



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, FEBRUARY 27, 2019
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting. Note: Any written materials submitted to the City Council are public record under the Public Records Act.**

CLOSED SESSION – 5:30 P.M.

1. Conference with Legal Counsel; Initiation of Litigation
(Gov. Code § 54956.9(d)(4))
Number of Potential Cases: 1
2. Conference with Legal Counsel; Existing Litigation
(Gov. Code § 54956.9(d)(1))
One Case: Zeesman et al. vs State, City of Calabasas, et al.
Los Angeles Superior Court Case Number BC681331
3. Public Employee Performance Evaluation (Gov. Code Section 54957)
Title: City Manager

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Pack 333 - Wolf Den 4
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:15 P.M.

PRESENTATIONS – 7:25 P.M.

- To Calabasas High School Model UN Team
- To Calabasas High School Academic Decathlon Team
- To the Calabasas Saddlery honoring their Fiftieth Anniversary
- Employee Service Awards

APPOINTMENTS AND REPORTS – 7:55 P.M.

1. Consideration and approval of appointments to the Environmental, Public Safety and Traffic & Transportation Commissions and swearing in ceremonies
2. By the City's auditing firm, Moss, Levy & Hartzheim on the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2018
3. Sheriff report and introduction of new acting Captain of Lost Hills Sherriff's Station.

ORAL COMMUNICATION – PUBLIC COMMENT – 8:55 P.M.

CONSENT ITEMS – 9:05 P.M.

4. Approval of meeting minutes from February 13, 2019
5. Adoption of Ordinance No. 2019-373 to amend Chapter 17.11, Table 2.2 of the Calabasas Municipal Code to allow "Pharmacies and Drug Stores" as a conditionally permitted use in the Commercial, Mixed Use (CMU) Zone. The project is exempt from environmental review in accordance with Section 15061 (b)(3)(General Rule Exemption) and Section 15303 (Class 3 – New Construction or Conversion of Small Structures) of the CEQA Guidelines. The Planning Commission recommended that the City Council approve the project at its December 20, 2018 meeting
6. Adoption of Ordinance No. 2019-374, amending Calabasas Municipal Code Section 2.04.060 – Councilmember – Eligibility to hold Office
7. Adoption of Resolution No. 2019-1615, amending Resolution No. 2018-1597, approving the position and salary of a full-time Media and Information Services Director and eliminating a full-time Media, Library and Information Services Director position

PUBLIC HEARING – 9:15 P.M.

8. Consideration of Ordinance No. 2019-375, to amend Calabasas Municipal Code, Section 17.12.050, related to Antennas/Personal Wireless Telecommunications Facilities, to add provisions creating a separate application and approval process for small wireless facility permit applications required by the FCC's Declaratory Ruling and Report and Order (FCC 18-133) adopting 47 C.F.R. Section 1.6001 et seq. The Communication and Technology Commission (acting as a Planning Commission per section 17.76 of the CMC) recommended approval of the Ordinance to the City Council at a public hearing held on February 11, 2019

NEW BUSINESS – 9:45 P.M.

9. Updates on City of Calabasas plastic straws, stirrers ad cutlery

INFORMATIONAL REPORTS – 10:15 P.M.

10. Check Register for the period of February 6-13, 2019

TASK FORCE REPORTS – 10:20 P.M.

CITY MANAGER'S REPORT – 10:30 P.M.

FUTURE AGENDA ITEMS – 10:40 P.M.

ADJOURN – 10:50 P.M.

The City Council will adjourn to their next regular meeting scheduled on Wednesday, March 13, 2019, at 7:00 p.m.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 14, 2019
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *Marc*
SUBJECT: CONSIDERATION AND APPROVAL OF APPOINTMENTS TO THE ENVIRONMENTAL, LIBRARY, PUBLIC SAFETY, TRAFFIC & TRANSPORTATION COMMISSIONS; AND THE AGOURA HILLS/CALABASAS COMMUNITY CENTER

MEETING DATE: FEBRUARY 27, 2019

SUMMARY RECOMMENDATION:

That the Council approve appointments to the Environmental, Public Safety and Traffic & Transportation Commissions.

BACKGROUND:

Pursuant to the Calabasas Municipal Code, City Commission members, with the exception of the Library Commission, serve terms lasting for the lesser of two years or until the expiration of the term of the Councilmember who nominated that commissioner. Library Commissioners serve three-year terms as set forth in the California Education Code.

Attached is a matrix listing City Council recommendations to fill Commission positions.

REQUESTED ACTION:

- 1) That the Council approve the following appointments:
 - a. Environmental Commission for term expiring November 2020: Lisa Brackelmanns-Wilder (Bozajian);
 - b. Public Safety Commission for term expiring November 2020: Matt Slatoff (Weintraub)
 - c. Traffic and Transportation Commission for term expiring November 2020: Peter Valk (Gaines)

ATTACHMENTS:

- a. Appointment recommendation log
- b. Commission applications/resumes

COMMISSION APPOINTMENT/REAPPOINTMENT RECOMMENDATIONS - ITEM 1 ATTACHMENT A

ENVIRONMENTAL COMMISSION			
LISA BRACKELMANNNS-WILDER	BOZAJIAN	YES	YES

PUBLIC SAFETY COMMISSION			
MATT SLATOFF	WEINTRAUB	YES	YES

TRAFFIC AND TRANSPORTATION COMMISSION			
PETER VALK	GAINES	YES	YES



CITY of CALABASAS

APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

- COMMUNICATIONS AND TECHNOLOGY COMMISSION
- ENVIRONMENTAL COMMISSION
- HISTORIC PRESERVATION COMMISSION
- LIBRARY COMMISSION
- PARKS, RECREATION & EDUCATION COMMISSION
- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: *Lesia Brackelmanns - Weder*

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [REDACTED] CELL PHONE: [REDACTED]

E-MAIL: [REDACTED] HOME FAX:

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED] BUSINESS FAX:

OCCUPATION: *Attorney* EMPLOYER: *LA County*

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: [REDACTED]

EDUCATION:
BA - UCLA
M. Phil - Cambridge University
JD - Loyola Law School, Los Angeles

CIVIC AFFILIATIONS:

COMMUNITY INTERESTS: family, community involvement,
skiing, guitar, travel.

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

I am both a public servant of LA County for the past 28 years and have been on Calabasas boards & commissions for close to 20 years. I have volunteered at all levels of schools in the LVUSD and feel strongly that a community is only as strong as its citizens involvement. I enjoy being involved in the Calabasas community and hope to be elected to another term on this commission.

DATE: 10-31-18

Lisa Brachmann

SIGNATURE OF APPLICANT

Please attach any additional information relating to this application and return to the City Clerk, City of Calabasas, 100 Civic Center Way, Calabasas, CA 91302 (818) 224-1600.

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF CALABASAS AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.



RECEIVED
By receipt at 10:30 am, Nov 19, 2018

CITY of CALABASAS

APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

- COMMUNICATIONS AND TECHNOLOGY COMMISSION
- ENVIRONMENTAL COMMISSION
- HISTORIC PRESERVATION COMMISSION
- LIBRARY COMMISSION
- PARKS, RECREATION & EDUCATION COMMISSION
- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: Matthew Slatoff

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

HOME FAX: N/A

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX: N/A

OCCUPATION: VP - Global Security

EMPLOYER: Marvel Studios

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: Media/Entertainment

EDUCATION: Masters - Homeland Security Leadership - University of Connecticut
BA - Law & Society / Criminal Justice - UCSB
Variety of security related certifications

CIVIC AFFILIATIONS:

Currently Vice Chair of the Public Safety Commission
LAFD CERT - Trained in Calabasas
Alumni - FBI LA Citizens' Academy
Anti-Defamation League (ADL) Glass Leadership Program graduate

COMMUNITY INTERESTS:

Increasing safety at our schools
Promoting emergency preparedness in the community

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

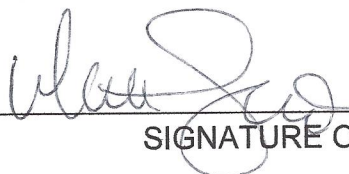
Over the past two years, we have successfully pushed and research initiatives that have better prepared the City for potential safety and security concerns. This includes creating a drone ordinance, reviewing and increasing false alarm fees, creating an LASD unattended gate entry program and more.

As part of the Public Safety Commission, I would like to continue this proactive effort to ensure our community is prepared and safe. As an example, I am interested in exploring community programs for the schools, businesses, and city at large that would increase awareness of suspicious activity, potential crime, safety threats, and other actions that could negatively impact the people and city.

I have a strong background in security and personal safety consultation and have worked closely with all levels of law enforcement. I would like to continue to share my experience as part of the Commission, learn from its members, and provide a positive contribution to the City of Calabasas.

DATE: _____

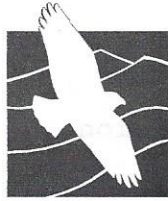
11/17/18



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CITY of CALABASAS

APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

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- ENVIRONMENTAL COMMISSION
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- PARKS, RECREATION & EDUCATION COMMISSION
- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: Peter Valk

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE:

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

HOME FAX:

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: [REDACTED]

BUSINESS FAX:

OCCUPATION: Transportation Consultant EMPLOYER: TMS LLC

BUSINESS ADDRESS: [REDACTED]

TYPE OF BUSINESS: Transportation Consultant

EDUCATION:

- BA - State University of NY @ Buffalo
- MA - UCLA - Urban Planning

CIVIC AFFILIATIONS:

**Mountains Restoration Trust Docent
Traffic and Transportation Commission**

COMMUNITY INTERESTS:

**Transportation and Traffic
Environmental matters**

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

I am pleased to have served on the T&T Commission since 1996 and to return my professional knowledge to the community which I have resided in since 1990 and love dearly.

DATE: _____

11-4-18



SIGNATURE OF APPLICANT

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OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

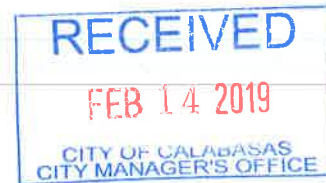
HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF
(818) 878-1808



February 8, 2019

Dr. Gary J. Lysik, City Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302



Dear Dr. Lysik:

Listed below are the year-to-date crime statistic comparisons for the City of Calabasas for the month of January 2019.

I. CRIME STATISTICS

CRIME	CURRENT MTH	YTD 2019	YTD 2018	CHANGE
Homicide	0	0	0	0
Rape	0	0	1	-1
Robbery				
Armed	0	0	0	0
Strong-Arm	0	0	0	0
Assault	0	0	1	-1
Burglary				
Residential	5	5	6	-1
Business	1	1	2	-1
Garage/Out-Building	1	1	1	0
Vehicle (locked)	6	6	4	2
Theft				
Grand (\$950 +)	0	0	3	-3
Petty	6	6	4	2
Vehicle (unlocked)	1	1	9	-8
Grand Theft Vehicle	3	3	3	0
Arson	0	0	0	0
Domestic Violence Felony	0	0	0	0
Total Part I Crimes	23	23	34	+11
Percent Change				-32.4%
Domestic Violence Misdemeanor	6	6	3	3
Swatting	0	0	0	0

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

II. NOTEWORTHY INCIDENTS

Three subjects, residents of North Hollywood and Van Nuys, were arrested for residential burglary in the area of Eddingham Avenue and Muholland Highway. The suspects were contacted by deputies during a call of an attempt residential burglary that had occurred in the 3600 block of Adamsville. Burglary tools and stolen property from another residential burglary were found inside the suspects vehicle (a grey 2010 Mercedes C Class sedan). During the investigation, these suspects were found to be responsible for committing eight residential burglaries in the area. (19-00279, 00280, 00281, 00287)

Two vehicle burglaries were reported in which the vehicles windows were smashed to gain entry in the 23700 block of Calabasas Road and 4800 block of Las Virgenes Road. Both victims had gone to two different banks on Calabasas Road to withdraw U.S. currency from their accounts. It is believed that the victims were followed by unknown suspects to their next destination. The suspects burglarized the vehicles and the U.S. currency that had just been withdrawn was stolen from inside the vehicles. Video surveillance in one incident showed an unknown suspect make entry into the victim's vehicle and then fled in a white four door sedan. Similar incidents occurred last month in the 23500 block of Calabasas Road, the 4700 block of Commons Way and in the jurisdictions of the Ventura County Sheriff's Department and the Los Angeles Police Department. (19-00029, 00148)

A "hot prowl" residential burglary occurred in the 22900 block of Paul Revere. The victim was asleep when the alarm was activated indicating the living room door was open. It was discovered that the sliding glass door in the living room was smashed and opened. Video surveillance showed three male suspects wearing light colored hoodies and sweatpants walking in the victim's backyard. One of the suspects grabbed a patio pillow and smashed the sliding glass door. No property was reported stolen. (19-00176)

III. TRAFFIC

See attached.

IV. AGENDIZED CAR

See attached

V. CRIME PREVENTION

See attached

VI. JUVENILE INTERVENTION TEAM

See attached.

The numbers of arrests listed below are the most current available.

	YEAR TO DATE 2019		CURRENT MONTH JANUARY	
	ADULT	JUVENILE	ADULT	JUVENILE
Criminal Homicide	0	0	0	0
Forcible Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	3	0	3	0
Larceny Theft	0	0	0	0
Grand Theft Auto	0	0	0	0
Arson	0	0	0	0
Forgery	0	0	0	0
Fraud and NSF checks	0	0	0	0
Sex Offenses, Felonies	0	0	0	0
Sex Offenses, Misdemeanors	0	0	0	0
Non-Aggravated Assaults	1	0	1	0
Domestic Violence, Felony	0	0	0	0
Domestic Violence, Misd.	5	0	5	0
Weapon Laws	0	0	0	0
Offenses Against Family	0	0	0	0
Narcotics	1	1	1	1
Liquor Laws	0	0	0	0
Drunk/Alcohol/Drugs	0	0	0	0
Disorderly Conduct	0	0	0	0
Vagrancy	0	0	0	0
Gambling	0	0	0	0
Drunk Driving Vehicle/Boat	1	0	1	0
Vehicle/Boating Laws	8	0	8	0
Vandalism	0	0	0	0
Warrants	1	0	1	0
Receiving Stolen Property	0	0	0	0
Federal Offenses W/O Money	0	0	0	0
Federal Offenses With Money	0	0	0	0
Felonies, Miscellaneous	0	0	0	0
Misdemeanors, Miscellaneous	3	0	3	0
ARREST TOTALS	23	1	23	1

Sincerely,

ALEX VILLANUEVA, SHERIFF



Salvador Becerra, A/Captain
Malibu/Lost Hills Station



COLLISION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Total Collisions - Excluding Private Property	16	21	16	21	-5
Fatal Collisions	0	0	0	0	0
Injury Collisions	2	5	2	5	-3
Property Collisions	14	16	14	16	-2
Private Property Collisions	7	3	7	3	+4
DUI Collisions with Injuries	0	1	0	1	-1
DUI Collisions with Property Damage	0	0	0	0	0
Total Pedestrian Collisions	0	1	0	1	-1
Pedestrians Killed	0	0	0	0	0
Pedestrians Injured	0	1	0	1	-1
Total Hit & Run Collisions	0	2	0	2	-2
Hit & Run Fatalities	0	0	0	0	0
Hit & Run Injuries	0	0	0	0	0
Hit & Run Property Only	0	2	0	2	-2
CITATION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Traffic Total	194	339	194	339	-145
Hazardous Violations	85	163	85	163	-78
Non-Hazardous Violations	30	61	30	61	-31
Parking Violations	78	111	78	111	-33
DUI Arrests	1	4	1	4	-3

*Collision Summary and Citation Summary does not reflect all collisions and citations which were not entered into the database.

COUNTY OF LOS ANGELES
SHERIFF'S DEPARTMENT

"A Tradition of Service"

OFFICE CORRESPONDENCE

DATE: 02-13-19

FROM: David Huelsen, Traffic Investigator TO: Salvador Becerra, A/Captain
Malibu/Lost Hills Station Malibu/Lost Hills Station

SUBJECT: January Motor Activity Report City of Calabasas

During the month of January the motorcycle officers wrote 62 citations.
The citations break down into the following categories:

Unsafe Speed	19
Other Hazard	15
Other Non-Hazard	10
Signs and Signals	17
Unsafe Turning	1

DHH:

**L.A. County Sheriff's Department
Lost Hills & Malibu Station
Monthly Traffic Safety Management Report**

*City of CALABASAS
Date Range Reported: 1/1/2019 to 1/31/2019*

Total No. of Collisions: 16 Injury: 2 Non-Injury: 14 Fatal: 0 Private Property: 7

Total No. of Citations: 115 Hazardous Cites: 85 Non-Hazardous Cites: 30

Collisions by Reporting Districts

<u>Reporting District</u>	<u>No.</u>	<u>Location</u>
2241	5	at Separate Locations
2242	4	at Separate Locations
2243	1	at Las Virgenes Rd and Thousand Oaks Blvd
2245	2	at Separate Locations
2246	2	at Separate Locations
2248	2	at Separate Locations

Collision Occurred Most Frequently On:

<u>Street Name</u>	<u>Number of Collisions</u>
Calabasas Rd 3 at at Separate Locations	3
Lost Hills Rd 2 at at Separate Locations	2
Agoura Rd 1 at Lost Hills Rd	1
Las Virgenes Rd 1 at Thousand Oaks Blvd	1
Mulholland Hwy 1 at Freedom Dr	1
Parkway Calabasas 1 at Paseo Primario (E)	1

Primary Collision Factors:

<u>Violations</u>	<u>Description</u>	<u>Number of Collisions</u>
		7
22350	Unsafe Speed	3
21801(a)	Left Turns Or U-Turns Yield To Other Vehicles	3
22106	Unsafe Start Or Backing	2
22450(a)	Failure To Stop For Posted Stop Sign	1

Violations Most Frequently Cited:

<u>Violations</u>	<u>Description</u>	<u>Number of Citations</u>
22350	Unsafe Speed	21
4000(a)(1)	Vehicle Registration Required	21
21461(a)	Obey Traffic Control Sign	14
22450(a)	Failure To Stop For Posted Stop Sign	10
14601.1(a)	Driving With Suspended License	7
22101(d)	Req'd Or Prohibited Turn; Fail To Obey Sign	7
23123(a)	Using Wireless Hand Held Phone While Driving	7
23123.5(a)	Texting While Driving	7
5200(a)	License Plates, Two On A Vehicle Front/Rear	7
16028(a)	Proof Of Financial Liability-Traffic Accident	6
12500(a)	Unlicensed Driver	5
12951(a)	Drivers License, Not In Possession	3
22349(a)	Speeding, Excess Of 65 Mph	3
21453(a)	Red Signal; Failure To Stop	2
24252(a)	Maintain Required Lighting	2
26708(a)		2
38300	Off-Highway Vehicle, Disobey Signs	2
21453(b)	Stop; Yield Before Making Turn	1
21755(a)	Unsafe Passing On Right	1
22100(a)	Right Turn At Intersection, Improper Position	1
22107	Unsafe Turning Movement	1
23111	Lighted Substances On;through On Highway	1
23152(a)	Dui; Alcohol	1
23152(b)	Dui, .08 Bac Or Greater	1
23221(b)	Passenger Drinking In A Motor Vehicle On Hwy	1
23222(a)	Possess Open Container While Driving	1
23223(b)	Passenger In Poss Of Alcoholic Beverage On The H	1
26710	Defective Windshield & Rear Windows	1
27360(a)	Parent Allow Child < 8 Yrs Without Child Seat	1

Collisions Involving Pedestrians: 0

Most Frequent Violations

Collisions Involving Bicyclists: 0

Most Frequent Violations

**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

Monthly Traffic Collision Report

2/9/2019 **City of CALABASAS**

Date Range Reported: 1/1/2019 to 1/31/2019

Collisions

Total Non-Injury Collisions	14
Total Injury and Fatal Collisions	2
Total Collisions (Injury + Non-Injury)	16

DUI Collisions

Number of DUI Collisions with Fatalities	0
Number of DUI Collisions with Injuries	0
Number of DUI Collisions Involving Property Damage	0
Total Number of DUI Collision Deaths	0
Total Number of DUI Collision injuries	0
Total Number of DUI Collisions	0
Total Actual Number of DUI Arrests	1

Non-DUI Collisions

Number of Non-DUI Collisions with Fatalities	0
Number of Non-DUI Collisions with Injuries	2
Number of Non-DUI Collisions Involving Property Damage	14
Total Number of Non-DUI Collision Deaths	0
Total Number of Non-DUI Collision injuries	3

Vehicle/Pedestrian Collisions

Number of Vehicle/Pedestrian Collisions with Fatalities	0
Number of Vehicle/Pedestrian Collisions with Injuries	0
Total Number of Pedestrian Fatalities	0
Total Number of Pedestrian Injuries	0

Vehicle/Bicycle Collisions

Number of Vehicle/Bicycle Collisions with Fatalities	0
Number of Vehicle/Bicycle Collisions with Injuries	0
Total Number of Vehicle/Bicycle Collision Fatalities	0
Total Number of Vehicle/Bicycle Collision Injuries	0

Hit & Run Collisions

Total Number of Hit & Run Fatalities	0
Total Number of Hit & Run Injuries	0
Total Number of PDO Hit & Run Collisions	0

Traffic Citations

Total Number of Radar Citations Issued	0
Total Number of Bicycle Citations Issued	0
Total Number of Pedestrian Citations Issued	0
Total Number of Safety Belt Citations Issued	0
Total Number of Child Restraint Citations Issued	1
Total Number of Financial Responsibility Citations Issued	6
Total Number of Hazardous Citations Issued	85
Total Number of Non-Hazardous Citations Issued	30
Total Number of Citations Issued	115

Parking Citations

Total Number of Parking Citations Issued	0
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Miscellaneous

Child in Passenger Seat or Belts, Number of Fatalities	
Child in Passenger Seat or Belts, Number of Injuries	
Child Not in Passenger Seat or Belts, Number of Fatalities	
Child Not in Passenger Seat or Belts, Number of Injuries	
Number of Code 3 or Pursuit Collision Fatalities	
Number of Code 3 or Pursuit Collision Injuries	
Number of Patrol Vehicle Rear-End Collisions with Amber On	

Enforcement Index

Enforcement Index	42.5
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**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

