



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, AUGUST 27, 2014
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered a guideline only. The City Council reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting. You may speak on a closed session item prior to Council's discussion. To do so, please submit a speaker card to the City Clerk at least 5 minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. In order to provide councilmembers ample time to review all correspondence, please submit any letters or emails to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting.

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance by Cub Scout Pack 333
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:10 P.M.

PRESENTATIONS – 7:20 P.M.

- MRT update.

ORAL COMMUNICATIONS – PUBLIC COMMENT – 7:40 P.M.

CONSENT ITEMS – 7:50 P.M.

1. [Approval of meeting minutes from August 13, 2014.](#)
2. [Adoption of Resolution No. 2014-1423, rescinding Resolution No. 2013-1381 and approving a salary schedule for permanent employees.](#)

3. [Adoption of Resolution No. 2014-1425, establishing employee flex credit amounts for 2015 and rescinding Resolution No. 2013-1382.](#)
4. [Adoption of Resolution No. 2014-1424, rescinding Resolution No. 2011-1291 and approving position titles and a salary schedule for hourly employees.](#)
5. [Adoption of Resolution No. 2014-1426, approving an amended Conflict of Interest Code for certain City departments, Commissions and Boards pursuant to the Political Reform Act of 1974.](#)
6. [Adoption of Ordinance No. 2014-317 repealing Los Angeles County Title 7, business license as adopted by the City Council of the City of Calabasas on April 5, 1991.](#)
7. [Recommendation to approve a professional services agreement with Malibu Canyon Shell for the fueling of transit vehicles and fleet vehicles.](#)
8. [Adoption of Resolution No. 2014-1430 updating the Building/Safety and Planning fee schedules to incorporate periodic fee increases by State Department of Conversation, Fish and Wildlife, Building Standards Commission, Los Angeles County fee increases, and adding previously adopted wireless transmission consultant costs.](#)
9. [Authorization to approve budgeted funding and change order for Newbury Park Tree Service, Inc. in the amount of \\$85,000 for authorized required extra work as part of Specification No. 10-11-03 Public Street Tree Maintenance in the City of Calabasas.](#)
10. [Adoption of Resolution No. 2014-1432 relating to fees for reproduction of documents.](#)
11. [Adoption of Resolution No. 2014-1433 approving the mitigated negative declaration for the Mulholland Highway Scenic Corridor Operations Improvement Phase II Project.](#)
12. [Approval of an exception to the hiring freeze for the replacement of the Engineering Assistant position within the Public Works Department.](#)

PUBLIC HEARING – 8:10 P.M.

13. Adoption of Resolution No. 2014-1427, approving the operating and capital improvement budgets for July 1, 2014 through June 30, 2016, providing for the appropriations and expenditures for all sums set forth in said budget; and adoption of Resolution No. 2014-1428, establishing the appropriations limit for Fiscal Year 2014-2015.

NEW BUSINESS – 8:20 P.M.

14. Introduction of Ordinance 2014-318, amending Chapter 2.04 of the Calabasas Municipal Code relating to Councilmember salaries.

INFORMATIONAL REPORTS – 8:40 P.M.

15. Check Register for the period of August 4-14, 2014.

TASK FORCE REPORTS – 8:45 P.M.

CITY MANAGER’S REPORT – 8:50 P.M.

FUTURE AGENDA ITEMS – 8:55 P.M.

ADJOURN – 9:00 P.M.

The City Council will adjourn in memory of David Dorman to their next regular meeting scheduled for Wednesday, September 10, 2014, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, AUGUST 13, 2014**

Mayor Shapiro called the meeting to order at 7:02 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California. All members of the City Council were present.

ROLL CALL Present: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.
Absent: None.
Staff: Bartlett, Brozyna, Coroalles, Gorgin, Hawley, Hernandez, Howard, Lysik, Michitsch, Parker, Petros, Rubin, Steller, Tamuri and Yalda.

The Pledge of Allegiance was led by Karyn Foley.

APPROVAL OF AGENDA

Councilmember Maurer moved, seconded by Mayor pro Tem Martin to approve the agenda. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

Mayor Shapiro announced that the meeting would be adjourned in memory of Irv Isaacman. The family was presented with a certificate of adjournment.

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Gaines:

- Congratulated CFO, Dr. Gary Lysik and his staff for being awarded, for the ninth year in a row, a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers' Association for the City's Comprehensive Annual Financial Report.
- Extended an invitation to the last summer concert at the lake and expressed appreciation to the Community Services Department for their work coordinating such events.
- Reminded everyone to be extra cautious while driving as LVUSD goes back in session on August 20.
- First football game at Calabasas High is scheduled on August 29.

Councilmember Maurer:

- CPHA will host a debate for the two congressional candidates for the 33rd seat on September 21 at 3:30 p.m., at Founders' Hall.
- Echoed caution while driving with school back in session; and reminded that the City offers free shuttle service to/from school.

Councilmember Bozajian:

- Annual back to school pool party is scheduled on August 15.

Mayor pro Tem Martin:

- Another Straight Up event will be scheduled in September.
- Free flu shots for residents will be given on September 20.

Mayor Shapiro:

- Expressed appreciation to all involved in the Fourth of July festivities.
- The Calabasas Film Festival will take place on September 12.

PRESENTATIONS

- Recognition of Media Department staff for SCAN NATOA awards

The Council recognized and expressed appreciation to the Media Operations Department for their extraordinary work, which made them recipients of several awards from SCAN NATOA.

- Recognition of Mark Yumkas for his contributions to Calabasas High School Lacrosse Team

Councilmember Maurer recognized Mark Yumkas and presented him with a certificate of appreciation.

- Recognition of Robert and Bella Blackstone for receiving The Daddy Daughter Team" INBA World Fitness Championship Award

Mayor Shapiro recognized Robert and Bella Blackstone and presented him with a certificate of appreciation.

- Sheriff's Crime Report

Lt. Williams presented the report.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Natalie Khoury, Sylvan Leroy, Patricia Steele, John Mews and Glenn Littman spoke during public comment.

CONSENT ITEMS

1. Approval of meeting minutes from June 18 and 25, 2014.
2. Approval of appointment of Stephanie Williams (Shapiro) to the Traffic and Transportation Commission.
3. Adoption of Resolution No. 2014-1429, confirming withdrawal from membership in the Los Angeles Regional Communications System Joint Powers Authority (LA RICS).
4. Adoption of Resolution No. 2014-1422, designating a voting delegate and an alternate voting delegate for the League of California Cities Annual Meeting on September 3-5, 2014 in Los Angeles, California.
5. Recommendation to approve a five-year professional services agreement with Rincon Consultants, Inc. for environmental consulting services in an amount not to exceed \$400,000.
6. Recommendation to approve a five-year professional services agreement with Dudek for environmental consulting services in an amount not to exceed \$400,000.
7. Recommendation to approve a five-year professional services agreement with Environmental Science Associates (ESA) for environmental consulting services in an amount not to exceed \$400,000.
8. Recommendation to enter into an agreement with AT&T for relocation of telephone conduit and cable facilities to accommodate the Lost Hills Road Interchange Improvement Project, and authorize the Public Works Director/City Engineer to execute the Utility Agreement.
9. Recommendation to approve professional services agreements with Twining, Inc. and Converse Consultants for on-call materials testing and special inspection services for CIP and recoverable projects.
10. Recommendation to award a construction contract for the 2014 Annual Street Resurfacing Project; Specification No. 14-15-01, to Sully-Miller Contracting Company.

Councilmember Bozajian requested Consent Item Nos. 3 and 8 and Mayor Shapiro requested Consent Item No. 2 be pulled for separate discussion.

Councilmember Gaines moved, seconded by Councilmember Maurer to approve Consent Item Nos. 1, 4-7, 9-10. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

Mayor Shapiro recognized Stephanie Williams as his new appointment to the Traffic and Transportation Commission.

Councilmember Maurer moved, seconded by Councilmember Gaines to approve Consent Item No. 2. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

After discussion, Councilmember Bozajian moved, seconded by Councilmember Gaines to approve Consent Item No. 3. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

After discussion, Councilmember Bozajian moved, seconded by Councilmember Gaines to approve Consent Item No. 8. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

PUBLIC HEARING

11. Adoption of Resolution No. 2014-1419 finding the City to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report, in accordance with California Government Code Section 65089.

Mayor Shapiro opened/closed the public hearing.

Councilmember Gaines moved, seconded by Councilmember Bozajian to approve Item No. 11. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

NEW BUSINESS

12. Recommendation from the Senior Task Force to approve the space plan/concept design for the Calabasas Senior Center.

Ms. Tamuri, Mr. Rubin and David Goodale from Gonzalez-Goodale provided information.

Extensive discussion ensued.

Norman Hoffman and Charlotte Meyer spoke on this item.

Councilmember Gaines moved, seconded by Mayor Shapiro to approve Item No. 12. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

13. Discussion of resolution before the League of California Cities (League) Annual Meeting on September 5.

Councilmember Gaines moved, seconded by Councilmember Maurer to approve Item No. 13. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

14. Introduction of Ordinance No. 2014-317 repealing Los Angeles County Title 7, regarding business licenses as adopted by the City Council of the City of Calabasas on April 5, 1991.

Councilmember Maurer moved, seconded by Councilmember Bozajian to approve introduction of Ordinance No. 2014-317. MOTION CARRIED 5/0 as follows:

AYES: Mayor Shapiro, Mayor pro Tem Martin, Councilmembers Bozajian, Maurer and Gaines.

The Council recessed at 10:13 p.m.

The Council reconvened at 10:26 p.m.

15. Presentation of the operating and capital improvement budgets for July 1, 2014 through June 30, 2016.

Dr. Lysik presented the budget.

Extensive discussion ensued.

No action was taken on this item.

16. Discussion regarding Council/Commissioners' parking spaces at City Hall.

No action was taken on this item.

INFORMATIONAL REPORTS

17. Check Register for the period of June 18 to July 29, 2014.

No action was taken on this item.

TASK FORCE REPORTS

Councilmember Maurer provided a report from the last Santa Monica Mountains Conservancy meeting in regard to the Canyon Oaks project and wild life corridors.

Mayor Shapiro reported on his attendance to the last COG meeting, hosted by the City; various Senior Task Force meetings; and a meeting of Los Angeles mayors with Mayor Garcetti.

CITY MANAGER'S REPORT

Mr. Coroalles reported that Mont Calabasas HOA is interested in forming a Landscape District.

FUTURE AGENDA ITEMS

Councilmember Gaines requested an update on all current City projects. Councilmember Bozajian requested the Environmental Commission discuss the City's water conservation practices and make recommendations to the Council. Councilmember Maurer requested the Environmental Commission review the different plans regarding climate change and make recommendations to the Council.

ADJOURN

The meeting adjourned at 11:53 p.m. in memory of Irv Isaacman to their next regular meeting scheduled on Wednesday, August 27, 2014, at 7:00 p.m.

Maricela Hernandez, MMC
City Clerk




CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 14, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ANTHONY M. COROALLES, CITY MANAGER 

SUBJECT: ADOPTION OF RESOLUTION NO. 2014-1423, RESCINDING RESOLUTION NO. 2013-1381 AND APPROVING A SALARY SCHEDULE FOR PERMANENT EMPLOYEES.

MEETING
DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

That the City Council adopt Resolution No. 2014-1423, rescinding Resolution No. 2013-1381 and approving a salary schedule for permanent employees.

BACKGROUND:

On an annual basis, the City Council adopts a new compensation resolution for permanent full-time employees for the upcoming fiscal year. This resolution approves employee positions, salary ranges, benefit levels, and the number of employees needed for each position. Resolution No. 2014-1423 provides for the current level of benefits and the salary range schedule incorporated in this resolution also provides a 5.81% cost of living adjustment (COLA) for all permanent full-time employee positions listed in the resolution. This COLA amount includes a 1.08% increase for FY 2014-15; and 4.73% for the three consecutive years (FY 2009-10, FY 2010-11, and 2011-12) that the City employees did not receive a COLA.

It should also be noted that this resolution reflects the elimination of 12 full-time positions over the past three years due to attrition. The essential job duties for

these positions have been reassigned to other employees, filled with hourly part-time employees, or contracted out. The eliminated positions are as follows:

Administrative Services

- Building Engineer
- Executive Assistant I

Community Development

- Building Assistant
- Building Inspector
- Executive Assistant I
- Planning Assistant (2)

Community Services

- Preschool Teacher

Media Operations

- Public Information Officer

Public Works

- Associate Civil Engineer (2)
- Environmental Services Assistant

FISCAL IMPACT/SOURCE OF FUNDING:

The City's Fiscal Year 2014-15 General Fund budget for full-time salaries is \$6,113,800. The cost for providing a 5.81% Cost of Living Adjustment (COLA) for each permanent employee totals \$413,300 and is included in the balanced budget presented to the City Council.

REQUESTED ACTION:

It is requested that the City Council approve adoption Resolution No. 2014-1423.

ATTACHMENTS:

Resolution No. 2014-1423

**ITEM 2 ATTACHMENT
RESOLUTION NO. 2014-1423**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, RESCINDING RESOLUTION
2013-1381 AND APPROVING A SALARY SCHEDULE
FOR PERMANENT EMPLOYEES.**

This resolution is adopted in order to set forth compensation procedure and benefit levels, to promote stronger employer-employee relations, and as a means of recognizing performance in all areas of service. This resolution shall be effective as of July 1, 2014.

SECTION 1. DEFINITIONS

Full-Time Permanent Employees. A full-time permanent employee is one whose position is allocated in the budget and who regularly works a minimum of forty (40) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

The following salary ranges are hereby established.

PERMANENT EMPLOYEE SALARY RANGES

A. Management Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Chief Financial Officer	P213	1
Community Development Director	P213	1
Public Works Director/City Engineer	P213	1
Administrative Services Director	P197	1
Community Services Director	P207	1
Media Operations Director	P197	1

B. Mid-Management Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Deputy Public Works Director	P178	1
Information Systems Manager	P170	1
City Planner	P168	1
Landscape District Maintenance Manager	P162	1
Building Official	P159	1
City Clerk	P157	1
Recreation Services Manager	P152	1
City Librarian	P150	1

C. Professional/Supervisory Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Senior Civil Engineer	P148	1
Senior Planner	P148	2
Environmental Services Supervisor	P148	1
Senior Management Analyst	P144	1
Preschool Principal	P140	1
Accounting Supervisor	P132	1
Media Supervisor	P132	1
Public Safety Coordinator	P132	1
Facility Supervisor	P129	1

D. Professional/Technical Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Planner	P138	2
Associate Civil Engineer	P131	1
Senior Building Inspector	P126	1
Senior Public Works Inspector	P126	1
Associate Planner	P130	2
Senior Media Specialist	P120	2
Building Inspector	P117	2
Permit Center Supervisor	P117	1
Public Works Inspector	P117	1
Assistant Engineer	P116	1
Grant/Contract Administrator	P116	1
Senior Accounting Specialist	P116	1
Assistant Transportation Planner	P114	1
Business Services Coordinator	P114	1
Librarian	P114	1
Preschool Supervisor	P114	1
Recreation Coordinator	P114	2
Special Events Coordinator	P114	1
Code Enforcement Officer	P108	2
Library Circulation Supervisor	P108	1

E. Administrative/General Support Classification

POSITION	SALARY SCHEDULE NUMBER	NUMBER OF EMPLOYEES BUDGETED IN POSITION
Executive Assistant III	P122	1
Human Resources Specialist	P112	1
Accounting Specialist	P107	3
Executive Assistant II	P107	2
Information Systems Assistant	P107	2
Executive Assistant I	P102	9
Facility Maintenance Technician II	P94	1
Public Works Maintenance Technician	P87	1
Facility Maintenance Technician	P84	1
Recreation Specialist	P82	3
Library Technician	P69	1
Library Technical Services Coordinator	P69	1
Office Assistant	P69	2
Preschool Teacher	P43	11
Maintenance Assistant	P37	1

SECTION 2. ESTABLISHMENT OF COMPENSATION PROCEDURE

- A. The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications. The compensation for the City Manager shall be set by the City Council and includes all other benefits contained in this resolution.
- B. At any time during the fiscal year, the City Manager is authorized to increase the salary ranges.
 - 1. The adjustment for any one salary range may not exceed 10 percent in a fiscal year. If a salary range is adjusted more than once in a fiscal year, the total adjustment, measured from the pre-adjusted baseline, may not exceed 10 percent in that fiscal year.

2. Adjustments must be based on findings. Findings must relate to a change in duties, job conditions, salary comparison to similar positions in comparable public agencies, or any other similar basis.
3. Adjustments are completely separate from merit increases. Merit increases relate to an individual employee. Adjustments relate to all employees of a position within the relevant classification.
4. Adjustments are not retroactive. Adjustments are determined at the sole discretion of the City Manager and employees have no right to such adjustments.
5. Adjustments do not require approval or resolution of the City Council. The City Council, the Administrative Services Director, and Chief Financial Officer shall be notified of such adjustments and the findings which support them, in writing.
6. All such adjustments shall be subject to budget appropriation and may not be approved if to do so would exceed existing budget authority unless made contingent upon a budget amendment approved by the City Council.

SECTION 3. CONFERENCES/PROFESSIONAL DEVELOPMENT

In order to promote continued development of skills, knowledge and abilities among the employees of the City, the City Manager may grant time off to any full-time employee in order to attend professional, technical or managerial workshops, courses, conferences, conventions, seminars, or related activities. The costs for attendance at these activities including travel, per diem, registration, tuition, materials or other reasonable costs are legitimate City expenditures if provided for in the annual City Budget and approved by the Department Head and City Manager.

SECTION 4. RETIREMENT

The City contracts with the California Public Employees Retirement System. The City provides PERS 2% at 55 for Local Miscellaneous Classic Members. For new members enrolled after January 1, 2013, the City provides PERS 2% at 62. The City agrees to pay the employee contribution rate to PERS for each Classic full-time permanent employee and City Councilmember; all other employees, including new members, will pay their own contribution amount to PERS, as appropriate. The City also provides 1959 Survivor Benefits third level and Sick Leave Services Credit for all members.

SECTION 5. LIFE INSURANCE BENEFITS

For permanent full-time employees, the City contracts with Lincoln Financial in the amount of three times the employee’s annual salary (not to exceed \$350,000) and \$50,000 for each Councilmember. The City agrees to pay the full cost for life insurance for full-time employees, including City Councilmembers.

SECTION 6. DEFERRED COMPENSATION CONTRIBUTION

The City will pay a deferred compensation contribution into a City approved deferred compensation program for enrolled permanent full-time employees. Participating employees will receive a 100% contribution match up to 2% of their incremental gross base salary. Gross base salary is defined as wages paid as described in the Permanent Employees Salary Ranges (reference Section 1, herein).

Resolution No. 2013-1381, and any conflicting provisions previously adopted, are hereby rescinded.

To the extent the provisions of this Resolution No. 2014-1423 are substantially the same as any other resolution or action of the City Council, the provisions of Resolution 2014-1423 shall be construed as continuations of these other enactments, and not as new enactments.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of August, 2014.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
City Attorney

**CITY OF CALABASAS
PERMANENT POSITIONS
MONTHLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2014**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P1	1,562	1,601	1,641	1,682	1,724	1,767	1,811	1,857	1,903	1,951
P2	1,578	1,617	1,657	1,699	1,741	1,785	1,830	1,875	1,922	1,970
P3	1,593	1,633	1,674	1,716	1,759	1,803	1,848	1,894	1,941	1,990
P4	1,609	1,650	1,691	1,733	1,776	1,821	1,866	1,913	1,961	2,010
P5	1,625	1,666	1,708	1,750	1,794	1,839	1,885	1,932	1,980	2,030
P6	1,642	1,683	1,725	1,768	1,812	1,857	1,904	1,951	2,000	2,050
P7	1,658	1,700	1,742	1,786	1,830	1,876	1,923	1,971	2,020	2,071
P8	1,675	1,717	1,759	1,803	1,849	1,895	1,942	1,991	2,040	2,091
P9	1,691	1,734	1,777	1,821	1,867	1,914	1,962	2,011	2,061	2,112
P10	1,708	1,751	1,795	1,840	1,886	1,933	1,981	2,031	2,081	2,133
P11	1,725	1,769	1,813	1,858	1,905	1,952	2,001	2,051	2,102	2,155
P12	1,743	1,786	1,831	1,877	1,924	1,972	2,021	2,071	2,123	2,176
P13	1,760	1,804	1,849	1,895	1,943	1,991	2,041	2,092	2,145	2,198
P14	1,778	1,822	1,868	1,914	1,962	2,011	2,062	2,113	2,166	2,220
P15	1,795	1,840	1,886	1,934	1,982	2,031	2,082	2,134	2,188	2,242
P16	1,813	1,859	1,905	1,953	2,002	2,052	2,103	2,156	2,209	2,265
P17	1,832	1,877	1,924	1,972	2,022	2,072	2,124	2,177	2,232	2,287
P18	1,850	1,896	1,944	1,992	2,042	2,093	2,145	2,199	2,254	2,310
P19	1,868	1,915	1,963	2,012	2,062	2,114	2,167	2,221	2,276	2,333
P20	1,887	1,934	1,983	2,032	2,083	2,135	2,188	2,243	2,299	2,357
P21	1,906	1,954	2,002	2,052	2,104	2,156	2,210	2,266	2,322	2,380
P22	1,925	1,973	2,022	2,073	2,125	2,178	2,232	2,288	2,345	2,404
P23	1,944	1,993	2,043	2,094	2,146	2,200	2,255	2,311	2,369	2,428
P24	1,964	2,013	2,063	2,115	2,168	2,222	2,277	2,334	2,393	2,452
P25	1,983	2,033	2,084	2,136	2,189	2,244	2,300	2,358	2,416	2,477
P26	2,003	2,053	2,105	2,157	2,211	2,266	2,323	2,381	2,441	2,502
P27	2,023	2,074	2,126	2,179	2,233	2,289	2,346	2,405	2,465	2,527
P28	2,043	2,095	2,147	2,201	2,256	2,312	2,370	2,429	2,490	2,552
P29	2,064	2,115	2,168	2,223	2,278	2,335	2,393	2,453	2,515	2,577
P30	2,084	2,137	2,190	2,245	2,301	2,358	2,417	2,478	2,540	2,603
P31	2,105	2,158	2,212	2,267	2,324	2,382	2,442	2,503	2,565	2,629
P32	2,126	2,180	2,234	2,290	2,347	2,406	2,466	2,528	2,591	2,656
P33	2,148	2,201	2,256	2,313	2,371	2,430	2,491	2,553	2,617	2,682
P34	2,169	2,223	2,279	2,336	2,394	2,454	2,516	2,578	2,643	2,709
P35	2,191	2,246	2,302	2,359	2,418	2,479	2,541	2,604	2,669	2,736
P36	2,213	2,268	2,325	2,383	2,442	2,504	2,566	2,630	2,696	2,763
P37	2,235	2,291	2,348	2,407	2,467	2,529	2,592	2,657	2,723	2,791
P38	2,257	2,314	2,371	2,431	2,492	2,554	2,618	2,683	2,750	2,819
P39	2,280	2,337	2,395	2,455	2,516	2,579	2,644	2,710	2,778	2,847
P40	2,303	2,360	2,419	2,480	2,542	2,605	2,670	2,737	2,805	2,876
P41	2,326	2,384	2,443	2,504	2,567	2,631	2,697	2,764	2,834	2,904
P42	2,349	2,408	2,468	2,529	2,593	2,658	2,724	2,792	2,862	2,933
P43	2,372	2,432	2,492	2,555	2,619	2,684	2,751	2,820	2,890	2,963
P44	2,396	2,456	2,517	2,580	2,645	2,711	2,779	2,848	2,919	2,992
P45	2,420	2,481	2,543	2,606	2,671	2,738	2,806	2,877	2,949	3,022
P46	2,444	2,505	2,568	2,632	2,698	2,765	2,835	2,905	2,978	3,053

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RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P47	2,469	2,530	2,594	2,658	2,725	2,793	2,863	2,934	3,008	3,083
P48	2,493	2,556	2,620	2,685	2,752	2,821	2,892	2,964	3,038	3,114
P49	2,518	2,581	2,646	2,712	2,780	2,849	2,920	2,993	3,068	3,145
P50	2,543	2,607	2,672	2,739	2,808	2,878	2,950	3,023	3,099	3,176
P51	2,569	2,633	2,699	2,766	2,836	2,906	2,979	3,054	3,130	3,208
P52	2,595	2,659	2,726	2,794	2,864	2,936	3,009	3,084	3,161	3,240
P53	2,621	2,686	2,753	2,822	2,893	2,965	3,039	3,115	3,193	3,273
P54	2,647	2,713	2,781	2,850	2,922	2,995	3,069	3,146	3,225	3,305
P55	2,673	2,740	2,809	2,879	2,951	3,025	3,100	3,178	3,257	3,338
P56	2,700	2,767	2,837	2,908	2,980	3,055	3,131	3,209	3,290	3,372
P57	2,727	2,795	2,865	2,937	3,010	3,085	3,162	3,241	3,323	3,406
P58	2,754	2,823	2,894	2,966	3,040	3,116	3,194	3,274	3,356	3,440
P59	2,782	2,851	2,923	2,996	3,071	3,147	3,226	3,307	3,389	3,474
P60	2,810	2,880	2,952	3,026	3,101	3,179	3,258	3,340	3,423	3,509
P61	2,838	2,909	2,981	3,056	3,132	3,211	3,291	3,373	3,457	3,544
P62	2,866	2,938	3,011	3,086	3,164	3,243	3,324	3,407	3,492	3,579
P63	2,895	2,967	3,041	3,117	3,195	3,275	3,357	3,441	3,527	3,615
P64	2,924	2,997	3,072	3,148	3,227	3,308	3,391	3,475	3,562	3,651
P65	2,953	3,027	3,102	3,180	3,259	3,341	3,424	3,510	3,598	3,688
P66	2,982	3,057	3,133	3,212	3,292	3,374	3,459	3,545	3,634	3,725
P67	3,012	3,088	3,165	3,244	3,325	3,408	3,493	3,581	3,670	3,762
P68	3,042	3,118	3,196	3,276	3,358	3,442	3,528	3,616	3,707	3,800
P69	3,073	3,150	3,228	3,309	3,392	3,477	3,564	3,653	3,744	3,838
P70	3,104	3,181	3,261	3,342	3,426	3,511	3,599	3,689	3,781	3,876
P71	3,135	3,213	3,293	3,376	3,460	3,546	3,635	3,726	3,819	3,915
P72	3,166	3,245	3,326	3,409	3,495	3,582	3,671	3,763	3,857	3,954
P73	3,198	3,278	3,359	3,443	3,530	3,618	3,708	3,801	3,896	3,993
P74	3,230	3,310	3,393	3,478	3,565	3,654	3,745	3,839	3,935	4,033
P75	3,262	3,343	3,427	3,513	3,600	3,690	3,783	3,877	3,974	4,074
P76	3,294	3,377	3,461	3,548	3,636	3,727	3,821	3,916	4,014	4,114
P77	3,327	3,411	3,496	3,583	3,673	3,765	3,859	3,955	4,054	4,155
P78	3,361	3,445	3,531	3,619	3,710	3,802	3,897	3,995	4,095	4,197
P79	3,394	3,479	3,566	3,655	3,747	3,840	3,936	4,035	4,136	4,239
P80	3,428	3,514	3,602	3,692	3,784	3,879	3,976	4,075	4,177	4,281
P81	3,463	3,549	3,638	3,729	3,822	3,918	4,015	4,116	4,219	4,324
P82	3,497	3,585	3,674	3,766	3,860	3,957	4,056	4,157	4,261	4,367
P83	3,532	3,620	3,711	3,804	3,899	3,996	4,096	4,199	4,304	4,411
P84	3,567	3,657	3,748	3,842	3,938	4,036	4,137	4,241	4,347	4,455
P85	3,603	3,693	3,786	3,880	3,977	4,077	4,178	4,283	4,390	4,500
P86	3,639	3,730	3,823	3,919	4,017	4,117	4,220	4,326	4,434	4,545
P87	3,676	3,767	3,862	3,958	4,057	4,159	4,262	4,369	4,478	4,590
P88	3,712	3,805	3,900	3,998	4,098	4,200	4,305	4,413	4,523	4,636
P89	3,749	3,843	3,939	4,038	4,139	4,242	4,348	4,457	4,568	4,682
P90	3,787	3,882	3,979	4,078	4,180	4,285	4,392	4,501	4,614	4,729
P91	3,825	3,920	4,018	4,119	4,222	4,327	4,436	4,546	4,660	4,777
P92	3,863	3,960	4,059	4,160	4,264	4,371	4,480	4,592	4,707	4,824

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P93	3,902	3,999	4,099	4,202	4,307	4,414	4,525	4,638	4,754	4,873
P94	3,941	4,039	4,140	4,244	4,350	4,458	4,570	4,684	4,801	4,921
P95	3,980	4,080	4,182	4,286	4,393	4,503	4,616	4,731	4,849	4,971
P96	4,020	4,120	4,223	4,329	4,437	4,548	4,662	4,778	4,898	5,020
P97	4,060	4,162	4,266	4,372	4,482	4,594	4,708	4,826	4,947	5,070
P98	4,101	4,203	4,308	4,416	4,526	4,640	4,756	4,874	4,996	5,121
P99	4,142	4,245	4,351	4,460	4,572	4,686	4,803	4,923	5,046	5,172
P100	4,183	4,288	4,395	4,505	4,617	4,733	4,851	4,972	5,097	5,224
P101	4,225	4,331	4,439	4,550	4,664	4,780	4,900	5,022	5,148	5,276
P102	4,267	4,374	4,483	4,595	4,710	4,828	4,949	5,072	5,199	5,329
P103	4,310	4,418	4,528	4,641	4,757	4,876	4,998	5,123	5,251	5,382
P104	4,353	4,462	4,573	4,688	4,805	4,925	5,048	5,174	5,304	5,436
P105	4,396	4,506	4,619	4,735	4,853	4,974	5,099	5,226	5,357	5,491
P106	4,440	4,551	4,665	4,782	4,901	5,024	5,150	5,278	5,410	5,545
P107	4,485	4,597	4,712	4,830	4,950	5,074	5,201	5,331	5,464	5,601
P108	4,530	4,643	4,759	4,878	5,000	5,125	5,253	5,384	5,519	5,657
P109	4,575	4,689	4,807	4,927	5,050	5,176	5,306	5,438	5,574	5,714
P110	4,621	4,736	4,855	4,976	5,100	5,228	5,359	5,493	5,630	5,771
P111	4,667	4,784	4,903	5,026	5,151	5,280	5,412	5,548	5,686	5,828
P112	4,714	4,831	4,952	5,076	5,203	5,333	5,466	5,603	5,743	5,887
P113	4,761	4,880	5,002	5,127	5,255	5,386	5,521	5,659	5,801	5,946
P114	4,808	4,929	5,052	5,178	5,308	5,440	5,576	5,716	5,859	6,005
P115	4,856	4,978	5,102	5,230	5,361	5,495	5,632	5,773	5,917	6,065
P116	4,905	5,028	5,153	5,282	5,414	5,550	5,688	5,831	5,976	6,126
P117	4,954	5,078	5,205	5,335	5,468	5,605	5,745	5,889	6,036	6,187
P118	5,004	5,129	5,257	5,388	5,523	5,661	5,803	5,948	6,096	6,249
P119	5,054	5,180	5,309	5,442	5,578	5,718	5,861	6,007	6,157	6,311
P120	5,104	5,232	5,363	5,497	5,634	5,775	5,919	6,067	6,219	6,374
P121	5,155	5,284	5,416	5,552	5,690	5,833	5,978	6,128	6,281	6,438
P122	5,207	5,337	5,470	5,607	5,747	5,891	6,038	6,189	6,344	6,503
P123	5,259	5,390	5,525	5,663	5,805	5,950	6,099	6,251	6,407	6,568
P124	5,311	5,444	5,580	5,720	5,863	6,009	6,160	6,314	6,471	6,633
P125	5,365	5,499	5,636	5,777	5,921	6,069	6,221	6,377	6,536	6,700
P126	5,418	5,554	5,692	5,835	5,981	6,130	6,283	6,441	6,602	6,767
P127	5,472	5,609	5,749	5,893	6,040	6,191	6,346	6,505	6,668	6,834
P128	5,527	5,665	5,807	5,952	6,101	6,253	6,410	6,570	6,734	6,903
P129	5,582	5,722	5,865	6,012	6,162	6,316	6,474	6,636	6,802	6,972
P130	5,638	5,779	5,924	6,072	6,223	6,379	6,539	6,702	6,870	7,041
P131	5,695	5,837	5,983	6,132	6,286	6,443	6,604	6,769	6,938	7,112
P132	5,751	5,895	6,043	6,194	6,349	6,507	6,670	6,837	7,008	7,183
P133	5,809	5,954	6,103	6,256	6,412	6,572	6,737	6,905	7,078	7,255
P134	5,867	6,014	6,164	6,318	6,476	6,638	6,804	6,974	7,148	7,327
P135	5,926	6,074	6,226	6,381	6,541	6,704	6,872	7,044	7,220	7,400
P136	5,985	6,135	6,288	6,445	6,606	6,772	6,941	7,114	7,292	7,474
P137	6,045	6,196	6,351	6,510	6,672	6,839	7,010	7,185	7,365	7,549
P138	6,105	6,258	6,414	6,575	6,739	6,908	7,080	7,257	7,439	7,625

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P139	6,166	6,321	6,479	6,641	6,807	6,977	7,151	7,330	7,513	7,701
P140	6,228	6,384	6,543	6,707	6,875	7,046	7,223	7,403	7,588	7,778
P141	6,290	6,448	6,609	6,774	6,943	7,117	7,295	7,477	7,664	7,856
P142	6,353	6,512	6,675	6,842	7,013	7,188	7,368	7,552	7,741	7,934
P143	6,417	6,577	6,742	6,910	7,083	7,260	7,441	7,628	7,818	8,014
P144	6,481	6,643	6,809	6,979	7,154	7,333	7,516	7,704	7,896	8,094
P145	6,546	6,709	6,877	7,049	7,225	7,406	7,591	7,781	7,975	8,175
P146	6,611	6,776	6,946	7,120	7,298	7,480	7,667	7,859	8,055	8,256
P147	6,677	6,844	7,015	7,191	7,371	7,555	7,744	7,937	8,136	8,339
P148	6,744	6,913	7,086	7,263	7,444	7,630	7,821	8,017	8,217	8,422
P149	6,812	6,982	7,156	7,335	7,519	7,707	7,899	8,097	8,299	8,507
P150	6,880	7,052	7,228	7,409	7,594	7,784	7,978	8,178	8,382	8,592
P151	6,948	7,122	7,300	7,483	7,670	7,862	8,058	8,260	8,466	8,678
P152	7,018	7,193	7,373	7,558	7,746	7,940	8,139	8,342	8,551	8,764
P153	7,088	7,265	7,447	7,633	7,824	8,020	8,220	8,426	8,636	8,852
P154	7,159	7,338	7,521	7,709	7,902	8,100	8,302	8,510	8,723	8,941
P155	7,231	7,411	7,597	7,787	7,981	8,181	8,385	8,595	8,810	9,030
P156	7,303	7,485	7,673	7,864	8,061	8,263	8,469	8,681	8,898	9,120
P157	7,376	7,560	7,749	7,943	8,142	8,345	8,554	8,768	8,987	9,211
P158	7,450	7,636	7,827	8,022	8,223	8,429	8,639	8,855	9,077	9,304
P159	7,524	7,712	7,905	8,103	8,305	8,513	8,726	8,944	9,167	9,397
P160	7,599	7,789	7,984	8,184	8,388	8,598	8,813	9,033	9,259	9,491
P161	7,675	7,867	8,064	8,266	8,472	8,684	8,901	9,124	9,352	9,586
P162	7,752	7,946	8,145	8,348	8,557	8,771	8,990	9,215	9,445	9,681
P163	7,830	8,025	8,226	8,432	8,642	8,859	9,080	9,307	9,540	9,778
P164	7,908	8,106	8,308	8,516	8,729	8,947	9,171	9,400	9,635	9,876
P165	7,987	8,187	8,391	8,601	8,816	9,037	9,263	9,494	9,731	9,975
P166	8,067	8,269	8,475	8,687	8,904	9,127	9,355	9,589	9,829	10,074
P167	8,148	8,351	8,560	8,774	8,993	9,218	9,449	9,685	9,927	10,175
P168	8,229	8,435	8,646	8,862	9,083	9,310	9,543	9,782	10,026	10,277
P169	8,311	8,519	8,732	8,950	9,174	9,404	9,639	9,880	10,127	10,380
P170	8,394	8,604	8,819	9,040	9,266	9,498	9,735	9,978	10,228	10,484
P171	8,478	8,690	8,908	9,130	9,359	9,593	9,832	10,078	10,330	10,588
P172	8,563	8,777	8,997	9,222	9,452	9,688	9,931	10,179	10,433	10,694
P173	8,649	8,865	9,087	9,314	9,547	9,785	10,030	10,281	10,538	10,801
P174	8,735	8,954	9,178	9,407	9,642	9,883	10,130	10,384	10,643	10,909
P175	8,823	9,043	9,269	9,501	9,739	9,982	10,232	10,487	10,750	11,018
P176	8,911	9,134	9,362	9,596	9,836	10,082	10,334	10,592	10,857	11,128
P177	9,000	9,225	9,456	9,692	9,934	10,183	10,437	10,698	10,966	11,240
P178	9,090	9,317	9,550	9,789	10,034	10,285	10,542	10,805	11,075	11,352
P179	9,181	9,410	9,646	9,887	10,134	10,387	10,647	10,913	11,186	11,466
P180	9,273	9,505	9,742	9,986	10,235	10,491	10,754	11,022	11,298	11,580
P181	9,365	9,600	9,840	10,086	10,338	10,596	10,861	11,133	11,411	11,696
P182	9,459	9,696	9,938	10,186	10,441	10,702	10,970	11,244	11,525	11,813
P183	9,554	9,793	10,037	10,288	10,545	10,809	11,079	11,356	11,640	11,931
P184	9,649	9,890	10,138	10,391	10,651	10,917	11,190	11,470	11,757	12,051

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P185	9,746	9,989	10,239	10,495	10,757	11,026	11,302	11,585	11,874	12,171
P186	9,843	10,089	10,341	10,600	10,865	11,137	11,415	11,700	11,993	12,293
P187	9,942	10,190	10,445	10,706	10,974	11,248	11,529	11,817	12,113	12,416
P188	10,041	10,292	10,549	10,813	11,083	11,360	11,645	11,936	12,234	12,540
P189	10,141	10,395	10,655	10,921	11,194	11,474	11,761	12,055	12,356	12,665
P190	10,243	10,499	10,761	11,030	11,306	11,589	11,879	12,176	12,480	12,792
P191	10,345	10,604	10,869	11,141	11,419	11,705	11,997	12,297	12,605	12,920
P192	10,449	10,710	10,978	11,252	11,533	11,822	12,117	12,420	12,731	13,049
P193	10,553	10,817	11,087	11,365	11,649	11,940	12,238	12,544	12,858	13,180
P194	10,659	10,925	11,198	11,478	11,765	12,059	12,361	12,670	12,987	13,311
P195	10,765	11,034	11,310	11,593	11,883	12,180	12,484	12,797	13,117	13,444
P196	10,873	11,145	11,423	11,709	12,002	12,302	12,609	12,925	13,248	13,579
P197	10,982	11,256	11,538	11,826	12,122	12,425	12,735	13,054	13,380	13,715
P198	11,092	11,369	11,653	11,944	12,243	12,549	12,863	13,184	13,514	13,852
P199	11,202	11,483	11,770	12,064	12,365	12,675	12,991	13,316	13,649	13,990
P200	11,314	11,597	11,887	12,184	12,489	12,801	13,121	13,449	13,786	14,130
P201	11,428	11,713	12,006	12,306	12,614	12,929	13,253	13,584	13,923	14,272
P202	11,542	11,830	12,126	12,429	12,740	13,059	13,385	13,720	14,063	14,414
P203	11,657	11,949	12,247	12,554	12,867	13,189	13,519	13,857	14,203	14,558
P204	11,774	12,068	12,370	12,679	12,996	13,321	13,654	13,995	14,345	14,704
P205	11,892	12,189	12,494	12,806	13,126	13,454	13,791	14,135	14,489	14,851
P206	12,011	12,311	12,619	12,934	13,257	13,589	13,929	14,277	14,634	15,000
P207	12,131	12,434	12,745	13,063	13,390	13,725	14,068	14,420	14,780	15,150
P208	12,252	12,558	12,872	13,194	13,524	13,862	14,209	14,564	14,928	15,301
P209	12,374	12,684	13,001	13,326	13,659	14,001	14,351	14,709	15,077	15,454
P210	12,498	12,811	13,131	13,459	13,796	14,141	14,494	14,856	15,228	15,609
P211	12,623	12,939	13,262	13,594	13,934	14,282	14,639	15,005	15,380	15,765
P212	12,749	13,068	13,395	13,730	14,073	14,425	14,785	15,155	15,534	15,922
P213	12,877	13,199	13,529	13,867	14,214	14,569	14,933	15,307	15,689	16,082
P214	13,006	13,331	13,664	14,006	14,356	14,715	15,083	15,460	15,846	16,242
P215	13,136	13,464	13,801	14,146	14,499	14,862	15,233	15,614	16,005	16,405
P216	13,267	13,599	13,939	14,287	14,644	15,011	15,386	15,770	16,165	16,569
P217	13,400	13,735	14,078	14,430	14,791	15,161	15,540	15,928	16,326	16,734
P218	13,534	13,872	14,219	14,574	14,939	15,312	15,695	16,087	16,490	16,902
P219	13,669	14,011	14,361	14,720	15,088	15,465	15,852	16,248	16,654	17,071
P220	13,806	14,151	14,505	14,867	15,239	15,620	16,011	16,411	16,821	17,242
P221	13,944	14,292	14,650	15,016	15,391	15,776	16,171	16,575	16,989	17,414
P222	14,083	14,435	14,796	15,166	15,545	15,934	16,332	16,741	17,159	17,588
P223	14,224	14,580	14,944	15,318	15,701	16,093	16,496	16,908	17,331	17,764
P224	14,366	14,726	15,094	15,471	15,858	16,254	16,661	17,077	17,504	17,942
P225	14,510	14,873	15,245	15,626	16,016	16,417	16,827	17,248	17,679	18,121
P226	14,655	15,022	15,397	15,782	16,177	16,581	16,995	17,420	17,856	18,302
P227	14,802	15,172	15,551	15,940	16,338	16,747	17,165	17,595	18,034	18,485
P228	14,950	15,323	15,707	16,099	16,502	16,914	17,337	17,771	18,215	18,670
P229	15,099	15,477	15,864	16,260	16,667	17,083	17,510	17,948	18,397	18,857
P230	15,250	15,631	16,022	16,423	16,833	17,254	17,686	18,128	18,581	19,045

**CITY OF CALABASAS
PERMANENT POSITIONS
MONTHLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2014**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
P231	15,403	15,788	16,182	16,587	17,002	17,427	17,862	18,309	18,767	19,236
P232	15,557	15,946	16,344	16,753	17,172	17,601	18,041	18,492	18,954	19,428
P233	15,712	16,105	16,508	16,920	17,343	17,777	18,221	18,677	19,144	19,623
P234	15,869	16,266	16,673	17,090	17,517	17,955	18,404	18,864	19,335	19,819
P235	16,028	16,429	16,840	17,261	17,692	18,134	18,588	19,052	19,529	20,017
P236	16,188	16,593	17,008	17,433	17,869	18,316	18,774	19,243	19,724	20,217
P237	16,350	16,759	17,178	17,607	18,048	18,499	18,961	19,435	19,921	20,419
P238	16,514	16,927	17,350	17,784	18,228	18,684	19,151	19,630	20,120	20,623
P239	16,679	17,096	17,523	17,961	18,410	18,871	19,342	19,826	20,322	20,830
P240	16,846	17,267	17,699	18,141	18,595	19,059	19,536	20,024	20,525	21,038
P241	17,014	17,440	17,876	18,322	18,780	19,250	19,731	20,225	20,730	21,248
P242	17,184	17,614	18,054	18,506	18,968	19,442	19,929	20,427	20,937	21,461
P243	17,356	17,790	18,235	18,691	19,158	19,637	20,128	20,631	21,147	21,675
P244	17,530	17,968	18,417	18,878	19,350	19,833	20,329	20,837	21,358	21,892
P245	17,705	18,148	18,601	19,066	19,543	20,032	20,532	21,046	21,572	22,111
P246	17,882	18,329	18,787	19,257	19,738	20,232	20,738	21,256	21,788	22,332
P247	18,061	18,512	18,975	19,450	19,936	20,434	20,945	21,469	22,005	22,556
P248	18,241	18,698	19,165	19,644	20,135	20,639	21,155	21,683	22,225	22,781



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 14, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ROBIN PARKER, ADMINISTRATIVE SERVICES DIRECTOR

SUBJECT: ADOPTION OF RESOLUTION NO. 2014-1425, ESTABLISHING EMPLOYEE FLEX CREDIT AMOUNTS FOR 2015 AND RESCINDING RESOLUTION NO. 2013-1382.

