



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, FEBRUARY 26, 2014
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

THE STARTING TIMES LISTED FOR EACH AGENDA ITEM SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. YOU MAY SPEAK ON A CLOSED SESSION ITEM PRIOR TO COUNCIL'S DISCUSSION. TO DO SO, PLEASE SUBMIT A SPEAKER CARD TO THE CITY CLERK AT LEAST 5 MINUTES PRIOR TO THE START OF CLOSED SESSION. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM RESIDENTS ON MATTERS SET FOR COUNCIL CONSIDERATION. IN ORDER TO PROVIDE COUNCILMEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT ANY LETTERS OR EMAILS TO THE CITY CLERK'S OFFICE BEFORE 5:00 P.M. ON THE MONDAY PRIOR TO THE MEETING.

CLOSED SESSION – CONFERENCE ROOM – 6:30 P.M.

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
(Gov. Code § 54956.8)**
Property Address: 23577 Calabasas Road, Calabasas, CA 91302
APN Number 2068-002-012
Agency Negotiator: Tony Coroalles, City Manager
Negotiating Parties: Bernard Rosenson, Calabasas Properties
Under Negotiation: Price Terms of Payment Both

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Cub Scout Pack 333
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:10 P.M.

PRESENTATIONS – 7:20 P.M.

- Background and activities of LASD Malibu Search and Rescue
- Update on California's drought and local impacts

ORAL COMMUNICATIONS – PUBLIC COMMENT– 8:00 P.M.

CONSENT ITEMS – 8:10 P.M.

1. Approval of meeting minutes from February 12, 2014.
2. Adoption of Ordinance No. 2014-311, amending Title 17 of the Calabasas Municipal Code to permit fortunetelling as a commercial use in the Commercial Retail (CR) zoning district, as necessary to comply with Federal law. Staff has determined that the project is categorically exempt from environmental review in accordance with Section 15061(b)(3) of the CEQA Guidelines.

NEW BUSINESS – 8:15 P.M.

3. Chief Financial Officer's presentation regarding State Controller's report.
4. Review, discuss and consider introduction of Ordinance 2014-312, amending Calabasas Municipal Code Section 1.04.010, changing the date of the General Municipal Election to the first Tuesday after the first Monday in November of odd-numbered years.

INFORMATIONAL REPORTS – 9:15 P.M.

5. Check Register for the period of February 5-12, 2014.

TASK FORCE REPORTS – 9:20 P.M.

CITY MANAGER'S REPORT– 9:23 P.M.

FUTURE AGENDA ITEMS – 9:25 P.M.

ADJOURN – 9:30 P.M.

The City Council will adjourn in memory of Phyllis Power to their next regular meeting scheduled for Wednesday, March 12, 2014, at 7:00 p.m.

A copy of the City Council agenda packet is available for review at City Hall and the Calabasas Library. Materials related to items on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 100 Civic Center Way, Calabasas, CA 91302, during normal business hours. Such documents are also available on the City of Calabasas website at www.cityofcalabasas.com subject to the City staff's ability to post the documents before the meeting. The City of Calabasas, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (818) 224-1600, at least one business day prior to the scheduled meeting to ensure accommodations can be made.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, FEBRUARY 12, 2014**

Mayor Gaines called the meeting to order at 7:03 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California. All members of the City Council were present.

ROLL CALL

Present: Mayor Gaines, Mayor pro Tem Shapiro, Councilmembers Bozajian, Martin and Maurer.
Absent: None.
Staff: Barancik, Brozyna, Coroalles, Figueroa, Henry, Henderson, Hall, Hernandez, Holden, Howard, Klein, Krdilyan, Koeppe, Lysik, Parker, Petros, Seferian, Steller, Tamuri, Thompson, Tijerino and Yalda.

Mayor Gaines reminded everyone that today marks the 205th anniversary of the birth of Abraham Lincoln.

The Pledge of Allegiance was led by Ms. Steller.

APPROVAL OF AGENDA

Councilmember Martin moved, seconded by Councilmember Maurer to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

Mayor Gaines announced that the meeting would be adjourned in memory of City employee Susan Koeppe's father, Leslie Dale Koeppe. He presented a certificate of adjournment to Ms. Koeppe.

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Bozajian:

- Reminded everyone about the creek clean up event on February 22.
- Arbor Day celebration will be held on March 22, 9:30 a.m., at Gates Canyon Park.
- The Leonis Adobe Museum will be holding several spring events. More information can be found at www.leonisadobemuseum.org.

Councilmember Maurer:

- A significant public meeting is taking place on Thursday, February 27 to review the trails plan in the Santa Monica Mountains, at King Gillett Ranch, at 6:00 p.m.

Councilmember Martin:

- The Straight up Reality party held on January 25 was a huge success. Another event will be planned on May 10.
- Extended congratulations to businesses in the City that during the last sting operation did not sell tobacco to minors, resulting in 100 percent compliance.

Mayor pro Tem Shapiro:

- Congratulated City staff for their work on the Pepperdine Men's Basketball game and the Los Angeles Clippers game.
- The Relay for Life Team hosted a successful Beer Festival on February 7. He extended appreciation to staff and all others involved.

Mayor Gaines:

- Raegan, the poodle from Calabasas came in tenth in the breed at the Westminster Dog Show.
- Congratulated Mayor pro Tem Shapiro on his appointment to the League of California Cities Community Service Policy Committee.
- The Chamber of Commerce breakfast will take place on February 13.
- Two public workshops are scheduled on February 25 to discuss the Mulholland Hwy. Improvement Plan, at 6 p.m., at Gelson's and the Las Virgenes Road Improvement Plan, at 7:30 p.m., at De Anza Park.
- The Calabasas High School Boys Basketball team is tied for first place in the Marmonte League. A game is scheduled on February 13 against the Agoura Charges.

PRESENTATIONS

➤ Employee service awards

Mayor Gaines presented employee service awards to Andrew Brozyna, Marty Hall, Cedric Henry, Tatiana Holden, Annie Krdylian for five years; to Luisa Barancik, Gary Lysik and Tony Coroaalles for ten years; to Arvin Petros for 15 years. He made honorable mention of all others who were not in attendance.

➤ Special Olympics

Bridgit Karl, Chamber President; Joann Klonowski, Vice President, Host Town Program; Elga Sharpe, Vice President, International Relations & Chief

Protocol; Laura Mayo, Special Olympics, Southern California; and Dustin Plunkett, Athlete presented information on the special Olympics.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Bonnie Mulholland, Jennifer Bercy, Matt Heller and Steve Giboney spoke during public comment.

CONSENT ITEMS

1. Approval of meeting minutes from January 22 and January 25, 2014.
2. Adoption of City Council Protocols.
3. Recommendation to approve an amendment to the existing professional services agreement with Huitt-Zollars, Inc. for the Lost Hills Interchange project.
4. Approval of a City-County Law Enforcement Services Agreement with the Los Angeles County Sheriff’s Department from July 1, 2014 through June 30, 2019.
5. Adoption of Ordinance No. 2014-309, amending Title 2, Chapters 2.30, 2.37, 2.38, 2.39 and 2.43 of the Calabasas Municipal Code.
6. Adoption of Ordinance No. 2014-310, amending the Calabasas Land Use and Development Code pursuant to the Calabasas Municipal Code Chapter 17.76 in order to correct typographical, formatting and wording errors.

Councilmember Martin requested Consent Item No. 3 be pulled for separate discussion.

Councilmember Bozajian moved, seconded by Mayor pro Tem Shapiro to approve Consent Item Nos. 1, 2, 4, 5 and 6. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

After clarification, Mayor pro Tem Shapiro moved, seconded by Councilmember Maurer to approve Consent Item No. 3. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

NEW BUSINESS

7. Park Sorrento traffic calming evaluation report.

Mr. Yalda introduced Mr. Thompson to present the report.

Detective David Huelsen expressed his support and that of the Sheriff's Department for the Park Sorrento traffic calming project.

Extensive discussion ensued.

The meeting recessed at 8:38 p.m.

The meeting reconvened at 8:46 p.m.

Ellen Sonheim, Dib Vanatta, Sheila Zolkewitz, Lyn Kabakoff, Alan Kabakoff, David Becker, Jack Hertz, Clement Cohen, Roger Feinbloom, Saria Kraft, Rick Koval, Temah Lightig/Volen, Richard Sonheim, Mark Malter, Richard Sherman and Walt Jannings spoke on this item. Mayor Gaines read an email from Stephanie Williams into the record. Councilmember Bozajian also requested emails sent to him from Michel Jacoby, Paul Ellis, Jenny Cessnasky, Linda Hoff, Ann Lambert, Bert Schreiber, Bobbi Kostin, Jay Tichenor and Gerald Kirshbaum be made part of the public record.

Additional discussion took place.

No action was taken on this item.

PUBLIC HEARING

8. Motion to waive further reading and introduction of Ordinance No. 2014-311, amending Title 17 of the Calabasas Municipal Code to permit fortunetelling as a commercial use in the Commercial Retail (CR) zoning district, as necessary to comply with Federal law. **Staff has determined that the project is categorically exempt from environmental review in accordance with Section 15061(b)(3) of the CEQA Guidelines.**

Mayor Gaines opened/closed the public hearing.

