10 - 151 - 522600	Dues and Memberships	500.00	500.00
10 - 151 - 522800	Publications	900.00	900.00
10 - 151 - 525200	Contractual Services	66,000.00	67,300.00
10 - 151 - 527000	Business Meeting & Conference	600.00	600.00
10 - 151 - 528500	Training	500.00	3,000.00
10 - 151 - 541600	Miscellaneous Expenditure	100.00	100.00
10 - 151 - 543000	Mileage Reimbursement	100.00	100.00
		74,400.00	78,300.00
<u>Division: 152 - Payroll & Revenue</u>			
10 - 152 - 522000	Office Supplies	800.00	800.00
10 - 152 - 522100	Special Dept. Supplies	400.00	400.00
10 - 152 - 522200	Printing	300.00	300.00
10 - 152 - 522600	Dues and Memberships	700.00	700.00
10 - 152 - 525200	Contractual Services	65,000.00	66,300.00
10 - 152 - 527000	Business Meeting & Conference	1,400.00	1,400.00
10 - 152 - 528500	Training	1,500.00	3,000.00
		70,100.00	72,900.00
<u>Division: 161 - Public Information</u>			
10 - 161 - 520800	Telephone	53,000.00	54,100.00
10 - 161 - 522000	Office Supplies	3,400.00	3,500.00
10 - 161 - 522100	Special Dept. Supplies	8,000.00	8,200.00
10 - 161 - 522200	Printing	1,800.00	1,800.00
10 - 161 - 522600	Dues and Memberships	500.00	500.00
10 - 161 - 522800	Publications	200.00	200.00

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
10 - 161 - 523500	Computer Hardware	5,000.00	5,100.00
10 - 161 - 523800	Rent Equipment	4,300.00	4,400.00
10 - 161 - 525200	Contractual Services	131,600.00	70,000.00
10 - 161 - 525217	Film Permit Services	20,800.00	21,200.00
10 - 161 - 526000	City Newsletter\Promotions	10,600.00	10,800.00
10 - 161 - 527000	Business Meeting & Conference	5,000.00	5,100.00
10 - 161 - 528500	Training	2,000.00	2,000.00
10 - 161 - 543000	Mileage Reimbursement	100.00	100.00
10 - 161 - 650000	Capital Outlay	21,200.00	21,600.00
		267,500.00	208,600.00
<u>Division: 162 - Information Technology</u>			
10 - 162 - 522000	Office Supplies	1,100.00	1,100.00
10 - 162 - 522100	Special Dept. Supplies	17,200.00	17,500.00
10 - 162 - 522600	Dues and Memberships	200.00	200.00
10 - 162 - 523500	Computer Hardware	88,000.00	89,800.00
10 - 162 - 523501	Computer Software	117,900.00	70,500.00
10 - 162 - 525200	Contractual Services	22,600.00	23,100.00
10 - 162 - 527000	Business Meeting & Conference	2,000.00	2,000.00
10 - 162 - 528500	Training	4,200.00	4,300.00
10 - 162 - 650000	Capital Outlay	12,000.00	12,200.00
		265,200.00	220,700.00
<u>Division: 163 - Telecom Regulation</u>			
10 - 163 - 522100	Special Dept. Supplies	2,500.00	2,600.00
10 - 163 - 522600	Dues and Memberships	200.00	200.00
10 - 163 - 525200	Contractual Services	10,000.00	10,200.00
10 - 163 - 527000	Business Meeting & Conference	900.00	900.00
		13,600.00	13,900.00
<u>Division: 211 - LA Co. Sheriff's Department</u>			
10 - 211 - 522100	Special Dept. Supplies	4,400.00	4,500.00
10 - 211 - 525200	Contractual Services	4,403,900.00	4,492,000.00
10 - 211 - 525263	LA Co. Sheriff Reimbursable	58,100.00	59,300.00
		4,466,400.00	4,555,800.00
<u>Division: 221 - LA Co. Fire District</u>			
10 - 221 - 525200	Contractual Services	20,800.00	20,800.00
		20,800.00	20,800.00
<u>Division: 222 - Public Safety and Emergency Preparedness</u>			
10 - 222 - 522000	Office Supplies	300.00	300.00
10 - 222 - 522100	Special Dept. Supplies	9,000.00	3,200.00
10 - 222 - 522200	Printing	3,100.00	3,200.00
10 - 222 - 522600	Dues and Memberships	400.00	400.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
10 - 222 - 525200 Contractual Services	5,000.00	5,100.00
10 - 222 - 525206 Special Events	20,000.00	20,000.00
	37,800.00	32,200.00
<u>Division: 231 - LA Co. Animal Services</u>		
10 - 231 - 525200 Contractual Services	48,400.00	49,400.00
	48,400.00	49,400.00
<u>Division: 311 - Administration & Engineering</u>		
10 - 311 - 522100 Special Dept. Supplies	500.00	500.00
10 - 311 - 522200 Printing	1,000.00	1,000.00
10 - 311 - 522600 Dues and Memberships	1,600.00	1,600.00
10 - 311 - 522800 Publications	500.00	500.00
10 - 311 - 523501 Computer Software	7,200.00	7,300.00
10 - 311 - 525200 Contractual Services	220,000.00	224,400.00
10 - 311 - 525206 Special Events	14,300.00	14,600.00
10 - 311 - 527000 Business Meeting & Conference	2,600.00	2,700.00
	247,700.00	252,600.00
<u>Division: 312 - Street Maintenance Services</u>		
10 - 312 - 522000 Office Supplies	1,000.00	1,000.00
10 - 312 - 522100 Special Dept. Supplies	1,400.00	1,400.00
10 - 312 - 522600 Dues and Memberships	1,200.00	1,200.00
10 - 312 - 524000 Utilities - Electric	3,200.00	3,300.00
10 - 312 - 524001 Utilities - Water	87,000.00	88,700.00
10 - 312 - 525200 Contractual Services	15,000.00	15,300.00
10 - 312 - 525210 Road safety/Shoulder/Pky maint	90,000.00	91,800.00
10 - 312 - 525212 Drain Maint & Catch Basin Clen	10,000.00	10,200.00
10 - 312 - 525215 Street/Sidewalk Repair	50,000.00	51,000.00
10 - 312 - 525220 Street Sweeping	90,000.00	91,800.00
10 - 312 - 525280 Tree Trimming	300.00	300.00
10 - 312 - 525281 Graffiti Removal	1,900.00	1,900.00
10 - 312 - 525283 General Landscape Maintenance	150,000.00	150,000.00
	501,000.00	507,900.00
<u>Division: 313 - Water Quality Enhancement</u>		
10 - 313 - 522100 Special Dept. Supplies	200.00	200.00
10 - 313 - 522600 Dues and Memberships	300.00	300.00
10 - 313 - 525200 Contractual Services	48,000.00	49,000.00
10 - 313 - 525227 Compliance Monitoring Program	175,900.00	179,400.00
10 - 313 - 525228 Sewer Infrastructure Managemnt	32,000.00	32,600.00
10 - 313 - 527000 Business Meeting & Conference	400.00	400.00
	256,800.00	261,900.00
<u>Division: 321 - General Landscape Maintenance</u>		

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
10 - 321 - 522000	Office Supplies	300.00	300.00
10 - 321 - 524000	Utilities - Electric	800.00	800.00
10 - 321 - 524001	Utilities - Water	87,700.00	89,500.00
10 - 321 - 525250	Annual Fuel Reduction	158,300.00	161,500.00
10 - 321 - 525280	Tree Trimming	67,600.00	69,000.00
10 - 321 - 525283	General Landscape Maintenance	244,600.00	249,500.00
10 - 321 - 527000	Business Meeting & Conference	800.00	800.00
10 - 321 - 571600	Pest Abatement	13,100.00	13,400.00
10 - 321 - 572200	Tree Removal	34,600.00	35,300.00
10 - 321 - 650236	Tree Planting	10,600.00	10,800.00
		618,400.00	630,900.00
<u>Division: 331 - Transportation Planning</u>			
10 - 331 - 522000	Office Supplies	1,800.00	1,800.00
10 - 331 - 522100	Special Dept. Supplies	400.00	400.00
10 - 331 - 523501	Computer Software	1,200.00	1,200.00
10 - 331 - 525200	Contractual Services	2,000.00	2,000.00
		5,400.00	5,400.00
<u>Division: 332 - Transportation Eng/Operations</u>			
10 - 332 - 522000	Office Supplies	1,000.00	1,000.00
10 - 332 - 522100	Special Dept. Supplies	1,500.00	1,500.00
10 - 332 - 522600	Dues and Memberships	1,300.00	1,300.00
10 - 332 - 522800	Publications	900.00	900.00
10 - 332 - 523501	Computer Software	500.00	500.00
10 - 332 - 523700	Vehicle Maintenance	10,200.00	10,400.00
10 - 332 - 523701	Vehicle Gasoline / Oil	11,000.00	11,200.00
10 - 332 - 524000	Utilities - Electric	72,400.00	73,800.00
10 - 332 - 525200	Contractual Services	3,900.00	4,000.00
10 - 332 - 525224	Property Damage	10,500.00	10,700.00
10 - 332 - 525240	Striping, Signing & Marking	120,000.00	122,400.00
10 - 332 - 525260	Traffic Signal/Lighting	73,100.00	74,600.00
10 - 332 - 527000	Business Meeting & Conference	400.00	400.00
10 - 332 - 543000	Mileage Reimbursement	300.00	300.00
		307,000.00	313,000.00
<u>Division: 334 - Intergovernmental Relations</u>			
10 - 334 - 522000	Office Supplies	200.00	200.00
10 - 334 - 522503	School Safety	13,400.00	13,700.00
10 - 334 - 525270	Crossing Guard	86,300.00	86,300.00
10 - 334 - 525275	School Programs	7,500.00	7,500.00
		107,400.00	107,700.00
<u>Division: 411 - Community Development Admin</u>			
10 - 411 - 522000	Office Supplies	8,100.00	8,300.00

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
10 - 411 - 522100	Special Dept. Supplies	2,100.00	2,100.00
10 - 411 - 522200	Printing	12,700.00	13,000.00
10 - 411 - 522600	Dues and Memberships	4,700.00	4,800.00
10 - 411 - 522800	Publications	500.00	500.00
10 - 411 - 523500	Computer Hardware	200.00	200.00
10 - 411 - 523501	Computer Software	85,000.00	86,700.00
10 - 411 - 525200	Contractual Services	8,000.00	8,200.00
10 - 411 - 526500	Advertising	13,900.00	14,200.00
10 - 411 - 527000	Business Meeting & Conference	2,000.00	2,000.00
10 - 411 - 528500	Training	3,200.00	3,300.00
10 - 411 - 541600	Miscellaneous Expenditure	100.00	100.00
		140,500.00	143,400.00
<u>Division: 412 - Planning Projects & Studies</u>			
10 - 412 - 522200	Printing	500.00	500.00
10 - 412 - 523203	Senior Rental Voucher	89,700.00	91,500.00
10 - 412 - 525200	Contractual Services	25,000.00	25,500.00
10 - 412 - 527000	Business Meeting & Conference	3,500.00	3,600.00
10 - 412 - 528500	Training	4,200.00	4,300.00
		122,900.00	125,400.00
<u>Division: 415 - Building Inspection</u>			
10 - 415 - 522000	Office Supplies	300.00	300.00
10 - 415 - 522100	Special Dept. Supplies	11,800.00	12,000.00
10 - 415 - 525200	Contractual Services	475,000.00	484,500.00
		487,100.00	496,800.00
<u>Division: 416 - Code Enforcement</u>			
10 - 416 - 522000	Office Supplies	100.00	100.00
10 - 416 - 525200	Contractual Services	1,300.00	1,300.00
10 - 416 - 525216	Code Enforcement Prosecutor	50,000.00	51,000.00
		51,400.00	52,400.00
<u>Division: 511 - Community Services Management</u>			
10 - 511 - 522000	Office Supplies	2,200.00	2,200.00
10 - 511 - 522100	Special Dept. Supplies	600.00	600.00
10 - 511 - 522600	Dues and Memberships	200.00	200.00
10 - 511 - 526500	Advertising	100.00	100.00
10 - 511 - 543000	Mileage Reimbursement	200.00	200.00
		3,300.00	3,300.00
<u>Division: 512 - Creekside Park</u>			
10 - 512 - 520800	Telephone	900.00	900.00
10 - 512 - 522100	Special Dept. Supplies	500.00	500.00
10 - 512 - 525150	Contract Instructors	200.00	200.00

