



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, AUGUST 12, 2015
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

The starting times listed for each agenda item should be considered as a guide only. The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting.

CLOSED SESSION – CONFERENCE ROOM – 6:00 P.M.

1. Conference with legal counsel anticipated litigation – one case
Government Code §54956.9(d)4
2. Conference with Real Property Negotiator
(Gov. Code § 54956.8)

APN Number: 2069-007-046

Agency Negotiator: Anthony M. Coroalles, City Manger

Under Negotiation: Price Terms of Payment **X Both**

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers

Pledge of Allegiance

Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:20 P.M.

- Adjourn in memory

PRESENTATIONS – 7:25 P.M.

- Certificates of appreciation to Bridget Karl, Kirk Bell, John Bingham, Marsha Feldman and Scott Hughes for their efforts with the Special Olympics host town activities

ORAL COMMUNICATIONS – PUBLIC COMMENT – 7:45 P.M.

CONSENT ITEMS – 7:55 P.M.

1. Approval of meeting minutes from June 24, 2015
2. Approval of appointment of Dennis Washburn (Gaines) to the Planning Commission
3. Adoption of Resolution 2015-1456, consenting to an election consolidation with the Las Virgenes Unified School District and ordering that the two (2) Board of Education seats and the District-sponsored Ballot Measure to Renew High Quality Education and Local Control Parcel Tax (Measure E) appear on the Ballot of the General Municipal Election to be held on Tuesday November 3, 2015
4. Adoption of Resolution No. 2015-1462 finding the City to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report in accordance with California Government Code Section 65089
5. Authorization to approve budgeted contract change order for Vandergeest Landscape Care, Inc. in the amount of \$134,900 to fund FY2015-16 regular monthly landscape maintenance and required extra work for landscape maintenance of the common areas outside individual homeowner associations and commercial properties within LLAD 24, 27 and 32
6. Authorization to approve a contract change order for Venco Western, Inc. in the amount of \$181,800 to fund FY2015-16 regular monthly landscape maintenance and required extra work for landscape maintenance of City parks
7. Approval for professional services agreement with Jordan Gilbert & Bain Landscape Architects, Inc. for various landscape services of City projects in an amount to no exceed \$250,000

8. Recommendation to award engineering design services contract for the Canyon Drive Pavement Rehabilitation Project, Specification No. 15-16-01, to Pavement Engineering, Inc. in the amount of \$64,625

**OLD BUSINESS – CONTINUED PUBLIC HEARING FROM JUNE 10, 2015 MEETING
– 8:10 P.M.**

9. An appeal of the Planning Commission’s decision to certify the adequacy of an Environmental Impact Report and approve a project application for (1) A site plan review; (2) A variance (to build on a significant ridgeline); (3) An oak tree permit (to encroach into the projected zone of 25 oak trees and for potential thinning of scrub oak as necessary for fuel modification); and (4) A scenic corridor permit (for development within a designated scenic corridor) to allow for construction of a 7,633 sq. ft. single-family residence with an attached 661 sq. ft. garage, 1,320 sq. ft. basement, and appurtenant accessory structures on a previously graded pad on an existing legal 5-acre lot located at 3121 Old Topanga Canyon Road (APN 2072-023-013) within the Hillside Mountainous (HM) Zoning District and Scenic Corridor (SC) Overlay Zone

INFORMATIONAL REPORTS – 9:40 P.M.

10. Check Register for the period of June 12-July 29, 2015

TASK FORCE REPORTS – 9:45 P.M.

CITY MANAGER’S REPORT – 9:50 P.M.

FUTURE AGENDA ITEMS – 9:55 P.M.

ADJOURN – 10:00 P.M.

The City Council will adjourn in memory of Burton Horwitch to their next regular meeting scheduled on Wednesday, August 26, 2015, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, JUNE 24, 2015**

Mayor Martin called the Closed Session portion of the meeting to order at 6:30 p.m. in the Council Conference Room, 100 Civic Center Way, Calabasas, California. All members of the City Council were present.

CLOSED SESSION

1. Conference with legal counsel anticipated litigation – one case
Government Code §54956.9(d)4

The Council convened to Open Session at 7:04 p.m.

ROLL CALL

Present: Mayor Martin, Mayor pro Tem Bozajian,
Councilmembers Gaines, Maurer and Shapiro
Absent: None.
Staff: Coroalles, Hernandez, Howard, Issakhani, Tamuri
and Yalda.

The Pledge of Allegiance was led by Girl Scout Pack 10016.

The City Attorney reported that the Closed Session was continued to the end of the meeting.

APPROVAL OF AGENDA

Councilmember Shapiro moved, seconded by Councilmember Maurer to approve the agenda with a modification by Mayor Martin to add a presentation after staff's report of Item No. 9. MOTION CARRIED 5/0 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro.

ANNOUNCEMENTS/INTRODUCTIONS

- Adjourn in memory

Mayor Martin announced that the meeting would be adjourned in memory of Mac Stelle and presented the family with a certificate of adjournment. Councilmembers expressed condolences to the family. Mrs. Stelle expressed appreciation to the Council.

Members of the Council made the following announcements:

Councilmember Gaines:

- Participated in the Chamber of Commerce's membership appreciation day on June 24.
- Attended the groundbreaking for the Las Virgenes Scenic Corridor project on June 24.
- Showcased photos of his front lawn which has been converted to drought tolerant landscaping.
- Expressed condolences to residents of Charleston, South Carolina for the recent tragedy. Encouraged everyone to speak out about gun violence.

Councilmember Maurer:

- Provided an overview of Special Olympics activities.
- Encouraged participation in the Library's summer indoor activities.

Councilmember Shapiro:

- Wished everyone a happy and safe summer.

Mayor pro Tem Bozajian:

- Echoed Councilmember Gaines' sentiments regarding gun violence.
- Concerts at the Lake are scheduled on July 12, August 9 and 23.
- Dive and Movie nights are scheduled at the Tennis & Swim Center on July 17.
- Movies under the Stars scheduled at De Anza Park on July 31.
- Extended an invitation to the annual Fourth of July Spectacular with a fun run; a pet show; a summer splash party and the fireworks show.
- Asked the City Clerk to provide information regarding the upcoming election.

Mayor Martin:

- Expressed appreciation to Public Works staff for their work in recent ribbon cutting events.
- Extended an invitation to the long-awaited ribbon cutting ceremony for the Senior Center on June 30.

PRESENTATIONS

➤ Special Olympics

John Bingham and Kirk Bell presented an overview of the various events. Megan Bingham encouraged participation in Special Olympics. Dan Huncke introduced the Tennis & Swim Center's Special Olympic athletes.

➤ Sheriff's Crime Report

Lt. De Santis presented the report.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Lynne Tracy, Glenn Littman, Kevin Cordasco, Cody Calderon, Ryan Embree, Davi Litt, Tracy Kay and Barbara Lockwood spoke during public comment.

The Council recessed at 8:32 p.m.

The Council reconvened at 8:42 p.m.

CONSENT ITEMS

1. Approval of meeting minutes from June 10, 2015
2. Adoption of Resolution No. 2015-1466 approving the application for grant funds for the California River Parkways Grant Program
3. Recommendation to award construction contract for the Calabasas Park Gateway Project, Specification No. 14-15-10 to Venco Western, Inc. in the amount of \$247,721
4. Adoption of Ordinance No. 2015-326 amending in its entirety the Calabasas Municipal Code Chapter 8.28 relating to low impact development and stormwater management and pollutant control
5. Approval of a professional services agreement with Questa Engineering Corp. In the amount of \$159,935 for preparation of technical plan, specification and cost estimate for Las Virgenes Creek Restoration Project – Phase II
6. Recommendation to enter into an agreement with Southern California Edison for relocation of distribution facilities to accommodate the Lost Hills Road Interchange Improvement Project
7. Consider and adopt amended story pole policy

Mayor pro Tem Bozajian pulled Consent Item No. 2. Mayor Martin pulled Consent Item No. 3. Councilmember Shapiro pulled Consent Item No. 8.

Councilmember Gaines moved, seconded by Councilmember Maurer to approve Consent Item Nos. 1 and 4-6. MOTION CARRIED 5/0 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro.

After further discussion, Councilmember Gaines moved, seconded by Councilmember Shapiro to approve Consent Item No. 2. MOTION CARRIED 5/0 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro.

After further discussion, Councilmember Shapiro moved, seconded by Councilmember Gaines to approve Consent Item No. 3. MOTION CARRIED 5/0 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro.

Councilmember Gaines requested and moved that Consent Item No. 4 be approved with a modification to delete subsection G from page 19. It was seconded by Councilmember Maurer. MOTION CARRIED 5/0 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro.

Cody Calderon, Ryan Embree, David Litt, Clark Canfield and Carl Ehrlich spoke on Consent Item No. 7.

Extensive discussion ensued.

Councilmember Gaines motioned to limit debate on Consent Item No. 7 to five minutes. MOTION CARRIED 5/0 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro.

Councilmember Shapiro moved, seconded by Councilmember Gaines to approve Consent Item No. 7 with modifications. MOTION CARRIED 5/0 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro.

NEW BUSINESS

- 8. A discussion, presentation and direction to staff from the City Council to proceed with the City’s Solid Waste Franchise Agreement Request for Proposals (RFP)

Mr. Yalda and MSW Consultant, David L. Davis presented the report.

After extensive discussion, Councilmember Shapiro moved, seconded by Councilmember Shapiro to approve Item No. 8. MOTION CARRIED 5/0 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro.

The Council recessed at 10:29 p.m.
The Council reconvened at 10:33 p.m.

- 9. Overview of the National Park Service RIM of the Valley Corridor Study and environmental assessment and authorization to submit a letter of support for the Council’s desired alternative

Ms. Tamuri presented the report.

Dennis Arguelles and Dianne Erskine-Hellrigel spoke on Item No. 9.

Councilmember Maurer moved, seconded by Councilmember Gaines to approve support of Item No. 9 with modifications. MOTION CARRIED 4/1 as follows:

AYES: Mayor Martin, Mayor pro Tem Bozajian, Councilmembers Gaines and Maurer

ABSTAIN: Councilmember Shapiro

- 10. Design considerations for the citywide median street name sign replacement program

Direction provided to staff with Councilmember Maurer expressing her opposition.

- 11. Voter outreach update and discussion

Ms. Hernandez presented the report.

Direction provided to staff.

12. Council discussion regarding the 2015 State of the City Address

After extensive discussion, Councilmember Maurer moved, seconded by Mayor Martin to hold the 2015 State of the City Address on September 24. MOTION CARRIED 3/2 as follows:

- AYES: Mayor Martin, Councilmembers Maurer and Shapiro
- NAYS: Mayor pro Tem Bozajian and Councilmember Gaines

INFORMATIONAL REPORTS

13. Check Register for the period of June 3-10, 2015

No action was taken on this item.

TASK FORCE REPORTS

Mayor pro Tem Bozajian reported that a meeting has been scheduled to meet with the regional postal official and Congressman Ted Lieu to address concerns.

CITY MANAGER’S REPORT

Mr. Coroalles reported that a first meeting of the Economic Development Taskforce will take place the week of June 29 to discuss The Summit Shopping Center.

Mr. Howard announced that he mistakenly reported that no second is required on the motion to limit debate. The motion does require a second, but it is not debatable.

FUTURE AGENDA ITEMS

Discussion ensued on public notification process.

Councilmember Gaines requested a future meeting be adjourned in memory of Burton Horwitch.

The Council recessed to Closed Session at 12:52 a.m.

CLOSED SESSION

- 1. Conference with legal counsel anticipated litigation – one case Government Code §54956.9(d)4

The Council convened to Open Session at 1:18 a.m.

The City Attorney reported that the Council authorized him to begin preparation to initiate litigation.

ADJOURN

Councilmember Shapiro moved, seconded by Councilmember Maurer to adjourn the meeting at 1:20 a.m. in memory of Mac Stelle to their next regularly scheduled meeting on Wednesday, August 12, 2015, at 7:00 p.m.

Maricela Hernandez, MMC
City Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JULY 29, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *MHC*

SUBJECT: APPROVAL OF APPOINTMENT OF DENNIS WASHBURN (GAINES) TO THE PLANNING COMMISSION

MEETING

DATE: AUGUST 12, 2015

SUMMARY RECOMMENDATION:

That the City Council approve the appointment of Dennis Washburn to the Planning Commission to fill a vacancy for a term expiring in November 2015.

BACKGROUND:

Pursuant to the Calabasas Municipal Code, the Planning Commission shall consist of five members and one alternate with terms lasting for the lesser of two years or until the expiration of the term. With the resignation of Rick Shumacher, Councilmember Gaines has nominated Dennis Washburn to fill the vacancy.

REQUESTED ACTION:

That the City Council approve the appointment of Dennis Washburn (Gaines) to the Planning Commission for a term expiring in November 2015.

ATTACHMENTS:

Commission application



CITY of CALABASAS

APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

- COMMUNICATIONS AND TECHNOLOGY COMMISSION
- ENVIRONMENTAL COMMISSION
- HISTORIC PRESERVATION COMMISSION
- LIBRARY COMMISSION
- PARKS, RECREATION & EDUCATION COMMISSION
- PLANNING COMMISSION
- PUBLIC SAFETY COMMISSION
- TRAFFIC & TRANSPORTATION COMMISSION
- STUDENT MEMBER
- OTHER:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when: 1ST Wednesdays; 6:30 PM; of each month

NAME: Dennis Washburn

ADDRESS: [Redacted]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME TELEPHONE: [Redacted] CELL PHONE: [Redacted]

E-MAIL: [Redacted] HOME FAX: none

REGISTERED VOTER IN CALABASAS? YES NO

BUSINESS TELEPHONE: N.A. BUSINESS FAX:

OCCUPATION: RETIRED EMPLOYER:

BUSINESS ADDRESS: Residence

TYPE OF BUSINESS: Occasional Consultant

EDUCATION: BA, UC BERKELEY, POLITICAL SCIENCE, NAVAL SCIENCE, INTERNATIONAL RELATIONS
2 YEAR MBA, SAN DIEGO STATE UNIVERSITY - FINANCE, MARKETING, MANAGEMENT

CIVIC AFFILIATIONS: SEE ATTACHED DATA

COMMUNITY INTERESTS: SEE ATTACHED DATA

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

TO ADD MY EXPERIENCE, KNOWLEDGE, VISION AND FACILITIES IN CITY GOVERNANCE, FINANCE/BUDGET MANAGEMENT, CITY DEVELOPMENT, CALABASAS HISTORY AND GENERAL PLAN KNOWLEDGE TO HELP CALABASAS RESIDENTS AND PROPERTIES SECURE THE BEST QUALITY OF LIFE POSSIBLE IN OUR COMMUNITY.

DATE: July 23, 2015

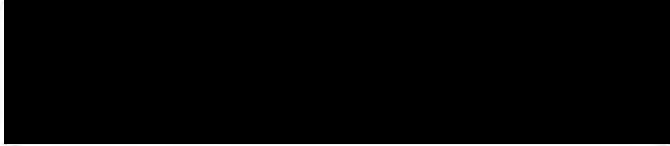
Dennis Skoshorn

SIGNATURE OF APPLICANT

Please attach any additional information relating to this application and return to the City Clerk, City of Calabasas, 100 Civic Center Way, Calabasas, CA 91302 (818) 224-1600.

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF CALABASAS AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.

DENNIS S. WASHBURN



CAREER ACCOMPLISHMENTS:

Creator of marketing and communications programs for organizations of renown in manufacturing, technology, information management, sophisticated systems, consumer products large and small, and innumerable business-to-business enterprises. Manager of advertising and sales programs, brand development, corporate identity and image campaigns, investor relations and public information/PR for local, regional, national and international businesses and governments.

Skilled in strategic planning, negotiations, team building and productivity, presentations, campaign development, writing, public speaking and protocol. Certificated mediator with experience in public sector mediated negotiations.

Popular elected official, successful in electioneering, organizational development, public affairs, community building, intergovernmental relations amongst municipal, county, regional, state, federal and international entities. Founder, 3-time Mayor, Calabasas, CA; Director, Resource Conservation District of the Santa Monica Mountains; Santa Monica Bay Restoration Commissioner; Regional Councilmember, So Cal Assn of Governments.

PROFESSIONAL AND GOVERNMENTAL EXPERIENCE:

Executive Director, Foundation for Pierce College, creating opportunities for funds and capital projects development, establishing partnerships for programs beneficial to the students, faculty, administration and campus, and managing the operations and staff of the foundation, while supporting the interests and activities of the board of directors and campus leadership.

Vice President, Marketing & Sales, Chadpak Company, Inc, Visual Display Packaging, Manufacturing and Equipment Specialist 03-Present. Solutions consultant for product manufacturers, marketers and entrepreneurs and their product display packaging needs.

Vice President, Management Supervisor, Young Company Advertising, Public Relations and Internet Marketing, Los Angeles, 91-95, 97-03, supervising integrated marketing and communications campaigns for firms in semiconductors, electronics, communications and IT; entertainment and foundation capital development; chemicals and manufacturing; distribution and logistics; environmental engineering, products and services; packaged goods; and investment banking –

**TDK Semiconductor
Montgomery & Co
iSuppli
Stormwater Management
Quad Design
Candle Corporation**

**Pinkerton Investigation and Security Services
Time Electronics/Avnet
Courtaulds Aerospace
Motion Picture & Television Fund
Altium, and P-CAD - IBM Companies
Texas Instruments Storage Products**

Revitalized complete international identity and communications programs for Courtaulds Aerospace, IBM's Altium, and Avnet's Time Electronics in 2-4 months; nearly doubled new power supply product lines in North America and Europe for Abbott Electronics; implemented worldwide target marketing for Candle Corp and TDK Semiconductor.

Account Director, Suissa Miller Advertising, Santa Monica, CA, 95-96, managing Micrografx, Inc. software advertising and marketing communications. New business development manager in technology, manufacturing, and services fields, fast food, hardware, healthcare and consumer electronics. Successfully launched Windows-compatible business graphics software suite in North American and international markets, exceeding sales goals. Used "new media" to link to Microsoft's Office Products worldwide launch; stole the show with a Ferris wheel and computer image of Bill Gates at launch event.

Mayor and Councilmember, City of Calabasas, CA 91-05, culminating three incorporation campaigns in the 70s and 80s, Calabasas was formed in March, 1991, and voters elected me to the City Council and I was elected Mayor in 91, 95 and 2000. Calabasas, a municipal corporation, has grown from 0 to \$220 million on its balance sheet and an annual budget exceeding \$17 Million in 14 years. I represent Calabasas on the Las Virgenes/Malibu Council of Governments, serving as President for its first two years. I am President of the LA Division of the League of California Cities, and Chair the SCAG Water Policy Task Force.

MARKETING AND COMMUNICATIONS EXPERIENCE:

Senior Vice President, Account Services, Graham, Silberg, Sugarman Marketing and Advertising, LA, 90 & 91, creating integrated ad/PR/direct marketing campaigns for:

FMC Corp.	Abbott Transistor Laboratories, electronics
Health Net	James M. Montgomery Engineering
California Dental Assn	Santa Monica Visitors & Convention Bureau

Vice President, Management Supervisor at John Corey Advertising, Woodland Hills, CA 83-90, creating comprehensive campaigns that moved Dataproducts into the Fortune 500, launched International Light Metals Corp, branded Commonwealth Aluminum, and helped make Subway Restaurants the fastest-growing franchise in America. Built brands for:

Micom Communications Corp.	Micropolis Corporation
Transcon Lines	United Health Plan

Vice President, Director of Client Services at Robert McKim & Co., LA 81-83; Yuguchi & Krogstad Advertising, LA, 80-81; and Webb-Silberg Advertising/PR 79-80 – directing ads/PR, corporate identity, investor communications, market research, direct marketing for

American Medical International	American City Bank
Imperial Bancorp	Countrywide Funding
System Development Corp (SDC)	Bergen Bruswig
American Honda	Fosters Freeze Restaurants
NMB Corp	Pemko

Account Supervisor at Grey Advertising, Inc. LA 73-79 – co-directed the largest two-day convention to date in Las Vegas; managed international conference presentations in Hawaii and Kyoto/Tokyo, Japan for over 2,000 Honda Dealers. Created campaigns for national

advertising, promotions, international trading company management, network and spot TV and radio campaign planning and management, enthusiast and business magazine ads, outdoor/transit advertising, dealer collateral and POS/POP for:

American Honda Motor Co.	Motorcycle Sales Division, US	
Honda Service	Honda Safety	Honda Parts Division
Hondaline Apparel	Honda International Trading Co.	

Early career work in Real Estate Advertising, Entertainment Publicity/PR with Disney Studios and Disneyland, City Desk Editor at Pasadena Independent Star News, Radio Announcer, KAL Berkeley, Senior AE at N.W. Ayer Advertising, LA, on Sea World, Jorgensen Steel, Arrowhead Puritas Waters, Santa Monica Bank, ITEL, MAC's.

CONSERVATION AND ENVIRONMENT:

Elected Director, Vice President, Resource Conservation District of the Santa Monica Mountains, 86-05; Chair/Founder of the Malibu Creek Watershed Council and Executive Committee, 90-05; Commissioner, Santa Monica Bay Restoration Commission (and Project, 89-05); Chair, Co-Founder – Santa Monica Mountains Fund (501c3) for SMMNRA Parklands; Trustee, Conejo-Las Virgenes Future Foundation, 92-05; Co-Founder Old Town Calabasas Coalition and Calabasas' Historic District

EDUCATIONAL QUALIFICATIONS:

BA, International Relations/Political Science; Naval Science, UC Berkeley, June, 1964. Order of the Golden Bear (Honorary Service Organization); Permanent Senior Class Council

Two-year MBA program, Marketing & Finance, San Diego State University, June 1969
President, Sigma Iota Epsilon, National Management Honorary
MBA Representative to Faculty Graduate Committee
Founding Member, Graduate Business Students Association

Associate Professor and Lecturer in Business Management, 68-69
San Diego State University with Dr. Daryl G. Mitton

MILITARY SERVICE:

Lt. J.G. US Navy, 65-68, as officer in charge of primary weapons systems and 30+ personnel, USS Lofberg DD 759; Viet Nam Combat Veteran; Naval Investigator, US Naval Station, San Diego, CA

PERSONAL:

Born in San Francisco, California

Married: three grown children

Interests: civic affairs, community and conservation planning, photography, tennis, canoeing, cycling, golf; community events, e.g. Calabasas Film Festival (MethodFest), Calabasas Pumpkin Festival, Topanga Banjo Fiddle Contest; Hands Across the Parklands, Calabasas Fine Arts Festival, Run for the Hills 5-10K and Celebrity Walk, Run for Education at Pierce College

SOUTHERN CALIFORNIA

Budget, safety key issues for Calabasas council hopefuls

By Pat Karlak
Daily News Staff Writer

Two incumbents and a challenger are vying for two four-year terms on the five-member Calabasas City Council in the city's second election since its incorporation in March 1991.

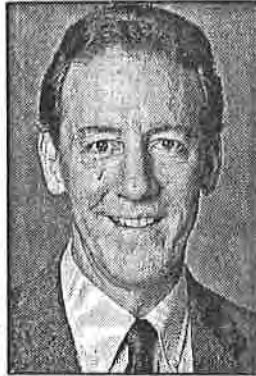
The candidates said the major issues are keeping the city operating in the black and providing a safe environment for its 27,000 residents.

The election comes amid hearings on the city's General Plan. Candidates say they want to promote a development plan that doesn't harm the environment or unduly increase density. They also want to help attract business.

The candidates are:

■ Incumbent Bob Hill, a 57-year-old investment banker.

Hill said he is seeking re-election



WASHBURN

because he wants to "continue to see the city provide a broader range of services than the county did with a more efficient use of the budget."

That includes the expansion of the Recreation Department, and making sure development doesn't overtax the infrastructure or cause traffic congestion, he said.



HILL

Hill said his background in finance helps him understand what the city must do to hold the line on spending. "Each year we've had a surplus in our budget, we incurred no debt and we have not raised our taxes," he said.

■ Incumbent Dennis Washburn, 51, an advertising executive.

"I want to continue to help pre-



ROSENQUIST

serve the values that are so important to those of us who voted overwhelming to incorporate in the first place."

That includes establishing an environmentally sound growth plan that keeps pace with progress but doesn't overwhelm existing resources, he said.

Washburn also is president of the Topanga-Las Virgenes Resource Conservation District board and chairman of the Santa Monica Mountains Parklands Association.

■ Challenger Ted Rosenquist, 46, a certified public accountant.

Rosenquist is making his first try for public office after serving on several city advisory panels and co-founding Citizens for Stopping Ahmanson Ranch.

He said that as a member of the traffic and transportation advisory panel, he helped fashion an "environmentally sensitive, enforceable

General Plan that protects the future of Calabasas from the errors that caused density, pollution, congestion and crime in the Valley."

He said he would like to see an emphasis on reduced density rather than increased infrastructure as the city develops.

Calabasas residents also will be asked to vote on Measure B, which would set the city's annual appropriation limit at \$5.7 million.

City Manager Charles Cate said all newly incorporated cities are required under the state constitution to set an annual limit on the amount of revenue it can receive from taxes such as property tax, sales tax, utility tax and hotel tax.

The limit is designed to keep cities from accumulating large surpluses, and is increased annually under a state formula that takes into account population growth and changes in per capita income.

Washburn seeks reelection

By Michele Daly
Acorn Staff Writer

An outstanding community activist and staunch conservationist for more than two decades, Calabasas Councilman Dennis Washburn has acted with resolute determination to preserve and enhance the quality of life in Calabasas and the community.

In 1991, Washburn was elected to the first Calabasas City Council and served as the new city's first mayor. Nearing the end of his two and one-half year term, Washburn inventoried his original list of goals and said 85 percent of the items were accomplished during the first year.

Some of the achievements either initiated by Washburn or supported by vote were: oak tree preservation, smoking prohibition, development and scenic highway ordinances; an Old Town specific plan and construction of an environmentally safe and energy efficient city hall;

Prop. A park grants totaling more than \$6 million for park and community center acquisitions and improvements; and adding 1,500 acres of dedicated open space; a \$750,000 grant for watershed protection; light pollution control; zoning protection for mobile homeowners; and a library bookmobile.

The level of crime prevention and law enforcement services tripled since cityhood, Washburn said. "It was a campaign promise and we delivered.

"And, we involved our citizens," he added, with: community-based policing; graffiti abatement; Neighborhood Watch programs; and the crime tip hotline. Expanding on a citizen ownership-in-government policy, the council also established: a General Plan Advisory Committee; Planning and Traffic/Transportation commissions; the Teen, Health and Wellness and Environmental Standards advisory committees.

"But, some (of the items on the wish list) were long-term goals," said Washburn, who now seeks reelection in the April 12 municipal election. With a confidence which character invariably inspires, Washburn cast his glance forward to the next four years armed with a new set of goals and plans to balance economic development with environmental protection.

"The many things we have been



City Councilman Dennis Washburn

meet, recreate, plan, enjoy art and literature and handle our grievances," he said. "We're building a better life for ourselves and our children."

The Washburn family has lived in their first and only home for 22 years. His wife, Carol, is an assistant to the executive director of the Woodland Hills Chamber of Commerce. They have three children: Joel, a U.C. San Diego graduate employed at Cal Fed Bank; Dan, a Santa Barbara Community College student; and Diana, a junior at Calabasas High School.

Washburn is vice president of Speer, Young & Hollander, a Los Angeles-based advertising, marketing and public relations firm. He is director and past chairman of the board of the Business Communications and Marketing Association of Los Angeles.

Washburn earned a Bachelor of Arts degree in international relations and political science at U.C. Berkeley and a Master's degree in business administration, marketing and finance from San Diego State University, where he later worked as assistant professor and lecturer. He served as a lieutenant junior grade in the U.S. Navy and is a Vietnam veteran.

In his early career, Washburn worked as city desk editor at *Pasadena Independent-Star News*; and as an announcer with a radio station in Berkeley. He was also a publicist for Disney Studios.

Future Foundation trustee; chairman of the Santa Monica Mountains Parklands Association; co-founder of the Old Town Calabasas Coalition; past president of the Las Virgenes Homeowners Federation and the Greater Mulwood Homeowners Association.

According to Washburn, Calabasas is a great place to live, but it could be better. And his exhaustive list of goals for the 1994-98 term bear proof of the councilman's high ideals and boundless energy.

Although Washburn insists he is neither anti-development nor an environmentalist "kook," his stated focus was on environmental issues such as controlled growth, protection of viewsheds, plants, wildlife and open space.

His immediate goal, however, was to encourage involvement in disaster preparedness. "The last disaster proved that people were willing to sacrifice themselves more often than not. Neighbors checked on each other after the quake," he said.

Washburn's highest ideal may be his "Neighbor-to-Neighbor" project. He already has a logo. The theory is simple: rejuvenate neighborliness.

Few issues generate as large a crowd as speeding motorists in residential areas. It is an emotional issue. Residents demand stop signs, law enforcement, speed humps and barricades to resolve the problem. "In traffic issues, the

vehicle trips per day from the roadways."

The creation of groups like the Calabasas Emergency Response Program, he said, helps behavior by bringing people together.

"It's not just to deal with disasters. It's to deal with preparedness for anything that would impact our city. And it's building

Please turn to page 15

Washburn running again

from page 11

relationships," Washburn said.

People are more concerned with the safety of others when they're working cooperatively in these types of groups and atmospheres, he said. And they drive slower or allow more time to reach their destinations. There are different ways to create, he said, a safe community.

"Even a 15 percent improvement is a very significant difference," Washburn said.

Traffic near Lupin Hill Elementary School was a problem in the past, the councilman said.

The city scheduled its buses to transport kids to the campus, and while not everyone uses the bus, it helped reduce about 15 to 20 percent of the vehicles at peak times.

Washburn wants to do similar things with other schools.

Washburn said he also enjoys the results of creative thinking and the ability to set goals and meet them on major projects.

Washburn said he has the time, the energy, the desire, the experience and the history to make more accomplishments as a member of the city council.

Calabasas City Council incumbent says he wants your vote again

By Michael Picarella
Acorn Staff Writer

Calabasas City Council candidate Dennis Washburn, 60, is a founder of the city. He's seeking reelection in the March 4 election. He's served on the council for 12 years and has lived here more than twice as many years.

Washburn was appointed as the city's first mayor and twice served in the same office.

Add to his resume that he's past president of the greater Mulwood Homeowners' Association for seven years and that he was regional councilmember of the Southern California Association of Governments for Calabasas, Agoura Hills, Westlake Village, Malibu and Hidden Hills since 1996.

Washburn would make anybody's "Who's Who" in Calabasas.

"I've been at this since 1978, trying to get independence and self rule," Washburn said. "I'm fascinated by the process and I'm dedicated to the process, and I'm inspired by the opportunity to be in a community-building position."

Washburn earned a bachelor's degree in international relations from the University of California Berkeley and later an MBA in marketing and finance from San Diego State. He's an advertising/public relations/Internet marketing executive and uses his skills to build community—or as he calls it, Calabasas COMMUNITY.

"Unity" is the coming together and the philosophy of being together and the 'comm' part is 'communications' and 'commitment' and 'comprehensiveness.'" Those words contribute to the process of unity, Washburn said.

"This is a fabulous community with fabulous people in it. But they all have to work to be a kinder, gentler and engaged citizenry. We have to be supportive of one another in order to solve



**City Councilman
Dennis Washburn**

some of the very difficult and ongoing problems. There will always be (problems)," Washburn said.

"Working together as we do, there's so much you can do and it's exciting to be able to do it, and it's educational and revealing to do it—that whole thing is part of the process of life that I really enjoy personally," Washburn said.

He's proud to be instrumental in many Calabasas accomplishments, including the acquisition of hundreds of acres of open space, the development of parks and recreational facilities like Juan Bautista De Anza Park, the Calabasas Tennis and Swim Center and the Agoura Hills/Calabasas Community Center. Washburn has also been involved in the planning and preparation of a new library and the civic center.

The councilman wants to continue acquiring open space and parkland. And he wants to make sure that the land stays that way in perpetuity.

"I have a lot of experience in making the institutional structures and setting up the processes to make that happen," Washburn said.

Regarding traffic in Calabasas, Washburn said, "We've done a lot from an engineering standpoint, installing traffic lights. And we do already have very comprehensive



and well-managed traffic signalization control."

But Washburn said vehicular traffic isn't about speed control devices such as traffic lights, speed bumps, stop signs and roundabouts. "We've done a lot of that," he said. At the Calabasas Park Homeowners' Association candidates' forum earlier this month, Washburn said city residents are successful people and they got that way because they took risks. That "risk-taking" attitude can also show up in the streets, he said. He wants to attack traffic control on the behavioral level, Washburn said.

"You have to control the things that you can with engineering solutions and good planning—we do that—and you then have to say, 'Folks, we need your cooperation. We need you to drive more carefully, more slowly or more respectfully and sensitively... or you need to help us develop the shuttle or bus—the mass transit solutions within our own city that will help us remove

VISION *I have seen the needs of Calabasas in the years ahead and have taken action*

ENVIRONMENTAL QUALITY, careful management of our natural resources, and opportunities to enjoy our open space, parklands, trails, mountains and streams in health and security have been the cornerstones of our quality of life. I have devoted my life to this cause.

SCHOOLS IN CALABASAS and the region - LVUSD public and private - are among the best in the nation and need our citizens' support. I helped set the cornerstones for the future of K-12 schools during the difficult 2003-2005 budget years - supporting measures E, G and R school bonds and used the strength of Calabasas to benefit students and families.

LIFELONG EDUCATION is essential to our quality of life and I helped create our Calabasas Klubhouse Pre-school program at Creekside Park, after school programs at elementary schools, launched our Education Commission and Education Foundation to create programs for all ages, now including workforce education and community services programs throughout Calabasas.

TRAFFIC CONGESTION MANAGEMENT programs, from engineering and signals/signage enhancements to our shuttle buses and trolleys for schools, shopping, health services, and long-range plans for 101 Freeway Corridor improvements are my high priorities.

CALABASAS CIVIC CENTER resources are a keystone to our future quality of life and I have worked for years on the Civic Center Task Force to build our fabulous new Library, Entertainment and Cultural Center and Calabasas City Hall which will be completed in 2008.

ECONOMIC DEVELOPMENT, business and professional services, retail and shopping conveniences make living and working in Calabasas rewarding and exciting. I have promoted the managed growth of our economy and community resources to make living in Calabasas a joy.

FINANCIAL SOLIDARITY makes all of the systems of Calabasas work, from city services and public safety to recreation, education, and public facilities. I am constantly focused on making Calabasas successful in funds development and financial management - reserves for the "rainy days," strategies for affording the "big ticket items," and budget planning for the far horizons.

PUBLIC SAFETY and emergency preparedness are keystones to my service in Calabasas and our region where we have the highest level of local law enforcement and low crime, exceptional fire safety and emergency services with fast response times, and take care of our youth and special needs citizens; even our parks are special with the new Brandon's Village all-access park.



Vote-by-mail with an application from the Registrar or Calabasas City Clerk, or check your sample ballot for your polling place for the **March 6, 2007 Calabasas Election**

RE-ELECT
DENNIS WASHBURN
CALABASAS CITY COUNCIL MEMBER



VISION
LEADERSHIP
EXPERIENCE

VOTE BY MAIL or AT THE POLLS
MARCH 6, 2007

Paid for by Washburn for Calabasas Council, ID#990096
 22544 Calipatria Drive, Calabasas CA 91302
 Email: washburnd1@aol.com Credentials: www.cityofcalabasas.com

EXPERIENCE | *work to develop the institutions to build our future quality of life*

Founder of the City of Calabasas in 1991, four-term council member, four-term Mayor

Founder, Council of Governments (COG) including Calabasas, Agoura Hills, Hidden Hills, Malibu and Westlake Village, three-term President of the COG

Founder, Malibu Creek Watershed Council preserving and conserving 110 square-mile Las Virgenes-Malibu Creek Watershed, Chairman since 1990

Founder, Santa Monica Bay Restoration Commission, Commissioner since 2003

Past President, 88-city Los Angeles County Division of the League of California Cities

Director of the Resource Conservation District of the Santa Monica Mountains for 20 years--recently moved to the beautiful Peter Strauss Ranch of the National Park Service--having served as President and Vice President of the Board

Board Member, Headwaters Corner in Calabasas, showing the way to restore the LA River watershed and live responsibly at the urban-wildlands interface

Regional Council Member, Southern California Association of Governments (SCAG)

Chair, Energy and Environment Policy Committee (EEC)
Chair, Water Policy Task Force of the EEC

Past 2-term President, Las Virgenes Homeowners Federation produced the successful series of "Run for the Hills" 5-10K fundraisers

Past President of the Greater Mulwood Homeowners Association promoting Neighborhood Watch, development control and early Calabasas Cityhood efforts





CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JULY 27, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *Marc*

SUBJECT: ADOPTION OF RESOLUTION NO. 2015-1456 CONSENTING TO AN ELECTION CONSOLIDATION WITH THE LAS VIRGENES UNIFIED SCHOOL DISTRICT AND ORDERING THAT THE TWO (2) BOARD OF EDUCATION SEATS AND THE DISTRICT-SPONSORED BALLOT MEASURE TO RENEW HIGH QUALITY EDUCATION AND LOCAL CONTROL PARCEL TAX (MEASURE E) APPEAR ON THE BALLOT OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2015

MEETING

DATE: AUGUST 12, 2015

SUMMARY RECOMMENDATION:

That the City Council adopt Resolution No. 2015-1456, consenting to an election consolidation with the Las Virgenes Unified School District for the Calabasas General Municipal Election to be held on November 3, 2015.