From 1/1/2019 to 1/31/2019

Total Collisions: 16

Injury Collisions: 2

Fatal Collisions: 0

Collision Summary Report

2/9/19

Page 1 of 3

919-00028-2248-472	1/2/2019	13:50	Wednesday	CALABASAS RD - EL CANON AV	300'	Direction: East	Daylight	Clear	Pty at Fault:1
	Sideswipe		Parked Motor Vehicle	Unknown		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	Other		Age:					No Injury
	Veh Type:	Sobriety: Impairment Not Kno		Assoc Factor: None Apparent			Not Stated		
Party 2	Parked Vehicle East	Other		Age: 2017 LEXUS	CT200H		Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: Not Applicable		Assoc Factor: None Apparent			Cell Phone Not In Use		
919-00070-2245-472	1/2/2019	16:56	Wednesday	25600 CALABASAS RD - PRIVATE PROPERTY		Direction:	Daylight	Clear	Pty at Fault:1
	Other		Other Motor Vehicle	Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	Backing		Age:					No Injury
	Veh Type:	Sobriety: HBD Impairment Un		Assoc Factor: Other			Not Stated		
Party 2	Parked Vehicle South	Parked		Age: 2017 FORD	EDGE		Sport Utility Vehicle		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD		Assoc Factor: None Apparent			Cell Phone Not In Use		
919-00064-2241-250	1/3/2019	17:20	Thursday	4785 LAS VIRGENES RD - PRIVATE PROPERTY		Direction:	Dusk - Dawn	Clear	Pty at Fault:1
	Sideswipe		Other Motor Vehicle	Unknown		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	Other		Age:					No Injury
	Veh Type:	Sobriety: Not Applicable		Assoc Factor: None Apparent			Cell Phone Not In Use		
Party 2	Parked Vehicle East	Parked		Age: 2018 NISSAN	ALTIMA		Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: Not Applicable		Assoc Factor: None Apparent			Cell Phone Not In Use		
919-00076-2241-472	1/5/2019	10:00	Saturday	4919 LAS VIRGENES RD - PRIVATE PROPERTY		Direction:	Daylight	Cloudy	Pty at Fault:1
	Sideswipe		Other Motor Vehicle	Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	Proceeding Straight	Male	Age: 41	2008 INFINITI	G37	Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD		Assoc Factor: None Apparent		Unknown	Not Stated		
Party 2	Driver	Proceeding Straight	Male	Age: 62	2000 ISUZU	TRUCK	Pickups & Panels		No Injury
	Veh Type: Pickup Truck	Sobriety: HNBD		Assoc Factor: None Apparent		Unknown	Not Stated		
919-00088-2246-472	1/5/2019	20:30	Saturday	CALABASAS RD - MUREAU RD	0'	Direction: East	Dark - Street Lig	Raining	Pty at Fault:1
	Rear-End		Parked Motor Vehicle	Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	Proceeding Straight	Male	Age: 17	2017 FORD	MUSTANG	Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Parked Vehicle East	Parked		Age: 2017 AUDI	A6		Passenger Car, Station Wagon, Jeep		No Injury
	Veh Type: Passenger Car	Sobriety: Not Applicable		Assoc Factor: None Apparent			Cell Phone Not In Use		
919-00090-2242-250	1/5/2019	22:45	Saturday	3860 POPPYSEED LN - PRIVATE PROPERTY		Direction:	Dark - Street Lig	Raining	Pty at Fault:2
	Vehicle - Pedestrian		Other Motor Vehicle	Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0

Party 1	Parked Vehicle	North	Parked		Age:	2007 HONDA	CIVIC	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: Not Applicable		Assoc Factor: None Apparent			Cell Phone Not In Use		
Party 2	Driver		Proceeding Straight		Age:				No Injury	
	Veh Type:		Sobriety: Not Applicable		Assoc Factor: None Apparent			Cell Phone Not In Use		
919-00093-2241-472	1/6/2019	04:50	Sunday	27050 AGOURA RD - PRIVATE PROPERTY			Direction:	Dark - Street Lig	Cloudy	Pty at Fault:1
	Hit Object		Fixed Object		Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	North	Proceeding Straight	Male	Age: 41	2016 FORD	EXPLORER	Police Car	No Injury	
	Veh Type: Emergency Vehicle		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
919-00159-2246-472	1/10/2019	07:45	Thursday	PARKWAY CALABASAS - PASEO PRIMARIO (E)			500' Direction: East	Dusk - Dawn	Raining	Pty at Fault:1
	Rear-End		Other Motor Vehicle		Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	East	Proceeding Straight	Male	Age: 22	2013 VOLKSWAGEN	GOLF GTI	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: Vision Obscureme		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	East	Proceeding Straight	Male	Age: 60	2015 SUBARU	IMPREZA	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
919-00163-2245-472	1/10/2019	12:00	Thursday	CALABASAS RD - RT 101 SBOFF/R (E)			0' Direction: Not Stated	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle		Not Stated	21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	East	Making Left Turn	Male	Age: 68	2009 BMW	328IC	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: Not Applicable		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	West	Proceeding Straight	Male	Age: 48	2014 TOYOTA	PRIUS	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
919-00188-2242-472	1/12/2019	17:37	Saturday	4937 LAS VIRGENES RD -			Direction:	Dark - Street Lig	Clear	Pty at Fault:1
	Head-On		Other Motor Vehicle		Other Improper Driving		Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	North	Making Right Turn	Female	Age: 24	2013 KIA	OPTIMA	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	South	Stopped In Road	Female	Age: 54	2013 NISSAN	PATHFINDER	Sport Utility Vehicle	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
919-00286-2242-471	1/18/2019	11:04	Friday	LOST HILLS RD - LAS VIRGENES RD			0' Direction: Not Stated	Daylight	Cloudy	Pty at Fault:1
	Rear-End		Other Motor Vehicle		Unsafe Starting or Backing	22106	Hit & Run: No	Complaint of Pain	# Inj: 1	# Killed: 0
Party 1	Driver	East	Making Right Turn	Female	Age: 26	2006 KIA	SORENTO	Sport Utility Vehicle	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: Violation		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	East	Stopped In Road	Male	Age: 71	2018 CHEVROLET	MALIBU	Passenger Car, Station Wagon, Jeep	Complaint of Pain	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
919-00295-2241-472	1/18/2019	19:45	Friday	AGOURA RD - LOST HILLS RD			46' Direction: West	Dark - Street Lig	Clear	Pty at Fault:1
	Rear-End		Other Motor Vehicle		Unsafe Speed	22350	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	East	Proceeding Straight	Male	Age: 49	2004 TOYOTA	CAMRY	Passenger Car, Station Wagon, Jeep	No Injury	
	Veh Type: Passenger Car		Sobriety: HBD Under Influenc		Assoc Factor: Violation		Lap/Shoulder Harness Used	Cell Phone Not In Use		
Party 2	Driver	East	Stopped In Road	Female	Age: 62	2003 HUMMER	H2	Sport Utility Vehicle	No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD		Assoc Factor: None Apparent		Lap/Shoulder Harness Used	Cell Phone Not In Use		
919-00349-2241-472	1/22/2019	13:40	Tuesday	26527 AGOURA RD -			Direction:	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle		Unsafe Starting or Backing	22106	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0

Party 1	Driver	East	Backing	Male	Age: 26	2008 FORD	RANGER	Pickups & Panels		No Injury	
	Veh Type: Pickup Truck		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	North	Proceeding Straight	Female	Age: 65	1994 TOYOTA	CAMRY	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
919-00378-2248-471	1/23/2019	20:10	Wednesday	MULHOLLAND HWY - FREEDOM DR			528'	Direction: North	Dark - Street Lig	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Auto R/W Violation			21801(a)	Hit & Run: No	Complaint of Pain	# Inj: 2	# Killed: 0
Party 1	Driver	South	Making U Turn	Male	Age: 59	2016 BMW	740LI	Passenger Car, Station Wagon, Jeep		Complaint of Pain	
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: Inattention	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	South	Proceeding Straight	Male	Age: 41	2009 MERCEDES-BENZ	ML550	Sport Utility Vehicle		Complaint of Pain	
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
919-00414-2243-472	1/25/2019	14:15	Friday	LAS VIRGENES RD - THOUSAND OAKS BLVD			21120'	Direction: North	Daylight	Clear	Pty at Fault:1
	Broadside		Other Motor Vehicle	Auto R/W Violation			21801(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	North	Making Left Turn	Female	Age: 39	2014 TOYOTA	CAMRY	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	North	Proceeding Straight	Female	Age: 29	2015 MAZDA	6	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
919-00520-2242-471	1/31/2019	13:22	Thursday	LOST HILLS RD - CALABASAS HILLS RD			0'	Direction: Not Stated	Daylight	Cloudy	Pty at Fault:1
	Broadside		Other Motor Vehicle	Traffic Signals and Signs			22450(a)	Hit & Run: No	Property Damage Only	# Inj: 0	# Killed: 0
Party 1	Driver	South	Proceeding Straight	Female	Age: 28	2005 JEEP	WRANGLER	Sport Utility Vehicle		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			
Party 2	Driver	West	Proceeding Straight	Female	Age: 37	2001 ACURA	TL	Passenger Car, Station Wagon, Jeep		No Injury	
	Veh Type: Passenger Car		Sobriety: HNBD			Assoc Factor: None Apparent	Lap/Shoulder Harness Used	Cell Phone Not In Use			

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Sorted By: Date and Time

**LOST HILLS JUVENILE INTERVENTION UNIT
ACTIVITY REPORT FOR JANUARY 2019
CALABASAS**

A. SCHOOL ISSUES

Investigated 4 cell phone issues at Calabasas High: 0 threats, 2 sexting.

Conducted 2 home truancy checks of Calabasas High students.

Arrested 1 students from AE Wright Re: Drugs.

Arrested 1 student from Calabasas High for Battery.

B. INTERVENTIONS

Conducted two intervention for AE Wright students and their parents re: truancy issues.

C. COMMUNITY / CRIMINAL ISSUES

1. We conducted a monthly parental resource class at Lost Hills Sheriff's Station. This program was developed by our unit and is designed to educate parents about: 1) The current trends in juvenile behavior and delinquency, 2) Alcohol/narcotic awareness and recognition, 3) School policy and campus issues, 4) Gang awareness and negative peer relations, 5) Parental rights and responsibilities and, 6) Parental responses to incorrigible and/or delinquent behavior. We also address the specific concerns relating to the minor's behavior. We educate the minor and their parents of possible criminal behavior and the legal consequences. We offer suggestions and make recommendations to improve the minor's quality of life.
2. Spoke with numerous citizens and parents who called to question various juvenile concerns and issues in the community. We also provide the parents with various juvenile resource programs within our community.
3. We met with the Sylmar Juvenile Court District Attorney regarding the investigation and filing of criminal charges against juvenile offenders.
4. Met with Acting Captain Jennifer Seetoo throughout the month in order to keep him up to date regarding our unit's investigations and current juvenile issues within our city.
5. Entered juveniles into the Juvenile Automated Index system for various violations.
6. Made court appearances to testify as witnesses on the part of the People of the State of California and attended court proceedings in cases generated from the City of Calabasas. We also investigated, prepared, and filed cases with the District Attorney's office. We additionally assisted other investigators in the preparation of cases for court.

7. Met with station narcotic detectives on a regular basis to exchange information regarding juvenile and drug related issues. We have worked with the narcotic detectives on several narcotic cases directly and indirectly involving juveniles.

8. Handled the processing and follow-up of various juvenile referrals brought to the attention of this unit (i.e., Juvenile Information Forms, Field Interview Cards, Juvenile Automated Index, and citations for various juvenile contacts with uniform personnel).

9. Conducted our normal checks of juvenile problem areas in the city during weekend evenings and responded to juvenile related calls for service.

10. Updated the Gang Book and briefed the captain on criminal activity trends.

11. Registered 7 sexual predators.

12. Participated in the SARB program.

13. Parent intervention at Round Meadow re: custody issues.

14. Meeting at the District to LVUSD for Reality Party event coming up.

15. Attended City Hall meeting at the District.

16. Attended Bay Laurel Career Day for students.

17. Tobacco Sting for Calabasas, Arrested 2 Re: selling to minors.

18. Monitored Topanga School Strike.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, FEBRUARY 13, 2019**

Mayor Shapiro called the Closed Session to order at 6:00 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, CA.

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

1. Public Employee Performance Evaluation (Gov. Code Section 54957)
Title: City Manager

The Council convened to Open Session in the Council Chambers at 7:04 p.m.

Mr. Howard announced that there were no reportable actions regarding Closed Session Item No.1.

ROLL CALL

Present: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Absent: None

Staff: Bingham, Hernandez, Howard, Krdilyan, Lysik, Rice, Tamuri and Yalda

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Brownie Troop 2336 (3rd).

APPROVAL OF AGENDA

Councilmember Maurer moved, seconded by Mayor pro Tem Weintraub to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Mayor pro Tem Weintraub:

- Extended an invitation to a Public Forum by the Environmental Commission on February 21.

- Informed residents of changes to their next electric bill reflecting charges from the Clean Power Alliance (CPA).

Councilmember Gaines:

- Congratulated the CHS Boys and Girls' Basketball teams on a great season.
- Congratulated the CHS Academic Decathlon team on their third year victory, qualifying to the State championships.
- Extended an invitation to a ribbon cutting ceremony for the Ensele Center for Healing on February 20.
- Extended an invitation to the Chamber Cal Cup Bowling fundraiser event on February 22.
- Wished late President, Abraham Lincoln a belated birthday.
- Wished everyone a Happy Valentine's Day.
- Announced that Nick Heukrodt will be featured in a special on Chanel 2 and Chanel 9 on February 14.

Councilmember Maurer:

- Informed residents of storm watch for Woolsey fire areas and mentioned that sandbags are available to residents through local fire stations.
- Announced that there will be an e-waste collection on February 16 at El Camino shopping Center.
- Encouraged residents to sign up for 100 percent renewable energy through the Clean Power Alliance (CPA).

Mayor Shapiro:

- Extended appreciation to Senior Center staff for a wonderful Valentine's Day celebration.
- Extended appreciation to the Public Safety Commission, staff, and others for a successful and well-attended Woolsey fire discussion.
- Extended an invitation to the Sr. Speaker Series on March 1
- Extended an invitation to Arbor Day on March 16.
- Extended an invitation to the AHCCC on March 16 in celebration of St. Patrick's Day, as well as a 5k run and other festivities.
- Extended an invitation to the CHS Music Boosters annual event on March 17 at the Canyon Club.

➤ Adjourn in memory

Mayor Shapiro announced that the meeting would be adjourned in memory of Barbara Edelston Yaroslavsky.

Members of the Council expressed condolences to the Yaroslavsky family.

PRESENTATIONS

- Recognition to outgoing Commissioners

Mayor Shapiro presented certificates to outgoing Commissioners.

NEW BUSINESS

1. Consideration and approval of appointments to the Environmental, Library, Public Safety, Traffic & Transportation Commissions; and the Agoura Hills/Calabasas Community Center

Mayor pro Tem Weintraub moved, seconded by Councilmember Maurer to appoint Julie Shy-Sobol to the Environmental Commission, Michele Faulkner to the Library Commission, Jason Sperling Reich to the Traffic & Transportation Commission, and Lucy Martin to the Agoura Hills/Calabasas Community Center. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Mayor Shapiro administered the Oath of Office to newly appointed commissioners.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Charlotte Meyer, Laura Weissnar, John Suwara and Julie Shy-Sobol spoke during public comment.

CONSENT ITEMS

2. Approval of meeting minutes from January 23, 2019
3. Recommendation to approve a purchase order of \$297,621 with A-Z Bus Sales for the procurement of two 30-passenger CNG shuttles using Federal Transit Administration (FTA) Fiscal Year 2017 Section 5316 Job Access and Reverse Commute (JARC) Program funds awarded during Fiscal Year 2019
4. Approval of Resolution No. 2019-1613, amending Resolution No. 2018-1597, approving the position and salary of an hourly Senior Media Specialist and the elimination of a Media Production Specialist in the Media, Library & Information Services Department

Councilmember Gaines moved, seconded by Councilmember Bozajian to approve Consent Item Nos. 2-4. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

PUBLIC HEARING

5. Introduction of Ordinance No. 2019-373 to amend Chapter 17.11, Table 2.2 of the Calabasas Municipal Code to allow “Pharmacies and Drug Stores” as a conditionally permitted use in the Commercial, Mixed Use (CMU) zone; and consideration of Resolution No. 2019-1614 approving File No. 180000957, a request for a Conditional Use Permit to allow a 1,503 sq. f. pharmacy to operate at 23693 Calabasas Road Ste. B, within the CMU zone and Scenic Corridor overlay zone. The project is exempt from environmental review in accordance with Section 15061 (b)(3)(General Rule Exemption) and Section 15303 (Class 3 – New Construction or Conversion of Small Structures) of the CEQA Guidelines. The Planning Commission recommended that the City Council approve the project at its December 20, 2018 meeting

Mayor Shapiro opened the public hearing.

Ms. Rice presented the report

Tom Cohen and Greta Goldshtein spoke on Item No. 5.

Mayor Shapiro closed the public hearing.

After discussion, Mayor pro Tem Weintraub moved, seconded by Councilmember Maurer to approve Item No. 5. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

The meeting recessed at 8:05 p.m.

The meeting reconvened at 8:13 p.m.

NEW BUSINESS CONTINUED

6. Introduction of Ordinance No. 2019-374, amending Calabasas Municipal Code Section 2.04.060 – Councilmember – Eligibility to hold Office

After discussion, Councilmember Gaines moved, seconded by Councilmember Maurer to approve Item No. 6. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

7. Update from Terry Dipple regarding projects within the Las Virgenes-Malibu Council of Governments area

Mr. Dipple presented an update.

No action was taken on this item.

INFORMATIONAL REPORTS

8. Check Register for the period of January 15-30, 2019

No action was taken on this item.

TASK FORCE REPORTS

Councilmember Bozajian reported that Mayor pro Tem Weintraub and he met with Calabasas Village residents' representatives and plan to have future Council discussions.

Mayor Shapiro reported that Mayor pro Tem Weintraub and he attended a SCAG meeting. In addition, Mayor Shapiro reported his attendance to a CHS PFC meeting.

Mayor pro Tem Weintraub reported that Mayor Shapiro and she met with AT&T and Verizon representatives regarding cell services.

CITY MANAGER'S REPORT

Dr. Lysik reported concerns regarding ongoing speeding and reckless driving along Mulholland Hwy., and asked drivers to drive with caution and reduce speeds.

FUTURE AGENDA ITEMS

Councilmember Bozajian requested a report from the City Manager regarding the selection for the new Lost Hills Captain.

Mayor Shapiro requested a full crime report from the Los Hills Sherriff's station.

Councilmember Gaines requested an after action follow up regarding the Woolsey fire and recommendations from the Public Safety Commission. In addition, Councilmember Gaines requested a report regarding the plastic straws ban launch as well as a review of the City of Berkeley ordinance regarding ban on plastics.

Councilmember Maurer requested to see the Woolsey After Action Report before it is sent to the State.

Mayor pro Tem Weintraub requested a discussion regarding electronic scooters. In addition, she requested a report regarding the City's current Transportation Demand Management policy.

Mayor Shapiro requested to move the plastic straw ban update to the next Council meeting. In addition, Mayor Shapiro announced that a Council budget workshop has been scheduled on April 27 from 9-12 p.m. Lastly; Mayor Shapiro announced that he will be representing the City at a Woolsey Fire taskforce meeting in Malibu on February 23, and that Mayor pro Tem Weintraub will attend a similar meeting on March 3.

ADJOURN

Mayor pro Tem Weintraub moved, seconded by Councilmember Maurer to adjourn the meeting at 8:52 p.m. in memory of Barbara Edelston Yaroslavsky to the next regular meeting scheduled on Wednesday, February 27, 2019, at 7:00 p.m. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Weintraub, Councilmembers Bozajian, Gaines and Maurer

Maricela Hernandez, MMC
City Clerk



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 14, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MAUREEN TAMURI, COMMUNITY DEVELOPMENT DIRECTOR
KRYSTIN RICE, PLANNER



SUBJECT: ADOPTION OF ORDINANCE NO. 2019-373 TO AMEND CHAPTER 17.11, TABLE 2.2 OF THE CALABASAS MUNICIPAL CODE TO ALLOW "PHARMACIES AND DRUG STORES" AS A CONDITIONALLY PERMITTED USE IN THE COMMERCIAL, MIXED USE (CMU) ZONE.

MEETING DATE: FEBRUARY 27, 2019

SUMMARY RECOMMENDATION:

That the City Council adopt Ordinance No. 2019-373 (Attachment A) to amend Chapter 17.11, Table 2.2 of the Calabasas Municipal Code to allow "Pharmacies and Drug Stores" as a conditionally permitted use in the Commercial, Mixed Use (CMU) zone.

BACKGROUND:

At the February 13, 2019 City Council meeting, Ordinance No. 2019-373 was introduced at a public hearing. It is now appropriate for this ordinance to be formally adopted. All other entitlements associated with File No. 180000957 were approved on February 13, 2019 via City Council Resolution No. 2019-1614, but are contingent on the adoption of this Ordinance.

REQUESTED ACTION:

That the City Council adopt Ordinance No. 2019-373 (Attachment A).

ATTACHMENTS:

Attachment A: Ordinance No. 2019-373

**ITEM 5 ATTACHMENT A
ORDINANCE NO. 2019-373**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING A DEVELOPMENT CODE AMENDMENT ASSOCIATED WITH FILE NO. 180000957, AMENDING CHAPTER 17.11, TABLE 2-2 OF THE CITY OF CALABASAS LAND USE AND DEVELOPMENT CODE TO ALLOW "PHARMACIES AND DRUG STORES" AS A CONDITIONALLY PERMITTED USE IN THE COMMERCIAL MIXED USE (CMU) ZONING DISTRICT.

WHEREAS, the City Council of the City of Calabasas, California ("the City Council") has considered all of the evidence including, but not limited to, the Planning Commission Resolution, Planning Division staff reports and attachment, and public testimony from Planning Commission meeting on December 18, 2018, and City Council meeting on February 13, 2019, before making a final decision on February 27, 2019; and

WHEREAS, the City Council finds that the Land Use and Development Code Amendment is consistent with the goals, policies, and actions of the General Plan and will not conflict with the General Plan; and

WHEREAS, the City Council finds that the Land Use and Development Code Amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City; and

WHEREAS, the proposed actions are in compliance with the provisions of the California Environmental Quality Act (CEQA) because the project is exempt from environmental review in accordance with Section 21084 of the California Environmental Quality Act (CEQA), and pursuant to Section 15061(B)(3) and Section 15303 (Class 3 – New Construction or Conversion of Small Structures) of the CEQA Guidelines.

