



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, FEBRUARY 11, 2015
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance to the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting.

CLOSED SESSION – CONFERENCE ROOM – 6:30 P.M.

1. Conference with legal counsel anticipated litigation – one case.
Government Code §54956.9(d)4.
2. Conference with legal counsel – one case.
Government Code §54956.9(d)(2)(e)(1).

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:10 P.M.

PRESENTATIONS – 7:20 P.M.

- Employee service awards
- [Draft Las Virgenes-Malibu Bicycle Master Plan](#)
- Sheriff's crime report

ORAL COMMUNICATIONS – PUBLIC COMMENT – 8:00 P.M.

CONSENT ITEMS – 8:10 P.M.

1. Approval of meeting minutes from January 28, 2014.
2. Adoption of Ordinance No. 2015-320, amending Chapters 1.04, 2.04, 2.28, 2.30, 2.36, 2.37, 2.38, 2.39, 2.41, and 2.43 of the Calabasas Municipal Code; changing the Council's reorganization date; and reorganization date and term expiration date for all Commissions to coincide with the new November election date.
3. Approval of the five-Year recertification of the City of Calabasas Sewer System Management Plan (SSMP).

NEW BUSINESS – 8:20 P.M.

4. Review and discuss establishing a Senior Commission.

INFORMATIONAL REPORTS – 8:45 P.M.

5. Check Register for the period of January 15-28, 2015.

TASK FORCE REPORTS – 8:50 P.M.

CITY MANAGER'S REPORT – 8:55 P.M.

FUTURE AGENDA ITEMS – 8:57 P.M.

ADJOURN – 9:00 P.M.

The City Council will adjourn to their next regular meeting scheduled for Wednesday, February 25, 2015, at 7:00 p.m.

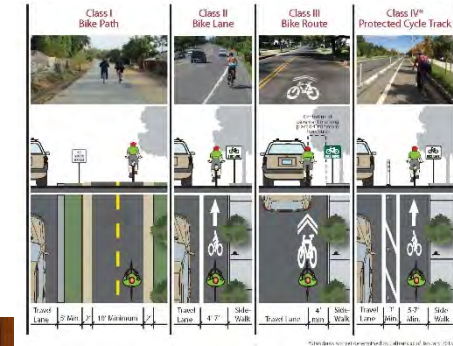
Las Virgenes-Malibu COG Regional Bicycle Master Plan



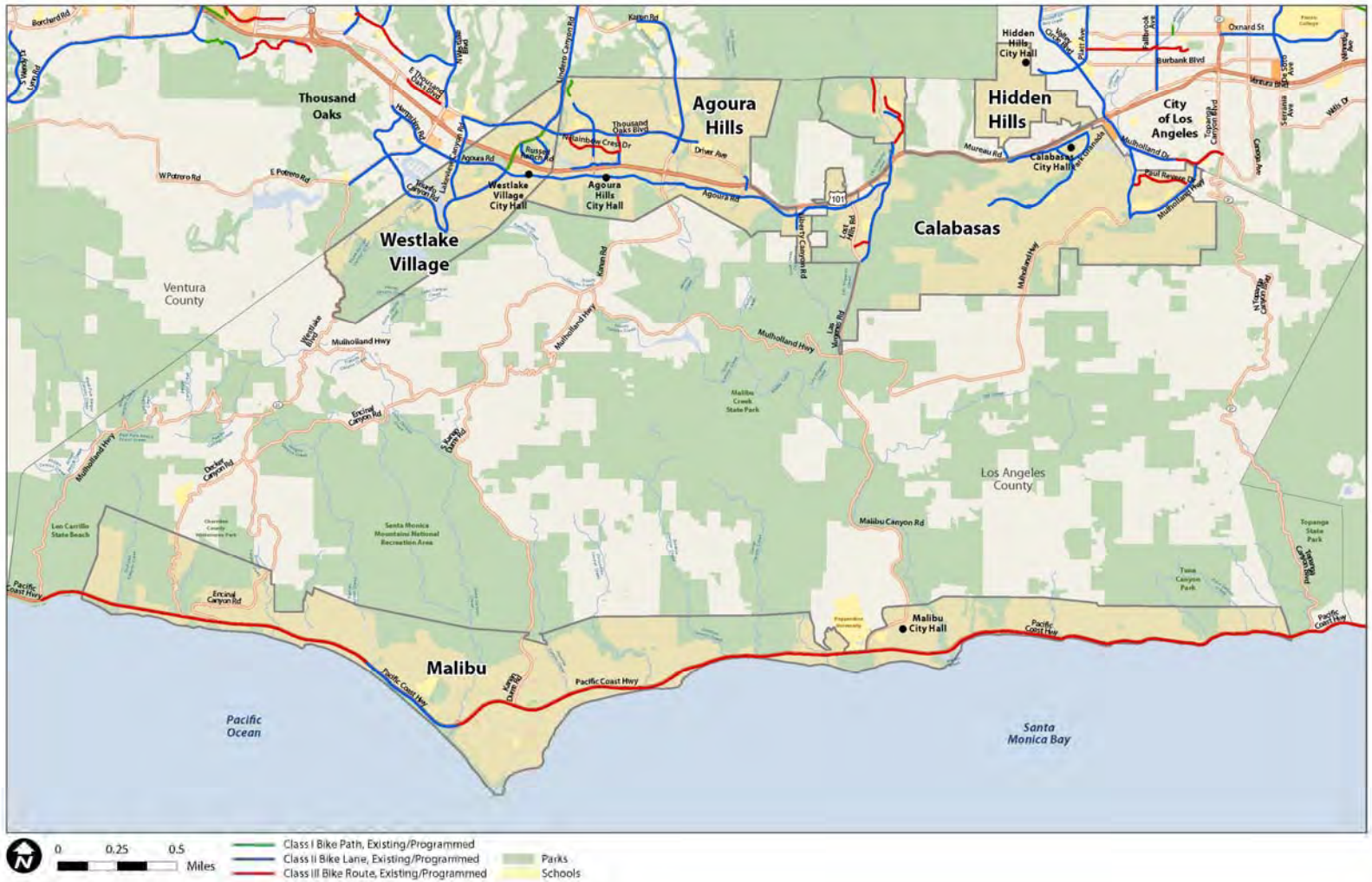


Project Outcome

- Regional Bicycle Master Plan for 5 Cities:
 - Agoura Hills
 - Calabasas
 - Hidden Hills
 - Malibu
 - Westlake Village



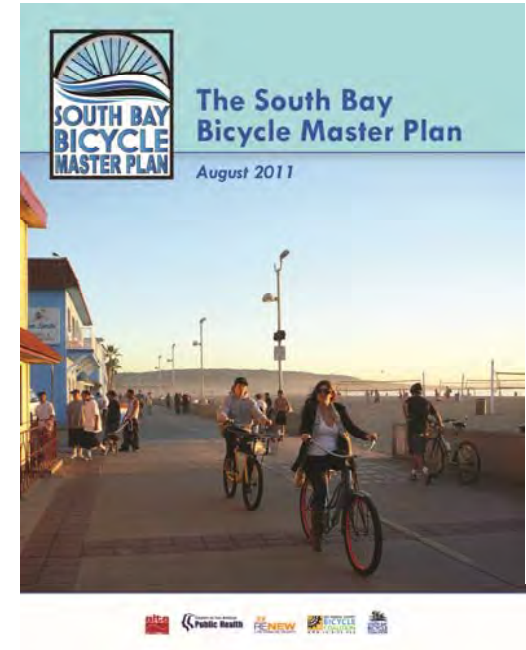
Project Study Area





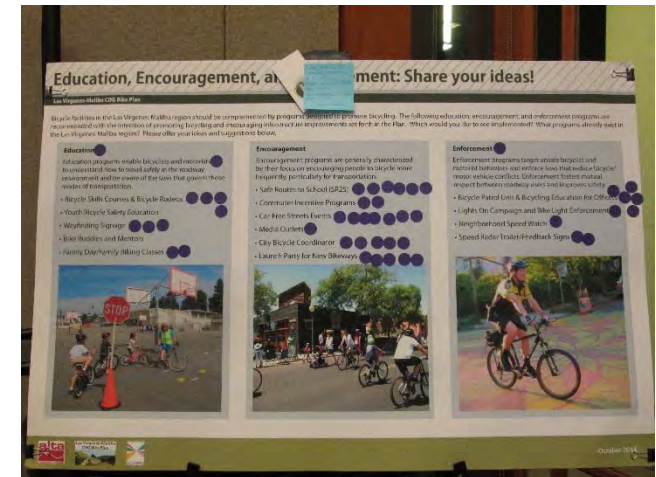
Mission Statement

The Las Virgenes-Malibu Regional Bicycle Master Plan aims to encourage *healthy* and more *active* lifestyles by creating a *safe and interconnected* bicycle network that is easily accessible for people of *all ages and abilities*.



Project Timeline

- Spring & Summer (2014):
 - Review Current Conditions
- Fall & Winter (2014/15):
 - Prepare Plan & Recommendations
- Spring (2015):
 - COG Adoption
- Throughout:
 - Public Involvement



Key Project Components

- A. Existing Conditions Review
- B. Public Participation
- C. 5 E's Development
 1. Engineering
 2. Education
 3. Encouragement
 4. Enforcement
 5. Evaluation
- D. Bicycle Master Plan



Who Are We Planning For?



www.pedbikeinfo.org/admin/transportation/article.cfm?id=2164746



Current State of Bicycling



Current State of Bicycling




Current State of Bicycling



Public Participation





[PROJECT INFORMATION](#)
[DOCUMENTS](#)
[NEWS & EVENTS](#)
[CONTACT](#)

Learn more about

**THE LAS VIRGENES-MALIBU
REGIONAL BICYCLE MASTER PLAN**

The Regional Bicycle Master Plan will engage residents and visitors of the Las Virgenes-Malibu Council of Governments (LVMCOG) member cities (Agoura Hills, Calabasas, Hidden Hills, Malibu and Westlake Village) toward healthier and more sustainable living through the development of a comprehensive bikeway network connecting the COG cities to each other, the Santa Monica Mountains National Recreation Area, state and local parks, and the Greater Los Angeles and Ventura Counties.

News & Events

October 8, 2014

LVMCOG Bike Plan Open House Workshops scheduled for October 21-23

Join the Bike Plan team for one of three identical Open House Workshops on October 21st (Malibu), 22nd (Westlake Village) or 23rd (Calabasas).

September 11, 2014

Volunteers Needed for LVMCOG Bicycle Counts on September 27th & 30th

On September 27 & 30, bicycle counts will take place in the cities of Agoura Hills, Calabasas, Hidden Hills, Malibu and Westlake Village for use in the

July 24, 2014

LVMCOG Bike Plan team at Malibu Country Mart on August 10th, 8:30am-12:00pm

Give your thoughts about making the Las Virgenes-Malibu region safer and more



LVMCOG Bike Plan Goals

#1: *Promote bicycling as a viable means of transportation and recreation.*

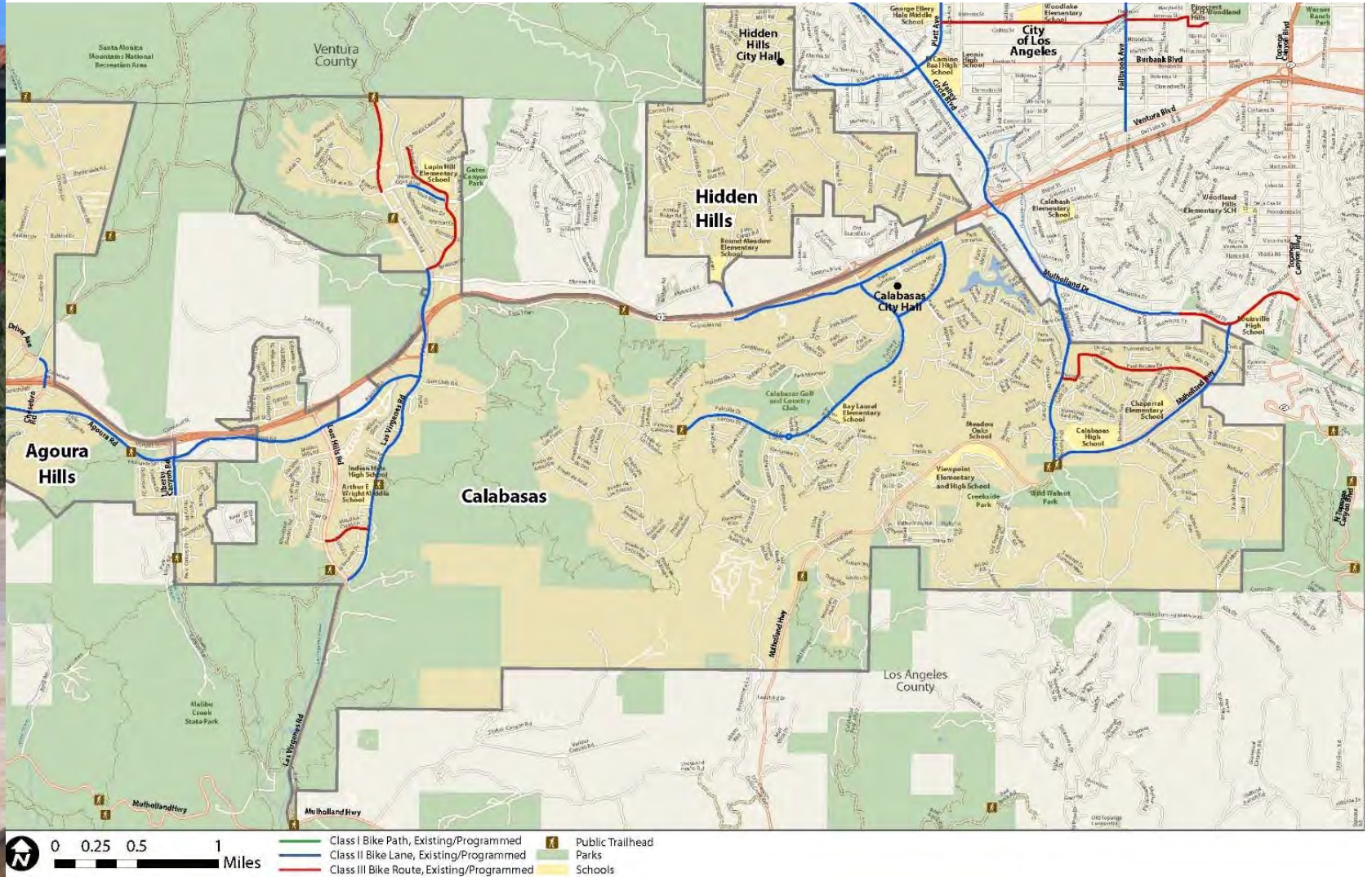
#2: *Develop a Bicycle Master Plan for each partner city that connects destinations.*