MEETING

DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

That the City Council approve the adoption of Resolution No. 2014-1425, establishing employee flex credit amounts for 2015 benefits and rescinding Resolution No. 2013-1382.

BACKGROUND:

In terms of active employee flex credits, the City has traditionally chosen to provide the full cost of medical, dental, and vision premiums for full-time City employees (including Councilmembers), plus any dependents, for most health care plans. In addition, the City has also provided for the full cost of life insurance, short term/long term disability insurance, and an employee assistance program (EAP). Insurance premiums fluctuate each year, necessitating approval of premium costs and payment caps by the City Council on an annual basis.

DISCUSSION/ANALYSIS:

The credit amount that employees are allocated for the upcoming year will be adjusted downward. Health insurance premiums influencing our flex credit amounts

are decreasing by 2.34% for calendar year 2015, and the dental insurance premiums are decreasing by 4.5%. There is no change in vision premiums for 2015.

FISCAL IMPACT/SOURCE OF FUNDING:

The cost for health benefits is already subsumed in the 2014-2015 operating budget.

REQUESTED ACTION:

It is requested that the City Council approve Resolution No. 2014-1425.

ATTACHMENTS:

Resolution No. 2014-1425

**ITEM 3 ATTACHMENT
RESOLUTION NO. 2014-1425**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, ESTABLISHING EMPLOYEE
FLEX CREDIT AMOUNTS FOR 2015 BENEFITS AND
RESCINDING RESOLUTION NO. 2013-1382.**

This resolution is adopted in order to set forth Flex Credit Amounts for the Section 125 Benefits Program (referred to as the "Cafeteria Plan"). The following shall be effective as of January 1, 2015.

For health insurance, the City contracts with the Public Employee Retirement System regular health benefits program; employees may choose among various HMO/PPO plans. For dental insurance, the City contracts with Delta Dental. For vision insurance, the City contracts with Vision Service Plan (VSP). Short term/long term disability insurance, and life insurance are provided by Lincoln Financial Group.

The City agrees to pay the cost of medical, dental, and vision insurance for all full-time permanent employees, Councilmembers, and dependents, only up to premium costs as follows:

<u>EMPLOYEE STATUS/PLAN ENROLLMENT</u>	<u>MONTHLY CREDIT AMOUNT</u>
Employee Only	\$643.28
Employee + One Dependent	\$1,271.16
Employee + Two or More Dependents	\$1,682.07

Health Insurance Buyback Option - With proof of other medical coverage, full-time permanent employees are eligible to receive a monthly cash credit in the amount of 50% of the highest single employee medical premium credit covered by the City. This amount for 2015 is \$292.59. This credit cannot be applied directly to deferred compensation; it will be considered taxable income. Because compensation for Councilmembers is fixed by state law, Councilmembers are not eligible for this option.

Health Insurance Surplus Option - For full-time permanent employees, any surplus plan credits will be considered taxable income and/or can be applied to either flexible spending account. Participants can make elections for contributions with pre-tax earnings if the cost of insurance coverages exceeds the amount of the benefit credit.

Health Care and Dependent Care Flexible Spending Accounts – permanent full-time employees have the option of participating in the City’s Health Care and Dependent Care Flexible Spending Accounts, which allows for a choice between certain benefits and taxable cash income. The annual maximum amount allowed for the Health Care Flexible Spending Account is \$2,500; the annual maximum amount allowed for the Dependent Care Flexible Spending Account is \$5,000. Participation is paid for by the employee.

Life Insurance - for permanent full-time employees, the City contracts with Lincoln Financial Group for which the benefit amount is three times the employee’s annual salary (maximum \$350,000), and \$50,000 for each Councilmember. The City agrees to pay the full cost for life insurance for permanent full-time employees, including City Councilmembers.

Short Term/Long Term Disability Insurance - the City contracts with Lincoln Financial Group. The City agrees to pay the full cost for short term/long term disability insurance for permanent full-time employees.

Employee Assistance Program - the City contracts with MHN under California State Association of Counties. The City agrees to pay the full cost for the program premium for permanent full-time employees.

Resolution No. 2013-1382 is hereby rescinded.

The City Clerk shall certify to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of August 2014.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard, City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 14, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ANTHONY COROALLES, CITY MANAGER

SUBJECT: ADOPTION OF RESOLUTION NO. 2014-1424, RESCINDING RESOLUTION 2011-1291 AND APPROVING POSITION TITLES AND A SALARY SCHEDULE FOR HOURLY EMPLOYEES.

MEETING

DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

That the City Council adopt Resolution No. 2014-1424.

DISCUSSION/ANALYSIS:

The City currently has approximately 150 hourly employees who are an integral and vital part to the operations of the City. They assist the full-time staff during normal working hours, and work the evenings and weekends for many City services.

It is periodically necessary to review the number and classification of part-time employees needed to ensure that programs and services are adequately staffed and run smoothly. The previous hourly compensation resolution was adopted in 2011. Resolution No. 2014-1424 incorporates all part-time staffing changes that have been approved within the past three years; and, in some cases, adjusts the number of positions needed.

It should be noted that, even though an hourly employee may only work up to 1,000 hours per fiscal year, many do not and are only scheduled as needed for events, nights and weekends.

FISCAL IMPACT/SOURCE OF FUNDING:

The 2014-2015 operating budget includes the cost for hourly employees for all departments.

REQUESTED ACTION:

That the City Council adopt Resolution No. 2014-1424.

ATTACHMENTS:

Resolution No. 2014-1424

**ITEM 4 ATTACHMENT
RESOLUTION NO. 2014-1424**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, RESCINDING RESOLUTION
2011-1291 AND APPROVING POSITION TITLES AND A
SALARY SCHEDULE FOR HOURLY EMPLOYEES.**

This resolution is adopted in order to set forth compensation procedures for hourly employees and shall be effective as of July 1, 2014.

SECTION 1. DEFINITION

Hourly Employees. An hourly employee is hired on a seasonal, temporary, or as needed basis and is limited to working less than 1,000 hours in a fiscal year (July 1 to June 30). Hourly employees do not have a probationary period, an anniversary date, or regularly scheduled performance evaluations or merit reviews. They are not eligible for retirement, health or leave benefits, except as otherwise required by law. The following salary ranges and allocated positions in the budget are hereby established.

HOURLY EMPLOYEE SALARY RANGES

Director Public Safety & Emergency Preparedness	H186	1
Fitness Instructor III	H146	8
Fitness Instructor II	H121	35
Assistant Landscape Manager	H139	1
Public Information Officer	H129	1
Building Inspector	H118	1
Assistant Transportation Planner	H115	2
Librarian	H115	5
Recreation Coordinator	H115	5
Building Assistant	H108	2
Media Production Specialist	H108	3
Events Specialist	H107	8
Executive Assistant	H103	2
Fitness Instructor I	H96	10
Swim Coach	H96	5
Facility Maintenance Technician	H85	8
Recreation Specialist	H83	6
Library Assistant	H61	2
Assistant Aquatics Coordinator	H44	10

Preschool Teacher	H44	15
Maintenance Assistant	H38	12
Library Clerk II	H36	3
Recreation Leader II	H29	8
Fleet Maintenance Assistant	H27	1
Engineering Assistant	H27	2
Production Assistant	H27	2
Child Watch	H21	5
Head Lifeguard	H21	15
Teacher Aid	H21	16
Water Safety Instructor	H21	25
Fitness Staff	H19	10
Library Clerk I	H15	6
Lifeguard	H13	45
Intern	H10	6
Recreation Leader I	H7	25
Camp Counselor	H1	8

SECTION 2. ESTABLISHMENT OF COMPENSATION PROCEDURE

- A. The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications.
- B. Employees may be considered eligible for an increase in salary on the recommendation of the department head and with the approval of the City Manager.

Resolution No. 2011-1291, and any conflicting provisions previously adopted, are hereby rescinded.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of August, 2014.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott Howard, City Attorney

**CITY OF CALABASAS
HOURLY POSITIONS
HOURLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2014**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
H1	8.06	8.26	8.47	8.68	8.90	9.13	9.36	9.59	9.84	10.08
H2	8.14	8.34	8.56	8.77	8.99	9.22	9.45	9.69	9.93	10.18
H3	8.22	8.42	8.64	8.86	9.08	9.31	9.54	9.79	10.03	10.29
H4	8.30	8.51	8.73	8.94	9.17	9.40	9.64	9.89	10.13	10.39
H5	8.38	8.60	8.82	9.03	9.27	9.50	9.74	9.99	10.23	10.49
H6	8.47	8.68	8.90	9.13	9.36	9.59	9.84	10.08	10.34	10.60
H7	8.56	8.77	8.99	9.22	9.45	9.69	9.93	10.18	10.44	10.70
H8	8.64	8.86	9.08	9.31	9.54	9.78	10.03	10.29	10.55	10.81
H9	8.73	8.94	9.17	9.40	9.64	9.88	10.13	10.39	10.65	10.92
H10	8.82	9.03	9.27	9.50	9.74	9.98	10.23	10.49	10.75	11.03
H11	8.90	9.13	9.36	9.59	9.84	10.08	10.34	10.60	10.86	11.14
H12	8.99	9.22	9.45	9.69	9.93	10.18	10.44	10.70	10.97	11.25
H13	9.08	9.31	9.54	9.78	10.03	10.28	10.55	10.81	11.08	11.37
H14	9.17	9.40	9.64	9.88	10.13	10.38	10.65	10.92	11.19	11.48
H15	9.27	9.50	9.74	9.98	10.23	10.49	10.75	11.03	11.30	11.60
H16	9.36	9.59	9.84	10.08	10.34	10.59	10.86	11.14	11.42	11.71
H17	9.45	9.69	9.93	10.18	10.44	10.70	10.97	11.25	11.53	11.83
H18	9.54	9.78	10.03	10.28	10.55	10.81	11.08	11.37	11.65	11.95
H19	9.64	9.88	10.13	10.38	10.65	10.92	11.19	11.48	11.76	12.07
H20	9.74	9.98	10.23	10.49	10.75	11.03	11.30	11.60	11.88	12.19
H21	9.84	10.08	10.34	10.59	10.86	11.13	11.42	11.71	12.00	12.31
H22	9.93	10.18	10.44	10.70	10.97	11.24	11.53	11.83	12.12	12.43
H23	10.03	10.28	10.55	10.81	11.08	11.35	11.65	11.95	12.24	12.56
H24	10.13	10.38	10.65	10.92	11.19	11.47	11.76	12.07	12.36	12.69
H25	10.23	10.49	10.75	11.03	11.30	11.58	11.88	12.19	12.48	12.81
H26	10.34	10.59	10.86	11.13	11.42	11.70	12.00	12.31	12.61	12.94
H27	10.44	10.70	10.97	11.24	11.53	11.82	12.12	12.43	12.74	13.07
H28	10.55	10.81	11.08	11.35	11.65	11.93	12.24	12.56	12.87	13.20
H29	10.65	10.92	11.19	11.47	11.76	12.05	12.36	12.69	12.99	13.33
H30	10.75	11.03	11.30	11.58	11.88	12.17	12.48	12.81	13.13	13.47
H31	10.86	11.13	11.42	11.70	12.00	12.29	12.61	12.94	13.26	13.60
H32	10.97	11.24	11.53	11.82	12.12	12.42	12.74	13.07	13.39	13.74
H33	11.08	11.35	11.65	11.93	12.24	12.54	12.87	13.20	13.52	13.88
H34	11.19	11.47	11.76	12.05	12.36	12.67	12.99	13.33	13.66	14.01
H35	11.30	11.58	11.88	12.17	12.48	12.80	13.13	13.47	13.79	14.15
H36	11.42	11.70	12.00	12.29	12.61	12.92	13.26	13.60	13.93	14.30
H37	11.53	11.82	12.12	12.42	12.74	13.05	13.39	13.74	14.07	14.44
H38	11.65	11.93	12.24	12.54	12.87	13.18	13.52	13.88	14.21	14.58
H39	11.76	12.05	12.36	12.67	12.99	13.32	13.66	14.01	14.35	14.73
H40	11.88	12.17	12.48	12.80	13.13	13.45	13.79	14.15	14.50	14.88
H41	12.00	12.29	12.61	12.92	13.26	13.58	13.93	14.30	14.64	15.03
H42	12.12	12.42	12.74	13.05	13.39	13.72	14.07	14.44	14.79	15.18
H43	12.24	12.54	12.87	13.18	13.52	13.86	14.21	14.58	14.94	15.33
H44	12.36	12.67	12.99	13.32	13.66	14.00	14.35	14.73	15.09	15.48
H45	12.48	12.80	13.13	13.45	13.79	14.13	14.50	14.88	15.24	15.64
H46	12.61	12.92	13.26	13.58	13.93	14.28	14.64	15.03	15.39	15.80
H47	12.74	13.05	13.39	13.72	14.07	14.42	14.79	15.18	15.54	15.95

**CITY OF CALABASAS
HOURLY POSITIONS
HOURLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2014**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
H48	12.87	13.18	13.52	13.86	14.21	14.57	14.94	15.33	15.70	16.11
H49	12.99	13.32	13.66	14.00	14.35	14.71	15.09	15.48	15.85	16.28
H50	13.13	13.45	13.79	14.13	14.50	14.86	15.24	15.64	16.01	16.44
H51	13.26	13.58	13.93	14.28	14.64	15.01	15.39	15.80	16.17	16.60
H52	13.39	13.72	14.07	14.42	14.79	15.16	15.54	15.95	16.33	16.77
H53	13.52	13.86	14.21	14.57	14.94	15.31	15.70	16.11	16.49	16.93
H54	13.66	14.00	14.35	14.71	15.09	15.47	15.85	16.28	16.66	17.10
H55	13.79	14.13	14.50	14.86	15.24	15.62	16.01	16.44	16.83	17.27
H56	13.93	14.28	14.64	15.01	15.39	15.78	16.17	16.60	17.00	17.45
H57	14.07	14.42	14.79	15.16	15.54	15.93	16.33	16.77	17.16	17.62
H58	14.21	14.57	14.94	15.31	15.70	16.10	16.49	16.93	17.34	17.80
H59	14.35	14.71	15.09	15.47	15.85	16.26	16.66	17.10	17.51	17.98
H60	14.50	14.86	15.24	15.62	16.01	16.42	16.83	17.27	17.68	18.16
H61	14.64	15.01	15.39	15.78	16.17	16.58	17.00	17.45	17.86	18.33
H62	14.79	15.16	15.54	15.93	16.33	16.75	17.16	17.62	18.04	18.52
H63	14.94	15.31	15.70	16.10	16.49	16.92	17.34	17.80	18.22	18.70
H64	15.09	15.47	15.85	16.26	16.66	17.08	17.51	17.98	18.40	18.89
H65	15.24	15.62	16.01	16.42	16.83	17.26	17.68	18.16	18.59	19.08
H66	15.39	15.78	16.17	16.58	17.00	17.43	17.86	18.33	18.77	19.27
H67	15.54	15.93	16.33	16.75	17.16	17.60	18.04	18.52	18.96	19.46
H68	15.70	16.10	16.49	16.92	17.34	17.78	18.22	18.70	19.15	19.66
H69	15.85	16.26	16.66	17.08	17.51	17.96	18.40	18.89	19.34	19.85
H70	16.01	16.42	16.83	17.26	17.68	18.14	18.59	19.08	19.54	20.05
H71	16.17	16.58	17.00	17.43	17.86	18.32	18.77	19.27	19.74	20.25
H72	16.33	16.75	17.16	17.60	18.04	18.50	18.96	19.46	19.93	20.45
H73	16.49	16.92	17.34	17.78	18.22	18.69	19.15	19.66	20.13	20.65
H74	16.66	17.08	17.51	17.96	18.40	18.87	19.34	19.85	20.34	20.86
H75	16.83	17.26	17.68	18.14	18.59	19.06	19.54	20.05	20.54	21.07
H76	17.00	17.43	17.86	18.32	18.77	19.25	19.74	20.25	20.75	21.28
H77	17.16	17.60	18.04	18.50	18.96	19.44	19.93	20.45	20.95	21.50
H78	17.34	17.78	18.22	18.69	19.15	19.64	20.13	20.65	21.16	21.71
H79	17.51	17.96	18.40	18.87	19.34	19.83	20.34	20.86	21.38	21.93
H80	17.68	18.14	18.59	19.06	19.54	20.03	20.54	21.07	21.59	22.15
H81	17.86	18.32	18.77	19.25	19.74	20.23	20.75	21.28	21.80	22.37
H82	18.04	18.50	18.96	19.44	19.93	20.43	20.95	21.50	22.02	22.59
H83	18.22	18.69	19.15	19.64	20.13	20.64	21.16	21.71	22.24	22.82
H84	18.40	18.87	19.34	19.83	20.34	20.84	21.38	21.93	22.47	23.05
H85	18.59	19.06	19.54	20.03	20.54	21.05	21.59	22.15	22.69	23.28
H86	18.77	19.25	19.74	20.23	20.75	21.26	21.80	22.37	22.92	23.51
H87	18.96	19.44	19.93	20.43	20.95	21.47	22.02	22.59	23.15	23.75
H88	19.15	19.64	20.13	20.64	21.16	21.69	22.24	22.82	23.38	23.98
H89	19.34	19.83	20.34	20.84	21.38	21.91	22.47	23.05	23.61	24.23
H90	19.54	20.03	20.54	21.05	21.59	22.13	22.69	23.28	23.85	24.47
H91	19.74	20.23	20.75	21.26	21.80	22.34	22.92	23.51	24.09	24.71
H92	19.93	20.43	20.95	21.47	22.02	22.57	23.15	23.75	24.33	24.96
H93	20.13	20.64	21.16	21.69	22.24	22.79	23.38	23.98	24.57	25.21
H94	20.34	20.84	21.38	21.91	22.47	23.03	23.61	24.23	24.82	25.46

**CITY OF CALABASAS
HOURLY POSITIONS
HOURLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2014**

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
H95	20.54	21.05	21.59	22.13	22.69	23.26	23.85	24.47	25.07	25.71
H96	20.75	21.26	21.80	22.34	22.92	23.49	24.09	24.71	25.32	25.97
H97	20.95	21.47	22.02	22.57	23.15	23.72	24.33	24.96	25.57	26.23
H98	21.16	21.69	22.24	22.79	23.38	23.96	24.57	25.21	25.82	26.49
H99	21.38	21.91	22.47	23.03	23.61	24.20	24.82	25.46	26.08	26.76
H100	21.59	22.13	22.69	23.26	23.85	24.44	25.07	25.71	26.34	27.02
H101	21.80	22.34	22.92	23.49	24.09	24.69	25.32	25.97	26.61	27.29
H102	22.02	22.57	23.15	23.72	24.33	24.93	25.57	26.23	26.87	27.57
H103	22.24	22.79	23.38	23.96	24.57	25.18	25.82	26.49	27.14	27.84
H104	22.47	23.03	23.61	24.20	24.82	25.44	26.08	26.76	27.42	28.12
H105	22.69	23.26	23.85	24.44	25.07	25.69	26.34	27.02	27.69	28.40
H106	22.92	23.49	24.09	24.69	25.32	25.95	26.61	27.29	27.97	28.68
H107	23.15	23.72	24.33	24.93	25.57	26.21	26.87	27.57	28.25	28.97
H108	23.38	23.96	24.57	25.18	25.82	26.47	27.14	27.84	28.53	29.26
H109	23.61	24.20	24.82	25.44	26.08	26.73	27.42	28.12	28.81	29.56
H110	23.85	24.44	25.07	25.69	26.34	27.00	27.69	28.40	29.10	29.85
H111	24.09	24.69	25.32	25.95	26.61	27.27	27.97	28.68	29.39	30.15
H112	24.33	24.93	25.57	26.21	26.87	27.54	28.25	28.97	29.68	30.45
H113	24.57	25.18	25.82	26.47	27.14	27.82	28.53	29.26	29.98	30.76
H114	24.82	25.44	26.08	26.73	27.42	28.10	28.81	29.56	30.28	31.06
H115	25.07	25.69	26.34	27.00	27.69	28.38	29.10	29.85	30.58	31.37
H116	25.32	25.95	26.61	27.27	27.97	28.66	29.39	30.15	30.88	31.68
H117	25.57	26.21	26.87	27.54	28.25	28.95	29.68	30.45	31.19	32.00
H118	25.82	26.47	27.14	27.82	28.53	29.24	29.98	30.76	31.51	32.32
H119	26.08	26.73	27.42	28.10	28.81	29.53	30.28	31.06	31.82	32.64
H120	26.34	27.00	27.69	28.38	29.10	29.83	30.58	31.37	32.14	32.97
H121	26.61	27.27	27.97	28.66	29.39	30.13	30.88	31.68	32.46	33.30
H122	26.87	27.54	28.25	28.95	29.68	30.43	31.19	32.00	32.79	33.63
H123	27.14	27.82	28.53	29.24	29.98	30.73	31.51	32.32	33.12	33.97
H124	27.42	28.10	28.81	29.53	30.28	31.04	31.82	32.64	33.44	34.31
H125	27.69	28.38	29.10	29.83	30.58	31.35	32.14	32.97	33.78	34.65
H126	27.97	28.66	29.39	30.13	30.88	31.66	32.46	33.30	34.12	35.00
H127	28.25	28.95	29.68	30.43	31.19	31.98	32.79	33.63	34.46	35.35
H128	28.53	29.24	29.98	30.73	31.51	32.30	33.12	33.97	34.81	35.70
H129	28.81	29.53	30.28	31.04	31.82	32.62	33.44	34.31	35.15	36.06
H130	29.10	29.83	30.58	31.35	32.14	32.95	33.78	34.65	35.50	36.42
H131	29.39	30.13	30.88	31.66	32.46	33.28	34.12	35.00	35.86	36.78
H132	29.68	30.43	31.19	31.98	32.79	33.61	34.46	35.35	36.22	37.15
H133	29.98	30.73	31.51	32.30	33.12	33.95	34.81	35.70	36.58	37.52
H134	30.28	31.04	31.82	32.62	33.44	34.29	35.15	36.06	36.95	37.90
H135	30.58	31.35	32.14	32.95	33.78	34.63	35.50	36.42	37.32	38.28
H136	30.88	31.66	32.46	33.28	34.12	34.97	35.86	36.78	37.69	38.66
H137	31.19	31.98	32.79	33.61	34.46	35.33	36.22	37.15	38.07	39.05
H138	31.51	32.30	33.12	33.95	34.81	35.68	36.58	37.52	38.45	39.44
H139	31.82	32.62	33.44	34.29	35.15	36.03	36.95	37.90	38.83	39.83
H140	32.14	32.95	33.78	34.63	35.50	36.39	37.32	38.28	39.22	40.23
H141	32.46	33.28	34.12	34.97	35.86	36.76	37.69	38.66	39.61	40.63

**CITY OF CALABASAS
HOURLY POSITIONS
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Effective July 1, 2014**

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H142	32.79	33.61	34.46	35.33	36.22	37.13	38.07	39.05	40.01	41.04
H143	33.12	33.95	34.81	35.68	36.58	37.49	38.45	39.44	40.41	41.45
H144	33.44	34.29	35.15	36.03	36.95	37.87	38.83	39.83	40.81	41.86
H145	33.78	34.63	35.50	36.39	37.32	38.25	39.22	40.23	41.22	42.28
H146	34.12	34.97	35.86	36.76	37.69	38.63	39.61	40.63	41.63	42.70
H147	34.46	35.33	36.22	37.13	38.07	39.02	40.01	41.04	42.05	43.13
H148	34.81	35.68	36.58	37.49	38.45	39.41	40.41	41.45	42.47	43.56
H149	35.15	36.03	36.95	37.87	38.83	39.80	40.81	41.86	42.89	44.00
H150	35.50	36.39	37.32	38.25	39.22	40.20	41.22	42.28	43.32	44.44
H151	35.86	36.76	37.69	38.63	39.61	40.60	41.63	42.70	43.75	44.88
H152	36.22	37.13	38.07	39.02	40.01	41.01	42.05	43.13	44.19	45.33
H153	36.58	37.49	38.45	39.41	40.41	41.42	42.47	43.56	44.64	45.79
H154	36.95	37.87	38.83	39.80	40.81	41.83	42.89	44.00	45.08	46.25
H155	37.32	38.25	39.22	40.20	41.22	42.25	43.32	44.44	45.53	46.71
H156	37.69	38.63	39.61	40.60	41.63	42.68	43.75	44.88	45.99	47.18
H157	38.07	39.02	40.01	41.01	42.05	43.10	44.19	45.33	46.45	47.65
H158	38.45	39.41	40.41	41.42	42.47	43.53	44.64	45.79	46.92	48.13
H159	38.83	39.80	40.81	41.83	42.89	43.97	45.08	46.25	47.38	48.61
H160	39.22	40.20	41.22	42.25	43.32	44.41	45.53	46.71	47.86	49.09
H161	39.61	40.60	41.63	42.68	43.75	44.85	45.99	47.18	48.33	49.58
H162	40.01	41.01	42.05	43.10	44.19	45.30	46.45	47.65	48.82	50.08
H163	40.41	41.42	42.47	43.53	44.64	45.76	46.92	48.13	49.31	50.58
H164	40.81	41.83	42.89	43.97	45.08	46.21	47.38	48.61	49.80	51.09
H165	41.22	42.25	43.32	44.41	45.53	46.67	47.86	49.09	50.30	51.60
H166	41.63	42.68	43.75	44.85	45.99	47.14	48.33	49.58	50.80	52.11
H167	42.05	43.10	44.19	45.30	46.45	47.61	48.82	50.08	51.31	52.63
H168	42.47	43.53	44.64	45.76	46.92	48.09	49.31	50.58	51.82	53.16
H169	42.89	43.97	45.08	46.21	47.38	48.57	49.80	51.09	52.34	53.69
H170	43.32	44.41	45.53	46.67	47.86	49.06	50.30	51.60	52.86	54.23
H171	43.75	44.85	45.99	47.14	48.33	49.55	50.80	52.11	53.39	54.77
H172	44.19	45.30	46.45	47.61	48.82	50.04	51.31	52.63	53.93	55.32
H173	44.64	45.76	46.92	48.09	49.31	50.54	51.82	53.16	54.47	55.87
H174	45.08	46.21	47.38	48.57	49.80	51.05	52.34	53.69	55.01	56.43
H175	45.53	46.67	47.86	49.06	50.30	51.56	52.86	54.23	55.56	56.99
H176	45.99	47.14	48.33	49.55	50.80	52.07	53.39	54.77	56.11	57.57
H177	46.45	47.61	48.82	50.04	51.31	52.59	53.93	55.32	56.67	58.14
H178	46.92	48.09	49.31	50.54	51.82	53.12	54.47	55.87	57.24	58.73
H179	47.38	48.57	49.80	51.05	52.34	53.65	55.01	56.43	57.81	59.31
H180	47.86	49.06	50.30	51.56	52.86	54.18	55.56	56.99	58.38	59.91
H181	48.33	49.55	50.80	52.07	53.39	54.73	56.11	57.57	58.97	60.51
H182	48.82	50.04	51.31	52.59	53.93	55.28	56.67	58.14	59.56	61.11
H183	49.31	50.54	51.82	53.12	54.47	55.83	57.24	58.73	60.15	61.73
H184	49.80	51.05	52.34	53.65	55.01	56.39	57.81	59.31	60.75	62.34
H185	50.30	51.56	52.86	54.18	55.56	56.95	58.38	59.91	61.36	62.97
H186	50.80	52.07	53.39	54.73	56.11	57.53	58.97	60.51	61.97	63.59
H187	51.31	52.59	53.93	55.28	56.67	58.10	59.56	61.11	62.58	64.23
H188	51.82	53.12	54.47	55.83	57.24	58.68	60.15	61.73	63.21	64.87

**CITY OF CALABASAS
HOURLY POSITIONS
HOURLY WAGE RANGE / STEP SCHEDULE
Effective July 1, 2014**

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H189	52.34	53.65	55.01	56.39	57.81	59.27	60.75	62.34	63.84	65.52
H190	52.86	54.18	55.56	56.95	58.38	59.87	61.36	62.97	64.48	66.17
H191	53.39	54.73	56.11	57.53	58.97	60.47	61.97	63.59	65.13	66.84
H192	53.93	55.28	56.67	58.10	59.56	61.07	62.58	64.23	65.78	67.51
H193	54.47	55.83	57.24	58.68	60.15	61.68	63.21	64.87	66.44	68.18
H194	55.01	56.39	57.81	59.27	60.75	62.30	63.84	65.52	67.10	68.86
H195	55.56	56.95	58.38	59.87	61.36	62.93	64.48	66.17	67.77	69.55
H196	56.11	57.53	58.97	60.47	61.97	63.55	65.13	66.84	68.45	70.25
H197	56.67	58.10	59.56	61.07	62.58	64.19	65.78	67.51	69.13	70.95
H198	57.24	58.68	60.15	61.68	63.21	64.83	66.44	68.18	69.83	71.66
H199	57.81	59.27	60.75	62.30	63.84	65.48	67.10	68.86	70.52	72.38
H200	58.38	59.87	61.36	62.93	64.48	66.13	67.77	69.55	71.23	73.10
H201	58.97	60.47	61.97	63.55	65.13	66.79	68.45	70.25	71.94	73.83
H202	59.56	61.07	62.58	64.19	65.78	67.46	69.13	70.95	72.66	74.57
H203	60.15	61.68	63.21	64.83	66.44	68.13	69.83	71.66	73.38	75.31
H204	60.75	62.30	63.84	65.48	67.10	68.82	70.52	72.38	74.12	76.07
H205	61.36	62.93	64.48	66.13	67.77	69.50	71.23	73.10	74.86	76.83
H206	61.97	63.55	65.13	66.79	68.45	70.19	71.94	73.83	75.61	77.60
H207	62.58	64.19	65.78	67.46	69.13	70.90	72.66	74.57	76.36	78.38
H208	63.21	64.83	66.44	68.13	69.83	71.61	73.38	75.31	77.12	79.16
H209	63.84	65.48	67.10	68.82	70.52	72.32	74.12	76.07	77.90	79.95
H210	64.48	66.13	67.77	69.50	71.23	73.04	74.86	76.83	78.68	80.75
H211	65.13	66.79	68.45	70.19	71.94	73.78	75.61	77.60	79.46	81.56
H212	65.78	67.46	69.13	70.90	72.66	74.52	76.36	78.38	80.26	82.37
H213	66.44	68.13	69.83	71.61	73.38	75.26	77.12	79.16	81.06	83.20
H214	67.10	68.82	70.52	72.32	74.12	76.01	77.90	79.95	81.87	84.03
H215	67.77	69.50	71.23	73.04	74.86	76.77	78.68	80.75	82.69	84.87
H216	68.45	70.19	71.94	73.78	75.61	77.54	79.46	81.56	83.52	85.72
H217	69.13	70.90	72.66	74.52	76.36	78.31	80.26	82.37	84.35	86.58
H218	69.83	71.61	73.38	75.26	77.12	79.10	81.06	83.20	85.19	87.44
H219	70.52	72.32	74.12	76.01	77.90	79.89	81.87	84.03	86.05	88.32
H220	71.23	73.04	74.86	76.77	78.68	80.68	82.69	84.87	86.91	89.20
H221	71.94	73.78	75.61	77.54	79.46	81.49	83.52	85.72	87.78	90.10
H222	72.66	74.52	76.36	78.31	80.26	82.30	84.35	86.58	88.66	91.00
H223	73.38	75.26	77.12	79.10	81.06	83.13	85.19	87.44	89.54	91.91
H224	74.12	76.01	77.90	79.89	81.87	83.96	86.05	88.32	90.44	92.83
H225	74.86	76.77	78.68	80.68	82.69	84.80	86.91	89.20	91.34	93.76
H226	75.61	77.54	79.46	81.49	83.52	85.65	87.78	90.10	92.26	94.70
H227	76.36	78.31	80.26	82.30	84.35	86.50	88.66	91.00	93.18	95.64
H228	77.12	79.10	81.06	83.13	85.19	87.37	89.54	91.91	94.11	96.60
H229	77.90	79.89	81.87	83.96	86.05	88.24	90.44	92.83	95.05	97.56
H230	78.68	80.68	82.69	84.80	86.91	89.12	91.34	93.76	96.01	98.54
H231	79.46	81.49	83.52	85.65	87.78	90.01	92.26	94.70	96.96	99.53
H232	80.26	82.30	84.35	86.50	88.66	90.91	93.18	95.64	97.93	100.52
H233	81.06	83.13	85.19	87.37	89.54	91.82	94.11	96.60	98.91	101.53
H234	81.87	83.96	86.05	88.24	90.44	92.74	95.05	97.56	99.90	102.54
H235	82.69	84.80	86.91	89.12	91.34	93.67	96.01	98.54	100.90	103.57

**CITY OF CALABASAS
HOURLY POSITIONS
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Effective July 1, 2014**

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H236	83.52	85.65	87.78	90.01	92.26	94.60	96.96	99.53	101.91	104.61
H237	84.35	86.50	88.66	90.91	93.18	95.55	97.93	100.52	102.93	105.65
H238	85.19	87.37	89.54	91.82	94.11	96.51	98.91	101.53	103.96	106.71
H239	86.05	88.24	90.44	92.74	95.05	97.47	99.90	102.54	104.99	107.78
H240	86.91	89.12	91.34	93.67	96.01	98.45	100.90	103.57	106.04	108.85
H241	87.78	90.01	92.26	94.60	96.96	99.43	101.91	104.61	107.11	109.94
H242	88.66	90.91	93.18	95.55	97.93	100.43	102.93	105.65	108.18	111.05
H243	89.54	91.82	94.11	96.51	98.91	101.43	103.96	106.71	109.26	112.15
H244	90.44	92.74	95.05	97.47	99.90	102.44	104.99	107.78	110.35	113.27
H245	91.34	93.67	96.01	98.45	100.90	103.47	106.04	108.85	111.46	114.40
H246	92.26	94.60	96.96	99.43	101.91	104.50	107.11	109.94	112.57	115.55
H247	93.18	95.55	97.93	100.43	102.93	105.55	108.18	111.05	113.69	116.70
H248	94.11	96.51	98.91	101.43	103.96	106.60	109.26	112.15	114.83	117.87



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 13, 2014
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *Marc*
SUBJECT: ADOPTION OF RESOLUTION NO. 2014-1426, APPROVING AN AMENDED CONFLICT OF INTEREST CODE FOR CERTAIN CITY DEPARTMENTS, COMMISSIONS, AND BOARDS PURSUANT TO THE POLITICAL REFORM ACT OF 1974.

MEETING
DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

That the City Council adopt Resolution No. 2014-1426, approving an amended Conflict of Interest Code (Code) pursuant to the Political Reform Act of 1974.