WHEREAS, the Land Use and Development Code Amendment reflects the input of residents, stakeholders, and public officials, and implements the General Plan's visions and desire for the community, is adopted in the public's interest, and is otherwise consistent with federal and state law; and

WHEREAS, the City Council has considered the entirety of the record, which includes without limitation, The Calabasas General Plan; all reports, testimony, and transcripts from Planning Commission's December 20, 2018 meeting; and reports, and testimony at the City Council's February 13, 2019 meeting.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. Based upon the foregoing the City Council finds:

1. Notice of the February 27, 2019, City Council public hearing was posted at Juan de Bautista Park, the Calabasas Tennis and Swim Center, the Agoura Hills/Calabasas Community Center, Gelson's Market and at Calabasas City Hall.
2. Notice of the February 27, 2019, City Council public hearings were posted in The Enterprise ten (10) days prior to the hearings.
3. Notice of the February 27, 2019, City Council public hearing included the information set for in Government Code Section 65009 (b)(2).
4. Following a public hearing held on December 20, 2018, the Planning Commission adopted Resolution No. 2018-677 recommending to the City Council: (1) approval of File No. 180000957; and (2) adoption of Ordinance No. 2018-373, amending Chapter 17.11, Table 2-2 of the City of Calabasas Land Use and Development Code.

SECTION 2. In view of all evidence and based on the foregoing findings, the City Council concludes as follows:

Section 17.76.050(B) Calabasas Municipal Code allows the City Council to approve a Development Code Amendment provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The proposed amendment would allow the "Pharmacy and Drug Store" land use as a conditionally permitted use within the Commercial, Mixed Use zone. The subject site's General Plan land use designation is Mixed Use, which is intended for mixed use developments with innovative site design and pedestrian orientation. Appropriate land uses include a broad range of office, retail, commercial services, high-intensity residential uses, entertainment, and similar and related compatible uses. The proposed amendment meets this finding because it maintains and strengthens the policies of the General Plan that are intended to preserve a mix of commercial uses. Specifically, the pharmacy and drug store use is consistent with Policy II-11, which states that the General Plan promote a mix of retail and service commercial, office, and business park areas that contribute to a sound local economic base. The proposed development code amendment will serve the residential community's needs. Therefore, the proposed project meets this finding.

- 2. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City;*

The proposed development code amendment will allow stand-alone “Pharmacies and Drug Stores” as a conditionally permitted use in the Commercial, Mixed Use (CMU) zone. The proposed code amendment has been reviewed by the Los Angeles County Sheriff Department and the Los Angeles County Fire Department, neither of which raised any health and safety or public interest concerns. The proposed ordinance does not contain substantive policy changes that will create a safety hazard or any condition that would negatively impact the public interest, health or welfare. In contrast, the proposed amendment strengthens the City’s ability to preserve a high quality of life for its citizens by allowing such use within the CMU zone. Therefore, the proposed amendment meets this finding.

- 3. The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA);*

The proposed amendment is categorically exempt from environmental review in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, General Rule for CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed amendment will not result in additional development opportunities or any foreseeable environmental impact. Therefore, the proposed project meets this finding.

- 4. The proposed amendment is internally consistent with other applicable provisions of the Development Code.*

The proposed amendment identifies “Pharmacies and Drug Stores” as a conditionally permitted use in the CMU zoning district. The change applies only to one zoning district, CMU, and proposes no further amendment to any other zoning district or development code standard. Additionally, the Municipal Code does not provide any specific standards for a pharmacy and drug store use. The proposed amendment maintains internal consistency with other applicable provisions of the Code; therefore, it meets this finding.

SECTION 3. CODE AMENDMENT. Section 17.11.010 of the Calabasas Municipal Code is hereby amended as follows:

In the category labeled “Pharmacies and Drug Stores” of the table entitled “Table 2-2 Land Use Table,” include a “C” under the column heading “CMU”.

SECTION 4. SEVERABILITY.

Should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance shall remain in full force and effect and, to that end, the provisions hereof are declared to be severable.

SECTION 5. EFFECTIVE DATE.

This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

SECTION 6. CERTIFICATION.

The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this 27th day of February 2019.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 14, 2019
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *MHC*
SUBJECT: ADOPTION OF ORDINANCE NO. 2019-374, AMENDING CALABASAS MUNICIPAL CODE SECTION 2.04.060 – COUNCILMEMBER – ELIGIBILITY TO HOLD OFFICE

MEETING DATE: FEBRUARY 27, 2019

SUMMARY RECOMMENDATION:

That the City Council adopt Ordinance No. 2019-374, amending Calabasas Municipal Code Section 2.04.060 – Councilmember – Eligibility to Hold Office.

BACKGROUND:

Ordinance No. 2019-374 was introduced at the February 13, 2019, Council meeting and is now being presented for adoption.

REQUESTED ACTION:

That the City Council adopt Ordinance No. 2019-374, amending Calabasas Municipal Code Section 2.04.060 – Councilmember – Eligibility to Hold Office.

ATTACHMENTS:

- a. Ordinance No. 2019-374

**ITEM 6 ATTACHMENT A
ORDINANCE NO. 2019-374**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, AMENDING CALABASAS
MUNICIPAL CODE SECTION 2.04.60 – COUNCILMEMBER
– ELIGIBILITY TO HOLD OFFICE.**

**THE CITY COUNCIL FOR THE CITY OF CALABASAS DOES ORDAIN AS
FOLLOWS:**

Section 1. Section 2.04.060, A of the Calabasas Municipal Code is hereby amended to read as follows:

2.04.060 Councilmember – Eligibility to Hold Office.

A. City Council Candidate Residency. No person shall be eligible to hold office as a member of the City Council unless:

(1) He or she is a registered voter and a resident of the City at the time nomination papers are issued; and

(2) He or she is a registered voter and a resident of the City at the time of election or appointment.

Section 2. This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Calabasas ordinance.

Section 3. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of February, 2019.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 15, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY LYSIK, CITY MANAGER

BY: JOHN R. BINGHAM, ADMINISTRATIVE SERVICES MANAGER



SUBJECT: ADOPTION OF RESOLUTION NO. 2019-1615 AMENDING RESOLUTION NO. 2018-1597, APPROVING THE POSITION AND SALARY OF A FULL-TIME MEDIA AND INFORMATION SERVICES DIRECTOR AND ELIMINATING A FULL-TIME MEDIA, LIBRARY AND INFORMATION SERVICES DIRECTOR

MEETING DATE: FEBRUARY 27, 2019

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 2019-1615 amending Resolution No. 2018-1597, approving the position of a Full-Time Media and Information Services Director, and the reduction of a Full-Time Media, Library and Information Services Director in the Media Operations Department.

BACKGROUND:

With the upcoming departure of the current Media, Library and Information Services Director of the Media, Library and Information Services Department, it is necessary to prepare for the anticipated recruitment of a new Director. As reflected in the title the new position will no longer supervise the Library.

DISCUSSION/ANALYSIS:

Under the general direction of the City Manager the Media and Information Services Director, organizes and directs the programs and activities of the Media Services Division and Information Systems Division. The position oversees the daily operations of CTV, the City's government access channel, the City' cable franchises, City telecommunications, the City web site and social media, the City newsletter, public information in the City and serves as the primary staff liaison to the Communications and Technology Commission. In addition, the position oversees the City's information systems coordinating the operations of the City's network and stand-alone microcomputer information systems, including maintaining hardware and software configurations and providing user support.

FISCAL IMPACT/SOURCE OF FUNDING:

The addition of a Media and Information Services Director and the elimination of a Media, Library and Information Services Director position would create a reduction of approximately \$5,000.00 to the General Fund Media Operations Department budget and \$49,000.00 saving to the Library Fund.

REQUESTED ACTION:

It is requested that the City Council approve and adopt Resolution No. 2019-1615, amending Resolution No. 2018-1597, approving the position of a Full-Time Media and Information Services Director and reducing a Full-Time Media, Library and Information Services Director in the Media Operations Department.

ATTACHMENT:

Resolution No. 2019-1615

**ITEM 7 ATTACHMENT
RESOLUTION NO. 2019-1615**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AMENDING RESOLUTION NO. 2018-1597 BY APPROVING THE POSITION AND SALARY RANGE OF A FULL-TIME MEDIA AND INFORMATION SERVICES DIRECTOR AND ELIMINATING A FULL-TIME MEDIA, LIBRARY AND INFORMATION SERVICES DIRECTOR.

WHEREAS, the City Council desires to retain and attract qualified and high caliber individuals; and

WHEREAS, this Resolution No. 2019-1615 is adopted in order to amend Resolution No. 2018-1597, the existing resolution in place for employee salary ranges, by approving the position and salary range of a Full-Time Media and Information Services Director and eliminating a Full-Time Media, Library and Information Services Director.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS, AS FOLLOWS:

SECTION 1. Resolution No. 2018-1597 is hereby amended by approving the position and salary range of a Full-Time Media and Information Services Director and eliminating a Full-Time Media, Library and Information Services Director:

PERMANENT FULL TIME EMPLOYEES

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Media and Information Services Director	P197	0 1
Media, Library and Information Services Director	P207	4 0

SECTION 2. All other provisions of Resolution No. 2018-1597 shall continue in full force and effect.

SECTION 3. To the extent the provisions of Resolution No. 2018-1597, as amended by this Resolution No. 2019-1615, are substantially the same as any other resolution or action of the City Council, the provisions of Resolution No. 2018-1597 as amended hereby, shall be construed as continuations of these other enactments, and not as new enactments.

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of February 2019.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 15, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MICHAEL KLEIN, SENIOR PLANNER *MAK*
MATT SUMMERS, ASSISTANT CITY ATTORNEY

SUBJECT: CONSIDERATION OF ORDINANCE NO. 2019-375, TO AMEND CALABASAS MUNICIPAL CODE, SECTION 17.12.050, RELATED TO ANTENNAS/PERSONAL WIRELESS TELECOMMUNICATIONS FACILITIES, TO ADD PROVISIONS CREATING A SEPARATE APPLICATION AND APPROVAL PROCESS FOR SMALL WIRELESS FACILITY PERMIT APPLICATIONS REQUIRED BY THE FCC'S DECLARATORY RULING AND REPORT AND ORDER (FCC 18-133) ADOPTING 47 C.F.R. SECTION 1.6001 ET SEQ. THE COMMUNICATION AND TECHNOLOGY COMMISSION (ACTING AS A PLANNING COMMISSION PER SECTION 17.76 OF THE CMC) RECOMMENDED APPROVAL OF THE ORDINANCE TO THE CITY COUNCIL AT A PUBLIC HEARING HELD ON FEBRUARY 11, 2019.

MEETING DATE: FEBRUARY 27, 2019

SUMMARY RECOMMENDATION:

That the City Council introduce and waive further reading of Ordinance No. 2019-375, amending Section 17.12.050 of the City of Calabasas Land Use and Development Code, related to Antennas/Personal Wireless Telecommunications Facilities, to add provisions creating a separate application and approval process for small wireless facility permit applications covered under the FCC's Declaratory Ruling and Report and Order (FCC 18-133) adopting 47 C.F.R. section 1.6001 et seq.

BACKGROUND:

The City regulates installation, operation, and maintenance of personal wireless telecommunications facilities in the City under the provisions of the Wireless Facility Ordinance, Section 17.12.050 of the Calabasas Municipal Code. As stated in Section 17.12.050(A), the ordinance is intended to protect the health and safety of residents and business, protect the benefits provided to residents and business by wireless telecommunications facilities, balance these goals by permitting the installation and operation of personal wireless telecommunication facilities where needed, while reducing adverse economic, safety and/or aesthetic impacts. The ordinance must accomplish these goals while also complying with all applicable federal and state laws, including the federal 1996 Telecommunications Act, and therefore is intended to regulate personal wireless telecommunications facilities to the limit of, but not beyond, the City's power.

In 2012, Congress passed the 2012 Middle Class Tax Act which contained Section 6409, also known as the Spectrum Act. The Spectrum Act provides for rapid deployment of wireless infrastructure by requiring local governments to ministerially approve any application that seeks to modify an existing wireless telecommunication facility without substantially altering the existing facility. However, absent specific definitions of unique terms, such as towers, base station, substantial change, etc., implementation of the Spectrum Act was open to the interpretation by each local government. Furthermore, while the Spectrum Act states that a local government cannot deny and shall approve an eligible facility request, it provides no guidance as to the process or time limits in which a local government must act. As a result, in 2015 the FCC published rules which include necessary definitions, processing requirements, timelines and remedies for applications that seek to modify an existing wireless telecommunication facility in accordance with the Spectrum Act. The City subsequently approved an ordinance to implement the FCC's published rules by creating a Minor Modification Permit for projects that modify an existing wireless facility consistent with the Spectrum Act and the FCC rules.

On September 26, 2018, the Federal Communications Commission adopted a new set of rules which further streamline the process of collocating and deploying small wireless facilities (the new FCC ruling is entitled: Declaratory Ruling and Report and Order (FCC 18-133) adopting 47 C.F.R. section 1.6001 et seq). In summary, the rules shorten the shot clock for the review of new small wireless facilities, limits the fees that may be charged to a "reasonable" amount, limits local review to specified objective standards, and limits aesthetic restrictions. These rules took effect on January 14, 2019, and they preempt any and all conflicting local ordinances and regulations. As a result, the City should amend its current wireless

ordinance to accommodate the unique processing requirements required by the new FCC's rules.

The proposed Development Code amendment is intended to conform the City's wireless facility regulations to these new FCC rules while continuing to maintain the strictest possible control under law.

The Communications and Technology Commission (CTC) reviewed the draft ordinance at a public hearing on February 11, 2019, and adopted CTC Resolution No. 2019-043 (attachment B), recommending adoption of the ordinance by the City Council. Additionally, the CTC motion included a recommendation that the Council consider future amendments with broader changes to the wireless ordinance that would accommodate reasonable deployment of new wireless facilities in areas of the City that have coverage gaps.

DISCUSSION/ANALYSIS:

As stated above, on September 26, 2018, the FCC adopted new rules with the intent to provide a streamlined process for collocating or deploying new small wireless facilities. The FCC explained that the rule is "part of a national strategy to promote the timely buildout of this new (5G Small Cell) infrastructure across the country by eliminating regulatory impediments". The new rule defines a small wireless facility as follows:

"(1) The facilities –

- (i) Are mounted on structures 50 feet or less in height including their antennas, or
- (ii) Are mounted on structures no more than 10 percent taller than other adjacent structures, or
- (iii) Do not extend existing structures on which they are located to a height of more than 50 feet or by more than 10 percent, whichever is greater;

(2) Each antenna associated with the deployment, excluding associated antenna equipment, is no more than three cubic feet in volume;

(3) All other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is no more than 28 cubic feet in volume;

(4) The facilities do not require antenna structure registration under part 17 of this chapter [antennas more than 200' high or new airports requiring FAA registration];

(5) The facilities are not located on Tribal lands; and

(6) The facilities do not result in human exposure to radiofrequency radiation in excess of applicable safety standards specified in section 1.1307(b)."

In addition to establishing a definition for small wireless facilities, the new rules establish "reasonable periods of time to act on siting application (47 C.F.R. section 1.6001)". The new shotclock requires the City to review and take action on an application to collocate a small wireless facility on an existing structure within 60 days, and take action on an application to deploy a small wireless facility on a new structure within 90 days. This time limit includes any appeal periods and the issuance of all required permits, including building and encroachment permits. The FCC order stipulates that Cities may require only objective information to review an application for a small wireless facility. In other words, the City cannot require an applicant to demonstrate that there is a significant gap in the carrier's coverage, and that a proposed small wireless facility is the least intrusive means to close that gap. Finally, the City is required to publish all applicable aesthetic requirements.

As a result of the new rules adopted by the FCC, the City should amend its wireless telecommunication facility ordinance to establish a straightforward permitting process and procedures for new or collocated wireless facilities that meet the FCC definition of a small wireless facility. In order to meet the strict timelines established by the new rules, the permit type should be non-discretionary and subject only to administrative review and decision. The applicant should also be required to submit to Building and Safety for Plan Check and Public Works for an Encroachment Permit, if applicable, concurrently with Planning to avoid any unnecessary delays in processing their request.

The proposed amendments maintain the City's existing standards for the installation of any new wireless facility, such as preferred zones, prohibited locations, preferred methods of attachment, and stealth requirements. These standards would apply to all new wireless and small wireless facilities. However, the amendments provide a streamlined permit process for the deployment of a small wireless facility by establishing the same shotclock parameters adopted by the FCC, eliminating subjective findings (i.e. significant gap), and making the director the decision maker. Decisions on small wireless facilities would not be subject to a public hearing, however, the proposed amendment includes a provision

which requires staff to mail notification of the decision to property owners within 300 feet of the small wireless facility.

Proposed Development Code Amendments

The proposed amendments would modify three existing subsections of the current Wireless Telecommunication Facilities Ordinance (CMC 17.12.050), and introduces an entirely new subsection (“Requirements for Small Wireless Facility Permits”). Finally, a new definition is added to be consistent with FCC rules.

Section 17.12.050, subsection (C) – Standards for All Personal Wireless Telecommunication Facilities

This subsection amendment adds “small wireless facility permit” as a type of required permit. Additional amendments exempt small wireless facilities from subjective requirements, such as the requirement to demonstrate that the need for the facility is to close a significant gap in the carrier’s coverage.

Section 17.12.050, subsection (D) - Standards for Personal Wireless Telecommunication Facilities Not Located Within a Public Right-of-Way

Amendments in this subsection specify that applications seeking approval of a small wireless facility are subject to the City’s standards for new facilities not located within the public right-of-way. Such standards include setbacks for freestanding wireless towers to residential zones, restricted locations, prohibited locations, and design standards.

Section 17.12.050, subsection (E) - Standards for Personal Wireless Telecommunication Facilities Located Within a Public Right-of-Way

Amendments in this subsection specify that applications seeking approval of a small wireless facility are subject to the City’s standards for new facilities located within the public right-of-way. Such standards include setbacks for freestanding monopoles to residential structures, allowed height above existing utility poles and street lights, equipment size, and stealth requirements.

New Section 17.12.050, subsection (G)

The new small wireless facility permit will governed by a proposed new subsection Section 17.12.050, subsection (G) (see pages 18-26 of Draft Ordinance No. 2019-375, Exhibit B). This new subsection has the following eight parts:

1. Section 17.12.050(G)(1) explains the purpose of providing for a small wireless facility permit, and states directly that the City has added this

section to comply with the FCC's rules and order under 47 C.F.R. section 1.6001.

2. Section 17.12.050(G)(2) requires an applicant who proposes deployment of a wireless facility that meets the FCC's definition of a small wireless facility, to apply for a wireless facility permit, along with any other required City permits, from both the Planning and Building and Safety Departments.
3. Section 17.12.050(G)(3) specifies the required components of a small wireless facility permit application. These are similar to the requirements for a regular wireless facility permit, but are limited to the items the City can request. Under the FCC rules and order, the City cannot request information on aspects of the project that are irrelevant to determining whether the proposed deployment meets objective City standards.
4. Section 17.12.050(G)(4) provides that small wireless facility permits are non-discretionary, and will be reviewed and approved by the Director. This section requires staff to provide written notice of the Director's decision to all property owner within 300 feet of the site. This section also includes the time limits consistent with the shotclock periods established by the FCC. Finally, consistent with the FCC's rules, this section allows applicants to submit up to five applications for a small wireless facility permit in a batch.
5. Section 17.12.050(G)(5) establishes the procedure for tolling an application, as allowed by the FCC.
6. Section 17.12.050(G)(6) establishes standards for evaluating an application for a small wireless facility. The standards are consistent with the FCC's definition of a small wireless facility, and specify that all new facilities are required to meet the standards of applicable sections of the City existing Wireless Ordinance. Additionally, this section adds findings the Director is required to make in order to approve or deny an application for a small wireless facility. The findings are objective findings to ensure compliance with Section 17.12.050 of the CMC.
7. Section 17.12.050(G)(7) provides required Conditions of Approval for a small wireless facility permit in addition to the conditions required in Sections 17.12.050(C) and (E) of the CMC.
8. Section 17.12.050(F)(8) provides that the City will deny a small wireless facility permit, without prejudice to another application, if the findings cannot

be made or the project otherwise does not qualify for federal protection. In that case, the applicant can then apply for a full wireless facility permit.

Added Definitions

The proposed amendments include the following new definition:

“Small wireless facility” means a personal wireless telecommunication facility that also meets the definition of a small wireless facility by the FCC in 47 C.F.R. Section 1.6002, as may be amended or superseded.

Renumbering and Typographical Error Correction

With the addition of the Section 17.12.050(G), the amendments renumber the remainder of Section 17.12.050 as necessary.

REQUIRED FINDINGS:

The findings required in Section 17.76.030 of the Calabasas Municipal Code for development code amendments are contained in Communications and Technology Commission Resolution No. 2019-043 and City Council Ordinance No. 2019-375.

ENVIRONMENTAL REVIEW:

The proposed amendment is exempt from CEQA review because there is no possibility that this amendment, which does not directly authorize any new construction or development, may have a significant effect upon the environment. Under CEQA Guidelines Section 15061(b)(3), a project is exempt when there is no possibility that it may have a significant effect on the environment. The proposed amendment does not authorize any new construction or development; rather it modifies the City’s existing standards for reviewing and approval proposed modifications to small wireless facilities to comply with federal law. Further, every proposed small wireless facility governed by the proposed amendment will receive individualized CEQA review unless otherwise exempt under CEQA. Accordingly, the Council finds that the proposed amendment is exempt from CEQA under Guidelines Section 15061(b)(3) because there is no possibility that that it will have a significant effect on the environment.

Additionally, the proposed amendment, adopting provisions necessary to comply with Declaratory Ruling and Report and Order (FCC 18-133) (47 C.F.R. section 1.6001 et seq.), does not qualify as a "project" under CEQA Guidelines Section 15378(b)(5). Section 6409(a) requires that State and local governments "may not deny, and shall approve" any "eligible facilities request" for collocation or modification of wireless transmission equipment so long as it does not

"substantially change the physical dimensions of the existing wireless tower or base station." Under CEQA Guidelines Section 15378(b)(5), a "project" does not include "administrative activities of governments that will not result in direct or indirect physical changes in the environment." The proposed amendment is an administrative activity because it creates an administrative process to determine whether federal law mandates that the City approve an application for a modification to an existing wireless telecommunications facility. The proposed amendment will not "result in direct or indirect physical changes in the environment" because federal regulations deem all applications for the modification of existing wireless towers and base stations granted so long as such modification does not substantially change the physical dimensions of the wireless tower or base station. Any physical changes in the environment will therefore occur whether the City adopts the regulations or not. Accordingly, the Council finds that the regulations related to Section 6409(a) in the proposed amendment do not qualify as a "project" under CEQA Guidelines Section 15378(b)(5) because it constitutes administrative activities of government that do not directly or indirectly result in any physical changes in the environment. A Notice of Exemption has been prepared.