#3: *Develop policies & programs that support bicycling by all groups of people.*

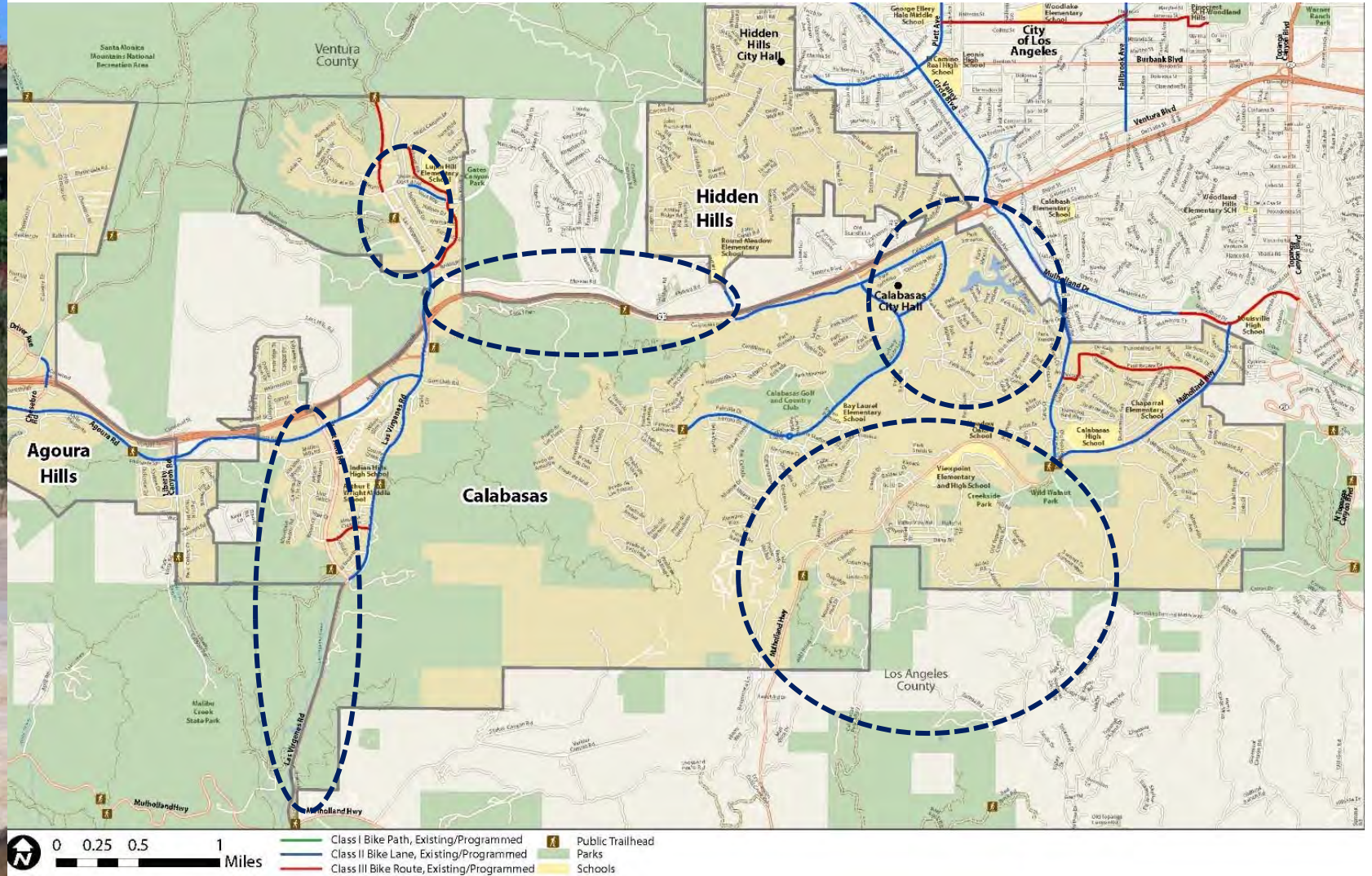
#4: *Identify projects by city based on regional and local significance.*

#5: *Support the implementation of projects & programs with funding strategies.*

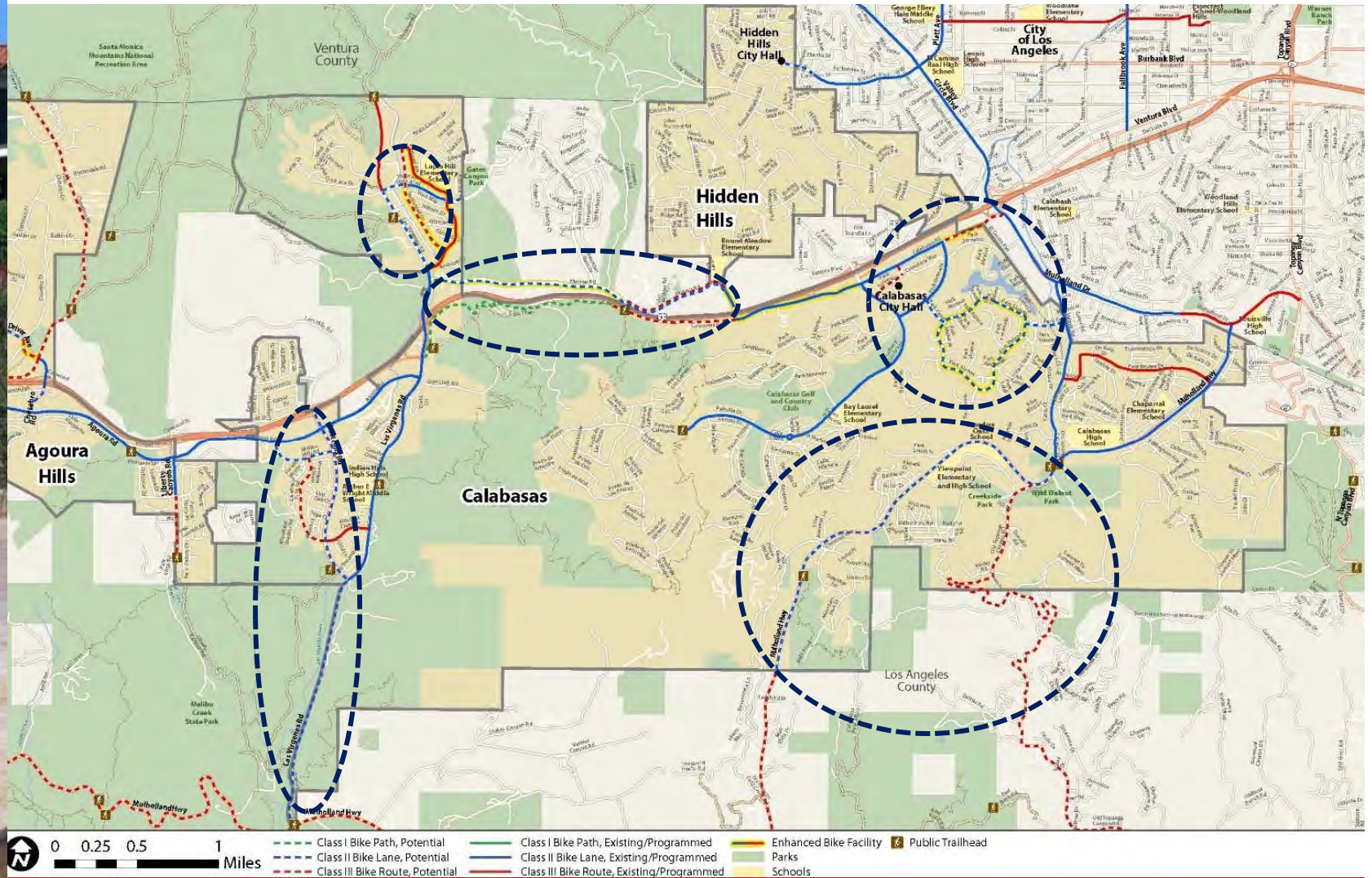
Engineering: Refine the Bikeway Network



Engineering: Refine the Bikeway Network



Engineering: Refine the Bikeway Network



Engineering: Enhanced Bikeway Types



Engineering: Enhanced Bikeway Types



Engineering: Bicycle Wayfinding Signage



Engineering: Bicycle Hubs & Parking





Non-Infrastructure Programs

- **Education** and marketing programs
 - Bike rodeos & classes
 - Bicycle network map
- **Encouragement**
 - Fun rides & festivals
- **Enforcement**
- **Evaluation and Planning**
 - Benchmarking tools



Questions?

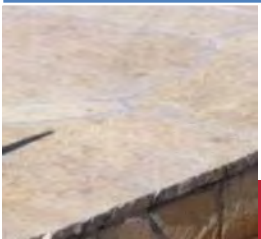
Ryan Johnson
ryanjohnson@altaplanning.com
213.489.7443, x104





Cost Estimates: Potential Bikeway Network

Bicycle Transportation Facility Type	Potential Bicycle Transportation Facilities (Miles)	Unit Cost (\$/Mile)	Total Cost (\$)
Class I Shared-Use Path	1.6	\$837,000	\$1,339,200
Class II Bike Lane	8.0	\$57,000	\$456,000
Class II Buffered Bike Lane	2.8	\$82,000	\$229,600
Class III Bike Route	2.8	\$15,000	\$42,000
Class III Bike Route - Sharrows	0.3	\$25,000	\$7,500
Bicycle Boulevard	1.0	Variable	Variable
Total	15.5	--	\$2,074,300+



Cost Estimates: Bikeway Network Maintenance

Facility Type	Total Length (Miles)	Unit Cost (\$/Mile)	Annual Cost (\$)
Class I	1.6	\$12,500	\$20,000
Class II	15.0	\$2,000	\$30,000
Class II Buffered Bike Lane	2.8	\$3,000	\$8,400
Class III	4.1	\$2,000	\$8,200
Class III Bike Route - Sharrows	0.3	\$3,000	\$900
Bicycle Boulevard	1.0	Variable	Variable
Total	23.8	--	\$67,500+



**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, JANUARY 28, 2015**

Mayor Shapiro called the Closed Session portion of the meeting at 6:30 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, California. All members of the City Council were present.

CLOSED SESSION

1. Public Employee Performance Evaluation Gov. Code §54957
Title: City Manager
2. Conference with legal counsel anticipated litigation-one case – Government Code §54956.9(d)4

The Council convened to Open Session at 7:03 p.m.

ROLL CALL

Present: Mayor Shapiro, Mayor pro Tem Martin,
Councilmembers Bozajian, Gaines and Maurer
Absent: None.
Staff: Coroalles, Hernandez, Howard and Yalda.

Mr. Howard reported that the Closed Session items were being continued until the end of tonight's meeting.

The Pledge of Allegiance was led by Cub Scout Pack 333.

APPROVAL OF AGENDA

Councilmember Maurer moved, seconded by Mayor pro Tem Martin to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Gaines and Maurer.

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Bozajian:

- Congratulated the Chamber's new President, Jacqueline Souza who was recently installed.

Mayor pro Tem Martin:

- Reiterated congratulations to the newly appointed Chamber Board as well as to Brenda Johnson for receiving the Spirit of Calabasas award.
- The City will be hosting Great Britain for the upcoming Special Olympics. Three of their delegates toured the City and Gillette Ranch on January 25.

Councilmember Maurer:

- Reiterated congratulations to Jacqueline Souza and Brenda Johnson.
- Encouraged everyone to participate in volunteering activities while the City hosts Great Britain in July.

Councilmember Gaines:

- Reiterated congratulations to the new Chamber Board and Brenda Johnson.
- The Chamber will host a mixer on January 29.
- The Chamber's Government Affairs Committee meeting is scheduled on January 26, at Luví's
- The Environmental Commission is hosting an informational meeting regarding Solar Energy on February 26.
- On February 17, the LVUSD will be hosting Dr. Matteo Dinulfo, the Medical Director at UCLA Health to give a presentation related to vaccinations.