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
10 - 512 - 525200	Contractual Services	8,100.00	8,300.00
10 - 512 - 541800	Custodial Supplies	2,000.00	2,000.00
		11,700.00	11,900.00
<u>Division: 513 - De Anza Park/Recreation Progrm</u>			
10 - 513 - 520020	Event Insurance	39,500.00	40,300.00
10 - 513 - 520800	Telephone	5,200.00	5,300.00
10 - 513 - 522000	Office Supplies	2,000.00	2,000.00
10 - 513 - 522100	Special Dept. Supplies	63,500.00	64,800.00
10 - 513 - 522200	Printing	60,000.00	61,200.00
10 - 513 - 522600	Dues and Memberships	900.00	900.00
10 - 513 - 522900	State Required Fingerprinting	3,000.00	3,100.00
10 - 513 - 523000	Postage / Courier Service	10,200.00	10,400.00
10 - 513 - 523800	Rent Equipment	400.00	400.00
10 - 513 - 525150	Contract Instructors	158,100.00	161,300.00
10 - 513 - 525200	Contractual Services	29,100.00	29,700.00
10 - 513 - 525207	Tickets / Pre-sale	15,500.00	15,800.00
10 - 513 - 525208	Facility Rental	27,400.00	27,900.00
10 - 513 - 525276	Senior Programs	18,000.00	18,400.00
10 - 513 - 526300	Special Community Services	200.00	200.00
10 - 513 - 528500	Training	2,600.00	2,700.00
10 - 513 - 541800	Custodial Supplies	13,300.00	13,600.00
10 - 513 - 543000	Mileage Reimbursement	2,000.00	2,000.00
10 - 513 - 650000	Capital Outlay	2,000.00	2,000.00
		452,900.00	462,000.00
<u>Division: 514 - Parks Maintenance</u>			
10 - 514 - 522000	Office Supplies	1,900.00	1,900.00
10 - 514 - 523700	Vehicle Maintenance	8,200.00	8,400.00
10 - 514 - 524000	Utilities - Electric	38,800.00	39,600.00
10 - 514 - 524002	Utilities - Gas	3,100.00	3,200.00
10 - 514 - 525200	Contractual Services	18,000.00	18,400.00
10 - 514 - 541800	Custodial Supplies	13,000.00	13,300.00
10 - 514 - 543000	Mileage Reimbursement	1,000.00	1,000.00
10 - 514 - 553500	Cal/Agoura Jt Community Center	25,500.00	26,000.00
10 - 514 - 650000	Capital Outlay	7,700.00	7,900.00
		117,200.00	119,700.00
<u>Division: 515 - School Joint Use</u>			
10 - 515 - 522100	Special Dept. Supplies	100.00	100.00
10 - 515 - 525200	Contractual Services	200.00	200.00
10 - 515 - 525305	School Facility Maintenance	77,200.00	77,200.00
10 - 515 - 553600	School Joint Use Contract	47,500.00	47,500.00
		125,000.00	125,000.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
<u>Division: 516 - Special Events</u>		
10 - 516 - 522100 Special Dept. Supplies	1,000.00	1,000.00
10 - 516 - 522700 Storage Rental	8,300.00	8,500.00
10 - 516 - 525200 Contractual Services	100.00	100.00
10 - 516 - 525205 July 4th	75,000.00	76,500.00
10 - 516 - 525311 Egg Stravaganza	9,200.00	9,400.00
10 - 516 - 525312 Movie Under the Stars	1,000.00	1,000.00
10 - 516 - 525315 Teen Events	10,000.00	10,200.00
10 - 516 - 525316 Holiday Gala Event	14,000.00	14,300.00
10 - 516 - 525317 Film Festival	15,000.00	15,000.00
10 - 516 - 525318 Pumpkin Festival	105,000.00	108,000.00
10 - 516 - 525319 Calabasas Musical Programs	50,000.00	50,000.00
10 - 516 - 525323 Civic Center Art Programs	3,000.00	3,000.00
10 - 516 - 525324 Calabasas Fine Arts Festival	45,000.00	45,000.00
	336,600.00	342,000.00
<u>Division: 517 - Klubhouse Preschool</u>		
10 - 517 - 520800 Telephone	2,400.00	2,400.00
10 - 517 - 522000 Office Supplies	5,500.00	5,600.00
10 - 517 - 522100 Special Dept. Supplies	65,000.00	66,300.00
10 - 517 - 522200 Printing	2,100.00	2,100.00
10 - 517 - 525200 Contractual Services	27,200.00	27,700.00
10 - 517 - 525275 School Programs	1,600.00	1,600.00
10 - 517 - 526400 State Mandates	3,300.00	3,400.00
10 - 517 - 526500 Advertising	1,200.00	1,200.00
10 - 517 - 541700 Copier Supplies	100.00	100.00
10 - 517 - 541800 Custodial Supplies	11,000.00	11,200.00
10 - 517 - 541900 Refunds - Deposits & Overpays	300.00	300.00
	119,700.00	121,900.00
<u>Division: 518 - Senior Center</u>		
10 - 518 - 520020 Event Insurance	3,000.00	3,000.00
10 - 518 - 520800 Telephone	4,000.00	4,000.00
10 - 518 - 522000 Office Supplies	5,000.00	5,000.00
10 - 518 - 522100 Special Dept. Supplies	40,000.00	40,000.00
10 - 518 - 522200 Printing	20,000.00	20,000.00
10 - 518 - 522600 Dues and Memberships	1,000.00	1,000.00
10 - 518 - 522900 State Required Fingerprinting	500.00	500.00
10 - 518 - 523000 Postage	3,500.00	3,500.00
10 - 518 - 524000 Utilities - Electric	30,000.00	30,000.00
10 - 518 - 524001 Utilities - Water	4,000.00	4,000.00
10 - 518 - 524002 Utilities - Gas	4,000.00	4,000.00
10 - 518 - 524003 Cable/Satellite TV	4,500.00	4,500.00
10 - 518 - 525150 Contract Instructors	60,000.00	60,000.00
10 - 518 - 525200 Contractual Services	25,000.00	25,000.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
10 - 518 - 525276 Senior Programs	20,000.00	22,000.00
10 - 518 - 541800 Custodial Supplies	10,000.00	10,000.00
10 - 518 - 543000 Mileage Reimbursement	200.00	200.00
	234,700.00	236,700.00
Total Fund 10 Expenditures	22,324,800.00	22,210,500.00
ESTIMATED BEGINNING FUND BALANCE	13,283,521.36	13,424,521.36
CHANGE IN FUND 10 BALANCE	141,000.00	326,300.00
FUND 10 BALANCE	13,424,521.36	13,750,821.36
 Fund: 11 - Recoverable Deposits		
Revenue		
<u>Division: 000 - Revenue</u>		
11 - 000 - 411060 Recoverable Project	450,100.00	459,100.00
	450,100.00	459,100.00
Total Fund 11 Revenue	450,100.00	459,100.00
 Expenditures		
<u>Division: 163 - Cable Regulation</u>		
11 - 163 - 525200 Contractual Services	17,400.00	17,700.00
	17,400.00	17,700.00
 <u>Division: 311 - Administration & Engineering</u>		
11 - 311 - 522200 Printing	1,600.00	1,600.00
11 - 311 - 525200 Contractual Services	141,800.00	144,600.00
	143,400.00	146,200.00
 <u>Division: 412 - Planning Projects & Studies</u>		
11 - 412 - 522200 Printing	1,500.00	1,500.00
11 - 412 - 525200 Contractual Services	271,100.00	276,600.00
	272,600.00	278,100.00
 <u>Division: 415 - Building Inspection</u>		
11 - 415 - 525200 Contractual Services	9,100.00	9,300.00
	9,100.00	9,300.00
Total Fund 11 Expenditures	442,500.00	451,300.00
ESTIMATED BEGINNING FUND BALANCE	8,999.63	16,599.63
CHANGE IN FUND 11 BALANCE	7,600.00	7,800.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
FUND 11 BALANCE	16,599.63	24,399.63
 Fund: 12 - South Coast Air Quality Management District		
Revenue		
<u>Division: 000 - Revenue</u>		
12 - 000 - 441000 Interest Income	1,300.00	1,800.00
12 - 000 - 447000 South Coast Air Quality Mgmt	25,600.00	26,100.00
	26,900.00	27,900.00
Total Fund 12 Revenue	26,900.00	27,900.00
 Expenditures		
<u>Division: 331 - Transportation Planning</u>		
12 - 331 - 650000 Capital Outlay	23,100.00	23,100.00
	23,100.00	23,100.00
Total Fund 12 Expenditures	23,100.00	23,100.00
 ESTIMATED BEGINNING FUND BALANCE	 83,543.29	 87,343.29
CHANGE IN FUND 12 BALANCE	3,800.00	4,800.00
FUND 12 BALANCE	87,343.29	92,143.29
 Fund: 13 - Park & Recreation Improvements		
Revenue		
<u>Division: 000 - Revenue</u>		
13 - 000 - 441000 Interest Income	1,300.00	1,800.00
13 - 000 - 447600 Grant L.A. Co. Measure A-M & S	40,000.00	40,000.00
	41,300.00	41,800.00
Total Fund 13 Revenue	41,300.00	41,800.00
 Expenditures		
<u>Division: 519 - Capital Improvements-Parks</u>		
13 - 519 - 554800 Measure A- M & S Projects	40,000.00	40,000.00
	40,000.00	40,000.00
Total Fund 13 Expenditures	40,000.00	40,000.00
 ESTIMATED BEGINNING FUND BALANCE	 87,601.35	 88,901.35
CHANGE IN FUND 13 BALANCE	1,300.00	1,800.00
FUND 13 BALANCE	88,901.35	90,701.35

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
Fund: 14 - AB 939		
Revenue		
<u>Division: 000 - Revenue</u>		
14 - 000 - 441000 Interest Income	27,800.00	39,300.00
14 - 000 - 480000 AB 939 Franchise Fees	214,200.00	218,500.00
	242,000.00	257,800.00
Total Fund 14 Revenue	242,000.00	257,800.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
14 - 134 - 990010 Transfer to General Fund	85,700.00	87,400.00
	85,700.00	87,400.00
<u>Division: 313 - Water Quality Enhancement</u>		
14 - 313 - 525031 Public Education - AB 939	30,000.00	30,000.00
14 - 313 - 525200 Contractual Services	15,000.00	15,000.00
	45,000.00	45,000.00
<u>Division: 414 - Natural Resource Protection</u>		
Total Fund 14 Expenditures	130,700.00	132,400.00
ESTIMATED BEGINNING FUND BALANCE	1,768,345.41	1,879,645.41
CHANGE IN FUND 14 BALANCE	111,300.00	125,400.00
FUND 14 BALANCE	1,879,645.41	2,005,045.41
Fund: 15 - Gas Tax		
Revenue		
<u>Division: 000 - Revenue</u>		
15 - 000 - 441000 Interest Income	18,400.00	25,900.00
15 - 000 - 461000 Gas Tax Fund - 2105	151,200.00	167,100.00
15 - 000 - 461010 Gas Tax Fund - 2106	78,600.00	82,000.00
15 - 000 - 461020 Gas Tax Fund - 2107	210,000.00	234,600.00
15 - 000 - 461030 Gas Tax Fund - 2107.5	5,000.00	5,000.00
15 - 000 - 461040 Gas Tax Fund - 2103	57,100.00	27,400.00
	520,300.00	542,000.00
Total Fund 15 Revenue	520,300.00	542,000.00
Expenditures		

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
<u>Division: 134 - Non-Departmental</u>		
15 - 134 - 990040 Transfer to Capital	380,000.00	470,000.00
	380,000.00	470,000.00
Total Fund 15 Expenditures	380,000.00	470,000.00
ESTIMATED BEGINNING FUND BALANCE	1,107,090.33	1,247,390.33
CHANGE IN FUND 15 BALANCE	140,300.00	72,000.00
FUND 15 BALANCE	1,247,390.33	1,319,390.33
 Fund: 16 - Developer Impact Fees		
Revenue		
<u>Division: 000 - Revenue</u>		
16 - 000 - 441000 Interest Income	28,800.00	28,500.00
16 - 000 - 481500 Traffic Mitigation Fees	40,000.00	20,000.00
	68,800.00	48,500.00
Total Fund 16 Revenue	68,800.00	48,500.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
16 - 134 - 994040 Transfer to Capital	0.00	540,000.00
	0.00	540,000.00
Total Fund 16 Expenditures	0.00	540,000.00
ESTIMATED BEGINNING FUND BALANCE	1,877,991.59	1,946,791.59
CHANGE IN FUND 16 BALANCE	68,800.00	(491,500.00)
FUND 16 BALANCE	1,946,791.59	1,455,291.59
 Fund: 18 - Affordable Housing		
Revenue		
<u>Division: 000 - Revenue</u>		
18 - 000 - 441000 Interest Income	24,200.00	32,700.00
	24,200.00	32,700.00
Total Fund 18 Revenue	24,200.00	32,700.00
ESTIMATED BEGINNING FUND BALANCE	1,610,575.20	1,634,775.20
CHANGE IN FUND 18 BALANCE	24,200.00	32,700.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
FUND 18 BALANCE	1,634,775.20	1,667,475.20
Fund: 19 - Las Virgenes / Lost Hills B&T		
Revenue		
<u>Division: 000 - Revenue</u>		
19 - 000 - 441000 Interest Income	25,400.00	33,600.00
	25,400.00	33,600.00
Total Fund 19 Revenue	25,400.00	33,600.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
19 - 134 - 990040 Transfer to Capital	0.00	40,000.00
	0.00	40,000.00
Total Fund 19 Expenditures	0.00	40,000.00
ESTIMATED BEGINNING FUND BALANCE	1,692,872.49	1,718,272.49
CHANGE IN FUND 19 BALANCE	25,400.00	(6,400.00)
FUND 19 BALANCE	1,718,272.49	1,711,872.49
Fund: 20 - Prop A		
Revenue		
<u>Division: 000 - Revenue</u>		
20 - 000 - 441000 Interest Income	7,200.00	10,800.00
20 - 000 - 462000 Prop A - Per Parcel	440,800.00	449,600.00
	448,000.00	460,400.00
Total Fund 20 Revenue	448,000.00	460,400.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
20 - 134 - 990029 Transfer to Transportation Programs	384,600.00	392,700.00
	384,600.00	392,700.00
Total Fund 20 Expenditures	384,600.00	392,700.00
ESTIMATED BEGINNING FUND BALANCE	421,883.86	485,283.86
CHANGE IN FUND 20 BALANCE	63,400.00	67,700.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
FUND 20 BALANCE	485,283.86	552,983.86
Fund: 21 - LMD 22 - Common Benefit Areas		
Revenue		
<u>Division: 000 - Revenue</u>		
21 - 000 - 401022 Prop Tax - Dist 22 Ad Valorem	1,662,500.00	1,695,800.00
21 - 000 - 441022 Interest Landscape Dist. #22	47,200.00	62,700.00
	1,709,700.00	1,758,500.00
Total Fund 21 Revenue	1,709,700.00	1,758,500.00
Expenditures		
<u>Division: 326 - LMD #22 Ad Valorum/CBA</u>		
21 - 326 - 510000 Full Time Salaries	112,400.00	116,900.00
21 - 326 - 510400 Benefits	42,400.00	42,700.00
21 - 326 - 510600 Employer Taxes	13,700.00	19,200.00
21 - 326 - 510900 Temporary Employees	35,300.00	35,300.00
21 - 326 - 511000 Auto Allowance	1,600.00	1,600.00
21 - 326 - 522000 Office Supplies	900.00	900.00
21 - 326 - 570221 Electric Svc - IrrigationMeter	23,300.00	23,800.00
21 - 326 - 570224 Electric Svc - IrrigationMeter	5,900.00	6,000.00
21 - 326 - 570226 Electric Svc - IrrigationMeter	2,400.00	2,400.00
21 - 326 - 570721 Irrigation Repairs	4,100.00	4,200.00
21 - 326 - 570724 Irrigation Repairs	8,100.00	8,300.00
21 - 326 - 570725 Irrigation Repairs	11,600.00	11,800.00
21 - 326 - 570726 Irrigation Repairs	8,200.00	8,400.00
21 - 326 - 570821 Lake Insurance	9,000.00	9,200.00
21 - 326 - 570921 Lake Maintenance-Aeration	9,700.00	9,900.00
21 - 326 - 571121 Lake Maintenance-Svc Contract	142,400.00	145,200.00
21 - 326 - 571221 Landscape Maint-Svc Contract	102,000.00	104,000.00
21 - 326 - 571224 Landscape Maint-Svc Contract	37,600.00	38,400.00
21 - 326 - 571225 Landscape Maint-Svc Contract	69,600.00	71,000.00
21 - 326 - 571226 Landscape Maint-Svc Contract	60,900.00	62,100.00
21 - 326 - 571321 Landscape Refurbishment	4,700.00	4,800.00
21 - 326 - 571324 Landscape Refurbishment	4,300.00	4,400.00
21 - 326 - 571325 Landscape Refurbishment	10,100.00	10,300.00
21 - 326 - 571326 Landscape Refurbishment	12,200.00	12,400.00
21 - 326 - 571425 Office Supplies	200.00	200.00
21 - 326 - 571921 Planting - Trees	800.00	800.00
21 - 326 - 571926 Planting - Trees	8,200.00	8,400.00
21 - 326 - 572221 Tree Removal	7,300.00	7,400.00
21 - 326 - 572224 Tree Removal	2,000.00	2,000.00
21 - 326 - 572225 Tree Removal	2,000.00	2,000.00
21 - 326 - 572226 Tree Removal	1,900.00	1,900.00