BACKGROUND:

On March 12, 2014 the City Council adopted Ordinance No. 2014-312, changing the date of the City's General Municipal Election to November of odd number years to coincide with the Las Virgenes Unified School District' election. Resolution No. 2015-1456 consents to an election consolidation with the Las Virgenes Unified School District and orders that two Board of Education seats and Measure E appear on the ballot for the City's General Municipal Election on November 3, 2015.

RECOMMENDATION:

That the City Council adopt Resolution No. 2015-1456, consenting to an election consolidation with the Las Virgenes Unified School District and ordering that two Board of Education Seats and Measure E appear on the ballot of the Calabasas General Municipal Election to be held on November 3, 2015.

ATTACHMENTS:

- A. Resolution No. 2015-1456
- B. LVUSD Resolution Nos. 25-14 and 2-15

ITEM 3 ATTACHMENT A
RESOLUTION NO. 2015-1456

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, CONSENTING TO AN ELECTION CONSOLIDATION WITH THE LAS VIRGENES UNIFIED SCHOOL DISTRICT AND ORDERING THAT THE TWO (2) BOARD OF EDUCATION SEATS AND THE DISTRICT-SPONSORED BALLOT MEASURE TO RENEW HIGH QUALITY EDUCATION AND LOCAL CONTROL PARCEL TAX (MEASURE E) APPEAR ON THE BALLOT OF THE CALABASAS GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2015.

WHEREAS, a General Municipal Election will be held in the City of Calabasas on Tuesday, November 3, 2015, and has been called by Resolution No. 2015-1453, adopted by the City Council of the City of Calabasas, California, on May 27, 2015; and

WHEREAS, in accordance with the Las Virgenes Unified School District Resolution No. 25-14 adopted on April 21, 2015, the City Council of the City of Calabasas, California, is requested to consent to a consolidation with the Election of the Las Virgenes Unified School District Board, with the City's General Municipal Election scheduled to be held Tuesday, November 3, 2015; and

WHEREAS, in accordance with the Las Virgenes Unified School District Resolution No. 2-15 adopted on July 21, 2015, the City Council of the City of Calabasas, California, is requested to order that the two (2) Board of Education seats and the District-sponsored Ballot Measure to Renew High Quality Education and Local Control Parcel Tax (Measure E) appear on the ballot of the Calabasas General Municipal Election scheduled to be held Tuesday, November 3, 2015; and

WHEREAS, the Las Virgenes Unified School District will not incur any costs relating to the consolidation of this election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, the City Council of the City of Calabasas, California, hereby consents to consolidate the Election of the Las Virgenes Unified School District for the purpose of electing two (2) Board of Education members and voting on Measure E with the General Municipal Election of the City of Calabasas, California.

SECTION 2. In the event that the General Municipal Election to be held in the City of Calabasas, California, should be cancelled due to insufficient candidates, then the Las Virgenes Unified School District will be responsible for the conduct of its election within the boundaries of the City of Calabasas, California.

SECTION 3. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 4. That notice of time and place of holding of the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 5. That the City Clerk shall forward without delay, a copy of said resolution to the Los Angeles County Board of Supervisors, the Los Angeles County Registrar-Recorder/County Clerk, and to the School Board Secretary of the Las Virgenes Unified School District.

SECTION 6. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 12th day of August, 2015.

Lucy M. Martin, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard
City Attorney

ITEM 3 ATTACHMENT B

RESOLUTION NO. 25-14

A RESOLUTION OF THE BOARD OF THE LAS VIRGENES UNIFIED SCHOOL DISTRICT REQUESTING THE CITY COUNCIL OF THE CITY OF CALABASAS TO CONSOLIDATE A SCHOOL ELECTION TO BE HELD ON NOVEMBER 3, 2015 WITH THE GENERAL MUNICIPAL ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO SECTION 10402 OF THE ELECTIONS CODE

WHEREAS, the Board of the Las Virgenes Unified School District called a School Election to be held on November 3, 2015, for the purpose of the election of two members of the School Board; and

WHEREAS, it is desirable that the School Election be consolidated with the General Municipal Election to be held on the same date and that within the City of Calabasas precincts, polling places and election officers of the two elections be the same, and the City Clerk's Office of the City of Calabasas canvass the returns of the School Election, and the election be held in all respects as if there were only one election; and

NOW, THEREFORE, the School Board of the Las Virgenes Unified School District does resolve, declare, determine and order as follows:

SECTION 1. That pursuant to the requirements of Section 10402 and Sections 1301 et seq. of the Elections Code, the City Council of the City of Calabasas is hereby requested to consent and agree to the consolidation of a School Election with the General Municipal Election on Tuesday, November 3, 2015, for the purpose of the election of two members of the School Board.

SECTION 3. That the City Clerk's Office is authorized to canvass the returns of the School Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 4. That the Las Virgenes Unified School District recognizes that additional costs will be incurred by the City of Calabasas by reason of this consolidation and agrees to reimburse the City of any such costs.

SECTION 5. That the Superintendent of the Las Virgenes Unified School District is hereby directed to file a copy of this resolution with the City Council of the City of Calabasas and the county election department of the County of Los Angeles.

SECTION 6. That the Clerk of the Board of the Las Virgenes Unified School District shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

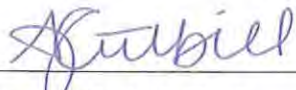
RESOLUTION NO. 25-14

Page 2

The foregoing resolution was adopted by the Governing Board of the Las Virgenes Unified School District on the 21st day of April by the following vote:

AYES:	<u>5</u>
NOES:	<u>0</u>
ABSENT:	<u>0</u>

I, Angela Cutbill, Clerk of the Governing Board of the Las Virgenes Unified School District, do certify that the foregoing resolution was regularly introduced, passed, and adopted by the Governing Board at its Board meeting held on April 21, 2015.



Angela Cutbill, Clerk

ADOPTION COPY

Resolution No. 2-15

RESOLUTION OF THE BOARD OF EDUCATION OF THE LAS VIRGENES UNIFIED SCHOOL DISTRICT CALLING FOR A NOVEMBER 3, 2015 ELECTION TO RENEW HIGH QUALITY EDUCATION AND LOCAL CONTROL PARCEL TAX

WHEREAS, the Las Virgenes Unified School District (the "District") is devoted to maintaining excellent public education; and

WHEREAS, the District believes great schools make our neighborhoods desirable, attract families and keep our property values strong; and

WHEREAS, the District prides itself on providing the highest quality education for our students and consistently ranks amongst the highest performing school districts in the State of California and across the United States; and

WHEREAS, despite the District's commitment and achievement in delivering outstanding educational outcomes for students, California currently ranks near the bottom in the nation in per pupil education spending and the District expects to receive even less per student funding than many other districts in the State based on California's latest funding formula; and

WHEREAS, in 2004 the voters of the District approved the high quality education and local control parcel tax of \$98 per parcel (the "2004 Parcel Tax") for a period of four years; and

WHEREAS, revenues from the 2004 Parcel Tax provided a stable source of funding that supported local schools and could not be taken by the State; and

WHEREAS, stable local funding is needed to maintain our core programs in math, science and technology and to attract and retain qualified teachers; and

WHEREAS, on November 7, 2007 the voters of the District renewed the 2004 Parcel Tax ("Measure E") for an eight-year period, which expires on June 30, 2016; and

WHEREAS, unless Measure E is renewed again by voters, the loss of funding will result in a substantial reduction of educational programs; and

WHEREAS, Article XIII A, Section 4 of the California Constitution and Sections 50075 *et seq.*, of the California Government Code permit a school district to renew a parcel tax for specified purposes and to levy such tax following approval by at least two-thirds of the voters voting upon the proposition; and

WHEREAS, the Board of Education (the "Board") of the District proposes to place a measure on the November 3, 2015 (such measure, along with the 2004 Parcel Tax and

Measure E, collectively referred to as the “Parcel Tax”) ballot to continue the existing levy, without increasing the rate, of its high quality education and local control Parcel Tax upon parcels of land within the District for the purposes set forth in this Resolution; and

WHEREAS, such renewal will maintain and preserve all existing exemptions to Measure E, without any further application being required from those eligible persons; and

WHEREAS, the Board will apply all the proceeds of the Parcel Tax to support high achieving core academic programs in math, science and technology, and for uses as set forth in this Resolution, and will not use any of said proceeds for administrator salaries, benefits or pensions; and

WHEREAS, all expenditures of the Parcel Tax will continue to be subject to citizen oversight and annual reports to ensure funds are spent appropriately; and

WHEREAS, the Board proposes to continue the Parcel Tax because the revenues will benefit only the District’s schools and cannot be taken by the State of California or by other school districts; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Las Virgenes Unified School District as follows:

Section 1. This Board finds and determines that the foregoing recitals are true and correct.

Section 2. This Board hereby proposes to renew and extend the levy of the high quality education and local control Parcel Tax to provide stable local funding the State cannot take away to:

- Continue offering high quality core academic programs in math, science and technology;
- Continue funding for core programs in reading and the arts and funding for athletics;
- Maintain smaller class sizes;
- Keep textbooks, technology and instructional materials up-to-date; and
- Attract and retain highly qualified teachers, counselors, career advisors and technology specialists.

UNDER NO CIRCUMSTANCES SHALL ANY OF THE PROCEEDS OF THE HIGH QUALITY EDUCATION AND LOCAL CONTROL PARCEL TAX BE USED FOR ADMINISTRATOR SALARIES, BENEFITS OR PENSIONS.

Pursuant to Government Code Section 50075.1 the Board determines that the proceeds of the high quality education and local control Parcel Tax shall only be applied for the purposes stated above.

Section 3. Subject to voter approval, the existing \$98 per parcel per year high quality education and local control Parcel Tax which will expire on June 30, 2016 shall be continued for twelve years from that date.

This parcel tax renews and extends the qualified Measure E parcel tax last approved and renewed by the voters on November 7, 2007.

As used herein, the term "Parcel" means any parcel of land which lies wholly or partially within the boundaries of the District, for which the applicable Los Angeles or Ventura County Assessor/Tax Collector (together, "Tax Collector"), issues a separate tax bill for *ad valorem* property taxes; provided, however, that any such parcels which are (i) contiguous, and (ii) used solely for owner-occupied, single-family residential purposes, and (iii) held under identical ownership, may, by submitting an application of the owners thereof by June 15 of any year to the District be treated as a single parcel for purposes of the levy of this high quality education parcel tax.

Section 4. Subject to voter approval as set forth below, the parcel tax shall be levied commencing with the 2016-2017 (starting on July 1, 2016) fiscal year of the District, and shall be collected with, and in the same manner and subject to the same interest and penalties as, general *ad valorem* taxes collected by the Los Angeles County Treasurer and Tax Collector and the Ventura County Tax Collector, as applicable. In accordance with the requirements of Government Code Section 50075.1(c), the District shall create a separate account into which the proceeds of the special tax shall be deposited.

Section 5. The levy and collection of the parcel tax is not intended to decrease or offset any increase in local, state or federal government funding sources that would otherwise be available to the District at any time during which the parcel tax may be levied. In the event that the levy and collection of the parcel tax does have such an effect, the District shall reduce the parcel tax levy to the extent of any such decrease or offset. Additionally, any persons who are the owner of a Parcel used solely for owner-occupied, single-family residential purposes, and either (a) 65 years of age or older on or before June 30 of the fiscal year immediately preceding the fiscal year in which the tax should apply, or (b) receiving Supplemental Security Income for a disability regardless of age, or (c) receiving Social Security Disability Insurance benefits, regardless of age, whose yearly income does not exceed 250 percent of the 2012 federal poverty guidelines issued by the United States Department of Health and Human Services, may obtain an exemption from the levy of the high quality education and local control Parcel Tax, by submitting to the District an application of such owners or persons, prior to June 15 of any year.

Persons who currently receive an exemption from the District's Measure E parcel tax, shall automatically qualify for an exemption from this renewal without needing to file a new application for that exemption.

The District may establish administrative procedures to periodically verify the continued qualification of any previously granted exemption.

Section 6. The Board shall provide in each year (pursuant to Section 7902.1 of the Government Code) for any increase in the District's appropriation limit as shall be necessary to ensure that proceeds of the parcel tax may be spent for the authorized purposes set forth in Section 2 above and Section 7 below.

Section 7. The Board hereby requests that the Los Angeles County Registrar of Voters and the Ventura County Registrar of Voters submit the measure attached hereto as Exhibit B to the voters of the District and to print the entire Full Ballot Text in the ballot pamphlet to be published and mailed for the election scheduled for Tuesday, November 3, 2015.

The abbreviated text of the ballot proposition with respect to the foregoing measure shall read as shown in Exhibit A hereto.

The District's Superintendent, or designee, is hereby authorized and directed to make any changes to the text of the measure, or to the abbreviated form of the measure, as may be convenient or necessary to comply with the intent of this Resolution, the requirements of elections officials, and requirements of law.

Section 8. The measure set forth in Exhibits A and B shall be submitted to the voters of the District at an election to be held on November 3, 2015. If approved by at least two-thirds of the voters voting on the measure, the measure shall take effect on July 1, 2016.

Section 9. This Resolution shall stand as the order to each of the Los Angeles County and Ventura County Registrar of Voters, respectively, to call an election within the boundaries of the District on November 3, 2015. This Board requests that the District election be consolidated with any and all elections to be held within the boundaries of the District on November 3, 2015.

Section 10. The Board hereby requests that the Los Angeles County Registrar of Voters and the Ventura County Registrar of Voters or other appropriate election officials of either Los Angeles or Ventura County, take all actions which are necessary or appropriate in connection with the election, including, but not limited to, printing and mailing sample ballots, arguments and applications for absentee ballots, canvassing election returns and certifying the results of the election to the Board. The Board hereby agrees to reimburse each of Los Angeles County and Ventura County in full for any services performed by each for the District upon presentation of an invoice to the District.

Section 11. The Secretary of the Board is hereby authorized and directed to deliver a copy of this Resolution to the Los Angeles County Superintendent of Schools and the Registrars of Voters/Elections Department of each of Los Angeles and Ventura Counties, as well as the Clerk of the Board of Supervisors of each of Los Angeles and Ventura Counties, not later than August 7, 2015, and to give notice of the election by causing the

Registrar of Voters/Elections Department to publish the text of the measure and other items, not later than 15 days before the date of the election. The Secretary of the Board is hereby further authorized and directed to post a copy of this Resolution on or near the doors of the District Office and in three public places within the District for at least two weeks before the date of the election.

Section 12. In the event that either or both of the Cities of Calabasas and Westlake Village conduct an election within their respective boundaries on November 3, 2015 which is not consolidated with elections conducted by the Los Angeles County or the Ventura County Registrar of Voters, the Board directs that the actions described in Sections 9, 10, and 11 above, be given full force and effect by the Cities of Calabasas and Westlake Village, and that concurrent elections with respect to the Parcel Tax measure be held in one or both cities and in Los Angeles and Ventura Counties, as applicable.

Section 13. If any section, subsection, phrase or clause of this Resolution is for any reason found to be invalid, such section, subsection, phrase or clause shall be severed from, and shall not affect the validity of, all remaining portions of this Resolution which can be given effect without the severed portion.

Section 14. The members of the Board are hereby authorized, but not directed, to prepare and file with the Los Angeles and Ventura County Registrar of Voters/Election Department, respectively, a ballot argument in favor of the proposition contained in Exhibit B hereof, within the time established by such Department.

Section 15. Subject to two-thirds approval of the District's voters, the Parcel Tax shall be collected by the Los Angeles and Ventura County Tax Collectors, as applicable, at the same time and manner and shall be subject to the same penalties as *ad valorem* property taxes collected by the Tax Collectors. The Parcel Tax shall bear interest at the same rate for unpaid *ad valorem* property taxes until paid.

Section 16. The chief fiscal officer of the District shall, pursuant to Government Code Section 50075.3, file an annual report to the Board of Education as provided herein accounting for the high quality education and local control tax revenues collected and the manner in which they have been spent.

Section 17. The officers of the District are, and each of them acting alone is, hereby directed to take such other actions and to execute such other documents as are necessary to carry out the purposes of this Resolution.

Section 18. Pursuant to Elections Code Section 10400 the Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass be made by any body or official authorized by law to canvass the returns of the election, and that the Board consents to such consolidation.

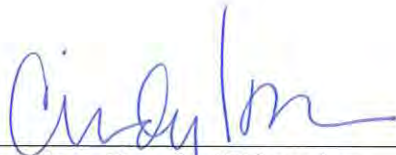
The foregoing Resolution was adopted by the Board of Education of the Las Virgenes Unified School District at a regular meeting held on July 21, 2015 by the following vote:

AYES: 5

NOES: 0

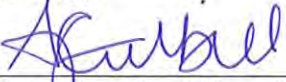
ABSTAIN: 0

ABSENT: 0



President, Board of Education
Las Virgenes Unified School District

ATTEST:



Clerk, Board of Education
Las Virgenes Unified School District

EXHIBIT A

ABBREVIATED BALLOT TEXT

“To protect the quality of education in our local schools, fund core programs in math, science, reading, technology and the arts, attract/retain highly qualified teachers, counselors, and technology specialists, maintain smaller class sizes, enhance student achievement and prepare our students for success in college and careers, shall Las Virgenes Unified School District continue for twelve years the existing \$98 annual school parcel tax without raising the current rate, with an exemption for seniors, and all money staying local?”

Yes _____

No _____

EXHIBIT B

START OF FULL BALLOT TEXT

LAS VIRGENES UNIFIED SCHOOL DISTRICT High Quality Education and Local Control Funding Measure ___

INTRODUCTION AND PURPOSE

To continue **funding for core programs in math, science and technology**, provide local reliable funding for local schools that cannot be taken by the State, attract and retain highly qualified teachers, maintain smaller class size, fund programs in reading, technology, arts, theater, music and athletics, continue to fund college and career advisors and school counselors, train teachers for effective use of classroom technology, and keep textbooks, technology and instructional materials up-to-date, with no proceeds used for administrator salaries, benefits and pensions, the Las Virgenes Unified School District (“District”) proposes to renew and extend its existing high quality education and local control parcel tax, **without increasing the current tax rate**, for a period of twelve years from its current expiration date (June 30, 2016), starting on July 1, 2016 at a rate of \$98 per parcel per year, with an exemption available for senior citizens and certain disabled persons, and to implement accountability measures, including citizen oversight, to ensure the funds are used to:

- Maintain core programs in math, science and technology;
- Attract and retain highly qualified teachers; and
- Maintain core programs in reading and the arts.

The proceeds of the parcel tax shall be deposited into a separate account created by the District.

DEFINITION OF “PARCEL”

For purposes of the high quality education parcel tax, the term “Parcel” means any parcel of land which lies wholly or partially within the boundaries of the Las Virgenes Unified School District, that receives a separate tax bill for *ad valorem* property taxes from the Los Angeles or the Ventura County Assessor/Tax Collector, as applicable. All property that is otherwise exempt from or upon which are levied no *ad valorem* property taxes in any year shall also be exempt from the high quality education and local control parcel tax in such year.

For purposes of this high quality education and local control Parcel Tax, any such “Parcels” which are (i) contiguous, and (ii) used solely for owner-occupied, single-family residential purposes, and (iii) held under identical ownership may, by submitting to the District an application of the owners thereof by June 15 of any year, be treated as a single “parcel” for purposes of the levy of the high quality education and local control parcel tax.

EXEMPTION FOR SENIORS AND SSI RECIPIENTS

Pursuant to California Government Code Section 50079 (b)(1), any owner of a Parcel used solely for owner-occupied, single-family residential purposes and who are either (a) 65 years of age or older on or before June 30 of the fiscal year immediately preceding the year in which the tax would apply, or (b) persons receiving Supplemental Security Income for a disability, regardless of age, or (c) receiving Social Security Disability Insurance benefits, regardless of age, whose yearly income does not exceed 250 percent of the 2012 federal poverty guidelines issued by the United States Department of Health and Human Services, may obtain an exemption from the parcel tax by submitting an application therefore, by June 15 of any year, to the District.

Persons currently exempted from the District's expiring Measure E parcel tax shall automatically be exempted from this Measure without having to file a new application.

The District may establish administrative procedures to periodically verify the continuance of any previously granted exemption.

With respect to all general property tax matters within its jurisdiction, the Los Angeles County Treasurer and Tax Collector and the Ventura County Tax Collector, as applicable, or other appropriate county tax officials, shall make all final determinations of tax exemption or relief for any reason, and that decision shall be final and binding. With respect to matters specific to the levy of the high quality education and local control parcel tax, including any exemptions and the classification of property for purposes of calculating the tax, the decisions of the District shall be final and binding.

REDUCTION IN TAX IF RESULT IS LESS OTHER GOVERNMENT SUPPORT

The collection of the high quality education and local control Parcel Tax is not intended to decrease or offset any increase in local, state or federal government revenue sources that would otherwise be available to the District during the period of the Parcel Tax. In the event that the levy and collection does have such an effect, the District may cease the levy or shall reduce the Parcel Tax to the extent that such action would restore the amount of the decrease or offset in other revenues.

ACCOUNTABILITY MEASURES

In accordance with the requirements of California Government Code Sections 50075.1 and 50075.3, the following accountability measures, among others, shall apply to the parcel tax levied in accordance with this Measure: (a) the specific purposes of the parcel tax shall be those purposes identified above; (b) the proceeds of the parcel tax shall be applied only to those specific purposes identified above; (c) a separate, special account shall be created into which the proceeds of the high quality education and local control parcel tax must be deposited; and (d) an annual written report shall be made to the Board of Education of the District showing (i) the amount of funds collected and expended from the proceeds of the high quality education and local control parcel tax and (ii) the status of any projects or programs required or authorized to be funded from the proceeds of the parcel tax, as identified above. In addition to the accountability measures required by law, the District will maintain its existing Citizens' Oversight Committee to provide oversight as to the expenditure of parcel tax revenues.

End of Full Ballot Text of Measure

EXHIBIT C

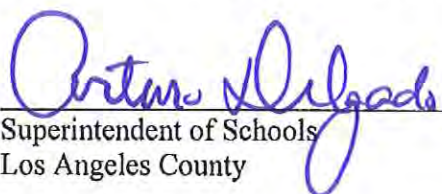
FORMAL NOTICE OF PARCEL TAX ELECTION

NOTICE IS HEREBY GIVEN to the qualified electors of the Las Virgenes Unified School District that in accordance with the provisions of the Government Code of the State of California, an election will be held on November 3, 2015, at which election the following proposition shall be submitted to the qualified electors of the District and voted upon:

“To protect the quality of education in our local schools, fund core programs in math, science, reading, technology and the arts, attract/retain highly qualified teachers, counselors, and technology specialists, maintain smaller class sizes, enhance student achievement and prepare our students for success in college and careers, shall Las Virgenes Unified School District continue for twelve years the existing \$98 annual school parcel tax without raising the current rate, with an exemption for seniors and all money staying local?”

The Los Angeles County Superintendent of Schools, by this Notice of Election, has called the election pursuant to a Resolution of the Board of Education of the Las Virgenes Unified School District, adopted on July 21, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand this day, July 21, 2015.



Superintendent of Schools
Los Angeles County



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 03, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM:  ROBERT YALDA, P. E., T. E., DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

BY: HALI AZIZ, ASSISTANT TRANSPORTATION PLANNER

SUBJECT: ADOPTION OF RESOLUTION NO. 2015-1462, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089

MEETING DATE: AUGUST 12, 2015

SUMMARY RECOMMENDATION:

Staff requests that the City Council adopt the 2015 Local Development Report and to adopt Resolution No. 2015-1462, self-certifying the City's compliance with the Congestion Management Program.

BACKGROUND:

The Congestion Management Program (CMP) was established with the passage of Proposition 111 in 1990 to monitor changes in traffic congestion, to promote strategies to reduce congestion and to coordinate land use and transportation planning. The State requires that each County create a program to track this process.

The Los Angeles Metropolitan Transportation Authority (Metro) manages the Los Angeles County program. In order to comply with the CMP, local jurisdictions record development permits issued and submit the annual Local Development Report and a Resolution, self-certifying the City's compliance with the program to Metro.

On October 28, 2010, Metro adopted a new and updated CMP Program. The state of California mandates Congestion Management Agencies (CMA) such as Metro to periodically update their programs in order to retain the ability to distribute gas tax revenue to local governments. This update provides some clarifications to terminology and updates the principal arterial roads list for Los Angeles County.

DISCUSSION/ANALYSIS:

The report is based on the building permit data received from the City's Building Department (Exhibit A). The following permit issuance data occurs from June 1, 2014 to May 31, 2015:

- A total of 5 building permits were issued for single-family dwellings.
- A total of 3 building permits were issued for multi-family dwelling units.
- No permit was issued for demolition of single family dwelling.
- No permit was issued for demolition of commercial dwelling.
- No permit was issued for commercial building.

Resolution No. 2015-1462 (Exhibit B) and the 2015 Local Development Report (Exhibit C) were prepared in compliance with Metro's CMP.

FISCAL IMPACT/SOURCE OF FUNDING:

Adoption of this resolution is required by state law to continue receiving gas tax revenue.

REQUESTED ACTION:

Staff requests that the City Council adopt the 2015 Local Development Report and to adopt Resolution No. 2015-1462, self-certifying the City's compliance with the Congestion Management Program.

ATTACHMENTS:

Exhibit A: Development Memo from City's Building and Safety Division

Exhibit B: Resolution No. 2015-1462

Exhibit C: 2015 Congestion Management Program Local Development Report

ITEM 4 EXHIBIT A



CITY *of* CALABASAS

DATE: JUNE 25, 2015
TO: HALI AZIZ GOKTAPEH
FROM: MONICA SHINDER
SUBJECT: DATA COLLECTION FOR THE CONGESTION MANAGEMENT PROGRAM

Attached please find the information that you have requested. Should you need anything else, please let me know.

1. Number of Building Permits issued for single-family dwellings from June 1, 2014 to May 31, 2015 – 5 Permits
2. Number of Building Permits issued for multi-family dwellings from June 1, 2014 to May 31, 2015 – 3 Permits
3. Number of Commercial Demolition Permits issued from June 1, 2014 to May 31, 2015 – 0 Permits
4. Number of Residential Demolition Permits issued from June 1, 2014 to May 31, 2015 – 0 Permits
5. Total square footage of Commercial Building Permits issued from June 1, 2014 to May 31, 2015 – New Commercial buildings only, no Tenant Improvements – 0 Permits

MEMORANDUM

ITEM 4 EXHIBIT B

RESOLUTION NO. 2015-1462

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089.

WHEREAS, CMP statute requires the Los Angeles County Metropolitan Transportation Authority ("LACMTA"), acting as the Congestion Management Agency for Los Angeles County, to annually determine that the County and cities within the County are conforming to all CMP requirements; and

WHEREAS, LACMTA requires submittal of the CMP Local Development Report by September 1 of each year; and

WHEREAS, the City Council held a noticed public hearing on August 12, 2015.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS, DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the City of Calabasas has taken all of the following actions, and that the City of Calabasas is in conformance with all applicable requirements of the 2010 CMP adopted by the LACMTA Board on October 28, 2010.

The City of Calabasas has locally adopted and continues to implement a transportation demand management ordinance, consistent with the minimum requirements identified in the CMP Transportation Demand Management chapter.

The City of Calabasas has locally adopted and continues to implement a land use analysis program, consistent with the minimum requirements identified in the CMP Land Use Analysis Program chapter.

The City of Calabasas has adopted a Local Development Report, attached hereto and made a part hereof, consistent with the requirements identified in the 2010 CMP. This report balances traffic congestion impacts due to growth within the City of Calabasas with transportation improvements, and demonstrates that the City of Calabasas is meeting its responsibilities under the Countywide Deficiency Plan consistent with the LACMTA Board adopted 2014 Short Range Transportation Plan.

SECTION 2. That the City of Calabasas Clerk shall certify to the adoption of this

Resolution and shall forward a copy of this Resolution to the Los Angeles County Metropolitan Transportation Authority.

PASSED, APPROVED AND ADOPTED this Twelfth day of August, 2015.

Lucy M. Martin, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard, City Attorney

CITY OF CALABASAS

Date Prepared: August 4, 2015

2015 CMP Local Development Report

Reporting Period: JUNE 1, 2014 - MAY 31, 2015

Contact: **Hali Aziz**Phone Number: **818-224-1673****CONGESTION MANAGEMENT PROGRAM
FOR LOS ANGELES COUNTY****2015 DEFICIENCY PLAN SUMMARY**

*** IMPORTANT: All "#value!" cells on this page are automatically calculated.
Please do not enter data in these cells.**

DEVELOPMENT TOTALS**RESIDENTIAL DEVELOPMENT ACTIVITY****Dwelling Units**

Single Family Residential

5.00

Multi-Family Residential

3.00

Group Quarters

0.00**COMMERCIAL DEVELOPMENT ACTIVITY****1,000 Net Sq.Ft.²**

Commercial (less than 300,000 sq.ft.)

0.00

Commercial (300,000 sq.ft. or more)

0.00

Freestanding Eating & Drinking

0.00**NON-RETAIL DEVELOPMENT ACTIVITY****1,000 Net Sq.Ft.²**

Lodging

0.00

Industrial

0.00

Office (less than 50,000 sq.ft.)

0.00

Office (50,000-299,999 sq.ft.)

0.00

Office (300,000 sq.ft. or more)

0.00

Medical

0.00

Government

0.00

Institutional/Educational

0.00

University (# of students)

0.00**OTHER DEVELOPMENT ACTIVITY****Daily Trips**

None

0.00

None

0.00**EXEMPTED DEVELOPMENT TOTALS**

Exempted Dwelling Units

0

Exempted Non-residential sq. ft. (in 1,000s)

0

Page 1

2. Net square feet is the difference between new development and adjustments entered on pages 2 and 3.

CITY OF CALABASAS

Date Prepared: August 4, 2015

2014 CMP Local Development Report

Reporting Period: JUNE 1, 2014 - MAY 31, 2015

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

PART 1: NEW DEVELOPMENT ACTIVITY**RESIDENTIAL DEVELOPMENT ACTIVITY**

Category	Dwelling Units
Single Family Residential	5.00
Multi-Family Residential	3.00
Group Quarters	0.00

COMMERCIAL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Commercial (less than 300,000 sq.ft.)	0.00
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

NON-RETAIL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

OTHER DEVELOPMENT ACTIVITY

Description (Attach additional sheets if necessary)	Daily Trips (Enter "0" if none)
ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

CITY OF CALABASAS

Date Prepared: August 4, 2015

2015 CMP Local Development Report

Reporting Period: JUNE 1, 2014 - MAY 31, 2015

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

PART 2: NEW DEVELOPMENT ADJUSTMENTS

IMPORTANT: Adjustments may be claimed only for 1) development permits that were both issued and revoked, expired or withdrawn during the reporting period, and 2) demolition of any structure with the reporting period.

RESIDENTIAL DEVELOPMENT ADJUSTMENTS

Category	Dwelling Units
Single Family Residential	0.00
Multi-Family Residential	0.00
Group Quarters	0.00

COMMERCIAL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Commercial (less than 300,000 sq.ft.)	0.00
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

NON-RETAIL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

OTHER DEVELOPMENT ACTIVITY

Description (Attach additional sheets if necessary)	Daily Trips (Enter "0" if none)
ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

2015 CMP Local Development Report

Reporting Period: JUNE 1, 2014 - MAY 31, 2015

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

**PART 3: EXEMPTED DEVELOPMENT ACTIVITY
(NOT INCLUDED IN NEW DEVELOPMENT ACTIVITY TOTALS)**

Low/Very Low Income Housing	<input type="text" value="0"/>	Dwelling Units
High Density Residential Near Rail Stations	<input type="text" value="0"/>	Dwelling Units
Mixed Use Developments Near Rail Stations	<input type="text" value="0"/>	1,000 Gross Square Feet
	<input type="text" value="0"/>	Dwelling Units
Development Agreements Entered into Prior to July 10, 1989	<input type="text" value="0"/>	1,000 Gross Square Feet
	<input type="text" value="0"/>	Dwelling Units
Reconstruction of Buildings Damaged due to "calamity"	<input type="text" value="0"/>	1,000 Gross Square Feet
	<input type="text" value="0"/>	Dwelling Units
Reconstruction of Buildings Damaged in Jan. 1994 Earthquake	<input type="text" value="0"/>	1,000 Gross Square Feet
	<input type="text" value="0"/>	Dwelling Units
Total Dwelling Units	<input type="text" value="0"/>	
Total Non-residential sq. ft. (in 1,000s)	<input type="text" value="0"/>	

Exempted Development Definitions:

1. Low/Very Low Income Housing: As defined by the California Department of Housing and Community Development as follows:
 - Low-Income: equal to or less than 80% of the County median income, with adjustments for family size.
 - Very Low-Income: equal to or less than 50% of the County median income, with adjustments for family size.
2. High Density Residential Near Rail Stations: Development located within 1/4 mile of a fixed rail passenger station and that is equal to or greater than 120 percent of the maximum residential density allowed under the local general plan and zoning ordinance. A project providing a minimum of 75 dwelling units per acre is automatically considered high density.
3. Mixed Uses Near Rail Stations: Mixed-use development located within 1/4 mile of a fixed rail passenger station, if more than half of the land area, or floor area, of the mixed use development is used for high density residential housing.
4. Development Agreements: Projects that entered into a development agreement (as specified under Section 65864 of the California Government Code) with a local jurisdiction prior to July 10, 1989.
5. Reconstruction or replacement of any residential or non-residential structure which is damaged or destroyed, to the extent of > or = to 50% of its reasonable value, by fire, flood, earthquake or other similar calamity.
6. Any project of a federal, state or county agency that is exempt from local jurisdiction zoning regulations and where the local jurisdiction is precluded from exercising any approval/disapproval authority. These locally precluded projects do not have to be reported in the LDR.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JULY 31, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, PUBLIC WORKS DIRECTOR, P.E., T.E.
 STEVE BALL, LANDSCAPE MANAGER
BRYAN SALGUERO, E.I.T., ASSISTANT ENGINEER**

SUBJECT: AUTHORIZATION TO APPROVE A BUDGETED CONTRACT CHANGE ORDER FOR VANDERGEEST LANDSCAPE CARE, INC. IN THE AMOUNT OF \$134,900 TO FUND FY 2015-16 REGULAR MONTHLY LANDSCAPE MAINTENANCE AND REQUIRED EXTRA WORK FOR LANDSCAPE MAINTENANCE OF THE COMMON AREAS OUTSIDE INDIVIDUAL HOMEOWNER ASSOCIATIONS AND COMMERCIAL PROPERTIES WITHIN LLAD 24, 27 & 32

MEETING DATE: AUGUST 12, 2015

SUMMARY RECOMMENDATION:

Authorization to approve a budgeted contract change order for VanderGeest Landscape Care, Inc. in the amount of \$134,900 to fund FY 2015-16 regular monthly landscape maintenance and required extra work for landscape maintenance of the common areas outside individual homeowner associations and commercial properties within LLAD 24, 27 & 32.

BACKGROUND:

The City's current contractor for this work is VanderGeest Landscape Care, Inc. This contract is for three (3) years and expires on February 14, 2016. Staff is

requesting \$134,900 to fund FY 2015-16 regularly scheduled monthly maintenance, which this year includes a contractual CPI increase of 1.35% for LLAD 24, LLAD 27 and LLAD 32.

The cost of certain additional work is covered in the bid specification under the Unit Price List and is considered to be required extra work. The City’s landscape manager is authorized to budget and utilize available monies for landscape maintenance work.