Mayor Shapiro:

- A kick off meeting for Relay for Life is scheduled on January 29.
- Also congratulated Jacqueline Souza and Brenda Johnson.
- Participated as a speaker and co-chair of the Valley Economic Alliance First Executive Forecast on January 23.
- Extended an invitation to his State of the City address on February 4.

PRESENTATIONS

- Calabasas Film Festival.

Natalie Khoury, Joe, Kelly and Nicole Fries presented their plans for the 2015 festival.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Pary Rad, Jacqueline Souza, Allen Sheets, Lorraine and Marilyn Mabbett spoke during public comment.

CONSENT ITEMS

1. Approval of meeting minutes from January 14, 2015.

2. Adoption of Ordinance No. 2015-319 amending Chapter 10, Preferential Parking of the Calabasas Municipal Code.
3. Adoption of Resolution No. 2015-1443 proclaiming Mar 21, 2015 as "Arbor Day" in the City of Calabasas.

Councilmember Gaines moved, seconded by Councilmember Maurer to approve Consent Item Nos. 1-3. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Gaines and Maurer.

NEW BUSINESS

4. Review, discuss and consider introducing Ordinance No. 2015-320, amending Chapters 1.04, 2.04, 2.28, 2.30, 2.36, 2.37, 2.38, 2.39, 2.41, and 2.43 of the Calabasas Municipal Code; consider changing the Council's reorganization date and the term expiration date for all Commissions to coincide with the new November election date.

Councilmember Bozajian moved, seconded by Councilmember Gaines to approve introduction of Item 4. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Gaines and Maurer.

5. Discussion regarding 2015 Commission appointments.

The Council agreed to make Item No. 5 part of Item No. 4.

6. Council liaisons appointments.

Councilmember Bozajian moved, seconded by Councilmember Gaines to approve Item No. 6. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Gaines and Maurer.

INFORMATIONAL REPORTS

7. Check Register for the period of January 8-14, 2015.

No action was taken on this item.

TASK FORCE REPORTS

Councilmember Bozajian announced he is the new Chair of the AHCCC and provided a list of upcoming events.

Mayor pro Tem Martin provided a report from the last COG meeting.

Mayor Shapiro reported that Councilmember Bozajian will represent the City at the L.A. County City Selection Committee on February 5. He also reported that the Public Safety Commission is working on an emergency preparedness fair.

Councilmember Gaines reported that Mayor Shapiro and he attended the last School Area Traffic Safety Committee meeting. He also reported that the Special Olympics Committee will be meeting soon to continue preparations for Great Britain athletes' visit prior to the games. He encouraged everyone to volunteer for this event.

CITY MANAGER'S REPOR

Mr. Coroalles reported that an update of the Bicycle Master Plan will be presented to the Council at an upcoming meeting. He also reported that a meeting would be scheduled to review the refuse collection RFP. He announced that additional Measure R funds in the amount of \$2 million would be awarded to the City.

FUTURE AGENDA ITEMS

None.

The Council recessed to Closed Session at 8:17 p.m.

The Council reconvened to Open Session at 8:54 p.m.

ADJOURN

Councilmember Maurer moved, seconded by Councilmember Gaines to adjourn the meeting at 8:55 p.m. to their next regular meeting scheduled on Wednesday, February 11, 2015, at 7:00 p.m. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Gaines and Maurer.

Maricela Hernandez, MMC
City Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 2, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ANTHONY M. COROALLES, CITY MANAGER 
SCOTT H. HOWARD, CITY ATTORNEY
MARICELA HERNANDEZ, MMC, CITY CLERK 

SUBJECT: ADOPTION OF ORDINANCE NO. 2015-320, AMENDING CHAPTERS 1.04, 2.04, 2.28, 2.30, 2.36, 2.37, 2.38, 2.39, 2.41, AND 2.43 OF THE CALABASAS MUNICIPAL CODE; CHANGING THE COUNCIL'S REORGANIZATION DATE; AND THE TERM EXPIRATION DATE AND REORGANIZATION DATE FOR ALL COMMISSIONS TO COINCIDE WITH THE NEW NOVEMBER ELECTION DATE.

MEETING

DATE: FEBRUARY 11, 2015

SUMMARY RECOMMENDATION:

Ordinance No. 2015-320 was introduced at the January 28, 2015, meeting.

BACKGROUND:

Ordinance No. 2015-320 amends the Calabasas Municipal Code Chapters 1.04, 2.04, 2.28, 2.30, 2.36, 2.37, 2.38, 2.39, 2.41, and 2.43, changing the Council's reorganization date; and the term expiration date and reorganization date for all Commissions to coincide with the new November election date.

Ordinance No. 2015-320 will become effective April 15, 2015, to allow for the City Council to reorganize on March 25, 2015. Subsequent Council reorganizations will take place in November. Once approved, the City Clerk will inform all

Commissioners of their term extension as well as the change in their reorganization date.

RECOMMENDATION:

That the City Council adopt Ordinance No. 2015-320, amending the Calabasas Municipal Code Sections 1.04, 2.04, 2.28, 2.30, 2.36, 2.37, 2.38, 2.39, 2.41, and 2.43, changing the Council's reorganization date; and the term expiration date and reorganization date for all Commissions to coincide with the new November election date.

ATTACHMENTS:

- A. Red-lined Ordinance No. 2015-320.
- B. Ordinance No. 2015-320.

**ITEM 2 ATTACHMENT A
ORDINANCE NO. 2015-320**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF CALABASAS, CALIFORNIA AMENDING CHAPTERS
1.04, 2.04, 2.28, 2.30, 2.36, 2.37, 2.38, 2.39, 2.41,
AND 2.43 OF THE CALABASAS MUNICIPAL CODE
RELATED TO COUNCIL ELECTIONS AND TERMS OF
COMMISSIONS.**

THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 1.04.020 of the Calabasas Municipal Code is hereby
amended to read as follows:

Section 1.04.020 – Effect on existing terms of office:

- A. No term of office shall be increased or decreased by more than twelve (12) months as the result of the adoption of the ordinance codified in this chapter.
- B. Twelve (12) months means the period between the day upon which the term of office otherwise would have commenced and the first Tuesday after the first Monday in ~~March~~ November of the odd-numbered year in which the election is held, inclusive.

SECTION 2. Section 2.04.040 of the Calabasas Municipal Code is hereby
amended to read as follows:

Section 2.04.040 – Organization—Selection of Mayor:

- A. The city council shall appoint annually ~~at an April meeting until 1996 and beginning in 1997,~~ at a ~~March~~ November meeting, from their membership, a mayor and mayor pro tempore. The mayor shall assume the duties of the presiding officer immediately following appointment.
- B. The mayor shall preside at the meetings of the city council. If the mayor is absent or unable to act, the mayor pro tempore shall serve until the mayor returns or is able to act. The mayor pro tempore has all of the powers and duties of the mayor.

- C. If both the mayor and mayor pro tempore are absent or unable to act, the majority of the city council shall appoint a temporary chair to exercise the powers and authority of the chair. Such appointment shall not continue beyond adjournment.
- D. The mayor may make or second any motion and present and discuss any matter as a member of the city council.
- E. The mayor shall preserve order and decorum at all meetings of the city council and confine members in debates to the question under discussion.
- F. The mayor shall sign all ordinances and resolutions adopted by the city council.
- G. The mayor shall sign:
 - 1. All warrants drawn on the city treasurer;
 - 2. All written contracts and conveyances made or entered into by the city;
 - 3. All instruments requiring the city seal.
- H. The legislative body may provide by ordinance that the instruments described above be signed by an officer other than the mayor.
- I. The mayor may administer oaths and affirmations, take affidavits, and certify them under his or her hand.

SECTION 3. Section 2.28.020 related to the Planning Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.28.020 – Membership:

- A. The planning commission shall consist of five members and one alternate, who shall be lawful residents of the city and electors during their respective terms of office. A lawfull resident nonelector may also serve on the commission provided that he or she has a pending application for citizenship at the time of his or her commission appointment. Each city councilmember shall nominate one commissioner, which nomination shall be subject to city council confirmation. The city council shall appoint the alternate. The city council may reappoint a commissioner or alternate to an unlimited number of terms. The city council, by a majority vote of the entire council, may remove a commissioner or alternate from office with or without cause. A councilmember may remove a commissioner by

written notice to the city council and may thereafter nominate a new person who shall serve for the balance of the term upon council approval unless earlier removed by the council or the appointing councilmember.

- B. Commissioners nominated by individual councilmembers shall have a term lasting for the lesser of two years or until the expiration of the term of the councilmember who nominated him or her. The alternate shall have a term lasting for the lesser of two years ~~or until March 31st of the next odd-numbered year following his or her appointment.~~ Notwithstanding the expiration of a term, a commissioner or alternate shall continue until his or her successor has been appointed.
- C. If a vacancy shall occur other than by expiration of a term, a new commissioner shall be appointed in the manner as set forth above and shall serve the unexpired portion of the term.
- D. The alternate may participate in deliberations, but shall not vote unless at least one commissioner is absent or abstains from a matter due to an actual or potential conflict of interest.

SECTION 4. Section 2.30.040 related to the Historic Preservation Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.30.040 – Organization:

- A. The historic preservation commission shall elect a chair and a vice-chair from among its members, each for a term of one year, at its first regular meeting in ~~April~~November of each year. No officer shall serve more than three successive terms.
- B. With the consent of the city council, the commission may also appoint such other officers as may be necessary for the administration of its business, at the same time and for like terms.
- C. The commission may appoint committees from its membership and, with the consent of the city council, appoint advisory committees from other interested public and private groups.
- D. The commission may adopt rules and regulations for the transaction of its business. The commission is subject to the Ralph M. Brown Act, Section 54950, et seq., of the Government Code.

- E. The city's historic preservation officer shall serve as secretary of the commission.

SECTION 5. Section 2.36.030 related to the Traffic and Transportation Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.36.030 – Organization:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one year, at its regular meeting in ~~April~~ November of each year. No person shall serve more than two successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and, with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.
- D. The transportation director, or such other person as is designated by the city manager to do so, shall serve as the secretary of the commission.

SECTION 6. Section 2.37.020 related to the Public Safety Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.37.020 – Membership:

- A. The commission shall consist of six members who shall be lawful residents of the city and electors during their respective terms of office. A lawfully resident nonelector may also serve on the commission provided that he or she has a pending application for citizenship at the time of his or her commission appointment. Each city councilmember shall nominate a commissioner for appointment by the city council, and a sixth member shall be appointed by the city council from the members of the Calabasas Emergency Response Program (CERP) or any successor city emergency response organization. The city council may reappoint a commissioner to an unlimited number of terms. The city council, by a majority vote of the entire council, may remove a commissioner from office with or without cause. A councilmember may remove a

commissioner by written notice to the city council and may thereafter nominate a new person who shall serve for the balance of the term upon council approval unless earlier removed by the council or the appointing councilmember.

- B. The commissioner nominated from the CERP or a successor organization shall have a term lasting for the lesser of two years or until ~~March 31st~~November 30 of the even-numbered year first following his or her appointment.
- C. Other than as provided in subsection B of this section, commissioners shall have a term lasting for the lesser of two years or until the expiration of the term of the councilmember who nominated that commissioner. Notwithstanding the expiration of a term, a commissioner shall continue until his or her successor has been appointed.
- D. If a vacancy occurs other than by expiration of a term, a new commissioner shall be appointed in the manner as set forth in this section and shall serve the unexpired portion of the term.
- E. The commission may appoint or reappoint a high school student, who is a lawful resident in the city as a nonvoting commissioner for a one-year term.

SECTION 7. Section 2.37.030 related to the Public Safety Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.37.030 – Organization:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one year, at its regular meeting in ~~April~~November of each year. No person shall serve more than two successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.

- D. The city manager, or his or her designee, shall serve as the staff liaison to the commission.

SECTION 8. Section 2.38.030 related to the Communications and Technology Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.38.030 – Organization:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one year, at its regular meeting in ~~April~~ November of each year. No person shall serve more than two successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.
- D. The media operations director, or such other person as is designated by the city manager to do so, shall serve as the secretary of the commission.

SECTION 9. Section 2.39.020 related to the Environmental Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.39.020 – Membership:

- A. The commission shall consist of five (5) commissioners, as the city council shall from time to time determine, who shall be lawful residents of the city and electors during their respective terms of office. A lawfully resident nonelector may also serve on the commission provided that he or she has a pending application for citizenship at the time of his or her commission appointment. Each city councilmember shall nominate a commissioner, which nomination shall be subject to city council confirmation. The city council may reappoint a commissioner to an unlimited number of terms. The city council, by a majority vote of the entire council, may remove a commissioner from office with or without cause. A councilmember may remove a commissioner by written notice to the city council and may thereafter nominate a new person who shall

serve for the balance of the term upon council approval unless earlier removed by the council or the appointing councilmember.

- B. Commissioners nominated by individual councilmembers shall have a term lasting for the lesser of two (2) years or until the expiration of the term of the councilmember who nominated that commissioner. ~~Commissioners nominated by the council as a whole shall have two-year terms one (1) of which shall end when the results of the city's general municipal election are certified and one (1) a year thereafter.~~ Notwithstanding the expiration of a term, a commissioner shall continue until his or her successor has been appointed.
- C. If a vacancy occurs other than by expiration of a term, a new commissioner shall be appointed in the manner set forth above and shall serve the unexpired portion of the term to which he or she is appointed.
- D. The commission may appoint or reappoint two (2) high school students lawfully residing in the city as a nonvoting commissioner for a one-year term as student member and alternate student member.