FISCAL IMPACT/SOURCE OF FUNDING:

Staff recommends that the City Council establish a fee to recover staff costs for processing Small Wireless Facility Permits in accordance with the proposed ordinance. A separate agenda item with the proposed fee will be prepared for the City Council's consideration at a future meeting.

REQUESTED ACTION:

That the City Council waive further reading and introduce Ordinance No. 2019-375, amending the Calabasas Land Use and Development Code.

ATTACHMENTS:

- Attachment A: Ordinance No. 2019-375
- Attachment B: CTC Resolution No. 2019-043
- Attachment C: Notice of Exemption, CEQA
- Attachment D: Public Correspondence

**ITEM 8 ATTACHMENT A
ORDINANCE NO. 2019-375**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA AMENDING CALABASAS MUNICIPAL CODE, SECTION 17.12.050 RELATED TO ANTENNAS/PERSONAL WIRELESS TELECOMMUNICATIONS FACILITIES TO ADD PROVISIONS SPECIFICALLY REGULATING SMALL WIRELESS FACILITIES COVERED UNDER 47 C.F.R. SECTION 1.6001 ET SEQ.

WHEREAS, the City Council of the City of Calabasas, California (the "City Council") has considered all of the evidence including, but not limited to, the Communications and Technology Commission Resolution, Planning Division staff reports and attachments, and public testimony before making a final decision; and

WHEREAS, on September 26, 2018, the Federal Communications Commission adopted a Declaratory Ruling and Report and Order (FCC 18-133) adopting 47 C.F.R. section 1.6001 et seq.; and

WHEREAS, 47 C.F.R. section 1.6001 et seq. implements 47 U.S.C. sections 332(c)(7) and 1455, regulating the collocation, modification, and deployment of wireless facilities; and

WHEREAS, FCC 18-133 is intended to streamline the process of collocating and deploying small wireless facilities necessary to support the 5G network infrastructure; and

WHEREAS, FCC 18-133 shortens the shot clock for reviewing small wireless facility permit applications, limits the amount of fees that can be assessed for the review, regulates aesthetic requirements, among others; and

WHEREAS, FCC 18-133 takes effect on January 14, 2019, and preempts any and all conflicting local ordinances and regulations; and

WHEREAS, given the short time period before the effective date of the new regulations, which require that the City approve applications for small wireless facilities, time is of the essence to avoid the City being unable to timely review and evaluate applications brought under this new federal regulatory scheme; and

WHEREAS, the adoption of an administrative regulatory process to review, evaluate, and approve if warranted, applications for small wireless facilities is necessary to protect the public's health, safety, and welfare by complying with

federal law, thereby preserving to the maximum extent possible the City's ability to regulate the collocation to existing structures and the deployment to new structures; and

WHEREAS, the City Council finds that this Land Use and Development Code Amendment is consistent with the goals, policies, and actions of the General Plan and will not conflict with the General Plan; and

WHEREAS, this Land Use and Development Code Amendment implements the General Plan's visions and desire for the community, is adopted in the public's interest, and is otherwise consistent with federal and state law; and

WHEREAS, the City Council finds that this Land Use and Development Code Amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City; and

WHEREAS, the proposed actions are in compliance with the provisions of the California Environmental Quality Act (CEQA) because this project is categorically exempt from environmental review in accordance with Section 21084 of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines and because the proposed action is not a project under Section 15378(b)(5) of the CEQA Guidelines. A Notice of Exemption is prepared and will be filed in accordance with the CEQA guidelines; and

WHEREAS, the City Council has considered the entirety of the record, which includes without limitation, The Calabasas General Plan; all reports, testimony, and transcripts from the Communications and Technology Commission's February 11, 2019 meeting; and reports, and testimony at the City Council's February 27, 2019 meeting.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. Based upon the foregoing the City Council finds:

1. Notice of the February 27, 2019 City Council public hearing was posted at Juan de Anza Bautista Park, the Calabasas Tennis and Swim Center, Agoura Hills/Calabasas Community Center, Gelson's Market and at Calabasas City Hall.
2. Notice of the February 27, 2019 City Council public hearing was posted in the *Acorn* ten (10) days prior to the hearings.
3. Notice of the February 27, 2019 City Council public hearing included the information set forth in Government Code Section 65009, subdivision (b)(2).

5. Following a public hearing held on February 11, 2019, the Communications and Technology Commission adopted Resolution No. 2019-043 recommending to the City Council approval of Ordinance No. 2019-375.

SECTION 2. In view of all the evidence and based on the foregoing findings, the City Council concludes as follows:

Section 17.76.050(B) and Section 17.12.050(I) of the Calabasas Municipal Code allows the Communications and Technology Commission to recommend and the City Council to approve a Development Code change relating to wireless communication facilities provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The proposed amendment meets this finding because it maintains and strengthens the policies of the General Plan, including those in the Services, Infrastructure & Technology Element that are intended to encourage the development and maintenance of fast and secure communications networks in order to allow residents to take advantage of the benefits of personal wireless services. Specifically, the proposed amendment will encourage access to fast and secure broadband networks, as called for by Policy XII-35, by ensuring that the City's wireless facility ordinance complies with applicable federal law. The Federal Communications Commission (FCC) recently adopted regulations implementing Section 6409 of the Middle Class Tax Relief and Job Creation Act of 2012 (Pub.L No. 112-96, 126 Stat. 156, codified at 47 U.S.C. § 1455) which provides that the City "may not deny, and shall approve any eligible facilities request for a modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station." (47 U.S.C. § 1455, subd. (a)(1); 47 C.F.R. §§ 1.40001, et seq.) The FCC's Declaratory Ruling and Report and Order (FCC 18-133) adopting 47 C.F.R. section 1.6001 et seq. also implements the Telecommunications Act of 1996, intended to preempt state and local legal requirements that act as a barrier to entry in the provision of interstate and intrastate telecommunication services. The proposed amendment complies with this federal law, which requires a streamlined review process for, and limits the City's power to deny, new small wireless facilities and certain proposed modifications of existing small wireless facilities, while preserving to the maximum extent possible the City's procedural and substantive requirements for modifications to existing small wireless facilities.

2. *The proposed amendment would not be detrimental to the public interest, health, safety, convenience or welfare of the city;*

The proposed amendment is not detrimental to the public interest, health, safety, convenience, or welfare of the City as the proposed amendment does not modify either the radio frequency emissions standards applicable to personal wireless telecommunications facilities, which are set by the Federal Communications Commission, or the health and safety requirements of Title 15 of the Calabasas Municipal Code. The proposed amendment complies with federal law by creating a streamlined review process and specifying required findings for approval of certain federally protected proposed small cell sites. The proposed amendment does not change any health or safety standard and does not permit approval of any modifications to existing wireless telecommunications facilities that violate the health and safety requirements of Title 15 of the Calabasas Municipal Code or any other applicable law.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).*

The Council finds that the proposed amendment is exempt from CEQA review because there is no possibility that this amendment, which does not directly authorize any new construction or development, may have a significant effect upon the environment. Under CEQA Guidelines Section 15061(b)(3), a project is exempt when there is no possibility that it may have a significant effect on the environment. The proposed amendment does not authorize any new construction or development; rather it modifies the City's existing standards for reviewing and approval proposed modifications to small wireless facilities to comply with federal law. Further, every proposed small wireless facility governed by the proposed amendment will receive individualized CEQA review unless otherwise exempt under CEQA. Accordingly, the Council finds that the proposed amendment is exempt from CEQA under Guidelines Section 15061(b)(3) because there is no possibility that that it will have a significant effect on the environment.

Additionally, the Council finds that the proposed amendment, adopting provisions necessary to comply with Declaratory Ruling and Report and Order (FCC 18-133) (47 C.F.R. section 1.6001 et seq.), does not qualify as a "project" under CEQA Guidelines Section 15378(b)(5). Section 6409(a) requires that State and local governments "may not deny, and shall approve" any "eligible facilities request" for collocation or modification of wireless transmission equipment so long as it does not "substantially change the physical dimensions of the existing wireless tower or base station." Under CEQA Guidelines Section 15378(b)(5), a "project" does not include "administrative activities of governments that will not result in direct or indirect physical changes in the environment." The proposed amendment is an administrative activity because it creates an administrative process to determine whether federal law mandates that the City approve an application for a modification to an existing wireless

telecommunications facility. The proposed amendment will not "result in direct or indirect physical changes in the environment" because federal regulations deem all applications for the modification of existing wireless towers and base stations granted so long as such modification does not substantially change the physical dimensions of the wireless tower or base station. Any physical changes in the environment will therefore occur whether the City adopts the regulations or not. Accordingly, the Council finds that the regulations related to Section 6409(a) in the proposed amendment do not qualify as a "project" under CEQA Guidelines Section 15378(b)(5) because it constitutes administrative activities of government that do not directly or indirectly result in any physical changes in the environment. A Notice of Exemption has been prepared.

4. *The proposed amendment is internally consistent with other applicable provisions of this development code.*

The proposed amendment complies with federal law by creating a streamlined review process and specifying required findings for approval of certain federally protected proposed small cell wireless sites and modifications to existing wireless telecommunications facilities. The proposed amendment also clarifies which proposed modifications to existing wireless telecommunications facilities must be approved by a wireless facility permit and which must be approved by the new, streamlined wireless facility minor modification permit. The new requirements for certain federally protected proposed modifications to existing wireless telecommunication facilities fit within the context of the wireless facility ordinance and do not conflict with any other provision of the Development Code, therefore, the proposed amendment meets this finding.

SECTION 3. Code Amendment. Calabasas Municipal Code Section 17.12.050, subsection (C) is hereby amended to read as follows. Additions are denoted by underlined text and deletions are denoted by ~~struck-through text~~.

- C. Standards for all personal wireless telecommunication facilities. All personal wireless telecommunication facilities, including a small wireless facility, shall comply with the following requirements:

1. Permit Requirements. No new personal wireless telecommunication facility shall be installed until the applicant or operator has obtained: (i) a wireless facility permit or small wireless facility permit (as specified in Section 17.12.050(G)), (ii) an encroachment permit from the public works department (if applicable), and (iii) any other permit required by applicable provisions of this code including a building permit, an electrical permit, or an oak tree permit. All modifications to an existing personal wireless telecommunications facility that do not meet the findings of approval

required for a wireless facility minor modification permit as specified in Section 17.12.050(F) or a small wireless facility permit as specified in Section 17.12.050(G), shall be subject to the approval of (i) a wireless facility permit, in addition to (ii) an encroachment permit from the public works department (if applicable), and (iii) any other permit required by applicable provisions of this code including a building permit, an electrical permit, or an oak tree permit. Applications for wireless facility permits shall be first reviewed by the development review committee. All applications for wireless facility permits will be scheduled for a public hearing before the commission in accordance with Section 17.12.050(L) and Chapter 17.78 of this code. The commission shall determine if a proposed project for which a wireless facility permit is required is the least intrusive means to close a significant gap in the applicant's service coverage. All modifications to an existing personal wireless facility that meet the conditions of approval required for a wireless facility minor modification permit as specified in Section 17.12.050(F) shall be subject to the approval of (i) a wireless facility minor modification permit, in addition to (ii) an encroachment permit from the public works department (if applicable), and (iii) any other permit required by applicable provisions of this code including a building permit, an electrical permit, or an oak tree permit.

2. Wireless Facility Permit Application Content. Applications for the approval of wireless facility permits for personal wireless telecommunication facilities shall include, but are not necessarily limited to, an application fee and the following information, in addition to all other information required by the city for a wireless facility permit application pursuant to Chapter 17.60 of this title:
 - a. Written documentation demonstrating a good faith effort to locate the proposed facility in the least intrusive location in accordance with the location requirements of Section 17.12.050(C)(3); and
 - b. Scaled visual simulations showing the proposed facility superimposed on photographs of the site and surroundings, to assist the commission in assessing the visual impacts of the proposed facility and its compliance with the provisions of this section; and
 - c. For new facilities, the plans shall include (in plan view and elevations) a scaled depiction of the maximum permitted increase as authorized by Section 6409(a) of the 2012 Middle Class Tax Relief Act, using the proposed project as a baseline; and
 - d. A master plan which identifies the location of the proposed facility in relation to all existing and potential facilities maintained by the operator intended to serve the city. The master plan shall reflect all potential locations that are reasonably anticipated for construction within two years of submittal of the application. Applicants may not file, and the

- city shall not accept, applications that are not consistent with the master plan for a period of two years from approval of a wireless facility permit unless: (i) the applicant demonstrates materially changed conditions which could not have been reasonably anticipated to justify the need for a personal wireless telecommunication facility site not shown on a master plan submitted to the city within the prior two years or (ii) the applicant establishes before the commission that a new personal wireless telecommunication facility is necessary to close a significant gap in the applicant's personal communication service, and the proposed new installation is the least intrusive means to do so; and
- e. A siting analysis which identifies a minimum of five other feasible locations within or without the city which could serve the area intended to be served by the facility, unless the applicant provides compelling technical reasons for providing fewer than the minimum. The alternative site analysis shall include at least one collocation site; and
 - f. An affirmation, under penalty of perjury, that the proposed installation will be FCC compliant, in that it will not cause members of the general public to be exposed to RF levels that exceed the MPE levels deemed safe by the FCC. A copy of the fully completed FCC form "A Local Government Official's Guide to Transmitting Antenna RF Emission Safety: Rules, Procedures, and Practical Guidance: Appendix A" titled "Optional Checklist for Determination Of Whether a Facility is Categorically Excluded" for each frequency band of RF emissions to be transmitted from the proposed facility upon the approval of the application. All planned radio frequency emissions on all frequency bands must be shown on the Appendix A form(s) attached to the application. All planned radio frequency emissions are to be entered on each Appendix A form only in wattage units of "effective radiated power"; and
 - g. A statement signed by a person with legal authority to bind the applicant attesting under penalty of perjury to the accuracy of the information provided in the application; and
 - h. A noise study, prepared by a qualified engineer, for the proposed personal wireless telecommunication facility including, but not limited to, equipment, such as air conditioning units and back-up generators; and
 - i. A written statement of the applicant's willingness to allow other carriers to collocate on the proposed personal wireless telecommunication facility wherever technically and economically feasible and aesthetically desirable; and
 - j. Such other information as the director shall establish from time to time pursuant to the Permit Streamlining Act, Government Code Section 65940, or to respond to changes in law or technology.

- k. An application for a personal wireless telecommunication facility in a public right-of-way for which the applicant claims entitlement under California Public Utilities Code Section 7901 shall be accompanied by evidence satisfactory to the director that the applicant is a telephone corporation or has written authorization to act as an agent for a telephone corporation.
3. New Wireless Facility Permit–Preferred Zones and Locations. When doing so would not conflict with one of the standards set forth in this subsection (C) or with federal law, personal wireless telecommunication facilities subject to the approval of a wireless facility permit or small wireless facility permit shall be located in the most appropriate location as described in this subsection (3), which range from the most appropriate to the least appropriate. Nothing in this section shall detract from the requirements of Section 17.12.050(C)(4)(a) below.
 - i. Collocation on an existing facility in a commercial zone;
 - ii. Collocation on an existing structure or utility pole in a commercial zone;
 - iii. Location on a new structure in a commercial zone;
 - iv. Collocation on an existing facility in a public facility or recreation zone;
 - v. Location on an existing structure or utility pole in a public facility or recreation zone;
 - vi. Location on a new structure in a public facility or recreation zone.

No new facility may be placed in a less appropriate area unless the applicant demonstrates to the satisfaction of the commission or director that no more appropriate location can feasibly serve the area the facility is intended to serve provided, however, that the commission or director may authorize a facility to be established in a less appropriate location if doing so is necessary to prevent substantial aesthetic impacts.

4. Design and Development Standards. Personal wireless telecommunication facilities, including small wireless facilities, shall be designed and maintained as follows:
 - a. All new personal wireless telecommunication facilities that do not meet the findings of approval for a small wireless facility permit as specified in Section 17.12.050(G), shall be set back at least one thousand (1,000) feet from schools, dwelling units and parks, as measured from the closest point of the personal wireless telecommunication facility (including accessory equipment) to the applicable property line, unless an applicant establishes that a lesser setback is necessary to close a significant gap in the applicant's personal communication service, and the proposed personal wireless telecommunication facility is the least

intrusive means to do so. An applicant who seeks to increase the height of an existing personal wireless telecommunication facility, or of its antennas, located less than one thousand (1,000) feet from a school, dwelling unit or park and who is subject to the approval of a wireless facility permit for the proposed height increase must establish that such increase is necessary to close a significant gap in the applicant's personal communication service, and the proposed increase is the least intrusive means to do so.

- b. Facilities shall have subdued colors and non-reflective materials which blend with the materials and colors of the surrounding area and structures.
 - c. Unless otherwise prohibited by state or federal law, all equipment not located on a roof shall be underground; any equipment that is not undergrounded shall be screened from adjacent uses to the maximum extent feasible.
 - d. The facilities shall not bear any signs or advertising devices other than certification, warning or other signage required by law or expressly permitted by the city.
 - e. At no time shall equipment noise (including air conditioning units) from any facility exceed the applicable noise limit established in Section 17.20.160 of this title at the facility's property line; provided, however, that for any such facility located within five hundred (500) feet of any property zoned open space or residential, or improved with a residential use, such equipment noise shall at no time be audible at the property line of any open space or residentially zoned, or residentially improved property.
 - f. If the majority of radio frequency coverage from the proposed facility is outside the city limits, the applicant must, in addition to the other requirements of this section, prove that the applicant is unable to locate the proposed new facility within the locale or locales that will receive the majority of the coverage from the proposed personal wireless telecommunications facility, and that no other feasible location for the facility exists outside of the city limits. That an applicant for a wireless facility permit in the city has been denied a wireless facility, antenna, or wireless coverage in another jurisdiction shall not be considered evidence or proof that the applicant is unable to locate in another jurisdiction.
5. Independent Expert Review. The city shall retain one or more independent, qualified consultants to review any application for a wireless facility permit for a personal wireless telecommunication facility, for a wireless facility minor modification permit, or for a small wireless facility permit. The review is intended to be a review of technical aspects of the proposed wireless telecommunication facility or modification of an existing wireless

telecommunication facility and shall address any or all of the following, as applicable:

- a. For wireless facility permits, whether the proposed wireless telecommunication facility is necessary to close a significant gap in coverage and is the least intrusive means of doing so;
- b. The accuracy and completeness of submissions;
- c. For wireless facility permits, technical demonstration of the unavailability of alternative sites or configurations and/or coverage analysis;
- d. The applicability of analysis techniques and methodologies;
- e. For wireless facility permits, the viability of alternative sites and alternative designs; and
- f. For wireless facility permits, an analysis of the potential expansion that would be considered an eligible facility request under Section 6409 of the Middle Class Tax Relief and Job Creation Act of 2012; and
- g. Any other specific technical issues designated by the city.

The cost of the review shall be paid by the applicant through a deposit estimated to cover the cost of the independent review, as established by the director or City Council.

6. Conditions of Approval. All facilities subject to a wireless facility permit approved under this section shall be subject to the following conditions, as applicable:

- a. Facilities shall not bear any signs or advertising devices other than legally required certification, warning, or other required seals or signage, or as expressly authorized by the city.
- b. Abandonment:
 - 1) Personal wireless telecommunication facilities that are no longer operating shall be removed at the expense of the applicant, operator, or owner no later than ninety (90) days after the discontinuation of use. Disuse for ninety (90) days or more shall also constitute a voluntary termination by the applicant of any land use entitlement under this code or any predecessor to this code.
 - 2) The director shall send a written notice of the determination of non-operation to the owner and operator of the personal wireless telecommunication facility, who shall be entitled to a hearing on that determination before the city manager or a hearing officer appointed by the city manager, provided that written request for such a hearing is received by the city clerk within ten (10) days of the date of the notice. Any such hearing shall be conducted

pursuant to Chapter 17.74 of this title, although no further appeal from the decision of the city manager may be had other than pursuant to Code of Civil Procedure Section 1094.5. Upon a final decision of the city manager or the running of the time for a request for a hearing without such a request, the operator shall have ninety (90) days to remove the facility.

- 3) The operator of a facility shall notify the city in writing of its intent to abandon a permitted site. Removal shall comply with applicable health and safety regulations. Upon completion of abandonment, the site shall be restored to its original condition at the expense of the applicant, operator, or owner.
 - 4) All facilities not removed within the required ninety-day period shall be in violation of this code. In the event the city removes a disused facility upon the failure of the applicant, operator, or owner to timely do so, the applicant, operator, and owner shall be jointly and severally liable for the payment of all costs and expenses the city incurs for the removal of the facilities, including legal fees and costs.
- c. The applicant, operator of a facility and property owner (when applicable) shall defend, indemnify and hold the city and its elective and appointed boards, commissions, officers, agents, consultants and employees harmless from and against all demands, liabilities, costs (including attorneys' fees), or damages arising from the city's review and/or approval of the design, construction, operation, location, inspection or maintenance of the facility.
- d. Removal of Unsafe Facilities. If, at any time after ten (10) years of the issuance of a building permit or encroachment permit, or any shorter period permitted by Government Code Section 65964(b), any personal wireless telecommunication facility becomes incompatible with public health, safety or welfare, the applicant or operator of the facility shall, upon notice from the city and at the applicant's or operator's own expense, remove that facility. Written notice of a determination pursuant to this paragraph shall be sent to the owner and operator of the personal wireless telecommunication facility, who shall be entitled to a hearing on that determination before the city manager or a hearing officer appointed by the city manager, provided that written request for such a hearing is received by the city clerk within ten (10) days of the date of the notice. Any such hearing shall be conducted pursuant to Chapter 17.74 of this title, although no further appeal from the decision of the city manager may be had other than pursuant to Code of Civil Procedure Section 1094.5. Upon a final decision of the city manager or the running of the time for a request for a hearing without such a request, the operator shall have ninety (90) days to remove the facility.