Based on past fiscal year expense history, in order to maintain the landscape in quality condition, it is projected that \$76,100 will be required to fund required extra work (see cost breakout chart below).

The total cost of funding FY 2015-16 regularly scheduled monthly landscape maintenance and required extra work is \$134,900.

Landscape Lighting Act Districts 24, 27 & 32

Zone No. & Name	2015-16 Regular Landscape Maintenance	Total Regular Work
LLAD 24	36,600	36,600
LLAD 27	8,400	8,400
LLAD 32	13,800	13,800
	Sub-Total	\$58,800

Extra Work								
Zone No. & Name	Insect & Disease Control	Irrigation Repair	Irrigation System Upgrade/ Replacement	Landscape Refurbish	Pest Abatement	Plant Shrubs & Turf	Plant Trees	Total Extra Work
LLAD 24		16,500		19,600			5,600	41,700
LLAD 27	1000	3,100	5,000	20,000	300	2,000	3,000	34,400
LLAD 32								0
							Sub-Total	\$76,100

Total	\$134,900.00
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FISCAL IMPACT/SOURCE OF FUNDING:

Budgeted monies from the following funds will be utilized for this work.

Fund 24: Division: 323 - LMD 24

Fund 27: Division: 324 - LMD 27

Fund 32: Division: 325 - LMD 32

Staff requests funding be approved and the budget be adjusted accordingly.

REQUESTED ACTION:

Move to approve a budgeted contract change order for VanderGeest Landscape Care, Inc. in the amount of \$134,900 to fund FY 2015-16 regular monthly landscape maintenance and required extra work for landscape maintenance of the common areas outside individual homeowner associations and commercial properties within LLAD 24, 27 & 32.

ATTACHMENT 1: Contract Change Order No. 2

ATTACHMENT 2: Professional Services Agreement

ATTACHMENT 3: Contract Change Order No. 1

BASE CONTRACT AMOUNT		\$522,501.21
CHANGE ORDER #1	(+)	\$247,350.00
ADJUSTED CONTRACT AMOUNT	(=)	\$769,851.21
THIS CHANGE ORDER #1	(+)	\$134,900.00
FINAL CONTRACT AMOUNT	(=)	\$904,751.21

CONTRACT CHANGE ORDER NO.: 2
DATE: 8/12/2015

PROJECT TITLE: Landscape Maintenance of the Common Areas Outside Individual Homeowner Associations and Commercial Properties within Landscape Maintenance Districts 24, 27 & 32 within the City of Calabasas
OWNER: City of Calabasas
CONTRACTOR: VANDERGEEST LANDSCAPE CARE, INC.

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
<p>LMD 24:</p> <p>This Change Order will cover the cost of FY 2015-2016 regularly scheduled landscape maintenance and required extra work which includes irrigation repair, landscape refurbishment, planting trees.</p>	\$ 78,300.00		
<p>LMD 27:</p> <p>This Change Order will cover the cost of FY 2015-2016 regularly scheduled landscape maintenance and required extra work which includes insect & disease control, irrigation repair, irrigation system upgrade/replacement, landscape refurbishment, pest abatement, planting shrubs & turf grass and planting trees.</p>	\$ 42,800.00		
<p>LMD 32:</p> <p>This Change Order will cover the cost of FY 2015-2016 regularly scheduled landscape maintenance.</p>	\$ 13,800.00		
NET TOTALS	\$ 134,900.00	\$0.00	0

We hereby agree to make the above change subject to the terms of this order for the sum of: \$134,900.00
 *** One Hundred Thirty Four Thousand Nine Hundred*** DOLLARS ADDITION

DATE _____

 Joanne VanderGeest, President
 VanderGeest Landscape

RECOMMENDED:	APPROVED:	ACCEPTED:
Steve Ball Landscape Maintenance Manager Date:	Robert Yalda Public Works Director/City Engineer Date:	Lucy M. Martin Mayor Date:

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.

**PROFESSIONAL SERVICES AGREEMENT
Providing for Payment of Prevailing Wages**

(City of Calabasas / VanderGeest Landscape Care, Inc.)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into by and between the City of Calabasas, a California municipal corporation ("City"), and VanderGeest Landscape Care, Inc., a California, Corporation ("Consultant").

2. RECITALS

2.1 City has determined that it requires the following professional services from a consultant:

Landscape maintenance of the common areas outside individual Homeowners Associations and Commercial Properties within Landscape Maintenance Districts 24, 27, & 32 within the City of Calabasas.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

3.1 "Scope of Services": Such professional services as are set forth in Consultant's **January 18, 2013** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.

3.2 "Approved Fee Schedule": Such compensation rates as are set forth in Consultant's **January 18, 2013** fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.

3.3 "Commencement Date": **February 14, 2013.**

3.4 "Expiration Date": **February 14, 2016.**

4. **TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 ("Termination") below.

5. **CONSULTANT'S SERVICES**

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Ninety One Thousand Seven Hundred Seventeen Dollars & Seven Cents (\$91,717.07) per year** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Joanne VanderGeest** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4', Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any:

Initials: (City) DB (Contractor) JV

(1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

(2) Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

6. **COMPENSATION**

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at

Initials: (City) *BB* (Contractor) *JV*

Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

- 6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant, may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

Initials: (City) AB (Contractor) JG

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's

Initials: (City)



(Contractor)



subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

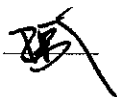
11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by

Initials: (City)



(Contractor)



Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

- 11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be

Initials: (City)



(Contractor)



canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts

Initials: (City) (Contractor)

therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: Steve Ball, Landscape Manager
Telephone: (818) 224-1600
Facsimile: (818) 225-7338

If to Consultant:

Vandergeest Landscape Care, Inc.
2476 Palma Dr., Suite G
Ventura, CA 93003
Attn: Joanne VanderGeest, President
Telephone: (805) 650-0726
Facsimile: (805) 650-7216

With courtesy copy to:

Scott H. Howard
Colantuono & Levin, PC
300 South Grand Avenue, Suite 2700
Los Angeles, CA 90071-3137
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

Initials: (City) SB (Contractor) JV

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2. If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1. Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4. The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

Initials: (City) (Contractor)

Professional Services Agreement
Providing for Payment of Prevailing Wages
City of Calabasas / VanderGeest Landscape Care, Inc.

- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

Initials: (City) BE (Contractor) JV

- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19 **PREVAILING WAGES**

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:

19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.

19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.

Initials: (City) (Contractor)

19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Consultant's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.


Initials: (City) JB (Contractor) JV

Professional Services Agreement
Providing for Payment of Prevailing Wages
City of Calabasas / VanderGeest Landscape Care, Inc.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of Calabasas

"Consultant"
Vandergeest Landscape Care, Inc.

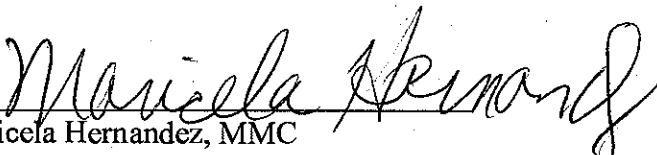
By: 
Mary Sue Maurer, Mayor

By: 
Joanne VanderGeest, President

Date: 3/4/13

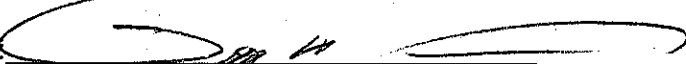
Date: 2-26-13

Attest:

By: 
Maricela Hernandez, MMC
City Clerk

Date: 3/5/13

Approved as to form:

By: 
Scott H. Howard, Interim City Attorney

Date: 3-12-13



CITY of CALABASAS

BASE CONTRACT AMOUNT \$275,151.21 CONTRACT CHANGE ORDER NO.: 1
 CHANGE ORDER #1 (+) \$247,350.00 DATE: 9/10/2014
 ADJUSTED CONTRACT AMOUNT \$522,501.21

PROJECT TITLE: Landscape Maintenance of the Common Areas Outside Individual Homeowner Associations and Commercial Properties Within Landscape Maintenance Districts 24, 27 & 32 Within the City of Calabasas
 OWNER: City of Calabasas
 CONTRACTOR: VanderGeest Landscape Maintenance

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
LMD 24: This Change Order will cover the cost of FY 2014-2015 regularly scheduled landscape maintenance and required extra work which includes insect & disease control, irrigation repair, irrigation system upgrade/replacement, landscape refurbishment, pest abatement, planting shrubs & turf grass and planting trees.	\$ 173,500		
LMD 27: This Change Order will cover the cost of FY 2014-2015 regularly scheduled landscape maintenance and required extra work which includes insect & disease control, irrigation repair, irrigation system upgrade/replacement, landscape refurbishment, pest abatement, planting shrubs & turf grass and planting trees.	\$ 52,450		
LMD 32: This Change Order will cover the cost of FY 2014-2015 regularly scheduled landscape maintenance.	\$ 21,400		
	\$ 247,350		

We hereby agree to make the above change subject to the terms of this order for the sum of: \$ 247,350
 *** TWO HUNDRED FORTY SEVEN THOUSAND THREE HUNDRED FIFTY DOLLARS ***

9-12-14
 DATE:

[Signature]
 Joanne VanderGeest, President,
 VanderGeest Landscape

RECOMMENDED:	APPROVED:	ACCEPTED:
Steve Ball: <i>[Signature]</i> Landscape Districts Maintenance Manager Date: 9/15/14	Robert Valda: <i>[Signature]</i> Public Works Director/City Engineer Date: 9/15/14	David J. Shapiro: <i>[Signature]</i> Mayor Date: 9/24/14

NDTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Change Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JULY 31, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: [Signature] ROBERT YALDA, PUBLIC WORKS DIRECTOR, P.E., T.E.
[Signature] STEVE BALL, LANDSCAPE MANAGER
BRYAN SALGUERO, E.I.T., ASSISTANT ENGINEER**

SUBJECT: AUTHORIZATION TO APPROVE A CONTRACT CHANGE ORDER FOR VENCO WESTERN, INC. IN THE AMOUNT OF \$181,800 TO FUND FY 2015-16 REGULAR MONTHLY LANDSCAPE MAINTENANCE AND REQUIRED EXTRA WORK FOR LANDSCAPE MAINTENANCE OF CITY PARKS

MEETING DATE: AUGUST 12, 2015

SUMMARY RECOMMENDATION:

Authorization to approve a contract change order for Venco Western, Inc. in the amount of \$181,800 to fund FY 2015-16 regular monthly landscape maintenance and required extra work for Landscape Maintenance of City Parks.

BACKGROUND:

In 2013 a 3-year contract was awarded to Venco Western, Inc. and became effective February 14, 2013. The contract expiration date is February 14, 2016.

The cost of certain required extra work is covered in the bid specification under the Unit Price List. The city's landscape manager is authorized to budget and utilize available monies for required extra parks landscape maintenance repair, replacement and refurbishment work.

Based on past fiscal year expense history, in order to maintain Parks landscape in quality condition, it is projected that \$63,600 will be required to fund FY 2015-16 required extra work (see cost breakout chart below).

2015-16 Regular Landscape Maintenance		Total Regular Work
118,200		118,200
		Sub-Total
		\$118,200

Extra Work								
Tree Trimming	Irrigation Repair	Tree Removal	Landscape Refurbish	Pest Abatement	Plant Shrubs & Turf	Plant Trees	Total Extra Work	
30,000	10,500	3,000	5,800	9,300		5,000	63,600	
							Sub-Total	\$63,600

Total	\$181,800.00
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FISCAL IMPACT/SOURCE OF FUNDING:

Funds exist in Fund: 10 – 321 General Landscape.

REQUESTED ACTION:

Move to approve a contract change order for Venco Western, Inc. in the amount of \$181,800 to fund FY 2015-16 regular monthly landscape maintenance and required extra work for Landscape Maintenance of City Parks.

ATTACHMENT 1: Contract Change Order No. 2

ATTACHMENT 2: Professional Services Agreement

ATTACHMENT 1: Contract Change Order No. 1

BASE CONTRACT AMOUNT		\$865,100.00
CHANGE ORDER #1	(+)	\$70,100.00
ADJUSTED CONTRACT AMOUNT	(=)	\$935,200.00
THIS CHANGE ORDER #1	(+)	\$181,800.00
FINAL CONTRACT AMOUNT	(=)	\$1,117,000.00

CONTRACT CHANGE ORDER NO.: 2
 DATE: 8/12/2015

PROJECT TITLE: Landscape Maintenance of City Parks within the City of Calabasas
 OWNER: City of Calabasas
 CONTRACTOR: VANDERGEEST LANDSCAPE CARE, INC.

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
This Change Order will fund regular maintenance and required extra work which may include irrigation repair, replacement of damaged/destroyed plants, damaged/destroyed/dead trees, tree trimming, planting & removals and ground and/or tree pest abatement for the contract year of February 14, 2013 to February 14, 2016.	\$ 181,800.00		
NET TOTALS	\$ 181,800.00	\$0.00	0

We hereby agree to make the above change subject to the terms of this order for the sum of: \$181,800.00
 *** One Hundred Eighty One Thousand Eight Hundred*** DOLLARS ADDITION

DATE _____

 Linda Burr, President
 Venco Western, Inc.

RECOMMENDED:	APPROVED:	ACCEPTED:
Steve Ball Landscape Maintenance Manager Date:	Robert Yalda Public Works Director/City Engineer Date:	Lucy M. Martin Mayor Date:

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.

**PROFESSIONAL SERVICES AGREEMENT
Providing for Payment of Prevailing Wages**

(City of Calabasas / Venco Western, Inc.)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into by and between the City of Calabasas, a California municipal corporation ("City"), and **Venco Western, Inc., a California, Corporation** ("Consultant").

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant:

Landscape Maintenance of City Parks within the City of Calabasas.

- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 "Scope of Services": Such professional services as are set forth in Consultant's **January 15, 2013** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 "Approved Fee Schedule": Such compensation rates as are set forth in Consultant's **January 15, 2013** fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 "Commencement Date": **February 14, 2013.**
- 3.4 "Expiration Date": **February 14, 2016.**

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties, with the option of two (2) one-year extensions, or terminated earlier in accordance

with Section 17 ("Termination") below.

5. CONSULTANT'S SERVICES

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Two Hundred Sixty Five Thousand Dollars (\$265,000.00) per year** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services **Heather Melton** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4', Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any:

(1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

Initials: (City) RS (Contractor) UB

(2) Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.
- 6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the

Initials: (City) DE (Contractor) UB

payment of interest on progress payment requests which are not timely made in accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

- 6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant, may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

Initials: (City) BB (Contractor) UB

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's

Initials: (City) PPA (Contractor) UB

subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by

Initials: (City) EF (Contractor) UB

Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

~~11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).~~ *UB*

- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be

Initials: (City) *RF* (Contractor) *UB*

canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts

Initials: (City) DB (Contractor) UB

therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: Steve Ball, Landscape Manager
Telephone: (818) 224-1600
Facsimile: (818) 225-7338

If to Consultant:

Venco Western, Inc.
2400 Eastman Ave.
Oxnard, CA 93030
Attn: Linda Burr, President
Telephone: (805) 981-2400
Facsimile: (805) 981-2450

With courtesy copy to:

Scott H. Howard
Colantuono & Levin, PC
300 South Grand Avenue, Suite 2700
Los Angeles, CA 90071-3137
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

Initials: (City) SB (Contractor) LB

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

Initials: (City) PE (Contractor) UB

- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19 **PREVAILING WAGES**

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:

19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.

19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.

19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Consultant's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

Professional Services Agreement
Providing for Payment of Prevailing Wages
City of Calabasas/Venco Western, Inc.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

By: Mary Sue Maurer
Mary Sue Maurer, Mayor

Date: 3/13/13

“Consultant”
Venco Western, Inc.

By: Linda Burr
Linda Burr, President

Date: March 12, 2013

By: Mario DelNagro
Mario DelNagro, General Manager

Date: 3/12/2013

Attest:

By: Maricela Hernandez
Maricela Hernandez, MMC
City Clerk

Date: 3/14/13

Approved as to form:

By: Scott H. Howard
Scott H. Howard, Interim City Attorney

Date: 3-13-13



CITY of CALABASAS

BASE CONTRACT AMOUNT	\$ 795,000.00	CONTRACT CHANGE ORDER NO.:	1
CHANGE ORDER #1	(+) \$ 70,100.00	DATE:	12/10/14
FINAL CONTRACT AMOUNT	(-) \$ 865,100.00		

PROJECT TITLE: LANDSCAPE MAINTENANCE OF CITY PARKS WITHIN THE CITY OF CALABASAS
 OWNER: CITY OF CALABASAS
 CONTRACTOR: VENCO WESTERN, INC.

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
This Change Order will fund required extra work which may include irrigation repair, replacement of damaged/destroyed plants, damaged/destroyed/dead trees, and ground and/or tree pest abatement for the contract year of February 14, 2013 to February 14, 2016.	\$ 70,100		
	\$ 70,100		0

We hereby agree to make the above change subject to the terms of this order for the sum of: \$ 70,100

**** SEVENTY THOUSAND ONE HUNDRED DOLLARS **** ADDITION

CONTRACTOR: VENCO WESTERN, INC.

Linda Burr, President
[Signature]
 DATE: Jan 5, 2015

RECOMMENDED: <i>[Signature]</i> Steve Ball, Landscape District Manager Date: 1/13/15	APPROVED: <i>[Signature]</i> Robert Yalda, Public Works Director Date: 1/13/2015	ACCEPTED: <i>[Signature]</i> David J. Shapiro Date: 1-14-15
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NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.


CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JULY 31, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/
CITY ENGINEER
BRYAN SALGUERO, E.I.T., ASSISTANT ENGINEER**

**SUBJECT: APPROVAL FOR PROFESSIONAL SERVICES AGREEMENT WITH
JORDAN, GILBERT & BAIN, LANDSCAPE ARCHITECTS, INC. FOR
VARIOUS LANDSCAPE SERVICES OF CITY PROJECTS IN AN
AMOUNT NOT TO EXCEED \$250,000**

MEETING DATE: AUGUST 12, 2015

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approves the Professional Services Agreement with Jordan, Gilbert & Bain, Landscape Architects, Inc. for professional architectural landscape services of City projects in an amount not to exceed \$250,000.00 for a five-year period.

BACKGROUND:

The Public Works Department works on numerous City projects which include landscape architectural elements. Currently, the City uses professional consultants to supplement available staffing to accomplish the architectural elements within the projects. Jordan, Gilbert & Bain, Landscape Architects, Inc. has provided architectural landscape services for past projects and worked with staff to complete City projects in timely manner.

In addition, Jordan, Gilbert & Bain, Landscape Architects, Inc. has a contract with the City, the contract will expire on January 31, 2016. Staff recommends that a new contract for Jordan, Gilbert & Bain, Landscape Architects, Inc. be approved in order to allow the City to continue these specialty services without interruption.

DISCUSSION/ANALYSIS:

Jordan, Gilbert & Bain, Landscape Architects, Inc. is a landscape architecture firm whose principal landscape architect is Mr. Paul Jordan. Mr. Jordan has been providing professional landscape architectural services to the City of Calabasas for many years. His expertise is essential to ensure that proper and precise planting and irrigation plans are designed and reviewed; that construction of such plans meet City requirements and the design is appropriate for the given site conditions. Mr. Jordan's familiarity with the City, staff and projects allow for accurate and knowledgeable decisions for the landscape projects. His direct involvement represents excellent value for the services rendered. His ability to respond, work and communicate with outside agencies and companies is a valuable asset that the City can benefit for the success of the City's projects.

Mr. Jordan is currently providing ongoing inspection services in support of the current Capital Improvement Projects. This contract will permit the City to continue those efforts to conclusion. Mr. Jordan will also be requested to provide professional landscape architecture services, in the form of the design of landscape planting and irrigation plans, field inspections and other related services for future City projects.

FISCAL IMPACT/SOURCE OF FUNDING:

Costs associated with this PSA, not to exceed two-hundred fifty thousand dollars (\$250,000.00) are recoverable and charged to the project accounts requiring service.

REQUESTED ACTION:

That the City Council approves the Professional Services Agreement with Jordan, Gilbert & Bain, Landscape Architects, Inc. for professional architectural landscape services of City projects in an amount not to exceed \$250,000.00 for five-year period.

ATTACHMENT 1: Professional Services Agreement with Jordan, Gilbert & Bain, Landscape Architects, Inc.

Item 7 Attachment 1

PROFESSIONAL SERVICES AGREEMENT Providing for Payment of Prevailing Wages

(City of Calabasas/Jordan, Gilbert & Bain, Landscape Architects, Inc.)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and **Jordan, Gilbert & Bain, Landscape Architects, Inc., an Incorporation** (“Consultant”).

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: **Design and review of landscaping & irrigation plans; landscape field observations and inspections; observe the progress and quality of work for projects conform to the plans and specifications for landscape and irrigation portion; prepare and submit written reports for field observations and inspection; meetings and coordination with outside agencies and/or project contractors.**
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s **August 3, 2015** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s **August 3, 2015** fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 “Commencement Date”: **August 3, 2015**.
- 3.4 “Expiration Date”: **July 31, 2020**.

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

5. CONSULTANT’S SERVICES

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Two-Hundred Fifty Thousand Dollars (\$250,000.00)** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant’s profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant’s performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Paul Jordan** shall be Consultant’s project administrator and shall have direct responsibility for management of Consultant’s performance under this Agreement. No change shall be made in Consultant’s project administrator without City’s prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4’, Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any:

(1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

(2) Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at

Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

- 6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's

subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by

Labor Code § 1861; to wit: ‘I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.’ If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker’s Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

- 11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best’s Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant’s expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City’s Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City’s Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be

canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts

therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: Bryan Salguero, Assistant Engineer
Telephone: (818) 224-1600
Facsimile: (818) 225-7338

If to Consultant:

Jordan, Gilbert & Bain, Landscape
Architects, Inc.
3350 Loma Vista Road
Ventura, CA 93003
Attn: Paul Jordan
Telephone: (805) 642-3641
Facsimile: (805) 642-9614

With courtesy copy to:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
300 South Grand Avenue, Suite 2700
Los Angeles, CA 90071-3137
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2. If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1. Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4. The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in

writing.

- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19 **PREVAILING WAGES**

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:
- 19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.
- 19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.

19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Consultant's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

Professional Services Agreement
Providing for Payment of Prevailing Wages
City of Calabasas// **Jordan, Gilbert & Bain, Landscape Architects, Inc.**

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Jordan, Gilbert & Bain,
Landscape Architects, Inc.

By: _____
Lucy M. Martin, Mayor

By: _____
Paul Jordan, President

Date: _____

Date: _____

By: _____
Michael Gilbert, Chief Financial Officer

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC
City Clerk

Date: _____

Approved as to form:

By: _____
Scott H. Howard, City Attorney

Date: _____

EXHIBIT A
SCOPE OF WORK

EXHIBIT A
August 3, 2015

1. SCOPE OF SERVICES – Landscape Architectural Services

A. SERVICES OF LANDSCAPE ARCHITECT

The services of the Landscape Architect shall include those professional services to complete, but not limited to, landscape field observations for the landscape construction portion of the Project work as follows:

1. Provide as-needed services to observe the progress and quality of the Work completed by the Contractor and determine if the Work conforms to the plans and specifications of the landscape and irrigation portion for the Project. The Landscape Architect shall keep the City informed about the progress of the Work and shall advise the City about observed deficiencies in the Work.
2. At each site visit the Consultant shall prepare a written field report and at the end of the inspection provide a copy of the report to the City. This report shall identify current status of the Work, any deficiencies noted, and information or action required to conform to the plans and specifications of the Work.
3. Landscape Architect shall perform other services for specific projects that the City Engineer deems appropriate, including, but not limited to preliminary designs, site analysis, landscape construction cost estimates, and construction documents; including planting plans, irrigation plans, specifications.

B. COMPENSATION FOR LANDSCAPE ARCHITECTURAL SERVICES:

1. Hourly as per approved rate sheet, Exhibit B, Fee Schedule for 'Agreement' dated February 1, 2014.

EXHIBIT B
APPROVED FEE SCHEDULE

JORDAN, GILBERT & BAIN LANDSCAPE ARCHITECTS, INC.
3350 Loma Vista Road
Ventura, California 93003
805/ 642-3641

EXHIBIT B

FEE SCHEDULE

PERSONNEL CHARGES

Principal Landscape Architect	\$120.00/hr
Senior Landscape Architect	\$ 95.00/hr.
Project Manager	\$ 75.00/hr.
Staff Designer	\$ 65.00/hr.
Arborist	\$ 55.00/hr.
Certified Arborist	\$ 65.00/hr.
Auto Cad Drafting	\$ 55.00/hr.
Clerical	\$ 35.00/hr.

OTHER DIRECT CHARGES

Subcontracted Services	cost + 10%
Outside Laboratory	cost + 10%
Outside Reproduction	cost + 10%

Tax ID #77-0504489

NON-COLLUSION AFFIDAVIT

State of California)
) ss.
County of Los Angeles)

_____, being first duly sworn, deposes and says that he or she is _____ of _____, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.”

Signature of Bidder

Business Address

Place of Residence

Subscribed and sworn to before me this ___ day of _____, 20__.

Notary Public in and for the County
of
State of California.

My Commission Expires _____, 20__.

WORKERS' COMPENSATION INSURANCE
CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____

(Contractor)

By:

(Signature)

(Title)

Attest:

By:

(Signature)


(Title)



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JULY 29, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
DORIAN ALCANTAR, EIT., ASSOCIATE CIVIL ENGINEER.**

SUBJECT: RECOMMENDATION TO AWARD ENGINEERING DESIGN SERVICES CONTRACT FOR THE CANYON DRIVE PAVEMENT REHABILITATION PROJECT, SPECIFICATION NO. 15-16-01, TO PAVEMENT ENGINEERING INC. IN THE AMOUNT OF \$64,625

MEETING DATE: AUGUST 12, 2015

SUMMARY RECOMMENDATION:

Staff recommends that City Council award the engineering design services contract for the Canyon Drive Pavement Rehabilitation Project, Specification No. 15-16-01 to Pavement Engineering Inc. in the amount of \$58,750.00

Staff also recommends appropriating a 10% contingency of the total contract value of \$5,875.00 for potential change orders that are typical with projects of this complexity.

Staff is recommending total appropriations of \$64,625.00 to cover costs associated with this project.

DISCUSSION/ANALYSIS:

Canyon Dr. between Valley View Rd and Mulholland Hwy has been identified as one of the streets in need to be resurfaced according to the report entitled "City of

Calabasas, Ca Pavement Management Analysis Report" (PMA). The report was based on a field study of street conditions conducted throughout the City in March 2013. All streets in this report are ranked with a Pavement Condition Index (PCI) between 10-100 with 100 being the best. Each year, streets with low PCI ratings are selected for an overlay.

The PMA report indicated that the Pavement Condition Index "PCI" of this segment of Canyon Dr. was 42 which is below satisfactory conditions.

Public works staff requested proposals from six qualified firms to prepare plans, specifications and estimates for this project on June 3, 2015.

Of the six firms, three did not respond to the request for proposals. One firm declined to participate due to overwhelming workloads. Two proposals for this project were received on June 23, 2015.

Staff evaluated the two proposals based on the completeness and understanding of the City's needs, conformance to the requirements of the technical specifications, prior experience with similar scope of work, delivery, and cost. Based on the criteria, staff recommends the selection of Pavement Engineering Inc. to be the design for this project. A copy of their proposal is shown in Attachment A.

Staff has checked the references provided in their proposal and received satisfactory reports about the competency and reliability of the company and the quality of the projects that they have completed. Pavement Engineering Inc. also has a good working history with the City. The proposed contract is shown in Attachment A.

FISCAL IMPACT/SOURCE OF FUNDING:

Account No. 40-319-650212 will be used to track all costs associated with the Project Specification No. 15-16-01. The requested funds should be appropriated to this account from Fund 15 – Gas Tax and the budget should be adjusted accordingly.

REQUESTED ACTION:

Staff recommends that City Council award the engineering design services contract for the Canyon Drive Pavement Rehabilitation Project, specification No. 15-16-01 to Pavement Engineering Inc. in the amount of \$58,750.00

Staff also recommends appropriating a 10% contingency of the total contract value of \$5,375.00 for potential change orders that are typical with projects of this complexity.

Staff is recommending total appropriations of \$64,625.00 to cover costs associated with this project.

ATTACHMENTS:

Attachment A: Professional Service Agreement

Item 8 Attachment A

PROFESSIONAL SERVICES AGREEMENT Providing for Payment of Prevailing Wages

(City of Calabasas/ **Pavement Engineering, Inc.**)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and **Pavement Engineering, Inc. an Incorporation** (“Consultant”).

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: **Project Set –Up and Meetings; Investigation on the Drainage and Utility; Design Phases; Construction Bid Documents and Estimates and Construction Support Services.**
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s **July 13, 2015** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s **July 13, 2015** fee schedule to City attached hereto and included within Exhibit A and incorporated herein by this reference.
- 3.3 “Commencement Date”: **August 1, 2015.**
- 3.4 “Expiration Date”: **July 31, 2016.**

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

5. CONSULTANT'S SERVICES

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of **Sixty Four Thousand Six Hundred Twenty Five Dollars (\$64,625.00)** unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Joseph L. Ririe, P.E.** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4', Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any:
- (1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.
- (2) Subsurface or latent physical conditions at the site differing from

those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.
- 6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in

accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

- 6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's

subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by

Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

- 11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be

canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts

therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: Benjamin K. Chan, P.E., T.E.
Deputy Public Works Director
Telephone: (818) 224-1600
Facsimile: (818) 225-7338

If to Consultant:

Pavement Engineering, Inc.
3485 Sacramento Drive, Suite A
San Luis Obispo, CA 93401-7156
Attn: Joseph L. Ririe, P.E.
Telephone: (805) 781-2265

With courtesy copy to:

Scott H. Howard
Colantuono, Highsmith & Whatley, PC
300 South Grand Avenue, Suite 2700
Los Angeles, CA 90071-3137
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in

writing.

- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19 **PREVAILING WAGES**

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:
- 19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.
- 19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.

19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Consultant's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Pavement Engineering, Inc.

By: _____
Lucy M. Martin, Mayor

By: _____
Joseph L. Ririe, P.E., Senior Principal, President

Date: _____

Date: _____

By: _____
William J. Long, Senior Principal, CEO

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC
City Clerk

Date: _____

Approved as to form:

By: _____
Scott H. Howard, City Attorney

Date: _____

EXHIBIT A
SCOPE OF WORK & FEE SCHEDULE

July 13, 2015

MP15-296A

Benjamin K. Chan
Deputy Public Works Director
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Re: Engineering Design Services for the Canyon Drive Pavement Rehabilitation Project

Dear Benjamin:

Per your request, I've revised our proposal for the Canyon Drive Pavement Rehabilitation Project to include surveying as an optional task (Task 6). We will contract with GeoWest Land Consultants, Inc. for these services. Their fees are included in the enclosed, revised fee schedule.

We are looking forward to working with the City of Calabasas and, if selected, are committed to delivering this project on time and within budget.

Very truly yours,



Joseph L. Ririe, P.E.
Senior Principal Engineer

Enclosures: Electronic copy of PEI's proposal and revised fee proposal

pc: C File, M File, MP File, P/S/R



Scope of Work Summary

The City of Calabasas is looking for a qualified engineering firm to design pavement improvements on Canyon Drive between Mulholland Highway and Valley View Road in Calabasas Highlands. The City's goal is to rehabilitate and restore the pavement to a serviceable condition over a given time period.

A geotechnical analyses provided by Twining shows significant low-to medium-severity alligator cracking, and low-to high-severity block cracking in the asphalt concrete, as well as two distinct geologic subgrade materials along the alignment. Twining provided two recommendations for pavement structural design for each of three segments.

Option 1: Full-depth removal for Segments 1 and 3 and an HMA overlay for Segment 2; or
Option 2: HMA overlay for all three Segments.

The City would like the selected consultant to use the two design options and provide the following scope of work:

- A. Project set-up and meetings
- B. Investigation of drainage and utility
- C. Design phases
- D. Construction bid documents
- E. (Optional) construction support





Qualifications, Experience and References

INTRODUCTION

Pavement Engineering Inc. (PEI) specializes in pavement. Whether it is pavement evaluation, design, testing, inspection, QC/QA or construction management, pavement is all we do. During any given year, we evaluate, test, design and inspect millions of square feet of pavement throughout California.

Our approach differs significantly from most civil or soil engineers who focus on new development, including roadway geometrics, grading, drainage and utilities. Most civil engineering firms provide plans constructed and inspected by others and are not invested in the success of pavement design. In fact, most pavement designs from general civil engineering companies are provided by a soils engineer. Geotechnical engineers do the pavement design because they do the foundation design for the structures; however, while foundations are their expertise, pavements are not. Generally speaking, pavement design is at the fringe of civil and geotechnical engineering. At PEI, it is our focus.

During the past three decades, we have honed our methods and enhanced our abilities to deliver projects on time, on budget and with superior results. When it comes to assisting our clients, PEI takes a very personal approach to their success. Our goal is to maximize pavement assets while minimizing costs and always ensuring a quality, long-lasting product.

Because of our experience and philosophy of excellence, many of our clients say “they wouldn’t go into a project without us,” a testament to our meticulous organization, management and customer service. Our number one goal is client satisfaction.

In addition to PEI’s prior work for the City of Calabasas, PEI has worked with the following cities and counties:

Atascadero	Lakeport	Ojai	Santa Barbara Co.
Buellton	Larkspur	Oxnard	Santa Clarita
Calistoga	Lathrop	Pacifica	Santa Cruz Co.
Camarillo	Lincoln	Palo Alto	Santa Maria
Carpinteria	Lompoc	Paso Robles	Seaside
Citrus Heights	Los Altos	Petaluma	Sebastopol
Concord	Los Altos Hills	Pismo Beach	Shasta Lake
Cupertino	Los Gatos	Pittsburg	Sierra County
Danville	Marin County	Port Hueneme	Solano County
El Cerrito	Mill Valley	Rocklin	Sonoma County
Escalon	Millbrae	Roseville	St. Helena
Fort Bragg	Milpitas	Sacramento	Stanislaus Co.
Galt	Monte Sereno	San Anselmo	Stockton
Gilroy	Monterey	San Carlos	Tehama County
Goleta	Moorpark	San Leandro	Thousand Oaks
Grover Beach	Moraga	SLO County	Tiburon
Guadalupe	Morgan Hill	San Luis Obispo	Tracy
Hayward	Napa	San Mateo	Vacaville
Hemet	Novato	San Mateo Co.	Walnut Creek
Hercules	Oakdale	San Ramon	Windsor
Lake County	Oakley	Santa Barbara	Woodland
			Yreka

COMPANY PROFILE

Year Incorporated

Pavement Engineering Inc. (PEI) is a civil engineering firm incorporated in California in 1987.

Office Locations

We have three offices that serve public and private entities throughout California – one each in San Luis Obispo, Petaluma and Redding. Although we are in three different locations, we are one company with shared services, working together to achieve superior results for our clients with the cost-effectiveness, efficiency, quality and reliability expected in today's competitive and budget-conscious environment.

In addition, our offices are connected through cloud services, allowing us to readily share files and resources, review documents, schedule employees and resolve issues of varying complexity. This makes PEI extraordinarily flexible, collaborative AND responsive.

All pavement design, related work and staff for the City of Calabasas will be managed and assigned out of PEI's San Luis Obispo office.

Employees

With 54 employees, PEI has the staff resources to perform all the relevant tasks for the City's pavement projects, including three registered engineers and three associate/assistant engineers, all of whom have technical skills that encompass a complete range of pavement engineering disciplines, and a support staff that includes Caltrans-certified lab technicians, pavement inspectors, data technicians and administrative personnel.

PEI and its staff will be fully committed to and available for the City of Calabasas throughout the term of the contract for every project need and task.

FINANCIAL CONDITION AND DISCLOSURES

PEI has no bankruptcy, litigation, office closures, impending mergers or other conditions that would impede our ability to provide quality services to the City of Calabasas. Furthermore, PEI does not have any other relationships with the City or with other clients who may have a financial interest or in any known way may have an impact on the outcome of the City's contract.

A more complete financial profile on Pavement Engineering Inc. is available through Dun and Bradstreet, D&B Number 17-708-6337.

TYPES OF SERVICES OFFERED

Unlike other civil engineering firms whose specialty is "general engineering," Pavement Engineering Inc. focuses specifically on managing, maintaining and rehabilitating pavements. Our level of professional engineering management and field supervision during the past 28 years is unsurpassed. PEI provides a full complement of services to meet or exceed requirements.