SECTION 10. Section 2.39.030 related to the Environmental Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.39.030 – Organization:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one (1) year, at its regular meeting in ~~April~~ November of each year. No person shall serve more than two (2) successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and, with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transaction of its business.
- D. The public works director and his/her designee shall serve as the secretary of the commission.

SECTION 11. Section 2.41.030 related to the Parks, Recreation and Education Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.41.030 – Membership:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one year, at its regular meeting in ~~April~~ November of each year. No person shall serve more than two successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and, with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.
- D. The community services director, or such other person as is designated by the city manager to do so, shall serve as the secretary of the commission.

SECTION 12. Section 2.43.20 related to the Library Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.43.020 – Membership:

- A. The commission shall consist of five (5) members and an ex-officio, nonvoting member who shall, with the exception of the ex-officio member, be lawful residents of the city and electors during their respective terms of office. A lawfully resident nonelector may also serve on the commission, provided that he or she has a pending application for citizenship at the time of his or her commission appointment. Trustees shall be appointed by the mayor, which appointments shall be subject to city council confirmation. The mayor, with the confirmation of the city council, may reappoint a trustee to an unlimited number of terms. The ex-officio, nonvoting member shall be a community member of the City of Hidden Hills. The Hidden Hills City Council shall appoint the ex-officio member.
- ~~B. Of the trustees first appointed hereunder, one appointment to the library commission shall be made for an initial one-year term ending~~

~~within the first fiscal year thereafter, two appointments shall be made for an initial two-year term and two appointments shall be made for initial three-year terms, with the length of initial terms for each trustee to be determined by lot.~~

~~C.B.~~ C.B. ~~Following the initial appointments, a~~All trustees shall hold office for three years. Notwithstanding the expiration of a term, a trustee shall continue until his or her successor has been appointed.

~~C.D.~~ C.D. If a vacancy occurs other than by expiration of a term, a new trustee shall be appointed in the manner as set forth in this section and shall serve the unexpired portion of the term.

~~D.E.~~ D.E. The commission may appoint or reappoint a high school student lawfully resident in the city as a nonvoting trustee for a one-year term.

SECTION 13. Section 2.43.030 related to the Library Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.43.030 – Organization:

- A. The commission shall appoint a president and a president pro tem from among its members, each for a term of one year, at its regular meeting in ~~April~~November of each year. No person shall serve more than two successive one-year terms in either office. The president, or in the absence of the president, the president pro tem, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and with the consent of the city council, may appoint advisory committees comprised of nontrustees.
- C. The commission may adopt rules and regulations for the transactions of its business pursuant to Education Code Section 18919.
- D. The city manager, or his or her designee, shall serve as the staff liaison to the commission.

SECTION 14. SEVERABILITY. If any provision, section, paragraph, sentence or word of this ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this ordinance, and their

application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

SECTION 15. CONSTRUCTION. To the extent the provisions of the Calabasas Municipal Code as amended by this ordinance are substantially the same as the provisions of that Code as they read prior to the adoption of this ordinance, they shall be construed as continuations of those prior provisions and not as new enactments.

SECTION 16. EFFECTIVE DATE. This ordinance shall take effect ~~thirty days after its passage and adoption pursuant to California Government Code section 36937~~ on April 15, 2015.

SECTION 17. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED, this , , 11th Day of February, 2015.

Formatted: Superscript

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard
City Attorney

**ITEM 2 ATTACHMENT B
ORDINANCE NO. 2015-320**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF CALABASAS, CALIFORNIA AMENDING CHAPTERS
1.04, 2.04, 2.28, 2.30, 2.36, 2.37, 2.38, 2.39, 2.41,
AND 2.43 OF THE CALABASAS MUNICIPAL CODE
RELATED TO COUNCIL ELECTIONS AND TERMS OF
COMMISSIONS.**

THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 1.04.020 of the Calabasas Municipal Code is hereby
amended to read as follows:

Section 1.04.020 – Effect on existing terms of office:

- A. No term of office shall be increased or decreased by more than twelve (12) months as the result of the adoption of the ordinance codified in this chapter.
- B. Twelve (12) months means the period between the day upon which the term of office otherwise would have commenced and the first Tuesday after the first Monday in November of the odd-numbered year in which the election is held, inclusive.

SECTION 2. Section 2.04.040 of the Calabasas Municipal Code is hereby
amended to read as follows:

Section 2.04.040 – Organization—Selection of Mayor:

- A. The city council shall appoint annually at a November meeting, from their membership, a mayor and mayor pro tempore. The mayor shall assume the duties of the presiding officer immediately following appointment.
- B. The mayor shall preside at the meetings of the city council. If the mayor is absent or unable to act, the mayor pro tempore shall serve until the mayor returns or is able to act. The mayor pro tempore has all of the powers and duties of the mayor.
- C. If both the mayor and mayor pro tempore are absent or unable to act, the majority of the city council shall appoint a temporary chair

to exercise the powers and authority of the chair. Such appointment shall not continue beyond adjournment.

- D. The mayor may make or second any motion and present and discuss any matter as a member of the city council.
- E. The mayor shall preserve order and decorum at all meetings of the city council and confine members in debates to the question under discussion.
- F. The mayor shall sign all ordinances and resolutions adopted by the city council.
- G. The mayor shall sign:
 - 1. All warrants drawn on the city treasurer;
 - 2. All written contracts and conveyances made or entered into by the city;
 - 3. All instruments requiring the city seal.
- H. The legislative body may provide by ordinance that the instruments described above be signed by an officer other than the mayor.
- I. The mayor may administer oaths and affirmations, take affidavits, and certify them under his or her hand.

SECTION 3. Section 2.28.020 related to the Planning Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.28.020 – Membership:

- A. The planning commission shall consist of five members and one alternate, who shall be lawful residents of the city and electors during their respective terms of office. A lawful resident nonelector may also serve on the commission provided that he or she has a pending application for citizenship at the time of his or her commission appointment. Each city councilmember shall nominate one commissioner, which nomination shall be subject to city council confirmation. The city council shall appoint the alternate. The city council may reappoint a commissioner or alternate to an unlimited number of terms. The city council, by a majority vote of the entire council, may remove a commissioner or alternate from office with or without cause. A councilmember may remove a commissioner by written notice to the city council and may thereafter nominate a new person who shall serve for the balance of the term upon council

approval unless earlier removed by the council or the appointing councilmember.

- B. Commissioners nominated by individual councilmembers shall have a term lasting for the lesser of two years or until the expiration of the term of the councilmember who nominated him or her. The alternate shall have a term lasting for the lesser of two years. Notwithstanding the expiration of a term, a commissioner or alternate shall continue until his or her successor has been appointed.
- C. If a vacancy shall occur other than by expiration of a term, a new commissioner shall be appointed in the manner as set forth above and shall serve the unexpired portion of the term.
- D. The alternate may participate in deliberations, but shall not vote unless at least one commissioner is absent or abstains from a matter due to an actual or potential conflict of interest.

SECTION 4. Section 2.30.040 related to the Historic Preservation Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.30.040 – Organization:

- A. The historic preservation commission shall elect a chair and a vice-chair from among its members, each for a term of one year, at its first regular meeting in November of each year. No officer shall serve more than three successive terms.
- B. With the consent of the city council, the commission may also appoint such other officers as may be necessary for the administration of its business, at the same time and for like terms.
- C. The commission may appoint committees from its membership and, with the consent of the city council, appoint advisory committees from other interested public and private groups.
- D. The commission may adopt rules and regulations for the transaction of its business. The commission is subject to the Ralph M. Brown Act, Section 54950, et seq., of the Government Code.
- E. The city's historic preservation officer shall serve as secretary of the commission.

SECTION 5. Section 2.36.030 related to the Traffic and Transportation Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.36.030 – Organization:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one year, at its regular meeting in November of each year. No person shall serve more than two successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and, with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.
- D. The transportation director, or such other person as is designated by the city manager to do so, shall serve as the secretary of the commission.

SECTION 6. Section 2.37.020 related to the Public Safety Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.37.020 – Membership:

- A. The commission shall consist of six members who shall be lawful residents of the city and electors during their respective terms of office. A lawfully resident nonelector may also serve on the commission provided that he or she has a pending application for citizenship at the time of his or her commission appointment. Each city councilmember shall nominate a commissioner for appointment by the city council, and a sixth member shall be appointed by the city council from the members of the Calabasas Emergency Response Program (CERP) or any successor city emergency response organization. The city council may reappoint a commissioner to an unlimited number of terms. The city council, by a majority vote of the entire council, may remove a commissioner from office with or without cause. A councilmember may remove a commissioner by written notice to the city council and may thereafter nominate a new person who shall serve for the balance of

the term upon council approval unless earlier removed by the council or the appointing councilmember.

- B. The commissioner nominated from the CERP or a successor organization shall have a term lasting for the lesser of two years or until November 30 of the even-numbered year first following his or her appointment.
- C. Other than as provided in subsection B of this section, commissioners shall have a term lasting for the lesser of two years or until the expiration of the term of the councilmember who nominated that commissioner. Notwithstanding the expiration of a term, a commissioner shall continue until his or her successor has been appointed.
- D. If a vacancy occurs other than by expiration of a term, a new commissioner shall be appointed in the manner as set forth in this section and shall serve the unexpired portion of the term.
- E. The commission may appoint or reappoint a high school student, who is a lawful resident in the city as a nonvoting commissioner for a one-year term.

SECTION 7. Section 2.37.030 related to the Public Safety Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.37.030 – Organization:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one year, at its regular meeting in November of each year. No person shall serve more than two successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.
- D. The city manager, or his or her designee, shall serve as the staff liaison to the commission.

SECTION 8. Section 2.38.030 related to the Communications and Technology Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.38.030 – Organization:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one year, at its regular meeting in November of each year. No person shall serve more than two successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.
- D. The media operations director, or such other person as is designated by the city manager to do so, shall serve as the secretary of the commission.

SECTION 9. Section 2.39.020 related to the Environmental Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.39.020 – Membership:

- A. The commission shall consist of five (5) commissioners, as the city council shall from time to time determine, who shall be lawful residents of the city and electors during their respective terms of office. A lawfully resident nonelector may also serve on the commission provided that he or she has a pending application for citizenship at the time of his or her commission appointment. Each city councilmember shall nominate a commissioner, which nomination shall be subject to city council confirmation. The city council may reappoint a commissioner to an unlimited number of terms. The city council, by a majority vote of the entire council, may remove a commissioner from office with or without cause. A councilmember may remove a commissioner by written notice to the city council and may thereafter nominate a new person who shall serve for the balance of the term upon council approval unless earlier removed by the council or the appointing councilmember.

- B. Commissioners nominated by individual councilmembers shall have a term lasting for the lesser of two (2) years or until the expiration of the term of the councilmember who nominated that commissioner. Notwithstanding the expiration of a term, a commissioner shall continue until his or her successor has been appointed.
- C. If a vacancy occurs other than by expiration of a term, a new commissioner shall be appointed in the manner set forth above and shall serve the unexpired portion of the term to which he or she is appointed.
- D. The commission may appoint or reappoint two (2) high school students lawfully residing in the city as a nonvoting commissioner for a one-year term as student member and alternate student member.

SECTION 10. Section 2.39.030 related to the Environmental Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.39.030 – Organization:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one (1) year, at its regular meeting in November of each year. No person shall serve more than two (2) successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and, with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transaction of its business.
- D. The public works director and his/her designee shall serve as the secretary of the commission.

SECTION 11. Section 2.41.030 related to the Parks, Recreation and Education Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.41.030 – Membership:

- A. The commission shall elect a chair and vice-chair from among its members, each for a term of one year, at its regular meeting in November of each year. No person shall serve more than two successive one-year terms in either office. The chair, or in the absence of the chair, the vice-chair, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and, with the consent of the city council, may appoint advisory committees comprised of noncommissioners.
- C. With the consent of the city council, the commission may adopt rules and regulations for the transactions of its business.
- D. The community services director, or such other person as is designated by the city manager to do so, shall serve as the secretary of the commission.

SECTION 12. Section 2.43.20 related to the Library Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.43.020 – Membership:

- A. The commission shall consist of five (5) members and an ex-officio, nonvoting member who shall, with the exception of the ex-officio member, be lawful residents of the city and electors during their respective terms of office. A lawfully resident nonelector may also serve on the commission, provided that he or she has a pending application for citizenship at the time of his or her commission appointment. Trustees shall be appointed by the mayor, which appointments shall be subject to city council confirmation. The mayor, with the confirmation of the city council, may reappoint a trustee to an unlimited number of terms. The ex-officio, nonvoting member shall be a community member of the City of Hidden Hills. The Hidden Hills City Council shall appoint the ex-officio member.
- B. All trustees shall hold office for three years. Notwithstanding the expiration of a term, a trustee shall continue until his or her successor has been appointed.
- C. If a vacancy occurs other than by expiration of a term, a new trustee shall be appointed in the manner as set forth in this section and shall serve the unexpired portion of the term.

- D. The commission may appoint or reappoint a high school student lawfully resident in the city as a nonvoting trustee for a one-year term.