Mayor pro Tem Shapiro moved, seconded by Councilmember Martin to approve the introduction of Item No. 8. MOTION CARRIED 5/0 as follows:

AYES: Mayor Gaines, Mayor pro Tem Shapiro and Councilmembers Bozajian, Martin and Maurer.

TASK FORCE REPORTS

None.

CITY MANAGER'S REPORT

Mr. Coroaalles reported the following:

- A meeting with Supervisor Yaroslavsky's staff in regard to the multipurpose trail took place and another one is scheduled to discuss jurisdictional matters.
- The demolition has begun at the Calabasas Inn site.
- Staff received an application from Dunkin' Donuts.
- Edison will be moving the polls for Malmoth Project.
- Interest was received for the pet kennel site.
- Interest was received for the Sperling and Pelican's sites for a Nissan Dealer.

INFORMATIONAL REPORTS

9. Check Register for the period of January 15-January 30, 2014.

No action was taken on this item.

FUTURE AGENDA ITEMS

None.

ADJOURN

The meeting adjourned at 10:46 p.m. in memory of Leslie Dale Koepp to the next regular meeting scheduled on Wednesday, February 26, 2014, at 7:00 p.m.

Maricela Hernandez, MMC
City Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 18, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MICHAEL KLEIN, PLANNER

SUBJECT: ADOPTION OF ORDINANCE NO. 2014-311, AMENDING TITLE 17 OF THE CALABASAS MUNICIPAL CODE TO PERMIT FORTUNETELLING AS A COMMERCIAL USE IN THE COMMERCIAL RETAIL (CR) ZONING DISTRICT, AS NECESSARY TO COMPLY WITH FEDERAL LAW.

MEETING DATE: FEBRUARY 26, 2014

SUMMARY RECOMMENDATION:

That the City Council adopt Ordinance No. 2014-311, amending title 17 of the Calabasas Municipal Code to permit fortunetelling as a commercial use within the Commercial Retail (CR) zoning district.

DISCUSSION/ANALYSIS:

At the February 12, 2014 City Council meeting, Ordinance No. 2014-311 was introduced following a public hearing. It is now the appropriate time for this ordinance to be formally adopted.

REQUESTED ACTION:

Staff recommends that the City Council adopt Ordinance No. 2014-311.

ATTACHMENTS:

Attachment A - Ordinance No. 2014-311

ORDINANCE NO. 2014-311

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA TO AMEND THE CITY OF CALABASAS LAND USE AND DEVELOPMENT CODE PURSUANT TO CALABASAS MUNICIPAL CODE SECTION 17.76.010 IN ORDER TO PERMIT FORTUNETELLING AS A COMMERCIAL USE IN THE COMMERCIAL RETAIL (CR) ZONING DISTRICT.

WHEREAS, the City Council of the City of Calabasas, California ("the City Council") has considered all of the evidence including, but not limited to, the Planning Commission Resolution, Planning Division staff reports and attachments, and public testimony before making a final decision on February 26, 2014;

WHEREAS, the City Council finds that the Land Use and Development Code Amendment is consistent with the goals, policies, and actions of the General Plan and will not conflict with the General Plan;

WHEREAS, the City Council finds that the Land Use and Development Code Amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City;

WHEREAS, the proposed actions are in compliance with the provisions of the California Environmental Quality Act (CEQA) because this project is categorically exempt from environmental review in accordance with Section 21084 of the California Environmental Quality Act (CEQA) pursuant to Section 15061(B)(3) of the CEQA Guidelines.

WHEREAS, the Land Use and Development Code Amendment reflects the input of residents, stakeholders, and public officials; and implements the policies of the 2030 General Plan, is adopted in the public's interest, and is otherwise consistent with federal and state law; and

WHEREAS, the City Council has considered the entirety of the record, which includes without limitation, The Calabasas 2030 General Plan; all reports, testimony, and transcripts from Planning Commission's January 16, 2014 meeting; and reports, and testimony at the City Council's February 12, 2014 meeting.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

SECTION 1. Based upon the foregoing the City Council finds:

1. Notice of the February 12, 2014 City Council public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, Gelson's Market and at Calabasas City Hall.
2. Notice of the February 12, 2014 City Council public hearings were posted in the *Acorn* ten (10) days prior to the hearings.
3. Notice of the February 12, 2014 City Council public hearings included the information set forth in Government Code Section 65009 (b)(2).
4. Following a public hearing held on January 16, 2014, the Planning Commission adopted Resolution No. 2014-561 recommending to the City Council approval of File No. 130001639.

SECTION 2. In view of all the evidence and based on the foregoing findings, the City Council concludes as follows:

Section 17.76.050(B) Calabasas Municipal Code allows the Planning Commission to recommend and the City Council to approve a Development Code change provided that the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan;*

The proposed amendment meets this finding because it maintains and strengthens the policies of the General Plan that are intended to preserve a high quality of life. Specifically, one of the goals of the Land Use section of the General Plan is to "provide a distribution of land uses that maintains, yet also enhances the environmental, social, physical and economic well-being of Calabasas" (p. II-1 of the 2030 General Plan). The purpose of this amendment is to ensure that First Amendment rights are protected by providing a reasonable accommodation for fortunetelling uses within the City. Furthermore, the proposed amendment provides safeguards, such as background investigations of all persons engaging in fortunetelling services, and posting of fees for services, to ensure the preservation of public health and safety.

2. *The proposed amendment would not be detrimental to the public interest, health, safety, convenience or welfare of the city;*

The proposed ordinance does not contain substantive policy changes that will create a safety hazard or any condition that would negatively impact the

public interest, health or welfare. In contrast, the proposed amendment strengthens the City's ability to preserve a high quality of life for its citizens by focusing such use to the Commercial Retail zone and providing specific standards for fortunetelling use, including the requirement for a background investigation. Therefore, the proposed amendment meets this finding.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).*

The proposed amendment is categorically exempt from environmental review in accordance with section 15061(b)(3) of the CEQA Guidelines, General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed amendment will not result in additional development opportunities or any foreseeable environmental impact. A Notice of Exemption has been prepared.

4. *The proposed amendment is internally consistent with other applicable provisions of this development code.*

The proposed amendment identifies fortunetelling as a permitted use in the Commercial Retail zoning district, adds a new section for standards for specific land uses, updates the required parking table and adds a definition for fortunetelling. The proposed amendment does not conflict with any other provision of the Development Code, therefore, this project meets this finding.

SECTION 3. Code Amendment. Section 17.11.010 of the Calabasas Municipal Code is hereby amended as follows (pg. 1 on Exhibit A):

In the section labeled "Personal Services" of the table entitled "Table 2-2 Land Use Table", add a new row entitled "Fortunetelling" which shall include a "P" under the column heading "CR" and "17.12.095" under the column heading "See standards in section".

SECTION 4. Code Amendment. Section 17.12.095 is hereby added to Title 17 of the Calabasas Municipal Code (pg. 2-3 on Exhibit A):

"17.12.095 Fortunetelling

When permitted in the zoning district applicable to a site, pursuant to Section 17.11.010 of this Development Code, and consistent with the definition of fortunetelling in this Development Code, all fortunetelling uses are subject to the following provisions.

- A. General Requirements. The following shall apply to all new fortunetelling uses.
1. All persons, whether as agents, assistants, employees or independent contractors, who provide fortunetelling services to another person in a facility or establishment shall, at all times, maintain on the premises all applicable county and state licenses, certificates and permits.
 2. Any establishment that provides fortunetelling services shall notify the city in writing at least fifteen (15) days in advance of the effective date of a plan to rename, change management, or convey the business to another person.
- B. Background Investigation. Prior to the filing of a zoning clearance application for any new establishment that provides fortunetelling services, the applicant shall furnish the city with a copy of a California and Federal criminal records background investigation report of the permittee and any person with financial interest in the business; and, consistent with subparagraph A.2, above, a copy of such background check documentation shall also be submitted for any new owner/operator coincidental with the submittal of the required business transfer notification paperwork.
- C. Posting of Fees. The following posting requirements shall apply to all new fortunetelling uses.
1. Each person required to obtain a permit pursuant to this chapter shall post on his or her business premises a sign containing the following information:
 - a. The true name of the fortunetelling practitioner;
 - b. Each service provided by the fortunetelling practitioner;
 - c. The fees charged for each service provided by the fortunetelling practitioner; and
 - d. The statement, "by law, this business is prohibited from charging or soliciting any fee, payment or remuneration beyond these established rates".
 2. The sign required by this section shall be prominently posted in the interior of the business premises at a point near the entry and shall be conspicuously visible to every person seeking the services of the fortuneteller. The sign lettering shall be of uniform size with each letter at least one-half inch (1/2") in height.
 3. Fortunetelling service may be provided on a temporary basis, at a location other than the fortuneteller's place of business within the Commercial Retail zoning district, if the fortuneteller provides the information required by this section on eight and one-half inch by eleven inch (8 ½" by 11")

paper, in legible print or type. The paper shall also include the name and permanent address of the person(s) providing fortunetelling services. No other information or printed matter shall appear on the paper. A true, correct and complete copy of such paper shall be given to each client prior to providing any fortunetelling services.

4. No person shall charge or collect any fee, payment, remuneration, or item of value for fortunetelling services in excess of the fees set forth on a sign or paper required by this section.