Investigations

PEI investigates pavement conditions accurately with the precise data needed to protect a client's pavement investment. We offer

both visual pavement assessments and pavement evaluations, including deflection testing and coring, which provide detailed visual and physical analyses of pavement structures. Both types of investigations provide important information about pavement condition that allow us to recommend cost-effective maintenance and rehabilitation treatments.



Design

PEI understands that well-designed pavement is the difference between a long-lasting pavement structure and one with a significantly reduced service life. From site plans to public agency documents to pavement rehabilitation documents, we have the experience to assist clients through each step of the design process.

PEI's rehabilitation design is executed with proper detailing and quality considerations. Detailed contract documents result in lower bids. Complete specifications minimize scheduling, relationship and payment problems. This results in more successful projects from everyone's perspective.

Many pavement-related design projects today also require upgrading facilities related to accessibility. PEI is thoroughly knowledgeable and experienced with the multitude of Federal and state requirements that apply to exterior accessibility design, including disabled parking, accessible paths or travel, curb ramps, railings, signage, etc.

PEI also designs landscaped environments, including urban streetscapes, roadway medians and landscaping projects. Because we understand the relationship between hardscapes and landscapes, we can meld both disciplines into seamless, cohesive designs that enhance any site.

Construction

PEI offers a variety of construction-related services that ensure high-quality, long-lasting pavement performance. Our QA/QC program verifies all work performed by a contractor conforms to contract document specifications. We perform inspection and testing, including nuclear gauge acceptance testing and Profilograph testing and offer superior materials engineering for suppliers, owners, architects, engineers and public agencies.

Depending on the type and scope of a project, PEI can also provide contract document services that free clients from time-consuming administrative services while allowing them to retain financial control and approval during each stage of construction.

Lab

With two AMRL and Caltrans-certified labs, PEI performs thousands of tests on asphalt concrete each year. Our laboratory services provide assurance that all paving projects meet CTM, ASTM and AASHTO standards, including Caltrans Section 39 specifications. We offer 84 individual lab tests for aggregate, soils and Hot Mix Asphalt (HMA).

Management

PEI knows the importance of managing pavement assets to preserve and extend service life. We help cities and counties inventory and manage roads by developing and updating pavement management systems (PMS) using the StreetSaver® program, and we develop comprehensive multi-year management plans (PMP) for a broad range of other clients, including schools and property managers. These plans project costs and prioritize preventative maintenance according to condition and type of treatment over five, ten or more years, saving clients thousands of dollars.

Solution and Resolution

PEI offers a variety of solution and resolution services, including post construction quality evaluations, construction consulting to manage difficult projects, claims analysis and expert testimony.

EXPERIENCE IN PERFORMING WORK

KEY PERSONNEL PARTICIPATION AND PROFESSIONAL COMPETENCE

PEI's focuses on understanding the interaction of pavement / traffic loading / soils. PEI begins the rehabilitation design process at the end of an existing pavement's design life. Critical in determining the alternative to rehabilitation is understanding how the pavement deteriorated to its existing condition. Is it a fatigue problem related to traffic loading, inadequate structural sections or perhaps subsurface moisture? How did the pavement perform compared to the projected design: better, average or worse? Why did the pavement perform a specific way? Does the existing pavement have materials-related issues, such as high air voids, highly oxidized binder or aggregate issues?

Once the causes of pavement failure are understood, PEI prepares cost-effective alternatives to address the current defects that provide the best life expectancies for each treatment. Often, there are two or more available alternatives with differing costs, life and service attributes.

PEI can also incorporate existing client-supplied geotechnical data or other information to executive rehabilitation designs with proper detailing and quality considerations.

Detailed contract documents result in lower bids. Complete specifications minimize scheduling, relationship and payment problems. The net results are successful projects from everyone's perspective.

We are industry experts in Superpave, Hot Mix Asphalt (HMA) and Rubberized Hot Mix Asphalt (RHMA). Our laboratory services for Caltrans QC work for contractors is the largest independent HMA materials testing laboratory in northern California. In a typical year, PEI is involved with HMA mix production testing or placement inspection of two million tons of HMA, RHMA and Warm Mix Asphalt and in the design and testing of cold in-place recycling projects and foamed asphalt full-depth reclamation.

PEI also can recommend alternative “green technologies” and cost-cutting approaches such as CIR, cold foam, pulverization and resurfacing, rubberized chip seals, etc. In designing pavement alternatives, PEI relies on its extensive experience and knowledge of pavement determinations and construction methods to recommend cost-effective options.

Our investigation, management and design services conform substantially to the design concepts and generally accepted practices provided by Federal, state, county, and city governments. We have extensive experiencing working with and can provide services based on recent Caltrans specifications for QC/QA, standard and method processes, Greenbook specifications and Federal agency specifications, including the Federal Highway Administration. We also adhere to ASTM and CTM standards.

Key Personnel

By relying on the experience, skills and technical expertise of PEI’s staff, clients are assured their projects and rehabilitation designs will exceed industry standards.

Key staff assigned to this project include **Joe Ririe**, a registered civil engineer, who will act as the project manager and main point of contact for the City of Calabasas. Joe has 23 years of wide-ranging experience in engineering and project management and in developing practical, cost-effective and quality pavement solutions for clients throughout California, including 18 years specifically focused on pavement design. He develops pavement rehabilitation PS&Es, oversees contractor performance and quality control standards, trains and mentors associate and assistant engineers in project management and design, trains inspectors and technicians and manages a diverse clientele base.

Bill Long is also a registered civil engineer. He has 30 years of engineering and construction experience in asphalt concrete pavements and associated paving materials. He is an expert in long-life pavements, CIR, warm mix asphalt, cold foam and epoxy asphalt. He also has extensive experience assisting contractors in obtaining quality asphalt concrete pavements by performing thousands of quality control tests each year using Caltrans, ASTM and AASHTO standards.

Associate engineer, **Kristin O’Quest**, has a strong background in soils and test data analyses and significant public agency experience. As assistant project manager for the City’s project, she will help develop rehabilitation options and prepare bid packages, including plans, technical specifications and engineers’ estimates.

Mimi Le, an assistant engineer at PEI, is experienced in analyzing native soil resistance values (R-values), existing structural sections through deflection testing, projected traffic volumes and environmental conditions. She also estimates construction quantities and develops plans and specifications for rehabilitation and construction projects. Mimi will oversee laboratory testing of construction materials for the project.

Brandon Rodebaugh is PEI's materials engineer. As a former Laboratory Assessor at AMRL, Brandon has consummate knowledge of pavement mixes and QA/QC standards. He has 16 years of experience in testing and designing aggregate structures, working with asphalt concrete and Hot Mix Asphalt (HMA), developing test methods and specifications and in statistical and mathematical analyses of paving materials.

With support staff that includes Caltrans-certified lab technicians, pavement inspectors, data technicians and administrative personnel, the City of Calabasas can be confident it will receive the highest quality product delivered with outstanding customer service, honesty and professionalism.

Barak Miles (subconsultant) has been an active member of the surveying community for the past 25 years, including surveying and mapping California from San Diego to Redding for Coca-Cola and Hilton. He was Party Chief and Project Manager for several surveying companies before managing and owning Geo-West Land Consultants, Inc. starting in 2003.

Barak's public agency experience includes the Cities of Atascadero, Paso Robles, Oxnard, Pismo Beach, Seaside, Larkspur and Santa Clarita, as well as eight years' experience performing boundary and right-of-way research, analyses and mapping for the California Department of Transportation.

He currently lectures in the Civil Engineering Department at Cal Poly for senior project design as well as on project development regarding planning and the aspect of interrelations with land surveying and boundary analysis.

**REFERENCES FOR
RECENT SIMILAR
PROJECTS**

City of Santa Clarita
23920 Valencia Blvd.
Santa Clarita, CA 91355

Bill Whitlatch
Administrative Analyst
(661) 255-4933
bwhitlatch@santa-clarita.com

City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

Charlie W. Ebeling, PE
Public Works Director
(805) 684-5405 ext. 445
cebling@ci.carpinteria.ca.us

City of Lompoc
100 Civic Center Place
Lompoc, CA 93438

Craig Dierling, PE
Civil Engineering Assoc. III
(805) 875-8224
c_dierling@ci.lompoc.ca.us

City of Larkspur
400 Magnolia Avenue
Larkspur, CA 94939

Mary Grace Houlihan
Public Works Director
(415) 927-5110
mghoulihan@cityoflarkspur.org

City of Paso Robles
100 Spring Street
Paso Robles, CA 93466

Mercedes “Ditas” Esperanza
Capital Project Engineer
(805) 237-3861
ditas@prcity.com

City of Seaside
440 Harcourt Avenue
Seaside, CA 93955

Leslie Llantero
Assistant Engineer
(831) 899-6832
lllantero@ci.seaside.ca.us

City of Atascadero
6907 El Camino Real
Atascadero, CA 93422

Nicholas D. DeBar, PE
Director of Public Works
(805) 538-9995
ndebar@atascadero.org

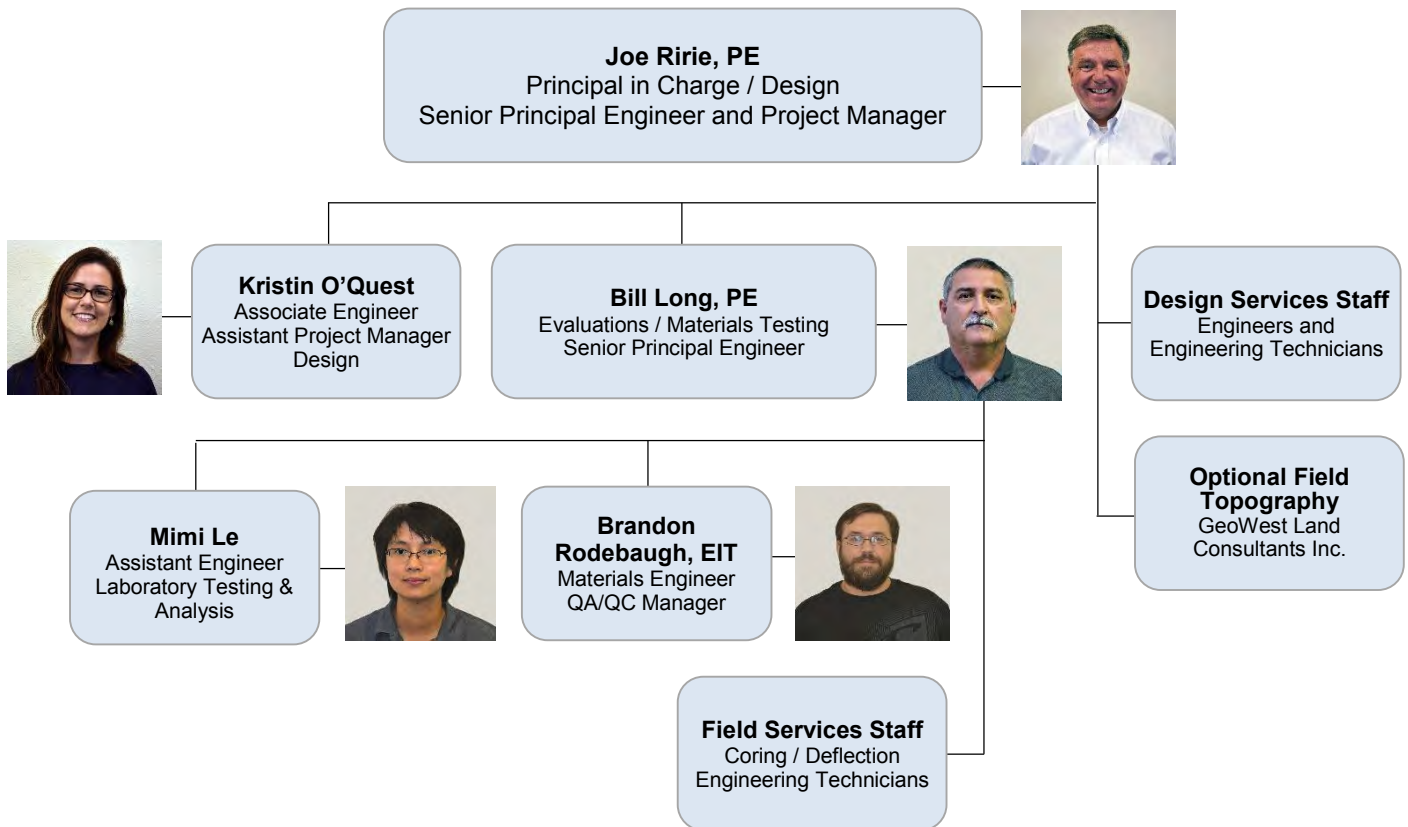


Proposed Team

Unlike other civil engineering firms whose specialty is “general engineering,” Pavement Engineering Inc. (PEI) focuses specifically on managing, maintaining and rehabilitating pavements. With 54 employees, PEI has the staff resources to perform all the relevant tasks outlined in the City’s scope of work, including three registered engineers and three associate/assistant engineers, all of whom have technical skills that encompass a complete range of pavement engineering disciplines. We also have a support staff that includes Caltrans-certified lab technicians, pavement inspectors, data technicians and administrative personnel.

The following employees will be assigned and will be available for the duration of the project. PEI will not remove or replace any key personnel without prior written concurrence of the City.

PROPOSED TEAM ORGANIZATIONAL CHART



Joseph L. Ririe, PE

Senior Principal Engineer / Project Manager

Pavement Engineering, Inc.
3485 Sacramento Drive
San Luis Obispo, CA 93401-7156
(805) 781-2265
joer@pavementengineering.com

Summary

Mr. Ririe has 25 years of wide-ranging experience in engineering and project management and in developing practical, cost-effective and quality pavement solutions for clients throughout California. He specializes in pavement rehabilitation design, construction administration and pavement management systems (PMS) for public agencies throughout California.

He is responsible for PEI's reputation as California's premier pavement engineering specialists and has set the standard for delivering quality projects on time, on budget and with unparalleled customer service that builds trust and loyalty.

Mr. Ririe has enhanced his pavement expertise by serving as a chairman on the Soil and Rock Sub-committee for the American Society for Testing and Materials (ASTM) and was industry co-chair for Caltrans' Pavement Preservation Task Group (PPTG).

Education

Bachelor of Science in Civil Engineering
Cal Poly University - San Luis Obispo, CA 1990

Registration

California Civil Engineering 52735

Professional Experience

1998 - present **Senior Principal Engineer / President, Pavement Engineering Inc.**

As PEI's president, Mr. Ririe is responsible for overall planning and project generation for Pavement Engineering Inc. He develops pavement rehabilitation PS&Es, oversees contractor performance and quality control standards, trains and mentors associate and assistant engineers in project management and design, trains inspectors and technicians and manages a diverse client base.

1992 - 1997 **Applications Engineer, JR Johanson, Inc.**

1991-1992 **Civil Engineer, Pavement Engineering Inc.**

1990-1991 **Civil Engineer, Majors Engineering**

William J. Long, PE

Senior Principal Engineer / Evaluations and Materials Testing

Pavement Engineering, Inc.
20260 Skypark Drive
Redding, CA 96002-9221
(530) 224-4535
billl@pavementengineering.com

Summary Mr. Long has 30 years of engineering and construction experience in asphalt concrete pavements. He focuses on the engineering and construction of pavements, including numerous deflection studies and failure analyses, overlay and alternate rehabilitation designs. He is an expert in long-life pavements, CIR, warm mix asphalt, cold foam and epoxy asphalt.

Mr. Long also has extensive experience assisting contractors in obtaining quality asphalt concrete pavements by performing thousands of quality control tests each year using Caltrans, ASTM and AASHTO standards.

Education Bachelor of Science in Civil Engineering
California State University – Chico, CA 1984

Registration California Civil Engineering 47552

Professional Experience

1987- present **Senior Principal Engineer / CEO, Pavement Engineering Inc.**

Mr. Long is the manager of PEI's Redding Office and is in charge of the engineering and construction activities of asphalt concrete pavement projects. He is responsible for QA/QC of PEI's deflection testing and also manages PEI's Caltrans testing and inspection work, including overseeing laboratory testing.

1986-1987 **Staff Engineer, CHEC Consultants, Inc.**

1985-1986 **Department Supervisor, Testing Engineers, Inc.**

Recent QC/QA Experience & Testing Qualifications

CDOT# 03-1A6804 - Route 50 El Dorado
CDOT# 04-3S7404 - Route 1
CDOT# 04-1G3104 - Route 80 Alameda
CDOT# 02-3C0004 - I-5 Shasta County
CDOT# 01-0A0604 - Route 20 Lake Co
CDOT# 02-4C4014 - I-5 Shasta County
CDOT# 04-0A1844 - Route 101, Sonoma
CDOT# 04-0A8404 - Hwy 4, Marsh
CDOT# 03-3M8304 - Route 80, Truckee
CDOT# 04-2E1204 - Route 1, Panoramic
CDOT# 10-0G4704 - Hwy 5, Stockton
CDOT# 04-1A5224 - Rte 84, Menlo Park
CDOT# 01-3637U4 - Route 128 Yorkville
CDOT# 04-4A3304 - Rte 101 Mtn. View

CDOT# 04-1A6204 - Routes 12/121
CDOT# 02-3E8104 - Route 5 Red Bluff
CDOT# 03-1C12U4 - Route 50 Sac. Co
CDOT# 04-264044 - Route 101 Petaluma
CDOT# 03-1F1804 - Route 5 Sac. Co
CDOT# 04-298304 - Route 880 San Jose
CDOT# 03-1F8104 - Route 113 Knights
CDOT# 04-264144 - Route 12 Napa Co
CDOT# 03-2F5804 - Route 89 Sierraville
CDOT# 03-3M8404 - Route 80 Davis
CDOT# 04-0A5354 - Rtes 12/80 Fairfield
CDOT# 10-0E6114 - Route 99
CDOT# 04-292274 - Route 80 Oakland
CDOT# 04-297614 - Route 84 Livermore

CDOT# 04-2E4204 - Route 113 Dixon
CDOT# 04-1A5214 - Route 160
CDOT# 04-2285E4 - Route 4 Antioch
CDOT# 04-1G9404 - Route 4
CDOT# 04-4C3514 - Rte 128 Calistoga
CDOT# 04-0G5304 - Route 29 Calistoga
CDOT# 01-479204 - Rtes 29/53 Lake Co
CDOT# 02-3E9104 - Rtes 3/89 Trinity Co
CDOT# 02-2E7504 - Rte 5 Cottonwood
CDOT# 10-0V8704 - Route 99 Lodi
CDOT# 04-2E6504 - Route 121 Napa
CDOT#03-2F0504 - Route 113 Davis
CDOT# 06-0N2204 - Route 223 Arvin
CDOT# 10-0E6124 - Route 99 Stockton

TM-105 - Calculations
CTM-106 - Specific Gravity
CTM-125AC - Sampling of Mtls.
CTM-125AGG - Sampling of Mtls.
CTM-125GEN - Sampling of Mtls.

CTM-375N - AC Density (Nuclear)
CTM-526 - Profilograph
LP1-Lab Procedure
LP2-Lab Procedure
LP3-Lab Procedure

LP4-Lab Procedure
LP5-Lab Procedure
LP6-Lab Procedure
LP7-Lab Procedure
LP9-Lab Procedure

Kristin M. O'Quest

Associate Engineer / Assistant Project Manager

Pavement Engineering, Inc.
3485 Sacramento Drive, Suite A
San Luis Obispo, CA 93401
(805) 781-2265
kristino@pavementengineering.com

Summary Ms. O'Quest has more than a decade of engineering and testing lab experience with a strong background in soils and test data analyses. She specializes in developing pavement management plans, rehabilitation and maintenance plans and specifications for public agencies and private entities. Ms. O'Quest assesses pavement for defects, develops rehabilitation options, measures field quantities and prepares bid packages, including plans, technical specifications and engineers' estimates and also prepares specifications for federally funded projects. In addition to her project management expertise, Ms. O'Quest is experienced in preparing reports for grant money reimbursement.

Education Bachelor of Science in BioResource and Agricultural Engineering
Cal Poly University – San Luis Obispo, CA

Professional Experience

2012 - present **Associate Engineer, Pavement Engineering Inc.**

Ms. O'Quest specializes in pavement management plans, rehabilitation and maintenance plans and specifications for public agencies and private entities. She assesses pavement for defects, develops rehabilitation options, measures field quantities and prepares bid packages, including plans, technical specifications and estimates and prepares specifications for federally funded projects. She also assists with construction management and inspections.

2002 - 2011 **Lab Manager, Diamondback Technology, Inc.**

Ms. O'Quest managed all aspects the company's material properties lab, which provides solid flow consulting services worldwide to Fortune 500 companies. She also created computer models to test flow theory, compiled and analyzed test data for application to process equipment design and developed a QA manual to ensure testing accuracy and repeatability. In addition to her lab work, Ms. O'Quest designed retrofit hoppers, chutes, feeders and system interfaces to process bulk solids materials and presented at international conferences.

PEI Client Experience

Bacon Canyon Ranch HOA
Buena Ventura Mobile Homes Estates
Castaic Lake Water Agency
Cienaga Seabreeze Mobile Home Estates
City of Atascadero
City of Carpinteria
City of Concord
City of Goleta
City of Guadalupe
City of Larkspur
City of Lathrop
City of Lompoc
City of Oakley
City of Ojai
City of Pismo Beach
City of Paso Robles

City of San Luis Obispo
City of Santa Clarita
City of Seaside
City of Thousand Oaks
County of Santa Barbara
Cypress Ridge HOA
Guadalupe Union School District
Lompoc Unified School District
Mar Brisa HOA
Margarita Villa HOA
San Luis Bay Estates HOA
San Luis Coastal Unified School District
Skylark Meadow HOA
Ventura Unified School District
University of California at Santa Barbara

Mimi Le

Assistant Engineer / Laboratory Testing and Analysis

Pavement Engineering, Inc.
20260 Skypark Drive
Redding, CA 96002
(530) 224-4539
mimil@pavementengineering.com

Summary Ms. Le assists PEI's principal engineers with rehabilitation and new construction projects. She analyzes native soil resistance values, existing structural sections through deflection testing, projected traffic volumes and environmental conditions. She also estimates construction quantities and develops plans and specifications for client rehabilitation and construction projects. In addition to managing PEI's mobile field laboratories, Ms. Le oversees and analyzes laboratory testing of construction materials, specializing in soil and recycled materials for numerous QC/QA and design projects.

Education Bachelor of Science in Architectural Engineering
Cal Poly University – San Luis Obispo, CA

Certificates Nuclear gauge operator training and radiation
Caltrans QC/QA certified

Professional Experience

2013 - present **Assistant Engineer, Pavement Engineering Inc.**

Ms. Le assists the PEI's engineers with structural analyses for street rehabilitation projects, including determining underlying soil characteristics and potential constraints for pavement design. She also performs tests on numerous QC/QA projects and inspects laboratory equipment.

2010 - 2012 **Laboratory Manager, Pavement Engineering Inc.**

Ms. Le managed and performed testing on numerous QC/QA projects and inspected laboratory equipment to ensure calibration and operating conditions. She also scheduled technicians and inspectors for laboratory assignments, reviewed test results and inspection reports for accuracy or deficiencies and provided professional development and staff training.

Current QC/QA Experience & Testing Qualifications

Caltrans No. 04-163744 – Route 101/1 San Francisco
Caltrans No. 05-0R7604 – Route 101 Bradley
Caltrans No. 05-330724 – Route 46 Paso Robles
Caltrans No. 04-0A8404 – Route 4 Discovery Bay
Caltrans No. 10-0G4704 – Route 5 Stockton
Caltrans No. 04-298304 – Route 880 San Jose
Caltrans No. 06-0N2204 – Route 223 Arvin

Caltrans No. 04-4A0104 - Route 80 Vacaville
Caltrans No. 04-0120F4 - SFOBB SAS Bridge
Caltrans No. 04-1A3204 - Route 580 Richmond
Caltrans No. 02-4E9504 - Route 44 Palo Cedro
Caltrans No. 03-2F35U4 - Route 20 Nevada Co
Caltrans No. 05-1A7104 - Route 17 Scotts Valley
Caltrans No. 04-3E2904 - Route 82 Sunnyvale / Mountain View

CTM 105 - Calculations
CTM 106 - Specific gravity terms
CTM 125AGG – Sampling of materials
CTM 125AC – Sampling of materials
CTM 125Gen - Sampling of materials
CTM 201 – Sample preparation
CTM 202 – Grading (corroborating sample)
CTM 204 – Plasticity index of soils
CTM 205 – Crushed particles
CTM 206 – Coarse specific gravity
CTM 207 – Fine specific gravity
CTM 216 – Relative compaction of treated and untreated soil and aggregates

CTM 217 – SE (corroborating sample)
CTM 226 – Oven moisture
CTM 229 – Durability
CTM 234 – Uncompacted void - fine aggs.
CTM 235 - % flat & elongated - coarse aggs.
CTM 301 – R-value
CTM 304 – HMA test specimen
CTM 308 – Bulk specific gravity
CTM 309 – Theoretical max specific gravity
CTM 366 – Stabilometer value
CTM 367 – Optimum bitumen content
CTM 368 – OBC for OG AC
CTM 370 - Moist (AC&AGG) micro

CTM 371 - Tensile strength ratio
CTM 379 - Asphalt content (gauge)
CTM 382 - AC (ignition oven)
LP1 – Lab procedure
LP2 – Lab procedure
LP3 – Lab procedure
LP4 – Lab procedure
LP5 – Lab procedure
LP6 – Lab procedure
LP7 – Lab procedure
LP8 – Lab procedure
LP9 – Lab procedure

Brandon Rodebaugh, EIT Materials Engineer / QA/QC Manager

Pavement Engineering, Inc.
20260 Skypark Drive
Redding, CA 96002-9221
(530) 224-4535
brandonr@pavementengineering.com

Summary As a former Laboratory Assessor at AMRL and as materials engineer at PEI, Mr. Rodebaugh has consummate knowledge of pavement mixes and QA/QC standards. He has 16 years of experience in testing and designing aggregate structures, working with asphalt concrete and hot mix asphalt, developing test methods and specifications and in statistical and mathematical analyses of paving materials.

Education Bachelor of Science, Mathematics
University of Idaho – Moscow, ID

Masters, Theological Studies
Holy Cross GOSOT – Brookline, MA

Certificates RSO training
Nuclear gauge operator training and radiation
Caltrans QC/QA certified

Professional Experience

2009 - present **Materials Engineer, Pavement Engineering Inc.**
Mr. Rodebaugh supervises testing operations, reviews and analyzes data and oversees quality control and quality assurance projects.

2007-2009 **Laboratory Manager, Pavement Engineering Inc.**
Mr. Rodebaugh supervised lab operations, reviewed and analyzed data.

2006-2007 **Laboratory Assessor, AASHTO Materials Reference Library**
Mr. Rodebaugh assessed laboratory operations and quality systems, trained other laboratory assessors, and engaged in NCHRP research projects.

1999-2006 **Engineering Technician, Pavement Engineering Inc.**
Mr. Rodebaugh performed materials testing and mathematical analysis of data.

Current QC/QA Experience & Testing Qualifications

Contract No. 05-445904 – Route 101 / Santa Maria	Caltrans No. 03-1A4644 - Routes 99 / 113 Tudor
Contract No. 04-298304 – Route 880 San Jose	Caltrans No. 05-0R3004 - Route 166
Contract No. 05-0N8904 – Route 101 SLO	Caltrans No. 05-1A3004 - Route 101 Cat Canyon Rd
Contract No. 06-0N2204 – Route 223 / Arvin	Caltrans No. 05-1A4304 - Route 1 Monterey

CTM 105 - Calculations	CTM 227 – Cleanness	CTM 375L – AC density (LTMD)
CTM 106 - Specific gravity terms	CTM 229 – Durability (fine & coarse)	CTM 375N - AC density (nuclear)
CTM 125AC – Sampling of materials	CTM 301 – R-value	CTM 82 – AC (ignition oven)
CTM 125AGG – Sampling of materials	CTM 303 - CKE	LP1 - Lab procedure
CTM 201 – Sample preparation	CTM 304 – Preparation of mixtures	LP2 - Lab procedure
CTM 202 – Grading (corroborating sample)	CTM 305 – Swell	LP3 - Lab procedure
CTM 204 – Plasticity of soils	CTM 307 – Moisture vapor susceptibility	LP4 - Lab procedure
CTM 205 – Crushed particles	CTM 308 – Bulk specific gravity	LP5 - Lab procedure
CTM 206 – Course specific gravity	CTM 309 – Theoretical max specific gravity	LP6 - Lab procedure
CTM 207 – Fine specific gravity	CTM 366 – Stabilometer value	LP7 - Lab procedure
CTM 208 – Fine apparent specific gravity	CTM 367 – Optimum bitumen content	LP8 - Lab procedure
CTM 211 – LA rattle	CTM 368 – OBC for OG AC	LP9 - Lab procedure
CTM 217 – S.E. (corroborating sample)	CTM 370 – Moist (AC & AGG) micro	ASTM 4791-flat & elongated
CTM 226 – Oven moisture	CTM 371 – Resistance of comp. bitumen mix	

Barak J. Miles, PLS

PROFESSIONAL LAKE SURVEYOR

Geo-West Land Consultants, Inc.
PO Box 1381
San Luis Obispo, CA 93422
(805) 461-5560
Barak.miles@dot.ca.gov

SUMMARY

Mr. Miles has been an active member of the surveying community on the Central Coast for the past 25 years, including surveying and mapping California from San Diego to Redding for Coca-Cola and Hilton. He was employed as Party Chief and Project Manager for several surveying companies before managing and owning Geo-West Land Consultants, Inc. starting in 2003.

Commercial projects he managed include the Trader Joe's shopping center in Templeton, the San Luis Obispo County Court House in Paso Robles, and the Home Depot Shopping Center in Atascadero.

In addition to commercial projects, Mr. Miles, public agency experience includes the Cities of Atascadero, Paso Robles, Oxnard, Pismo Beach, Seaside, Larkspur and Santa Clarita, as well as eight years' experience performing boundary and right-of-way research, analyses and mapping for the California Department of Transportation.

Mr. Miles currently lectures at California Polytechnic State University for senior project design in the Civil Engineering Department. He lectures on project development regarding planning and the aspect of interrelations with land surveying and boundary analysis. He also teaches a review class for the surveying portion of the professional engineering exam as a two-day course on the Cal Poly campus.

REGISTRATION

Professional Land Surveyor 7835

PROFESSIONAL EXPERIENCE

Surveys

- Boundary
- Construction
- Topographic
- Control
- As-Built
- ALTA/ACSM
- GPS-Based Geodetic
- Well Borings
- Control Monitoring
- GIS Data Collection
- ROW - Route Survey

Documents

- Certificates of Compliance
- Legal Descriptions
- Building Certs.
- Flood Certs.
- Deeds
- Easements
- Transfer of Jurisdiction
- Entitlement issues
- CEQA
- Planning

Mapping

- Final Maps
 - Tentative Maps
 - Parcel Maps
 - Topographic
 - Aerial Mapping
 - Record of Survey
 - Lot Line Adjust.
 - ALTA Maps
 - Map and Platting
 - Constraints Analysis
 - Right-of-Way Map
 - Appraisal Map
-



Detailed Work Plan

The nature of this project is exactly the type of work PEI is involved with on a daily basis. Our company's focus is rehabilitating existing pavement, and our reputation, developed during the past three decades, shows that we know what we are doing and know how to get the job done.

As senior principal engineer and project manager for rehabilitation projects throughout California, Joe Ririe takes a hands-on approach to every aspect of work supervision to ensure projects come in on time, on budget and with superior results. In addition to developing pavement rehabilitation PS&Es, Joe supervises associate and assistant engineers throughout projects and develops project-specific guidelines and protocols for PEI's inspectors and engineering technicians.

Previously, the City of Calabasas employed Twining to conduct a geotechnical review of the project site and make recommendations for pavement structural design. PEI will pick up where that report leaves off to create rehabilitation plans, specifications and estimate documents for Canyon Drive.

Our general project approach is outlined in the following tasks but can be customized to fit the City's timeframe, budget and project needs. We anticipate six to eight weeks to develop PS&Es. Additional time may be needed to assist City staff at the four specified meetings.

Our investigative and design work will conform to the following:

- Caltrans Highway Design Manual
- LACDOW Design Manual
- Manual of Uniform Traffic Control Devices (MUTCD), latest edition
- American Association of State Highway and Transportation Officials (AASHTO), Latest

TASK 1
PROJECT
ADMINISTRATION,
MEETINGS, VISUAL
AIDS AND STAFF
ASSISTANCE

PEI's principal in charge and assistant project manager will meet with City staff to confirm the project's scope of work, schedule, budget and availability of project documents; review project goals; discuss deliverables; and clarify responsibilities of each party.

We will arrange progress meetings at critical stages of the project to review the work, as required by the City. These progress meetings will include at least one project team meeting, a coordinated site meeting during the 70-80% submittal stage, and a public/commission meeting. In addition, PEI will assist City staff with mapping, exhibits, PowerPoints and other visual aids for the public/commission meeting.

Steady communication between the project manager and City staff to review and approve the project's progress is part of our approach and will help ensure a successful outcome.

TASK 2
MEASUREMENT OF
FIELD QUANTITIES

PEI will physically walk Canyon Drive to measure and record all pertinent field quantities. Taking time to physically measure the quantities in the field provides confidence that bid quantities and each bid item are correct, which ensures smoother contract administration and reduces the potential for change orders.

We will measure and record all quantities of physical elements for incorporating into the rehabilitation work for Canyon Drive. This includes the location of existing striping; pavement markers and paint markings; location of underground utility lids, covers, and manholes; limits of paving transitions, digouts and other pavement

repairs; any necessary curb, gutter, sidewalk or curb ramp repairs or upgrades; and the total area of pavement for resurfacing.

PEI will identify and notify the City if we discover any relevant concrete defects or tree root damage so the City can decide whether or not to include the repairs in the contract.

TASK 3
PAVEMENT
EVALUATIONS /
TESTING FOR DESIGN

As part of its RFP, the City provided a Pavement Structural Section Recommendation Report prepared by Twining dated May 28, 2015. PEI reviewed the report and Twining's recommendations for full-depth removal and reconstruction of Canyon Road from Mulholland to 250 feet from the Mulholland Highway intersection and from Aster Trail to Valley View Road. This type of reconstruction involves considerable time, requiring closure of some of all of the road to through traffic. Because Canyon Drive is the only way into and out of the Calabasas Highlands community, PEI will give careful consideration to the rehabilitation treatment and its construction impact on this neighborhood. Access to this community during construction is important and will be factored into our design approach.

PEI will take the evaluation performed by Twining one step further by performing deflection testing on Canyon Drive. This is a non-destructive way to determine the structural adequacy of the existing pavement section based on the anticipated loading the road will receive. This test data will allow PEI to explore mill and fill or overlay options in areas where Twining is recommending reconstruction. This will significantly reduce the impact on residents of Calabasas Highlands during construction.

While knowing what the existing pavement section and underlying subgrade soil's R-value is important to the pavement evaluation effort, it is only half the story. Deflection testing accounts for the in-situ conditions that will allow PEI to explore options that will provide the required service life while saving time and money during construction.

PEI performs deflection testing according to California Test Method 356 (CTM 356) at 100-foot maximum intervals in each lane with a minimum of 10 tests per segment. For the Canyon Road project, additional points will be taken within the reconstruct limits identified by Twining. PEI will provide moving traffic control and will work with City staff to determine the appropriate traffic index (TI) for design.

PEI will review its analysis with the City. To save design dollars, we will bypass a formal report and incorporate these recommendations directly into the design documents.

TASK 4
DRAINAGE REVIEW

PEI's work will include a field review of Canyon Drive's drainage conditions. Our design intent will be to preserve the existing drainage patterns and flow after the rehabilitation and construction are complete. As part of this task, PEI's project manager will meet with City staff to determine if drainage improvements are needed. If so, PEI can incorporate these into the project and generate any needed drainage calculations into a report for the City's files.

TASK 5
UTILITY COMPANY
COORDINATION

PEI will provide notices to the local utility companies. We will obtain a current listing of utility companies and contact information from the City for this task and will verify the contact list. Project street lists and location plans will be mailed to them with a notification letter. All utility facilities affecting the project will be incorporated into the contract documents.