BACKGROUND:

The Political Reform Act requires each local agency to adopt a Code for City staff, commissioners, and board members who make or participate in the making of government decisions. The City Council last updated the Conflict of Interest Code on September 12, 2012. Since that time, some changes have occurred, and because of the biennial review, it is appropriate that the City Council review the Code and make the necessary amendments.

DISCUSSION:

Positions which are identified under the City's Code must file a Statement of Economic Interests (Form 700). This form is filed with the City Clerk's Office on an

annual basis and provides information regarding the designated individual's financial interests within the City's boundaries. It also includes a provision that triggers the application of gift prohibitions and other regulations.

Since the previous Code was adopted, the position of Information Systems Manager has been deemed to make, or participate in the making of decisions which may have a foreseeable material effect on a financial interest; therefore it is appropriate to add this position. In addition, the previously listed positions of City Environmental Coordinator, City Arborist and City Geologist are no longer in existence; hence requiring their elimination from the Code.

REQUESTED ACTION:

Adopt Resolution No. 2014-1426, approving an amended Conflict of Interest Code for certain City departments, commissions and boards pursuant to the Political Reform Act of 1974.

ATTACHMENTS:

A: Resolution No. 2014-1426.

B: Redlined version of Resolution No. 2014-1426.

**ITEM 5 ATTACHMENT A
RESOLUTION NO. 2014-1426**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA APPROVING AN AMENDED
CONFLICT OF INTEREST CODE FOR CERTAIN CITY
DEPARTMENTS, COMMISSIONS, AND BOARDS
PURSUANT TO THE POLITICAL REFORM ACT OF 1974.**

WHEREAS, the City Council adopted a Conflict of Interest Code for certain City departments, boards and commissions on April 5, 1991 (Resolution No. 91-26) and further amended said Code on September 23, 1992 (Resolution No. 92-148); September 28, 1994 (Resolution No. 94-297); October 2, 1996 (Resolution No. 96-411); October 7, 1998 (Resolution No. 98-514); October 4, 2000 (Resolution No. 2000-655); December 4, 2002 (Resolution No. 2002-795); November 17, 2004 (Resolution No. 2004-915); November 15, 2006 (Resolution No. 2006-1045); August 13, 2008 (Resolution No. 2008-1144); and August 25, 2010 (Resolution No. 2010-1256); and September 12, 2012 (Resolution No. 2012-1349) in accordance with the Political Reform Act of 1974; and

WHEREAS, Section 87306.5 of the Government Code states that every agency shall review its Conflict of Interest Code no later than July 1 of each even-numbered year, subject to the provisions of Section 87302(a) and 87303, when necessitated by changed circumstances; and submit amendments to the Code reviewing body no later than October 1 of the same year; and

WHEREAS, Regulation 2 California Code of Regulations Section 18730 contains the terms of a standardized conflict of interest code which will update the City's Conflict of Interest Code and maintain compliance with all new and future regulations adopted by the Fair Political Practices Commission; and

WHEREAS, since the last Code review in 2012, a position has been deemed to make, or participate in the making of, decisions which may have a foreseeable material effect on a financial interest, and it is therefore appropriate to add this position; and

WHEREAS, some previously listed positions are no longer in existence, and it is therefore appropriate to eliminate those positions from the Code.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS
DOES RESOLVE AS FOLLOWS:**

SECTION 1. Regulation 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are

hereby incorporated by reference and, along with the attached Exhibits in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the City of Calabasas.

SECTION 2. The following departments and categories are hereby designated to comply with the City's Conflict of Interest Code as reflected in Exhibit "A":

City Attorney
Administrative Services Department
Community Development Department
Community Services Department
Media Operations Department
Public Safety and Emergency Preparedness
Public Works Department
Consultant
City Commissions and Boards

SECTION 3. The designated positions are assigned to one or more of the disclosure categories set forth on Exhibit "B".

SECTION 4. The Determination of Consultant & Disclosure Filing Requirements Form is attached as Exhibit "C".

SECTION 5. Each designated employee named shall file annual statements as defined in said Codes.

SECTION 6. The City Clerk of the City of Calabasas is hereby designated as the filing officer to receive the filed statements, except as provided for in Section 7 of this resolution.

SECTION 7. The Fair Political Practices Commission is hereby designated as the filing officer to receive statements filed by the City Councilmembers, City Manager, City Attorney, Chief Financial Officer/City Treasurer, and Planning Commission Members.

SECTION 8. The City Clerk shall certify as to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of August, 2014.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
City Attorney

CONFLICT OF INTEREST CODE OF THE CITY OF CALABASAS

Section 100. Purpose.

Pursuant to the provisions of Government Code Sections 87300 et seq. the City of Calabasas hereby adopts and incorporates by reference Regulation 2 of the California Code of Regulations, Section 18730. (Title 2, Division 6) and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Exhibits "A" "B" and "C", in which members and employees are designated and disclosure categories are set forth, which constitutes the Conflict of Interest Code of the City of Calabasas. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000 et seq.). The provisions of this Code are additional to Government Code Section 87100 and other laws pertaining to conflicts of interest. Except as otherwise indicated, the definitions of said Act and regulations adopted pursuant thereto are incorporated herein and this Code shall be interpreted in a manner consistent therewith.

Section 200. Designated Positions.

The positions listed on Exhibit "A" are designated positions within each city department and/or division. Officers and employees holding those positions are designated employees and are deemed to make, or participate in the making of, decisions which may have foreseeable material effect on a financial interest.

Section 300. Disclosure Statements.

Designated positions shall be assigned to one or more of the disclosure categories set forth on Exhibit "B." Each designated employee shall file an Initial Statement disclosing that employee's interest in investments and real property, and thereafter an annual statement disclosing said employee's interest in investments, real property and income designated as reportable under the category to which the employee's position is assigned on Exhibit "A".

Section 400. Place and Time of Filing.

- (a) All designated employees required to submit a Statement of Economic Interests shall file the original, on the form provided (per Section 500 of this Code), with the City Clerk's Office.
- (b) A designated employee required to submit an Initial Statement of Economic Interests shall submit the statement within thirty (30) days after the effective date of this Code.

- (c) Merit service employees appointed, promoted or transferred to designated positions shall file an Assuming Office Statement within thirty (30) days after date of assuming the designated position.
- (d) All other employees appointed, promoted or transferred to designated positions shall file an Assuming Office Statement not less than thirty (30) days after assuming the designated position.
- (e) Annual Statements shall be filed with the City Clerk's Office no later than the 1st day of April of each year by all designated employees. Such statements shall cover the period of the preceding fiscal year.
- (f) A Leaving Office Statement shall be filed within thirty (30) days after leaving a designated position. Such statements shall cover the period from the closing date of the last statement filed to the date of leaving the position.
- (g) Individuals who resign designated positions within 30 days following initial appointment are not deemed to assume or leave office, provided that during the period between appointment and resignation, the individual did not make, participate in making, or use the position to influence any decision of the City or receive, or become entitled to receive any form of payment by virtue of being appointed to the position.
- (h) A designated employee required to file a Statement of Economic Interests with any other agency, which is within the same territorial jurisdiction as the City and disclosure requirements are identical, may comply with the provisions of this Code by filing a duplicate copy of the statement filed with the other agency, in lieu of an entirely separate statement.
- (i) "Consultant", as defined by FPPC Regulation 18700, is herewith added to the list of designated employees and such persons shall disclose pursuant to the broadest disclosure category in the code, subject to the limitations stated in Exhibit "C" attached hereto.

Section 500. Form for Statements of Economic Interests.

Statements of Economic Interests shall be made on form supplied by the Fair Political Practices Commission, which forms shall be made available by the City Clerk's Office.

Section 600. Definitions.

GIFT

- (a) "Gift" means, except as provided in subdivision (b), any payment to the extent that consideration of equal or greater value is not received and includes a rebate or discount in the price of anything of value unless the rebate or discount is made in the regular course of business to members of the public without regard to official status. Any person, other than a defendant in a criminal action, who claims that a payment is not a gift by reason of receipt of consideration has the burden of proving that the consideration received is of equal or greater value.

- (b) The term "gift" does not include:
 - (1) Informational material such as books, reports, pamphlets, calendars or periodicals. No payment for travel or reimbursement for any expenses shall be deemed "informational material";

 - (2) Gifts which are not used and which, within thirty (30) days after receipt, are returned to the donor or delivered to a charitable organization without being claimed as a charitable contribution for tax purposes;

 - (3) Gifts from an individual's spouse, registered domestic partner, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin or the spouse or registered domestic partner of any such person; provided that a gift from any such person shall be considered a gift if the donor is acting as an agent or intermediary for any person not covered by this paragraph;

 - (4) Campaign contributions required to be reported under Sections 84100-84400 of the Government Code.

 - (5) Any devise or inheritance.

INCOME

- (a) "Income" means, except as provided in subdivision (b), a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse or registered domestic partner. Income also includes an outstanding loan. Income of an individual also includes a pro rata share of any income of any business entity or trust in which the individual or spouse or registered domestic partner owns, directly, indirectly or beneficially, a 10 percent interest or greater. "Income," other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time any statement or other action is required under this Code.
- (b) "Income" also does not include:
- (1) Campaign contributions required to be reported under Sections 84100-84400 of the Government Code.
 - (2) Salary and reimbursement for expenses or per diem received from a state, local or federal government agency and reimbursement for travel expenses and per diem received from a bona fide educational, academic or charitable organization.
 - (3) Any devise or inheritance.
 - (4) Interest, dividends or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or governing agency.
 - (5) Dividends, interest or any other return on a security which is registered with the Securities and Exchange Commission of the United States government.

- (6) Redemption of a mutual fund.
- (7) Alimony or child support payments.
- (8) Any loan or loans from a commercial lending institution which are made in the lender's regular course of business on terms available to members of the public without regard to official status if:
 - (A) Used to purchase, refinance the purchase of, or for improvements to, the principal residence of filer; or
 - (B) The balance owed does not exceed ten thousand dollars (\$10,000).
- (9) Any loan from an individual's spouse, registered domestic partner, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, uncle, aunt or first cousin, or the spouse or registered domestic partner of any such person, provided that a loan from any such person shall be considered income if the lender is acting as an agent or intermediary for any person not covered by this paragraph.
- (10) Any indebtedness created as part of a retail installment or credit card transaction if made in the lender's regular course of business on terms available to members of the public without regard to official status, so long as the balance owed to the creditor does not exceed ten thousand dollars (\$10,000).
- (11) Payments received under a defined benefit pension plan qualified under Internal Revenue Code Section 401(a).

INTEREST IN REAL PROPERTY

"Interest in real property" includes any leasehold, beneficial or ownership interest or any option to acquire such an interest in real property located in the City owned directly, indirectly or beneficially by the public official, or other filer, or his or her immediate family if the fair market value of the interest is two thousand dollars (\$2,000) or more. Interests in real property of an individual includes a pro rata share of interests in real property of any business entity or trust in which the

individual or immediate family owns, directly, indirectly or beneficially, a 10 percent interest or greater.

INVESTMENT

"Investment" means any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership or other ownership interest owned directly, indirectly or beneficially by the public official, or other filer, or his or her immediate family, if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this Code. No asset shall be deemed an investment unless its fair market value equals or exceeds two thousand dollars (\$2,000). The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond or other debt instrument issued by any government or government agency. Investments of an individual includes a pro rata share of investments of any business entity, mutual fund, or trust in which the individual or immediate family owns, directly, indirectly or beneficially, a 10 percent interest or greater. The term "parent, subsidiary or otherwise related business entity" shall be specifically defined by regulations of the commission.

CONSULTANT

"Consultant" means any individual who, pursuant to a contract with a state or local government agency:

- (a) Makes a governmental decision whether to:
 - (1) Approve a rate, rule, or regulation;
 - (2) Adopt or enforce a law;
 - (3) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order or similar authorization or entitlement;

- (4) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
 - (5) Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
 - (6) Grant agency approval to a plan, design, report, study, or similar item;
 - (7) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or
- (b) Serves in a staff capacity with the agency and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code.

Section 700. Disqualification.

Designated employees shall disqualify themselves from making or participating in the marking or in any way attempting to use their official position to influence a governmental decision when it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on:

- (a) Any reportable investment;
- (b) Any interest in real property;
- (c) Any reportable source of income, other than loans by a commercial lending institution in the regular course of business, aggregating five hundred dollars (\$500) or more in value provided to, received by or promised to the designated employee within twelve (12) months prior to the time when the decision is made;
- (d) Any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any position of management.
- (e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating five hundred dollars (\$500) or more in value provided

to, received by, or promised to the designated employee within twelve (12) months prior to the time when the decision is made.

EXHIBIT "A"

Department: CITY ATTORNEY

Designated Employees:	Categories
Assistant City Attorney	1, 2, 3, 4

Department: ADMINISTRATIVE SERVICES DEPARTMENT

Designated Employee:	Categories
Administrative Services Director	1, 2, 3, 4
City Clerk	1, 2, 3, 4
City Librarian	1

Department: COMMUNITY DEVELOPMENT DEPARTMENT

Designated Employees:	Categories
Community Development Director	1, 2, 3, 4
City Planner	1
Senior Planner	1
Planner	1
Associate Planner	1
Planning Assistant	1
Building Official	1
Senior Building Inspector	1
Building Inspector	1
Code Enforcement Officer	1
Permit Center Coordinator	1
Building Assistant	1

Department: PUBLIC SAFETY & EMERGENCY PREPAREDNESS

Designated Employees:	Categories
Director of Public Safety & Emergency Preparedness	1, 2, 3, 4

Department: PUBLIC WORKS & ENGINEERING

Designated Employees:	Categories
Public Works Director/City Engineer	1, 2, 3, 4
Deputy Public Works Director	1
Senior Civil Engineer	1
Associate Engineer	1

Assistant Engineer	1
Senior Public Works Inspector	1
Public Works Inspector	1
Landscape Maintenance District Manager	1, 2, 3, 4
Assistant Landscape District Manager	1
Environmental Services Supervisor	1

Department: COMMUNITY SERVICES

Designated Employees:	Categories
Community Services Director	1, 2, 3, 4
Recreation Services Manager	1
Facilities Supervisor	1
Preschool Principal	1

Department: MEDIA OPERATIONS

Designated Employee:	Categories
Media Operations Director	1, 2, 3, 4
Information Systems Manager	1, 2, 3, 4

CONSULTANT

Designated Employees:	Categories
Consultant	** 1, 2, 3, 4
Community Development Block Grants Administrator	1

COMMISSIONERS AND BOARDMEMBERS

Designated Commissioners and Boardmembers:	Categories
Library Commission	5
Historic Preservation Commission	1, 2, 3, 4
Communications and Technology Commission	1, 2, 3, 4

** The disclosure category for consultants shall be determined on a case-by-case basis by the City Manager. After written notification is given to the City Council, the City Manager may make a determination as to what disclosure, if any, is required by any particular consultant.

The City Manager may determine, in writing, that a particular consultant, although holding a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements

described in this section. Such written determination shall include a description of the consultant's duties, and based upon that description, a statement of the extent and disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

EXHIBIT "B"

1. Category

Persons in this category shall disclose all interests in real property within the City. Real property shall be deemed to be within the City if the property of any part of it is located within or not more than two miles outside the boundaries of the City or within two miles of any land owned or used by the City.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

2. Category

Persons in this category shall disclose all investments.

3. Category

Persons in this category shall disclose all income, including loans, aggregating \$500 or more received during the reporting period, received from any one source located or doing business within the City or expecting to do business within the City. Gifts aggregating \$50 or more received during the period from any one source located inside or outside the City shall be disclosed. Income received from a public agency need not be disclosed.

4. Category

Persons in this category shall disclose all income from and investments in business that manufacture or sell services and/or supplies of the type utilized by the City and associated with the job assignment of designated positions assigned this disclosure category.

5. Category

Disclosure of any financial interests within 500 feet of current or proposed City Library locations or business activities which, as a significant part of their business, service public and/or private libraries.

EXHIBIT "C"

DETERMINATION OF CONSULTANT

DISCLOSURE FILING REQUIREMENTS

I, _____, City Manager of the City of Calabasas, hereby determine that the following "Consultants" are retained by the City of Calabasas to serve in a decision-making capacity, and are required to file statements of economic interest and provide financial disclosure within the following categories:

**CONSULTANT
NAME/COMPANY**

**DISCLOSURE
CATEGORIES**

EXEMPTION/WAIVER

I further determine that the following "Consultants" range of duties are limited in scope and are herewith granted an exemption/waiver from filing a disclosure statement under the City of Calabasas Conflict of Interest Code:

**CONSULTANT
NAME/COMPANY**

**PROJECT/
DUTIES**

Date

City Manager

ITEM 5 ATTACHMENT B
RESOLUTION NO. ~~2012-1349~~2014-1426

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA APPROVING AN AMENDED CONFLICT OF INTEREST CODE FOR CERTAIN CITY DEPARTMENTS, COMMISSIONS, AND BOARDS PURSUANT TO THE POLITICAL REFORM ACT OF 1974.

WHEREAS, the City Council adopted a Conflict of Interest Code for certain City departments, boards and commissions on April 5, 1991 (Resolution No. 91-26) and further amended said Code on September 23, 1992 (Resolution No. 92-148); September 28, 1994 (Resolution No. 94-297); October 2, 1996 (Resolution No. 96-411); October 7, 1998 (Resolution No. 98-514); October 4, 2000 (Resolution No. 2000-655); December 4, 2002 (Resolution No. 2002-795); November 17, 2004 (Resolution No. 2004-915); November 15, 2006 (Resolution No. 2006-1045); August 13, 2008 (Resolution No. 2008-1144); and August 25, 2010 (Resolution No. 2010-1256); and September 12, 2012 (Resolution No. 2012-1349) in accordance with the Political Reform Act of 1974; and

WHEREAS, Section 87306.5 of the Government Code states that every agency shall review its Conflict of Interest Code no later than July 1 of each even-numbered year, subject to the provisions of Section 87302(a) and 87303, when necessitated by changed circumstances; and submit amendments to the Code reviewing body no later than October 1 of the same year; and

WHEREAS, Regulation 2 California Code of Regulations Section 18730 contains the terms of a standardized conflict of interest code which will update the City's Conflict of Interest Code and maintain compliance with all new and future regulations adopted by the Fair Political Practices Commission; and

WHEREAS, ~~certain City departments have been consolidated, separated, or dissolved; and new positions have been created and others have been eliminated since the last review of the Codes in 2010~~since the last Code review in 2012, a position has been deemed to make, or participate in the making of, decisions which may have a foreseeable material effect on a financial interest, and it is therefore appropriate to add this position; and

WHEREAS, ~~many some~~ previously listed positions are ~~purely advisory and have no authority to commit the City to take any action~~no longer in existence, -and it is therefore appropriate to eliminate those positions from the Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES RESOLVE AS FOLLOWS:

SECTION 1. Regulation 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibits in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the City of Calabasas.

SECTION 2. The following departments and categories are hereby designated to comply with the City's Conflict of Interest Code as reflected in Exhibit "A":

City Attorney
Administrative Services Department
Community Development Department
Community Services Department
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Public Safety and Emergency Preparedness
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Consultant
City Commissions and Boards

SECTION 3. The designated positions are assigned to one or more of the disclosure categories set forth on Exhibit "B".

SECTION 4. The Determination of Consultant & Disclosure Filing Requirements Form is attached as Exhibit "C".

SECTION 5. Each designated employee named shall file annual statements as defined in said Codes.

SECTION 6. The City Clerk of the City of Calabasas is hereby designated as the filing officer to receive the filed statements, except as provided for in Section 7 of this resolution.

SECTION 7. The Fair Political Practices Commission is hereby designated as the filing officer to receive statements filed by the City Councilmembers, City Manager, City Attorney, Chief Financial Officer/City Treasurer, and Planning Commission Members.

SECTION 8. The City Clerk shall certify as to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this ~~12th~~^{27th} day of ~~September~~^{August}, ~~2012~~²⁰¹⁴.

Formatted: Superscript

ATTEST:

~~Mary Sue Maurer~~^{David J. Shapiro}, Mayor

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
~~Interim~~ City Attorney

**CONFLICT OF INTEREST CODE
OF THE CITY OF CALABASAS**

Section 100. Purpose.

Pursuant to the provisions of Government Code Sections 87300 et seq. the City of Calabasas hereby adopts and incorporates by reference Regulation 2 of the California Code of Regulations, Section 18730. (Title 2, Division 6) and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Exhibits "A" "B" and "C", in which members and employees are designated and disclosure categories are set forth, which constitutes the Conflict of Interest Code of the City of Calabasas. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000 et seq.). The provisions of this Code are additional to Government Code Section 87100 and other laws pertaining to conflicts of interest. Except as otherwise indicated, the definitions of said Act and regulations adopted pursuant thereto are incorporated herein and this Code shall be interpreted in a manner consistent therewith.

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- (c) Merit service employees appointed, promoted or transferred to designated positions shall file an Assuming Office Statement within thirty (30) days after date of assuming the designated position.
- (d) All other employees appointed, promoted or transferred to designated positions shall file an Assuming Office Statement not less than thirty (30) days after assuming the designated position.
- (e) Annual Statements shall be filed with the City Clerk's Office no later than the 1st day of April of each year by all designated employees. Such statements shall cover the period of the preceding fiscal year.
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- (g) Individuals who resign designated positions within 30 days following initial appointment are not deemed to assume or leave office, provided that during the period between appointment and resignation, the individual did not make, participate in making, or use the position to influence any decision of the City or receive, or become entitled to receive any form of payment by virtue of being appointed to the position.
- (h) A designated employee required to file a Statement of Economic Interests with any other agency, which is within the same territorial jurisdiction as the City and disclosure requirements are identical, may comply with the provisions of this Code by filing a duplicate copy of the statement filed with the other agency, in lieu of an entirely separate statement.
- (i) "Consultant", as defined by FPPC Regulation 18700, is herewith added to the list of designated employees and such persons shall disclose pursuant to the broadest disclosure category in the code, subject to the limitations stated in Exhibit "C" attached hereto.

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Statements of Economic Interests shall be made on form supplied by the Fair Political Practices Commission, which forms shall be made available by the City Clerk's Office.

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- (b) The term "gift" does not include:
 - (1) Informational material such as books, reports, pamphlets, calendars or periodicals. No payment for travel or reimbursement for any expenses shall be deemed "informational material";

 - (2) Gifts which are not used and which, within thirty (30) days after receipt, are returned to the donor or delivered to a charitable organization without being claimed as a charitable contribution for tax purposes;

 - (3) Gifts from an individual's spouse, registered domestic partner, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin or the spouse or registered domestic partner of any such person; provided that a gift from any such person shall be considered a gift if the donor is acting as an agent or intermediary for any person not covered by this paragraph;

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- (a) "Income" means, except as provided in subdivision (b), a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse or registered domestic partner. Income also includes an outstanding loan. Income of an individual also includes a pro rata share of any income of any business entity or trust in which the individual or spouse or registered domestic partner owns, directly, indirectly or beneficially, a 10 percent interest or greater. "Income," other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time any statement or other action is required under this Code.
- (b) "Income" also does not include:
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 - (2) Salary and reimbursement for expenses or per diem received from a state, local or federal government agency and reimbursement for travel expenses and per diem received from a bona fide educational, academic or charitable organization.
 - (3) Any devise or inheritance.
 - (4) Interest, dividends or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or governing agency.
 - (5) Dividends, interest or any other return on a security which is registered with the Securities and Exchange Commission of the United States government.

- (6) Redemption of a mutual fund.
- (7) Alimony or child support payments.
- (8) Any loan or loans from a commercial lending institution which are made in the lender's regular course of business on terms available to members of the public without regard to official status if:
 - (A) Used to purchase, refinance the purchase of, or for improvements to, the principal residence of filer; or
 - (B) The balance owed does not exceed ten thousand dollars (\$10,000).
- (9) Any loan from an individual's spouse, registered domestic partner, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, uncle, aunt or first cousin, or the spouse or registered domestic partner of any such person, provided that a loan from any such person shall be considered income if the lender is acting as an agent or intermediary for any person not covered by this paragraph.
- (10) Any indebtedness created as part of a retail installment or credit card transaction if made in the lender's regular course of business on terms available to members of the public without regard to official status, so long as the balance owed to the creditor does not exceed ten thousand dollars (\$10,000).
- (11) Payments received under a defined benefit pension plan qualified under Internal Revenue Code Section 401(a).

INTEREST IN REAL PROPERTY

"Interest in real property" includes any leasehold, beneficial or ownership interest or any option to acquire such an interest in real property located in the City owned directly, indirectly or beneficially by the public official, or other filer, or his or her immediate family if the fair market value of the interest is two thousand dollars (\$2,000) or more. Interests in real property of an individual includes a pro rata share of interests in real property of any business entity or trust in which the

individual or immediate family owns, directly, indirectly or beneficially, a 10 percent interest or greater.

INVESTMENT

"Investment" means any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership or other ownership interest owned directly, indirectly or beneficially by the public official, or other filer, or his or her immediate family, if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this Code. No asset shall be deemed an investment unless its fair market value equals or exceeds two thousand dollars (\$2,000). The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond or other debt instrument issued by any government or government agency. Investments of an individual includes a pro rata share of investments of any business entity, mutual fund, or trust in which the individual or immediate family owns, directly, indirectly or beneficially, a 10 percent interest or greater. The term "parent, subsidiary or otherwise related business entity" shall be specifically defined by regulations of the commission.

CONSULTANT

"Consultant" means any individual who, pursuant to a contract with a state or local government agency:

- (a) Makes a governmental decision whether to:
 - (1) Approve a rate, rule, or regulation;
 - (2) Adopt or enforce a law;
 - (3) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order or similar authorization or entitlement;

- (4) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
 - (5) Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
 - (6) Grant agency approval to a plan, design, report, study, or similar item;
 - (7) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or
- (b) Serves in a staff capacity with the agency and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code.

Section 700. Disqualification.

Designated employees shall disqualify themselves from making or participating in the marking or in any way attempting to use their official position to influence a governmental decision when it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on:

- (a) Any reportable investment;
- (b) Any interest in real property;
- (c) Any reportable source of income, other than loans by a commercial lending institution in the regular course of business, aggregating five hundred dollars (\$500) or more in value provided to, received by or promised to the designated employee within twelve (12) months prior to the time when the decision is made;
- (d) Any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any position of management.
- (e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating five hundred dollars (\$500) or more in value provided

to, received by, or promised to the designated employee within twelve (12) months prior to the time when the decision is made.

EXHIBIT "A"

Department: CITY ATTORNEY

Designated Employees:	Categories
Assistant City Attorney	1, 2, 3, 4

Department: ADMINISTRATIVE SERVICES DEPARTMENT

Designated Employee:	Categories
Administrative Services Director	1, 2, 3, 4
City Clerk	1, 2, 3, 4
City Librarian	1

Department: COMMUNITY DEVELOPMENT DEPARTMENT

Designated Employees:	Categories
Community Development Director	1, 2, 3, 4
City Planner	1
Senior Planner	1
Planner	1
Associate Planner	1
Planning Assistant	1
Building Official	1
Senior Building Inspector	1
Building Inspector	1
Code Enforcement Officer	1
Permit Center Coordinator	1
Building Assistant	1

Department: PUBLIC SAFETY & EMERGENCY PREPAREDNESS

Designated Employees:	Categories
Director of Public Safety & Emergency Preparedness	1, 2, 3, 4

Department: PUBLIC WORKS & ENGINEERING

Designated Employees:	Categories
Public Works Director/City Engineer	1, 2, 3, 4
Deputy Public Works Director	1
Senior Civil Engineer	1
Associate Engineer	1

Assistant Engineer	1
Senior Public Works Inspector	1
Public Works Inspector	1
Landscape Maintenance District Manager	1, 2, 3, 4
Assistant Landscape District Manager	1
Environmental Services Supervisor	1

Department: COMMUNITY SERVICES

Designated Employees:	Categories
Community Services Director	1, 2, 3, 4
Recreation Services Manager	1
Facilities Supervisor	1
Preschool Principal	1

Department: MEDIA OPERATIONS

Designated Employee:	Categories
Media Operations Director	1, 2, 3, 4
<u>Information Systems Manager</u>	<u>1, 2, 3, 4</u>

CONSULTANT

Designated Employees:	Categories
Consultant	** 1, 2, 3, 4
City Environmental Coordinator	1
City Arborist	1
City Geologist	1
Community Development Block Grants Administrator	1

COMMISSIONERS AND BOARDMEMBERS

Designated Commissioners and Boardmembers:	Categories
Library Commission	5
Historic Preservation Commission	1, 2, 3, 4
Communications and Technology Commission	1, 2, 3, 4

** The disclosure category for consultants shall be determined on a case-by-case basis by the City Manager. After written notification is given to the City Council, the City Manager may make a determination as to what disclosure, if any, is required by any particular consultant.

The City Manager may determine, in writing, that a particular consultant, although holding a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties, and based upon that description, a statement of the extent and disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

EXHIBIT "B"

1. Category

Persons in this category shall disclose all interests in real property within the City. Real property shall be deemed to be within the City if the property of any part of it is located within or not more than two miles outside the boundaries of the City or within two miles of any land owned or used by the City.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

2. Category

Persons in this category shall disclose all investments.

3. Category

Persons in this category shall disclose all income, including loans, aggregating \$500 or more received during the reporting period, received from any one source located or doing business within the City or expecting to do business within the City. Gifts aggregating \$50 or more received during the period from any one source located inside or outside the City shall be disclosed. Income received from a public agency need not be disclosed.

4. Category

Persons in this category shall disclose all income from and investments in business that manufacture or sell services and/or supplies of the type utilized by the City and associated with the job assignment of designated positions assigned this disclosure category.

5. Category

Disclosure of any financial interests within 500 feet of current or proposed City Library locations or business activities which, as a significant part of their business, service public and/or private libraries.

EXHIBIT "C"

DETERMINATION OF CONSULTANT

DISCLOSURE FILING REQUIREMENTS

I, _____, City Manager of the City of Calabasas, hereby determine that the following "Consultants" are retained by the City of Calabasas to serve in a decision-making capacity, and are required to file statements of economic interest and provide financial disclosure within the following categories:

**CONSULTANT
NAME/COMPANY**

**DISCLOSURE
CATEGORIES**

EXEMPTION/WAIVER

I further determine that the following "Consultants" range of duties are limited in scope and are herewith granted an exemption/waiver from filing a disclosure statement under the City of Calabasas Conflict of Interest Code:

**CONSULTANT
NAME/COMPANY**

**PROJECT/
DUTIES**

Date

City Manager



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 18, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MAUREEN TAMURI, COMMUNITY DEVELOPMENT DIRECTOR



SUBJECT: ADOPTION OF ORDINANCE NO. 2014-317 REPEALING LOS ANGELES COUNTY TITLE 7 BUSINESS LICENSE AS ADOPTED BY THE CITY COUNCIL OF THE CITY OF CALABASAS ON APRIL 5, 1991.

MEETING DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

That the City Council introduce Ordinance No. 2014-317 repealing Los Angeles County Title 7 Business License as adopted by the City Council of the City of Calabasas on April 5, 1991.

BACKGROUND:

At the City Council meeting of August 13, 2014, the Council conducted a public hearing and introduced Ordinance 2014-317. It is now appropriate for this ordinance to be formally adopted.

FISCAL IMPACT/SOURCE OF FUNDING:

None to the City. Calabasas businesses will be relieved of an annual cost of approximately \$21,000 by this action.

REQUESTED ACTION:

Adopt Ordinance No. 2014-317 repealing Los Angeles County Title 7 Business License as adopted by the City Council of the City of Calabasas on April 5, 1991.

ATTACHMENTS:

A: Ordinance No. 2014-317

**ITEM 6 ATTACHMENT
ORDINANCE NO. 2014-317**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF CALABASAS, CALIFORNIA, REPEALING LOS
ANGELES COUNTY TITLE 7 BUSINESS LICENSE AS
ADOPTED BY THE CITY COUNCIL OF THE CITY OF
CALABASAS ON APRIL 5, 1991**

WHEREAS, upon incorporation, the City Council of Calabasas adopted Ordinance no. 91-17U adopting by reference the Los Angeles County Code, including Title 7 Business Licenses; and

WHEREAS, the Business license requirement has been in effect since that day and administered through the Office of the Los Angeles County Tax Collector; and

WHEREAS an audit of Los Angeles County Tax Collector business license records was conducted by the City in November 2013 to review the level of service to Calabasas Businesses provided under the requirement; and

WHEREAS the audit determined that reductions in inspection staffing at the Tax Assessors offices resulted in no secondary inspections over a five year period for over 75 Calabasas businesses, and

WHEREAS, business license review services were often duplicative of those provided through the City's standard permitting process; and

WHEREAS, the City Council of the City of Calabasas received a report on the City's business license requirements and the results of the audit of Los Angeles County Tax Assessors records at the City Council meeting of June 11, 2014; and

WHEREAS, the Council considered the report and determined that the Los Angeles County Title 7 Business License was not appropriate to the City of Calabasas and therefore should not be included therein;

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF CALABASAS DOES ORDAIN AS FOLLOWS:

Section 1. Title

This ordinance shall be known as the "Repeal of Title 7 BUSINESS LICENSE of the Los Angeles County Code as adopted by the City of Calabasas".

Section 2. Repealed Chapters

Title 7 Business License as adopted by the City Council under Ordinance 91-17U is hereby repealed.

Section 3. Conflict

If the provisions of this ordinance are in conflict with any other Ordinances which have been adopted by either the City of Calabasas or the County of Los Angeles, the provisions of this ordinance shall prevail.

Section 4. Severability

Should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance shall remain in full force and effect and, to that end, the provisions hereof are declared to be severable.

Section 5. Construction.

The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this Ordinance shall be construed in light of that intent. To the extent the provisions of the Calabasas Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as it read prior to the adoption of this Ordinance, those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

Section 6. Effective Date

This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

Section 7. Certification.

The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2014.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard, City Attorney




CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 19, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM:  ROBERT YALDA, P. E., T. E., DIRECTOR OF PUBLIC WORKS/CITY ENGINEER
HALI AZIZ GOKTAPEH, ASSISTANT TRANSPORTATION PLANNER

SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MALIBU CANYON SHELL FOR THE FUELING OF TRANSIT VEHICLES AND FLEET VEHICLES.

MEETING DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

Staff recommends the City Council award a professional services agreement for the fueling of City vehicles to Malibu Canyon Shell and that City Council authorize the agreement.

BACKGROUND:

In 2012, the City entered into an agreement with Ventoro Properties as part of a pilot program to fuel the City's transit vehicles. Ventoro Properties was chosen due to the diesel fuel capabilities and the nearness to the transit fleet yard.

DISCUSSION/ANALYSIS:

The fueling agreement with Ventoro Properties has resulted in significantly reduced administrative time required for reviewing and approving fueling invoices. Furthermore, the invoices and documentation received achieve the goals of the City Auditors in providing transparency of city funds and expenses.

Another benefit of the agreement stems from the ease of reporting the information for the drivers, limiting the “down-time” of drivers while re-fueling.

The agreement ensures that the majority of fuel purchases for City vehicles is within the City of Calabasas, and provides a simple and easy to use process for all staff and transit drivers who are fueling vehicles.

Staff recommends approving a Professional Services Agreement for the fueling of City vehicles.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no fiscal impact associated with this decision, the funds are currently budgeted for these costs in Accounts 25-333-5252-49 (transit) and 10-332-5237-01 (City vehicles).

REQUESTED ACTION:

Staff recommends the City Council award a professional services agreement for the fueling of City vehicles to Malibu Canyon Shell and that City Council authorize the agreement.

ATTACHMENTS:

PROFESSIONAL SERVICES AGREEMENT

PROFESSIONAL SERVICES AGREEMENT
(City of Calabasas / *Ventoro Properties Inc., dba, 'Malibu Canyon Shell'*)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and *Ventoro Properties, Inc., dba, 'Malibu Canyon Shell'* a California Corporation (“Consultant”).

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: *Fueling of City owned vehicles.*
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s *11/18/2011 and 12/05/2011* proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s *12/05/2011 and 06/05/2014* fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 “Commencement Date”: **07/01/2014.**
- 3.4 “Expiration Date”: **06/30/2016.**

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

5. CONSULTANT’S SERVICES

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any

such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Three Hundred Forty Thousand Dollars (\$340,000)** unless specifically approved in advance and in writing by City.

- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Satpal Mac** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in

writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys’ fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant’s commitment to indemnify and protect City as set forth herein.

10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or

injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 10.6 City does not, and shall not waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's

performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard*, and explosion and collapse hazard where applicable.

11.1.1.1 *Underground contamination insurance is provided by the State UST program through payment of \$0.02 per gallon of gasoline purchased by business.

11.1.2 Worker's Compensation insurance as required by the laws of the State of California.

- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant

agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word “endeavor” with regard to any notice provisions.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant’s insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant’s employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant’s liability or as full performance of Consultant’s duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant’s services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant’s performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: **Robert Yalda**
Telephone: (818) 224-1671
Facsimile: (818) 225-7338

If to Consultant:

Malibu Canyon Shell
4831 Las Virgenes Road
Calabasas, CA 91302
Attn: Satpal Mac
Telephone: (818) 880-4264
Facsimile: (818) 880-6969

With courtesy copy to:

Scott H. Howard
Colantuono & Levin, PC
300 South Grand Avenue, Suite 2700
Los Angeles, CA 90071-3137
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the

effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Name of Company or Individual

By: _____
David Shapiro, Mayor

By: _____
Satpal Mac, Owner

Date: _____

Date: _____

By: _____
Roslyn Mac, Treasurer/Secretary

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC
City Clerk

Date: _____

Approved as to form:

By: _____
Scott H. Howard, City Attorney


Date: _____



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 13, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MAUREEN TAMURI, COMMUNITY DEVELOPMENT DIRECTOR 

SUBJECT: ADOPTION OF RESOLUTION NO. 2014-1430 UPDATING THE BUILDING/SAFETY AND PLANNING FEE SCHEDULES TO INCORPORATE PERIODIC FEE INCREASES BY STATE DEPARTMENT OF CONSERVATION, FISH AND WILDLIFE, BUILDING STANDARDS COMMISSION, LOS ANGELES COUNTY FEE INCREASES, AND ADDING PREVIOUSLY ADOPTED WIRELESS TRANSMISSION CONSULTANT COSTS

MEETING DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

That the City Council approve Resolution No. 2014-1430 updating the Building/Safety and Planning fee schedules to incorporate periodic fee increases by the State Department of Conservation, Fish and Wildlife, Building Standards Commission, Los Angeles County and adding previously adopted Wireless Transmission Consultant costs.

BACKGROUND:

Shortly after incorporation, the City adopted Resolution 91-52 establishing fees for permit issuance and other administrative costs for all City Departments. Since that time, the document has been re-stated and amended by individual Departments that have had a need to modify their fees and provide convenience to users. Updated fees for all Planning Department permits were last approved by Council under Resolution 2012-1333. The last approval of a modification to

Building and Safety fees occurred under Resolution 2011-1304 which lowered fees for photovoltaic (solar) systems.

Action by the Council on this resolution (Attachment A) will not result in new fees

DISCUSSION:

Some projects processed through the Planning and Building and Safety Departments must pay fees which are required by State or County entities which are collected by the City. Staff has received notices of increases in those fees, which require our fee schedules to be updated. Staff is requesting that the City Council authorize amendments to reflect current and future third party fee increases so that the correct amounts are passed through to the applicant for reimbursement.

The four areas of outside agency increases are as follows:

1) State of California, Department of Conservation Strong Motion Instrumentation and Seismic Hazard Mapping Fee (Attachment B)

The Department of Conservation has increased their strong motion fees by approximately 30%. It is collected by the Building and Safety Department at the time of building permit issuance and mailed quarterly to the State. The fee pays for seismic instrumentation and fault mapping activities. The collected information is made part of the United States Geological Survey (USGS) who research and report on earthquake activities around the world.