- e. The owner or operator of any personal wireless telecommunication facility approved by a wireless facility permit under this subsection C of this Section 17.12.050 shall cooperate with the director to: (1) verify that the facility design conforms with relevant building and safety requirements; and (2) verify that the facility complies with the requirements of Section 17.12.050 of the Calabasas Municipal Code.
 - f. Prior to the issuance of a building permit or encroachment permit, the applicant or owner/operator of the facility shall pay for and provide a performance bond, which shall be in effect until all facilities are fully and completely removed and the site reasonably returned to its original condition. The purpose of this bond is to cover the applicant's or owner/operator of the facility's obligation under the conditions of approval and the City of Calabasas Municipal Code. The bond coverage shall include, but not be limited to, removal of the facility, maintenance obligations and landscaping obligations. (The amount of the performance bond shall be set by the director on a case-specific basis and in an amount reasonably related to the obligations required under this code and all conditions of approval, and shall be specified in the conditions of approval.)
 - g. An applicant shall not transfer a permit to any person or entity prior to completion of construction of a personal wireless telecommunication facility.
 - h. The applicant shall submit as-built photographs of the facility within ninety (90) days of installation of the facility, detailing the installed equipment.
 - i. A personal wireless telecommunication facility approved by a wireless facility permit may operate only until the tenth anniversary of the date it is first placed into service, unless that sunset date is extended by additional term(s) not to exceed ten (10) years pursuant to a wireless facility permit issued under this Section 17.12.050. There is no limit to the number of times the sunset date for a facility may be extended.
7. Wireless Facility Permit Findings. In addition to the findings required in Section 17.62.060 of this code, no wireless facility permit for a proposed personal wireless telecommunication facility may be approved unless the commission or council finds as follows:
- a. The applicant has demonstrated by clear and convincing evidence that the facility is necessary to close a significant gap in the operator's service coverage. Such evidence shall include in-kind call testing of existing facilities within the area the applicant contends is a significant gap in coverage to be served by the facility.
 - b. The applicant has demonstrated by clear and convincing evidence that no feasible alternate site exists that would close a significant gap in the operator's service coverage which alternative site is a more appropriate

location for the facility under the standards of Section 17.12.050 of the Calabasas Municipal Code.

- c. The facility satisfies the location requirements of Section 17.12.050(C)(3) of the Calabasas Municipal Code.

8. Violations. The city may revoke a wireless facility permit for any personal wireless telecommunication facility in violation of this section in accordance with Section 17.80.070 of this code. The remedies specified in this section shall be cumulative and the city may resort to any other remedy available at law or in equity and resort to any one remedy shall not cause an election precluding the use of any other remedy with respect to a violation.

SECTION 4. Code Amendment. Calabasas Municipal Code Section 17.12.050, subsection (D) is hereby amended to read as follows. Additions are denoted by underlined text and deletions are denoted by ~~struck-through text~~.

D. Standards for Personal Wireless Telecommunication Facilities Not Located Within a Public Right-of-Way. In addition to the requirements in section (C) above, all personal wireless telecommunication facilities subject to the approval of a wireless facility permit or small wireless facility permit, and not located within a public right-of-way, shall comply with the following requirements:

1. Location Requirements. To minimize aesthetic and visual impacts on the community, personal wireless telecommunication facilities shall be located according to the following standards:

- a. General Requirements.

- i. A freestanding telecommunications tower or monopole shall be set back a distance of at least one hundred fifty (150) percent of the height of the tower from the nearest property line of any residentially zoned or occupied lot.

- b. Restricted Locations. Personal wireless telecommunication facilities located in any of the following locations must be designed as a stealth facility:

- i. Within any nonresidential zone on a site that contains a legally established residential use; and

- ii. Within the Old Town overlay zone; and

- iii. On any property that is designated historic by the city council; and

- iv. Within the area subject to the Calabasas Park Centre Master Plan; and

- v. Within a scenic corridor designated by the city; and

- vi. Within a historic district designated by the city ~~and~~

~~vii. Within HOA-owned property in any zone.~~

- c. Prohibited Locations. No personal wireless telecommunication facility shall be established on any ridgeline or within any residential or open space zoning district described in subparagraphs (i), (ii) and (iii) herein.
- i. Ridgelines. No personal wireless telecommunication facility shall be placed on or near a ridgeline.
 - ii. Residential Zones. No facility shall be located within a residential zone, including areas set aside for open space, parks or playgrounds.
 - iii. Open Space. No facility shall be located within an open space zone or park.

Any wireless telecommunication facility proposed for a site within any open space zone shall not be deemed a "public utility" as that term is otherwise defined and understood in the Calabasas Municipal Code regarding development in such open space zones.

- d. Guidelines for Placement on Structures. Antennas shall be mounted on structures utilizing the methods described below. If an antenna cannot be mounted as set forth in subsection (i), it may be mounted in accordance with subsection (ii). If an antenna cannot be mounted as set forth in either subsection (i) or (ii), it may be mounted in accordance with subsection (iii):
- i. A stealth facility mounted on an existing structure or collocated on an existing tower;
 - ii. A stealth facility mounted on an existing steel or concrete pole, including a light standard; or
 - iii. A stealth facility mounted on a new steel, wood or concrete pole.

2. Design and Development Standards. Personal wireless telecommunication facilities shall be designed and maintained as follows:

- a. Building-mounted facilities shall be designed and constructed to be fully screened in a manner that is compatible in color, texture and type of material with the architecture of the building on which the facility is mounted.
- b. All accessory equipment associated with the operation of a personal wireless telecommunication facility shall be located within a building enclosure or underground vault that complies with the development standards of the zoning district in which the accessory equipment is located.

3. City Council Approval Required. Notwithstanding Section 17.12.050(D)(1)(c), personal wireless telecommunication facilities subject to the approval of a wireless facility permit may be permitted in a prohibited location only if the applicant obtains a wireless facility permit from the city council following a public hearing and recommendation from the communication and technology commission, and provides technically sufficient and conclusive proof that the proposed location is necessary for provision of wireless services to substantial areas of the city, that it is necessary to close a significant gap in the operator's coverage and that there are no less intrusive alternative means to close that significant gap.

SECTION 5. Code Amendment. Calabasas Municipal Code Section 17.12.050, subsection (E) is hereby added to read as follows. Additions are denoted by underlined text and deletions are denoted by ~~struck-through text~~.

- E. Standards for Personal Wireless Telecommunication Facilities Located Within Public Rights-of-Way. In addition to the requirements in section (C) above, all personal wireless telecommunication facilities subject to the approval of a wireless facility permit or small wireless facility permit, and located within public rights-of-way, shall comply with the following requirements to the fullest extent permitted by state and federal law:
 1. Construction. These standards are intended to exert the maximum authority available to the city in the regulation of personal wireless telecommunication facilities under applicable state and federal law but not to exceed that authority. Accordingly, this section shall be construed and applied in light of any such limits on the city's authority. The purpose of this subsection (E) is to regulate personal wireless telecommunications facilities proposed for sites within public rights-of-way consistently with the rights conferred on telephone corporations by Public Utilities Code §§ 7901 and 7901.1 and to address the aesthetic and safety concerns unique to such proposals due to their highly visible location in rights-of-way that must be safely shared with pedestrians, motorists and other utility infrastructure.
 2. Application Content. Applications for the approval of personal wireless telecommunication facilities within the public right-of-way shall include the following information, in addition to all other information required by subsection (C)(2) above:
 - a. The applicant shall provide certification that the facility is for the use of a telephone corporation or state the basis for its claimed right to enter the right-of-way. If the applicant has a certificate of public convenience and necessity (CPCN) issued by the California Public Utilities Commission, it shall provide a copy of its CPCN.

3. Guidelines. All personal wireless telecommunication facilities, including small wireless facilities as specified in Section 17.12.050(G), located within a public right-of-way shall be designed as follows:
 - a. Ground-mounted equipment shall be screened, to the fullest extent possible, through the use of landscaping, walls, or other decorative feature, as approved by the commission.
 - b. Facilities located within a designated scenic corridor or historic districts shall be stealth facilities, with all equipment, excluding required electrical meter cabinets, located underground or pole-mounted. Required electrical meter cabinets shall be screened as approved by the commission.
 - c. Personal wireless telecommunication facilities not located within a scenic corridor or historic district designated by the city shall be designed to place all equipment underground, excluding required electrical meters. However, if such facilities cannot be placed underground, ground-mounted equipment may be installed up to a height of five feet and to a footprint of fifteen (15) square feet.
 - d. Pole-mounted equipment shall not exceed six cubic feet.
 - e. Pole-mounted antennas shall adhere to the following guidelines:
 - i. If an antenna cannot be mounted as set forth in subsection (a), it may be mounted in accordance with subsection (b). If an antenna cannot be mounted as set forth in either subsection (a) or (b), it may be mounted in accordance with subsection (c):
 - (a) A stealth facility mounted on an existing, collocated monopole or tower;
 - (b) A stealth facility mounted on an existing steel or concrete pole, including a light standard; or
 - (c) A stealth facility mounted on a new steel, wood or concrete pole but only if an operator shows that it cannot otherwise close a significant gap in its service coverage, and that the proposal is the least intrusive means of doing so.
 - ii. All installations shall be engineered to withstand high wind loads. An evaluation of high wind load capacity shall include the impact of an additional antenna installation on a pole with existing antennae.
 - iii. The maximum height of any antenna shall not exceed twenty-four (24) inches above the height of a pole or tower other than a streetlight pole, nor six feet above the height of a streetlight pole, nor shall any portion of the antenna or equipment mounted on a pole be less than sixteen (16) feet above any drivable road surface. All installations on utility poles shall fully comply with California Public Utilities Commission General Order 95 as it now exists or may hereafter be amended.
 - iv. A freestanding telecommunications tower or monopole shall be set back a distance of at least one hundred fifty (150) percent of the height of the tower to the nearest structure designed for occupancy.

- v. No antenna associated with a small wireless facility as specified in Section 17.12.050(G) shall exceed three (3) cubic feet in volume including all physically-integrated mounting apparatus attached thereto, including without limitation ~~to~~ connectors, mounting brackets, antenna element aiming equipment, ~~etc~~ and other antenna equipment.
 - f. Equipment shall be located so as not to cause: (i) any physical or visual obstruction to pedestrian or vehicular traffic, (ii) inconvenience to the public's use of a public right-of-way, or (iii) safety hazards to pedestrians and motorists. In no case shall ground-mounted equipment, walls, or landscaping be less than eighteen (18) inches from the front of the curb.
 - g. Facilities shall not be located within five hundred (500) feet of another wireless facility on the same side of a street.
 - h. No facility shall be built so as to cause the right-of-way in which the facility is located to fail to comply with the Americans with Disabilities Act.
4. Findings. In addition to the findings required in subsection (C)(7) above, no proposed personal wireless telecommunication facility subject to the approval of a wireless facility permit or small wireless facility permit within a public right-of way may be approved unless the following findings are made:
- a. The proposed facility has been designed to blend with the surrounding environment, with minimal visual impact on the public right-of-way.
 - b. The proposed facility will not have an adverse impact on the use of the public right-of-way, including but not limited to, the safe movement and visibility of vehicles and pedestrians.
5. Conditions of Approval. In addition to compliance with the guidelines outlined in paragraph (3) of this subsection and the conditions of approval listed in subsection (C)(6) above, all facilities approved under this subsection (E) shall be subject to the following conditions:
- a. Any approved wireless communication facility within a public right-of-way shall be subject to such conditions, changes or limitations as are from time to time deemed necessary by the public works director to: (i) protect the public health, safety, and welfare; (ii) prevent interference with pedestrian and vehicular traffic; or (iii) prevent damage to a public right-of-way or any property adjacent to it. Before the director of public works imposes conditions, changes, or limitations pursuant to this paragraph, he or she shall notify the applicant or operator, in writing, by mail to the address set forth in the application or such other address as may be on file with the city. Such change, new limitation or condition shall be effective twenty-four (24) hours after deposit of the notice in the United States mail.
 - b. The applicant or operator of the personal wireless telecommunication facility shall not move, alter, temporarily relocate, change, or interfere with any existing public facility, structure or improvement without the

prior written consent of the City, and the owner in the circumstance where the owner is not the City. No structure, improvement or facility owned by the city shall be moved to accommodate a personal wireless telecommunication facility unless: (i) the city determines, in its sole and absolute discretion, that such movement will not adversely affect the city or surrounding residents or businesses, and (ii) the applicant or operator pays all costs and expenses related to the relocation of the city's facilities. Every applicant or operator of any personal wireless telecommunication facility shall assume full liability for damage or injury caused to any property or person by his, her, or its facility. Before commencement of any work pursuant to an encroachment permit issued for any personal wireless telecommunication facility within a public right-of-way, an applicant shall provide the city with documentation establishing to the city's satisfaction that the applicant has the legal right to use or interfere with any other facilities within the public right-of-way to be affected by applicant's facilities.

- c. Should any utility company offer electrical service to a wireless facility which service does not require the use of a meter cabinet, the applicant or operator of the facility shall at its cost remove the meter cabinet and any foundation thereof and restore the area to its prior condition.

SECTION 6. Code Amendment. Calabasas Municipal Code Section 17.12.050, subsection (G) is hereby added to read as follows. Additions are denoted by underlined text and deletions are denoted by ~~struck-through text~~.

- G. Requirements for Small Wireless Facility Permits. This subsection governs applications for small wireless facilities permits.
 1. Purpose. Subsection (G) is intended to comply with the City's obligations under 47 C.F.R. section 1.6001 et seq., which implements 47 U.S.C. sections 332(c)(7) and 1455. This subsection creates a process for the city to review an application for a small wireless facility permit submitted by an applicant who asserts that a proposed collocation of a small wireless facility using an existing structure or the deployment of a small wireless facility using a new structure, and the modifications of such small wireless facilities, is covered by federal law and to determine whether the city must approve the proposed collocation or deployment.
 2. Applicability. An applicant seeking approval of a collocation to an existing structure or a deployment to a new structure which the applicant contends is within the protection of Title 47, United States Code, section 1455 shall apply for the following at the same time: (i) a small wireless facility permit, (ii) an encroachment permit from the public works department (if required by applicable provisions of this

Code), and (iii) any other permit required by applicable provisions of this Code including a building permit, an electrical permit, or an oak tree permit.

3. Application Content: All applications for a small wireless facility permit must include the following items:
 - a. Application Forms. The city's standard application form, available on the city's website or from the community development department, as may be amended by the Community Development Director.
 - b. Application Fee. An application fee as established by the council by resolution under the authority of Section 17.60.040.
 - c. Independent Consultant Deposit. An independent consultant fee deposit, if required by the council by resolution under the authority of Section 17.60.040, to reimburse the city for its costs to retain an independent consultant to review the technical aspects of the application.
 - d. Site and Construction Plans. Complete and accurate plans, drawn to scale, signed, and sealed by a California-licensed engineer, land surveyor, and/or architect, which include the following items.
 - i. A site plan and elevation drawings for the facility as existing and as proposed with all height, depth, and width measurements explicitly stated.
 - ii. A depiction, with height, depth, and width measurements explicitly stated, of all existing and proposed transmission equipment.
 - iii. A depiction of all existing and proposed utility runs and points of contact.
 - iv. A depiction of the leased or licensed area of the site with all rights-of-way and easements for access and utilities labeled in plan view.
 - v. All four (4) elevations that depict the physical dimensions of the wireless tower or support structure and all transmission equipment, antennas and attachments.
 - vi. A demolition plan.
 - e. Visual Simulations. A visual analysis that includes (1) scaled visual simulations that show unobstructed before-and-after construction daytime and clear-weather views from at least four (4) angles, together with a map that shows the location of each view angle; (2) a color and finished material palate for proposed screening materials; and (3) a photograph of a completed facility of the same design and in roughly the same setting as the proposed wireless communication facility.

- f. Statement Asserting that 47 C.F.R. section 1.6001 et seq. Applies. A written statement asserting that the proposed collocation or deployment qualifies as a "small wireless facility" as defined by the FCC in 47 C.F.R. section 1.6002.
- g. Prior Permits. True and correct copies of all previously issued permits, including all required conditions of approval and a certification by the applicant that the proposal will not violate any previous permit or conditions of approval or why any violated permit or conditions does not prevent approval under Title 47, United States Code, section 1455 and the Federal Communications Commission's regulation implementing this federal law.
- h. Affirmation of Radio Frequency Standards Compliance. An affirmation, under penalty of perjury, that the proposed installation will be FCC compliant, because it will not cause members of the general public to be exposed to RF levels that exceed the MPE levels deemed safe by the FCC. A copy of the fully completed FCC form "A Local Government Official's Guide to Transmitting Antenna RF Emission Safety: Rules, Procedures, and Practical Guidance: Appendix A" titled "Optional Checklist for Determination of Whether a Facility is Categorically Excluded" for each frequency band of RF emissions to be transmitted from the proposed facility upon the approval of the application. All planned radio frequency emissions on all frequency bands must be shown on the Appendix A form(s) attached to the application. All planned radio frequency emissions are to be entered on each Appendix A form only in wattage units of "effective radiated power."
- i. Structural Analysis. A structural analysis, prepared, signed, and sealed by a California-licensed engineer that assesses whether the proposed small wireless facility complies with all applicable building codes.
- j. Noise Study. A noise study, prepared by a qualified engineer, for the proposed personal wireless telecommunication facility including, but not limited to, equipment, such as air conditioning units and back-up generators. The noise study shall assess compliance with Section 17.12.050(C)(4)(e).
- k. Site Survey. For any small wireless facility proposed to be located within the public right-of-way, the applicant shall submit a survey prepared, signed and stamped by a California licensed or registered engineer or surveyor. The survey shall identify and depict all existing boundaries, encroachments and other structures with 250 feet from the proposed project site, which includes without limitation all: (i) traffic lanes; (ii) all private

properties and property lines; (iii) above and below grade utilities and related structures and encroachments; (iv) fire hydrants, roadside call boxes and other public safety infrastructure; (v) streetlights, decorative poles, traffic signals and permanent signage; (vi) sidewalks, driveways, parkways, curbs, gutters and storm drains; (vii) benches, trash cans, mailboxes, kiosks, and other street furniture; and (viii) existing trees, oak trees, planters and other landscaping features.

I. Other Permits. An application for a small wireless facility permit shall include all permit applications with all required application materials for each and every separate permit required by the city for the proposed collocation or deployment, including a building permit, an encroachment permit (if applicable) and an electrical permit (if applicable).

4. Application Review. Each application for a new or modified small wireless facility permit shall be reviewed by the director. The city must approve or deny an application for a small wireless facility permit, together with any other city permits required for a proposed small wireless facility, within sixty (60) days after the applicant submits an application to collocate a small wireless facility using an existing structure, and within ninety (90) days after the applicant submits an application to deploy a small wireless facility using a new structure. Prior to the end of the appeal period, the director shall provide written notice to all property owners within 300 feet of the site of a proposed small wireless facility upon approval of an application for a small wireless facility permit.

Applicants may submit up to five individual applications for a small wireless facility permit in a batch; provided, however, that small wireless facilities in a batch must be proposed with substantially the same equipment in the same configuration on the same support structure type. Each application in a batch must meet all the requirements for a complete application, which includes without limitation the application fee for each application in the batch. If any application in a batch is incomplete, the entire batch shall be deemed incomplete. If any application is withdrawn or deemed withdrawn from a batch, the entire batch shall be deemed withdrawn. If any application in a batch fails to meet the required findings for approval, the entire batch shall be denied.

5. Tolling Period. Unless a written agreement between the applicant and the city provides otherwise, the application is tolled when the city notifies the applicant within ten (10) days of the applicant's submission of the application that the application is materially

incomplete and identifies the missing documents or information. The shot clock may again be tolled if the city provides notice within ten (10) days of the application's resubmittal that it is materially incomplete and identifies the missing documents or information. For an application to deploy small wireless facilities, if the city notifies the applicant on or before the tenth (10th) day after submission that the application is materially incomplete, and identifies the missing documents or information and the rule or regulation creating the obligation to submit such documents or information, the shot clock date calculation will restart at zero on the date the applicant submits a completed application.

6. Standards Governing Approval by Director

- a. The director shall approve or deny an application to collocate a small wireless facility using an existing structure by evaluating the following standards:
 - i. The existing structure was constructed and maintained with all necessary permits in good standing.
 - ii. The existing structure is fifty (50) feet or less in height, including any antennas, or the existing structure is no more than ten (10) percent taller than other adjacent structures.
 - iii. Each antenna associated with the deployment, excluding associated antenna equipment, is no more than three cubic feet in volume.
 - iv. All other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment serving the facility, is no more than 28 cubic feet in volume.
 - v. The small wireless facilities do not extend the existing structure on which they are located to a height of more than fifty (50) feet or by more than ten (10) percent, whichever is greater.
 - vi. The small wireless facility does not require an antenna structure registration under part 47 C.F.R. section 17.1 et seq.
 - vii. The small wireless facility is not located on Tribal lands, as defined under 36 C.F.R. section 800.16(x).
 - viii. The proposed collocation is consistent with the wireless facility permit preferred zones and locations requirement of section 17.12.050(C)(3).
 - ix. The proposed collocation is consistent with the design and development standards of sub-section

- 17.12.050(C)(4), except that sub-sections 17.12.050(C)(4)(a) & (f) do not apply.
- x. The proposed collocation is consistent with the independent expert review provisions of sub-section 17.12.050(C)(5).
 - xi. The proposed collocation is consistent with the conditions of approval provisions of sub-section 17.12.050(C)(6).
 - xii. For collocations not located within the public right-of-way, the proposed collocation shall be consistent with the standards of sub-section 17.12.050(D).
 - xiii. For collocation located within the public right-of-way, the proposed collocation shall be consistent with subsection 17.12.050(E), except that sub-sections 17.12.050(E)(3)(e)(i.)(c) and 17.12.050(E)(3)(g) do not apply.
 - xiv. The proposed collocation would be in the most preferred location and configuration within 250 feet from the proposed site in any direction or the applicant has demonstrated with clear and convincing evidence in the written record that any more-preferred location or configuration within 250 feet would be technically infeasible, applying the preference standards of this section.
 - xv. The proposed collocation is designed as a stealth facility, to the maximum feasible extent.
- b. The director may approve an application for a small wireless facility permit only if each of the following findings can be made:
- i. The proposed project meets the definition for a "small wireless facility" as defined by the FCC;
 - ii. The proposed project would be in the most preferred location as identified in Section 17.12.050(C)(3), within 250 feet from the proposed site in any direction, or the applicant has demonstrated with clear and convincing evidence that any more preferred location(s) within 250 feet would be technically infeasible;
 - iii. The proposed project complies with the standards for a small wireless facility as specified in Section 17.12.050(G)(6)
 - iv. For proposed project not located within the public right-of-way, the proposed project complies with sub-section 17.12.050(D)

- v. For proposed projects located within the public right-of-way, the proposed project complies with subsection 17.12.050(E), except that sub-sections 17.12.050(E)(3)(e)(i.) (c) and 17.12.050(E)(3)(g), does not apply.
- vi. The proposed collocation is designed as a stealth facility, to the maximum feasible extent.