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	2016-17 Budget	2017-18 Budget
21 - 326 - 572321 Tree Trimming	9,600.00	9,800.00
21 - 326 - 572324 Tree Trimming	3,200.00	3,300.00
21 - 326 - 572325 Tree Trimming	10,100.00	10,300.00
21 - 326 - 572326 Tree Trimming	5,500.00	5,600.00
21 - 326 - 572621 Water	138,900.00	141,700.00
21 - 326 - 572624 Water	15,600.00	15,900.00
21 - 326 - 572625 Water	83,600.00	85,300.00
21 - 326 - 572626 Water	6,300.00	6,400.00
21 - 326 - 572721 Brush Clearance	2,400.00	2,400.00
21 - 326 - 990040 Transfer to Capital	60,000.00	700,000.00
	1,090,000.00	1,756,600.00
Total Fund 21 Expenditures	1,090,000.00	1,756,600.00
ESTIMATED BEGINNING FUND BALANCE	2,577,389.07	3,197,089.07
CHANGE IN FUND 21 BALANCE	619,700.00	1,900.00
FUND 21 BALANCE	3,197,089.07	3,198,989.07
 Fund: 22 - Landscape Maintenance District 22		
Revenue		
<u>Division: 000 - Revenue</u>		
22 - 000 - 441022 Interest Landscape Dist. #22	22,300.00	29,000.00
22 - 000 - 471022 Prop Tax - Dist 22 Assessments	2,751,500.00	2,806,500.00
	2,773,800.00	2,835,500.00
Total Fund 22 Revenue	2,773,800.00	2,835,500.00
 Expenditures		
<u>Division: 322 - LMD #22</u>		
22 - 322 - 510000 Full Time Salaries	97,500.00	101,400.00
22 - 322 - 510400 Benefits	25,800.00	26,100.00
22 - 322 - 510600 Employer Taxes	9,600.00	14,300.00
22 - 322 - 511000 Auto Allowance	2,400.00	2,400.00
22 - 322 - 570104 Contractual Services	400.00	400.00
22 - 322 - 570105 Contractual Services	100.00	100.00
22 - 322 - 570106 Contractual Services	1,100.00	1,100.00
22 - 322 - 570107 Contractual Services	1,000.00	1,000.00
22 - 322 - 570108 Contractual Services	1,000.00	1,000.00
22 - 322 - 570109 Contractual Services	100.00	100.00
22 - 322 - 570110 Contractual Services	100.00	100.00
22 - 322 - 570111 Contractual Services	200.00	200.00
22 - 322 - 570113 Contractual Services	600.00	600.00
22 - 322 - 570114 Contractual Services	300.00	300.00

Detailed Budget FY 2016-17 & 2017-18

		2016-17	2017-18
		Budget	Budget
22 - 322 - 570116	Contractual Services	1,300.00	1,300.00
22 - 322 - 570119	Contractual Services	400.00	400.00
22 - 322 - 570120	Contractual Services	300.00	300.00
22 - 322 - 570206	Electric Svc - IrrigationMeter	5,900.00	6,000.00
22 - 322 - 570207	Electric Svc - IrrigationMeter	3,400.00	3,500.00
22 - 322 - 570208	Electric Svc - IrrigationMeter	5,300.00	5,400.00
22 - 322 - 570210	Electric Svc - IrrigationMeter	1,600.00	1,600.00
22 - 322 - 570211	Electric Svc - IrrigationMeter	1,100.00	1,100.00
22 - 322 - 570214	Electric Svc - IrrigationMeter	700.00	700.00
22 - 322 - 570219	Electric Svc - IrrigationMeter	5,000.00	5,100.00
22 - 322 - 570220	Electric Svc - IrrigationMeter	1,000.00	1,000.00
22 - 322 - 570704	Irrigation Repairs	7,000.00	7,100.00
22 - 322 - 570705	Irrigation Repairs	2,600.00	2,700.00
22 - 322 - 570706	Irrigation Repairs	35,700.00	36,400.00
22 - 322 - 570707	Irrigation Repairs	10,700.00	10,900.00
22 - 322 - 570708	Irrigation Repairs	4,800.00	4,900.00
22 - 322 - 570710	Irrigation Repairs	3,700.00	3,800.00
22 - 322 - 570711	Irrigation Repairs	6,400.00	6,500.00
22 - 322 - 570713	Irrigation Repairs	5,900.00	6,000.00
22 - 322 - 570714	Irrigation Repairs	4,300.00	4,400.00
22 - 322 - 570719	Irrigation Repairs	19,800.00	20,200.00
22 - 322 - 570720	Irrigation Repairs	11,600.00	11,800.00
22 - 322 - 571204	Landscape Maint-Svc Contract	59,400.00	60,600.00
22 - 322 - 571205	Landscape Maint-Svc Contract	27,600.00	28,200.00
22 - 322 - 571206	Landscape Maint-Svc Contract	153,400.00	156,500.00
22 - 322 - 571207	Landscape Maint-Svc Contract	72,200.00	73,600.00
22 - 322 - 571208	Landscape Maint-Svc Contract	145,600.00	148,500.00
22 - 322 - 571209	Landscape Maint-Svc Contract	15,100.00	15,400.00
22 - 322 - 571210	Landscape Maint-Svc Contract	48,500.00	49,500.00
22 - 322 - 571211	Landscape Maint-Svc Contract	36,000.00	36,700.00
22 - 322 - 571213	Landscape Maint-Svc Contract	67,100.00	68,400.00
22 - 322 - 571214	Landscape Maint-Svc Contract	46,600.00	47,500.00
22 - 322 - 571219	Landscape Maint-Svc Contract	104,500.00	106,600.00
22 - 322 - 571220	Landscape Maint-Svc Contract	56,200.00	57,300.00
22 - 322 - 571304	Landscape Refurbishment	11,400.00	11,600.00
22 - 322 - 571305	Landscape Refurbishment	1,100.00	1,100.00
22 - 322 - 571306	Landscape Refurbishment	28,900.00	29,500.00
22 - 322 - 571307	Landscape Refurbishment	7,300.00	7,400.00
22 - 322 - 571308	Landscape Refurbishment	10,000.00	10,200.00
22 - 322 - 571310	Landscape Refurbishment	900.00	900.00
22 - 322 - 571311	Landscape Refurbishment	6,300.00	6,400.00
22 - 322 - 571313	Landscape Refurbishment	17,300.00	17,600.00
22 - 322 - 571314	Landscape Refurbishment	300.00	300.00
22 - 322 - 571319	Landscape Refurbishment	28,400.00	29,000.00
22 - 322 - 571320	Landscape Refurbishment	3,600.00	3,700.00

Detailed Budget FY 2016-17 & 2017-18

		<u>2016-17</u>	<u>2017-18</u>
		<u>Budget</u>	<u>Budget</u>
22 - 322 - 571607	Pest Abatement	9,500.00	9,700.00
22 - 322 - 571610	Pest Abatement	6,700.00	6,800.00
22 - 322 - 571619	Pest Abatement	1,600.00	1,600.00
22 - 322 - 571906	Planting - Trees	1,800.00	1,800.00
22 - 322 - 571907	Planting - Trees	2,800.00	2,900.00
22 - 322 - 571911	Planting - Trees	3,200.00	3,300.00
22 - 322 - 572205	Tree Removal	4,100.00	4,200.00
22 - 322 - 572206	Tree Removal	15,000.00	15,300.00
22 - 322 - 572207	Tree Removal	12,200.00	12,400.00
22 - 322 - 572210	Tree Removal	800.00	800.00
22 - 322 - 572211	Tree Removal	7,100.00	7,200.00
22 - 322 - 572212	Tree Removal	500.00	500.00
22 - 322 - 572213	Tree Removal	9,100.00	9,300.00
22 - 322 - 572219	Tree Removal	4,200.00	4,300.00
22 - 322 - 572220	Tree Removal	4,800.00	4,900.00
22 - 322 - 572304	Tree Trimming	5,800.00	5,900.00
22 - 322 - 572305	Tree Trimming	3,100.00	3,200.00
22 - 322 - 572306	Tree Trimming	25,500.00	26,000.00
22 - 322 - 572307	Tree Trimming	22,400.00	22,800.00
22 - 322 - 572310	Tree Trimming	5,100.00	5,200.00
22 - 322 - 572311	Tree Trimming	25,500.00	26,000.00
22 - 322 - 572312	Tree Trimming	4,800.00	4,900.00
22 - 322 - 572313	Tree Trimming	37,500.00	38,300.00
22 - 322 - 572314	Tree Trimming	4,200.00	4,300.00
22 - 322 - 572319	Tree Trimming	11,700.00	11,900.00
22 - 322 - 572320	Tree Trimming	40,100.00	40,900.00
22 - 322 - 572506	V-Ditch Non-Irrigated Common	1,000.00	1,000.00
22 - 322 - 572604	Water	48,500.00	49,500.00
22 - 322 - 572605	Water	13,200.00	13,500.00
22 - 322 - 572607	Water	102,000.00	104,000.00
22 - 322 - 572608	Water	109,400.00	111,600.00
22 - 322 - 572610	Water	29,700.00	30,300.00
22 - 322 - 572611	Water	32,300.00	32,900.00
22 - 322 - 572612	Water	1,900.00	1,900.00
22 - 322 - 572613	Water	13,200.00	13,500.00
22 - 322 - 572614	Water	16,200.00	16,500.00
22 - 322 - 572616	Water	153,800.00	156,900.00
22 - 322 - 572619	Water	80,500.00	82,100.00
22 - 322 - 572620	Water	32,600.00	33,300.00
22 - 322 - 572704	Brush Clearance	3,100.00	3,200.00
22 - 322 - 572705	Brush Clearance	2,300.00	2,300.00
22 - 322 - 572706	Brush Clearance	35,800.00	36,500.00
22 - 322 - 572707	Brush Clearance	51,000.00	52,000.00
22 - 322 - 572708	Brush Clearance	72,700.00	74,200.00
22 - 322 - 572710	Brush Clearance	12,200.00	12,400.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
22 - 322 - 572716 Brush Clearance	117,700.00	120,100.00
22 - 322 - 572720 Brush Clearance	15,600.00	15,900.00
	2,440,200.00	2,494,700.00
Total Fund 22 Expenditures	2,440,200.00	2,494,700.00
ESTIMATED BEGINNING FUND BALANCE	802,186.88	1,135,786.88
CHANGE IN FUND 22 BALANCE	333,600.00	340,800.00
FUND 22 BALANCE	1,135,786.88	1,476,586.88
 Fund: 24 - Landscape Maintenance District #24		
Revenue		
<u>Division: 000 - Revenue</u>		
24 - 000 - 471024 Property Tax - District 24	191,600.00	195,400.00
	191,600.00	195,400.00
Total Fund 24 Revenue	191,600.00	195,400.00
 Expenditures		
<u>Division: 323 - LMD #24</u>		
24 - 323 - 510000 Full Time Salaries	7,000.00	7,200.00
24 - 323 - 510400 Benefits	1,800.00	1,900.00
24 - 323 - 510600 Employer Taxes	700.00	1,000.00
24 - 323 - 511000 Auto Allowance	200.00	200.00
24 - 323 - 570230 Electric Svc - IrrigationMeter	1,900.00	1,900.00
24 - 323 - 570730 Irrigation Repairs	7,600.00	27,000.00
24 - 323 - 571230 Landscape Maint-Svc Contract	42,900.00	60,000.00
24 - 323 - 571330 Landscape Refurbishment	10,000.00	32,000.00
24 - 323 - 571930 Planting - Trees	5,100.00	5,200.00
24 - 323 - 572230 Tree Removal	3,800.00	3,900.00
24 - 323 - 572330 Tree Trimming	6,300.00	6,400.00
24 - 323 - 572630 Water	25,500.00	38,000.00
24 - 323 - 572730 Brush Clearance	9,000.00	9,200.00
	121,800.00	193,900.00
Total Fund 24 Expenditures	121,800.00	193,900.00
ESTIMATED BEGINNING FUND BALANCE	(69,788.24)	11.76
CHANGE IN FUND 24 BALANCE	69,800.00	1,500.00
FUND 24 BALANCE	11.76	1,511.76

Fund: 25 - Prop C

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
Revenue		
<u>Division: 000 - Revenue</u>		
25 - 000 - 441000 Interest Income	1,400.00	2,800.00
25 - 000 - 463000 Prop C	355,600.00	362,700.00
	357,000.00	365,500.00
Total Fund 25 Revenue	357,000.00	365,500.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
25 - 134 - 990029 Transfer to Transit	314,400.00	321,300.00
25 - 134 - 990040 Transfer to Capital	0.00	40,000.00
	314,400.00	361,300.00
Total Fund 25 Expenditures	314,400.00	361,300.00
ESTIMATED BEGINNING FUND BALANCE	95,818.66	138,418.66
CHANGE IN FUND 25 BALANCE	42,600.00	4,200.00
FUND 25 BALANCE	138,418.66	142,618.66
Fund: 26 - Transportation Development Act (TDA)		
Revenue		
<u>Division: 000 - Revenue</u>		
26 - 000 - 441000 Interest Income	400.00	200.00
26 - 000 - 463500 TDA	29,700.00	33,000.00
	30,100.00	33,200.00
Total Fund 26 Revenue	30,100.00	33,200.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
26 - 134 - 990040 Transfer to Capital	10,000.00	43,000.00
	10,000.00	43,000.00
Total Fund 26 Expenditures	10,000.00	43,000.00
ESTIMATED BEGINNING FUND BALANCE	3,745.03	23,845.03
CHANGE IN FUND 26 BALANCE	20,100.00	(9,800.00)
FUND 26 BALANCE	23,845.03	14,045.03
Fund: 27 - Landscape Maintenance District #27		