D. Permit Denial or Revocation. The Community Development Director or his or her designee, shall at all times have the power to deny or revoke a permit granted hereunder should the Community Development Director or his or her designee determine:

1. That the permittee has violated any provision of this chapter; or
2. That any information contained in the permit application is false; or
3. That the issuance of the permit was based on fraud, mistake, or any misleading or untrue statements; or
4. That the applicant, permittee, or anyone employed by the permittee has, within seven years preceding an application, been convicted of a violation of Penal Code section 332 or any law involving theft or attempted theft by means of fraud, deceit, use of force, or threats.

SECTION 5. Code Amendment. Section 17.28.040 of the Calabasas Municipal Code is hereby amended as follows (pg. 4 on Exhibit A):

In the section labeled "Personal Services" of the table entitled "Table 3-11 Parking Requirements by Land Use", add a new row entitled "Fortunetelling" which shall include "1 space for every 250 sq. ft. of gross floor area" under the column heading "Vehicle Spaces Required" and "5% of vehicle spaces" under the column heading "Bicycle Spaces Required".

SECTION 6. Code Amendment. Section 17.90.020.F of the Calabasas Municipal Code is hereby amended as follow (pg. 5 on Exhibit A):

Add the following new definition:

"Fortunetelling" means and includes the telling of fortunes, forecasting of fortunes or futures, or furnishing of any information not otherwise ordainable by ordinary process of knowledge, by means of occult, psychic power, clairvoyance, clairaudience, cartomancy, phrenology, spirits, tea leaves, or other such reading, telepathy, or other craft, art, science, cards, talisman, charm, potion, magnetism, magnetized ordinance or substance, gypsy cunning or foresight, crystal gazing, oriental mysteries or magic, or other similar means, of any kind or nature for any form of consideration.

SECTION 7. Severability Clause:

Should any section, clause, or provision of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

SECTION 8. Effective Date:

This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Calabasas ordinance.

SECTION 9. Certification:

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this 26th day of February, 2014.

Fred Gaines, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
City Attorney

Exhibit A: Land Use and Development Code (changes only)

Calabasas Land Use and Development Code
January 2010

Land Use Requirements

Chapter 17.11

TABLE 2-2 - LAND USE TABLE

KEY: P=Permitted Use (See Chapter 17.62 for required permit), C=Conditionally Permitted (CUP required),
A=Allowed as an Accessory Use, TUP=Temporary Use (TUP required)

LAND USE	ZONE																	See standards in section
	RS	RM	RMH	RR	RC	PD	HM	OS	OS- DR	PF	REC	CL	CR	CO	CMU	CB	CT	
Equipment Sales and rental						P						P	P	P	P	P	C(1)	
Photocopying & Duplicating Services						P						P	P	P	P	P	C(1)	
Photography Studio						P						P	P	P	P	P	C(1)	
Financial Services																		
Automated Teller Machine (ATM)						A/P						A/P	A/P	A/P	A/P	A/P	C(1)	
Banks, Credit Unions and other Depository Institutions						P						P	P	P	P	P		
Check Cashing and Loan Services						P						P	P	P	P	P		
Other Financial Services						P						P	P	P	P	P	C(1)	
Personal Services																		
Barber Shop & Beauty /Nail Salon						P						P	P		P	P		
Beauty /Nail Salon with massage therapy													A/C					17.12.155
Cemeteries and Mausoleums												C	C					17.12.060
Day Spa						P/C						P/C	P/C		P/C			17.12.155
Dry Cleaner						P						P	P		P	P	C(1)	
Fortunetelling													P					17.12.095
Laundry – Commercial												P	P		P	P	C(1)	
Massage Therapy						P						P	P		P	P		17.12.155
Pet Grooming – Commercial						P						P	P		P	P	C(1)	
Public Self Storage													C					

Calabasas Land Use and Development Code

- A. Clients shall only be on-site and admitted to the facility between five p.m. and eight a.m.
- B. An interior waiting and intake area shall be provided which contains a minimum of two hundred square feet. No exterior waiting area shall be allowed either on-site or off-site.
- C. Security personnel shall be provided during the hours the emergency shelter is in operation.
- D. Exterior lighting shall be provided for the entire outdoor area of the site consistent with the provisions of Chapter 17.27.

17.12.095 Fortunetelling

When permitted in the zoning district applicable to a site, pursuant to Section 17.11.010 of this Development Code, and consistent with the definition of fortunetelling in this Development Code, all fortunetelling uses are subject to the following provisions.

A. General Requirements. The following shall apply to all new fortunetelling uses.

- 1. All persons, whether as agents, assistants, employees or independent contractors, who provide fortunetelling services to another person in a facility or establishment shall, at all times, maintain on the premises all applicable county and state licenses, certificates and permits.
- 2. Any establishment that provides fortunetelling services shall notify the city in writing at least fifteen (15) days in advance of the effective date of a plan to rename, change management, or convey the business to another person.

B. Background Investigation. Prior to the filing of a zoning clearance application for any new establishment that provides fortunetelling services, the applicant shall furnish the city with a copy of a California and Federal criminal records background investigation report of the permittee and any person with financial interest in the business; and, consistent with subparagraph A.2, above, a copy of such background check documentation shall also be submitted for any new owner/operator coincidental with the submittal of the required business transfer notification paperwork.

C. Posting of Fees. The following posting requirements shall apply to all new fortunetelling uses.

Calabasas Land Use and Development Code

1. Each person required to obtain a permit pursuant to this chapter shall post on his or her business premises a sign containing the following information:
 - a. The true name of the fortunetelling practitioner;
 - b. Each service provided by the fortunetelling practitioner;
 - c. The fees charged for each service provided by the fortunetelling practitioner; and
 - d. The statement, "by law, this business is prohibited from charging or soliciting any fee, payment or remuneration beyond these established rates".
2. The sign required by this section shall be prominently posted in the interior of the business premises at a point near the entry and shall be conspicuously visible to every person seeking the services of the fortuneteller. The sign lettering shall be of uniform size with each letter at least one-half inch (1/2") in height.
3. Fortunetelling service may be provided on a temporary basis, at a location other than the fortuneteller's place of business within the Commercial Retail zoning district, if the fortuneteller provides the information required by this section on eight and one-half inch by eleven inch (8 ½" by 11") paper, in legible print or type. The paper shall also include the name and permanent address of the person(s) providing fortunetelling services. No other information or printed matter shall appear on the paper. A true, correct and complete copy of such paper shall be given to each client prior to providing any fortunetelling services.
4. No person shall charge or collect any fee, payment, remuneration, or item of value for fortunetelling services in excess of the fees set forth on a sign or paper required by this section.

D. Permit Denial or Revocation. The Community Development Director or his or her designee, shall at all times have the power to deny or revoke a permit granted hereunder should the Community Development Director or his or her designee determine:

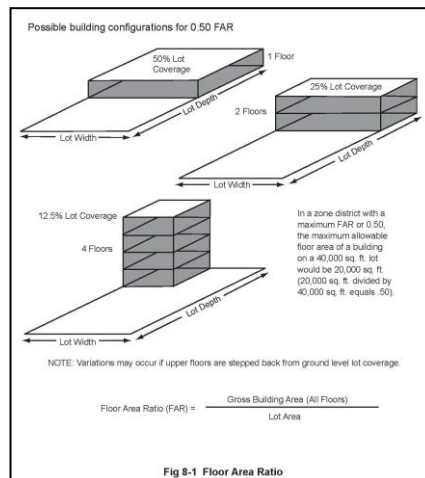
1. That the permittee has violated any provision of this chapter; or
2. That any information contained in the permit application is false; or
3. That the issuance of the permit was based on fraud, mistake, or any misleading or untrue statements; or
4. That the applicant, permittee, or anyone employed by the permittee has, within seven years preceding an application, been convicted of a violation of Penal Code section 332 or any law involving theft or attempted theft by means of fraud, deceit, use of force, or threats.

Calabasas Land Use and Development Code

Land Use	Vehicle Spaces Required	Bicycle Spaces Required
Warehouse Retail Stores	1 space for each 200 sq. ft. of gross floor area.	
Shopping centers	1 space for each 250 sq. ft. of gross floor area. Where restaurants exceed ten (10) percent of the total gross floor area, that portion in excess of ten percent of the gross floor area shall be calculated at one parking space per one hundred square feet or as determined by a parking study.	5% of vehicle spaces.
Studios for dance, art, music, photography, etc.	1 space for each 2 students	1 space for every 4 students.
Business Services (Advertising agency, data processing services, photocopying, photography studio, and other similar uses.)	1 space for each 250 sq. ft. of gross floor area.	5% of vehicle spaces.
Financial Services		
Banks and financial services	1 space for each 250 sq. ft. of gross floor area, plus 2 spaces per ATM.	5% of vehicle spaces.
Personal Services		
Barber Shop & Beauty /Nail Salon	2.5 spaces for each service chair.	5% of vehicle spaces.
Beauty/Nail salons with massage therapy	2.5 spaces for each service chair and 1 space for each 250 sq. ft. of gross floor area devoted to massage therapy.	5% of vehicle spaces.
Cemeteries and Mausoleums	Parking study is required to determine the parking demand generated by the use.	
Day Spa	1 space for each 250 sq. ft. of gross floor area	5% of vehicle spaces.
Laundry – Commercial	1 space for every 3 washing machines.	5% of vehicle spaces.
<u>Fortunetelling</u>	<u>1 space for every 250 sq. ft. of gross floor area</u>	<u>5% of vehicle spaces.</u>
Public self storage	1 space for each 5,000 sq. ft. of gross floor area plus 2 spaces for any resident manager.	None
Repair services	1 space per 400 sq. ft. of gross floor area	
Land Use Type		
Industrial		
Light industrial, machinery manufacturing and manufacturing uses.	1 space for each 500 sq. ft. of gross floor area plus 1 space for each vehicle operated in connection with each on-site use.	5% of vehicle spaces.

