



## CITY *of* CALABASAS

**CITY COUNCIL AGENDA  
REGULAR MEETING – WEDNESDAY, JUNE 28, 2017  
CITY HALL COUNCIL CHAMBERS  
100 CIVIC CENTER WAY, CALABASAS  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting.**

### **OPENING MATTERS – 7:00 P.M.**

Call to Order/Roll Call of Councilmembers  
Pledge of Allegiance by Boy Scout Troop 642  
Approval of Agenda

### **PRESENTATIONS – 7:15 P.M.**

- Recognition of Senior Planner, Talyn Mirzakhanian for her service to the City
- By Brad Rosenheim regarding the Boething Project

### **ANNOUNCEMENTS/INTRODUCTIONS – 7:45 P.M.**

- Adjourn in memory

### **ORAL COMMUNICATION – PUBLIC COMMENT – 7:55 P.M.**

### **CONSENT ITEMS – 8:00 P.M.**

1. [Approval of meeting minutes from June 14, 2017](#)
2. [Sheriff's crime report – May 2017](#)

3. [Annual update of the City's Tobacco Retailer Registration Program](#)
4. [Adoption of Resolution No. 2017-1558, rescinding Resolution No. 2016-1517 and approving a salary schedule for permanent employees](#)
5. [Adoption of Resolution No. 2017-1559, designating Councilmember Bozajian as the voting delegate and Mayor Maurer as the alternate voting delegate for the League of California Cities Annual Business meeting on September 15, 2017 in Sacramento](#)
6. [Recommendation to award a construction contract for the 2017 Street Resurfacing Project, Specification No. 16-17-02, to All American Asphalt for the total amount of \\$1,043,108.25](#)
7. [Recommendation to award a construction contract for the Calabasas High School Access Improvement Project, Specification No. 16-17-03 to Berry Engineering Contractors, Inc. in the total amount of \\$112,412.50](#)

#### **PUBLIC HEARING – 8:10 P.M.**

8. [Adoption of Resolution No. 2017-1556, approving the operating and capital improvement budgets for July 1, 2017 through June 30, 2019, providing for the appropriations and expenditures for all sums set forth in said budget; and adoption of Resolution No. 2017-1557, establishing the appropriations limit for Fiscal Year 2017-2018](#)
9. [Introduction of Ordinance No. 2017-353, amending Chapter 17.60 of the Calabasas Municipal Code by adding a new Section, 17.60.055 to require applicants/developers of certain larger development projects to conduct Community Development Forums prior to formal consideration of the project by official decision making bodies. Staff has determined that the project is exempt from review in accordance with Section 21084 of the California Environmental Quality Act \(CEQA\) and Section 15061 \(b\)\(3\) – General Rule of Exemption – of the CEQA Guidelines. The Planning Commission conducted a public hearing on this item on June 1, 2017, after which the Commission adopted Resolution No. 2017-361, recommending to City County approval of the Ordinance](#)

#### **NEW BUSINESS – 8:30 P.M.**

10. [Request for the City Council to waive the requirement for Audi to conduct Community Development Forums related to future applications for a new development proposal to remodel and expand the existing Audi Car Dealership located at 24650 Calabasas Road](#)

**INFORMATIONAL REPORTS – 8:40 P.M.**

11. [Check Register for the period of June 7-15, 2017](#)

**TASK FORCE REPORTS – 8:45 P.M.**

**CITY MANAGER’S REPORT – 8:50 P.M.**

**FUTURE AGENDA ITEMS – 8:55 P.M.**

**ADJOURN – 9:00 P.M.**

The City Council will adjourn in memory of Mary Solis and Alan Linegar to their next regular meeting scheduled on Wednesday, August 9, 2017, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF  
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA  
HELD WEDNESDAY, JUNE 14, 2017**

Mayor Maurer called the meeting to order at 7:31 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, CA.

**ROLL CALL**

Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub  
Absent: None.  
Staff: Aziz-Goktapeh, Bartlett, Bingham, Coroalles, Hernandez, Howard, Klein, Melton, Michitsch, Post, Rubin, Tamuri and Yalda.

**PLEDGE OF ALLEGIANCE**

Mayor pro Tem Gaines provided historical information in commemoration of Flag Day.

Pledge of Allegiance by Cub Scouts, Pack 333.

**APPROVAL OF AGENDA**

Mayor pro Tem Gaines **moved, seconded by Councilmember Weintraub to approve the agenda. MOTION CARRIED 5/0 as follows:**

AYES: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

**PRESENTATIONS**

- Recognition of Cub Scouts, Pack 333 for their Patriotic Concerts to Senior Citizens

Mayor Maurer recognized the cub scouts and their siblings.

- Recognition of Cami Sylvester for being a 2017 Gold Award recipient

Mayor Maurer recognized Cami Sylvester.

- One year anniversary and operation of the Calabasas Senior Center

Mr. Rubin provided an overview of the Senior Center's first year.

Sue Somberg, Carol Davis and Lois Julien spoke on this item.

The Council expressed appreciation to Mr. Coroalles and staff for the success of the Senior Center.

### **ANNOUNCEMENTS/INTRODUCTIONS**

Members of the Council made the following announcements:

Mayor pro Tem Gaines:

- Attended AE Wright Middle School's culmination and presented the Mayor's Award to Tiffany Wynn. Congratulated all graduates specially Councilmember Shapiro's daughter.
- Had the opportunity to extend gratitude to all crossing guards and shuttle drivers at their appreciation luncheon on June 14.
- Extended an invitation to Calabasas night at a Galaxy Soccer game on August 12.

Councilmember Bozajian:

- Congratulated Calabasas Clubhouse Pre-School graduates.
- Showcased the annual summer activities.

Councilmember Shapiro:

- Echoed congratulations to all graduating students.
- Extended appreciation to Public Works staff for the crossing guards and shuttle drivers' appreciation luncheon.
- Attended with others the 50<sup>th</sup> anniversary of Chaparral Elementary School.
- Echoed sentiments in regard to Flag Day and extended appreciation to all who have served protecting our Country, especially Mr. Coroalles.
- Wished happy Fathers' Day to all dads.

Councilmember Weintraub:

- Extended congratulations to all graduates.
- The first Sunset Concert will take place on June 25.
- A public forum will take place on June 27 regarding the Community Choice Energy Program.

Mayor Maurer:

- Congratulated Brandon Talejo from AC Stelle Middle School for being the recipient of the Mayor's Award.

Mayor Maurer announced that the meeting would be adjourned in memory of Ray Phillips, Andrew "Andy" Lucove and Lon Morton.

Councilmember Bozajian read Ray Phillips' biography.

Councilmembers expressed condolences to the families.

Dennis Washburn, Don Adams and Brian Kahn spoke in regard Ray Phillips' tribute.

### **ORAL COMMUNICATIONS – PUBLIC COMMENT**

Aurelia Friedman, Matthew Houston and Carl Ehrlich spoke during public comment.

### **CONSENT ITEMS**

1. Approval of meeting minutes from May 24 and June 3, 2017
2. Adoption of Ordinance No. 2017-356 approving a Development Agreement No. 2017-01 and associated Dedication Agreement between the City of Calabasas and Rondell Oasis, LLC providing for the acquisition of vacant land and construction of a public parking lot and approving substitute use of that parking lot for required off-street parking and concentration of related development rights for an approved hotel. The subject site is located at 26300 Rondell Street (APN 2069-031-014 and 2069-031-015), within the Commercial Retail zoning district and Scenic Corridor overlay zone
3. Adoption of Ordinance No. 2017-355, amending Chapter 8.13 and section 17.12.125 of the Calabasas Municipal Code by: 1) expanding the prohibition of marijuana dispensaries to also prohibit any form of marijuana commerce, trade, or industry, including but not limited to: commercial cultivation, production, processing, packaging, warehousing, wholesale distribution, shipping or delivery services, clinical testing, and any other business related to marijuana or any marijuana derivative, whether recreational or medical; 2) establishing an exception to the prohibitions therein to allow inside a fully enclosed and secured private residence or accessory structure, the private non-commercial cultivation of not greater than six marijuana plants, and the associated non-commercial processing and use of marijuana and marijuana products as specified in the State Law, and updating personal use cultivation standards accordingly; 3) revising the marijuana delivery or transport prohibition by creating an exception for the lawful delivery or transport of marijuana and/or marijuana products to persons or entities within the City via public roads by persons or firms licensed to do so under State Law; and, 4) updating definitions of terms to align with the definitions provided within the State Law

4. Adoption of Resolution No. 2017-1552, levying special taxes within City of Calabasas Community Facilities District No. 98-1; and adoption of Resolution No. 2017-1553, levying special taxes within City of Calabasas Community Facilities District No. 2006-1
5. Recommendation to approve a professional services agreement for \$603,756 with Michael Baker International, Inc. for the Lost Hills Interchange/US 101 Design Support during construction and the Community Development Block Grant Housing Rehabilitation Program consulting
6. Recommendation to approve a five-year professional services agreement with Rincon Consultants, Inc. for environmental services in an amount not exceed \$500,000
7. Recommendation to award five-year professional services agreements to Venco Western, Inc. for the landscape maintenance of the common areas located within the Homeowner Associations: Calabasas Country Estates, Zone 4, \$277,693; and Clairidge, Zone 10, \$402,876, within Landscape Lighting Act District 22 in the City of Calabasas
8. Recommendation to allocate \$65,000 from the FY 2017-2018 General Fund to the Agoura Hills/Calabasas Community Center Joint Powers Authority

**Councilmember Shapiro moved, seconded by Councilmember Weintraub to approve Consent Item Nos. 1, 3-8. MOTION CARRIED 5/0 as follows:**

AYES: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

Mayor pro Tem Gaines recused himself from participating on Consent Item No. 2 and left the meeting.

Stephanie Abronson spoke on Item No. 2

**After discussion, Councilmember Bozajian moved, seconded by Councilmember Shapiro to approve Consent Item No. 2. MOTION CARRIED 4/0 as follows:**

AYES: Mayor Maurer, Councilmembers Bozajian, Shapiro and Weintraub

ABSENT: Mayor pro Tem Gaines

Mayor pro Tem Gaines returned to the meeting

## **PUBLIC HEARING**

9. Adoption of Resolution No. 2017-1550, approving a final Engineer's Report in connection with Landscape Lighting Act Districts Nos. 22, 24, 27 and 32 and confirming diagrams and assessments for such districts for Fiscal Year 2017-2018

Mayor Maurer opened/closed the public hearing.

**Mayor pro Tem Gaines moved, seconded by Councilmember Weintraub to approve Item No. 9. MOTION CARRIED 5/0 as follows:**

AYES: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

10. Recommendation to adopt Resolution No. 2017-1555, approving the City of Calabasas Transit Fare Schedule

Mayor Maurer opened/closed the public hearing.

**Councilmember Shapiro moved, seconded by Councilmember Weintraub to approve Item No. 10. MOTION CARRIED 5/0 as follows:**

AYES: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

## **NEW BUSINESS**

11. Presentation from Andrew Meiman, Principal, ARC Alternatives, on the third-party review of the Los Angeles County Community Energy (LACCE) Plan related to the Community Energy (LACCE) Business Plan

**No action was taken on this item.**

## **INFORMATIONAL REPORTS**

12. Check Register for the period of May 15-31, 2017

**No action was taken on this item.**

## **TASK FORCE REPORTS**

Councilmember Shapiro reported attendance to end of year PFC and PAF meetings. He also reported attendance to a SCAG's Community and Economic Development Committee meeting.



## **CITY MANAGER'S REPORT**

Mr. Coroalles reported that a waiver request from Audi regarding Community Development Forums will be scheduled for the June 28 Council meeting.

In regard to inquiry about Community Development Forums, Mr. Howard and Mr. Coroalles reported that the introduction of an ordinance is scheduled for June 28.

## **FUTURE AGENDA ITEMS**

Councilmember Bozajian reported that John Shull from the JPIA has agreed to provide a briefing to the Council, at a future meeting, regarding Trust Liability Fund.

In regard to request from Councilmember Shapiro for an update on the plastic bag ban ordinance, Mr. Coroalles replied that an update on the City's environmental programs previously postponed will be scheduled for a future meeting.

## **ADJOURN**

Councilmember Weintraub moved, seconded by Mayor pro Tem Gaines to adjourn the meeting at 9:17 p.m. in memory of Ray Phillips, Andrew "Andy" Lucove and Lon Morton to their regular meeting scheduled on Wednesday, June 28, 2017, at 7:00 p.m. MOTION CARRIED 5/0 as follows:

AYES: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub

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Maricela Hernandez, MMC  
City Clerk



# OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

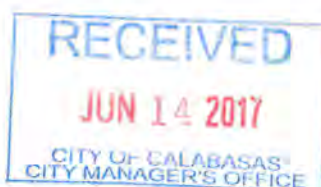
HALL OF JUSTICE

JIM McDONNELL, SHERIFF  
(818) 878-1808



June 7, 2017

Anthony Coroalles, City Manager  
City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302



Dear Mr. Coroalles:

Listed below are the year-to-date crime statistic comparisons for the City of Calabasas for the month of May 2017.

## I. CRIME STATISTICS

CRIME	CURRENT MTH	YTD 2017	YTD 2016	CHANGE
Homicide	0	0	0	0
Rape	0	0	1	-1
<b>Robbery</b>				
Armed	0	2	0	2
Strong-Arm	0	2	0	2
Assault	1	1	4	-3
<b>Burglary</b>				
Residential	2	18	19	-1
Business	1	10	6	4
Garage/Out-Building	0	2	3	-1
Vehicle (locked)	3	33	15	18
<b>Theft</b>				
Grand (\$950 +)	4	18	7	11
Petty	7	32	19	13
Vehicle (unlocked)	6	36	20	16
Grand Theft Vehicle	1	11	6	5
Arson	0	0	2	-2
Domestic Violence Felony	1	1	0	1
<b>Total Part I Crimes</b>	<b>26</b>	<b>166</b>	<b>102</b>	<b>+64</b>
<b>Percent Change</b>				<b>+62.7%</b>
Domestic Violence Misdemeanor	1	5	16	-11

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

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— Since 1850 —

II. NOTEWORTHY INCIDENTS

Three vehicle incidents (one vehicle burglary and two thefts from unlocked vehicles) occurred during the same date and time frames in the 4100 block of Via Mira Monte and 26800 block Cold Springs Street. There were no signs of forced entry in the vehicle burglary incident. Property taken consisted of cash and sunglasses. No suspect(s) seen or heard. (917-02692, 02693, 02697)

A commercial burglary was reported in the 26700 block of Agoura Road. Video footage showed two suspects at the front glass door. One suspect smashed the glass with a sledge hammer. Once inside the location, they jumped over the front counter and one suspect used the sledge hammer to remove the bolted safe under the cash register. Suspects were described as male, with one wearing a two tone heavy jacket which covered his face and the other suspect had a camouflage jacket covering his face and a dust mask. Both suspects were wearing gloves. (17-02733)

A theft occurred in the 4700 block of Commons Way. The suspects entered the location, selected store items and walked out with two full carts of items without paying. An employee told them that Sheriff's units were responding and both suspects left the carts in the parking lot area and walked away. All stolen property was recovered and consisted of laundry products/soap, air freshener products and food items-valued at over \$1,000. Suspects described as two female Hispanics in their 20's. (17-02805)

III. TRAFFIC

See attached.

IV. AGENDIZED CAR

See attached

V. CRIME PREVENTION

See attached

VI. JUVENILE INTERVENTION TEAM

See attached.


**VII. ARREST STATISTICS**

The numbers of arrests listed below are the most current available.

	YEAR TO DATE 2017		CURRENT MONTH MAY	
	ADULT	JUVENILE	ADULT	JUVENILE
Criminal Homicide	0	0	0	0
Forcible Rape	1	0	0	0
Robbery	3	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Larceny Theft	6	0	3	0
Grand Theft Auto	6	2	0	0
Arson	0	0	0	0
Forgery	0	0	0	0
Fraud and NSF checks	3	0	0	0
Sex Offenses, Felonies	0	0	0	0
Sex Offenses, Misdemeanors	1	0	0	0
Non-Aggravated Assaults	1	1	0	0
Domestic Violence, Felony	0	0	0	0
Domestic Violence, Misd.	3	0	0	0
Weapon Laws	4	1	0	0
Offenses Against Family	1	0	0	0
Narcotics	15	3	2	0
Liquor Laws	0	0	0	0
Drunk/Alcohol/Drugs	4	0	1	0
Disorderly Conduct	0	0	0	0
Vagrancy	0	0	0	0
Gambling	0	0	0	0
Drunk Driving Vehicle/Boat	8	0	1	0
Vehicle/Boating Laws	24	1	1	0
Vandalism	1	0	0	0
Warrants	43	1	9	0
Receiving Stolen Property	2	0	0	0
Federal Offenses W/O Money	0	0	0	0
Federal Offenses With Money	0	0	0	0
Felonies, Miscellaneous	1	2	0	0
Misdemeanors, Miscellaneous	6	0	1	0
<b>ARREST TOTALS</b>	<b>133</b>	<b>11</b>	<b>18</b>	<b>0</b>

Sincerely,

JIM McDONNELL, SHERIFF

  
Joshua W. Thai, Captain  
Malibu/Lost Hills Station



Los Angeles County  
**Sheriff's Department**

## Lost Hills Sheriff's Station - Community Impact Team

27050 Agoura Road Agoura, CA 91301

(818) 878-1808

[www.lasd.org](http://www.lasd.org)

### Calabasas Monthly Report for May, 2017

- Networked with deputies that routinely work in Calabasas. Maintained an open line of communication between patrol, burglary team and the CIT Team for the purposes of relaying service requests within the city limits.
- Updated the new information bulletin for patrol deputies outlining directed patrol requests, recent crime trends and crimes currently under investigation including residential burglaries and vehicle burglaries.
- Maintained communication with the several Homeowners Associations. Discussed with several residents of the community crime trends and safety measures that homeowners can follow to minimize risk.
- Continued to monitor the intersection at the Lost Hills/101 Freeway overpass. The construction will continue for another year minimum. Several solutions are being implemented to ease congestion including stepped up traffic enforcement.
- Monitored transient issues behind Calabasas City Hall and the hills across from the golf course. Continue to monitor the transient issue in the city.
- Networked with Calabasas detectives and the Lost Hills Station Burglary Team regarding crime trends, areas of concern, and saturation patrol.
- Placed a decoy car in several locations around the city.

By Deputy John Peck, (818) 878-5505, [jpeck@lasd.org](mailto:jpeck@lasd.org)



Los Angeles County  
**Sheriff's Department**

## Lost Hills Sheriff's Station - Community Impact Team

27050 Agoura Road Agoura, CA 91301

(818) 878-1808

[www.lasd.org](http://www.lasd.org)

- Participated in the Topanga Canyon Evacuation drill. The drill was designed to prepare residents in the event evacuation is required. Calabasas residents would also be affected.
- Conducted a Cub Scout tour of the station.
- Several issues regarding vendors along Las Virgenes Rd. Permitting, including Health Department permits. Working with the Department of Public Health to ensure the laws are being followed. Planning an operation this summer with the Department to check again.
- Participated in the Crime Prevention Expo at Founder's Hall. Several members of the community as well as crime prevention vendors were on hand. Very useful information as well as products and services were available.
- Several abandoned vehicle issues and vehicles parked for over 72 hours.
- Sent out STTOP letters to dangerous drivers in the city of Calabasas.
- Attended the City Council meeting on May 24<sup>th</sup>. Discussed issues on the crime report.

**LOST HILLS JUVENILE INTERVENTION UNIT  
ACTIVITY REPORT FOR MAY 2017  
CALABASAS**

**A. SCHOOL ISSUES**

Investigated 2 incidents of bullying at Calabasas High.

Investigated criminal threats at Bay Laurel and Lupin Hill.

Investigated 2 hate incidents at Calabasas High.

Admitted an A.C. Stelle student 5150 WIC after suicidal statements.

Investigated a fight between two girls at Calabasas High.

Investigated cyberbullying at A.E.Wright.

**B. INTERVENTIONS**

No interventions were held this month.

**C. COMMUNITY / CRIMINAL ISSUES**

1. We conducted a monthly parental resource class at Lost Hills Sheriff's Station. This program was developed by our unit and is designed to educate parents about: 1) The current trends in juvenile behavior and delinquency, 2) Alcohol/narcotic awareness and recognition, 3) School policy and campus issues, 4) Gang awareness and negative peer relations, 5) Parental rights and responsibilities and, 6) Parental responses to incorrigible and/or delinquent behavior. We also address the specific concerns relating to the minor's behavior. We educate the minor and their parents of possible criminal behavior and the legal consequences. We offer suggestions and make recommendations to improve the minor's quality of life.

2. Spoke with numerous citizens and parents who called to question various juvenile concerns and issues in the community. We also provide the parents with various juvenile resource programs within our community.

3. We met with the Sylmar Juvenile Court District Attorney regarding the investigation and filing of criminal charges against juvenile offenders.

4. Met with Captain Josh Thai throughout the month in order to keep him up to date regarding our unit's investigations and current juvenile issues within our city.

5. Entered juveniles into the Juvenile Automated Index system for various violations.

6. Made court appearances to testify as witnesses on the part of the People of the State of California and attended court proceedings in cases generated from the City of Calabasas. We also investigated, prepared, and filed cases with the District Attorney's office. We additionally assisted other investigators in the preparation of cases for court.

7. We met with station narcotic detectives on a regular basis to exchange information regarding juvenile and drug related issues. We have worked with the narcotic detectives on several narcotic cases directly and indirectly involving juveniles.

8. Handled the processing and follow-up of various juvenile referrals brought to the attention of this unit (i.e., Juvenile Information Forms, Field Interview Cards, Juvenile Automated Index, and citations for various juvenile contacts with uniform personnel).

9. Conducted our normal checks of juvenile problem areas in the city during weekend evenings and responded to juvenile related calls for service.

10. Updated the Gang Book and briefed the captain on criminal activity trends.

11. Investigated 4 allegation of child abuse.

12. Registered 4 sexual predators and conducted 2 home checks.

13. Assisted D.C.F.S. with warrant service at Yerba Buena.

14. Attended symposium at Engage Therapy on "13 Reasons I Committed Suicide."





<b>COLLISION SUMMARY*</b>	<b>This Month</b>	<b>Month Year Prior</b>	<b>Total YTD</b>	<b>Total Prior YTD</b>	<b>Change +/-</b>
<b>Total Collisions - Excluding Private Property</b>	24	14	93	68	+25
Fatal Collisions	0	0	0	0	0
Injury Collisions	11	2	34	11	+23
Property Collisions	13	12	59	57	+2
Private Property Collisions	4	6	16	14	+2
DUI Collisions with Injuries	0	0	2	0	+2
DUI Collisions with Property Damage	0	0	2	2	0
<b>Total Pedestrian Collisions</b>	2	0	3	1	+2
Pedestrians Killed	0	0	0	0	0
Pedestrians Injured	3	0	4	1	+3
<b>Total Hit &amp; Run Collisions</b>	3	5	16	11	+5
Hit & Run Fatalities	0	0	0	0	0
Hit & Run Injuries	0	0	0	0	0
Hit & Run Property Only	3	5	16	11	+5
<b>CITATION SUMMARY*</b>	<b>This Month</b>	<b>Month Year Prior</b>	<b>Total YTD</b>	<b>Total Prior YTD</b>	<b>Change +/-</b>
<b>Traffic Total</b>	336	337	1525	1948	-423
Hazardous Violations	211	143	852	894	-42
Non-Hazardous Violations	48	56	232	357	-125
Parking Violations	76	135	434	683	-249
DUI Arrests	1	3	7	14	-7

\*Collision Summary and Citation Summary does not reflect all collisions and citations which were not entered into the database.

COUNTY OF LOS ANGELES  
**SHERIFF'S DEPARTMENT**

"A Tradition of Service"

OFFICE CORRESPONDENCE

DATE: 06-11-17

FROM: Brian Kehoe, Traffic Sergeant      TO: Joshua W. Thai, Captain  
Malibu/Lost Hills Station                      Malibu/Lost Hills Station

SUBJECT: May Motor Activity Report City of Calabasas

During the month of May the motorcycle officers wrote 158 violations. The citations break down into the following categories:

Unsafe Speed	40
Other Hazard	57
Other Non-Hazard	25
Signs and Signals	28
Fail To Yield	3
Unsafe Turning	5

DHH:BK

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**L.A. County Sheriff's Department**  
**Lost Hills & Malibu Station**

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**Monthly Traffic Collision Report**

*6/13/2017 City of CALABASAS*

*Date Range Reported: 5/1/2017 to 5/31/2017*

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**Collisions**

Total Non-Injury Collisions	13
Total Injury and Fatal Collisions	11
Total Collisions (Injury + Non-Injury)	24

**DUI Collisions**

Number of DUI Collisions with Fatalities	0
Number of DUI Collisions with Injuries	0
Number of DUI Collisions Involving Property Damage	0
Total Number of DUI Collision Deaths	0
Total Number of DUI Collision injuries	0
Total Number of DUI Collisions	0
Total Actual Number of DUI Arrests	1

**Non-DUI Collisions**

Number of Non-DUI Collisions with Fatalities	0
Number of Non-DUI Collisions with Injuries	11
Number of Non-DUI Collisions Involving Property Damage	13
Total Number of Non-DUI Collision Deaths	0
Total Number of Non-DUI Collision injuries	15

**Vehicle/Pedestrian Collisions**

Number of Vehicle/Pedestrian Collisions with Fatalities	0
Number of Vehicle/Pedestrian Collisions with Injuries	2
Total Number of Pedestrian Fatalities	0
Total Number of Pedestrian Injuries	3

**Vehicle/Bicycle Collisions**

Number of Vehicle/Bicycle Collisions with Fatalities	0
Number of Vehicle/Bicycle Collisions with Injuries	1
Total Number of Vehicle/Bicycle Collision Fatalities	0
Total Number of Vehicle/Bicycle Collision Injuries	1

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**Hit & Run Collisions**

Total Number of Hit & Run Fatalities	0
Total Number of Hit & Run Injuries	0
Total Number of PDO Hit & Run Collisions	3

**Traffic Citations**

Total Number of Radar Citations Issued	25
Total Number of Bicycle Citations Issued	0
Total Number of Pedestrian Citations Issued	0
Total Number of Safety Belt Citations Issued	0
Total Number of Child Restraint Citations Issued	0
Total Number of Financial Responsibility Citations Issued	19
Total Number of Hazardous Citations Issued	209
Total Number of Non-Hazardous Citations Issued	48
Total Number of Citations Issued	257

**Parking Citations**

Total Number of Parking Citations Issued	0
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**Miscellaneous**

Child in Passenger Seat or Belts, Number of Fatalities	
Child in Passenger Seat or Belts, Number of Injuries	
Child Not in Passenger Seat or Belts, Number of Fatalities	
Child Not in Passenger Seat or Belts, Number of Injuries	
Number of Code 3 or Pursuit Collision Fatalities	
Number of Code 3 or Pursuit Collision Injuries	
Number of Patrol Vehicle Rear-End Collisions with Amber On	

**Enforcement Index**

Enforcement Index	19.0
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**L.A. County Sheriff's Department  
Lost Hills & Malibu Station  
Monthly Traffic Safety Management Report**

*City of CALABASAS  
Date Range Reported: 5/1/2017 to 5/31/2017*

**Total No. of Collisions: 24 Injury: 11 Non-Injury: 13 Fatal: 0 Private Property: 4**

**Total No. of Citations: 259 Hazardous Cites: 211 Non-Hazardous Cites: 48**

**Collisions by Reporting Districts**

<u>Reporting District</u>	<u>No.</u>	<u>Location</u>
2241	5	at Separate Locations
2242	2	at Separate Locations
2243	2	at Las Virgenes Rd and Mureau Rd
	3	at Separate Locations
2245	3	at Separate Locations
2246	1	at Calabasas Rd and Mureau Rd
2248	6	at Separate Locations
2249	2	at Separate Locations

**Collision Occurred Most Frequently On:**

<u>Street Name</u>	<u>Number of Collisions</u>
<b>Calabasas Rd</b>	<b>3</b>
2 at Mureau Rd	
1 at El Canon Av	
<b>Las Virgenes Canyon Rd</b>	<b>3</b>
3 at at Separate Locations	
<b>Las Virgenes Rd</b>	<b>3</b>
2 at Mureau Rd	
1 at Oak Glen St	
<b>4185 Old Topanga Canyon Rd</b>	<b>1</b>
1 at Wrencrest Dr	
<b>Adamor Rd</b>	<b>1</b>
1 at Parkmor Rd	

<b>Agoura Rd</b>			<b>1</b>
	1	at Lost Hills Rd	
<b>Agoura Rd @ 26521</b>			<b>1</b>
	1	at Las Virgenes Rd	
<b>Alizia Canyon Dr</b>			<b>1</b>
	1	at Parkmor Rd	
<b>Mulholland Hwy</b>			<b>1</b>
	1	at Declaration Av	
<b>Park Granada</b>			<b>1</b>
	1	at Park Capri	
<b>Park Sorrento</b>			<b>1</b>
	1	at Park Ora	
<b>Parkway Calabasas</b>			<b>1</b>
	1	at Park Granada	
<b>Wrencrest Dr</b>			<b>1</b>
	1	at Old Topanga Cyn Rd	

***Primary Collision Factors:***

<u>Violations</u>	<u>Description</u>	<u>Number of Collisions</u>
22350	Unsafe Speed	5
21801(a)	Left Turns Or U-Turns Yield To Other Vehicles	4
		4
21703	Following Too Closely	3
21658(a)	Lane Straddling; Unsafe Lane Change	3
22107	Unsafe Turning Movement	2
22106	Unsafe Start Or Backing	1
21804(a)	Failure To Yield Exiting Private Property Or Alley	1
		0

***Violations Most Frequently Cited:***

<u>Violations</u>	<u>Description</u>	<u>Number of Citations</u>
22350	Unsafe Speed	44
22450(a)	Failure To Stop For Posted Stop Sign	30
38300	Off-Highway Vehicle, Disobey Signs	30
23123(a)	Using Wireless Hand Held Phone While Driving	29
21461(a)	Obey Traffic Control Sign	21
23123.5(a)	Texting While Driving	19
16028(a)	Proof Of Financial Liability-Traffic Accident	18
22101(d)	Req'd Or Prohibited Turn; Fail To Obey Sign	18
4000(a)(1)	Vehicle Registration Required	15
5200(a)	License Plates, Two On A Vehicle Front/Rear	10
12500(a)	Unlicensed Driver	8
12951(a)	Drivers License, Not In Possession	6

21453(a)	Red Signal; Failure To Stop	5
21651(a)	Driving Over, Upon, Or Across Dividing Section	3
21950(a)	Yield To Pedestrian In Crosswalk	3
5204(a)	Current Month And Year Tabs Attached	3
14600(a)	Change Of Address Notification To Dmv Required	2
14601.1(a)	Driving With Suspended License	1
16020(a)	Proof Of Insurance In Vehicle At All Times	1
21460(a)	Double Yellow Lines; Drive To The Left Of	1
21460.5(c)	Two-Way Traffic Left Turn Lane	1
21650	Failure To Drive On Right Half Of Roadway	1
22100(a)	Right Turn At Intersection, Improper Position	1
22102	Violation U-Turn; Business District	1
22107	Unsafe Turning Movement	1
22108	Turn Violation; Duration Of Signal 100 Feet	1
22349(a)	Speeding, Excess Of 65 Mph	1
22526(a)	Gridlock:blocking Intersection	1
23111	Lighted Substances On;through On Highway	1
23152(a)	Dui; Alcohol	1
23152(b)	Dui, .08 Bac Or Greater	1
24252(a)	Maintain Required Lighting	1
24601	License Plate Lamp White Only, Vis 50'	1
26708(a)(		1
4454(a)	Registration Card Kept With Vehicle	1
5201(c)	License Plates, Obstruct Or Impair Recognition	1

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***Collisions Involving Pedestrians: 2***

**Most Frequent Violations**

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***Collisions Involving Bicyclists: 1***

**Most Frequent Violations**

**L.A. County Sheriff's Department  
Lost Hills & Malibu Station**

**From 5/1/2017 to 5/31/2017**

**Total Collisions: 24**

**Injury Collisions: 11**

**Fatal Collisions: 0**

**Collision Summary Report**

**6/13/17**

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<b>917-02439-2243-250</b>	<b>5/2/2017</b>	Tuesday	ALIZIA CANYON DR - PARKMOR RD	332'	Direction: East	Dark - Street Lig	Clear	Pty at Fault:1
	Sideswipe	Other Motor Vehicle	Unsafe Starting or Backing	22106	Hit & Run: Misde	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	Changing Lanes	Age:					No Injury
	Veh Type:	Sobriety: Impairment Not Kno	Assoc Factor: None Apparent			Cell Phone Not In Use		
<b>Party 2</b>	Parked Vehicle West	Passing Other Vehicle	Age: 2016 CHEVROLET	SONIC		Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: Impairment Not Kno	Assoc Factor: None Apparent			Cell Phone Not In Use		
<b>917-02437-2241-250</b>	<b>5/2/2017</b>	<b>04:30</b> Tuesday	AGOURA RD - LOST HILLS RD	50'	Direction: West	Dark - Street Lig	Clear	Pty at Fault:1
	Sideswipe	Other Motor Vehicle	Unsafe Lane Change	21658(a)	Hit & Run: Misde	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	Proceeding Straight	Age:			Unknown Hit and Run Vehicle Involve		No Injury
	Veh Type: Other	Sobriety: Impairment Not Kno	Assoc Factor: Violation			Cell Phone Not In Use		
<b>Party 2</b>	Driver	Stopped In Road	Male Age: 44	2003 BMW	525I	Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>Party 3</b>	Driver	Stopped In Road	Age:			Truck Tractor		No Injury
	Veh Type: Truck	Sobriety: Impairment Not Kno	Assoc Factor: None Apparent			Cell Phone Not In Use		
<b>917-02452-2241-471</b>	<b>5/2/2017</b>	<b>14:00</b> Tuesday	LAS VIRGENES CANYON RD - LAS VIRGENES RD	19'	Direction: East	Daylight	Clear	Pty at Fault:1
	Broadside	Other Motor Vehicle	Auto R/W Violation	21804(a)	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
<b>Party 1</b>	Driver	Making Left Turn	Female Age: 63	2004 TOYOTA	HIGHLANDER	Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: Inattention		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>Party 2</b>	Driver	Proceeding Straight	Male Age: 24	2006 MERCEDES-BENZ	350	Passenger Car, Station Wagon, Jeep		Complaint of Pain
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>917-02454-2248-471</b>	<b>5/2/2017</b>	<b>14:09</b> Tuesday	CALABASAS RD - EL CANON AV	280'	Direction: West	Daylight	Clear	Pty at Fault:1
	Other	Bicycle	Improper Turning	22107	Hit & Run: No	Severe Injury	# Inj: 1	# Killed: 0
<b>Party 1</b>	Driver	Parking Maneuver	Male Age: 26	2006 TRIUMPH	BONNEVILLE	Motorcycle		No Injury
	Veh Type: Motorcycle	Sobriety: HNBD	Assoc Factor: None Apparent		M/C Helmet Driver - Yes	Cell Phone Not In Use		
<b>Party 2</b>	Bicyclist	Proceeding Straight	Male Age: 53			Bicycle		Severe Injury
	Veh Type: Bicycle	Sobriety: HNBD	Assoc Factor: None Apparent		M/C Helmet Driver - No	Cell Phone Not In Use		
<b>917-02469-2242-471</b>	<b>5/3/2017</b>	<b>09:53</b> Wednesday	LAS VIRGENES RD - OAK GLEN ST	52'	Direction: South	Daylight	Clear	Pty at Fault:1
	Sideswipe	Other Motor Vehicle	Unsafe Speed	22350	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
<b>Party 1</b>	Driver	Proceeding Straight	Male Age: 94	2011 VOLKSWAGEN	JETTA	Passenger Car, Station Wagon, Jeep		Complaint of Pain
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: Stop and Go Traffi		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>Party 2</b>	Driver	Slowing/Stopping	Male Age: 32	2015 TOYOTA	CAMRY	Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: Stop and Go Traffi		Lap/Shoulder Harness Used	Cell Phone Not In Use		
<b>Party 3</b>	Driver	Slowing/Stopping	Female Age: 51	2005 FORD	EXPEDITION	Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: Stop and Go Traffi		Lap/Shoulder Harness Used	Cell Phone Not In Use		



<b>917-02500-2249-250</b>	5/3/2017	10:00	Wednesday	3763 EDDINGHAM AVE -	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:
	Sideswipe			Parked Motor Vehicle Unknown		Hit & Run: Misde	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver			Proceeding Straight					No Injury
				Sobriety: Impairment Not Kno	Age:				
				Assoc Factor: Violation			Cell Phone Not In Use		
<b>Party 2</b>	Driver			Parked	Female	Age: 23	2016 FORD	FIESTA SE	Passenger Car, Station Wagon, Jeep
				Sobriety: Not Applicable				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					No Injury
<b>917-02481-2243-471</b>	5/3/2017	17:20	Wednesday	LAS VIRGENES RD - MUREAU RD	0'	Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Hit Object			Other Motor Vehicle	Auto R/W Violation				
						21801(a)	Hit & Run: No	Other Visible Injury	# Inj: 2 # Killed: 0
<b>Party 1</b>	Driver			South Making Left Turn	Female	Age: 27	2013 SCION	XD	Passenger Car, Station Wagon, Jeep
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: Vision Obscureme					Other Visible Injury
<b>Party 2</b>	Driver			North Proceeding Straight	Female	Age: 41	2016 ACURA	SUV	Passenger Car, Station Wagon, Jeep
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					Complaint of Pain
<b>Party 3</b>	Driver			South Stopped In Road	Male	Age: 36	2005 HONDA		Passenger Car, Station Wagon, Jeep
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					No Injury
<b>917-02507-2241-472</b>	5/4/2017	22:45	Thursday	26500 AGOURA RD -				Direction:	Dark - Street Lig
	Broadside			Other Motor Vehicle	Unknown				Clear
								Hit & Run: No	Property Damage Only
									# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver			North Stopped In Road	Male	Age: 70	1984 TOYOTA	SUPRA	Passenger Car, Station Wagon, Jeep
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					No Injury
<b>Party 2</b>	Driver			East Proceeding Straight	Male	Age: 32	2016 VOLVO	PS	Truck Tractor
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					No Injury
<b>917-02515-2241-471</b>	5/5/2017	11:40	Friday	AGOURA RD @ 26521 - LAS VIRGENES RD				328'	Direction: West
	Sideswipe			Non-Collision	Auto R/W Violation				Daylight
						21801(a)	Hit & Run: No	Complaint of Pain	Clear
									Pty at Fault:1
									# Inj: 2 # Killed: 0
<b>Party 1</b>	Driver			South Making Left Turn	Male	Age: 64	2014 KIA	SORENTO	Sport Utility Vehicle
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					Complaint of Pain
<b>Party 2</b>	Driver			West Proceeding Straight	Male	Age: 58	2005 SUBARU	LEGACY	Passenger Car, Station Wagon, Jeep
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					Complaint of Pain
<b>917-02628-2245-471</b>	5/11/2017	17:47	Thursday	CALABASAS RD - MUREAU RD				500'	Direction: East
	Rear-End			Other Motor Vehicle	Unsafe Speed				Daylight
						22350	Hit & Run: No	Complaint of Pain	Clear
									Pty at Fault:1
									# Inj: 1 # Killed: 0
<b>Party 1</b>	Driver			East Proceeding Straight	Male	Age: 53	2008 CHEVROLET	AVALANCHE	Pickups & Panels
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: Inattention					No Injury
<b>Party 2</b>	Driver			East Slowing/Stopping	Male	Age: 24	2014 TOYOTA	PRIUS	Passenger Car, Station Wagon, Jeep
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: Stop and Go Traffi					Complaint of Pain
<b>Party 3</b>	Driver			East Backing	Female	Age: 38	2016 MAZDA	CX-9	Passenger Car, Station Wagon, Jeep
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: Stop and Go Traffi					No Injury
<b>917-02629-2243-471</b>	5/11/2017	18:00	Thursday	LAS VIRGENES CANYON RD - MUREAU RD				0'	Direction: Not Stated
	Head-On			Other Motor Vehicle	Auto R/W Violation				Daylight
						21801(a)	Hit & Run: No	Complaint of Pain	Clear
									Pty at Fault:1
									# Inj: 2 # Killed: 0
<b>Party 1</b>	Driver			South Making Left Turn	Male	Age: 44	2004 CHEVROLET	SILVERADO	Pickups & Panels
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					No Injury
<b>Party 2</b>	Driver			North Proceeding Straight	Female	Age: 34	2008 AUDI	Q7	Sport Utility Vehicle
				Sobriety: HNBD				Lap/Shoulder Harness Used	Cell Phone Not In Use
				Assoc Factor: None Apparent					Complaint of Pain

<b>917-02704-2242-472</b>	5/16/2017	13:40	Tuesday	LAS VIRGENES CANYON RD - WILLOW GLEN RD	425'	Direction: South	Daylight	Clear	Pty at Fault:1
	Sideswipe		Fixed Object	Unsafe Lane Change	21658(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	South	Ran Off Road	Female Age: 87	2011 HONDA ACCORD	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: Inattention	Lap/Shoulder Harness Used	Not Stated			
<b>917-02715-2245-472</b>	5/17/2017	09:00	Wednesday	PARKWAY CALABASAS - PARK GRANADA	0'	Direction: Not Stated	Daylight	Cloudy	Pty at Fault:1
	Rear-End		Other Motor Vehicle	Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	North	Merging	Female Age: 18	2005 LEXUS ES300	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
<b>Party 2</b>	Driver	North	Stopped In Road	Female Age: 52	2015 VOLKSWAGEN TIGUAN	Sport Utility Vehicle		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
<b>917-02731-2246-471</b>	5/17/2017	21:40	Wednesday	CALABASAS RD - MUREAU RD	10'	Direction: East	Dark - Street Lig	Clear	Pty at Fault:1
	Hit Object		Non-Collision	Unsafe Speed	22350	Hit & Run: No	Other Visible Injury	# Inj: 1	# Killed: 0
<b>Party 1</b>	Driver	West	Proceeding Straight	Male Age: 19	UNK	Motorcycle		Other Visible Injury	
	Veh Type: Motorcycle		Sobriety: Impairment Not Kno	Assoc Factor: None Apparent	Unknown	Cell Phone Not In Use			
<b>917-02778-2241-472</b>	5/20/2017	10:30	Saturday	26767 AGOURA RD -		Direction:			Pty at Fault:
						Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver			Male Age: 28	2015 HONDA CR-V	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety:	Assoc Factor:	Lap/Shoulder Harness Used				
<b>Party 2</b>	Driver			Male Age: 20	2004 BMW 325I	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety:	Assoc Factor:	Lap/Shoulder Harness Used				
<b>917-02827-2243-472</b>	5/23/2017	07:50	Tuesday	ADAMOR RD - PARKMOR RD	528'	Direction: North	Daylight	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle	Following Too Closely	21703	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	North	Making Right Turn	Female Age: 38	2010 MERCEDES-BENZ GLK350	Sport Utility Vehicle		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use			
<b>Party 2</b>	Driver	North	Making Right Turn	Female Age: 39	2016 HONDA ACCORD	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD	Assoc Factor: Stop and Go Traffic	Lap/Shoulder Harness Used	Cell Phone Not In Use			
<b>917-02841-2249-472</b>	5/23/2017	15:15	Tuesday	MULHOLLAND HWY - DECLARATION AV	1056'	Direction: East	Daylight	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle	Following Too Closely	21703	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	East	Proceeding Straight	Male Age: 17	2016 HYUNDAI VELOSTER	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HBD Not Under Infl	Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use			
<b>Party 2</b>	Driver	East	Slowing/Stopping	Female Age: 46	2013 BMW 320I	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HBD Not Under Infl	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
<b>Party 3</b>	Driver		Slowing/Stopping	Male Age:		Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HBD Not Under Infl	Assoc Factor: None Apparent		Cell Phone Not In Use			
<b>917-02844-2243-472</b>	5/23/2017	17:13	Tuesday	LAS VIRGENES RD - MUREAU RD	17'	Direction: North	Daylight	Clear	Pty at Fault:1
	Head-On		Other Motor Vehicle	Auto R/W Violation	21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
<b>Party 1</b>	Driver	South	Making Left Turn	Male Age: 36	2016 NISSAN NV200	Mini Van		No Injury	
	Veh Type: Passenger Car		Sobriety: HBD Not Under Infl	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
<b>Party 2</b>	Driver	North	Proceeding Straight	Male Age: 41	2015 CHEVROLET SUBURBAN	Sport Utility Vehicle		No Injury	
	Veh Type: Passenger Car		Sobriety: HBD Not Under Infl	Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			

<b>917-02887-2248-250</b>	5/25/2017	Thursday	22855 MULHOLLAND HWY -					Direction: Daylight	Cloudy	Pty at Fault:1
	Sideswipe	Other Motor Vehicle	Other Improper Driving					Hit & Run: No	Property Damage Only	# Inj: 0 # Killed: 0
<b>Party 1</b>	Driver	Parking Maneuver								No Injury
	Veh Type:	Sobriety: Impairment Not Kno	Assoc Factor: None Apparent						Cell Phone Not In Use	
<b>Party 2</b>	Parked Vehicle East	Parked	Age: 2016 JEEP	CHEROKEE				Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car	Sobriety: Not Applicable	Assoc Factor: None Apparent						Cell Phone Not In Use	
<b>917-02883-2245-471</b>	5/25/2017	11:35 Thursday	4774 PARK GRANADA - PARKING LOT OF POST OFFI					Direction: Daylight	Cloudy	Pty at Fault:1
	Sideswipe	Other Motor Vehicle	Other Improper Driving					Hit & Run: No	Complaint of Pain	# Inj: 1 # Killed: 0
<b>Party 1</b>	Driver West	Backing	Female Age: 60	2007 MERCURY	MARIN			Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent					Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Driver East	Parked	Female Age: 54	2016 LINCOLN	MKZ			Passenger Car, Station Wagon, Jeep		Complaint of Pain
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent					Lap/Shoulder Harness Not Us	Cell Phone Not In Use	
<b>917-02941-2248-472</b>	5/28/2017	00:40 Sunday	PARK SORRENTO - PARK ORA					1320' Direction: North	Dark - Street Lig	Clear
	Hit Object	Fixed Object	Unsafe Speed					22350	Hit & Run: No	Property Damage Only # Inj: 0 # Killed: 0
<b>Party 1</b>	Driver North	Proceeding Straight	Male Age: 53	2010 FORD	FOCUS			Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: Inattention					Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>917-02977-2248-471</b>	5/29/2017	13:55 Monday	PARK GRANADA - PARK CAPRI					223' Direction: South	Daylight	Clear
	Rear-End	Pedestrian	Unsafe Lane Change					21658(a)	Hit & Run: No	Other Visible Injury # Inj: 2 # Killed: 0
<b>Party 1</b>	Driver South	Proceeding Straight	Male Age: 23	2014 DODGE	CHARGER			Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent					Unknown	Cell Phone Not In Use	
<b>Party 2</b>	Driver South	Stopped In Road	Female Age: 49	2010 TOYOTA	YARIS			Passenger Car, Station Wagon, Jeep		Complaint of Pain
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: Violation					Unknown	Cell Phone Not In Use	
<b>Party 3</b>	Pedestrian West	Other	Female Age: 19					Pedestrian		Other Visible Injury
	Veh Type: Pedestrian	Sobriety: HNBD	Assoc Factor: None Apparent					Unknown	Cell Phone Not In Use	
<b>917-02993-2248-471</b>	5/30/2017	06:51 Tuesday	WRENCREST DR - OLD TOPANGA CYN RD					0' Direction: Not Stated	Daylight	Cloudy
	Vehicle - Pedestrian	Pedestrian	Improper Turning					22107	Hit & Run: No	Complaint of Pain # Inj: 1 # Killed: 0
<b>Party 1</b>	Driver West	Making Right Turn	Female Age: 69	2015 BMW	750I			Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: Stop and Go Traffi					Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Pedestrian South	Proceeding Straight	Male Age: 15					Pedestrian		Complaint of Pain
	Veh Type: Pedestrian	Sobriety: HNBD	Assoc Factor: Stop and Go Traffi						Cell Phone Not In Use	
<b>917-03002-2248-472</b>	5/30/2017	15:25 Tuesday	4185 OLD TOPANGA CANYON RD - WRENCREST DR					58' Direction: South	Daylight	Clear
	Rear-End	Other Motor Vehicle	Following Too Closely					21703	Hit & Run: No	Property Damage Only # Inj: 0 # Killed: 0
<b>Party 1</b>	Driver South	Proceeding Straight	Female Age: 35	2015 CADILLAC	ESCALADE			Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent					Lap/Shoulder Harness Used	Cell Phone Not In Use	
<b>Party 2</b>	Driver South	Slowing/Stopping	Female Age: 56	2012 SUBARU	FORESTER			Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD	Assoc Factor: None Apparent					Lap/Shoulder Harness Used	Cell Phone Not In Use	

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City: CALABASAS  
Sorted By: Date and Time




**CITY of CALABASAS**

**CITY COUNCIL AGENDA REPORT**

---

**DATE:** JUNE 15, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** MICHAEL KLEIN, PLANNER 

**SUBJECT:** ANNUAL UPDATE OF THE CITY'S TOBACCO RETAILER REGISTRATION PROGRAM.

**MEETING DATE:** JUNE 28, 2017

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**SUMMARY RECOMMENDATION:**

Staff recommends that the City Council receive and file this report.

**BACKGROUND:**

Adoption of Ordinance No. 2009-259 (Chapter 5.18 of the Calabasas Municipal Code) requires all tobacco retailers to be registered with the City in order to sell tobacco products. The Ordinance took effect on July 10, 2009. Registration is required annually, and there is no fee involved. It is unlawful for any retailer to sell tobacco products without current registration. In addition to requiring a valid registration, the ordinance prohibits retailers from selling tobacco products to minors (consistent with state law). The ordinance establishes policies and procedures for the regular monitoring of tobacco retailers by the City and Sheriff's Department, including the use of minors for sting operations. Any retailer who is found to be in violation of the ordinance and state law prohibiting the sale of tobacco to minors will be fined a minimum of \$1,000 and will have their registration (and, thus, their right to sell tobacco) revoked for a specified period of time.