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
Revenue		
<u>Division: 000 - Revenue</u>		
27 - 000 - 441027 Interest Landscape Dist. #27	500.00	700.00
27 - 000 - 471027 Property Tax - District 27	32,300.00	32,900.00
	32,800.00	33,600.00
Total Fund 27 Revenue	32,800.00	33,600.00
Expenditures		
<u>Division: 324 - LMD #27</u>		
27 - 324 - 510000 Full Time Salaries	1,700.00	1,800.00
27 - 324 - 510400 Benefits	500.00	500.00
27 - 324 - 510600 Employer Taxes	200.00	300.00
27 - 324 - 570240 Electric Svc - IrrigationMeter	300.00	300.00
27 - 324 - 570740 Irrigation Repairs	5,700.00	5,800.00
27 - 324 - 571240 Landscape Maint-Svc Contract	13,700.00	14,000.00
27 - 324 - 571940 Planting - Trees	600.00	600.00
27 - 324 - 572240 Tree Removal	1,000.00	1,000.00
27 - 324 - 572640 Water	2,800.00	2,900.00
	26,500.00	27,200.00
Total Fund 27 Expenditures	26,500.00	27,200.00
ESTIMATED BEGINNING FUND BALANCE	86,278.09	92,578.09
CHANGE IN FUND 27 BALANCE	6,300.00	6,400.00
FUND 27 BALANCE	92,578.09	98,978.09
Fund: 28 - Library		
Revenue		
<u>Division: 000 - Revenue</u>		
28 - 000 - 401000 Property Tax	1,864,600.00	1,901,900.00
28 - 000 - 425000 Library Fines and Recovery	27,000.00	27,500.00
28 - 000 - 432100 Hidden Hills Library Funds	273,900.00	279,400.00
28 - 000 - 441000 Interest Income	15,700.00	20,300.00
28 - 000 - 446701 Copy Machine	100.00	100.00
28 - 000 - 490010 Transfer in General Fund	4,100.00	4,200.00
	2,185,400.00	2,233,400.00
Total Fund 28 Revenue	2,185,400.00	2,233,400.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
28 - 134 - 998505 Transfer to 2006 COP	1,100.00	1,100.00
28 - 134 - 990087 Transfer to 2015 COP	470,400.00	470,400.00
	471,500.00	471,500.00
<u>Division: 136 - Civic Center O&M</u>		
28 - 136 - 522100 Special Dept. Supplies	17,300.00	17,600.00
28 - 136 - 522103 Facility Maintenance	42,800.00	43,700.00
28 - 136 - 523900 Equipment Maintenance	16,100.00	16,400.00
28 - 136 - 524000 Utilities - Electric	82,000.00	83,600.00
28 - 136 - 524001 Utilities - Water	7,000.00	7,100.00
28 - 136 - 524002 Utilities - Gas	4,700.00	4,800.00
28 - 136 - 541600 Miscellaneous Expenditure	1,100.00	1,100.00
28 - 136 - 550001 Building Security	2,400.00	2,400.00
	173,400.00	176,700.00
<u>Division: 533 - Library</u>		
28 - 533 - 510000 Full Time Salaries	550,600.00	562,500.00
28 - 533 - 510400 Benefits	164,100.00	165,100.00
28 - 533 - 510600 Employer Taxes	71,500.00	96,600.00
28 - 533 - 510900 Temporary Employees	227,900.00	227,900.00
28 - 533 - 511000 Auto Allowance	800.00	800.00
28 - 533 - 511001 457 Match	7,900.00	8,100.00
28 - 533 - 520800 Telephone	1,900.00	1,900.00
28 - 533 - 522000 Office Supplies	3,700.00	3,800.00
28 - 533 - 522100 Special Dept. Supplies	8,200.00	8,400.00
28 - 533 - 522300 Kitchen Supplies	2,100.00	2,100.00
28 - 533 - 522600 Dues and Memberships	13,300.00	13,600.00
28 - 533 - 523000 Postage / Courier Service	500.00	500.00
28 - 533 - 523500 Computer Hardware	800.00	800.00
28 - 533 - 523501 Computer Software	1,000.00	1,000.00
28 - 533 - 523900 Equipment Maintenance	30,500.00	31,100.00
28 - 533 - 524003 Utilities - Cable	3,200.00	3,300.00
28 - 533 - 525200 Contractual Services	1,600.00	1,600.00
28 - 533 - 526800 Magazines Newspprs Periodicals	6,200.00	6,300.00
28 - 533 - 526802 eBooks-Hidden Hills-LVUSD	77,400.00	78,900.00
28 - 533 - 527000 Business Meeting & Conference	4,000.00	4,000.00
28 - 533 - 528500 Training	600.00	600.00
28 - 533 - 650000 Capital Outlay	1,000.00	1,000.00
28 - 533 - 652800 Library Collection Development	53,000.00	53,000.00
	1,231,800.00	1,272,900.00
Total Fund 28 Expenditures	1,876,700.00	1,921,100.00
ESTIMATED BEGINNING FUND BALANCE	752,823.67	1,061,523.67

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
CHANGE IN FUND 28 BALANCE	308,700.00	312,300.00
FUND 28 BALANCE	1,061,523.67	1,373,823.67
 Fund: 29 - Transportation Programs		
Revenue		
<u>Division: 000 - Revenue</u>		
29 - 000 - 441000 Interest Income	0.00	100.00
29 - 000 - 462011 Transit Fares	24,800.00	25,300.00
29 - 000 - 490020 Transfer in Prop A	384,600.00	392,700.00
29 - 000 - 490025 Transfer in Prop C	314,400.00	321,300.00
29 - 000 - 490034 Transfer in Measure R - Local Return	109,600.00	108,900.00
	833,400.00	848,300.00
Total Fund 29 Revenue	833,400.00	848,300.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
29 - 134 - 990010 Transfer to General Fund	68,905.08	68,905.08
	68,905.08	68,905.08
 <u>Division: 333 - Transit Services</u>		
29 - 333 - 525231 Camp Calabasas-Rec #140-25	23,000.00	23,500.00
29 - 333 - 525233 Dial-a-Ride #130-01	112,000.00	114,200.00
29 - 333 - 525234 Pumpkin Fest Shuttle #140-07	4,000.00	4,100.00
29 - 333 - 525235 Summer Beach Bus #140-01	32,000.00	32,600.00
29 - 333 - 525241 Youth Excursion Trip #140-03	23,500.00	24,000.00
29 - 333 - 525248 Senior Trips #140-24	28,000.00	28,600.00
29 - 333 - 525251 Transit Maintenance #200-03	45,000.00	45,000.00
29 - 333 - 525229 Public Transit Fueling #110-04	80,000.00	81,600.00
29 - 333 - 525239 Flexible Route Shuttle #110-01	250,000.00	255,000.00
29 - 333 - 525249 Trolley #110-02	38,000.00	38,800.00
29 - 333 - 525252 Transit Marketing #280-01	500.00	500.00
29 - 333 - 525253 Line 1 Fixed Rt #110-05	130,000.00	132,600.00
	766,000.00	780,500.00
Total Fund 29 Expenditures	834,905.08	849,405.08
 ESTIMATED BEGINNING FUND BALANCE	 2,787.82	 1,282.74
CHANGE IN FUND 29 BALANCE	(1,505.08)	(1,105.08)
FUND 29 BALANCE	1,282.74	177.66
 Fund: 30 - Storm Damage		
Revenue		

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
<u>Division: 000 - Revenue</u>		
30 - 000 - 441000 Interest Income	(5,400.00)	(1,200.00)
30 - 000 - 490060 Transfer in Management Reserve	300,000.00	300,000.00
	294,600.00	298,800.00
Total Fund 30 Revenue	294,600.00	298,800.00
ESTIMATED BEGINNING FUND BALANCE	(656,793.19)	(362,193.19)
CHANGE IN FUND 30 BALANCE	294,600.00	298,800.00
FUND 30 BALANCE	(362,193.19)	(63,393.19)
Fund: 32 - Landscape Maintenance District #32		
Revenue		
<u>Division: 000 - Revenue</u>		
32 - 000 - 441032 Interest Landscape Dist. #32	500.00	100.00
32 - 000 - 471032 Property Tax - District 32	33,400.00	34,100.00
	33,900.00	34,200.00
Total Fund 32 Revenue	33,900.00	34,200.00
Expenditures		
<u>Division: 325 - LMD #32</u>		
32 - 325 - 510000 Full Time Salaries	1,700.00	1,800.00
32 - 325 - 510400 Benefits	500.00	500.00
32 - 325 - 510600 Employer Taxes	200.00	300.00
32 - 325 - 570250 Electric Svc - IrrigationMeter	300.00	300.00
32 - 325 - 571250 Landscape Maint-Svc Contract	22,500.00	23,000.00
32 - 325 - 572650 Water	4,700.00	4,800.00
	29,900.00	30,700.00
Total Fund 32 Expenditures	29,900.00	30,700.00
ESTIMATED BEGINNING FUND BALANCE	(2,642.26)	1,357.74
CHANGE IN FUND 32 BALANCE	4,000.00	3,500.00
FUND 32 BALANCE	1,357.74	4,857.74
Fund: 33 - Used Oil Grants		
Revenue		
<u>Division: 000 - Revenue</u>		
33 - 000 - 480100 STATE - Recycling Block Grant	14,000.00	7,000.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
	14,000.00	7,000.00
Total Fund 33 Revenue	14,000.00	7,000.00
Expenditures		
<u>Division: 315 - Natural Resource Protection</u>		
33 - 315 - 525200 Contractual Services	1,200.00	7,000.00
	1,200.00	7,000.00
Total Fund 33 Expenditures	1,200.00	7,000.00
ESTIMATED BEGINNING FUND BALANCE	(12,744.43)	55.57
CHANGE IN FUND 33 BALANCE	12,800.00	0.00
FUND 33 BALANCE	55.57	55.57
 Fund: 34 - Measure R - Local Return		
Revenue		
<u>Division: 000 - Revenue</u>		
34 - 000 - 441000 Interest Income	9,800.00	16,200.00
34 - 000 - 463900 Measure R - Local Return	250,200.00	255,200.00
	260,000.00	271,400.00
Total Fund 34 Revenue	260,000.00	271,400.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
34 - 134 - 990029 Transfer to Transportation Programs	109,600.00	108,900.00
	109,600.00	108,900.00
Total Fund 34 Expenditures	109,600.00	108,900.00
ESTIMATED BEGINNING FUND BALANCE	515,516.64	665,916.64
CHANGE IN FUND 34 BALANCE	150,400.00	162,500.00
FUND 34 BALANCE	665,916.64	828,416.64
 Fund: 35 - CDBG		
Revenue		
<u>Division: 000 - Revenue</u>		
35 - 000 - 465001 FED - CDBG Admin	31,800.00	16,900.00
35 - 000 - 465002 FED - CDBG Res Rehab	127,100.00	67,500.00
	158,900.00	84,400.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
Total Fund 35 Revenue	158,900.00	84,400.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
35 - 134 - 523201 Residential Rehab Program	141,500.00	84,400.00
	141,500.00	84,400.00
Total Fund 35 Expenditures	141,500.00	84,400.00
ESTIMATED BEGINNING FUND BALANCE	(17,194.62)	205.38
CHANGE IN FUND 35 BALANCE	17,400.00	0.00
FUND 35 BALANCE	205.38	205.38
 Fund: 36 - Grants		
Revenue		
<u>Division: 000 - Revenue</u>		
36 - 000 - 441000 Interest Income	3,800.00	4,500.00
36 - 000 - 466400 FED - Federal Transit Admin	30,000.00	5,000.00
36 - 000 - 466600 FED - Bike Lane (MTA Grant)	90,000.00	421,600.00
36 - 000 - 466800 STATE - State Grants	695,000.00	288,000.00
36 - 000 - 467100 STATE -Water Resources	1,550,000.00	1,600,000.00
	2,368,800.00	2,319,100.00
Total Fund 36 Revenue	2,368,800.00	2,319,100.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
36 - 134 - 990040 Transfer to Capital	2,135,000.00	2,059,600.00
	2,135,000.00	2,059,600.00
Total Fund 36 Expenditures	2,135,000.00	2,059,600.00
ESTIMATED BEGINNING FUND BALANCE	(1,421,989.69)	(1,188,189.69)
CHANGE IN FUND 36 BALANCE	233,800.00	259,500.00
FUND 36 BALANCE	(1,188,189.69)	(928,689.69)
 Fund: 38 - COPS - AB 3229 Grant		
Revenue		
<u>Division: 000 - Revenue</u>		
38 - 000 - 441000 Interest Income	(800.00)	(800.00)
38 - 000 - 468000 COPS AB3229 Grant Revenue	115,000.00	115,000.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
	114,200.00	114,200.00
Total Fund 38 Revenue	114,200.00	114,200.00
Expenditures		
<u>Division: 213 - Cops Grant</u>		
38 - 213 - 525200 Contractual Services	100,000.00	100,000.00
	100,000.00	100,000.00
Total Fund 38 Expenditures	100,000.00	100,000.00
ESTIMATED BEGINNING FUND BALANCE	(67,492.14)	(53,292.14)
CHANGE IN FUND 38 BALANCE	14,200.00	14,200.00
FUND 38 BALANCE	(53,292.14)	(39,092.14)
 Fund: 39 - Mearure R - Trans		
Revenue		
<u>Division: 000 - Revenue</u>		
39 - 000 - 463800 Lost Hills Overpass & Interchg	18,766,300.00	7,650,000.00
	18,766,300.00	7,650,000.00
Total Fund 39 Revenue	18,766,300.00	7,650,000.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
39 - 134 - 990010 Transfer to General Fund	350,000.00	350,000.00
39 - 134 - 990040 Transfer to Capital	16,183,700.00	7,300,000.00
	16,533,700.00	7,650,000.00
Total Fund 39 Expenditures	16,533,700.00	7,650,000.00
ESTIMATED BEGINNING FUND BALANCE	(2,232,639.50)	(39.50)
CHANGE IN FUND 39 BALANCE	2,232,600.00	0.00
FUND 39 BALANCE	(39.50)	(39.50)
 Fund: 40 - Capital Improvement Projects		
Revenue		
<u>Division: 000 - Revenue</u>		
40 - 000 - 490010 Transfer in General Fund	25,000.00	75,000.00
40 - 000 - 490015 Transfer in Gas Tax	380,000.00	470,000.00
40 - 000 - 490016 Transfer in Developr ImpactFee	0.00	540,000.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
40 - 000 - 490019 Transfer in B & T	0.00	40,000.00
40 - 000 - 490021 Transfer in LMD Ad Valorum	60,000.00	700,000.00
40 - 000 - 490025 Transfer in Prop C	0.00	40,000.00
40 - 000 - 490026 Transfer in TDA	10,000.00	43,000.00
40 - 000 - 490036 Transfer in Grant Fund	2,135,000.00	2,059,600.00
40 - 000 - 490039 Transfer in Measure R Trans	16,183,700.00	7,300,000.00
	18,793,700.00	11,267,600.00
Total Fund 40 Revenue	18,793,700.00	11,267,600.00
 Expenditures		
<u>Division: 319 - Capital Improvements-Pub Wks</u>		
40 - 319 - 650212 Street - Rubberized Overlay	380,000.00	470,000.00
40 - 319 - 650236 Tree Planting	25,000.00	25,000.00
40 - 319 - 650238 STATE - LV Creek RestoreDesign	1,350,000.00	1,350,000.00
40 - 319 - 6503XX Old Town Sidewalk	0.00	1,200,000.00
40 - 319 - 6503XX Old Town Calabasas	60,000.00	1,200,000.00
	1,815,000.00	4,245,000.00
 <u>Division: 339 - Capital Improvements-Trnsption</u>		
40 - 339 - 650335 Citywide Guardrails	0.00	50,000.00
40 - 339 - 650206 Lost Hills O/P & Intchg MeasR	14,000,000.00	6,000,000.00
40 - 339 - 650251 Traffic Signal Interconnect	450,000.00	288,000.00
40 - 339 - 650255 Park & Ride - Old Town MeasR	680,000.00	0.00
40 - 339 - 650317 Las Virg Scenic MeasR	1,503,700.00	0.00
40 - 339 - 6503XX Malibu Hills Reconstruction	0.00	80,000.00
40 - 339 - 6503XX Las Virgenes Road Shoulder Safety	0.00	100,000.00
40 - 339 - 6503XX Canyon Drive	245,000.00	0.00
40 - 339 - 6503XX Adaptive Signal System	0.00	60,000.00
40 - 339 - 650336 MulHwy Bicycle Gap Closure	100,000.00	444,600.00
	16,978,700.00	7,022,600.00
Total Fund 40 Expenditures	18,793,700.00	11,267,600.00
 Fund: 42 - Civic Center Capital Replacement		
Revenue		
<u>Division: 000 - Revenue</u>		
42 - 000 - 441000 Interest Income	15,500.00	21,000.00
	15,500.00	21,000.00
Total Fund 42 Revenue	15,500.00	21,000.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
Expenditures		
<u>Division: 136 - Civic Center O&M</u>		
42 - 136 - 650000 Capital Outlay	10,000.00	0.00
	10,000.00	0.00
Total Fund 42 Expenditures	10,000.00	0.00
ESTIMATED BEGINNING FUND BALANCE	1,045,355.01	1,050,855.01
CHANGE IN FUND 42 BALANCE	5,500.00	21,000.00
FUND 42 BALANCE	1,050,855.01	1,071,855.01
 Fund: 48 - Library Capital Replacement		
Revenue		
<u>Division: 000 - Revenue</u>		
48 - 000 - 441000 Interest Income	7,700.00	10,400.00
	7,700.00	10,400.00
Total Fund 48 Revenue	7,700.00	10,400.00
ESTIMATED BEGINNING FUND BALANCE	512,173.08	519,873.08
CHANGE IN FUND 48 BALANCE	7,700.00	10,400.00
FUND 48 BALANCE	519,873.08	530,273.08
 Fund: 50 - Tennis & Swim Center Operation		
Revenue		
<u>Division: 000 - Revenue</u>		
50 - 000 - 441000 Interest Income	7,100.00	8,500.00
50 - 000 - 450002 Top Seed Contribution for CIP	47,300.00	48,200.00
50 - 000 - 450010 Aquatic-Daily	90,700.00	92,500.00
50 - 000 - 450011 Swim	82,300.00	83,900.00
50 - 000 - 450020 Health/Swim	575,300.00	586,800.00
50 - 000 - 450025 Miscellaneous	12,200.00	12,400.00
50 - 000 - 450030 Coke Machine	2,600.00	2,700.00
50 - 000 - 450050 Facility Rental	40,800.00	41,600.00
50 - 000 - 450060 General Recreation	66,300.00	67,600.00
50 - 000 - 450070 Fitness Class	40,300.00	41,100.00
50 - 000 - 450080 Tot Lot-Child Care	100.00	100.00
50 - 000 - 450090 Tennis Membership	1,303,200.00	1,329,300.00
50 - 000 - 450095 Lessons & Clinics	1,550,000.00	1,581,000.00
50 - 000 - 484001 Refunds - Tennis & Swim Center	(1,200.00)	(1,200.00)
50 - 000 - 484002 Refunds - Top Seed	(1,500.00)	(1,500.00)