TASK 6
OPTIONAL FIELD
TOPOGRAPHY

Based on our review of the project street and anticipated repairs, PEI does not foresee the need for a topographic survey or horizontal control. The road has established edge limits and improvements, which we will show on our plans and will act as a control.

Some effort may be required to establish ROW limits at the driveway improvements that tie into the roadway. If ROW is required, PEI will use parcel maps to establish approximate limit lines. This approach will save the City design dollars.

If the City chooses to include topographic surveying as part of the scope of work, PEI will contract with Barak Miles of GeoWest Land Consultants, Inc. to provide this work. The survey will locate natural and manmade structures such as buildings, improvements, fences, elevations, trees, streams, contours of the land, etc. GeoWest will provide an accurately measured drawing in an AutoCAD format showing road features, as required by the design.

TASK 7
PREPARATION OF
CONTRACT
DOCUMENTS AND
ESTIMATES

Using field quantities, along with any base sheets and the information from the pavement evaluation (Task 3), PEI will meet with City staff to determine the most cost-effective rehabilitation option for Canyon Drive. This meeting will be considered the 70%-80% submittal.

We will then draft technical specifications and details for typical sections, transitions, keycuts, digouts, and additional pavement work. We will submit any maintenance work that requires further clarification in the form of drafted plan views, details, elevations or cross sections, as necessary. PEI will use aerial photographs to develop base sheets. This information will be submitted to the City at the 90% design review.

After the 90% submittal review, we will meet with the City staff to resolve any outstanding issues and will adjust the contract documents accordingly. PEI will provide the following documents:

- One full-sized, 24" x 36" set of the final plans (100% complete) signed by a California registered professional engineer to the City for its use.
- Two unbound 11" x 17" plans of the final construction documents (100% construction)
- Two unbound copies of the project construction specifications that address all final review comments.
- One electronic copy of ALL work at the completion of the project. The electronic files will include CAD files, Specifications (MS Word), and estimates (MS Excel) and a copy of the final Engineer's Opinion of Cost spreadsheet. In addition, PEI will provide electronic files of any "work in

progress” items at any time during the project at the City’s request.

- One hard copy of the final Engineer’s Opinion of Cost stamped and signed by a California registered professional engineer.

We will also develop traffic control plans for construction in accordance with the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD) and the Work Area Traffic Control Handbook (WATCH).

All traffic control plans will be prepared by PEI and will be signed by a civil engineer licensed in the State of California.

TASK 8
OPTIONAL BIDDING
PROCESS AND
CONSTRUCTION
SUPPORT SERVICES

After the final submittal, we will be available to answer any specific questions from the City concerning the design. At the City’s discretion, PEI will also provide the following support services on an as-needed bases as outlined in the City’s RFP:

- Attend a pre-bid meeting
 - Respond to bidders’ questions
 - Prepare necessary addenda
 - Review and evaluate bids
 - Attend a pre-construction meeting
 - Review shop drawings and submittals
 - Respond to contractor’s requests for information (RFIs)
 - Provide verification/inspections during construction
 - Prepare as-built drawings.
-



Fee Schedule

FEE BREAKDOWN FOR CITY OF CALABASES CANYON DRIVE PAVEMENT REHABILITATION PROJECT				
Task 1	Project administration, meetings and staff assistance	Hours	Rates	Total
	Senior Principal Engineer	40	\$210	\$8,400
	Associate Engineer	40	145	5,800
	Senior Engineering Technician	20	120	2,400
	CAD drafting	20	145	2,900
	Turnaround time after contract: throughout project		Estimated fee task 1:	\$19,500
Task 2	Measurements of field quantities	Hours	Rate	Total
	Associate Engineer	4	\$145	\$580
	Senior Engineering Technician	12	120	1,440
	Engineering Technician	12	115	1,380
	Turnaround time after contract: three weeks		Estimated fee task 2:	\$3,400
Task 3	Pavement evaluations / testing for design	Hours/Days	Rate	Total
	Senior Principal Engineer	4	\$210	\$840
	Senior Engineering Technician	2	120	240
	Clerical	2	65	130
	Dynalect Operator	8	340	2,720
	Assistant Dynalect Operator	8	160	1,280
	Dynalect Crew preparation	2	120	240
	Mobilization			3,170
	Per Diem	2	\$125	250
	Turnaround time after contract: three weeks		Estimated fee task 3:	\$8,870
Task 4	Drainage review	Hours	Rate	Total
	Senior Principal Engineer	4	\$210	\$840
	Associate Engineer	8	145	1,160
	Engineering Technician	8	120	960
	Turnaround time after contract: four weeks		Estimated fee task 4:	\$2,960
Task 5	Utility company coordination	Hours	Rate	Total
	Senior Principal Engineer	8	\$210	\$1,680
	Associate Engineer	8	145	1,160
	Turnaround time after contract: four weeks		Estimated fee task 5:	\$2,840
Task 6	Optional field topography	Hours	Rate	Total
	GeoWest Land Consultants, Inc.			\$5,000
	Turnaround time after contract: three weeks		Estimated fee task 6:	\$5,000
Task 7	Preparation contract documents and estimates	Hours	Rate	Total
	Senior Principal Engineer	8	\$210	\$1,680
	Associate Engineer	24	145	3,480
	Senior Engineering Technician	20	120	2,400
	Engineering Technician	12	115	1,380
	CAD Drafting	40	110	4,400
	Turnaround time after contract: eight weeks		Estimated fee task 7:	\$13,340
Task 8	Optional bidding and construction support services	Hours	Rate	Total

Senior Principal Engineer	8	\$210	\$1,680
Associate Engineer	8	145	1,160
Turnaround time after contract: as needed		Estimated fee task 8:	\$2,840
Total Estimated Project Fee			\$58,750

NON-COLLUSION AFFIDAVIT

State of California)
) ss.
County of Los Angeles)

_____, being first duly sworn, deposes and says that he or she is _____ of _____, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.”

Signature of Bidder

Business Address

Place of Residence

Subscribed and sworn to before me this ___ day of _____, 20__.

Notary Public in and for the County
of
State of California.

My Commission Expires _____, 20__.

WORKERS' COMPENSATION INSURANCE
CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____

(Contractor)

By:

(Signature)

(Title)

Attest:

By:

(Signature)

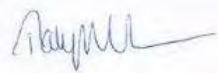
(Title)



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 3, 2015

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: TALYN MIRZAKHANIAN, SENIOR PLANNER 

SUBJECT: AN APPEAL OF PLANNING COMMISSION'S DECISION TO CERTIFY THE ADEQUACY OF AN ENVIRONMENTAL IMPACT REPORT AND APPROVE A PROJECT APPLICATION FOR: (1) A SITE PLAN REVIEW; (2) A VARIANCE (TO BUILD ON A SIGNIFICANT RIDGELINE); (3) AN OAK TREE PERMIT (TO ENCROACH INTO THE PROTECTED ZONE OF 25 OAK TREES AND FOR POTENTIAL THINNING OF SCRUB OAK AS NECESSARY FOR FUEL MODIFICATION); AND (4) A SCENIC CORRIDOR PERMIT (FOR DEVELOPMENT WITHIN A DESIGNATED SCENIC CORRIDOR) TO ALLOW FOR CONSTRUCTION OF A 7,633 SQ. FT. SINGLE-FAMILY RESIDENCE WITH AN ATTACHED 661 SQ. FT. GARAGE, 1,320 SQ. FT. BASEMENT, AND APPURTENANT ACCESSORY STRUCTURES ON A PREVIOUSLY GRADED PAD ON AN EXISTING LEGAL 5-ACRE LOT LOCATED AT 3121 OLD TOPANGA CANYON ROAD (APN 2072-023-013) WITHIN THE HILLSIDE MOUNTAINOUS (HM) ZONING DISTRICT AND SCENIC CORRIDOR (SC) OVERLAY ZONE.

MEETING DATE: AUGUST 12, 2015

SUMMARY RECOMMENDATION:

That the City Council adopt City Council Resolution No. 2015-1465 (Attachment A), denying the appeal and upholding the Planning Commission's decision to certify adequacy of the Final Environmental Impact Report and approve all requested entitlement permits as described above, for File No. 130000718 associated with the proposed project located at 3121 Old Topanga Canyon Road.

BACKGROUND:

The appeal of the Planning Commission’s decision regarding the subject project was first heard at a public hearing of the City Council on June 10, 2015. On that date, the City Council voted to continue the item to the meeting of August 12, 2015.

Since the June 10th meeting, and per the suggestion of City Council, the applicant, Hayne Architects, re-initiated discussions with the Old Topanga and Calabasas Highlands Homeowners’ Associations as well as the Santa Monica Mountains Conservancy via the letters provided in Attachment A. On July 7, 2015, the Calabasas Highlands HOA responded to the applicant via the letter included as Attachment B. On July 28, 2015, the applicant sent a follow-up response to the Calabasas Highlands HOA via the letter included as Attachment C. To date, no response has been received from the Santa Monica Mountains Conservancy or the Old Topanga HOA.

REQUESTED ACTION:

That the City Council adopt City Council Resolution No. 2015-1465, denying the appeal and upholding the Planning Commission’s decision to certify adequacy of the Final Environmental Impact Report and approve File No. 130000718 for: (1) a Site Plan Review; (2) a Variance (to build on a significant ridgeline); (3) an Oak Tree Permit (to encroach into the protected zone of 25 oak trees and for potential thinning of scrub oak as necessary for fuel modification); and (4) a Scenic Corridor Permit (for development within a designated scenic corridor) to allow for construction of a 7,633 sq. ft. single-family residence with an attached 661 sq. ft. garage, 1,320 sq. ft. basement, and appurtenant accessory structures on a previously graded pad on an existing legal 5-acre lot located at 3121 Old Topanga Canyon Road (APN 2072-023-013) within the Hillside Mountainous (HM) zoning district and Scenic Corridor (SC) overlay zone.

ATTACHMENTS:

- Attachment A: Letters from Applicant to the Calabasas Highlands HOA, the Old Topanga HOA, and the Santa Monica Mountains Conservancy
- Attachment B: Response Letter from the Calabasas Highlands HOA
- Attachment C: Response Letter from Applicant to the Calabasas Highlands HOA
- Attachment D: Resolution No. 2015-1465

LETTERS FROM APPLICANT TO:

- 1. OLD TOPANGA HOMEOWNERS' ASSOCIATION;**
- 2. CALABASAS HIGHLANDS HOMEOWNERS' ASSOCIATION; AND**
- 3. SANTA MONICA MOUNTAINS CONSERVANCY**



June 25, 2015

Jody Thomas
Old Topanga HOA
3217 Canon Place
Calabasas, CA 90290

RE: 3121 Old Topanga Canyon Road

Dear Jody,

First, I would like to thank you and Mike for reaching out to us this week. I appreciate and share your concern regarding adequate life safety access and at your request I will have another look at the approved Fire Department Access plans to verify their accuracy.

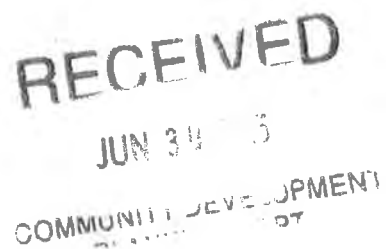
We also spoke briefly about our desire to get an organization to accept responsibility for our trail dedication offer. As you are probably aware, we have reached out to both Debbie Sharpton at MRT and Paul Edelman at SMMC in this regard with no success thus far. As trail access is a great concern to the community, perhaps you would be willing to lend your efforts towards this, which would allow the neighborhood continual access through the property. We intend to stand by this offer until some legal entity accepts the maintenance and liability of the trail with the understanding that this will not hold up our permitting process.

As always, we are open to any suggestions you may have on how we can make this a better project and would be available to discuss at any time.

Sincerely,

Robbin Hayne
AIA, Principal

CC: Maureen Tamuri





June 25, 2015

Nancy Rothenberg
Calabasas Highlands HOA
3520 Ivy Trail
Calabasas, CA 91302

RE: 3121 Old Topanga Canyon Road

Dear Nancy,

At the urging of City Council member James R. Bozajian, we would like to reach out to you and your members to see what, if anything, we could do for you to make this a better project for both my client and the community. As you are aware, we have sought your input from the very beginning of this project.

It seems to me that we have addressed the input from your community from those initial meetings by offering a trail dedication across this property, going so far as to meet with interested parties over the weekend to walk the site and the proposed trail location. Our intent would be to stand by this offer until such a time as some legal entity is able and willing to step up and accept maintenance and liability for this trail with the understanding that this will not hold up our permitting process.

If there is any other reasonable request that you may have we would be happy to meet with you to discuss. This would not include any relocation of proposed building pad as this has been shown conclusively to be the most environmentally sensitive location on the site.

I look forward to your response.

Sincerely,

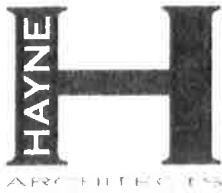
Robbin Hayne
AIA, Principal

CC: Maureen Tamuri

RECEIVED

JUN 30 2015

COMMUNITY DEVELOPMENT
PLANNING DEPT



VIA Certified Mail

July 22, 2015

Mr. Paul Edelman
Santa Monica Mountains Conservancy
5810 Ramirez Canyon Road
Malibu, California 90265

RE: 3121 Old Topanga Canyon Road

Dear Paul,

As I am sure you are aware, we were given Planning Commission approval for this Project on June 10, 2015. During this Appeal Period I would like to offer you, as we have done on our previous attempt on October 28, 2013, an opportunity to obtain a trail easement across this property as described on the attached diagram. We would also like to reinstate discussion regarding the possibility of an "open space" Deed Restriction on the Southern portion of the lot, also described in the attached diagram.

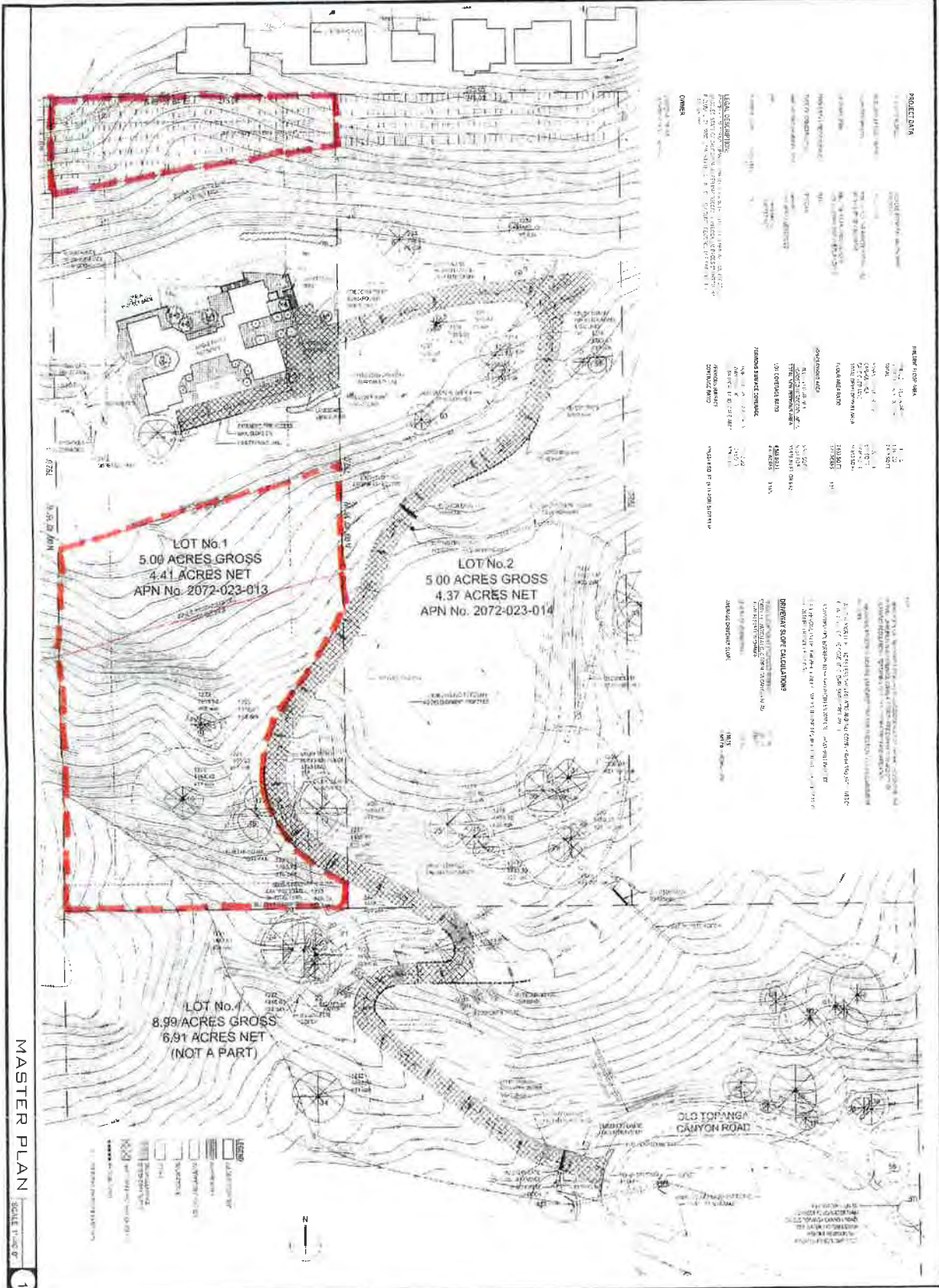
This offer is Conditional based upon the understanding that under no circumstance will the administrative process required to implement any agreement in this regard hold up or delay the permitting process for this Project.

We would like to receive your final disposition of this matter prior to the Appeal Hearing on August 12, 2015. If we do not hear back from you before then, we will assume that you continue to be not interested in this offer. I would hope that you would give this some serious consideration. I look forward to your response.

Sincerely,

Robbin Hayne
AIA, Principal

CC: Maureen Tamuri
Attachment



MASTER PLAN SCALE 1"=50'

A-1.0

- 1.00' FINISHED GRADE
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- 50.00' FINISHED GRADE



DATE: 10/15/2013
 SCALE: AS SHOWN
 DRAWN BY: HUL

**BROADWAY TRUST
 RESIDENCE**
 3131 OLD TOPANGA CANYON ROAD
 CALABASAS, CA 91302

HAYNE ARCHITECTS
 POST OFFICE BOX 39
 MALIBU CA 90265
 PH 310 456 0050
 FAX: 310 456 3925

PROJECT DATA

PROJECT NAME	BROADWAY TRUST RESIDENCE
CLIENT	BROADWAY TRUST
LOCATION	3131 OLD TOPANGA CANYON ROAD, CALABASAS, CA 91302
DATE	10/15/2013
DRAWN BY	HUL
CHECKED BY	HAYNE ARCHITECTS
SCALE	AS SHOWN
PROJECT NO.	HA-10000
DATE	10/15/2013

GENERAL NOTES

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CALIFORNIA BUILDING CODES AND ALL APPLICABLE ORDINANCES.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AGENCIES.
3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.
4. ALL UTILITIES SHALL BE DEPTH MARKED AND PROTECTED PRIOR TO CONSTRUCTION.
5. THE CONTRACTOR SHALL MAINTAIN EXISTING TREES AND LANDSCAPE FEATURES UNLESS OTHERWISE NOTED.
6. ALL EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED THROUGHOUT CONSTRUCTION.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AGENCIES.
8. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.
9. ALL UTILITIES SHALL BE DEPTH MARKED AND PROTECTED PRIOR TO CONSTRUCTION.
10. THE CONTRACTOR SHALL MAINTAIN EXISTING TREES AND LANDSCAPE FEATURES UNLESS OTHERWISE NOTED.

GENERAL NOTES (CONT.)

11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AGENCIES.
12. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.
13. ALL UTILITIES SHALL BE DEPTH MARKED AND PROTECTED PRIOR TO CONSTRUCTION.
14. THE CONTRACTOR SHALL MAINTAIN EXISTING TREES AND LANDSCAPE FEATURES UNLESS OTHERWISE NOTED.

**RESPONSE LETTER FROM
CALABASAS HIGHLANDS HOMEOWNERS' ASSOCIATION**

July 7, 2015

Robbin Hayne
Hayne Architects
PO Box 39
Malibu, CA 90265

Dear Robbin:

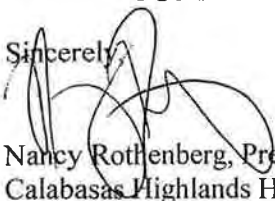
Thank you for your letter of June 25. We appreciate the spirit and tone of the letter, and we hope that you find our response to be that way as well. Of course we do not agree with your letter that the proposed building pad has been shown to be the most environmentally sensitive location at this site. As you know from the appeal and previous statements at hearings, there are many issues the EIR fails to address. As stated in the appeal "the appellants believe the PC made numerous errors of fact and law that were used to justify the variance findings, and overlooked evidence provided to demonstrate that the EIR is inadequate."

All of us heard Mr. Bozajian's desire at the City Council meeting that the applicant and the neighbors work to resolve differences and find a "compromise." Perhaps he doesn't know that we have met together previously? As you know from our comments, the Calabasas Highlands HOA's main issue is with the location of the house – on a significant ridgeline. While we'd all like to find common ground, we don't know of any solution that would accommodate both your client's desire to locate the house on the ridgeline, as you reiterate in your letter, and our desire, in accordance with what we believe the regulations require, not to have it there.

With regard to the trail easement, we are unclear about what you mean in your letter about "some legal entity . . . accepting maintenance and liability" for the trail "with the understanding this will not hold up our permitting process," and why this is coming up now. As you know from our appearances before the Planning Commission, our preference is for the current location of the trail, which of course would remain if the house were placed on a different location on the site. If that is not the ultimate result, we refer you to our testimony before the Commission on April 30 where we stated that the easement should be a project condition. The appeal also has this as one of the bulleted issue items: "Relocating the trail and giving a permanent easement for it, not one that can be revoked or not enforced."

If you have any questions or would like further discussion, feel free to let me know. My email is nrothenberg@ptpn.com.

Sincerely,



Nancy Rothenberg, President
Calabasas Highlands HOA

cc: Maureen Tamuri
Jody Thomas, Old Topanga HOA

RECEIVED

JUL 09 2015

COMMUNITY DEVELOPMENT
PLANNING DEPT

**RESPONSE LETTER FROM THE APPLICANT TO THE
CALABASAS HIGHLANDS HOMEOWNERS' ASSOCIATION**



July 28, 2015

Nancy Rothenberg
Calabasas Highlands HOA
3520 Ivy Trail
Calabasas, CA 91302

RE: 3121 Old Topanga Canyon Road

Dear Nancy,

I received your letter dated July 7, 2015 and also appreciate the civil tone of your response. As we have been communicating since July of 2013, I find it most unfortunate that we are unable to reach any sort of productive compromise regarding our Project. At this point, we have an Approved Project that has been thoroughly vetted through the EIR process and 3 Planning Commission Hearings. The Appeal Statement that was filed, in my professional opinion, contains nothing more than what has already been discussed through the course of this process.

Currently, there is no official trail on this property as is thoroughly explained in the Staff Reports prepared for each of the Planning Commission hearings and the City Council Meeting. In the spirit of being a good neighbor, my Client has to date not pursued prosecution of illegal trespassing that I suspect is still happening despite the numerous postings and repostings of "no trespassing" signage on his private property. This illegal trespassing will not be allowed to continue indefinitely. As an avid hiker and mountain biker throughout the Santa Monica Mountains, I appreciate your desire to have trail access where there currently is none. I would think that your organization would be a strong advocate for obtaining a legal easement and creating an official trail for the community.

Despite the delays and considerable additional costs my Client has had to endure as a result of this opposition, the offer for a trail easement at the northern edge of the property still stands. Per mitigation measure 4.3-1 of the FEIR, the trail easement is subject to the Approval of the Project and acceptance for maintenance and liability by a suitable public agency. In our own effort to ensure trail access, we have reached out to both the *Mountains Restoration Trust* and the *Santa Monica Mountains Conservancy*, but have not been successful to date. I hope that you too will reach out to these agencies to help ensure legal access.

As always, I am available for any further questions you may have.

Sincerely,

Robbin Hayne
AIA, Principal

CC: Maureen Tamuri

Post Office Box 39
Malibu, CA 90265
P: 310.456.0050
www.haynearchitects.com

RESOLUTION NO. 2015-1465

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, DENYING AN APPEAL AND UPHOLDING THE PLANNING COMMISSION DECISION TO CERTIFY THE ADEQUACY OF AN ENVIRONMENTAL IMPACT REPORT AND APPROVE A PROJECT APPLICATION FOR: (1) A SITE PLAN REVIEW; (2) A VARIANCE (TO BUILD ON A SIGNIFICANT RIDGELINE); (3) AN OAK TREE PERMIT (TO ENCROACH INTO THE PROTECTED ZONE OF 25 OAK TREES AND FOR POTENTIAL THINNING OF SCRUB OAK AS NECESSARY FOR FUEL MODIFICATION); AND (4) A SCENIC CORRIDOR PERMIT (FOR DEVELOPMENT WITHIN A DESIGNATED SCENIC CORRIDOR) TO ALLOW FOR CONSTRUCTION OF A 7,633 SQ. FT. SINGLE-FAMILY RESIDENCE WITH AN ATTACHED 661 SQ. FT. GARAGE, 1,320 SQ. FT. BASEMENT, AND APPURTENANT ACCESSORY STRUCTURES ON A PREVIOUSLY GRADED PAD ON AN EXISTING LEGAL 5-ACRE LOT LOCATED AT 3121 OLD TOPANGA CANYON ROAD (APN 2072-023-013) WITHIN THE HILLSIDE MOUNTAINOUS (HM) ZONING DISTRICT AND SCENIC CORRIDOR (SC) OVERLAY ZONE.

Section 1. The City Council has considered all of the evidence submitted into the administrative record which includes, but is not limited to:

1. Agenda reports were prepared by the Community Development Department.
2. Staff presentation at the public hearing held on June 10, 2015 and August 12, 2015 before the City Council.
3. The City of Calabasas Land Use and Development Code, General Plan, and all other applicable regulations and codes.
4. Public comments, both written and oral, received and/or submitted at or prior to the public hearing, supporting and/or opposing the applicant's request.
5. Testimony and/or comments from the applicant and its representatives submitted to the City in both written and oral form at or prior to the public hearing.
6. All related documents received and/or submitted at or prior to the public hearing.

7. Planning Commission Resolution No. 2015-576 certifying adequacy of the EIR and approving File No.130000718.
8. The written appeal of the Planning Commission decision, as filed on May 8, 2015 by the appellants.

Section 2. Based of the foregoing evidence, the City Council finds that:

1. The applicant submitted an application and project plans for File No. 130000718 on June 10, 2013.
2. Revised plans were submitted on the following dates: August 7, 2013, October 9, 2013, December 18, 2013, and March 7, 2014.
3. An Initial Study was prepared and made available for public review on May 30, 2014, and a public scoping meeting was held on June 12, 2014. The public circulation period for the Initial Study ended on June 30, 2014.
4. The Draft Environmental Impact Report was made available for public review on September 3, 2014; the public review period ended on October 20, 2014. Comments sent to Planning staff were responded to and incorporated in the Final Environmental Impact Report.
5. On June 4, 2014, the application was deemed complete and the applicant was notified.
6. The Planning Commission reviewed the project at noticed public hearings held on January 15, 2015, March 5, 2015, and April 30, 2015.
7. On April 30, 2015, the Planning Commission voted (4-1) to adopt Resolution No. 2015-576, approving File No. 130000718 and certifying adequacy of the associated Environmental Impact Report.
8. On May 8, 2015, consistent with CMC Chapter 17.74, an appeal of the Planning Commission decision was filed by the Calabasas Highlands and Old Topanga Homeowner's Associations.
9. Notice of the June 10, 2015 City Council public hearing was mailed or delivered to property owners within 500 feet of the property as shown on the latest equalized assessment roll, and was mailed or delivered at least ten (10) days prior to the hearing to the project applicant.

10. Notice of the June 10, 2015 City Council public hearing was posted at Juan Bautista de Anza Park, the Calabasas Tennis and Swim Center, Gelson's Market, the Agoura Hills/Calabasas Community Center, and at Calabasas City Hall.
11. Notice of the City Council public hearing was mailed or delivered at least ten (10) days prior to the hearing to the project applicant.
12. Notice of the City Council public hearing included the notice requirements set forth in Government Code Section 65009 (b)(2).
13. Following the public hearing on June 10, 2015, the City Council continued the item to August 12, 2015.
14. The project site is currently zoned Hillside Mountainous (HM) with an overlay zoning designation of Scenic Corridor (SC).
15. The land use designation for the project site under the City's adopted General Plan is Hillside Mountainous (HM).
16. Properties surrounding the project site are zoned HM-SC, RC-OT-SC, and RC-CH, and have corresponding General Plan land use designations of HM and RC.

Section 3. In view of all of the evidence presented and based on the following findings and conclusions, the City Council hereby certifies the adequacy of the Final Environmental Impact Report (EIR), in accordance with CEQA Guidelines, Sections 15090 and 15091.

EIR CERTIFICATION

Based upon the facts and information contained in the proposed Final Environmental Impact Report, together with all written and oral reports included for the environmental assessment for the application, the City Council certifies that: (1) the Final Environmental Impact Report has been prepared in full compliance with the California Environmental Quality Act and the State CEQA Guidelines promulgated thereunder; (2) the Final Environmental Impact Report reflects the independent judgment and analysis of the City; and (3) this Council has reviewed and considered the information contained in said Environmental Impact Report with regard to the project application, and has determined the analysis to be fully adequate.

EIR FINDINGS

- A. The City Council acknowledges that pursuant to Section 15091 of the CEQA Guidelines, "No public agency shall approve or carry out a project for which an Environmental Impact Report has been certified which identifies one or more significant environmental effects of the project unless the public agency makes one or more written findings for each of those significant effects, accompanied by a brief explanation for the rationale for each finding.

Because the Final EIR identifies one or more potentially significant environmental effects of the proposed project, the City Council hereby adopts the Statement of Facts and Findings set forth below as required by Section 15091 of the CEQA Guidelines:

- i. Based on the analyses provided in the Initial Study and EIR prepared for this project, the project may cause potentially significant impacts in the areas of "biological resources" and "recreation" (trails) unless the appropriate mitigation measures are incorporated and implemented.
 - ii. Therefore, mitigation measures have been incorporated into the project via the Mitigation Monitoring and Reporting Program (MMRP) attached as Attachment 1 to this Resolution to mitigate any potential impacts to levels that are less than significant. The MMRP includes six (6) mitigation measures for biological resources and one (1) mitigation measure for recreational facilities (trails). The MMRP also includes cultural resources monitoring protocols discussed in the project's Initial Study.
- B. The City Council hereby adopts the Mitigation Monitoring and Reporting Program set forth in the Final EIR and attached to this Resolution as Attachment 1.
- C. The foregoing findings and determinations, which reflect the independent analysis of the City of the matters in the record pertaining thereto and are the independent judgment of the City, are based on the information in the record, including but not limited to the findings set forth herein. The City Council further finds that substantial evidence exists to support each of these findings.
- D. The City Council hereby identifies that the location of records with respect to the Final EIR and other documents and materials constituting the record of proceedings with respect to the certification of the Final EIR is the Community Development Department of the City of Calabasas, and that the

custodian of records with respect to the Final EIR and other documents and material constituting the record of proceedings with respect to the certification of the Final EIR is the Director of Community Development of the City of Calabasas.

Section 4. The Community Development Department staff shall prepare a Notice of Determination for the Final EIR consistent with State CEQA Guidelines Section 15094(b), and shall promptly file the Notice of Determination with the County Clerk of the County of Los Angeles.

Section 5. In view of all of the evidence and based on the following findings, the City Council concludes as follows:

FINDINGS

Section 17.62.020 of the Calabasas Municipal Code (CMC) allows the review authority to approve a **Site Plan Review Permit** provided that the following findings are made:

- 1. The proposed project complies with all applicable provisions of this Development Code;*

The project site is located within the Hillside Mountainous (HM) zoning district and is required to comply with the permitted land uses for the HM zoning district established in Section 17.11.010 of the CMC as well as the development standards provided in Section 17.16.020 of the CMC for development in the HM zone. Construction of one single-family residence is an allowed use in the HM zoning district. The Code does not set a maximum FAR or site coverage standard for development in the HM zoning district; therefore development size is limited via other standards, such as setbacks, height, and permeability. The project will provide 93.46% permeable surface area, in conformance with the Code's requirement of 86% minimum permeable surfaces for the HM zoning district. The structure is set back a minimum of 50 feet from the front (east) property line, 70.4 feet from the rear (west) property line, 179.6 feet from the northern side property line, and 482.5 feet from the southern side property line. Section 17.16.020 of the Municipal Code requires that a structure in the HM zone be set back a minimum of 50 feet from the front and rear property lines and 25 feet from the side property lines. The proposed project complies with the applicable setback standards. The proposed building ranges in height from 10 feet to 25 feet above natural or existing grade (whichever is lower), in compliance with the maximum height limit for the HM zoning district, which is 25 feet.

The project is also required to comply with the requirements set forth in Section 17.20.150 (Hillside and Ridgeline Development) of the CMC. The Project does not meet the established 50-foot ridgeline setback standard set out in Section 17.20.150.C.2 of the Code because the previously graded and certified building pad was constructed directly on the natural ridgeline. The proposed project, therefore, requires a variance from the City's standards for Hillside and Ridgeline Development (Chapter 17.20.150.C.3) to permit construction on the ridgeline. The project has, however, achieved other goals of the City's Hillside ordinance by including the use of landscape and rooflines in order to recreate the linear contours of a disturbed ridgeline and the use of plantings along the slope side of development to screen and soften the architecture. Therefore, and based also upon the Variance findings provided below, the proposed project meets this finding.

2. *The proposed project is consistent with the General Plan, any applicable specific plan, and any special design theme adopted by the city for the site and vicinity;*

The General Plan designation for the subject property is Hillside Mountainous (HM). The proposed project consists of construction of a 7,633 square-foot single-family residence plus associated garage area, basement, and appurtenant accessory structures (pool and spa) on a vacant but disturbed 5-acre parcel located at 3121 Old Topanga Canyon Road. Approximately 4.65 acres (93% of the property) will be left undisturbed. The HM designation accommodates single-family detached housing in a low intensity, rural setting; therefore, the proposed project is consistent with the intended uses for the HM land use designation.

By offering an easement for public trail use in an area of the site near the location of an existing trail and adjacent to existing Santa Monica Mountains Conservancy Open Space, the applicant is complying with Policy X-13 of the General Plan, which requires trail planning as a condition of approval for future development projects on lands where proposed new trails are planned; this Policy is to be achieved within the legal limitations of the city's land use power and with due respect for private property rights.

Chapter IX of the General Plan emphasizes that new development shall conform to the character of its natural setting, and should be accomplished through infill and revitalization of existing developed areas in order to conserve undeveloped areas. It is crucial that future development is accommodated and shaped in infill locations in a manner that retains the character of Calabasas and minimizes environmental effects. In the development of the proposed project's design, the architect utilized design strategies including building orientation, roofline profile, building articulation, earth-toned exterior materials and colors, and landscape to blend the structure into the natural environment to the extent feasible and to

provide a high-quality design. In particular, the articulated, four-wing design minimizes the home's visible mass, reducing the visual impacts. The project's design also utilized building orientation to maximize natural ventilation and uses deep eaves to provide passive cooling and reduce energy needs. The proposed design complies with the following General Plan Policies: (1) Policy IX-1, which requires that new development is of high-quality design, aesthetically pleasing, and contributes to a positive image for the City; (2) Policy IX-5, which requires that new development is aesthetically compatible with the area's natural environment; (3) Policy IX-6, which requires that that new development preserve views of identified scenic resources from designated scenic corridors; (4) Policy IX-8, which requires that new developments establish architectural and siting design themes that are compatible with the surrounding context, the natural environment, etc.; (5) Policy IX-12, which requires that development provide appropriate transitions between different projects and between suburban and rural/semi-rural land uses through the provision of buffer areas, landscaping, etc.; (6) Policy IX-14, which promotes lower level lighting/illumination through implementation of the City's Dark Skies ordinance; and (6) Policy IX-16, which requires integration of sustainable practices into the design of developments, including site planning, building form, materials and landscaping.