Section 5.18.130(H) of the CMC requires the City Manager to provide an annual report to the City Council regarding enforcement of the ordinance. The CMC further specifies the content of the annual report as follows:

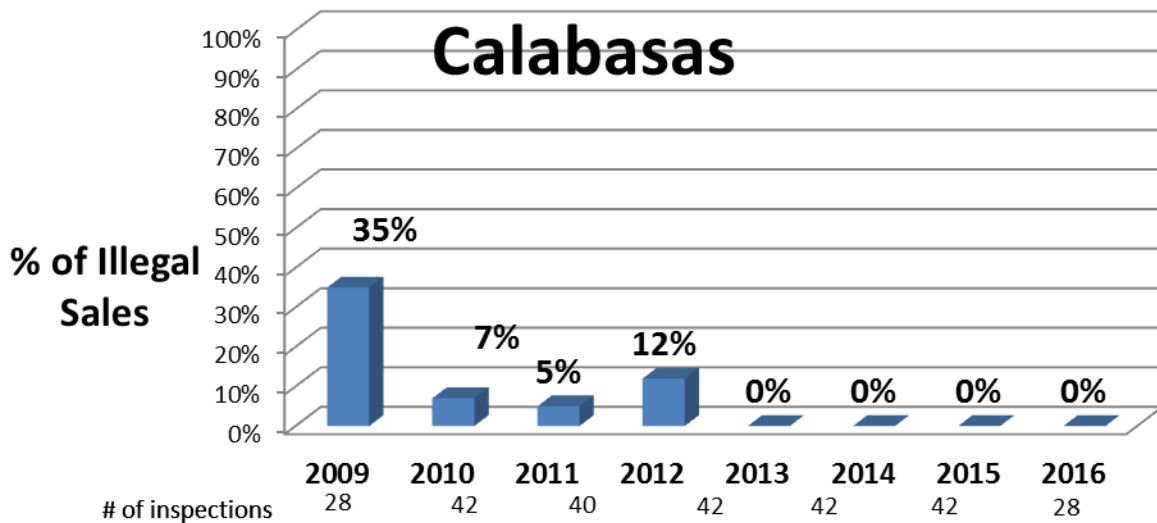
“The report shall include: (i) the number of tobacco retailers found to have violated this chapter; (ii) the number of enforcement actions taken with respect to each tobacco retailer under Section 5.18.100, (iii) the cost to the city of enforcement of this chapter, and (iv) whether additional enforcement funds are needed and, if so, whether he or she recommends those funds be derived from the City's General Fund, fees imposed for the issuance of registrations under this chapter, or the proceeds of fines and penalties paid to the city under this chapter.”

**DISCUSSION/ANALYSIS:**

Section 5.18.100 of the CMC, stipulates that the Los Angeles County Sheriff’s Department shall conduct three tobacco sting operations per year; however, “the department may check the compliance of tobacco retailers previously found to be in compliance a fewer number of times”. Due to staffing fluctuations with the Sherriff Department unit that conducts the sting operations, and the fact that all retailers have been in 100% compliance since 2013, only one sting operation was conducted in 2016. No retailers were caught selling tobacco products to the minor decoys. As result, the illegal sale rate of tobacco has remained at 0% since 2013 (see table below).

<b>Date of sting operation</b>	<b>No. of retailers targeted</b>	<b>No. of retailers that sold to minors</b>	<b>% of retailers engaged in illegal sales</b>
5-17-16	14	0	0%
<b>Total:</b>	<b>14</b>	<b>0</b>	<b>0%</b>

## Illegal Sale Rate of Tobacco in Calabasas



Note: the illegal sale rate of tobacco is based on sales transactions made during official sting operations only. There have been a total of 264 inspections to date

The City's administration costs associated with registration under this ordinance are minimal. Staff sends a notice and registration form once a year to each retailer for them to renew their registration. This requires minimal staff time because there are only fourteen retailers. The City does incur additional costs associated with staff time to process the revocation of a retailer's registration, as well as processing appeals when a retailer engages an attorney to challenge the revocation. However, these expenses are incurred only when a retailer violates the ordinance and are recovered from the \$1,000 fine and \$250 appeal fee. As a result, staff does not recommend any changes be made to the ordinance at this time.

On June 9, 2016, Senate Bill X2-7 went into effect, raising the minimum age to purchase tobacco products from 18 to 21 years of age (except active duty military personnel who is 18 years of age or older). The Bill extends applicable provisions of the STAKE Act to persons under the age of 21, allowing for continued enforcement of such regulations by local jurisdictions, and the ability for cities to assess civil penalties against any person, firm or corporation that sells tobacco products to any person under 21 years of age. The Bill also provides that the STAKE Act does not prohibit the adoption of local government ordinances requiring a more restrictive legal age to purchase or possess tobacco products. Staff reviewed Section 5.18 of the CMC (Tobacco Retailer Registration) and determined that it is consistent with Senate Bill X2-7 because Section 5.18 of the CMC prohibits the sale of tobacco products to persons below the legal minimum ages specified by State law. Staff notified retailers of the new minimum age by sending a notice in the mail to all owners and proprietors. No additional action is needed at this time.

**REQUESTED ACTION:**

Staff recommends that the City Council receive and file this report.

**ATTACHMENTS:**

Attachment A - Tobacco Retailer Status Sheet



## CITY of CALABASAS

## Tobacco Retailer Status Sheet

No. of violations cumulative since date of Ordinance No. 2009-259 (July 10, 2009 through January 31, 2017):

Retailer	Address	Current Registration	No. of Violations	Appeals
LAS VIRGENES MOBIL	4830 LAS VIRGENES RD	yes	0	n/a
<b>RITE-AID #6327</b>	<b>4710 COMMONS WAY</b>	<b>yes</b>	<b>1</b>	<b>no</b>
CALABASAS MOBIL	24025 CALABASAS RD	yes	0	n/a
<b>OAK SHELL</b>	<b>22295 MULHOLLAND HWY</b>	<b>yes</b>	<b>1</b>	<b>yes</b>
<b>RALPHS #205</b>	<b>4754 COMMONS WAY</b>	<b>yes</b>	<b>2</b>	<b>no</b>
GELSON'S MARKETS	22277 MULHOLLAND HWY	yes	0	n/a
<b>CALABASAS UNOCAL CORPORATION</b>	<b>24115 CALABASAS RD</b>	<b>yes</b>	<b>1</b>	<b>yes</b>
<b>MAC CHEVRON</b>	<b>4807 LAS VIRGENES RD</b>	<b>yes</b>	<b>1</b>	<b>yes</b>
<b>7-ELEVEN STORE</b>	<b>4919 LAS VIRGENES RD</b>	<b>yes</b>	<b>1</b>	<b>yes</b>
<b>VENTORO PRIMA GAS</b>	<b>4831 LAS VIRGENES RD</b>	<b>yes</b>	<b>1</b>	<b>yes</b>
VILLAGE MARKET	5657 LAS VIRGENES RD	yes	0	n/a
ALBERTSONS SUPERMARKET	26521 AGOURA RD	yes	0	n/a
<b>TOBACCO ROYALE</b>	<b>26500 AGOURA RD</b>	<b>yes</b>	<b>1</b>	<b>yes</b>
MALIBU LIQUOR & WINE CELLAR INC.	4937 LAS VIRGENES RD	yes	0	n/a

As of January 2017






CITY of CALABASAS

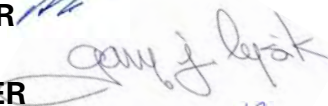

CITY COUNCIL AGENDA REPORT

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**DATE:** JUNE 19, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** ANTHONY M. COROALLES, CITY MANAGER 

**BY:** DR. GARY LYSIK, CHIEF FINANCIAL OFFICER   
JOHN BINGHAM, ADMINISTRATIVE SERVICES MANAGER 

**SUBJECT:** ADOPTION OF RESOLUTION NO. 2017-1558, RESCINDING RESOLUTION NO. 2016-1517 AND APPROVING A SALARY SCHEDULE FOR PERMANENT EMPLOYEES

**MEETING DATE:** JUNE 28, 2016

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**SUMMARY RECOMMENDATION:**

That the City Council adopt Resolution No. 2017-1558, rescinding Resolution No. 2016-1571 and approving a salary schedule for permanent employees.

**BACKGROUND:**

On an annual basis, the City Council adopts a new compensation resolution for permanent full-time employees for the upcoming fiscal year. This resolution approves employee positions, salary ranges, benefit levels, and the number of employees needed for each position. Resolution No. 2017-1558 provides for the current level of benefits and the salary range schedule incorporated in this resolution also provides a 1.89% cost of living adjustment (COLA) for all permanent full-time employee positions listed in the resolution, beginning July 1, 2017.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The City's Fiscal Year 2017-18 General Fund budget for full-time salaries is \$5,889,700. The cost for providing a 1.89% Cost of Living Adjustment (COLA) for each permanent employee totals \$130,500 and is included in the budget presented to the City Council.

**REQUESTED ACTION:**

It is requested that the City Council approve adoption of Resolution No. 2017-1558.

**ATTACHMENTS:**

Resolution No. 2017-1558

**ITEM 4 ATTACHMENT  
RESOLUTION NO. 2017-1558**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CALABASAS, CALIFORNIA, RESCINDING RESOLUTION  
2016-1517 AND APPROVING A SALARY SCHEDULE  
FOR PERMANENT EMPLOYEES.**

This resolution is adopted in order to set forth compensation procedure and benefit levels, to promote stronger employer-employee relations, and as a means of recognizing performance in all areas of service. This resolution shall be effective as of July 1, 2017.

**SECTION 1. DEFINITIONS**

**Full-Time Permanent Employees.** A full-time permanent employee is one whose position is allocated in the budget and who regularly works a minimum of forty (40) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

The following salary ranges are hereby established.

**PERMANENT EMPLOYEE SALARY RANGES**

**A. Management Classification**

<b>POSITION</b>	<b>SALARY SCHEDULE NUMBER</b>	<b>NUMBER OF EMPLOYEES BUDGETED IN POSITION</b>
Chief Financial Officer	P213	1
Community Development Director	P213	1
Public Works Director/City Engineer	P213	1
Community Services Director	P207	1
Media, Information and Library Services Director	P207	1

**B. Mid-Management Classification**

<b>POSITION</b>	<b>SALARY SCHEDULE NUMBER</b>	<b>NUMBER OF EMPLOYEES BUDGETED IN POSITION</b>
Deputy Public Works Director	P178	1
Information Systems Manager	P170	1
City Planner	P168	1
Landscape District Maintenance Manager	P162	1
City Clerk	P162	1
Building Official	P159	1
Administrative Services Manager	P157	1
Deputy Community Services Director	P152	1
City Librarian	P150	1

**C. Professional/Supervisory Classification**

<b>POSITION</b>	<b>SALARY SCHEDULE NUMBER</b>	<b>NUMBER OF EMPLOYEES BUDGETED IN POSITION</b>
Senior Civil Engineer	P148	1
Senior Planner	P148	2
Environmental Services Supervisor	P148	1
Recreation Manager	P140	1
Preschool Principal	P140	1
Accounting Supervisor	P132	1
Media Supervisor	P132	1
Public Safety Coordinator	P132	1
Facility Supervisor	P129	2

**D. Professional/Technical Classification**

<b>POSITION</b>	<b>SALARY SCHEDULE NUMBER</b>	<b>NUMBER OF EMPLOYEES BUDGETED IN POSITION</b>
Planner	P138	2
Associate Civil Engineer	P131	1
Recreation Supervisor	P129	1
Senior Building Inspector	P126	1
Senior Public Works Inspector	P126	1
Associate Planner	P130	2
Senior Media Specialist	P120	2
Building Inspector	P117	2
Permit Center Supervisor	P117	1
Public Works Inspector	P117	1
Assistant Engineer	P116	1
Grant/Contract Administrator	P116	1
Senior Accounting Specialist	P116	1
Assistant Transportation Planner	P114	1
Librarian	P114	1
Preschool Supervisor	P114	1
Recreation Coordinator	P114	2
Code Enforcement Officer	P108	2
Library Circulation Supervisor	P108	1

**E. Administrative/General Support Classification**

<b>POSITION</b>	<b>SALARY SCHEDULE NUMBER</b>	<b>NUMBER OF EMPLOYEES BUDGETED IN POSITION</b>
Human Resources Specialist	P112	1
Accounting Specialist	P107	3
Executive Assistant II	P107	2
Information Systems Assistant	P107	2
Executive Assistant I	P102	11
Facility Maintenance Technician II	P94	1
Public Works Maintenance Technician	P87	1
Assistant to the City Clerk	P87	1
Facility Maintenance Technician	P84	2
Library Technician	P69	1
Library Technical Services Coordinator	P69	1
Office Assistant	P69	1
Preschool Teacher	P43	10
Maintenance Assistant	P37	1

**SECTION 2. ESTABLISHMENT OF COMPENSATION PROCEDURE**

- A. The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications. The compensation for the City Manager shall be set by the City Council and includes all other benefits contained in this resolution.
- B. At any time during the fiscal year, the City Manager is authorized to increase the salary ranges.
  - 1. The adjustment for any one salary range may not exceed 10 percent in a fiscal year. If a salary range is adjusted more than once in a fiscal year, the total adjustment, measured from the pre-adjusted baseline, may not exceed 10 percent in that fiscal year.
  - 2. Adjustments must be based on findings. Findings must relate to a change in duties, job conditions, salary comparison to similar positions

in comparable public agencies, or any other similar basis.

3. Adjustments are completely separate from merit increases. Merit increases relate to an individual employee. Adjustments relate to all employees of a position within the relevant classification.
4. Adjustments are not retroactive. Adjustments are determined at the sole discretion of the City Manager and employees have no right to such adjustments.
5. Adjustments do not require approval or resolution of the City Council. The City Council, the Administrative Services Manager, and Chief Financial Officer shall be notified of such adjustments and the findings which support them, in writing.
6. All such adjustments shall be subject to budget appropriation and may not be approved if to do so would exceed existing budget authority unless made contingent upon a budget amendment approved by the City Council.
7. The Salary Schedule for Permanent Positions (attached) has been adjusted from a monthly wage range/step schedule to a bi-weekly schedule for accounting and payroll purposes.

### **SECTION 3. CONFERENCES/PROFESSIONAL DEVELOPMENT**

In order to promote continued development of skills, knowledge and abilities among the employees of the City, the City Manager may grant time off to any full-time employee in order to attend professional, technical or managerial workshops, courses, conferences, conventions, seminars, or related activities. The costs for attendance at these activities including travel, per diem, registration, tuition, materials or other reasonable costs are legitimate City expenditures if provided for in the annual City Budget and approved by the Department Head and City Manager.

### **SECTION 4. RETIREMENT**

The City contracts with the California Public Employees Retirement System and provides PERS 2% at 55 for Local Miscellaneous Classic Members. For new members enrolled in PERS after January 1, 2013, the City provides PERS 2% at 62. The City agrees to pay the employee contribution rate to PERS for each Classic full-time permanent employee and City Councilmembers (elected prior to January 1, 2013); all other employees, including new members and City Councilmembers, will pay their own contribution amount to PERS, as appropriate. The City also provides 1959 Survivor Benefits third level and Sick Leave Services

Credit for all members.

**SECTION 5. LIFE INSURANCE BENEFITS**

For permanent full-time employees, the City contracts with VOYA Financial in the amount of three times the employee's annual salary (not to exceed \$350,000) and \$50,000 for each Councilmember. The City agrees to pay the full cost for life insurance for full-time employees, including City Councilmembers.

**SECTION 6. DEFERRED COMPENSATION CONTRIBUTION**

The City will pay a deferred compensation contribution into a City approved deferred compensation program for enrolled permanent full-time employees. Participating employees will receive a 100% contribution match up to 2% of their incremental gross base salary. Gross base salary is defined as wages paid as described in the Permanent Employees Salary Ranges (reference Section 1, herein).

Resolution No. 2016-1517, and any conflicting provisions previously adopted, are hereby rescinded.

To the extent the provisions of this Resolution No. 2017-1558 are substantially the same as any other resolution or action of the City Council, the provisions of Resolution 2017-1558 shall be construed as continuations of these other enactments, and not as new enactments.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of June, 2017.

\_\_\_\_\_  
Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

\_\_\_\_\_  
Scott H. Howard  
City Attorney  
Colantuono Highsmith & Whatley



**CITY OF CALABASAS**  
**PERMANENT POSITIONS**  
**BI-WEEKLY WAGE RANGE / STEP SCHEDULE**  
**Effective July 1, 2017**

<b>RANGE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>
P1	751.21	769.99	789.24	808.98	829.20	849.93	871.18	892.96	915.28	938.16
P2	758.73	777.69	797.14	817.07	837.49	858.43	879.89	901.89	924.43	947.55
P3	766.31	785.47	805.11	825.24	845.87	867.01	888.69	910.91	933.68	957.02
P4	773.98	793.33	813.16	833.49	854.33	875.68	897.58	920.02	943.02	966.59
P5	781.72	801.26	821.29	841.82	862.87	884.44	906.55	929.22	952.45	976.26
P6	789.53	809.27	829.50	850.24	871.50	893.29	915.62	938.51	961.97	986.02
P7	797.43	817.37	837.80	858.74	880.21	902.22	924.77	947.89	971.59	995.88
P8	805.40	825.54	846.18	867.33	889.02	911.24	934.02	957.37	981.31	1,005.84
P9	813.46	833.79	854.64	876.01	897.91	920.35	943.36	966.95	991.12	1,015.90
P10	821.59	842.13	863.19	884.77	906.88	929.56	952.80	976.62	1,001.03	1,026.06
P11	829.81	850.55	871.82	893.61	915.95	938.85	962.32	986.38	1,011.04	1,036.32
P12	838.11	859.06	880.54	902.55	925.11	948.24	971.95	996.25	1,021.15	1,046.68
P13	846.49	867.65	889.34	911.57	934.36	957.72	981.67	1,006.21	1,031.36	1,057.15
P14	854.95	876.33	898.23	920.69	943.71	967.30	991.48	1,016.27	1,041.68	1,067.72
P15	863.50	885.09	907.22	929.90	953.14	976.97	1,001.40	1,026.43	1,052.09	1,078.40
P16	872.14	893.94	916.29	939.20	962.68	986.74	1,011.41	1,036.70	1,062.61	1,089.18
P17	880.86	902.88	925.45	948.59	972.30	996.61	1,021.53	1,047.06	1,073.24	1,100.07
P18	889.67	911.91	934.71	958.07	982.03	1,006.58	1,031.74	1,057.53	1,083.97	1,111.07
P19	898.56	921.03	944.05	967.65	991.85	1,016.64	1,042.06	1,068.11	1,094.81	1,122.18
P20	907.55	930.24	953.49	977.33	1,001.76	1,026.81	1,052.48	1,078.79	1,105.76	1,133.40
P21	916.62	939.54	963.03	987.10	1,011.78	1,037.08	1,063.00	1,089.58	1,116.82	1,144.74
P22	925.79	948.94	972.66	996.98	1,021.90	1,047.45	1,073.63	1,100.47	1,127.99	1,156.19
P23	935.05	958.42	982.39	1,006.95	1,032.12	1,057.92	1,084.37	1,111.48	1,139.27	1,167.75
P24	944.40	968.01	992.21	1,017.01	1,042.44	1,068.50	1,095.21	1,122.59	1,150.66	1,179.43
P25	953.84	977.69	1,002.13	1,027.18	1,052.86	1,079.19	1,106.17	1,133.82	1,162.17	1,191.22
P26	963.38	987.47	1,012.15	1,037.46	1,063.39	1,089.98	1,117.23	1,145.16	1,173.79	1,203.13
P27	973.02	997.34	1,022.27	1,047.83	1,074.03	1,100.88	1,128.40	1,156.61	1,185.52	1,215.16
P28	982.75	1,007.31	1,032.50	1,058.31	1,084.77	1,111.89	1,139.68	1,168.18	1,197.38	1,227.31
P29	992.57	1,017.39	1,042.82	1,068.89	1,095.61	1,123.01	1,151.08	1,179.86	1,209.35	1,239.59
P30	1,002.50	1,027.56	1,053.25	1,079.58	1,106.57	1,134.24	1,162.59	1,191.66	1,221.45	1,251.98
P31	1,012.52	1,037.84	1,063.78	1,090.38	1,117.64	1,145.58	1,174.22	1,203.57	1,233.66	1,264.50
P32	1,022.65	1,048.22	1,074.42	1,101.28	1,128.81	1,157.03	1,185.96	1,215.61	1,246.00	1,277.15
P33	1,032.88	1,058.70	1,085.16	1,112.29	1,140.10	1,168.60	1,197.82	1,227.76	1,258.46	1,289.92
P34	1,043.20	1,069.28	1,096.02	1,123.42	1,151.50	1,180.29	1,209.80	1,240.04	1,271.04	1,302.82
P35	1,053.64	1,079.98	1,106.98	1,134.65	1,163.02	1,192.09	1,221.90	1,252.44	1,283.75	1,315.85
P36	1,064.17	1,090.78	1,118.05	1,146.00	1,174.65	1,204.01	1,234.11	1,264.97	1,296.59	1,329.01
P37	1,074.81	1,101.68	1,129.23	1,157.46	1,186.39	1,216.05	1,246.46	1,277.62	1,309.56	1,342.30
P38	1,085.56	1,112.70	1,140.52	1,169.03	1,198.26	1,228.21	1,258.92	1,290.39	1,322.65	1,355.72
P39	1,096.42	1,123.83	1,151.92	1,180.72	1,210.24	1,240.50	1,271.51	1,303.30	1,335.88	1,369.28
P40	1,107.38	1,135.07	1,163.44	1,192.53	1,222.34	1,252.90	1,284.22	1,316.33	1,349.24	1,382.97
P41	1,118.46	1,146.42	1,175.08	1,204.45	1,234.57	1,265.43	1,297.07	1,329.49	1,362.73	1,396.80
P42	1,129.64	1,157.88	1,186.83	1,216.50	1,246.91	1,278.08	1,310.04	1,342.79	1,376.36	1,410.77
P43	1,140.94	1,169.46	1,198.70	1,228.66	1,259.38	1,290.87	1,323.14	1,356.22	1,390.12	1,424.87
P44	1,152.35	1,181.16	1,210.68	1,240.95	1,271.97	1,303.77	1,336.37	1,369.78	1,404.02	1,439.12
P45	1,163.87	1,192.97	1,222.79	1,253.36	1,284.69	1,316.81	1,349.73	1,383.48	1,418.06	1,453.51
P46	1,175.51	1,204.90	1,235.02	1,265.89	1,297.54	1,329.98	1,363.23	1,397.31	1,432.24	1,468.05
P47	1,187.26	1,216.95	1,247.37	1,278.55	1,310.52	1,343.28	1,376.86	1,411.28	1,446.57	1,482.73
P48	1,199.14	1,229.11	1,259.84	1,291.34	1,323.62	1,356.71	1,390.63	1,425.40	1,461.03	1,497.56
P49	1,211.13	1,241.41	1,272.44	1,304.25	1,336.86	1,370.28	1,404.54	1,439.65	1,475.64	1,512.53
P50	1,223.24	1,253.82	1,285.17	1,317.29	1,350.23	1,383.98	1,418.58	1,454.05	1,490.40	1,527.66
P51	1,235.47	1,266.36	1,298.02	1,330.47	1,363.73	1,397.82	1,432.77	1,468.59	1,505.30	1,542.93
P52	1,247.83	1,279.02	1,311.00	1,343.77	1,377.37	1,411.80	1,447.10	1,483.27	1,520.35	1,558.36
P53	1,260.30	1,291.81	1,324.11	1,357.21	1,391.14	1,425.92	1,461.57	1,498.11	1,535.56	1,573.95
P54	1,272.91	1,304.73	1,337.35	1,370.78	1,405.05	1,440.18	1,476.18	1,513.09	1,550.91	1,589.69
P55	1,285.64	1,317.78	1,350.72	1,384.49	1,419.10	1,454.58	1,490.94	1,528.22	1,566.42	1,605.58
P56	1,298.49	1,330.96	1,364.23	1,398.33	1,433.29	1,469.13	1,505.85	1,543.50	1,582.09	1,621.64

**CITY OF CALABASAS  
PERMANENT POSITIONS  
BI-WEEKLY WAGE RANGE / STEP SCHEDULE  
Effective July 1, 2017**

<b>RANGE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>
P57	1,311.48	1,344.26	1,377.87	1,412.32	1,447.63	1,483.82	1,520.91	1,558.93	1,597.91	1,637.86
P58	1,324.59	1,357.71	1,391.65	1,426.44	1,462.10	1,498.65	1,536.12	1,574.52	1,613.89	1,654.23
P59	1,337.84	1,371.28	1,405.57	1,440.71	1,476.72	1,513.64	1,551.48	1,590.27	1,630.03	1,670.78
P60	1,351.22	1,385.00	1,419.62	1,455.11	1,491.49	1,528.78	1,567.00	1,606.17	1,646.33	1,687.48
P61	1,364.73	1,398.85	1,433.82	1,469.66	1,506.41	1,544.07	1,582.67	1,622.23	1,662.79	1,704.36
P62	1,378.38	1,412.84	1,448.16	1,484.36	1,521.47	1,559.51	1,598.49	1,638.46	1,679.42	1,721.40
P63	1,392.16	1,426.96	1,462.64	1,499.20	1,536.68	1,575.10	1,614.48	1,654.84	1,696.21	1,738.62
P64	1,406.08	1,441.23	1,477.26	1,514.20	1,552.05	1,590.85	1,630.62	1,671.39	1,713.17	1,756.00
P65	1,420.14	1,455.65	1,492.04	1,529.34	1,567.57	1,606.76	1,646.93	1,688.10	1,730.31	1,773.56
P66	1,434.34	1,470.20	1,506.96	1,544.63	1,583.25	1,622.83	1,663.40	1,704.98	1,747.61	1,791.30
P67	1,448.69	1,484.90	1,522.03	1,560.08	1,599.08	1,639.06	1,680.03	1,722.03	1,765.08	1,809.21
P68	1,463.17	1,499.75	1,537.25	1,575.68	1,615.07	1,655.45	1,696.83	1,739.25	1,782.74	1,827.30
P69	1,477.81	1,514.75	1,552.62	1,591.44	1,631.22	1,672.00	1,713.80	1,756.65	1,800.56	1,845.58
P70	1,492.58	1,529.90	1,568.15	1,607.35	1,647.53	1,688.72	1,730.94	1,774.21	1,818.57	1,864.03
P71	1,507.51	1,545.20	1,583.83	1,623.42	1,664.01	1,705.61	1,748.25	1,791.96	1,836.75	1,882.67
P72	1,522.59	1,560.65	1,599.67	1,639.66	1,680.65	1,722.67	1,765.73	1,809.88	1,855.12	1,901.50
P73	1,537.81	1,576.26	1,615.66	1,656.05	1,697.46	1,739.89	1,783.39	1,827.97	1,873.67	1,920.52
P74	1,553.19	1,592.02	1,631.82	1,672.61	1,714.43	1,757.29	1,801.22	1,846.25	1,892.41	1,939.72
P75	1,568.72	1,607.94	1,648.14	1,689.34	1,731.57	1,774.86	1,819.24	1,864.72	1,911.33	1,959.12
P76	1,584.41	1,624.02	1,664.62	1,706.23	1,748.89	1,792.61	1,837.43	1,883.36	1,930.45	1,978.71
P77	1,600.25	1,640.26	1,681.26	1,723.30	1,766.38	1,810.54	1,855.80	1,902.20	1,949.75	1,998.50
P78	1,616.25	1,656.66	1,698.08	1,740.53	1,784.04	1,828.64	1,874.36	1,921.22	1,969.25	2,018.48
P79	1,632.42	1,673.23	1,715.06	1,757.93	1,801.88	1,846.93	1,893.10	1,940.43	1,988.94	2,038.67
P80	1,648.74	1,689.96	1,732.21	1,775.51	1,819.90	1,865.40	1,912.03	1,959.84	2,008.83	2,059.05
P81	1,665.23	1,706.86	1,749.53	1,793.27	1,838.10	1,884.05	1,931.15	1,979.43	2,028.92	2,079.64
P82	1,681.88	1,723.93	1,767.03	1,811.20	1,856.48	1,902.89	1,950.47	1,999.23	2,049.21	2,100.44
P83	1,698.70	1,741.17	1,784.70	1,829.31	1,875.05	1,921.92	1,969.97	2,019.22	2,069.70	2,121.44
P84	1,715.69	1,758.58	1,802.54	1,847.61	1,893.80	1,941.14	1,989.67	2,039.41	2,090.40	2,142.66
P85	1,732.84	1,776.16	1,820.57	1,866.08	1,912.74	1,960.55	2,009.57	2,059.81	2,111.30	2,164.08
P86	1,750.17	1,793.93	1,838.77	1,884.74	1,931.86	1,980.16	2,029.66	2,080.40	2,132.41	2,185.73
P87	1,767.67	1,811.87	1,857.16	1,903.59	1,951.18	1,999.96	2,049.96	2,101.21	2,153.74	2,207.58
P88	1,785.35	1,829.98	1,875.73	1,922.63	1,970.69	2,019.96	2,070.46	2,122.22	2,175.28	2,229.66
P89	1,803.20	1,848.28	1,894.49	1,941.85	1,990.40	2,040.16	2,091.16	2,143.44	2,197.03	2,251.95
P90	1,821.24	1,866.77	1,913.44	1,961.27	2,010.30	2,060.56	2,112.08	2,164.88	2,219.00	2,274.47
P91	1,839.45	1,885.43	1,932.57	1,980.88	2,030.41	2,081.17	2,133.20	2,186.53	2,241.19	2,297.22
P92	1,857.84	1,904.29	1,951.90	2,000.69	2,050.71	2,101.98	2,154.53	2,208.39	2,263.60	2,320.19
P93	1,876.42	1,923.33	1,971.42	2,020.70	2,071.22	2,123.00	2,176.07	2,230.48	2,286.24	2,343.39
P94	1,895.19	1,942.57	1,991.13	2,040.91	2,091.93	2,144.23	2,197.83	2,252.78	2,309.10	2,366.83
P95	1,914.14	1,961.99	2,011.04	2,061.32	2,112.85	2,165.67	2,219.81	2,275.31	2,332.19	2,390.50
P96	1,933.28	1,981.61	2,031.15	2,081.93	2,133.98	2,187.33	2,242.01	2,298.06	2,355.51	2,414.40
P97	1,952.61	2,001.43	2,051.46	2,102.75	2,155.32	2,209.20	2,264.43	2,321.04	2,379.07	2,438.54
P98	1,972.14	2,021.44	2,071.98	2,123.78	2,176.87	2,231.29	2,287.08	2,344.25	2,402.86	2,462.93
P99	1,991.86	2,041.66	2,092.70	2,145.01	2,198.64	2,253.61	2,309.95	2,367.69	2,426.89	2,487.56
P100	2,011.78	2,062.07	2,113.62	2,166.46	2,220.63	2,276.14	2,333.05	2,391.37	2,451.16	2,512.43
P101	2,031.90	2,082.69	2,134.76	2,188.13	2,242.83	2,298.90	2,356.38	2,415.29	2,475.67	2,537.56
P102	2,052.21	2,103.52	2,156.11	2,210.01	2,265.26	2,321.89	2,379.94	2,439.44	2,500.42	2,562.93
P103	2,072.74	2,124.56	2,177.67	2,232.11	2,287.91	2,345.11	2,403.74	2,463.83	2,525.43	2,588.56
P104	2,093.46	2,145.80	2,199.45	2,254.43	2,310.79	2,368.56	2,427.78	2,488.47	2,550.68	2,614.45
P105	2,114.40	2,167.26	2,221.44	2,276.98	2,333.90	2,392.25	2,452.05	2,513.36	2,576.19	2,640.59
P106	2,135.54	2,188.93	2,243.65	2,299.75	2,357.24	2,416.17	2,476.57	2,538.49	2,601.95	2,667.00
P107	2,156.90	2,210.82	2,266.09	2,322.74	2,380.81	2,440.33	2,501.34	2,563.87	2,627.97	2,693.67
P108	2,178.47	2,232.93	2,288.75	2,345.97	2,404.62	2,464.74	2,526.35	2,589.51	2,654.25	2,720.61
P109	2,200.25	2,255.26	2,311.64	2,369.43	2,428.67	2,489.38	2,551.62	2,615.41	2,680.79	2,747.81
P110	2,222.25	2,277.81	2,334.76	2,393.12	2,452.95	2,514.28	2,577.13	2,641.56	2,707.60	2,775.29
P111	2,244.48	2,300.59	2,358.10	2,417.06	2,477.48	2,539.42	2,602.91	2,667.98	2,734.68	2,803.04
P112	2,266.92	2,323.59	2,381.68	2,441.23	2,502.26	2,564.81	2,628.93	2,694.66	2,762.02	2,831.07

**CITY OF CALABASAS  
PERMANENT POSITIONS  
BI-WEEKLY WAGE RANGE / STEP SCHEDULE  
Effective July 1, 2017**

<b>RANGE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>
P113	2,289.59	2,346.83	2,405.50	2,465.64	2,527.28	2,590.46	2,655.22	2,721.60	2,789.64	2,859.39
P114	2,312.49	2,370.30	2,429.56	2,490.30	2,552.55	2,616.37	2,681.78	2,748.82	2,817.54	2,887.98
P115	2,335.61	2,394.00	2,453.85	2,515.20	2,578.08	2,642.53	2,708.59	2,776.31	2,845.72	2,916.86
P116	2,358.97	2,417.94	2,478.39	2,540.35	2,603.86	2,668.96	2,735.68	2,804.07	2,874.17	2,946.03
P117	2,382.56	2,442.12	2,503.17	2,565.75	2,629.90	2,695.65	2,763.04	2,832.11	2,902.91	2,975.49
P118	2,406.38	2,466.54	2,528.21	2,591.41	2,656.20	2,722.60	2,790.67	2,860.43	2,931.94	3,005.24
P119	2,430.45	2,491.21	2,553.49	2,617.33	2,682.76	2,749.83	2,818.57	2,889.04	2,961.26	3,035.30
P120	2,454.75	2,516.12	2,579.02	2,643.50	2,709.59	2,777.33	2,846.76	2,917.93	2,990.88	3,065.65
P121	2,479.30	2,541.28	2,604.81	2,669.93	2,736.68	2,805.10	2,875.23	2,947.11	3,020.78	3,096.30
P122	2,504.09	2,566.69	2,630.86	2,696.63	2,764.05	2,833.15	2,903.98	2,976.58	3,050.99	3,127.27
P123	2,529.13	2,592.36	2,657.17	2,723.60	2,791.69	2,861.48	2,933.02	3,006.34	3,081.50	3,158.54
P124	2,554.42	2,618.28	2,683.74	2,750.84	2,819.61	2,890.10	2,962.35	3,036.41	3,112.32	3,190.13
P125	2,579.97	2,644.47	2,710.58	2,778.34	2,847.80	2,919.00	2,991.97	3,066.77	3,143.44	3,222.03
P126	2,605.77	2,670.91	2,737.68	2,806.13	2,876.28	2,948.19	3,021.89	3,097.44	3,174.88	3,254.25
P127	2,631.83	2,697.62	2,765.06	2,834.19	2,905.04	2,977.67	3,052.11	3,128.41	3,206.62	3,286.79
P128	2,658.14	2,724.60	2,792.71	2,862.53	2,934.09	3,007.45	3,082.63	3,159.70	3,238.69	3,319.66
P129	2,684.73	2,751.84	2,820.64	2,891.16	2,963.43	3,037.52	3,113.46	3,191.29	3,271.08	3,352.85
P130	2,711.57	2,779.36	2,848.85	2,920.07	2,993.07	3,067.90	3,144.59	3,223.21	3,303.79	3,386.38
P131	2,738.69	2,807.16	2,877.33	2,949.27	3,023.00	3,098.57	3,176.04	3,255.44	3,336.83	3,420.25
P132	2,766.08	2,835.23	2,906.11	2,978.76	3,053.23	3,129.56	3,207.80	3,287.99	3,370.19	3,454.45
P133	2,793.74	2,863.58	2,935.17	3,008.55	3,083.76	3,160.86	3,239.88	3,320.87	3,403.90	3,488.99
P134	2,821.67	2,892.22	2,964.52	3,038.63	3,114.60	3,192.46	3,272.28	3,354.08	3,437.93	3,523.88
P135	2,849.89	2,921.14	2,994.17	3,069.02	3,145.75	3,224.39	3,305.00	3,387.62	3,472.31	3,559.12
P136	2,878.39	2,950.35	3,024.11	3,099.71	3,177.20	3,256.63	3,338.05	3,421.50	3,507.04	3,594.71
P137	2,907.17	2,979.85	3,054.35	3,130.71	3,208.97	3,289.20	3,371.43	3,455.71	3,542.11	3,630.66
P138	2,936.24	3,009.65	3,084.89	3,162.01	3,241.06	3,322.09	3,405.14	3,490.27	3,577.53	3,666.97
P139	2,965.61	3,039.75	3,115.74	3,193.63	3,273.48	3,355.31	3,439.19	3,525.17	3,613.30	3,703.64
P140	2,995.26	3,070.14	3,146.90	3,225.57	3,306.21	3,388.87	3,473.59	3,560.43	3,649.44	3,740.67
P141	3,025.22	3,100.85	3,178.37	3,257.83	3,339.27	3,422.75	3,508.32	3,596.03	3,685.93	3,778.08
P142	3,055.47	3,131.85	3,210.15	3,290.40	3,372.66	3,456.98	3,543.41	3,631.99	3,722.79	3,815.86
P143	3,086.02	3,163.17	3,242.25	3,323.31	3,406.39	3,491.55	3,578.84	3,668.31	3,760.02	3,854.02
P144	3,116.88	3,194.80	3,274.67	3,356.54	3,440.46	3,526.47	3,614.63	3,704.99	3,797.62	3,892.56
P145	3,148.05	3,226.75	3,307.42	3,390.11	3,474.86	3,561.73	3,650.77	3,742.04	3,835.60	3,931.49
P146	3,179.53	3,259.02	3,340.50	3,424.01	3,509.61	3,597.35	3,687.28	3,779.46	3,873.95	3,970.80
P147	3,211.33	3,291.61	3,373.90	3,458.25	3,544.70	3,633.32	3,724.16	3,817.26	3,912.69	4,010.51
P148	3,243.44	3,324.53	3,407.64	3,492.83	3,580.15	3,669.66	3,761.40	3,855.43	3,951.82	4,050.61
P149	3,275.88	3,357.77	3,441.72	3,527.76	3,615.95	3,706.35	3,799.01	3,893.99	3,991.34	4,091.12
P150	3,308.63	3,391.35	3,476.13	3,563.04	3,652.11	3,743.42	3,837.00	3,932.93	4,031.25	4,132.03
P151	3,341.72	3,425.26	3,510.89	3,598.67	3,688.63	3,780.85	3,875.37	3,972.26	4,071.56	4,173.35
P152	3,375.14	3,459.52	3,546.00	3,634.65	3,725.52	3,818.66	3,914.12	4,011.98	4,112.28	4,215.08
P153	3,408.89	3,494.11	3,581.46	3,671.00	3,762.78	3,856.84	3,953.27	4,052.10	4,153.40	4,257.23
P154	3,442.98	3,529.05	3,617.28	3,707.71	3,800.40	3,895.41	3,992.80	4,092.62	4,194.93	4,299.81
P155	3,477.41	3,564.34	3,653.45	3,744.79	3,838.41	3,934.37	4,032.73	4,133.54	4,236.88	4,342.81
P156	3,512.18	3,599.99	3,689.99	3,782.24	3,876.79	3,973.71	4,073.05	4,174.88	4,279.25	4,386.23
P157	3,547.30	3,635.99	3,726.89	3,820.06	3,915.56	4,013.45	4,113.78	4,216.63	4,322.04	4,430.10
P158	3,582.78	3,672.35	3,764.15	3,858.26	3,954.71	4,053.58	4,154.92	4,258.80	4,365.27	4,474.40
P159	3,618.60	3,709.07	3,801.80	3,896.84	3,994.26	4,094.12	4,196.47	4,301.38	4,408.92	4,519.14
P160	3,654.79	3,746.16	3,839.81	3,935.81	4,034.20	4,135.06	4,238.44	4,344.40	4,453.01	4,564.33
P161	3,691.34	3,783.62	3,878.21	3,975.17	4,074.55	4,176.41	4,280.82	4,387.84	4,497.54	4,609.98
P162	3,728.25	3,821.46	3,916.99	4,014.92	4,115.29	4,218.17	4,323.63	4,431.72	4,542.51	4,656.08
P163	3,765.53	3,859.67	3,956.16	4,055.07	4,156.44	4,260.36	4,366.86	4,476.04	4,587.94	4,702.64
P164	3,803.19	3,898.27	3,995.73	4,095.62	4,198.01	4,302.96	4,410.53	4,520.80	4,633.82	4,749.66
P165	3,841.22	3,937.25	4,035.68	4,136.58	4,239.99	4,345.99	4,454.64	4,566.00	4,680.16	4,797.16
P166	3,879.63	3,976.62	4,076.04	4,177.94	4,282.39	4,389.45	4,499.19	4,611.66	4,726.96	4,845.13
P167	3,918.43	4,016.39	4,116.80	4,219.72	4,325.21	4,433.34	4,544.18	4,657.78	4,774.23	4,893.58
P168	3,957.61	4,056.55	4,157.97	4,261.92	4,368.47	4,477.68	4,589.62	4,704.36	4,821.97	4,942.52

**CITY OF CALABASAS**  
**PERMANENT POSITIONS**  
**BI-WEEKLY WAGE RANGE / STEP SCHEDULE**  
**Effective July 1, 2017**

<b>RANGE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>
P169	3,997.19	4,097.12	4,199.55	4,304.54	4,412.15	4,522.45	4,635.52	4,751.40	4,870.19	4,991.94
P170	4,037.16	4,138.09	4,241.54	4,347.58	4,456.27	4,567.68	4,681.87	4,798.92	4,918.89	5,041.86
P171	4,077.53	4,179.47	4,283.96	4,391.06	4,500.83	4,613.36	4,728.69	4,846.91	4,968.08	5,092.28
P172	4,118.31	4,221.27	4,326.80	4,434.97	4,545.84	4,659.49	4,775.98	4,895.38	5,017.76	5,143.20
P173	4,159.49	4,263.48	4,370.07	4,479.32	4,591.30	4,706.08	4,823.74	4,944.33	5,067.94	5,194.64
P174	4,201.09	4,306.11	4,413.77	4,524.11	4,637.21	4,753.14	4,871.97	4,993.77	5,118.62	5,246.58
P175	4,243.10	4,349.18	4,457.90	4,569.35	4,683.59	4,800.68	4,920.69	5,043.71	5,169.80	5,299.05
P176	4,285.53	4,392.67	4,502.48	4,615.05	4,730.42	4,848.68	4,969.90	5,094.15	5,221.50	5,352.04
P177	4,328.38	4,436.59	4,547.51	4,661.20	4,777.73	4,897.17	5,019.60	5,145.09	5,273.72	5,405.56
P178	4,371.67	4,480.96	4,592.98	4,707.81	4,825.50	4,946.14	5,069.79	5,196.54	5,326.45	5,459.61
P179	4,415.38	4,525.77	4,638.91	4,754.89	4,873.76	4,995.60	5,120.49	5,248.50	5,379.72	5,514.21
P180	4,459.54	4,571.03	4,685.30	4,802.44	4,922.50	5,045.56	5,171.70	5,300.99	5,433.51	5,569.35
P181	4,504.13	4,616.74	4,732.16	4,850.46	4,971.72	5,096.01	5,223.41	5,354.00	5,487.85	5,625.05
P182	4,549.18	4,662.90	4,779.48	4,898.96	5,021.44	5,146.97	5,275.65	5,407.54	5,542.73	5,681.30
P183	4,594.67	4,709.53	4,827.27	4,947.95	5,071.65	5,198.44	5,328.41	5,461.62	5,598.16	5,738.11
P184	4,640.61	4,756.63	4,875.54	4,997.43	5,122.37	5,250.43	5,381.69	5,516.23	5,654.14	5,795.49
P185	4,687.02	4,804.20	4,924.30	5,047.41	5,173.59	5,302.93	5,435.51	5,571.39	5,710.68	5,853.45
P186	4,733.89	4,852.24	4,973.54	5,097.88	5,225.33	5,355.96	5,489.86	5,627.11	5,767.79	5,911.98
P187	4,781.23	4,900.76	5,023.28	5,148.86	5,277.58	5,409.52	5,544.76	5,683.38	5,825.46	5,971.10
P188	4,829.04	4,949.77	5,073.51	5,200.35	5,330.36	5,463.62	5,600.21	5,740.21	5,883.72	6,030.81
P189	4,877.33	4,999.26	5,124.25	5,252.35	5,383.66	5,518.25	5,656.21	5,797.61	5,942.55	6,091.12
P190	4,926.10	5,049.26	5,175.49	5,304.88	5,437.50	5,573.44	5,712.77	5,855.59	6,001.98	6,152.03
P191	4,975.37	5,099.75	5,227.24	5,357.93	5,491.87	5,629.17	5,769.90	5,914.15	6,062.00	6,213.55
P192	5,025.12	5,150.75	5,279.52	5,411.50	5,546.79	5,685.46	5,827.60	5,973.29	6,122.62	6,275.69
P193	5,075.37	5,202.26	5,332.31	5,465.62	5,602.26	5,742.32	5,885.87	6,033.02	6,183.85	6,338.44
P194	5,126.12	5,254.28	5,385.63	5,520.28	5,658.28	5,799.74	5,944.73	6,093.35	6,245.69	6,401.83
P195	5,177.39	5,306.82	5,439.49	5,575.48	5,714.87	5,857.74	6,004.18	6,154.28	6,308.14	6,465.85
P196	5,229.16	5,359.89	5,493.89	5,631.23	5,772.01	5,916.31	6,064.22	6,215.83	6,371.22	6,530.50
P197	5,281.45	5,413.49	5,548.82	5,687.55	5,829.73	5,975.48	6,124.86	6,277.99	6,434.94	6,595.81
P198	5,334.27	5,467.62	5,604.31	5,744.42	5,888.03	6,035.23	6,186.11	6,340.77	6,499.28	6,661.77
P199	5,387.61	5,522.30	5,660.36	5,801.87	5,946.91	6,095.58	6,247.97	6,404.17	6,564.28	6,728.38
P200	5,441.48	5,577.52	5,716.96	5,859.88	6,006.38	6,156.54	6,310.45	6,468.22	6,629.92	6,795.67
P201	5,495.90	5,633.30	5,774.13	5,918.48	6,066.44	6,218.11	6,373.56	6,532.90	6,696.22	6,863.63
P202	5,550.86	5,689.63	5,831.87	5,977.67	6,127.11	6,280.29	6,437.29	6,598.23	6,763.18	6,932.26
P203	5,606.37	5,746.53	5,890.19	6,037.44	6,188.38	6,343.09	6,501.67	6,664.21	6,830.81	7,001.58
P204	5,662.43	5,803.99	5,949.09	6,097.82	6,250.26	6,406.52	6,566.68	6,730.85	6,899.12	7,071.60
P205	5,719.05	5,862.03	6,008.58	6,158.80	6,312.77	6,470.59	6,632.35	6,798.16	6,968.11	7,142.32
P206	5,776.25	5,920.65	6,068.67	6,220.38	6,375.89	6,535.29	6,698.67	6,866.14	7,037.79	7,213.74
P207	5,834.01	5,979.86	6,129.35	6,282.59	6,439.65	6,600.64	6,765.66	6,934.80	7,108.17	7,285.88
P208	5,892.35	6,039.66	6,190.65	6,345.41	6,504.05	6,666.65	6,833.32	7,004.15	7,179.25	7,358.74
P209	5,951.27	6,100.05	6,252.55	6,408.87	6,569.09	6,733.32	6,901.65	7,074.19	7,251.05	7,432.32
P210	6,010.78	6,161.05	6,315.08	6,472.96	6,634.78	6,800.65	6,970.67	7,144.93	7,323.56	7,506.65
P211	6,070.89	6,222.66	6,378.23	6,537.69	6,701.13	6,868.66	7,040.37	7,216.38	7,396.79	7,581.71
P212	6,131.60	6,284.89	6,442.01	6,603.06	6,768.14	6,937.34	7,110.78	7,288.55	7,470.76	7,657.53
P213	6,192.92	6,347.74	6,506.43	6,669.09	6,835.82	7,006.72	7,181.89	7,361.43	7,545.47	7,734.10
P214	6,254.85	6,411.22	6,571.50	6,735.79	6,904.18	7,076.78	7,253.70	7,435.05	7,620.92	7,811.45
P215	6,317.39	6,475.33	6,637.21	6,803.14	6,973.22	7,147.55	7,326.24	7,509.40	7,697.13	7,889.56
P216	6,380.57	6,540.08	6,703.58	6,871.17	7,042.95	7,219.03	7,399.50	7,584.49	7,774.10	7,968.46
P217	6,444.37	6,605.48	6,770.62	6,939.89	7,113.38	7,291.22	7,473.50	7,660.34	7,851.84	8,048.14
P218	6,508.82	6,671.54	6,838.33	7,009.29	7,184.52	7,364.13	7,548.23	7,736.94	7,930.36	8,128.62
P219	6,573.91	6,738.25	6,906.71	7,079.38	7,256.36	7,437.77	7,623.72	7,814.31	8,009.67	8,209.91
P220	6,639.65	6,805.64	6,975.78	7,150.17	7,328.93	7,512.15	7,699.95	7,892.45	8,089.76	8,292.01
P221	6,706.04	6,873.69	7,045.54	7,221.67	7,402.22	7,587.27	7,776.95	7,971.38	8,170.66	8,374.93
P222	6,773.10	6,942.43	7,115.99	7,293.89	7,476.24	7,663.14	7,854.72	8,051.09	8,252.37	8,458.68
P223	6,840.83	7,011.85	7,187.15	7,366.83	7,551.00	7,739.77	7,933.27	8,131.60	8,334.89	8,543.26
P224	6,909.24	7,081.97	7,259.02	7,440.50	7,626.51	7,817.17	8,012.60	8,212.92	8,418.24	8,628.70

**CITY OF CALABASAS  
PERMANENT POSITIONS  
BI-WEEKLY WAGE RANGE / STEP SCHEDULE  
Effective July 1, 2017**

<b>RANGE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>
P225	6,978.33	7,152.79	7,331.61	7,514.90	7,702.77	7,895.34	8,092.73	8,295.05	8,502.42	8,714.98
P226	7,048.12	7,224.32	7,404.93	7,590.05	7,779.80	7,974.30	8,173.66	8,378.00	8,587.45	8,802.13
P227	7,118.60	7,296.56	7,478.98	7,665.95	7,857.60	8,054.04	8,255.39	8,461.78	8,673.32	8,890.15
P228	7,189.78	7,369.53	7,553.77	7,742.61	7,936.18	8,134.58	8,337.95	8,546.39	8,760.05	8,979.06
P229	7,261.68	7,443.22	7,629.30	7,820.04	8,015.54	8,215.93	8,421.33	8,631.86	8,847.65	9,068.85
P230	7,334.30	7,517.66	7,705.60	7,898.24	8,095.69	8,298.09	8,505.54	8,718.18	8,936.13	9,159.53
P231	7,407.64	7,592.83	7,782.65	7,977.22	8,176.65	8,381.07	8,590.59	8,805.36	9,025.49	9,251.13
P232	7,481.72	7,668.76	7,860.48	8,056.99	8,258.42	8,464.88	8,676.50	8,893.41	9,115.75	9,343.64
P233	7,556.54	7,745.45	7,939.09	8,137.56	8,341.00	8,549.53	8,763.26	8,982.35	9,206.90	9,437.08
P234	7,632.10	7,822.90	8,018.48	8,218.94	8,424.41	8,635.02	8,850.90	9,072.17	9,298.97	9,531.45
P235	7,708.42	7,901.13	8,098.66	8,301.13	8,508.66	8,721.37	8,939.41	9,162.89	9,391.96	9,626.76
P236	7,785.51	7,980.14	8,179.65	8,384.14	8,593.74	8,808.59	9,028.80	9,254.52	9,485.88	9,723.03
P237	7,863.36	8,059.95	8,261.44	8,467.98	8,679.68	8,896.67	9,119.09	9,347.07	9,580.74	9,820.26
P238	7,941.99	8,140.54	8,344.06	8,552.66	8,766.48	8,985.64	9,210.28	9,440.54	9,676.55	9,918.46
P239	8,021.41	8,221.95	8,427.50	8,638.19	8,854.14	9,075.49	9,302.38	9,534.94	9,773.32	10,017.65
P240	8,101.63	8,304.17	8,511.77	8,724.57	8,942.68	9,166.25	9,395.41	9,630.29	9,871.05	10,117.82
P241	8,182.65	8,387.21	8,596.89	8,811.81	9,032.11	9,257.91	9,489.36	9,726.59	9,969.76	10,219.00
P242	8,264.47	8,471.08	8,682.86	8,899.93	9,122.43	9,350.49	9,584.25	9,823.86	10,069.46	10,321.19
P243	8,347.12	8,555.79	8,769.69	8,988.93	9,213.65	9,444.00	9,680.10	9,922.10	10,170.15	10,424.40
P244	8,430.59	8,641.35	8,857.39	9,078.82	9,305.79	9,538.44	9,776.90	10,021.32	10,271.85	10,528.65
P245	8,514.89	8,727.77	8,945.96	9,169.61	9,398.85	9,633.82	9,874.67	10,121.53	10,374.57	10,633.94
P246	8,600.04	8,815.04	9,035.42	9,261.31	9,492.84	9,730.16	9,973.41	10,222.75	10,478.32	10,740.27
P247	8,686.04	8,903.19	9,125.77	9,353.92	9,587.77	9,827.46	10,073.15	10,324.98	10,583.10	10,847.68
P248	8,772.90	8,992.23	9,217.03	9,447.46	9,683.64	9,925.73	10,173.88	10,428.23	10,688.93	10,956.15



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

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**DATE:** JUNE 20, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** MARICELA HERNANDEZ, MMC, CITY CLERK *MHC*

**SUBJECT:** ADOPTION OF RESOLUTION NO. 2017-1559, DESIGNATING COUNCILMEMBER BOZAJIAN AS THE VOTING DELEGATE AND MAYOR MAURER AS THE ALTERNATE VOTING DELEGATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL BUSINESS MEETING ON SEPTEMBER 15, 2017

**MEETING DATE:** JUNE 28, 2017

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**SUMMARY RECOMMENDATION:**

That the City Council adopt Resolution No. 2017-1559 designating a voting delegate and an alternate voting delegate to represent the City at the League of California Cities (League) Annual Business meeting on September 15, 2017.