Calabasas Land Use and Development Code

“Floor area ratio (FAR)” is the ratio of floor area to total lot area. FAR restrictions are used to limit the maximum floor area allowed on a site (including all structures on the site). The maximum floor area of all structures (measured from exterior wall to exterior wall) permitted on a site (including residential carports) shall be determined by multiplying the Floor Area Ratio (FAR) by the total net area of the site (FAR x Net Site Area = Maximum Allowable Floor Area). FAR for non-residential projects shall apply to the gross area of all functional and habitable floors of all structures and shall not apply to supporting parking facilities (open parking lots or structures) which provide required off-street parking in accordance with Section 17.28. Carports and private garages shall be included as part of the FAR for projects located in the Old Topanga and Calabasas Highlands Overlay zones.



“Footcandle” means, for the purposes of Chapter 17.27, a unit of measure for illuminance on a surface that is everywhere one foot, from a uniform point of light of one candle and equal to one lumen per square foot.

“Fortunetelling” means and includes the telling of fortunes, forecasting of fortunes or futures, or furnishing of any information not otherwise obtainable by ordinary process of knowledge, by means of occult, psychic power, clairvoyance, clairaudience, cartomancy, phrenology, spirits, tea leaves, or other such reading, telepathy, or other craft, art, science, cards, talisman, charm, potion, magnetism, magnetized ordinance or substance, gypsy cunning or foresight, crystal gazing, oriental mysteries or magic, or other similar means, of any kind or nature for any form of consideration.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 14, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY J. LYSIK, CHIEF FINANCIAL OFFICER

SUBJECT: CHIEF FINANCIAL OFFICER'S PRESENTATION REGARDING THE STATE CONTROLLER'S REPORT.

MEETING DATE: FEBRUARY 26, 2014

BACKGROUND:

The California State Controller's Office gathers and disseminates information on its website regarding employee compensation for government workers within California. This website can be located by typing <http://publicpay.ca.gov/> in your web browser's address bar.

The Controller's website uses data provided to the Controller's Office by cities, counties, and special agencies within the State of California, making it possible to provide custom reports and raw data downloads to website users.

This newly added ability allows citizens to look into compensation payments received by local government and special agency employees and was sparked by the recent discovery of unethical and illegal actions engaged by certain cities within the State.

The purpose for this presentation is to help clarify some of the items recently reported by a local newspaper in this regard and to provide heightened awareness and transparency for the citizens of our city.

ATTACHMENTS:

City of Calabasas Staffing (presentation)



CITY of CALABASAS

Item 3 Attachment

City of Calabasas Staffing

An Overview

February 26, 2014



Purpose of Presentation

- On January 16, 2014, the Acorn newspaper printed an article entitled: Good work if you can get it.
- The purpose of that article was to provide information regarding staffing levels, employee benefits, and certain employee salaries for the cities of Calabasas, Westlake Village, and Agoura Hills.
- Some comparisons were made between the cities, the State of California, and the United States as a whole, with references to the State Controller's Report, and the U.S. Bureau of Labor Statistics.
- This presentation will help clarify some of the information that was printed in that article.



State Controller's Report



Government Compensation in California

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Calabasas ([Los Angeles County](#)) **2012**

Select a department to view its detail:

23,802 residents

280 employees

85 residents per city employee

\$338 amount spent on total wages per resident

\$103 amount spent on total ret. & health cost per resident

\$28,755 average wages for this city's employees

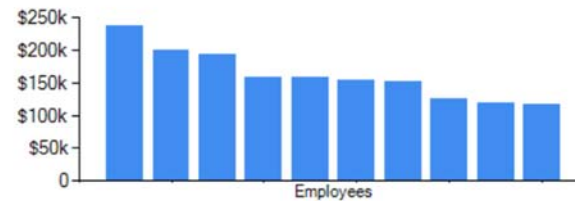
\$8,769 average retirement & health cost for this city's employees

\$8,051,490 total wages paid by this city

\$2,455,291 total retirement & health cost paid by this city

<http://publicpay.ca.gov>

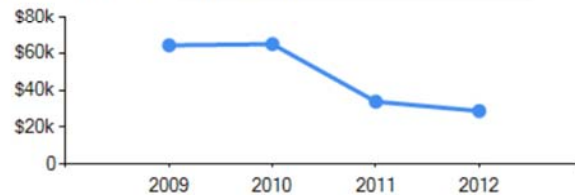
Data at a Glance: **Top 10 Emp. - Highest Total Wages**



Click a bar for more information

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Historical Data: **Average Wages**



Hover over a data point for more information



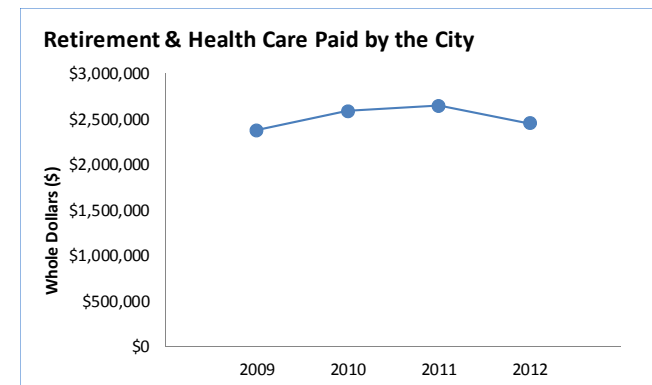
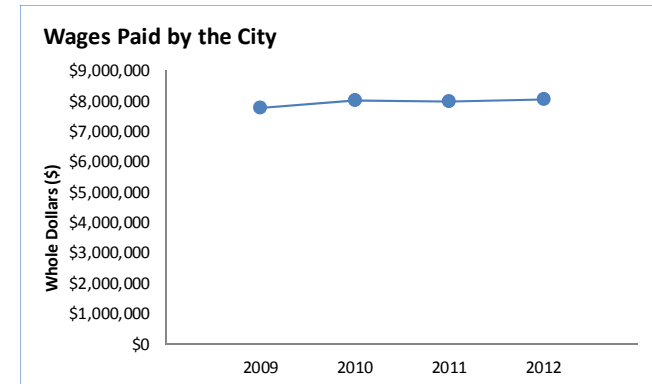
Statistical Reporting Issues with the State Controller's Report

- The State Controller's Report required that cities provide salary and salary related information for each and every employee who received a W-2 (Wage and Tax Statement).
- W-2s are prepared for both Full-time and Part-time employees, regardless of the number of hours worked or the amount of salary received.
- To count a Part-time employee the same as a Full-time employee is not an accurate method for calculating statistical information.
- The number of Full-time equivalent (FTE) employees, based on hours worked, is a much more accurate method for statistical development and comparison.



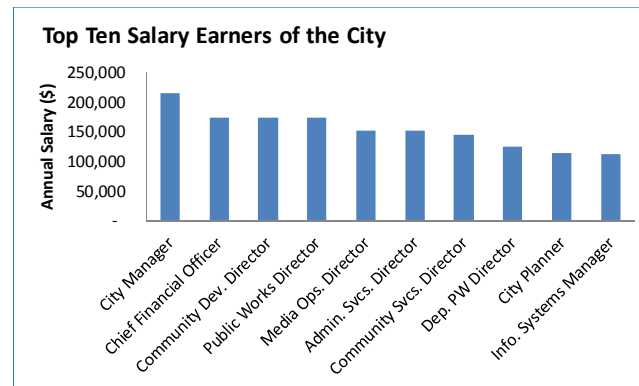
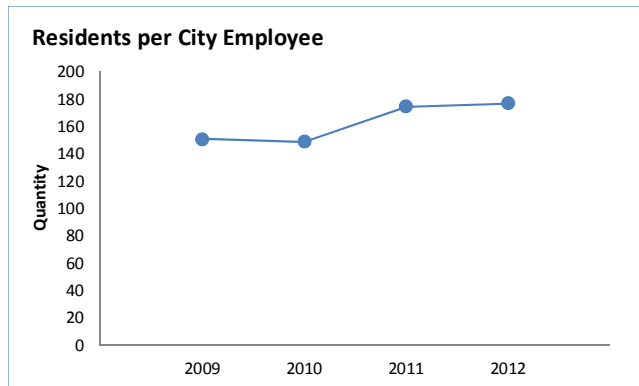
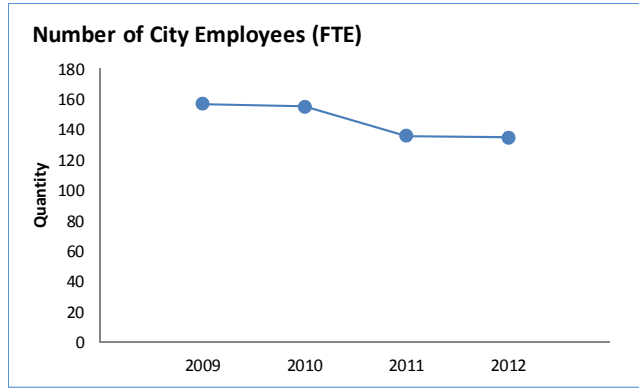
State Controller's Report vs. Full-time Equivalent