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
	3,815,500.00	3,893,000.00
Total Fund 50 Revenue	3,815,500.00	3,893,000.00

Expenditures

Division: 521 - Health & Swim Center

50 - 521 - 510000	Full Time Salaries	279,300.00	287,700.00
50 - 521 - 510002	Full Time Employee Overtime	5,000.00	5,000.00
50 - 521 - 510400	Benefits	56,200.00	56,800.00
50 - 521 - 510600	Employer Taxes	65,700.00	78,700.00
50 - 521 - 510900	Temporary Employees	500,000.00	500,000.00
50 - 521 - 511000	Auto Allowance	800.00	800.00
50 - 521 - 511001	457 Match	5,700.00	5,800.00
50 - 521 - 520020	Event Insurance	2,700.00	2,800.00
50 - 521 - 522000	Office Supplies	4,400.00	4,500.00
50 - 521 - 522101	Program Supplies	56,000.00	57,100.00
50 - 521 - 522102	Pool Chemical	26,400.00	26,900.00
50 - 521 - 522103	Facility Maintenance	165,000.00	168,300.00
50 - 521 - 522200	Printing	1,000.00	1,000.00
50 - 521 - 522600	Dues and Memberships	200.00	200.00
50 - 521 - 523100	Bank & Merchant Fees	23,000.00	23,500.00
50 - 521 - 523500	Computer Hardware	800.00	800.00
50 - 521 - 524000	Utilities - Electric	22,400.00	22,800.00
50 - 521 - 524001	Utilities - Water	19,900.00	20,300.00
50 - 521 - 524002	Utilities - Gas	24,500.00	25,000.00
50 - 521 - 525200	Contractual Services	125,000.00	127,500.00
50 - 521 - 526500	Advertising	600.00	600.00
50 - 521 - 543000	Mileage Reimbursement	600.00	600.00
50 - 521 - 650100	Capital Improvements	42,100.00	42,900.00
50 - 521 - 650296	Health Center Improvements	5,000.00	5,100.00
		1,432,300.00	1,464,700.00

Division: 522 - Top Seed Tennis Academy

50 - 522 - 510000	Full Time Salaries	25,300.00	26,300.00
50 - 522 - 510400	Benefits	6,800.00	6,900.00
50 - 522 - 510600	Employer Taxes	2,500.00	3,700.00
50 - 522 - 520000	Insurance	145,000.00	147,900.00
50 - 522 - 520800	Telephone	4,500.00	4,600.00
50 - 522 - 522000	Office Supplies	4,800.00	4,900.00
50 - 522 - 522101	Program Supplies	61,200.00	62,400.00
50 - 522 - 522104	Janitorial Supplies	39,200.00	40,000.00
50 - 522 - 522105	Social Event Food	30,000.00	30,600.00
50 - 522 - 522200	Printing	21,500.00	21,900.00
50 - 522 - 522600	Dues and Memberships	400.00	400.00
50 - 522 - 523000	Postage / Courier Service	11,000.00	11,200.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
50 - 522 - 523100 Bank & Merchant Fees	40,800.00	41,600.00
50 - 522 - 524000 Utilities - Electric	68,700.00	70,100.00
50 - 522 - 524001 Utilities - Water	19,600.00	20,000.00
50 - 522 - 525109 Top Seed Desk/Maint Staff	420,000.00	428,400.00
50 - 522 - 525110 Top Seed Tennis Staff	1,044,000.00	1,064,900.00
50 - 522 - 525111 Top Seed Tennis Director	183,600.00	187,300.00
50 - 522 - 525113 Top Seed 50% Profit	211,300.00	215,500.00
50 - 522 - 525200 Contractual Services	49,100.00	50,100.00
50 - 522 - 526500 Advertising	12,000.00	12,200.00
50 - 522 - 650297 Tennis Center Improvements	27,400.00	27,900.00
	2,428,700.00	2,478,800.00
Total Fund 50 Expenditures	3,861,000.00	3,943,500.00
ESTIMATED BEGINNING FUND BALANCE	527,202.84	481,702.84
CHANGE IN FUND 50 BALANCE	(45,500.00)	(50,500.00)
FUND 50 BALANCE	481,702.84	431,202.84
 Fund: 60 - Management Reserve		
Revenue		
<u>Division: 000 - Revenue</u>		
60 - 000 - 441000 Interest Income	76,000.00	96,800.00
	76,000.00	96,800.00
Total Fund 60 Revenue	76,000.00	96,800.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
60 - 134 - 990030 Transfer to Storm Damage	300,000.00	300,000.00
	300,000.00	300,000.00
Total Fund 60 Expenditures	300,000.00	300,000.00
ESTIMATED BEGINNING FUND BALANCE	5,366,210.98	5,142,210.98
CHANGE IN FUND 60 BALANCE	(224,000.00)	(203,200.00)
FUND 60 BALANCE	5,142,210.98	4,939,010.98
 Fund 64 - Quimby Act		
Revenue		
<u>Division 000 - Revenue</u>		
64 - 000 - 441000 Interest Income	800.00	2,100.00
64 - 000 - 481506 Quimby Funds	51,000.00	50,000.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
	51,800.00	52,100.00
Total Fund 64 Revenue	51,800.00	52,100.00
ESTIMATED BEGINNING FUND BALANCE	3,835.71	55,635.71
CHANGE IN FUND 64 BALANCE	51,800.00	52,100.00
FUND 64 BALANCE	55,635.71	107,735.71
Fund 65 - Oak Tree Mitigation		
Revenue		
<u>Division 000 - Revenue</u>		
65 - 000 - 441000 Interest Income	1,500.00	2,200.00
65 - 000 - 481510 Oak Tree Mitigation Fees	20,800.00	21,200.00
	22,300.00	23,400.00
Total Fund 65 Revenue	22,300.00	23,400.00
Expenditures		
<u>Division: 412 - Planning Projects & Studies</u>		
65 - 412 - 581510 Oak Tree Mitigation Exp	16,000.00	16,300.00
	16,000.00	16,300.00
Total Fund 65 Expenditures	16,000.00	16,300.00
ESTIMATED BEGINNING FUND BALANCE	97,856.22	104,156.22
CHANGE IN FUND 65 BALANCE	6,300.00	7,100.00
FUND 65 BALANCE	104,156.22	111,256.22
Fund: 80 - CFD 98-1 (Commercial Mello-Roos)		
Revenue		
<u>Division: 000 - Revenue</u>		
80 - 000 - 401015 Mello-Roos Tax	825,100.00	508,400.00
80 - 000 - 441000 Interest Income	34,900.00	47,200.00
	860,000.00	555,600.00
Total Fund 80 Revenue	860,000.00	555,600.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
80 - 134 - 534000 Payments to Escrow Agent	825,100.00	508,400.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
	825,100.00	508,400.00
Total Fund 80 Expenditures	825,100.00	508,400.00
ESTIMATED BEGINNING FUND BALANCE	2,327,484.44	2,362,384.44
CHANGE IN FUND 80 BALANCE	34,900.00	47,200.00
FUND 80 BALANCE	2,362,384.44	2,409,584.44
 Fund: 83 - 2005 COP (Refunding 1999 COP)		
Revenue		
<u>Division: 000 - Revenue</u>		
83 - 000 - 494000 Transfer in General Fund	468,100.00	0.00
	468,100.00	0.00
Total Fund 83 Revenue	468,100.00	0.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
83 - 134 - 530000 Principal-Bonded Indebtedness	455,000.00	0.00
83 - 134 - 530100 Interest Exp-Bonded Indebtedne	9,100.00	0.00
83 - 134 - 541600 Miscellaneous Expenditure	4,000.00	0.00
	468,100.00	0.00
Total Fund 83 Expenditures	468,100.00	0.00
ESTIMATED BEGINNING FUND BALANCE	402,501.36	402,501.36
FUND 83 BALANCE	402,501.36	402,501.36
 Fund: 84 - CFD 2006 (The Oaks Mello-Roos)		
Revenue		
<u>Division: 000 - Revenue</u>		
84 - 000 - 401015 Mello-Roos Tax	1,786,700.00	1,783,800.00
84 - 000 - 441000 Interest Income	48,700.00	65,900.00
	1,835,400.00	1,849,700.00
Total Fund 84 Revenue	1,835,400.00	1,849,700.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
84 - 134 - 534000 Payments to Escrow Agent	1,786,700.00	1,783,800.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
	1,786,700.00	1,783,800.00
Total Fund 84 Expenditures	1,786,700.00	1,783,800.00
ESTIMATED BEGINNING FUND BALANCE	3,247,785.28	3,296,485.28
CHANGE IN FUND 84 BALANCE	48,700.00	65,900.00
FUND 84 BALANCE	3,296,485.28	3,362,385.28
 Fund: 85 - 2006 COP - Civic Center Financing (CLOSED)		
Revenue		
<u>Division: 000 - Revenue</u>		
85 - 000 - 492800 Transfer in Library Fund	1,100.00	1,100.00
85 - 000 - 494000 Transfer in General Fund	2,500.00	2,500.00
	3,600.00	3,600.00
Total Fund 85 Revenue	3,600.00	3,600.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
85 - 134 - 541600 Miscellaneous Expenditure	3,500.00	3,500.00
	3,500.00	3,500.00
Total Fund 85 Expenditures	3,500.00	3,500.00
 ESTIMATED BEGINNING FUND BALANCE	 1.08	 101.08
CHANGE IN FUND 85 BALANCE	100.00	100.00
FUND 85 BALANCE	101.08	201.08
 Fund: 87 - 2015 COP - Civic Center Project		
Revenue		
<u>Division: 000 - Revenue</u>		
87 - 000 - 441000 Interest Income	38,900.00	52,600.00
87 - 000 - 492800 Transfer in Library Fund	470,400.00	470,400.00
87 - 000 - 494000 Transfer in General Fund	1,113,300.00	1,113,400.00
	1,622,600.00	1,636,400.00
Total Fund 87 Revenue	1,622,600.00	1,636,400.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
87 - 134 - 530100 Interest Exp-Bonded Indebtedne	1,577,700.00	1,577,700.00

Detailed Budget FY 2016-17 & 2017-18

	2016-17 Budget	2017-18 Budget
87 - 134 - 541600 Miscellaneous Expenditure	6,000.00	6,100.00
	1,583,700.00	1,583,800.00
Total Fund 87 Expenditures	1,583,700.00	1,583,800.00
ESTIMATED BEGINNING FUND BALANCE	2,591,847.85	2,630,747.85
CHANGE IN FUND 87 BALANCE	38,900.00	52,600.00
FUND 87 BALANCE	2,630,747.85	2,683,347.85

**ITEM 8 ATTCHMENT B
RESOLUTION NO. 2016-1512**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY FOR THE FISCAL YEAR JULY 1, 2016 THROUGH JUNE 30, 2018, PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES OF ALL SUMS SET FORTH IN SAID BUDGET AND REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH.