**BACKGROUND:**

The League holds conferences on an annual basis. This year's conference will be held on September 13-15, 2017, in Sacramento, CA. The League has requested that the City Council designate a voting delegate and up to two alternates to represent the City at the Annual Business meeting (General Assembly), scheduled on Friday, September 15.

The League's 2017 Annual Conference Voting Delegate/Alternate Form designates Councilmember James R. Bozajian as the voting delegate and Mayor Mary Sue Maurer as the alternate voting delegate.

**REQUESTED ACTION:**

It is recommended that the City Council adopt Resolution No. 2017-1559 designating Councilmember James Bozajian as the voting delegate and Mayor Mary Sue Maurer as the alternate voting delegate at the League's Annual Business meeting on September 15, 2017.

**ATTACHMENTS:**

- A. Resolution No. 2017-1559
- B. The League's 2017 Annual Conference Voting Delegate/Alternate Form

**ITEM 5 ATTACHMENT A  
RESOLUTION NO. 2017-1559**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS,  
CALIFORNIA, DESIGNATING A VOTING DELEGATE AND ALTERNATE  
VOTING DELEGATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL  
MEETING, SEPTEMBER 15, 2017, IN SACRAMENTO, CALIFORNIA.**

**THE CITY COUNCIL OF THE CITY OF CALABASAS DOES HEREBY RESOLVE  
AS FOLLOWS:**

**SECTION 1.** Councilmember James R. Bozajian is hereby designated as the City of Calabasas voting delegate to represent the City at the League of California Cities Annual Business meeting on September 15, 2017, in Sacramento, California.

**SECTION 2.** Mayor Mary Sue Maurer is hereby designated as the City of Calabasas alternate voting delegate to represent the City at the League of California Cities Annual Business meeting on September 15, 2017, in Sacramento, California.

**SECTION 3.** The City Clerk shall certify to the adoption of this Resolution and transmit a certified copy thereof to the appointees and the League of California Cities.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of June, 2017.

\_\_\_\_\_  
Mary Sue Maurer, Mayor

ATTEST:

\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott H. Howard  
City Attorney  
Colantuono Highsmith & Whatley





CITY: Calabasas

2017 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, September 1, 2017. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: James R. Bozajian

Title: Councilmember

2. VOTING DELEGATE - ALTERNATE

Name: Mary Sue Maurer

Title: Mayor

3. VOTING DELEGATE - ALTERNATE

Name:

Title:

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: Maricela Hernandez E-mail mhernandez@cityofcalabasas.com

Mayor or City Clerk Phone: 818-224-1661

(circle one) (signature)

Date: June 28, 2017

Please complete and return by Friday, September 1, 2017

League of California Cities
ATTN: Carly Shelby
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: cshelby@cacities.org
(916) 658-8279



**CITY of CALABASAS**

**CITY COUNCIL AGENDA REPORT**

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**DATE: JUNE 16, 2017**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER**  
**BY: BENJAMIN CHAN, DEPUTY PUBLIC WORKS DIRECTOR**

**SUBJECT: RECOMMENDATION TO AWARD A CONSTRUCTION CONTRACT FOR THE 2017 STREET RESURFACING PROJECT, SPECIFICATION NO. 16-17-02, TO ALL AMERICAN ASPHALT FOR THE TOTAL AMOUNT OF \$1,043,108.25**

**MEETING**

**DATE: JUNE 28, 2017**

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**SUMMARY RECOMMENDATION:**

Staff recommends that City Council award the 2017 Street Resurfacing Project to All American Asphalt in the amount of \$913,691.25 which includes a 25% contingency for unforeseen conditions and additional spot pavement rehabilitations for various City streets caused by the recent winter storms. Staff also recommends exercising the "Optional Items" option in the amount of \$84,417.00 in addition to appropriating \$45,000 for construction management and material testing services for this project. Staff recommends a total of \$1,043,108.25 be appropriated to cover the costs associated with this project.

**DISCUSSION/ANALYSIS:**

Streets selected for this year's pavement rehabilitation project were based on the City's 2013 Pavement Management System (PMS) Report. The PMS report had been completed by IMS Infrastructure Management Services, LLC in March 2013. All streets in the report are ranked with a Pavement Condition Index (PCI) between 0-100 with 100 being best. Streets with a PCI of less than 55 were targeted for the

pavement resurfacing project. Mulholland Hwy, Meadow Creek Rd, Orchid Lane and Park Miramar received PCI ratings of 33, 51, 39 and 40.

Bids for the 2017 Street Resurfacing Project were received on June 14, 2017. The decision to award the project was based on the lowest responsible and responsive bidder.

Seven sealed bids were received with the lowest bidder being All American Asphalt with the bid amount of \$730,953.00. A copy of the bid results received are included and provided in Exhibit A. Since the bid amount is lower than the Engineer's estimate, staff recommends exercising the "Optional Items" option for the project in the amount of \$84,417.00.

All American Asphalt is well known in the region and is regarded as a reputable construction company. They also have a good working history with the City. Staff has checked the references provided in the submitted bid package and received satisfactory reports about the company and past projects.

Staff recommends increasing All American Asphalt's bid amount by \$182,738.25 for contingency. The additional 25% contingency amount is to address unforeseen conditions that may arise for the project during the construction phase, in addition to include spot pavement rehabilitations for various City streets that were caused by the recent winter storms.

Staff recommends appropriating \$45,000 for inspection and material testing services for this project. One of the City's on-call material testing & special inspection services consultants will be selected to perform the work. The proposed amount is reasonable for a project of this magnitude and scope.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The project will be funded with a combination of different sources. A total amount of up to \$627,454.43 will be from the Surface Transportation Program Local Funds administered by the LACMTA's (Los Angeles County Metropolitan Transit Authority). The remaining amount of \$415,653.82 will be funded through the local Gas Tax Fund. All of the requested funds be appropriated to the Capital Improvements Project account for this project and that the budget be modified and adjusted accordingly.

**REQUESTED ACTION:**

Staff recommends that City Council award the 2017 Street Resurfacing Project to All American Asphalt in the amount of \$913,691.25 which includes a 25% contingency for unforeseen conditions and additional spot pavement rehabilitations

for various City streets caused by the recent winter storms. Staff also recommends exercising the "Optional Items" option in the amount of \$84,417.00 in addition to appropriating \$45,000 for construction management and material testing services for this project. Staff recommends a total of \$1,043,108.25 be appropriated to cover the costs associated with this project.

**ATTACHMENTS:**

Exhibit A - Bid Results

Exhibit B - Construction Contract with All American Asphalt

ITEM 6 EXHIBIT A

RECEIVED BID LIST

CIP #16-17-02

PROJECT TITLE: 2017 STREET RESURFACING PROJECT

CONTACT: BEN CHAN

BID OPENING DATE: 06/14/2017

CONTRACTOR	AMOUNT	BID BOND/ CASHIERS	CHECK ACKNOWLEDGED ADDENDUMS
Bailey General Eng.	\$931,550	/	—
Granite Construction Co.	\$842,174.25	/	—
All-American Asphalt	\$730,953	/	—
Hardy & Harper	\$744,000	/	—
Palp Inc	\$896,307	/	—
Sully Miller	\$732,707	/	—
P.C. Becker & Son	\$878,035	/	—

COMMENTS:

NAME: Maricela Hernandez

TITLE: City Clerk

DATE: 6/14/17

TIME: 2:10 pm

**EXHIBIT B**  
**ARTICLES OF AGREEMENT**

**2017 STREET RESURFACING PROJECT**  
**SPECIFICATION NO. 16-17-02,**  
**AGREEMENT IN THE CITY OF CALABASAS, CALIFORNIA**

THIS 2017 STREET RESURFACING PROJECT, SPECIFICATION NO. 16-17-02, AGREEMENT (“AGREEMENT”) is made and entered into for the above-stated project this 28th day of June, 2017 , BY AND BETWEEN the City of Calabasas, a municipal corporation, hereafter designated as “AGENCY”, and ALL AMERICAN ASPHALT, a California Corporation, hereafter designated as “CONTRACTOR.”

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

**ARTICLE I: Contract Documents**

The contract documents for the 2017 STREET RESURFACING PROJECT SPECIFICATION NO. 16-17-02, shall consist of the Notice Inviting Sealed Bids, Instructions To Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, and all referenced specifications, details, standard drawings, and appendices; together with two signed copies of the AGREEMENT, two signed copies of required bonds; one copy of the insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner (collectively referred to herein as the “Contract Documents”). All of the provisions of the Contract Documents are made a part hereof as though fully set forth herein.

**ARTICLE II: Scope of Work**

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid Contract Documents.

AGENCY hereby employs CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices provided herein, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in this AGREEMENT.

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this AGREEMENT, CONTRACTOR offers and agrees to assign to the AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (Section 16700, et seq.) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be

made and become effective at the time the awarding body tenders final payment to CONTRACTOR, without further acknowledgment by the parties.

### **ARTICLE III: Compensation**

A. CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. In no event shall the total compensation and costs payable to CONTRACTOR under this Agreement exceed the sum of **\$730,953.00 (Seven Hundred Thirty Thousand, Nine Hundred and Fifty Three Dollars,)** unless specifically approved in advance and in writing by AGENCY.

Such compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

B. This AGREEMENT is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of CONTRACTORs by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to CONTRACTOR of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

C. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon AGENCY's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

### **ARTICLE IV: Labor Code**

AGENCY and CONTRACTOR acknowledge that this AGREEMENT is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and public agencies and agree to be bound by all the provisions thereof as though set forth fully herein. Full compensation for conforming to the requirements of the Labor Code and with other Federal, State and local laws related to labor, and rules, regulations and ordinances which apply to any work performed pursuant to this AGREEMENT is included in the price for all contract items of work involved.

This AGREEMENT is further subject to prevailing wage law, including, but not limited to, the following:

A. The CONTRACTOR shall pay the prevailing wage rates for all work performed under the AGREEMENT. When any craft or classification is omitted from the general prevailing wage determinations, the CONTRACTOR shall pay the wage rate of the craft or classification most closely related to the omitted classification. The CONTRACTOR shall forfeit as a penalty to AGENCY \$200.00 or any greater penalty provided in the Labor Code for each Calendar Day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the AGREEMENT in violation of the provisions of the Labor Code whether such worker is employed in the execution of the work by CONTRACTOR or by any Subcontractor under CONTRACTOR. In addition, CONTRACTOR shall pay each worker the difference between such prevailing wage rates and the amount paid to each worker for each Calendar Day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

B. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

C. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal submitted on or after March 1, 2015, and for any contract for public work entered into on or after April 1, 2015. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

D. Pursuant to Labor Code § 1776, CONTRACTOR and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with this AGREEMENT. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

E. This AGREEMENT is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

CONTRACTOR shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by CONTRACTOR's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. CONTRACTOR shall forfeit as a penalty to AGENCY \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by CONTRACTOR or by any Subcontractor of



CONTRACTOR, for each Calendar Day during which such worker is required or permitted to the work more than eight hours in one Calendar Day or more than 40 hours in any one calendar week in violation of the Labor Code.

F. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

#### **ARTICLE V: Work Site Conditions**

A. In compliance with and pursuant to Government Code Section 4215, AGENCY shall assume the responsibility, as between the parties to this AGREEMENT, for the timely removal, relocation, or protection of existing main- or trunk-line utility facilities located on the site of any construction project that is a subject of this AGREEMENT, if such utilities are not identified by AGENCY in the plans and specifications made a part of the invitation for bids. The Contract Documents shall include provisions to compensate CONTRACTOR for the costs of locating, repairing damage not due to the failure of CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not indicated in the plans and specifications with reasonable accuracy, and for equipment on the project necessarily idled during such work. CONTRACTOR shall not be assessed liquidated damages for delay in completion of the project, when such delay was caused by the failure of AGENCY or the owner of a utility to provide for removal or relocation of such utility facilities.

B. To the extent that the work requires trenches in excess of five feet (5') and is estimated to cost more than \$25,000, prior to any excavation, CONTRACTOR must provide the AGENCY, or a registered civil or structural engineer employed by the AGENCY to whom authority has been delegated to accept such plans, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer. Nothing in this section shall be deemed to allow the use of a shoring, sloping, or protective system less effective than that required by the Construction Safety Orders.

C. This AGREEMENT is further subject to Public Contract Code Section 7104 with regard to any trenches deeper than four feet (4') involved in the proposed work as follows:

CONTRACTOR shall promptly, and before the following conditions are disturbed, notify AGENCY, in writing, of any:

- (1) Material that CONTRACTOR believes may be hazardous waste, as defined in Section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with existing law.
- (2) Subsurface or latent physical conditions at the site differing from those indicated by all available information provided prior to the deadline for submission of bids.
- (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

AGENCY shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in CONTRACTOR's cost of, or the time required for, performance of any part of the work, AGENCY shall issue a change order under the procedures described in this AGREEMENT.

In the event that a dispute arises between AGENCY and CONTRACTOR whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in CONTRACTOR's cost of, or time required for, performance of any part of the work, CONTRACTOR shall not be excused from any scheduled completion date provided in the AGREEMENT, but shall proceed with all work to be performed under the AGREEMENT. CONTRACTOR shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

#### **ARTICLE VI: Insurance**

A. With respect to performance of work under this AGREEMENT, CONTRACTOR shall maintain, and shall require all of its subcontractors to maintain, insurance as required by Section E "Standard Specifications" of the Contract Documents.

B. This AGREEMENT is further subject to Workers' Compensation obligations, including, but not limited to, California Labor Code Sections 1860 and 1861 as follows:

CONTRACTOR shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of CONTRACTOR's employees employed at the site of improvement; and, if any work is sublet, CONTRACTOR shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by CONTRACTOR. CONTRACTOR and any of CONTRACTOR's subcontractors shall be required to provide AGENCY with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this AGREEMENT at the site of the Project is not protected under any Worker's Compensation law, CONTRACTOR shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. CONTRACTOR shall indemnify and hold harmless AGENCY for any damage resulting from failure of either CONTRACTOR or any subcontractor to take out or maintain such insurance.

## **ARTICLE VII: Indemnification**

To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless AGENCY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the “Indemnitees”) from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively “Liabilities”), arising out of, in connection with, resulting from or related to, any act, omission, fault or negligence of CONTRACTOR, CONTRACTOR’s Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the “Indemnitors”), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer’s or partner’s joint and several liability hereunder.

## **ARTICLE VIII: Binding Effect**

AGENCY and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto and to its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This AGREEMENT is not assignable nor the performance of either party’s duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights of obligations of either party without the prior written consent of the other shall be void and of no force and effect.

## **ARTICLE IX: Dispute Resolution**

A. Any court action arising out of this AGREEMENT shall be filed in the Los Angeles County Superior Court. Any alternative dispute resolution proceeding arising out of this AGREEMENT shall be heard in the County of Los Angeles.

B. AGENCY shall have full authority to compromise or otherwise settle any claim relating to this AGREEMENT or any part hereof at any time. AGENCY shall provide timely notification to CONTRACTOR of the receipt of any third-party claim relating to this AGREEMENT. AGENCY shall be entitled to recover its reasonable costs incurred in providing the notification required by this section.

C. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by CONTRACTOR, for the response to such claims by the AGENCY, for a mandatory meet and confer conference upon the request of CONTRACTOR, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial

arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

**ARTICLE X: Independent CONTRACTOR**

CONTRACTOR is and shall at all times remain as to AGENCY, a wholly independent CONTRACTOR. Neither AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

**ARTICLE XI: Taxes**

CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this AGREEMENT. The CONTRACTOR is responsible for ascertaining and arranging to pay such taxes and duties. The prices established in this AGREEMENT shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the execution of this AGREEMENT.

**ARTICLE XII: Notices**

All notices and communications shall be sent in writing to the parties at the following addresses:

AGENCY: BENJAMIN K. CHAN

CONTRACTOR: MAURICE RAMIREZ

CITY OF CALABASAS

ALL AMERICAN ASPHALT

100 Civic Center Way

P.O Box 2229

Calabasas, CA 91302-3172

Corona, CA 92878

**ARTICLE XIII: Entire Agreement**

This AGREEMENT supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work of improvements described herein. Each party to this AGREEMENT acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statement or promise not contained in this AGREEMENT shall not be valid or binding. Any modification of this AGREEMENT will be effective only if signed by the party to be charged.

The benefits and obligations of this AGREEMENT shall inure to and be binding upon the representatives, agents, partners, heirs, successors and assigns of the parties hereto. This AGREEMENT shall be construed pursuant to the laws of the State of California.

#### **ARTICLE XIV: Authority to Contract**

The signatories hereto represent that they are authorized to sign on behalf of the respective parties they represent and are competent to do so, and each of the parties hereto hereby irrevocably waives any and all rights to challenge signatures on these bases.

#### **ARTICLE XV: General Provisions**

A. All reports, documents or other written material (“written products” herein) developed by CONTRACTOR in the performance of this Agreement shall be and remain the property of AGENCY without restriction or limitation upon its use or dissemination by AGENCY. CONTRACTOR may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by CONTRACTOR.

B. In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.

C. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph at the head of which it appears, the section or paragraph hereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

D. The waiver by AGENCY or CONTRACTOR of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by AGENCY or CONTRACTOR unless in writing.

E. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

F. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to AGENCY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of AGENCY. In addition, pursuant to Government Code Section 8546.7, if the amount of

public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of AGENCY or as part of any audit of AGENCY, for a period of three (3) years after final payment under the Agreement.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this AGREEMENT to be executed in duplicate by setting hereunto their names, titles, hands, and seals this 13<sup>th</sup> day of April, 2016.

CONTRACTOR: ALL AMERICAN ASPHALT

\_\_\_\_\_  
Edward J. Carlson, Vice-President  
CONTRACTOR's License No. 267073

AGENCY:

\_\_\_\_\_  
Mary Sue Maurer  
Mayor of the  
City of Calabasas

\_\_\_\_\_  
Date

ATTESTED:

\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk of the  
City of Calabasas

\_\_\_\_\_  
Date

APPROVED AS  
TO FORM:

\_\_\_\_\_  
Scott H. Howard  
City Attorney of the  
City of Calabasas

\_\_\_\_\_  
Date

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

DRAFT

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DRAFT



**PAYMENT BOND  
 2017 STREET RESURFACING PROJECT  
 SPECIFICATION NO. 16-17-02  
 IN THE CITY OF CALABASAS, CALIFORNIA**

WHEREAS, the City of Calabasas, as AGENCY has awarded to ALL AMERICAN ASPHALT., as CONTRACTOR, a contract for the above-stated project;

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract, to secure the payment of claims of laborers, mechanics, material persons, and other persons as provided by law;

NOW THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held and firmly bound unto AGENCY and STATE of CALIFORNIA in the sum of **\$730,953.00 (Seven Hundred Thirty Thousand, Nine Hundred and Fifty Three Dollars,)** which is one hundred percent (100%) of the total contract amount for the above-stated project, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION IS SUCH that if CONTRACTOR, its heirs, executors, administrators, successors, assigns or subcontractors, shall fail to pay any of the persons named in Civil Code Section 9100, or amounts due under the Unemployment Insurance Code with respect to work or labor withheld, and to pay over to the Employment Development Department from the wages of employees of the CONTRACTOR and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, that the surety or sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the plaintiffs and AGENCY and STATE of CALIFORNIA in an amount to be fixed by the court.

This bond shall inure to the benefit to any of the persons named in Civil Code Section 9100 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

The SURETY hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or the specifications accompanying it shall in any manner affect SURETY's obligations on this bond. The SURETY hereby waives notice of any such change, extension, alteration or addition and hereby waives the requirements of Section 2845 of the Civil Code as a condition precedent to any remedies AGENCY and STATE of CALIFORNIA may have.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_day of \_\_\_\_\_, 20\_\_.

CONTRACTOR\* Edward J. Carlson, Vice-President  
 ALL AMERICAN ASPHALT  
 P.O Box 2229  
 Corona, CA 92878  
 (951) 736-7600

Surety\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

DRAFT

**FAITHFUL PERFORMANCE BOND  
2017 STREET RESURFACING PROJECT  
SPECIFICATION NO. 16-17-02  
IN THE CITY OF CALABASAS, CALIFORNIA**

KNOW ALL PERSONS BY THESE PRESENTS That ALL AMERICAN ASPHALT., hereinafter referred to as "CONTRACTOR" as PRINCIPAL, and \_\_\_\_\_, a corporation duly organized and doing business under and by virtue of the laws of the State of California and duly licensed for the purpose of making, guaranteeing, or becoming sole surety upon bonds or undertakings as Surety, are held and firmly bound unto the CITY OF CALABASAS, CALIFORNIA, hereinafter referred to as the "AGENCY", and STATE of CALIFORNIA in the sum of **\$730,953.00 (Seven Hundred Thirty Thousand, Nine Hundred and Fifty Three Dollars,)** which is one hundred percent (100%) of the total contract amount for the above stated project; lawful money of the United States of America for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, assigns and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas CONTRACTOR has been awarded and is about to enter into a Contract with AGENCY to perform all work required pursuant to the contract documents for the project entitled: 2017 STREET RESURFACING PROJECT, SPECIFICATION NO. 16-17-02 CONTRACT which Contract is by this reference incorporated herein, and is required by AGENCY to give this Bond in connection with the execution of the Contract;

NOW, THEREFORE, if CONTRACTOR and his or her Subcontractors shall well and truly do and perform all the covenants and obligations of the Contract on his or her part to be done and performed at the times and in the manner specified herein including compliance with all Contract specifications and quality requirements, then this obligation shall be null and void, otherwise it shall be and remain in full force and effect;

PROVIDED, that any alterations in the work to be done, or in the material to be furnished, which may be made pursuant to the terms of the Contract, shall not in any way release CONTRACTOR or the Surety thereunder, nor shall any extensions of time granted under the provisions of the Contract release either CONTRACTOR or said Surety, and notice of such alterations of extensions of the Contract is hereby waived by said Surety.

In the event suit is brought upon this Bond by AGENCY and STATE of CALIFORNIA and judgment is recovered, said Surety shall pay all costs incurred by AGENCY and STATE of CALIFORNIA in such suit, including a reasonable attorney's fee to be fixed by the Court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CONTRACTOR\*                      Edward J. Carlson, Vice-President  
   ALL AMERICAN ASPHALT  
   P.O Box 2229  
   Corona, CA 92878  
   (951) 736-7600

Surety\*                              \_\_\_\_\_  
   \_\_\_\_\_  
   \_\_\_\_\_  
   \_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

DRAFT

**MAINTENANCE BOND  
2017 STREET RESURFACING PROJECT  
SPECIFICATION NO. 16-17-02  
IN THE CITY OF CALABASAS, CALIFORNIA**

KNOW ALL PERSONS BY THESE PRESENTS THAT WHEREAS, the City of Calabasas, as AGENCY has awarded to ALL AMERICAN ASPHALT. as CONTRACTOR, a contract for the above-stated project.

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract guaranteeing maintenance thereof;

NOW, THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held firmly bound unto AGENCY in the sum of **\$365,476.50 (Three Hundred, Sixty Five Thousand, Four Hundred and Seventy Six Dollars and Fifty Cents)**, which is fifty percent (50%) of the total contract amount for the above-stated project to be paid to AGENCY, its successors and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that if CONTRACTOR shall remedy without cost to AGENCY any defects which may develop during a period of one (1) year from the date of recordation of the Notice of Completion of the work performed under the contract, provided such defects are caused by defective or inferior materials or work, then this obligation shall be void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the AGENCY in an amount to be fixed by the court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CONTRACTOR\*                      Edward J. Carlson, Vice-President  
   ALL AMERICAN ASPHALT  
   P.O Box 2229  
   Corona, CA 92878  
   (951) 736-7600

Surety\*                      \_\_\_\_\_  
   \_\_\_\_\_  
   \_\_\_\_\_  
   \_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

DRAFT

**NON-COLLUSION AFFIDAVIT**

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the \_\_\_ day \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, California.

\_\_\_\_\_  
Edward J. Carlson

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
ALL AMERICAN ASPHALT

Business Address:  
ALL AMERICAN ASPHALT.  
P.O Box 2229  
Corona, CA 92878  
(951) 736-7600

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# **WORKERS' COMPENSATION INSURANCE CERTIFICATE**

The CONTRACTOR shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: \_\_\_\_\_

ALL AMERICAN ASPHALT

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Attest:

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**NOTE:** See Section 7 Responsibility of the CONTRACTOR, Paragraph 7-3 of the Standard Specifications for insurance carrier rating requirements.

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## ENDORSEMENTS TO INSURANCE POLICY

Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Effective Date: \_\_\_\_\_

The following endorsements are hereby incorporated by reference into the attached Certificate of Insurance as though fully set forth thereon:

1. The naming of an additional insured as herein provided shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured, and
2. The additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extensions thereof, and
3. The additional insured named herein shall not by reason of being so named be considered a member of any mutual insurance company for any purpose whatsoever, and
4. The provisions of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of the additional insured named herein without first giving such additional insured twenty (20) days' written notice.
5. Any other insurance held by the additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance, which is referred to by this certificate.
6. **The company provided insurance for this certificate is a company licensed to do business in the State of California with a Best's rating of A+ VIII or greater.**

It is agreed that the City of Calabasas, its officers and employees, are included as Additional Insureds under the contracts of insurance for which the Certificate of Insurance is given.

\_\_\_\_\_  
Authorized Insurance Agent

Date: \_\_\_\_\_



**CITY of CALABASAS**

**CITY COUNCIL AGENDA REPORT**

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**DATE: JUNE 20, 2017**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR /CITY ENGINEER  
BENJAMIN CHAN, P.E., T.E., DEPUTY PUBLIC WORKS DIRECTOR**

**SUBJECT: RECOMMENDATION TO AWARD A CONSTRUCTION CONTRACT FOR THE CALABASAS HIGH SCHOOL ACCESS IMPROVEMENT PROJECT, SPECIFICATION NO. 16-17-03, TO BERRY GENERAL ENGINEERING CONTRACTORS, INC IN THE TOTAL AMOUNT OF \$112,412.50.**

**MEETING**

**DATE: JUNE 28, 2017**

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**SUMMARY RECOMMENDATION:**

Staff recommends that the City Council award the construction contract for the Calabasas High School Access Improvement Project, Specification No. 16-17-03, to Berry General Engineering Contractors, Inc in the amount of \$112,412.50 which includes a 15% contingency. The contingency percentage is within the standard for construction contracts of this type and magnitude.

Staff also recommends appropriating \$5,000 to Converse Consultants for performing quality control and material testing services, and \$10,000 to KOA Corporation for construction management for this project.

Staff is recommending appropriations for a total of \$127,412.50 to cover costs associated with this project.

**DISCUSSION/ANALYSIS:**

Traffic leaving the Calabasas High School Access driveway at Old Topanga Canyon Road experiences delays during the morning and afternoon drop-offs and pick-ups times. The project will add a northbound merge lane which would provide storage as well as facilitate safer merging of school traffic to the mainline traffic on Old Topanga Canyon Road.

Bids for this project were received on June 20, 2017. The award decision was based on the lowest responsible and responsive bidder.

Three sealed bids were received for this project and the lowest responsive bidder was Berry General Engineering Contractors, Inc. in the amount of \$97,750.00. A copy of the bid results are shown in Attachment A.

Staff has checked the references of Berry General Engineering Contractors, Inc. provided in their submitted bid package and received satisfactory reports about the competency and reliability of the contractor as well as the quality of the projects that they have completed for other jurisdictions. Their proposed contract is shown in Attachment B.

Staff recommends increasing the bid amount by 15% for contingency. The additional contingency amount of \$14,662.50 is to address unforeseen conditions that may be encountered on the project during the construction phase.

Staff recommends appropriating \$5,000 for inspection, quality control and material testing services for this project. The services will be provided by Converse Consultants, the City's on-call material testing & special inspection services consultant. Staff also recommends appropriating \$10,000 for construction management which will be provided by KOA Corporation, the City's on-call construction management consultant. The proposed amounts for both services are reasonable for a project of this type and magnitude.

**FISCAL IMPACT/SOURCE OF FUNDING:**

Account No. 40-339-6501-56 will be used to track costs associated with the Calabasas High School Access Improvement Project. The City's Mitigation Measure Funds will be used to cover all costs pertaining to this project. The requested funds should be appropriated to this account and the budget should be modified and adjusted accordingly.

**REQUESTED ACTION:**

Staff recommends that the City Council award the construction contract for the Calabasas High School Access Improvement Project, Specification No. 16-17-03, to Berry General Engineering Contractors, Inc in the amount of \$112,412.50 which includes a 15% contingency. The contingency percentage is within the standard for construction contracts of this type and magnitude.

Staff also recommends appropriating \$5,000 to Converse Consultants for performing quality control and material testing services, and \$10,000 to KOA Corporation for construction management for this project.

Staff is recommending appropriations for a total of \$127,412.50 to cover costs associated with this project.

**ATTACHMENTS:**

Attachment A: Bid Results for Project Specification No.16-17-03

Attachment B: Construction Contract for Berry General Engineering Contractors, Inc.

**RECEIVED BID LIST  
CIP #16-17-03**

**PROJECT TITLE: CALABASAS HS ACCESS IMPROVEMENT PROJECT**

**CONTACT: BEN CHAN**

**BID OPENING DATE: June 20, 2017**

<b>CONTRACTOR</b>	<b>AMOUNT</b>	<b>BID BOND/ CASHIERS</b>	<b>CHECK ACKNOWLEDGED ADDENDUMS</b>
Berry Engineering Contractors	97,750.00	Yes	
Palp Inc.	148,722.50	Yes	
R.C Becker & Son	110,284.44	Yes	

**COMMENTS:**

**NAME: MARICELA HERNANDEZ**

**TITLE: CITY CLERK**

**DATE: 06/20/2017**

**TIME: 2:20PM**

**EXHIBIT B**  
**ARTICLES OF AGREEMENT**

**CALABASAS HIGH SCHOOL ACCESS IMPROVEMENT PROJECT**  
**SPECIFICATION NO. 16-17-03,**  
**AGREEMENT IN THE CITY OF CALABASAS, CALIFORNIA**

THIS CALABASAS HIGH SCHOOL ACCESS IMPROVEMENT PROJECT, SPECIFICATION NO. 16-17-03, AGREEMENT (“AGREEMENT”) is made and entered into for the above-stated project this 28th day of June, 2017 , BY AND BETWEEN the City of Calabasas, a municipal corporation, hereafter designated as “AGENCY”, and BERRY GENERAL ENGINEERING CONTRACTORS, INC, a California Corporation, hereafter designated as “CONTRACTOR.”

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

**ARTICLE I: Contract Documents**

The contract documents for the CALABASAS HIGH SCHOOL ACCESS IMPROVEMENT PROJECT, SPECIFICATION NO. 16-17-03, shall consist of the Notice Inviting Sealed Bids, Instructions To Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, and all referenced specifications, details, standard drawings, and appendices; together with two signed copies of the AGREEMENT, two signed copies of required bonds; one copy of the insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner (collectively referred to herein as the “Contract Documents”). All of the provisions of the Contract Documents are made a part hereof as though fully set forth herein.

**ARTICLE II: Scope of Work**

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid Contract Documents.

AGENCY hereby employs CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices provided herein, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in this AGREEMENT.

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this AGREEMENT, CONTRACTOR offers and agrees to assign to the AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (Section 16700, et seq.) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be



made and become effective at the time the awarding body tenders final payment to CONTRACTOR, without further acknowledgment by the parties.

### **ARTICLE III: Compensation**

A. CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. In no event shall the total compensation and costs payable to CONTRACTOR under this Agreement exceed the sum of **\$97,750.00 (Ninety Seven Thousand, Seven Hundred and Fifty Dollars)** unless specifically approved in advance and in writing by AGENCY.

Such compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

B. This AGREEMENT is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of CONTRACTORs by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to CONTRACTOR of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

C. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon AGENCY's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

### **ARTICLE IV: Labor Code**

AGENCY and CONTRACTOR acknowledge that this AGREEMENT is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and public agencies and agree to be bound by all the provisions thereof as though set forth fully herein. Full compensation for conforming to the requirements of the Labor Code and with other Federal, State and local laws related to labor, and rules, regulations and ordinances which apply to any work performed pursuant to this AGREEMENT is included in the price for all contract items of work involved.

This AGREEMENT is further subject to prevailing wage law, including, but not limited to, the following:

A. The CONTRACTOR shall pay the prevailing wage rates for all work performed under the AGREEMENT. When any craft or classification is omitted from the general prevailing wage determinations, the CONTRACTOR shall pay the wage rate of the craft or classification most closely related to the omitted classification. The CONTRACTOR shall forfeit as a penalty to AGENCY \$200.00 or any greater penalty provided in the Labor Code for each Calendar Day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the AGREEMENT in violation of the provisions of the Labor Code whether such worker is employed in the execution of the work by CONTRACTOR or by any Subcontractor under CONTRACTOR. In addition, CONTRACTOR shall pay each worker the difference between such prevailing wage rates and the amount paid to each worker for each Calendar Day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

B. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

C. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal submitted on or after March 1, 2015, and for any contract for public work entered into on or after April 1, 2015. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

D. Pursuant to Labor Code § 1776, CONTRACTOR and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with this AGREEMENT. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

E. This AGREEMENT is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

CONTRACTOR shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by CONTRACTOR's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. CONTRACTOR shall forfeit as a penalty to AGENCY \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by CONTRACTOR or by any Subcontractor of

CONTRACTOR, for each Calendar Day during which such worker is required or permitted to the work more than eight hours in one Calendar Day or more than 40 hours in any one calendar week in violation of the Labor Code.

F. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

#### **ARTICLE V: Work Site Conditions**

A. In compliance with and pursuant to Government Code Section 4215, AGENCY shall assume the responsibility, as between the parties to this AGREEMENT, for the timely removal, relocation, or protection of existing main- or trunk-line utility facilities located on the site of any construction project that is a subject of this AGREEMENT, if such utilities are not identified by AGENCY in the plans and specifications made a part of the invitation for bids. The Contract Documents shall include provisions to compensate CONTRACTOR for the costs of locating, repairing damage not due to the failure of CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not indicated in the plans and specifications with reasonable accuracy, and for equipment on the project necessarily idled during such work. CONTRACTOR shall not be assessed liquidated damages for delay in completion of the project, when such delay was caused by the failure of AGENCY or the owner of a utility to provide for removal or relocation of such utility facilities.

B. To the extent that the work requires trenches in excess of five feet (5') and is estimated to cost more than \$25,000, prior to any excavation, CONTRACTOR must provide the AGENCY, or a registered civil or structural engineer employed by the AGENCY to whom authority has been delegated to accept such plans, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer. Nothing in this section shall be deemed to allow the use of a shoring, sloping, or protective system less effective than that required by the Construction Safety Orders.

C. This AGREEMENT is further subject to Public Contract Code Section 7104 with regard to any trenches deeper than four feet (4') involved in the proposed work as follows:

CONTRACTOR shall promptly, and before the following conditions are disturbed, notify AGENCY, in writing, of any:

- (1) Material that CONTRACTOR believes may be hazardous waste, as defined in Section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with existing law.
- (2) Subsurface or latent physical conditions at the site differing from those indicated by all available information provided prior to the deadline for submission of bids.
- (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

AGENCY shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in CONTRACTOR's cost of, or the time required for, performance of any part of the work, AGENCY shall issue a change order under the procedures described in this AGREEMENT.

In the event that a dispute arises between AGENCY and CONTRACTOR whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in CONTRACTOR's cost of, or time required for, performance of any part of the work, CONTRACTOR shall not be excused from any scheduled completion date provided in the AGREEMENT, but shall proceed with all work to be performed under the AGREEMENT. CONTRACTOR shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

#### **ARTICLE VI: Insurance**

A. With respect to performance of work under this AGREEMENT, CONTRACTOR shall maintain, and shall require all of its subcontractors to maintain, insurance as required by Section E "Standard Specifications" of the Contract Documents.

B. This AGREEMENT is further subject to Workers' Compensation obligations, including, but not limited to, California Labor Code Sections 1860 and 1861 as follows:

CONTRACTOR shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of CONTRACTOR's employees employed at the site of improvement; and, if any work is sublet, CONTRACTOR shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by CONTRACTOR. CONTRACTOR and any of CONTRACTOR's subcontractors shall be required to provide AGENCY with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this AGREEMENT at the site of the Project is not protected under any Worker's Compensation law, CONTRACTOR shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. CONTRACTOR shall indemnify and hold harmless AGENCY for any damage resulting from failure of either CONTRACTOR or any subcontractor to take out or maintain such insurance.

## **ARTICLE VII: Indemnification**

To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless AGENCY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the “Indemnitees”) from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively “Liabilities”), arising out of, in connection with, resulting from or related to, any act, omission, fault or negligence of CONTRACTOR, CONTRACTOR’s Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the “Indemnitors”), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer’s or partner’s joint and several liability hereunder.

## **ARTICLE VIII: Binding Effect**

AGENCY and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto and to its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This AGREEMENT is not assignable nor the performance of either party’s duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights of obligations of either party without the prior written consent of the other shall be void and of no force and effect.

## **ARTICLE IX: Dispute Resolution**

A. Any court action arising out of this AGREEMENT shall be filed in the Los Angeles County Superior Court. Any alternative dispute resolution proceeding arising out of this AGREEMENT shall be heard in the County of Los Angeles.

B. AGENCY shall have full authority to compromise or otherwise settle any claim relating to this AGREEMENT or any part hereof at any time. AGENCY shall provide timely notification to CONTRACTOR of the receipt of any third-party claim relating to this AGREEMENT. AGENCY shall be entitled to recover its reasonable costs incurred in providing the notification required by this section.

C. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by CONTRACTOR, for the response to such claims by the AGENCY, for a mandatory meet and confer conference upon the request of CONTRACTOR, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial

arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

**ARTICLE X: Independent CONTRACTOR**

CONTRACTOR is and shall at all times remain as to AGENCY, a wholly independent CONTRACTOR. Neither AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

**ARTICLE XI: Taxes**

CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this AGREEMENT. The CONTRACTOR is responsible for ascertaining and arranging to pay such taxes and duties. The prices established in this AGREEMENT shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the execution of this AGREEMENT.

**ARTICLE XII: Notices**

All notices and communications shall be sent in writing to the parties at the following addresses:

AGENCY: BENJAMIN K. CHAN  
CITY OF CALABASAS

100 Civic Center Way  
Calabasas, CA 91302-3172

CONTRACTOR: ROBERT SAINSBURY  
BERRY GENERAL ENGINEERING  
CONTRACTORS, INC

P.O Box 1457  
Ventura, CA 93002

**ARTICLE XIII: Entire Agreement**

This AGREEMENT supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work of improvements described herein. Each party to this AGREEMENT acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statement or promise not contained in this AGREEMENT shall not be valid or binding. Any modification of this AGREEMENT will be effective only if signed by the party to be charged.

The benefits and obligations of this AGREEMENT shall inure to and be binding upon the representatives, agents, partners, heirs, successors and assigns of the parties hereto. This AGREEMENT shall be construed pursuant to the laws of the State of California.

#### **ARTICLE XIV: Authority to Contract**

The signatories hereto represent that they are authorized to sign on behalf of the respective parties they represent and are competent to do so, and each of the parties hereto hereby irrevocably waives any and all rights to challenge signatures on these bases.

#### **ARTICLE XV: General Provisions**

A. All reports, documents or other written material (“written products” herein) developed by CONTRACTOR in the performance of this Agreement shall be and remain the property of AGENCY without restriction or limitation upon its use or dissemination by AGENCY. CONTRACTOR may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by CONTRACTOR.

B. In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.

C. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph at the head of which it appears, the section or paragraph hereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

D. The waiver by AGENCY or CONTRACTOR of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by AGENCY or CONTRACTOR unless in writing.

E. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

F. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to AGENCY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written

request of AGENCY. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of AGENCY or as part of any audit of AGENCY, for a period of three (3) years after final payment under the Agreement.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this AGREEMENT to be executed in duplicate by setting hereunto their names, titles, hands, and seals this 13<sup>th</sup> day of April, 2016.

CONTRACTOR: BERRY GENERAL ENGINEERING CONTRACTORS  
INC.

\_\_\_\_\_  
Robert Sainsbury, Vice-President  
CONTRACTOR's License No. 400577 A

AGENCY: \_\_\_\_\_  
Mary Sue Maurer  
Mayor of the  
City of Calabasas  
Date

ATTESTED: \_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk of the  
City of Calabasas  
Date

APPROVED AS  
TO FORM: \_\_\_\_\_  
Scott H. Howard  
City Attorney of the  
City of Calabasas  
Date

**( EXECUTE IN DUPLICATE )**



**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

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**PAYMENT BOND  
CALABASAS HIGH SCHOOL ACCESS IMPROVEMENT PROJECT  
SPECIFICATION NO. 16-17-03  
IN THE CITY OF CALABASAS, CALIFORNIA**

WHEREAS, the City of Calabasas, as AGENCY has awarded to BERRY GENERAL ENGINEERING CONTRACTORS, INC., as CONTRACTOR, a contract for the above-stated project;

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract, to secure the payment of claims of laborers, mechanics, material persons, and other persons as provided by law;

NOW THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held and firmly bound unto AGENCY and STATE of CALIFORNIA in the sum of **\$97,750.00 (Ninety Seven Thousand, Seven Hundred and Fifty Dollars)** which is one hundred percent (100%) of the total contract amount for the above-stated project, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION IS SUCH that if CONTRACTOR, its heirs, executors, administrators, successors, assigns or subcontractors, shall fail to pay any of the persons named in Civil Code Section 9100, or amounts due under the Unemployment Insurance Code with respect to work or labor withheld, and to pay over to the Employment Development Department from the wages of employees of the CONTRACTOR and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, that the surety or sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the plaintiffs and AGENCY and STATE of CALIFORNIA in an amount to be fixed by the court.

This bond shall inure to the benefit to any of the persons named in Civil Code Section 9100 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

The SURETY hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or the specifications accompanying it shall in any manner affect SURETY's obligations on this bond. The SURETY hereby waives notice of any such change, extension, alteration or addition and hereby waives the requirements of Section 2845 of the Civil Code as a condition precedent to any remedies AGENCY and STATE of CALIFORNIA may have.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_day of \_\_\_\_\_, 20\_\_.

CONTRACTOR\*    Robert Sainsbury, Vice-President  
    BERRY GENERAL ENGINEERING CONTRACTORS, INC  
    P.O Box 1457  
    Ventura, CA 93002  
    (805) 643-7567

Surety\*    \_\_\_\_\_  
    \_\_\_\_\_  
    \_\_\_\_\_  
    \_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

DRAFT

**FAITHFUL PERFORMANCE BOND  
CALABASAS HIGH SCHOOL ACCESS IMPROVEMENT PROJECT  
SPECIFICATION NO. 16-17-03  
IN THE CITY OF CALABASAS, CALIFORNIA**

KNOW ALL PERSONS BY THESE PRESENTS That **BERRY GENERAL ENGINEERING CONTRACTORS, INC.**, hereinafter referred to as “CONTRACTOR” as PRINCIPAL, and \_\_\_\_\_, a corporation duly organized and doing business under and by virtue of the laws of the State of California and duly licensed for the purpose of making, guaranteeing, or becoming sole surety upon bonds or undertakings as Surety, are held and firmly bound unto the CITY OF CALABASAS, CALIFORNIA, hereinafter referred to as the “AGENCY”, and STATE of CALIFORNIA in the sum of **\$97,750.00 (Ninety Seven Thousand, Seven Hundred and Fifty Dollars)** which is one hundred percent (100%) of the total contract amount for the above stated project; lawful money of the United States of America for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, assigns and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas CONTRACTOR has been awarded and is about to enter into a Contract with AGENCY to perform all work required pursuant to the contract documents for the project entitled: CALABASAS HIGH SCHOOL ACCESS IMPROVEMENT PROJECT, SPECIFICATION NO. 16-17-03 CONTRACT which Contract is by this reference incorporated herein, and is required by AGENCY to give this Bond in connection with the execution of the Contract;

NOW, THEREFORE, if CONTRACTOR and his or her Subcontractors shall well and truly do and perform all the covenants and obligations of the Contract on his or her part to be done and performed at the times and in the manner specified herein including compliance with all Contract specifications and quality requirements, then this obligation shall be null and void, otherwise it shall be and remain in full force and effect;

PROVIDED, that any alterations in the work to be done, or in the material to be furnished, which may be made pursuant to the terms of the Contract, shall not in any way release CONTRACTOR or the Surety thereunder, nor shall any extensions of time granted under the provisions of the Contract release either CONTRACTOR or said Surety, and notice of such alterations or extensions of the Contract is hereby waived by said Surety.

In the event suit is brought upon this Bond by AGENCY and STATE of CALIFORNIA and judgment is recovered, said Surety shall pay all costs incurred by AGENCY and STATE of CALIFORNIA in such suit, including a reasonable attorney’s fee to be fixed by the Court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_day of \_\_\_\_\_, 20\_\_\_\_.

CONTRACTOR\*                         Robert Sainsbury, Vice-President  
  **BERRY GENERAL ENGINEERING CONTRACTORS, INC**  
  P.O Box 1457  
  Ventura, CA 93002  
  (805) 643-7567

Surety\*                                 \_\_\_\_\_  
  \_\_\_\_\_  
  \_\_\_\_\_  
  \_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

DRAFT

**MAINTENANCE BOND  
 CALABASAS HIGH SCHOOL ACCESS IMPROVEMENT PROJECT  
 SPECIFICATION NO. 16-17-03  
 IN THE CITY OF CALABASAS, CALIFORNIA**

KNOW ALL PERSONS BY THESE PRESENTS THAT WHEREAS, the City of Calabasas, as AGENCY has awarded to BERRY GENERAL ENGINEERING CONTRACTORS, INC. as CONTRACTOR, a contract for the above-stated project.

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract guaranteeing maintenance thereof;

NOW, THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held firmly bound unto AGENCY in the sum of **\$48,875.00 (Forty Eight Thousand, Eight Hundred and Seventy Five Dollars)**, which is fifty percent (50%) of the total contract amount for the above-stated project to be paid to AGENCY, its successors and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that if CONTRACTOR shall remedy without cost to AGENCY any defects which may develop during a period of one (1) year from the date of recordation of the Notice of Completion of the work performed under the contract, provided such defects are caused by defective or inferior materials or work, then this obligation shall be void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the AGENCY in an amount to be fixed by the court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CONTRACTOR\*                             Robert Sainsbury, Vice-President  
    BERRY GENERAL ENGINEERING CONTRACTORS, INC  
    P.O Box 1457  
    Ventura, CA 93002  
    (805) 643-7567

Surety\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

**( EXECUTE IN DUPLICATE )**

**CERTIFICATE OF ACKNOWLEDGMENT**

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

DRAFT



**NON-COLLUSION AFFIDAVIT**

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the \_\_\_ day \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, California.

\_\_\_\_\_  
Robert Sainsbury

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
BERRY GENERAL ENGINEERING  
CONTRACTORS, INC

Business Address:  
BERRY GENERAL ENGINEERING CONTRACTORS, INC  
P.O Box 1457  
Ventura, CA 93002  
(805) 643-7567

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**WORKERS' COMPENSATION INSURANCE CERTIFICATE**

The CONTRACTOR shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: \_\_\_\_\_

BERRY GENERAL ENGINEERING  
CONTRACTORS, INC

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Attest:

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**NOTE:** See Section 7 Responsibility of the CONTRACTOR, Paragraph 7-3 of the Standard Specifications for insurance carrier rating requirements.