7. Conditions of Approval for Small Wireless Facility Permits. In addition to any other conditions of approval permitted under federal and state law and this Code that the director deems appropriate or required under this Code, all small wireless facility permits under this subsection shall include the following conditions of approval:
- a. No Automatic Renewal. The grant or approval of a small wireless facility permit shall not renew or extend the underlying permit term.
 - b. Compliance with Previous Approvals. The grant or approval of a small wireless facility permit shall be subject to the conditions of approval of the underlying permit.
 - c. As-Built Plans. The applicant shall submit to the director an as-built set of plans and photographs depicting the entire small wireless facility as modified, including all transmission equipment and all utilities, within ninety (90) days after the completion of construction.
 - d. Indemnification. To the fullest extent permitted by law, the applicant and any successors and assigns, shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorney fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, related to the small wireless facility permit and the issuance of any permit or entitlement in connection therewith. The applicant shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.

- e. Compliance with applicable laws. The applicant shall comply with all applicable provisions of this Code, any permit issued under this Code, and all other applicable federal, state, and local laws. Any failure by the City to enforce compliance with any applicable laws shall not relieve any applicant of its obligations under this code, any permit issued under this code, or all other applicable laws and regulations.
 - f. Compliance with approved plans. The proposed project shall be built in compliance with the approved plans on file with the Planning Division.
 - g. Violations. The small wireless facility shall be developed, maintained, and operated in full compliance with the conditions of the small wireless facility permit, any other applicable permit, and any law, statute, ordinance or other regulation applicable to any development or activity on the site. Failure of the applicant to cease any development or activity not in full compliance shall be a violation of these conditions. Any violation of this Code, the conditions of approval for the small wireless facility permit, or any other law, statute, ordinance or other regulation applicable to any development or activity on the site may result in the revocation of this permit. The remedies specified in this section shall be cumulative and the city may resort to any other remedy available at law or in equity and resort to any one remedy shall not cause an election precluding the use of any other remedy with respect to a violation.
 - h. In the event that a court of competent jurisdiction invalidates or limits, in part or in whole, Title 47, United States Code, section 1455, such that such statute would not mandate approval for the collocation or deployment granted or deemed granted under a small wireless facility permit, such permit shall automatically expire twelve (12) months from the date of that opinion.
 - i. The grant, deemed-grant or acceptance of a small wireless facility permit shall not waive and shall not be construed or deemed to waive the City's standing in a court of competent jurisdiction to challenge Title 47, United States Code, section 1455 or any small wireless facility permit issued pursuant to Title 47, United States Code, section 1455 or this code.
8. Small Wireless Facility Permit Denial Without Prejudice
- a. Grounds for denial without prejudice. The Director may deny without prejudice an application for a small wireless facility permit in any of the following circumstances:
 - i. The Director cannot make all findings required for approval of a small wireless facility permit;

- ii. The proposed collocation or deployment would cause the violation of an objective, generally applicable law protecting public health or safety;
 - iii. the proposed collocation or deployment involves the removal and replacement of an existing facility's entire supporting structure; or
 - iv. the proposed collocation or deployment does not qualify for mandatory approval under Title 47, United States Code, section 1455, as may be amended or superseded, and as may be interpreted by any order of the Federal Communications Commission or any court of competent jurisdiction.
- b. Procedures for denial without prejudice. All small wireless facility permit application denials shall be in writing and shall include (i) the decision date; (ii) a statement that the City denies the permit without prejudice; (iii) a short and plain statement of the basis for the denial; and (iv) that the applicant may submit the same or substantially the same permit application in the future.
- c. Submittal after denial without prejudice. After the director denies a small wireless facility permit application, and subject to the generally applicable permit application submittal provisions in this chapter, an applicant shall be allowed to:
- i. submit a new small wireless facility permit application for the same or substantially the same proposed collocation or deployment;
 - ii. submit a new small wireless facility permit application for the same or substantially the same proposed collocation or deployment; or
 - iii. submit an appeal of the Director's decision.
- d. Costs to review a denied permit. The City shall be entitled to recover the reasonable costs for its review of any small wireless facility permit application. In the event that the director denies a small wireless facility permit application, the City shall return any unused deposit fees within sixty (60) days after a written request from the applicant. An applicant shall not be allowed to submit a small wireless facility permit application for the same or substantially the same proposed modification unless all costs for the previously denied permit application are paid in full.

SECTION 7. Code Amendment. The existing Calabasas Municipal Code Section 17.12.050, subsection (G) is hereby renumbered to be Section 17.12.050, subsection (H).

SECTION 8. Code Amendment. The existing Calabasas Municipal Code Section 17.12.050, subsection (H) is hereby renumbered to be Section 17.12.050, subsection (I).

SECTION 9. Code Amendment. The existing Calabasas Municipal Code Section 17.12.050, subsection (I) is hereby renumbered to be Section 17.12.050, subsection (J).

SECTION 10. Code Amendment. The existing Calabasas Municipal Code Section 17.12.050, subsection (J) is hereby renumbered to be Section 17.12.050, subsection (K).

SECTION 11. Code Amendment. The existing Calabasas Municipal Code Section 17.12.050, subsection (K) is hereby renumbered to be Section 17.12.050, subsection (L).

SECTION 12. Code Amendment. The existing Calabasas Municipal Code Section 17.12.050, subsection (L) is hereby renumbered to be Section 17.12.050, subsection (M).

SECTION 13. Code Amendment. The existing Calabasas Municipal Code Section 17.12.050, subsection (M) is hereby renumbered to be Section 17.12.050, subsection (N) and is hereby amended to read as follows:

N. Definitions. In addition to the definitions provided in Chapter 17.90 of this title and in Chapter 1.08 of Title 1 of this Code, this Section 17.12.050 shall be construed in light of the following definitions:

"Accessory equipment" means any equipment installed, mounted, operated or maintained in close proximity to a personal wireless telecommunication facility to provide power to the personal wireless telecommunication facility or to receive, transmit or store signals or information received by or sent from a personal wireless telecommunication facility.

"Antenna structure" means any antenna, any structure designed specifically to support an antenna and/or any appurtenances mounted on such a structure or antenna.

"Applicable law" means all applicable federal, state and local law, ordinances, codes, rules, regulations and orders, as the same may be amended from time to time.

"Applicant" includes any person or entity submitting an application to install a personal wireless telecommunication facility under this section and the persons within the scope of the term "applicant" as defined by Section 17.90.020 of this code.

"Base station" means the equipment and non-tower supporting structure at a fixed location that enables Federal Communications Commission licensed or

authorized wireless telecommunications between user equipment and a communications network.

"City" means the City of Calabasas and is further defined in Section 1.08.020 of this code.

"Collocation" means the mounting or installation of additional wireless transmission equipment at an existing wireless facility.

"Commission" has the meaning set forth in paragraph (l) of this section.

"dBA" is defined in Chapter 17.90 of this title.

"Director" means the City of Calabasas Community Development Director or his or her designee.

"FCC" means the Federal Communications Commission or any successor to that agency.

"In-kind call testing" means testing designed to measure the gap in coverage asserted by an applicant. If a claimed gap is for in-building coverage, then in-building call testing must be performed to establish the existence or absence of such a gap unless the applicant provides a sworn affidavit demonstrating good faith but unsuccessful attempts to secure access to buildings to conduct such testing and the circumstances that prevented the applicant from conducting such testing. Claimed gaps in service for "in-vehicle" or "open-air" service may be demonstrated by call testing performed in vehicles or in the open.

"Least intrusive means" means that the location or design of a personal wireless telecommunication facility addresses a significant gap in an applicant's personal communication service while doing the least disservice to the policy objectives of this chapter as stated in Section 17.12.050(A). Analysis of whether a proposal constitutes the least intrusive means shall include consideration of means to close an asserted significant gap by co-locating a new personal wireless telecommunication facility on the site, pole, tower, or other structure of an existing personal wireless telecommunication facility.

"Monopole" means a structure composed of a single spire, pole, or tower used to support antennas or related equipment. A monopole also includes a monopine, monopalm, and similar monopoles camouflaged to resemble faux objects attached on a monopole.

"MPE" means maximum permissible exposure.

"Non-tower supporting structure" means any structure, whether built for wireless communications purposes or not, that supports wireless transmission equipment under a valid permit at the time an applicant submits an application for a permit under this Code and which is not a wireless tower.

"OET" or "FCC OET" means the Office of Engineering & Technology of the Federal Communications Commission.

"Open space" includes (1) land which is zoned OS, OS-DR, or REC, (2) land in residential zones upon which structures may not be developed by virtue of a restriction on title, (3) all common areas, private parks, slope easements, and (4) any other area owned by a homeowners association or similar entity.

"Park" and "playground" shall have their ordinary, dictionary meanings.

"Personal communication service" means commercial mobile services provided under a license issued by the FCC.

"Personal wireless telecommunication facility," "wireless telecommunication facility," or "wireless facility" means a structure, antenna, pole, tower, equipment, accessory equipment and related improvements used, or designed to be used, to provide wireless transmission of voice, data, images or other information, including but not limited to cellular phone service, personal communication service and paging service.

"Private enforcer" has the meaning provided in subsection (K)(2) of this Section 17.12.050.

"Residential zone" means a zone created by Chapter 17.13 of this title.

"RF" means radio frequency.

"Significant gap" as applied to an applicant's personal communication service or the coverage of its personal wireless telecommunication facilities is intended to be defined in this chapter consistently with the use of that term in the Telecommunications Act of 1996 and case law construing that statute. Provided that neither the Act nor case law construing it requires otherwise, the following guidelines shall be used to identify such a significant gap:

1. A significant gap may be demonstrated by in-kind call testing.
2. The commission shall accept evidence of call testing by the applicant and any other interested person and shall not give greater weight to such evidence based on the identity of the person who provides it but shall consider (i) the number of calls conducted in the call test, (ii) whether the calls were taken on multiple days, at various times, and under differing weather and vehicular traffic conditions, and (iii) whether calls could be successfully initiated, received and maintained in the area within which a significant gap is claimed.
3. A significant gap may be measured by:
 - a. The number of people affected by the asserted gap in service;
 - b. Whether a wireless communication facility is needed to merely improve weak signals or to fill a complete void in coverage;
 - c. Whether the asserted gap affects Highway 101, a state highway, or an arterial street which carries significant amounts of traffic.

"Small wireless facility" means a personal wireless telecommunication facility that also meets the definition of a small wireless facility by the FCC in 47 C.F.R. Section 1.6002, as may be amended or superseded.

"Stealth facility" means any personal wireless telecommunication facility which is designed to substantially blend into the surrounding environment by, among other things, architecturally integrating into a structure or otherwise using design elements to conceal antennas, antenna supports, poles, equipment, cabinets, equipment housing and enclosure; and related above-ground accessory equipment.

"Transmission equipment" or "wireless transmission equipment" means any equipment that facilitates transmission for any Federal Communications Commission licensed or authorized wireless communication service, including but not limited to,

radio transceivers, antennas and other equipment associated with and necessary to their operation, including coaxial or fiber-optic cable, and regular and backup power supplies.

"Wireless" means any Federal Communications Commission licensed or authorized wireless telecommunications service.

"Wireless facility minor modification permit" means a permit issued under this chapter authorizing the modification of an existing personal wireless telecommunications facility. The procedures for the application for, approval of, and revocation of such a permit shall be those required by this title, including but not limited to Section 17.12.050(F).

"Wireless facility permit" means a permit issued under this chapter authorizing the installation, operation and maintenance of a personal wireless telecommunications facility. Except as otherwise provided by this chapter, the procedures for the application for, approval of, and revocation of such a permit shall be those required by this title (including, but not limited to, those of Section 17.62.060) for a conditional use permit.

"Wireless tower" or "Telecommunications tower" mean any structure, including a freestanding mast, pole, monopole, guyed tower, lattice tower, free standing tower or other structure, designed and constructed for the primary purpose of supporting any Federal Communications Commission licensed or authorized wireless telecommunications facility antennas and their associated facilities.

SECTION 14. Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

SECTION 15. Effective Date:

This Ordinance shall take effect thirty days from passage and adoption under California Government Code Section 36937.

SECTION 16. Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this 13th day of March, 2019.

David Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
City Attorney

C.T.C. RESOLUTION NO. 2019-043

A RESOLUTION OF THE COMMUNICATIONS AND TECHNOLOGY COMMISSION OF THE CITY OF CALABASAS TO RECOMMEND TO THE CITY COUNCIL TO AMEND SECTION 17.12.050 OF THE CITY OF CALABASAS LAND USE AND DEVELOPMENT CODE RELATED TO ANTENNAS/PERSONAL WIRELESS TELECOMMUNICATIONS FACILITIES TO ADD PROVISIONS SPECIFICALLY REGULATING SMALL WIRELESS FACILITIES COVERED UNDER 47 C.F.R. SECTION 1.6001 ET SEQ.

Section 1. The Communications and Technology Commission has considered all of the evidence submitted into the administrative record which includes, but is not limited to:

1. Agenda reports prepared by the Community Development Department, including the draft of Ordinance No. 2019-375.
2. Staff presentation at the public hearing held on February 11, 2019, before the Communications and Technology Commission.
3. The City of Calabasas Land Use and Development Code, General Plan, and all other applicable regulations and codes.
4. Public comments, both written and oral, received and/or submitted at or prior to the public hearing, supporting and/or opposing the applicant's request.
5. All related documents received and/or submitted at or prior to the public hearing.

Section 2. Based on the foregoing evidence, the Communications and Technology Commission finds that:

1. Notice of the February 11, 2019, Communications and Technology Commission public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, Agoura Hills/Calabasas Community Center, Gelson's market and at Calabasas City Hall.

2. Notice of the Communications and Technology Commission public hearing was published in The Acorn newspaper.
3. Notice of the Communications and Technology Commission public hearing included the notice requirements set forth in Government Code Section 65009 (b)(2).
4. Sections 2 of the Draft of Ordinance No. 2019-375, entitled findings, are accurate.
5. Section 17.76.050(B) and Section 17.12.050(I) of the Calabasas Municipal Code stipulates that the Communications and Technology Commission shall be the recommending body to the City Council for all amendments to Section 17.12.050 of the CMC.

Section 3. In view of all of the evidence and based on the foregoing findings, the Communications and Technology Commission concludes as follows:

FINDINGS

Section 17.76.050(B) and Section 17.12.050(I) of the Calabasas Municipal Code allows the Communications and Technology Commission to recommend and the City Council to approve a Development Code change relating to wireless communication facilities provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The proposed amendment meets this finding because it maintains and strengthens the policies of the General Plan, including those in the Services, Infrastructure & Technology Element that are intended to encourage the development and maintenance of fast and secure communications networks in order to allow residents to take advantage of the benefits of personal wireless services. Specifically, the proposed amendment will encourage access to fast and secure broadband networks, as called for by Policy XII-35, by ensuring that the City's wireless facility ordinance complies with applicable federal law. The Federal Communications Commission (FCC) recently adopted regulations implementing Section 6409 of the Middle Class Tax Relief and Job Creation Act of 2012 (Pub.L No. 112-96, 126 Stat. 156, codified at 47 U.S.C. § 1455) which provides that the City "may not deny, and shall approve any eligible facilities request for a modification of an existing

wireless tower or base station that does not substantially change the physical dimensions of such tower or base station.” (47 U.S.C. § 1455, subd. (a)(1); 47 C.F.R. §§ 1.40001, et seq.) The FCC’s Declaratory Ruling and Report and Order (FCC 18-133) adopting 47 C.F.R. section 1.6001 et seq. also implements the Telecommunications Act of 1996, intended to preempt state and local legal requirements that act as a barrier to entry in the provision of interstate and intrastate telecommunication services. The proposed amendment complies with this federal law, which requires a streamlined review process for, and limits the City’s power to deny, new small wireless facilities and certain proposed modifications of existing small wireless facilities, while preserving to the maximum extent possible the City’s procedural and substantive requirements for modifications to existing small wireless facilities.

2. *The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City;*

The proposed amendment is not detrimental to the public interest, health, safety, convenience, or welfare of the City as the proposed amendment does not modify either the radio frequency emissions standards applicable to personal wireless telecommunications facilities, which are set by the Federal Communications Commission, or the health and safety requirements of Title 15 of the Calabasas Municipal Code. The proposed amendment complies with federal law by creating a streamlined review process and specifying required findings for approval of certain federally protected proposed small cell sites. The proposed amendment does not change any health or safety standard and does not permit approval of any modifications to existing wireless telecommunications facilities that violate the health and safety requirements of Title 15 of the Calabasas Municipal Code or any other applicable law.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).*

The Commission finds that the proposed amendment is exempt from CEQA review because there is no possibility that this amendment, which does not directly authorize any new construction or development, may have a significant effect upon the environment. Under CEQA Guidelines Section 15061(b)(3), a project is exempt when there is no possibility that it may have a significant effect on the environment. The proposed amendment does not authorize any new construction or development; rather it modifies the City’s existing standards for reviewing and approval proposed modifications to small wireless facilities to comply with federal

law. Further, every proposed small wireless facility governed by the proposed amendment will receive individualized CEQA review unless otherwise exempt under CEQA. Accordingly, the Council finds that the proposed amendment is exempt from CEQA under Guidelines Section 15061(b)(3) because there is no possibility that that it will have a significant effect on the environment.

Additionally, the Commission finds that the proposed amendment, adopting provisions necessary to comply with Declaratory Ruling and Report and Order (FCC 18-133) (47 C.F.R. section 1.6001 et seq.), does not qualify as a "project" under CEQA Guidelines Section 15378(b)(5). Section 6409(a) requires that State and local governments "may not deny, and shall approve" any "eligible facilities request" for collocation or modification of wireless transmission equipment so long as it does not "substantially change the physical dimensions of the existing wireless tower or base station." Under CEQA Guidelines Section 15378(b)(5), a "project" does not include "administrative activities of governments that will not result in direct or indirect physical changes in the environment." The proposed amendment is an administrative activity because it creates an administrative process to determine whether federal law mandates that the City approve an application for a modification to an existing wireless telecommunications facility. The proposed amendment will not "result in direct or indirect physical changes in the environment" because federal regulations deem all applications for the modification of existing wireless towers and base stations granted so long as such modification does not substantially change the physical dimensions of the wireless tower or base station. Any physical changes in the environment will therefore occur whether the City adopts the regulations or not. Accordingly, the Council finds that the regulations related to Section 6409(a) in the proposed amendment do not qualify as a "project" under CEQA Guidelines Section 15378(b)(5) because it constitutes administrative activities of government that do not directly or indirectly result in any physical changes in the environment. A Notice of Exemption has been prepared.

4. The proposed amendment is internally consistent with other applicable provisions of the Development Code.

The proposed amendment complies with federal law by creating a streamlined review process and specifying required findings for approval of certain federally protected proposed small cell wireless sites and modifications to existing wireless telecommunications facilities. The proposed amendment also clarifies which proposed modifications to existing wireless telecommunications facilities must be approved by a

wireless facility permit and which must be approved by the new, streamlined wireless facility minor modification permit. The new requirements for certain federally protected proposed modifications to existing wireless telecommunication facilities fit within the context of the wireless facility ordinance and do not conflict with any other provision of the Development Code, therefore, the proposed amendment meets this finding.

Section 4. In view of all of the evidence and based on the foregoing findings and conclusions, the Communications and Technology Commission hereby adopts Communications and Technology Commission Resolution No. 2019-043, recommending City Council approval of Ordinance No. 2019-375, to amend Section 17.12.050 of the City of Calabasas Land Use and Development Code related to antennas/ personal wireless telecommunications facilities to add provisions specifically regulating small wireless facilities covered under 47 C.F.R. Section 1.6001 et sq.

Section 5. All documents described in Section 1 of CTC Resolution No. 2019-043 are deemed incorporated by reference as set forth at length.

COMMUNICATIONS AND TECHNOLOGY COMMISSION RESOLUTION NO. 2019-043 PASSED, APPROVED AND ADOPTED this 11th day of February 2019.

Richard Sherman
Chairperson

ATTEST:

Deborah Steller
Media Operations Director

APPROVED AS TO FORM:

Matthew T. Summers
Assistant City Attorney

Communications and Technology Commission Resolution No. 2019-043, was adopted by the Communications and Technology Commission at a special meeting held February 11, 2019, and that it was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED

“The Secretary of the Communications and Technology Commission shall certify the adoption of this Resolution, and transmit copies of this Resolution to the applicant along with proof of mailing in the form required by law and enter a copy of this Resolution in the book of Resolutions of the Communications and Technology Commission.”



CITY of CALABASAS

Item 8 Attachment C

Community
Planning Division
100 Civic Center Way
Calabasas, CA 91302
T: 818.224.1600

www.cityofcalabasas.com

Notice of Exemption

To: _____ County Clerk, County of Los Angeles
12400 East Imperial Highway, Room 2001
Norwalk, CA 90650

_____ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, California 95814

SUBJECT: FILING OF NOTICE OF EXEMPTION IN COMPLIANCE WITH SECTION 15062 OF THE PUBLIC RESOURCES CODE

Project Title/File No.: Small Wireless Facility Ordinance

Project Location: Citywide, in the City of Calabasas, County of Los Angeles.

Project Description: Proposed Amendment of Calabasas Municipal Code, Section 17.12.050, related to Antennas/Personal Wireless Telecommunications Facilities, to add provisions creating a separate application and approval process for small wireless facility permit applications required by the FCC's Declaratory Ruling and Report and Order (FCC 18-133) adopting 47 C.F.R. section 1.6001 et seq.

Name of approving public agency: City of Calabasas City Council

Project Sponsor: City of Calabasas Community Development Department, 100 Civic Center Way, Calabasas, CA 91302

Exempt Status: _____ Ministerial (Sec. 21080(b)(1); 15268)
_____ Declared Emergency (Sec. 21080(b)(3); 15269(a))
_____ Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
_____ Categorical Exemption—Section (Insert Section #), (Class (Insert Class #), (Insert Type))
 Other. Section 15061(b)(3) & 15378(b)(5)

Reason(s) why Project is exempt: The project will not have the potential for causing a significant effect on the environment because it will merely update the permitting process in accordance with Federal regulations.