<u>SCO</u>		<u>FTE</u>
23,802	residents	23,802
280	employees	135
85	residents per city employee	177
\$338	amount spent on total wages per resident	\$338
\$103	amount spent on total ret. & health cost per resident	\$103
\$28,755	average wages for this city's employees	\$59,742
\$8,769	average retirement & health cost for this city's employees	\$18,218
\$8,051,490	total wages paid by this city	\$8,051,490
\$2,455,291	total retirement & health cost paid by this city	\$2,455,291





Informational Charts (Continued)





CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 10, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: SCOTT H. HOWARD, CITY ATTORNEY
MARICELA HERNANDEZ, MMC, CITY CLERK *MHC*

SUBJECT: REVIEW, DISCUSS AND CONSIDER INTRODUCTION OF ORDINANCE 2014-312, AMENDING CALABASAS MUNICIPAL CODE SECTION 1.04.010, CHANGING THE DATE OF THE GENERAL MUNICIPAL ELECTION TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF ODD-NUMBERED YEARS.

MEETING

DATE: FEBRUARY 26, 2014

SUMMARY RECOMMENDATION:

That the City Council review and discuss information related to a possible change to the City of Calabasas General Municipal Election; and potentially introduce Ordinance 2014-312, amending Calabasas Municipal Code Section 1.04.010, changing the date of the General Municipal Election to the first Tuesday after the first Monday in November of odd-numbered years.

BACKGROUND:

Per Council direction, staff made preliminary contact with the County of Los Angeles Registrar of Voters' (ROV) office to inquire about impacts on the level of service if the City of Calabasas were to change their election date to the first Tuesday after the first Monday in November of odd-numbered years.

The intent would be to change the date of the City's election and still continue to conduct a standalone election without consolidating onto the Los Angeles County Local and Municipal Consolidated Elections.

ROV staff informed City staff that the change would possibly have an impact on the level of service they could provide as well as create a "concurrent" election scenario that can have other adverse effects.

- Because the Las Virgenes Unified School District (LVUSD) holds their election on the first Tuesday after the first Monday in November of odd-numbered years and the ROV serves as their election official, this would create a situation where two concurrent elections would be conducted on the same day. Meaning that complications may arise from what polling places are used by the City vs. the County. If the same polling places were used, there would need to be two tables and separate election boards with voters needing to go through the process twice. Logistically and from a customer service stand point this is not advisable.
- Vote-by-Mail voting would also present a challenge with voters having to request, receive and return two separate ballots.
- Because the ROV would already be conducting an election for the LVUSD, the availability of additional voting devices and other hardware might be limited. The County's ability to assist with signature verification and precinct consolidation would likely not be impacted. However, a detailed review of every service the City requires would need to be conducted to identify any potential impacts.
- The change would have a financial impact on the City since the City of Los Angeles currently reimburses the City of Calabasas half the cost of the election for consolidating their Community College District election. The City of Los Angeles has informed staff that if the election date change takes effect, they would continue to hold their elections on the same cycle, March of odd-numbered years.

Based on the logistical and customer service challenges and the potential impact on available resources, it is recommended that the City consolidate its election with the LVUSD.

The ROV again confirmed that they cannot accommodate any consolidation with the Presidential election in November of even-numbered years because there is no capacity on their ballot and voting system. The ROV is currently working to replace their voting systems in hopes of expanding that capacity; however, the change

may not occur until past 2018.

The following charter cities have always held their general municipal election in November of even-numbered years:

- Alhambra
- Downey
- Inglewood*
- Santa Monica
- Pomona

*Inglewood participates only every other November in even-numbered years.

Should the Council desire to proceed with the introduction and ultimate adoption of Ordinance, 2014-312, it would become official only after receiving approval from the Los Angeles County Board of Supervisors.

As directed, attached is an election activity timeline, which also includes some of the legally required actions as a quick reference.

The City of Westlake Village was polled in regard to their consolidation with the LVUSD. Westlake Village also contracts with Martin & Chapman, who coordinates with L.A. County to get the LVUSD Candidates Statements and ballot measure(s) for the ballot. Westlake Village provides preliminary election results to the LVUSD after ballot counting is completed on Election night. The LVUSD is also included in Westlake Village's manual tally of one precinct. Westlake Village does not invoice the LVUSD for election costs. Below are Westlake Village's results for the past two election cycles:

2011:

1,935 ballots cast (includes 938 vote by mail) 5,790 registered voters = 33%

2013:

1,491 ballots cast (includes 841 vote by mail) 6,192 registered voters (first year the VBM surpassed the number of voters at the polls) = 24%

Once the Ordinance is approved, Councilmembers whose terms would expire in March of 2015 would be extended by no more than 12 months. 12 months means the period between the day upon which the term of office otherwise would have commenced and the first Tuesday after the first Monday in November of the odd-numbered year in which the election is held, inclusive.

In addition, the City Clerk would have to cause a notice to be mailed to all registered voters informing the voters of the change in election date. The notice

shall also inform the voters that as a result of the change in election date, the terms of elected City officials currently in office would be changed.

RECOMMENDATION:

That the City Council review and discuss information related to a possible change to the City of Calabasas General Municipal Election; and potentially introduce Ordinance No. 2014-312, amending Calabasas Municipal Code Section 1.04.010 changing the date of the General Municipal Election to the first Tuesday after the first Monday in November of odd-numbered years.

ATTACHMENTS:

1. Ordinance No. 2014-312.
2. Election timeline.

ORDINANCE NO. 2014-312

AN ORDINANCE OF THE CITY COUNCIL OF THE OF CITY OF CALABASAS, CALIFORNIA AMENDING THE CALABASAS MUNICIPAL CODE SECTION 1.04.010 CHANGING THE DATE OF THE GENERAL MUNICIPAL ELECTION TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF ODD-NUMBERED YEARS.

WHEREAS, the City of Calabasas currently conducts a general municipal election on the first Tuesday after the first Monday in March of odd-numbered years; and

WHEREAS, the local school district conducts elections on the first Tuesday after the first Monday in November of each odd-numbered year pursuant to Elections Code section 1302; and

WHEREAS, Elections Code section 1301(b) authorizes the City to conduct, subject to approval by the Board of Supervisors, the general municipal election on the same day as the school district election; and

WHEREAS, Pursuant to Elections Code section 1000(d) the city has the option to hold its general municipal election on the first Tuesday after the first Monday in November of odd numbered years; and

WHEREAS, the City desires to change its general municipal election date to coincide with the school district election in an effort to increase voter participation in local elections.

NOW THEREFORE, the City Council of the City of Calabasas, California, does hereby ordain as follows:

SECTION 1. Section 1.04.010 of the Calabasas Municipal Code is hereby amended to read as follows:

1.04.010 ELECTION DATE.

General municipal elections shall be conducted on the first Tuesday after the first Monday in November of odd-numbered years.

SECTION II. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining

sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Calabasas hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

SECTION III. EFFECTIVE DATE. This ordinance shall take effect only after both thirty days have elapsed after its adoption and upon approval by the Los Angeles County Board of Supervisors.

SECTION IV. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law and transmitted to the Board of Supervisors for consideration.

PASSED, APPROVED AND ADOPTED, this ____ day of _____ 2014.

Fred Gaines, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard, City Attorney

Item 4 Attachment 2

E minus	to E minus	Action	Method
-300		Voter Registration Cards	<ol style="list-style-type: none"> 1. Recreation Activity Guide 2. Senior Activity Guide 3. Savvy Senior Newsletter 4. All City facilities 5. Links on eNews
-172		Graduating High School Students Outreach	<ol style="list-style-type: none"> 1. Letters from the Mayor to all graduating students with voter registration cards
-250		Imbed hyperlink to Secretary of State web site	<ol style="list-style-type: none"> 1. Website 2. Staff email signature
-141		Council to Adopt Election Resolutions	
-135		Voter registration drive	<ol style="list-style-type: none"> 1. Concerts at the Lake
-130		Nomination period dates and number of Council vacancies	<ol style="list-style-type: none"> 1. Council Announcement
-125		Election Announcement	<ol style="list-style-type: none"> 1. Homeowners Associations
-127	-113	Election Official to Publish Notice of Election – Candidates	
-113	-88	Filing Period for Nomination Papers and Candidate’s Statements	
-88	-85	Last Day to File Nomination Papers (Friday, unless closed, then Monday)	
-83		Last Day to File Nomination Papers – Extended Filing Period if incumbent fails to file	