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## ENDORSEMENTS TO INSURANCE POLICY

Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Effective Date: \_\_\_\_\_

The following endorsements are hereby incorporated by reference into the attached Certificate of Insurance as though fully set forth thereon:

1. The naming of an additional insured as herein provided shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured, and
2. The additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extensions thereof, and
3. The additional insured named herein shall not by reason of being so named be considered a member of any mutual insurance company for any purpose whatsoever, and
4. The provisions of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of the additional insured named herein without first giving such additional insured twenty (20) days' written notice.
5. Any other insurance held by the additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance, which is referred to by this certificate.
6. **The company provided insurance for this certificate is a company licensed to do business in the State of California with a Best's rating of A+ VIII or greater.**

**It is agreed that the City of Calabasas, its officers and employees, are included as Additional Insureds under the contracts of insurance for which the Certificate of Insurance is given.**

\_\_\_\_\_  
Authorized Insurance Agent

Date: \_\_\_\_\_



**CITY of CALABASAS**

**CITY COUNCIL AGENDA REPORT**

---

**DATE: JUNE 6, 2017**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: DR. GARY J. LYSIK, CHIEF FINANCIAL OFFICER**

**SUBJECT: ADOPTION OF RESOLUTION NO. 2017-1556, APPROVING THE OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR JULY 1, 2017 THROUGH JUNE 30, 2019, PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES FOR ALL SUMS SET FORTH IN SAID BUDGET; AND ADOPTION OF RESOLUTION NO. 2017-1557, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017-18**

**MEETING DATE: JUNE 28, 2017**

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**SUMMARY RECOMMENDATION:**

Staff recommends that Council adopts Resolution No. 2017-1556, approving the FY 2017-18 and FY 2018-19 budgets; and Resolution No. 2017-1557, establishing the Appropriations Limit for FY 2017-18.

**BACKGROUND:**

Resolution 2017-1556:

The Detailed Budget Report (Attachment) includes all of the City's revenue and expenditure accounts for each of the City's various funds, and it represents the entire two-year budget for the City of Calabasas at the most detailed level. The Budget Workshop Presentation delivered by the City's Chief Financial Officer on

June 3, 2017 represented a summary of this budget, and no changes have been made to this document since the delivery of that presentation.

Following adoption of Resolution 2017-1556, the Biennial Budget and Capital Improvement Plan for Fiscal Years 2017-18 and 2018-19 will be distributed and used for management and reporting purposes.

Resolution 2017-1557:

In November 1979, the California voters passed Proposition 4 (Article XIII B – “Gann Limit”), which places a ceiling on the amount a local government can spend from "the proceeds of taxation." This limit is known as "the Gann Limit" and for Calabasas, is based on 1992-93 tax expenditures and was adjusted annually for inflation and population growth. According to the Revenue and Taxation Code, Section 7910, local governments must establish its appropriations limit by resolution each year at a regularly scheduled meeting or a noticed special meeting.

As a result of Proposition 111, the City is required to choose between two annual inflation factors and two population growth factors for the establishment of the Limit. The choice offered for the annual inflation factor is the greater of (1) the growth in California per capita income, or (2) the growth in non-residential assessed valuation due to new construction within the City. This year, the calculation was based on the growth in California per capita income of 3.69%.

The choice offered for the annual population growth factor is the greater of the growth in City or County population. Based on growth rates for both the City of Calabasas and the County of Los Angeles provided by the California Department of Finance, the appropriation limit was calculated using the County of Los Angeles’ population growth factor of 0.57%

The application of the annual growth factors to the FY 2016-17 limit resulted in a FY 2017-18 limit of \$30,128,975.

CITY OF CALABASAS  
**GANN APPROPRIATIONS LIMIT CALCULATION WORKSHEET**  
 2017-2018

PRIOR YEAR'S LIMIT	(A)		\$28,892,381 <sup>■</sup>
PRICE FACTOR	(B)		1.0369 <sup>■</sup>
POPULATION FACTOR	(C)		<u>1.0057<sup>■</sup></u>
ANNUAL COMBINED ADJ FACTOR:	(D)	(B) x (C)	1.0428
ANNUAL ADJUSTMENT	(E)		<u>1,236,594<sup>■</sup></u>
CURRENT YEAR LIMIT	(F)	(A) x (D)	\$30,128,975 <sup>■</sup>

The amount in the City's 2017-18 budget subject to the Limit (net proceeds of taxes, including interest earnings) totals \$16,751,800. This amount is well within the required limit:

2017-18 Appropriation Limit	\$30,128,975
2017-18 Appropriations Subject to Limit	<u>(16,751,800)</u>
Amount Under Limit:	\$13,377,175

**REQUESTED ACTION:**

Adopt Resolution No. 2017-1556 approving the Operating and Capital Improvement Budget from July 1, 2017 through June 30, 2019, providing for the appropriations and expenditures for all sums set forth in said budget and repealing all resolutions in conflict herewith; and Adopt Resolution No. 2017-1557 establishing the appropriations limit for FY 2017-18.

**ATTACHMENTS:**

- A: Detailed Budget FY 2017-18 & 2018-19
- B: Resolution No. 2017-1556
- C: Resolution No. 2017-1557
- D: Budget Workshop Presentation dated June 3, 2017



## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Fund: 10 - General Fund</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
10 - 000 - 401000	Property Tax	3,395,700.00
10 - 000 - 402000	Sales and Use Tax	3,463,600.00
10 - 000 - 403001	Franchise Fee Time Warner CP	5,568,900.00
10 - 000 - 403002	Franchise Fee TimeWarnSaratoga	93,700.00
10 - 000 - 403003	Franchise Fee Charter	72,000.00
10 - 000 - 403010	Franchise Fee - Edison	89,800.00
10 - 000 - 403020	Franchise Fee - Gas	88,000.00
10 - 000 - 404000	Transfer Tax	79,400.00
10 - 000 - 405000	Transient Occupancy Tax	336,500.00
10 - 000 - 406001	Utility Tax - Electric	343,200.00
10 - 000 - 406002	Utility Tax - Gas	2,202,200.00
10 - 000 - 406003	Utility Tax-Telecommunications	2,246,200.00
10 - 000 - 411000	Building Fees	1,732,200.00
10 - 000 - 411010	Planning Fees	1,766,800.00
10 - 000 - 411020	Engineering Fees	385,200.00
10 - 000 - 411030	Investigative Fines	392,900.00
10 - 000 - 411050	Recoverable Admin Fee	877,300.00
10 - 000 - 414000	Misc Permits & Fees	894,800.00
10 - 000 - 414001	Film Permits	1,851,100.00
10 - 000 - 414100	Bid & Plan	1,888,100.00
10 - 000 - 416300	Property Damage/Loss Reimburse	121,800.00
10 - 000 - 421000	Fines and Forfeitures	124,200.00
10 - 000 - 422000	False Alarm Fines	99,100.00
10 - 000 - 431000	Vehicle License Fee	101,100.00
10 - 000 - 431100	Las Virgenes Parking Admin	38,700.00
10 - 000 - 440001	De Anza Court Rental	39,500.00
10 - 000 - 440002	De Anza Picnic Rental	31,000.00
10 - 000 - 440003	Facility Rental - De Anza	31,600.00
10 - 000 - 440005	De Anza Vending Machine	34,000.00
10 - 000 - 440010	Little Learners Program	34,700.00
10 - 000 - 440900	Loan Receipt	26,100.00
10 - 000 - 441000	Interest Income	26,600.00
10 - 000 - 441503	Facility Rental - AC Stelle	4,000.00
10 - 000 - 441506	AC Stelle Sports Leagues	84,600.00
10 - 000 - 442000	Miscellaneous	86,300.00
10 - 000 - 442004	Misc - CFD Admin Fees	56,400.00
10 - 000 - 442100	Reimbursement for Sheriff Svc	3,100.00
10 - 000 - 442102	Rebates & Refunds	2,348,900.00
10 - 000 - 442103	Copy Fees	2,395,900.00
10 - 000 - 442104	Charging Station Fees	106,600.00
10 - 000 - 442110	De Anza Event Insurance	108,700.00

## Detailed Budget FY 2017-18 & 2018-19

		<b>2017-18</b>	<b>2018-19</b>
		<b>Budget</b>	<b>Budget</b>
10 - 000 - 445001	Creekside PreSchool Registrati	1,238,400.00	1,263,200.00
10 - 000 - 445004	Creekside Classes	9,300.00	9,500.00
10 - 000 - 445005	Facility Rental - Creekside	100.00	100.00
10 - 000 - 445100	Facility Rental - Gates Cyn	4,500.00	4,600.00
10 - 000 - 445200	Facility Rental - Grape Arbor	7,500.00	7,700.00
10 - 000 - 445300	Facility Rental - Civic Center	7,200.00	7,300.00
10 - 000 - 446000	De Anza Recreation ProgramFees	100,400.00	102,400.00
10 - 000 - 446001	De Anza Youth Sport Leagues	120,000.00	122,000.00
10 - 000 - 446005	4th of July Revenue	27,900.00	28,500.00
10 - 000 - 446006	Facility Rental - AE Wright	12,000.00	12,200.00
10 - 000 - 446007	AE Wright Sport Leagues	49,100.00	50,100.00
10 - 000 - 446009	Pumpkin Festival	93,200.00	95,100.00
10 - 000 - 446011	Recreation Processing Fees	3,000.00	3,100.00
10 - 000 - 446025	Special Events	500.00	500.00
10 - 000 - 446030	Calabasas Fine Arts Festival	39,700.00	40,500.00
10 - 000 - 446200	Senior Center Membership	68,100.00	69,500.00
10 - 000 - 446201	Senior Center Rentals	5,200.00	5,300.00
10 - 000 - 446202	Senior Center Daily Fees	4,900.00	5,000.00
10 - 000 - 446203	Senior Center Program Fees	285,100.00	290,800.00
10 - 000 - 446400	Lease Income	157,300.00	160,100.00
10 - 000 - 446702	Scanning Fees	20,000.00	20,000.00
10 - 000 - 449601	E.G. Access Fee Time Warner CP	33,800.00	34,500.00
10 - 000 - 449602	E.G. Access Fee TimeWarnSaratg	28,300.00	28,900.00
10 - 000 - 449603	E.G. Access Fee Charter	21,200.00	21,600.00
10 - 000 - 484003	Refunds - De Anza Park	(1,100.00)	(1,100.00)
10 - 000 - 484007	Refunds - Youth Sports Leagues	(200.00)	(200.00)
10 - 000 - 490014	Transfer in AB 939	100,900.00	102,900.00
10 - 000 - 490029	Transfer in Transit	68,900.00	68,900.00
10 - 000 - 490039	Transfer in Measure R Trans	350,000.00	350,000.00
		<b>23,224,100.00</b>	<b>23,951,000.00</b>

**Total Fund 10 Revenue**

**23,224,100.00      23,951,000.00**

**Expenditures**

Division: 111 - Legislation & Policy

10 - 111 - 522100	Special Dept. Supplies	5,400.00	5,500.00
10 - 111 - 522113	Special Dept Sup- J Bozajian	5,000.00	5,000.00
10 - 111 - 522114	Special Dept Sup- MS Maurer	5,000.00	5,000.00
10 - 111 - 522116	Special Dept Sup- F Gaines	5,000.00	5,000.00
10 - 111 - 522118	Special Dept Sup- D Shapiro	5,000.00	5,000.00
10 - 111 - 522119	Special Dept Sup- A Weintraub	5,000.00	5,000.00
10 - 111 - 522600	Dues and Memberships	27,300.00	27,800.00
10 - 111 - 527000	Business Meeting & Conference	15,300.00	15,600.00

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
	<b>73,000.00</b>	<b>73,900.00</b>
<u>Division: 112 - Boards &amp; Commissions</u>		
10 - 112 - 522100 Special Dept. Supplies	500.00	500.00
10 - 112 - 522200 Printing	1,500.00	1,500.00
10 - 112 - 525200 Contractual Services	4,700.00	4,800.00
10 - 112 - 527000 Business Meeting & Conference	2,000.00	2,000.00
	<b>8,700.00</b>	<b>8,800.00</b>
<u>Division: 121 - Legal</u>		
10 - 121 - 525010 Contractual Svcs-Gen'l Matter	366,400.00	373,700.00
10 - 121 - 525011 Contractual Svcs-HR Matters	9,700.00	9,900.00
10 - 121 - 525020 Contractual Svcs-Litigation	3,100.00	3,200.00
	<b>379,200.00</b>	<b>386,800.00</b>
<u>Division: 131 - City Clerk</u>		
10 - 131 - 522000 Office Supplies	1,000.00	1,000.00
10 - 131 - 522100 Special Dept. Supplies	700.00	700.00
10 - 131 - 522200 Printing	2,700.00	2,800.00
10 - 131 - 522600 Dues and Memberships	1,800.00	1,800.00
10 - 131 - 522800 Publications	4,400.00	4,500.00
10 - 131 - 525200 Contractual Services	15,100.00	15,400.00
10 - 131 - 525700 Elections	3,100.00	3,200.00
10 - 131 - 526500 Advertising	4,100.00	4,200.00
10 - 131 - 527000 Business Meeting & Conference	500.00	500.00
10 - 131 - 528500 Training	3,000.00	3,100.00
10 - 131 - 541600 Miscellaneous Expenditure	100.00	100.00
10 - 131 - 543000 Mileage Reimbursement	400.00	400.00
	<b>36,900.00</b>	<b>37,700.00</b>
<u>Division: 132 - Administrative Services</u>		
10 - 132 - 522000 Office Supplies	1,800.00	1,800.00
10 - 132 - 522100 Special Dept. Supplies	600.00	600.00
10 - 132 - 522600 Dues and Memberships	1,000.00	1,000.00
10 - 132 - 522800 Publications	1,000.00	1,000.00
10 - 132 - 525200 Contractual Services	4,900.00	5,000.00
10 - 132 - 526500 Advertising	1,000.00	1,000.00
10 - 132 - 527000 Business Meeting & Conference	700.00	700.00
10 - 132 - 528000 Tuition Reimbursement	20,000.00	20,000.00
10 - 132 - 528500 Training	1,500.00	1,500.00
10 - 132 - 541600 Miscellaneous Expenditure	300.00	300.00
10 - 132 - 543000 Mileage Reimbursement	300.00	300.00
	<b>33,100.00</b>	<b>33,200.00</b>
<u>Division: 134 - Non-Departmental</u>		
10 - 134 - 520000 Insurance	901,500.00	746,900.00

## Detailed Budget FY 2017-18 & 2018-19

		<b>2017-18</b>	<b>2018-19</b>
		<b>Budget</b>	<b>Budget</b>
10 - 134 - 520001	Unemployment Insurance	10,200.00	10,400.00
10 - 134 - 522000	Office Supplies	12,200.00	12,400.00
10 - 134 - 522100	Special Dept. Supplies	5,100.00	5,200.00
10 - 134 - 522109	Emergency Facility Repairs	45,900.00	46,800.00
10 - 134 - 522200	Printing	7,100.00	7,200.00
10 - 134 - 522300	Kitchen Supplies	23,000.00	23,500.00
10 - 134 - 522400	Furniture & Fixtures	8,200.00	8,400.00
10 - 134 - 522600	Dues and Memberships	1,300.00	1,300.00
10 - 134 - 522700	Storage Rental	48,100.00	49,100.00
10 - 134 - 523000	Postage / Courier Service	15,900.00	16,200.00
10 - 134 - 523100	Bank & Merchant Fees	194,000.00	197,900.00
10 - 134 - 523300	Contribution to Others	255,000.00	255,000.00
10 - 134 - 523301	Contribution to Chamber of Com	21,000.00	21,000.00
10 - 134 - 523303	Humanitarian Aid	25,000.00	25,000.00
10 - 134 - 523306	Relay for Life	5,000.00	5,000.00
10 - 134 - 523401	Art Rental	7,700.00	7,700.00
10 - 134 - 523900	Equipment Maintenance	28,600.00	29,200.00
10 - 134 - 525200	Contractual Services	20,000.00	20,000.00
10 - 134 - 525257	Mass Notification System	29,900.00	30,500.00
10 - 134 - 525284	Parking Enforcement	34,900.00	35,600.00
10 - 134 - 541600	Miscellaneous Expenditure	100.00	100.00
10 - 134 - 650000	Capital Outlay	13,800.00	13,800.00
10 - 134 - 655000	Open Space & Environmental Prg	20,000.00	20,000.00
10 - 134 - 990028	Transfer to Library Fund	2,200.00	2,200.00
10 - 134 - 990040	Transfer to Capital	50,000.00	50,000.00
10 - 134 - 990083	Transfer to 2005 COP	0.00	800.00
10 - 134 - 990085	Transfer to 2006 COP	2,500.00	2,500.00
10 - 134 - 990087	Transfer to 2015 COP	836,200.00	1,240,900.00
		<b>2,624,400.00</b>	<b>2,884,600.00</b>
<u>Division: 135 - Payroll</u>			
10 - 135 - 510000	Full Time Salaries	5,889,700.00	6,070,600.00
10 - 135 - 510002	Full Time Employee Overtime	51,300.00	52,100.00
10 - 135 - 510400	Benefits	1,541,700.00	1,559,800.00
10 - 135 - 510401	Retiree Medical Benefits	91,300.00	92,200.00
10 - 135 - 510600	Employer Taxes	965,600.00	1,065,300.00
10 - 135 - 510900	Temporary Employees	960,000.00	960,000.00
10 - 135 - 511000	Auto Allowance	46,000.00	46,000.00
10 - 135 - 511001	457 Match	101,500.00	104,600.00
		<b>9,647,100.00</b>	<b>9,950,600.00</b>
<u>Division: 136 - Civic Center O&amp;M</u>			
10 - 136 - 522100	Special Dept. Supplies	16,600.00	16,900.00
10 - 136 - 522103	Facility Maintenance	38,100.00	38,900.00
10 - 136 - 523800	Rent Equipment	2,000.00	2,000.00

## Detailed Budget FY 2017-18 & 2018-19

		<u>2017-18</u>	<u>2018-19</u>
		<u>Budget</u>	<u>Budget</u>
10 - 136 - 523900	Equipment Maintenance	28,500.00	29,100.00
10 - 136 - 524000	Utilities - Electric	70,100.00	71,500.00
10 - 136 - 524001	Utilities - Water	6,400.00	6,500.00
10 - 136 - 524002	Utilities - Gas	6,100.00	6,200.00
10 - 136 - 541600	Miscellaneous Expenditure	4,800.00	4,900.00
10 - 136 - 550001	Building Security	2,600.00	2,700.00
10 - 136 - 650000	Capital Outlay	500.00	500.00
		<b>175,700.00</b>	<b>179,200.00</b>
<u>Division: 141 - City Management</u>			
10 - 141 - 522000	Office Supplies	1,100.00	1,100.00
10 - 141 - 522100	Special Dept. Supplies	4,500.00	4,600.00
10 - 141 - 522600	Dues and Memberships	1,400.00	1,400.00
10 - 141 - 527000	Business Meeting & Conference	20,000.00	20,000.00
		<b>27,000.00</b>	<b>27,100.00</b>
<u>Division: 151 - Financial Management</u>			
10 - 151 - 522000	Office Supplies	2,200.00	2,200.00
10 - 151 - 522100	Special Dept. Supplies	2,400.00	2,400.00
10 - 151 - 522200	Printing	800.00	800.00
10 - 151 - 522600	Dues and Memberships	500.00	500.00
10 - 151 - 522800	Publications	900.00	900.00
10 - 151 - 525200	Contractual Services	66,400.00	67,700.00
10 - 151 - 527000	Business Meeting & Conference	500.00	500.00
10 - 151 - 528500	Training	1,200.00	1,200.00
		<b>74,900.00</b>	<b>76,200.00</b>
<u>Division: 152 - Payroll &amp; Revenue</u>			
10 - 152 - 522000	Office Supplies	100.00	100.00
10 - 152 - 522100	Special Dept. Supplies	400.00	400.00
10 - 152 - 522200	Printing	300.00	300.00
10 - 152 - 522600	Dues and Memberships	800.00	800.00
10 - 152 - 525200	Contractual Services	64,900.00	66,200.00
10 - 152 - 527000	Business Meeting & Conference	2,800.00	2,900.00
10 - 152 - 528500	Training	1,500.00	1,500.00
		<b>70,800.00</b>	<b>72,200.00</b>
<u>Division: 161 - Public Information</u>			
10 - 161 - 520800	Telephone	59,200.00	60,400.00
10 - 161 - 522000	Office Supplies	1,700.00	1,700.00
10 - 161 - 522100	Special Dept. Supplies	12,600.00	12,900.00
10 - 161 - 522200	Printing	1,800.00	1,800.00
10 - 161 - 522600	Dues and Memberships	400.00	400.00
10 - 161 - 522800	Publications	200.00	200.00
10 - 161 - 523500	Computer Hardware	5,100.00	5,200.00

## Detailed Budget FY 2017-18 & 2018-19

		<u>2017-18</u>	<u>2018-19</u>
		<u>Budget</u>	<u>Budget</u>
10 - 161 - 523800	Rent Equipment	100.00	100.00
10 - 161 - 525200	Contractual Services	85,600.00	87,300.00
10 - 161 - 525217	Film Permit Services	23,100.00	23,600.00
10 - 161 - 526000	City Newsletter\Promotions	10,100.00	10,300.00
10 - 161 - 527000	Business Meeting & Conference	5,100.00	5,200.00
10 - 161 - 528500	Training	2,000.00	2,000.00
10 - 161 - 650000	Capital Outlay	14,800.00	15,100.00
		<b>221,800.00</b>	<b>226,200.00</b>
<u>Division: 162 - Information Technology</u>			
10 - 162 - 522000	Office Supplies	1,100.00	1,100.00
10 - 162 - 522100	Special Dept. Supplies	11,300.00	11,500.00
10 - 162 - 522600	Dues and Memberships	200.00	200.00
10 - 162 - 523500	Computer Hardware	89,800.00	91,600.00
10 - 162 - 523501	Computer Software	70,000.00	70,000.00
10 - 162 - 525200	Contractual Services	20,800.00	21,200.00
10 - 162 - 527000	Business Meeting & Conference	2,000.00	2,000.00
10 - 162 - 528500	Training	4,300.00	4,400.00
10 - 162 - 650000	Capital Outlay	12,200.00	12,400.00
		<b>211,700.00</b>	<b>214,400.00</b>
<u>Division: 163 - Telecom Regulation</u>			
10 - 163 - 522100	Special Dept. Supplies	1,000.00	1,000.00
10 - 163 - 522600	Dues and Memberships	200.00	200.00
10 - 163 - 525200	Contractual Services	10,200.00	10,400.00
10 - 163 - 527000	Business Meeting & Conference	900.00	900.00
		<b>12,300.00</b>	<b>12,500.00</b>
<u>Division: 211 - LA Co. Sheriff's Department</u>			
10 - 211 - 522100	Special Dept. Supplies	4,500.00	4,600.00
10 - 211 - 525200	Contractual Services	4,592,100.00	4,683,900.00
10 - 211 - 525263	LA Co. Sheriff Reimbursable	59,300.00	60,500.00
		<b>4,655,900.00</b>	<b>4,749,000.00</b>
<u>Division: 221 - LA Co. Fire District</u>			
10 - 221 - 525200	Contractual Services	20,800.00	20,800.00
		<b>20,800.00</b>	<b>20,800.00</b>
<u>Division: 222 - Public Safety and Emergency Preparedness</u>			
10 - 222 - 522000	Office Supplies	200.00	200.00
10 - 222 - 522100	Special Dept. Supplies	9,200.00	9,400.00
10 - 222 - 522200	Printing	3,200.00	3,300.00
10 - 222 - 522600	Dues and Memberships	100.00	100.00
10 - 222 - 525200	Contractual Services	5,500.00	5,600.00
10 - 222 - 525206	Special Events	20,700.00	21,100.00

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
	<b>38,900.00</b>	<b>39,700.00</b>
<u>Division: 231 - LA Co. Animal Services</u>		
10 - 231 - 525200 Contractual Services	48,400.00	49,400.00
	<b>48,400.00</b>	<b>49,400.00</b>
<u>Division: 311 - Administration &amp; Engineering</u>		
10 - 311 - 522000 Office Supplies	500.00	500.00
10 - 311 - 522100 Special Dept. Supplies	400.00	400.00
10 - 311 - 522200 Printing	2,300.00	2,300.00
10 - 311 - 522600 Dues and Memberships	1,500.00	1,500.00
10 - 311 - 522800 Publications	500.00	500.00
10 - 311 - 523501 Computer Software	7,500.00	7,700.00
10 - 311 - 525200 Contractual Services	200,000.00	204,000.00
10 - 311 - 525206 Special Events	11,600.00	11,800.00
10 - 311 - 527000 Business Meeting & Conference	2,700.00	2,800.00
	<b>227,000.00</b>	<b>231,500.00</b>
<u>Division: 312 - Street Maintenance Services</u>		
10 - 312 - 522000 Office Supplies	1,000.00	1,000.00
10 - 312 - 522100 Special Dept. Supplies	1,900.00	1,900.00
10 - 312 - 522600 Dues and Memberships	1,100.00	1,100.00
10 - 312 - 524000 Utilities - Electric	2,800.00	2,900.00
10 - 312 - 524001 Utilities - Water	115,400.00	117,700.00
10 - 312 - 525200 Contractual Services	15,900.00	16,200.00
10 - 312 - 525210 Road safety/Shoulder/Pky maint	30,200.00	30,800.00
10 - 312 - 525212 Drain Maint & Catch Basin Clen	10,800.00	11,000.00
10 - 312 - 525215 Street/Sidewalk Repair	60,800.00	62,000.00
10 - 312 - 525220 Street Sweeping	88,800.00	90,600.00
10 - 312 - 525280 Tree Trimming	300.00	300.00
10 - 312 - 525281 Graffiti Removal	200.00	200.00
10 - 312 - 525283 General Landscape Maintenance	228,900.00	233,500.00
	<b>558,100.00</b>	<b>569,200.00</b>
<u>Division: 313 - Water Quality Enhancement</u>		
10 - 313 - 522100 Special Dept. Supplies	9,600.00	9,800.00
10 - 313 - 522600 Dues and Memberships	300.00	300.00
10 - 313 - 525200 Contractual Services	49,000.00	50,000.00
10 - 313 - 525227 Compliance Monitoring Program	174,800.00	178,300.00
10 - 313 - 525228 Sewer Infrastructure Managemnt	32,600.00	33,300.00
10 - 313 - 527000 Business Meeting & Conference	400.00	400.00
	<b>266,700.00</b>	<b>272,100.00</b>
<u>Division: 321 - General Landscape Maintenance</u>		
10 - 321 - 522000 Office Supplies	100.00	100.00

## Detailed Budget FY 2017-18 & 2018-19

		<u>2017-18</u>	<u>2018-19</u>
		<u>Budget</u>	<u>Budget</u>
10 - 321 - 524000	Utilities - Electric	100.00	100.00
10 - 321 - 524001	Utilities - Water	89,500.00	91,300.00
10 - 321 - 525250	Annual Fuel Reduction	154,200.00	157,300.00
10 - 321 - 525280	Tree Trimming	69,000.00	70,400.00
10 - 321 - 525283	General Landscape Maintenance	249,500.00	254,500.00
10 - 321 - 527000	Business Meeting & Conference	800.00	800.00
10 - 321 - 572200	Tree Removal	48,800.00	49,800.00
10 - 321 - 650236	Tree Planting	13,500.00	13,800.00
		<b>625,500.00</b>	<b>638,100.00</b>
<u>Division: 331 - Transportation Planning</u>			
10 - 331 - 522000	Office Supplies	1,600.00	1,600.00
10 - 331 - 522100	Special Dept. Supplies	400.00	400.00
10 - 331 - 523501	Computer Software	1,200.00	1,200.00
10 - 331 - 525200	Contractual Services	1,800.00	1,800.00
		<b>5,000.00</b>	<b>5,000.00</b>
<u>Division: 332 - Transportation Eng/Operations</u>			
10 - 332 - 522000	Office Supplies	1,400.00	1,400.00
10 - 332 - 522100	Special Dept. Supplies	1,000.00	1,000.00
10 - 332 - 522600	Dues and Memberships	1,400.00	1,400.00
10 - 332 - 522800	Publications	900.00	900.00
10 - 332 - 523700	Vehicle Maintenance	10,400.00	10,600.00
10 - 332 - 523701	Vehicle Gasoline / Oil	11,200.00	11,400.00
10 - 332 - 524000	Utilities - Electric	73,800.00	75,300.00
10 - 332 - 525200	Contractual Services	2,600.00	2,700.00
10 - 332 - 525210	Road safety/Shoulder/Pky maint	48,100.00	49,100.00
10 - 332 - 525224	Property Damage	84,600.00	86,300.00
10 - 332 - 525240	Striping, Signing & Marking	122,400.00	124,800.00
10 - 332 - 525260	Traffic Signal/Lighting	85,000.00	86,700.00
10 - 332 - 527000	Business Meeting & Conference	500.00	500.00
		<b>443,300.00</b>	<b>452,100.00</b>
<u>Division: 334 - Intergovernmental Relations</u>			
10 - 334 - 522000	Office Supplies	400.00	400.00
10 - 334 - 522503	School Safety	13,700.00	14,000.00
10 - 334 - 525270	Crossing Guard	92,800.00	94,700.00
10 - 334 - 525275	School Programs	7,700.00	7,900.00
		<b>114,600.00</b>	<b>117,000.00</b>
<u>Division: 411 - Community Development Admin</u>			
10 - 411 - 522000	Office Supplies	8,300.00	8,500.00
10 - 411 - 522100	Special Dept. Supplies	1,000.00	1,000.00
10 - 411 - 522200	Printing	14,300.00	14,600.00



## Detailed Budget FY 2017-18 & 2018-19

		<b>2017-18</b>	<b>2018-19</b>
		<b>Budget</b>	<b>Budget</b>
10 - 411 - 522600	Dues and Memberships	2,400.00	2,400.00
10 - 411 - 522800	Publications	200.00	200.00
10 - 411 - 523500	Computer Hardware	200.00	200.00
10 - 411 - 523501	Computer Software	86,700.00	88,400.00
10 - 411 - 525200	Contractual Services	8,500.00	8,700.00
10 - 411 - 526500	Advertising	6,800.00	6,900.00
10 - 411 - 527000	Business Meeting & Conference	2,900.00	3,000.00
10 - 411 - 528500	Training	3,300.00	3,400.00
10 - 411 - 541600	Miscellaneous Expenditure	100.00	100.00
		<b>134,700.00</b>	<b>137,400.00</b>
<u>Division: 412 - Planning Projects &amp; Studies</u>			
10 - 412 - 522100	Special Dept. Supplies	300.00	300.00
10 - 412 - 522200	Printing	500.00	500.00
10 - 412 - 523203	Senior Rental Voucher	91,500.00	93,300.00
10 - 412 - 525200	Contractual Services	30,100.00	30,700.00
10 - 412 - 527000	Business Meeting & Conference	3,600.00	3,700.00
10 - 412 - 528500	Training	4,300.00	4,400.00
		<b>130,300.00</b>	<b>132,900.00</b>
<u>Division: 415 - Building Inspection</u>			
10 - 415 - 522000	Office Supplies	300.00	300.00
10 - 415 - 522100	Special Dept. Supplies	14,600.00	14,900.00
10 - 415 - 525200	Contractual Services	807,900.00	824,100.00
10 - 415 - 528500	Training	1,100.00	1,100.00
		<b>823,900.00</b>	<b>840,400.00</b>
<u>Division: 416 - Code Enforcement</u>			
10 - 416 - 522000	Office Supplies	100.00	100.00
10 - 416 - 525216	Code Enforcement Prosecutor	51,000.00	52,000.00
10 - 416 - 528500	Training	600.00	600.00
		<b>51,700.00</b>	<b>52,700.00</b>
<u>Division: 511 - Community Services Management</u>			
10 - 511 - 522000	Office Supplies	2,200.00	2,200.00
10 - 511 - 522100	Special Dept. Supplies	1,000.00	1,000.00
10 - 511 - 522600	Dues and Memberships	200.00	200.00
10 - 511 - 526500	Advertising	100.00	100.00
		<b>3,500.00</b>	<b>3,500.00</b>
<u>Division: 512 - Creekside Park</u>			
10 - 512 - 520800	Telephone	300.00	300.00
10 - 512 - 522100	Special Dept. Supplies	1,500.00	1,500.00
10 - 512 - 525150	Contract Instructors	200.00	200.00
10 - 512 - 525200	Contractual Services	8,000.00	8,000.00

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
10 - 512 - 541800 Custodial Supplies	1,300.00	1,300.00
	<b>11,300.00</b>	<b>11,300.00</b>
<u>Division: 513 - De Anza Park/Recreation Progrm</u>		
10 - 513 - 520020 Event Insurance	34,900.00	35,600.00
10 - 513 - 520800 Telephone	4,800.00	4,900.00
10 - 513 - 522000 Office Supplies	1,900.00	1,900.00
10 - 513 - 522100 Special Dept. Supplies	69,600.00	71,000.00
10 - 513 - 522200 Printing	45,100.00	46,000.00
10 - 513 - 522600 Dues and Memberships	800.00	800.00
10 - 513 - 522900 State Required Fingerprinting	3,800.00	3,900.00
10 - 513 - 523000 Postage / Courier Service	6,800.00	6,900.00
10 - 513 - 525150 Contract Instructors	150,000.00	150,000.00
10 - 513 - 525200 Contractual Services	25,100.00	25,600.00
10 - 513 - 525207 Tickets / Pre-sale	12,500.00	12,500.00
10 - 513 - 525208 Facility Rental	29,500.00	30,100.00
10 - 513 - 525276 Senior Programs	7,000.00	7,000.00
10 - 513 - 526300 Special Community Services	200.00	200.00
10 - 513 - 528500 Training	800.00	800.00
10 - 513 - 541800 Custodial Supplies	12,900.00	13,200.00
10 - 513 - 543000 Mileage Reimbursement	1,300.00	1,300.00
10 - 513 - 650000 Capital Outlay	5,000.00	5,000.00
	<b>412,000.00</b>	<b>416,700.00</b>
<u>Division: 514 - Parks Maintenance</u>		
10 - 514 - 522000 Office Supplies	1,800.00	1,800.00
10 - 514 - 523700 Vehicle Maintenance	6,000.00	6,000.00
10 - 514 - 524000 Utilities - Electric	34,600.00	35,300.00
10 - 514 - 524002 Utilities - Gas	1,900.00	1,900.00
10 - 514 - 525200 Contractual Services	18,000.00	18,000.00
10 - 514 - 541800 Custodial Supplies	13,000.00	13,000.00
10 - 514 - 543000 Mileage Reimbursement	1,100.00	1,100.00
10 - 514 - 553500 Cal/Agoura Jt Community Center	33,700.00	34,400.00
10 - 514 - 650000 Capital Outlay	7,000.00	7,000.00
	<b>117,100.00</b>	<b>118,500.00</b>
<u>Division: 515 - School Joint Use</u>		
10 - 515 - 522100 Special Dept. Supplies	100.00	100.00
10 - 515 - 525200 Contractual Services	200.00	200.00
10 - 515 - 525305 School Facility Maintenance	65,500.00	66,800.00
10 - 515 - 553600 School Joint Use Contract	48,900.00	49,900.00
	<b>114,700.00</b>	<b>117,000.00</b>
<u>Division: 516 - Special Events</u>		
10 - 516 - 522100 Special Dept. Supplies	2,700.00	2,800.00

## Detailed Budget FY 2017-18 & 2018-19

		<u>2017-18</u>	<u>2018-19</u>
		<u>Budget</u>	<u>Budget</u>
10 - 516 - 522700	Storage Rental	7,300.00	7,400.00
10 - 516 - 525205	July 4th	74,500.00	76,000.00
10 - 516 - 525311	Egg Stravaganza	6,000.00	6,000.00
10 - 516 - 525315	Teen Events	10,000.00	10,200.00
10 - 516 - 525316	Holiday Gala Event	12,000.00	12,200.00
10 - 516 - 525317	Film Festival	15,000.00	15,000.00
10 - 516 - 525318	Pumpkin Festival	110,000.00	110,000.00
10 - 516 - 525319	Calabasas Musical Programs	50,200.00	51,200.00
10 - 516 - 525323	Civic Center Art Programs	3,100.00	3,200.00
10 - 516 - 525324	Calabasas Fine Arts Festival	41,000.00	41,800.00
		<b>331,800.00</b>	<b>335,800.00</b>
<u>Division: 517 - Klubhouse Preschool</u>			
10 - 517 - 520800	Telephone	2,300.00	2,300.00
10 - 517 - 522000	Office Supplies	4,000.00	4,100.00
10 - 517 - 522100	Special Dept. Supplies	65,000.00	65,000.00
10 - 517 - 522200	Printing	2,100.00	2,100.00
10 - 517 - 525200	Contractual Services	27,500.00	28,100.00
10 - 517 - 526400	State Mandates	1,000.00	1,000.00
10 - 517 - 526500	Advertising	1,000.00	1,000.00
10 - 517 - 541700	Copier Supplies	100.00	100.00
10 - 517 - 541800	Custodial Supplies	12,000.00	12,200.00
10 - 517 - 541900	Refunds - Deposits & Overpays	300.00	300.00
		<b>115,300.00</b>	<b>116,200.00</b>
<u>Division: 518 - Senior Center</u>			
10 - 518 - 520020	Event Insurance	5,000.00	5,000.00
10 - 518 - 520800	Telephone	4,000.00	4,000.00
10 - 518 - 522000	Office Supplies	2,500.00	2,600.00
10 - 518 - 522100	Special Dept. Supplies	45,000.00	45,000.00
10 - 518 - 522103	Facility Maintenance	300.00	300.00
10 - 518 - 522200	Printing	5,000.00	5,100.00
10 - 518 - 522600	Dues and Memberships	100.00	100.00
10 - 518 - 522900	State Required Fingerprinting	500.00	500.00
10 - 518 - 523000	Postage / Courier Service	800.00	800.00
10 - 518 - 523900	Equipment Maintenance	300.00	300.00
10 - 518 - 524000	Utilities - Electric	22,100.00	22,500.00
10 - 518 - 524001	Utilities - Water	5,400.00	5,500.00
10 - 518 - 524002	Utilities - Gas	2,500.00	2,600.00
10 - 518 - 524003	Utilities - Cable	1,800.00	1,800.00
10 - 518 - 525150	Contract Instructors	58,500.00	59,700.00
10 - 518 - 525200	Contractual Services	32,000.00	34,000.00
10 - 518 - 525276	Senior Programs	20,500.00	20,900.00
10 - 518 - 541800	Custodial Supplies	14,800.00	15,100.00
10 - 518 - 543000	Mileage Reimbursement	200.00	200.00

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
10 - 518 - 550001    Building Security	2,000.00	2,000.00
10 - 518 - 650000    Capital Outlay	10,000.00	10,000.00
	<b>233,300.00</b>	<b>238,000.00</b>
<b>Total Fund 10 Expenditures</b>	<b>23,080,400.00</b>	<b>23,847,700.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>14,273,980.06</b>	<b>14,417,680.06</b>
<b>CHANGE IN FUND 10 BALANCE</b>	<b>143,700.00</b>	<b>103,300.00</b>
<b>FUND 10 BALANCE</b>	<b>14,417,680.06</b>	<b>14,520,980.06</b>
 <b>Fund: 11 - Recoverable Deposits</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
11 - 000 - 411060    Recoverable Project	459,100.00	468,300.00
	<b>459,100.00</b>	<b>468,300.00</b>
<b>Total Fund 11 Revenue</b>	<b>459,100.00</b>	<b>468,300.00</b>
 <b>Expenditures</b>		
<u>Division: 163 - Cable Regulation</u>		
11 - 163 - 525200    Contractual Services	17,700.00	18,100.00
	<b>17,700.00</b>	<b>18,100.00</b>
 <u>Division: 311 - Administration &amp; Engineering</u>		
11 - 311 - 522200    Printing	1,600.00	1,600.00
11 - 311 - 525200    Contractual Services	144,600.00	147,500.00
	<b>146,200.00</b>	<b>149,100.00</b>
 <u>Division: 331 - Transportation Planning</u>		
 <u>Division: 412 - Planning Projects &amp; Studies</u>		
11 - 412 - 522200    Printing	1,500.00	1,500.00
11 - 412 - 525200    Contractual Services	276,500.00	282,000.00
	<b>278,000.00</b>	<b>283,500.00</b>
 <u>Division: 413 - Development Review</u>		
 <u>Division: 415 - Building Inspection</u>		
11 - 415 - 525200    Contractual Services	12,900.00	13,200.00
	<b>12,900.00</b>	<b>13,200.00</b>
<b>Total Fund 11 Expenditures</b>	<b>454,800.00</b>	<b>463,900.00</b>

# Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>0.00</b>	<b>4,300.00</b>
<b>CHANGE IN FUND 11 BALANCE</b>	<b>4,300.00</b>	<b>4,400.00</b>
<b>FUND 11 BALANCE</b>	<b>4,300.00</b>	<b>8,700.00</b>
 <b>Fund: 12 - South Coast Air Quality Management District</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
12 - 000 - 441000 Interest Income	1,700.00	2,200.00
12 - 000 - 447000 South Coast Air Quality Mgmt	33,100.00	33,800.00
	<b>34,800.00</b>	<b>36,000.00</b>
<b>Total Fund 12 Revenue</b>	<b>34,800.00</b>	<b>36,000.00</b>
 <b>Expenditures</b>		
<u>Division: 331 - Transportation Planning</u>		
12 - 331 - 650000 Capital Outlay	26,200.00	26,200.00
	<b>26,200.00</b>	<b>26,200.00</b>
<b>Total Fund 12 Expenditures</b>	<b>26,200.00</b>	<b>26,200.00</b>
 <b>ESTIMATED BEGINNING FUND BALANCE</b>	 <b>92,353.04</b>	 <b>100,953.04</b>
<b>CHANGE IN FUND 12 BALANCE</b>	<b>8,600.00</b>	<b>9,800.00</b>
<b>FUND 12 BALANCE</b>	<b>100,953.04</b>	<b>110,753.04</b>
 <b>Fund: 13 - Park &amp; Recreation Improvements</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
13 - 000 - 441000 Interest Income	600.00	700.00
13 - 000 - 447600 Grant L.A. Co. Measure A-M & S	40,000.00	40,000.00
	<b>40,600.00</b>	<b>40,700.00</b>
<b>Total Fund 13 Revenue</b>	<b>40,600.00</b>	<b>40,700.00</b>
 <b>Expenditures</b>		
<u>Division: 519 - Capital Improvements-Parks</u>		
13 - 519 - 554800 Measure A- M & S Projects	40,000.00	40,000.00
	<b>40,000.00</b>	<b>40,000.00</b>
<b>Total Fund 13 Expenditures</b>	<b>40,000.00</b>	<b>40,000.00</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>36,299.44</b>	<b>36,899.44</b>
<b>CHANGE IN FUND 13 BALANCE</b>	<b>600.00</b>	<b>700.00</b>
<b>FUND 13 BALANCE</b>	<b>36,899.44</b>	<b>37,599.44</b>
<b>Fund: 14 - AB 939</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
14 - 000 - 441000 Interest Income	34,700.00	42,200.00
14 - 000 - 480000 AB 939 Franchise Fees	214,700.00	219,000.00
	<b>249,400.00</b>	<b>261,200.00</b>
<b>Total Fund 14 Revenue</b>	<b>249,400.00</b>	<b>261,200.00</b>
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
14 - 134 - 990010 Transfer to General Fund	100,900.00	102,900.00
	<b>100,900.00</b>	<b>102,900.00</b>
<u>Division: 313 - Water Quality Enhancement</u>		
14 - 313 - 525031 Public Education - AB 939	22,200.00	22,200.00
	<b>22,200.00</b>	<b>22,200.00</b>
<u>Division: 414 - Natural Resource Protection</u>		
<b>Total Fund 14 Expenditures</b>	<b>123,100.00</b>	<b>125,100.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>1,889,244.00</b>	<b>2,015,544.00</b>
<b>CHANGE IN FUND 14 BALANCE</b>	<b>126,300.00</b>	<b>136,100.00</b>
<b>FUND 14 BALANCE</b>	<b>2,015,544.00</b>	<b>2,151,644.00</b>
<b>Fund: 15 - Gas Tax</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
15 - 000 - 441000 Interest Income	19,600.00	27,100.00
15 - 000 - 461000 Gas Tax Fund - 2105	141,000.00	131,500.00
15 - 000 - 461010 Gas Tax Fund - 2106	90,000.00	103,100.00
15 - 000 - 461020 Gas Tax Fund - 2107	182,200.00	158,100.00
15 - 000 - 461030 Gas Tax Fund - 2107.5	5,000.00	5,000.00
15 - 000 - 461040 Gas Tax Fund - 2103	97,100.00	165,100.00
	<b>534,900.00</b>	<b>589,900.00</b>
<b>Total Fund 15 Revenue</b>	<b>534,900.00</b>	<b>589,900.00</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
15 - 134 - 990040    Transfer to Capital	350,000.00	350,000.00
	<b>350,000.00</b>	<b>350,000.00</b>
<b>Total Fund 15 Expenditures</b>	<b>350,000.00</b>	<b>350,000.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>955,104.70</b>	<b>1,140,004.70</b>
<b>CHANGE IN FUND 15 BALANCE</b>	<b>184,900.00</b>	<b>239,900.00</b>
<b>FUND 15 BALANCE</b>	<b>1,140,004.70</b>	<b>1,379,904.70</b>
 <b>Fund: 16 - Developer Impact Fees</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
16 - 000 - 441000    Interest Income	22,600.00	24,200.00
16 - 000 - 481500    Traffic Mitigation Fees	42,800.00	43,700.00
	<b>65,400.00</b>	<b>67,900.00</b>
<b>Total Fund 16 Revenue</b>	<b>65,400.00</b>	<b>67,900.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
16 - 134 - 994040    Transfer to Capital	650,000.00	147,600.00
	<b>650,000.00</b>	<b>147,600.00</b>
<u>Division: 332 - Transportation Eng/Operations</u>		
<b>Total Fund 16 Expenditures</b>	<b>650,000.00</b>	<b>147,600.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>1,896,887.92</b>	<b>1,312,287.92</b>
<b>CHANGE IN FUND 16 BALANCE</b>	<b>(584,600.00)</b>	<b>(79,700.00)</b>
<b>FUND 16 BALANCE</b>	<b>1,312,287.92</b>	<b>1,232,587.92</b>
 <b>Fund: 18 - Affordable Housing</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
18 - 000 - 441000    Interest Income	28,500.00	33,100.00
	<b>28,500.00</b>	<b>33,100.00</b>
<b>Total Fund 18 Revenue</b>	<b>28,500.00</b>	<b>33,100.00</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Expenditures</b>		
<u>Division: 412 - Planning Projects &amp; Studies</u>		
<b>ESTIMATED BEGINNING FUND BALANCE</b>	1,627,172.65	1,655,672.65
<b>CHANGE IN FUND 18 BALANCE</b>	28,500.00	33,100.00
<b>FUND 18 BALANCE</b>	1,655,672.65	1,688,772.65
<b>Fund: 19 - Las Virgenes / Lost Hills B&amp;T</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
19 - 000 - 441000    Interest Income	29,900.00	34,800.00
	<b>29,900.00</b>	<b>34,800.00</b>
<b>Total Fund 19 Revenue</b>	<b>29,900.00</b>	<b>34,800.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	1,708,882.69	1,738,782.69
<b>CHANGE IN FUND 19 BALANCE</b>	29,900.00	34,800.00
<b>FUND 19 BALANCE</b>	1,738,782.69	1,773,582.69
<b>Fund: 20 - Prop A</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
20 - 000 - 441000    Interest Income	11,400.00	15,100.00
20 - 000 - 462000    Prop A - Per Parcel	450,900.00	459,900.00
	<b>462,300.00</b>	<b>475,000.00</b>
<b>Total Fund 20 Revenue</b>	<b>462,300.00</b>	<b>475,000.00</b>
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
20 - 134 - 990029    Transfer to Transportation Programs	359,800.00	366,000.00
	<b>359,800.00</b>	<b>366,000.00</b>
<b>Total Fund 20 Expenditures</b>	<b>359,800.00</b>	<b>366,000.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	557,570.41	660,070.41
<b>CHANGE IN FUND 20 BALANCE</b>	102,500.00	109,000.00



## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>FUND 20 BALANCE</b>	<b>660,070.41</b>	<b>769,070.41</b>
<b>Fund: 21 - LMD 22 - Common Benefit Areas</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
21 - 000 - 401022 Prop Tax - Dist 22 Ad Valorem	1,884,400.00	1,922,100.00
21 - 000 - 441022 Interest Landscape Dist. #22	71,600.00	82,700.00
	<b>1,956,000.00</b>	<b>2,004,800.00</b>
<b>Total Fund 21 Revenue</b>	<b>1,956,000.00</b>	<b>2,004,800.00</b>
<b>Expenditures</b>		
<u>Division: 326 - LMD #22 Ad Valorum/CBA</u>		
21 - 326 - 510000 Full Time Salaries	117,400.00	122,700.00
21 - 326 - 510400 Benefits	43,700.00	44,100.00
21 - 326 - 510600 Employer Taxes	14,300.00	14,800.00
21 - 326 - 510900 Temporary Employees	35,600.00	35,600.00
21 - 326 - 511000 Auto Allowance	1,600.00	1,600.00
21 - 326 - 522000 Office Supplies	900.00	900.00
21 - 326 - 570221 Electric Svc - IrrigationMeter	20,200.00	20,600.00
21 - 326 - 570224 Electric Svc - IrrigationMeter	5,200.00	5,300.00
21 - 326 - 570226 Electric Svc - IrrigationMeter	2,700.00	2,800.00
21 - 326 - 570721 Irrigation Repairs	4,400.00	4,500.00
21 - 326 - 570725 Irrigation Repairs	11,100.00	11,300.00
21 - 326 - 570726 Irrigation Repairs	6,000.00	6,100.00
21 - 326 - 570821 Lake Insurance	2,800.00	2,900.00
21 - 326 - 570921 Lake Maintenance-Aeration	10,200.00	10,400.00
21 - 326 - 571121 Lake Maintenance-Svc Contract	131,600.00	134,200.00
21 - 326 - 571221 Landscape Maint-Svc Contract	108,300.00	110,500.00
21 - 326 - 571224 Landscape Maint-Svc Contract	34,700.00	35,400.00
21 - 326 - 571225 Landscape Maint-Svc Contract	64,200.00	65,500.00
21 - 326 - 571226 Landscape Maint-Svc Contract	58,500.00	59,700.00
21 - 326 - 571321 Landscape Refurbishment	5,900.00	6,000.00
21 - 326 - 571324 Landscape Refurbishment	9,900.00	10,100.00
21 - 326 - 571325 Landscape Refurbishment	4,300.00	4,400.00
21 - 326 - 571326 Landscape Refurbishment	1,900.00	1,900.00
21 - 326 - 571425 Office Supplies	100.00	100.00
21 - 326 - 571625 Pest Abatement	300.00	300.00
21 - 326 - 571921 Planting - Trees	2,400.00	2,400.00
21 - 326 - 571925 Planting - Trees	3,600.00	3,700.00
21 - 326 - 571926 Planting - Trees	2,600.00	2,700.00
21 - 326 - 572221 Tree Removal	10,200.00	10,400.00
21 - 326 - 572224 Tree Removal	4,200.00	4,300.00
21 - 326 - 572225 Tree Removal	2,600.00	2,700.00