2) State of California Department of Fish and Wildlife Environmental Document Filing Fees (Attachment C)

This fee, for recording of environmental documents, is collected by the City as a recoverable during the Planning Entitlement phase, when CEQA documents are certified as part of a planning entitlement. The Department of Fish and Wildlife is the principal state agency responsible for reviewing and archiving CEQA materials at the state level, and the agency also recommends mitigation measures and development monitoring programs for projects impacting fish and wildlife resources. The fees are increased annually by DFW based on a cost inflation formula.

3) Los Angeles County Clerk Recording Fees (Attachment D)

Fees for the recording of various documents with the Los Angeles County Clerk are paid during the numerous stages of a project. The requirement to

file a document with the County Clerk can be required as a condition of an approval, under our Municipal Code, or by other State or Federal requirements. When the City undertakes the filing, such as for a CEQA document, the fee for that service is collected and forwarded to the LA County Clerk. The fees are adjusted periodically to cover costs for routine processing of requests.

4) Building Standards Commission

California Senate Bill No. 1473 (Building Standards Development) was signed into law in September 2008, and requires the collection of fees to fund development of Building Standards, primarily focused on developing green building requirements. The collection is currently set at \$4 per \$100,000 in valuation. The City has not received a notice of increase at this time, but is proposing to revise the fee schedule language in anticipation of any future rate increase.

The Planning Fee schedule also will be updated to add the Wireless Transmission Facility fees adopted by Council. Development Code Section 17.12.050 Antennas/Personal Wireless Telecommunication Facilities C.5, which states:

“The cost of the review shall be paid by the applicant through a deposit estimated to cover the cost of the independent review, established by the director.”

A recoverable deposit of \$1,500 is currently collected at the time of the project application, and has proven sufficient in the majority of cases to cover the CTC Consultants expenses. Consistent with Council authorization, the fee schedule will identify that the City will bill the applicant for the Consultant’s direct costs to review the project.

Copies of the new fee schedules reflecting the above modifications for Planning and Building and Safety will be posted on the Department websites once adopted.

FISCAL IMPACT/SOURCE OF FUNDING:

Approval to adjust the fee schedule to identify costs incurred by the City for processing of applications through outside agencies will permit the City to keep pace with periodic increases adopted by other County and State Agencies.

REQUESTED ACTION:

That the City Council approve Resolution No. 2014-1430 updating the Building/Safety and Planning fee schedules to incorporate periodic fee increases by the State Department of Conservation, Fish and Wildlife, Building Standards Commission, Los Angeles County and adding previously adopted Wireless Transmission Consultant costs.

ATTACHMENTS:

- A: Resolution No. 2014-1430
- B: Strong Motion and Seismic Hazard Mapping Fee
- C: Fish and Wildlife Filing Fees
- D: LA County Clerk Recording Fees

**ITEM 8 ATTACHMENT A
RESOLUTION NO. 2014-1430**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA UPDATING THE BUILDING/SAFETY AND PLANNING FEE SCHEDULES TO INCORPORATE PERIODIC FEE INCREASES BY STATE DEPARTMENT OF CONSERVATION, FISH AND WILDLIFE, BUILDING STANDARDS COMMISSION, LOS ANGELES COUNTY FEE INCREASES, AND ADDING PREVIOUSLY ADOPTED WIRELESS TRANSMISSION CONSULTANT COSTS.

WHEREAS, Chapters 15.04 and 17.60.040 of the Municipal Code authorizes the City Council to establish a schedule of fees for permits, amendments and other matters pertaining to development activities; and

WHEREAS, the Planning and Building and Safety Departments collect fees required by State and Local Agencies; and

WHEREAS, there are periodic increases to State and Agency fees which are passed on through the City to applicants and are currently identified in the Planning and Building and Safety fee schedules; and

WHEREAS the State Departments of Conservation and Fish and Wildlife, and the Los Angeles County Clerk have recently adopted fee increases which are not reflected in the current Planning and Building and Safety fee schedules; and

WHEREAS the City Council under Ordinance 2010-265 established a requirement for full cost recovery of the City's specialty Consultant under 17.12.050 Antennas/Personal Wireless Telecommunication Facilities which is not currently reflected in the Planning fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS THAT:

- A. The foregoing recitals are true and correct and support adoption of the updated fee schedule.
- B. The fees set forth in Exhibit A, "Building and Safety Fees" and Exhibit B, "Planning Fees" to this Resolution are hereby established.
- C. The City Council determines that the modifications to the fees set forth in Attachment "A" and "B" reflect either pass-through fees from

third party agencies or previously adopted reimbursable costs established by City ordinance, and do not result in new fees.

- D. The updated fee schedules established by this Resolution shall take effect on the thirtieth day following the adoption of this Resolution.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 27th day of August, 2014.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard, City Attorney

ITEM 8 EXHIBIT A
City of Calabasas
Building and Safety Division Fee Schedule

Resolution History: [91-52 September 25, 1991], [94-282 July 7, 1994],
 [2009-1171 January 14, 2009], [2011-1304 August 24, 2011]
 [2014-1430 August 27, 2014]

BUILDING PERMIT FEES

<u>Valuation</u>	<u>Formulas</u>	<u>Fees</u>
\$0 to \$700		\$51.50
\$701 to \$1,000		\$77.50
\$1,001 to \$25,000	$(\text{valuation} - 1,000) \div 1,000 \times 20.00 + 77.50 = \text{Building Fee}$	
\$25,001 to \$50,000	$(\text{valuation} - 25,000) \div 1,000 \times 15.70 + 557.50 = \text{Building Fee}$	
\$50,001 to \$100,000	$(\text{valuation} - 50,000) \div 1,000 \times 11.60 + 950.00 = \text{Building Fee}$	
\$100,001 and up	$(\text{valuation} - 100,000) \div 1,000 \times 7.70 + 1,530.00 = \text{Building Fee}$	

Plan Check Fees

- 85 percent of the building permit fee, with a minimum of \$82.00.
- Energy plan check = 10% of standard building permit fee.
- Handicapped plan check = 5% of standard building permit fee.
- Standard plans – pay the plan check fee or \$150.00, whichever is greater.

Strong Motion Fee

Charged at building permit issuance per the current State adopted fee schedule:

- ~~.010% of total valuation of Group R occupancy.~~
- ~~.021% of total valuation of all other occupancies.~~
- ~~or \$.50, whichever amount is higher.~~

California Senate Bill No. 1473 (Building Standards Development)

Charged at building permit issuance per the current State adopted fee schedule.:

Permit Valuation	Fees
\$1-25,000	\$1
\$25,001-50,000	\$2
\$50,001-75,000	\$3
\$75,001-100,000	\$4

~~Every \$25,000 or fraction thereof above \$100,000, add \$1~~

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Exception

1. A combined swimming pool permit may be issued for a new swimming pool, spa, or hot tub which will include all building, electrical, plumbing, heating, and excavation work. The total permit fee for the combined swimming pool permit shall be two times the building permit fee.
2. The total permit fee for a combined building permit shall be 1.60 times the building permit fee determined from building table file.

Other Fees

The following fees shall be paid before a permit is issued, inspection made, occupancy allowed, or device operated:

- | | |
|--|-------------------|
| 1. Issuance Fee | \$0 |
| a. For a site inspection not otherwise covered herein by a fee and which is regulated by a Los Angeles County Ordinance. | \$500.00 |
| b. For inspection of any use, occupancy, or change in use or occupancy: | |
| Group R or M Occupancies | \$260.00 |
| Occupancy groups other than R or M affected floor area: | |
| Less than 5,000 square feet | \$640.00 |
| 5,001 to 10,000 square feet | \$770.00 |
| 10,001 to 100,000 square feet | \$1,280.00 |
| Above 100,000 square feet | \$1,940.00 |

c. For inspection of the repair or rehabilitation of a building or structure declared substandard by notice filed with the Department of Registrar-Recorder the fee shall be as set forth in Table No. 3-1, but not less than	\$452.00
d. For inspection of the demolition (including sewage system termination) of a building or structure:	\$194.00
e. For inspection or reinspection of Group A, Division 4, structures, each	\$260.00
f. For inspection of structures or devices regulated by Chapter 66, the first inspection of the first structure or device	\$194.00
And, for each additional structure or device:	\$31.00
g. For application and investigation for relocation Building Permits as required by Chapter 68:	
Floor Area: Less than 2,500 square feet	\$517.00
2,501 square feet and above	\$1,034.00
h. For investigation and/or permit for trailer coaches required by Chapter 69	\$192.00
i. For inspections outside of normal business hours, per hour	\$117.00
j. For inspection for which no fee is specifically indicated, per hour	\$117.00
2. For search of office records and a single copy of a microfilmed permit \$26.00	
And, for each additional copy of permit	\$3.20
3. For approval in concept review pursuant to the 1976 Coastal Act (Section 30,000 et seq. Public Resources Code)	\$154.50
4. For processing geology or engineering reports submitted pursuant to Sections 308, 309 or 7005:	
Engineering Geology Report:	\$500.00
Geotechnical Engineering Report (Soils Engineering Report):	\$500.00

Geotechnical Report (Combination Soils Engineering and Engineering Geology Report):	\$700.00
Geotechnical site review without reports to determine if reports required or to determine geotechnical suitability of site:	\$500.00
5. For processing Coastal Engineering Report	\$460.00
6. For determining occupant load for purposes of parking requirements pursuant to Title No. 22 (Zoning Ordinance)	\$130.00
7. Reproduction of microfilmed plans plus <u>\$1.10</u> for each sheet to be reproduced \$51.00	
8. Assignment of house numbers \$64.00	
9. For additional plan review required by changes, additions or revision of approved plans, per hour	\$130.00
10. For additional review required beyond the initial and second check of plans or reports per hour	\$130.00
11. For the issuance of Certificate of Occupancy	\$130.00
12. For the issuance of a temporary Certificate of Occupancy	\$180.00
13. For the extension of a temporary Certificate of Occupancy	\$120.00
a. Special Inspection Examination	\$290.00
b. Special Inspection Examination w/ICBO Certification	\$180.00
c. Special Inspector Certificate renewal	\$120.00
14. A written application for use of an alternate material or method of construction shall be submitted with a filing fee	\$260.00
15. An additional fee per hour or fraction thereof shall be charged when actual staff review exceeds two hours:	\$130.00

REHABILITATION PROCESSING FEES

<u>SERVICE</u>	<u>FEE</u>
Investigation and Processing	\$387.00
Preparation of Job Specifications	\$517.50
City Council Approval	\$262.00
Contract Performance Inspection	\$207.00
Billing	\$154.50
Record Special Assessment	\$154.50
Filing Special Assessment	\$262.00

PHOTOVOLTAIC SYSTEMS FEES

Under 10KW systems

Plan Check:

\$117.00

Permit:

\$174.00

10 kW to 30 kW systems

Permit:

\$647.00

Plan Check

\$397.00

Over 30 kW systems

Plan Check:

\$979.00

Permit:

\$780.00

ELECTRICAL PERMIT FEES

PERMITS

Permit Issuance Fee: **\$.0**

SYSTEM FEE SCHEDULE

The following fees shall be paid before a permit is issued, inspection made, occupancy allowed or device operated:

New Residential Buildings

The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.

For **new multi-family residential buildings (apartments and condominiums) having three or more living units** not including garages, carports, and other noncommercial automobile storage areas constructed at the same time, per square foot: **\$.10**

For garages, carports, and other accessory building used in conjunction with multi-family residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE

For **new single- and two-family residential buildings** not including garages, carports, and other minor accessory buildings constructed at the same time, per square foot: **\$.12**

For garages, carports, and other minor accessory buildings constructed at the same time as the single- or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions, and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.

Private Swimming Pools

For new private, residential, in-ground swimming pools for single, or multi-family occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping, and other similar electrical equipment directly related to the operation of a swimming pool, each: **\$ 96.25**

For other types of swimming pools, therapeutic whirlpools, spas, hot tubs, and alterations to existing swimming pools, each: **\$ 64.75**

Carnivals and Circuses

Carnivals, circuses, or other traveling shows or exhibitions, utilizing transportable-type rides, booths, displays, and attractions.

For electric generator and electrically driven rides, each: **\$ 46.50**

For mechanically driven rides and walkthrough attractions or displays having electric light, each: **\$ 19.50**

For a system of area and booth lighting, each: **\$ 19.50**

For permanently installed rides, booths, displays, and attractions, use UNIT FEE SCHEDULE

Temporary Power Service

For a temporary service power pole or pedestal, including all pole or: **\$ 51.75**

For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sale lots, firework stands, sales booths, additional pole, etc., each: **\$ 25.75**

BRANCH CIRCUIT AND UNIT FEE SCHEDULES

Note: Where appropriate, either fee schedule may be used.

Branch Circuit Fees (Alternate to Unit Fees)

Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches, and receptacles which are supplied by these branch circuits, including their outlets.

For 15 or 20 ampere 120 volt lighting or general use receptacles:

1 to 10 branch circuits inclusive, each: **\$ 20.50**

11 to 40 branch circuits inclusive, each: **\$ 16.50**

41 or more branch circuits, each: **\$ 15.50**

For 15 or 20 ampere 208 volt to 277 volt lighting, each: **\$32.50**

Exception: An individual multi-wire branch circuit supplying one appliance may be counted as one circuit.

(ALTERNATE TO BRANCH CIRCUIT FEES)

Receptacle, Switch, Lighting, or Other

For receptacle, switch, lighting or other outlets at which current is used or controlled except services, feeders, and meters:

First 20, each:	\$ 2.25
Add'l outlets, each:	\$ 1.50

Note: For multi-outlet assemblies, each 5' or fraction thereof may be considered as one outlet.

Lighting Fixtures

For lighting fixtures, sockets, or other lamp holding devices:

First 20, each:	\$ 2.25
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Add'l fixtures, each:	\$ 1.50
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For pole or platform mounted lighting fixtures, each	\$ 2.50
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For theatrical-type lighting fixtures or assemblies, each:	\$ 2.50
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Residential Appliances of Three Horsepower or Less:

For fixed residential appliances or receptacles outlets for same, including wall-mounted electric ovens, counter-mounted cooktops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three horsepower (HP) in rating, each: **\$13.00**

Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.

Other Appliances of Three Horsepower or Less:

For any appliance installed in a non-residential occupancy and not exceeding three horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment, each: **\$18.00**

Note:

1. As used in the above sentence, “non-residential occupancy” includes, but is not limited to, hotels, and motels, but excludes apartments and single-family dwellings.
2. For other types of air conditioners and other motor driven appliances having larger electrical ratings, see Power Apparatus

Power Apparatus:

For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners, and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows:

Rating in horsepower (HP), kilowatts (KW), kilovolt-amperes (KVA), or kilovolt-amperes-reactive (KVAR).

Rating over 3 and not over 10, each	\$ 23.25
Rating over 10 and not over 50, each	\$ 54.75
Rating over 50 and not over 100, each	\$102.25
Rating over 100, each	\$169.00

Note:

1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.
2. These fees include all switches, circuit breakers, contractors, thermostats, relays, and other directly related control equipment

Busways

For cable trays, trolley, and plug-in type busways, each 100' or fraction thereof: **\$ 30.75**

Note: An additional fee will be required for lighting fixtures, motors, and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.

Signs, Outline lighting, and marquees:

For signs, outline lighting systems, or marquees supplied from one branch circuit, each: **\$46.50**

For add'l branch circuits within the same sign, outline lighting system or marquee, each: **\$ 15.25**

Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards:

For services, switchboards, switchboard sections, motor control centers, and panelboards of 600 volts or less and under 300 amperes to 1,000 amperes in rating, each: **\$ 46.50**

For services, switchboards, switchboard sections, motor control centers, and panelboards of 600 volts or less or over 300 amperes to 1,000 amperes in rating, each: **\$ 90.50**

For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1,000 amperes in rating, each: **\$193.00**

Miscellaneous Apparatus, Conduits, and Conductors:

For electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth: **\$ 77.50**

Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.

Other Inspections:

For each extra inspection resulting from defective workmanship or materials, such: **\$ 38.75**

For inspection of electrical equipment for which no fee is herein set forth and for emergency inspections for the time consumed:

For the first ½ hour, or fraction thereof **\$65.00**
Or, for each hour, or fraction thereof: **\$130.00**

For any single hazardous location larger than 2,000 square feet or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 square feet, a surcharge in addition to any other applicable fees, each: **\$260.00**

For investigation of alternate materials and methods performed by the Chief Electrical Inspector:

For the initial filing fee: **\$260.00**
For each hour or fraction thereof, in excess of two: **\$130.00**

For investigation and review of test reports from local testing laboratories, or to comply with Section 83-3.

Reports for 1 to 10 electrical items, apparatus, machine tools, appliances, or other electrical equipment

For 11 to 20 items: **\$600.00**
For 21 to 50 items: **\$900.00**
For more than 50 items: **\$1,000.00**
For high voltage switchgears, transformers, or substations, each: **\$600.00**

Plan Check Fee:

The fee shall be equal to **70%** of the required electrical permit fee provided, however, the minimum fee shall be: **\$130.00.**

The fee for each tenant improvement plan check (installations requiring review to verify compliance with the State's Electrical Energy Conservation requirements (Title 24), when a building permit is not required for that work, shall be \$16.00 for each 1,000 square feet; provided, however, the minimum fee shall be: **\$65.00.**

Investigation fee for work without a permit shall be minimum: **Double Fee**

R-3 occupancies: **\$200.00**
Other occupancies, minimum: **\$400.00**

Noncompliance Fee:

For one- and two-family dwelling occupancies **\$120.00**
For other occupancies **\$240.00**

PLUMBING PERMIT FEES

Table No. 1

Issuance fee)	\$.0
In addition:	
For each plumbing fixture or trap or set of fixtures on one trap (including drainage, vent, water piping, and backflow prevention devices thereof, (hose bibbs are considered fixtures)	\$ 19.50
For each permanent-type dishwasher whether individually trapped or not	\$ 19.50
For future stacks or branches, each waste inlet	\$19.50
For each roof drain	\$19.50
For each drainage or sewer backwater valve	\$55.70
For each industrial waste pretreatment interceptor, including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$19.50
For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply For pool not include	\$19.50
For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:	
Low pressure system:	
Five outlets or less	\$19.50
For each additional outlet over five	\$ 5.00
Medium or high pressure system:	
Each system	\$80.00
Additional fee for each outlet	\$5.00
For each gas meter not under control and maintenance of the serving gas supplier	\$19.50

For each gas pressure regulator other than appliance regulators	\$19.50
For each water heater and/or vent	\$19.50
For repair or alteration of drainage and/or vent piping, each fixture	\$19.50
For each piece of water treating equipment	\$19.50
For each water pressure regulator	\$19.50
For potable water not covered elsewhere in fee schedule:	
1 ½" and smaller	\$19.50
2" to 3"	\$60.00
Over 3"	\$130.00
For replacing water piping in a building:	
1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or	
2) each branch or riser that has none of the above items connected thereto:	\$8.00
For sprinkling systems on any one meter, each backflow prevention device:	\$ 19.50
For each backflow prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	\$19.50
For each trap primer	\$19.50
For each solar potable water-heating system, including water heater and vent	\$120.50
Investigation fee for work without permit:	Double Fee
R-3 occupancies	\$200.00
Other occupancies, minimum	\$400.00
Noncompliance fee:	
R-3 occupancies	\$120.00

Other occupancies:	\$240.00
Board of Appeals Fee	\$510.00
Alternate material fee	\$260.00
Per hour:	\$130.00

Table No. 2

For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	\$55.75
For each house sewer manhole	\$ 55.75
For each installation of a section of house sewer for future use	\$36.00
For the connection of each additional building or additional work to a house sewer	\$36.00
For the connection of a house sewer to a private sewage disposal system	\$36.00
For each private sewage disposal system (septic tank and seepage pits or pits and/or drain field)	\$113.90
For each cesspool, overflow seepage pit, percolation test pit, swimming pool drywell, or drain field extension or replacement	\$ 55.75
For disconnection, abandonment, alteration, or repair of any house sewer or private sewage disposal system or part thereof	\$36.00

Plan Check Fee

1. A plan checking fee as indicated shall be paid to the Chief Plumbing Inspector at the time of submitting plans and specifications for work described in this subsection. Said fee shall be equal to 40% of the required plumbing permit fee as set forth in Table 1 of this Article.

The minimum plan checking fee (including all surcharges) shall be **\$130.00**

All plumbing systems proposed shall be submitted for review when a project (building or premises) taken as a whole has any of the following:

- a. More than 216 waste fixture units;
- b. Potable water supply piping required to be 2" or larger; or
- c. Fuel gas piping required to be 2" or larger or containing medium or high pressure gas.

If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:

- a. Combination waste and vent system **\$200.00**
 - b. Gas system containing an earthquake actuated shut-off valve **\$70.00**
 - c. Chemical waste system **\$40.00**
 - d. Rainwater system **\$130.00**
2. For plan checking individual systems not required to be reviewed under subsection 1. above:
- a. Combination waste and vent systems **\$300.00**
 - b. Gas system containing an earthquake actuated shut-off valve **\$100.00**
 - c. Chemical waste system **\$ 60.00**
 - d. Rainwater system **\$200.00**
3. In addition to the aforementioned fees, the Chief Plumbing Inspector may require additional charges for plan check service beyond the initial and second check when such additional work is due to changes, omissions, or errors on the part of the plan check applicant. Fees shall be \$130.00 per hour. The payment of said fees shall not exempt any person from compliance with other provisions of this Code.

MECHANICAL PERMIT FEES

Issuance fee of each permit \$.0

For the installation, alteration, or relocation of each refrigeration, compressor or absorption unit, and for each fuel burning furnace, heater, boiler, and vented decorative appliance including vents attached thereto:

Up to and including 100,000 BTU	\$31.00
More than 100,000 BTU and up to and including 500,000 BTU	\$62.00
More than 500,000 BTU	\$155.00

For each air inlet and air outlet served by any air-conditioning system **\$5.00**

Or when the number of air inlets and outlets are unknown, for each 1,000 square feet or fraction thereof conditioned area	\$44.00
---	----------------

None: An air-conditioned system includes heating and /or cooling.

For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit **\$15.50**

For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:

Up to and including 2,000 CFM	
Each unit up to 10	\$15.50
Each unit over 10	\$5.50
More than 2,000 CFM and up to and including 10,000 CFM, each	\$46.40

More than 10,000 CFM, each **\$77.50**

Note: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.

For each evaporative cooler other than portable type **\$26.00**

For ventilation fans which serve a single register:

Each fan up to 10 **\$18.75**

Each fan over 10 **\$6.50**

For each ventilation system which is not a portion of any air-conditioning system for which a permit is required elsewhere in this Code **\$38.75**

For the installation of each commercial kitchen hood, spray booth, or product conveying duct system, including in the fans and ducts attached thereto **\$77.50**

For the installation of each fire damper **\$12.75**

For the alteration of an existing duct system for which a permit is not required elsewhere in this Code **\$31.00**

Investigation fee for work without permit **Double Fee**

R-3 occupancies **\$200.00**

Other occupancies, minimum **\$400.00**

Noncompliance fee:

R-3 occupancies **\$120.00**

Other occupancies **\$240.00**

Board of Appeals Fee	\$510.00
Alternate material fee	\$260.00
Per Hour	\$130.00

Note:

1. For a refrigeration system rating; one horsepower, one ton, or 12,000 BTU per hour shall mean the same quantity.
2. For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.

Plan Check Fee

The Mechanical Code requires plan check fees to be paid at the time of submitting plans and specifications for:

1. Installations where the aggregate BTU input capacity for either comfort heating or comfort cooling is more than 500,000 BTU. Plans shall detail all the mechanical systems proposed, including comfort heating and comfort cooling systems, refrigeration systems, and ventilation systems and hoods.

The plan check fee shall be 50% of the required mechanical permit fee.

The minimum plan checking fee (including all surcharges) shall be \$130.00

EXCEPTION: Identical appliances of 100,000 BTU or less, installed in a single building:

Up to and including 10	50% of permit fee
For each appliance over 10	an additional 5% of its permit fee

If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:

- | | |
|-----------------------------------|-----------------|
| a. A commercial Type I or II hood | \$200.00 |
|-----------------------------------|-----------------|

- | | |
|----------------------------------|-----------------|
| b. Garage ventilation systems | \$200.00 |
| c. Stairs pressurization systems | \$200.00 |
| d. Product conveying systems | \$200.00 |
2. Installations of the following individual systems:
- | | |
|-----------------------------------|-----------------|
| a. A commercial Type I or II hood | \$300.00 |
| b. Garage ventilation systems | \$300.00 |
| c. Stairs pressurization systems | \$300.00 |
| d. Product conveying systems | \$300.00 |
3. Tenant Improvement installations requiring review to verify compliance with the State's Energy Regulations, when a building permit is not required for that work, the fee shall be \$32.00/1,000 square feet of conditioned space, with a minimum of \$65.00.

In addition to the aforementioned fees, the Chief Mechanical Inspector may require additional charges at the rate of \$130.00 per hour for plan check services beyond the initial and second check when such additional work is due to changes, omissions, or errors on the part of the plan check applicant. The payment of said charges shall not exempt any person from compliance with other provisions of this Code.



CITY of CALABASAS

Community Development Department
Planning Division
100 Civic Center Drive
Calabasas, CA 91302
(818) 224-1600
Fax: (818) 225-7329
www.cityofcalabasas.com

ITEM 8 EXHIBIT B

Planning Fee Schedule

~~Effective Monday, August 13, 2012~~

~~Adopted June 13, 2012 (Resolution No. 2012-1333)~~

~~Resolution History: [91-52 Sept. 25, 1991], [95-352 Nov. 17, 1995], [2010-1225 Feb. 24, 2010], [2010-1227 Mar. 10, 2010],~~

~~[2012-295 June 27, 2012], [2012-1333, June 13, 2012], [2014-1430 Aug. 27, 2014]~~

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Planning Applications

Administrative Plan Review

- Single-family (1 Unit) \$850.00
- Other \$1,700.00

Annexation/SOI Amendment \$12,351.00 + LAFCO Fees

Appeal \$150.00

Certificate of Appropriateness: (Historic Properties Only)

- Single-family (1 Unit) \$503.00
- Other \$1,006.00

Certificate of Economic Hardship: (Historic Properties Only)

- Single-family (1 Unit) \$456.00
- Other \$913.00

Conditional Use Permit

- Single-family (1 Unit) \$1,715.00
- Other \$3,430.00

Conditional Use Permit Amendment

- Single-family (1 Unit) \$784.00
- Other \$1,569.00

Development Agreement \$6,051.00

Development Code Amendment \$4,123.00

Development Plan Review \$7,975.00

General Plan Amendment \$5,566.00

Home Occupation Permit \$90.00

Lot Line Adjustment \$1,495.00 + \$172.50 per parcel ²

Minor Use Permit

- Single-family (1 Unit) \$1,050.00
- Other \$2,101.00

Oak Tree Permit

- Single-family (1 Unit) \$1,428.00
- Other \$2,856.00

Pre-application Review \$988.00

Scenic Corridor Permit

- Single-family (1 Unit) \$377.00
- Other \$754.00

Scenic Corridor Permit – Minor

- Single-family (1 Unit) \$268.00
- Other \$536.00

Sign Permit

- Temporary Banners \$55.00
- Other \$312.00

Sign Program \$2,042.00

Site Plan Review

- Single-family (1 Unit) \$1,779.00
- Other \$3,559.00

Specific Plan \$11,793.00

Street Vacation \$4,399.00

Temporary Use Permit \$301.00

Tentative Parcel Map \$4,909.00

Tentative Tract Map \$6,040.00

Tract or Parcel Map - Revision \$3,036.00

Time Extension \$254.00

Wireless Transmission Facility

Planning Fee Schedule

<u>RF Consultant</u>	<u>Cost plus 15%</u>
Variance	
- Single-family (1 Unit)	\$1,127.00
- Other	\$2,255.00
Variance - Each Additional Request (more than 1 Variance)	
- Single-family (1 Unit)	\$403.00
- Other	\$806.00
Zone Change	\$3,825.00
Zoning Clearances	\$146.00

accordance with Section 66014 of the California Government Code.

Environmental Fees

Environmental Fees are charged to all projects subject to CEQA and are in addition to any application fees.

Environmental Assessments

- Exempt Projects	\$393.00
- Negative Declaration	\$1,184.00 ¹
- Mitigated Negative Declaration	\$6,961.00 ¹
- Environmental Impact Report	\$8,867.00 ¹

Environmental Consultants Cost +15%

LA County / State Fish and Wildlife Game-Environmental Filing Fees

Fees for the filing of Environmental Notices with the Los Angeles County-Registrar-Recorder/County Clerk's Office and State Fish and Wildlife shall be submitted to the Planning Department. All checks shall be made payable to the "Los Angeles County Clerk." Fees set by other Agencies are adjusted periodically. Copies of the most current fee schedules are available at the Public Counter and in the office of the City Clerk.

As of January 1, 2012 the fees are as follows: (the City has no control over County Fees and they are subject to change without notice)

County Posting Fee (all postings)	\$75.00
(This includes Notices of Preparation, Notices of Completion, Notices of Intent to Adopt, and Notices of Availability)	
Notice of Exemption	\$75.00
- Negative Declaration or	\$2,176.50*
- Mitigated Negative Declaration	
- Environmental Impact Report (EIR)	\$2,994.50*
-	* Includes \$75.00 Posting Fee

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Other Fees

Public Hearing Notification Service³ \$157.24 +
 \$0.58 for each property within 500 feet

Notes:

1. This does not include any costs of consultants to prepare any environmental documents preparing initial deposit will be collected at the time of application submittal. Any unused deposit amount will be returned to the applicant following final action on the application. Additional deposits may be required.
2. This fee is collected for the Public Works Department.
3. This optional service is provided by the City as an alternative to the submittal requirements for public hearings. In lieu of submitting the 500 foot radius map, property owner list, mailing labels, and stamped envelopes as required, the City will prepare these materials. This fee covers the City's cost for preparation of these materials and is collected in

NATURAL RESOURCES AGENCY

EDMUND G. BROWN JR., GOVERNOR

**DEPARTMENT OF CONSERVATION***Managing California's Working Lands***DIVISION OF ADMINISTRATION - ACCOUNTING OFFICE**

801 K STREET • MS 22-15 • SACRAMENTO, CALIFORNIA 95814

PHONE 916 / 322-5998 • FAX 916 / 445-0433 • TDD 916 / 324-2555 • WEB SITE conservation.ca.gov

Date: June 24, 2014

IMPORTANT NOTICE - FEE INCREASE AS OF JULY 1, 2014

To: ALL CITIES AND COUNTIES

Strong Motion Instrumentation and Seismic Hazard Mapping

This is to inform you that legislation under SB 861 (Chapter 35, Statutes of 2014) has amended Section 2705 of the Public Resources Code to increase the seismic fee for building permits **effective July 1, 2014** to provide for increased mapping of faults. The increased fee will be as follows:

\$10.00 per \$100,000 for 1-3 story residential buildings **will increase to \$13.00 per \$100,000**

\$21.00 per \$100,000 for commercial and over 3-story residential buildings **will increase to \$28.00 per \$100,000.**

Revised fee schedules are enclosed to assist you in computing the new fees. The 5% retention of fees collected will also be correspondingly increased. If you have any questions, or need additional information, please contact Karla Rasmussen at (916) 322-2856 or e-mail Karla.rasmussen@conservation.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Clayton Haas", written over a horizontal line.

Clayton Haas
Assistant Director,
Division of Administration

Enclosures

**Fee Schedule
Strong-Motion Instrumentation and Seismic Hazard Mapping Fee**

Category 1 Construction * (1 to 3 Story Residential)

Method 1

The fee amount can be calculated from the permit valuation amount using the formula:

$$(\text{Valuation Amount}) \times 0.00013 = \text{Fee Amount}$$

As an example, the fee for a \$128,580 valuation is \$128,580 x 0.00013 or \$16.72

Method 2

As an alternative to Method 1, the fee for a given valuation can be calculated using the following table, as illustrated below:

Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee
\$ 0 - 100	\$ 0.01	\$ 1,000	\$ 0.13	\$ 10,000	\$ 1.30	\$ 100,000	\$ 13.00	\$ 1,000,000	\$ 130.00
\$ 200	\$ 0.03	\$ 2,000	\$ 0.26	\$ 20,000	\$ 2.60	\$ 200,000	\$ 26.00	\$ 2,000,000	\$ 260.00
\$ 300	\$ 0.04	\$ 3,000	\$ 0.39	\$ 30,000	\$ 3.90	\$ 300,000	\$ 39.00	\$ 3,000,000	\$ 390.00
\$ 400	\$ 0.05	\$ 4,000	\$ 0.52	\$ 40,000	\$ 5.20	\$ 400,000	\$ 52.00	\$ 4,000,000	\$ 520.00
\$ 500	\$ 0.07	\$ 5,000	\$ 0.65	\$ 50,000	\$ 6.50	\$ 500,000	\$ 65.00	\$ 5,000,000	\$ 650.00
\$ 600	\$ 0.08	\$ 6,000	\$ 0.78	\$ 60,000	\$ 7.80	\$ 600,000	\$ 78.00	\$ 6,000,000	\$ 780.00
\$ 700	\$ 0.09	\$ 7,000	\$ 0.91	\$ 70,000	\$ 9.10	\$ 700,000	\$ 91.00	\$ 7,000,000	\$ 910.00
\$ 800	\$ 0.10	\$ 8,000	\$ 1.04	\$ 80,000	\$ 10.40	\$ 800,000	\$ 104.00	\$ 8,000,000	\$ 1,040.00
\$ 900	\$ 0.12	\$ 9,000	\$ 1.17	\$ 90,000	\$ 11.70	\$ 900,000	\$ 117.00	\$ 9,000,000	\$ 1,170.00

The fee amount can be obtained by breaking the Evaluation amount into parts and using the entries in This table. An example for a permit valuation of \$128,580 is shown at the right:

\$100,000	\$13.00
20,000	2.60
8,000	1.04
500	0.07
80	.01
<u>\$128,580</u>	<u>\$16.72</u> Fee Amount

* Notes:

- 1) The minimum fee is 50 cents, so the fee for any valuation up to \$3850 is simply \$.50.
- 2) Category 1 construction includes residential buildings 1 to 3 stories in height, except hotels and motels. Single family houses, duplexes and quadruplexes are in Category 1. Condominiums and apartment buildings are in Category 1 only if they are 3 stories or less in height.
- 3) A "building" is defined as a structure built for the support, shelter or enclosure of people, animals or property.

**Fee Schedule
Strong-Motion Instrumentation and Selsmic Hazard Mapping Fee**

Category 2 Construction * (Over 3 story Residential and all Commercial)

Method 1

The fee amount can be calculated from the permit valuation amount using the formula:

$$(\text{Valuation Amount}) \times 0.00028 = \text{Fee Amount}$$

As an example, the fee for a \$1,231,890 valuation is \$1,231,890 x 0.00028 or \$344.93

Method 2

As an alternative to Method 1, the fee for a given valuation can be calculated using the following table, as illustrated below:

Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee
\$ 0 - 100	\$ 0.03	\$ 1,000	\$ 0.28	\$ 10,000	\$ 2.80	\$ 100,000	\$ 28.00	\$ 1,000,000	\$ 280.00
\$ 200	\$ 0.06	\$ 2,000	\$ 0.56	\$ 20,000	\$ 5.60	\$ 200,000	\$ 56.00	\$ 2,000,000	\$ 560.00
\$ 300	\$ 0.08	\$ 3,000	\$ 0.84	\$ 30,000	\$ 8.40	\$ 300,000	\$ 84.00	\$ 3,000,000	\$ 840.00
\$ 400	\$ 0.11	\$ 4,000	\$ 1.12	\$ 40,000	\$ 11.20	\$ 400,000	\$ 112.00	\$ 4,000,000	\$ 1,120.00
\$ 500	\$ 0.14	\$ 5,000	\$ 1.40	\$ 50,000	\$ 14.00	\$ 500,000	\$ 140.00	\$ 5,000,000	\$ 1,400.00
\$ 600	\$ 0.17	\$ 6,000	\$ 1.68	\$ 60,000	\$ 16.80	\$ 600,000	\$ 168.00	\$ 6,000,000	\$ 1,680.00
\$ 700	\$ 0.20	\$ 7,000	\$ 1.96	\$ 70,000	\$ 19.60	\$ 700,000	\$ 196.00	\$ 7,000,000	\$ 1,960.00
\$ 800	\$ 0.22	\$ 8,000	\$ 2.24	\$ 80,000	\$ 22.40	\$ 800,000	\$ 224.00	\$ 8,000,000	\$ 2,240.00
\$ 900	\$ 0.25	\$ 9,000	\$ 2.52	\$ 90,000	\$ 25.20	\$ 900,000	\$ 252.00	\$ 9,000,000	\$ 2,520.00

The fee amount can be obtained by breaking the evaluation amount into parts and using the entries in this table. An example for a permit valuation of \$1,231,890 is shown at the right:

\$1,000,000	\$280.00	
200,000	56.00	
30,000	8.40	
1,000	0.28	
800	0.22	
90	.03	
<u>\$1,231,890</u>	<u>\$344.93</u>	Fee Amount

* Notes:

- 1) The minimum fee is 50 cents, so the fee for any valuation up to \$1786 is simply \$.50.
- 2) Category 2 includes all buildings not in Category 1. For example, Category 2 includes residential buildings over 3 stories, all office buildings, warehouses, factories and other manufacturing or processing facilities, restaurants, and other non-residential buildings.
- 3) A "building" is defined as a structure built for the support, shelter or enclosure of people, animals or property.

CALIFORNIA DEPARTMENT OF FISH and WILDLIFE



[Home](#) → [Habitat Conservation Planning](#) → [CEQA](#) → [Filing Fees](#)

CEQA Environmental Document Filing Fees

CDFW imposes and collects a filing fee to defray the costs of managing and protecting California's vast fish and wildlife resources, including, but not limited to, consulting with other public agencies, reviewing environmental documents, recommending mitigation measures, and developing monitoring programs.



CEQA Document	Fees Effective January 1, 2014	Fees Effective January 1, 2015
Negative Declaration (ND)	\$2,181.25	\$2,210.00
Mitigated Negative Declaration (MND)	\$2,181.25	\$2,210.00
Environmental Impact Report (EIR)	\$3,029.75	\$3,069.75
Environmental Document pursuant to a Certified Regulatory Program (CRP)*	\$1,030.25	\$1,043.75
County Clerk Processing Fee**	\$50.00	\$50.00

* CRPs include certain state agency regulatory programs as defined in section 21080.5 of the Public Resources Code and section 15251 of the CEQA Guidelines. Beginning July 1, 2013, CEQA/CRP Filing Fees will no longer apply to the filing of Notices of Decision or Determination for Forest Practice Rules and Timber Harvest Plans (Pub. Resources Code, § 4629.6, added by Stats. 2012, ch. 289, § 3).

** Additional county fees may apply. Please check with your county clerk's office for details.

Annual Fee Adjustments

CDFW is required to adjust the fees annually (Fish & G. Code, § 713). The annual fee adjustments are based on changes in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services, as published by the U.S. Department of Commerce. Annual filing fee adjustments are posted on CDFW's website prior to November 1 of the year before they become effective.

Payment of Fees

The project proponent is responsible for payment of the filing fee (Fish & G. Code, § 711.4). Filing Fees are due at the time a Notice of Determination is filed with the county clerk's office (local lead agency), or with the State Clearinghouse (state lead agency). Fees due for Certified Regulatory Program notices are due to CDFW directly and before the respective Notice of Decision is filed with the Secretary for Natural Resources.


For more information on filing fees and No Effect Determinations, please refer to [California Code of Regulations, title 14, section 753.5](#).