E minus	to E minus	Action	Method
-82		Secretary of State to Determine Order of Names on Ballot	
-75		Time to Cancel Election – Insufficient Candidates	
-60		Voter Registration Cards	<ol style="list-style-type: none"> 1. Recreation Activity Guide 2. Senior Activity Guide 3. Savvy Senior Newsletter 4. All City facilities 5. Links on eNews
-50		Election information	<ol style="list-style-type: none"> 1. CTV 2. CTV Crawl 3. PSA 4. Website Posting 5. Posters 6. Social Media
-45		Election Icon with all pertinent information and reminders	<ol style="list-style-type: none"> 1. City's Mobile app
-40		Register to vote	<ol style="list-style-type: none"> 1. City's "On Hold" Messaging Announcement 2. City Newsletter 3. Website Posting 4. CTV 5. Posters 6. Social Media 7. Text Notification
-40		Voter registration drive	<ol style="list-style-type: none"> 1. Pumpkin Festival

E minus	to E minus	Action	Method
-35		Voter outreach to residences with no record of registered voter	1. Mailing
-30		Get out and vote, poll worker opportunities, and vote-by-mail information	<ol style="list-style-type: none"> 1. City's "On Hold" Messaging Announcement 2. City Newsletter 3. Website Posting 4. CTV 5. Posters 6. Social Media 7. Text Notification 8. Council Announcement
-30		Voter Registration Card/Vote by Mail Application	<ol style="list-style-type: none"> 1. Recreation 2. Senior Activity Guides 3. Savvy Senior Newsletter 4. All City facilities
-29	-7	Voters May Request Vote-by-Mail Ballots with Regular Applications	
-20		Speaking engagement to Homeowners' Associations	1. League of Women Voters

E minus	to E minus	Action	Method
-25		Reminder about register to vote and a vote-by-mail deadlines	<ol style="list-style-type: none"> 1. Robocall 2. City's "On Hold" Messaging Announcement 3. City Newsletter 4. Website Posting 5. CTV 6. Social Media 7. Text Notification
-15		Last Day to Register to Vote	
-14		Reminder to return vote-by-mail ballots	<ol style="list-style-type: none"> 1. Postcard 2. Robocall 3. Vote-by-mail Banners 4. Text Notification
-11		First Day to Process Returned/Voted Vote-by-Mail Voter Ballots	
-3		Get out and vote	<ol style="list-style-type: none"> 1. Vote Banners 2. Robocall 3. Text Notification
0		ELECTION DAY	

Red Denotes legally required actions



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Reporting Period: 2/5/2014 to 2/12/2014

Date: 2/18/2014
Time: 7:59:23AM
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Administrative Services					
86786	2/12/2014	DAILY NEWS	PUBLIC HEARING AD	358.60	Administrative Services
86841	2/12/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	157.99	Administrative Services
86762	2/12/2014	ACORN NEWSPAPER	LEGAL ADVERTISING	114.00	Administrative Services
86718	2/5/2014	DFM ASSOCIATES	ELECTION CODE HANDBOOKS	68.26	Administrative Services
86785	2/12/2014	CYBERCOPY	COPY/PRINTING SERVICE	41.47	Administrative Services
Total Amount for 5 Line Item(s) from Administrative Services				\$740.32	
Boards and Commissions					
86735	2/5/2014	MUELLER/JOHN//	PC MEETINGS 7/25/13-12/19/13	350.00	Boards and Commissions
86757	2/5/2014	WEINTRAUB/ALICIA//	PC MEETINGS 7/25/13-12/19/13	300.00	Boards and Commissions
86745	2/5/2014	SIKAND/MARK//	PC MEETINGS 7/25/13-12/19/13	300.00	Boards and Commissions
86744	2/5/2014	SHUMACHER/RICK//	PC MEETINGS 7/25/13-12/19/13	300.00	Boards and Commissions
86731	2/5/2014	LIA/ROBERT//	PC MEETINGS 7/25/13-12/19/13	300.00	Boards and Commissions
86732	2/5/2014	LITT/DAVID//	PC MEETINGS 7/25/13-12/19/13	200.00	Boards and Commissions
Total Amount for 6 Line Item(s) from Boards and Commissions				\$1,750.00	
City Council					
86747	2/5/2014	STRAIGHT UP REALITY IMPROV	REALITY PARTY EVENT	1,500.00	City Council
86704	2/5/2014	ALLEN/KERRIE//	STATE OF THE CITY- CULINARY	775.33	City Council
86741	2/5/2014	ROTARY CLUB OF CALABASAS	ANNUAL MEMBERSHIPS	260.00	City Council
86741	2/5/2014	ROTARY CLUB OF CALABASAS	ANNUAL MEMBERSHIPS	260.00	City Council
86838	2/12/2014	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	City Council
Total Amount for 5 Line Item(s) from City Council				\$2,833.34	
City Management					
86841	2/12/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	249.60	City Management
Total Amount for 1 Line Item(s) from City Management				\$249.60	
Civic Center O&M					
86819	2/12/2014	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,969.30	Civic Center O&M
86819	2/12/2014	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,950.86	Civic Center O&M



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Reporting Period: 2/5/2014 to 2/12/2014

Date: 2/18/2014
Time: 7:59:24AM
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
86769	2/12/2014	AMTECH ELEVATOR SERVICES	ELEVATOR SERVICES	630.76	Civic Center O&M
86769	2/12/2014	AMTECH ELEVATOR SERVICES	ELEVATOR SERVICES	630.76	Civic Center O&M
86791	2/12/2014	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- JAN 2014	500.00	Civic Center O&M
86807	2/12/2014	MAJESTIC FIRE INC.	FIRE SPRINKLER SERVICE	425.00	Civic Center O&M
86791	2/12/2014	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- JAN 2014	250.00	Civic Center O&M
86826	2/12/2014	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
86826	2/12/2014	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
86780	2/12/2014	CIRCULATING AIR, INC.	HVAC MAINTENANCE	157.00	Civic Center O&M
Total Amount for 10 Line Item(s) from Civic Center O&M				\$6,938.68	

Community Development

86714	2/5/2014	CITY OF BURBANK	IT HOSTING/ TECH SUPPORT	12,720.00	Community Development
86720	2/5/2014	EDGESOFT, INC.	SOFTWARE MAINTENANCE	4,000.00	Community Development
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- OKMIT	1,856.00	Community Development
86844	2/12/2014	WILLDAN ASSOCIATES INC.	CODE ENFORCEMENT SERVICES	1,700.00	Community Development
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- OKMIT	1,394.13	Community Development
86709	2/5/2014	BLAIR/JESSICA//	PC MINUTE PREPARATIONS	252.00	Community Development
86702	2/5/2014	ACORN NEWSPAPER	LEGAL ADVERTISING	186.00	Community Development
86721	2/5/2014	ENVIRONMENTAL SCIENCE	OAK TREE CONSULTING SERVICES	150.00	Community Development
86721	2/5/2014	ENVIRONMENTAL SCIENCE	OAK TREE CONSULTING SVCS	150.00	Community Development
86721	2/5/2014	ENVIRONMENTAL SCIENCE	OAK TREE CONSULTING SERVICES	75.00	Community Development
86721	2/5/2014	ENVIRONMENTAL SCIENCE	OAK TREE CONSULTING SERVICES	75.00	Community Development
86754	2/5/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	55.10	Community Development
Total Amount for 12 Line Item(s) from Community Development				\$22,613.23	

Community Services

86834	2/12/2014	THORNTON/JOHN PAUL//	RECREATION INSTRUCTOR	4,204.20	Community Services
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,055.49	Community Services
86723	2/5/2014	GONZALES MASONRY	CONCRETE REPAIRS- T&SC	2,600.00	Community Services
86746	2/5/2014	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	1,960.00	Community Services
86829	2/12/2014	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,132.83	Community Services
86775	2/12/2014	BARRY KAY ENTERPRISES, INC.	BASKETBALL T-SHIRTS	1,015.34	Community Services
86827	2/12/2014	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	793.60	Community Services
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	596.76	Community Services
86767	2/12/2014	ALLEN/HARVEY//	BASKETBALL/OFFICIAL/SCORER	520.00	Community Services