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
21 - 326 - 572226 Tree Removal	400.00	400.00
21 - 326 - 572324 Tree Trimming	5,200.00	5,300.00
21 - 326 - 572325 Tree Trimming	5,100.00	5,200.00
21 - 326 - 572326 Tree Trimming	5,400.00	5,500.00
21 - 326 - 572621 Water	102,000.00	104,000.00
21 - 326 - 572624 Water	12,200.00	12,400.00
21 - 326 - 572625 Water	73,400.00	74,900.00
21 - 326 - 572626 Water	5,100.00	5,200.00
21 - 326 - 572721 Brush Clearance	2,400.00	2,400.00
21 - 326 - 990040 Transfer to Capital	100,000.00	1,000,000.00
	<b>1,032,600.00</b>	<b>1,953,200.00</b>
<b>Total Fund 21 Expenditures</b>	<b>1,032,600.00</b>	<b>1,953,200.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>3,242,143.93</b>	<b>4,165,543.93</b>
<b>CHANGE IN FUND 21 BALANCE</b>	<b>923,400.00</b>	<b>51,600.00</b>
<b>FUND 21 BALANCE</b>	<b>4,165,543.93</b>	<b>4,217,143.93</b>
 <b>Fund: 22 - Landscape Maintenance District 22</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
22 - 000 - 441022 Interest Landscape Dist. #22	32,200.00	41,700.00
22 - 000 - 471022 Prop Tax - Dist 22 Assessments	2,803,500.00	2,859,600.00
	<b>2,835,700.00</b>	<b>2,901,300.00</b>
<b>Total Fund 22 Revenue</b>	<b>2,835,700.00</b>	<b>2,901,300.00</b>
 <b>Expenditures</b>		
<u>Division: 322 - LMD #22</u>		
22 - 322 - 510000 Full Time Salaries	101,800.00	106,000.00
22 - 322 - 510400 Benefits	26,600.00	27,000.00
22 - 322 - 510600 Employer Taxes	10,000.00	10,400.00
22 - 322 - 511000 Auto Allowance	2,400.00	2,400.00
22 - 322 - 570104 Contractual Services	400.00	400.00
22 - 322 - 570105 Contractual Services	300.00	300.00
22 - 322 - 570106 Contractual Services	2,300.00	2,300.00
22 - 322 - 570107 Contractual Services	1,200.00	1,200.00
22 - 322 - 570108 Contractual Services	1,100.00	1,100.00
22 - 322 - 570109 Contractual Services	200.00	200.00
22 - 322 - 570110 Contractual Services	200.00	200.00
22 - 322 - 570111 Contractual Services	200.00	200.00
22 - 322 - 570113 Contractual Services	800.00	800.00
22 - 322 - 570114 Contractual Services	400.00	400.00

## Detailed Budget FY 2017-18 & 2018-19

		<b>2017-18</b>	<b>2018-19</b>
		<b>Budget</b>	<b>Budget</b>
22 - 322 - 570116	Contractual Services	1,200.00	1,200.00
22 - 322 - 570119	Contractual Services	300.00	300.00
22 - 322 - 570120	Contractual Services	300.00	300.00
22 - 322 - 570206	Electric Svc - IrrigationMeter	6,200.00	6,300.00
22 - 322 - 570207	Electric Svc - IrrigationMeter	3,000.00	3,100.00
22 - 322 - 570208	Electric Svc - IrrigationMeter	4,100.00	4,200.00
22 - 322 - 570210	Electric Svc - IrrigationMeter	1,800.00	1,800.00
22 - 322 - 570211	Electric Svc - IrrigationMeter	1,100.00	1,100.00
22 - 322 - 570214	Electric Svc - IrrigationMeter	600.00	600.00
22 - 322 - 570219	Electric Svc - IrrigationMeter	4,300.00	4,400.00
22 - 322 - 570220	Electric Svc - IrrigationMeter	900.00	900.00
22 - 322 - 570704	Irrigation Repairs	13,200.00	13,500.00
22 - 322 - 570705	Irrigation Repairs	1,900.00	1,900.00
22 - 322 - 570706	Irrigation Repairs	24,800.00	25,300.00
22 - 322 - 570707	Irrigation Repairs	11,900.00	12,100.00
22 - 322 - 570708	Irrigation Repairs	5,500.00	5,600.00
22 - 322 - 570709	Irrigation Repairs	1,100.00	1,100.00
22 - 322 - 570710	Irrigation Repairs	3,200.00	3,300.00
22 - 322 - 570711	Irrigation Repairs	2,000.00	2,000.00
22 - 322 - 570713	Irrigation Repairs	6,900.00	7,000.00
22 - 322 - 570714	Irrigation Repairs	3,600.00	3,700.00
22 - 322 - 570719	Irrigation Repairs	100,000.00	102,000.00
22 - 322 - 570720	Irrigation Repairs	5,500.00	5,600.00
22 - 322 - 571204	Landscape Maint-Svc Contract	54,800.00	55,900.00
22 - 322 - 571205	Landscape Maint-Svc Contract	25,600.00	26,100.00
22 - 322 - 571206	Landscape Maint-Svc Contract	141,600.00	144,400.00
22 - 322 - 571207	Landscape Maint-Svc Contract	66,600.00	67,900.00
22 - 322 - 571208	Landscape Maint-Svc Contract	134,300.00	137,000.00
22 - 322 - 571209	Landscape Maint-Svc Contract	13,900.00	14,200.00
22 - 322 - 571210	Landscape Maint-Svc Contract	44,900.00	45,800.00
22 - 322 - 571211	Landscape Maint-Svc Contract	33,300.00	34,000.00
22 - 322 - 571213	Landscape Maint-Svc Contract	62,000.00	63,200.00
22 - 322 - 571214	Landscape Maint-Svc Contract	43,100.00	44,000.00
22 - 322 - 571219	Landscape Maint-Svc Contract	110,700.00	112,900.00
22 - 322 - 571220	Landscape Maint-Svc Contract	51,800.00	52,800.00
22 - 322 - 571304	Landscape Refurbishment	14,700.00	15,000.00
22 - 322 - 571305	Landscape Refurbishment	5,800.00	5,900.00
22 - 322 - 571306	Landscape Refurbishment	56,200.00	57,300.00
22 - 322 - 571307	Landscape Refurbishment	44,400.00	45,300.00
22 - 322 - 571308	Landscape Refurbishment	18,200.00	18,600.00
22 - 322 - 571309	Landscape Refurbishment	7,400.00	7,500.00
22 - 322 - 571310	Landscape Refurbishment	9,800.00	10,000.00
22 - 322 - 571311	Landscape Refurbishment	4,700.00	4,800.00
22 - 322 - 571313	Landscape Refurbishment	23,500.00	24,000.00
22 - 322 - 571314	Landscape Refurbishment	11,600.00	11,800.00

## Detailed Budget FY 2017-18 & 2018-19

		<b>2017-18</b>	<b>2018-19</b>
		<b>Budget</b>	<b>Budget</b>
22 - 322 - 571319	Landscape Refurbishment	22,000.00	22,400.00
22 - 322 - 571320	Landscape Refurbishment	9,700.00	9,900.00
22 - 322 - 571607	Pest Abatement	7,900.00	8,100.00
22 - 322 - 571610	Pest Abatement	6,200.00	6,300.00
22 - 322 - 571619	Pest Abatement	2,700.00	2,800.00
22 - 322 - 571906	Planting - Trees	5,400.00	5,500.00
22 - 322 - 571907	Planting - Trees	2,500.00	2,600.00
22 - 322 - 571911	Planting - Trees	200.00	200.00
22 - 322 - 571913	Planting - Trees	500.00	500.00
22 - 322 - 572205	Tree Removal	2,800.00	2,900.00
22 - 322 - 572206	Tree Removal	13,900.00	14,200.00
22 - 322 - 572207	Tree Removal	15,300.00	15,600.00
22 - 322 - 572210	Tree Removal	7,100.00	7,200.00
22 - 322 - 572211	Tree Removal	4,000.00	4,100.00
22 - 322 - 572213	Tree Removal	7,800.00	8,000.00
22 - 322 - 572214	Tree Removal	1,000.00	1,000.00
22 - 322 - 572220	Tree Removal	5,100.00	5,200.00
22 - 322 - 572304	Tree Trimming	5,200.00	5,300.00
22 - 322 - 572305	Tree Trimming	4,100.00	4,200.00
22 - 322 - 572306	Tree Trimming	20,000.00	20,400.00
22 - 322 - 572307	Tree Trimming	12,300.00	12,500.00
22 - 322 - 572310	Tree Trimming	2,300.00	2,300.00
22 - 322 - 572311	Tree Trimming	25,500.00	26,000.00
22 - 322 - 572312	Tree Trimming	5,100.00	5,200.00
22 - 322 - 572313	Tree Trimming	47,400.00	48,300.00
22 - 322 - 572314	Tree Trimming	8,200.00	8,400.00
22 - 322 - 572319	Tree Trimming	2,000.00	2,000.00
22 - 322 - 572320	Tree Trimming	39,500.00	40,300.00
22 - 322 - 572506	V-Ditch Non-Irrigated Common	1,100.00	1,100.00
22 - 322 - 572604	Water	46,300.00	47,200.00
22 - 322 - 572605	Water	12,200.00	12,400.00
22 - 322 - 572607	Water	102,000.00	104,000.00
22 - 322 - 572608	Water	94,600.00	96,500.00
22 - 322 - 572609	Water	3,800.00	3,900.00
22 - 322 - 572610	Water	23,000.00	23,500.00
22 - 322 - 572611	Water	35,500.00	36,200.00
22 - 322 - 572612	Water	1,900.00	1,900.00
22 - 322 - 572613	Water	16,500.00	16,800.00
22 - 322 - 572614	Water	17,200.00	17,500.00
22 - 322 - 572616	Water	173,700.00	177,200.00
22 - 322 - 572619	Water	72,700.00	74,200.00
22 - 322 - 572620	Water	40,900.00	41,700.00
22 - 322 - 572704	Brush Clearance	1,000.00	1,000.00
22 - 322 - 572705	Brush Clearance	600.00	600.00
22 - 322 - 572706	Brush Clearance	16,600.00	16,900.00

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
22 - 322 - 572707    Brush Clearance	17,700.00	18,100.00
22 - 322 - 572708    Brush Clearance	23,000.00	23,500.00
22 - 322 - 572710    Brush Clearance	14,300.00	14,600.00
22 - 322 - 572716    Brush Clearance	33,200.00	33,900.00
22 - 322 - 572720    Brush Clearance	3,900.00	4,000.00
	<b>2,367,600.00</b>	<b>2,416,700.00</b>
<b>Total Fund 22 Expenditures</b>	<b>2,367,600.00</b>	<b>2,416,700.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>1,171,687.67</b>	<b>1,639,787.67</b>
<b>CHANGE IN FUND 22 BALANCE</b>	<b>468,100.00</b>	<b>484,600.00</b>
<b>FUND 22 BALANCE</b>	<b>1,639,787.67</b>	<b>2,124,387.67</b>
 <b>Fund: 24 - Landscape Maintenance District #24</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
24 - 000 - 441024    Interest Landscape Dist. #24	1,300.00	1,600.00
24 - 000 - 471024    Property Tax - District 24	193,300.00	197,200.00
	<b>194,600.00</b>	<b>198,800.00</b>
<b>Total Fund 24 Revenue</b>	<b>194,600.00</b>	<b>198,800.00</b>
 <b>Expenditures</b>		
<u>Division: 323 - LMD #24</u>		
24 - 323 - 510000    Full Time Salaries	7,300.00	7,600.00
24 - 323 - 510400    Benefits	1,900.00	1,900.00
24 - 323 - 510600    Employer Taxes	700.00	700.00
24 - 323 - 511000    Auto Allowance	200.00	200.00
24 - 323 - 570230    Electric Svc - IrrigationMeter	1,900.00	1,900.00
24 - 323 - 570730    Irrigation Repairs	7,800.00	27,000.00
24 - 323 - 571230    Landscape Maint-Svc Contract	42,900.00	60,000.00
24 - 323 - 571330    Landscape Refurbishment	10,000.00	32,000.00
24 - 323 - 571930    Planting - Trees	5,200.00	5,300.00
24 - 323 - 572230    Tree Removal	3,300.00	3,400.00
24 - 323 - 572330    Tree Trimming	5,600.00	5,700.00
24 - 323 - 572630    Water	26,000.00	38,000.00
24 - 323 - 572730    Brush Clearance	9,200.00	9,400.00
	<b>122,000.00</b>	<b>193,100.00</b>
<b>Total Fund 24 Expenditures</b>	<b>122,000.00</b>	<b>193,100.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>1,525.18</b>	<b>74,125.18</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>CHANGE IN FUND 24 BALANCE</b>	<b>72,600.00</b>	<b>5,700.00</b>
<b>FUND 24 BALANCE</b>	<b>74,125.18</b>	<b>79,825.18</b>
 <b>Fund: 25 - Prop C</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
25 - 000 - 441000 Interest Income	2,600.00	4,400.00
25 - 000 - 463000 Prop C	362,000.00	369,200.00
	<b>364,600.00</b>	<b>373,600.00</b>
<b>Total Fund 25 Revenue</b>	<b>364,600.00</b>	<b>373,600.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
25 - 134 - 990029 Transfer to Transit	294,000.00	299,200.00
	<b>294,000.00</b>	<b>299,200.00</b>
<b>Total Fund 25 Expenditures</b>	<b>294,000.00</b>	<b>299,200.00</b>
 <b>ESTIMATED BEGINNING FUND BALANCE</b>	 <b>150,989.54</b>	 <b>221,589.54</b>
<b>CHANGE IN FUND 25 BALANCE</b>	<b>70,600.00</b>	<b>74,400.00</b>
<b>FUND 25 BALANCE</b>	<b>221,589.54</b>	<b>295,989.54</b>
 <b>Fund: 26 - Transportation Development Act (TDA)</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
26 - 000 - 441000 Interest Income	100.00	600.00
26 - 000 - 463500 TDA	29,700.00	33,000.00
	<b>29,800.00</b>	<b>33,600.00</b>
<b>Total Fund 26 Revenue</b>	<b>29,800.00</b>	<b>33,600.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
26 - 134 - 990040 Transfer to Capital	33,000.00	0.00
	<b>33,000.00</b>	<b>0.00</b>
<u>Division: 331 - Transportation Planning</u>		
<b>Total Fund 26 Expenditures</b>	<b>33,000.00</b>	<b>0.00</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>6,954.83</b>	<b>3,754.83</b>
<b>CHANGE IN FUND 26 BALANCE</b>	<b>(3,200.00)</b>	<b>33,600.00</b>
<b>FUND 26 BALANCE</b>	<b>3,754.83</b>	<b>37,354.83</b>
<b>Fund: 27 - Landscape Maintenance District #27</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
27 - 000 - 441027 Interest Landscape Dist. #27	600.00	700.00
27 - 000 - 471027 Property Tax - District 27	32,600.00	33,300.00
	<b>33,200.00</b>	<b>34,000.00</b>
<b>Total Fund 27 Revenue</b>	<b>33,200.00</b>	<b>34,000.00</b>
<b>Expenditures</b>		
<u>Division: 324 - LMD #27</u>		
27 - 324 - 510000 Full Time Salaries	1,800.00	1,900.00
27 - 324 - 510400 Benefits	500.00	500.00
27 - 324 - 510600 Employer Taxes	200.00	200.00
27 - 324 - 570240 Electric Svc - IrrigationMeter	300.00	300.00
27 - 324 - 571240 Landscape Maint-Svc Contract	13,900.00	14,200.00
27 - 324 - 571940 Planting - Trees	600.00	600.00
27 - 324 - 572640 Water	2,900.00	3,000.00
	<b>20,200.00</b>	<b>20,700.00</b>
<b>Total Fund 27 Expenditures</b>	<b>20,200.00</b>	<b>20,700.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>84,258.97</b>	<b>97,258.97</b>
<b>CHANGE IN FUND 27 BALANCE</b>	<b>13,000.00</b>	<b>13,300.00</b>
<b>FUND 27 BALANCE</b>	<b>97,258.97</b>	<b>110,558.97</b>
<b>Fund: 28 - Library</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
28 - 000 - 401000 Property Tax	1,928,300.00	1,966,900.00
28 - 000 - 425000 Library Fines and Recovery	24,400.00	24,900.00
28 - 000 - 432000 State Library Grants	16,000.00	16,000.00
28 - 000 - 432100 Hidden Hills Library Funds	279,400.00	285,000.00
28 - 000 - 441000 Interest Income	25,500.00	25,700.00
28 - 000 - 446701 Copy Machine	100.00	100.00
28 - 000 - 490010 Transfer in General Fund	2,200.00	2,200.00
	<b>2,275,900.00</b>	<b>2,320,800.00</b>

# Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Total Fund 28 Revenue</b>	<b>2,275,900.00</b>	<b>2,320,800.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
28 - 134 - 998505    Transfer to 2006 COP	1,000.00	1,000.00
28 - 134 - 990087    Transfer to 2015 COP	470,100.00	781,600.00
	<b>471,100.00</b>	<b>782,600.00</b>
 <u>Division: 136 - Civic Center O&amp;M</u>		
28 - 136 - 522100    Special Dept. Supplies	10,000.00	10,000.00
28 - 136 - 522103    Facility Maintenance	42,800.00	43,700.00
28 - 136 - 523900    Equipment Maintenance	16,400.00	16,700.00
28 - 136 - 524000    Utilities - Electric	82,000.00	83,600.00
28 - 136 - 524001    Utilities - Water	7,000.00	7,100.00
28 - 136 - 524002    Utilities - Gas	4,800.00	4,900.00
28 - 136 - 541600    Miscellaneous Expenditure	400.00	400.00
28 - 136 - 550001    Building Security	4,500.00	4,500.00
	<b>167,900.00</b>	<b>170,900.00</b>
 <u>Division: 533 - Library</u>		
28 - 533 - 510000    Full Time Salaries	571,000.00	586,800.00
28 - 533 - 510400    Benefits	150,600.00	151,900.00
28 - 533 - 510600    Employer Taxes	77,900.00	79,300.00
28 - 533 - 510900    Temporary Employees	281,500.00	281,500.00
28 - 533 - 511000    Auto Allowance	800.00	800.00
28 - 533 - 511001    457 Match	8,100.00	8,300.00
28 - 533 - 520800    Telephone	1,900.00	1,900.00
28 - 533 - 522000    Office Supplies	4,000.00	4,100.00
28 - 533 - 522100    Special Dept. Supplies	7,600.00	7,800.00
28 - 533 - 522300    Kitchen Supplies	2,100.00	2,100.00
28 - 533 - 522600    Dues and Memberships	13,000.00	13,300.00
28 - 533 - 523000    Postage / Courier Service	200.00	200.00
28 - 533 - 523500    Computer Hardware	800.00	800.00
28 - 533 - 523501    Computer Software	1,000.00	1,000.00
28 - 533 - 523900    Equipment Maintenance	24,600.00	25,100.00
28 - 533 - 524003    Utilities - Cable	3,300.00	3,400.00
28 - 533 - 524005    Utilities - Broadband	20,000.00	20,000.00
28 - 533 - 525200    Contractual Services	1,600.00	1,600.00
28 - 533 - 526800    Magazines Newspprs Periodicals	6,300.00	6,400.00
28 - 533 - 526802    eBooks-Hidden Hills-LVUSD	100,000.00	100,000.00
28 - 533 - 527000    Business Meeting & Conference	4,000.00	4,000.00
28 - 533 - 528500    Training	600.00	600.00
28 - 533 - 650000    Capital Outlay	1,000.00	1,000.00
28 - 533 - 652800    Library Collection Development	54,000.00	55,000.00



## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
	1,335,900.00	1,356,900.00
<b>Total Fund 28 Expenditures</b>	<b>1,974,900.00</b>	<b>2,310,400.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>1,184,026.11</b>	<b>1,485,026.11</b>
<b>CHANGE IN FUND 28 BALANCE</b>	<b>301,000.00</b>	<b>10,400.00</b>
<b>FUND 28 BALANCE</b>	<b>1,485,026.11</b>	<b>1,495,426.11</b>
 <b>Fund: 29 - Transportation Programs</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
29 - 000 - 441000 Interest Income	(900.00)	(2,100.00)
29 - 000 - 462011 Transit Fares	25,300.00	25,800.00
29 - 000 - 490020 Transfer in Prop A	359,800.00	366,000.00
29 - 000 - 490025 Transfer in Prop C	294,000.00	299,200.00
29 - 000 - 490034 Transfer in Measure R - Local Return	102,600.00	104,300.00
	<b>780,800.00</b>	<b>793,200.00</b>
<b>Total Fund 29 Revenue</b>	<b>780,800.00</b>	<b>793,200.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
29 - 134 - 990010 Transfer to General Fund	68,900.00	68,900.00
	<b>68,900.00</b>	<b>68,900.00</b>
 <u>Division: 333 - Transit Services</u>		
29 - 333 - 525231 Camp Calabasas-Rec #140-25	23,000.00	23,500.00
29 - 333 - 525233 Dial-a-Ride #130-01	112,000.00	114,200.00
29 - 333 - 525234 Pumpkin Fest Shuttle #140-07	4,000.00	4,100.00
29 - 333 - 525235 Summer Beach Bus #140-01	32,000.00	32,600.00
29 - 333 - 525241 Youth Excursion Trip #140-03	23,500.00	24,000.00
29 - 333 - 525248 Senior Trips #140-24	28,000.00	28,600.00
29 - 333 - 525251 Transit Maintenance #200-03	45,000.00	45,000.00
29 - 333 - 525229 Public Transit Fueling #110-04	80,000.00	81,600.00
29 - 333 - 525239 Flexible Route Shuttle #110-01	250,000.00	255,000.00
29 - 333 - 525249 Trolley #110-02	38,000.00	38,800.00
29 - 333 - 525252 Transit Marketing #280-01	500.00	500.00
29 - 333 - 525253 Line 1 Fixed Rt #110-05	130,000.00	132,600.00
	<b>766,000.00</b>	<b>780,500.00</b>
<b>Total Fund 29 Expenditures</b>	<b>834,900.00</b>	<b>849,400.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>1,397.84</b>	<b>(52,702.16)</b>

# Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>CHANGE IN FUND 29 BALANCE</b>	(54,100.00)	(56,200.00)
<b>FUND 29 BALANCE</b>	(52,702.16)	(108,902.16)
 <b>Fund: 30 - Storm Damage</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
30 - 000 - 441000 Interest Income	(100.00)	5,900.00
30 - 000 - 490060 Transfer in Management Reserve	300,000.00	300,000.00
	<b>299,900.00</b>	<b>305,900.00</b>
<b>Total Fund 30 Revenue</b>	<b>299,900.00</b>	<b>305,900.00</b>
 <b>ESTIMATED BEGINNING FUND BALANCE</b>		
	(303,808.87)	(3,908.87)
<b>CHANGE IN FUND 30 BALANCE</b>	<b>299,900.00</b>	<b>305,900.00</b>
<b>FUND 30 BALANCE</b>	<b>(3,908.87)</b>	<b>301,991.13</b>
 <b>Fund: 32 - Landscape Maintenance District #32</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
32 - 000 - 441032 Interest Landscape Dist. #32	600.00	100.00
32 - 000 - 471032 Property Tax - District 32	33,700.00	34,400.00
	<b>34,300.00</b>	<b>34,500.00</b>
<b>Total Fund 32 Revenue</b>	<b>34,300.00</b>	<b>34,500.00</b>
 <b>Expenditures</b>		
<u>Division: 325 - LMD #32</u>		
32 - 325 - 510000 Full Time Salaries	1,800.00	1,900.00
32 - 325 - 510400 Benefits	500.00	500.00
32 - 325 - 510600 Employer Taxes	200.00	200.00
32 - 325 - 570250 Electric Svc - IrrigationMeter	300.00	300.00
32 - 325 - 571250 Landscape Maint-Svc Contract	22,600.00	23,100.00
32 - 325 - 572650 Water	4,800.00	4,900.00
	<b>30,200.00</b>	<b>30,900.00</b>
<b>Total Fund 32 Expenditures</b>	<b>30,200.00</b>	<b>30,900.00</b>
 <b>ESTIMATED BEGINNING FUND BALANCE</b>		
	(1,160.61)	2,939.39
<b>CHANGE IN FUND 32 BALANCE</b>	<b>4,100.00</b>	<b>3,600.00</b>
<b>FUND 32 BALANCE</b>	<b>2,939.39</b>	<b>6,539.39</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Fund: 33 - Used Oil Grants</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
33 - 000 - 441000 Interest Income	(100.00)	(100.00)
33 - 000 - 480100 STATE - Recycling Block Grant	14,000.00	7,000.00
	<b>13,900.00</b>	<b>6,900.00</b>
<b>Total Fund 33 Revenue</b>	<b>13,900.00</b>	<b>6,900.00</b>
<b>Expenditures</b>		
<u>Division: 315 - Natural Resource Protection</u>		
33 - 315 - 525200 Contractual Services	9,400.00	9,600.00
	<b>9,400.00</b>	<b>9,600.00</b>
<b>Total Fund 33 Expenditures</b>	<b>9,400.00</b>	<b>9,600.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>(8,186.51)</b>	<b>(3,686.51)</b>
<b>CHANGE IN FUND 33 BALANCE</b>	<b>4,500.00</b>	<b>(2,700.00)</b>
<b>FUND 33 BALANCE</b>	<b>(3,686.51)</b>	<b>(6,386.51)</b>
<b>Fund: 34 - Measure R - Local Return</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
34 - 000 - 441000 Interest Income	14,900.00	20,300.00
34 - 000 - 463900 Measure R - Local Return	250,200.00	255,200.00
	<b>265,100.00</b>	<b>275,500.00</b>
<b>Total Fund 34 Revenue</b>	<b>265,100.00</b>	<b>275,500.00</b>
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
34 - 134 - 990029 Transfer to Transportation Programs	102,600.00	104,300.00
	<b>102,600.00</b>	<b>104,300.00</b>
<b>Total Fund 34 Expenditures</b>	<b>102,600.00</b>	<b>104,300.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>704,033.24</b>	<b>866,533.24</b>
<b>CHANGE IN FUND 34 BALANCE</b>	<b>162,500.00</b>	<b>171,200.00</b>
<b>FUND 34 BALANCE</b>	<b>866,533.24</b>	<b>1,037,733.24</b>
<b>Fund: 35 - CDBG</b>		

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
35 - 000 - 441000 Interest Income	600.00	700.00
35 - 000 - 465001 FED - CDBG Admin	31,800.00	16,900.00
35 - 000 - 465002 FED - CDBG Res Rehab	127,100.00	67,500.00
	<b>159,500.00</b>	<b>85,100.00</b>
<b>Total Fund 35 Revenue</b>	<b>159,500.00</b>	<b>85,100.00</b>
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
35 - 134 - 523201 Residential Rehab Program	141,500.00	84,400.00
	<b>141,500.00</b>	<b>84,400.00</b>
<b>Total Fund 35 Expenditures</b>	<b>141,500.00</b>	<b>84,400.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>15,148.94</b>	<b>33,148.94</b>
<b>CHANGE IN FUND 35 BALANCE</b>	<b>18,000.00</b>	<b>700.00</b>
<b>FUND 35 BALANCE</b>	<b>33,148.94</b>	<b>33,848.94</b>
<b>Fund: 36 - Grants</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
36 - 000 - 441000 Interest Income	(10,600.00)	(12,300.00)
36 - 000 - 466400 FED - Federal Transit Admin	30,000.00	0.00
36 - 000 - 466800 STATE - State Grants	372,000.00	63,700.00
36 - 000 - 467100 STATE -Water Resources	3,430,300.00	490,400.00
	<b>3,821,700.00</b>	<b>541,800.00</b>
<b>Total Fund 36 Revenue</b>	<b>3,821,700.00</b>	<b>541,800.00</b>
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
36 - 134 - 990040 Transfer to Capital	3,680,000.00	554,100.00
	<b>3,680,000.00</b>	<b>554,100.00</b>
<b>Total Fund 36 Expenditures</b>	<b>3,680,000.00</b>	<b>554,100.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>(756,782.30)</b>	<b>(615,082.30)</b>
<b>CHANGE IN FUND 36 BALANCE</b>	<b>141,700.00</b>	<b>(12,300.00)</b>
<b>FUND 36 BALANCE</b>	<b>(615,082.30)</b>	<b>(627,382.30)</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Fund: 38 - COPS - AB 3229 Grant</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
38 - 000 - 441000 Interest Income	(400.00)	(200.00)
38 - 000 - 468000 COPS AB3229 Grant Revenue	115,000.00	115,000.00
	<b>114,600.00</b>	<b>114,800.00</b>
<b>Total Fund 38 Revenue</b>	<b>114,600.00</b>	<b>114,800.00</b>
<b>Expenditures</b>		
<u>Division: 213 - Cops Grant</u>		
38 - 213 - 525200 Contractual Services	100,000.00	100,000.00
	<b>100,000.00</b>	<b>100,000.00</b>
<b>Total Fund 38 Expenditures</b>	<b>100,000.00</b>	<b>100,000.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>(39,183.31)</b>	<b>(24,583.31)</b>
<b>CHANGE IN FUND 38 BALANCE</b>	<b>14,600.00</b>	<b>14,800.00</b>
<b>FUND 38 BALANCE</b>	<b>(24,583.31)</b>	<b>(9,783.31)</b>
<b>Fund: 39 - Mearure R - Trans</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
39 - 000 - 463800 Lost Hills Overpass & Interchg	9,763,500.00	350,000.00
	<b>9,763,500.00</b>	<b>350,000.00</b>
<b>Total Fund 39 Revenue</b>	<b>9,763,500.00</b>	<b>350,000.00</b>
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
39 - 134 - 990010 Transfer to General Fund	350,000.00	350,000.00
39 - 134 - 990040 Transfer to Capital	8,900,000.00	0.00
	<b>9,250,000.00</b>	<b>350,000.00</b>
<b>Total Fund 39 Expenditures</b>	<b>9,250,000.00</b>	<b>350,000.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>(513,505.59)</b>	<b>(5.59)</b>
<b>CHANGE IN FUND 39 BALANCE</b>	<b>513,500.00</b>	<b>0.00</b>
<b>FUND 39 BALANCE</b>	<b>(5.59)</b>	<b>(5.59)</b>

# Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Fund: 40 - Capital Improvement Projects</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
40 - 000 - 490010	Transfer in General Fund	50,000.00
40 - 000 - 490015	Transfer in Gas Tax	350,000.00
40 - 000 - 490016	Transfer in Developr ImpactFee	650,000.00
40 - 000 - 490021	Transfer in LMD Ad Valorum	100,000.00
40 - 000 - 490026	Transfer in TDA	33,000.00
40 - 000 - 490034	Transfer in Measure R Local	190,000.00
40 - 000 - 490036	Transfer in Grant Fund	3,680,000.00
40 - 000 - 490039	Transfer in Measure R Trans	8,900,000.00
40 - 000 - 490049	Transfer in Measure M	792,000.00
	<b>14,745,000.00</b>	<b>5,738,000.00</b>
<b>Total Fund 40 Revenue</b>	<b>14,745,000.00</b>	<b>5,738,000.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
 <u>Division: 319 - Capital Improvements-Pub Wks</u>		
40 - 319 - 650212	Street - Rubberized Overlay	500,000.00
40 - 319 - 650238	STATE - LV Creek RestoreDesign	3,000,000.00
40 - 319 - 6503XX	Old Town Calabasas	100,000.00
40 - 319 - 650323	STATE - Green Street Project	500,000.00
	<b>4,100,000.00</b>	<b>1,500,000.00</b>
 <u>Division: 339 - Capital Improvements-Trnsption</u>		
40 - 339 - 650335	Citywide Guardrails	50,000.00
40 - 339 - 650206	Lost Hills O/P & Intchg MeasR	8,000,000.00
40 - 339 - 650251	Traffic Signal Interconnect	100,000.00
40 - 339 - 650317	Las Virg Scenic MeasR	900,000.00
40 - 339 - 6503XX	Rondell Parking Lot	500,000.00
40 - 339 - 6503XX	Las Virgenes / Thousand Oaks Roundabout	650,000.00
40 - 339 - 6503XX	Mulholland Shoulder Safety	0.00
40 - 339 - 6503XX	Las Virgenes Shoulder Safety	0.00
40 - 339 - 650336	MulHwy Bicycle Gap Closure	445,000.00
	<b>10,645,000.00</b>	<b>4,238,000.00</b>
<b>Total Fund 40 Expenditures</b>	<b>14,745,000.00</b>	<b>5,738,000.00</b>
 <b>Fund: 42 - Civic Center Capital Replacement</b>		
<b>Revenue</b>		

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<u>Division: 000 - Revenue</u>		
42 - 000 - 441000 Interest Income	18,300.00	21,200.00
	<b>18,300.00</b>	<b>21,200.00</b>
<b>Total Fund 42 Revenue</b>	<b>18,300.00</b>	<b>21,200.00</b>
<b>Expenditures</b>		
<u>Division: 136 - Civic Center O&amp;M</u>		
42 - 136 - 650000 Capital Outlay	10,000.00	0.00
	<b>10,000.00</b>	<b>0.00</b>
<b>Total Fund 42 Expenditures</b>	<b>10,000.00</b>	<b>0.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>1,053,539.31</b>	<b>1,061,839.31</b>
<b>CHANGE IN FUND 42 BALANCE</b>	<b>8,300.00</b>	<b>21,200.00</b>
<b>FUND 42 BALANCE</b>	<b>1,061,839.31</b>	<b>1,083,039.31</b>
 <b>Fund: 48 - Library Capital Replacement</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
48 - 000 - 441000 Interest Income	9,100.00	10,500.00
	<b>9,100.00</b>	<b>10,500.00</b>
<b>Total Fund 48 Revenue</b>	<b>9,100.00</b>	<b>10,500.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>517,472.94</b>	<b>526,572.94</b>
<b>CHANGE IN FUND 48 BALANCE</b>	<b>9,100.00</b>	<b>10,500.00</b>
<b>FUND 48 BALANCE</b>	<b>526,572.94</b>	<b>537,072.94</b>
 <b>Fund: 50 - Tennis &amp; Swim Center Operation</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
50 - 000 - 441000 Interest Income	10,000.00	13,100.00
50 - 000 - 442000 Miscellaneous	1,500.00	1,500.00
50 - 000 - 450002 Top Seed Contribution for CIP	48,200.00	49,200.00
50 - 000 - 450010 Aquatic-Daily	82,400.00	84,000.00
50 - 000 - 450011 Swim	49,500.00	50,500.00
50 - 000 - 450020 Health/Swim	586,800.00	598,500.00
50 - 000 - 450025 Miscellaneous	12,400.00	12,600.00
50 - 000 - 450030 Coke Machine	2,700.00	2,800.00
50 - 000 - 450050 Facility Rental	38,000.00	38,800.00

## Detailed Budget FY 2017-18 & 2018-19

		<u>2017-18</u>	<u>2018-19</u>
		<u>Budget</u>	<u>Budget</u>
50 - 000 - 450060	General Recreation	70,000.00	72,000.00
50 - 000 - 450070	Fitness Class	37,800.00	38,600.00
50 - 000 - 450090	Tennis Membership	1,329,300.00	1,355,900.00
50 - 000 - 450095	Lessons & Clinics	1,550,000.00	1,581,000.00
50 - 000 - 484001	Refunds - Tennis & Swim Center	(1,200.00)	(1,200.00)
50 - 000 - 484002	Refunds - Top Seed	(1,500.00)	(1,500.00)
		<b>3,815,900.00</b>	<b>3,895,800.00</b>
<b>Total Fund 50 Revenue</b>		<b>3,815,900.00</b>	<b>3,895,800.00</b>
 <b>Expenditures</b>			
<u>Division: 521 - Health &amp; Swim Center</u>			
50 - 521 - 510000	Full Time Salaries	219,600.00	229,500.00
50 - 521 - 510002	Full Time Employee Overtime	5,000.00	5,000.00
50 - 521 - 510400	Benefits	44,300.00	45,100.00
50 - 521 - 510600	Employer Taxes	63,800.00	64,700.00
50 - 521 - 510900	Temporary Employees	500,000.00	505,000.00
50 - 521 - 511000	Auto Allowance	800.00	800.00
50 - 521 - 511001	457 Match	5,600.00	5,700.00
50 - 521 - 520020	Event Insurance	2,700.00	2,800.00
50 - 521 - 522000	Office Supplies	3,900.00	4,000.00
50 - 521 - 522101	Program Supplies	56,000.00	57,100.00
50 - 521 - 522102	Pool Chemical	26,900.00	27,400.00
50 - 521 - 522103	Facility Maintenance	125,000.00	125,000.00
50 - 521 - 522600	Dues and Memberships	100.00	100.00
50 - 521 - 523100	Bank & Merchant Fees	23,000.00	23,500.00
50 - 521 - 523500	Computer Hardware	800.00	800.00
50 - 521 - 524000	Utilities - Electric	20,200.00	20,600.00
50 - 521 - 524001	Utilities - Water	20,300.00	20,700.00
50 - 521 - 524002	Utilities - Gas	25,000.00	25,500.00
50 - 521 - 525200	Contractual Services	135,000.00	135,000.00
50 - 521 - 526500	Advertising	600.00	600.00
50 - 521 - 543000	Mileage Reimbursement	600.00	600.00
50 - 521 - 650100	Capital Improvements	50,000.00	50,000.00
50 - 521 - 650296	Health Center Improvements	5,000.00	5,100.00
		<b>1,334,200.00</b>	<b>1,354,600.00</b>
<u>Division: 522 - Top Seed Tennis Academy</u>			
50 - 522 - 510000	Full Time Salaries	25,800.00	27,100.00
50 - 522 - 510400	Benefits	7,000.00	7,100.00
50 - 522 - 510600	Employer Taxes	2,500.00	2,700.00
50 - 522 - 520000	Insurance	145,000.00	147,900.00
50 - 522 - 520800	Telephone	4,600.00	4,700.00
50 - 522 - 522000	Office Supplies	4,800.00	4,900.00



## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
50 - 522 - 522101 Program Supplies	60,000.00	62,000.00
50 - 522 - 522104 Janitorial Supplies	45,000.00	47,000.00
50 - 522 - 522105 Social Event Food	25,000.00	26,000.00
50 - 522 - 522200 Printing	17,600.00	18,000.00
50 - 522 - 522600 Dues and Memberships	400.00	400.00
50 - 522 - 523000 Postage / Courier Service	11,000.00	11,200.00
50 - 522 - 523100 Bank & Merchant Fees	40,000.00	40,000.00
50 - 522 - 524000 Utilities - Electric	58,900.00	60,100.00
50 - 522 - 524001 Utilities - Water	24,000.00	25,000.00
50 - 522 - 525109 Top Seed Desk/Maint Staff	420,000.00	428,400.00
50 - 522 - 525110 Top Seed Tennis Staff	1,044,000.00	1,064,900.00
50 - 522 - 525111 Top Seed Tennis Director	180,000.00	180,000.00
50 - 522 - 525113 Top Seed 50% Profit	199,800.00	203,800.00
50 - 522 - 525200 Contractual Services	28,600.00	29,200.00
50 - 522 - 526500 Advertising	12,000.00	12,200.00
50 - 522 - 650297 Tennis Center Improvements	50,000.00	50,000.00
	<b>2,406,000.00</b>	<b>2,452,600.00</b>
<b>Total Fund 50 Expenditures</b>	<b>3,740,200.00</b>	<b>3,807,200.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>504,114.57</b>	<b>579,814.57</b>
<b>CHANGE IN FUND 50 BALANCE</b>	<b>75,700.00</b>	<b>88,600.00</b>
<b>FUND 50 BALANCE</b>	<b>579,814.57</b>	<b>668,414.57</b>
 <b>Fund: 60 - Management Reserve</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
60 - 000 - 441000 Interest Income	83,000.00	90,600.00
	<b>83,000.00</b>	<b>90,600.00</b>
<b>Total Fund 60 Revenue</b>	<b>83,000.00</b>	<b>90,600.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
60 - 134 - 990030 Transfer to Storm Damage	300,000.00	300,000.00
	<b>300,000.00</b>	<b>300,000.00</b>
<b>Total Fund 60 Expenditures</b>	<b>300,000.00</b>	<b>300,000.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>5,045,130.37</b>	<b>4,828,130.37</b>
<b>CHANGE IN FUND 60 BALANCE</b>	<b>(217,000.00)</b>	<b>(209,400.00)</b>
<b>FUND 60 BALANCE</b>	<b>4,828,130.37</b>	<b>4,618,730.37</b>

# Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Fund 64 - Quimby Act</b>		
<b>Revenue</b>		
<u>Division 000 - Revenue</u>		
64 - 000 - 441000 Interest Income	500.00	900.00
64 - 000 - 481506 Quimby Funds	12,700.00	13,000.00
	<b>13,200.00</b>	<b>13,900.00</b>
<b>Total Fund 64 Revenue</b>	<b>13,200.00</b>	<b>13,900.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>16,749.78</b>	<b>29,949.78</b>
<b>CHANGE IN FUND 64 BALANCE</b>	<b>13,200.00</b>	<b>13,900.00</b>
<b>FUND 64 BALANCE</b>	<b>29,949.78</b>	<b>43,849.78</b>
<b>Fund 65 - Oak Tree Mitigation</b>		
<b>Revenue</b>		
<u>Division 000 - Revenue</u>		
65 - 000 - 441000 Interest Income	1,700.00	2,000.00
65 - 000 - 481510 Oak Tree Mitigation Fees	21,200.00	21,600.00
	<b>22,900.00</b>	<b>23,600.00</b>
<b>Total Fund 65 Revenue</b>	<b>22,900.00</b>	<b>23,600.00</b>
<b>Expenditures</b>		
<u>Division: 412 - Planning Projects &amp; Studies</u>		
65 - 412 - 581510 Oak Tree Mitigation Exp	16,300.00	16,600.00
	<b>16,300.00</b>	<b>16,600.00</b>
<b>Total Fund 65 Expenditures</b>	<b>16,300.00</b>	<b>16,600.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>89,871.55</b>	<b>96,471.55</b>
<b>CHANGE IN FUND 65 BALANCE</b>	<b>6,600.00</b>	<b>7,000.00</b>
<b>FUND 65 BALANCE</b>	<b>96,471.55</b>	<b>103,471.55</b>
<b>Fund: 80 - CFD 98-1 (Commercial Mello-Roos)</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
80 - 000 - 401015 Mello-Roos Tax	508,400.00	507,900.00
80 - 000 - 441000 Interest Income	38,100.00	44,300.00
	<b>546,500.00</b>	<b>552,200.00</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Total Fund 80 Revenue</b>	<b>546,500.00</b>	<b>552,200.00</b>
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
80 - 134 - 534000    Payments to Escrow Agent	508,400.00	507,900.00
	<b>508,400.00</b>	<b>507,900.00</b>
<b>Total Fund 80 Expenditures</b>	<b>508,400.00</b>	<b>507,900.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>2,177,535.69</b>	<b>2,215,635.69</b>
<b>CHANGE IN FUND 80 BALANCE</b>	<b>38,100.00</b>	<b>44,300.00</b>
<b>FUND 80 BALANCE</b>	<b>2,215,635.69</b>	<b>2,259,935.69</b>
 <b>Fund: 83 - 2005 COP (Refunding 1999 COP)</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
83 - 000 - 494000    Transfer in General Fund	0.00	800.00
	<b>0.00</b>	<b>800.00</b>
<b>Total Fund 83 Revenue</b>	<b>0.00</b>	<b>800.00</b>
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
83 - 134 - 541600    Miscellaneous Expenditure	0.00	800.00
	<b>0.00</b>	<b>800.00</b>
<b>Total Fund 83 Expenditures</b>	<b>0.00</b>	<b>800.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>515,601.36</b>	<b>515,601.36</b>
<b>FUND 83 BALANCE</b>	<b>515,601.36</b>	<b>515,601.36</b>
 <b>Fund: 84 - CFD 2006 (The Oaks Mello-Roos)</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
84 - 000 - 401015    Mello-Roos Tax	1,786,700.00	1,783,800.00
84 - 000 - 441000    Interest Income	59,200.00	68,900.00
	<b>1,845,900.00</b>	<b>1,852,700.00</b>
<b>Total Fund 84 Revenue</b>	<b>1,845,900.00</b>	<b>1,852,700.00</b>

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
<b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
84 - 134 - 534000    Payments to Escrow Agent	1,786,700.00	1,783,800.00
	<b>1,786,700.00</b>	<b>1,783,800.00</b>
<b>Total Fund 84 Expenditures</b>	<b>1,786,700.00</b>	<b>1,783,800.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>3,383,484.01</b>	<b>3,442,684.01</b>
<b>CHANGE IN FUND 84 BALANCE</b>	<b>59,200.00</b>	<b>68,900.00</b>
<b>FUND 84 BALANCE</b>	<b>3,442,684.01</b>	<b>3,511,584.01</b>
 <b>Fund: 85 - 2006 COP - Civic Center Financing (CLOSED)</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
85 - 000 - 492800    Transfer in Library Fund	1,000.00	1,000.00
85 - 000 - 494000    Transfer in General Fund	2,500.00	2,500.00
	<b>3,500.00</b>	<b>3,500.00</b>
<b>Total Fund 85 Revenue</b>	<b>3,500.00</b>	<b>3,500.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		
85 - 134 - 541600    Miscellaneous Expenditure	3,500.00	3,500.00
	<b>3,500.00</b>	<b>3,500.00</b>
<b>Total Fund 85 Expenditures</b>	<b>3,500.00</b>	<b>3,500.00</b>
 <b>Fund: 87 - 2015 COP - Civic Center Project</b>		
<b>Revenue</b>		
<u>Division: 000 - Revenue</u>		
87 - 000 - 441000    Interest Income	34,000.00	39,500.00
87 - 000 - 492800    Transfer in Library Fund	470,100.00	781,600.00
87 - 000 - 494000    Transfer in General Fund	1,112,600.00	1,850,200.00
	<b>1,616,700.00</b>	<b>2,671,300.00</b>
<b>Total Fund 87 Revenue</b>	<b>1,616,700.00</b>	<b>2,671,300.00</b>
 <b>Expenditures</b>		
<u>Division: 134 - Non-Departmental</u>		

## Detailed Budget FY 2017-18 & 2018-19

	2017-18 Budget	2018-19 Budget
87 - 134 - 530000    Principal-Bonded Indebtedness	0.00	1,065,000.00
87 - 134 - 530100    Interest Exp-Bonded Indebtedne	1,577,700.00	1,561,700.00
87 - 134 - 541600    Miscellaneous Expenditure	5,000.00	5,100.00
	<b>1,582,700.00</b>	<b>2,631,800.00</b>
<b>Total Fund 87 Expenditures</b>	<b>1,582,700.00</b>	<b>2,631,800.00</b>
<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>1,941,236.55</b>	<b>1,975,236.55</b>
<b>CHANGE IN FUND 87 BALANCE</b>	<b>34,000.00</b>	<b>39,500.00</b>
<b>FUND 87 BALANCE</b>	<b>1,975,236.55</b>	<b>2,014,736.55</b>

**ITEM 8 ATTACHMENT B  
RESOLUTION NO. 2017-1556**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY FOR THE FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2019, PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES OF ALL SUMS SET FORTH IN SAID BUDGET AND REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH.**

**WHEREAS**, the City Manager has submitted to the City Council of Calabasas a preliminary budget for the fiscal year July 1, 2017 through June 30, 2019; and

**WHEREAS**, after examination, deliberation and due consideration, the City Council has approved the same; and

**WHEREAS**, it is the intention of this City Council to adopt the budget submitted by the City Manager during the June 28, 2017 Council Meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Calabasas, California, as follows:

1. That certain document referred to as the "Detailed Budget FY 2017-18 & 2018-19" presented by the City Manager is hereby adopted and the appropriations for the annual budget of the City of Calabasas for the fiscal period July 1, 2017 through June 30, 2018 is hereby approved.
2. The several amounts stated in the annual budget shall become and thereafter be appropriated to the offices, departments, activities, objects and purposes stated therein and said monies are hereby authorized to be expended for the purposes and objects specified in said budget.

All revenue in excess of expenditures and encumbrances as of the close of fiscal year 2016-17 not otherwise re-appropriated above are hereby appropriated to the applicable fund operating reserve on June 30, 2017.

All resolutions in conflict herewith are hereby expressly repealed. This resolution shall become effective immediately upon adoption.

The City Clerk shall certify to the adoption and shall cause the same to be processed in the manner required by law.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of June 2017.