WHEREAS, the City Manager has submitted to the City Council of Calabasas a preliminary budget for the fiscal year July 1, 2016 through June 30, 2018; and

WHEREAS, after examination, deliberation and due consideration, the City Council has approved the same; and

WHEREAS, it is the intention of this City Council to adopt the budget submitted by the City Manager during the November 9, 2016 Council Meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

1. That certain document referred to as the "Detailed Budget FY 2016-17 & 2017-18" presented by the City Manager is hereby adopted and the appropriations for the annual budget of the City of Calabasas for the fiscal period July 1, 2016, through June 30, 2018 is hereby approved.
2. The several amounts stated in the annual budget shall become and thereafter be appropriated to the offices, departments, activities, objects and purposes stated therein and said monies are hereby authorized to be expended for the purposes and objects specified in said budget.

All revenue in excess of expenditures and encumbrances as of the close of fiscal year 2015-16 not otherwise re-appropriated above are hereby appropriated to the applicable fund operating reserve on June 30, 2016.

All resolutions in conflict herewith are hereby expressly repealed. This resolution shall become effective immediately upon adoption.

The City Clerk shall certify to the adoption and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 9th day of November 2016.

James R. Bozajian, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard, City Attorney

**ITEM 8 ATTCHMENT C
RESOLUTION NO. 2016-1516**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, ESTABLISHING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017.**

WHEREAS, the voters approved the Gann Spending-Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local governmental entities; and

WHEREAS, SB 1352 provides for the implementation of Article XIII B by defining various terms used in this article and prescribing procedures to be used in implementing specific provisions of the article, including the establishment by resolution each year by the governing body of each local jurisdiction of its appropriations limits; and

WHEREAS, the required computations to determine the Appropriations Limits for Fiscal Year 2016-2017 were performed and are on file with the City Clerk and available for public review.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Calabasas, as follows:

SECTION 1. That the Appropriations Limit for the City of Calabasas for Fiscal Year 2016-2017 is \$28,892,381.

SECTION 2. That the City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 9th day of November 2016.

James R. Bozajian, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard
City Attorney



Check Register Report

Bank: BANK OF AMERICA - OPERATING
 Reporting Period: 10/18/2016 to 10/26/2016

Date: 11/1/2016
 Time: 9:24:09AM
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
<u>Administrative Services</u>					
96798	10/26/2016	LEAGUE OF CALIFORNIA CITIES	ANNUAL CONF- CITY CLERK WRKSH	150.00	Administrative Services
Total Amount for 1 Line Item(s) from Administrative Services				<u>\$150.00</u>	
<u>Boards and Commissions</u>					
96685	10/18/2016	US BANK	VISA- RALPHS	32.14	Boards and Commissions
Total Amount for 1 Line Item(s) from Boards and Commissions				<u>\$32.14</u>	
<u>City Attorney</u>					
96702	10/19/2016	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	15,668.83	City Attorney
96702	10/19/2016	COLANTUONO, HIGHSMITH &	D'EGIDIO HOMES	14,525.00	City Attorney
96702	10/19/2016	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	2,889.25	City Attorney
96702	10/19/2016	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	2,475.00	City Attorney
96702	10/19/2016	COLANTUONO, HIGHSMITH &	MISC SPECIAL COUNSEL PROJ	650.00	City Attorney
96702	10/19/2016	COLANTUONO, HIGHSMITH &	LABOR & EMPLOYMENT	225.00	City Attorney
Total Amount for 6 Line Item(s) from City Attorney				<u>\$36,433.08</u>	
<u>City Clerk</u>					
96730	10/19/2016	MARTIN & CHAPMAN CO.	ANNUAL SEMINAR	200.00	City Clerk
96752	10/19/2016	VALLEY NEWS GROUP	LEGAL ADVERTISING	180.00	City Clerk
96704	10/19/2016	CYBERCOPY	COPY/PRINTING SERVICE	31.07	City Clerk
96757	10/19/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	14.76	City Clerk
Total Amount for 4 Line Item(s) from City Clerk				<u>\$425.83</u>	
<u>City Council</u>					
96695	10/19/2016	BOZAJIAN/JAMES R.//	REIMB TRAVEL-2015 LEAGUE OF CA	637.48	City Council
96743	10/19/2016	SHAPIRO/DAVID//	REIMB TRAVEL-2015 LEAGUE OF CA	576.48	City Council
96685	10/18/2016	US BANK	VISA- CATALINA CANYON	504.88	City Council
96685	10/18/2016	US BANK	VISA- LOV'TS DELI	215.13	City Council
96685	10/18/2016	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
96685	10/18/2016	US BANK	VISA- CORNER BAKERY	149.28	City Council
96685	10/18/2016	US BANK	VISA- CORNER BAKERY	149.28	City Council





Check Register Report

Bank: BANK OF AMERICA - OPERATING
 Reporting Period: 10/18/2016 to 10/26/2016

Date: 11/1/2016
 Time: 9:25:02AM
 Page 2 of 17

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
96783	10/26/2016	ENCINO CHAMBER OF COMMERCE	SERVICE AWARD LUNCHEON	50.00	City Council
96728	10/19/2016	LEAGUE OF CALIFORNIA CITIES	DIVISION MEETING	25.00	City Council
96714	10/19/2016	GAINES/FRED//	PARKING REIMBURSEMENT	10.00	City Council
96817	10/26/2016	WEINTRAUB/ALICIA//	PARKING REIMBURSEMENT	10.00	City Council
Total Amount for 11 Line Item(s) from City Council				\$2,511.53	
City Management					
96685	10/18/2016	US BANK	VISA- KING'S FISH HOUSE	43.52	City Management
Total Amount for 1 Line Item(s) from City Management				\$43.52	
Civic Center O&M					
96777	10/26/2016	CIRCULATING AIR, INC.	HVAC MAINTENANCE	3,500.00	Civic Center O&M
96777	10/26/2016	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
96777	10/26/2016	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
96795	10/26/2016	L.A. CO. FIRE DEPARTMENT	HAZMAT PROGRAM CUPA# AR0050416	426.00	Civic Center O&M
96746	10/19/2016	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	416.92	Civic Center O&M
96746	10/19/2016	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	337.10	Civic Center O&M
96785	10/26/2016	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	255.38	Civic Center O&M
96785	10/26/2016	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	255.37	Civic Center O&M
96685	10/18/2016	US BANK	VISA- AMTC	211.45	Civic Center O&M
96741	10/19/2016	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	145.52	Civic Center O&M
96741	10/19/2016	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	145.51	Civic Center O&M
96685	10/18/2016	US BANK	VISA- ZORO	59.91	Civic Center O&M
96685	10/18/2016	US BANK	VISA- HOME DEPOT	25.97	Civic Center O&M
96685	10/18/2016	US BANK	VISA- NEWARK IN ONE	21.67	Civic Center O&M
96685	10/18/2016	US BANK	VISA- RALPHS	5.44	Civic Center O&M
96685	10/18/2016	US BANK	VISA- DIY	4.12	Civic Center O&M
96685	10/18/2016	US BANK	VISA- RITE AID	3.26	Civic Center O&M
Total Amount for 17 Line Item(s) from Civic Center O&M				\$6,930.62	
Community Development					
96696	10/19/2016	CALABASAS CREST LTD	R.A.P.- NOV 2016	6,174.00	Community Development
96709	10/19/2016	EDGESOFT, INC.	SOFTWARE MAINTENANCE	4,000.00	Community Development
96709	10/19/2016	EDGESOFT, INC.	SOFTWARE MAINTENANCE	4,000.00	Community Development



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96705	10/19/2016	DAILY NEWS	PUBLIC HEARING AD	685.40	Community Development
96815	10/26/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	628.54	Community Development
96784	10/26/2016	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	550.00	Community Development
96780	10/26/2016	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	426.96	Community Development
96725	10/19/2016	LANDS' END BUSINESS OUTFITTERS	STAFF SHIRTS - COMM DEV	231.27	Community Development
96713	10/19/2016	FLEYSHMAN/ALBERT//	R.A.P.- NOV 2016	210.00	Community Development
96731	10/19/2016	MEDVETSKY/LINA//	R.A.P.- NOV 2016	210.00	Community Development
96717	10/19/2016	HENDERSON/LYN//	R.A.P.- NOV 2016	210.00	Community Development
96742	10/19/2016	SHAHIR/RAHIM//	R.A.P.- NOV 2016	210.00	Community Development
96761	10/19/2016	YAZDINIAN/SUSAN//	R.A.P.- NOV 2016	210.00	Community Development
96733	10/19/2016	MILES/AUDREY//	R.A.P.- NOV 2016	210.00	Community Development
96710	10/19/2016	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	155.00	Community Development
96757	10/19/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	143.35	Community Development
96685	10/18/2016	US BANK	VISA- BEST BUY	121.44	Community Development
96757	10/19/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	81.70	Community Development
96685	10/18/2016	US BANK	VISA- PLANTAG	54.40	Community Development
96704	10/19/2016	CYBERCOPY	COPY/PRINTING SERVICE	53.57	Community Development
96779	10/26/2016	CYBERCOPY	COPY/PRINTING SERVICE	43.33	Community Development
96685	10/18/2016	US BANK	VISA- INT'L CODE COUNCIL	39.00	Community Development
96779	10/26/2016	CYBERCOPY	COPY/PRINTING SERVICE	34.61	Community Development
96779	10/26/2016	CYBERCOPY	COPY/PRINTING SERVICE	26.71	Community Development
96779	10/26/2016	CYBERCOPY	COPY/PRINTING SERVICE	17.71	Community Development
96685	10/18/2016	US BANK	VISA- RITE AID	17.52	Community Development
Total Amount for 26 Line Item(s) from Community Development				\$18,744.51	

Community Services

96741	10/19/2016	SECURAL SECURITY CORP	SECURITY- PUMPKIN FEST	18,312.25	Community Services
96690	10/19/2016	AGOURA HILLS,CALABASAS COM CTR	FACILITY RENTAL- B-BALL	4,680.00	Community Services
96750	10/19/2016	TUCKER TOURS, LLC	TOUR GUIDE	4,335.00	Community Services
96741	10/19/2016	SECURAL SECURITY CORP	SUPPLIES- 2-WAY RADIOS	2,775.00	Community Services
96759	10/19/2016	WEST VALLEY HORSE CENTER	HAY - PUMPKIN FEST	2,637.80	Community Services
96685	10/18/2016	US BANK	VISA- ADVANCED SIGN & BANNER	1,808.43	Community Services
96727	10/19/2016	LAS VIRGENES UNIFIED SCHOOL	FACILITY RENTAL	1,235.00	Community Services
96685	10/18/2016	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
96685	10/18/2016	US BANK	VISA- PTS	650.00	Community Services
96685	10/18/2016	US BANK	VISA- LALALAND IMPORTS	580.97	Community Services



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96778	10/26/2016	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	570.00	Community Services
96685	10/18/2016	US BANK	VISA- HAND KREATION	565.00	Community Services
96685	10/18/2016	US BANK	VISA- AMAZON.COM	509.91	Community Services
96741	10/19/2016	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	431.42	Community Services
96793	10/26/2016	KARASIK/TRACIE//	RECREATION INSTRUCTOR	380.80	Community Services
96782	10/26/2016	DNA ELECTRIC	ELECTRICAL REPAIRS	350.00	Community Services
96801	10/26/2016	OSLER BISHOP & ASSOCIATES	RECREATION INSTRUCTOR	329.00	Community Services
96685	10/18/2016	US BANK	VISA- WORLD CLASS AWARDS	320.05	Community Services
96685	10/18/2016	US BANK	VISA- ULINE	314.44	Community Services
96694	10/19/2016	BARRY KAY ENTERPRISES, INC.	CITY HATS	310.69	Community Services
96764	10/26/2016	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- SENIOR	306.00	Community Services
96685	10/18/2016	US BANK	VISA- DSR AUDIO	300.00	Community Services
96782	10/26/2016	DNA ELECTRIC	ELECTRICAL REPAIRS	287.00	Community Services
96708	10/19/2016	DNA ELECTRIC	ELECTRICAL REPAIRS	275.00	Community Services
96685	10/18/2016	US BANK	VISA- MEDITERRANEAN PITA	272.23	Community Services
96685	10/18/2016	US BANK	VISA- WALMART	267.42	Community Services
96685	10/18/2016	US BANK	VISA- VIVA WHOLESALE	256.00	Community Services
96685	10/18/2016	US BANK	VISA- GANNA WALSKA	250.00	Community Services
96791	10/26/2016	JAMES/LUTHER//	ENTERTAINMENT- PUMPKIN FEST	250.00	Community Services
96685	10/18/2016	US BANK	VISA- PEACHJAR	250.00	Community Services
96685	10/18/2016	US BANK	VISA- OTC BRANDS	247.76	Community Services
96685	10/18/2016	US BANK	VISA- HOMEGOODS	229.04	Community Services
96792	10/26/2016	KAPLAN/FELISSA//	RECREATION INSTRUCTOR	219.00	Community Services
96685	10/18/2016	US BANK	VISA- TARGET	203.64	Community Services
96786	10/26/2016	GARBA ONADJA ENTERPRISES, LLC	RECREATION INSTRUCTOR	196.00	Community Services
96715	10/19/2016	GESAS/HELAIN W.//	RECREATION INSTRUCTOR	171.50	Community Services
96707	10/19/2016	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	160.00	Community Services
96700	10/19/2016	CAYNE/STACIE//	RECREATION INSTRUCTOR	157.50	Community Services
96741	10/19/2016	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	145.52	Community Services
96790	10/26/2016	INNER-I ...SECURITY IN FOCUS	GATE REPAIRS	142.50	Community Services
96746	10/19/2016	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	133.06	Community Services
96738	10/19/2016	PETTIT/KATHLEEN//	RECREATION INSTRUCTOR	133.00	Community Services
96685	10/18/2016	US BANK	VISA- HOMEGOODS	117.30	Community Services
96685	10/18/2016	US BANK	VISA- 7 ELEVEN	109.39	Community Services
96685	10/18/2016	US BANK	VISA- SPROUTS	107.11	Community Services
96748	10/19/2016	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	100.00	Community Services
96685	10/18/2016	US BANK	VISA- DIY	96.62	Community Services