SECTION 13. Section 2.43.030 related to the Library Commission of the Calabasas Municipal Code is hereby amended to read as follows:

Section 2.43.030 – Organization:

- A. The commission shall appoint a president and a president pro tem from among its members, each for a term of one year, at its regular meeting in November of each year. No person shall serve more than two successive one-year terms in either office. The president, or in the absence of the president, the president pro tem, shall preside over the meetings of the commission.
- B. The commission may appoint standing or ad hoc subcommittees from its membership and with the consent of the city council, may appoint advisory committees comprised of nontrustees.
- C. The commission may adopt rules and regulations for the transactions of its business pursuant to Education Code Section 18919.
- D. The city manager, or his or her designee, shall serve as the staff liaison to the commission.

SECTION 14. SEVERABILITY. If any provision, section, paragraph, sentence or word of this ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this ordinance, and their application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

SECTION 15. CONSTRUCTION. To the extent the provisions of the Calabasas Municipal Code as amended by this ordinance are substantially the same as the provisions of that Code as they read prior to the adoption of this ordinance, they shall be construed as continuations of those prior provisions and not as new enactments.

SECTION 16. EFFECTIVE DATE. This ordinance shall take effect on April 15, 2015.

SECTION 17. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED, this 11th day of February, 2015.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard
City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 2, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: ~~BY~~ ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR / CITY ENGINEER
ALEX FARASSATI, PH.D., ENVIRONMENTAL SERVICES SUPERVISOR**

SUBJECT: APPROVAL OF 5-YEAR RECERTIFICATION OF CITY OF CALABASAS SEWER SYSTEM MANAGEMENT PLAN (SSMP).

MEETING

DATE: FEBRUARY 11, 2015

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve 5-year recertification the City of Calabasas Sewer System Management Plan (SSMP) and authorize the Public Works Director/City Engineer to sign the document as City Representative.

BACKGROUND:

On May 2, 2006, the State Water Resources Control Board (SWRCB) adopted the Statewide General Waste Discharge Requirements and the Monitoring and Reporting Program (WDR) by issuing Order No. 2006-0003. The regulations were born out of a growing concern about the water quality impacts of sanitary sewer overflows.

On October 17, 2007, the City Council approved the schedule for the development of City's SSMP and on April 22, 2009 approved five chapters of the Plan. The WDR required owners and operators of publicly owned collection sewer systems with the population less than 100,000 people to have their governing body approve the Sewer System Management Plan (SSMP) by August 2, 2009. The City Council

approved the City's SSMP on June 24, 2009. The WDR requires an audit and 5-year recertification of the SSMP.

DISCUSSION/ANALYSIS:

Shortly after the incorporation of the City of Calabasas in 1991, the City Council determined that they did not have the financial or staffing capability to operate and maintain the City owned sewer system. This service was being provided through the Consolidated Sewer Maintenance District (CSMD), a special district governed by the Los Angeles County Board of Supervisors and staffed by the Los Angeles County Department of Public Works.

In 1991, the City Council approved a Memorandum of Understanding with the County of Los Angeles to have the CSMD continue to operate and maintain the collection system for the Calabasas service area, including any new infrastructure added to the system from that date forward. The City, however, retained its ownership rights to these facilities and to any facilities that would be constructed and accepted in the future.

On May 2, 2006, the State Water Resources Control Board (SWRCB) adopted Water Quality Order No. 2006-003 which established Statewide General Waste Discharge Requirements (WDR) for all publicly owned or operated sanitary sewer system within the State of California. The WDR requires all federal, state, municipalities, counties, districts, and other public entities that own or operate sanitary sewer systems greater than one mile in length that collect and/or convey untreated or partially treated wastewater to a publicly owned treatment facility in California, to report Sanitary Sewer Overflows (SSOs) to SWRCB and develop and implement a system-specific SSMP.

The new State regulations have required the City of Calabasas to re-evaluate the operation and maintenance of the collection of sanitary sewer system pipelines that is now being done by the CSMD. The new State regulations also required both owners and operators of collection systems to be directly responsible for the implementation and operational integrity of their systems by way of implementing SSMP and other requirements. For the first time, the City of Calabasas is responsible for the capacity of the sewer line and the CSMD shall continue to be responsible for operation and maintenance needs of the collection system.

The SSMP is a written document that details how a public entity's sewer system is operated, maintained, repaired, and funded. Per the Order No. 2006-003, the SSMP shall include the following elements:

1. Goal – The goal of the SSMP is to provide a plan to properly manage, operate and maintain the entity's sewer system. This will not only help

reduce and prevent SSOs, but also mitigate SSOs that do occur.

2. Organization – The SSMP shall identify the authorized representative responsible for the development of the SSMP and spell out the chain of communication for reporting SSOs to SWRCB and other regulatory agencies.
3. Legal Authority – The public entity shall demonstrate, through sewer use ordinances, that it possesses the legal authority to prohibit illicit discharges to the sewer system; require that sewers be properly designed and constructed; ensure access for maintenance, repair and inspections; and enforce any violations of its sewer ordinances.
4. Operation & Maintenance Program – The SSMP shall describe the entity's routine (or proposed) operation and maintenance activities, including development of a Condition Assessment and Rehabilitation/replacement plan to address system deficiencies, the review and assessment of existing (or proposed) television inspection programs to quantify current conditions, and to provide staff training on a regular basis.
5. Design and Performance Provisions – The SSMP shall provide design and construction standards not only for the installation of new sanitary sewer systems, pump stations and other appurtenances, but also for the rehabilitation and repair of existing sewer systems.
6. Overflow Emergency Response Plan – The SSMP shall describe the entity's overflow emergency response plan to be implemented in case of SSOs. The plan shall include proper notification procedures, emergency response operations and staff training.
7. Fats, Oil & Grease (FOG) Control Program - The SSMP shall describe procedures for the proper disposal of fats, oil and grease generated within the sewer system service area; require installation of grease removal devices such as traps or interceptors; and inspect grease producing facilities such as restaurants, auto repair shops, carwashes, etc.
8. System Evaluation & Capacity Assurance Plan – The SSMP shall include a Sewer System Capital Improvement Program (CIP) that will identify and address the entity's sewer system deficiencies. The CIP may include increases in pipe sizes, inflow / infiltration reduction programs, develop design flow and hydraulic criteria, sewer system evaluation of system hydraulic performance, cost criteria, etc. The CIP shall include an implementation schedule with cost estimates, project priorities, and shall identify sources of funding..

9. Monitoring Program – The public entity shall monitor the implementation and measure the effectiveness of each element of the SSMP.
10. Program Audits – The public entity shall conduct periodic internal audits evaluating the effectiveness of the SSMP.
11. Communications Program – The entity shall communicate with the public on a regular basis on the development and implementation of the SSMP. This will provide the public an opportunity to provide input as the program is developed and implemented.

The City of Calabasas is required to comply with the WRD because it is the owner of the local sanitary sewer system. The Los Angeles County Sewer Maintenance Division as well as the Sanitation Districts of Los Angeles are also required to comply with the same WDR.

The current document is the 5-year audit and updated version of the previously approved SSMP. The preparation of City's SSMP is consistent with City's 2030 General Plan objectives for "Wastewater Service and Infrastructure" as stated on Page 266 of the GP: "Assure that wastewater management infrastructure is adequate to meet projected needs and are provided in a manner that supports water dependent resources, enhances recreational opportunities, and preserves and enhances riparian habitats, water quality, and the environment."

In accordance with Section 15278 (b)(5) of the California Environment Quality Act (CEQA) Guidelines, this council action does not constitute a "project" and is not subject to the requirements of CEQA.

FISCAL IMPACT:

There is no fiscal impact associated with the proposed Council action.

REQUESTED ACTION:

That the City Council approve the 5-year recertification of the City of Calabasas Sewer System Management Plan (SSMP) and authorize the Public Works Director/City Engineer to sign the document as City Representative.

ATTACHMENT:

Sewer System Management Plan (SSMP) is available thru the following link:
<http://www.cityofcalabasas.com/pdf/documents/environmental-services/Sewer-System-Management-Plan-2015.pdf>





CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 2, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ANTHONY M. COROALLES, CITY MANAGER 
JOHN BINGHAM, SENIOR MANAGEMENT ANALYST 

SUBJECT: REVIEW AND DISCUSS ESTABLISHING A SENIOR COMMISSION.

MEETING
DATE: FEBRUARY 11, 2015

SUMMARY RECOMMENDATION:

That the City Council review and discuss establishing a senior commission.

BACKGROUND:

The City Council directed staff to agendize the subject for discussion.

DISCUSSION/ANALYSIS:

Staff surveyed 52 cities and one Parks and Recreation District in California regarding the number of Commissions each had and noted whether or not they had a Senior Commission (attached). The random survey attempted to focus on California cities of somewhat similar size to Calabasas and within close proximity geographically, although there are some from northern California included. Of the organizations surveyed, eighteen had Senior Commissions. The majority of the cities with Senior Commissions had dedicated Senior Centers and/or Community Centers where senior activities and programs were presented. The majority of the Senior Commissions were staffed by employees in the Parks and Recreation or Community Services Departments.

Staff recognizes three potential areas for Council discussion:

1. Expand the PRE's (Parks, Recreation, and Education Commission) responsibilities to include the duty to make recommendations on senior issues to the Council, when requested. The PRE could be renamed "Community Services Commission" to better capture its expanded role.
2. Establish a Senior Commission with the duty to make recommendations to Council on senior issues, when requested. The Council should consider whether this new commission would advise Council on the operation of the new senior recreation center or whether this duty would remain with the PRE.
3. Direct the establishment of a Senior Center Advisory Board to advise the future senior center supervisor on the programming and operations of the Center. The members of the advisory board would be selected by the Center supervisor.
4. Do nothing for the moment; review the issue again once the senior recreation center is built and operating for one year.

FISCAL IMPACT/SOURCE OF FUNDING:

None.

REQUESTED ACTION:

That the Council review and discuss the item and provide direction to staff.

ATTACHMENT:

Senior Commission Survey Spreadsheet

SENIOR COMMISION SURVEY

ITEM 4 ATTACHMENT

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
Calabasas	23,134	8	Communications & Technology Environmental Historic Preservation Library Parks, Recreation & Education Planning Public Safety Traffic & Transportation	No	
Adelanto	31,671	2	Planning Arts	No	
Agoura Hills	20,393	1	Planning	No	
Alhambra	83,450	5	Planning Parks & Recreation Civil Service Transportation Youth	No	
Aliso Viejo	48,320	0		No	
Arcadia	56,364	6	Arcadia Beautiful Arcadia Museum Human Resources Planning Parks & Recreation Senior Citizens	Yes	Sr. Programs @ Community Center Staffed by Comm. Srvs. & Rec.

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
Beverly Hills	35,210	11	Planning Recreation & Parks Human Relations Cultural Heritage Health & Safety Architectural Charitable Solicitations Public Works Traffic & Parking Fine Arts Design Review	No	
Burbank	104,304	7	Sustainable Burbank Heritage Police Traffic Landlord - Tenant Transportation Cultural Arts	No	2 Sr. Centers
Camarillo	65,830	2	Planning Rent Review	No	
Carpinteria	13,104	1	Planning	No	
Cathedral City	51,603	7	Public Arts Planning Streets & Transportation Mobile Home Fair Practices Parks & Recreation Airport Coachella Valley Conservation	No	

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
Cerritos	49,181	5	Economic Development Fine Art & Historical Parks & Recreation Planning Property Preservation	No	
Conejo Res. & Park Dist.	140,000	1	Goebel Senior Center Commission	Yes	
Coronado	23,011	7	Civil Service Cultural Arts Design Review Historic Resource Parks & Recreation Planning Transportation	No	Sr. Center & Comm. staffed by Rec. Services
Cupertino	59,000			No	Dissolved Sr. Comm. 2009
Davis	65,622	13	Bicycling, Trans. & St. Safety Civic Arts City -UCD Student Liaison Finance & Budget Historical Resources Manage. Human Relations Natural Resources Open Space & Habitat Planning Park & Recreation Senior Citizen Social Services Tree	Yes	Senior Center Staffed by Community Services
Del Mar	4,187	1	Planning	No	

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
Diamond Bar	55,766	3	Parks & Recreation Planning Traffic & Transportation	No	
Encinitas	59,754	8	Environmental Planning Traffic & Public Safety Arts Youth Senior Citizen Parks & Recreation Cultural Tourism	Yes	Senior Center Staffed by Parks & Rec.
Fillmore	15,120	3	Planning Film Parks & Recreation	No	
Healdsburg	11,254	4	Parks & Recreation Planning Senior Citizens Transportation	Yes	Senoir Center Staffed by Parks & Rec.
Hidden Hills	1,870	1	Public Safety	No	
Irwindale	1,466	3	Parks & Recreation Planning Senior Citizens	Yes	Sr. Center Coordinator
La Canada Flintridge	20,301	5	Design Parks & Recreation Planning Public Safety Public Works & Traffic	No	
Laguna Beach	22,792	2	Arts Planning	No	

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
Laguna Hills	30,410	2	Parks & Recreation Traffic	No	
Laguna Niguel	63,228	3	Parks & Recreation Planning Traffic & Transportation	No	
Laguna Woods	16,224	0		No	
Lathrop	18,023	4	Parks & Recreation Planning Senior Youth	Yes	Staffed by Parks & Rec.
Los Altos	10,615	10	Design Review Environmental Financial Historical Library Parks & Recreation Planning & Transportation Public Arts Senior Youth	Yes	Senior Center Staffed by Recreation Dept.
Malibu	12,683	8	Planning Cultural Arts Youth Stabilization Parks & Recreation Public Safety Public Works Telecommunications	No	