ATTEST:

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Mary Sue Maurer, Mayor

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Maricela Hernandez, MMC  
City Clerk

APPROVED AS TO FORM:

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Scott H. Howard, City Attorney  
Colantuono Highsmith & Whatley

**ITEM 8 ATTACHMENT C  
RESOLUTION NO. 2017-1557**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CALABASAS, CALIFORNIA, ESTABLISHING THE  
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017-2018.**

**WHEREAS**, the voters approved the Gann Spending-Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local governmental entities; and

**WHEREAS**, SB 1352 provides for the implementation of Article XIII B by defining various terms used in this article and prescribing procedures to be used in implementing specific provisions of the article, including the establishment by resolution each year by the governing body of each local jurisdiction of its appropriations limits; and

**WHEREAS**, the required computations to determine the Appropriations Limits for Fiscal Year 2017-2018 were performed and are on file with the City Clerk and available for public review.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Calabasas, as follows:

**SECTION 1.** That the Appropriations Limit for the City of Calabasas for Fiscal Year 2017-2018 is \$30,128,975.

**SECTION 2.** That the City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of June 2017.

\_\_\_\_\_  
Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

\_\_\_\_\_  
Scott H. Howard, City Attorney  
Colantuono Highsmith & Whatley





CITY of CALABASAS

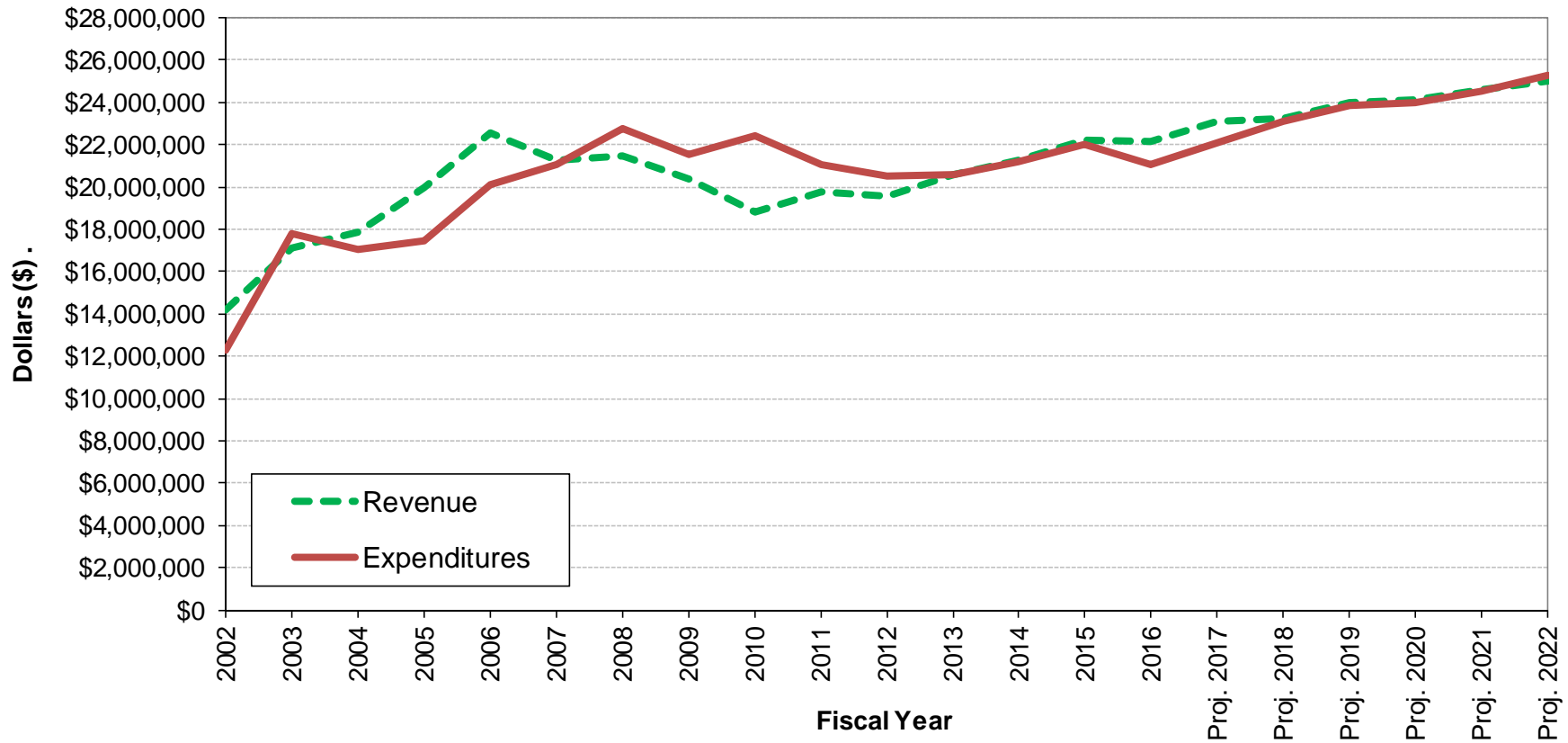
# **Budget Workshop FY 2017-18 & 2018-19 Plus Additional 3-Year Forecast**

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**June 3, 2017**

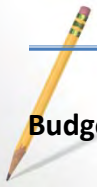
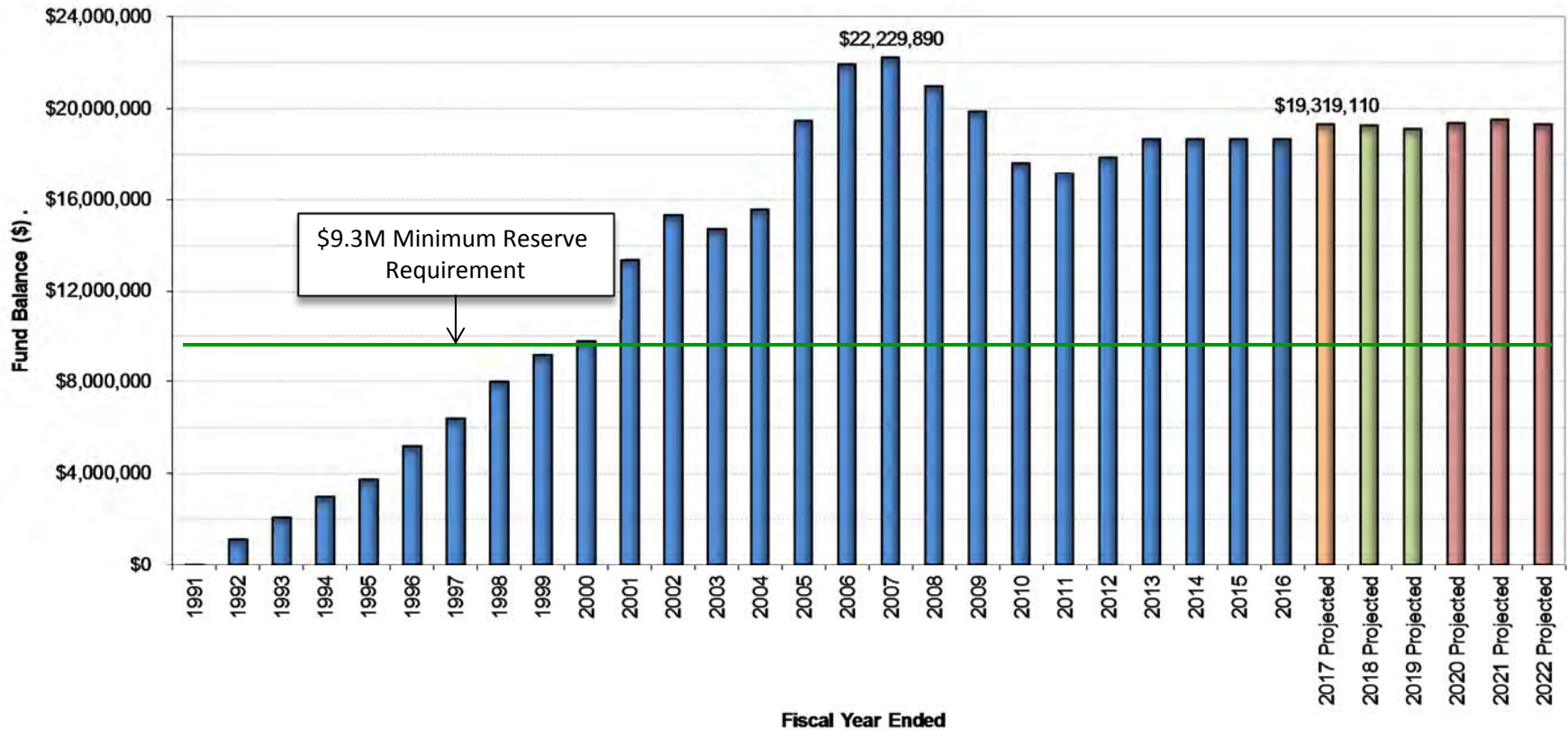


# Historical & Projected Revenue & Expenditures for the General Fund





# Historical & Projected Fund Balances for the General Fund & Management Reserve





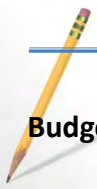
# Change in Fund Balance - Overview



	APPROVED		PROPOSED		ADDITIONAL 3-YEAR FORECAST		
	Budget 2016-17	Projected 2016-17	Budget 2017-18	Budget 2018-19	Forecast 2019-20	Forecast 2020-21	Forecast 2021-22
<b>Revenue</b>	<b>\$22,465,800</b>	<b>\$23,113,800</b>	<b>\$23,224,100</b>	<b>\$23,951,000</b>	<b>\$24,130,900</b>	<b>\$24,591,000</b>	<b>\$24,993,200</b>
<b>Expenditures</b>							
Personnel Services	\$9,213,500	\$9,707,900	\$9,647,100	\$9,950,600	\$10,099,400	\$10,250,200	\$10,403,200
Supplies & Services	7,523,300	6,860,300	7,619,400	7,979,100	7,876,900	8,162,000	8,622,000
Sheriff Services	4,466,400	4,395,300	4,655,900	4,749,000	4,844,000	4,940,900	5,039,800
<b>Sub-Total - Operational Costs</b>	<b>\$21,203,200</b>	<b>\$20,963,500</b>	<b>\$21,922,400</b>	<b>\$22,678,700</b>	<b>\$22,820,300</b>	<b>\$23,353,100</b>	<b>\$24,065,000</b>
Capital Outlay	\$170,400	\$166,000	\$203,300	\$205,600	\$232,000	\$210,900	\$244,800
Discretionary	951,200	933,300	954,700	963,400	953,900	965,600	977,700
<b>Total Expenditures</b>	<b>\$22,324,800</b>	<b>\$22,062,800</b>	<b>\$23,080,400</b>	<b>\$23,847,700</b>	<b>\$24,006,200</b>	<b>\$24,529,600</b>	<b>\$25,287,500</b>
<b>Change to Fund Balance</b>	<b>\$141,000</b>	<b>\$1,051,000</b>	<b>\$143,700</b>	<b>\$103,300</b>	<b>\$124,700</b>	<b>\$61,400</b>	<b>(\$294,300)</b>

**Notes:**

1. Principal reason for the \$0.6M increase in General Fund Revenue for FY 2016-17 is due to higher projections for New Car Sales - \$0.3M and increased revenue from Creekside Preschool Registration Fees - \$0.3M.





## Budget Performance – FY 2016-17



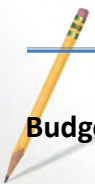
**The General Fund Balance for FY 2016-17 is projected to increase by \$1.1M. The main causes for the increase includes:**

### **Gains:**

- Sales Tax – \$410.2K (New Car Sales)
- Building Fees - \$540.2K
- Creekside Preschool Registration Fees - \$284.1K
- Interest Earnings - \$797.2K (Held with Trustee)

### **Losses:**

- Transient Occupancy Tax – (\$212.2K)
- Utility Tax – Electric – (\$154.7K)
- Planning Fees – (\$127.2K)
- Building Inspection Costs (\$317.1K)





## Budget Forecast – FYs 2016-17 & 2017-18



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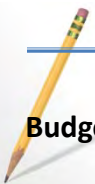
### BALANCED BUDGET FOR NEXT 2 FISCAL YEARS

#### Revenue Assumptions:

- Sales Tax growth from existing businesses per MuniServices' Forecast plus an additional \$100K/\$400K projection for Audi Sales;
- Property Tax, VLF, UUT, ToT growth at 2.0% (trend);
- Building, Planning & Engineering Fees based on historical averages.

#### Expenditure Assumptions:

- Employee count remains consistent with currently approved levels;
- Increase in staffing costs: salaries, minimum wage, 1.89% COLA;
- Sheriff Services service level remains unchanged, but includes a 3.8% service level cost increase and a 10% liability surcharge;
- In FY 2017-18 – end of COP Payment for Creekside;
- Used remaining, unspent money for the Sr. Center construction for future debt service payments - \$1.3M





# Revenue Summary



	APPROVED		PROPOSED		ADDITIONAL 3-YEAR FORECAST		
	Budget 2016-17	Projected 2016-17	Budget 2017-18	Budget 2018-19	Forecast 2019-20	Forecast 2020-21	Forecast 2021-22
Sales Tax	\$5,324,400	\$5,734,600	\$5,225,800	\$5,568,900	\$5,623,300	\$5,688,000	\$5,760,100
Utility Tax	3,131,700	2,936,100	2,994,700	3,054,500	3,115,600	3,177,900	3,241,500
Property Tax	3,316,900	3,368,000	3,395,700	3,463,600	3,532,900	3,603,600	3,675,700
Automobile Registration Fees	2,286,100	2,302,800	2,348,900	2,395,900	2,443,800	2,492,700	2,542,600
Transient Occupancy Tax	2,306,300	2,094,100	2,202,200	2,246,200	2,291,100	2,336,900	2,383,600
Fees	1,833,000	2,244,100	2,289,100	2,334,900	2,399,400	2,446,200	2,494,100
Creekside	932,700	1,223,300	1,247,800	1,272,800	1,298,300	1,324,300	1,350,800
Franchise Fees	794,400	736,900	751,600	766,700	782,000	797,700	813,700
Parks & Rec	669,800	695,800	707,000	722,300	736,800	751,600	766,700
Other	908,500	769,500	947,400	957,300	669,500	714,700	694,400
Interest Income	198,400	159,600	248,000	284,700	287,200	288,400	282,600
Fines & Forfeitures	181,000	162,900	166,100	169,400	172,900	176,400	180,000
Transfer Tax	302,600	329,900	336,500	343,200	350,100	357,100	364,200
Senior Center	280,000	356,200	363,300	370,600	378,000	385,500	393,200
<b>TOTAL REVENUE</b>	<b>\$22,465,800</b>	<b>\$23,113,800</b>	<b>\$23,224,100</b>	<b>\$23,951,000</b>	<b>\$24,080,900</b>	<b>\$24,541,000</b>	<b>\$24,943,200</b>

## Notes:

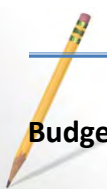
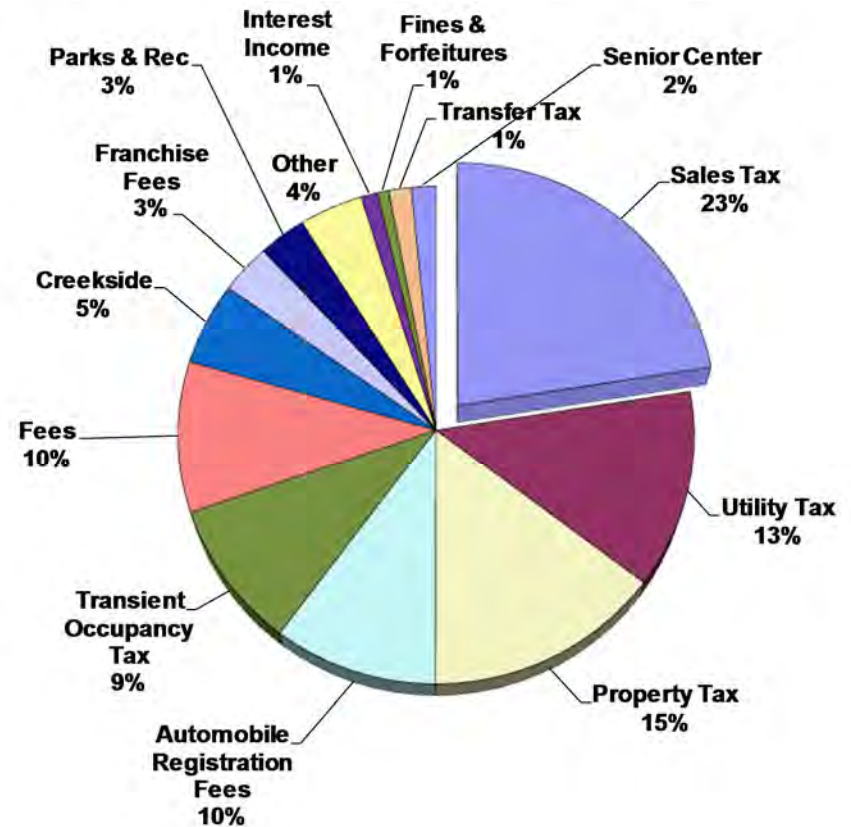
1. In FY 2016-17, Sales Tax is expected to over-perform due mostly to an increase in projected new car sales;
2. Building fees received are greater than initially planned;
3. Creekside registration fees improved due to increased enrollment;
4. Interest income was reduced from the preceding FY due to poor investment opportunities and moving to a strong cash position;



# Revenue by Category for FY 2017-18



	<u>Proposed 2017-18</u>
Sales Tax	\$5,225,800
Utility Tax	2,994,700
Property Tax	3,395,700
Automobile Registration Fees	2,348,900
Transient Occupancy Tax	2,202,200
Fees	2,289,100
Creekside	1,247,800
Franchise Fees	751,600
Parks & Rec	707,000
Other	947,400
Interest Income	248,000
Fines & Forfeitures	166,100
Transfer Tax	336,500
Senior Center	363,300
<b>TOTAL REVENUE</b>	<b>\$23,224,100</b>







# Expenditure Summary by Account Class



	APPROVED		PROPOSED		ADDITIONAL 3-YEAR FORECAST		
	Budget 2016-17	Projected 2016-17	Budget 2017-18	Budget 2018-19	Forecast 2019-20	Forecast 2020-21	Forecast 2021-22
Personnel Services	\$9,213,500	\$9,707,900	\$9,647,100	\$9,950,600	\$10,099,400	\$10,250,200	\$10,403,200
Supplies & Services	7,523,300	6,860,300	7,619,400	7,979,100	7,876,900	8,162,000	8,622,000
Sheriff Services	4,466,400	4,395,300	4,655,900	4,749,000	4,844,000	4,940,900	5,039,800
<b>Sub-Total</b>	<b>\$21,203,200</b>	<b>\$20,963,500</b>	<b>\$21,922,400</b>	<b>\$22,678,700</b>	<b>\$22,820,300</b>	<b>\$23,353,100</b>	<b>\$24,065,000</b>
Capital Outlay	\$170,400	\$166,000	\$203,300	\$205,600	\$232,000	\$210,900	\$244,800
Discretionary	951,200	933,300	954,700	963,400	953,900	965,600	977,700
<b>Total Expenditures</b>	<b>\$22,324,800</b>	<b>\$22,062,800</b>	<b>\$23,080,400</b>	<b>\$23,847,700</b>	<b>\$24,006,200</b>	<b>\$24,529,600</b>	<b>\$25,287,500</b>

**Note:**

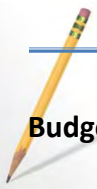
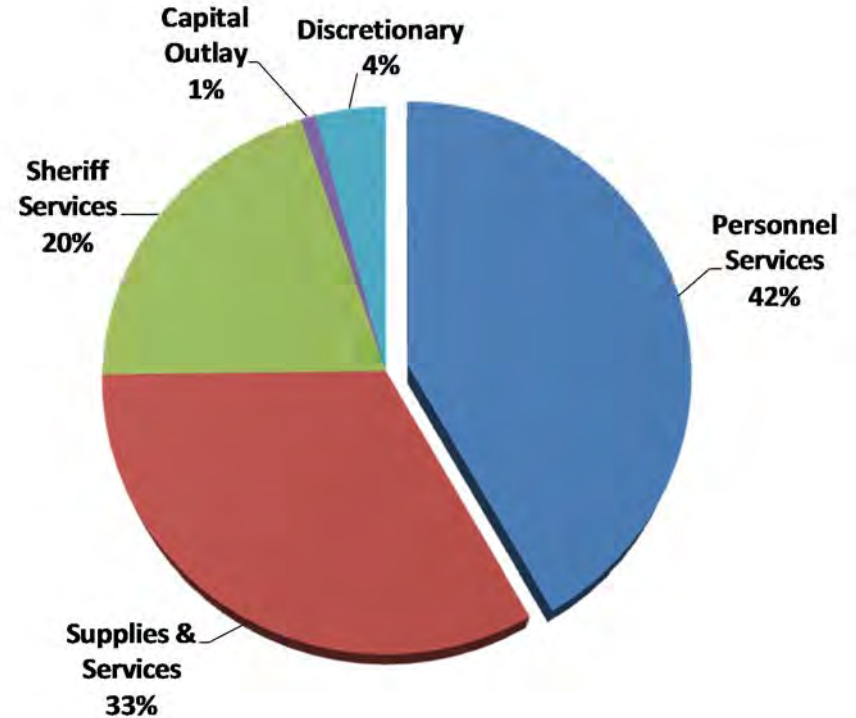
1. *FY 2016-17 Projected Expenditures are forecasted to Underrun by \$262.0K:*
  - a. *Personnel services – overstated projection due to three pay periods in the month of March 2017 – (\$494.4K); and*
  - b. *Underrun condition for the payment of debt service caused by the usage of interest earnings held by the Trustee - \$797.2K.*
  - c. *Transferred (\$592.4) to Management Reserve for proper recording of Triple-Flip receipt.*
2. *Starting in FY 2018-19, principal payments for the Civic Center COP begin, adding ~\$725K per year through FY 2042. In FYs 2018-19, 2019-20, and 2020-21, the City will draw down a total amount of \$1.33M from the Sr. Center Construction Fund being held with the Trustee. In FY 2021-22 and beyond, the City will have to make debt service payments from the annual revenue it collects.*



# Expenditure Summary by Account Class



	<u>Proposed 2017-18</u>
Personnel Services	\$9,647,100
Supplies & Services	7,619,400
Sheriff Services	4,655,900
Capital Outlay	203,300
Discretionary	954,700
<b>TOTAL EXPENDITURES</b>	<b>\$23,080,400</b>





# Payroll & Vendor Services



	APPROVED		PROPOSED		ADDITIONAL 3-YEAR FORECAST		
	Budget 2016-17	Projected 2016-17	Budget 2017-18	Budget 2018-19	Forecast 2019-20	Forecast 2020-21	Forecast 2021-22
Full Time Salaries	\$5,789,000	\$6,128,100	\$5,889,700	\$6,070,600	\$6,161,700	\$6,254,100	\$6,347,900
Full Time Employee Overtime	50,500	51,200	51,300	52,100	52,900	53,700	54,500
Benefits	1,646,000	1,672,500	1,541,700	1,559,800	1,583,200	1,606,900	1,631,000
Retirement Benefits	89,500	82,500	91,300	92,200	93,600	95,000	96,400
Employer Taxes	873,300	869,700	965,600	1,065,300	1,081,300	1,097,500	1,114,000
Temporary Employees	626,500	750,100	960,000	960,000	974,400	989,000	1,003,800
Temporary Employee Overtime	0	400	0	0	0	0	0
Auto Allowance	46,200	47,900	46,000	46,000	46,200	46,200	46,200
457 Match	92,500	105,600	101,500	104,600	106,100	107,800	109,400
<b>Total Payroll &amp; Payroll Related Costs</b>	<b>\$9,213,500</b>	<b>\$9,708,000</b>	<b>\$9,647,100</b>	<b>\$9,950,600</b>	<b>\$10,099,400</b>	<b>\$10,250,200</b>	<b>\$10,403,200</b>
Sheriff Services	\$4,466,400	\$4,395,300	\$4,655,900	\$4,749,000	\$4,844,000	\$4,940,900	\$5,039,800
Contractual Services	1,612,700	1,854,500	1,973,100	2,012,700	1,612,100	1,644,000	1,676,300
<b>Total Vendor Services</b>	<b>\$6,079,100</b>	<b>\$6,249,800</b>	<b>\$6,629,000</b>	<b>\$6,761,700</b>	<b>\$6,456,100</b>	<b>\$6,584,900</b>	<b>\$6,716,100</b>
<b>TTL PAYROLL &amp; VENDOR SERVICES</b>	<b>\$15,292,600</b>	<b>\$15,957,800</b>	<b>\$16,276,100</b>	<b>\$16,712,300</b>	<b>\$16,555,500</b>	<b>\$16,835,100</b>	<b>\$17,119,300</b>

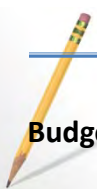
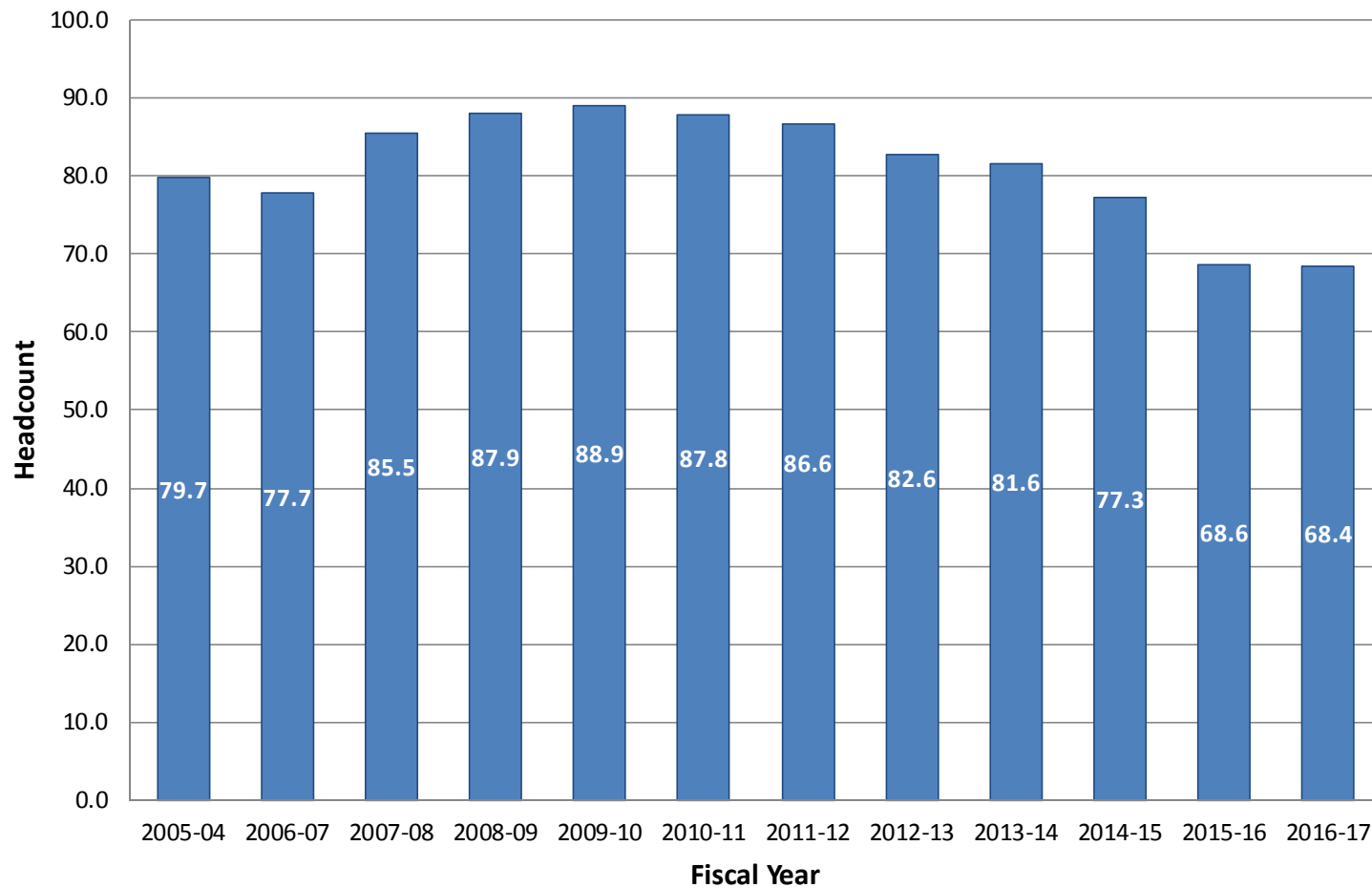
### Notes:

1. The General Fund employs 90.6 FTE Employees, 66.7 Full-time and 23.9 Part-time Employees.
2. Over 75% of Full-time employees (General Fund) will not receive pay increases, except for a 1.89% Cost of Living Adjustment.
3. Sheriff Service Level remains unchanged. Rate increases increased Sheriff costs by \$242.8K.



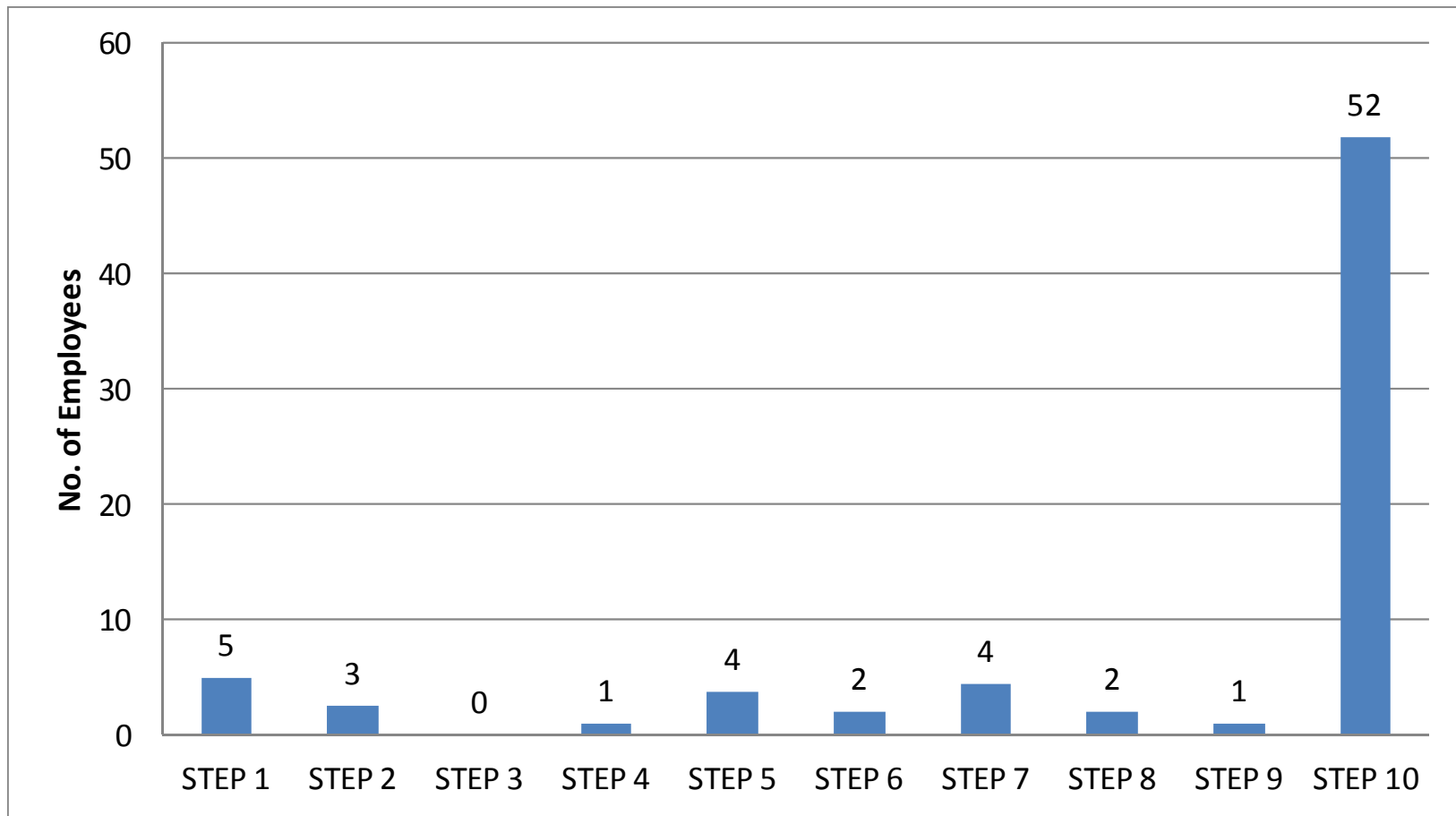


# General Fund Full-time Headcount (excludes Council)





## General Fund Full-time Employees by Step





# General Fund Full-time Equivalent (FTE) Headcount

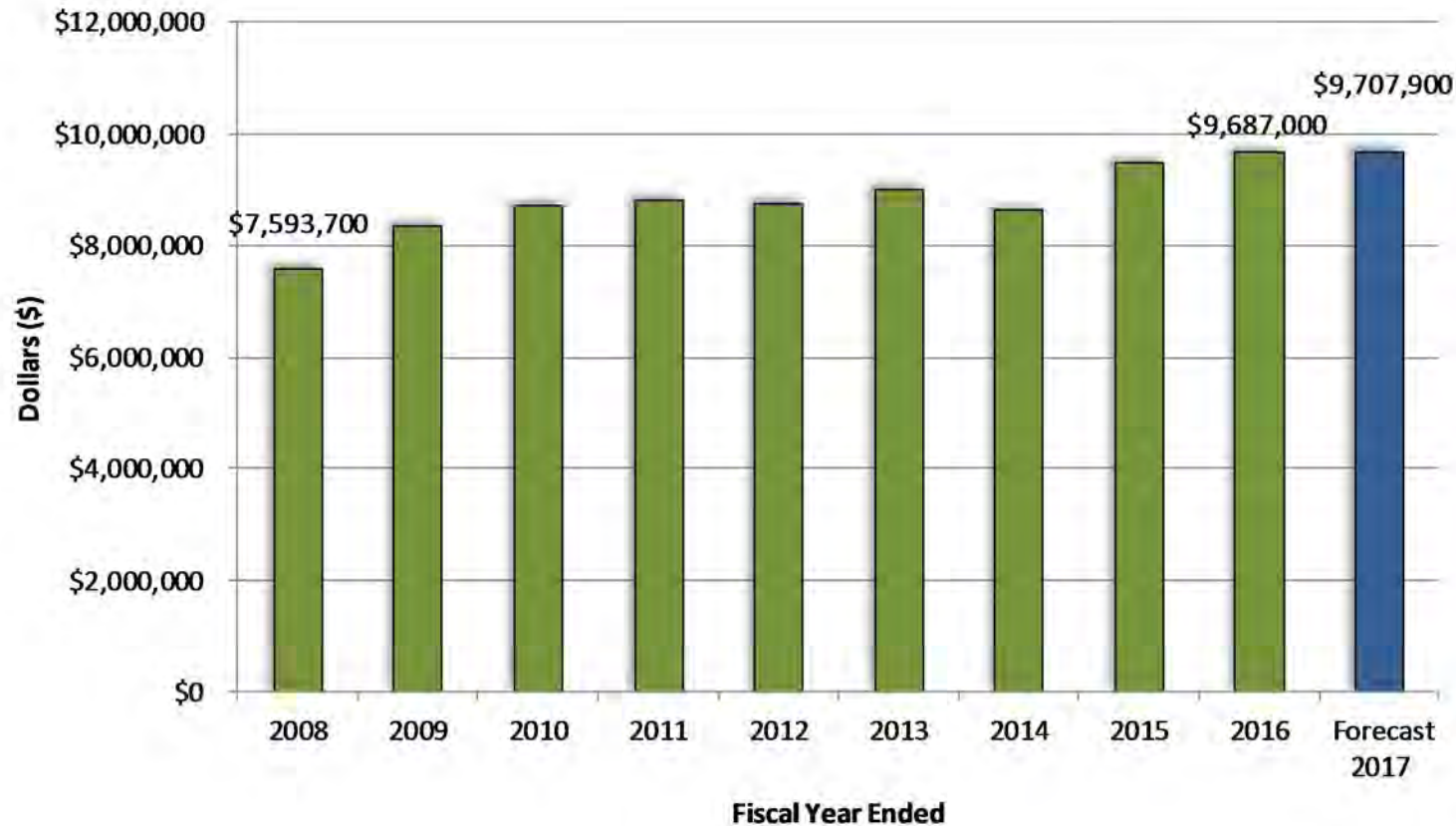


Full Time Equivalent (FTE) Headcount	Budget 2017-18		Budget 2017-18		Budget 2017-18
<b><u>Administrative Services</u></b>		<b><u>Community Services</u></b>		<b><u>Public Safety</u></b>	
Administrative Services Manager	0.85	Community Services Director	0.72	Director Public Safety & Emerg	0.48
Facility Maintenance Technicia	1.04	Deputy Director of Community Services	0.70	Public Safety Coordinator	1.00
Human Resources Specialist	1.00	Events Specialist	0.14	<b>Total Public Safety</b>	<b>1.48</b>
Maintenance Assistant	0.24	Executive Assistant I	3.00	<b><u>Public Works</u></b>	
<b>Total Administrative Services</b>	<b>3.13</b>	Facility Maintenance Technicia	1.82	Assistant Engineer	1.00
<b><u>City Clerk</u></b>		Facility Supervisor	2.00	Assistant Transportation Plann	1.96
City Clerk	1.00	Maintenance Assistant	1.86	Deputy Public Works Director	1.00
Executive Assistant I	0.48	Preschool Principal	1.00	Engineering Assistant	0.48
Executive Assistant III	1.00	Preschool Supervisor	1.00	Environmental Services Supervi	1.00
Office Assistant	2.00	Preschool Teacher	12.63	Executive Assistant I	1.00
<b>Total City Clerk</b>	<b>4.48</b>	Recreation Coordinator	2.00	Executive Assistant II	1.00
<b><u>City Council</u></b>		Recreation Leader I	4.23	Maintenance Assistant	0.48
Councilmember	5.00	Recreation Leader II	2.79	Public Works Director	1.00
<b>Total City Council</b>	<b>5.00</b>	Recreation Specialist	2.30	Public Works Inspector	1.00
<b><u>City Management</u></b>		Teacher Aid	1.64	Senior Civil Engineer	1.00
City Manager	1.00	<b>Total Community Services</b>	<b>37.83</b>	Senior Public Works Inspector	1.00
<b>Total City Management</b>	<b>1.00</b>	<b><u>Finance</u></b>		<b>Total Public Works</b>	<b>11.92</b>
<b><u>Community Development</u></b>		Accounting Specialist	3.00	<b>TOTAL FULL-TIME EQUIV. (FTE) EMPLOYEES</b>	<b>98.80</b>
Associate Planner	2.00	Accounting Supervisor	1.00		
Building Assistant	0.96	Chief Financial Officer	1.00		
Building Inspector	1.00	Executive Assistant I	1.00		
Building Official	1.00	Grant/Contract Administrator	1.00		
City Planner	1.00	Senior Accounting Specialist	1.00		
Code Enforcement Officer	2.00	<b>Total Finance</b>	<b>8.00</b>		
Community Development Director	1.00	<b><u>Media Operations</u></b>			
Executive Assistant I	1.00	Executive Assistant I	1.48		
Executive Assistant II	1.00	Information Systems Assistant	1.40		
Permit Center Supervisor	1.00	Information Systems Manager	1.00		
Planner	1.00	Media Operations Director	0.72		
Senior Building Inspector	1.00	Media Production Specialist	0.96		
Senior Planner	2.00	Media Supervisor	1.00		
<b>Total Community Development</b>	<b>15.96</b>	Production Assistant	0.96		
		Public Information Officer	0.48		
		Senior Media Specialist	2.00		
		<b>Total Media Operations</b>	<b>10.00</b>		



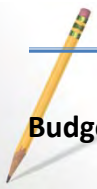


## Cost History for Personnel Services



**Notes:**

1. The increase in FY 2015 was due to the catchup of a 3-year delay in the issuance of a Cost-of-Living Adjustment (COLA);
2. The average 10-year annual percentage increase is 2.7%.

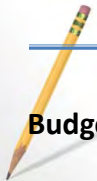




# Programs & Activities Funded in FY 2017-18 Budget



	PROPOSED Budget 2017-18	PROPOSED Revenue 2017-18	NET COST 2017-18
City Council Discretionary - J Bozajian	\$5,000	\$0	\$5,000
City Council Discretionary - MS Maurer	5,000	0	5,000
City Council Discretionary - F Gaines	5,000	0	5,000
City Council Discretionary - D Shapiro	5,000	0	5,000
City Council Discretionary - A Weintraub	5,000	0	5,000
City Council Events & Conferences	15,300	0	15,300
Contribution to PFA / PFCs	255,000	0	255,000
Contribution to Chamber of Com	21,000	0	21,000
Neighbors in Need	25,000	0	25,000
Relay for Life	5,000	0	5,000
Art Rental	7,700	0	7,700
Open Space & Environmental Prg	20,000	0	20,000
Business Meetings & Conferences	20,000	0	20,000
Special Events	20,700	0	20,700
School Safety	13,700	0	13,700
Crossing Guard	92,800	0	92,800
School Programs	7,700	0	7,700
Senior Rental Voucher	91,500	0	91,500
Tickets / Pre-sale	12,500	500	12,000
July 4th	74,500	27,900	46,600
Egg Stravaganza	6,000	0	6,000
Teen Events	10,000	0	10,000
Holiday Gala Event	12,000	0	12,000
Film Festival	15,000	0	15,000
Pumpkin Festival Exp.	110,000	93,200	16,800
Calabasas Musical Programs	50,200	0	50,200
Civic Center Art Programs	3,100	0	3,100
Calabasas Fine Arts Festival Exp.	41,000	39,700	1,300
<b>TOTAL</b>	<b>\$954,700</b>	<b>\$161,300</b>	<b>\$793,400</b>



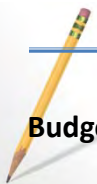




# Support for Schools

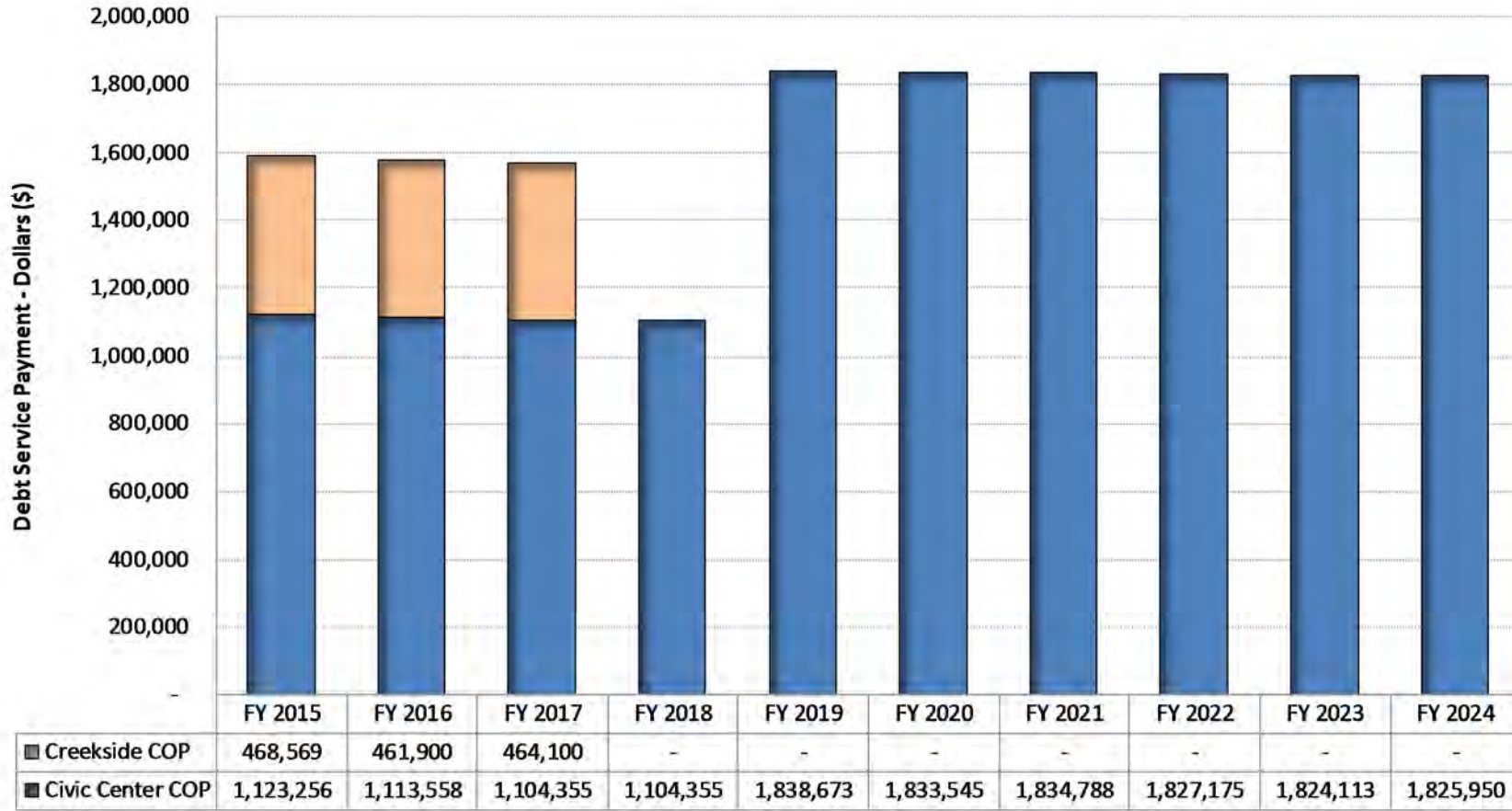


<u>Program Description</u>	<u>Amount</u>
Title I Grants	\$156,000
Fixed Shuttle	130,000
School Grants	94,000
Crossing Guard Program	92,800
School Facility Maintenance	65,500
Joint Use Agreement - A.E. Wright & A.C. Stelle	48,900
Before and After School Aides	13,700
School Programs	7,700
Facility Rentals	6,400
Walk-To-School Program	1,500
Bus Pass Processing	500
Flu Clinic Services	400
<b>TOTAL AMOUNT BUDGETED</b>	<b>\$617,400</b>





# Debt Service Payment Schedule Summary

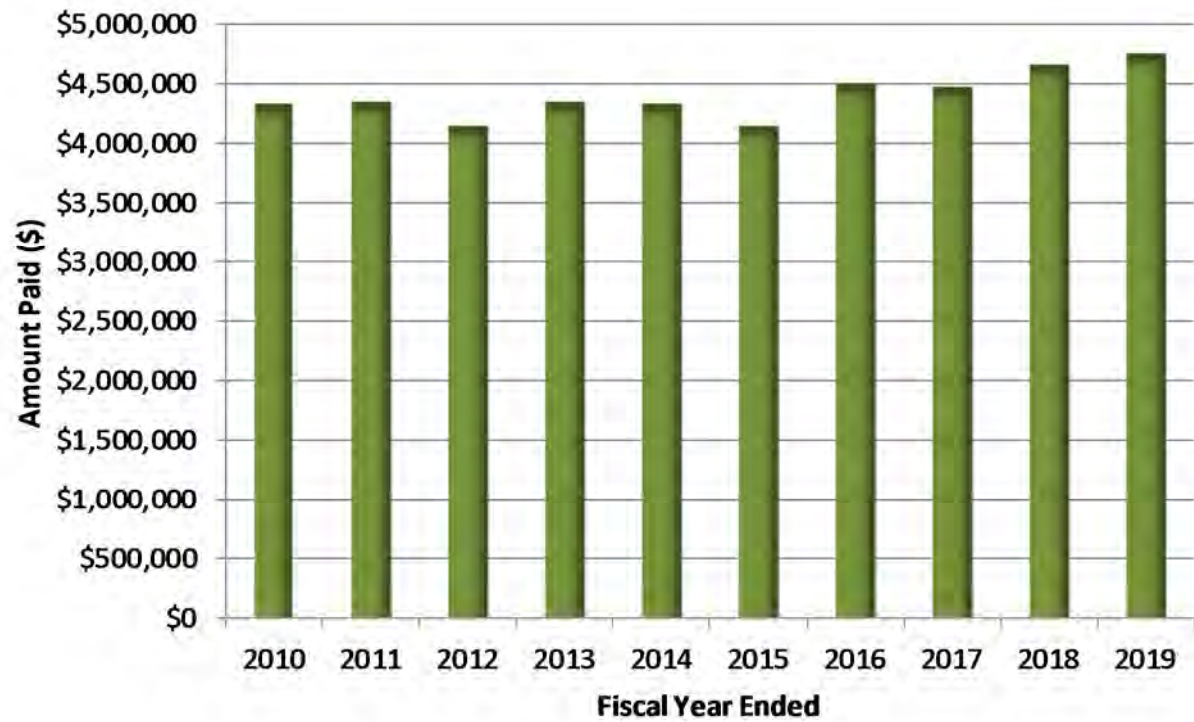




# Sheriff Service Cost History



<u>Fiscal Year</u>	<u>Amount</u>
2010	4,323,100
2011	4,345,700
2012	4,140,300
2013	4,341,800
2014	4,318,400
2015	4,138,300
2016	4,493,200
2017	4,466,400
2018	4,655,900
2019	4,749,000
<b>10-YEAR TOTAL</b>	<b>\$43,972,100</b>





# Capital Improvement Projects



	Proposed Budget		FY 2017-18 Funding Sources		FY 2018-19 Funding Sources	
	2017-18	2018-19	General Fund	Other Funds	General Fund	Other Funds
Citywide Guardrails	\$50,000	\$50,000	\$50,000	\$0	\$50,000	\$0
Las Virg Scenic MeasR	900,000	0	0	900,000	0	0
Las Virgenes / Thousand Oaks Roundabout	650,000	0	0	650,000	0	0
Las Virgenes Shoulder Safety	0	250,000	0	0	0	250,000
Lost Hills O/P & Intchg MeasR	8,000,000	0	0	8,000,000	0	0
Mulholland Shoulder Safety	0	300,000	0	0	0	300,000
MulHwy Bicycle Gap Closure	445,000	1,000,000	0	445,000	0	1,000,000
Old Town Calabasas	100,000	1,000,000	0	100,000	0	1,000,000
Rondell Parking Lot	500,000	2,000,000	0	500,000	0	2,000,000
STATE - Green Street Project	500,000	0	0	500,000	0	0
STATE - LV Creek RestoreDesign	3,000,000	0	0	3,000,000	0	0
Street - Rubberized Overlay	500,000	500,000	0	500,000	0	500,000
Traffic Signal Interconnect	100,000	638,000	0	100,000	0	638,000
<b>Total CIP Projects</b>	<b>\$14,745,000</b>	<b>\$5,738,000</b>	<b>\$50,000</b>	<b>\$14,695,000</b>	<b>\$50,000</b>	<b>\$5,688,000</b>





# Fund Balances – All City Funds



Fund No.	Fund Description	(a) Projected Fund Balance June 2017	(b) Revenue	(c) Expenditures	(a) + (b) - (c) Projected Fund Balance June 2018
10	General Fund	\$14,273,980	\$23,224,100	\$23,080,400	\$14,417,680
11	Refundable Deposits	0	459,100	454,800	4,300
12	South Coast Air Quality Management District	92,353	34,800	26,200	100,953
13	Park & Recreation Improvements	36,299	40,600	40,000	36,899
14	AB 939	1,889,244	249,400	123,100	2,015,544
15	Gas Tax	955,105	534,900	350,000	1,140,005
16	Developer Impact Fees	1,896,888	65,400	650,000	1,312,288
18	Affordable Housing	1,627,173	28,500	0	1,655,673
19	Las Virgenes/ Lost Hills B&T	1,708,883	29,900	0	1,738,783
20	Prop A	557,570	462,300	359,800	660,070
21	LMD 22 - Common Benefit Areas	3,242,144	1,956,000	1,032,600	4,165,544
22	Landscape Maintenance District #22	1,171,688	2,835,700	2,367,600	1,639,788
24	Landscape Maintenance District #24	1,525	194,600	122,000	74,125
25	Prop C	150,990	364,600	294,000	221,590
26	TDA	6,955	29,800	33,000	3,755
27	Landscape Maintenance District #27	84,259	33,200	20,200	97,259
28	Library	1,184,026	2,275,900	1,974,900	1,485,026
29	Transportation Programs	1,398	780,800	834,900	-52,702
30	Storm Damage	-303,809	299,900	0	-3,909
32	Landscape Maintenance District #32	-1,161	34,300	30,200	2,939
33	Used Oil Grants	-8,187	13,900	9,400	-3,687
34	Measure R - Local Return	704,033	265,100	102,600	866,533
35	Community Development Block Grant	15,149	159,500	141,500	33,149
36	Grants	-756,782	3,821,700	3,680,000	-615,082
38	Cops- AB 3229 Grant	-39,183	114,600	100,000	-24,583
39	Measure R - MTA	-513,506	9,763,500	9,250,000	-6
40	Capital Improvement	0	14,745,000	14,745,000	0
41	Senior Center Construction	508	0	0	508
42	Civic Center Capital Replacement	1,053,539	18,300	10,000	1,061,839
48	Library Capital Replacement	517,473	9,100	0	526,573
50	Tennis & Swim Center Operation	504,115	3,815,900	3,740,200	579,815
60	Management Reserve	5,045,130	83,000	300,000	4,828,130
64	Quimby Act	16,750	13,200	0	29,950
65	Oak Tree Mitigation	89,872	22,900	16,300	96,472
80	CFD 98-1	2,177,536	546,500	508,400	2,215,636
83	2005 COP (Refunding 1999 COP)	515,601	0	0	515,601
84	CFD 2006 (The Oaks Mello-Roos)	3,383,484	1,845,900	1,786,700	3,442,684
85	2006 COP (Civic Center Construction)	0	3,500	3,500	0
87	2015 COP (Civic Center Project)	1,941,237	1,616,700	1,582,700	1,975,237
	<b>Total</b>	<b>\$43,222,279</b>	<b>\$70,792,100</b>	<b>\$67,770,000</b>	<b>\$46,244,379</b>