Exemptions and No Effect Determinations

The CEQA filing fee will be waived if a project will have no effect on fish and wildlife (Fish & G. Code, § 711.4, subd. (c)(2)(A)). Additionally, projects that are statutorily or categorically exempt from CEQA are also not subject to the filing fee and do not require a no effect determination (Cal. Code Regs., tit. 14, §§ 15260-15333; Fish & G. Code, § 711.4, subd. (d)(1)). Only CDFW staff is responsible for determining whether a project will qualify for a No Effect Determination and if the CEQA filing fee will be waived.

Instructions for County Clerks

→ [County Clerk instructions for properly collecting and transmitting CEQA filing fees.](#)

 [Contact CEQA Program](#) – CDFW staff cannot make decisions or intercede on CEQA projects under the jurisdiction of another lead agency. Please address project-specific comments to the project's lead agency.

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Los Angeles County
Registrar-Recorder/County Clerk

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Schedule of Fees

Jump to:
COUNTY CLERK FEES | Fictitious Business Name Filing Fees | Miscellaneous Filing Fees | Certification Fees | Environmental Fees
ELECTION FEES | Records/Services Fees
RECORDER FEES | Recording Fees | Map Fees | Financing Statement Fees | Marriage License Fees | Vital Records Fees | Copy, Certification and Search Fees | Transfer Tax Fee

ATTENTION

Effective January 1, 2014, AB1053 authorizes an increase for a certified copy of a birth, marriage and death certificate. The fees are as following:

Birth from \$23.00 to \$28.00
 Marriage from \$14.00 to \$15.00
 Death from \$16.00 to \$21.00

ATTENTION

California Environmental Quality Act document fees will increase effective January 1, 2014, pursuant to Fish and Game Code Â§711.4(b) and 713 as follows:

- Negative Declaration and Mitigated Negative Declaration - **\$2,181.25**
- Environmental Impact Report - **\$3029.75**
- Environmental Document prepared pursuant to a Certified Regulatory Program - **\$1,030.25**

This Web Page contains information regarding various fees charged for copies of records and materials available from the Registrar-Recorder/County Clerk

Costs are adjusted periodically to comply with state legislative mandates and county administrative reviews of fee schedules. The fees listed represent costs for routine processing of requests. There may be instances when an additional amount is charged for special processing and handling.

It may be necessary to complete a department contract form to purchase or rent computer tapes, cartridges and certain printed materials.

Recorder employees who accept documents for filing and the required fees are not authorized to provide any legal advice pertaining to the recording transactions. (Government Code Section 24004)

A \$33 charge will be made for any check submitted in payment of a fee that is returned because of insufficient funds (Government Code Section 6157)

Uncompared copies of documents filed will not be returned by mail to the sender unless a self-addressed, stamped envelope is provided for that purpose.

RECORDER FEES

Legal Authority References: Government Code (GC); Uniform Commercial Code (UCC); Health and Safety Code (HS); Revenue & Taxation (R&T); Los Angeles County Code (LAC)

RECORDING FEES			
	TYPE OF SERVICE	FEE	AUTHORITY
1	Recording and indexing every instrument, paper or notice required or permitted by law, except deeds subject to DTT	\$10.00	GC 27361(a)
		\$1.00	GC 27361.4(a)
		\$1.00	GC 27361.4(b)
		\$1.00	GC 27361.4(c)
		\$1.00	GC 27397.4(c)(1)
		\$3.00	GC 27388
1a	Recording and indexing deeds subject to DTT	\$10.00	GC 27361(a)
		\$1.00	GC 27361.4(a)
		\$1.00	GC 27361.4(b)
		\$1.00	GC 27361.4(c)
		\$1.00	GC 27397.4(c)(1)
1b	Each ADDITIONAL page or fraction of a page	\$3.00	27361 GC
1c	COMBINED documents incorporated on one form	\$10.00	GC 27361(a)
		ea Title	
		\$1.00	GC 27361.4(a)
		\$1.00	GC 27361.4(b)
		\$1.00	GC 27361.4(c)

		\$1.00	GC 27397 4(c)(1)
		\$3.00	GC 27388
1d	MORE THAN nine lines per vertical inch or twenty-two characters per horizontal inch, except directive or explanatory words (penalty print)	\$1.00	27361 GC
1e	ADDITIONAL indexing referenced to previously recorded document	\$1.00	27361.2 GC
1f	Additional indexing for each group of ten names or portion thereof after the initial group of ten names	\$1.00	27361.8 GC
2	Recording every release of lien, encumbrance or notice executed by the state or any county, city, district or other political subdivision	\$16.00	27361.3; 27361.4 GC; AB 1168 section 627; G.C. 27397 (c) subsection 1
2a	Recording a release of lien recorded in ERROR by the state, county, city, district or other political subdivision	NO FEE	27361.3 GC
3	Notifying property owner of involuntary lien, includes four names at same address	\$9.00	27297.5 GC
3a	Notifying four additional property owners of involuntary lien	\$2.00	27297.5 GC
4	Recording and indexing each notice of lien, certificate or notice affecting lien (Federal Tax Lien)	\$12.00	2104 CCP; 27361.4 GC; AB 1168 section 627; G.C. 27397 (c) subsection 1
5	Recording bond of notary public; process server; professional photocopier; unlawful detainer assistant	\$13.00	8213; 27361.4 GC; 22353; 6305; 22450 B&P; AB 1168 section 627; G.C. 27397 (c) subsection 1
6	Recording Full Releases executed or recorded where there is full satisfaction of the amount due under the lien which is released	\$12.00	6103.8; 27361.4 GC; AB 1168 section 627; G.C. 27397 (c) subsection 1
7	Recording Full Releases relating to an Agreement to Reimburse a County for public aid	\$16.00	6103.8; 27361.4 GC; AB 1168 section 627; G.C. 27397 (c) subsection 1
8	Filing any Release of Judgment in favor of a government agency	\$16.00	6103.8; 27361.4 GC; AB 1168 section 627
9	Recording and indexing any discharge, certificate of service, certificate of satisfactory service, report of separation or notice of separation for military personnel	NO FEE	6107; 27381 GC; G.C. 27397 (c) subsection 1
10	Filing, indexing and keeping each paper NOT REQUIRED BY LAW to be recorded	\$9.00	27380; 27361.4 GC
11	Legal Manual & Supplement	\$127	2.32 290 LAC
12	Photocopies (Miscellaneous)	\$.46 per page	2.32 050 LAC

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MAP FEES			
	TYPE OF SERVICE	FEE	AUTHORITY
1	Recording or filing and indexing each map wherein land is subdivided in lots, tracts or parcels	\$10.00	27372; 27361.4 GC
1a	Recording or filing and indexing each ADDITIONAL page	\$ 3.00	27372 GC
2	Recorded Maps/Real Estate Records	\$88 per page	2.32 310 LAC

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FINANCING STATEMENT FEES			
	TYPE OF SERVICE	FEE	AUTHORITY
1	Recording and indexing Financial Statement, an Amendment or a Continuation Statement	\$12 for 1-2	9403(5) UCC; 27361.4 GC;

	pages AB 1168 section 627; \$22 for G.C. 27397 (c) 3 or subsection 1 more
2 Request for information	\$10 9407 UCC

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MARRIAGE LICENSE FEES		
	TYPE OF SERVICE	FEE AUTHORITY
1	Public Marriage License	\$91.00 2.32.100 LAC 26840.3 GC; 26840 GC; 26840.1 GC; 27361.4 GC; 26840.7 GC; Ord. No. 552; 26840 GC; 26840.1 GC
2	Confidential Marriage License	\$85.00 2.32.100 LAC 26840.8 GC; 4203 CC; 4213 CC
3	Issuance of Duplicate Marriage License	\$30.00 2.32.100 LAC
4	Civil Marriage Ceremony	\$25.00 2.32.110 LAC
5	Marriage Witness Fee	\$18.00 2.32.112 LAC
6	Deputy Commissioner of Civil Marriage	\$75.00 2.32.115 LAC
7	Deputy Commissioner Expedite Fee	\$13.00 2.32.115 LAC
8	Deputy Commissioner Accomodation Fee	\$13.00 2.32.115 LAC

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VITAL RECORDS FEES		
	TYPE OF SERVICE	FEE AUTHORITY
1	Certified copy of Birth Certificate	\$28.00
2	Certified copy of Marriage Certificate	\$15.00 27365 GC; 100430 HS; 18966 HS; 114 HS
3	Public Agency Applicant - Birth Certificate - Marriage Certificate	\$19.00 \$11.00
4	Certified copy of Death Record	\$21.00 27365 GC; 100430 HS; 114 HS 14251 PENAL CODE
5	Amendment to Vital Records one year after day of occurrence.....	\$23.00
6	Searches for vital records will be made at the same fees listed (includes certified copy of document, if found.....)	10606 HS

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COPY, CERTIFICATION AND SEARCH FEES		
	TYPE OF SERVICE	FEE AUTHORITY
1	Photographic copy of any record, first page (8-1/2 x 11 inches)	\$6.00 27366 GC
1a	Each ADDITIONAL page	\$3.00 27366 GC
1b	Photographic copy of any page exceeding 11x18 inches	\$1.50 27366 GC
1c	Each ADDITIONAL page	\$.80 27366 GC
2	Certificate under Seal	\$1.00 27364 GC
3	Certified copy of any discharge, certificate of service, certificate of satisfactory service, report of separation or notice of separation for military personnel	NO FEE 6107; 27381 GC
4	Copy of filed Financing Statement, first page	\$1.00 9407 UCC
4a	Each ADDITIONAL page	\$.50 9407 UCC
5	Search for information other than vital records	\$.50 per year 27369 GC

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TRANSFER TAX FEES		
	TYPE OF SERVICE	FEE AUTHORITY

1	Los Angeles County Property Transfer tax	\$.55 per \$500	11911(a) R&T
2	City Documentary Transfer Tax	TAX RATE per \$500	11911(c)R&T
	Culver City	\$2.25	City Ordinance
	Los Angeles	\$2.25	City Ordinance
	Pomona	\$1.10	City Ordinance
	Redondo Beach	\$1.10	City Ordinance
	Santa Monica	\$1.50	City Ordinance

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ELECTION FEES

Legal Authority References: Election Code (EC); Government Code (GC); California Administrative Code (CA); Los Angeles County Code (LAC); County Auditor-Controller File (CA-C); Uniform Commercial Code (UCC)

RECORDS / SERVICES FEES		
TYPE OF SERVICE	FEE	AUTHORITY
1 Preparing copies of any record, proceeding or paper by photographic process	\$.46	2 32 050 LAC 26831 GC
2 Certifying as to copy of paper, record or proceeding on file, in addition to preparing or comparing	\$1.75	26833 GC
3 Searching records or files, per year	\$5.00	26854 GC
4 Computer printout, per page	\$1.00	
5 Campaign Statement Reports (Contributions and Expenditures)	\$.10	81008 GC per page
6 Economic Interest Statements (Financial Disclosure)	\$.10	81008 GC per copy
7 Election Document Certification (Except Voter Affidavits)	\$1.75	26833 GC per certified copy
8 Financing Statements (Search, Certificates and Copies)	\$10.00 per \$1 first page; \$.50 each additional page; \$1 to certify	9407 UCC certificate;
9 Index to Voters (Street and Supplemental Indexes)	\$.50 per 1,000 names (candidates/ committees);	19006 CA; 2184 EC; 6257, 26831 GC; 2 32 050 LAC;
Voted and Non-Voted Index	\$.10 per copy; \$1.60 handling fee per request (General Public)	4CF/250 CA-C
10 Maps 11" x 17" District - Congressional, State Senate, Assembly, Supervisory and Board of Equalization	\$.03 per map; \$.75 handling per request	6527, 26831 GC; 2 32 050 LAC 9CP CA-C
Customized district maps Supervisory and Board of Equalization Precinct	\$30.00 \$4.67 \$2.00 \$2.00 \$2.00	6257, 26831 GC; 2 32 050 LAC; 4CF/250 CA-C 18"x24"
Polling Place Maps (small)	\$17.00	
Polling Place Maps (large)	\$26.00	
11 Petition Signature Checking (Local Government Agency)	\$.97 General Fund; \$1.07 City and others per signature	22003, 23524 EC
12 Photocopies (Miscellaneous)	\$0.46	LAC 2 32 050

13	Precincting Books	\$34.00 4CF/250 CA-C per set
14	Precincting Rosters	\$5.50 6257, per roster or 26831 GC; \$22.32 050 LAC; per page 4CF CA-C (includes handling)
15	Telefaxing Documents with a set fee and handling fee are faxed at the established rate "No Fee Set" the rate is	\$04 6257, per page; 26831 GC; \$75.232 050 LAC; handling fee 9CP CA-C
16	Statement of Votes Cast (SVC)	\$36 6257, per page 26831 GC; (includes 2.32 050 LAC; handling) 4CF CA-C
17	Voter Registration No fee to register to vote Affidavits and Transcripts(Abstacts)	NO FEE 2121 EC \$1.50 for 2167 EC copy of own registration; \$6.50 per copy of all others
	Voter Registration Search	\$5.00 26854 GC per name for each year of records searched
18	Voter Recorders	Private Org. Board of \$2 per day; Supervisors \$40 deposit Letter per recorder
	Voting Booths, Ballot Boxes	Private Org. Board of \$1 per day Supervisors per item Letter
19	Customized District/Precinct Map (Acetate Overlay)	\$48 2.32.320 LAC
20	Voter Election Files on CD only	\$54 1st File \$39 Add.File \$146 LA County Voter File 2.32.260 LAC
21	Precinct/District Maps on 35 mm Microfilm	\$246 2.32.300 LAC
22	Precinct Maps on Plotter Paper	\$11 2.32.160 LAC
23	Precinct Maps on CD	\$16 2.32.160 LAC
24	Precinct Maps on DVD	\$18 2.32.160 LAC
25	Optional shipping & handling fee for CD or DVD	\$6 2.32.160 LAC

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COUNTY CLERK FEES

Legal Authority References: Government Code (GC); Business and Professions Code (B&P); Code of Civil Procedure (CCP); Corporations Code (Corp.C)

FICTITIOUS BUSINESS NAME FILING FEES			
	TYPE OF SERVICE	FEE	AUTHORITY
1	Fictitious Business Name Statement (includes filing of Affidavit of Publication and one certified copy) (one business name and one registrant)	\$26.00	17929(a) B&P 2.32.330 LAC
1a	Renewal	\$26.00	
1b	Each additional Fictitious Business Name filed on the same statement and doing business at the same location	\$5.00	17929(a) B&P 2.32.330 LAC
1c	Each additional partner operating under the same fictitious business name statement	\$5.00	17929(c) B&P 2.32.330 LAC
2	Statement of Abandonment from Partnership (includes any filing of Affidavit of Publication)	\$26.00	17929(c) B&P 2.32.340 LAC
3	Statement of Withdrawal from Partnership (includes any filing of Affidavit of Publication)	\$26.00	17929(c) B&P 2.32.340 LAC

4	Certified copy of any document in items 1, 2 or 3 above	\$2.00	17926 B&P
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MISCELLANEOUS FILING FEES			
	TYPE OF SERVICE	FEE	AUTHORITY
1	NOTARY Public Bond (Clerk's fee \$16; Recording fee \$18) Filing fee \$7	\$41.00	27361; 8213 GC
2	POWER OF ATTORNEY for an admitted SURETY insurer: a Revocation, Cancellation, Annulment or Suspension of a Certificate	\$15.50	26855.1 GC
3	PROCESS SERVER Registration (Clerk's fee \$155; Recording fee \$18; Filing fee \$7)	\$180.00	2.32.202 LAC
4	PROFESSIONAL PHOTOCOPIER Registration (Clerk's fee \$182; Recording fee \$18)	\$200.00	22453- 22453.1 B&P
4a	REGISTERED PROCESS SERVER/PROFESSIONAL PHOTOCOPIER filed at the same time, Recording Fee \$36.00	\$359.00	
5	UNLAWFUL DETAINER ASSISTANCE (Clerk's fee \$182) (Recording fee \$18)	\$200.00	6304 B&P
6	SURETY Financial Statement	\$3.50	26855.2 GC 995.630 CCP
7	SURETY, Certificate of Authority	\$3.50	26855.3 GC
8	EXEMPLIFICATION FILINGS, Certification of Authenticity	\$20.00	26839 GC
9	AUTHENTICATION FILINGS, Certification of Signature and Seal notary public	\$9.00	
10	FILING/NON-FILING CERTIFICATES	\$27.00	2.32.210 LAC
11	LEGAL DOCUMENT ASSISTANT (Clerk's fee \$182, Recording fee \$18)	\$200.00	
12	Cancellation, Revocation or Withdrawal of Bond (Clerk's fee \$7, Recording fee \$18)	\$25.00	26849.1
13	Notary Journal Surrender Fee	\$10.00	2.32.202 LAC

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CERTIFICATION FEES			
	TYPE OF SERVICE	FEE	AUTHORITY
1	SEARCHING records or files (per year searched)	\$5.00	26854 GC
2	Translation Certification	\$10.00	27293 GC

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CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 18, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P.E., T.E./CITY ENGINEER, PUBLIC WORKS
DIRECTOR
STEVE BALL, LANDSCAPE DISTRICTS MAINTENANCE MANAGER**

SUBJECT: AUTHORIZATION TO APPROVE BUDGETED FUNDING AND CHANGE ORDER FOR NEWBURY PARK TREE SERVICE, INC. IN THE AMOUNT OF \$85,000 FOR AUTHORIZED REQUIRED EXTRA WORK AS PART OF SPECIFICATION NO. 10-11-03 PUBLIC STREET TREE MAINTENANCE IN THE CITY OF CALABASAS.

MEETING DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

Authorization to approve budgeted funding and change order for Newbury Park Tree Service, Inc. in the amount of \$85,000 for authorized required extra work as part of Specification No. 10-11-03 Public Streets Tree Maintenance in the City of Calabasas.

BACKGROUND:

A maintenance contract was awarded to Newbury Park Tree Service, Inc. for two years, with three one-year extensions and became effective May 12, 2011. On June 12, 2012, City Council approved Change Order No. 1 in the amount of \$35,374; on February 13, 2013, City Council approved Change Order No. 2 in the amount of \$58,000 and on September 11, 2013, City Council approved Change Order No. 3 in the amount of \$85,200, for required extra work including street tree planting, trimming, removal, and pest abatement and disease control.

The cost of certain additional work is covered in the bid specification under the Unit Price List and is considered to be Extra Work. The City's landscape manager is authorized to budget and utilize available monies for landscape maintenance work.

Based on past fiscal year expense history, in order to maintain the city's public works landscape in quality condition, it is projected that \$85,000 will be required this fiscal year to fund tree trimming, tree planting, tree removal, tree pest abatement and tree insect and disease control.

FISCAL IMPACT/SOURCE OF FUNDING:

Fund 10-321 – General Landscape Maintenance

Budgeted funding exists in Fund 10: Division, 321, General Landscape Maintenance: tree trimming, tree planting, tree removal, pest abatement and general landscape maintenance.

REQUESTED ACTION:

Move to approve budgeted funding and change order for Newbury Park Tree Service, Inc. in the amount of \$85,000 for authorized required extra work as part of Specification No. 10-11-03 Public Streets Tree Maintenance in the City of Calabasas.

ATTACHMENTS:

- Attachment 1: Original Agreement
- Attachment 2: Change Order No. 1
- Attachment 3: Change Order No. 2
- Attachment 4: Change Order No. 3
- Attachment 5: Change Order No. 4

CONTRACT AGREEMENT
PUBLIC STREETS TREE MAINTENANCE
IN THE CITY OF CALABASAS, CALIFORNIA

(2-YEAR CONTRACT)

(SPECIFICATION NO. 10-11-03)

SPRING 2011

THIS CONTRACT AGREEMENT is made and entered into for the above stated project this 12 day of MAY, 2011, BY AND BETWEEN the City of Calabasas, hereafter designated as "AGENCY", and Newbury Park Tree Service INC., hereafter designated as "CONTRACTOR".

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I

The contract documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, Vicinity Map, and all referenced specifications, details, standard drawings, and appendices; together with two (2) signed copies of the Contract Agreement, two (2) signed copies of required bonds; one (1) copy of the insurance certificates, permits, notices, and affidavits; and also, including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to insure its completion in an acceptable manner. All of the provisions of said contract documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance, including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents; and also, including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ, and does hereby employ, CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in the contract documents.

ARTICLE V

CONTRACTOR acknowledges that this contract is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and public agencies and agrees to be bound by all the provisions thereof as though set forth in full herein. Full compensation for conforming to the requirements of said Labor Code and with other Federal, State and local laws related to labor, and rules, regulations and ordinances which apply to any work performed pursuant to this contract shall be considered as included in the price for all contract items of work involved.

CONTRACTOR agrees to comply with the provisions of California Labor Code Section 1775 concerning penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the AGENCY, forfeit not more than fifty dollars (\$50) for each calendar day, or portion thereof, for each worker paid less than the applicable State and/or Federal prevailing wage rates as referenced and incorporated herein for the work or craft in which the worker is employed for any public work done under the contract by CONTRACTOR or by any subcontractor.

CONTRACTOR agrees to comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

CONTRACTOR agrees to comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. The CONTRACTOR shall, as a penalty to the AGENCY, forfeit twenty-five dollars (\$25) for each worker employed in the execution of the contract by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any 1 calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code, and in particular, Section 1810 to 1815, thereof, inclusive, except that work performed by employees of CONTRACTOR and/or Subcontractors in excess of 8 hours per day, and 40 hours per week, shall be permitted upon compensation for all hours worked in excess of 8 hours per day at not less than one and one half times the basic rate of pay, as provided in said Section 1815.

In accordance with California Labor Code Section 1860 and 3700, every Contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, CONTRACTOR, by signing this contract, certifies as follows: "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this contract."

ARTICLE VI

With respect to performance of work under this contract, CONTRACTOR shall maintain and shall require all of its subcontractors to maintain insurance as required in the Standard Specifications of the Project Specifications.

ARTICLE VII

CONTRACTOR agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action, including related expenses, attorney's fees, and costs, based on, arising out of, or in any way related to the work undertaken by CONTRACTOR hereunder.

ARTICLE VIII

The City and the Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This contract is not assignable nor the performance of either party's duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights of obligations of either party without the prior written consent of the other shall be void and of no force and effect.

ARTICLE IX

In any action brought to declare the rights granted herein or to enforce any of the terms of this contract, the prevailing party shall be entitled to an award of reasonable attorney's fees in an amount determined by the court.

ARTICLE X

CONTRACTOR is and shall at all times remain as to the AGENCY, a wholly independent Contractor. Neither the AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of the Contractor's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

ARTICLE XI

The CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special, or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this contract. The CONTRACTOR is responsible for ascertaining and arranging to pay them. The prices established in this contract shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the bid opening date.

ARTICLE XII

All notices and communications shall be sent in writing to the parties at the following addresses:

CITY: Director of Public Works
CITY OF CALABASAS
100 Civic Center Way
Calabasas, California 91302-3172

CONTRACTOR: Newbury Park Tree Service Inc.
1014 S. Westlake Blvd STE 14 # 263
Westlake Village, CA 91361
FAX: (805) 449-8737
PHONE: (805) 449-8700

ARTICLE XIII

This contract supersedes any and all other agreements either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work of improvements described herein. Each party to this contract acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statements or promise not contained in this contract shall not be valid or binding. Any modification of this contract will be effective only if signed by the party to be charged.

ARTICLE XIV

CONTRACTOR affirms that the signatures, titles, and seals set forth hereinafter in execution of this Contract Agreement represent all individuals, firm members, partners, joint ventures, and/or corporate officers having a principal interest herein.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Contract Agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this 12 day of MAY, 2011.

CONTRACTOR: Dean A. Lapping Dean A. Lapping
(Printed Name and Signature)
President
(Title)

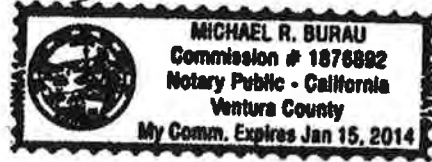
Contractors State License No. 697817

State of California)
County of VENTURA)

Subscribed and sworn to (or affirmed) before me on this 27 day of MAY, 2011, by DEAN A. LAPPINGA, proved to me on the basis of satisfactory evidence to be the person who appeared before me. (ON PAGE 4)

Michael R. Burau
(Signature of Notary Public)

(Notary Seal)



AGENCY:

James R. Bozajian
James R. Bozajian, Mayor

6/15/11
Date

ATTESTED:

Gwen Peirce
Gwen Peirce, CMC, City Clerk

6/16/11
Date

APPROVED AS
TO FORM:

Yana Welinder
Yana Welinder, City Attorney

6/3/2011
Date

(EXECUTE IN DUPLICATE)



CITY of CALABASAS

BASE CONTRACT AMOUNT \$95,626.00
 CHANGE ORDER No. 1 (+) \$35,374.00
 FINAL CONTRACT AMOUNT (=) \$131,000.00

CONTRACT CHANGE ORDER NO.: 1
 DATE: June 13, 2012

SPECIFICATION NO.: 10-11-03

PROJECT TITLE: PUBLIC STREETS TREE MAINTENANCE IN THE CITY OF CALABASAS

OWNER: CITY OF CALABASAS

CONTRACTOR: NEWBURY PARK TREE SERVICE, INC.

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
This Change Order will fund Street Tree Planting, Tree Trimming, Tree Removal, Tree Pest Abatement & Disease Control	\$35,374	\$0.00	365
	\$35,374	\$0.00	365

We hereby agree to make the above change subject to the terms of this order for the sum of: \$35,374

* THIRTY FIVE THOUSAND THREE HUNDRED SEVENTY FOUR DOLLARS (\$35,374) * DOLLARS ADDITION

CONTRACTOR: NEWBURY PARK TREE SERVICE, INC.

Dean Lapping
 Contractor Representative
Dean Lapping President
 (Printed Name & Title)
 6/26/12
 DATE

RECOMMENDED: <i>[Signature]</i> Steve Ball, LMD Manager Date: 6/28/12	APPROVED: <i>[Signature]</i> Robert Yaida, Public Works Director Date: 6/28/12	ACCEPTED: <i>[Signature]</i> Mary Sue Maurer, Mayor Date: 6/28/12
--	---	--

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.



CITY of CALABASAS

RECEIVED

2013 MAR -7 AM 8:52

CITY OF CALABASAS
CITY CLERK
DATE: 2/13/2013

BASE CONTRACT AMOUNT		\$95,626.00
PRIOR CHANGE ORDERS	(+)	\$35,374.00
ADJUSTED CONTRACT AMOUNT	(=)	\$131,000.00
THIS CHANGE ORDER # 2	(+)	\$58,000.00
FINAL CONTRACT AMOUNT	(=)	\$189,000.00

CONTRACT CHANGE ORDER NO. _____

PROJECT TITLE: PUBLIC STREETS TREE MAINTENANCE IN THE CITY OF CALABASAS
SPECIFICATION NO.: 10-11-03
 OWNER: CITY OF CALABASAS
 CONTRACTOR: NEWBURY PARK TREE SERVICE, INC.

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
This Change Order will fund Street Tree Planting, Tree Trimming, Tree Removal, Tree Pest Abatement & Disease Control	\$58,000.00		365
NET TOTALS	\$58,000.00	\$ -	365

We hereby agree to make the above change subject to the terms of this order for the sum of: \$58,000.00

*** FIFTY EIGHT THOUSAND DOLLARS ***

ADDITION

NEWBURY PARK TREE SERVICE, INC

Dean A. Lapping
 Contractor's Representative
Dean A. Lapping President
 (Printed Name & Title)
3/11/13
 DATE

RECOMMENDED: <i>[Signature]</i> Steve Ball, LMD Manager Date: <u>3/8/13</u>	APPROVED: <i>[Signature]</i> Robert Yalda Public Works Director Date: <u>03/08/2013</u>	ACCEPTED: <i>[Signature]</i> Mary Sue Maurer, Mayor Date: <u>3/13/13</u>
---	--	--

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.



CITY of CALABASAS

BASE CONTRACT AMOUNT	\$95,626.00	CONTRACT CHANGE ORDER NO.:	3
CHANGE ORDER #1	\$35,374.00	DATE:	9/11/2013
CHANGE ORDER # 2	\$58,000.00		
CHANGE ORDER # 3	(+) \$85,200.00		
FINAL CONTRACT AMOUNT	(=) \$274,200.00		

PROJECT TITLE: PUBLIC STREETS TREE MAINTENANCE IN THE CITY OF CALABASAS

SPECIFICATION NO.: 10-11-03

OWNER: CITY OF CALABASAS

CONTRACTOR: NEWBURY PARK TREE SERVICE, INC.

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
This Change Order will fund Street Tree Planting, Tree Trimming, Tree Removal, Tree Pest Abatement & Disease Control	\$85,200.00		
NET TOTALS	\$ 85,200.00	\$ -	0

We hereby agree to make the above change subject to the terms of this order for the sum of: \$85,200.00

***** FIFTY EIGHT THOUSAND DOLLARS *****

ADDITION

NEWBURY PARK TREE SERVICE, INC

Contractor's Representative

(Printed Name & Title)

DATE

RECOMMENDED:	APPROVED:	ACCEPTED:
Steve Ball, LMD Manager	Robert Yalda Public Works Director	Fred Gaines, Mayor
Date:	Date:	Date:

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.



BASE CONTRACT AMOUNT		\$95,626.00
CHANGE ORDER #1	(+)	\$35,374.00
CHANGE ORDER # 2	(+)	\$58,000.00
CHANGE ORDER # 3	(+)	\$85,200.00
ADJUSTED CONTRACT AMOUNT	(=)	\$274,200.00
CHANGE ORDER #4	(+)	\$85,000.00
FINAL CONTRACT AMOUNT	(=)	\$359,200.00

CONTRACT CHANGE ORDER NO.: 4
DATE: 8/27/2014

PROJECT TITLE: PUBLIC STREETS TREE MAINTENANCE IN THE CITY OF CALABASAS
SPECIFICATION NO.: 10-11-03
OWNER: CITY OF CALABASAS
CONTRACTOR: NEWBURY PARK TREE SERVICE, INC.

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
This Change Order will fund Street Tree Planting, Tree Trimming, Tree Removal, Tree Pest Abatement & Disease Control	\$85,000.00		
NET TOTALS	\$ 85,000.00	\$ -	0

We hereby agree to make the above change subject to the terms of this order for the sum of: \$85,000.00

***** EIGHTY FIVE THOUSAND DOLLARS ***** **ADDITION**

NEWBURY PARK TREE SERVICE, INC

 Dean A. Lappinga, President

 Date

RECOMMENDED:	APPROVED:	ACCEPTED:
Steve Ball, LMD Manager	Robert Yalda Public Works Director	David J. Shapiro, Mayor
Date:	Date:	Date:

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 11, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *MHC*

SUBJECT: ADOPTION OF RESOLUTION 2014-1432 RELATING TO FEES FOR REPRODUCTION OF DOCUMENTS.

MEETING DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

That the City Council adopt Resolution No. 2014-1432 replacing and superseding reproduction fees from Resolution No. 91-52.

BACKGROUND:

In 1991, the City Council adopted Resolution No. 91-52 that included fees for reproduction of records.

The City receives requests for duplication and production of records pursuant to both subpoenas and the Public Records Act (Government Code Section 6250, et seq.)

The City is authorized by Government Code Section 6253(b) and Evidence Code Section 1563 to recover its direct costs of producing such documents. Hence, a procedure to enable the City to reasonably recover its direct costs of producing documents pursuant to subpoenas and Public Records Act requests is being recommended through attached Resolution No. 2014-1432.

REQUESTED ACTION:

That the City Council adopt Resolution No. 2014-1432 relating to fees for the reproduction of documents.

ATTACHMENTS:

Resolution No. 2014-1432.

**ITEM 10 ATTACHMENT
RESOLUTION NO. 2014-1432**

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CALABASAS, CALIFORNIA, ESTABLISHING
UPDATED RECORDS REPRODUCTION FEES.**

WHEREAS, on September 25, 1991, the City of Calabasas ("City") adopted Resolution No. 91-52, which included reproduction fees; and

WHEREAS, the City receives requests for duplication and production of documents pursuant to both subpoenas and the Public Records Act (Government Code Section 6250, et seq.); and

WHEREAS, the City is authorized by Government Code Section 6253(b) of the Public Records Act and Evidence Code Section 1563 to recover its direct costs of producing such documents; and

WHEREAS, Evidence Code Section 1563 includes a schedule of "reasonable costs" a public body may charge for the purpose of recovering direct costs of producing documents in response to a subpoena; and

WHEREAS, the City seeks to adopt the schedule of "reasonable costs" a public body may charge for the purpose of recovering direct costs of producing documents in response to a subpoena set forth in Evidence Code Section 1563; and

WHEREAS, with respect to the production of documents in response to a Public Records Act request, Government Code Section 6253(b) permits a public body to recover the direct cost of producing documents; and

WHEREAS, the following procedure will enable the City to reasonably recover its direct costs of producing documents pursuant to subpoenas and Public Records Act requests without unduly burdening the parties making such requests.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, that the City shall recover its direct costs of producing documents in the following manner:

1. Reproduction of Documents Pursuant to a Subpoena.

- (a) No Deposit Required. Pursuant to Evidence Code 1563(b)(2), a party who serves a subpoena upon the City for copies of documents shall not be required to pay the reasonable costs or any estimate thereof prior to the time the records are available for delivery. The City shall demand payment of the reasonable costs simultaneous with actual delivery of the subpoenaed documents, and until payment is made, the City shall be under no obligation to deliver the documents.
- (b) Reasonable Costs Recovered. The City hereby adopts the schedule of "reasonable costs" set forth in Evidence Code Section 1563 that the City may charge a party who subpoenas documents from the City for duplication of documents, as it may be amended from time to time. At present, such schedule includes, but shall not be limited to, the following specific costs:
 - (i) Photocopying costs in the amount of \$0.25 per page for standard reproduction of documents of a size 11 by 17 inches or less.
 - (ii) Photocopying costs in the amount of \$0.25 per page for copying of documents from microfilm.
 - (iii) Actual costs for the reproduction of oversize documents or the reproduction of documents requiring special processing.
 - (iv) Reasonable clerical costs incurred in locating and making the records available to be billed at the maximum rate of thirty-one dollars (\$31) per hour per person, computed on the basis of eight dollars (\$8) per quarter hour or fraction thereof.
 - (v) Actual postage charges.
 - (vi) Actual cost, if any, charged to the City by a third party for the retrieval and return of records held offsite by that third party.

2. Reproduction of Documents Pursuant to the Public Records Act.

- (a) Advance Payment Required. For document requests received under the Public Records Act, before making the copies, the City will notify requestor of costs including postage, if any. Party requesting the documents shall tender to the City the exact cost of complying with the request. The reproduction costs shall be promptly determined by the City Clerk or his/her designee and communicated to the requesting party.

(b) Direct Costs Recovered.

- (i) Only where permitted by law, reasonable clerical costs incurred in making the records available to be billed at the maximum rate of thirty-one dollars (\$31) per hour per person, computed on the basis of eight dollars (\$8) per quarter hour or fraction thereof.
- (ii) Photocopying costs in the amount of \$0.25 per page for standard reproduction of documents of a size 11 by 17 inches or less.
- (iii) Copying costs in the amount of \$0.25 per page for copying of documents from microfilm.
- (iv) Actual costs for the reproduction of other oversized documents or the reproduction of documents requiring special processing.
- (v) When the City must compile electronic data, extract information from an electronic record, or undertake computer programming to satisfy a request, the City may require the requestor to bear the full and actual costs incurred by the City.
- (vi) Actual postage charges.
- (vii) Actual cost, if any, charged to the City by a third person for the retrieval and return of records held offsite by that third party.

3. Additional Costs for Certified Copies (if requested). Clerical costs in the amount of \$1.00 per document certified, regardless of how the request is made.

BE IT FURTHER RESOLVED by the City Council of the City of Calabasas, that Section X relating to Reproduction Fees established in City Council Resolution No. 91-52, is hereby rescinded and superseded by this resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calabasas, California, on the 27th day of August, 2014.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM

Scott H. Howard, City Attorney




CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 18, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P.E., T.E. PUBLIC WORKS DIRECTOR/CITY ENGINEER
MARC SEFERIAN, SENIOR CIVIL ENGINEER**

SUBJECT: THE ADOPTION OF RESOLUTION NO. 2014-1433, ADOPTING THE MITIGATED NEGATIVE DECLARATION FOR THE MULHOLLAND HIGHWAY SCENIC CORRIDOR OPERATIONS IMPROVEMENT PHASE III PROJECT.

MEETING DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

Staff recommends that City Council adopt Resolution No. 2014-1433 which approves the Mitigated Negative Declaration for the Mulholland Highway Scenic Corridor Phase III Project.

BACKGROUND:

The City of Calabasas approved a Master Plan for the Mulholland Highway Scenic Corridor that was approved in 1997 and was updated between years 2002 to 2004 due to changing circumstances and developments along the road.

Following the master plan, in past years, the segment of Mulholland Hwy between Declaration Ave and Paul Revere Dr. was improved to enhance the traffic safety and circulation and also beautify the corridor. An Initial Study/Mitigated Negative

Declaration (IS/MND) was undertaken for the Mulholland Highway Scenic Corridor Completion project in the latter half of 2013.

DISCUSSION/ANALYSIS:

The Draft IS/MND was completed under contract with Stetler & McHugh EHS Consulting in February of 2014. Notices were distributed to interested parties and residents that the Draft IS/MND was available for review and comment, and announcements were made at the Workshop in February.

After the legally required comment period passed and closed, no comments were received.

The MND is now ready for review by Council for approval and adoption as a final document.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no fiscal impact from this report.

REQUESTED ACTION:

Staff recommends that City Council adopt Resolution No. 2014-1433 which approves the Mitigated Negative Declaration for the Mulholland Highway Scenic Corridor Phase III Project.

ATTACHMENTS:

A: Mitigated Negative Declaration available at:

http://www.cityofcalabasas.com/pdf/projects/Mulholland-Hwy/MULHOLLANDPHASEIII_MND_DRAFT_COMPLETEWITHAPPENDICES.pdf

B: Resolution No. 2014-1433

**ITEM 11 ATTACHMENT B
RESOLUTION NO. 2014-1433**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, ADOPTING THE MITIGATED
NEGATIVE DECLARATION FOR THE MULHOLLAND
HIGHWAY SCENIC CORRIDOR OPERATIONS
IMPROVEMENT PHASE III.**

WHEREAS, the City Council of the City of Calabasas has considered all of the evidence submitted into the administrative record which includes, but is not limited to:

1. Agenda reports prepared by the Public Works Department.
2. Staff presentations at public workshops held on May 15, 2012 and February 25, 2014.
3. Staff presentations before Traffic and Transportation Commission.
4. The Mitigated Negative Declaration (MND) prepared for the project.
5. The City of Calabasas general Plan and Mulholland Highway Master Plan.

WHEREAS, the City Council finds that the Mitigated Negative Declaration prepared for the project was prepared in accordance with "The California Environmental Quality Act" (CEQA) and the City's adopted CEQA guidelines. The City Council further finds that:

1. A Mitigated Negative Declaration was prepared and distributed for public review. The review period was from February 7, 2014 and March 12, 2014.
2. Based upon the design of proposed project, no significant adverse effects upon the environment will occur.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALABASAS AS FOLLOWS:

SECTION 1. The City Council of the City of Calabasas hereby adopts the Mitigated Negative Declaration, and

SECTION 2. The City Council hereby authorizes the City manager to sign the said Declaration, and

SECTION 3. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of August, 2014.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard, City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 18, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ANTHONY COROALLES, CITY MANAGER 

SUBJECT: APPROVAL OF AN EXCEPTION TO THE HIRING FREEZE FOR THE REPLACEMENT OF THE ENGINEERING ASSISTANT POSITION WITHIN THE PUBLIC WORKS DEPARTMENT.

MEETING

DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

Approval of an exception to the hiring freeze to allow for the replacement of the Engineering Assistant position within the Public Works Department.