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
Milpitas	71,552	8	Arts Economic Development Emergency Preparedness Park Rec Cul. Resources Planning Sister Cities Telecommunications Veterans Senior Advisory Commission	Yes	No Sr. Center Staffed by Recreation Dept.
Mission Viejo	93,483	3	Community of Services Planning & Transportation Investment Advisory	No	
Moorpark	34,710	3	Planning Parks & Recreation Arts	No	
Napa	76,068	7	Bicycle & Trails Civil Service Cultural Heritage Parks & Recreation Planning Senior Tree	Yes	Staffed by Parks & Rec.
Ojai	7,511	4	Arts Planning Historic Preservation Parks & Recreation	No	

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
Oxnard	199,722	6	Planning Community Relations Homelessness Parks & Recreation Senior Services Youth	Yes	No Sr. Center Staffed by Parks & rec.
Port Hueneme	21,477	2	Historical Museum Recreation & Fine Arts	No	Staffed by Recreation & Community Service Senior Comm. dissolved 2/2/15
Rancho Palos Verdes	41,766	2	Traffic & Safety Planning	No	
Redwood City	76,815	5	Civic Cultural Parks, Recreation & Comm. Servs. Planning Port Senior Affairs	Yes	Senior Center Staffed by Parks & Rec
Rolling Hills	1,868	2	Planning Traffic	No	
Rolling Hills Estates	8,093	2	Planning Parks & Activities	No	
San Dimas	33,371	5	Equestrian Parks & Recreation Planning Public Safety Senior Citizens	Yes	Staffed by Parks & Rec.
San Marino	13,185	2	Planning Recreation	No	

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
Santa Monica	89,736	11	Airport Arts Building & Fire-Life Safety Senior Community Status of Women Disabilities Housing Landmarks Planning Parks & Recreation Social Services	Yes	Staffed Liason Human Services
Sierra Madre	10,834	4	Community Services Planning Senior Community Energy, Environment & Nat. Res.	Yes	Staffed by Community Services
Simi Valley	125,026	2	Planning Arts	No	
South Pasadena	25,619	9	Animal Cultural Heritage Natural Resources & Environ. Parks & Recreation Planning Public Safety Public Works Senior Citizens Youth	Yes	Senior Center Staffed by Community Services Staffed by Community Services
Thousand Oaks	127,557	5	Youth Cultural Affairs Planning Rent Adjustment Traffic & Transportation	No	
Union City	69,616	5	Human Relations		

CITY	POPULATION	NO. OF COMMISSIONS	COMMISSION TITLE	SENIOR COMMISSION	DEPT. STAFFING
			Parks & Recreation Planning Senior Youth	Yes	Staffed by Parks & Rec.
Ventura	107,124	5	Cultural Affairs Library Advisory Parks & Recreation Public Art Planning	No	
Walnut	29,947	4	Planning Parks & Recreation Senior Youth Advisory	Yes	Staffed by Parks & Rec.
Westlake Village	8,294	0		No	



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Administrative Services					
90097	1/15/2015	US BANK	VISA- BARCODES INC	1,777.70	Administrative Services
90097	1/15/2015	US BANK	VISA- HYATT HOTELS	540.41	Administrative Services
90097	1/15/2015	US BANK	VISA- IPMA-HR	400.00	Administrative Services
90097	1/15/2015	US BANK	VISA- SOCIETY FOR HR	370.00	Administrative Services
90097	1/15/2015	US BANK	VISA- IPMA-HR	300.00	Administrative Services
90097	1/15/2015	US BANK	VISA- INTER'L INST OF MC	195.00	Administrative Services
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	59.48	Administrative Services
90120	1/21/2015	DFM ASSOCIATES	ELECTION CODE HANDBOOKS	53.75	Administrative Services
90097	1/15/2015	US BANK	VISA- UNITED AIRLINES	50.00	Administrative Services
90097	1/15/2015	US BANK	VISA- VAN NUYS FLYAWAY	16.00	Administrative Services
Total Amount for 10 Line Item(s) from Administrative Services				\$3,762.34	
Boards and Commissions					
90097	1/15/2015	US BANK	VISA- RALPHS	17.07	Boards and Commissions
Total Amount for 1 Line Item(s) from Boards and Commissions				\$17.07	
City Attorney					
90115	1/21/2015	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	11,281.47	City Attorney
90115	1/21/2015	COLANTUONO, HIGHSMITH &	ASSESSMENTS & PROP 218	1,175.00	City Attorney
90128	1/21/2015	HOPKINS & CARLEY	LEGAL SERVICES	84.00	City Attorney
Total Amount for 3 Line Item(s) from City Attorney				\$12,540.47	
City Council					
90106	1/21/2015	BOZAJIAN/JAMES R.//	REIMB TRAVEL-CCCA MTG	403.72	City Council
90097	1/15/2015	US BANK	VISA- CCCA	380.00	City Council
90214	1/28/2015	ROTARY CLUB OF CALABASAS	ANNUAL MEMBERSHIP	260.00	City Council
90214	1/28/2015	ROTARY CLUB OF CALABASAS	ANNUAL MEMBERSHIP	260.00	City Council
90097	1/15/2015	US BANK	VISA- SOUTHWEST AIRLINES	197.20	City Council
90097	1/15/2015	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
90097	1/15/2015	US BANK	VISA- ROSTI TUSCAN KITCHEN	159.18	City Council
90184	1/28/2015	CONEJO AWARDS	CITIZEN OF THE YEAR PLAQUE	66.65	City Council
90155	1/21/2015	SHAPIRO/DAVID//	REIMB BUSINESS EXPENSES	57.79	City Council
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	45.42	City Council





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90097	1/15/2015	US BANK	VISA- OFFICE DEPOT	35.49	City Council
90108	1/21/2015	CALABASAS CHAMBER OF COMMERCE	CHAMBER BREAKFAST	20.00	City Council
90097	1/15/2015	US BANK	VISA- CORNER BAKERY	10.99	City Council
Total Amount for 13 Line Item(s) from City Council				\$2,080.44	
City Management					
90097	1/15/2015	US BANK	VISA- GELSONS MARKET	510.04	City Management
Total Amount for 1 Line Item(s) from City Management				\$510.04	
Civic Center O&M					
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	4,394.91	Civic Center O&M
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	4,056.84	Civic Center O&M
90230	1/28/2015	VORTEX INDUSTRIES INC	DOOR REPAIRS - LIBRARY	2,153.47	Civic Center O&M
90150	1/21/2015	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,969.30	Civic Center O&M
90150	1/21/2015	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,950.86	Civic Center O&M
90156	1/21/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	973.76	Civic Center O&M
90156	1/21/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	898.87	Civic Center O&M
90138	1/21/2015	LEDDY POWER SYSTEMS, INC.	GENERATOR REPAIRS	882.17	Civic Center O&M
90170	1/28/2015	AMTECH ELEVATOR SERVICES	ELEVATOR SERVICES	630.76	Civic Center O&M
90170	1/28/2015	AMTECH ELEVATOR SERVICES	ELEVATOR SERVICES	630.76	Civic Center O&M
90113	1/21/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
90113	1/21/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
90216	1/28/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
90216	1/28/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	112.48	Civic Center O&M
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	103.83	Civic Center O&M
90097	1/15/2015	US BANK	VISA- RALPHS	65.67	Civic Center O&M
90097	1/15/2015	US BANK	VISA- HOME DEPOT	37.19	Civic Center O&M
90097	1/15/2015	US BANK	VISA- HOME DEPOT	37.19	Civic Center O&M
90097	1/15/2015	US BANK	VISA- LOWES	17.17	Civic Center O&M
90097	1/15/2015	US BANK	VISA- LOWES	17.17	Civic Center O&M
90097	1/15/2015	US BANK	VISA- THE MAIL SHOPPE	15.00	Civic Center O&M
90097	1/15/2015	US BANK	VISA- THE MAIL SHOPPE	15.00	Civic Center O&M



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Total Amount for 23 Line Item(s) from Civic Center O&M				\$20,504.40	
<u>Community Development</u>					
90109	1/21/2015	CALABASAS CREST LTD	R.A.P.- FEB 2015	5,712.00	Community Development
90186	1/28/2015	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	1,824.98	Community Development
90097	1/15/2015	US BANK	VISA- AIA PRODUCTS	785.00	Community Development
90152	1/21/2015	RINCON CONSULTANTS INC	ENVIRONMENTAL CONSULTING	776.25	Community Development
90122	1/21/2015	ENVICOM CORPORATION	ENVIRONMENTAL CONSULTING	406.85	Community Development
90186	1/28/2015	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	340.90	Community Development
90097	1/15/2015	US BANK	VISA- AMAZON.COM	248.41	Community Development
90118	1/21/2015	CROSBY/ GEORGE//	R.A.P.- FEB 2015	194.00	Community Development
90125	1/21/2015	FLEYSHMAN/ALBERT//	R.A.P.- FEB 2015	194.00	Community Development
90143	1/21/2015	MEDVETSKY/LINA//	R.A.P.- FEB 2015	194.00	Community Development
90127	1/21/2015	HENDERSON/LYN//	R.A.P.- FEB 2015	194.00	Community Development
90154	1/21/2015	SHAHIR/RAHIM//	R.A.P.- FEB 2015	194.00	Community Development
90165	1/21/2015	YAZDINIAN/SUSAN//	R.A.P.- FEB 2015	194.00	Community Development
90144	1/21/2015	MILES/AUDREY//	R.A.P.- FEB 2015	194.00	Community Development
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	99.52	Community Development
90130	1/21/2015	ICC VENTURA CHAPTER	POST DISASTER SAFETY TRAINING	70.00	Community Development
Total Amount for 16 Line Item(s) from Community Development				\$11,621.91	
<u>Community Services</u>					
90141	1/21/2015	LOS ANGELES CLIPPERS	BASKETBALL UNIFORMS- WINTER	16,320.00	Community Services
90166	1/28/2015	ACTIVE NETWORK/THE//	RECREATION SOFTWARE PROG	8,000.00	Community Services
90218	1/28/2015	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	3,774.75	Community Services
90200	1/28/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- PUMPKIN FEST	3,481.89	Community Services
90210	1/28/2015	PARKER-ANDERSON ENRICHMENT	RECREATION INSTRUCTOR	2,591.20	Community Services
90097	1/15/2015	US BANK	VISA- SAGEBRUSH CANTINA	1,500.00	Community Services
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,148.73	Community Services
90097	1/15/2015	US BANK	VISA- KL WINE	1,081.65	Community Services
90188	1/28/2015	ENGEL/ELLIOT//	SAVVY SENIOR PROGRAM	1,000.00	Community Services
90097	1/15/2015	US BANK	VISA- BARCO PRODUCTS	949.14	Community Services
90126	1/21/2015	GERTENBACH/LYNN//	RECREATION INSTRUCTOR	817.60	Community Services
90121	1/21/2015	EDU-CHESS	RECREATION INSTRUCTOR	793.10	Community Services
90097	1/15/2015	US BANK	VISA- BLK ACADEMY FOUNDATION	675.00	Community Services



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90097	1/15/2015	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
90099	1/21/2015	ABSOLUTE PACKAGING SUPPLY INC	FACILITY MAINTENANCE SUPPLIES	577.91	Community Services
90097	1/15/2015	US BANK	VISA- CALABASAS ARTS COUNCIL	479.52	Community Services
90216	1/28/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	420.00	Community Services
90162	1/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	390.63	Community Services
90105	1/21/2015	BMI GENERAL LICENSING	MUSIC LICENSE FEE	335.00	Community Services
90104	1/21/2015	BARRY KAY ENTERPRISES, INC.	BASKETBALL T-SHIRTS	327.00	Community Services
90168	1/28/2015	ALLEN/HARVEY//	BASKETBALL/OFFICIAL/SCORER	320.00	Community Services
90195	1/28/2015	INNER-I ...SECURITY IN FOCUS	ALARM SYSTEM REPAIRS	303.00	Community Services
90097	1/15/2015	US BANK	VISA- IN COAST DOOR & HARDWARE	273.28	Community Services
90101	1/21/2015	AT&T	TELEPHONE SERVICE	245.40	Community Services
90223	1/28/2015	TEMME/ROBERT//	BASKETBALL/OFFICIAL/SCORER	240.00	Community Services
90206	1/28/2015	MONTGOMERY/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	216.00	Community Services
90190	1/28/2015	FISHMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	210.00	Community Services
90193	1/28/2015	GROSSMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	210.00	Community Services
90176	1/28/2015	BILCHIK/JONATHON//	BASKETBALL/OFFICIAL/SCORER	210.00	Community Services
90201	1/28/2015	LAUTERBACH/RACHEL//	BASKETBALL/OFFICIAL/SCORER	192.00	Community Services
90097	1/15/2015	US BANK	VISA- SWANK MOTION PICTURE	189.00	Community Services
90202	1/28/2015	LIPTON/JEREMY//	BASKETBALL/OFFICIAL/SCORER	189.00	Community Services
90199	1/28/2015	KOPSTEIN/STEVE//	BASKETBALL/OFFICIAL/SCORER	189.00	Community Services
90215	1/28/2015	RUBIN/RONNIE//	BASKETBALL/OFFICIAL/SCORER	175.00	Community Services
90156	1/21/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	151.59	Community Services
90192	1/28/2015	GADBURY/KEITH//	BASKETBALL/OFFICIAL/SCORER	150.00	Community Services
90212	1/28/2015	PORTARO/SAL//	BASKETBALL/OFFICIAL/SCORER	135.00	Community Services
90097	1/15/2015	US BANK	VISA- MICHAELS	134.35	Community Services
90097	1/15/2015	US BANK	VISA- TRADER JOES	130.58	Community Services
90171	1/28/2015	ANAYA/FELIPE//	REIMB MILEAGE - DEC 13/JAN 14	129.99	Community Services
90224	1/28/2015	TEMPLE/BRET//	BASKETBALL/OFFICIAL/SCORER	120.00	Community Services
90194	1/28/2015	HOLDEN/CHRISTIAN//	BASKETBALL/OFFICIAL/SCORER	120.00	Community Services
90097	1/15/2015	US BANK	VISA- 7 ELEVEN	119.92	Community Services
90097	1/15/2015	US BANK	VISA- TARGET	117.12	Community Services
90097	1/15/2015	US BANK	VISA- DIY	109.14	Community Services
90196	1/28/2015	ISRAEL/BOB//	BASKETBALL/OFFICIAL/SCORER	108.00	Community Services
90107	1/21/2015	BROWN/RITA KEELEY//	RECREATION INSTRUCTOR	100.80	Community Services
90158	1/21/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	100.00	Community Services
90097	1/15/2015	US BANK	VISA- KINGS FISH HOUSE	100.00	Community Services
90097	1/15/2015	US BANK	VISA- BEVERAGES & MORE	98.71	Community Services