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96810	10/26/2016	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	95.52	Community Services
96685	10/18/2016	US BANK	VISA- DIRECT TV	93.63	Community Services
96767	10/26/2016	AT&T	TELEPHONE SERVICE	91.63	Community Services
96685	10/18/2016	US BANK	VISA- COMMEMORATIVE AIR FORCE	91.00	Community Services
96685	10/18/2016	US BANK	VISA- CALABASAS CAR CARE	74.45	Community Services
96789	10/26/2016	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SERVICES	71.51	Community Services
96693	10/19/2016	AT&T	TELEPHONE SERVICE	67.02	Community Services
96756	10/19/2016	WALLACE/TANESHA//	REIMB MILEAGE - SEP 2016	59.51	Community Services
96814	10/26/2016	VISTA PAINT CORP.	KLUBHOUSE PAINT	55.36	Community Services
96748	10/19/2016	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	55.00	Community Services
96745	10/19/2016	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	49.63	Community Services
96685	10/18/2016	US BANK	VISA- MISSION BURRITO	46.82	Community Services
96685	10/18/2016	US BANK	VISA- WALMART	43.58	Community Services
96821	10/26/2016	WYMORE/KELLI//	REIMB MILEAGE - OCT 16	41.69	Community Services
96685	10/18/2016	US BANK	VISA- DS SERVICES	41.54	Community Services
96685	10/18/2016	US BANK	VISA- CONSTANT CONTACT	40.00	Community Services
96685	10/18/2016	US BANK	VISA- DIPLOMA ARTS	39.06	Community Services
96776	10/26/2016	CINTAS FIRST AID & SAFETY	QUARTERLY MONITORING- CRKSDE	36.00	Community Services
96685	10/18/2016	US BANK	VISA- DIY	33.62	Community Services
96718	10/19/2016	HERNANDEZ/JENNIFER//	REIMB MILEAGE - SEP 2016	32.72	Community Services
96685	10/18/2016	US BANK	VISA- TARGET	32.68	Community Services
96685	10/18/2016	US BANK	VISA- CORNER BAKERY	32.00	Community Services
96712	10/19/2016	FILICE/LANA//	REIMB MILEAGE - SEP 2016	31.91	Community Services
96685	10/18/2016	US BANK	VISA- SMART & FINAL	31.19	Community Services
96685	10/18/2016	US BANK	VISA- HOME DEPOT	30.45	Community Services
96685	10/18/2016	US BANK	VISA- CEDAR VALLEY PLUMBING	28.61	Community Services
96685	10/18/2016	US BANK	VISA- COSTCO	27.25	Community Services
96757	10/19/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	27.11	Community Services
96685	10/18/2016	US BANK	VISA- KEYSMART	24.95	Community Services
96685	10/18/2016	US BANK	VISA- DOLLAR TREE	23.65	Community Services
96685	10/18/2016	US BANK	VISA- HOME DEPOT	23.62	Community Services
96685	10/18/2016	US BANK	VISA- TARGET	22.95	Community Services
96685	10/18/2016	US BANK	VISA- RALPHS	8.70	Community Services
96685	10/18/2016	US BANK	VISA- STAPLES	5.45	Community Services
Total Amount for 81 Line Item(s) from Community Services				\$48,646.16	



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Finance					
96762	10/26/2016	ADP, INC	PAYROLL PROCESSING	1,019.80	Finance
96689	10/19/2016	ADP, INC	PAYROLL PROCESSING	999.93	Finance
96685	10/18/2016	US BANK	VISA- APPLE STORE	93.74	Finance
96685	10/18/2016	US BANK	VISA- SPIGEN INC	37.61	Finance
96685	10/18/2016	US BANK	VISA- CSMFO	30.00	Finance
Total Amount for 5 Line Item(s) from Finance				\$2,181.08	
Klubhouse Preschool					
96685	10/18/2016	US BANK	VISA- COSTCO	2,704.24	Klubhouse Preschool
96778	10/26/2016	COMMERCIAL MAINTENANCE	JANITORIAL SERVICES	1,330.00	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- FIRE DAMAGE 6/4/16	837.22	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- DISCOUNT SCHOOL SUPPLY	566.61	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- FACEBOOK	549.89	Klubhouse Preschool
96790	10/26/2016	INNER-I...SECURITY IN FOCUS	GATE REPAIRS	332.50	Klubhouse Preschool
96806	10/26/2016	ROSATI FARMS	MILK/YOGURT DELIVERY	254.40	Klubhouse Preschool
96806	10/26/2016	ROSATI FARMS	MILK/YOGURT DELIVERY	254.40	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- TARGET	252.89	Klubhouse Preschool
96789	10/26/2016	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SERVICES	166.87	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- FIRE DAMAGE 6/4/16	139.15	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- SHINDIGZ	92.69	Klubhouse Preschool
96807	10/26/2016	SECURAL SECURITY CORP	SECURITY- BACK TO SCHOOL	85.20	Klubhouse Preschool
96776	10/26/2016	CINTAS FIRST AID & SAFETY	QUARTERLY MONITORING- CRKSDE	84.00	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- COSTCO	80.86	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- PARTY CITY	29.16	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- JAY JAY LOCK	26.54	Klubhouse Preschool
96685	10/18/2016	US BANK	VISA- SURVEY MONKEY	26.00	Klubhouse Preschool
Total Amount for 18 Line Item(s) from Klubhouse Preschool				\$7,812.62	
Library					
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	684.77	Library
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	422.04	Library
96685	10/18/2016	US BANK	VISA- CA LIBRARY ASSOCIATION	220.00	Library
96685	10/18/2016	US BANK	VISA- ALA	210.00	Library
96685	10/18/2016	US BANK	VISA- SMART & FINAL	153.63	Library



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96685	10/18/2016	US BANK	VISA- EPSON	43.58	Library
96685	10/18/2016	US BANK	VISA- ALBERTSONS	33.50	Library
96685	10/18/2016	US BANK	VISA- USPS	5.30	Library
Total Amount for 8 Line Item(s) from Library				\$1,772.82	

LMD #22

96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	19,334.41	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	13,605.01	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,534.21	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	11,891.82	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	9,384.14	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	9,029.16	LMD #22
96803	10/26/2016	PACIFIC COAST FALCONRY INC.	BIRD CONTROL SERVICES	8,400.00	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,986.01	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,415.28	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,900.43	LMD #22
96769	10/26/2016	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,478.76	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,851.71	LMD #22
96797	10/26/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,828.76	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,590.39	LMD #22
96797	10/26/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,123.31	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,000.12	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,963.97	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,808.81	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,944.05	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,705.81	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,475.82	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,397.40	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,257.74	LMD #22
96797	10/26/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,858.03	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,250.15	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,233.85	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,035.71	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	990.81	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	755.41	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	749.00	LMD #22



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96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	721.87	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	710.00	LMD #22
96755	10/19/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	431.25	LMD #22
96755	10/19/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	348.00	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	337.26	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	244.16	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	193.09	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	156.69	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	152.06	LMD #22
96755	10/19/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	144.54	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	137.60	LMD #22
96745	10/19/2016	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	137.42	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	128.61	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	119.34	LMD #22
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	114.80	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	92.20	LMD #22
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	82.88	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	75.26	LMD #22
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	74.14	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	53.07	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	44.93	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	33.70	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	31.17	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	24.99	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	18.53	LMD #22
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10.66	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	10.39	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	9.55	LMD #22
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	4.77	LMD #22

Total Amount for 60 Line Item(s) from LMD #22

\$165,973.01

LMD #24

96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,272.75	LMD #24
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,869.43	LMD #24
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,265.00	LMD #24



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96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,225.00	LMD #24
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	635.00	LMD #24
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	413.00	LMD #24
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	400.00	LMD #24
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	320.00	LMD #24
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	263.40	LMD #24
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	8.20	LMD #24
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	5.30	LMD #24
Total Amount for 11 Line Item(s) from LMD #24				\$15,677.08	
<u>LMD #27</u>					
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,115.76	LMD #27
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	237.00	LMD #27
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	86.77	LMD #27
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	30.89	LMD #27
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	2.05	LMD #27
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	1.32	LMD #27
Total Amount for 6 Line Item(s) from LMD #27				\$1,473.79	
<u>LMD #32</u>					
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,844.73	LMD #32
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	504.23	LMD #32
96766	10/26/2016	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	5.34	LMD #32
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	2.05	LMD #32
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	1.32	LMD #32
Total Amount for 5 Line Item(s) from LMD #32				\$2,357.67	
<u>LMD 22 - Common Benefit Area</u>					
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	13,750.31	LMD 22 - Common Benefit Area
96797	10/26/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	11,828.29	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,590.07	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,687.89	LMD 22 - Common Benefit Area
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,555.16	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,073.86	LMD 22 - Common Benefit Area



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96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,756.64	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,412.97	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,866.52	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,706.60	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	894.10	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	694.01	LMD 22 - Common Benefit Area
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	490.36	LMD 22 - Common Benefit Area
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	233.50	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	194.63	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	182.46	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	152.16	LMD 22 - Common Benefit Area
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	142.87	LMD 22 - Common Benefit Area
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	86.02	LMD 22 - Common Benefit Area
Total Amount for 19 Line Item(s) from LMD 22 - Common Benefit Area				\$59,298.42	

Media Operations

96687	10/19/2016	ACCELA, INC.	CALABASAS APP	7,013.85	Media Operations
96685	10/18/2016	US BANK	VISA- 4IMPRINT	2,156.78	Media Operations
96685	10/18/2016	US BANK	VISA- B&H PHOTO	883.95	Media Operations
96685	10/18/2016	US BANK	VISA- AMAZON.COM	839.90	Media Operations
96757	10/19/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	239.75	Media Operations
96685	10/18/2016	US BANK	VISA- MISAC	160.00	Media Operations
96749	10/19/2016	TRIBUNE MEDIA SERVICES, LLC	CTV GUIDE LISTING	96.88	Media Operations
96688	10/19/2016	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
96688	10/19/2016	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
96688	10/19/2016	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
96688	10/19/2016	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
96688	10/19/2016	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
96685	10/18/2016	US BANK	VISA- GOTOMYPC.COM	50.85	Media Operations
96685	10/18/2016	US BANK	VISA- ADOBE CLOUD	49.99	Media Operations
96768	10/26/2016	AT&T MOBILITY	TELEPHONE SERVICE	46.66	Media Operations
96685	10/18/2016	US BANK	VISA- FRESH BROTHERS	41.17	Media Operations
96685	10/18/2016	US BANK	VISA- APPLE ITUNES	39.99	Media Operations
96685	10/18/2016	US BANK	VISA- ACE PARKING	36.00	Media Operations
96685	10/18/2016	US BANK	VISA- RALPHS	28.60	Media Operations
96685	10/18/2016	US BANK	VISA- DODGER TICKETS	20.00	Media Operations



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Total Amount for 20 Line Item(s) from Media Operations				\$12,004.37	
<u>Non-Departmental</u>					
96735	10/19/2016	NEOFUNDS BY NEOPOST	POSTAGE	3,178.76	Non-Departmental
96741	10/19/2016	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,850.43	Non-Departmental
96685	10/18/2016	US BANK	VISA- UNCLE BOB'S SELF STORAGE	1,940.00	Non-Departmental
96685	10/18/2016	US BANK	VISA- FIRE DAMAGE 6/4/16	800.00	Non-Departmental
96685	10/18/2016	US BANK	VISA- COSTCO	671.70	Non-Departmental
96685	10/18/2016	US BANK	VISA- FIRE DAMAGE 6/4/16	583.41	Non-Departmental
96685	10/18/2016	US BANK	VISA- COFFEE WHOLESALE USA	379.97	Non-Departmental
96685	10/18/2016	US BANK	VISA- COSTCO	277.78	Non-Departmental
96685	10/18/2016	US BANK	VISA- FIRE DAMAGE 6/4/16	231.81	Non-Departmental
96757	10/19/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	214.16	Non-Departmental
96685	10/18/2016	US BANK	VISA- AMAZON.COM	149.96	Non-Departmental
96698	10/19/2016	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
96774	10/26/2016	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- NMC09173	26.42	Non-Departmental
Total Amount for 13 Line Item(s) from Non-Departmental				\$11,365.50	
<u>Payroll</u>					
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	7,862.27	Payroll
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	4,246.01	Payroll
Total Amount for 2 Line Item(s) from Payroll				\$12,108.28	
<u>Police / Fire / Safety</u>					
96723	10/19/2016	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- SEP 2016	358,335.25	Police / Fire / Safety
96723	10/19/2016	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- SEP 2016	8,333.39	Police / Fire / Safety
96794	10/26/2016	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- SEP 2016	3,032.72	Police / Fire / Safety
Total Amount for 3 Line Item(s) from Police / Fire / Safety				\$369,701.36	
<u>Public Safety & Emergency Preparedness</u>					
96796	10/26/2016	LARSON/DEBBIE//	REIMB FLU CLINIC EXP	123.48	Public Safety & Emergency Preparedness

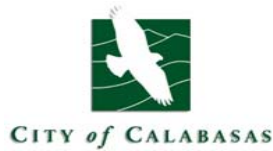


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Total Amount for 1 Line Item(s) from Public Safety & Emergency Preparedness				\$123.48	
Public Works					
96716	10/19/2016	GREENE TREE CARE	LANDSCAPE SERVICES	20,250.00	Public Works
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,765.14	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	7,486.61	Public Works
96701	10/19/2016	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	7,108.84	Public Works
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,273.51	Public Works
96726	10/19/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,220.23	Public Works
96797	10/26/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,814.31	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,514.12	Public Works
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	3,990.00	Public Works
96797	10/26/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,250.57	Public Works
96760	10/19/2016	WILLDAN ASSOCIATES INC.	TRAFFIC STUDY REVIEW	3,003.00	Public Works
96819	10/26/2016	WILHELM/RICHARD//	FIELD INVESTIGTN/DRAFTING SVCS	2,860.00	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	2,381.42	Public Works
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,890.00	Public Works
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,575.00	Public Works
96760	10/19/2016	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	1,551.50	Public Works
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,125.00	Public Works
96736	10/19/2016	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	975.00	Public Works
96787	10/26/2016	GORGIN/KLAYMOND//	CONSULTING SERVICES	704.00	Public Works
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	663.26	Public Works
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	663.00	Public Works
96736	10/19/2016	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	650.00	Public Works
96799	10/26/2016	LEMUS/ALBA//	CONSULTING SERVICES	616.00	Public Works
96799	10/26/2016	LEMUS/ALBA//	CONSULTING SERVICES	616.00	Public Works
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	600.00	Public Works
96685	10/18/2016	US BANK	VISA- OVERSTOCK.COM	492.40	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	475.00	Public Works
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	450.00	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	448.00	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	448.00	Public Works
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works
96736	10/19/2016	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	395.00	Public Works