BACKGROUND:

The resignation and departure of the Engineering Assistant has created the need to expeditiously recruit for this position within the Public Works Department.

DISCUSSION/ANALYSIS:

The main responsibilities of this position is interfacing with the public and outside agencies, in addition to city contractors and/or consultant inquiries for various issues, including but not limited to the City's Measure R and CIPs (Capital Improvement Projects). The vacant Engineering Assistant position is vital to the Public Works Department as support to the current Associate Engineer and the Senior Civil Engineer positions within the Department.

FISCAL IMPACT/SOURCE OF FUNDING:

The salary for this position is currently budgeted and included within the 2014/2015 Fiscal Year Budget. There is no estimated increase to the already appropriated and existing costs of the respective salary plus benefits and overhead costs.

REQUESTED ACTION:

Approval of an exception to the hiring freeze to allow for the replacement of the Engineering Assistant position within the Public Works Department.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 13, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DR. GARY J. LYSIK, CHIEF FINANCIAL OFFICER

SUBJECT: ADOPTION OF RESOLUTION NO. 2014-1427, APPROVING THE OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR JULY 1, 2014 THROUGH JUNE 30, 2016, PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES FOR ALL SUMS SET FORTH IN SAID BUDGET; AND ADOPTION OF RESOLUTION NO. 2014-1428, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-15.

MEETING DATE: AUGUST 27, 2014

SUMMARY RECOMMENDATION:

Staff recommends that Council adopt Resolution No. 2014-1427, approving the 2014-15 and 2015-16 budget; and Resolution No. 2014-1428, establishing the Appropriations Limit for fiscal year 2014-15.

BACKGROUND:

Resolution 2014-1427:

The Detailed Budget Report (Attachment) incorporates City Council modifications to the budget presentation dated August 13, 2014. Following adoption of Resolution

2014-1427, the Biennial Budget and Capital Improvement Plan for Fiscal Years 2014-15 and 2015-16 will be distributed.

Resolution 2014-1428:

In November 1979, the California voters passed Proposition 4 (Article XIII B – “Gann Limit”), which places a ceiling on the amount a local government can spend from "the proceeds of taxation." This limit is known as "the Gann Limit" and for Calabasas, is based on 1992-93 tax expenditures and was adjusted annually for inflation and population growth. According to the Revenue and Taxation Code, Section 7910, local governments must establish its appropriations limit by resolution each year at a regularly scheduled meeting or a noticed special meeting.

As a result of Proposition 111, the City is required to choose between two annual inflation factors and two population growth factors for the establishment of the Limit. The choice offered for the annual inflation factor is the greater of (1) the growth in California per capita income, or (2) the growth in non-residential assessed valuation due to new construction within the City. This year, the calculation was based on the growth in non-residential assessed valuation due to new construction within the City at 2.00%.

The choice offered for the annual population growth factor is the greater of the growth in City or County population. Based on growth rates for both the City of Calabasas and the County of Los Angeles provided by the California Department of Finance, the appropriation limit was calculated using the County of Los Angeles’ population growth factor of 0.78%

The application of the annual growth factors to the 2013-14 limit resulted in a 2014-15 limit of \$25,907,863.

CITY OF CALABASAS
GANN APPROPRIATIONS LIMIT CALCULATION WORKSHEET
 2014-2015

PRIOR YEAR'S LIMIT	(A)		\$25,202,201
PRICE FACTOR	(B)		1.0200
POPULATION FACTOR	(C)		<u>1.0078</u>
ANNUAL COMBINED ADJ FACTOR:	(D)	(B) x (C)	1.0280
ANNUAL ADJUSTMENT	(E)		<u>705,662</u>
CURRENT YEAR LIMIT	(F)	(A) x (D)	\$25,907,863

The amount in the City's 2014-15 budget subject to the Limit (net proceeds of taxes) totals \$15,589,000. This amount is well within the required limit:

2014-15 Appropriation Limit	\$25,907,863
2014-15 Appropriations Subject to Limit	<u>(15,589,000)</u>
Amount Under Limit:	\$10,318,863

REQUESTED ACTION:

Adopt Resolution No. 2014-1427 approving the Operating and Capital Improvement Budget from July 1, 2014 through June 30, 2016, providing for the appropriations and expenditures for all sums set forth in said budget and repealing all resolutions in conflict herewith; and Adopt Resolution No. 2014-1428 establishing the appropriations limit for fiscal year 2014-15.

ATTACHMENTS:

- A: Detailed Budget FY 2014-15 & 2015-16
- B: Resolution No. 2014-1427
- C: Resolution No. 2014-1428

Detailed Budget FY 2014-15 & 2015-16

		<u>2014-15</u>	<u>2015-16</u>
		<u>Budget</u>	<u>Budget</u>
Fund: 10 - General Fund			
Revenue			
<u>Division: 000 - Revenue</u>			
10 - 000 - 401000	Property Tax	3,119,300.00	3,181,700.00
10 - 000 - 402000	Sales and Use Tax	6,825,400.00	6,597,200.00
10 - 000 - 403001	Franchise Fee Time Warner CP	122,400.00	124,800.00
10 - 000 - 403002	Franchise Fee TimeWarnSaratoga	92,300.00	94,100.00
10 - 000 - 403003	Franchise Fee Charter	82,400.00	84,000.00
10 - 000 - 403010	Franchise Fee - Edison	411,900.00	420,100.00
10 - 000 - 403020	Franchise Fee - Gas	88,300.00	90,100.00
10 - 000 - 404000	Transfer Tax	282,700.00	288,400.00
10 - 000 - 405000	Transient Occupancy Tax	1,564,000.00	1,595,300.00
10 - 000 - 406001	Utility Tax - Electric	1,961,500.00	2,000,700.00
10 - 000 - 406002	Utility Tax - Gas	446,300.00	455,200.00
10 - 000 - 406003	Utility Tax-Telecommunications	1,100,100.00	1,122,100.00
10 - 000 - 411000	Building Fees	450,000.00	459,000.00
10 - 000 - 411010	Planning Fees	705,000.00	719,100.00
10 - 000 - 411020	Engineering Fees	113,000.00	115,300.00
10 - 000 - 414000	Misc Permits & Fees	30,000.00	30,000.00
10 - 000 - 414001	Film Permits	18,000.00	18,400.00
10 - 000 - 414100	Bid & Plan	600.00	600.00
10 - 000 - 416300	Property Damage/Loss Reimburse	20,200.00	20,600.00
10 - 000 - 421000	Fines and Forfeitures	87,400.00	89,100.00
10 - 000 - 422000	False Alarm Fines	500.00	500.00
10 - 000 - 431000	Vehicle License Fee	2,051,500.00	2,092,500.00
10 - 000 - 431100	Las Virgenes Parking Admin	97,400.00	99,300.00
10 - 000 - 432500	Consolidated Election	0.00	31,600.00
10 - 000 - 440001	De Anza Court Rental	14,700.00	15,000.00
10 - 000 - 440002	De Anza Picnic Rental	4,200.00	4,300.00
10 - 000 - 440003	Facility Rental - De Anza	19,600.00	20,000.00
10 - 000 - 440005	De Anza Vending Machine	2,400.00	2,400.00
10 - 000 - 440010	Little Learners Program	77,800.00	79,400.00
10 - 000 - 440900	Loan Receipt	5,200.00	5,300.00
10 - 000 - 441000	Interest Income	279,300.00	286,000.00
10 - 000 - 441503	Facility Rental - AC Stelle	45,800.00	46,700.00
10 - 000 - 441506	AC Stelle Sports Leagues	33,500.00	34,200.00
10 - 000 - 442000	Miscellaneous	24,000.00	24,500.00
10 - 000 - 442003	Misc - Cash Reconciliation	6,700.00	6,800.00
10 - 000 - 442100	Reimbursement for Sheriff Svc	49,200.00	50,200.00
10 - 000 - 442110	De Anza Event Insurance	27,800.00	28,400.00
10 - 000 - 445001	Creekside PreSchool Registrati	950,000.00	950,000.00
10 - 000 - 445004	Creekside Classes	900.00	900.00
10 - 000 - 445005	Facility Rental - Creekside	300.00	300.00
10 - 000 - 445100	Facility Rental - Gates Cyn	7,100.00	7,200.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
10 - 000 - 445200	6,700.00	6,800.00
10 - 000 - 445300	11,300.00	11,500.00
10 - 000 - 446000	180,000.00	180,000.00
10 - 000 - 446001	116,800.00	119,100.00
10 - 000 - 446003	125,000.00	130,000.00
10 - 000 - 446005	29,800.00	30,400.00
10 - 000 - 446006	13,300.00	13,600.00
10 - 000 - 446007	40,000.00	40,000.00
10 - 000 - 446009	67,400.00	68,700.00
10 - 000 - 446030	40,000.00	40,000.00
10 - 000 - 446400	130,700.00	130,700.00
10 - 000 - 446602	5,000.00	5,000.00
10 - 000 - 449100	600.00	600.00
10 - 000 - 449601	51,200.00	52,200.00
10 - 000 - 449602	49,500.00	50,500.00
10 - 000 - 449603	9,000.00	9,200.00
10 - 000 - 484003	(3,800.00)	(3,900.00)
10 - 000 - 484007	(2,000.00)	(2,000.00)
10 - 000 - 490014	33,700.00	34,400.00
10 - 000 - 490029	96,900.00	98,800.00
10 - 000 - 490039	375,000.00	200,000.00
	22,594,800.00	22,506,900.00
Total Fund 10 Revenue	22,594,800.00	22,506,900.00
 Expenditures		
<u>Division: 111 - Legislation & Policy</u>		
10 - 111 - 522100	5,300.00	5,300.00
10 - 111 - 522113	5,000.00	5,000.00
10 - 111 - 522114	5,000.00	5,000.00
10 - 111 - 522116	5,000.00	5,000.00
10 - 111 - 522117	5,000.00	5,000.00
10 - 111 - 522118	5,000.00	5,000.00
10 - 111 - 522600	26,800.00	26,800.00
10 - 111 - 527000	15,000.00	15,000.00
	72,100.00	72,100.00
<u>Division: 112 - Boards & Commissions</u>		
10 - 112 - 525200	3,700.00	3,800.00
10 - 112 - 527000	2,000.00	2,000.00
	5,700.00	5,800.00
<u>Division: 121 - Legal</u>		
10 - 121 - 525010	230,000.00	234,600.00

Detailed Budget FY 2014-15 & 2015-16

		<u>2014-15</u>	<u>2015-16</u>
		<u>Budget</u>	<u>Budget</u>
10 - 121 - 525020	Consulting Services-Litigation	3,000.00	3,100.00
		233,000.00	237,700.00
<u>Division: 132 - Administrative Services</u>			
10 - 132 - 522000	Office Supplies	4,800.00	4,900.00
10 - 132 - 522100	Special Dept. Supplies	3,200.00	3,300.00
10 - 132 - 522200	Printing	2,400.00	2,400.00
10 - 132 - 522600	Dues and Memberships	2,600.00	2,700.00
10 - 132 - 522800	Publications	5,500.00	5,600.00
10 - 132 - 525200	Contractual Services	14,500.00	14,800.00
10 - 132 - 525700	Elections	2,000.00	55,000.00
10 - 132 - 526500	Advertising	5,800.00	5,900.00
10 - 132 - 527000	Business Meeting & Conference	700.00	700.00
10 - 132 - 528000	Tuition Reimbursement	20,000.00	20,000.00
10 - 132 - 528500	Training	1,500.00	1,500.00
10 - 132 - 541600	Miscellaneous Expenditure	300.00	300.00
10 - 132 - 543000	Mileage Reimbursement	300.00	300.00
		63,600.00	117,400.00
<u>Division: 134 - Non-Departmental</u>			
10 - 134 - 520000	Insurance	773,300.00	788,800.00
10 - 134 - 520001	Unemployment Insurance	10,000.00	10,200.00
10 - 134 - 522000	Office Supplies	13,000.00	13,300.00
10 - 134 - 522100	Special Dept. Supplies	2,200.00	2,200.00
10 - 134 - 522200	Printing	8,100.00	8,300.00
10 - 134 - 522300	Kitchen Supplies	22,200.00	22,600.00
10 - 134 - 522600	Dues and Memberships	1,000.00	1,000.00
10 - 134 - 522700	Storage Rental	55,300.00	56,400.00
10 - 134 - 523000	Postage / Courier Service	19,700.00	20,100.00
10 - 134 - 523100	Bank & Merchant Fees	35,800.00	36,500.00
10 - 134 - 523300	Contribution to Others	250,000.00	250,000.00
10 - 134 - 523301	Contribution to Chamber of Com	16,000.00	16,000.00
10 - 134 - 523303	Humanitarian Aid	25,000.00	25,000.00
10 - 134 - 523306	Relay for Life	5,000.00	5,000.00
10 - 134 - 523401	Art Rental	7,700.00	7,700.00
10 - 134 - 523900	Equipment Maintenance	27,300.00	27,800.00
10 - 134 - 525200	Contractual Services	20,000.00	20,000.00
10 - 134 - 525257	Mass Notification System	21,000.00	21,000.00
10 - 134 - 525284	Parking Enforcement	32,600.00	33,300.00
10 - 134 - 541600	Miscellaneous Expenditure	800.00	800.00
10 - 134 - 650000	Capital Outlay	16,700.00	17,000.00
10 - 134 - 655000	Open Space & Environmental Prg	20,000.00	20,000.00
10 - 134 - 990028	Transfer to Library Fund	3,400.00	3,500.00
10 - 134 - 990036	Transfer to Grants	500,000.00	352,500.00
10 - 134 - 990040	Transfer to Capital	55,000.00	125,000.00

Detailed Budget FY 2014-15 & 2015-16

		<u>2014-15</u>	<u>2015-16</u>
		<u>Budget</u>	<u>Budget</u>
10 - 134 - 990083	Transfer to 2005 COP	472,500.00	465,900.00
10 - 134 - 990085	Transfer to 2006 COP	1,128,000.00	1,130,200.00
		3,541,600.00	3,480,100.00
<u>Division: 135 - Payroll</u>			
10 - 135 - 510000	Full Time Salaries	6,113,800.00	6,259,300.00
10 - 135 - 510002	Full Time Employee Overtime	37,500.00	38,300.00
10 - 135 - 510400	Benefits	1,728,700.00	1,758,700.00
10 - 135 - 510401	Retiree Medical Benefits	64,000.00	64,000.00
10 - 135 - 510600	Employer Taxes	887,100.00	961,400.00
10 - 135 - 510900	Temporary Employees	661,600.00	661,600.00
10 - 135 - 511000	Auto Allowance	49,200.00	49,200.00
10 - 135 - 511001	457 Match	102,000.00	104,000.00
		9,643,900.00	9,896,500.00
<u>Division: 136 - Civic Center O&M</u>			
10 - 136 - 522100	Special Dept. Supplies	19,400.00	19,800.00
10 - 136 - 522103	Facility Maintenance	40,000.00	40,800.00
10 - 136 - 523800	Rent Equipment	1,300.00	1,300.00
10 - 136 - 523900	Equipment Maintenance	24,800.00	25,300.00
10 - 136 - 524000	Utilities - Electric	74,500.00	76,000.00
10 - 136 - 524001	Utilities - Water	5,300.00	5,400.00
10 - 136 - 524002	Utilities - Gas	7,300.00	7,400.00
10 - 136 - 525200	Contractual Services	1,900.00	1,900.00
10 - 136 - 541600	Miscellaneous Expenditure	1,300.00	1,300.00
10 - 136 - 550001	Building Security	2,600.00	2,700.00
10 - 136 - 650000	Capital Outlay	500.00	500.00
		178,900.00	182,400.00
<u>Division: 141 - City Management</u>			
10 - 141 - 522000	Office Supplies	900.00	900.00
10 - 141 - 527000	Business Meeting & Conference	20,000.00	20,400.00
		20,900.00	21,300.00
<u>Division: 151 - Financial Management</u>			
10 - 151 - 522000	Office Supplies	2,700.00	2,800.00
10 - 151 - 522100	Special Dept. Supplies	2,200.00	2,200.00
10 - 151 - 522200	Printing	800.00	800.00
10 - 151 - 522600	Dues and Memberships	900.00	900.00
10 - 151 - 522800	Publications	300.00	300.00
10 - 151 - 525200	Contractual Services	107,400.00	109,500.00
10 - 151 - 528500	Training	8,800.00	9,000.00
10 - 151 - 541600	Miscellaneous Expenditure	100.00	100.00
10 - 151 - 543000	Mileage Reimbursement	100.00	100.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
	123,300.00	125,700.00
<u>Division: 161 - Public Information</u>		
10 - 161 - 520800 Telephone	51,000.00	52,000.00
10 - 161 - 522000 Office Supplies	2,300.00	2,300.00
10 - 161 - 522100 Special Dept. Supplies	9,300.00	9,500.00
10 - 161 - 522200 Printing	900.00	900.00
10 - 161 - 522600 Dues and Memberships	800.00	800.00
10 - 161 - 522800 Publications	300.00	300.00
10 - 161 - 523500 Computer Hardware	5,600.00	5,700.00
10 - 161 - 523800 Rent Equipment	4,100.00	4,200.00
10 - 161 - 525200 Contractual Services	61,300.00	62,500.00
10 - 161 - 525217 Film Permit Services	20,000.00	20,400.00
10 - 161 - 526000 City Newsletter\Promotions	10,200.00	10,400.00
10 - 161 - 527000 Business Meeting & Conference	1,700.00	1,700.00
10 - 161 - 528500 Training	3,100.00	3,200.00
10 - 161 - 543000 Mileage Reimbursement	100.00	100.00
10 - 161 - 650000 Capital Outlay	20,400.00	20,800.00
	191,100.00	194,800.00
<u>Division: 162 - Information Technology</u>		
10 - 162 - 522000 Office Supplies	1,100.00	1,100.00
10 - 162 - 522100 Special Dept. Supplies	16,300.00	16,600.00
10 - 162 - 522600 Dues and Memberships	200.00	200.00
10 - 162 - 523500 Computer Hardware	41,100.00	41,900.00
10 - 162 - 523501 Computer Software	51,300.00	52,300.00
10 - 162 - 525200 Contractual Services	21,400.00	21,800.00
10 - 162 - 527000 Business Meeting & Conference	2,000.00	2,000.00
10 - 162 - 528500 Training	4,000.00	4,100.00
10 - 162 - 650000 Capital Outlay	87,200.00	8,900.00
	224,600.00	148,900.00
<u>Division: 163 - Cable Regulation</u>		
10 - 163 - 522100 Special Dept. Supplies	6,100.00	6,200.00
10 - 163 - 522600 Dues and Memberships	200.00	200.00
10 - 163 - 525200 Contractual Services	26,000.00	26,500.00
10 - 163 - 527000 Business Meeting & Conference	800.00	800.00
	33,100.00	33,700.00
<u>Division: 211 - LA Co. Sheriff's Department</u>		
10 - 211 - 522100 Special Dept. Supplies	2,700.00	2,800.00
10 - 211 - 525200 Contractual Services	4,197,300.00	4,200,000.00
10 - 211 - 525263 LA Co. Sheriff Reimbursable	49,200.00	50,200.00
	4,249,200.00	4,253,000.00
<u>Division: 221 - LA Co. Fire District</u>		

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		2014-15 Budget	2015-16 Budget
10 - 221 - 525200	Contractual Services	20,800.00	20,800.00
		20,800.00	20,800.00
<u>Division: 222 - Public Safety and Emergency Preparedness</u>			
10 - 222 - 522000	Office Supplies	500.00	500.00
10 - 222 - 522100	Special Dept. Supplies	9,500.00	9,700.00
10 - 222 - 522200	Printing	100.00	100.00
10 - 222 - 522600	Dues and Memberships	300.00	300.00
10 - 222 - 523501	Computer Software	2,900.00	0.00
10 - 222 - 525200	Contractual Services	2,800.00	2,900.00
10 - 222 - 525206	Special Events	20,700.00	20,700.00
		36,800.00	34,200.00
<u>Division: 231 - LA Co. Animal Services</u>			
10 - 231 - 525200	Contractual Services	56,000.00	57,100.00
		56,000.00	57,100.00
<u>Division: 311 - Administration & Engineering</u>			
10 - 311 - 522100	Special Dept. Supplies	500.00	500.00
10 - 311 - 522200	Printing	600.00	600.00
10 - 311 - 522600	Dues and Memberships	1,100.00	1,100.00
10 - 311 - 522800	Publications	200.00	200.00
10 - 311 - 523500	Computer Hardware	1,100.00	1,100.00
10 - 311 - 523501	Computer Software	7,100.00	7,200.00
10 - 311 - 525200	Contractual Services	216,500.00	220,800.00
10 - 311 - 525206	Special Events	10,300.00	10,500.00
10 - 311 - 527000	Business Meeting & Conference	2,000.00	2,000.00
		239,400.00	244,000.00
<u>Division: 312 - Street Maintenance Services</u>			
10 - 312 - 522000	Office Supplies	2,000.00	2,000.00
10 - 312 - 522100	Special Dept. Supplies	500.00	500.00
10 - 312 - 522600	Dues and Memberships	1,300.00	1,300.00
10 - 312 - 524000	Utilities - Electric	2,300.00	2,300.00
10 - 312 - 524001	Utilities - Water	117,000.00	119,300.00
10 - 312 - 525200	Contractual Services	18,800.00	19,200.00
10 - 312 - 525210	Road safety/Shoulder/Pky maint	100,000.00	102,000.00
10 - 312 - 525212	Drain Maint & Catch Basin Clen	10,200.00	10,400.00
10 - 312 - 525215	Street/Sidewalk Repair	76,500.00	78,000.00
10 - 312 - 525220	Street Sweeping	90,300.00	92,100.00
10 - 312 - 525280	Tree Trimming	200.00	200.00
10 - 312 - 525281	Graffiti Removal	1,900.00	1,900.00
10 - 312 - 525283	General Landscape Maintenance	162,900.00	166,200.00
		583,900.00	595,400.00

Detailed Budget FY 2014-15 & 2015-16

		<u>2014-15</u>	<u>2015-16</u>
		<u>Budget</u>	<u>Budget</u>
<u>Division: 313 - Water Quality Enhancement</u>			
10 - 313 - 522100	Special Dept. Supplies	200.00	200.00
10 - 313 - 522600	Dues and Memberships	300.00	300.00
10 - 313 - 525200	Contractual Services	56,600.00	57,700.00
10 - 313 - 525227	Compliance Monitoring Program	23,900.00	24,400.00
10 - 313 - 525228	Sewer Infrastructure Managemnt	9,800.00	10,000.00
10 - 313 - 527000	Business Meeting & Conference	400.00	400.00
		91,200.00	93,000.00
<u>Division: 321 - General Landscape Maintenance</u>			
10 - 321 - 522000	Office Supplies	300.00	300.00
10 - 321 - 524000	Utilities - Electric	800.00	800.00
10 - 321 - 524001	Utilities - Water	77,100.00	78,600.00
10 - 321 - 525250	Annual Fuel Reduction	146,600.00	149,500.00
10 - 321 - 525280	Tree Trimming	50,000.00	51,000.00
10 - 321 - 525283	General Landscape Maintenance	210,000.00	214,200.00
10 - 321 - 527000	Business Meeting & Conference	200.00	200.00
10 - 321 - 571600	Pest Abatement	12,500.00	12,800.00
10 - 321 - 572200	Tree Removal	17,500.00	17,900.00
10 - 321 - 650236	Tree Planting	10,200.00	10,400.00
		525,200.00	535,700.00
<u>Division: 331 - Transportation Planning</u>			
10 - 331 - 522000	Office Supplies	1,800.00	1,800.00
10 - 331 - 522100	Special Dept. Supplies	400.00	400.00
10 - 331 - 523501	Computer Software	1,200.00	1,200.00
10 - 331 - 525200	Contractual Services	2,000.00	2,000.00
		5,400.00	5,400.00
<u>Division: 332 - Transportation Eng/Operations</u>			
10 - 332 - 522000	Office Supplies	900.00	900.00
10 - 332 - 522100	Special Dept. Supplies	700.00	700.00
10 - 332 - 522600	Dues and Memberships	1,300.00	1,300.00
10 - 332 - 522800	Publications	900.00	900.00
10 - 332 - 523501	Computer Software	1,200.00	1,200.00
10 - 332 - 523700	Vehicle Maintenance	3,900.00	4,000.00
10 - 332 - 523701	Vehicle Gasoline / Oil	8,900.00	9,100.00
10 - 332 - 524000	Utilities - Electric	69,400.00	70,800.00
10 - 332 - 525200	Contractual Services	2,300.00	2,300.00
10 - 332 - 525224	Property Damage	20,400.00	20,800.00
10 - 332 - 525240	Striping, Signing & Marking	110,000.00	112,200.00
10 - 332 - 525260	Traffic Signal/Lighting	64,700.00	66,000.00
10 - 332 - 527000	Business Meeting & Conference	300.00	300.00
		284,900.00	290,500.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
<u>Division: 333 - Transit Services</u>		
<u>Division: 334 - Intergovernmental Relations</u>		
10 - 334 - 522000 Office Supplies	900.00	900.00
10 - 334 - 522503 School Safety	12,000.00	12,000.00
10 - 334 - 525270 Crossing Guard	74,900.00	74,900.00
10 - 334 - 525275 School Programs	7,500.00	7,500.00
	95,300.00	95,300.00
<u>Division: 411 - Community Development Admin</u>		
10 - 411 - 522000 Office Supplies	8,100.00	8,300.00
10 - 411 - 522100 Special Dept. Supplies	2,100.00	800.00
10 - 411 - 522200 Printing	6,700.00	6,800.00
10 - 411 - 522600 Dues and Memberships	4,100.00	4,200.00
10 - 411 - 522800 Publications	500.00	500.00
10 - 411 - 523501 Computer Software	87,000.00	87,000.00
10 - 411 - 525200 Contractual Services	8,000.00	8,200.00
10 - 411 - 526500 Advertising	13,600.00	13,900.00
10 - 411 - 527000 Business Meeting & Conference	200.00	200.00
10 - 411 - 528500 Training	3,100.00	3,200.00
	133,400.00	133,100.00
<u>Division: 412 - Planning Projects & Studies</u>		
10 - 412 - 522200 Printing	500.00	500.00
10 - 412 - 523203 Senior Rental Voucher	87,900.00	89,700.00
10 - 412 - 525200 Contractual Services	55,000.00	32,200.00
10 - 412 - 527000 Business Meeting & Conference	800.00	800.00
10 - 412 - 528500 Training	4,100.00	4,200.00
	148,300.00	127,400.00
<u>Division: 415 - Building Inspection</u>		
10 - 415 - 522100 Special Dept. Supplies	11,600.00	11,800.00
10 - 415 - 525200 Contractual Services	270,900.00	276,300.00
	282,500.00	288,100.00
<u>Division: 416 - Code Enforcement</u>		
10 - 416 - 522000 Office Supplies	100.00	100.00
10 - 416 - 525200 Contractual Services	1,300.00	1,300.00
10 - 416 - 525216 Code Enforcement Prosecutor	75,000.00	75,000.00
	76,400.00	76,400.00
<u>Division: 511 - Community Services Management</u>		
10 - 511 - 522000 Office Supplies	3,400.00	3,500.00
10 - 511 - 522100 Special Dept. Supplies	600.00	600.00
10 - 511 - 522600 Dues and Memberships	200.00	200.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
10 - 511 - 526500 Advertising	100.00	100.00
10 - 511 - 543000 Mileage Reimbursement	100.00	100.00
	4,400.00	4,500.00
<u>Division: 512 - Creekside Park</u>		
10 - 512 - 520800 Telephone	800.00	800.00
10 - 512 - 522100 Special Dept. Supplies	500.00	500.00
10 - 512 - 525150 Contract Instructors	200.00	200.00
10 - 512 - 525200 Contractual Services	7,700.00	7,900.00
10 - 512 - 541800 Custodial Supplies	2,000.00	2,000.00
	11,200.00	11,400.00
<u>Division: 513 - De Anza Park/Recreation Progrm</u>		
10 - 513 - 520020 Event Insurance	34,300.00	35,000.00
10 - 513 - 520800 Telephone	5,300.00	5,400.00
10 - 513 - 522000 Office Supplies	2,600.00	2,700.00
10 - 513 - 522100 Special Dept. Supplies	61,100.00	62,300.00
10 - 513 - 522200 Printing	58,000.00	58,000.00
10 - 513 - 522600 Dues and Memberships	900.00	900.00
10 - 513 - 522900 State Required Fingerprinting	4,300.00	4,400.00
10 - 513 - 523000 Postage / Courier Service	7,700.00	7,900.00
10 - 513 - 523800 Rent Equipment	300.00	300.00
10 - 513 - 525150 Contract Instructors	147,900.00	150,900.00
10 - 513 - 525200 Contractual Services	27,900.00	28,500.00
10 - 513 - 525207 Tickets / Pre-sale	14,900.00	15,200.00
10 - 513 - 525208 Facility Rental	26,400.00	26,900.00
10 - 513 - 525276 Senior Programs	40,100.00	40,900.00
10 - 513 - 526300 Special Community Services	200.00	200.00
10 - 513 - 541800 Custodial Supplies	11,800.00	12,000.00
10 - 513 - 543000 Mileage Reimbursement	1,700.00	1,700.00
10 - 513 - 650000 Capital Outlay	1,100.00	1,100.00
	446,500.00	454,300.00
<u>Division: 514 - Parks Maintenance</u>		
10 - 514 - 522000 Office Supplies	1,500.00	1,500.00
10 - 514 - 523700 Vehicle Maintenance	7,100.00	7,200.00
10 - 514 - 524000 Utilities - Electric	39,300.00	40,100.00
10 - 514 - 524002 Utilities - Gas	3,600.00	3,700.00
10 - 514 - 525200 Contractual Services	26,500.00	27,000.00
10 - 514 - 541800 Custodial Supplies	12,600.00	12,900.00
10 - 514 - 543000 Mileage Reimbursement	700.00	700.00
10 - 514 - 553500 Cal/Agoura Jt Community Center	25,000.00	25,000.00
10 - 514 - 650000 Capital Outlay	5,100.00	5,200.00
	121,400.00	123,300.00

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	2014-15 Budget	2015-16 Budget
<u>Division: 515 - School Joint Use</u>		
10 - 515 - 522100 Special Dept. Supplies	100.00	100.00
10 - 515 - 525200 Contractual Services	200.00	200.00
10 - 515 - 525305 School Facility Maintenance	75,700.00	77,200.00
10 - 515 - 553600 School Joint Use Contract	46,600.00	46,600.00
	122,600.00	124,100.00
<u>Division: 516 - Special Events</u>		
10 - 516 - 522100 Special Dept. Supplies	100.00	100.00
10 - 516 - 522700 Storage Rental	8,100.00	8,300.00
10 - 516 - 525200 Contractual Services	100.00	100.00
10 - 516 - 525205 July 4th	68,300.00	69,700.00
10 - 516 - 525311 Egg Stravaganza	5,500.00	5,500.00
10 - 516 - 525312 Movie Under the Stars	1,000.00	1,000.00
10 - 516 - 525315 Teen Events	10,000.00	10,000.00
10 - 516 - 525316 Holiday Gala Event	14,000.00	14,000.00
10 - 516 - 525318 Pumpkin Festival	100,000.00	100,000.00
10 - 516 - 525319 Calabasas Musical Programs	50,000.00	50,000.00
10 - 516 - 525324 Calabasas Fine Arts Festival	45,000.00	45,000.00
	302,100.00	303,700.00
<u>Division: 517 - Klubhouse Preschool</u>		
10 - 517 - 520800 Telephone	2,300.00	2,300.00
10 - 517 - 522000 Office Supplies	6,400.00	6,500.00
10 - 517 - 522100 Special Dept. Supplies	59,600.00	60,800.00
10 - 517 - 522200 Printing	2,100.00	2,100.00
10 - 517 - 525200 Contractual Services	20,300.00	20,700.00
10 - 517 - 526400 State Mandates	3,100.00	3,200.00
10 - 517 - 541700 Copier Supplies	100.00	100.00
10 - 517 - 541800 Custodial Supplies	10,800.00	11,000.00
10 - 517 - 541900 Refunds - Deposits & Overpays	300.00	300.00
	105,000.00	107,000.00
Total Fund 10 Expenditures	22,273,700.00	22,494,100.00
ESTIMATED BEGINNING FUND BALANCE	14,251,073.25	14,572,173.25
CHANGE IN FUND 10 BALANCE	321,100.00	12,800.00
FUND 10 BALANCE	14,572,173.25	14,584,973.25
Fund: 11 - Recoverable Deposits		
Revenue		
<u>Division: 000 - Revenue</u>		
11 - 000 - 411060 Recoverable Project	369,400.00	376,800.00

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	2014-15 Budget	2015-16 Budget
	369,400.00	376,800.00
Total Fund 11 Revenue	369,400.00	376,800.00
Expenditures		
<u>Division: 163 - Cable Regulation</u>		
11 - 163 - 525200 Contractual Services	16,800.00	17,100.00
	16,800.00	17,100.00
<u>Division: 311 - Administration & Engineering</u>		
11 - 311 - 522200 Printing	600.00	600.00
11 - 311 - 525200 Contractual Services	136,300.00	139,000.00
	136,900.00	139,600.00
<u>Division: 331 - Transportation Planning</u>		
<u>Division: 412 - Planning Projects & Studies</u>		
11 - 412 - 522200 Printing	1,500.00	1,500.00
11 - 412 - 525200 Contractual Services	176,000.00	179,500.00
	177,500.00	181,000.00
<u>Division: 413 - Development Review</u>		
<u>Division: 415 - Building Inspection</u>		
11 - 415 - 525200 Contractual Services	8,700.00	8,900.00
	8,700.00	8,900.00
Total Fund 11 Expenditures	339,900.00	346,600.00
ESTIMATED BEGINNING FUND BALANCE	0.00	29,500.00
CHANGE IN FUND 11 BALANCE	29,500.00	30,200.00
FUND 11 BALANCE	29,500.00	59,700.00
Fund: 12 - South Coast Air Quality Management District		
Revenue		
<u>Division: 000 - Revenue</u>		
12 - 000 - 441000 Interest Income	1,400.00	1,500.00
12 - 000 - 447000 South Coast Air Quality Mgmt	34,300.00	35,000.00
	35,700.00	36,500.00
Total Fund 12 Revenue	35,700.00	36,500.00
Expenditures		

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	2014-15 Budget	2015-16 Budget
<u>Division: 331 - Transportation Planning</u>		
12 - 331 - 650000 Capital Outlay	35,600.00	35,600.00
	35,600.00	35,600.00
Total Fund 12 Expenditures	35,600.00	35,600.00
ESTIMATED BEGINNING FUND BALANCE	75,111.14	75,211.14
CHANGE IN FUND 12 BALANCE	100.00	900.00
FUND 12 BALANCE	75,211.14	76,111.14
 Fund: 13 - Park & Recreation Improvements		
Revenue		
<u>Division: 000 - Revenue</u>		
13 - 000 - 441000 Interest Income	2,500.00	2,600.00
13 - 000 - 447600 Grant L.A. Co. Measure A-M & S	40,000.00	40,000.00
	42,500.00	42,600.00
Total Fund 13 Revenue	42,500.00	42,600.00
 Expenditures		
<u>Division: 519 - Capital Improvements-Parks</u>		
13 - 519 - 554800 Measure A- M & S Projects	40,000.00	40,000.00
	40,000.00	40,000.00
Total Fund 13 Expenditures	40,000.00	40,000.00
ESTIMATED BEGINNING FUND BALANCE	127,744.65	130,244.65
CHANGE IN FUND 13 BALANCE	2,500.00	2,600.00
FUND 13 BALANCE	130,244.65	132,844.65
 Fund: 14 - AB 939		
Revenue		
<u>Division: 000 - Revenue</u>		
14 - 000 - 441000 Interest Income	25,900.00	27,800.00
14 - 000 - 480000 AB 939 Franchise Fees	182,500.00	186,200.00
	208,400.00	214,000.00
Total Fund 14 Revenue	208,400.00	214,000.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		

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	2014-15 Budget	2015-16 Budget
14 - 134 - 990010 Transfer to General Fund	33,700.00	34,400.00
14 - 134 - 990040 Transfer to Capital	200,000.00	0.00
	233,700.00	34,400.00
<u>Division: 313 - Water Quality Enhancement</u>		
14 - 313 - 525030 Consulting Service-AB 939	40,000.00	40,000.00
14 - 313 - 525031 Public Education - AB 939	32,300.00	32,300.00
14 - 313 - 525200 Contractual Services	38,000.00	38,000.00
	110,300.00	110,300.00
<u>Division: 414 - Natural Resource Protection</u>		
Total Fund 14 Expenditures	344,000.00	144,700.00
ESTIMATED BEGINNING FUND BALANCE	1,485,887.33	1,350,287.33
CHANGE IN FUND 14 BALANCE	(135,600.00)	69,300.00
FUND 14 BALANCE	1,350,287.33	1,419,587.33
 Fund: 15 - Gas Tax		
Revenue		
<u>Division: 000 - Revenue</u>		
15 - 000 - 441000 Interest Income	13,700.00	18,400.00
15 - 000 - 461000 Gas Tax Fund - 2105	177,800.00	181,400.00
15 - 000 - 461010 Gas Tax Fund - 2106	102,700.00	104,800.00
15 - 000 - 461020 Gas Tax Fund - 2107	155,200.00	158,300.00
15 - 000 - 461030 Gas Tax Fund - 2107.5	5,000.00	5,000.00
15 - 000 - 461040 Gas Tax Fund - 2103	248,700.00	253,700.00
15 - 000 - 461100 Local Streets & Roads	1,100.00	1,100.00
	704,200.00	722,700.00
Total Fund 15 Revenue	704,200.00	722,700.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
15 - 134 - 990040 Transfer to Capital	670,000.00	500,000.00
	670,000.00	500,000.00
Total Fund 15 Expenditures	670,000.00	500,000.00
ESTIMATED BEGINNING FUND BALANCE	681,219.78	715,419.78
CHANGE IN FUND 15 BALANCE	34,200.00	222,700.00
FUND 15 BALANCE	715,419.78	938,119.78

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	2014-15 Budget	2015-16 Budget
Fund: 16 - Developer Impact Fees		
Revenue		
<u>Division: 000 - Revenue</u>		
16 - 000 - 441000 Interest Income	37,400.00	39,400.00
16 - 000 - 481500 Traffic Mitigation Fees	40,000.00	20,000.00
	77,400.00	59,400.00
Total Fund 16 Revenue	77,400.00	59,400.00
ESTIMATED BEGINNING FUND BALANCE	1,873,933.01	1,951,333.01
CHANGE IN FUND 16 BALANCE	77,400.00	59,400.00
FUND 16 BALANCE	1,951,333.01	2,010,733.01
Fund: 18 - Affordable Housing		
Revenue		
<u>Division: 000 - Revenue</u>		
18 - 000 - 441000 Interest Income	27,700.00	28,900.00
	27,700.00	28,900.00
Total Fund 18 Revenue	27,700.00	28,900.00
ESTIMATED BEGINNING FUND BALANCE	1,414,955.51	1,442,655.51
CHANGE IN FUND 18 BALANCE	27,700.00	28,900.00
FUND 18 BALANCE	1,442,655.51	1,471,555.51
Fund: 19 - Las Virgenes / Lost Hills B&T		
Revenue		
<u>Division: 000 - Revenue</u>		
19 - 000 - 441000 Interest Income	63,600.00	16,300.00
19 - 000 - 461500 B & T Lost Hills District	0.00	1,500,000.00
	63,600.00	1,516,300.00
Total Fund 19 Revenue	63,600.00	1,516,300.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
19 - 134 - 990040 Transfer to Capital	0.00	4,000,000.00
	0.00	4,000,000.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
Total Fund 19 Expenditures	0.00	4,000,000.00
ESTIMATED BEGINNING FUND BALANCE	3,252,840.94	3,316,440.94
CHANGE IN FUND 19 BALANCE	63,600.00	(2,483,700.00)
FUND 19 BALANCE	3,316,440.94	832,740.94
 Fund: 20 - Prop A		
Revenue		
<u>Division: 000 - Revenue</u>		
20 - 000 - 441000 Interest Income	2,100.00	2,600.00
20 - 000 - 462000 Prop A - Per Parcel	402,100.00	410,100.00
	404,200.00	412,700.00
Total Fund 20 Revenue	404,200.00	412,700.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
20 - 134 - 990029 Transfer to Transportation Programs	384,600.00	392,500.00
	384,600.00	392,500.00
Total Fund 20 Expenditures	384,600.00	392,500.00
ESTIMATED BEGINNING FUND BALANCE	90,590.01	110,190.01
CHANGE IN FUND 20 BALANCE	19,600.00	20,200.00
FUND 20 BALANCE	110,190.01	130,390.01
 Fund: 21 - LMD 22 - Common Benefit Areas		
Revenue		
<u>Division: 000 - Revenue</u>		
21 - 000 - 401022 Prop Tax - Dist 22 Ad Valorem	1,597,900.00	1,629,900.00
21 - 000 - 441022 Interest Landscape Dist. #22	38,000.00	43,500.00
	1,635,900.00	1,673,400.00
Total Fund 21 Revenue	1,635,900.00	1,673,400.00
 Expenditures		
<u>Division: 326 - LMD #22 Ad Valorum/CBA</u>		
21 - 326 - 510000 Full Time Salaries	66,200.00	67,700.00
21 - 326 - 510400 Benefits	12,800.00	13,000.00
21 - 326 - 510600 Employer Taxes	11,700.00	12,500.00