Lead Agency/Contact Person: Michael Klein, Planner, City of Calabasas Planning Division, 100 Civic Center Way, Calabasas, CA 91302.

Date: February 11, 2019 **Signature:** _____
Michael Klein

Title: Senior Planner

Phone: 818-224-1710

Date received for filing and posting: _____

MACKENZIE & ALBRITTON LLP

155 SANSOME STREET, SUITE 800
SAN FRANCISCO, CALIFORNIA 94104

TELEPHONE 415 / 288-4000
FACSIMILE 415 / 288-4010

February 11, 2019

VIA EMAIL

Chair Richard Sherman
Vice Chair Carey Melcher
Commissioners Michael Brockman,
Richard Cassel, and Candice Weber
Student Commissioner Rachel Rosenblatt
Communications & Technology Commission
City of Calabasas
100 Civic Center Way
Calabasas, California 91302

Re: Proposed Code Amendment, Small Wireless Facilities
Commission Agenda Item 2, February 11, 2019

Dear Chair Sherman, Vice Chair Melcher and Commissioners:

We write on behalf of Verizon Wireless regarding proposed amendments to the Calabasas Municipal Code addressing small wireless facilities (the “Proposed Amendments”). Verizon Wireless appreciates the City’s initiative in revising the code to comply with the new Federal Communications Commission (“FCC”) order addressing small cells. In particular, Verizon Wireless supports the administrative approval by the Community Development Director. However, the Proposed Amendments pose numerous conflicts with the order. For example, subjective standards and findings contradict the FCC’s direction to evaluate small cells under objective criteria. Design standards that are technically infeasible are unreasonable, particularly with respect to utility poles. Additionally, certain provisions contradict state law granting telephone corporations the right to use the right-of-way, notably constraints on new poles.

For consistency, all design standards should be relocated to a separate policy that is adopted and regularly updated by the Director, not the Council, to accommodate advances in small cell technology. The FCC allows cities until April 15, 2019 to develop small cell design criteria. Verizon Wireless would be pleased to participate in a stakeholder meeting to discuss its network plans for Calabasas and workable regulations. We urge the Commission to defer action on the Proposed Amendments and direct staff to work with industry on needed revisions.

To expedite deployment of small cells and new 5G technology, the FCC adopted an order in September that provides guidance on appropriate approval criteria for small

cells. See *Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment*, Declaratory Ruling and Third Report and Order, FCC 18-133 (September 27, 2018) (the “Infrastructure Order”). Among other topics, the FCC addressed aesthetic criteria for approval of qualifying small cells, concluding that they must be: “(1) reasonable, (2) no more burdensome than those applied to other types of infrastructure deployments, and (3) objective and published in advance.” *Id.*, ¶ 86. “Reasonable” standards are “technically feasible” and meant to avoid “out-of-character deployments.” *Id.*, ¶ 87. “Objective” standards must “incorporate clearly-defined and ascertainable standards, applied in a principled manner.” *Id.*, ¶ 88.

To comply with the Infrastructure Order, the City must consult with Verizon Wireless and other carriers to develop workable, objective standards for a small cell design that will qualify for administrative approval with no public notice. The City’s review and approval of small cell proposals must be objective, and, as acknowledged in the Proposed Amendments, it must be concluded within 60 days (unless a new or replacement pole is required, in which case the timeframe is 90 days). 47 C.F.R. § 1.6003(c).

As we explain, numerous provisions of the Proposed Amendments contradict the FCC’s directives. Our comments are as follows.

Subjective Standards and Public Notice are Inappropriate for Review Under Objective Criteria.

The Proposed Amendments are full of subjective standards in direct contradiction of the FCC’s direction to provide objective aesthetic criteria for small cells. Under objective standards, either a facility complies, or it does not. Various stealthing requirements invite discretion, as the definition of stealth includes indefinite standards such as “blend into the surrounding environment” and “architecturally integrating.” Proposed Amendments §§ 17.12.050(D)(1)(d), 17.12.050(E)(3)(b), 17.12.050(E)(3)(e), 17.12.050(G)(6)(a)(xv), 17.12.050(G)(6)(b)(vi), 17.12.050(N). One finding also requires right-of-way small cells to “blend with the surrounding environment” with “minimal visual impact.” Proposed Amendments § 17.12.050(E)(4)(a). These are matters of opinion that could be used to deny small cells that otherwise meet objective criteria. The Proposed Amendments must be redrafted so that no subjective standards apply to small cells. Instead, the City should provide clear criteria (such as maximum dimension thresholds) to guide wireless carriers in designing their facilities. With objective criteria, applicants should be confident that their designs will comply, and not be left to guess what the Director may decide. The FCC discouraged such guesswork. Infrastructure Order, ¶ 88.

Public notice following a decision is inappropriate for qualifying small cells. Proposed Amendments § 17.12.050(G)(4). Public input introduces subjectivity to decision-making for applications which must be reviewed under objective criteria. The

public's subjective personal concerns simply cannot be addressed by decision-makers implementing an objective process. At most, notice should be provided to adjacent property owners for informational purposes only. The phrase "prior to the end of the appeal period" must be stricken, as appeals are reserved for applicants as discussed in Proposed Amendments Section 17.12.050(G)(8)(c)(iii).

Location Preferences Must Accommodate Small Cells in Any Right-of-Way with No Preference for Collocation.

By subjecting small cells in the right-of-way to the code's location preferences, the Proposed Amendments contradict state law. Proposed Amendments § 17.12.050(C)(3). The list of appropriate locations includes only a few zones, none residential. California Public Utilities Code Section 7901 grants telephone corporations such as Verizon Wireless a statewide right to place their equipment in any right-of-way, and does not favor certain rights-of-way over others. Right-of-way facilities should be allowed in any zone, and the location preferences should not apply.

We note that collocation of multiple facilities on right-of-way utility poles is often impractical due to existing utilities and state-mandated safety clearances, and on any pole it can lead to a cluttered appearance. Proposed Amendments §§ 17.12.050(C)(3), 17.12.050(E)(3)(e)(i). Given the abundance of poles, both wireless carriers and local jurisdictions generally prefer a single wireless facility on a pole in the right-of-way to avoid excessive aesthetic impacts. Provisions preferring collocation should be stricken, particularly with respect to right-of-way facilities.

Because of the rights granted by Section 7901, applicants for right-of-way facilities need not review private property locations outside the right-of-way. For the small cell findings, we suggest a slight reduction in the scope of location review. Applicants for right-of-way facilities should be required show that there is no other pole within 200 feet along the subject right-of-way that is available and technically feasible to support a small cell. Proposed Amendments §§ 17.12.050(G)(6)(a)(xiv), 17.12.050(G)(6)(b)(ii). This better comports with the limited service area of small cells which is often no more than 500 feet.

Undergrounding and Equipment Placement Requirements Are Unreasonable and Must Be Revised To Accommodate Typical Small Cells.

The FCC determined that undergrounding requirements, similar to aesthetic requirements, must be reasonable, non-discriminatory and objective. Infrastructure Order, ¶¶ 86, 90. The Proposed Amendments subject small cells to general requirements preferring associated equipment underground. Proposed Amendments §§ 17.12.050(C)(4)(c), 17.12.050(E)(3)(b-c). There is no reason to require undergrounding of small pole-mounted equipment components (or placement in a ground-mounted

cabinet as a secondary option). This is because small equipment boxes on poles are not “out-of-character” among typical utility infrastructure in the right-of-way.

Wireless carriers developed small cell equipment to provide needed service with minimal visual impact. If overly strict standards force certain wireless carriers to place small cell equipment underground or on the ground instead of on a pole, they are unreasonable. Undergrounding, in particular, creates undue environmental and operational impacts for required active cooling and dewatering equipment. Such requirements are likely discriminatory in contradiction of the FCC’s directives.

To avoid conflicts over undergrounding requirements, the City should ensure that standards for pole-mounted equipment are technically feasible and allow for typical small cell equipment on a pole. The volume limit of only six cubic feet will not accommodate typical designs for small cells on utility poles, including antennas, remote radio units and other network components. Proposed Amendments § 17.12.050(E)(3)(d). We suggest clarifying a volume for non-antenna equipment up to nine cubic feet. When equipment on the side of a pole is stacked vertically and rotated away from predominant right-of-way sight lines, it poses little visual impact. The requirement to place equipment above 16 feet on a utility pole is infeasible due to existing utility lines, equipment and state-mandated safety clearances, and it would only serve to increase visual impacts when so elevated. Proposed Amendments § 17.12.050(E)(3)(e)(iii). The limit should be reduced to seven feet, which is above pedestrian clearance and vehicle sight lines.

The Proposed Amendments subject small cells to an antenna height limit of 24 inches above a utility pole. Proposed Amendments § 17.12.050(E)(3)(e)(iii). This stringent limit will not accommodate even a smaller two-foot antenna plus its required mounting hardware. Height limits that preclude small cells on utility poles are technically infeasible, and therefore unreasonable. Small cells on utility poles generally include a single narrow four-foot antenna which can provide expanded service, resulting in the need for fewer facilities. For utility poles carrying electricity, the antenna and its mount must be elevated at least six feet above pole-top electric supply conductors in compliance with Public Utilities Commission General Order 95 Rule 94. To accommodate a four-foot antenna and a one or two foot mount, we suggest a height increase for utility poles of six feet, plus any additional state-required separation distance.

Standards for New Poles in the Right-of-Way Contradict State and Federal Law.

The City cannot require telephone corporations to demonstrate a significant coverage gap to place a new pole in the right-of-way. Proposed Amendments § 17.12.050(E)(3)(e)(i)(c). Public Utilities Code Section 7901 grants telephone corporations the right to place equipment, including new poles, in any right-of-way. Accordingly, they need not demonstrate the need for their facilities, nor can the City deny a right-of-way wireless facility over questions of need. As the result of recent court

decisions, San Francisco was obligated to remove the “necessity” requirement from its right-of-way wireless ordinance. *See T-Mobile West LLC v. City and County of San Francisco* (2016) 3 Cal.App.5th 334, 342-343, on review by the California Supreme Court (Case No. S238001).

Requirements to demonstrate necessity of a small cell (which may include a new pole) are also inconsistent with the Infrastructure Order. The FCC ruled that local regulations prohibit or have the effect of prohibiting service under the Telecommunications Act if they materially inhibit “densifying a wireless network, introducing new services, or otherwise improving service capabilities.” Infrastructure Order, ¶ 37. A “significant gap” is a narrow, dated standard for prohibition of service that the FCC disfavored. The FCC disagreed that the Telecommunications Act limits the federal prohibition of service standard to “protecting only against coverage gaps or the like” as determined through a “‘coverage gap’-based approach,” and the FCC disregarded federal circuit court interpretations relying only on a significant gap in coverage. *Id.*, ¶¶ 38, 40.

Ultimately, the City cannot require a demonstration of need for new poles in the right-of-way. Further, the “least intrusive means” standard for new poles is entirely subjective and cannot apply to small cells on new poles. Proposed Amendments § 17.12.050(E)(3)(e)(i)(c).

To avoid legal conflicts over placement of new poles, we suggest a standard identical to that proposed above: applicants must show that there is no existing infrastructure within 200 feet along the subject right-of-way that is available and technically feasible to support a small cell.

The setback of 150 percent of new pole height from any residence could eliminate many right-of-way locations in contradiction of Section 7901. Proposed Amendments § 17.12.050(E)(3)(e)(iv). It also implies evaluation of impacts on private property. However, Public Utilities Code Sections 7901 and 7901.1 limit the city’s purview to impacts on public use or access of the right-of-way, and private views cannot be a factor. This prohibitive standard should be eliminated.

Excessive Submittal Requirements Should Be Revised.

Most small cells include no moving parts and generate no noise. In this case, applicants should be allowed to submit manufacturer specifications confirming no noise rather than a noise study prepared by an engineer. Proposed Amendments § 17.12.050(G)(3)(j).

Requiring an affirmation of future radio frequency emissions compliance under penalty of perjury is excessive. Proposed Amendments § 17.12.050(G)(3)(h). It is impossible for any individual as an affiant to make such future predictions. The FCC has

jurisdiction over matters related to RF compliance, and this requirement exceeds the City's authority. The requirement for an affirmation under penalty of perjury should be stricken.

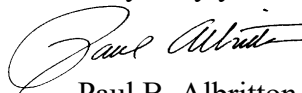
Where the Proposed Amendments limit batching to five applications for facilities of similar design, the FCC does not limit the number of small cells or the specific designs that can be batched under one application, and Shot Clock rules contemplate a mix of existing and new structures under one batch application. Proposed Amendments § 17.12.050(G)(4); 47 C.F.R. § 1.6003(c)(2). This limit should be stricken.

We note that the Proposed Amendments use the term "collocation" in two ways that lead to complications. The code's definition of "collocation" is unchanged: "mounting or installation of additional wireless transmission equipment at an existing wireless facility." Proposed Amendments § 17.12.050(N). Though not verbatim, this is consistent with the FCC's definition of collocation used for eligible facilities in particular: mounting additional transmission equipment on an eligible support structure (a tower or base station that supports wireless equipment). 47 C.F.R. § 1.6100(b)(2), 1.6100(b)(4). As used in certain provisions of the Proposed Amendments, that meaning of "collocation" poses issues. For example, there would be no option to permit a small cell on an existing structure that *does not* already support a wireless facility. Proposed Amendments § 17.12.050(G)(2). The existing code and the Proposed Amendments should be checked to ensure there is no inadvertent issue caused by the definition of collocation.

Similarly, several requirements for small cell applications involve procedures specific to eligible facilities requests that should not apply to new small cells (those not collocated). Requiring prior permits and a statement regarding 47 U.S.C. Section 1455 is irrelevant where there is no existing wireless facility. Proposed Amendments § 17.12.050(3)(g). Grounds for denial of a new small cell cannot include no replacement of the support structure or non-compliance with 47 U.S.C. Section 1455, as these are unique to eligible facilities requests. Proposed Amendments § 17.12.050(G)(8)(a)(iii-iv). (Utility and street light poles may require replacement with an identical or similar pole for increased structural capacity to support a new small cell.)

The Proposed Amendments require substantial revision to comply with new FCC regulations addressing small cell approval criteria. Subjective standards must be eliminated in favor of clear objective criteria. To be reasonable, technically infeasible standards must be revised to accommodate typical small cells required for service, including small cells on utility poles. Provisions for new poles must be revised to comply with state law. The Commission should decline action on the Proposed Amendments, and direct staff to make needed revisions.

Very truly yours,



Paul B. Albritton

Communications & Technology Commission
City of Calabasas
February 11, 2019
Page 7 of 7

cc: Matthew Summers, Esq.
Michael Klein




CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 19, 2019

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, PE. T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
ALEX FARASSATI, PH.D., ENVIRONMENTAL SERVICES SUPERVISOR**

SUBJECT: UPDATES ON CITY OF CALBASASON PLASTIC STRAWS, STIRRERS, AND CUTLERY BAN

MEETING DATE: FEBRUARY 27, 2019

SUMMARY RECOMMENDATION:

Staff recommends that the City Council receive and file this informational report regarding updates on City's ban on plastic straws, stirrers, and cutlery.

BACKGROUND:

On March 14, 2018, City Council provided direction to staff to use the City of Malibu ordinance and draft a City ordinance regulating the use of plastic straws, stirrers and cutlery.

In April 2018, City staff conducted a survey of 41 Calabasas businesses that could potentially be impacted by the ban. Among these 41 businesses, 20 of them were restaurants, one of them were one juice bar, 2 ice cream shops, 2 supermarkets, 4 coffee bars, and 12 other businesses.

On May 1, 2018, the results of the survey were presented to the Environmental Commission along with a sample ordinance. The Commission formed a subcommittee to review the model ordinance and propose any changes.

On September 4, 2018, the Environmental Commission unanimously proposed the adoption of ordinance No. 2018-368 to the City Council.

On October 10, 2018, the City Council Introduced the Ordinance No. 2018-368 regulating the use of plastic straws, stirrers and cutlery. The ordinance was adopted on October 24, 2018.

DISCUSSION AND ANALYSIS:

The ordinance allowed businesses over 5 months of time to use their existing inventory before the ordinance takes effect on April 30, 2019. City staff circulated the new ordinance to all businesses with a letter and responded to inquiries from businesses.

At the same time, the State of California adopted Assembly Bill 1884 "prohibits dine-in restaurants from automatically providing plastic straws" to customers" from January 1, 2019. According the State bill, customers at full-service restaurants are able to get one on request however the law does not apply to fast-food restaurants, coffee shops, delis, or restaurants serving takeout. The ban does not extend to other single use plastic products such as stirrers and cutlery.

More than half of Calabasas restaurants have already switched to non-plastic straws due to the State ban. The Calabasas ordinance will also regulates the use and distribution of stirrers and cutlery in all restaurants, including fast foods.

According to the survey conducted in April 2018, 9 Calabasas businesses never use straws, 13 businesses use around 100 to 500 straws a week, 3 businesses use around 500 to 1000 straws a week, and 5 businesses use more than 1000 straws a week. The remaining 11 businesses did not/could not respond to the question. It is estimated that at the time of conducting the survey, affected businesses used between 12,000 to 18,000 plastic straws per week.

Staff has prepared the following roll out and public outreach plan for March, April and May 2019:

- a. prepared a flyer for public education that is planned for distribution in March 2019 informing the public about the upcoming ban, (Attachment 1)
- b. Media Department will be designing a webpage dedicated to the upcoming ban,
- c. will be contacting affected businesses to gauge the effect of the State ban and also survey the readiness of other businesses to comply with the city ordinance,
- d. will be asking affected businesses about the quantity of weekly straw use in case the City decides to distribute free non-plastic straws for a certain period of time,

- e. will solicit proposals from suppliers for certain quantity of non-plastic straws for free distribution. The quantity shall be determined after receiving input from businesses,
- f. will prepare a self-certification form to be completed by businesses several weeks after the effective date of the ordinance to make sure all businesses are in compliance with the ordinance (Attachment 2)

FISCAL IMPACT/SOURCE OF FUNDING:

The cost of purchasing and distributing free plastic straws is yet to be determined. The required funding can be paid out of City's Recycling Fund also known as AB939, which is a surcharge on solid waste collection program paid to the City on a monthly basis.

REQUESTED ACTION:

That the City Council receive and file this informational report regarding plastic straws, stirrers, and cutlery ban.

ATTACHMENT:

- 1. Proposed Educational Flyer
- 2. Self-Certification Form

ATTENTION CALABASAS SHOPPERS!

The City of Calabasas is banning single-use plastic straws, stirrers, and cutlery to protect our environment.

Here is what you need to know!

CMC 8.19.030 Sale and Distribution of Plastic Straws, Stirrers, and Cutlery Prohibited

Effective April 30, 2019

- ◇ No retail food establishment or nonprofit food provider located in the City of Calabasas shall provide, distribute, or sell to consumers plastic straws, stirrers, and cutlery.

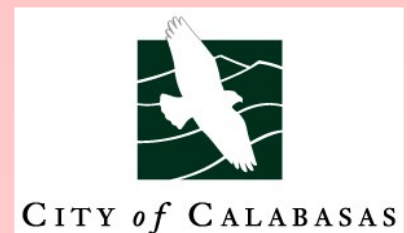


- ◇ Nothing in this section prevents beverage providers, restaurants including fast food restaurants, and vendors from using or choosing non-plastic alternatives, such as those made from bamboo, sugar cane, or paper, available to consumers.



- ◇ Non-plastic alternative straws shall **only be provided upon request** by the consumer.

For more information contact:
City of Calabasas Public Works
Department at (818) 224-1600
www.cityofcalabasas.com





CITY of CALABASAS

Plastic Straws, Stirrers and Cutlery Ban
Ordinance No. 2018-368

2019 Compliance Self-Certification Form

I, _____
(Print First Name) (Print Last Name)

Owner Manager of _____
(Print Business Name)

located at _____
(Print Address)

certify that my business/retail establishment is in compliance with City of Calabasas Ordinance No. 2018-368.

Signature

Date

For additional information, please visit: <http://www.cityofcalabasas.com/>

Please mail or fax the completed form to the Environmental Services Division by **May 15, 2019**.