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96736	10/19/2016	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	390.00	Public Works
96820	10/26/2016	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	350.00	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	340.00	Public Works
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	330.00	Public Works
96688	10/19/2016	ACORN NEWSPAPER	RECYCLING ADVERTISING	293.21	Public Works
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	277.00	Public Works
96685	10/18/2016	US BANK	VISA- HOME DEPOT	265.89	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	257.00	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	252.00	Public Works
96736	10/19/2016	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	230.00	Public Works
96760	10/19/2016	WILLDAN ASSOCIATES INC.	PUBLIC WORKS SERVICES	190.00	Public Works
96800	10/26/2016	MELTON/HEATHER//	REIMB TRAVEL EXP- CAPCA	189.00	Public Works
96760	10/19/2016	WILLDAN ASSOCIATES INC.	DRIVEWAY REVIEW	188.00	Public Works
96685	10/18/2016	US BANK	VISA- SMART & FINAL	157.34	Public Works
96753	10/19/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	125.00	Public Works
96685	10/18/2016	US BANK	VISA- BARCO PRODUCTS	74.44	Public Works
96685	10/18/2016	US BANK	VISA- HOME DEPOT	67.08	Public Works
96685	10/18/2016	US BANK	VISA- RALPHS	41.67	Public Works
96815	10/26/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	18.87	Public Works
96685	10/18/2016	US BANK	VISA- TARGET	16.86	Public Works
96685	10/18/2016	US BANK	VISA- AMAZON.COM	15.85	Public Works
96685	10/18/2016	US BANK	VISA- DIY	4.89	Public Works
Total Amount for 55 Line Item(s) from Public Works				\$107,204.01	

Recoverable / Refund / Liability

96721	10/19/2016	KALAF/BEN//	BUILDING PERMIT REFUND	2,326.25	Recoverable / Refund / Liability
96706	10/19/2016	DEPARTMENT OF CONSERVATION	3RD QUARTER 2016 SMP FEE	1,000.12	Recoverable / Refund / Liability
96754	10/19/2016	VARSHA/RONEN//	BUILDING PERMIT REFUND	681.00	Recoverable / Refund / Liability
96697	10/19/2016	CALIFORNIA BUILDING STANDARDS	3RD QTR 2016 GREEN BLDG	427.50	Recoverable / Refund / Liability
96737	10/19/2016	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	398.40	Recoverable / Refund / Liability
96739	10/19/2016	ROTHMAN/STACEY//	RECREATION REFUND	150.00	Recoverable / Refund / Liability
96711	10/19/2016	FICK/SALLY//	RECREATION REFUND	98.00	Recoverable / Refund / Liability
96751	10/19/2016	UZIEL/ZVIA//	RECREATION REFUND	85.00	Recoverable / Refund / Liability
96686	10/19/2016	A P ELECTRICAL	BUILDING PERMIT REFUND	77.50	Recoverable / Refund / Liability
96747	10/19/2016	STATE DISBURSMENT	WAGE GARNISHMENT- 9/30/16	46.15	Recoverable / Refund / Liability
96808	10/26/2016	STATE DISBURSMENT	WAGE GARNISHMENT- 10/14/16	46.15	Recoverable / Refund / Liability



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96740	10/19/2016	SCHARF-BOSS/SHOSHANA//	RECREATION REFUND	24.00	Recoverable / Refund / Liability
Total Amount for 12 Line Item(s) from Recoverable / Refund / Liability				\$5,360.07	
Senior Center Construction					
96788	10/26/2016	GREEN DINOSAUR INC	LEED SUSTAINABILITY - SR CTR	1,364.30	Senior Center Construction
Total Amount for 1 Line Item(s) from Senior Center Construction				\$1,364.30	
Tennis & Swim Center					
96802	10/26/2016	OUT-FIT	FITNESS EQUIPMENT	20,936.78	Tennis & Swim Center
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	2,981.00	Tennis & Swim Center
96797	10/26/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,504.80	Tennis & Swim Center
96772	10/26/2016	BOB'S LOCKSMITH SHOP	KEY/LOCK REPAIRS- T&SC	1,460.09	Tennis & Swim Center
96699	10/19/2016	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	1,410.16	Tennis & Swim Center
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	1,118.75	Tennis & Swim Center
96797	10/26/2016	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	871.87	Tennis & Swim Center
96703	10/19/2016	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	817.67	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- NATIONAL GYM SUPPLY	770.57	Tennis & Swim Center
96699	10/19/2016	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	600.00	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- MCCALLA	589.49	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- RECYCLE AWAY	529.99	Tennis & Swim Center
96720	10/19/2016	INNER-I ...SECURITY IN FOCUS	GATE REPAIRS	485.00	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- POWER SYSTEMS	470.63	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- HOME DEPOT	467.57	Tennis & Swim Center
96703	10/19/2016	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	458.78	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- PACIFIC APPLIANCE	453.99	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- G & F SUPPLY	402.67	Tennis & Swim Center
96813	10/26/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	379.97	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- OFFICE DEPOT	348.60	Tennis & Swim Center
96822	10/26/2016	YEEOPP/BETTY//	RECREATION INSTRUCTOR	330.84	Tennis & Swim Center
96746	10/19/2016	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	311.19	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- 10S TENNIS SUPPLY	288.36	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- STAPLES	280.10	Tennis & Swim Center
96773	10/26/2016	BROADBASED COMMUNICATIONS INC	PHONE SYSTEM REPAIRS	276.86	Tennis & Swim Center
96816	10/26/2016	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	275.51	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- PATTERSON MEDICAL	273.34	Tennis & Swim Center



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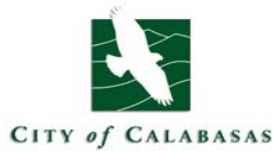
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96775	10/26/2016	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	257.32	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- TOTAL GRAPHICS	231.63	Tennis & Swim Center
96809	10/26/2016	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	230.00	Tennis & Swim Center
96809	10/26/2016	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	230.00	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- HOME DEPOT	225.63	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- HOMEGOODS	214.66	Tennis & Swim Center
96699	10/19/2016	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	187.50	Tennis & Swim Center
96758	10/19/2016	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	160.21	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- CONSTANT CONTACT	160.00	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- LARRY & JOE'S PLUMBING	154.68	Tennis & Swim Center
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	153.76	Tennis & Swim Center
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	142.09	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- SHERWIN WILLIAMS	131.36	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- SMART & FINAL	117.74	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- PYRAMID PIPE & SUPPLY	109.27	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- COSTCO	108.99	Tennis & Swim Center
96804	10/26/2016	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- OCT 16	97.60	Tennis & Swim Center
96770	10/26/2016	B & B PLUMBING & HEATING INC.	PLUMBING REPAIRS- T&S	97.00	Tennis & Swim Center
96771	10/26/2016	BCC	LIFE & DISABILITY INS- OCT 16	63.56	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- US RESEARCH & CHEMICAL	62.29	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- RALPHS	56.13	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- CRAIGSLIST.COM	45.00	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- CRAIGSLIST.COM	45.00	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- FRANKLINS HARDWARE	39.72	Tennis & Swim Center
96691	10/19/2016	AIRGAS- WEST	TC HELIUM	30.50	Tennis & Swim Center
96763	10/26/2016	AIRGAS- WEST	TC HELIUM	29.90	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- LESLIE'S POOLMART	25.37	Tennis & Swim Center
96703	10/19/2016	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	11.95	Tennis & Swim Center
96685	10/18/2016	US BANK	VISA- TARGET	-98.09	Tennis & Swim Center
Total Amount for 56 Line Item(s) from Tennis & Swim Center				\$42,415.35	

Transportation

96722	10/19/2016	KIER & WRIGHT CIVIL ENGINEERS	ENGINEERING SERVICES	57,883.95	Transportation
96734	10/19/2016	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - SEP 16	21,818.75	Transportation
96734	10/19/2016	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - SEP 16	11,994.79	Transportation
96732	10/19/2016	METROPOLITAN TRANSPORTATION	TRANSIT ADMIN- LACMTA BOARD	10,985.40	Transportation



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96719	10/19/2016	IDEAL GENERAL SERVICES, INC.	DIAL-A-RIDE SEP 2016	8,010.00	Transportation
96722	10/19/2016	KIER & WRIGHT CIVIL ENGINEERS	ENGINEERING SERVICES	6,597.01	Transportation
96692	10/19/2016	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	4,831.98	Transportation
96734	10/19/2016	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - SEP 16	3,248.37	Transportation
96745	10/19/2016	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,204.31	Transportation
96765	10/26/2016	AMERICAN HONDA FINANCE CORP	LEASE PAYMENT- NOV 2016	1,925.00	Transportation
96734	10/19/2016	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - SEP 16	1,270.40	Transportation
96818	10/26/2016	WESTERN HIGHWAY PRODUCTS, INC.	TRAFFIC SIGNS	1,155.22	Transportation
96818	10/26/2016	WESTERN HIGHWAY PRODUCTS, INC.	TRAFFIC SIGNS	1,126.08	Transportation
96734	10/19/2016	MV TRANSPORTATION, INC.	TRANSIT MAINTENANCE	1,119.83	Transportation
96744	10/19/2016	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	630.00	Transportation
96811	10/26/2016	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	608.20	Transportation
96685	10/18/2016	US BANK	VISA- TIRE MAN	499.69	Transportation
96781	10/26/2016	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNALS/LIGHTING	435.21	Transportation
96685	10/18/2016	US BANK	VISA- OTC BRANDS	433.48	Transportation
96729	10/19/2016	M6 CONSULTING, INC.	PROFESSIONAL SERVICES	390.00	Transportation
96724	10/19/2016	LA DWP	TRAFFIC METER SERVICE	290.98	Transportation
96755	10/19/2016	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- REPAIR	268.83	Transportation
96818	10/26/2016	WESTERN HIGHWAY PRODUCTS, INC.	TRAFFIC SIGNS	229.95	Transportation
96685	10/18/2016	US BANK	VISA- SHELL OIL	221.98	Transportation
96815	10/26/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	186.26	Transportation
96805	10/26/2016	R P BARRICADE INC	EQUIPMENT RENTAL- LOST HILLS	172.00	Transportation
96685	10/18/2016	US BANK	VISA- UNION 76	152.39	Transportation
96685	10/18/2016	US BANK	VISA- CORNER BAKERY	146.00	Transportation
96685	10/18/2016	US BANK	VISA- DIY	123.62	Transportation
96815	10/26/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	114.24	Transportation
96685	10/18/2016	US BANK	VISA- LOVI'S DELI	92.77	Transportation
96685	10/18/2016	US BANK	VISA- UNION 76	79.52	Transportation
96685	10/18/2016	US BANK	VISA- EXXON MOBIL	76.99	Transportation
96685	10/18/2016	US BANK	VISA- SHELL OIL	64.27	Transportation
96685	10/18/2016	US BANK	VISA- SHELL OIL	47.05	Transportation
96685	10/18/2016	US BANK	VISA- EXXON MOBIL	43.39	Transportation
96685	10/18/2016	US BANK	VISA- UNION 76	34.05	Transportation
96685	10/18/2016	US BANK	VISA- UNION 76	32.40	Transportation
96685	10/18/2016	US BANK	VISA- UNION 76	31.50	Transportation
96685	10/18/2016	US BANK	VISA- EXXON MOBIL	31.12	Transportation
96685	10/18/2016	US BANK	VISA- UNION 76	28.74	Transportation



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96685	10/18/2016	US BANK	VISA- EXXON MOBIL	27.88	Transportation
96685	10/18/2016	US BANK	VISA- UNION 76	25.99	Transportation
96685	10/18/2016	US BANK	VISA- UNION 76	22.99	Transportation
96815	10/26/2016	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	16.89	Transportation
96685	10/18/2016	US BANK	VISA- CHEVRON	11.27	Transportation
96685	10/18/2016	US BANK	VISA- SHELL OIL	9.00	Transportation
96685	10/18/2016	US BANK	VISA- EXXON MOBIL	8.00	Transportation
Total Amount for 48 Line Item(s) from Transportation				\$140,757.74	
GRAND TOTAL for 491 Line Items				\$1,072,868.34	

FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

30-Nov

Council Reorganization Meeting

14-Dec

PW	Consent	Approval of PSA for tree removal and vegetation management of Las Virgenes Creek Restorarian Project Phase II
PW	Consent	Adoption of Resolution No 2016-1531 in Support of Enrolling the City of Calabasas in the National Wildlife Federation's Certified Community Wildlife Habitat Program
PW	Consent	Adoption of Resolution No. 2016-1539, requesting LA County Flood Control Dist. to accept private storm Drain No. 1795
Finance	Public Hearing	Adoption of Resolution No. 2016-1534 for CPI adjustment of fees
CD	Public Hearing	Introduction of Ordinance No. 2016-337 for new 2016 California Building Standards
CD	Public Hearing	Introduction of Ordinance No. 2016-343; Code amendment for building at 4500 Park Granada
CD	Public Hearing	Adoption of Resolution No. 2016-1538 for appeal fees to \$500
CS	New Business	Update on Senior Center membership
CC	New Business	Adoption of Resolution No. 2016-1536 certifying results of Election
CC	New Business	Scoping Session for Proposed Westin Hotel
PW	New Business	Introduction of an amended Ordinance for off-street parking

Future Items

CC	Closed Session	City Manager performance evaluation
AS	Public Hearing	CDBG Projects
PS	New Business	Drone regulations Ordinance
CD	Consent	Housing Element Report
PW	New Business	Environmental Commission review of programs/ordinances (plastic bag, coyote, styrofoam, car wash, rodenticide, etc.)
CD	New Business	Business recognition program for environmental efforts
CD	New Business	Noticing procedures/newspaper publications
CS	Consent	Hydrating stations

2016 Meeting Dates

Dec 28 - Canceled

2017 Meeting Dates

11-Jan	12-Jul - Canceled
18-Jan - Council Workshop	26-Jul - Canceled
25-Jan	9-Aug
8-Feb	23-Aug
22-Feb	13-Sep - Canceled League Annual Meeting
8-Mar	27-Sep
22-Mar	11-Oct
12-Apr	25-Oct
26-Apr	8-Nov
10-May - Canceled CCCA Annual Meeting	22-Nov - Canceled Thanksgiving Eve
24-May	29-Nov - Special Meeting Council Reorg.
14-Jun	13-Dec - Canceled Hanukah
28-Jun	27-Dec - Canceled