Policy III-14 encourages preservation of all significant ridgelines and other significant topographic features. Approximately 93% of the rugged topography and hillsides are being preserved by this proposal; however, the applicant is requesting a variance from the ridgeline preservation requirement because the previously graded and certified building pad was constructed directly on the natural ridgeline and because utilizing the existing pad would minimize additional landform alteration and grading. The "ridgeline" location is actually this man-made flat building pad that was carved into the site more than 20 years ago. Adherence to Policy III-14 actually dictates that site development be accomplished on the previously graded pad, so as to preserve the balance of the undisturbed site and significant topographical features in their natural state. This proposal is also in conformance with other Hillside Management policies, such as Policy III-12, which encourages minimizing the alteration of existing landforms and maintaining the natural topographic characteristic of hillside areas, allowing only the minimal disruption required to recognize basic property rights. Therefore, and based upon the Variance findings provided below, the proposed project is in compliance with the General Plan.

The project is also required to comply with the City's Scenic Corridor Development Guidelines. The design guidelines, recommendations, and requirements set forth by the Scenic Corridor Development Guidelines have been incorporated into the site design to minimize the visual impact of the project to scenic vistas from Old Topanga Canyon Road. The setbacks, roofline

variation and orientation, use of colors and materials consistent with the natural color palette, and the installation of landscape would reduce the impact of the ridgeline location of the home when viewed from the scenic corridor. Based on the visual simulations prepared to assess the impact of the project on the scenic corridor, with the exception of occupying a designated significant ridgeline, the project is otherwise consistent with the City's development guidelines for scenic corridors, including those that pertain to minimization of grading, as well as scale, coloration, and other standards which the City uses to achieve the goal of minimizing visual impacts within scenic corridors. Therefore, the proposed project meets this finding.

3. The approval of the site plan review is in compliance with the California Environmental Quality Act (CEQA);

An Environmental Impact Report (EIR) was prepared for this project. In preparing the EIR, staff independently reviewed, evaluated, and exercised judgment over the project and the project's environmental impacts, and the Planning Commission certified the adequacy of the EIR on April 30, 2015 via Planning Commission Resolution No. 2015-576. The EIR identifies the areas where the project may have a potential effect on the environment. All impacts listed as potentially significant have been mitigated to levels that are no longer significant, and a Mitigation, Monitoring and Reporting Program is incorporated by reference and attachment to this resolution.

4. The proposed structures, signs, site development, grading and/or landscaping are compatible in design, appearance and scale, with existing uses, development, signs, structures and landscaping for the surrounding area;

The proposed project consists of construction of a 7,633 square-foot single-family residence plus associated garage area, basement, and appurtenant accessory structures (pool and spa) on a vacant but disturbed 5-acre parcel. The two properties to the east of the subject site are similarly zoned and sized, and like the subject parcel, have certified building pads that were constructed in 1991. Neither one of these two lots has yet been developed, but they are both zoned for and allow the same uses as the subject property, and will be subject to the same development standards as the proposed project. The property to the south of the project site is larger (almost twice the size) of the subject property, is also an existing legal, developable lot, but does not have a graded building pad on it. This lot is dual-zoned HM and OS, so any future development would be guided by the HM and OS zone development standards. The lot immediately west of the project site is protected open space owned by the Santa Monica Mountains Conservancy.

To the north, the project abuts a residential subdivision (the Calabasas Highlands) consisting of relatively small lots averaging 5,000 square-feet in size. Development in the Calabasas Highlands is subject to the standards established for the Calabasas Highlands overlay zone, which provide for a maximum Floor Area Ratio (FAR) of 0.45 and a maximum home size of 3,500 square-feet. Southeast of the project site, but not immediately adjacent, is the Old Topanga rural community, which is subject to the standards established for the Old Topanga overlay zone. Lots in the Old Topanga community average approximately 12,500 square-feet in size and range from 2,844 to 62,345 square-feet, with homes limited to 3,500 square-feet. Staff conducted a home comparison analysis, which shows that the proposed FAR of the project is compatible with the FARs of existing homes in the Calabasas Highlands and Old Topanga communities; in fact, the proposed project's FAR is far lower than that of existing nearby homes. FARs for homes in the immediate vicinity range from 0.11 to 0.41, with an average of 0.36 – much greater than the proposed project's gross FAR of 0.04 (excluding the garage). Staff also calculated the average gross FAR of 24 existing homes located on HM-zoned properties along Mulholland Highway and Dry Canyon Cold Creek. The average FAR for these 24 homes is 0.068; again, greater than the proposed project's gross FAR of 0.04.

Additionally, the use of proposed earth-tone colors, slate roof tiles, wood siding, and rock accent would contribute to the blending of the home into the ridgeline profile, and the use of landscaping, as proposed, would also contribute to the screening and blending of the home into the surrounding natural environment when viewed from the scenic corridor. Therefore, it is compatible in use, design, appearance, and scale with existing buildings in the surrounding area and meets this finding.

5. The site is adequate in size and shape to accommodate the proposed structures, yards, walls, fences, parking, landscaping, and other development features; and

The project proposes construction of a 7,633 square-foot single-family residence with an attached 661 sq. ft. garage, 1,320 sq. ft. basement, and appurtenant accessory structures (pool and spa) on an existing 5-acre lot. The project site is a previously disturbed parcel, which has an existing, graded building pad approximately 22,000-square-feet in size. The footprint of the proposed structure would cover approximately 6,844 square-feet of the site, for a site coverage calculation of 3.56%; and the total floor area proposed results in a FAR calculation of 0.05 (based on a net site area of 4.41 acres).

The Code does not set a maximum FAR or site coverage standard for development in the HM zoning district; therefore development size is limited via other standards, such as setbacks, height, and permeability. The project will

provide 93.46% permeable surfaces, in conformance with the Code's requirement of 86% minimum permeable surface areas for the HM zoning district. The structure is set back a minimum of 50 feet from the front (east) property line, 70.4 feet from the rear (west) property line, 179.6 feet from the northern side property line, and 482.5 feet from the southern side property line. Section 17.16.020 of the Municipal Code requires that a structure in the HM zone be set back a minimum of 50 feet from the front and rear property lines and 25 feet from the side property lines. The proposed project complies with the applicable setback standards. The proposed building ranges in height from 10 feet to 25 feet above natural or existing grade (whichever is lower), in compliance with the maximum height limit for the HM zoning district, which is 25 feet. Therefore, the proposed project meets this finding.

6. *The proposed project is designed to respect and integrate with the existing surrounding natural environment to the maximum extent feasible.*

Proposed project development is concentrated on an existing graded building pad and will utilize an existing driveway. The graded building pad and the existing concrete driveway are currently the only significantly disturbed portions of the property. Minimal additional site disturbance will result from the proposed project, preserving over 90% of the existing rugged terrain remaining on site.

The addition of a building to this currently graded site would change the existing visual character of the site. However, the design guidelines, recommendations, and requirements set forth by the Scenic Corridor Development Guidelines have been incorporated into the site design to minimize the visual impact of the project to scenic vistas. These include: (a) the use of architectural colors and materials similar to the natural surrounding environment, including weather wood siding, natural colored stone veneer and bronze windows and doors; (b) the addition of landscape buffers to screen views of the home from Old Topanga Canyon Road; and (c) and minimizing impacts of views from the Scenic Corridor by setting back the peak of the roof from the edge of the ridgeline and aligning it with the original ridgeline profile so as to reduce its visibility from downslope locations.

As mentioned above, a dense landscape buffer is proposed along the southeast corner of the building pad to screen views of the house from the Scenic Corridor. A second dense landscape buffer is proposed along the northeast corner of the building pad to block views of the two-level portion of the house from the community to the north. Plant materials include Coast Live Oak, Bay Laurel, Arbutus Marina, and Jacaranda. New Coast Live Oak trees will complement existing oak trees on the site. The landscape plan places significant emphasis on hardscape, patios, and decks in proximity to the home. Exterior

terraces, patios and walkways would be paved with Durango stone to blend in with the natural environment and to complement the proposed materials for the home. Therefore, the proposed project meets this finding.

Section 17.62.050(D) of the Calabasas Municipal Code (CMC) allows the review authority to approve a **Scenic Corridor Permit** provided that the following findings are made:

1. The proposed project design complies with the scenic corridor development guidelines adopted by the council;

The addition of a building to this currently graded site would change the existing visual character of the site. However, the design guidelines, recommendations, and requirements set forth by the Scenic Corridor Development Guidelines have been incorporated into the site design to minimize the visual impact of the project to scenic vistas. These include: (a) the use of architectural colors and materials similar to the natural surrounding environment, including weather wood siding, natural colored stone veneer and bronze windows and doors; (b) the addition of landscape buffers to screen views of the home from Old Topanga Canyon Road; and (c) and minimizing impacts of views from the Scenic Corridor by setting back the peak of the roof from the edge of the ridgeline and aligning it with the original ridgeline profile so as to reduce its visibility from downslope locations.

Based on the visual simulations prepared to assess the impact of the Project on the scenic corridor, with the exception of occupying a designated significant ridgeline for which a Variance is recommended below, the Project would be otherwise consistent with the City's development guidelines for scenic corridors, including those that pertain to minimization of grading, as well as scale, coloration, and other standards which the City uses to achieve the goal of minimizing visual impacts within scenic corridors. Therefore, the proposed project meets this finding.

2. The proposed project incorporates design measures to ensure maximum compatibility with and enhancement of the scenic corridor;

The design guidelines, recommendations, and requirements set forth by the Scenic Corridor Development Guidelines have been incorporated into the site design to minimize the visual impact of the project to scenic vistas. These include: (a) the use of architectural colors and materials similar to the natural surrounding environment, including weathered wood siding, natural colored stone veneer and bronze windows and doors; (b) the addition of landscape buffers to screen views of the home from Old Topanga Canyon Road; and (c) and minimizing impacts of views from the Scenic Corridor by setting back the

peak of the roof from the edge of the ridgeline and aligning it with the original ridgeline profile so as to reduce its visibility from downslope locations. The articulated, four-wing design also reduces visibility from the scenic corridor, by minimizing the project's visible mass.

While the project would introduce night light into an area that is generally not illuminated, a Driveway Lighting Plan has been prepared for the project, and the plan complies with the requirements of the City's Dark Skies Ordinance to prevent light trespass and limit sky glow. Additionally, lighting will be limited to the developed portion of the property, while approximately 93% of the site will remain in its natural state with no lighting whatsoever. Therefore the proposed project meets this finding.

3. *The proposed project is within an urban scenic corridor designated by the General Plan, and includes adequate design and landscaping, which serves to enhance and beautify the scenic corridor;*

The design guidelines, recommendations, and requirements set forth by the Scenic Corridor Development Guidelines have been incorporated into the site design to minimize the visual impact of the project to scenic vistas. These include: (a) the use of architectural colors and materials similar to the natural surrounding environment, including weathered wood siding, natural colored stone veneer and bronze windows and doors; (b) the addition of landscape buffers to screen views of the home from Old Topanga Canyon Road; and (c) and minimizing impacts of views from the Scenic Corridor by setting back the peak of the roof from the edge of the ridgeline and aligning it with the original ridgeline profile so as to reduce its visibility from downslope locations.

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4. *The proposed structures, signs, site development, grading, and/or landscaping related to the proposed use are compatible in design, appearance, and scale, with existing uses, development, signs, structures, and landscaping of the surrounding area;*

The proposed project consists of construction of a 7,633 square-foot single-family residence plus associated garage area, basement, and appurtenant accessory structures (pool and spa) on a vacant but disturbed 5-acre parcel. The two properties to the east of the subject site are similarly zoned and sized, and like the subject parcel, have certified building pads that were constructed in 1991. Neither one of these two lots has yet been developed, but they are both zoned for and allow the same uses as the subject property, and will be subject to the same development standards as the proposed project. The property to the south of the project site is larger (almost twice the size) of the subject property, is also an existing legal, developable lot, but does not have a graded building pad on it. This lot is dual-zoned HM and OS, so any future development would be guided by the HM and OS zone development standards. The lot immediately west of the project site is protected open space owned by the Santa Monica Mountains Conservancy.

To the north, the project abuts a residential subdivision (the Calabasas Highlands) consisting of relatively small lots averaging 5,000 square-feet in size. Development in the Calabasas Highlands is subject to the standards established for the Calabasas Highlands overlay zone, which provide for a maximum Floor Area Ratio (FAR) of 0.45 and a maximum home size of 3,500 square-feet. Southeast of the project site, but not immediately adjacent, is the Old Topanga rural community, which is subject to the standards established for the Old Topanga overlay zone. Lots in the Old Topanga community average approximately 12,500 square-feet in size and range from 2,844 to 62,345 square-feet, with homes limited to 3,500 square-feet. Staff conducted a land development comparison analysis, which showed that the proposed FAR of the project is compatible with the FARs of existing homes in the Calabasas Highlands and Old Topanga communities; in fact, the proposed project's FAR is far lower than that of existing nearby homes. FARs for homes in the immediate vicinity range from 0.11 to 0.41, with an average of 0.36 – much greater than the proposed project's gross FAR of 0.04 (excluding the garage). Staff also calculated the average gross FAR of 24 existing homes located on HM-zoned properties along Mulholland Highway and Dry Canyon Cold Creek. The average FAR for these 24 homes is 0.068; again, greater than the proposed project's gross FAR of 0.04.

Additionally, the use of proposed earth-tone colors, slate roof tiles, wood siding, and rock accent would contribute to the blending of the home into the ridgeline profile, and the use of landscaping, as proposed, would also contribute to the screening and blending of the home into the surrounding natural environment when viewed from the scenic corridor. Additionally, a much greater portion of the subject property will remain in its natural state, compared to nearby residential properties. Therefore, it is compatible in use, design, appearance, and scale with existing buildings in the surrounding area and meets this finding.

Section 17.62.080 of the Calabasas Municipal Code (CMC) allows the review authority to approve a **Variance** provided that the following findings are made:

- 1. That there are special circumstances applicable to the property which do not generally apply to other properties in the same zoning district (i.e., size, shape, topography, location or surroundings), such that the strict application of this chapter denies the property owner privileges enjoyed by other property owners in the vicinity and in identical zoning districts;*

The City's current Hillside and Ridgeline Ordinance (adopted in 2010) requires development to be sited 50 feet below and horizontally away from a significant ridgeline. The project cannot meet the established 50-foot ridgeline setback standards set out in Section 17.20.15.C.2 because the previously graded and certified building pad was constructed directly on the natural ridgeline (e.g., with a zero-foot setback). The pad had been in place for approximately 20 years before the ridgeline was delineated in the City's General Plan and setback standards were established in the Development Code.

The subject site is located within the Hillside Mountainous (HM) zoning district. The Hillside Mountainous zone is a special purpose zone that characteristically includes properties larger in size with steep hillsides, rugged terrain, and visual resources (significant native vegetation, rock outcroppings, and/or ridgelines). Accordingly, the project site is characterized by steep slopes, with rugged topography on the south slope and a graded north slope. The existing, graded building pad is largely unvegetated with exposed soil. The topographical constraints prevent the proposed residence from being constructed elsewhere on the property without causing substantial amounts of disturbance through grading and other landform alterations.

While the subject property is on a designated significant ridgeline, the proposed project presents the special circumstance of being located on a legal, existing, graded and certified building pad, for which an access driveway has already been constructed per previous County approvals. Strict application of the ridgeline standard would require development on an undisturbed, steeply sloped, hillside portion of the lot, requiring nearly 12,300 cubic yards more grading and resulting in substantial habitat damage and destruction due to grading and the required fuel modification zone around the alternative hillside location. Additionally, development on the undisturbed hillside would increase construction costs by approximately \$1,393,375.00, imposing a substantial additional cost burden on the property owner, not required to be borne by other similarly situated property owners.

Strict application of the standard would also not take into account the existence of the disturbed, legal, graded pad on this parcel. Therefore, a special circumstance exists relative to the subject property when compared with other undisturbed HM-zoned properties and other properties located on a significant ridgeline. Given these circumstances, the proposed project meets this finding.

2. *That granting the variance is necessary for the preservation and enjoyment of substantial property rights possessed by other property owners in the same vicinity and zoning district and denied to the property owner for which the variance is sought;*

The project site is located within the Hillside Mountainous (HM) zoning district and is required to comply with the permitted land uses for the HM zoning district. Construction of one single-family residence is the main allowed use in the HM zoning district. Other possible uses in the HM zoning district are ancillary to residential uses, namely residential care homes, manufactured homes, secondary dwelling units, and accessory structures. Other HM zoned properties in the immediate vicinity of the project site have not yet been developed. However, when they are developed, those structures would be subject to the same development standards as the proposed house. The two properties to the east of the project site, on which graded pads also already exist, would be allowed to have homes on the graded pads, because those two pads are not located on the ridgeline. In order for the subject property to enjoy the same substantial property rights as other property owners in the same vicinity, the proposed home would either have to be constructed on the graded ridgeline (as proposed) or would have to be built into the undisturbed southern slope of the property. Construction of a home on the undisturbed, steeply sloped, hillside portion of the lot would require nearly 12,300 cubic yards more grading and result in substantial habitat damage and destruction, which would be inconsistent with policies in the City's General Plan pertaining to habitat conservation, and would be inconsistent with zoning standards applicable to hillside grading.

Other HM-zoned properties in the City with homes constructed on a significant ridgeline are located approximately 1.5 miles northwest of the project site, along Dry Canyon Cold Creek. The homes located at 24359, 24353, and 24355 Dry Canyon Cold Creek are located on a significant ridgeline, on lots approximately 2.5 acres in size (half the size of the subject property). The homes on these three HM-zoned, ridgeline lots range in size from 3,532 square feet to 6,885 square-feet (excluding garages). The FARs range between 0.03 and 0.06, where the FAR for the proposed home, also excluding its garage, is 0.04, clearly within the range of other existing homes located on ridgelines and in the HM zone. Although these homes were constructed prior to the adoption of the ridgeline setback requirement, the pad on the subject property was also graded

prior to the adoption of the requirement; and the existence of the graded, legal pad and the access driveway creates a special circumstance for this property owner. To this end, the granting of the variance is warranted and necessary to afford the subject property owner the same rights as properties in the vicinity with identical zoning and also located on designated significant ridgelines, to build a single-family residence on a ridgeline lot zoned HM. Denying the Variance would deny the applicant the right to build a house on a ridgeline lot zoned HM without the additional massive and unreasonable cost involved with grading a new terraced set of building pads out of an undisturbed hillside (approximately \$1,393,375.00 in additional costs), without the additional unreasonable environmental impacts associated with this additional grading into the hillside, and without the additional habitat disturbance caused by the required fuel modification zone. Other properties in the vicinity zoned HM have single-family residences on the ridgeline, built without these massive and unreasonable additional impacts. Just as the three homes along Dry Canyon Cold Creek were built prior to the adoption of ridgeline protection standards, this property has an existing, legal graded pad approved and built prior to the adoption of ridgeline protection standards. Given these circumstances, the proposed project meets this finding.

3. *That granting the variance would not constitute the granting of a special privilege inconsistent with the limitations of other properties in the same zoning district;*

The City's current Hillside and Ridgeline Ordinance (adopted in 2010) requires development to be sited 50 feet below and away from a significant ridgeline. Other undeveloped, ridgeline properties are subject to this standard, as is the subject property. What distinguishes the subject property from other undeveloped ridgeline properties is that, prior to the 2010 adoption of ridgeline protection policies, a 22,000 square-foot building pad was graded and certified along the ridgeline on this property. Additionally, an access driveway was constructed to that ridgeline pad. The natural ridgeline along the property was significantly altered (grading of as much as twenty-two feet), and no longer exists. The design of the proposed home and the use of the existing building pad will visually recreate the original ridgeline profile on the site while eliminating the need to grade a new set of terraced building pads at a lower elevation and with additional retaining walls and drainage structures. A new single-family dwelling at the alternative, lower elevation, on the southern slope, visible from Old Topanga Canyon Road, would be both more visible from the scenic corridor and require nearly 12,300 cubic yards more grading, resulting in substantial habitat damage and destruction. More specifically, and in comparison to the proposed project, the alternative hillside location would damage: (1) 89% more habitat area for grading; (2) 49% more habitat area for

fuel modification; and (3) 62% more total habitat area for grading and fuel modification.

Additionally, and as mentioned above, there are other HM-zoned lots approximately 1.5 miles from the project site with homes constructed on a significant ridgeline prior to the adoption of ridgeline policies. Granting this variance would allow the subject property to enjoy a proportionally equivalent amount of home space because the FAR of the proposed project is well within the range of the FAR of these other ridgeline homes in the HM zone. Additionally, the proposed project's articulated, four-wing design, use of deep, low-hanging eaves, and varying roof-height is much more respectful of its ridgeline location than the design of these other homes. The design of the proposed home and the use of the existing building pad will visually recreate the original ridgeline profile on the site while eliminating the need to grade a new building pad at a lower elevation. Therefore, granting this variance would not constitute the granting of a special privilege, and the proposed project meets this finding.

4. *That granting the variance will not be detrimental to the public health, safety or welfare, or injurious to property or improvements in the vicinity and zoning district in which the property is located;*

The proposed single-family home is in compliance with all applicable development standards for structures in the HM zoning district, with the exception of the ridgeline standard, for which a variance is recommended. Additionally, both the Fire Department and the Sheriff were asked to comment on the project during Development Review. The Sheriff had no safety concerns regarding this project. The Fire Department conceptually reviewed and approved fire access for the proposed project. Additionally, the Fire Department verified that access is acceptable by testing the driveway with an apparatus. The proposed new single-family residence will be served by a septic system that is required to comply with all applicable code requirements. No other public health, safety or welfare concerns arise from construction of a single-family residence, which is an allowed use in the HM zone, on an existing, legal lot. Given these circumstances, the proposed project meets this finding.

5. *That granting the variance is consistent with the General Plan and any applicable specific plan;*

The General Plan designation for the subject property is Hillside Mountainous (HM). The proposed project consists of construction of a 7,633 square-foot single-family residence plus associated garage area, basement, and appurtenant accessory structures (pool and spa) on a vacant but disturbed 5-acre parcel located at 3121 Old Topanga Canyon Road. The HM designation

accommodates single-family detached housing in a low intensity, rural setting; therefore, the proposed project is consistent with the intended uses for the HM land use designation.

Policy III-14 encourages preservation of all significant ridgelines and other significant topographic features. Approximately 93% of the rugged topography and hillsides are being preserved by this proposal; however, the applicant is requesting a variance from the ridgeline preservation requirement because the previously graded and certified building pad was constructed directly on the natural ridgeline and because utilizing the existing pad would minimize additional landform alteration and grading. The "ridgeline" location is actually this man-made flat building pad that was carved into the site more than 20 years ago. Adherence to Policy III-14 actually dictates that site development be accomplished on the previously graded pad, so as to preserve the balance of the undisturbed site and significant topographical features in their natural state. This proposal is also in conformance with other Hillside Management policies, such as Policy III-12, which encourages minimizing the alteration of existing landforms and maintaining the natural topographic characteristic of hillside areas, allowing only the minimal disruption required to recognize basic property rights. Additionally, the ridgetop location preserves existing rock outcroppings, which would be destroyed by the alternative hillside location, due to required grading. Therefore, and based upon the Variance findings provided herein, the proposed project is in compliance with the General Plan.

Additionally, Chapter IX of the General Plan, more specifically Policies IX-1, IX-5, IX-6, IX-8, IX-12, IX-14, and IX-16, emphasize that new development shall conform to the character of its natural setting, and should be accomplished through infill and revitalization of existing developed areas in order to conserve undeveloped areas. The policies also emphasize high-quality, aesthetically pleasing, and sustainable designs for new development. It is crucial that future development is accommodated and shaped in infill locations in a manner that retains the character of Calabasas and minimizes environmental effects. In the development of the proposed project's design, the architect utilized design strategies including building orientation, roofline profile, building articulation, earth-toned exterior materials and colors, and landscape to blend the structure into the natural environment to the extent feasible and to provide a high-quality design. The project design also utilized building orientation to maximize natural ventilation and provide deep eaves to provide passive cooling and reduce energy needs. The project design is therefore in compliance with the abovementioned Policies in Chapter IX of the General Plan.

No specific plan is applicable to this property. Therefore, and based upon the aforementioned Variance findings, the proposed project is in compliance with the General Plan.

Section 17.20.150(C)(3) of the Calabasas Municipal Code states that for projects that cannot meet the siting requirements of CMC Section 17.20.150(C)(2), the following findings must be made:

- 1. That alternative sites within the property or project have been considered and eliminated from consideration based on physical infeasibility or the potential for substantial habitat damage or destruction if any such alternative site is used, and that the siting principals outlined in subsection (C)(4) have been applied; and*

Section 5 of the Environmental Impact Report prepared for this project analyzed an alternative location for the proposed project one that is terraced into the hillside instead of on the ridge top. The analysis shows that the alternative project would have greater impacts than the proposed project in the following categories: aesthetics, air quality, biological resources, cultural resources, geology, hydrology and water quality, noise, and traffic (during construction). The design of the proposed home and the use of the existing building pad will visually recreate the original ridgeline profile on the site while eliminating the need to grade a new building pad at a lower elevation. A structure at the alternative, lower elevation on the southern slope would be both more visible from the scenic corridor and require nearly 12,300 cubic yards more grading, resulting in substantial habitat damage and destruction and requiring six times the number of truck trips for export of dirt. It would also require significantly greater area to be modified annually for purposes of fuel modification (fire prevention), causing additional, and effectively permanent habitat damage. More specifically, Alternative #1 would impact 2.9 acres of habitat (58% of the 5-acre site) as a result of grading and fuel modification. In comparison to the proposed project, Alternative #1 would damage: (1) 89% more habitat area for grading; (2) 49% more habitat area for fuel modification; and (3) 62% more total habitat area for grading and fuel modification. The Alternative project would clearly result in substantial habitat damage.

The comparison of potential impacts between the proposed project and Alternative #1 in Section 5 of the DEIR, determined that the proposed project is the environmentally superior alternative. Additionally, the project has achieved other goals of the City's Hillside ordinance by including the use of landscape and rooflines in order to recreate the linear contours of a disturbed ridgeline and the use of plantings along the slope side of development to screen and soften the architecture –a technique that would not be as successful for the alternative project given its terraced, three-level hillside design. Therefore, the proposed project meets this finding.

- 2. The proposed project maintains the maximum view of the applicable significant ridgeline through the use of design features for the project, including minimized*

grading, reduced structural height, clustered structure, shape, materials, and color that allow the structure(s) to blend with the natural setting, and the use of native landscape for concealment of the project.

The project proposes to utilize the existing, certified building pad to: (1) minimize the need for additional landform alterations and grading; (2) balance cut and fill; and (3) limit import/export. The home is situated on the pad so as to minimize impacts to views from the Old Topanga Canyon Road scenic corridor by maintaining a single-story, appropriately oriented profile that follows the original ridgeline topography, consistent with the City's Scenic Corridor design guidelines.

The architect utilized design strategies including building orientation, roofline profile, building articulation, earth-toned exterior materials and colors, and landscape to blend the structure into the natural environment to the extent feasible, as required by the City's hillside design standards. Four wings branch off from the core of the residence. The wings of the home extend diagonally from the central core to the edge of the building envelope, creating deep courtyard setbacks between the wings and the central core, and providing wide separations between the wings along the east/west axis. Deep, low hanging eaves characterize the edge of the roofline of each wing of the house. These roofs increase gradually in height from 10 feet above grade at the outside edge to 25 feet above grade where the wing's roof merges with the core's peak roofline. In this manner, each wing at the northwest, southwest, northeast, and southeast edges of the building pad appears to be an independent home with a relatively small footprint when viewed from a downslope location. Meanwhile, the other protruding wings are out of view entirely, making the entire home appear much smaller. Along the east/west alignment of the home the wings are separated by approximately 60 - 70 feet, while the separation on the north/south axis is approximately 25 feet. Only a single story elevation is visible when the home is viewed from the south because lower levels are constructed under only the northwest and northeast wings. The Architectural Review Panel appreciated the general design and geometry of the proposed home and stated that the applicant's choice of colors and materials blends well with the natural environment. Given the proposed design strategies, the proposed project meets this finding.

Section 17.32.010 of the Calabasas Municipal Code (CMC) allows the review authority to approve an **Oak Tree Permit** provided that the following findings are made:

- 1. The request to alter or encroach within the protected zone of an oak tree or scrub oak habitat is warranted to enable reasonable and conforming use of the property, which would otherwise be prevented by the presence of the oak tree*

or scrub oak habitat. In addition, such alterations and encroachments can be performed without significant long-term adverse impacts to the oak tree or scrub oak habitat. Reasonable use of the property shall be determined in accordance with the guidelines.

The Project would not result in removal of any coast live oak trees due to either on-site or off-site construction. However, construction of the home would result in encroachments into the protected zone of one oak tree, identified as Tree #2, which is adjacent to the development envelope of the proposed residence. Project construction would also encroach into the protected zone of four oak trees (Trees #16-19) during installation of utility lines within the existing driveway due to trenching. Off-site construction consisting of trenching and installation of utility line extensions within the Old Topanga Canyon Road right-of-way would also encroach into the protected zones of an additional 20 oak trees (Trees # 36, 37, 40 – 57). A total of five (5) coast live oak trees would potentially be impacted by fuel modification activities related to the structure and the access road.

The Project would impact scrub oak habitat, which is protected by the City of Calabasas Oak Tree Ordinance (Section 17.32 of the Calabasas Municipal Code). Project activities would impact up to 0.73 acre of scrub oak habitat, including 0.04 acre within the residential footprint (including the building, retaining walls, and paved decks), up to 0.68 acre within the area of fuel modification surrounding the residence, and up to 0.01 acre within the area of fuel modification surrounding the access driveway.

Development of any project on this property would require scrub oak thinning/removal for fuel modification as well as encroachment into the protected zones of oak trees (because driveway repair, utility line trenching, etc. would occur for any alternative home location or design). However, the Oak Tree Report concludes that encroachment activities will not result in significant long-term adverse impacts to the oak trees. This conclusion has been confirmed by the City's environmental consultant. To further ensure that adverse impacts to the trees are minimized, the applicant shall comply with all of the arborist's recommendations provided in the "Oak Tree Preservation Program" in the Oak Tree Report. Additionally, the applicant shall comply with Mitigation Measures 4.2-5 and 4.2-6 of the EIR. Mitigation Measure 4.2-5 identifies requirements for the alteration of scrub oak habitat, including the required mitigation of impacted scrub oak habitat at a 1:1 ratio. Mitigation Measure 4.2-6 identifies measures to minimize impacts of encroachment into the protected zone of the oak trees. Therefore, the proposed project meets this finding.

Section 6. In view of all of the evidence and based on the foregoing findings and conclusions, the City Council approves File No. 130000718 subject to the following agreements and conditions:

I. INDEMNIFICATION AGREEMENT

The City has determined that City, its employees, agents and officials should, to the fullest extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, expense, attorney fees, litigation expenses, court costs or any other costs arising out of or in any way related to the issuance of this site plan review, scenic corridor permit, oak tree permit and, variance or the activities conducted pursuant to these permits. Accordingly, to the fullest extent permitted by law, Broadway Trust, the property owner, shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorney fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, the issuance of a site plan review, scenic corridor permit, oak tree permit and, variance or the activities conducted pursuant to these permits. Broadway Trust shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.

II. CONDITIONS OF APPROVAL

Community Development Department/Planning

1. The proposed project shall be built in compliance with the approved plans on file with the Planning Division, dated January 7, 2015.
2. All project conditions shall be imprinted on the title sheet(s) of the construction drawings. The approved set of plans shall be retained on-site for the review of Building Inspectors.
3. The project approved herein is depicted on those sets of drawings, elevations, etc., stamped approved by staff on the approval date. Any modifications to these plans must be approved by the Department of Community Development staff prior to the changes on the working drawings or in the field. Changes considered substantial by the Planning staff will be reviewed by the Planning Commission. The

determination of whether or not a change is substantial shall be made by the Director of Community Development.

Prior to issuance of grading or building permits, plans shall be reviewed and approved by the Department of Community Development to ensure compliance with the plans approved by the Planning Commission. The plans shall comply with the conditions contained herein, the Calabasas Municipal Code, and all City Resolutions and Ordinances.

4. The subject property shall be developed, maintained, and operated in full compliance with the conditions of this grant and any law, statute, ordinance or other regulation applicable to any development or activity on the subject property. Failure of the applicant or its successors to cease any development or activity not in full compliance shall be a violation of these conditions. Any violation of the conditions of approval may result in the revocation of this approval.

5. This grant shall not be effective for any purposes until after the applicant, or its successors, and the owner of the property involved (if other than the applicant) have recorded this resolution with the Los Angeles County Recorder's Office, and a certified copy of the recorded document is filed with the Community Development Department.

6. This approval shall be valid for one year and eleven days from the date of adoption of the resolution. The permit may be extended in accordance with Title 17 Land Use and Development Code, Article VI - Land Use and Development Permits.

7. Prior to the issuance of a grading or building permit, the applicant shall submit a complete final landscaping design and documentation package consistent with the Chapter 17.26 of the Calabasas Municipal Code to the Community Development Director for review and approval.

8. All landscaping is to be installed within 90 days of occupancy by the applicant to the satisfaction of the Director of Community Development or his/her designee. All landscaping will be consistent with the adopted City ordinance for landscape and water efficiency. Landscaping, once approved, shall be maintained in viable and healthy condition in perpetuity.

9. All ground equipment is required to be fully screened from view except as prohibited by applicable law. Upon final inspection, Planning Division staff may require additional screening if warranted, through either landscaping, walls or a combination thereof.

10. All exterior lights are subject to the provisions set forth in the Lighting Ordinance Chapter 17.27 of the Land Use and Development Code.

11. Irrigation shall comply with the irrigation standards provided in Section 17.26.050 (C) and (D) of the Code.

12. Any future fencing proposals for this property shall be subject to the requirements of Section 17.20.100(H) (wildlife friendly fencing).

13. All exterior colors and materials used for the construction of the project shall be in substantial conformance with the approved materials and colors palette.

14. Prior to commencement of construction, all necessary grading and building permits must be obtained from the department of Public Works and the Building and Safety Division, respectively.

15. The project must comply with the building standards in effect at the time of submittal to Building & Safety Division for plan review.

16. The project is located within a designated Very High Fire Hazard Severity Zone. The requirements of the Fire Code applicable at the time of Building and Safety Division plan review must be incorporated into all plans.

17. The applicant shall provide the construction contractor(s) and each subcontractor related to the project a copy of the final project Conditions of Approval. The applicant and the City agree that these conditions shall be enforceable through all legal and equitable remedies, including the imposition of fines against each and every person who conducts any activity on behalf of the applicant on or near the project site. The applicant, property owner, and general construction contractor are ultimately responsible for all actions or omissions of a subcontractor.

18. The applicant shall implement all required mitigation measures identified in the Mitigation Monitoring and Reporting Program of the Final EIR dated December 1, 2014.

19. An easement for any physical improvements and utility construction encroaching onto any adjacent property (i.e. the driveway) shall be created, recorded and submitted to the Community Development Department prior to issuance of building permits.

20. Violation of any of the conditions of this permit shall be cause for revocation and termination of all rights thereunder, pending review and consideration at a public hearing by the Planning Commission.

21. Prior to any use of the project site, all conditions of approval and mitigation measures shall be completed to the satisfaction of the Director of Community Development.

22. Construction Activities - Hours of construction activity shall be limited to:

- i. 7:00 a.m. to 5:00 p.m., Monday through Friday
- ii. 8:00 a.m. to 5:00 p.m., Saturday

Stacking of construction worker vehicles, prior to 7:00 a.m. in the morning will be restricted to areas that do not adversely affect adjacent property owners. No vehicles involved in construction of this project shall block the roadway at any time. The applicant or its successors shall notify the director of Public Works of the construction employee parking locations, prior to commencement of construction.

23. Any City-approved work within the protected zones of oak trees and scrub oak habitat, including branch removals, shall be performed under the direct inspection/observation of the applicant's arborist, and may be subject to further review by the City arborist, as necessary.

24. Copies of the Oak Tree Report shall be kept on-site during all construction.

25. The applicant shall provide a forty-eight (48) hour notice to the City and the applicant's oak tree consultant prior to the start of any approved work within the protected zone of any oak tree.

26. At the completion of construction, the applicant shall have in place three inches of approved mulch throughout the dripline of each encroached oak tree unless the natural leaf litter is present, or other provisions are deemed appropriate by the project arborist(s) and/or the City arborist.

27. Within ten (10) days of the completion of work, the applicant's oak tree consultant shall submit written certification to the City's Planning Division, describing all work performed and whether such work was performed in accordance with the permit conditions.

28. Oak trees that are to be preserved on site during construction shall be fenced with a temporary fence at the location of their protected zones, at the limit of grading, or at limits prescribed by the City Engineer and/or City arborist prior to commencement of any grading, except for trees considered inaccessible to construction activity.