Check Register Report

Bank: BANK OF AMERICA - OPERATING
 Reporting Period: 02/06/2019 to 02/13/2019

Date: 2/19/2019
 Time: 11:55:06AM
 Page 1 of 10

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
City Attorney					
104538	2/13/2019	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	30,645.31	City Attorney
104538	2/13/2019	COLANTUONO, HIGHSMITH &	ZEESMAN	8,726.10	City Attorney
104538	2/13/2019	COLANTUONO, HIGHSMITH &	MALIBU CANYON ASSOCIATION	3,928.00	City Attorney
104538	2/13/2019	COLANTUONO, HIGHSMITH &	2015 ANNEXATION	75.50	City Attorney
104538	2/13/2019	COLANTUONO, HIGHSMITH &	MISC SPECIAL COUNSEL PROJ	25.00	City Attorney
104538	2/13/2019	COLANTUONO, HIGHSMITH &	BROWN PETITION	25.00	City Attorney
Total Amount for 6 Line Item(s) from City Attorney				\$43,424.91	
City Clerk					
104503	2/6/2019	MUNICIPAL CODE CORPORATION	MUNICIPAL CODE SUPPLEMENTS	1,033.26	City Clerk
104572	2/13/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	76.60	City Clerk
104480	2/6/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	69.85	City Clerk
104481	2/6/2019	DFM ASSOCIATES	ELECTION CODE HANDBOOKS	56.84	City Clerk
104572	2/13/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	51.41	City Clerk
104570	2/13/2019	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	City Clerk
Total Amount for 6 Line Item(s) from City Clerk				\$1,332.96	
City Council					
104499	2/6/2019	LEAGUE OF CALIFORNIA CITIES	MEMBERSHIP DUES 2019	8,637.00	City Council
Total Amount for 1 Line Item(s) from City Council				\$8,637.00	
Civic Center O&M					
104482	2/6/2019	DNA ELECTRIC	ELECTRICAL REPAIRS	3,475.00	Civic Center O&M
104547	2/13/2019	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	2,923.07	Civic Center O&M
104547	2/13/2019	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,923.51	Civic Center O&M
104501	2/6/2019	LIFTECH ELEVATOR SERVICES INC	ELEVATOR SERVICES	645.00	Civic Center O&M
104542	2/13/2019	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- CITY HALL	500.00	Civic Center O&M
104565	2/13/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIV CTR	474.42	Civic Center O&M
104519	2/6/2019	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	377.36	Civic Center O&M
104519	2/6/2019	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	377.36	Civic Center O&M
104542	2/13/2019	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- CITY HALL	250.00	Civic Center O&M
104537	2/13/2019	CIRCULATING AIR, INC.	HVAC MAINTENANCE	225.16	Civic Center O&M
104544	2/13/2019	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	120.05	Civic Center O&M



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104544	2/13/2019	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	120.00	Civic Center O&M
104542	2/13/2019	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- LIBRARY	0.00	Civic Center O&M
Total Amount for 13 Line Item(s) from Civic Center O&M				\$11,410.93	

Community Development

104557	2/13/2019	M6 CONSULTING, INC.	PLAN CHECK SERVICES	66,835.41	Community Development
104557	2/13/2019	M6 CONSULTING, INC.	INSPECTION SERVICES	9,058.93	Community Development
104509	2/6/2019	RINCON CONSULTANTS INC	ENVIRONMENTAL CONSULTING	7,355.54	Community Development
104557	2/13/2019	M6 CONSULTING, INC.	PERMIT SERVICES	6,660.00	Community Development
104541	2/13/2019	DUDEK & ASSOCIATES INC	EIR CONSULTING	695.71	Community Development
104475	2/6/2019	BARRY KAY ENTERPRISES, INC.	STAFF T-SHIRTS	309.08	Community Development
104518	2/6/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	196.86	Community Development
104540	2/13/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	102.98	Community Development
104480	2/6/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	93.08	Community Development
104480	2/6/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	92.53	Community Development
104480	2/6/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	62.25	Community Development
104518	2/6/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	51.41	Community Development
104480	2/6/2019	CYBERCOPY, INC.	COPY/PRINTING SERVICE	34.77	Community Development
104518	2/6/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	-131.35	Community Development
Total Amount for 14 Line Item(s) from Community Development				\$91,417.20	

Community Services

104477	2/6/2019	CALABASAS FILM FESTIVAL, INC.	2019 FILM FESTIVAL SPONSOR	15,000.00	Community Services
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,158.66	Community Services
104547	2/13/2019	HAYNES BUILDING SERVICES, LLC	JANITORIAL SERVICES	1,363.05	Community Services
104511	2/6/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,313.33	Community Services
104502	2/6/2019	MONTGOMERY/MICHAEL//	BASKETBALL OFFICIAL	1,170.00	Community Services
104469	2/6/2019	ALAN-LEE/CRAIG//	BASKETBALL OFFICIAL	1,020.00	Community Services
104491	2/6/2019	IMBER/GIL//	BASKETBALL OFFICIAL	960.00	Community Services
104489	2/6/2019	HINES/LEONARDO//	BASKETBALL OFFICIAL	840.00	Community Services
104475	2/6/2019	BARRY KAY ENTERPRISES, INC.	BASKETBALL UNIFORMS	732.28	Community Services
104488	2/6/2019	GROSSMAN/BEVEN//	BASKETBALL OFFICIAL	690.00	Community Services
104492	2/6/2019	ISRAEL/BOB//	BASKETBALL OFFICIAL	600.00	Community Services
104510	2/6/2019	SHAIFER/KEVIN//	BASKETBALL OFFICIAL	510.00	Community Services
104474	2/6/2019	BARNETT/DEVIN//	BASKETBALL OFFICIAL	450.00	Community Services



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104519	2/6/2019	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	377.36	Community Services
104497	2/6/2019	KOTEL/DANIEL//	BASKETBALL OFFICIAL	360.00	Community Services
104471	2/6/2019	ALLEN/HARVEY//	BASKETBALL OFFICIAL	300.00	Community Services
104485	2/6/2019	FISHMAN/MICHAEL//	BASKETBALL OFFICIAL	270.00	Community Services
104508	2/6/2019	RAMIREZ/MICHAEL//	BASKETBALL OFFICIAL	270.00	Community Services
104565	2/13/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- GRP ARB	235.97	Community Services
104506	2/6/2019	PATTERSON/DAVE//	BASKETBALL OFFICIAL	210.00	Community Services
104542	2/13/2019	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- SR CTR	185.00	Community Services
104565	2/13/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- SR CTR	165.00	Community Services
104514	2/6/2019	STEAMAN/LANCE//	BASKETBALL OFFICIAL	150.00	Community Services
104565	2/13/2019	SECURAL SECURITY CORP	PATROL CAR SERVICES- DE ANZA	135.00	Community Services
104562	2/13/2019	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
104519	2/6/2019	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	63.59	Community Services
104518	2/6/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	63.02	Community Services
104515	2/6/2019	TEMPLE/BRET//	BASKETBALL OFFICIAL	60.00	Community Services
104494	2/6/2019	KAMELI/NEMA//	BASKETBALL OFFICIAL	36.00	Community Services
Total Amount for 29 Line Item(s) from Community Services				\$30,773.26	

Finance

104524	2/13/2019	ADP, INC	PAYROLL PROCESSING	5,489.86	Finance
104560	2/13/2019	MOSS, LEVY & HARTZHEIM	AUDIT WORK TO DATE FY 17/18	3,763.00	Finance
104556	2/13/2019	LYSIK/CARSON//	CONTRACT SERVICES	1,971.00	Finance
104548	2/13/2019	HDL, COREN & CONE INC.	PROPERTY TAX SERVICES	1,512.50	Finance
104518	2/6/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	103.97	Finance
Total Amount for 5 Line Item(s) from Finance				\$12,840.33	

Library

104545	2/13/2019	GALE CENGAGE LEARNING	E-BOOKS	1,145.08	Library
104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	776.48	Library
104572	2/13/2019	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	587.45	Library
104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	450.83	Library
104550	2/13/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	346.82	Library
104563	2/13/2019	RECORDED BOOKS, LLC	BOOKS ON CD	332.64	Library
104574	2/13/2019	WENGER/DEANNE//	YOGA INSTRUCTOR- LIBRARY	225.00	Library
104550	2/13/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	202.15	Library



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104563	2/13/2019	RECORDED BOOKS, LLC	BOOKS ON CD	165.28	Library
104533	2/13/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
104533	2/13/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	149.88	Library
104550	2/13/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	107.63	Library
104559	2/13/2019	MIDWEST TAPE, LLC	DVD'S-LIBRARY	105.79	Library
104530	2/13/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	74.94	Library
104563	2/13/2019	RECORDED BOOKS, LLC	BOOKS ON CD	67.31	Library
104563	2/13/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	62.79	Library
104563	2/13/2019	RECORDED BOOKS, LLC	E- AUDIO BOOKS	56.90	Library
104550	2/13/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	51.86	Library
104550	2/13/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	45.63	Library
104550	2/13/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	38.05	Library
104550	2/13/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	24.30	Library
104550	2/13/2019	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	18.39	Library
104530	2/13/2019	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	9.27	Library
Total Amount for 23 Line Item(s) from Library				\$5,194.35	

LMD #22

104467	2/6/2019	ABSOLUTE	BRUSH CLEARANCE SERVICES	12,600.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,134.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,582.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,146.00	LMD #22
104505	2/6/2019	PACIFIC COAST FALCONRY INC.	BIRD CONTROL SERVICES	2,900.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,184.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,555.00	LMD #22
104571	2/13/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,403.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,168.36	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	853.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	788.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	777.50	LMD #22
104511	2/6/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	556.87	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	549.00	LMD #22
104511	2/6/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	318.89	LMD #22
104511	2/6/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	223.14	LMD #22
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	128.00	LMD #22



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104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	56.39	LMD #22
104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	51.39	LMD #22
Total Amount for 20 Line Item(s) from LMD #22				\$37,524.54	
<u>LMD #24</u>					
104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	4.03	LMD #24
104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	3.67	LMD #24
Total Amount for 2 Line Item(s) from LMD #24				\$7.70	
<u>LMD #27</u>					
104467	2/6/2019	ABSOLUTE	BRUSH CLEARANCE SERVICES	6,800.00	LMD #27
104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	1.01	LMD #27
104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	0.92	LMD #27
Total Amount for 3 Line Item(s) from LMD #27				\$6,801.93	
<u>LMD #32</u>					
104511	2/6/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	27.36	LMD #32
104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	1.01	LMD #32
104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	0.92	LMD #32
Total Amount for 3 Line Item(s) from LMD #32				\$29.29	
<u>LMD 22 - Common Benefit Area</u>					
104504	2/6/2019	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	5,745.00	LMD 22 - Common Benefit Area
104571	2/13/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,800.00	LMD 22 - Common Benefit Area
104467	2/6/2019	ABSOLUTE	BRUSH CLEARANCE SERVICES	1,900.00	LMD 22 - Common Benefit Area
104511	2/6/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,323.27	LMD 22 - Common Benefit Area
104571	2/13/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	544.00	LMD 22 - Common Benefit Area
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	340.00	LMD 22 - Common Benefit Area
104571	2/13/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	235.00	LMD 22 - Common Benefit Area
104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	74.52	LMD 22 - Common Benefit Area
104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	38.27	LMD 22 - Common Benefit Area



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Total Amount for 9 Line Item(s) from LMD 22 - Common Benefit Area				\$13,000.06	
<u>Media Operations</u>					
104567	2/13/2019	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	6,711.00	Media Operations
104529	2/13/2019	AT&T	TELEPHONE SERVICE	1,101.78	Media Operations
104556	2/13/2019	LYSIK/CARSON//	CONTRACT SERVICES	1,080.00	Media Operations
104558	2/13/2019	MEGAPATH CLOUD COMPANY	DSL SERVICE	487.51	Media Operations
104532	2/13/2019	CALNET TECHNOLOGY GROUP	LASER FISCHE PORTAL	200.00	Media Operations
104529	2/13/2019	AT&T	TELEPHONE SERVICE	164.68	Media Operations
104536	2/13/2019	CHARTER COMMUNICATIONS	CABLE MODEM- CITY HALL	86.18	Media Operations
104523	2/13/2019	ACORN NEWSPAPER	CTV ADVERTISING	64.24	Media Operations
104523	2/13/2019	ACORN NEWSPAPER	CTV ADVERTISING	64.24	Media Operations
104523	2/13/2019	ACORN NEWSPAPER	CTV ADVERTISING	64.24	Media Operations
104523	2/13/2019	ACORN NEWSPAPER	CTV ADVERTISING	64.24	Media Operations
104523	2/13/2019	ACORN NEWSPAPER	CTV ADVERTISING	64.24	Media Operations
Total Amount for 12 Line Item(s) from Media Operations				\$10,152.35	
<u>Non-Departmental</u>					
104565	2/13/2019	SECURAL SECURITY CORP	PARKING ENFORCEMENT	3,078.46	Non-Departmental
104527	2/13/2019	ART SOUP LA	ART RENTAL	2,223.97	Non-Departmental
104534	2/13/2019	CANON SOLUTIONS AMERICA, INC	COPIER SVC PROGRAM- JME16861	1,778.00	Non-Departmental
104533	2/13/2019	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	1,371.12	Non-Departmental
104468	2/6/2019	ACCURATE BACKFLOW TESTING	EMERGENCY- WOOLSEY FIRE 11/18	1,265.00	Non-Departmental
104517	2/6/2019	VENCO WESTERN, INC.	EMERGENCY- WOOLSEY FIRE 11/18	1,106.10	Non-Departmental
104517	2/6/2019	VENCO WESTERN, INC.	EMERGENCY- WOOLSEY FIRE 11/18	795.16	Non-Departmental
104517	2/6/2019	VENCO WESTERN, INC.	EMERGENCY- WOOLSEY FIRE 11/18	580.54	Non-Departmental
104539	2/13/2019	CR PRINT	BUSINESS CARDS	123.19	Non-Departmental
104543	2/13/2019	FEDERAL EXPRESS CORP.	COURIER SERVICE	69.72	Non-Departmental
104468	2/6/2019	ACCURATE BACKFLOW TESTING	EMERGENCY- WOOLSEY FIRE 11/18	61.00	Non-Departmental
104483	2/6/2019	FEDERAL EXPRESS CORP.	COURIER SERVICE	14.55	Non-Departmental
Total Amount for 12 Line Item(s) from Non-Departmental				\$12,466.81	
<u>Payroll</u>					
104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	6,798.58	Payroll



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104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	4,001.18	Payroll
104472	2/6/2019	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	918.40	Payroll
104526	2/13/2019	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	918.40	Payroll
104526	2/13/2019	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	895.44	Payroll
104472	2/6/2019	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	734.72	Payroll
Total Amount for 6 Line Item(s) from Payroll				\$14,266.72	

Public Safety & Emergency Preparedness

104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	93.67	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	75.49	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	61.28	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	53.65	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	50.24	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	48.43	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	41.59	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	36.12	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	36.08	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	35.48	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	32.82	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	18.58	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	9.84	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	-20.79	Public Safety & Emergency Preparedness
104486	2/6/2019	GALLS INCORPORATED	VOLUNTEER PATROL UNIFORM	-61.28	Public Safety & Emergency Preparedness
Total Amount for 15 Line Item(s) from Public Safety & Emergency Preparedness				\$511.20	

Public Works

104484	2/6/2019	FENCECORP, INC.	L.V. CREEK RESTORATION	124,851.75	Public Works
104478	2/6/2019	CALIFORNIA CIVIL ENGINEERING	L.V. CREEK RESTORATION PROJ	33,900.00	Public Works
104490	2/6/2019	HUGHES GENERAL ENGINEERING	MONUMENT INSTALLATION	30,006.00	Public Works
104520	2/6/2019	WEST COAST CONSTRUCTION	METER INSTALLATION	14,322.00	Public Works
104525	2/13/2019	AMERICAN HERITAGE LANDSCAPE LP	MONUMENT LANDSCAPE SERVICE	11,725.00	Public Works
104467	2/6/2019	ABSOLUTE	BRUSH CLEARANCE SERVICES	3,600.00	Public Works
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	2,695.00	Public Works
104467	2/6/2019	ABSOLUTE	BRUSH CLEARANCE SERVICES	2,600.00	Public Works
104575	2/13/2019	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	2,429.00	Public Works



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104467	2/6/2019	ABSOLUTE	BRUSH CLEARANCE SERVICES	2,100.00	Public Works
104493	2/6/2019	ISSAKHANI/MARINA//	CONSULTING SERVICES	2,000.00	Public Works
104467	2/6/2019	ABSOLUTE	BRUSH CLEARANCE SERVICES	1,800.00	Public Works
104522	2/13/2019	ABSOLUTE	BRUSH CLEARANCE SERVICES	1,800.00	Public Works
104575	2/13/2019	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	1,518.00	Public Works
104552	2/13/2019	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	1,080.00	Public Works
104521	2/6/2019	YIN/JULIE//	CONSULTING SERVICES	875.00	Public Works
104528	2/13/2019	ARUCAN/KEVIN//	CONSULTING SERVICES	850.00	Public Works
104546	2/13/2019	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	770.00	Public Works
104546	2/13/2019	HAJIZADEH/HOUMAN//	CONSULTING SERVICES	770.00	Public Works
104566	2/13/2019	SO-CAL PRESSURE WASH	PRESSURE WASHING	750.00	Public Works
104521	2/6/2019	YIN/JULIE//	CONSULTING SERVICES	737.50	Public Works
104528	2/13/2019	ARUCAN/KEVIN//	CONSULTING SERVICES	737.50	Public Works
104553	2/13/2019	KARAMPOUR/RODNY//	CONSULTING SERVICES	625.00	Public Works
104498	2/6/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	570.44	Public Works
104495	2/6/2019	KARAMPOUR/RODNY//	CONSULTING SERVICES	525.00	Public Works
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	455.00	Public Works
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	455.00	Public Works
104504	2/6/2019	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	445.00	Public Works
104575	2/13/2019	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	393.00	Public Works
104575	2/13/2019	WILLDAN ASSOCIATES INC.	GEOTECH LETTER	380.00	Public Works
104575	2/13/2019	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	318.00	Public Works
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	293.00	Public Works
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	260.00	Public Works
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	238.00	Public Works
104511	2/6/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	196.87	Public Works
104498	2/6/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	162.66	Public Works
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	142.00	Public Works
104500	2/6/2019	LEGACY AWARDS	ENVIRONMENTAL PLAQUE	131.40	Public Works
104569	2/13/2019	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	94.15	Public Works
104498	2/6/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	71.14	Public Works
104498	2/6/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	47.87	Public Works
Total Amount for 41 Line Item(s) from Public Works				\$247,720.28	

Recoverable / Refund / Liability

104564	2/13/2019	ROTARY CLUB OF CALABASAS	NEIGHBORS IN NEED- FIRE FUND	30,000.00	Recoverable / Refund / Liability
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
104512	2/6/2019	SPRINT	REFUND RECOVERABLE PROJECT	804.25	Recoverable / Refund / Liability
104561	2/13/2019	P&A ADMINISTRATIVE SVCS INC	FSA-MED/DEP CARE REIMBURSEMENT	525.00	Recoverable / Refund / Liability
104473	2/6/2019	BAKER/EDWARD//	REFUND PLANNING PERMIT	157.00	Recoverable / Refund / Liability
104487	2/6/2019	GLASSMAN/DONNA//	RECREATION REFUND	120.00	Recoverable / Refund / Liability
104561	2/13/2019	P&A ADMINISTRATIVE SVCS INC	FSA-MED/DEP CARE REIMBURSEMENT	84.34	Recoverable / Refund / Liability
104513	2/6/2019	STATE DISBURSMENT	WAGE GARNISHMENT- 2/1/19	46.15	Recoverable / Refund / Liability
Total Amount for 7 Line Item(s) from Recoverable / Refund / Liability				\$31,736.74	

Tennis & Swim Center

104535	2/13/2019	CASAS/JORGE//	FITNESS EQUIPMENT REPAIRS	877.03	Tennis & Swim Center
104531	2/13/2019	BROADBASED COMMUNICATIONS INC	PHONE SYSTEM REPAIRS	610.31	Tennis & Swim Center
104573	2/13/2019	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	558.03	Tennis & Swim Center
104479	2/6/2019	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	441.12	Tennis & Swim Center
104479	2/6/2019	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	441.12	Tennis & Swim Center
104573	2/13/2019	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	332.41	Tennis & Swim Center
104568	2/13/2019	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	327.87	Tennis & Swim Center
104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	222.60	Tennis & Swim Center
104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	220.98	Tennis & Swim Center
104555	2/13/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	220.81	Tennis & Swim Center
104517	2/6/2019	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	155.00	Tennis & Swim Center
104507	2/6/2019	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 19	27.48	Tennis & Swim Center
104476	2/6/2019	BCC	LIFE & DISABILITY INS- NOV 18	21.17	Tennis & Swim Center
Total Amount for 13 Line Item(s) from Tennis & Swim Center				\$4,455.93	

Transportation

104554	2/13/2019	KIER & WRIGHT CIVIL ENGINEERS	ENGINEERING SERVICES	13,099.25	Transportation
104549	2/13/2019	IDEAL GENERAL SERVICES, INC.	DIAL-A-RIDE JAN 2019	9,597.00	Transportation
104551	2/13/2019	JOHN KULAR CONSULTING	ENGINEERING SERVICES	3,807.21	Transportation
104470	2/6/2019	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	3,090.60	Transportation
104516	2/6/2019	TOYOTA FINANCIAL SERVICES	LEASE PAYMENT- FEB 2019	2,352.30	Transportation
104551	2/13/2019	JOHN KULAR CONSULTING	ENGINEERING SERVICES	1,188.65	Transportation
104496	2/6/2019	KOA CORPORATION	CALABASAS ON-CALL SVCS	647.50	Transportation
104511	2/6/2019	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	527.54	Transportation
104555	2/13/2019	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	214.65	Transportation



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
			Total Amount for 9 Line Item(s) from Transportation	\$34,524.70	
			GRAND TOTAL for 249 Line Items	\$618,229.19	

FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

13-Mar

CC	Presentation	To CHS football scholarships recipients
CC	Presentation	By the Ventura Chapter of American Public Works Association (APWA) for Projects of the Year
MOD	Consent	Recommendation to approve a contract for website design, etc.
PW	Consent	Adoption of Resolution No. 2019-1616 approving submittal of applications for all CalRecycle Grants for which the City of Calabasas is eligible
PW	Consent	Adoption of Resolutnio No. 2019-1617 to include a list of projects funded by Senate Bill 1 (The Road Repair and Accountability Act) to the Fiscal Year 2019-20 budget fo rhte Capital Improvement Program
CC	Presentation	Sheriff's Crime Report
CD	Public Hearing	Introduction of Ordinance No. 2019-376 regarding standards for land use within 500 ft. of the 101 Freeway
CD	New Business	Annual Housing Element update

Future Items

CC	New Business	Electric scooters discussion
CC	New Business	Results/recommendations from PS Committee meeting regarding Woolsey Fire
CC	New Business	Full report from Sheriff's regarding safety
CC	New Business	Gun safety program
PW	New Business	Discussion of Berkeley Ordinance regarding plastics ban
CC	New Business	A presentation on the City's current Transportation Demand Management policy.
Media/CD	New Business	Citywide cell coverage discussion
CC	Presentation	Recognition of CHS Robotic team
CC	Presentation	Recognition of CHS Boys/Girls Basketball Teams
CS	New Business	Wild Walnut option B (traffic flow, parking, plaground and funding)
PS	Consent	Adoption of Final Hazard Mitigation Plan as approved by Cal OES and FEMA
PW	Consent	Initiating Proceedings; 2.) Preliminary approval of the Engineer's Report; 3) Adoption of Resolution of intent to levy and collect assessments within Mont Calabasas
PW	New Business	Public meeting regarding intent to levy and collect assessments within Mont Calabasas
PW	Public Hearing	Public hearing for Landscape Lighting Act Districts Nos 22, 24, 27 & 32 assessments
PW	Public Hearing	Declaring results of balloting, certification of assessments and adoption of corresponding resolutions For Landscape Lighting Act Districts Nos 22, 24, 27 & 32
PW	Presentation	Regarding smart water meters
PW	New Business	Dial-A-Ride needs assessment study
PW	New Business	Receommendation from Environmental Commission regarding Rodenticides Resolution
PW	New Business	Recommendation from Environmental Commission regarding ideas for further reduction of plastics

2019 Meeting Dates

Mar 27	Aug 14
Apr 10	Aug 28
Apr 24	Sep 11
Apr 27 - Council Workshop	Sep 25
May 8	Oct 9 Canceled - Yom Kippur
May 22	Oct 23
Jun 12	Nov 13
Jun 26	Nov 27 - Canceled - Thanksgiving Eve
Jul 10 - Canceled	Dec 11 - Council Reorganization
Jul 24 - Canceled	Dec 25 - Canceled - Christmas