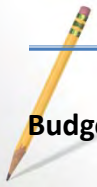




# Creekside Preschool – Revenue and Expenditures

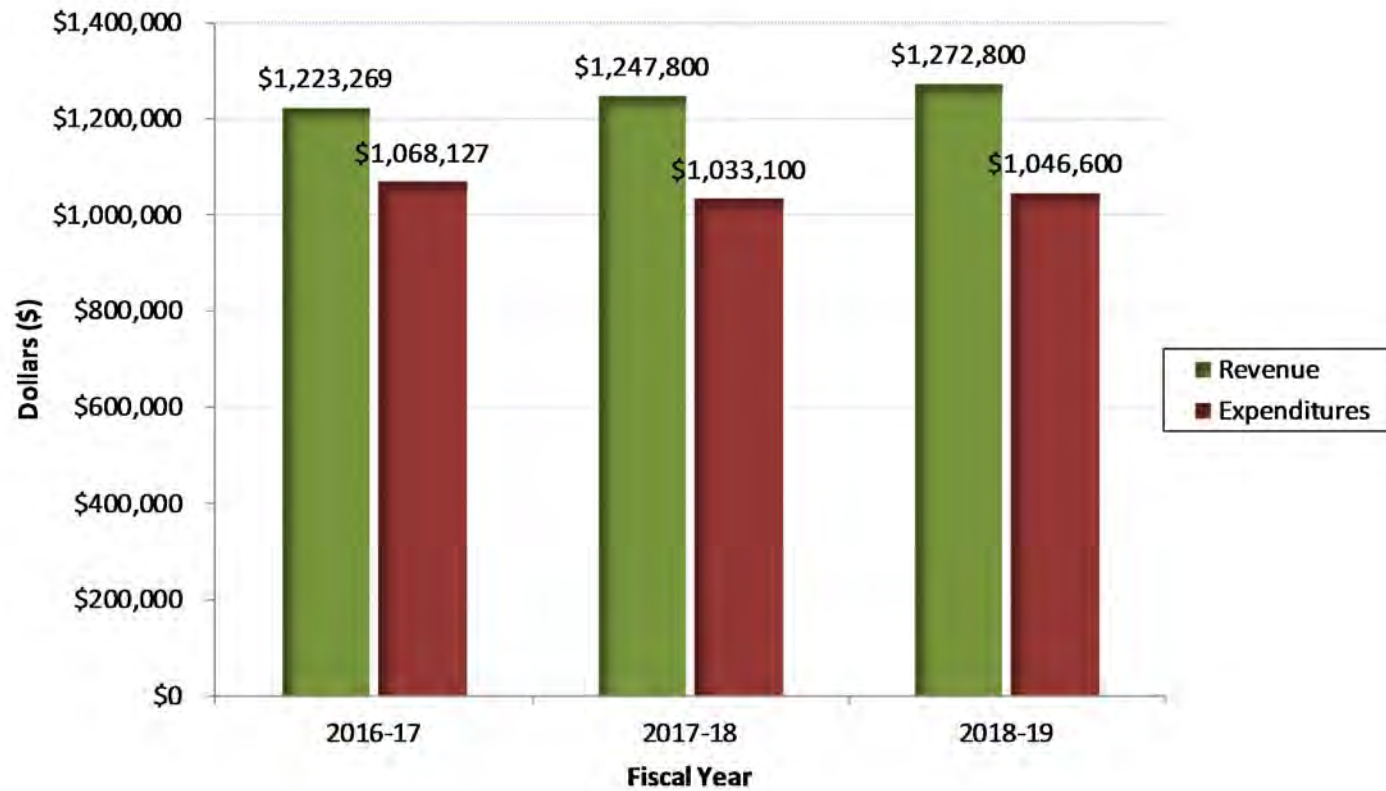


	FY 2016-17			FY 2017-18	FY 2018-19
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>
<b>REVENUE</b>					
Creekside PreSchool Registrati	\$930,000	\$1,214,083	\$284,083	\$1,238,400	\$1,263,200
Creekside Classes	2,700	9,090	6,390	9,300	9,500
Facility Rental - Creekside	0	96	96	100	100
<b>TOTAL REVENUE</b>	<b>\$932,700</b>	<b>\$1,223,269</b>	<b>\$290,569</b>	<b>\$1,247,800</b>	<b>\$1,272,800</b>
<b>EXPENDITURES</b>					
<b>Operations &amp; Maintenance</b>					
Telephone	\$2,400	\$2,244	\$156	\$2,300	\$2,300
Office Supplies	5,500	3,875	1,625	4,000	4,100
Special Dept. Supplies	65,000	84,905	(19,905)	65,000	65,000
Printing	2,100	2,100	0	2,100	2,100
Contractual Services	27,200	26,993	207	27,500	28,100
School Programs	1,600	0	1,600	0	0
State Mandates	3,300	968	2,332	1,000	1,000
Advertising	1,200	1,000	200	1,000	1,000
Copier Supplies	100	100	0	100	100
Custodial Supplies	11,000	11,743	(743)	12,000	12,200
Refunds - Deposits & Overpays	300	300	0	300	300
<b>Total Operations &amp; Maintenance</b>	<b>\$119,700</b>	<b>\$134,227</b>	<b>(\$14,527)</b>	<b>\$115,300</b>	<b>\$116,200</b>
<b>Personnel Costs</b>					
Full Time Employees	\$827,700	\$827,700	\$0	\$683,600	\$696,200
Part Time Employees	106,200	106,200	0	\$234,200	\$234,200
<b>Total Personnel Costs</b>	<b>\$933,900</b>	<b>\$933,900</b>	<b>\$0</b>	<b>\$917,800</b>	<b>\$930,400</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,053,600</b>	<b>\$1,068,127</b>	<b>(\$14,527)</b>	<b>\$1,033,100</b>	<b>\$1,046,600</b>
Surplus / (Shortfall) - \$	(\$120,900)	\$155,142		\$214,700	\$226,200
Surplus / (Shortfall) - %	-11.5%	14.5%		20.8%	21.6%





# Creekside Preschool – Revenue and Expenditures

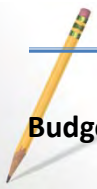




# Senior Center – Revenue and Expenditures



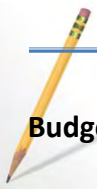
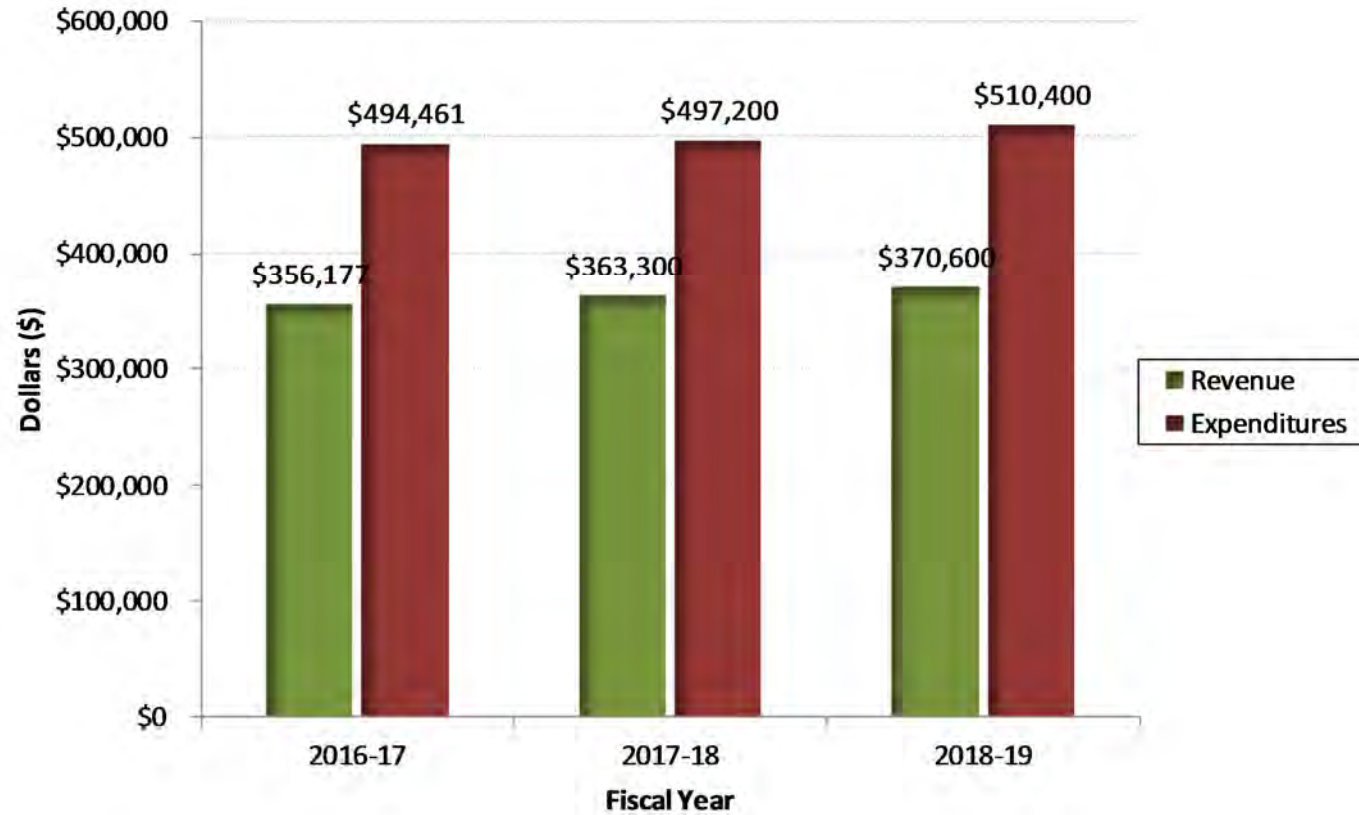
	FY 2016-17			FY 2017-18	FY 2018-19
	Budget	Actual	Variance	Budget	Budget
<b>REVENUE</b>					
Senior Center Membership	\$40,000	\$66,812	\$26,812	\$68,100	\$69,500
Senior Center Rentals	20,000	5,067	(14,933)	5,200	5,300
Senior Center Daily Fees	5,000	4,820	(180)	4,900	5,000
Senior Center Program Fees	215,000	279,478	64,478	285,100	290,800
<b>TOTAL REVENUE</b>	<b>\$280,000</b>	<b>\$356,177</b>	<b>\$76,177</b>	<b>\$363,300</b>	<b>\$370,600</b>
<b>EXPENDITURES</b>					
<b>Operations &amp; Maintenance</b>					
Event Insurance	\$3,000	\$6,082	(\$3,082)	\$5,000	\$5,000
Telephone	4,000	5,269	(1,269)	\$4,000	\$4,000
Office Supplies	5,000	2,453	2,547	\$2,500	\$2,600
Special Dept. Supplies	40,000	53,778	(13,778)	\$45,000	\$45,000
Facility Maintenance	0	248	(248)	\$300	\$300
Printing	20,000	4,945	15,055	\$5,000	\$5,100
Dues and Memberships	1,000	100	900	\$100	\$100
State Required Fingerprinting	500	500	0	\$500	\$500
Postage / Courier Service	3,500	800	2,700	\$800	\$800
Equipment Maintenance	0	343	(343)	\$300	\$300
Utilities - Electric	30,000	21,704	8,296	\$22,100	\$22,500
Utilities - Water	4,000	5,328	(1,328)	\$5,400	\$5,500
Utilities - Gas	4,000	2,408	1,592	\$2,500	\$2,600
Utilities - Cable	4,500	1,752	2,748	\$1,800	\$1,800
Contract Instructors	60,000	57,370	2,630	\$58,500	\$59,700
Contractual Services	25,000	46,493	(21,493)	\$32,000	\$34,000
Senior Programs	20,000	20,066	(66)	\$20,500	\$20,900
Custodial Supplies	10,000	14,474	(4,474)	\$14,800	\$15,100
Mileage Reimbursement	200	200	0	\$200	\$200
Building Security	0	437	(437)	\$2,000	\$2,000
Capital Outlay	0	2,412	(2,412)	10,000	10,000
<b>Total Operations &amp; Maintenance</b>	<b>\$234,700</b>	<b>\$247,161</b>	<b>(\$12,461)</b>	<b>\$233,300</b>	<b>\$238,000</b>
<b>Personnel Costs</b>					
Full Time Employees	\$197,300	\$197,300	\$0	\$198,200	\$206,700
Part Time Employees	50,000	50,000	0	\$65,700	\$65,700
<b>Total Personnel Costs</b>	<b>\$247,300</b>	<b>\$247,300</b>	<b>\$0</b>	<b>\$263,900</b>	<b>\$272,400</b>
<b>TOTAL EXPENDITURES</b>	<b>\$482,000</b>	<b>\$494,461</b>	<b>(\$12,461)</b>	<b>\$497,200</b>	<b>\$510,400</b>
Annual Surplus / (Shortfall)	(\$202,000)	(\$138,284)	\$88,637	(\$133,900)	(\$139,800)
	-41.9%	-28.0%	-711.3%	-26.9%	-27.4%







## Senior Center – Revenue and Expenditures





**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

---

**DATE: JUNE 16, 2017**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: MAUREEN TAMURI AIA, AICP  
COMMUNITY DEVELOPMENT DIRECTOR**

**SUBJECT: INTRODUCTION OF ORDINANCE NO. 2017- 353 AMENDING CHAPTER 17.60 OF THE CALABASAS MUNICIPAL CODE BY ADDING A NEW SECTION, 17.60.055, TO REQUIRE APPLICANTS/DEVELOPERS OF CERTAIN LARGER DEVELOPMENT PROJECTS TO CONDUCT COMMUNITY DEVELOPMENT FORUMS PRIOR TO FORMAL CONSIDERATION OF THE PROJECT BY OFFICAL DECISION MAKING BODIES. STAFF HAS DETERMINED THAT THE PROJECT IS EXEMPT FROM ENVIRONMENTAL REVIEW IN ACCORDANCE WITH SECTION 21084 OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND SECTION 15061 (b)(3) – GENERAL RULE OF EXEMPTION – OF THE CEQA GUIDELINES. THE PLANNING COMMISSION CONDUCTED A PUBLIC HEARING ON THIS ITEM ON JUNE 1<sup>ST</sup>, 2017, AFTER WHICH THE COMMISSION ADOPTED RESOLUTION NO. 2017-361 RECOMMENDING TO THE CITY COUNCIL APPROVAL OF THE ORDINANCE**

**MEETING**

**DATE: JUNE 28, 2017**

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**SUMMARY RECOMMENDATION:**

That the City Council introduces Ordinance No. 2017-353, amending Chapter 17.60 of the Calabasas Municipal Code by adding a new section, 17.60.055, to require applicants/developers of certain larger development projects to conduct Community Development Forums prior to formal consideration of the project by official decision making bodies.

**BACKGROUND:**

At their meeting of June 1, 2017, the Planning Commission adopted Resolution No. 2017-361, recommending to the City Council adoption of Ordinance No. 2017-353, adding Community Development Forum Requirements to Chapter 17.60 of the Calabasas Development Code.

**DISCUSSION/ANALYSIS:**

On April 26, 2017 the City Council passed Council Resolution No. 2017-1546, "Community Development Forums for Commercial Development Projects". At that time, staff informed the Council that the next step was to codify the resolution. The item was considered by the Planning Commission on June 1<sup>st</sup>, 2017, and was passed after discussion as outlined in the attached minutes. If introduced and approved by the City Council, it will formalize the requirement to conduct Community Development Forums in the City's Development Code.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The costs of the workshops will be borne by the applicant. Staff will develop fees to cover staff costs for future consideration by the Council. It is estimated that a typical workshop effort will require approximately 40 to 60 hours of effort (by staff in the Media, Planning and Public Works Departments).

**REQUESTED ACTION:**

That the City Council introduces Ordinance No. 2017-353, amending Chapter 17.60 of the Calabasas Municipal Code by adding a new section, 17.60.055, to require applicants/developers of certain larger development projects to conduct Community Development Forums prior to formal consideration of the project by official decision making bodies.

**ATTACHMENTS:**

- A. Ordinance 2017-353
- B. Council Resolution 2017-1546
- C. Planning Commission Resolution 2017-361

**ORDINANCE NO. 2017-353**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AMENDING CHAPTER 17.60 OF THE CALABASAS MUNICIPAL CODE BY ADDING A NEW SECTION, 17.60.055, TO REQUIRE APPLICANTS/DEVELOPERS OF CERTAIN LARGER DEVELOPMENT PROJECTS TO CONDUCT COMMUNITY DEVELOPMENT FORUMS PRIOR TO FORMAL CONSIDERATION OF THE PROJECT BY OFFICIAL DECISION MAKING BODIES.**

**WHEREAS**, the Calabasas City Council desires to maximize public input and involvement in the design and evolution of larger development projects in the City, and to afford opportunities for community input at the earliest possible stage of the development process; and,

**WHEREAS**, the Calabasas 2030 General Plan specifically states within Chapter XIII, *General Plan Implementation*, that "to facilitate citizen participation in the development review process in a manner that is meaningful to individuals at the neighborhood level, Calabasas encourages informal meetings between citizen groups and developers on proposed development projects"; and,

**WHEREAS**, over the course of approximately six months a two-member committee of the City Council has worked closely with staff of the Community Development Department to craft a set of guidelines for the conduct of two community development forums by the developers of larger projects in the City, which guidelines were approved and adopted by the City Council on April 26, 2017 via passage of City Council Resolution No. 2017-1546;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:**

**SECTION 1. CODE AMENDMENT.** Chapter 17.60 within Title 17 of the Calabasas Municipal Code is hereby amended by adding the following as a new section within the chapter, as follows:

**17.60.055. – Community Development Forum Requirements.**

A. *Applications Requiring Community Development Forums.* Any owner or agent applying for discretionary city land use permits or approvals, or amendments to prior discretionary city land use permits or approvals, must conduct two Community Development Forums as required by the most current "Guidelines for Public Engagement - Community Development Forums," (Guidelines), as adopted by the City Council. Copies of the Guidelines are available upon request from

the Community Development Department and on the City of Calabasas website.

B. *Waiver request.* An applicant may petition the City Council for a waiver from the requirements of conducting Community Development Forums. The waiver request must be submitted on a form provided by the Community Development Director. The burden to show good cause that a waiver grant by the City Council will not prejudice the public's ability to be informed about the project shall rest with the applicant. For projects under 10,000 square feet seeking only a variance, the petition for relief from these requirements shall be to the Community Development Director.

*(Ord. No. 2017 –353)*

**SECTION 2. SEVERABILITY.** Should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance shall remain in full force and effect and, to that end, the provisions hereof are declared to be severable.

**SECTION 3. CONSTRUCTION.** The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this Ordinance shall be construed in light of that intent. To the extent the provisions of the Calabasas Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as it read prior to the adoption of this Ordinance, those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**SECTION 4. ENVIRONMENTAL DETERMINATION.** The City Council determines that the following findings reflect the independent judgment of the City Council. The City Council finds that this amendment to the Municipal Code is exempt from California Environmental Quality Act (CEQA). The City Council has considered all of the evidence in the record, including the staff reports, the testimony received during the public hearing on the matter held by the City Council, and hereby determines that the text amendments will not have a significant effect on the environment, as this ordinance adds an additional step in the public process to review certain larger proposed development projects, but does not authorize any development nor change any applicable development standards. This Ordinance is therefore exempt from California Environmental Quality Act review pursuant to Title 14, Section 15061 (b)(3) of the California Code of Regulations.

**SECTION 5. EFFECTIVE DATE.** This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

**SECTION 6. CERTIFICATION.**

The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of August, 2017.

\_\_\_\_\_  
Mary Sue Maurer, Mayor

ATTEST:

\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott H. Howard, City Attorney  
Colantuono Highsmith & Whatley

**RESOLUTION NO. 2017-1546****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, ESTABLISHING COMMUNITY DEVELOPMENT FORUMS FOR COMMERCIAL DEVELOPMENT PROJECTS**

**WHEREAS**, on October 26, 2016, the City Council agenzized a discussion on workshops for larger projects, and established a task force to look at how such a requirement could be established for private development projects; and

**WHEREAS**, the Task Force worked with City Staff to prepare a draft set of guidelines for Council discussion and public comments on January 11, 2017, and February 22, 2017; and

**WHEREAS**, the City Council finds that the creation of Community Development Forum guidelines for commercial development projects is consistent with the goals, policies, and actions of the Council to maximize public participation and involvement in matters pertaining to Land Use and development; and

**WHEREAS**, Community Development Forum guidelines for commercial development projects reflects the input of residents, stakeholders, and public officials, and aids implementation of the General Plan's visions for the community; and is adopted in the public interest and is otherwise consistent with federal and state law; and

**WHEREAS**, the City Council finds that the Land Use and Development Code Amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City; and

**WHEREAS**, the proposed actions are in compliance with the provisions of the California Environmental Quality Act (CEQA) because the project is exempt from environmental review in accordance with Section 21084 of the California Environmental Quality Act (CEQA), and pursuant to Section 15061(B)(3) of the CEQA Guidelines;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS AS FOLLOWS:**

**SECTION 1.** The Guidelines for Public Engagement-Community Development Forums attached hereto is hereby approved and adopted.

**SECTION 2.** The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

**PASSED, APPROVED AND ADOPTED** this 26<sup>nd</sup> day of April, 2017.

  
\_\_\_\_\_  
Mary Sue Maurer, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Maricela Hernandez, MMC  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Dave Fleishman, Assistant City Attorney  
Colantuono, Highsmith & Whatley





## CITY of CALABASAS

### **GUIDELINES FOR PUBLIC ENGAGEMENT:**

#### **Community Development Forums**

The City of Calabasas is committed to informing and engaging the community when large development projects are proposed within the City. The City requires that two Community Development Forums be held for any commercial project application seeking the following entitlements:

- a) General Plan Amendment
- b) Development Plan Amendment
- c) Development Agreement
- d) Zone Change
- e) Variance
- f) New or replacement projects and additions over 10,000SF located in Commercial, Recreational, Multi-family and Planned Development Zones
- g) Tract maps

This requirement does not apply to commercial interior remodelings or Single Family Home applications in any Residential District. These are minimum guidelines only. Projects not required to comply with these guidelines may nevertheless follow these guidelines for projects of potentially significant public interest.

#### **Why do I need to hold Community Development Forums?**

A Community Development Forum offers an opportunity to listen to the ideas and concerns of residents and stakeholders both as you finalize your project design and during the formal application process. The public meetings may be a chance to improve your plan or make modifications that will make a big difference to your neighbors and the community's perceptions of your project.

There may be occasions in which Community Development Forums are not required. You may request that the City Council consider a waiver of these requirements during a regularly scheduled Council meeting. If you have a commercial project consisting of new construction of less 10,000sf or an addition to an existing building of less 10,000sf, which project requires a variance, the Community Development Director may exempt the project from these Forum requirements if the project would not cause significant impacts on other properties based on other standards included in the City's Development Code. Such an exemption shall apply only to these Community Development Forum requirements, and not to any other discretionary approvals that may be required for the project.

**When do I hold the Community Development Forums?**

The first Community Development Forum should be held prior to submitting your application for planning entitlements to the City. The second Community Development Forum should be held after the Development Review Committee (DRC) has met and you have received City comments, but prior to your application being deemed complete.

Community Development Forums shall be scheduled on a regular business day, Monday through Thursday, and not on a Federal, State, City or religious holiday. The public meeting shall not start before 6 p.m. or after 7 p.m.

Both Community Development Forums should be coordinated with Planning Department staff at the City.

**Where do I hold the Community Development Forums?**

Community Development Forums must be located within city limits and preferably near the project site. The City has two facilities available for rental for the first Community Development Forum; Founders Hall located at 200 Civic Center Way, and the Community Center Located at 27040 Malibu Hills Road. The second Community Development Forum will be held in either the Council Chambers or Founders Hall in the Civic Center, and broadcast live on the Calabasas TV Channel (CTC).

**Who do I notify about the first Community Development Forum?**

The first Community Development Forum should be noticed at least 21 days prior using the standard Community Development Forum template, and mailed to the following by the Applicant:

- a) To all Stakeholders identified as having a potential interest in the Project;
- b) To all residing in the City Zone in which the project is located using USPS "Every Door Direct Mail" or other targeted mail service.

By delivery of a copy of the Community Development Forum notice to the Planning Department, the City will assist in advertising the forum in the City's website, and will additionally send the notice by email to:

- c) The City's Citywide Homeowners Associations (HOA) list;
- d) The City's standard Media notification lists;
- e) The City's listing of Individuals who have requested to be notified of Public Meetings.

Notice of the Community Development Forums must be advertised in (preferably) the Acorn newspaper or other adjudicated newspaper of general circulation in the City at least 21 days prior to the workshops. A banner or sign announcing the event shall also be placed at the project site 21 days in advance of the Community Development Forum.

**What should I provide for review at the First Community Development Forum?**

The first Community Development Forum should be structured as an opportunity to exchange ideas with the community about development at that site. The format is ideally a "charrette", with audience participation in design concepts and development features. Materials of benefit in that exchange may include:

- 1) A slide show presentation, with copies for the public;
- 2) Recent aerial photograph of the site and surrounding area;
- 3) The adopted Zoning Map and zoning designation of the subject property, along with a list of allowable uses;
- 4) The City adopted General Plan land use designation of the subject project, and any specific plan which identified desired uses or development at that location;
- 5) Any preliminary plans/concepts/sketches or image boards you have generated to illustrate an idea or concept for site use. If you have traffic, geotechnical or other specific information, it should be included as well.
- 6) An opportunity for the public to engage with the design team and other subject matter experts, using a 'hands on' or "charrette" style interactive design process.
- 7) Your company profile or individual bio, past projects or other relevant development background.
- 8) Contact information for a designated representative and a project website or social media site.

**What do I do at the First Community Development Forum?**

Review your conceptual plan, proposed layout (if available) and explain your proposal or development idea, and listen to what people have to say. After the presentation and questions, the project team (proposer and design professionals) should be available at break out tables to facilitate an interactive design process with the public, and take additional questions and suggestions. At the end of the break out session, take a moment to summarize to the audience what questions you took, or ideas you received at the break out tables. You'll need to turn in a written summary of the meeting, so be sure to write some notes as you listen. You'll also need to keep a sign-in sheet of those attending the workshop. Please advise attendees that the sign-in sheet is a public document and that they are not required to provide their names to attend, but may wish to do so to ensure receipt of future notices about the project.

**What do I do after the First Community Development Forum?**

After the first Community Development Forum, you may file your formal application with the City of Calabasas Planning Department. With your application, you must provide the following materials from the Community Development Forum:

- 1) A copy of your Acorn or other newspaper ad,

- 2) A copy of the Stakeholders list you developed and used for notification of the Community Development Forum.
- 3) A copy evidencing that notices were delivered to the City zone in which the project is located through USPS "Every Door Direct Mail" or other targeted mail service
- 4) A copy of the sign-in sheet from the meeting;
- 5) Copies of presentation materials from the meeting;
- 6) A written description/summary of the meeting. In addition to describing your presentation, materials and format, it should also include a summary of your outreach efforts to identify key stakeholder groups, use of social media sites to solicit meeting interest; a summary of public comments, suggestions and concerns, and your response to how they may be addressed.
- 7) Additionally, you will be required to provide evidence that you have established a webpage or social media page for the project, as well as contact information for a project representative.

**What happens at the Second Community Development Forum?**

The Second Community Development Forum should be held after you have received formal comments from the City's Design Review Committee (DRC) on your proposal submittal, and prior to your application being deemed complete. It is an opportunity to inform the public about your proposal, and why you think it will contribute to the neighborhood and City.

At the second Community Development Forum, you will need to present a slide show of your proposal, and then take detailed questions from the audience. Planning Staff will also be present to provide an overview of the various standards, such as those found in the General Plan, any relevant Specific Plan and the development code which will be used in evaluating the proposal. After the presentation, there will be break out tables for your Design/Engineering Team to further address additional public questions, and provide an interactive design exchange to further refine your project proposal. City Staff will also be at break away tables to take questions and comments from the audience. At the end of the event, take a moment to summarize for the audience what you learned from discussions at the break out tables. The meeting will be held in the Civic Center Complex and be televised.

**Who do I notify about the second Community Development Forum?**

The second Community Development Forum shall be scheduled on a regular business day, Monday through Thursday, and not on a Federal, State, City or religious holiday. It shall not start before 6 p.m. or after 7 p.m. The second Community Development Forum should be noticed at least 21 days prior using the standard Community Development Forums template, and mailed to the following by the Applicant:

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- c) The City's Citywide Homeowners Associations (HOA) list;
- d) The City's standard Media notification list;
- e) The City's listing of individuals who have requested to be notified of specific projects or Community Development Forums.

Notice of the Community Development Forums must be advertised in (preferably) the Acorn newspaper or other adjudicated newspaper of general circulation in the City at least 21 days prior to the workshops. A banner or sign announcing the event shall also be placed at the project site 21 days in advance of the first Community Development Forum. If available, banners announcing the meeting may also be placed at the City's designated community messaging sites.

**What should I provide at the Second Community Development Forum?**

The second Community Development Forum offers an opportunity to inform the attendees about your updated plans for design at the site and how you see the project benefiting the community. It is also a forum to receive audience comments and suggestions in order to improve and refine your design. Materials of benefit in that exchange will consist of a slide show presentation which may include:

- 1) A site plan;
- 2) Floor plans, elevations and sections through the project;
- 3) Renderings or models;
- 4) A discussion of how the project addresses site and regional requirements, such as traffic, parking, resources, grading, or other environmental areas, and any planned mitigation measures;
- 5) How the project has addressed the goals or requirements of the General Plan, and any applicable Specific Plan or specialty zone or development standard, such as the Scenic Corridor;
- 6) A discussion of special conditions at the site, if appropriate.

After the presentation, the design team should also be present to engage in an interactive design discussion with the public. Often times, other impacts, such as traffic, noise, or grading may also be of concern to the community, so having your team of experts available to answer questions and take in ideas is desirable. The goal is to continue to solicit design ideas in order to refine the project plans before they are finalized and move to a public hearing phase.

**What do I do after the Second Community Development Forum?**

After the second workshop, you will be asked to provide staff:

- 1) A copy of your Acorn or other newspaper ad,
- 2) A copy of the Stakeholders list you developed and used for notification of the Community

**Development Forum.**

- 3) A copy evidencing that notices were delivered through USPS "Every Door Direct Mail" or other targeted mail service to all residing in the City zone where the project is proposed;
- 4) A copy of the sign-in sheet from the meeting;
- 5) Copies of presentation materials from the meeting;
- 6) A written description/summary of the meeting. In addition to describing your presentation,, materials and format, it should also include a summary of your outreach efforts to identify key stakeholder groups, use of social media sites to solicit meeting interest; a summary of public comments, suggestions and concerns, and your response to how they will be addressed in the current submittal.
- 7) Your updated webpage or social media page for the project, as well as contact information for a project representative.

**Who do I contact if I have questions?**

Contact any Planning staff member if you have additional questions regarding the first or second Community Development Forum. After you have submitted an application, you will be assigned to a case planner who will assist you in structuring your second public meeting.

**Helpful Terms:**

**Charrette:** A charrette is an interactive planning session where citizens, designers and others collaborate on a vision for development. It provides a forum for ideas and offers the unique advantage of giving immediate feedback to the designers.

**Residents:** Property owners and renters living in the City of Calabasas.

**City Zones:** Portions of the City identified by number in the City's Zone Map (attached).

**Stakeholders:** A person, group, business or organization that has potential interests or concerns regarding the proposal. Stakeholders can include individuals, businesses or groups for whom the project may affect their economics, objectives, policies, interests or way of life.

**Sample City Noticing Templates:**

Acorn Newspaper

**COMMUNITY DEVELOPMENT FORUM**

A public meeting will be held to discuss a re-zoning to Residential, Multi-Family (RM) on 10 acres located at 1234 Main Street.

The purpose of this Community Development Forum is to inform neighboring properties, businesses and interested community members of this proposal, seek their comments and respond to questions. This is not a public hearing, and no decisions concerning the proposal will be made.

The Community Development Forum will be held at 6pm Thursday May 6<sup>th</sup>, 2016  
At Founders Hall, 200 Civic Center Way.  
Contact person is Joe Smith (818) 999-9999  
Email: [jsmith@abc.com](mailto:jsmith@abc.com)  
Website: <http://www.JoeSmithProject.com>

Sample City Noticing Templates:

A 8 ½" by 5 ½" postcard mailer to neighboring properties and interested parties



**CITY of CALABASAS**

**A COMMUNITY DEVELOPMENT FORUM**

for a proposed rezoning of 10 acres located at 1234 Main Street will be held:

**DATE:** Thursday, May 6, 2008

**TIME:** 6 pm to 9 pm

**PLACE:** Founders Hall, 100 Civic Center Way

**CONTACT:** Joe Smith (818)999-9999

**[jsmith@email.com](mailto:jsmith@email.com)**

**Website:** <http://www.JoeSmithProject.com>

**The ABC Group will be holding a  
Community Development Forum to discuss the proposed rezone of a  
10-acre HM parcel to Residential, Multi-Family(RM)  
zoning to allow for up to 80 condominium units.**

**The purpose of this Community Development Forum is to inform  
neighboring properties, businesses and interested  
community members about the nature  
of the proposal and to seek your comments.  
This is not a public hearing, and no decisions  
concerning the proposal will be made.**

**— We look forward to seeing you there.**



STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES   ) §  
CITY OF CALABASAS        )

I, **MARICELA HERNANDEZ, MMC**, City Clerk of the City of Calabasas, California, **DO HEREBY CERTIFY** that the foregoing resolution, being **Resolution No. 2017-1546** was duly adopted by the City Council of the City of Calabasas, at their regular meeting held April 26, 2017, and that it was adopted by the following vote, to wit:

**AYES:** Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Shapiro and Weintraub.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** None.

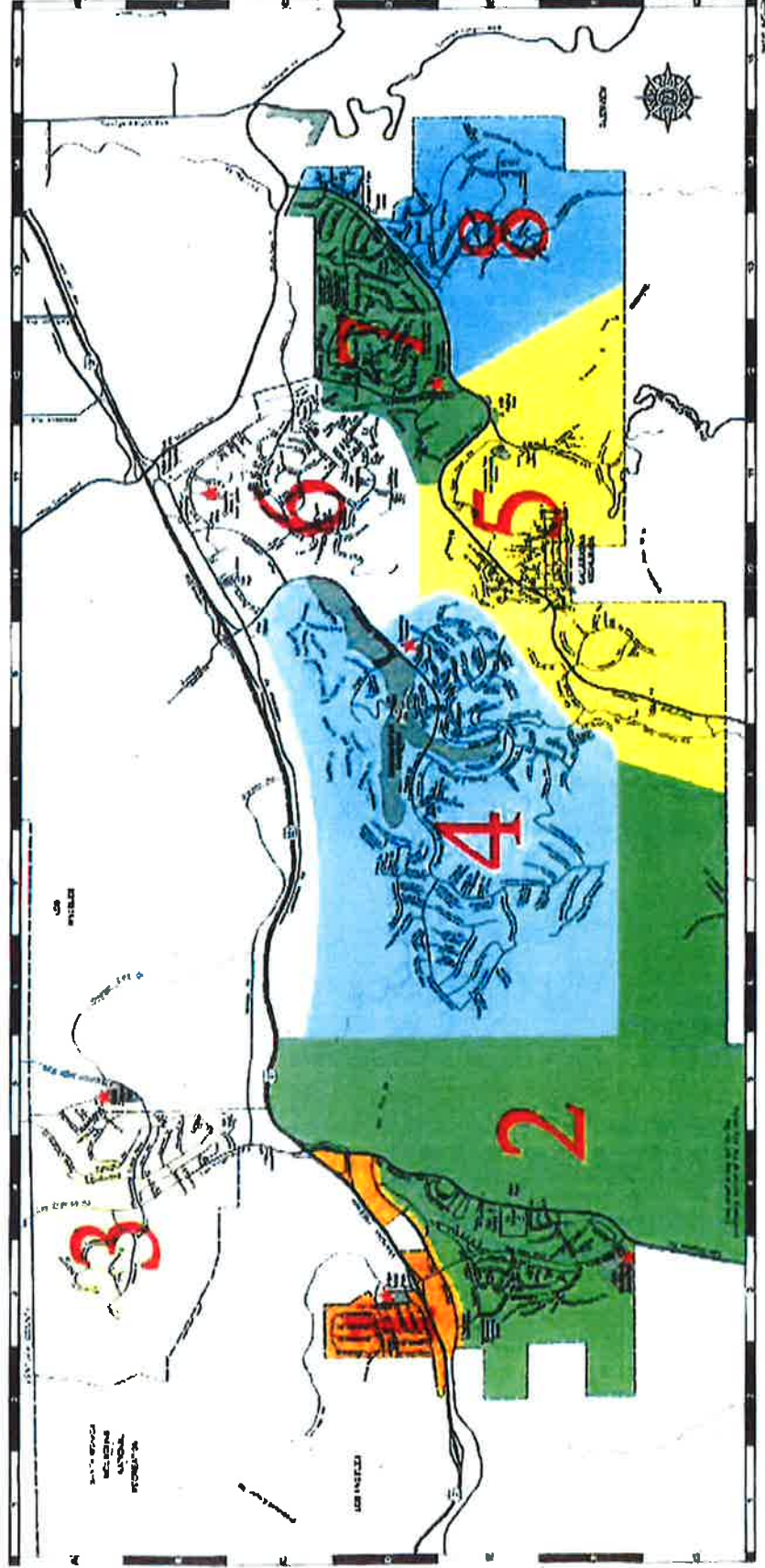
  
\_\_\_\_\_  
**Maricela Hernandez, MMC**  
City Clerk  
City of Calabasas, California

# City of Calabasas Zone Map

West Calabasas – Sectors 1,2 and 3

Central Calabasas – Sectors 4 and 6

East Calabasas – sectors 5, 7 and 8



**P.C. RESOLUTION NO. 2017-361****A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CALABASAS RECOMMENDING TO THE CITY COUNCIL ADOPTION OF ORDINANCE NO. 2017-353, AMENDING CHAPTER 17.60 BY ADDING A NEW SECTION, 17.60.055, COMMUNITY DEVELOPMENT FORUM REQUIREMENTS, TO THE CITY OF CALABASAS LAND USE AND DEVELOPMENT CODE.**

**Section 1.** The Planning Commission has considered all of the evidence submitted into the administrative record which includes, but is not limited to:

1. Agenda reports prepared by the Community Development Department, including the draft of Ordinance No. 2017-353.
2. Staff presentation at the public hearing held on June 1, 2017, before the Planning Commission.
3. The City of Calabasas Land Use and Development Code, General Plan, and all other applicable regulations and codes.
4. Public comments, both written and oral, received and/or submitted at or prior to the public hearing, supporting and/or opposing the request.
5. Testimony and/or comments from interested parties or organizations submitted to the City in both written and oral form at or prior to the public hearing.
6. All related documents received and/or submitted at or prior to the public hearing.

**Section 2.** Based on the foregoing evidence, the Planning Commission finds that:

1. Notice of the June 1, 2017, Planning Commission public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, Gelson's market, the Agoura Hills/Calabasas Community Center, and at Calabasas City Hall.
2. Notice of the June 1, 2017, Planning Commission public hearing included the notice requirements set forth in Government Code Section 65009 (b)(2).

3. Notice of the Planning Commission public hearing was published in The Enterprise newspaper.
4. Notice of Planning Commission public hearing included the notice requirements set forth in Government Code Section 65009 (b)(2).

**Section 3. In view of all of the evidence and based on the foregoing findings, the Planning Commission concludes as follows:**

### **FINDINGS**

Section 17.76.050(B) of the Calabasas Municipal Code allows the Planning Commission to recommend, and the City Council to approve, a **Development Code Amendment** provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The inclusion of a Public Workshop code requirement is consistent with the nature and purpose of the General Plan (I.B), which provides citizens the opportunity to participate in the planning and decision making process affecting the City and its surrounding planning area. The code is consistent with the objectives of the Community Design Element, Citywide Community Design (IX.A), which promotes high quality design for structures and building sites. The new code requirement to engage the public specifically meets Policy IX-1, which states that through community input and design review, new development is of high quality design, is aesthetically pleasing, and contributes to a positive image for the City. Finally, inclusion of a Public Workshop code requirement is consistent with Section XIII.B of the General Plan which states that "in order to facilitate citizen participation in the development review process in a manner that is meaningful to individuals at the neighborhood level, Calabasas encourages informal meetings between citizen groups and developers on proposed development projects."

2. *The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City;*

The proposed development code amendment strengthens the City's ability to preserve a high quality of life for its citizens by seeking community input on projects which have the potential to be unsafe, or to introduce undesirable impacts, services or activities.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).*

The proposed amendment is categorically exempt from environmental review in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed amendment will not result in additional development opportunities or any foreseeable environmental impact. Therefore, the proposed project meets this finding.

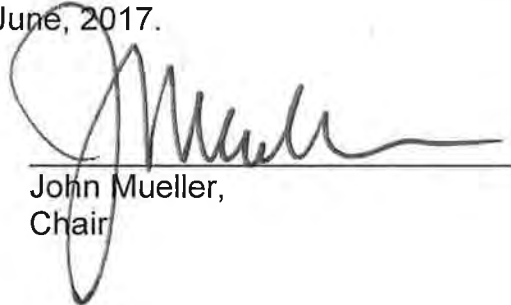
4. *The proposed amendment is internally consistent with other applicable provisions of the Development Code.*

The proposed code amendment is consistent with the provisions of CMC Chapter 17.60 - APPLICATION FILING AND PROCESSING, and establishes activity timeframes that do not conflict with California Permit Streamlining Act regulations, as found in Government Code Section 65920, et. Seq.

**Section 4. In view of all of the evidence and based on the foregoing findings and conclusions, the Planning Commission hereby adopts Planning Commission Resolution No. 2017-361, recommending to the City Council approval of Ordinance No. 2017-353 (Attachment A to this resolution), amending the City of Calabasas Land Use and Development Code.**


**Section 5. All documents described in Section One of PC Resolution No. 2017-361 are deemed incorporated by reference as set forth at length.**

PLANNING COMMISSION RESOLUTION NO. 2017-361 PASSED, APPROVED AND ADOPTED this 1st day of June, 2017.



John Mueller,  
Chair

ATTEST:



Maureen Tamuri, AIA, AICR  
Community Development Director

APPROVED AS TO FORM:



Leonard P. Aslanian,  
Assistant City Attorney

Planning Commission Resolution No. 2017-361, was adopted by the Planning Commission at a regular meeting held June 1, 2017, and that it was adopted by the following vote:

AYES: Chair Mueller, Commissioners Sikand, Fassberg, Washburn and Roseman

NOES: None

ABSENT: Commissioner Kraut

ABSTAINED None

“The Secretary of the Planning Commission shall certify the adoption of this Resolution, and transmit copies of this Resolution to the applicant along with proof of mailing in the form required by law and enter a copy of this Resolution in the book of Resolutions of the Planning Commission. Section 1094.6 of the Civil Code of Procedure governs the time in which judicial review of this decision may be sought.”



*CITY of CALABASAS*

CITY COUNCIL AGENDA REPORT

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**DATE:** JUNE 14, 2017

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** GLENN MICHITSCH, SENIOR PLANNER 

**SUBJECT:** REQUEST FOR THE CITY COUNCIL TO WAIVE THE REQUIREMENT FOR AUDI TO CONDUCT COMMUNITY DEVELOPMENT FORUMS RELATED TO FUTURE APPLICATIONS FOR A NEW DEVELOPMENT PROPOSAL TO REMODEL AND EXPAND THE EXISTING AUDI CAR DEALERSHIP LOCATED AT 24650 CALABASAS ROAD.

**MEETING DATE:** JUNE 28, 2017

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**SUMMARY RECOMMENDATION:**

That the City Council considers the applicant's request and directs staff as appropriate.

**BACKGROUND/DISCUSSION:**

On April, 26, 2017, the City Council adopted Resolution 2017-1546 requiring that significant developments within the City hold two "Community Development Forums" prior to applications being deemed complete for processing. The first Community Development Forum is required to take place prior to application submittal to the City. The second forum is required to take place after an application submittal is accepted by the City and reviewed by the Development Review Committee (DRC), but before the application would be deemed complete for processing.

Pursuant to the attached request (Attachment A), the prospective applicants for the Audi remodel and expansion project, located at 24650 Calabasas Road, have requested that the City Council waive the requirement for Community Development Forums for this project.

The intent of requiring developers to hold Community Development Forums is to involve the public early on in the process, to the benefit of both the community and developers. Early public input can aid project development in determining desired future uses on a site, help developers understand issues important to the community, and aid in the design aspects of a development. To this end, Community Development Forums can certainly be useful for developments that are more flexible as to which future uses can be established, and for development on sites that are not significantly constrained by topography, biotic resources, utility easements, wetland areas (streams), or geologic constraints, etc. Conversely, sites which already have an established use (which developers do not intend to change), or that are highly constrained may not have enough flexibility in design possibilities to make early community input as valuable.

The proposed development on the subject site (as communicated to staff through inquiries), is to remodel and expand an existing auto dealership. The site is quite constrained by rugged topography, an unusually small lot size, and the layout of the existing development. Additionally, design elements for auto dealerships including style, colors and materials are dictated by corporate requirements nationwide, or even globally for some companies. Furthermore, guidance contained under the West Calabasas Road Master Plan, and through recent Council action related to the Commercial Auto Retail Overlay Zone, both dictate auto retail sales as the highly encouraged use for this parcel. For these reasons, it is staff's viewpoint that there is no added value in requiring applicants of this development project to hold Community Development Forums. Waiving of the required forums, in this case, will not unnecessarily deprive the public's opportunity to provide input because the public would still have at least four, and very likely five, opportunities to provide input at: 1) a Development Review Committee (DRC) meeting, 2) an Architectural Review Panel (ARP) meeting, 3) public meetings related to Environmental Review (for either an MND or EIR), 4) Planning Commission public hearing(s), and 5) an anticipated City Council public hearing.

**REQUESTED ACTION:**

That the City Council considers the applicant's request and directs staff as appropriate.



**ATTACHMENTS:**

- A Audi Waiver Request
- B The Guidelines for Public Engagement

# Whitfield

Associates, Inc.

architecture :: planning :: interior design

2017.06.12

**City of Calabasas**  
Planning Department  
23910 Park Sorrento  
Calabasas, CA 9130



## COMMUNITY MEETING WAIVER REQUEST LETTER for **AUDI Calabasas Project**

Project: AUDI Calabasas  
Address: 24650 Calabasas Road, Calabasas, CA 91302

Dear Mr. Michitsch:

We would like to request a waiver from the requirement of having a Community Meeting regarding our remodel/expansion project. We certainly respect the process and understand the intent of the Community Meeting, but we feel there is limited value given some of the primary factors presented by the nature of this particular project.

The aspects of site constraints and the automotive manufacturer corporate identification/involvement play into this considerably. As you know, a good deal of the southerly site area is dominated by steep hillside which limits available area and opportunities of where the expansion of the proposed project can even occur. Also, corporate identification has strict guidelines of things such as glazing/siding type/placement, color, materiality, relationships and massing which doesn't leave much room for straying from these criterion.

We respectfully request we be granted a waiver and can be put on the June 28th agenda to be heard. A waiver would greatly assist the process of getting the project actively moving towards the next step and would help the timing of bringing forth a project we feel the city can be proud of.

Sincerely,

Rich Garcia  
Architect  
Whitfield Associates, Inc.



## CITY of CALABASAS

### **GUIDELINES FOR PUBLIC ENGAGEMENT:**

#### **Community Development Forums**

The City of Calabasas is committed to informing and engaging the community when large development projects are proposed within the City. The City requires that two Community Development Forums be held for any commercial project application seeking the following entitlements:

- a) General Plan Amendment
- b) Development Plan Amendment
- c) Development Agreement
- d) Zone Change
- e) Variance
- f) New or replacement projects and additions over 10,000SF located in Commercial, Recreational, Multi-family and Planned Development Zones
- g) Tract maps

This requirement does not apply to commercial interior remodelings or Single Family Home applications in any Residential District. These are minimum guidelines only. Projects not required to comply with these guidelines may nevertheless follow these guidelines for projects of potentially significant public interest.

#### **Why do I need to hold Community Development Forums?**

A Community Development Forum offers an opportunity to listen to the ideas and concerns of residents and stakeholders both as you finalize your project design and during the formal application process. The public meetings may be a chance to improve your plan or make modifications that will make a big difference to your neighbors and the community's perceptions of your project.

There may be occasions in which Community Development Forums are not required. You may request that the City Council consider a waiver of these requirements during a regularly scheduled Council meeting. If you have a commercial project consisting of new construction of less 10,000sf or an addition to an existing building of less 10,000sf, which project requires a variance, the Community Development Director may exempt the project from these Forum requirements if the project would not cause significant impacts on other properties based on other standards included in the City's Development Code. Such an exemption shall apply only to these Community Development Forum requirements, and not to any other discretionary approvals that may be required for the project.

**When do I hold the Community Development Forums?**

The first Community Development Forum should be held prior to submitting your application for planning entitlements to the City. The second Community Development Forum should be held after the Development Review Committee (DRC) has met and you have received City comments, but prior to your application being deemed complete.

Community Development Forums shall be scheduled on a regular business day, Monday through Thursday, and not on a Federal, State, City or religious holiday. The public meeting shall not start before 6 p.m. or after 7 p.m.

Both Community Development Forums should be coordinated with Planning Department staff at the City.