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90234	1/28/2015	ZEE MEDICAL SERVICE CO.	FIRST AID KIT SUPPLIES	92.63	Community Services
90224	1/28/2015	TEMPLE/BRET//	BASKETBALL/OFFICIAL/SCORER	90.00	Community Services
90167	1/28/2015	ALAN-LEE/CRAIG//	BASKETBALL/OFFICIAL/SCORER	90.00	Community Services
90175	1/28/2015	BILCHIK/DANIEL//	BASKETBALL/OFFICIAL/SCORER	81.00	Community Services
90222	1/28/2015	TAKSEN/HOWARD//	BASKETBALL/OFFICIAL/SCORER	81.00	Community Services
90097	1/15/2015	US BANK	VISA- HOMEGOODS	80.62	Community Services
90174	1/28/2015	BIEBER/MAX//	BASKETBALL/OFFICIAL/SCORER	80.00	Community Services
90097	1/15/2015	US BANK	VISA- STARBUCKS	74.75	Community Services
90212	1/28/2015	PORTARO/SAL//	BASKETBALL/OFFICIAL/SCORER	70.00	Community Services
90097	1/15/2015	US BANK	VISA- SHELL OIL	68.56	Community Services
90101	1/21/2015	AT&T	TELEPHONE SERVICE	68.51	Community Services
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	63.68	Community Services
90097	1/15/2015	US BANK	VISA- COST PLUS	60.74	Community Services
90220	1/28/2015	SUMILANG/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	60.00	Community Services
90158	1/21/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	55.00	Community Services
90191	1/28/2015	FRANZINO/JACK//	BASKETBALL/OFFICIAL/SCORER	54.00	Community Services
90097	1/15/2015	US BANK	VISA- TOSCA NOVA	50.00	Community Services
90097	1/15/2015	US BANK	VISA- MARMALADE CAFE	50.00	Community Services
90097	1/15/2015	US BANK	VISA- CALABASAS FARMS	50.00	Community Services
90097	1/15/2015	US BANK	VISA- SAGEBRUSH CANTINA	50.00	Community Services
90097	1/15/2015	US BANK	VISA- RIVIERA RESTAURANT	50.00	Community Services
90097	1/15/2015	US BANK	VISA- ROSTI TUSCAN KITCHEN	50.00	Community Services
90124	1/21/2015	FILICE/LANA//	REIMB MILEAGE - DEC 14	49.67	Community Services
90097	1/15/2015	US BANK	VISA- ALBERTSONS	49.37	Community Services
90101	1/21/2015	AT&T	TELEPHONE SERVICE	40.80	Community Services
90097	1/15/2015	US BANK	VISA- CONSTANT CONTACT	40.00	Community Services
90177	1/28/2015	CAHN/BRETT//	BASKETBALL/OFFICIAL/SCORER	40.00	Community Services
90204	1/28/2015	MANDELL/JUSTIN//	BASKETBALL/OFFICIAL/SCORER	40.00	Community Services
90097	1/15/2015	US BANK	VISA- SEES CANDY	37.00	Community Services
90097	1/15/2015	US BANK	VISA- PARTY CITY	32.65	Community Services
90097	1/15/2015	US BANK	VISA- SMART & FINAL	28.89	Community Services
90097	1/15/2015	US BANK	VISA- Z GALLERIE	27.20	Community Services
90097	1/15/2015	US BANK	VISA- Z GALLERIE	27.20	Community Services
90224	1/28/2015	TEMPLE/BRET//	BASKETBALL/OFFICIAL/SCORER	27.00	Community Services
90097	1/15/2015	US BANK	VISA- KELLY 36	25.52	Community Services
90158	1/21/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	22.50	Community Services



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Total Amount for 86 Line Item(s) from Community Services				\$52,366.29	
Finance					
90145	1/21/2015	MOSS, LEVY & HARTZHEIM	AUDIT WORK TO DATE FY 13/14 SC	1,910.00	Finance
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	106.49	Finance
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	25.48	Finance
Total Amount for 3 Line Item(s) from Finance				\$2,041.97	
Klubhouse Preschool					
90097	1/15/2015	US BANK	VISA- DISCOUNT SCHOOL SUPPLY	1,319.10	Klubhouse Preschool
90097	1/15/2015	US BANK	VISA -COSTCO	1,258.72	Klubhouse Preschool
90097	1/15/2015	US BANK	VISA- COSTCO	435.82	Klubhouse Preschool
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	413.40	Klubhouse Preschool
90097	1/15/2015	US BANK	VISA- TARGET	267.08	Klubhouse Preschool
90097	1/15/2015	US BANK	VISA- HOME DEPOT	191.76	Klubhouse Preschool
90101	1/21/2015	AT&T	TELEPHONE SERVICE	159.85	Klubhouse Preschool
90097	1/15/2015	US BANK	VISA- DISCOUNT SCHOOL SUPPLY	93.64	Klubhouse Preschool
90216	1/28/2015	SECURAL SECURITY CORP	ALARM RESPONSE- CREEKSIDE	54.00	Klubhouse Preschool
90158	1/21/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	52.50	Klubhouse Preschool
90097	1/15/2015	US BANK	VISA- VONS	28.00	Klubhouse Preschool
90097	1/15/2015	US BANK	VISA- CVS PHARMACY	8.72	Klubhouse Preschool
Total Amount for 12 Line Item(s) from Klubhouse Preschool				\$4,282.59	
Library					
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	334.31	Library
90131	1/21/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	309.99	Library
90101	1/21/2015	AT&T	TELEPHONE SERVICE	154.47	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	136.71	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	131.02	Library
90131	1/21/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	122.77	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	92.37	Library
90151	1/21/2015	RECORDED BOOKS, LLC	E-BOOKS	78.96	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	78.10	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	72.65	Library



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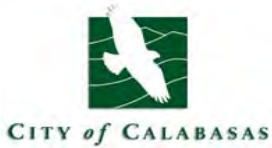
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90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	69.41	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	67.54	Library
90097	1/15/2015	US BANK	VISA- USPS	60.00	Library
90097	1/15/2015	US BANK	VISA- COSTCO	44.12	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	41.32	Library
90097	1/15/2015	US BANK	VISA- THE HORN BOOK	35.00	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	32.58	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	29.30	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	28.69	Library
90151	1/21/2015	RECORDED BOOKS, LLC	E-BOOKS	27.00	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	21.93	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	21.85	Library
90151	1/21/2015	RECORDED BOOKS, LLC	E-BOOKS	19.49	Library
90131	1/21/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	18.14	Library
90131	1/21/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	14.65	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	14.03	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	13.45	Library
90103	1/21/2015	BAKER & TAYLOR	BOOKS-LIBRARY	-18.84	Library
Total Amount for 28 Line Item(s) from Library				\$2,051.01	

LMD #22

90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	17,107.42	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,261.66	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	8,577.29	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,528.79	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,080.40	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,260.44	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,773.81	LMD #22
90147	1/21/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,675.00	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,582.79	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,564.38	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,271.72	LMD #22
90102	1/21/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	520.00	LMD #22
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	431.53	LMD #22
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	294.69	LMD #22
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	280.72	LMD #22



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90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	212.11	LMD #22
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	114.48	LMD #22
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	87.65	LMD #22
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	85.19	LMD #22
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	56.47	LMD #22
Total Amount for 20 Line Item(s) from LMD #22				\$60,766.54	
<u>LMD #24</u>					
90160	1/21/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	9,750.00	LMD #24
90228	1/28/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,804.57	LMD #24
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,426.26	LMD #24
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	148.46	LMD #24
Total Amount for 4 Line Item(s) from LMD #24				\$16,129.29	
<u>LMD #27</u>					
90208	1/28/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	9,860.00	LMD #27
90208	1/28/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	6,995.00	LMD #27
90228	1/28/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,100.90	LMD #27
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	26.82	LMD #27
Total Amount for 4 Line Item(s) from LMD #27				\$17,982.72	
<u>LMD #32</u>					
90228	1/28/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,820.16	LMD #32
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	445.17	LMD #32
Total Amount for 2 Line Item(s) from LMD #32				\$2,265.33	
<u>LMD 22 - Common Benefit Area</u>					
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,513.98	LMD 22 - Common Benefit Area
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,088.56	LMD 22 - Common Benefit Area
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	660.36	LMD 22 - Common Benefit Area
90147	1/21/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	595.00	LMD 22 - Common Benefit Area
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	548.78	LMD 22 - Common Benefit Area



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90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	494.84	LMD 22 - Common Benefit Area
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	265.53	LMD 22 - Common Benefit Area
Total Amount for 7 Line Item(s) from LMD 22 - Common Benefit Area				\$9,167.05	

Media Operations

90097	1/15/2015	US BANK	VISA- AMAZON.COM	862.95	Media Operations
90183	1/28/2015	CLIENTFIRST CONSULTING GRP LLC	IT CONSULTING SERVICES	750.00	Media Operations
90097	1/15/2015	US BANK	VISA- BALTIC NETWORK	407.38	Media Operations
90225	1/28/2015	TIME WARNER CABLE	CABLE MODEM- CITY HALL	375.00	Media Operations
90207	1/28/2015	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	315.00	Media Operations
90226	1/28/2015	TRIBUNE MEDIA SERVICES, LLC	CTV GUIDE LISTING	91.32	Media Operations
90097	1/15/2015	US BANK	VISA- AMAZON.COM	64.06	Media Operations
90097	1/15/2015	US BANK	VISA- GOTOMYPC.COM	50.85	Media Operations
90173	1/28/2015	AT&T MOBILITY	TELEPHONE SERVICE	46.27	Media Operations
90231	1/28/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	38.14	Media Operations
90097	1/15/2015	US BANK	VISA- ADOBE SYSTEMS	29.99	Media Operations
90097	1/15/2015	US BANK	VISA- AOL SERVICE	20.99	Media Operations
90097	1/15/2015	US BANK	VISA- LOVI'S DELI	16.50	Media Operations
90097	1/15/2015	US BANK	VISA- RALPHS	5.98	Media Operations
Total Amount for 14 Line Item(s) from Media Operations				\$3,074.43	

Non-Departmental

90216	1/28/2015	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,775.00	Non-Departmental
90097	1/15/2015	US BANK	VISA- STORAGE ETC	1,925.00	Non-Departmental
90110	1/21/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- GQM11196	1,792.50	Non-Departmental
90097	1/15/2015	US BANK	VISA- COSTCO	691.97	Non-Departmental
90179	1/28/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- GPQ10817	525.15	Non-Departmental
90111	1/21/2015	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	396.32	Non-Departmental
90097	1/15/2015	US BANK	VISA- COSTCO	353.15	Non-Departmental
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	308.53	Non-Departmental
90097	1/15/2015	US BANK	VISA- COFFEE WHOLESALE USA	294.41	Non-Departmental
90097	1/15/2015	US BANK	VISA- KUERIG	162.95	Non-Departmental
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	152.55	Non-Departmental
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	150.63	Non-Departmental
90097	1/15/2015	US BANK	VISA- COSTCO	110.00	Non-Departmental