Detailed Budget FY 2014-15 & 2015-16

		<u>2014-15</u>	<u>2015-16</u>
		<u>Budget</u>	<u>Budget</u>
21 - 326 - 510900	Temporary Employees	35,200.00	35,200.00
21 - 326 - 511000	Auto Allowance	1,800.00	1,800.00
21 - 326 - 522000	Office Supplies	300.00	300.00
21 - 326 - 570221	Electric Svc - IrrigationMeter	25,500.00	26,000.00
21 - 326 - 570224	Electric Svc - IrrigationMeter	6,100.00	6,200.00
21 - 326 - 570225	Electric Svc - IrrigationMeter	1,400.00	1,400.00
21 - 326 - 570226	Electric Svc - IrrigationMeter	2,400.00	2,400.00
21 - 326 - 570321	Electric Svc - Street Lights	6,100.00	6,200.00
21 - 326 - 570721	Irrigation Repairs	30,600.00	31,200.00
21 - 326 - 570724	Irrigation Repairs	11,200.00	11,400.00
21 - 326 - 570725	Irrigation Repairs	25,500.00	26,000.00
21 - 326 - 570726	Irrigation Repairs	16,300.00	16,600.00
21 - 326 - 570821	Lake Insurance	14,300.00	14,600.00
21 - 326 - 570921	Lake Maintenance-Aeration	10,200.00	10,400.00
21 - 326 - 571121	Lake Maintenance-Svc Contract	140,800.00	143,600.00
21 - 326 - 571221	Landscape Maint-Svc Contract	114,500.00	116,800.00
21 - 326 - 571224	Landscape Maint-Svc Contract	36,700.00	37,400.00
21 - 326 - 571225	Landscape Maint-Svc Contract	78,900.00	80,500.00
21 - 326 - 571226	Landscape Maint-Svc Contract	59,600.00	60,800.00
21 - 326 - 571321	Landscape Refurbishment	8,800.00	9,000.00
21 - 326 - 571324	Landscape Refurbishment	192,300.00	196,100.00
21 - 326 - 571325	Landscape Refurbishment	55,600.00	56,700.00
21 - 326 - 571326	Landscape Refurbishment	8,000.00	8,200.00
21 - 326 - 571421	Office Supplies	1,000.00	1,000.00
21 - 326 - 571621	Pest Abatement	1,000.00	1,000.00
21 - 326 - 571624	Pest Abatement	2,000.00	2,000.00
21 - 326 - 571625	Pest Abatement	2,400.00	2,400.00
21 - 326 - 571626	Pest Abatement	700.00	700.00
21 - 326 - 571724	Planting - Color Change	1,000.00	1,000.00
21 - 326 - 571821	Planting - Shrubs & Turf Grass	5,100.00	5,200.00
21 - 326 - 571824	Planting - Shrubs & Turf Grass	2,000.00	2,000.00
21 - 326 - 571825	Planting - Shrubs & Turf Grass	600.00	600.00
21 - 326 - 571921	Planting - Trees	4,500.00	4,600.00
21 - 326 - 571925	Planting - Trees	2,700.00	2,800.00
21 - 326 - 571926	Planting - Trees	2,000.00	2,000.00
21 - 326 - 572221	Tree Removal	13,400.00	13,700.00
21 - 326 - 572224	Tree Removal	5,100.00	5,200.00
21 - 326 - 572225	Tree Removal	3,700.00	3,800.00
21 - 326 - 572226	Tree Removal	2,000.00	2,000.00
21 - 326 - 572321	Tree Trimming	15,300.00	15,600.00
21 - 326 - 572324	Tree Trimming	8,300.00	8,500.00
21 - 326 - 572325	Tree Trimming	10,200.00	10,400.00
21 - 326 - 572621	Water	153,000.00	156,100.00
21 - 326 - 572624	Water	62,000.00	63,200.00
21 - 326 - 572625	Water	118,600.00	121,000.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
21 - 326 - 572626 Water	15,500.00	15,800.00
21 - 326 - 572721 Brush Clearance	2,600.00	2,700.00
21 - 326 - 990040 Transfer to Capital	95,000.00	0.00
	1,502,500.00	1,435,300.00
Total Fund 21 Expenditures	1,502,500.00	1,435,300.00
ESTIMATED BEGINNING FUND BALANCE	1,847,933.11	1,981,333.11
CHANGE IN FUND 21 BALANCE	133,400.00	238,100.00
FUND 21 BALANCE	1,981,333.11	2,219,433.11
 Fund: 22 - Landscape Maintenance District 22		
Revenue		
<u>Division: 000 - Revenue</u>		
22 - 000 - 441022 Interest Landscape Dist. #22	1,800.00	1,700.00
22 - 000 - 471022 Prop Tax - Dist 22 Assessments	2,673,200.00	2,726,700.00
	2,675,000.00	2,728,400.00
Total Fund 22 Revenue	2,675,000.00	2,728,400.00
 Expenditures		
<u>Division: 322 - LMD #22</u>		
22 - 322 - 510000 Full Time Salaries	97,500.00	99,800.00
22 - 322 - 510400 Benefits	18,800.00	19,100.00
22 - 322 - 510600 Employer Taxes	13,300.00	14,500.00
22 - 322 - 511000 Auto Allowance	2,700.00	2,700.00
22 - 322 - 570104 Consultant	800.00	800.00
22 - 322 - 570105 Consultant	900.00	900.00
22 - 322 - 570106 Consultant	6,500.00	6,200.00
22 - 322 - 570107 Consultant	2,500.00	2,400.00
22 - 322 - 570108 Consultant	6,500.00	6,200.00
22 - 322 - 570109 Consultant	500.00	500.00
22 - 322 - 570110 Consultant	1,800.00	1,700.00
22 - 322 - 570111 Consultant	500.00	500.00
22 - 322 - 570112 Consultant	100.00	100.00
22 - 322 - 570113 Consultant	2,800.00	2,700.00
22 - 322 - 570114 Consultant	1,600.00	1,500.00
22 - 322 - 570116 Consultant	1,100.00	1,000.00
22 - 322 - 570119 Consultant	700.00	700.00
22 - 322 - 570120 Consultant	700.00	700.00
22 - 322 - 570206 Electric Svc - IrrigationMeter	6,300.00	6,000.00
22 - 322 - 570207 Electric Svc - IrrigationMeter	4,700.00	4,500.00
22 - 322 - 570208 Electric Svc - IrrigationMeter	6,500.00	6,200.00

Detailed Budget FY 2014-15 & 2015-16

		<u>2014-15</u>	<u>2015-16</u>
		<u>Budget</u>	<u>Budget</u>
22 - 322 - 570210	Electric Svc - IrrigationMeter	1,900.00	1,800.00
22 - 322 - 570211	Electric Svc - IrrigationMeter	1,300.00	1,200.00
22 - 322 - 570214	Electric Svc - IrrigationMeter	800.00	800.00
22 - 322 - 570219	Electric Svc - IrrigationMeter	5,300.00	5,000.00
22 - 322 - 570220	Electric Svc - IrrigationMeter	900.00	900.00
22 - 322 - 570407	Fertilization	8,400.00	8,000.00
22 - 322 - 570607	Insect & Disease Control	900.00	900.00
22 - 322 - 570611	Insect & Disease Control	1,900.00	1,800.00
22 - 322 - 570613	Insect & Disease Control	500.00	500.00
22 - 322 - 570704	Irrigation Repairs	14,900.00	14,200.00
22 - 322 - 570705	Irrigation Repairs	7,000.00	6,700.00
22 - 322 - 570706	Irrigation Repairs	37,200.00	35,300.00
22 - 322 - 570707	Irrigation Repairs	47,900.00	45,500.00
22 - 322 - 570709	Irrigation Repairs	100.00	100.00
22 - 322 - 570710	Irrigation Repairs	7,400.00	7,000.00
22 - 322 - 570711	Irrigation Repairs	10,200.00	9,700.00
22 - 322 - 570713	Irrigation Repairs	18,600.00	17,700.00
22 - 322 - 570719	Irrigation Repairs	16,100.00	15,300.00
22 - 322 - 570720	Irrigation Repairs	19,500.00	18,500.00
22 - 322 - 571204	Landscape Maint-Svc Contract	53,100.00	50,400.00
22 - 322 - 571205	Landscape Maint-Svc Contract	25,000.00	23,800.00
22 - 322 - 571206	Landscape Maint-Svc Contract	136,500.00	129,700.00
22 - 322 - 571207	Landscape Maint-Svc Contract	63,000.00	59,900.00
22 - 322 - 571208	Landscape Maint-Svc Contract	131,100.00	124,500.00
22 - 322 - 571209	Landscape Maint-Svc Contract	13,500.00	12,800.00
22 - 322 - 571210	Landscape Maint-Svc Contract	43,800.00	41,600.00
22 - 322 - 571211	Landscape Maint-Svc Contract	32,100.00	30,500.00
22 - 322 - 571213	Landscape Maint-Svc Contract	53,300.00	50,600.00
22 - 322 - 571214	Landscape Maint-Svc Contract	41,900.00	39,800.00
22 - 322 - 571219	Landscape Maint-Svc Contract	119,300.00	113,300.00
22 - 322 - 571220	Landscape Maint-Svc Contract	50,000.00	47,500.00
22 - 322 - 571304	Landscape Refurbishment	11,300.00	10,700.00
22 - 322 - 571305	Landscape Refurbishment	900.00	900.00
22 - 322 - 571306	Landscape Refurbishment	83,000.00	78,900.00
22 - 322 - 571307	Landscape Refurbishment	31,400.00	29,800.00
22 - 322 - 571309	Landscape Refurbishment	800.00	800.00
22 - 322 - 571311	Landscape Refurbishment	17,400.00	16,500.00
22 - 322 - 571313	Landscape Refurbishment	34,700.00	33,000.00
22 - 322 - 571319	Landscape Refurbishment	88,500.00	84,100.00
22 - 322 - 571607	Pest Abatement	14,000.00	13,300.00
22 - 322 - 571610	Pest Abatement	6,100.00	5,800.00
22 - 322 - 571619	Pest Abatement	5,200.00	4,900.00
22 - 322 - 571713	Planting - Color Change	3,700.00	3,500.00
22 - 322 - 571811	Planting - Shrubs & Turf Grass	3,200.00	3,000.00
22 - 322 - 571906	Planting - Trees	4,700.00	4,500.00

Detailed Budget FY 2014-15 & 2015-16

		<u>2014-15</u>	<u>2015-16</u>
		<u>Budget</u>	<u>Budget</u>
22 - 322 - 571907	Planting - Trees	300.00	300.00
22 - 322 - 571911	Planting - Trees	2,300.00	2,200.00
22 - 322 - 571912	Planting - Trees	900.00	900.00
22 - 322 - 571913	Planting - Trees	2,800.00	2,700.00
22 - 322 - 572205	Tree Removal	1,000.00	1,000.00
22 - 322 - 572206	Tree Removal	14,000.00	13,300.00
22 - 322 - 572207	Tree Removal	30,900.00	29,400.00
22 - 322 - 572210	Tree Removal	3,100.00	2,900.00
22 - 322 - 572211	Tree Removal	6,600.00	6,300.00
22 - 322 - 572212	Tree Removal	900.00	900.00
22 - 322 - 572213	Tree Removal	5,700.00	5,400.00
22 - 322 - 572219	Tree Removal	14,000.00	13,300.00
22 - 322 - 572220	Tree Removal	1,900.00	1,800.00
22 - 322 - 572304	Tree Trimming	5,600.00	5,300.00
22 - 322 - 572305	Tree Trimming	2,700.00	2,600.00
22 - 322 - 572306	Tree Trimming	23,300.00	22,100.00
22 - 322 - 572307	Tree Trimming	38,800.00	36,900.00
22 - 322 - 572310	Tree Trimming	2,100.00	2,000.00
22 - 322 - 572311	Tree Trimming	27,600.00	26,200.00
22 - 322 - 572312	Tree Trimming	4,200.00	4,000.00
22 - 322 - 572313	Tree Trimming	32,600.00	31,000.00
22 - 322 - 572319	Tree Trimming	27,900.00	26,500.00
22 - 322 - 572320	Tree Trimming	28,600.00	27,200.00
22 - 322 - 572604	Water	55,200.00	52,400.00
22 - 322 - 572605	Water	16,600.00	15,800.00
22 - 322 - 572607	Water	83,700.00	79,500.00
22 - 322 - 572608	Water	162,100.00	154,000.00
22 - 322 - 572610	Water	38,100.00	36,200.00
22 - 322 - 572611	Water	28,700.00	27,300.00
22 - 322 - 572612	Water	2,300.00	2,200.00
22 - 322 - 572613	Water	30,100.00	28,600.00
22 - 322 - 572614	Water	29,700.00	28,200.00
22 - 322 - 572616	Water	241,100.00	229,000.00
22 - 322 - 572619	Water	110,600.00	105,100.00
22 - 322 - 572620	Water	43,200.00	41,000.00
22 - 322 - 572704	Brush Clearance	2,700.00	2,600.00
22 - 322 - 572705	Brush Clearance	2,000.00	1,900.00
22 - 322 - 572706	Brush Clearance	31,300.00	29,700.00
22 - 322 - 572707	Brush Clearance	67,000.00	63,700.00
22 - 322 - 572708	Brush Clearance	74,100.00	70,400.00
22 - 322 - 572710	Brush Clearance	6,800.00	6,500.00
22 - 322 - 572716	Brush Clearance	107,000.00	101,700.00
22 - 322 - 572720	Brush Clearance	14,000.00	13,300.00
		2,869,200.00	2,737,000.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
Total Fund 22 Expenditures	2,869,200.00	2,737,000.00
ESTIMATED BEGINNING FUND BALANCE	287,035.93	92,835.93
CHANGE IN FUND 22 BALANCE	(194,200.00)	(8,600.00)
FUND 22 BALANCE	92,835.93	84,235.93
 Fund: 24 - Landscape Maintenance District #24		
Revenue		
<u>Division: 000 - Revenue</u>		
24 - 000 - 441024 Interest Landscape Dist. #24	4,100.00	3,300.00
24 - 000 - 471024 Property Tax - District 24	179,500.00	183,100.00
	183,600.00	186,400.00
Total Fund 24 Revenue	183,600.00	186,400.00
 Expenditures		
<u>Division: 323 - LMD #24</u>		
24 - 323 - 510000 Full Time Salaries	7,000.00	7,100.00
24 - 323 - 510400 Benefits	1,300.00	1,400.00
24 - 323 - 510600 Employer Taxes	1,000.00	1,000.00
24 - 323 - 511000 Auto Allowance	200.00	200.00
24 - 323 - 570130 Consultant	700.00	700.00
24 - 323 - 570230 Electric Svc - IrrigationMeter	1,900.00	1,900.00
24 - 323 - 570730 Irrigation Repairs	26,000.00	26,500.00
24 - 323 - 571230 Landscape Maint-Svc Contract	57,000.00	58,100.00
24 - 323 - 571330 Landscape Refurbishment	30,800.00	31,400.00
24 - 323 - 571930 Planting - Trees	8,700.00	8,900.00
24 - 323 - 572230 Tree Removal	17,500.00	17,900.00
24 - 323 - 572330 Tree Trimming	28,900.00	29,500.00
24 - 323 - 572630 Water	27,300.00	27,800.00
24 - 323 - 572730 Brush Clearance	20,400.00	20,800.00
	228,700.00	233,200.00
Total Fund 24 Expenditures	228,700.00	233,200.00
ESTIMATED BEGINNING FUND BALANCE	257,957.84	212,857.84
CHANGE IN FUND 24 BALANCE	(45,100.00)	(46,800.00)
FUND 24 BALANCE	212,857.84	166,057.84

Fund: 25 - Prop C

Revenue

Division: 000 - Revenue

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
25 - 000 - 441000 Interest Income	1,500.00	3,700.00
25 - 000 - 463000 Prop C	476,600.00	486,100.00
	478,100.00	489,800.00
Total Fund 25 Revenue	478,100.00	489,800.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
25 - 134 - 990029 Transfer to Transportation Programs	314,400.00	321,200.00
25 - 134 - 990040 Transfer to Capital	54,900.00	0.00
	369,300.00	321,200.00
<u>Division: 333 - Transit Services</u>		
Total Fund 25 Expenditures	369,300.00	321,200.00
ESTIMATED BEGINNING FUND BALANCE	77,047.63	185,847.63
CHANGE IN FUND 25 BALANCE	108,800.00	168,600.00
FUND 25 BALANCE	185,847.63	354,447.63
 Fund: 27 - Landscape Maintenance District #27		
Revenue		
<u>Division: 000 - Revenue</u>		
27 - 000 - 441027 Interest Landscape Dist. #27	600.00	700.00
27 - 000 - 471027 Property Tax - District 27	32,000.00	32,600.00
	32,600.00	33,300.00
Total Fund 27 Revenue	32,600.00	33,300.00
Expenditures		
<u>Division: 324 - LMD #27</u>		
27 - 324 - 510000 Full Time Salaries	1,700.00	1,800.00
27 - 324 - 510400 Benefits	300.00	300.00
27 - 324 - 510600 Employer Taxes	200.00	300.00
27 - 324 - 570140 Consultant	700.00	700.00
27 - 324 - 570240 Electric Svc - IrrigationMeter	400.00	400.00
27 - 324 - 570740 Irrigation Repairs	200.00	200.00
27 - 324 - 571240 Landscape Maint-Svc Contract	12,700.00	13,000.00
27 - 324 - 571640 Pest Abatement	200.00	200.00
27 - 324 - 571940 Planting - Trees	2,700.00	2,800.00
27 - 324 - 572340 Tree Trimming	9,100.00	9,300.00
27 - 324 - 572640 Water	3,400.00	3,500.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
	31,600.00	32,500.00
Total Fund 27 Expenditures	31,600.00	32,500.00
ESTIMATED BEGINNING FUND BALANCE	134,261.06	135,261.06
CHANGE IN FUND 27 BALANCE	1,000.00	800.00
FUND 27 BALANCE	135,261.06	136,061.06
 Fund: 28 - Library		
Revenue		
<u>Division: 000 - Revenue</u>		
28 - 000 - 401000 Property Tax	1,638,200.00	1,671,000.00
28 - 000 - 425000 Library Fines and Recovery	30,000.00	30,600.00
28 - 000 - 432100 Hidden Hills Library Funds	263,200.00	268,500.00
28 - 000 - 441000 Interest Income	(700.00)	(500.00)
28 - 000 - 446701 Copy Machine	600.00	600.00
28 - 000 - 490010 Transfer in General Fund	3,400.00	3,500.00
	1,934,700.00	1,973,700.00
Total Fund 28 Revenue	1,934,700.00	1,973,700.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
28 - 134 - 990085 Transfer to 2006 COP	607,400.00	608,600.00
	607,400.00	608,600.00
 <u>Division: 136 - Civic Center O&M</u>		
28 - 136 - 522000 Office Supplies	200.00	200.00
28 - 136 - 522100 Special Dept. Supplies	15,000.00	15,300.00
28 - 136 - 522103 Facility Maintenance	38,800.00	39,600.00
28 - 136 - 523800 Rent Equipment	200.00	200.00
28 - 136 - 523900 Equipment Maintenance	23,000.00	23,500.00
28 - 136 - 524000 Utilities - Electric	67,200.00	68,500.00
28 - 136 - 524001 Utilities - Water	3,900.00	4,000.00
28 - 136 - 524002 Utilities - Gas	6,800.00	6,900.00
28 - 136 - 541600 Miscellaneous Expenditure	1,100.00	1,100.00
28 - 136 - 550001 Building Security	2,800.00	2,700.00
	159,000.00	162,000.00
 <u>Division: 533 - Library</u>		
28 - 533 - 510000 Full Time Salaries	506,300.00	521,200.00
28 - 533 - 510400 Benefits	156,300.00	159,000.00
28 - 533 - 510600 Employer Taxes	80,100.00	86,600.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
28 - 533 - 510900 Temporary Employees	141,100.00	141,100.00
28 - 533 - 511000 Auto Allowance	800.00	800.00
28 - 533 - 511001 457 Match	6,700.00	6,800.00
28 - 533 - 520800 Telephone	2,000.00	2,000.00
28 - 533 - 522000 Office Supplies	4,000.00	4,100.00
28 - 533 - 522100 Special Dept. Supplies	8,000.00	8,000.00
28 - 533 - 522300 Kitchen Supplies	2,000.00	2,400.00
28 - 533 - 522400 Furniture & Fixtures	300.00	300.00
28 - 533 - 522600 Dues and Memberships	13,000.00	13,300.00
28 - 533 - 523000 Postage / Courier Service	1,200.00	1,300.00
28 - 533 - 523401 Art Rental	1,000.00	1,000.00
28 - 533 - 523500 Computer Hardware	8,000.00	8,000.00
28 - 533 - 523501 Computer Software	3,000.00	3,000.00
28 - 533 - 523900 Equipment Maintenance	34,000.00	34,700.00
28 - 533 - 524003 Utilities - Cable	3,100.00	3,300.00
28 - 533 - 525200 Contractual Services	4,000.00	4,000.00
28 - 533 - 526800 Magazines Newspprs Periodicals	8,100.00	8,100.00
28 - 533 - 526802 eBooks-Hidden Hills-LVUSD	131,600.00	134,300.00
28 - 533 - 528500 Training	700.00	700.00
28 - 533 - 541600 Miscellaneous Expenditure	1,000.00	1,000.00
28 - 533 - 652800 Library Collection Development	50,000.00	50,000.00
	1,166,300.00	1,195,000.00
Total Fund 28 Expenditures	1,932,700.00	1,965,600.00
ESTIMATED BEGINNING FUND BALANCE	(37,069.47)	(35,069.47)
CHANGE IN FUND 28 BALANCE	2,000.00	8,100.00
FUND 28 BALANCE	(35,069.47)	(26,969.47)
 Fund: 29 - Transportation Programs		
Revenue		
<u>Division: 000 - Revenue</u>		
29 - 000 - 441000 Interest Income	(300.00)	100.00
29 - 000 - 442000 Miscellaneous	63,000.00	63,000.00
29 - 000 - 462011 Transit Fares	24,300.00	24,500.00
29 - 000 - 490020 Transfer in Prop A	384,600.00	392,500.00
29 - 000 - 490025 Transfer in Prop C	314,400.00	321,200.00
29 - 000 - 490034 Transfer in Measure R - Local Return	109,600.00	111,300.00
	895,600.00	912,600.00
Total Fund 29 Revenue	895,600.00	912,600.00
 Expenditures		

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
<u>Division: 134 - Non-Departmental</u>		
29 - 134 - 990010 Transfer to General Fund	96,900.00	98,800.00
	96,900.00	98,800.00
<u>Division: 333 - Transit Services</u>		
29 - 333 - 525231 Camp Calabasas-Rec #140-25	23,000.00	23,500.00
29 - 333 - 525233 Dial-a-Ride #130-01	112,000.00	114,200.00
29 - 333 - 525234 Pumpkin Fest Shuttle #140-07	4,000.00	4,100.00
29 - 333 - 525235 Summer Beach Bus #140-01	32,000.00	32,600.00
29 - 333 - 525241 Youth Excursion Trip #140-03	23,500.00	24,000.00
29 - 333 - 525248 Senior Trips #140-24	28,000.00	28,600.00
29 - 333 - 525251 Transit Maintenance #200-03	35,000.00	35,700.00
29 - 333 - 525229 Public Transit Fueling #110-04	144,400.00	147,300.00
29 - 333 - 525239 Flexible Route Shuttle #110-01	203,000.00	207,100.00
29 - 333 - 525249 Trolley #110-02	60,000.00	61,200.00
29 - 333 - 525252 Transit Marketing #280-01	500.00	500.00
29 - 333 - 525253 Line 1 Fixed Rt #110-05	130,000.00	132,600.00
	795,400.00	811,400.00
Total Fund 29 Expenditures	892,300.00	910,200.00
ESTIMATED BEGINNING FUND BALANCE	(18,829.05)	(15,529.05)
CHANGE IN FUND 29 BALANCE	3,300.00	2,400.00
FUND 29 BALANCE	(15,529.05)	(13,129.05)
 Fund: 30 - Storm Damage		
Revenue		
<u>Division: 000 - Revenue</u>		
30 - 000 - 441000 Interest Income	(27,700.00)	(28,900.00)
	(27,700.00)	(28,900.00)
Total Fund 30 Revenue	(27,700.00)	(28,900.00)
ESTIMATED BEGINNING FUND BALANCE	(1,417,846.20)	(1,445,546.20)
CHANGE IN FUND 30 BALANCE	(27,700.00)	(28,900.00)
FUND 30 BALANCE	(1,445,546.20)	(1,474,446.20)
 Fund: 32 - Landscape Maintenance District #32		
Revenue		
<u>Division: 000 - Revenue</u>		
32 - 000 - 441032 Interest Landscape Dist. #32	600.00	100.00
32 - 000 - 471032 Property Tax - District 32	28,500.00	29,100.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
	29,100.00	29,200.00
Total Fund 32 Revenue	29,100.00	29,200.00
Expenditures		
<u>Division: 325 - LMD #32</u>		
32 - 325 - 510000 Full Time Salaries	1,700.00	1,800.00
32 - 325 - 510400 Benefits	300.00	300.00
32 - 325 - 510600 Employer Taxes	200.00	300.00
32 - 325 - 570250 Electric Svc - IrrigationMeter	1,000.00	1,000.00
32 - 325 - 571250 Landscape Maint-Svc Contract	18,400.00	18,300.00
32 - 325 - 572650 Water	6,800.00	6,900.00
	28,400.00	28,600.00
Total Fund 32 Expenditures	28,400.00	28,600.00
ESTIMATED BEGINNING FUND BALANCE	1,790.55	2,490.55
CHANGE IN FUND 32 BALANCE	700.00	600.00
FUND 32 BALANCE	2,490.55	3,090.55
Fund: 33 - Used Oil Grants		
Revenue		
<u>Division: 000 - Revenue</u>		
33 - 000 - 441000 Interest Income	(200.00)	(200.00)
33 - 000 - 480100 STATE - Recycling Block Grant	12,000.00	10,000.00
	11,800.00	9,800.00
Total Fund 33 Revenue	11,800.00	9,800.00
Expenditures		
<u>Division: 414 - Natural Resource Protection</u>		
33 - 414 - 525200 Contractual Services	10,000.00	12,000.00
	10,000.00	12,000.00
Total Fund 33 Expenditures	10,000.00	12,000.00
ESTIMATED BEGINNING FUND BALANCE	(10,432.62)	(8,632.62)
CHANGE IN FUND 33 BALANCE	1,800.00	(2,200.00)
FUND 33 BALANCE	(8,632.62)	(10,832.62)
Fund: 34 - Measure R - Local Return		
Revenue		

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
<u>Division: 000 - Revenue</u>		
34 - 000 - 441000 Interest Income	7,000.00	10,200.00
34 - 000 - 463900 Measure R - Local Return	250,200.00	255,200.00
	257,200.00	265,400.00
Total Fund 34 Revenue	257,200.00	265,400.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
34 - 134 - 990029 Transfer to Transportation Programs	109,600.00	111,300.00
	109,600.00	111,300.00
Total Fund 34 Expenditures	109,600.00	111,300.00
ESTIMATED BEGINNING FUND BALANCE	216,903.91	364,503.91
CHANGE IN FUND 34 BALANCE	147,600.00	154,100.00
FUND 34 BALANCE	364,503.91	518,603.91
Fund: 35 - CDBG		
Revenue		
<u>Division: 000 - Revenue</u>		
35 - 000 - 465002 CDBG Grant - Res Rehab	158,700.00	88,000.00
	158,700.00	88,000.00
Total Fund 35 Revenue	158,700.00	88,000.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
35 - 134 - 523201 Residential Rehab Program	85,000.00	88,000.00
	85,000.00	88,000.00
Total Fund 35 Expenditures	85,000.00	88,000.00
ESTIMATED BEGINNING FUND BALANCE	(73,738.74)	(38.74)
CHANGE IN FUND 35 BALANCE	73,700.00	0.00
FUND 35 BALANCE	(38.74)	(38.74)
Fund: 36 - Grants		
Revenue		
<u>Division: 000 - Revenue</u>		
36 - 000 - 441000 Interest Income	(7,500.00)	0.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
36 - 000 - 466400 FED - Federal Transit Admin	150,000.00	25,000.00
36 - 000 - 466800 STATE - State Grants	219,700.00	100,000.00
36 - 000 - 467100 STATE -Water Resources	1,720,000.00	1,754,400.00
36 - 000 - 490010 Transfer in General Fund	500,000.00	352,500.00
	2,582,200.00	2,231,900.00
Total Fund 36 Revenue	2,582,200.00	2,231,900.00
Expenditures		
<u>Division: 134 - Non-Departmental</u>		
36 - 134 - 990040 Transfer to Capital	1,939,700.00	1,840,000.00
	1,939,700.00	1,840,000.00
Total Fund 36 Expenditures	1,939,700.00	1,840,000.00
ESTIMATED BEGINNING FUND BALANCE	(1,033,699.48)	(391,199.48)
CHANGE IN FUND 36 BALANCE	642,500.00	391,900.00
FUND 36 BALANCE	(391,199.48)	700.52
Fund: 38 - COPS - AB 3229 Grant		
Revenue		
<u>Division: 000 - Revenue</u>		
38 - 000 - 441000 Interest Income	2,500.00	4,600.00
38 - 000 - 468000 COPS AB3229 Grant Revenue	100,000.00	100,000.00
	102,500.00	104,600.00
Total Fund 38 Revenue	102,500.00	104,600.00
ESTIMATED BEGINNING FUND BALANCE	28,838.93	131,338.93
CHANGE IN FUND 38 BALANCE	102,500.00	104,600.00
FUND 38 BALANCE	131,338.93	235,938.93
Fund: 39 - Mearure R - Trans		
Revenue		
<u>Division: 000 - Revenue</u>		
39 - 000 - 463800 Lost Hills Overpass & Interchg	35,042,600.00	2,200,000.00
	35,042,600.00	2,200,000.00
Total Fund 39 Revenue	35,042,600.00	2,200,000.00
Expenditures		

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
<u>Division: 332 - Transportation Eng/Operations</u>		
39 - 332 - 990040 Transfer to Capital	31,300,000.00	2,000,000.00
39 - 332 - 990000 Transfer to General Fund	375,000.00	200,000.00
	31,675,000.00	2,200,000.00
Total Fund 39 Expenditures	31,675,000.00	2,200,000.00
ESTIMATED BEGINNING FUND BALANCE	(3,367,588.55)	11.45
CHANGE IN FUND 39 BALANCE	3,367,600.00	0.00
FUND 39 BALANCE	11.45	11.45
 Fund: 40 - Capital Improvement Projects		
Revenue		
<u>Division: 000 - Revenue</u>		
40 - 000 - 490010 Transfer in General Fund	55,000.00	125,000.00
40 - 000 - 490014 Transfer in AB 939	200,000.00	0.00
40 - 000 - 490015 Transfer in Gas Tax	670,000.00	500,000.00
40 - 000 - 490019 Transfer in B & T	0.00	4,000,000.00
40 - 000 - 490021 Transfer in LMD Ad Valorum	95,000.00	0.00
40 - 000 - 490025 Transfer in Prop C	54,900.00	0.00
40 - 000 - 490036 Transfer in Grant Fund	1,939,700.00	1,840,000.00
40 - 000 - 490039 Transfer in Measure R Trans	31,300,000.00	2,000,000.00
	34,314,600.00	8,465,000.00
Total Fund 40 Revenue	34,314,600.00	8,465,000.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
 <u>Division: 319 - Capital Improvements-Pub Wks</u>		
40 - 319 - 650161 Street-Rubberized Overly Design	20,000.00	20,000.00
40 - 319 - 650212 Street - Rubberized Overlay	650,000.00	480,000.00
40 - 319 - 650236 Tree Planting	25,000.00	25,000.00
40 - 319 - 650238 Las Virgenes Creek Restoration	0.00	1,840,000.00
40 - 319 - 6503XX Placard Replacement Program	30,000.00	0.00
40 - 319 - 6503XX Citywide Smart Irrigation - Ph 2	715,000.00	0.00
40 - 319 - 650323 STATE - Catch Basin Screens	1,300,000.00	0.00
	2,740,000.00	2,365,000.00
 <u>Division: 339 - Capital Improvements-Trnsption</u>		
40 - 339 - 65XXXX Citywide Guardrails	0.00	100,000.00
40 - 339 - 650206 Lost Hills O/P & Intchg MeasR	21,000,000.00	6,000,000.00
40 - 339 - 650257 Bus Acquisition	274,600.00	0.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
40 - 339 - 650311 CalabRd/US101 Interchg MeasR	2,500,000.00	0.00
40 - 339 - 650317 Las Virg Scenic MeasureR	2,350,000.00	0.00
40 - 339 - 650319 MulhollandHwyDesign-PaulRevere	2,250,000.00	0.00
40 - 339 - 6503XX Park and Ride	3,200,000.00	0.00
	31,574,600.00	6,100,000.00
<u>Division: 419 - Capital Improvements-Plnng/Bld</u>		
Total Fund 40 Expenditures	34,314,600.00	8,465,000.00
 Fund: 41 - Senior Center Construction		
Revenue		
<u>Division: 000 - Revenue</u>		
41 - 000 - 496000 Transfer in Management Reserve	1,210,000.00	3,500,000.00
	1,210,000.00	3,500,000.00
Total Fund 41 Revenue	1,210,000.00	3,500,000.00
 Expenditures		
<u>Division: 704 - Senior Center Construction</u>		
41 - 704 - 522400 Furniture & Fixtures	0.00	450,000.00
41 - 704 - 525200 Contractual Services	1,000,000.00	3,000,000.00
41 - 704 - 5252XX Contractual Services - Geotechnical	50,000.00	0.00
41 - 704 - 5250XX Contractual - LEED	0.00	50,000.00
41 - 704 - 5250XX Contractual - Sp. Testing & Inspection	160,000.00	0.00
	1,210,000.00	3,500,000.00
Total Fund 41 Expenditures	1,210,000.00	3,500,000.00
 Fund: 42 - Civic Center Capital Replacement		
Revenue		
<u>Division: 000 - Revenue</u>		
42 - 000 - 441000 Interest Income	20,000.00	20,900.00
	20,000.00	20,900.00
Total Fund 42 Revenue	20,000.00	20,900.00
 Expenditures		
<u>Division: 136 - Civic Center O&M</u>		

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
ESTIMATED BEGINNING FUND BALANCE	1,023,247.38	1,043,247.38
CHANGE IN FUND 42 BALANCE	20,000.00	20,900.00
FUND 42 BALANCE	1,043,247.38	1,064,147.38

Fund: 48 - Library Capital Replacement

Revenue

Division: 000 - Revenue

48 - 000 - 441000 Interest Income	9,900.00	10,300.00
	9,900.00	10,300.00
Total Fund 48 Revenue	9,900.00	10,300.00

Expenditures

Division: 136 - Civic Center O&M

ESTIMATED BEGINNING FUND BALANCE	504,956.70	514,856.70
CHANGE IN FUND 48 BALANCE	9,900.00	10,300.00
FUND 48 BALANCE	514,856.70	525,156.70

Fund: 50 - Tennis & Swim Center Operation

Revenue

Division: 000 - Revenue

50 - 000 - 441000 Interest Income	6,200.00	5,200.00
50 - 000 - 450000 Tennis Revenue	310,000.00	320,000.00
50 - 000 - 450001 City Contribution for CIP	40,000.00	44,000.00
50 - 000 - 450002 Top Seed Contribution for CIP	40,000.00	44,000.00
50 - 000 - 450010 Aquatic-Daily	115,000.00	115,000.00
50 - 000 - 450011 Swim	120,000.00	125,000.00
50 - 000 - 450020 Health/Swim	548,000.00	558,000.00
50 - 000 - 450025 Miscellaneous	5,000.00	5,000.00
50 - 000 - 450030 Coke Machine	4,000.00	4,000.00
50 - 000 - 450040 Food Revenue	7,600.00	9,600.00
50 - 000 - 450050 Facility Rental	40,000.00	40,000.00
50 - 000 - 450056 Calabasas Resale T-Shirts	500.00	500.00
50 - 000 - 450060 General Recreation	60,000.00	65,000.00
50 - 000 - 450070 Fitness Class	40,000.00	42,000.00
50 - 000 - 450080 Tot Lot-Child Care	2,000.00	2,500.00
50 - 000 - 450085 Pro Shop	4,800.00	6,000.00
50 - 000 - 450090 Tennis Membership	1,249,000.00	1,270,000.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
50 - 000 - 450095 Lessons & Clinics	1,230,000.00	1,255,000.00
	3,822,100.00	3,910,800.00
Total Fund 50 Revenue	3,822,100.00	3,910,800.00

Expenditures

Division: 521 - Health & Swim Center

50 - 521 - 510000 Full Time Salaries	248,800.00	252,500.00
50 - 521 - 510002 Full Time Employee Overtime	5,000.00	5,000.00
50 - 521 - 510400 Benefits	55,800.00	56,500.00
50 - 521 - 510600 Employer Taxes	72,100.00	74,800.00
50 - 521 - 510900 Temporary Employees	497,900.00	497,900.00
50 - 521 - 511000 Auto Allowance	2,100.00	2,100.00
50 - 521 - 511001 457 Match	6,200.00	6,300.00
50 - 521 - 520020 Event Insurance	3,000.00	3,000.00
50 - 521 - 522000 Office Supplies	5,000.00	5,000.00
50 - 521 - 522101 Program Supplies	48,000.00	48,000.00
50 - 521 - 522102 Pool Chemical	40,000.00	40,000.00
50 - 521 - 522103 Facility Maintenance	128,000.00	128,000.00
50 - 521 - 522106 Resale T-Shirts	500.00	500.00
50 - 521 - 522200 Printing	2,500.00	2,500.00
50 - 521 - 522600 Dues and Memberships	1,000.00	1,000.00
50 - 521 - 523000 Postage / Courier Service	1,000.00	1,000.00
50 - 521 - 523100 Bank & Merchant Fees	16,000.00	18,000.00
50 - 521 - 523500 Computer Hardware	1,500.00	1,500.00
50 - 521 - 523501 Computer Software	1,500.00	1,500.00
50 - 521 - 524000 Utilities - Electric	24,000.00	24,000.00
50 - 521 - 524001 Utilities - Water	24,000.00	24,000.00
50 - 521 - 524002 Utilities - Gas	26,000.00	26,000.00
50 - 521 - 525200 Contractual Services	63,000.00	66,000.00
50 - 521 - 526500 Advertising	1,000.00	1,000.00
50 - 521 - 543000 Mileage Reimbursement	1,200.00	1,200.00
50 - 521 - 650100 Capital Improvements	70,000.00	100,000.00
	1,345,100.00	1,387,300.00