29. The Applicant shall demarcate the limits of disturbance within or adjacent to scrub oak habitat with sturdy exclusionary fencing to prevent encroachment of Project activities into scrub oak habitat. The fencing shall be marked with highly visible flagging and signed as a sensitive area. The City's oak tree consultant shall verify the fencing has been correctly installed prior to grading. The temporary fencing shall be routinely inspected and maintained in functional condition for the duration of Project construction.

30. Following construction, a City-qualified arborist shall conduct annual monitoring for a minimum of five years, as warranted by site conditions, to ensure continued health of the scrub oak habitat that has been altered or temporarily disturbed.

31. If an oak tree that has been encroached upon or that has been subject to fuel modification is determined to have died, either during construction or within the post-construction monitoring period, the applicant shall offset the loss as required by the City's Oak Tree Ordinance, by either replacement at a 1:1 ratio of trunk diameter at an on-site or off-site location approved by the City, or by contribution of the equivalent Product Replacement Cost (PRC) to the City Oak Tree Mitigation Fund.

32. The Applicant shall submit an oak tree mitigation plan to the Planning Division and obtain approval prior to issuance of a Certificate of Occupancy. Scrub oak habitat impacted by the Project (including 0.04 acres within the residential footprint, up to 0.68 acre within the area of fuel modification surrounding the residence, and up to 0.01 acre within the area of fuel modification surrounding the access driveway) shall be provided at a 1:1 ratio at an on-site or off-site location approved by the City as mitigation for scrub oak habitat that is removed or altered by the Project. Alternatively, the Project could contribute the equivalent Product Replacement Cost (PRC) to the City Oak Tree Mitigation Fund. The Project Fuel Modification Plan states that the required thinning and clearance for Zone C will be determined upon inspection. Therefore, the acreage of scrub oak removed for fuel modification purposes shall be determined for mitigation purposes by a qualified biologist or Certified arborist in consultation with LACFD. Wherever impacts to scrub oak habitat are not permanent, scrub oak habitat that has been removed or altered by construction activities shall be fully restored by planting replacement scrub oak and associated species within the disturbed areas.

33. All oak trees planted as part of the landscape buffers along the southeast and northeast perimeters of the home shall be treated as mitigation oaks and shall be monitored annually by a certified arborist for a minimum of five years. If an oak tree is determined to have died within that five years, the tree(s) shall be replaced in the same location.

34. No activity, such as equipment or building material storage, deposit of debris and trash, or vehicle or trailer parking shall be allowed within the protected zones of any oak tree at any time.

35. Any oak tree pruning approved by the Planning Division prior to commencement of work shall be executed only after notification of the oak tree consultant and the City.

36. Oak tree pruning deemed necessary by the applicant's arborist but not previously approved by the City shall not be performed until a written request for pruning has been submitted and approved by the City.

37. All oak tree pruning shall be performed to the standards set forth by the International Society of Arboriculture (ISA) and by an ISA certified arborist under the direct supervision of the applicant's oak tree consultant.

38. Unless otherwise approved by the Community Development Director, all work conducted within the protected zone shall be accomplished using hand tools only. Use of tractors and other vehicles is prohibited. Roots will be severed cleanly with a saw, avoiding torn, ragged, or shattered ends. The recommendations included in the "Work Procedures Program" in the oak Tree Report shall be implemented to avoid indiscriminant damage.

Community Development Department/Building and Safety

39. Swimming pool barriers shall be provided per 2013 California Building Code.

40. The project shall comply with all provisions of the 2013 California Building Code regarding exiting area.

41. The final approved septic system design shall be reviewed and approved by the Building and Safety Division of the Community Development Department and shall include measures to provide emergency electricity (solar battery storage or generators), back flow prevention to ensure that the septic system will be fully operational and safe from accidental wastewater release and shall be in conformance with Section 17.18.020.C.3.2 of the Calabasas Municipal Code. The final design shall comply with all current requirements of the Regional Water Quality Control Board (RWQCB).

Public Works Department/Engineering

STREET IMPROVEMENTS:

42. The applicant shall install a mailbox and posts per Postal Services requirements and standards. Secure approval of location from the U.S. Postal Service prior to installation.

43. Prior to any work being performed within the City right-of-way, the applicant shall obtain an encroachment permit from the Public Works Department.

44. The horizontal and vertical alignment for the project's access driveway shall satisfy requirements of the County of Los Angeles Fire Department and the City Engineer.

GRADING AND GEOTECHNICAL:

45. The applicant shall submit a precise grading plan prepared by a Registered Civil Engineer for approval by the Public Works Department. The plans shall be prepared on Public Works standard sheets and shall address the specific grading, drainage, and geotechnical design parameters for design of the proposed residential construction. The plans should include, but not be limited to: specific elevation grades, keyways, subdrains, limits of removals, retaining walls callouts every 25 to 50 feet, and other information necessary to establish in detail the horizontal and vertical geometric design. The plans shall reference the approved geotechnical report, and reflect cut, fill, compaction and over-excavation requirements contained therein. The plans shall reflect all proposed drainage facilities, including storm drains, area drains, catch basins/inlets, swales, and other drainage devices necessary for the interception, conveyance and disposal of on-site and offsite drainage consistent with the project drainage report. The plan shall include designs for wet utility services including sanitary sewers and water lines.

46. The applicant shall submit a detailed geotechnical report prepared by a Geotechnical Engineer/Engineering Geologist. The geotechnical report must specifically address the proposed improvements including engineering calculations for all graded slopes, foundations, retaining walls, temporary excavations and other aspects as required by the proposed development. The report shall present detailed geotechnical recommendations for design and construction of the proposed project and improvements. The reports should be in accordance with the County of Los Angeles standards and to the satisfaction of the City of Calabasas Public Works Department standards and requirements.

47. All slopes shall be 2:1 (horizontal to vertical) or less, and in accordance with the approved geotechnical studies.

48. The applicant agrees to address and mitigate any and all geotechnical design engineering and construction issues not contained within these conditions, but

associated with the proposed development that may arise during final design and/or construction.

49. The applicant shall eliminate all geologic hazards associated with this proposed development as identified in the Final Geotechnical Report, approved by the City's geotechnical consultant and to the satisfaction of the City Engineer.

50. All retaining and privacy walls shall be in conformance with the City's wall requirements pursuant to CMC Section 17.20.100. Any variations require Planning Division approval. The wall details and callouts including top of footings shall be included with the Grading Plans. Any walls to be built during rough grading shall be so noted on the plans and must have the approval of the City Engineer.

51. Prior to Issuance of a Grading Permit, the applicant shall submit a surety grading improvement bond with the valuation to be determined by the City staff upon submittal of the engineering cost estimate of grading and installation of the drainage devices.

52. Prior to Issuance of a Grading Permit, the applicant shall submit official stamped and signed copies of the acknowledgement concerning the employment of a registered civil engineer and technical consultants (Public Works Form K).

53. Prior to commencement of work under a grading permit, the contractor shall conduct a preconstruction meeting with the City. The contractor shall be responsible for setting the meeting time, date and location and notifying City staff at least one week in advance of the meeting.

54. All excavation, grading, site utility installation (private water, sewer and storm drain), pavement construction and related site work shall be observed and approved by the Public Works Department, pursuant to construction permits issued for approved grading and improvement plans. Changed conditions that affect the Grading and Drainage Plans shall be submitted to the Public Works department in the form of a Change Order (Public Works Forms U and U-1), which shall be approved by the City Engineer prior to commencement of any grading activities that do not conform to the approved Grading and Drainage Plans. If the field conditions deviate from the approved plans without obtaining prior approval of a change order, the City Engineer may issue a Stop Work Notice.

55. Any variations from the approved grading plan must be submitted to the Public Works Department in the form of a Change Order. The engineer of record must submit a complete change order package to Public Works, including a completed Change Order Checklist (Public Works Form U) and Change Order Request (Public Works Form U-1). The change order will be reviewed and approved by the Community Development Department (Planning Division) and the Public Works

Department (Land Development Division). The City Planner shall make the determination if the changes require a review by the Planning Commission.

56. Grading operations involving the hauling of dirt shall be controlled and reasonable efforts to avoid the spillage of dirt onto Public Streets shall be enforced. The grading contractor shall maintain on site at all times a means of preventing blowing dust within the project site and onto adjacent sites. Prior to start of hauling operations, the applicant shall obtain a Haul Route permit from the Public Works Department.

57. All grading and excavation shall be observed and documented by the project Geotechnical Engineer, who shall verify that the excavation, grading, subdrainage, backfill, compaction, and related operations are executed by the site construction personnel in conformance with the provisions of the approved Geotechnical Report and Grading and Drainage Plans. Any deficiencies noted shall be brought to the attention of the grading contractor and the City Engineer. Such observations, verifications, related tests, and other pertinent documentation shall be submitted to the City Engineer.

58. Rough Grade Report. At the completion of rough grading, the project Geotechnical Engineer shall submit a comprehensive rough grade report summarizing the required observations, verifications, related tests, and other pertinent documentation to the City Engineer for review and approval.

59. Rough Grade and Building Pad Certifications. Upon completion of rough grading, the applicant shall submit Rough Grade (Public Works Form O) and Building Pad (Public Works Form Q) Certifications on the City's forms. The certifications shall be signed by the project Geotechnical Engineer and project Civil Engineer, as well as the Grading Contractor. The certification shall be accompanied by as-built survey where deemed necessary by the City Engineer to verify compliance with the limits and elevations required by the approved grading and drainage plans. The Rough Grade and Building Pad Certifications shall be reviewed in conjunction with the Rough Grade Report by the City Engineer.

60. Approval of Rough Grading. The project Rough Grade Report and Rough Grade and Building Pad Certifications shall be reviewed and approved by the City Engineer. Evidence of such approval shall be provided to the Community Development Department and the Building and Safety Division, prior to the issuance of a Building Permit. **No Building Permit shall be issued for the project without these approvals.**

61. Prior to Issuance of a Certificate of Occupancy, the project Civil Engineer of record shall provide As-Built or Record Drawings, prepared on mylar, reflecting the as-built field conditions, including any changes to the approved plan, to the

satisfaction of the City Engineer. As-built plans shall be furnished prior to initiation of final inspection by the Public Works Department.

62. Final Grade Certification. Prior to the issuance of a Certificate of Occupancy (C of O), the applicant shall submit a Final Grade Certification (Public Works Form P). The Final Grade Certification shall be reviewed and approved by the City Engineer prior to the issuance of a C of O for the project.

HYDROLOGY AND DRAINAGE

63. The applicant shall have a final drainage study prepared by a Registered Civil Engineer licensed to practice in the State of California. The drainage study shall be prepared in City standard report format and include sections addressing on-site and off-site drainage areas, existing and developed conditions hydrology, the design hydraulics for the on-site drainage system, including sizing of inlets, conduits, v-ditches, down drains and other structures, and associated calculations and conclusions. The drainage study shall demonstrate project compliance with the current Los Angeles County Public Work Department's Hydrology Manual and Hydraulic Design Manual; however the minimum design flow for sizing onsite drainage devices shall be 25 year recurrence (Q_{25}). The drainage study shall also document that all building finish floor elevations will remain at least one foot above the Capital Flood storm recurrence interval (Q_{50BB}) water surface elevation, identifying overflow pathways. The drainage study shall be submitted to the Public Works Department and approved by the City Engineer prior the issuance of a grading permit.

64. All drainage devices, pipes, and structures in the approved grading plan shall be the sole responsibility of the applicant to construct and applicant shall maintain those devices, pipes and structures located on their property. Adequate access shall be established and easements will be provided to the City. A maintenance covenant shall be recorded against the property to ensure that all drainage devices, pipes and structures not located in public right-of-way are properly maintained. Provisions will be provided and approved by the City of Calabasas Public Works Department that ensure that proper maintenance is provided, and provisions to reimburse the City for any remedial work that will, at the City's sole discretion, require the City to maintain the before-mentioned devices and structures should they not be properly maintained.

65. The applicant shall provide for the proper interception, conveyance and disposal of off-site drainage contributions from adjoining properties and return drainage to its natural conditions or secure off-site drainage acceptance letters from affected property owners.

66. All drainage shall be sloped 2% away from all parts of the structure along impervious surface and 5% away along pervious surface, in conformance with California Building Code; or as per geotechnical engineer's recommendations; and conveyed through an on-site storm drain system to an approved point of disposal.

UTILITIES

67. The project shall construct water system with fire flow requirements to the satisfaction of Las Virgenes Municipal Water District (LVMWD) and the County of Los Angeles Fire Department. The applicant shall submit proof of design approvals to Public Works prior to the issuance of a Grading Permit.

68. Water service meter fees and any other miscellaneous fees/assessments shall be paid to Las Virgenes Municipal Water District (LVMWD). The applicant shall submit proof of payment of such fees (i.e.: LVMWD's Financial Arrangement Letter) to Public Works prior to the issuance of a Building Permit.

Public Works Department/Traffic & Transportation

69. The applicant and all subsequent property owners shall maintain slope easements at the intersection of the private driveway and Old Topanga Canyon Road to provide uninterrupted adequate sight distance.

70. The applicant shall pay to the City a Citywide Traffic Mitigation fee in the amount of \$1,230 for a single-family residence prior to issuance of a Building Permit.

Public Works Department/Environmental Services Division

71. The applicant must complete and submit a Local Storm Water Pollution Prevention Plan (L-SWPPP) prior to issuance of the grading permit. The SWPPP must be certified by a civil engineer licensed with the State of California. Guidance to prepare a Local SWPPP is available on city's website at:

<http://www.cityofcalabasas.com/pdf/documents/environmental-services/SWPPP.pdf>

Please submit a detailed site plan showing the extent of grading, proposed structures, the location of all applicable BMPs and the corresponding SWPPP fact sheet.

72. The owner/owner's agent shall ensure the following minimum requirements are effectively implemented at the construction sites:

- a) Sediments generated on the project site shall be retained using adequate Treatment Control or Structural BMPs;
- b) Construction-related materials, wastes, spills, or residues shall be retained at the project site to avoid discharge to streets, drainage facilities, receiving waters, or adjacent properties by wind or runoff;
- c) Non-storm water runoff from equipment and vehicle washing and any other activity shall be contained at the project site; and
- d) Erosion from slopes and channels shall be controlled by implementing an effective combination of BMPs, such as the limiting of grading scheduled during the wet season; inspecting graded areas during rain events; planting and maintenance of vegetation on slopes; and covering erosion susceptible slopes.

73. The applicant and contractors shall implement all reasonable efforts to reuse and recycle 75% of construction and demolition debris, to use environmentally friendly materials, and to provide energy efficient buildings, equipment, and systems. The applicant shall provide proof of recycling quantities to get final clearance of occupancy.

74. Per the Calabasas Municipal Code Chapter 8.16, "no person shall collect and/or dispose of municipal solid waste or recyclable materials in the city without having first been issued a solid waste collection permit. Such permit shall be in addition to any business license or permit otherwise required by the City of Calabasas." Crown Disposal Co, Inc. is the only service provider permitted to operate in Calabasas. Please contact (818-767-0675) for any roll-off or temporary container services. An Encroachment Permit is required prior to placing a refuse bin/container on the street.

75. Grading shall be prohibited from October 1st through April 15th, unless the City Engineer determines that soil conditions at the site are suitable, and adequate and effective erosion and sediment control measures will be in place during all grading operations.

76. During the term of the City permit, the contractor, their employees, and subcontractors shall implement appropriate Best Management Practices (BMPs) to prevent pollution to local waterways. Sediments, construction debris, paint, trash, concrete truck wash water and other chemical waste from construction sites left on the ground and streets unprotected, or washed into storm drains, causes pollution in local waterways via the storm drain system is against City Ordinance and State law. The BMPs implemented shall be consistent with City of Calabasas Municipal Code Chapter 8.28. Failure to implement appropriate BMPs shall result in

project delays through City issued "Stop Work Notices" and/or fines levied against the owner/developer/contractor.

Los Angeles County Fire Department

77. Obtain all applicable permits and approvals from the Los Angeles County Fire Department.

Section 7. In view of all the evidence and based on the foregoing findings and conclusions, the City Council hereby denies the appeal and upholds the Planning Commission decision to certify the adequacy of an Environmental Impact Report and approve a project application for: (1) a Site Plan Review; (2) a Variance (to build on a significant ridgeline); (3) an Oak Tree Permit (to encroach into the protected zone of 25 oak trees and for potential thinning of scrub oak as necessary for fuel modification); and (4) a Scenic Corridor Permit (for development within a designated scenic corridor) to allow for construction of a 7,633 sq. ft. single-family residence with an attached 661 sq. ft. garage, 1,320 sq. ft. basement, and appurtenant accessory structures on a previously graded pad on an existing legal 5-acre lot located at 3121 Old Topanga Canyon Road (APN 2072-023-013) within the Hillside Mountainous (HM) zoning district and Scenic Corridor (SC) overlay zone.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 12th day of August, 2015.

Lucy M. Martin, Mayor

ATTEST:

Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:

Scott H. Howard, City Attorney

Attachment 1: Mitigation, Monitoring and Reporting Program (MMRP)

4.0 MITIGATION MONITORING AND REPORTING PROGRAM

**Mitigation and Monitoring and Reporting Program
3121 Old Topanga Canyon Road Project**

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
Biological Resources				
<p>MM 4.2-1 - Prior to commencement of ground or vegetation disturbing activities at the Project site, a qualified biologist shall conduct two surveys for special-status wildlife species. The first survey shall be conducted no more than seven (7) days prior to commencement of Project activities and the second survey shall be conducted no more than three (3) days prior to the commencement of Project activities. The survey shall incorporate methods to detect the special-status wildlife species that could potentially occur at the site. To the extent feasible, special-status species shall be avoided. If avoidance is not feasible, the species shall be captured and transferred to an appropriate habitat and location where it would not be harmed by Project activities. The biologist shall hold the requisite permits for the capture and handling of the species. If a special-status wildlife species is found during the surveys, the biologist shall monitor all ground and vegetation disturbing activities at the Project site throughout site preparation activities. Prior to commencement of the proposed activity, the methods and results of the surveys and, if a special-status species is found, the measures to be employed to avoid impacts to the species shall be presented in a letter report to the Community Development Director and CDFW. Should a federally listed species be found, activities shall be postponed until the Applicant consults with the USFWS.</p>	A. Conduct preconstruction surveys for special-status wildlife.	From 7 – 3 days prior to disturbance to nesting habitat.	Applicant /biological consultant	Calabasas Community Development Department
	B. Prepare letter report to Calabasas Community Development Department, CDFW, and USFWS, if applicable, on special-status species avoidance measures.	Prior to vegetation clearance	Applicant / biological consultant	Calabasas Community Development Department California Department of Fish and Wildlife
<p>MM 4.2-2 - Project activities, including but not limited to site preparation, construction, or fuel modification activities, with potential to disturb suitable bird-nesting habitat shall be prohibited within the breeding/nesting season for native bird species (February 1 through August 31). If the breeding/nesting season cannot be avoided, then no earlier than 7 days prior to Project activities with potential to disturb suitable bird nesting habitat that would occur during the</p>	A. Conduct preconstruction nesting bird surveys	From 7 – 3 days prior to disturbance to nesting habitat if construction is scheduled to start February 1 through August 31.	Applicant / biological consultant	Calabasas Community Development Department California Department of Fish and Wildlife

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
<p>nesting/breeding season (February 1 through August 31), a City-approved biologist shall perform two field surveys to determine if active nests of any bird species protected by the State or federal Endangered Species Acts, Migratory Bird Treaty Act, and/or the California Fish and Game Code Sections 3503, 3503.5, or 3511 are present at the limits of disturbance or within 500 feet of the limits of disturbance. The second nesting bird survey shall be conducted within three days of the start of the Project activities. In the event that an active nest(s) is (are) found within the survey area, Project activities with potential to disturb suitable bird nesting habitat within the 500-foot radius shall stop until consultation with the City, CDFW, and USFWS (when applicable, i.e. if the nesting birds are listed under the federal Endangered Species Act), is conducted and an appropriate setback can be established. The buffer shall be demarcated and Project activities within the buffer shall be postponed or halted, at the discretion of a biological monitor, until the nest is vacated and juveniles have fledged, as determined by the biologist, and there is no evidence of a second attempt at nesting. Prior to start of Project activities, the biologist shall submit a letter report discussing the nesting bird survey methods and results, as well as any measures to be implemented to avoid harm or disturbance to nesting birds to the Planning Director, CDFW, and USFWS, if applicable.</p>	<p>B. Delay project activities within 300 or 500 ft. of nests or nesting habitat until August 31 or until nests are vacated, juveniles have fledged, and there is no evidence of a second attempt at nesting.</p>	<p>During construction (February 1 through August 31)</p>	<p>Applicant / biological consultant</p>	<p>Calabasas Community Development Department California Department of Fish and Wildlife</p>
<p>MM 4.2-3 – Only non-invasive ornamental plant species or appropriate native plant species shall be used for landscaping of the Project site. Excluded species shall include, but not be limited to, those listed as problematic and/or invasive by the California Native Plant Society, the California Invasive Plant Council, or which are listed as ‘noxious weeds’ by the State of California or the U.S. federal Government.</p> <p>The Applicant shall submit a Revised Landscaping Plan, which shall be reviewed by a City of Calabasas approved qualified biologist or restoration ecologist to exclude all potentially invasive ornamental species. Pride of Madeira</p>	<p>A. Submit a Revised Landscaping Plan</p>	<p>Prior to issuance of building permit</p>	<p>Applicant / Landscape Architect</p>	<p>Calabasas Community Development Department</p>
	<p>B. Conduct site inspections to ensure the appropriate plant materials have been planted and are maintained</p>	<p>Through the life of the Project.</p>	<p>Calabasas Community Development Department</p>	<p>Calabasas Community Development Department</p>

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
<p>(Echium fastuosum), and fruiting varieties of Olea europaea (olive) shall be among those species excluded from use in landscaping. The City of Calabasas shall conduct site inspections to ensure the appropriate plant materials have been planted and are maintained through the life of the Project.</p>				
<p>MM 4.2-4 – The 0.13 acre of California brittle bush shrubland that would be impacted by the Project shall be compensated for at a 2:1 ratio. To the extent possible, this shall be accomplished by the on-site restoration of disturbed habitats (e.g., non-native grassland) to California brittle bush shrubland. Onsite restoration should be implemented only where suitable conditions exist to support a viable California brittle bush plant community. Wherever impacts to California brittle bush shrubland are not permanent, California brittle bush shrubland that has been removed or disturbed by construction activities shall be fully restored by planting California brittle bush and associated species within the disturbed areas. If on-site restoration is not possible, compensation for the removal of California brittle bush shrubland may be accomplished by off-site restoration of in-kind habitat or by a contribution to an in-lieu fee program approved by the Planning Director and the CDFW.</p> <p>In-lieu fees shall be used for the restoration of in-kind habitat.</p> <p>A restoration plan shall be developed by a qualified biologist, restoration ecologist or resource specialist, and approved by the Community Development Director and CDFW prior to issuance of the grading permit for the Project. In broad terms, the plan shall at a minimum include:</p> <ul style="list-style-type: none"> • Description of the project/impact and mitigation sites • Specific objectives • Success criteria • Plant palette • Implementation plan • Maintenance activities 	<p>On-site restoration of California brittle bush shrubland, or off-site restoration of in-kind habitat, or contribution to an in-lieu fee program approved by the Planning Director and the CDFW.</p>	<p>Prior to development. Monitoring and reporting to CDFW on annual basis for five years.</p>	<p>Applicant</p>	<p>Calabasas Community Development Department</p> <p>California Department of Fish and Wildlife</p>

4.0 MITIGATION MONITORING AND REPORTING PROGRAM

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
<ul style="list-style-type: none"> • Monitoring plan • Contingency measures <p>Success criteria shall, at a minimum, be evaluated based on appropriate survival rates and percent cover of planted native species, as well as control of invasive plant species within the restoration area.</p> <p>The restoration project shall be initiated prior to development of the Project and shall be implemented over a five-year period. The restoration project shall incorporate an iterative process of annual monitoring and evaluation of progress, and allow for adjustments to the restoration plan, as necessary, to achieve desired outcomes and meet success criteria. Annual reports discussing the implementation, monitoring, and management of the restoration project shall be submitted to the Community Development Director and the CDFW. Five years after Project start, a final report shall be submitted to the Planning Director and CDFW, which shall, at a minimum, discuss the implementation, monitoring and management of the restoration project over the five-year period, and indicate whether the restoration project has, in part, or in whole, been successful based on established success criteria. The project shall be extended if success criteria have not been met at the end of the five-year period to the satisfaction of the Planning Director and the CDFW.</p>				
<p>MM 4.2-5 – The Applicant shall comply with the conditions required by an Oak Tree Permit to be obtained from the City prior to removal, alteration, or disturbance of scrub oak habitat. All construction work activities that would remove, alter, or otherwise disturb scrub oak habitat shall minimize impacts by implementing the following requirements:</p> <ul style="list-style-type: none"> • All work conducted within and adjacent to scrub oak habitat shall be performed in the presence of a Certified Arborist, and shall be verified by the City’s oak tree consultant. 	A. Obtain an oak tree permit	Prior to issuance of building permit	Applicant	Calabasas Community Development Department
	B. Monitor encroachments of oak trees	During encroachments, and survey annually for five years	Applicant / arborist	Calabasas Community Development Department
	C. On-site restoration of	Prior to development,	Applicant	Calabasas

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
<ul style="list-style-type: none"> The Applicant shall demarcate the limits of disturbance within or adjacent to scrub oak habitat with sturdy exclusionary fencing to prevent encroachment of Project activities into scrub oak habitat. The fencing shall be marked with highly visible flagging and signed as a sensitive area. The City's oak tree consultant shall verify the fencing has been correctly installed prior to grading. The temporary fencing shall be routinely inspected and maintained in functional condition for the duration of Project construction. Following construction, a certified Arborist shall conduct annual monitoring for a minimum of five years as warranted by site conditions, to ensure continued health of the scrub oak habitat that has been altered or temporarily disturbed. <p>Scrub oak habitat impacted by the Project, including 0.04 acre within the residential footprint (including the building, retaining walls, and paved decks), 0.96 acres within the area of fuel modification surrounding the residence, and 0.01 acre within the area of fuel modification surrounding the access driveway shall be provided at a 1:1 ratio at an onsite or offsite location approved by the City as mitigation for scrub oak habitat that is removed or altered by the Project.</p> <p>Wherever impacts to scrub oak habitat are not permanent, scrub oak habitat that has been removed or altered by construction activities shall be fully restored by planting replacement scrub oak and associated species within the disturbed areas.</p> <p>Alternatively, the Project could contribute the equivalent Product Replacement Cost (PRC) to the City Oak Tree Mitigation Fund.</p>	<p>scrub oak habitat, or off-site restoration of in-kind habitat, or contribute the equivalent Product Replacement Cost (PRC) to the City Oak Tree Mitigation Fund.</p>	<p>Monitoring and reporting to CDFW on annual basis for five years.</p>		<p>Community Development Department</p> <p>California Department of Fish and Wildlife</p>
<p>MM 4.2-6 – The Applicant shall comply with the conditions required by the Oak Tree Permit to be obtained from the City</p>	<p>A. Obtain an oak tree permit</p>	<p>Prior to issuance of</p>	<p>Applicant</p>	<p>Calabasas Community</p>

4.0 MITIGATION MONITORING AND REPORTING PROGRAM

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
<p>prior to encroachment into oak tree protection zones for construction and fuel modification activities including grading and excavation. All construction work activities that would encroach into oak tree protection zones shall minimize impacts by implementing the following requirements:</p> <ul style="list-style-type: none"> All grading, excavation work or fuel modification conducted within the protection zone of native oak trees or adjacent to scrub oak habitat shall be performed in the presence of a Certified Arborist, and shall be verified by the City's oak tree consultant. Trees that are to be and fuel modification preserved on the site during construction shall be fenced at the location of their protected zones or at the limit of grading with a temporary chain link fence prior to commencement of grading unless they are considered inaccessible to construction activity. Fencing may be placed at the limit of grading or excavation in order to allow approved work to be done inside the protected zones. The City's oak tree consultant shall verify the fencing has been correctly installed prior to grading. The temporary fencing shall be routinely inspected and maintained in functional condition for the duration of Project construction. Unless otherwise approved by the Planning Director, all work conducted within the protected zone shall be accomplished using hand tools only. Use of tractors and other cleanly with a saw, avoiding torn, ragged, or shattered ends. Following construction, a certified Arborist shall conduct annual monitoring for a minimum of five years as warranted by site conditions, or as directed by the Project's Oak Tree Permit, to ensure continued health of the oak trees encroached on by Project activities. 		building permit		Development Department
	B. Monitor encroachments of oak trees	During encroachments, and survey annually for five years	Applicant / arborist	Calabasas Community Development Department

4.0 MITIGATION MONITORING AND REPORTING PROGRAM

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
<ul style="list-style-type: none"> If an encroached oak tree is determined to have died, either during construction or within the post-construction monitoring period, the Applicant shall offset the loss as required by the City's Oak Tree Ordinance, by either replacement at a 1:1 ratio of trunk diameter at an onsite or offsite location approved by the City, or by contribution of the equivalent Product Replacement Cost (PRC) to the City Oak Tree Mitigation Fund. 				
Cultural Resources				
<p>MM IS V.b. - A qualified archaeologist shall monitor construction until recent historic fill or modern natural sterile layers are again encountered. In the event that cultural resources are exposed during Project-related activities, construction activities shall be halted immediately. An archaeologist who meets the Secretary of the Interior's Professional Qualifications Standards (National Park Service 1983) shall be retained to evaluate the finds' significance under CEQA.</p>	<p>A qualified archaeological monitor will observe soil layers disturbed by construction activities at least three times per week to ensure that native soils are not being encountered. If intact native soil is exposed, as determined by the archaeological monitor, full time archaeological monitoring should take place until such soil is no longer being encountered.</p>	<p>During site grading and trenching</p>	<p>Applicant / Archaeologist</p>	<p>Calabasas Community Development Department</p>
<p>MM IS V.c. - A qualified paleontologist shall monitor trenching in Old Topanga Road, along the concrete driveway, and any excavation on the Project site until recent historic fill or modern natural sterile layers are encountered. In the event that paleontological resources are exposed during Project-related activities, construction activities shall be halted immediately and a paleontologist shall evaluate the finds' significance under CEQA.</p>	<p>A paleontological monitor will observe grading or trenching activity that occurs within bedrock material.</p>	<p>During site grading and trenching</p>	<p>Applicant / Paleontologist</p>	<p>Calabasas Community Development Department</p>

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
<p>MM IS V.d. - If human remains are uncovered, the County Coroner must be notified and, if the remains are determined to be of Native American origin, the Native American Heritage Commission (NAHC) must be notified and permitted to identify the Most Likely Descendant (MLD). The treatment of the remains and associated funerary items will be coordinated between the MLD and the landowner or the landowner's authorized representative per the requirements of Public Resources Code Section 5097.98, and archaeological consultant. All non-funerary materials recovered from this property must be curated in a federally recognized repository.</p>	<p>Regulatory notification protocols must be followed if human remains are discovered, beginning with notification of the County Coroner.</p>	<p>During construction ground disturbance activities</p>	<p>Applicant / Contractor</p>	<p>Calabasas Community Development Department</p>
Recreation				
<p>MM 4.3-1 The Applicant must record an irrevocable easement for public trail purposes in the alignment illustrated in Figure 4.3-4 (or reasonable variations to be agreed upon by the Applicant and the City), in a form acceptable to the City Attorney. The easement must be recorded prior to the issuance of any building permit for Project development. All parties (i.e., the City, the Applicant (grantor) and the trail grantee) must agree to the easement deed restriction language. The trail grantee may be the City or another public or non-profit entity acceptable to the City.</p> <p>The imposition of mitigation measure MM 4.3-1 is conditioned on acceptance of the easement and assumption of all of the liability and responsibility for the use and maintenance of the easement (without condition or recourse to the Applicant or any subsequent homeowner) by the City or other public or nonprofit entity known by and acceptable to the City. In the absence of a grantee willing to accept the easement, the Applicant shall record an offer to dedicate an easement to the City, or another public or non-profit entity acceptable to the City. The approximate easement location is illustrated in Figure 4.3-4 of the DEIR. The offered easement shall be for the purpose of allowing recreational trail use and maintenance activities described in the Calabasas Trails Master Plan (2007) to provide legal public trail access across</p>	<p>Record an easement or an offer for an easement, for public trail purposes in the alignment illustrated in Figure 4.3-4.</p>	<p>Prior to issuance of building permit</p>	<p>Applicant and City or another entity acceptable to the City</p>	<p>Calabasas Community Development Department</p>

4.0 MITIGATION MONITORING AND REPORTING PROGRAM

Mitigation Measure	Action Required	Timing	Responsible Agency or Party	Monitoring Agency or Party
<p>that portion of the property. The offer to record an easement shall include:</p> <ul style="list-style-type: none"> • A legal description and depiction of the easement alignment and width; • The responsibilities and rights of the Grantor; • The responsibilities and rights of the Grantee; and • Prohibited use or activities within the easement by the Grantor or the Grantee. 				