Check Register Report

Bank: BANK OF AMERICA - OPERATING
Reporting Period: 2/5/2014 to 2/12/2014

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
86748	2/5/2014	TAYLOR TENNIS COURTS, INC	SKATE RINK MAINTENANCE	465.30	Community Services
86826	2/12/2014	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	420.00	Community Services
86717	2/5/2014	CUSTOM PRINTING, INC.	T-BALL FLYERS	372.35	Community Services
86796	2/12/2014	GADBURY/KEITH//	BASKETBALL/OFFICIAL/SCORER	270.00	Community Services
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	268.00	Community Services
86823	2/12/2014	RUBIN/RONNIE//	BASKETBALL/OFFICIAL/SCORER	248.00	Community Services
86802	2/12/2014	KOPSTEIN/STEVE//	BASKETBALL/OFFICIAL/SCORER	200.00	Community Services
86831	2/12/2014	TAKSEN/HOWARD//	BASKETBALL/OFFICIAL/SCORER	183.00	Community Services
86765	2/12/2014	ALAN-LEE/CRAIG//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
86792	2/12/2014	FISHMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
86833	2/12/2014	TEMME/ROBERT//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
86764	2/12/2014	ALAN LEE/ SHAUN//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
86772	2/12/2014	AUDICK/PATRICIA//	RECREATION INSTRUCTOR	175.20	Community Services
86820	2/12/2014	RAMIREZ/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	135.00	Community Services
86787	2/12/2014	DNA ELECTRIC	ELECTRICAL REPAIRS	130.00	Community Services
86812	2/12/2014	MONTGOMERY/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	125.00	Community Services
86806	2/12/2014	LISH/MARGANIT//	RECREATION INSTRUCTOR	104.00	Community Services
86725	2/5/2014	HOWARD/JEANNE//	RECREATION INSTRUCTOR	100.80	Community Services
86795	2/12/2014	FRANZINO/JACK//	BASKETBALL/OFFICIAL/SCORER	100.00	Community Services
86805	2/12/2014	LAUTERBACH/HOWARD//	BASKETBALL/OFFICIAL/SCORER	96.00	Community Services
86798	2/12/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	91.80	Community Services
86776	2/12/2014	BILCHIK/JONATHON//	BASKETBALL/OFFICIAL/SCORER	90.00	Community Services
86797	2/12/2014	GROSSMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	81.00	Community Services
86722	2/5/2014	GESAS/HELAIN E W.//	RECREATION INSTRUCTOR	79.80	Community Services
86749	2/5/2014	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	78.12	Community Services
86843	2/12/2014	WILHELM/LANA//	REIMB MILEAGE - JAN 2014	74.48	Community Services
86706	2/5/2014	AT&T	TELEPHONE SERVICE	67.16	Community Services
86781	2/12/2014	COLP/KIMBERLY//	REIMB MILEAGE - DEC 13- JAN 14	61.80	Community Services
86810	2/12/2014	MANDELL/MITCH//	BASKETBALL/OFFICIAL/SCORER	60.00	Community Services
86809	2/12/2014	MANDELL/JUSTIN//	BASKETBALL/OFFICIAL/SCORER	60.00	Community Services
86800	2/12/2014	ISRAEL/BOB//	BASKETBALL/OFFICIAL/SCORER	54.00	Community Services
86817	2/12/2014	PORTARO/SAL//	BASKETBALL/OFFICIAL/SCORER	54.00	Community Services
86760	2/5/2014	WITRACK/DEANNA//	RECREATION INSTRUCTOR	48.30	Community Services
86754	2/5/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	32.37	Community Services
Total Amount for 43 Line Item(s) from Community Services				\$20,923.70	

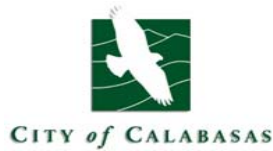


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Finance					
86736	2/5/2014	MUNISERVICES, LLC	SALES TAX COLLECTION FEE	1,135.17	Finance
86763	2/12/2014	ADP, INC	PAYROLL PROCESSING	899.03	Finance
Total Amount for 2 Line Item(s) from Finance				\$2,034.20	
Klubhouse Preschool					
86798	2/12/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	214.21	Klubhouse Preschool
86706	2/5/2014	AT&T	TELEPHONE SERVICE	156.71	Klubhouse Preschool
86840	2/12/2014	VLR DAIRY SERVICES	MILK/YOGURT DELIVERY	148.08	Klubhouse Preschool
86739	2/5/2014	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	65.00	Klubhouse Preschool
86753	2/5/2014	VLR DAIRY SERVICES	MILK/YOGURT DELIVERY	43.68	Klubhouse Preschool
86705	2/5/2014	ARROWHEAD	WATER SERVICE	1.09	Klubhouse Preschool
Total Amount for 6 Line Item(s) from Klubhouse Preschool				\$628.77	
Library					
86770	2/12/2014	ART SOUP LA	ART RENTAL	1,831.20	Library
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	924.23	Library
86822	2/12/2014	RECORDED BOOKS, LLC	E-BOOKS	467.45	Library
86799	2/12/2014	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	375.48	Library
86740	2/5/2014	RECORDED BOOKS, LLC	BOOKS ON CD	306.86	Library
86708	2/5/2014	BARRY KAY ENTERPRISES, INC.	LIBRARY STAFF T-SHIRTS	101.41	Library
86734	2/5/2014	MIDWEST TAPE	DVD'S-LIBRARY	100.36	Library
86777	2/12/2014	BLACKSTONE AUDIO INC	BOOKS ON CD	100.00	Library
86799	2/12/2014	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	69.18	Library
86799	2/12/2014	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	64.51	Library
86799	2/12/2014	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	57.42	Library
86740	2/5/2014	RECORDED BOOKS, LLC	BOOKS ON CD	56.90	Library
86822	2/12/2014	RECORDED BOOKS, LLC	BOOKS ON CD	45.34	Library
86799	2/12/2014	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	43.75	Library
86799	2/12/2014	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	32.97	Library
86799	2/12/2014	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	31.44	Library
86822	2/12/2014	RECORDED BOOKS, LLC	BOOKS ON CD	30.32	Library
86799	2/12/2014	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	14.52	Library
86774	2/12/2014	BAKER & TAYLOR	BOOKS-LIBRARY	11.12	Library



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Total Amount for 19 Line Item(s) from Library				\$4,664.46	
<u>LMD #22</u>					
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	9,875.00	LMD #22
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	9,438.00	LMD #22
86750	2/5/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	6,022.50	LMD #22
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	4,500.00	LMD #22
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,412.00	LMD #22
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	3,875.00	LMD #22
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,563.00	LMD #22
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	2,340.00	LMD #22
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	2,000.00	LMD #22
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,962.35	LMD #22
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,849.06	LMD #22
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,683.72	LMD #22
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,145.00	LMD #22
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	985.00	LMD #22
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	975.00	LMD #22
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	844.00	LMD #22
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	755.00	LMD #22
86836	2/12/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	650.00	LMD #22
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	483.25	LMD #22
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	360.00	LMD #22
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	318.68	LMD #22
86750	2/5/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	198.79	LMD #22
86773	2/12/2014	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	170.85	LMD #22
86829	2/12/2014	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	146.84	LMD #22
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	126.36	LMD #22
Total Amount for 25 Line Item(s) from LMD #22				\$58,679.40	
<u>LMD #24</u>					
86751	2/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,753.24	LMD #24
86751	2/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	178.00	LMD #24
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	9.02	LMD #24



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Total Amount for 3 Line Item(s) from LMD #24				\$4,940.26	
<u>LMD #27</u>					
86751	2/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,089.14	LMD #27
86804	2/12/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	298.62	LMD #27
86751	2/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	154.00	LMD #27
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	2.25	LMD #27
Total Amount for 4 Line Item(s) from LMD #27				\$1,544.01	
<u>LMD #32</u>					
86751	2/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,800.71	LMD #32
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	2.25	LMD #32
Total Amount for 2 Line Item(s) from LMD #32				\$1,802.96	
<u>LMD 22 - Common Benefit Area</u>					
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,512.45	LMD 22 - Common Benefit Area
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	140.00	LMD 22 - Common Benefit Area
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	85.74	LMD 22 - Common Benefit Area
Total Amount for 3 Line Item(s) from LMD 22 - Common Benefit Area				\$4,738.19	
<u>Media Operations</u>					
86838	2/12/2014	VERIZON WIRELESS	TELEPHONE SERVICE	3,061.31	Media Operations
86771	2/12/2014	AT&T	TELEPHONE SERVICE	1,475.19	Media Operations
86828	2/12/2014	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	1,265.00	Media Operations
86832	2/12/2014	TELECOMMUNICATIONS MANAGEMENT	CTV CONSULTING SERVICES	937.50	Media Operations
86724	2/5/2014	GRANICUS INC.	WEB ARCHIVING SERVICE	750.00	Media Operations
86724	2/5/2014	GRANICUS INC.	WEB ARCHIVING SERVICE	750.00	Media Operations
86733	2/5/2014	MEGAPATH CORPORATION	DSL SERVICE	332.70	Media Operations
86841	2/12/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	207.81	Media Operations
Total Amount for 8 Line Item(s) from Media Operations				\$8,779.51	



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Non-Departmental					
86826	2/12/2014	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,775.00	Non-Departmental
86770	2/12/2014	ART SOUP LA	ART RENTAL	1,926.03	Non-Departmental
86782	2/12/2014	CONEJO AWARDS	EMPLOYEE SERVICE AWARDS	1,368.48	Non-Departmental
86711	2/5/2014	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- MNF07759	1,102.87	Non-Departmental
86711	2/5/2014	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- MEQ/CBB	957.38	Non-Departmental
86779	2/12/2014	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	774.57	Non-Departmental
86712	2/5/2014	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	518.19	Non-Departmental
Total Amount for 7 Line Item(s) from Non-Departmental				\$9,422.52	
Payroll					
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	9,749.29	Payroll
Total Amount for 1 Line Item(s) from Payroll				\$9,749.29	
Police / Fire / Safety					
86727	2/5/2014	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	2,080.54	Police / Fire / Safety
86727	2/5/2014	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,823.58	Police / Fire / Safety
86727	2/5/2014	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- PARK EST	911.79	Police / Fire / Safety
Total Amount for 3 Line Item(s) from Police / Fire / Safety				\$4,815.91	
Public Safety & Emergency Preparedness					
86728	2/5/2014	LARSON/DEBBIE//	REIMBURSE CERT MEETING	61.90	Public Safety & Emergency Preparedness
Total Amount for 1 Line Item(s) from Public Safety & Emergency Preparedness				\$61.90	
Public Works					
86821	2/12/2014	RBF CONSULTING	WATERSHED CONSULTING SVCS	25,981.50	Public Works
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,388.94	Public Works
86751	2/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	7,307.96	Public Works
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,923.63	Public Works
86737	2/5/2014	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	2,805.00	Public Works
86750	2/5/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	2,324.58	Public Works
86758	2/5/2014	WILHELM/RICHARD//	FIELD INVESTIGTN/DRAFTING SVCS	2,310.00	Public Works