Division: 522 - Top Seed Tennis Academy

50 - 522 - 510000 Full Time Salaries	98,300.00	99,800.00
50 - 522 - 510400 Benefits	28,500.00	28,800.00
50 - 522 - 510600 Employer Taxes	13,500.00	14,500.00
50 - 522 - 511000 Auto Allowance	500.00	500.00
50 - 522 - 520000 Insurance	124,000.00	126,000.00
50 - 522 - 520800 Telephone	4,400.00	4,800.00
50 - 522 - 522000 Office Supplies	5,000.00	5,000.00
50 - 522 - 522101 Program Supplies	60,000.00	62,000.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget	
50 - 522 - 522104	Janitorial Supplies	42,000.00	42,000.00
50 - 522 - 522105	Social Event Food	20,000.00	22,000.00
50 - 522 - 522200	Printing	22,000.00	22,000.00
50 - 522 - 522500	Pro Shop	1,000.00	1,000.00
50 - 522 - 522600	Dues and Memberships	1,000.00	1,000.00
50 - 522 - 523000	Postage / Courier Service	6,000.00	6,000.00
50 - 522 - 523100	Bank & Merchant Fees	31,000.00	33,000.00
50 - 522 - 524000	Utilities - Electric	70,000.00	72,000.00
50 - 522 - 524001	Utilities - Water	20,000.00	22,000.00
50 - 522 - 524003	Utilities - Cable	1,000.00	1,000.00
50 - 522 - 525000	Consulting Services	2,000.00	2,000.00
50 - 522 - 525109	Top Seed Desk/Maint Staff	374,000.00	392,000.00
50 - 522 - 525110	Top Seed Tennis Staff	792,000.00	808,000.00
50 - 522 - 525111	Top Seed Tennis Director	180,000.00	180,000.00
50 - 522 - 525113	Top Seed 50% Proceeds	175,000.00	187,000.00
50 - 522 - 525114	City 50% Proceeds	350,000.00	367,000.00
50 - 522 - 525200	Contractual Services	52,000.00	56,000.00
50 - 522 - 526500	Advertising	5,000.00	5,000.00
50 - 522 - 542000	Office Equipment Maintenance	3,500.00	3,500.00
50 - 522 - 650297	Tennis Center Improvements	80,000.00	20,000.00
		2,561,700.00	2,583,900.00
Total Fund 50 Expenditures		3,906,800.00	3,971,200.00
ESTIMATED BEGINNING FUND BALANCE		409,160.83	324,460.83
CHANGE IN FUND 50 BALANCE		(84,700.00)	(60,400.00)
FUND 50 BALANCE		324,460.83	264,060.83
 Fund: 60 - Management Reserve			
Revenue			
<u>Division: 000 - Revenue</u>			
60 - 000 - 441000	Interest Income	67,800.00	700.00
		67,800.00	700.00
Total Fund 60 Revenue		67,800.00	700.00
 Expenditures			
<u>Division: 134 - Non-Departmental</u>			
60 - 134 - 990041	Transfer to Civic Center Construction	1,210,000.00	3,500,000.00
		1,210,000.00	3,500,000.00
Total Fund 60 Expenditures		1,210,000.00	3,500,000.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
ESTIMATED BEGINNING FUND BALANCE	4,678,680.97	3,536,480.97
CHANGE IN FUND 60 BALANCE	(1,142,200.00)	(3,499,300.00)
FUND 60 BALANCE	3,536,480.97	37,180.97
 Fund 65 - Oak Tree Mitigation		
Revenue		
<u>Division 000 - Revenue</u>		
65 - 000 - 441000 Interest Income	3,500.00	3,900.00
65 - 000 - 481510 Oak Tree Mitigation Fees	20,000.00	20,000.00
	23,500.00	23,900.00
Total Fund 65 Revenue	23,500.00	23,900.00
 Expenditures		
<u>Division: 412 - Planning Projects & Studies</u>		
65 - 412 - 581510 Oak Tree Mitigation Exp	7,000.00	8,000.00
	7,000.00	8,000.00
Total Fund 65 Expenditures	7,000.00	8,000.00
 ESTIMATED BEGINNING FUND BALANCE	 165,676.14	 182,176.14
CHANGE IN FUND 65 BALANCE	16,500.00	15,900.00
FUND 65 BALANCE	182,176.14	198,076.14
 Fund: 80 - CFD 98-1 (Commercial Mello-Roos)		
Revenue		
<u>Division: 000 - Revenue</u>		
80 - 000 - 401015 Mello-Roos Tax	824,500.00	817,700.00
80 - 000 - 441000 Interest Income	45,400.00	47,400.00
	869,900.00	865,100.00
Total Fund 80 Revenue	869,900.00	865,100.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
80 - 134 - 534000 Payments to Escrow Agent	824,500.00	817,700.00
	824,500.00	817,700.00
Total Fund 80 Expenditures	824,500.00	817,700.00

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
ESTIMATED BEGINNING FUND BALANCE	2,324,101.86	2,369,501.86
CHANGE IN FUND 80 BALANCE	45,400.00	47,400.00
FUND 80 BALANCE	2,369,501.86	2,416,901.86
 Fund: 83 - 2005 COP (Refunding 1999 COP)		
Revenue		
<u>Division: 000 - Revenue</u>		
83 - 000 - 494000 Transfer in General Fund	472,500.00	465,900.00
	472,500.00	465,900.00
 Total Fund 83 Revenue	 472,500.00	 465,900.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
83 - 134 - 530000 Principal-Bonded Indebtedness	425,000.00	435,000.00
83 - 134 - 530100 Interest Exp-Bonded Indebtedne	43,600.00	26,900.00
83 - 134 - 541600 Miscellaneous Expenditure	3,900.00	4,000.00
	472,500.00	465,900.00
 Total Fund 83 Expenditures	 472,500.00	 465,900.00
 ESTIMATED BEGINNING FUND BALANCE	 375,071.62	 375,071.62
FUND 83 BALANCE	375,071.62	375,071.62
 Fund: 84 - CFD 2006 (The Oaks Mello-Roos)		
Revenue		
<u>Division: 000 - Revenue</u>		
84 - 000 - 401015 Mello-Roos Tax	1,786,000.00	1,787,400.00
84 - 000 - 441000 Interest Income	63,000.00	65,700.00
	1,849,000.00	1,853,100.00
 Total Fund 84 Revenue	 1,849,000.00	 1,853,100.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
84 - 134 - 534000 Payments to Escrow Agent	1,786,000.00	1,787,400.00
	1,786,000.00	1,787,400.00
 Total Fund 84 Expenditures	 1,786,000.00	 1,787,400.00
 ESTIMATED BEGINNING FUND BALANCE	 3,224,086.51	 3,287,086.51

Detailed Budget FY 2014-15 & 2015-16

	2014-15 Budget	2015-16 Budget
CHANGE IN FUND 84 BALANCE	63,000.00	65,700.00
FUND 84 BALANCE	3,287,086.51	3,352,786.51
 Fund: 85 - 2006 COP (Civic Center Project)		
Revenue		
<u>Division: 000 - Revenue</u>		
85 - 000 - 492800 Transfer in Library Fund	607,400.00	608,600.00
85 - 000 - 494000 Transfer in General Fund	1,128,000.00	1,130,200.00
	1,735,400.00	1,738,800.00
 Total Fund 85 Revenue	 1,735,400.00	 1,738,800.00
 Expenditures		
<u>Division: 134 - Non-Departmental</u>		
85 - 134 - 530000 Principal-Bonded Indebtedness	285,000.00	300,000.00
85 - 134 - 530100 Interest Exp-Bonded Indebtedne	1,443,100.00	1,431,400.00
85 - 134 - 541600 Miscellaneous Expenditure	7,300.00	7,400.00
	1,735,400.00	1,738,800.00
 Total Fund 85 Expenditures	 1,735,400.00	 1,738,800.00

**ITEM 13 ATTACHMENT B
RESOLUTION NO. 2014-1427**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY FOR THE FISCAL YEAR JULY 1, 2014 THROUGH JUNE 30, 2016, PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES OF ALL SUMS SET FORTH IN SAID BUDGET AND REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH.

WHEREAS, the City Manager has submitted to the City Council of Calabasas a preliminary budget for the fiscal year July 1, 2014 through June 30, 2016; and

WHEREAS, after examination, deliberation and due consideration, the City Council has approved the same; and

WHEREAS, it is the intention of this City Council to adopt the budget submitted by the City Manager during the August 27, 2014 Council Meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

1. That certain document referred to as the "Detailed Budget FY 2014-15 & 2015-16" presented by the City Manager is hereby adopted and the appropriations for the annual budget of the City of Calabasas for the fiscal period July 1, 2014 through June 30, 2016 is hereby approved.
2. The several amounts stated in the annual budget shall become and thereafter be appropriated to the offices, departments, activities, objects and purposes stated therein and said monies are hereby authorized to be expended for the purposes and objects specified in said budget.

All revenue in excess of expenditures and encumbrances as of the close of fiscal year 2013-14 not otherwise re-appropriated above are hereby appropriated to the applicable fund operating reserve on June 30, 2014.

All resolutions in conflict herewith are hereby expressly repealed. This resolution shall become effective immediately upon adoption.

The City Clerk shall certify to the adoption and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of August 2014.

David J. Shapiro, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard, City Attorney

**ITEM 13 ATTACHMENT C
RESOLUTION NO. 2014-1428**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, ESTABLISHING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-2015.**

WHEREAS, the voters approved the Gann Spending-Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local governmental entities; and

WHEREAS, SB 1352 provides for the implementation of Article XIII B by defining various terms used in this article and prescribing procedures to be used in implementing specific provisions of the article, including the establishment by resolution each year by the governing body of each local jurisdiction of its appropriations limits; and

WHEREAS, the required computations to determine the Appropriations Limits for Fiscal Year 2014-2015 were performed and are on file with the City Clerk and available for public review.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Calabasas, as follows:

SECTION 1. That the Appropriations Limit for the City of Calabasas for Fiscal Year 2014-2015 is \$25,907,863.

SECTION 2. That the City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 27th day of August, 2014.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard, City Attorney




CITY *of* CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 19, 2014

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ANTHONY COROALLES, CITY MANAGER 

SUBJECT: INTRODUCTION OF ORDINANCE 2014-318, AMENDING CHAPTER 2.04 OF THE CALABASAS MUNICIPAL CODE RELATING TO CITY COUNCILMEMBER SALARIES.

MEETING
DATE: AUGUST 17, 2014

SUMMARY RECOMMENDATION:

That the City Council consider introduction of Ordinance No. 2014-318, amending Chapter 2.04 of the Calabasas Municipal Code relating to City Councilmembers' salaries.

DISCUSSION/ANALYSIS:

California Government Code Section 36516 establishes salaries for councilmembers based upon population. This section also provides for an annual increase of up to five percent for each calendar year from the date of the last adjustment. Since incorporation, Councilmembers' salaries have only been increased twice with effective dates of April 2001 and April 2005. The current salary amount for Councilmembers is \$566 per month; pursuant to Government Code Section 36515, an increase to \$849 per month is permissible.

It should be noted that any increase approved will not be effective until after the November 2015 municipal election.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no financial impact for the current fiscal year 2014-15. Starting November 2015 the total monthly amount paid to each city councilmember will increase by \$283.

REQUESTED ACTION:

That the City Council review the attached ordinance and, if consistent with the desires of the Council, introduce Ordinance No. 2014-318 with motion to waive further reading.

ATTACHMENTS:

- A. Ordinance No. 2014-318
- B. City Council Salary Survey

ITEM 14 ATTACHMENT A
ORDINANCE NO. 2014-318

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, ESTABLISHING SALARIES
FOR MEMBERS OF THE CITY COUNCIL.

THE CITY COUNCIL FOR THE CITY OF CALABASAS DOES ORDAIN AS
FOLLOWS:

Section 1. Section 2.04.090 of the Calabasas Municipal Code is hereby amended to read as follows:

“2.04.090 **Councilmember--Salary.**

Each member of the City Council shall receive as salary the sum of *eight hundred forty nine dollars (\$849.00)* per month, as prescribed in Section 36516 of the California Government Code for cities up to and including thirty-five thousand (35,000) in population.”

Section 2. Pursuant to Government Code Section 36516.5, this ordinance shall take effect on the first day of the month following the date a councilmember begins a new term of office following the 2015 General Municipal Election.

Section 3. The Mayor shall sign this Ordinance and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this _____ day of September, 2014.

David J. Shapiro, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard, City Attorney

Councilmember Salary Survey
 General Law Cities
 in Los Angeles and Ventura Counties

City	Population	Base Monthly Salary	Notes
Calabasas	23,802	\$566.00	
Agoura Hills	20,330	\$300.00	
Artesia	16,681	\$401.12	
Avalon	3,797	\$300.00	
Azusa	45,000	\$400.00	
Baldwin Park	76,315	\$500.00	
Bell Gardens	42,437	\$739.53	
Bellflower	77,289	\$1,060.25	
Beverly Hills	34,494	\$785.81	
Bradbury	1,074	\$0.00	
Carson	92,196	\$1,722.38	Mayor: \$1,894.62
Claremont	35,749	\$400.00	
Commerce	12,935	\$1,062.55	
Covina	47,796	\$400.00	
Cudahy	24,013	\$483.60	
Diamond Bar	56,099	\$746.00	
Duarte	21,554	\$550.00	
El Monte	114,436	\$732.00	
El Segundo	16,804	\$757.00	
Gardena	59,566	\$2,255.00	
Glendora	50,666	\$700.00	
Hawaiian Gardens	14,375	\$795.83	
Hawthorne	85,474	\$600.00	
Hermosa Beach	19,653	\$530.00	
Hidden Hills	1,852	\$0.00	
Huntington Park	58,624	\$1,228.65	
La Canada Flintridge	20,441	\$300.00	
La Habra	61,202	\$500.00	
La Habra Heights	5,379	\$0.00	

Councilmember Salary Survey
 General Law Cities
 in Los Angeles and Ventura Counties

City	Population	Base Monthly Salary	Notes
La Mirada	48,930	\$125.00	
La Puente	40,222	\$536.00	
La Verne	32,041	\$519.00	
Lakewood	80,781	\$1,513.00	
Lawndale	33,058	\$450.00	
Lomita	20,516	\$390.00	
Lynwood	70,645	\$780.00	
Malibu	12,767	\$565.68	
Manhattan Beach	35,423	\$500.00	
Maywood	27,610	\$556.00	
Monrovia	38,000	\$400.00	
Montebello	65,000	\$1,032.00	
Monterey Park	61,445	\$500.00	
Norwalk	106,093	\$950.91	
Palos Verdes Estates	13,850	\$0.00	
Paramount	54,624	\$1,061.33	
Pico Rivera	63,534	\$822.14	
Rancho Palos Verdes	42,114	\$400.00	
Rolling Hills	1,884	\$0.00	
Rolling Hills Estates	8,141	\$0.00	
Rosemead	54,464	\$1,118.63	
San Dimas	33,840	\$620.00	Mayor: \$830
San Gabriel	40,153	\$893.70	
San Marino	13,246	\$0.00	
Santa Clarita	204,951	\$1,832.57	
Santa Fe Springs	16,816	\$970.84	
Sierra Madre	11,023	\$250.00	
South El Monte	20,312	\$767.15	
South Pasadena	25,619	\$300.00	
South Gate	95,115	\$600.00	

Councilmember Salary Survey
 General Law Cities
 in Los Angeles and Ventura Counties

City	Population	Base Monthly Salary	Notes
Walnut	29,947	\$300.00	
West Covina	107,248	\$1,530.00	
West Hollywood	34,853	\$825.00	
Westlake Village	8,341	\$300.00	
Ventura County Cities			
Camarillo	66,000	\$1,329.00	
Filmore	15,000	\$75.00	
Moorpark	34,400	\$600.00	
Ojai	8,200	\$475.00	
Oxnard	201,555	\$1,701.00	
Santa Paula	29,600	\$300.00	
Simi Valley	125,800	\$1,202.76	
Thousand Oaks	128,500	\$1,750.00	



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Administrative Services					
88693	8/13/2014	MUNICIPAL CODE CORPORATION	MUNICIPAL CODE SUPPLEMENTS	733.60	Administrative Services
88667	8/13/2014	ACORN NEWSPAPER	LEGAL ADVERTISING	108.00	Administrative Services
88667	8/13/2014	ACORN NEWSPAPER	LEGAL ADVERTISING	102.00	Administrative Services
Total Amount for 3 Line Item(s) from Administrative Services				\$943.60	
City Council					
88712	8/13/2014	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	City Council
88677	8/13/2014	CONTRACT LAW FUND	40TH ANNUAL CCCA MTG	20.00	City Council
88678	8/13/2014	CONTRACT LAW FUND	40TH ANNUAL CCCA MTG	20.00	City Council
Total Amount for 3 Line Item(s) from City Council				\$78.01	
Civic Center O&M					
88647	8/5/2014	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	767.89	Civic Center O&M
88647	8/5/2014	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	613.34	Civic Center O&M
88611	8/5/2014	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
88611	8/5/2014	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
88637	8/5/2014	SOUTH COAST A.Q.M.D	OPERATING FEE FOR FY 14/15	331.81	Civic Center O&M
88623	8/5/2014	GLASS STATION/THE//	PUBLIC COUNTER TOP	248.97	Civic Center O&M
88622	8/5/2014	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	225.77	Civic Center O&M
88703	8/13/2014	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
88703	8/13/2014	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
88611	8/5/2014	CIRCULATING AIR, INC.	HVAC MAINTENANCE	97.60	Civic Center O&M
88611	8/5/2014	CIRCULATING AIR, INC.	HVAC MAINTENANCE	97.59	Civic Center O&M
88602	8/4/2014	SOUTH COAST A.Q.M.D	EMISSION FEE FOR FY 13/14	59.88	Civic Center O&M
88602	8/4/2014	SOUTH COAST A.Q.M.D	EMISSION FEE FOR FY 13/14	59.88	Civic Center O&M
Total Amount for 13 Line Item(s) from Civic Center O&M				\$4,044.73	
Community Development					
88692	8/13/2014	M6 CONSULTING, INC.	PLAN CHECK SERVICES	19,830.91	Community Development
88692	8/13/2014	M6 CONSULTING, INC.	PLAN CHECK SERVICES	9,360.00	Community Development
88658	8/12/2014	RINCON CONSULTANTS INC	ENVIRONMENTAL CONSULTING	7,498.65	Community Development
88692	8/13/2014	M6 CONSULTING, INC.	PLAN CHECK SERVICES	1,223.38	Community Development
88714	8/13/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	254.69	Community Development





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88667	8/13/2014	ACORN NEWSPAPER	LEGAL ADVERTISING	174.00	Community Development
88667	8/13/2014	ACORN NEWSPAPER	LEGAL ADVERTISING	174.00	Community Development
88643	8/5/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	113.11	Community Development
88626	8/5/2014	INTERNATIONAL CODE COUNCIL INC	CODE BOOKS	74.07	Community Development
88714	8/13/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	21.42	Community Development
Total Amount for 10 Line Item(s) from Community Development				\$38,724.23	

Community Services

88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	22,320.83	Community Services
88662	8/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	13,392.50	Community Services
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,055.49	Community Services
88616	8/5/2014	DSR AUDIO	SOUND/POWER- CONCERT	2,500.00	Community Services
88616	8/5/2014	DSR AUDIO	SOUND/POWER- CONCERT	2,500.00	Community Services
88706	8/13/2014	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,471.59	Community Services
88713	8/13/2014	VIEWPOINT EDUCATIONAL	GYM USAGE FEE	2,450.00	Community Services
88618	8/5/2014	FIGUEROA/OCTAVIO//	CONCERT PERFORMANCE	2,000.00	Community Services
88597	8/4/2014	DOMINE/JAMES//	RECREATION INSTRUCTOR	872.90	Community Services
88609	8/5/2014	CARTEGRAPH SYSTEMS, INC.	RESERVE PARTNER HOST- JUL 14	650.00	Community Services
88703	8/13/2014	SECURAL SECURITY CORP	SECURITY- CONCERT	560.00	Community Services
88698	8/13/2014	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	486.00	Community Services
88703	8/13/2014	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	420.00	Community Services
88615	8/5/2014	DIAL M PRODUCTIONS	ENTERTAINMENT- SUNSETS (BAL)	400.00	Community Services
88643	8/5/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	383.46	Community Services
88660	8/12/2014	STEIN/PHILIP//	RECREATION INSTRUCTOR	372.40	Community Services
88634	8/5/2014	S & S PORTABLE SERVICES	RESTROOMS- CONCERT	343.35	Community Services
88639	8/5/2014	SWANK-MOTION PICTURES, INC.	OPEN SEASON- MOVIE NIGHT	324.00	Community Services
88657	8/12/2014	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 14	311.08	Community Services
88664	8/12/2014	WEINSTOCK/ARLENE//	RECREATION INSTRUCTOR	302.40	Community Services
88657	8/12/2014	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 14	272.72	Community Services
88704	8/13/2014	SINDERBRAND/STEVE//	RECREATION INSTRUCTOR	196.00	Community Services
88695	8/13/2014	NICHOLSON/TRISSA//	RECREATION INSTRUCTOR	168.00	Community Services
88604	8/4/2014	WITRACK/DEANNA//	RECREATION INSTRUCTOR	161.00	Community Services
88624	8/5/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	114.24	Community Services
88703	8/13/2014	SECURAL SECURITY CORP	SECURITY- FOUNDERS HALL	112.00	Community Services
88684	8/13/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	65.75	Community Services
88673	8/13/2014	CANAS/JIMMY//	REIMB MILEAGE - JUL 14	60.78	Community Services



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88716	8/13/2014	WILHELM/LANA//	REIMB MILEAGE - JUL 14	42.11	Community Services
88699	8/13/2014	POST/KIMBERLY//	REIMB MILEAGE - JUL 14	22.62	Community Services
88684	8/13/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	9.62	Community Services
88624	8/5/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	-11.36	Community Services
Total Amount for 32 Line Item(s) from Community Services				\$57,329.48	
Finance					
88668	8/13/2014	ADP, INC	PAYROLL PROCESSING	2,615.96	Finance
88600	8/4/2014	MUNISERVICES, LLC	SALES TAX COLLECTION FEE	1,076.71	Finance
88668	8/13/2014	ADP, INC	PAYROLL PROCESSING	1,071.08	Finance
88648	8/12/2014	ADP, INC	PAYROLL PROCESSING	1,043.47	Finance
88600	8/4/2014	MUNISERVICES, LLC	SALES TAX REPORTING SYSTEMS	500.00	Finance
88714	8/13/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	152.58	Finance
88643	8/5/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	111.88	Finance
Total Amount for 7 Line Item(s) from Finance				\$6,571.68	
Klubhouse Preschool					
88698	8/13/2014	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	1,134.00	Klubhouse Preschool
88624	8/5/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	266.57	Klubhouse Preschool
88684	8/13/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	153.43	Klubhouse Preschool
88701	8/13/2014	ROSATI FARMS	MILK/YOGURT DELIVERY	148.88	Klubhouse Preschool
88684	8/13/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	22.46	Klubhouse Preschool
88624	8/5/2014	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	-26.52	Klubhouse Preschool
Total Amount for 6 Line Item(s) from Klubhouse Preschool				\$1,698.82	
Library					
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	924.23	Library
88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	427.72	Library
Total Amount for 2 Line Item(s) from Library				\$1,351.95	
LMD #22					
88709	8/13/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	9,875.00	LMD #22



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88599	8/4/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,851.04	LMD #22
88671	8/13/2014	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,405.86	LMD #22
88599	8/4/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,991.54	LMD #22
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,936.00	LMD #22
88607	8/5/2014	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	690.00	LMD #22
88642	8/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	660.00	LMD #22
88603	8/4/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	474.45	LMD #22
88593	8/4/2014	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	415.75	LMD #22
88709	8/13/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	400.00	LMD #22
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	329.09	LMD #22
88709	8/13/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	325.00	LMD #22
88607	8/5/2014	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	320.27	LMD #22
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	220.00	LMD #22
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	200.00	LMD #22
88706	8/13/2014	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	165.49	LMD #22
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	126.35	LMD #22
88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	71.79	LMD #22
Total Amount for 18 Line Item(s) from LMD #22				\$35,457.63	
<u>LMD #24</u>					
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,753.24	LMD #24
88710	8/13/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	754.00	LMD #24
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	327.00	LMD #24
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	9.03	LMD #24
88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	5.13	LMD #24
Total Amount for 5 Line Item(s) from LMD #24				\$5,848.40	
<u>LMD #27</u>					
88656	8/12/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,214.70	LMD #27
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,089.14	LMD #27
88710	8/13/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	992.00	LMD #27
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	367.00	LMD #27
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	337.00	LMD #27
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	330.00	LMD #27
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	2.26	LMD #27



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88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	1.28	LMD #27
Total Amount for 8 Line Item(s) from LMD #27				\$4,333.38	
<u>LMD #32</u>					
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,800.71	LMD #32
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	2.26	LMD #32
88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	1.28	LMD #32
Total Amount for 3 Line Item(s) from LMD #32				\$1,804.25	
<u>LMD 22 - Common Benefit Area</u>					
88599	8/4/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	48,341.33	LMD 22 - Common Benefit Area
88629	8/5/2014	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,500.00	LMD 22 - Common Benefit Area
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	7,181.25	LMD 22 - Common Benefit Area
88642	8/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,495.00	LMD 22 - Common Benefit Area
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,230.50	LMD 22 - Common Benefit Area
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,236.00	LMD 22 - Common Benefit Area
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,684.90	LMD 22 - Common Benefit Area
88642	8/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,328.00	LMD 22 - Common Benefit Area
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,200.00	LMD 22 - Common Benefit Area
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	852.55	LMD 22 - Common Benefit Area
88642	8/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	535.00	LMD 22 - Common Benefit Area
88711	8/13/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	170.00	LMD 22 - Common Benefit Area
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	85.74	LMD 22 - Common Benefit Area
88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	48.71	LMD 22 - Common Benefit Area
Total Amount for 14 Line Item(s) from LMD 22 - Common Benefit Area				\$84,888.98	
<u>Media Operations</u>					
88633	8/5/2014	NOTIONIST	CITY NEWSLETTER- FALL 2014	2,000.00	Media Operations
88705	8/13/2014	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	1,400.00	Media Operations
88592	8/4/2014	AT&T	TELEPHONE SERVICE	1,076.36	Media Operations
88631	8/5/2014	MEGAPATH CORPORATION	DSL SERVICE	453.76	Media Operations
88708	8/13/2014	TELECOMMUNICATIONS MANAGEMENT	CTV CONSULTING SERVICES	427.50	Media Operations
88635	8/5/2014	SCAN - NATOA	ANNUAL MEMBERSHIP - MEDIA DEPT	150.00	Media Operations



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Total Amount for 6 Line Item(s) from Media Operations				\$5,507.62	
<u>Non-Departmental</u>					
88672	8/13/2014	CALIFORNIA JPIA	CITY INSURANCE FY 14/15	536,215.00	Non-Departmental
88703	8/13/2014	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,775.00	Non-Departmental
88670	8/13/2014	ART SOUP LA	ART RENTAL	2,351.13	Non-Departmental
88674	8/13/2014	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- MNF07759	1,268.30	Non-Departmental
88608	8/5/2014	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- MEQ/CBB	957.38	Non-Departmental
88675	8/13/2014	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	396.32	Non-Departmental
88643	8/5/2014	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	319.48	Non-Departmental
88650	8/12/2014	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- TQH05599	173.02	Non-Departmental
88594	8/4/2014	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- MEQ/CBB	73.31	Non-Departmental
Total Amount for 9 Line Item(s) from Non-Departmental				\$544,528.94	
<u>Payroll</u>					
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	9,425.69	Payroll
88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	4,829.41	Payroll
Total Amount for 2 Line Item(s) from Payroll				\$14,255.10	
<u>Police / Fire / Safety</u>					
88627	8/5/2014	LASER TECHNOLOGY INC	LASER EQUIPMENT REPAIRS	352.90	Police / Fire / Safety
Total Amount for 1 Line Item(s) from Police / Fire / Safety				\$352.90	
<u>Public Works</u>					
88642	8/5/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,388.94	Public Works
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	7,307.96	Public Works
88599	8/4/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,273.32	Public Works
88605	8/5/2014	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	5,555.86	Public Works
88640	8/5/2014	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	2,324.58	Public Works
88710	8/13/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,786.00	Public Works
88710	8/13/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,654.00	Public Works
88685	8/13/2014	ISSAKHANI/MARINA//	ENVIRONMENTAL CONSULTING	1,620.00	Public Works



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88656	8/12/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,444.81	Public Works
88683	8/13/2014	GOKTAPEH/HALI AZIZ//	CONSULTING SERVICES	1,170.00	Public Works
88696	8/13/2014	ORTIZ/JOEL//	CONSULTING SERVICES	1,120.00	Public Works
88599	8/4/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,039.63	Public Works
88656	8/12/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	887.20	Public Works
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	882.00	Public Works
88702	8/13/2014	SALGUERO/BRYAN//	CONSULTING SERVICES	840.00	Public Works
88625	8/5/2014	INNOVATIVE ELECTRIC INC	SMART IRRIGATION REPAIR	796.54	Public Works
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	650.00	Public Works
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	638.00	Public Works
88689	8/13/2014	L.A. COUNTY DEPT. OF	PLAN CHECK FEES- PROJ#12-03	500.00	Public Works
88694	8/13/2014	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	480.00	Public Works
88632	8/5/2014	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	475.00	Public Works
88646	8/5/2014	WAUSAU TILE INC.	RECYCLING CONTAINERS	442.14	Public Works
88641	8/5/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	304.00	Public Works
88667	8/13/2014	ACORN NEWSPAPER	RECYCLING ADVERTISING	302.82	Public Works
88667	8/13/2014	ACORN NEWSPAPER	RECYCLING ADVERTISING	302.82	Public Works
88667	8/13/2014	ACORN NEWSPAPER	RECYCLING ADVERTISING	302.82	Public Works
88667	8/13/2014	ACORN NEWSPAPER	RECYCLING ADVERTISING	302.82	Public Works
88710	8/13/2014	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	230.00	Public Works
88665	8/12/2014	WILLDAN ASSOCIATES INC.	GRADING & DRAINAGE REVIEW	185.00	Public Works
88706	8/13/2014	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	149.48	Public Works
88688	8/13/2014	L.A. CO. REGISTRAR-RECORDER	RECORDING FEE- PROJ#11-08	51.00	Public Works
Total Amount for 31 Line Item(s) from Public Works				\$55,406.74	

Recoverable / Refund / Liability

88690	8/13/2014	LAS VILLAS HOA	MWD COMMERCIAL RESERVE PRGM	1,740.00	Recoverable / Refund / Liability
88697	8/13/2014	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	1,073.62	Recoverable / Refund / Liability
88697	8/13/2014	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	815.50	Recoverable / Refund / Liability
88697	8/13/2014	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	317.74	Recoverable / Refund / Liability
88617	8/5/2014	ECMC	WAGE GARNISHMENT- 7/25/14	273.54	Recoverable / Refund / Liability
88680	8/13/2014	ECMC	WAGE GARNISHMENT- 8/8/14	273.54	Recoverable / Refund / Liability
88697	8/13/2014	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	269.39	Recoverable / Refund / Liability
88619	8/5/2014	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 7/25/14	184.62	Recoverable / Refund / Liability
88682	8/13/2014	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 8/8/14	184.62	Recoverable / Refund / Liability
88620	8/5/2014	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 7/25/14	72.96	Recoverable / Refund / Liability



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88644	8/5/2014	WARNKE/ELIZABETH//	RECREATION REFUND	72.00	Recoverable / Refund / Liability
88638	8/5/2014	STATE DISBURSMENT	WAGE GARNISHMENT- 7/25/14	46.15	Recoverable / Refund / Liability
88707	8/13/2014	STATE DISBURSMENT	WAGE GARNISHMENT- 8/8/14	46.15	Recoverable / Refund / Liability
88628	8/5/2014	LE/KHANH//	RECREATION REFUND	30.00	Recoverable / Refund / Liability
88681	8/13/2014	FISHER/DIANA//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
88621	8/5/2014	FREEMAN/MICHELLE//	RECREATION REFUND	20.00	Recoverable / Refund / Liability
88651	8/12/2014	CHARLES PANKOW BUILDERS, LTD	ARCHITECTURAL DESIGN	-8,249.00	Recoverable / Refund / Liability
Total Amount for 17 Line Item(s) from Recoverable / Refund / Liability				<u><u>-\$2,804.17</u></u>	
<u>Senior Center Construction</u>					
88651	8/12/2014	CHARLES PANKOW BUILDERS, LTD	ARCHITECTURAL DESIGN	164,988.00	Senior Center Construction
88655	8/12/2014	JONES & JONES	SENIOR CENTER CONCEPT PHASE	2,795.00	Senior Center Construction
Total Amount for 2 Line Item(s) from Senior Center Construction				<u><u>\$167,783.00</u></u>	
<u>Tennis & Swim Center</u>					
88656	8/12/2014	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,463.98	Tennis & Swim Center
88606	8/5/2014	ATMOSPHERE EVENTS & CATERING	SOCIAL EXPENSE- FUN RUN	1,813.00	Tennis & Swim Center
88598	8/4/2014	GONZALES MASONRY	PARKING LOT REPAIR	1,000.00	Tennis & Swim Center
88676	8/13/2014	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	861.91	Tennis & Swim Center
88713	8/13/2014	VIEWPOINT EDUCATIONAL	POOL RENTAL	776.25	Tennis & Swim Center
88663	8/12/2014	VIEWPOINT EDUCATIONAL	POOL RENTAL	708.75	Tennis & Swim Center
88610	8/5/2014	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	615.00	Tennis & Swim Center
88610	8/5/2014	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	500.00	Tennis & Swim Center
88614	8/5/2014	DEAN STEWART CONSTRUCTION	ROOF REPAIRS	475.00	Tennis & Swim Center
88606	8/5/2014	ATMOSPHERE EVENTS & CATERING	SOCIAL EXPENSE- JULY 4TH	450.00	Tennis & Swim Center
88679	8/13/2014	DEAN STEWART CONSTRUCTION	ROOF REPAIRS	445.00	Tennis & Swim Center
88645	8/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	420.41	Tennis & Swim Center
88715	8/13/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	388.80	Tennis & Swim Center
88645	8/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	338.23	Tennis & Swim Center
88630	8/5/2014	MARKET PLAYS PRODUCTIONS	STAFF T-SHIRTS (JR LIFEGUARDS)	334.73	Tennis & Swim Center
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	287.81	Tennis & Swim Center
88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	211.14	Tennis & Swim Center
88645	8/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	200.40	Tennis & Swim Center
88715	8/13/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	158.07	Tennis & Swim Center
88700	8/13/2014	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 14	146.59	Tennis & Swim Center



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88649	8/12/2014	ATMOSPHERE EVENTS & CATERING	RECREATION INSTRUCTOR	112.00	Tennis & Swim Center
88691	8/13/2014	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- AUG 14	79.48	Tennis & Swim Center
88645	8/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	68.45	Tennis & Swim Center
88686	8/13/2014	KISHIMOTO/RAINE//	REIMB MILEAGE - JUL 14	57.90	Tennis & Swim Center
88645	8/5/2014	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	50.33	Tennis & Swim Center
88687	8/13/2014	KNORR SYSTEMS, INC.	POOL VACUUM PARTS	29.88	Tennis & Swim Center
88591	8/4/2014	AIRGAS- WEST	TC HELIUM	23.75	Tennis & Swim Center
Total Amount for 27 Line Item(s) from Tennis & Swim Center				\$13,016.86	

Transportation

88657	8/12/2014	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 14	16,567.35	Transportation
88657	8/12/2014	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 14	11,665.18	Transportation
88666	8/13/2014	A2B TRANSPORTATION COMPANY LLC	DIAL-A-RIDE JUL 2014	10,135.71	Transportation
88613	8/5/2014	CYPRESS- CALABASAS LLC	LOST HILLS- CERT OF ACCEPTANCE	8,600.00	Transportation
88657	8/12/2014	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 14	5,509.70	Transportation
88657	8/12/2014	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 14	4,058.87	Transportation
88706	8/13/2014	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,622.84	Transportation
88654	8/12/2014	DIAMOND WEST ENGINEERING, INC	ENGINEER CONSULTING	3,500.00	Transportation
88661	8/12/2014	TAFT ELECTRIC COMPANY	TRAFFIC SIGNAL	2,984.38	Transportation
88653	8/12/2014	DEAN/JAMES//	LANDSCAPE DESIGNS	2,000.00	Transportation
88601	8/4/2014	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	1,690.00	Transportation
88657	8/12/2014	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 14	1,420.62	Transportation
88636	8/5/2014	SIGNATURE SIGNS	PARK-N-RIDE SIGNS	1,339.08	Transportation
88659	8/12/2014	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	1,326.65	Transportation
88661	8/12/2014	TAFT ELECTRIC COMPANY	TRAFFIC SIGNAL	1,239.65	Transportation
88595	8/4/2014	CROSTOWN ELECTRICAL	TRAFFIC LIGHTING SERVICES	1,000.00	Transportation
88654	8/12/2014	DIAMOND WEST ENGINEERING, INC	ENGINEER CONSULTING	750.00	Transportation
88662	8/12/2014	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	625.34	Transportation
88612	8/5/2014	COUNTY OF LOS ANGELES	OAK TREE PERMIT- LOST HILLS	545.00	Transportation
88596	8/4/2014	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNALS/LIGHTING	541.94	Transportation
88601	8/4/2014	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	340.50	Transportation
88659	8/12/2014	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	237.36	Transportation
88669	8/13/2014	ARC	COPY/PRINTING SERVICE	50.86	Transportation
88652	8/12/2014	COUNTY OF LOS ANGELES	CONTRACT SERVICES	26.89	Transportation



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Total Amount for 24 Line Item(s) from Transportation				<u>\$79,777.92</u>	
GRAND TOTAL for 243 Line Items				<u>\$1,120,900.05</u>	

FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

10-Sep		
CC	Presentation	LVMWD drought status / water supply update
CC	New Business	Wildlife corridors overview
CC	Consent	Adoption of Ordinance 2014-418 relating to Councilmember salaries
CD	New Business	Acceptance of Quimby Act contribution from Village of Calabasas
CD	Consent	Mills Act Contract Fees
PW	New Business	Lost Hills project update
CD	New Business	Adoption of Resolution No. 2014-1431 establishing scanning and archiving fees for project files, plans and permits processed by the Public Works and Community Development Departments.
CC	New Business	Emergency preparedness discussion.

Future Items:

CD	Consent	MOU with Calabasas Tech Center for the Las Virgenes Creek Trail
CC	New Business	Prop 218 ballot process
CC	New Business	Update on current City projects
CC	New Business	Section 2.04 Muni Code Amendment - City Council Reorg date
CC	New Business	Muni Code Amendment - Commission Term Expiration date
PW	New Business	Stormwater semi-annual quarterly update
PW	Update	Bicycle Master Plan update
CC	New Business	Noticing/public outreach with Commissions recommendations
CC	Presentation	Zev Yaroslavsky recognition 11/12
CD	New Business	Business registration program
CC	New Business	Climate change

2014 CITY COUNCIL MEETING DATES

Sep 24-Cancelled Rosh Hashanah	Nov 26-Cancelled Thanksgiving Eve
Oct 8	Dec 10
Oct 22	Dec 24-Cancelled Christmas Eve
Nov 12	