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90189	1/28/2015	FEDERAL EXPRESS CORP.	COURIER SERVICE	37.10	Non-Departmental
90123	1/21/2015	FEDERAL EXPRESS CORP.	COURIER SERVICE	18.55	Non-Departmental
90231	1/28/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	-16.88	Non-Departmental
Total Amount for 16 Line Item(s) from Non-Departmental				\$9,676.93	
<u>Police / Fire / Safety</u>					
90135	1/21/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- DEC 2014	335,262.80	Police / Fire / Safety
90135	1/21/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- DEC 2014	14,512.49	Police / Fire / Safety
90134	1/21/2015	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- DEC 2014	4,803.64	Police / Fire / Safety
90200	1/28/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FINGERPRINT	140.92	Police / Fire / Safety
Total Amount for 4 Line Item(s) from Police / Fire / Safety				\$354,719.85	
<u>Public Safety & Emergency Preparedness</u>					
90097	1/15/2015	US BANK	VISA- MACKAY COMMUNICATION	215.22	Public Safety & Emergency Preparedness
90148	1/21/2015	PAPA SYSTEM	PAPA RENEWAL FEE - KG6ZRF	125.00	Public Safety & Emergency Preparedness
90097	1/15/2015	US BANK	VISA- PATTERSON MEDICAL	79.09	Public Safety & Emergency Preparedness
Total Amount for 3 Line Item(s) from Public Safety & Emergency Preparedness				\$419.31	
<u>Public Works</u>					
90178	1/28/2015	CALIFORNIA GREEN CONSULTING	SMART IRRIGATION CONTROL SYS	17,575.00	Public Works
90228	1/28/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	7,386.89	Public Works
90114	1/21/2015	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	6,727.78	Public Works
90221	1/28/2015	SUSTAINABLE SOLUTIONS SERVICES	STREET SIGN MEDIAN PROJECT	5,000.00	Public Works
90164	1/21/2015	WAUSAU TILE INC.	RECYCLING CONTAINERS	4,468.02	Public Works
90198	1/28/2015	KOA CORPORATION	CALABASAS ON-CALL SVCS	3,188.40	Public Works
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,740.76	Public Works
90209	1/28/2015	ORTIZ/JOEL//	CONSULTING SERVICES	2,240.00	Public Works
90197	1/28/2015	ISSAKHANI/MARINA//	ENVIRONMENTAL CONSULTING	2,100.00	Public Works
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,919.86	Public Works
90161	1/21/2015	VARELA/ADRIAN//	INSPECTION SERVICES	1,440.00	Public Works
90097	1/15/2015	US BANK	VISA- ULINE SUPPLIES	827.50	Public Works
90208	1/28/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	675.00	Public Works
90160	1/21/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	450.00	Public Works
90160	1/21/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	300.00	Public Works



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90160	1/21/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	300.00	Public Works
90160	1/21/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	300.00	Public Works
90117	1/21/2015	COUNTY SANITATION DISTRICT	REFUSE FEES- DEC 2014	283.55	Public Works
90100	1/21/2015	ACORN NEWSPAPER	RECYCLING ADVERTISING	273.21	Public Works
90100	1/21/2015	ACORN NEWSPAPER	RECYCLING ADVERTISING	273.21	Public Works
90100	1/21/2015	ACORN NEWSPAPER	RECYCLING ADVERTISING	273.21	Public Works
90097	1/15/2015	US BANK	VISA- HOME DEPOT	178.59	Public Works
90116	1/21/2015	CONEJO AWARDS	ENVIRONMENTAL AWARD	161.25	Public Works
90097	1/15/2015	US BANK	VISA- HOME DEPOT	152.44	Public Works
90147	1/21/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	145.00	Public Works
90097	1/15/2015	US BANK	VISA- APWA	60.00	Public Works
90097	1/15/2015	US BANK	VISA- HD SUPPLY	59.91	Public Works
90097	1/15/2015	US BANK	VISA- PAVILIONS	59.46	Public Works
90159	1/21/2015	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	58.50	Public Works
90172	1/28/2015	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	33.49	Public Works
90097	1/15/2015	US BANK	VISA- APWA	30.00	Public Works
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	28.48	Public Works
90097	1/15/2015	US BANK	VISA- HOME DEPOT	20.38	Public Works
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	15.12	Public Works
90097	1/15/2015	US BANK	VISA- HOME DEPOT	10.77	Public Works

Total Amount for 35 Line Item(s) from Public Works

\$59,755.78

Recoverable / Refund / Liability

90157	1/21/2015	TALYA/EDWARD//	RECREATION REFUND	145.00	Recoverable / Refund / Liability
90140	1/21/2015	LEVINE/JUDY//	RECREATION REFUND	75.00	Recoverable / Refund / Liability
90227	1/28/2015	TURNER/KEVIN//	RECREATION REFUND	20.00	Recoverable / Refund / Liability
90133	1/21/2015	KOTAL/EDE//	RECREATION REFUND	12.00	Recoverable / Refund / Liability

Total Amount for 4 Line Item(s) from Recoverable / Refund / Liability

\$252.00

Senior Center Construction

90132	1/21/2015	JONES & JONES	SENIOR CENTER PHASE 2	2,472.50	Senior Center Construction
90119	1/21/2015	CYBERCOPY	COPY/PRINTING SERVICE	98.36	Senior Center Construction

Total Amount for 2 Line Item(s) from Senior Center Construction

\$2,570.86



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Tennis & Swim Center					
90156	1/21/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	4,471.85	Tennis & Swim Center
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,897.25	Tennis & Swim Center
90229	1/28/2015	VIEWPOINT EDUCATIONAL	POOL RENTAL	1,676.25	Tennis & Swim Center
90213	1/28/2015	PQL	LIGHT BULBS-T&SC PARKING	999.75	Tennis & Swim Center
90180	1/28/2015	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	825.29	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- NATIONAL GYM SUPPLY	774.25	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- DIY	683.92	Tennis & Swim Center
90142	1/21/2015	MARKET PLAYS PRODUCTIONS	STAFF UNIFORMS	590.57	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- TILE CITY	533.20	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- BLUE SKIES	513.12	Tennis & Swim Center
90208	1/28/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	495.00	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- MICHAELS	470.08	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- G&F LIGHTING	466.52	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- SMART & FINAL	402.44	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- RALPHS	380.39	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- HOME DEPOT	377.69	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- BOWLMOR	354.63	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- VISTA PAINT CORP	325.47	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- LESLIE'S POOL SUPPLY	302.18	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- OFFICE DEPOT	294.97	Tennis & Swim Center
90181	1/28/2015	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	294.08	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- PATTERSON MEDICAL	289.11	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- TARGET	279.50	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- SMART & FINAL	272.88	Tennis & Swim Center
90158	1/21/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	230.00	Tennis & Swim Center
90233	1/28/2015	YEEOPP/BETTY//	RECREATION INSTRUCTOR	220.56	Tennis & Swim Center
90232	1/28/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	215.62	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- CVS PHARMACY	203.08	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- KEISER CORP	162.10	Tennis & Swim Center
90180	1/28/2015	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	150.00	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- HOME DEPOT	127.96	Tennis & Swim Center
90232	1/28/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	124.29	Tennis & Swim Center
90232	1/28/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	123.61	Tennis & Swim Center
90112	1/21/2015	CINTAS FIRST AID & SAFETY	QUARTERLY MONITORING- T&SC	120.00	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- CONSTANT CONTACT	105.00	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- PARTY CITY	96.87	Tennis & Swim Center



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90097	1/15/2015	US BANK	VISA- OFFICE DEPOT	89.53	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- MICHAELS	87.23	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- USTA	86.00	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- LINCOLN AQUATICS	83.70	Tennis & Swim Center
90216	1/28/2015	SECURAL SECURITY CORP	ALARM RESPONSE- T&SC	54.90	Tennis & Swim Center
90205	1/28/2015	MILBRAND/KATHLEEN//	REIMB MILEAGE - OCT 2013	36.16	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- DIY	35.95	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- RADIO SHACK	33.76	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- SHELL OIL	33.66	Tennis & Swim Center
90097	1/15/2015	US BANK	VISA- UPS STORE	12.36	Tennis & Swim Center
Total Amount for 46 Line Item(s) from Tennis & Swim Center				\$20,402.73	

Transportation

90129	1/21/2015	HUITT-ZOLLARS INC	CONSTRUCTION SVCS-LOST HILLS	75,229.06	Transportation
90146	1/21/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - DEC 14	18,325.14	Transportation
90211	1/28/2015	PARSONS TRANSPORTATION GROUP	LOST HILLS INTERCHANGE	15,098.23	Transportation
90146	1/21/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - DEC 14	11,376.08	Transportation
90098	1/21/2015	A2B TRANSPORTATION COMPANY LLC	DIAL-A-RIDE DEC 2014	6,035.00	Transportation
90219	1/28/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	5,513.41	Transportation
90169	1/28/2015	AMERICAN HONDA FINANCE CORP	LEASE PAYMENT- FEB 2015	2,964.78	Transportation
90139	1/21/2015	LEE/RONALD//	RIGHT OF WAY ACQUISITION	2,876.00	Transportation
90146	1/21/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - DEC 14	2,736.18	Transportation
90149	1/21/2015	PONTOPPIDAN/ ERIK & ELSA//	RIGHT OF WAY ACQUISITION	2,703.00	Transportation
90203	1/28/2015	MALIBU CANYON SHELL	FUEL CHARGES- DEC 2014 (2/2)	2,683.12	Transportation
90217	1/28/2015	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	1,690.00	Transportation
90198	1/28/2015	KOA CORPORATION	CALABASAS ON-CALL SVCS	1,328.00	Transportation
90097	1/15/2015	US BANK	VISA- EXTREME TACTICAL DYNAMIC	999.92	Transportation
90187	1/28/2015	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNALS/LIGHTING	932.16	Transportation
90153	1/21/2015	SCHILDER/LYNN & DAVID//	RIGHT OF WAY ACQUISITION	716.00	Transportation
90146	1/21/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - DEC 14	509.24	Transportation
90097	1/15/2015	US BANK	VISA- CAD LR CHEVY SVCS	306.33	Transportation
90217	1/28/2015	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	239.20	Transportation
90137	1/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	185.92	Transportation
90163	1/21/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	169.79	Transportation
90097	1/15/2015	US BANK	VISA- HOME DEPOT	169.32	Transportation
90187	1/28/2015	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNALS/LIGHTING	169.30	Transportation



Check Register Report

Bank: BANK OF AMERICA - OPERATING
 Reporting Period: 1/15/2015 to 1/28/2015

Date: 2/3/2015
 Time: 9:58:16AM
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
90198	1/28/2015	KOA CORPORATION	CALABASAS ON-CALL SVCS	166.00	Transportation
90097	1/15/2015	US BANK	VISA- SHELL OIL	155.81	Transportation
90146	1/21/2015	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- DEC 14	153.14	Transportation
90136	1/21/2015	LA DWP	METER SERVICE - TRAFFIC LIGHT	152.49	Transportation
90097	1/15/2015	US BANK	VISA- CHEVRON	145.82	Transportation
90182	1/28/2015	CITY OF LOS ANGELES	B- PERMIT- MUL HWY	100.00	Transportation
90097	1/15/2015	US BANK	VISA- RABI INC	84.00	Transportation
90097	1/15/2015	US BANK	VISA- 7 ELEVEN	73.45	Transportation
90097	1/15/2015	US BANK	VISA- RABI INC	63.76	Transportation
90097	1/15/2015	US BANK	VISA- EXXON MOBIL	63.67	Transportation
90097	1/15/2015	US BANK	VISA- UNION 76	43.52	Transportation
90185	1/28/2015	COUNTY OF LOS ANGELES	CONTRACT SERVICES	36.15	Transportation
90097	1/15/2015	US BANK	VISA- UNION 76	32.00	Transportation
90097	1/15/2015	US BANK	VISA- UNION 76	30.72	Transportation
90097	1/15/2015	US BANK	VISA- APWA	30.00	Transportation
90097	1/15/2015	US BANK	VISA- CANOGA PARK	27.23	Transportation
90097	1/15/2015	US BANK	VISA- SHELL OIL	24.50	Transportation
90097	1/15/2015	US BANK	VISA- RABI INC	17.40	Transportation
90097	1/15/2015	US BANK	VISA- JOE'S AUTO PARKS	9.00	Transportation
90097	1/15/2015	US BANK	VISA- UNION 76	7.72	Transportation
Total Amount for 43 Line Item(s) from Transportation				\$154,371.56	
GRAND TOTAL for 400 Line Items				\$823,332.91	

FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

25-Feb

CD	Consent	MOU with Calabasas Tech Center for the Las Virgenes Creek Trail
CD	New Business	Potential appeal for 3121 Old Topanga
PW	New Business	Stormwater semi-annual quarterly update
CD	Consent	Reimbursement agreement with the City of Hidden Hills for annexation costs related to the proposed Craftman's Corner annexation
CD	New Business	Introduction of Ordinance No. 2015-321, amending the Calabasas Municipal Code, Chapter 2.40 Architectural Review Panel.

Future Items

PW	New Business	Construction award for Lost Hills Road overpass project
MO	New Business	Ordinance update for wireless facility regulation, Section 6409(a) exemptions
PW	New Business	Refuse collection RFP
CC	Consent	Election Resolutions/Consolidation with School District
PW	Update	Regional Bike Master Plan update
CD	New Business	Business registration program
CC	New Business	Commissioner interviews for appointments expiring in 2015
CC	New Business	Effectiveness of Commissions
CM	New Business	Mayor Garcetti's proposed minimum wage increase informational item

2015 CITY COUNCIL MEETING DATES

11-Mar	26-Aug
25-Mar - Council Reorg.	9-Sep
8-Apr	23-Sep - Canceled - Yom Kippur
22-Apr	14-Oct
13-May - Canceled - CCCA Annual Conference	28-Oct
27-May	3-Nov - Municipal Election
10-Jun	11-Nov - Canceled - Veterans' Day
24-Jun	18-Nov - Special Meeting Election Certification - Council Reorg.
8-Jul - Canceled	25-Nov - Canceled - Thanksgiving Eve
22-Jul - Canceled	9-Dec
12-Aug	23-Dec - Canceled