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86759	2/5/2014	WILLDAN ASSOCIATES INC.	CHECK TRACT NO.	2,262.50	Public Works
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	2,000.00	Public Works
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,814.01	Public Works
86726	2/5/2014	ISSAKHANI/MARINA//	ENVIRONMENTAL CONSULTING	1,500.00	Public Works
86813	2/12/2014	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,444.00	Public Works
86844	2/12/2014	WILLDAN ASSOCIATES INC.	GEOTECH REVIEW	1,083.75	Public Works
86813	2/12/2014	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	975.00	Public Works
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	890.00	Public Works
86814	2/12/2014	ORTIZ/JOEL//	CONSULTING SERVICES	780.00	Public Works
86784	2/12/2014	COUNTY OF LOS ANGELES	CONTRACT SERVICES	734.47	Public Works
86844	2/12/2014	WILLDAN ASSOCIATES INC.	GRADING REVIEW	692.50	Public Works
86742	2/5/2014	SANCHEZ/MARK L.//	INSPECTION SERVICES	680.00	Public Works
86825	2/12/2014	SANCHEZ/MARK L.//	INSPECTION SERVICES	680.00	Public Works
86738	2/5/2014	ORTIZ/JOEL//	CONSULTING SERVICES	640.00	Public Works
86784	2/12/2014	COUNTY OF LOS ANGELES	CONTRACT SERVICES	610.21	Public Works
86813	2/12/2014	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	545.00	Public Works
86837	2/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	468.75	Public Works
86804	2/12/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	459.16	Public Works
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	448.00	Public Works
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	390.00	Public Works
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	341.04	Public Works
86751	2/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	276.00	Public Works
86804	2/12/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	209.45	Public Works
86844	2/12/2014	WILLDAN ASSOCIATES INC.	PUBLIC WORKS SERVICES	175.00	Public Works
86759	2/5/2014	WILLDAN ASSOCIATES INC.	CHECK TRACT NO.	170.00	Public Works
86715	2/5/2014	CONEJO AWARDS	ENVIRONMENTAL AWARD	159.10	Public Works
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	44.49	Public Works
86838	2/12/2014	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
Total Amount for 35 Line Item(s) from Public Works				\$80,552.05	

Recoverable / Refund / Liability

86815	2/12/2014	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	1,401.00	Recoverable / Refund / Liability
86756	2/5/2014	WAYNE/ERIC//	REFUND PLANNING PERMIT	1,035.08	Recoverable / Refund / Liability
86790	2/12/2014	ECMC	WAGE GARNISHMENT- 2/7/14	276.16	Recoverable / Refund / Liability
86794	2/12/2014	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 2/7/14	184.62	Recoverable / Refund / Liability
86793	2/12/2014	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 2/7/14	178.46	Recoverable / Refund / Liability



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86743	2/5/2014	SHIVAIE/LILY//	RECREATION REFUND	85.00	Recoverable / Refund / Liability
86830	2/12/2014	STATE DISBURSMENT	WAGE GARNISHMENT- 2/7/14	46.15	Recoverable / Refund / Liability
86783	2/12/2014	COROALLES/PATRICIA//	RECREATION REFUND	34.00	Recoverable / Refund / Liability
86761	2/12/2014	ABRAMS/SOPHIE//	RECREATION REFUND	15.00	Recoverable / Refund / Liability
Total Amount for 9 Line Item(s) from Recoverable / Refund / Liability				\$3,255.47	

Tennis & Swim Center

86837	2/12/2014	VENCO WESTERN, INC.	TREE DAMAGE T&SC- 12/9/13	5,585.00	Tennis & Swim Center
86729	2/5/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,800.13	Tennis & Swim Center
86719	2/5/2014	DNA ELECTRIC	ELECTRICAL REPAIRS	1,199.00	Tennis & Swim Center
86778	2/12/2014	BROWN & BROWN FENCE CO	GATE SERVICE	750.00	Tennis & Swim Center
86839	2/12/2014	VIEWPOINT EDUCATIONAL	POOL RENTAL	720.00	Tennis & Swim Center
86713	2/5/2014	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	707.95	Tennis & Swim Center
86755	2/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	562.22	Tennis & Swim Center
86842	2/12/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	405.97	Tennis & Swim Center
86755	2/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	370.12	Tennis & Swim Center
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	329.57	Tennis & Swim Center
86755	2/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	305.20	Tennis & Swim Center
86835	2/12/2014	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	303.54	Tennis & Swim Center
86755	2/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	221.27	Tennis & Swim Center
86707	2/5/2014	B & B PLUMBING & HEATING INC.	PLUMBING REPAIRS- T&SC	219.15	Tennis & Swim Center
86713	2/5/2014	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	200.00	Tennis & Swim Center
86710	2/5/2014	CALIFORNIA PARK & RECREATION	MEMBERSHIP RENEWAL- D. HUNCKE	170.00	Tennis & Swim Center
86842	2/12/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	158.05	Tennis & Swim Center
86818	2/12/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- FEB 14	104.83	Tennis & Swim Center
86811	2/12/2014	MILBRAND/KATHLEEN//	REIMB MILEAGE - JAN 2014	30.80	Tennis & Swim Center
86801	2/12/2014	KISHIMOTO/RAINE//	REIMB MILEAGE - JAN 2014	23.52	Tennis & Swim Center
86703	2/5/2014	AIRGAS- WEST	TC HELIUM	21.03	Tennis & Swim Center
Total Amount for 21 Line Item(s) from Tennis & Swim Center				\$15,187.35	

Transportation

86816	2/12/2014	PARSONS TRANSPORTATION GROUP	LOST HILLS INTERCHANGE	44,548.87	Transportation
86788	2/12/2014	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	25,477.67	Transportation
86701	2/5/2014	A2B TRANSPORTATION COMPANY LLC	DIAL-A-RIDE JAN 2014	10,135.71	Transportation
86789	2/12/2014	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	8,493.99	Transportation



Check Register Report

Bank: BANK OF AMERICA - OPERATING
Reporting Period: 2/5/2014 to 2/12/2014

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
86808	2/12/2014	MALIBU CANYON SHELL	FUEL CHARGES- JAN 2014 (2/2)	5,357.14	Transportation
86803	2/12/2014	L.A. COUNTY DEPT. OF	PLAN CHECK FEES- LOST HILLS	5,000.00	Transportation
86730	2/5/2014	LAS VIRGENES UNIFIED SCHOOL	BEFORE & AFTER SCHOOL AIDES	4,612.91	Transportation
86766	2/12/2014	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	4,183.90	Transportation
86829	2/12/2014	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,047.77	Transportation
86752	2/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	1,250.67	Transportation
86824	2/12/2014	SAFE MOVES	SAFE ROUTES SCHOOL PROGRAM	600.00	Transportation
86824	2/12/2014	SAFE MOVES	SAFE ROUTES SCHOOL PROGRAM	450.00	Transportation
86768	2/12/2014	ALVARADO/JENNIFER//	COUNTY REVIEW FEES- LOST HILLS	316.00	Transportation
86716	2/5/2014	COUNTY OF LOS ANGELES	CONTRACT SERVICES	33.24	Transportation
Total Amount for 14 Line Item(s) from Transportation				\$112,507.87	
GRAND TOTAL for 245 Line Items				\$379,412.99	

FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

12-Mar

CC	Presentation	Sheriff's Crime Report
CD	New Business	Informational report report regarding County Business license
MOD	New Business	Wireless FCC letter
MOD	Presentation	Connect with Calabasas App
PW	New Business	Discussion regarding Sunday trolley service.
PW	Consent	Resolution to transfer streets from Los Angeles County to the City of Calabasas for Lost Hills Interchange Project
CD	Public Hearing	Historic Designation of Calabasas School Bell
CS	New Business	Recommendation from the Senior Task Force to award the design/build contract for the Calabasas Senior Center to Pankow Builders

Future Items:

CC	New Business	Contract reprocurement
CD	Public Hearing	Cost/Fee schedule for scanning of documents
PW	Presentation	Lost Hills project updates
PW	New Business	Stormwater semi-annual quarterly update
PW	Update	Bicycle Master Plan update
CC	New Business	Commission appointments
CC	New Business	Council external committee appointments
CC	New Business	Noticing/public outreach with Commissions recommendations
CC	Consent	Conflict of Interest Code update

2014 CITY COUNCIL MEETING DATES

Mar 26 Council Reorg.	Aug 27
Apr 9	Sep 10
Apr 23	Sep 24-Cancelled Rosh Hashanah
May-14 - Cancelled CCCA Annual Conference	Oct 8
May 28	Oct 22
Jun 11	Nov 12
Jun 25	Nov 26-Cancelled Thanksgiving Eve
Jul 9 - Cancelled	Dec 10
Jul 23 - Cancelled	Dec 24-Cancelled Christmas Eve
Aug 13	