**Where do I hold the Community Development Forums?**

Community Development Forums must be located within city limits and preferably near the project site. The City has two facilities available for rental for the first Community Development Forum; Founders Hall located at 200 Civic Center Way, and the Community Center Located at 27040 Malibu Hills Road. The second Community Development Forum will be held in either the Council Chambers or Founders Hall in the Civic Center, and broadcast live on the Calabasas TV Channel (CTC).

**Who do I notify about the first Community Development Forum?**

The first Community Development Forum should be noticed at least 21 days prior using the standard Community Development Forum template, and mailed to the following by the Applicant:

- a) To all Stakeholders identified as having a potential interest in the Project;
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- 1) A slide show presentation, with copies for the public;
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Review your conceptual plan, proposed layout (if available) and explain your proposal or development idea, and listen to what people have to say. After the presentation and questions, the project team (proposer and design professionals) should be available at break out tables to facilitate an interactive design process with the public, and take additional questions and suggestions. At the end of the break out session, take a moment to summarize to the audience what questions you took, or ideas you received at the break out tables. You’ll need to turn in a written summary of the meeting, so be sure to write some notes as you listen. You’ll also need to keep a sign-in sheet of those attending the workshop. Please advise attendees that the sign-in sheet is a public document and that they are not required to provide their names to attend, but may wish to do so to ensure receipt of future notices about the project.

### **What do I do after the First Community Development Forum?**

After the first Community Development Forum, you may file your formal application with the City of Calabasas Planning Department. With your application, you must provide the following materials from the Community Development Forum:

- 1) A copy of your Acorn or other newspaper ad,

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At the second Community Development Forum, you will need to present a slide show of your proposal, and then take detailed questions from the audience. Planning Staff will also be present to provide an overview of the various standards, such as those found in the General Plan, any relevant Specific Plan and the development code which will be used in evaluating the proposal. After the presentation, there will be break out tables for your Design/Engineering Team to further address additional public questions, and provide an interactive design exchange to further refine your project proposal. City Staff will also be at break away tables to take questions and comments from the audience. At the end of the event, take a moment to summarize for the audience what you learned from discussions at the break out tables. The meeting will be held in the Civic Center Complex and be televised.

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The second Community Development Forum shall be scheduled on a regular business day, Monday through Thursday, and not on a Federal, State, City or religious holiday. It shall not start before 6 p.m. or after 7 p.m. The second Community Development Forum should be noticed at least 21 days prior using the standard Community Development Forums template, and mailed to the following by the Applicant:

- a) To all Stakeholders identified as having a potential interest in the Project;
- b) To all residing in the City zone in which the project is located using USPS "Every Door Direct Mail" or other targeted mail service.

By delivery of a copy of the Community Development Forum notice to the Planning Department, the City will assist in advertising the meeting in the City's website, and will additionally send the notice by email to:

- c) The City's Citywide Homeowners Associations (HOA) list;
- d) The City's standard Media notification list;
- e) The City's listing of individuals who have requested to be notified of specific projects or Community Development Forums.

Notice of the Community Development Forums must be advertised in (preferably) the Acorn newspaper or other adjudicated newspaper of general circulation in the City at least 21 days prior to the workshops. A banner or sign announcing the event shall also be placed at the project site 21 days in advance of the first Community Development Forum. If available, banners announcing the meeting may also be placed at the City's designated community messaging sites.

#### **What should I provide at the Second Community Development Forum?**

The second Community Development Forum offers an opportunity to inform the attendees about your updated plans for design at the site and how you see the project benefiting the community. It is also a forum to receive audience comments and suggestions in order to improve and refine your design. Materials of benefit in that exchange will consist of a slide show presentation which may include:

- 1) A site plan;
- 2) Floor plans, elevations and sections through the project;
- 3) Renderings or models;
- 4) A discussion of how the project addresses site and regional requirements, such as traffic, parking, resources, grading, or other environmental areas, and any planned mitigation measures;
- 5) How the project has addressed the goals or requirements of the General Plan, and any applicable Specific Plan or specialty zone or development standard, such as the Scenic Corridor;
- 6) A discussion of special conditions at the site, if appropriate.

After the presentation, the design team should also be present to engage in an interactive design discussion with the public. Often times, other impacts, such as traffic, noise, or grading may also be of concern to the community, so having your team of experts available to answer questions and take in ideas is desirable. The goal is to continue to solicit design ideas in order to refine the project plans before they are finalized and move to a public hearing phase.

#### **What do I do after the Second Community Development Forum?**

After the second workshop, you will be asked to provide staff:

- 1) A copy of your Acorn or other newspaper ad,
- 2) A copy of the Stakeholders list you developed and used for notification of the Community

Development Forum.

- 3) A copy evidencing that notices were delivered through USPS "Every Door Direct Mail" or other targeted mail service to all residing in the City zone where the project is proposed;
- 4) A copy of the sign-in sheet from the meeting;
- 5) Copies of presentation materials from the meeting;
- 6) A written description/summary of the meeting. In addition to describing your presentation,, materials and format, it should also include a summary of your outreach efforts to identify key stakeholder groups, use of social media sites to solicit meeting interest; a summary of public comments, suggestions and concerns, and your response to how they will be addressed in the current submittal.
- 7) Your updated webpage or social media page for the project, as well as contact information for a project representative.

**Who do I contact if I have questions?**

Contact any Planning staff member if you have additional questions regarding the first or second Community Development Forum. After you have submitted an application, you will be assigned to a case planner who will assist you in structuring your second public meeting.

**Helpful Terms:**

**Charrette:** A charrette is an interactive planning session where citizens, designers and others collaborate on a vision for development. It provides a forum for ideas and offers the unique advantage of giving immediate feedback to the designers.

**Residents:** Property owners and renters living in the City of Calabasas.

**City Zones:** Portions of the City identified by number in the City's Zone Map (attached).

**Stakeholders:** A person, group, business or organization that has potential interests or concerns regarding the proposal. Stakeholders can include individuals, businesses or groups for whom the project may affect their economics, objectives, policies, interests or way of life.

**Sample City Noticing Templates:**

Acorn Newspaper

**COMMUNITY DEVELOPMENT FORUM**



A public meeting will be held to discuss a re-zoning to Residential, Multi-Family (RM) on 10 acres located at 1234 Main Street.

The purpose of this Community Development Forum is to inform neighboring properties, businesses and interested community members of this proposal, seek their comments and respond to questions. This is not a public hearing, and no decisions concerning the proposal will be made.

The Community Development Forum will be held at 6pm Thursday May 6<sup>th</sup>, 2016  
At Founders Hall, 200 Civic Center Way.  
Contact person is Joe Smith (818) 999-9999  
Email: [jsmith@abc.com](mailto:jsmith@abc.com)  
Website: <http://www.JoeSmithProject.com>

Sample City Noticing Templates:

A 8 ½" by 5 ½" postcard mailer to neighboring properties and interested parties



**CITY of CALABASAS**

**A COMMUNITY DEVELOPMENT FORUM**

for a proposed rezoning of 10 acres located at 1234 Main Street will be held:

DATE: Thursday, May 6, 2008

TIME: 6 pm to 9 pm

PLACE: Founders Hall, 100 Civic Center Way

CONTACT: Joe Smith (818)999-9999

[jsmith@email.com](mailto:jsmith@email.com)

Website: <http://www.JoeSmithProject.com>

The ABC Group will be holding a  
Community Development Forum to discuss the proposed rezone of a  
10-acre HM parcel to Residential, Multi-Family(RM)  
zoning to allow for up to 80 condominium units.

The purpose of this Community Development Forum is to inform  
neighboring properties, businesses and interested  
community members about the nature  
of the proposal and to seek your comments.  
This is not a public hearing, and no decisions  
concerning the proposal will be made.

We look forward to seeing you there.



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<b>Administrative Services</b>					
98893	6/14/2017	ACORN NEWSPAPER	EMPLOYMENT ADVERTISING	236.80	Administrative Services
98968	6/15/2017	US BANK	VISA- CIPMA	32.00	Administrative Services
<b>Total Amount for 2 Line Item(s) from Administrative Services</b>				<b>\$268.80</b>	
<b>Boards and Commissions</b>					
98968	6/15/2017	US BANK	VISA- RALPHS	21.56	Boards and Commissions
<b>Total Amount for 1 Line Item(s) from Boards and Commissions</b>				<b>\$21.56</b>	
<b>City Clerk</b>					
98968	6/15/2017	US BANK	VISA- IIMC	100.00	City Clerk
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	94.50	City Clerk
98968	6/15/2017	US BANK	VISA- CCAC	55.00	City Clerk
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	43.55	City Clerk
98964	6/14/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	24.86	City Clerk
98968	6/15/2017	US BANK	VISA- ITUNES	6.99	City Clerk
<b>Total Amount for 6 Line Item(s) from City Clerk</b>				<b>\$324.90</b>	
<b>City Council</b>					
98950	6/14/2017	SHAPIRO/DAVID//	REIMB BUSINESS EXPENSES	1,046.45	City Council
98832	6/7/2017	CHABAD OF CALABASAS	DONATION	360.00	City Council
98818	6/7/2017	AMERICAN CANCER SOCIETY	DONATION	200.00	City Council
98828	6/7/2017	CALABASAS HIGH SCHOOL	DONATION	200.00	City Council
98835	6/7/2017	CHS COYOTE FOOTBALL	DONATION	200.00	City Council
98968	6/15/2017	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
98968	6/15/2017	US BANK	VISA- APPLE	183.00	City Council
98881	6/7/2017	TEMPLE OR AMI	DONATION	180.00	City Council
98863	6/7/2017	LOVING HOME HOSPICE FOR	DONATION	150.00	City Council
98861	6/7/2017	LEONIS ADOBE MUSEUM	DONATION	100.00	City Council
98875	6/7/2017	ROTARY CLUB OF CALABASAS	DONATION	100.00	City Council
98834	6/7/2017	CHIDLREN'S HOSPITAL	DONATION	100.00	City Council
98964	6/14/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	60.67	City Council





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<b>Total Amount for 13 Line Item(s) from City Council</b>				<b>\$3,064.12</b>	
<b>City Management</b>					
98968	6/15/2017	US BANK	VISA- WALDORF ASTORIA	816.57	City Management
98968	6/15/2017	US BANK	VISA- LA PAZ RESTAURANT	250.00	City Management
98968	6/15/2017	US BANK	VISA- LOVI'S DELI	223.13	City Management
<b>Total Amount for 3 Line Item(s) from City Management</b>				<b>\$1,289.70</b>	
<b>Civic Center O&amp;M</b>					
98852	6/7/2017	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	2,806.79	Civic Center O&M
98918	6/14/2017	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,845.96	Civic Center O&M
98887	6/7/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	735.11	Civic Center O&M
98968	6/15/2017	US BANK	VISA- HOME DEPOT	142.28	Civic Center O&M
98968	6/15/2017	US BANK	VISA- DUKE SERVICES	140.90	Civic Center O&M
98833	6/7/2017	CHEM PRO LABORATORY, INC.	HVAC SERVICE	124.50	Civic Center O&M
98833	6/7/2017	CHEM PRO LABORATORY, INC.	HVAC SERVICE	124.50	Civic Center O&M
98968	6/15/2017	US BANK	VISA- HOME DEPOT	103.71	Civic Center O&M
98968	6/15/2017	US BANK	VISA- FRANKLINS HARDWARE	21.72	Civic Center O&M
<b>Total Amount for 9 Line Item(s) from Civic Center O&amp;M</b>				<b>\$6,045.47</b>	
<b>Community Development</b>					
98931	6/14/2017	M6 CONSULTING, INC.	PLAN CHECK SERVICES	67,669.92	Community Development
98914	6/14/2017	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	19,397.66	Community Development
98865	6/7/2017	M6 CONSULTING, INC.	INSPECTION SERVICES	19,085.00	Community Development
98906	6/14/2017	CALABASAS CREST LTD	R.A.P.- JUL 2017	6,174.00	Community Development
98865	6/7/2017	M6 CONSULTING, INC.	PERMIT SERVICES	5,692.50	Community Development
98844	6/7/2017	EDGESOFT, INC.	SOFTWARE MAINTENANCE	4,000.00	Community Development
98886	6/7/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	335.30	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	310.37	Community Development
98915	6/14/2017	FLEYSHMAN/ALBERT//	R.A.P.- JUL 2017	210.00	Community Development
98934	6/14/2017	MEDVETSKY/LINA//	R.A.P.- JUL 2017	210.00	Community Development
98919	6/14/2017	HENDERSON/LYN//	R.A.P.- JUL 2017	210.00	Community Development
98949	6/14/2017	SHAHIR/RAHIM//	R.A.P.- JUL 2017	210.00	Community Development
98967	6/14/2017	YAZDINIAN/SUSAN//	R.A.P.- JUL 2017	210.00	Community Development



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98936	6/14/2017	MILES/AUDREY//	R.A.P.- JUL 2017	210.00	Community Development
98968	6/15/2017	US BANK	VISA- INT'L CODE COUNCIL	190.00	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	179.27	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	158.01	Community Development
98968	6/15/2017	US BANK	VISA- PARK AND FLY LA	134.06	Community Development
98968	6/15/2017	US BANK	VISA- IAEI	120.00	Community Development
98968	6/15/2017	US BANK	VISA- OLMEDO NY	104.50	Community Development
98846	6/7/2017	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	90.00	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	88.08	Community Development
98968	6/15/2017	US BANK	VISA- UNITED AIRLINES	62.99	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	57.09	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	47.31	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	37.25	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	36.43	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	35.89	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	32.63	Community Development
98968	6/15/2017	US BANK	VISA- PLANTAG	25.95	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	17.84	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	10.88	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	10.88	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	10.88	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	10.88	Community Development
98842	6/7/2017	CYBERCOPY	COPY/PRINTING SERVICE	10.88	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	10.88	Community Development
98911	6/14/2017	CYBERCOPY	COPY/PRINTING SERVICE	10.88	Community Development

**Total Amount for 37 Line Item(s) from Community Development**

**\$125,407.33**

**Community Services**

98895	6/14/2017	AGOURA HILLS,CALABASAS COM CTR	CONTRIBUTION FY 16/17	25,000.00	Community Services
98957	6/14/2017	THORNTON/JOHN PAUL//	RECREATION INSTRUCTOR	7,041.30	Community Services
98868	6/7/2017	MITY-LITE, INC.	REPLACEMENT TABLE- DE ANZA	6,197.48	Community Services
98968	6/15/2017	US BANK	VISA- ADVANCED SIGN & BANNER	3,264.66	Community Services
98962	6/14/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,158.66	Community Services
98953	6/14/2017	SUPER SOCCER STARS	RECREATION INSTRUCTOR	2,352.42	Community Services
98968	6/15/2017	US BANK	VISA- MARMALADE CAFE	1,631.25	Community Services
98969	6/15/2017	LAS VIRGENES MUNICIPAL WATER	TEMPORARY METER DEPOSIT	1,550.00	Community Services
98968	6/15/2017	US BANK	VISA- COSTCO	1,539.28	Community Services



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98937	6/14/2017	MOMENTUM ACADEMIES	RECREATION INSTRUCTOR	1,460.38	Community Services
98968	6/15/2017	US BANK	VISA- NJP SPORTS	1,450.00	Community Services
98890	6/7/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,343.85	Community Services
98845	6/7/2017	ENGINEERING FOR KIDS	RECREATION INSTRUCTOR	1,246.70	Community Services
98913	6/14/2017	DOMINE/JAMES//	RECREATION INSTRUCTOR	1,228.50	Community Services
98878	6/7/2017	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	960.00	Community Services
98917	6/14/2017	GUDIS/MATT//	ENTERTAINMENT- JULY 4TH (DEP)	950.00	Community Services
98900	6/14/2017	AUDICK/PATRICIA//	RECREATION INSTRUCTOR	864.00	Community Services
98825	6/7/2017	BENDAVID/MICHAEL//	RECREATION INSTRUCTOR	787.50	Community Services
98968	6/15/2017	US BANK	VISA- STONEFIRE GRILL	669.91	Community Services
98968	6/15/2017	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
98968	6/15/2017	US BANK	VISA- LA PHIL HARMONICS	651.00	Community Services
98902	6/14/2017	BARRY KAY ENTERPRISES, INC.	BASKETBALL T-SHIRTS	603.56	Community Services
98968	6/15/2017	US BANK	VISA- 4 ALL PROMOS	569.00	Community Services
98920	6/14/2017	HUDSON/DUFFY//	RECREATION INSTRUCTOR	553.00	Community Services
98968	6/15/2017	US BANK	VISA- VISTA PAINT	549.59	Community Services
98848	6/7/2017	FEDER/LINDA J.//	RECREATION INSTRUCTOR	539.00	Community Services
98887	6/7/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	521.66	Community Services
98968	6/15/2017	US BANK	VISA- KP O'HANLON	489.38	Community Services
98959	6/14/2017	TIRR/CATHERINE//	RECREATION INSTRUCTOR	476.00	Community Services
98854	6/7/2017	INNER-I ...SECURITY IN FOCUS	SERVICE RESPONSE CALL	470.00	Community Services
98968	6/15/2017	US BANK	VISA- AMAZON.COM	459.78	Community Services
98947	6/14/2017	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	431.42	Community Services
98887	6/7/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	413.48	Community Services
98912	6/14/2017	DNA ELECTRIC	ELECTRICAL REPAIRS	410.00	Community Services
98954	6/14/2017	SWING/JAMES//	RECREATION INSTRUCTOR	406.70	Community Services
98817	6/7/2017	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- CIVIC CTR	384.00	Community Services
98905	6/14/2017	BROWN/JERRY//	RECREATION INSTRUCTOR	384.00	Community Services
98824	6/7/2017	BARRY KAY ENTERPRISES, INC.	SENIOR CTR STAFF T-SHIRTS	380.08	Community Services
98968	6/15/2017	US BANK	VISA- TICKET PRINTING	378.87	Community Services
98968	6/15/2017	US BANK	VISA- POOL EMPORIUM	369.70	Community Services
98968	6/15/2017	US BANK	VISA- HOME DEPOT	365.37	Community Services
98968	6/15/2017	US BANK	VISA- FEDEX OFFICE	350.75	Community Services
98955	6/14/2017	TANENBAUM/PATTY//	RECREATION INSTRUCTOR	350.00	Community Services
98888	6/7/2017	WEINSTOCK/ARLENE//	RECREATION INSTRUCTOR	346.50	Community Services
98968	6/15/2017	US BANK	VISA- GREAT BIG CANVAS	328.90	Community Services
98968	6/15/2017	US BANK	VISA- PYRAMID SUPPLY	325.17	Community Services



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98827	6/7/2017	BOGHOSIAN/ELIZABETH//	RECREATION INSTRUCTOR	315.00	Community Services
98938	6/14/2017	NASSERY/HIFA//	RECREATION INSTRUCTOR	308.00	Community Services
98968	6/15/2017	US BANK	VISA- DAN'S PIANO SERVICE	290.31	Community Services
98968	6/15/2017	US BANK	VISA- PARTY CITY	266.31	Community Services
98968	6/15/2017	US BANK	VISA- CORNER BAKERY	260.00	Community Services
98968	6/15/2017	US BANK	VISA- COSTCO	256.50	Community Services
98968	6/15/2017	US BANK	VISA- MICHAELS	228.36	Community Services
98968	6/15/2017	US BANK	VISA- HOME DEPOT	225.80	Community Services
98904	6/14/2017	BELSLEY/JAMES//	RECREATION INSTRUCTOR	210.70	Community Services
98877	6/7/2017	SHOEMAKER/BONNIE//	RECREATION INSTRUCTOR	210.00	Community Services
98924	6/14/2017	JACKMAN/ANITA//	RECREATION INSTRUCTOR	192.50	Community Services
98968	6/15/2017	US BANK	VISA- 7 ELEVEN	185.36	Community Services
98968	6/15/2017	US BANK	VISA- FRESH BROTHERS	183.77	Community Services
98968	6/15/2017	US BANK	VISA- STAPLES	177.19	Community Services
98968	6/15/2017	US BANK	VISA- SMART & FINAL	173.23	Community Services
98968	6/15/2017	US BANK	VISA- CA CHICKEN CAFE	170.50	Community Services
98968	6/15/2017	US BANK	VISA- MAD MATTER	165.00	Community Services
98968	6/15/2017	US BANK	VISA- SMART & FINAL	158.47	Community Services
98968	6/15/2017	US BANK	VISA- NISC	145.00	Community Services
98968	6/15/2017	US BANK	VISA- DOOR MITTS	141.95	Community Services
98968	6/15/2017	US BANK	VISA- PEPBOYS	141.95	Community Services
98968	6/15/2017	US BANK	VISA- LOWES	141.14	Community Services
98923	6/14/2017	INNER-I ...SECURITY IN FOCUS	APR-JUN 2017 MONITORING- DEANZ	135.00	Community Services
98887	6/7/2017	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	131.70	Community Services
98968	6/15/2017	US BANK	VISA- DIY	131.25	Community Services
98968	6/15/2017	US BANK	VISA- PEACHJAR	125.00	Community Services
98968	6/15/2017	US BANK	VISA- S&S WORLDWIDE	115.99	Community Services
98944	6/14/2017	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	113.53	Community Services
98968	6/15/2017	US BANK	VISA- DIRECT TV	103.61	Community Services
98968	6/15/2017	US BANK	VISA- BEST BUY	102.19	Community Services
98968	6/15/2017	US BANK	VISA- ITALIA DELI	94.99	Community Services
98923	6/14/2017	INNER-I ...SECURITY IN FOCUS	APR-JUN 2017 MONITORING- SRCTR	90.00	Community Services
98968	6/15/2017	US BANK	VISA- VISTA PAINT	88.59	Community Services
98968	6/15/2017	US BANK	VISA- SUPER BRIGHT LED	88.33	Community Services
98942	6/14/2017	PORT-A-STOR INC.	STORAGE - LUPIN HILL	85.00	Community Services
98942	6/14/2017	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
98968	6/15/2017	US BANK	VISA- DS SERVICES	83.08	Community Services



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98968	6/15/2017	US BANK	VISA- CHEVRON	59.23	Community Services
98968	6/15/2017	US BANK	VISA- SMART & FINAL	58.98	Community Services
98968	6/15/2017	US BANK	VISA- SHELL OIL	57.16	Community Services
98886	6/7/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	51.52	Community Services
98968	6/15/2017	US BANK	VISA- FACEBOOK	50.34	Community Services
98968	6/15/2017	US BANK	VISA- FAR EAST FLOWERS	50.03	Community Services
98968	6/15/2017	US BANK	VISA- AMAZON.COM	47.18	Community Services
98968	6/15/2017	US BANK	VISA- COSTCO	45.66	Community Services
98837	6/7/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	45.00	Community Services
98968	6/15/2017	US BANK	VISA- CONSTANT CONTACT	45.00	Community Services
98968	6/15/2017	US BANK	VISA- POPPED FRESH	42.25	Community Services
98968	6/15/2017	US BANK	VISA- JOANN'S	41.62	Community Services
98968	6/15/2017	US BANK	VISA- SMART & FINAL	39.11	Community Services
98968	6/15/2017	US BANK	VISA- MICHAELS	39.02	Community Services
98968	6/15/2017	US BANK	VISA- AMERICAN GENERAL	37.79	Community Services
98930	6/14/2017	LIVESCAN	FINGERPRINTING SERVICES	29.00	Community Services
98968	6/15/2017	US BANK	VISA- DOLLAR TREE	27.19	Community Services
98912	6/14/2017	DNA ELECTRIC	ELECTRICAL REPAIRS	26.00	Community Services
98968	6/15/2017	US BANK	VISA- RALPHS	23.91	Community Services
98923	6/14/2017	INNER-I ...SECURITY IN FOCUS	APR-JUN 2017 MONITORING- CRKSD	22.50	Community Services
98968	6/15/2017	US BANK	VISA- AUTO PARK 14	20.00	Community Services
98968	6/15/2017	US BANK	VISA- FRANKLINS HARDWARE	18.54	Community Services
98968	6/15/2017	US BANK	VISA- DOLLAR TREE	16.09	Community Services
98968	6/15/2017	US BANK	VISA- AGOURA LOCK TECH	13.02	Community Services
98968	6/15/2017	US BANK	VISA- RALPHS	11.94	Community Services
98968	6/15/2017	US BANK	VISA- ETSY	11.00	Community Services
98968	6/15/2017	US BANK	VISA- CROWN AWARDS	8.76	Community Services
98968	6/15/2017	US BANK	VISA- TARGET	8.11	Community Services
98968	6/15/2017	US BANK	VISA- RALPHS	7.97	Community Services
98968	6/15/2017	US BANK	VISA- RALPHS	7.26	Community Services
98968	6/15/2017	US BANK	VISA- TARGET	5.57	Community Services
98968	6/15/2017	US BANK	VISA- LA GALAXY	5.00	Community Services
98968	6/15/2017	US BANK	VISA- CEDAR VALLEY PLUMBING	2.04	Community Services
98968	6/15/2017	US BANK	VISA- RITE AID	0.62	Community Services
<b>Total Amount for 117 Line Item(s) from Community Services</b>				<b>\$81,955.51</b>	





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<b>Finance</b>					
98816	6/7/2017	ADP, INC	PAYROLL PROCESSING	2,687.32	Finance
98816	6/7/2017	ADP, INC	PAYROLL PROCESSING	1,056.64	Finance
98968	6/15/2017	US BANK	VISA- ENTERPRISE	335.46	Finance
98968	6/15/2017	US BANK	VISA- DELTA AIR	226.40	Finance
98968	6/15/2017	US BANK	VISA- EXPEDIA	65.51	Finance
98894	6/14/2017	ADP, INC	PAYROLL PROCESSING	55.20	Finance
98968	6/15/2017	US BANK	VISA- CSMFO	30.00	Finance
98968	6/15/2017	US BANK	VISA- RITE AID	7.86	Finance
<b>Total Amount for 8 Line Item(s) from Finance</b>				<b>\$4,464.39</b>	
<b>Klubhouse Preschool</b>					
98921	6/14/2017	ICHOVA/SVETLANA//	RECREATION INSTRUCTOR	1,989.00	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- COSTCO	1,531.56	Klubhouse Preschool
98891	6/14/2017	A RENTAL CONNECTION	EQUIPMENT RENTAL - GRADUATION	1,181.67	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- WHOLESALE FLOWERS	1,005.16	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- PARTY ON RENTAL	358.00	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- MICHAELS	319.79	Klubhouse Preschool
98944	6/14/2017	PURE HEALTH SOLUTIONS, INC.	WATER SERVICE	264.92	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- SHARKY'S	225.22	Klubhouse Preschool
98946	6/14/2017	ROSATI FARMS	MILK/YOGURT DELIVERY	183.00	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- DISCOUNT SCHOOL SUPPLY	159.84	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- CORNER BAKERY	153.52	Klubhouse Preschool
98874	6/7/2017	ROSATI FARMS	MILK/YOGURT DELIVERY	146.40	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- HOMEGOODS	142.32	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- STUMPS	137.98	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- PARTY CITY	126.82	Klubhouse Preschool
98886	6/7/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	120.22	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- HOME DEPOT	110.35	Klubhouse Preschool
98837	6/7/2017	CLARK PEST CONTROL	PEST CONTROL SERVICES	105.00	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- TARGET	81.15	Klubhouse Preschool
98947	6/14/2017	SECURAL SECURITY CORP	ALARM RESPONSE- CREEKSIDE	54.60	Klubhouse Preschool
98923	6/14/2017	INNER-I ...SECURITY IN FOCUS	APR-JUN 2017 MONITORING- CRKSD	52.50	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- OFFICE DEPOT	39.45	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- FEDEX OFFICE	30.43	Klubhouse Preschool
98968	6/15/2017	US BANK	VISA- RITE AID	26.38	Klubhouse Preschool



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98968	6/15/2017	US BANK	VISA- FEDEX OFFICE	14.13	Klubhouse Preschool
<b>Total Amount for 25 Line Item(s) from Klubhouse Preschool</b>				<b>\$8,559.41</b>	

## Library

98826	6/7/2017	BIBLIOTHECA, LLC	E-BOOKS	1,000.00	Library
98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	855.31	Library
98873	6/7/2017	RECORDED BOOKS, LLC	BOOKS ON CD	629.00	Library
98873	6/7/2017	RECORDED BOOKS, LLC	BOOKS ON CD	501.80	Library
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	427.47	Library
98968	6/15/2017	US BANK	VISA- VENTURA PICTURE FRAME	346.07	Library
98886	6/7/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	259.50	Library
98843	6/7/2017	DEMCO, INC.	LIBRARY SUPPLIES	211.94	Library
98829	6/7/2017	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
98829	6/7/2017	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
98968	6/15/2017	US BANK	VISA- SMART & FINAL	120.56	Library
98923	6/14/2017	INNER-I ...SECURITY IN FOCUS	APR-JUN 2017 MONITORING- LBRY	90.00	Library
98823	6/7/2017	BAKER & TAYLOR	BOOKS-LIBRARY	68.12	Library
98840	6/7/2017	CR PRINT	SRP FLYERS	62.75	Library
98823	6/7/2017	BAKER & TAYLOR	BOOKS-LIBRARY	61.66	Library
98823	6/7/2017	BAKER & TAYLOR	BOOKS-LIBRARY	52.08	Library
98873	6/7/2017	RECORDED BOOKS, LLC	BOOKS ON CD	45.24	Library
98830	6/7/2017	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- FTG80700	38.10	Library
98968	6/15/2017	US BANK	VISA- MICHAELS	17.10	Library
98968	6/15/2017	US BANK	VISA- COSTCO	16.32	Library
98968	6/15/2017	US BANK	VISA- USPS	4.51	Library
<b>Total Amount for 21 Line Item(s) from Library</b>				<b>\$5,107.29</b>	

## LMD #22

98815	6/7/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	66,839.27	LMD #22
98815	6/7/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	36,395.20	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	25,024.24	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,648.27	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,000.04	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,278.21	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,066.61	LMD #22



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98821	6/7/2017	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,975.00	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,954.12	LMD #22
98821	6/7/2017	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,528.81	LMD #22
98871	6/7/2017	PACIFIC COAST FALCONRY INC.	BIRD CONTROL SERVICES	5,000.00	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,895.86	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,632.16	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,133.10	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,000.04	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,843.47	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,152.49	LMD #22
98815	6/7/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	3,079.70	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,970.84	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,278.29	LMD #22
98815	6/7/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	2,277.00	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,060.35	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,905.86	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,756.87	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,245.08	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	910.85	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	828.83	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	821.14	LMD #22
98821	6/7/2017	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	697.00	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	667.93	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	431.06	LMD #22
98890	6/7/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	405.43	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	382.77	LMD #22
98890	6/7/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	365.93	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	348.90	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	306.39	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	286.38	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	265.75	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	240.15	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	167.58	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	145.23	LMD #22
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	131.33	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	118.18	LMD #22
98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	114.80	LMD #22



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98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	100.05	LMD #22
98883	6/7/2017	U.S. FISH & WILDLIFE SERVICES	PERMIT APPLICATION	100.00	LMD #22
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	93.04	LMD #22
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	75.99	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	75.03	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	69.41	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	55.65	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	41.27	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	23.14	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	21.26	LMD #22
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	10.63	LMD #22
<b>Total Amount for 55 Line Item(s) from LMD #22</b>				<b>\$242,241.98</b>	
<b><u>LMD #24</u></b>					
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,298.76	LMD #24
98884	6/7/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,062.00	LMD #24
98884	6/7/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	587.00	LMD #24
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	586.52	LMD #24
98884	6/7/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	174.00	LMD #24
98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	8.20	LMD #24
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	5.43	LMD #24
<b>Total Amount for 7 Line Item(s) from LMD #24</b>				<b>\$6,721.91</b>	
<b><u>LMD #27</u></b>					
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	193.20	LMD #27
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	11.88	LMD #27
98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	2.05	LMD #27
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	1.36	LMD #27
<b>Total Amount for 4 Line Item(s) from LMD #27</b>				<b>\$208.49</b>	
<b><u>LMD #32</u></b>					
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	639.18	LMD #32
98884	6/7/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	112.00	LMD #32
98819	6/7/2017	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	68.78	LMD #32



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98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	2.05	LMD #32
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	1.36	LMD #32
98890	6/7/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1.29	LMD #32
<b>Total Amount for 6 Line Item(s) from LMD #32</b>				<b>\$824.66</b>	

## LMD 22 - Common Benefit Area

98866	6/7/2017	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,730.00	LMD 22 - Common Benefit Area
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,562.54	LMD 22 - Common Benefit Area
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,677.34	LMD 22 - Common Benefit Area
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,739.65	LMD 22 - Common Benefit Area
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,670.64	LMD 22 - Common Benefit Area
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,101.83	LMD 22 - Common Benefit Area
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,032.87	LMD 22 - Common Benefit Area
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,637.95	LMD 22 - Common Benefit Area
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,355.99	LMD 22 - Common Benefit Area
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,883.51	LMD 22 - Common Benefit Area
98890	6/7/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,571.20	LMD 22 - Common Benefit Area
98866	6/7/2017	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	1,444.20	LMD 22 - Common Benefit Area
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,429.90	LMD 22 - Common Benefit Area
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	700.33	LMD 22 - Common Benefit Area
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	523.37	LMD 22 - Common Benefit Area
98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	233.50	LMD 22 - Common Benefit Area
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	87.60	LMD 22 - Common Benefit Area
<b>Total Amount for 17 Line Item(s) from LMD 22 - Common Benefit Area</b>				<b>\$60,382.42</b>	

## Media Operations

98939	6/14/2017	OTOJOY, LLC	HEARING LOOP INSTALLATION	6,788.38	Media Operations
98963	6/14/2017	VERIZON WIRELESS	TELEPHONE SERVICE	2,383.18	Media Operations
98968	6/15/2017	US BANK	VISA- WASP BARCODE	1,192.73	Media Operations
98899	6/14/2017	AT&T	TELEPHONE SERVICE	1,089.96	Media Operations
98951	6/14/2017	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	835.00	Media Operations
98968	6/15/2017	US BANK	VISA- AMAZON.COM	653.71	Media Operations
98935	6/14/2017	MEGAPATH CLOUD COMPANY	DSL SERVICE	443.65	Media Operations
98968	6/15/2017	US BANK	VISA- SCAN NATOA	345.00	Media Operations
98899	6/14/2017	AT&T	TELEPHONE SERVICE	164.24	Media Operations



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98960	6/14/2017	TRIBUNE MEDIA SERVICES, LLC	CTV GUIDE LISTING	96.88	Media Operations
98907	6/14/2017	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	83.68	Media Operations
98893	6/14/2017	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
98893	6/14/2017	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
98893	6/14/2017	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
98893	6/14/2017	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
98893	6/14/2017	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
98968	6/15/2017	US BANK	VISA- ADOBE CREATIVE	49.99	Media Operations
98968	6/15/2017	US BANK	VISA- LA DODGERS	30.00	Media Operations
98968	6/15/2017	US BANK	VISA- LA TIMES	7.96	Media Operations
<b>Total Amount for 18 Line Item(s) from Media Operations</b>				<b>\$14,404.36</b>	

## Non-Departmental

98947	6/14/2017	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,850.43	Non-Departmental
98968	6/15/2017	US BANK	VISA- LIFE STORE	2,035.00	Non-Departmental
98872	6/7/2017	PRIORITY MAILING SYSTEMS	POSTAGE SUPPLIES	612.98	Non-Departmental
98968	6/15/2017	US BANK	VISA- COSTCO	402.34	Non-Departmental
98968	6/15/2017	US BANK	VISA- TAVEL WELD	300.00	Non-Departmental
98968	6/15/2017	US BANK	VISA- COSTCO	281.75	Non-Departmental
98968	6/15/2017	US BANK	VISA- AMAZON.COM	255.58	Non-Departmental
98968	6/15/2017	US BANK	VISA- COFFEE WHOLESALE USA	171.37	Non-Departmental
98968	6/15/2017	US BANK	VISA- COFFEE WHOLESALE USA	53.10	Non-Departmental
98968	6/15/2017	US BANK	VISA- RALPHS	46.07	Non-Departmental
98964	6/14/2017	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	23.56	Non-Departmental
98849	6/7/2017	FEDERAL EXPRESS CORP.	COURIER SERVICE	15.71	Non-Departmental
<b>Total Amount for 12 Line Item(s) from Non-Departmental</b>				<b>\$7,047.89</b>	

## Payroll

98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	7,932.23	Payroll
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	4,238.51	Payroll
<b>Total Amount for 2 Line Item(s) from Payroll</b>				<b>\$12,170.74</b>	

## Police / Fire / Safety

98857	6/7/2017	KUSTOM SIGNALS, INC.	LASER EQUIPMENT REPAIRS	259.74	Police / Fire / Safety
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<b>Total Amount for 1 Line Item(s) from Police / Fire / Safety</b>				<b>\$259.74</b>	
<b><u>Public Safety &amp; Emergency Preparedness</u></b>					
98968	6/15/2017	US BANK	VISA- BAJA FRESH	86.99	Public Safety & Emergency Preparedness
98968	6/15/2017	US BANK	VISA- RALPHS	34.98	Public Safety & Emergency Preparedness
98968	6/15/2017	US BANK	VISA- COSTCO	21.98	Public Safety & Emergency Preparedness
98968	6/15/2017	US BANK	VISA- STARBUCKS	15.95	Public Safety & Emergency Preparedness
<b>Total Amount for 4 Line Item(s) from Public Safety &amp; Emergency Preparedness</b>				<b>\$159.90</b>	
<b><u>Public Works</u></b>					
98851	6/7/2017	GREENE TREE CARE	LANDSCAPE SERVICES	33,610.00	Public Works
98851	6/7/2017	GREENE TREE CARE	LANDSCAPE SERVICES	26,600.00	Public Works
98910	6/14/2017	COUNTY OF LOS ANGELES	SEWER UPGRADE PROJECT	25,827.21	Public Works
98885	6/7/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,908.59	Public Works
98884	6/7/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	7,554.74	Public Works
98908	6/14/2017	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	7,108.84	Public Works
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,966.02	Public Works
98929	6/14/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,444.34	Public Works
98815	6/7/2017	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	4,155.50	Public Works
98889	6/7/2017	WILHELM/RICHARD//	FIELD INVESTIGTN/DRAFTING SVCS	3,905.00	Public Works
98855	6/7/2017	ISSAKHANI/MARINA//	CONSULTING SERVICES	2,375.00	Public Works
98952	6/14/2017	SOURCE GRAPHICS	ANNUAL SERVICE CONTRACT	1,685.13	Public Works
98869	6/7/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,540.00	Public Works
98869	6/7/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,145.00	Public Works
98850	6/7/2017	GORGIN/KLAYMOND//	CONSULTING SERVICES	1,075.00	Public Works
98884	6/7/2017	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	954.00	Public Works
98860	6/7/2017	LEMUS/ALBA//	CONSULTING SERVICES	700.00	Public Works
98860	6/7/2017	LEMUS/ALBA//	CONSULTING SERVICES	700.00	Public Works
98859	6/7/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	583.25	Public Works
98859	6/7/2017	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	507.73	Public Works
98869	6/7/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	325.00	Public Works
98869	6/7/2017	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	245.00	Public Works
98890	6/7/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	202.66	Public Works
98968	6/15/2017	US BANK	VISA- HOME DEPOT	156.35	Public Works
98968	6/15/2017	US BANK	VISA- HOLIDAY INN	100.98	Public Works



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98898	6/14/2017	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	100.16	Public Works
98968	6/15/2017	US BANK	VISA- PESTICIDE APPLICATORS	100.00	Public Works
98968	6/15/2017	US BANK	VISA- HOME DEPOT	76.03	Public Works
98961	6/14/2017	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	69.00	Public Works
98968	6/15/2017	US BANK	VISA- DIY	68.08	Public Works
98968	6/15/2017	US BANK	VISA- CAPCA	60.00	Public Works
98968	6/15/2017	US BANK	VISA- EAST COAST BAGEL	45.95	Public Works
98968	6/15/2017	US BANK	VISA- SHIRINS RESTAURANT	45.13	Public Works
98963	6/14/2017	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
98898	6/14/2017	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	25.27	Public Works
98968	6/15/2017	US BANK	VISA- GELSONS MARKET	10.36	Public Works
<b>Total Amount for 36 Line Item(s) from Public Works</b>				<b>\$149,013.33</b>	

## Recoverable / Refund / Liability

98880	6/7/2017	SULLY-MILLER CONTRACTING CO.	PARK & RIDE PROJECT RETENTION	32,794.90	Recoverable / Refund / Liability
98940	6/14/2017	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSMET	2,781.79	Recoverable / Refund / Liability
98941	6/14/2017	PERMIT RUNNER	REFUND BUILDING PERMIT	317.60	Recoverable / Refund / Liability
98876	6/7/2017	SAWITZ/BECKY//	ART FESTIVAL REFUND	190.00	Recoverable / Refund / Liability
98853	6/7/2017	HILL/STEVEN//	RECREATION REFUND	155.00	Recoverable / Refund / Liability
98916	6/14/2017	GREIF/DONALD VICTOR//	REFUND BUILDING PERMIT	128.00	Recoverable / Refund / Liability
98864	6/7/2017	LUND/PAMELA//	RECREATION REFUND	120.00	Recoverable / Refund / Liability
98926	6/14/2017	JOHNSON/ROBERT//	REFUND BUILDING PERMIT	87.20	Recoverable / Refund / Liability
98870	6/7/2017	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	77.00	Recoverable / Refund / Liability
98925	6/14/2017	JOHNS/NANCY//	REFUND BUILDING PERMIT	51.50	Recoverable / Refund / Liability
98862	6/7/2017	LONG/CAROLE//	RECREATION REFUND	50.00	Recoverable / Refund / Liability
98879	6/7/2017	STATE DISBURSMET	WAGE GARNISHMENT- 5/26/17	46.15	Recoverable / Refund / Liability
<b>Total Amount for 12 Line Item(s) from Recoverable / Refund / Liability</b>				<b>\$36,799.14</b>	

## Tennis & Swim Center

98909	6/14/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	5,766.25	Tennis & Swim Center
98836	6/7/2017	CINTAS FIRST AID & SAFETY	ALARM REPAIRS	1,230.69	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- HOME DEPOT	1,172.83	Tennis & Swim Center
98831	6/7/2017	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	1,080.62	Tennis & Swim Center
98838	6/7/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	992.77	Tennis & Swim Center
98858	6/7/2017	L.A. CO. DEPT. OF HLTH SERVICE	PUBLIC POOL FEE	887.00	Tennis & Swim Center





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98956	6/14/2017	TEAM PLAY EVENTS	ENTERTAINMENT- SPLASH PARTY	875.00	Tennis & Swim Center
98909	6/14/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	866.30	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- ARC SERVICES	845.00	Tennis & Swim Center
98933	6/14/2017	MARKET PLAYS PRODUCTIONS	STAFF UNIFORMS	828.44	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- NATIONAL GYM SUPPLY	778.19	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- PATIO COLLECTION	772.50	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- CARAVAN	739.46	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- VAN NUYS PLYWOOD	623.21	Tennis & Swim Center
98909	6/14/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	612.96	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- VAN NUYS PLYWOOD	599.24	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- PACIFIC APPLIANCE	550.00	Tennis & Swim Center
98966	6/14/2017	WELTER/FRANCES//	RECREATION INSTRUCTOR	422.62	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- LOWES	410.56	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- CARAVAN	391.50	Tennis & Swim Center
98965	6/14/2017	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	339.91	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- OFFICE DEPOT	338.11	Tennis & Swim Center
98965	6/14/2017	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	331.49	Tennis & Swim Center
98958	6/14/2017	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	322.42	Tennis & Swim Center
98928	6/14/2017	KNORR SYSTEMS, INC.	POOL VACUUM PARTS	310.88	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- PATTERSON MEDICAL	287.99	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- HOME DEPOT	220.09	Tennis & Swim Center
98822	6/7/2017	B & B PLUMBING	PLUMBING REPAIRS- T&SC	175.50	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- VISTA PAINT CORP	173.45	Tennis & Swim Center
98909	6/14/2017	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	172.52	Tennis & Swim Center
98962	6/14/2017	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	165.49	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- ZORO TOOLS	165.49	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- GREAT MATS	163.12	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- ACME VALLEY KEY	152.25	Tennis & Swim Center
98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	151.51	Tennis & Swim Center
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	143.10	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- AMAZON.COM	133.57	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- SHERWIN WILLIAMS	123.71	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- S&S WORLDWIDE	113.29	Tennis & Swim Center
98892	6/14/2017	ACCURATE BACKFLOW TESTING	BACKFLOW DEVICE TEST	106.00	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- CONSTANT CONTACT	100.00	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- BUSY BODY FITNESS	99.74	Tennis & Swim Center
98943	6/14/2017	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 17	97.60	Tennis & Swim Center



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98968	6/15/2017	US BANK	VISA- RALPHS	83.87	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- POWER SYSTEMS	76.12	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- FERGUSON ENTERPRISE	75.57	Tennis & Swim Center
98923	6/14/2017	INNER-I ...SECURITY IN FOCUS	APR-JUN 2017 MONITORING- T&SC	75.00	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- GOLDEN WEST SASH	73.95	Tennis & Swim Center
98903	6/14/2017	BCC	LIFE & DISABILITY INS- APR 17	64.14	Tennis & Swim Center
98947	6/14/2017	SECURAL SECURITY CORP	ALARM RESPONSE- T&SC	54.90	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- RALPHS	50.00	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- CRAIGSLIST	45.00	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- PARTY CITY	39.02	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- KEYLESS ACCESS LOCKS	38.23	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- CAFE PRESS	37.01	Tennis & Swim Center
98896	6/14/2017	AIRGAS- WEST	TC HELIUM	33.18	Tennis & Swim Center
98927	6/14/2017	KISHIMOTO/RAINE//	REIMB MILEAGE - MAY 17	26.64	Tennis & Swim Center
98968	6/15/2017	US BANK	VISA- JUNIOR CHALLENGE SRS	15.99	Tennis & Swim Center
<b>Total Amount for 58 Line Item(s) from Tennis &amp; Swim Center</b>				<b>\$25,620.99</b>	

## Transportation

98948	6/14/2017	SECURITY PAVING COMPANY INC	LOST HILLS INTERCHANGE	663,630.32	Transportation
98814	6/7/2017	A2Z BUS SALES, INC	BUS AQUISITION	146,022.13	Transportation
98814	6/7/2017	A2Z BUS SALES, INC	BUS AQUISITION	145,305.51	Transportation
98901	6/14/2017	BANK OF SACRAMENTO	LOST HILLS PROJ- RETENTION	34,927.91	Transportation
98867	6/7/2017	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	12,717.30	Transportation
98922	6/14/2017	IDEAL GENERAL SERVICES, INC.	DIAL-A-RIDE MAY 2017	8,132.00	Transportation
98867	6/7/2017	MICHAEL BAKER INTERNATIONAL	PROFESSIONAL SERVICES	7,196.88	Transportation
98897	6/14/2017	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	5,361.15	Transportation
98897	6/14/2017	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	5,361.15	Transportation
98897	6/14/2017	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	5,361.15	Transportation
98897	6/14/2017	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	2,654.55	Transportation
98856	6/7/2017	J BULLOCK & ASSOCIATES	PHOTO REALISTIC RENDERINGS	980.00	Transportation
98841	6/7/2017	CROSTOWN ELECTRICAL	TRAFFIC LIGHTING SERVICES	960.00	Transportation
98932	6/14/2017	MANERI SIGN, INC.	TRAFFIC SIGNS	797.60	Transportation
98968	6/15/2017	US BANK	VISA- SERVICE STATION	279.21	Transportation
98882	6/7/2017	TOYOTA FINANCIAL SERVICES	LEASE PAYMENT- JUN 2017	258.32	Transportation
98968	6/15/2017	US BANK	VISA- CHEVRON	252.81	Transportation
98890	6/7/2017	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	234.55	Transportation



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98968	6/15/2017	US BANK	VISA- INSTITUTE OF TRANSPORT	212.80	Transportation
98968	6/15/2017	US BANK	VISA- SHELL OIL	156.05	Transportation
98968	6/15/2017	US BANK	VISA- EXXON MOBIL	110.18	Transportation
98968	6/15/2017	US BANK	VISA- SHELL OIL	84.30	Transportation
98820	6/7/2017	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	75.14	Transportation
98968	6/15/2017	US BANK	VISA- SHELL OIL	72.33	Transportation
98945	6/14/2017	R P BARRICADE INC	EQUIPMENT RENTAL- LOST HILLS	72.00	Transportation
98968	6/15/2017	US BANK	VISA- EXXON MOBIL	71.37	Transportation
98968	6/15/2017	US BANK	VISA- SHELL OIL	71.00	Transportation
98968	6/15/2017	US BANK	VISA- UNION 76	35.75	Transportation
98968	6/15/2017	US BANK	VISA- UNION 76	35.66	Transportation
98968	6/15/2017	US BANK	VISA- 7 ELEVEN	32.31	Transportation
98968	6/15/2017	US BANK	VISA- SHELL OIL	32.10	Transportation
98968	6/15/2017	US BANK	VISA- UNION 76	28.99	Transportation
98968	6/15/2017	US BANK	VISA- UNION 76	28.46	Transportation
98968	6/15/2017	US BANK	VISA- CALABASAS SINCLAIR	25.06	Transportation
98839	6/7/2017	COUNTY OF LOS ANGELES	CONTRACT SERVICES	23.91	Transportation
98968	6/15/2017	US BANK	VISA- EXXON MOBIL	8.00	Transportation
<b>Total Amount for 36 Line Item(s) from Transportation</b>				<b>\$1,041,607.95</b>	
<b>GRAND TOTAL for 510 Line Items</b>				<b>\$1,833,971.98</b>	

## FUTURE AGENDA ITEMS

Department                      Agenda Headings      Agenda Title/Future Agenda

### 9-Aug

CC	Presentation	By John Shull/JPIA regarding the liability trust fund
CD	Presentation	Belmont Village Project update
CC	New Business	Discussion of League of CA Cities Resolutions

### Future Items

CC	Consent	TTC appointment (Maurer)
AS	Consent	Adoption of Ordinance No. 2017-350, approving the Joint Powers Agreement for Los Angeles Community Choice Energy and authorizing the implementation of a Community Choice Aggregate Program
CC	New Business	Headwaters Corner update
CD	New Business	Discussion of process for small projects
CD	New Business	Ridgeline discussion
PW	New Business	Report on Vision Zero
AS	Consent	Establishing employee flex credit amounts for 2018 and rescinding Resolution No. 2016-1518
CS	New Business	Parks Master Plan briefing
PS	New Business	Introduction of Ordinance for drone regulations
PW	New Business	Business recognition program for environmental efforts
CD	New Business	Noticing procedures/newspaper publications

### 2017 Meeting Dates

23-Aug	8-Nov
13-Sep - TBD - League Annual Conference	22-Nov - Canceled Thanksgiving Eve
27-Sep	29-Nov - Special Meeting Council Reorganization
11-Oct	13-Dec
25-Oct	27-Dec - Canceled