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Administrative Services					
91819	6/30/2015	NOTIONIST	ELECTION INSERTS	1,500.00	Administrative Services
91862	7/1/2015	MUNICIPAL CODE CORPORATION	MUNICIPAL CODE ONLINE FY 15/16	650.00	Administrative Services
91943	7/13/2015	VALLEY NEWS GROUP	LEGAL ADVERTISING	225.00	Administrative Services
91834	6/30/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	98.34	Administrative Services
92094	7/22/2015	VALLEY NEWS GROUP	EMPLOYMENT ADVERTISING	70.00	Administrative Services
91807	6/30/2015	HERNANDEZ/MARICELA//	REIMB TRAVEL EXP- ELECTION SEM	56.70	Administrative Services
91680	6/17/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	55.58	Administrative Services
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	48.00	Administrative Services
91831	6/30/2015	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	Administrative Services
92015	7/21/2015	EXER- MORE THAN URGENT CARE	PRE-EMPLOYMENT PHYSICALS	45.00	Administrative Services
91680	6/17/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	23.60	Administrative Services
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	18.40	Administrative Services
91986	7/14/2015	RMS PRINTING LLC	CIP ENVELOPES	-245.25	Administrative Services
Total Amount for 13 Line Item(s) from Administrative Services				\$2,590.37	
Boards and Commissions					
92024	7/21/2015	LIA/ROBERT//	PC MEETINGS 1/15/15-6/25/15	500.00	Boards and Commissions
92026	7/21/2015	LITT/DAVID//	PC MEETINGS 1/15/15-6/25/15	450.00	Boards and Commissions
92044	7/21/2015	WEINTRAUB/ALICIA//	PC MEETINGS 1/15/15-6/25/15	450.00	Boards and Commissions
92028	7/21/2015	MUELLER/JOHN//	PC MEETINGS 1/15/15-6/25/15	400.00	Boards and Commissions
92035	7/21/2015	SHUMACHER/RICK//	PC MEETINGS 1/15/15-6/25/15	400.00	Boards and Commissions
92036	7/21/2015	SIKAND/MARK//	PC MEETINGS 1/15/15-6/25/15	300.00	Boards and Commissions
91602	6/12/2015	US BANK	VISA- BAJA FRESH	43.59	Boards and Commissions
92001	7/15/2015	US BANK	VISA- RALPHS	32.61	Boards and Commissions
91602	6/12/2015	US BANK	VISA- RALPHS	30.03	Boards and Commissions
Total Amount for 9 Line Item(s) from Boards and Commissions				\$2,606.23	
City Attorney					
92012	7/21/2015	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	17,851.04	City Attorney
91618	6/17/2015	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	17,675.24	City Attorney
91632	6/17/2015	HOPKINS & CARLEY	LEGAL SERVICES	1,272.00	City Attorney
91632	6/17/2015	HOPKINS & CARLEY	LEGAL SERVICES	942.20	City Attorney
92012	7/21/2015	COLANTUONO, HIGHSMITH &	DRY CANYON LLC	25.00	City Attorney





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Total Amount for 5 Line Item(s) from City Attorney				\$37,765.48	
City Council					
91850	7/1/2015	ECONOMIC ALLIANCE	ANNUAL INVESTMENT SUPPORT	5,000.00	City Council
91925	7/13/2015	CALIFORNIA CONTRACT CITIES	ANNUAL DUES FY 15/16	3,151.00	City Council
91866	7/1/2015	SOUTHERN CALIFORNIA ASSOC. OF	MEMBERSHIP DUES FY 15/16	2,329.00	City Council
91703	6/24/2015	CALABASAS CHAMBER OF COMMERCE	DONATION- SPECIAL OLYMPICS	2,000.00	City Council
91859	7/1/2015	LEAGUE OF CALIFORNIA CITIES	MEMBERSHIP DUES FY 15/16	1,281.00	City Council
91944	7/13/2015	VICA	MEMBERSHIP DUES FY 15/16	1,210.00	City Council
92001	7/15/2015	US BANK	VISA- CORNER BAKERY	433.11	City Council
91602	6/12/2015	US BANK	VISA- CORNER BAKERY	337.80	City Council
91602	6/12/2015	US BANK	VISA- LOVI'S DELI	337.50	City Council
92001	7/15/2015	US BANK	VISA- ROSTI TUSCAN KITCHEN	208.90	City Council
91614	6/17/2015	CENTER FOR YOUTH PATRIOTISM	DONATION- REORG PARTICIPATION	200.00	City Council
92001	7/15/2015	US BANK	VISA- FRESH BROTHERS	184.07	City Council
91602	6/12/2015	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
92001	7/15/2015	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
91834	6/30/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	101.82	City Council
91761	6/24/2015	SHAPIRO/DAVID//	REIMB TRAVEL-LCC MTG	76.67	City Council
91602	6/12/2015	US BANK	VISA- LEAGUE OF CA CITIES	35.00	City Council
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	21.75	City Council
91757	6/24/2015	SAN FERNANDO VALLEY	SUBSCRIPTION RENEWAL	20.00	City Council
92057	7/22/2015	CONTRACT LAW FUND	41ST ANNUAL CCCA MTG	20.00	City Council
91680	6/17/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	15.02	City Council
Total Amount for 21 Line Item(s) from City Council				\$17,330.64	
City Management					
91602	6/12/2015	US BANK	VISA- WALDORF LA QUINTA	861.39	City Management
91602	6/12/2015	US BANK	VISA- CCCA	575.00	City Management
92097	7/22/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	419.54	City Management
92001	7/15/2015	US BANK	VISA- CORNER BAKERY	179.52	City Management
91680	6/17/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	23.00	City Management
92001	7/15/2015	US BANK	VISA- SALT CREEK RESTAURANT	21.59	City Management



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Total Amount for 6 Line Item(s) from City Management				\$2,080.04	
Civic Center O&M					
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	7,951.47	Civic Center O&M
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	7,339.80	Civic Center O&M
91659	6/17/2015	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,969.30	Civic Center O&M
91983	7/14/2015	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,969.30	Civic Center O&M
91659	6/17/2015	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,950.86	Civic Center O&M
91983	7/14/2015	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,950.86	Civic Center O&M
91999	7/14/2015	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	986.23	Civic Center O&M
91666	6/17/2015	SIMPLEX GRINNELL	SECURITY MONITORING	733.02	Civic Center O&M
91999	7/14/2015	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	604.25	Civic Center O&M
91615	6/17/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
91615	6/17/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
91890	7/8/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
91890	7/8/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	558.50	Civic Center O&M
91898	7/8/2015	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- JUN 2015	500.00	Civic Center O&M
91890	7/8/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	480.50	Civic Center O&M
91890	7/8/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	480.50	Civic Center O&M
91763	6/24/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	471.22	Civic Center O&M
91763	6/24/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	434.96	Civic Center O&M
92172	7/29/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	423.58	Civic Center O&M
92172	7/29/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	390.99	Civic Center O&M
91679	6/17/2015	VORTEX INDUSTRIES INC	DOOR REPAIRS - CIVIC CENTER	307.50	Civic Center O&M
91679	6/17/2015	VORTEX INDUSTRIES INC	DOOR REPAIRS - CIVIC CENTER	307.50	Civic Center O&M
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	264.23	Civic Center O&M
91898	7/8/2015	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- JUN 2015	250.00	Civic Center O&M
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	243.90	Civic Center O&M
91758	6/24/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
91758	6/24/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
92141	7/28/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
92141	7/28/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
91615	6/17/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	168.00	Civic Center O&M
91615	6/17/2015	CIRCULATING AIR, INC.	HVAC MAINTENANCE	168.00	Civic Center O&M
91602	6/12/2015	US BANK	VISA- HOME DEPOT	75.14	Civic Center O&M
92001	7/15/2015	US BANK	VISA- JOANN STORE	42.90	Civic Center O&M



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91637	6/17/2015	LANDS' END BUSINESS OUTFITTERS	STAFF SHIRTS - ADMIN SVCS	39.22	Civic Center O&M
91637	6/17/2015	LANDS' END BUSINESS OUTFITTERS	STAFF SHIRTS - ADMIN SVCS	39.22	Civic Center O&M
91602	6/12/2015	US BANK	VISA- EASY KEY	25.80	Civic Center O&M
91602	6/12/2015	US BANK	VISA- HOME DEPOT	22.37	Civic Center O&M
92001	7/15/2015	US BANK	VISA- EASYKEYS.COM	13.90	Civic Center O&M
92001	7/15/2015	US BANK	VISA- HOME DEPOT	9.42	Civic Center O&M
91602	6/12/2015	US BANK	VISA- BABIES R US	8.70	Civic Center O&M
91602	6/12/2015	US BANK	VISA- WALMART	7.44	Civic Center O&M
91602	6/12/2015	US BANK	VISA- WALMART	7.43	Civic Center O&M
92001	7/15/2015	US BANK	VISA- HOME DEPOT	6.83	Civic Center O&M
Total Amount for 43 Line Item(s) from Civic Center O&M				\$33,728.34	

Community Development

92027	7/21/2015	M6 CONSULTING, INC.	PLAN CHECK SERVICES	51,781.48	Community Development
92173	7/29/2015	VALLEY CREST TREE COMPANY	LANDSCAPE MAINTENANCE	40,080.00	Community Development
91913	7/8/2015	RINCON CONSULTANTS INC	ENVIRONMENTAL CONSULTING	12,121.27	Community Development
91976	7/14/2015	M6 CONSULTING, INC.	INSPECTION SERVICES	9,880.00	Community Development
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- OKMIT	6,994.12	Community Development
92051	7/22/2015	CALABASAS CREST LTD	R.A.P.- AUG 2015	5,712.00	Community Development
91704	6/24/2015	CALABASAS CREST LTD	R.A.P.- JUL 2015	5,576.00	Community Development
91897	7/8/2015	EDGESOFT, INC.	SOFTWARE MAINTENANCE	4,000.00	Community Development
91899	7/8/2015	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	3,328.75	Community Development
91985	7/14/2015	RINCON CONSULTANTS INC	ENVIRONMENTAL CONSULTING	2,873.90	Community Development
91970	7/14/2015	LANDS' END BUSINESS OUTFITTERS	STAFF SHIRTS - COMM DEV	1,852.86	Community Development
91805	6/30/2015	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	1,835.00	Community Development
91976	7/14/2015	M6 CONSULTING, INC.	OWTS CONSULTING	1,495.00	Community Development
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- OKMIT	1,354.00	Community Development
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- OKMIT	939.84	Community Development
91622	6/17/2015	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	890.68	Community Development
92033	7/21/2015	RMS PRINTING LLC	COUNTER ENQUIRY FORMS	479.60	Community Development
91805	6/30/2015	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	465.00	Community Development
91833	6/30/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- OKMIT	383.58	Community Development
92022	7/21/2015	LANDS' END BUSINESS OUTFITTERS	STAFF SHIRTS - COMM DEV	351.60	Community Development
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	349.93	Community Development
91805	6/30/2015	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	310.00	Community Development
91899	7/8/2015	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	310.00	Community Development



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91899	7/8/2015	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	310.00	Community Development
91622	6/17/2015	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	300.00	Community Development
91945	7/13/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	276.53	Community Development
91805	6/30/2015	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	232.50	Community Development
91899	7/8/2015	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL CONSULTING	232.50	Community Development
91715	6/24/2015	FLEYSHMAN/ALBERT//	R.A.P.- JUL 2015	194.00	Community Development
91737	6/24/2015	MEDVETSKY/LINA//	R.A.P.- JUL 2015	194.00	Community Development
91721	6/24/2015	HENDERSON/LYN//	R.A.P.- JUL 2015	194.00	Community Development
91759	6/24/2015	SHAHIR/RAHIM//	R.A.P.- JUL 2015	194.00	Community Development
91782	6/24/2015	YAZDINIAN/SUSAN//	R.A.P.- JUL 2015	194.00	Community Development
91739	6/24/2015	MILES/AUDREY//	R.A.P.- JUL 2015	194.00	Community Development
92064	7/22/2015	FLEYSHMAN/ALBERT//	R.A.P.- AUG 2015	194.00	Community Development
92075	7/22/2015	MEDVETSKY/LINA//	R.A.P.- AUG 2015	194.00	Community Development
92068	7/22/2015	HENDERSON/LYN//	R.A.P.- AUG 2015	194.00	Community Development
92088	7/22/2015	SHAHIR/RAHIM//	R.A.P.- AUG 2015	194.00	Community Development
92098	7/22/2015	YAZDINIAN/SUSAN//	R.A.P.- AUG 2015	194.00	Community Development
92076	7/22/2015	MILES/AUDREY//	R.A.P.- AUG 2015	194.00	Community Development
91941	7/13/2015	REITHOFFER/JASON//	REIMB - CODE ENFORCEMENT SUPP	184.21	Community Development
92097	7/22/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	182.79	Community Development
91602	6/12/2015	US BANK	VISA- FIRST ALERT	182.49	Community Development
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	165.00	Community Development
92001	7/15/2015	US BANK	VISA- ICC	150.00	Community Development
92094	7/22/2015	VALLEY NEWS GROUP	LEGAL ADVERTISING	135.00	Community Development
91945	7/13/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	127.53	Community Development
91894	7/8/2015	CYBERCOPY	COPY/PRINTING SERVICE	116.30	Community Development
91668	6/17/2015	SORIA/RAY//	REIMB - CODE ENFORCEMENT SUPP	108.46	Community Development
91957	7/14/2015	CYBERCOPY	COPY/PRINTING SERVICE	97.28	Community Development
91998	7/14/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	96.03	Community Development
91894	7/8/2015	CYBERCOPY	COPY/PRINTING SERVICE	68.72	Community Development
92059	7/22/2015	CYBERCOPY	COPY/PRINTING SERVICE	61.86	Community Development
91894	7/8/2015	CYBERCOPY	COPY/PRINTING SERVICE	61.59	Community Development
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	59.66	Community Development
91709	6/24/2015	CYBERCOPY	COPY/PRINTING SERVICE	57.50	Community Development
91709	6/24/2015	CYBERCOPY	COPY/PRINTING SERVICE	53.14	Community Development
92059	7/22/2015	CYBERCOPY	COPY/PRINTING SERVICE	50.47	Community Development
92070	7/22/2015	ICC VENTURA CHAPTER	ICC MEMBERSHIP- S. COHEN	50.00	Community Development
91894	7/8/2015	CYBERCOPY	COPY/PRINTING SERVICE	49.43	Community Development



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92059	7/22/2015	CYBERCOPY	COPY/PRINTING SERVICE	48.45	Community Development
91709	6/24/2015	CYBERCOPY	COPY/PRINTING SERVICE	47.69	Community Development
92001	7/15/2015	US BANK	VISA- AMAZON.COM	45.42	Community Development
92001	7/15/2015	US BANK	VISA- APA	45.00	Community Development
92174	7/29/2015	VALLEY NEWS GROUP	LEGAL ADVERTISING	45.00	Community Development
91894	7/8/2015	CYBERCOPY	COPY/PRINTING SERVICE	44.42	Community Development
91894	7/8/2015	CYBERCOPY	COPY/PRINTING SERVICE	42.24	Community Development
92059	7/22/2015	CYBERCOPY	COPY/PRINTING SERVICE	41.91	Community Development
92059	7/22/2015	CYBERCOPY	COPY/PRINTING SERVICE	40.00	Community Development
91928	7/13/2015	CYBERCOPY	COPY/PRINTING SERVICE	40.00	Community Development
91928	7/13/2015	CYBERCOPY	COPY/PRINTING SERVICE	40.00	Community Development
91928	7/13/2015	CYBERCOPY	COPY/PRINTING SERVICE	40.00	Community Development
91928	7/13/2015	CYBERCOPY	COPY/PRINTING SERVICE	40.00	Community Development
91928	7/13/2015	CYBERCOPY	COPY/PRINTING SERVICE	40.00	Community Development
91928	7/13/2015	CYBERCOPY	COPY/PRINTING SERVICE	40.00	Community Development
91894	7/8/2015	CYBERCOPY	COPY/PRINTING SERVICE	37.88	Community Development
91602	6/12/2015	US BANK	VISA- ASSOC OF ENVIRONMENT	37.40	Community Development
91894	7/8/2015	CYBERCOPY	COPY/PRINTING SERVICE	35.97	Community Development
91800	6/30/2015	CYBERCOPY	COPY/PRINTING SERVICE	31.07	Community Development
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	29.84	Community Development
91811	6/30/2015	L.A. CO. ASSESSOR	MAPS AND POSTAGE	5.81	Community Development
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	5.00	Community Development
Total Amount for 81 Line Item(s) from Community Development				\$159,884.70	

Community Services

91693	6/24/2015	AGOURA HILLS,CALABASAS COM CTR	CONTRIBUTION - AHCCC	25,000.00	Community Services
91640	6/17/2015	LOS ANGELES CLIPPERS	BASKETBALL UNIFORMS- SUMMER	10,610.00	Community Services
91849	7/1/2015	DSR AUDIO	SOUND/POWER- JULY 4TH	10,500.00	Community Services
91950	7/14/2015	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- DE ANZA	7,950.00	Community Services
92054	7/22/2015	CARTEGRAPH SYSTEMS, INC.	RESERVE PARTNER HOST- FY 15/16	7,800.00	Community Services
91851	7/1/2015	FIREWORKS & STAGE FX AMERICA	BALANCE-JULY 4TH FIREWORKS	7,500.00	Community Services
91787	6/30/2015	AGOURA HILLS,CALABASAS COM CTR	FACILITY RENTAL- B-BALL	6,912.00	Community Services
91923	7/13/2015	A RENTAL CONNECTION	EQUIPMENT RENTAL - 4TH OF JULY	6,886.93	Community Services
91767	6/24/2015	THORNTON/JOHN PAUL//	RECREATION INSTRUCTOR	5,625.66	Community Services
92081	7/22/2015	NOTIONIST	BROCHURE DESIGN- FALL 2015	5,500.00	Community Services
91865	7/1/2015	SECURAL SECURITY CORP	SECURITY- JULY 4TH (DEP)	4,343.14	Community Services
91864	7/1/2015	SECURAL SECURITY CORP	SECURITY- JULY 4TH (BAL)	4,343.13	Community Services



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91848	7/1/2015	DMH ENTERPRISES	ENTERTAINMENT- JULY 4TH	4,000.00	Community Services
91833	6/30/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,088.49	Community Services
92101	7/28/2015	A RENTAL CONNECTION	EQUIPMENT RENTAL - CONCERT	2,831.81	Community Services
91602	6/12/2015	US BANK	VISA- ADVANCED SIGN & BANNER	2,772.96	Community Services
91784	6/30/2015	A RENTAL CONNECTION	EQUIPMENT RENTAL - CONCERT	2,761.70	Community Services
92062	7/22/2015	DSR AUDIO	SOUND/POWER- CONCERT	2,650.00	Community Services
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,560.10	Community Services
91873	7/7/2015	DMH ENTERPRISES	PERFORMANCE- LAKE CONCERT	2,500.00	Community Services
92038	7/21/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,445.89	Community Services
91827	6/30/2015	SUPER SOCCER STARS	RECREATION INSTRUCTOR	2,431.90	Community Services
92083	7/22/2015	R P BARRICADE INC	EQUIPMENT RENTAL- JULY 4TH	2,158.80	Community Services
91734	6/24/2015	LITTLE LEARNERS LLC	RECREATION INSTRUCTOR	2,126.25	Community Services
91881	7/7/2015	TEAM PLAY EVENTS	ENTERTAINMENT- 4TH OF JULY	2,000.00	Community Services
91940	7/13/2015	QUALITY PARKING SERVICE, INC	PARKING SERVICE- 4TH OF JULY	1,974.00	Community Services
91980	7/14/2015	OUTDOOR CREATIONS, INC.	WASTE RECEPTACLES	1,945.65	Community Services
91740	6/24/2015	MONAHAN/ANN//	RECREATION INSTRUCTOR	1,928.15	Community Services
91734	6/24/2015	LITTLE LEARNERS LLC	RECREATION INSTRUCTOR	1,829.10	Community Services
91641	6/17/2015	MAGICAL MUSICAL MOMENTS	RECREATION INSTRUCTOR	1,511.30	Community Services
91602	6/12/2015	US BANK	VISA- MARMALADE CAFE	1,500.00	Community Services
91781	6/24/2015	WOLF/MEL//	RECREATION INSTRUCTOR	1,499.46	Community Services
91609	6/17/2015	AUDICK/PATRICIA//	RECREATION INSTRUCTOR	1,483.43	Community Services
92163	7/29/2015	LITTLE LEARNERS LLC	RECREATION INSTRUCTOR	1,428.00	Community Services
91713	6/24/2015	DOMINE/JAMES//	RECREATION INSTRUCTOR	1,235.50	Community Services
91734	6/24/2015	LITTLE LEARNERS LLC	RECREATION INSTRUCTOR	1,193.50	Community Services
91745	6/24/2015	NICHOLSON/TRISSA//	RECREATION INSTRUCTOR	1,183.29	Community Services
91781	6/24/2015	WOLF/MEL//	RECREATION INSTRUCTOR	1,100.40	Community Services
91760	6/24/2015	SHALEV/ ALINA//	RECREATION INSTRUCTOR	1,067.85	Community Services
91635	6/17/2015	KRAUS/PETER//	RECREATION INSTRUCTOR	1,036.36	Community Services
92001	7/15/2015	US BANK	VISA- ADVANCED SIGN & BANNER	882.90	Community Services
91602	6/12/2015	US BANK	VISA- STONEFIRE GRILL	869.78	Community Services
91854	7/1/2015	GUDIS/MATT//	ENTERTAINMENT- JULY 4TH (BAL)	850.00	Community Services
92104	7/28/2015	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- JULY 4TH	838.00	Community Services
91636	6/17/2015	L.A. COUNTY PUBLIC HEALTH SVCS	VENDOR PERMITS- JULY 4TH	791.00	Community Services
91880	7/7/2015	SECURAL SECURITY CORP	SUPPLIES- 2-WAY RADIOS	761.00	Community Services
91726	6/24/2015	JACOBS/SAUL//	RECREATION INSTRUCTOR	745.50	Community Services
91758	6/24/2015	SECURAL SECURITY CORP	SECURITY- CONCERT	700.00	Community Services
92087	7/22/2015	SECURAL SECURITY CORP	SECURITY- CONCERT	666.93	Community Services



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92171	7/29/2015	SKLEROV/GLORIA//	RECREATION INSTRUCTOR	665.00	Community Services
91602	6/12/2015	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
92001	7/15/2015	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
91602	6/12/2015	US BANK	VISA- FEDEX OFFICE	645.55	Community Services
91602	6/12/2015	US BANK	VISA- L.A. TURF CLUB	645.00	Community Services
91647	6/17/2015	NASSERY/HIFA//	RECREATION INSTRUCTOR	616.00	Community Services
91855	7/1/2015	JB'S FAMOUS BBQ	JULY 4TH CREW MEALS	594.00	Community Services
91771	6/24/2015	UNITED SITE SERVICES OF CA INC	RESTROOMS- CONCERT	588.60	Community Services
91602	6/12/2015	US BANK	VISA- COSTCO	567.36	Community Services
91766	6/24/2015	SWAN-MCDONALD/DEBORAH//	RECREATION INSTRUCTOR	539.38	Community Services
92001	7/15/2015	US BANK	VISA- BACKDROPS BEAUTIFUL	520.82	Community Services
92151	7/29/2015	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- ARTS FEST	520.00	Community Services
91966	7/14/2015	GERTENBACH/LYNN//	RECREATION INSTRUCTOR	511.00	Community Services
91959	7/14/2015	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	496.00	Community Services
91602	6/12/2015	US BANK	VISA- ADVANCED SIGN & BANNER	493.77	Community Services
91623	6/17/2015	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	490.00	Community Services
91655	6/17/2015	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	486.00	Community Services
91847	7/1/2015	DIAL M PRODUCTIONS	ENTERTAINMENT- JULY 4TH (BAL)	462.50	Community Services
91664	6/17/2015	SHOEMAKER/BONNIE//	RECREATION INSTRUCTOR	441.00	Community Services
91711	6/24/2015	DNA ELECTRIC	ELECTRICAL REPAIRS	423.00	Community Services
91758	6/24/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	420.00	Community Services
92141	7/28/2015	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	420.00	Community Services
91656	6/17/2015	POHNKE/DANIEL//	RECREATION INSTRUCTOR	409.50	Community Services
91810	6/30/2015	KARASIK/TRACIE//	RECREATION INSTRUCTOR	406.00	Community Services
91604	6/17/2015	ACORN NEWSPAPER	ARTS FEST ADVERTISING	401.58	Community Services
92001	7/15/2015	US BANK	VISA- ORIENTAL TRADING CO	387.70	Community Services
92001	7/15/2015	US BANK	VISA- HOME DEPOT	363.65	Community Services
91949	7/14/2015	ALLEN/HARVEY//	BASKETBALL/OFFICIAL/SCORER	360.00	Community Services
91604	6/17/2015	ACORN NEWSPAPER	ARTS FEST ADVERTISING	359.77	Community Services
92001	7/15/2015	US BANK	VISA- TIRE MAN	336.09	Community Services
91947	7/14/2015	ACUITY SPECIALTY PRODUCTS, INC	JANITORIAL SUPPLIES	335.89	Community Services
91700	6/24/2015	BELSLEY/JAMES//	RECREATION INSTRUCTOR	331.10	Community Services
92001	7/15/2015	US BANK	VISA- SHARKY'S	329.37	Community Services
91670	6/17/2015	SWANK-MOTION PICTURES, INC.	MOVIE NIGHT	326.00	Community Services
91602	6/12/2015	US BANK	VISA- GRAINGER	318.68	Community Services
92048	7/22/2015	ACUITY SPECIALTY PRODUCTS, INC	JANITORIAL SUPPLIES	315.45	Community Services
91654	6/17/2015	PAY PHONES NORTH INC	PAYPHONE SERVICE-DE ANZA/GRAPE	300.00	Community Services



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91884	7/7/2015	LISH/MERRILL//	RECREATION INSTRUCTOR	289.80	Community Services
92112	7/28/2015	CUSTOM PRINTING, INC.	SAVVY SENIOR NOTE CARDS	289.32	Community Services
92001	7/15/2015	US BANK	VISA- SAGEBRUSH CANTINA	288.07	Community Services
91644	6/17/2015	MINSTER/LINDA//	RECREATION INSTRUCTOR	285.60	Community Services
91602	6/12/2015	US BANK	VISA- BAUDVILLE INC	285.14	Community Services
91602	6/12/2015	US BANK	VISA- 7 ELEVEN	285.06	Community Services
92001	7/15/2015	US BANK	VISA- 7 ELEVEN	281.51	Community Services
92120	7/28/2015	GOLDEN STATE SPORTS	T-BALL PHOTOGRAPHS	276.60	Community Services
92001	7/15/2015	US BANK	VISA- COSTCO	275.85	Community Services
91755	6/24/2015	SAHIBZADA/FARHANA//	RECREATION INSTRUCTOR	273.00	Community Services
91992	7/14/2015	TEMME/ROBERT//	BASKETBALL/OFFICIAL/SCORER	270.00	Community Services
91706	6/24/2015	CINTAS FIRST AID & SAFETY	FIRE EXTINGUISHER INSPECTION	269.99	Community Services
92152	7/29/2015	AT&T	TELEPHONE SERVICE	249.06	Community Services
91789	6/30/2015	AT&T	TELEPHONE SERVICE	246.82	Community Services
91604	6/17/2015	ACORN NEWSPAPER	ARTS FEST ADVERTISING	238.88	Community Services
91602	6/12/2015	US BANK	VISA- JOHNNY ROCKETS	233.60	Community Services
91621	6/17/2015	DAILY NEWS	ARTS FEST ADVERTISING	233.33	Community Services
92112	7/28/2015	CUSTOM PRINTING, INC.	SAVVY SENIOR ENVELOPES	229.36	Community Services
92001	7/15/2015	US BANK	VISA- VIVA WHOLESALE	222.50	Community Services
91987	7/14/2015	RUBIN/RONNIE//	BASKETBALL/OFFICIAL/SCORER	216.00	Community Services
91979	7/14/2015	OSTER/BRITTANY//	BASKETBALL/OFFICIAL/SCORER	216.00	Community Services
91953	7/14/2015	BILCHIK/DANIEL//	BASKETBALL/OFFICIAL/SCORER	210.00	Community Services
92001	7/15/2015	US BANK	VISA- DESCANSO GARDENS	200.00	Community Services
91602	6/12/2015	US BANK	VISA- FRY'S ELECTRONICS	196.19	Community Services
91605	6/17/2015	ACUITY SPECIALTY PRODUCTS, INC	JANITORIAL SUPPLIES	189.31	Community Services
91978	7/14/2015	MONTGOMERY/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	189.00	Community Services
92001	7/15/2015	US BANK	VISA- SPORT SUPPLY GROUP	183.93	Community Services
91988	7/14/2015	SENDOWSKI/SHULAMIT//	RECREATION INSTRUCTOR	182.00	Community Services
91602	6/12/2015	US BANK	VISA- TICKET PRINTING	180.32	Community Services
91965	7/14/2015	GADBURY/KEITH//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
91993	7/14/2015	TEMPLE/BRET//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
92102	7/28/2015	ALAN-LEE/CRAIG//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
92117	7/28/2015	FISHMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
91691	6/24/2015	ACUITY SPECIALTY PRODUCTS, INC	JANITORIAL SUPPLIES	178.61	Community Services
91602	6/12/2015	US BANK	VISA- SMART & FINAL	167.39	Community Services
92001	7/15/2015	US BANK	VISA- ORIENTAL TRADING CO	164.39	Community Services
91602	6/12/2015	US BANK	VISA- CALIFORNIA CHICKEN CAFE	163.75	Community Services



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92001	7/15/2015	US BANK	VISA- PARTY CHEAP	162.72	Community Services
92001	7/15/2015	US BANK	VISA- TARGET	162.40	Community Services
92140	7/28/2015	RUBIN/RONNIE//	BASKETBALL/OFFICIAL/SCORER	162.00	Community Services
92130	7/28/2015	MONTGOMERY/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	162.00	Community Services
91602	6/12/2015	US BANK	VISA- RALPHS	161.26	Community Services
92103	7/28/2015	ALLEN/HARVEY//	BASKETBALL/OFFICIAL/SCORER	160.00	Community Services
92001	7/15/2015	US BANK	VISA- DIY	157.87	Community Services
91693	6/24/2015	AGOURA HILLS,CALABASAS COM CTR	LEGAL SERVICES	154.44	Community Services
91691	6/24/2015	ACUITY SPECIALTY PRODUCTS, INC	JANITORIAL SUPPLIES	152.43	Community Services
91652	6/17/2015	OXNARD LEMON COMPANY	SENIOR EXCURSION	145.00	Community Services
92114	7/28/2015	DNA ELECTRIC	ELECTRICAL REPAIRS	140.00	Community Services
91725	6/24/2015	INNER-I ...SECURITY IN FOCUS	APR-JUN 2015 MONITORING- DEANZ	135.00	Community Services
91969	7/14/2015	KOPSTEIN/STEVE//	BASKETBALL/OFFICIAL/SCORER	135.00	Community Services
91602	6/12/2015	US BANK	VISA- STAPLES	133.43	Community Services
91602	6/12/2015	US BANK	VISA- VISTA PAINT CORP	131.64	Community Services
91602	6/12/2015	US BANK	VISA- PARTY CITY	130.53	Community Services
92001	7/15/2015	US BANK	VISA- ADVANCED SIGN & BANNER	122.08	Community Services
91963	7/14/2015	FISHMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	120.00	Community Services
92001	7/15/2015	US BANK	VISA- LEONIS ADOBE	110.00	Community Services
92127	7/28/2015	LIPTON/JEREMY//	BASKETBALL/OFFICIAL/SCORER	108.00	Community Services
91769	6/24/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	100.00	Community Services
92145	7/28/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	100.00	Community Services
92001	7/15/2015	US BANK	VISA- RALPHS	96.63	Community Services
91972	7/14/2015	LAUTERBACH/RACHEL//	BASKETBALL/OFFICIAL/SCORER	96.00	Community Services
91602	6/12/2015	US BANK	VISA- CONEJO AWARDS	95.89	Community Services
91967	7/14/2015	GROSSMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	90.00	Community Services
92118	7/28/2015	GADBURY/KEITH//	BASKETBALL/OFFICIAL/SCORER	90.00	Community Services
92143	7/28/2015	TEMPLE/BRET//	BASKETBALL/OFFICIAL/SCORER	90.00	Community Services
92142	7/28/2015	TEMME/ROBERT//	BASKETBALL/OFFICIAL/SCORER	90.00	Community Services
91602	6/12/2015	US BANK	VISA- ITALIA DELI	89.99	Community Services
92069	7/22/2015	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	88.10	Community Services
91675	6/17/2015	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	86.82	Community Services
92146	7/28/2015	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	86.82	Community Services
91722	6/24/2015	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	86.63	Community Services
91657	6/17/2015	PORT-A-STOR INC.	STORAGE - LUPIN HILL	85.00	Community Services
91657	6/17/2015	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
91982	7/14/2015	PORT-A-STOR INC.	STORAGE - LUPIN HILL	85.00	Community Services



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91982	7/14/2015	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
91602	6/12/2015	US BANK	VISA- DIY	82.82	Community Services
92123	7/28/2015	KOPSTEIN/STEVE//	BASKETBALL/OFFICIAL/SCORER	81.00	Community Services
92001	7/15/2015	US BANK	VISA- STAPLES	80.04	Community Services
91602	6/12/2015	US BANK	VISA- EBAY MARKETPLACE	70.00	Community Services
91789	6/30/2015	AT&T	TELEPHONE SERVICE	68.91	Community Services
91602	6/12/2015	US BANK	VISA- HOME DEPOT	61.74	Community Services
91808	6/30/2015	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	60.49	Community Services
92001	7/15/2015	US BANK	VISA- PARTY CITY	60.27	Community Services
92001	7/15/2015	US BANK	VISA- NORTHERN SAFETY CO	58.76	Community Services
91669	6/17/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	55.99	Community Services
91991	7/14/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	55.08	Community Services
91769	6/24/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	55.00	Community Services
92145	7/28/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	55.00	Community Services
91758	6/24/2015	SECURAL SECURITY CORP	ALARM RESPONSE- CREEKSIDE	54.00	Community Services
91964	7/14/2015	FRANZINO/JACK//	BASKETBALL/OFFICIAL/SCORER	54.00	Community Services
91974	7/14/2015	LIPTON/JEREMY//	BASKETBALL/OFFICIAL/SCORER	54.00	Community Services
92135	7/28/2015	OSTER/BRITTANY//	BASKETBALL/OFFICIAL/SCORER	54.00	Community Services
91602	6/12/2015	US BANK	VISA- EAGLE AUTO & TIRE	53.80	Community Services
91602	6/12/2015	US BANK	VISA- RALPHS	52.23	Community Services
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	50.96	Community Services
92126	7/28/2015	LIPTON/BRANDON//	BASKETBALL/OFFICIAL/SCORER	50.00	Community Services
92001	7/15/2015	US BANK	VISA- SUNLIFE ORGANICS	42.64	Community Services
92152	7/29/2015	AT&T	TELEPHONE SERVICE	41.81	Community Services
91697	6/24/2015	AT&T	TELEPHONE SERVICE	41.60	Community Services
92072	7/22/2015	LIEBMAN/TONI//	REIMB MILEAGE - JUL 15	40.37	Community Services
92106	7/28/2015	BARTOLOMEA/HANNAH//	BASKETBALL/OFFICIAL/SCORER	40.00	Community Services
91602	6/12/2015	US BANK	VISA- SMART & FINAL	36.06	Community Services
91846	7/1/2015	CINTAS FIRST AID & SAFETY	QUARTERLY MONITORING- CRKSDE	36.00	Community Services
91971	7/14/2015	LAUTERBACH/HOWARD//	BASKETBALL/OFFICIAL/SCORER	36.00	Community Services
92125	7/28/2015	LAUTERBACH/HOWARD//	BASKETBALL/OFFICIAL/SCORER	36.00	Community Services
92001	7/15/2015	US BANK	VISA- FRANKLINS HARDWARE	35.60	Community Services
91684	6/17/2015	WITRACK/DEANNA//	RECREATION INSTRUCTOR	35.00	Community Services
91763	6/24/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	34.16	Community Services
91667	6/17/2015	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	33.25	Community Services
91602	6/12/2015	US BANK	VISA- OFFICE DEPOT	32.69	Community Services
91602	6/12/2015	US BANK	VISA- TARGET	31.57	Community Services



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91973	7/14/2015	LIPTON/BRANDON//	BASKETBALL/OFFICIAL/SCORER	30.00	Community Services
91962	7/14/2015	FINE/BLAKE//	BASKETBALL/OFFICIAL/SCORER	30.00	Community Services
92001	7/15/2015	US BANK	VISA- WALMART	28.15	Community Services
92001	7/15/2015	US BANK	VISA- UNION 76	26.99	Community Services
91602	6/12/2015	US BANK	VISA- WALMART	26.86	Community Services
92047	7/22/2015	ACCURATE FIRST AID SERVICES	FIRST AID SUPPLIES	26.39	Community Services
91602	6/12/2015	US BANK	VISA- RALPHS	26.12	Community Services
91975	7/14/2015	LIVESCAN	FINGERPRINTING SERVICES	23.00	Community Services
91725	6/24/2015	INNER-I ...SECURITY IN FOCUS	APR-JUN 2015 MONITORING- CRKSD	22.50	Community Services
91829	6/30/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	22.50	Community Services
92025	7/21/2015	LIEBMAN/TONI//	REIMB MILEAGE - JUN 15	22.20	Community Services
91639	6/17/2015	LIVESCAN	FINGERPRINTING SERVICES	21.00	Community Services
91639	6/17/2015	LIVESCAN	FINGERPRINTING SERVICES	15.00	Community Services
91602	6/12/2015	US BANK	VISA- YUM YUM DONUTS	12.59	Community Services
91602	6/12/2015	US BANK	VISA- RALPHS	11.98	Community Services
92001	7/15/2015	US BANK	VISA- MALIBU LAUNDRY	11.25	Community Services
92001	7/15/2015	US BANK	VISA- CELEBRATIONS	10.00	Community Services
92001	7/15/2015	US BANK	VISA- RALPHS	6.53	Community Services
91602	6/12/2015	US BANK	VISA- FRANKLINS HARDWARE	3.25	Community Services
92172	7/29/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	0.96	Community Services
91602	6/12/2015	US BANK	VISA- AMC PROMENADE	-44.00	Community Services
Total Amount for 218 Line Item(s) from Community Services				\$198,468.79	

Finance

91645	6/17/2015	MOSS, LEVY & HARTZHEIM	AUDIT WORK TO DATE FY 14/15	10,000.00	Finance
91741	6/24/2015	MUNISERVICES, LLC	UUT COMPLIANCE SERVICES	4,263.61	Finance
91867	7/1/2015	TYLER TECHNOLOGIES INC	ANNUAL MAINTENANCE FY 15/16	3,642.94	Finance
91948	7/14/2015	ADP, INC	PAYROLL PROCESSING	2,680.00	Finance
92149	7/29/2015	ADP, INC	PAYROLL PROCESSING	1,027.84	Finance
91948	7/14/2015	ADP, INC	PAYROLL PROCESSING	969.59	Finance
91948	7/14/2015	ADP, INC	PAYROLL PROCESSING	946.93	Finance
91692	6/24/2015	ADP, INC	PAYROLL PROCESSING	941.99	Finance
91772	6/24/2015	UTILITY COST MANAGEMENT LLC	UTILITY TAX SERVICES	665.49	Finance
92097	7/22/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	540.66	Finance
91602	6/12/2015	US BANK	VISA- CALCPA	329.00	Finance
91602	6/12/2015	US BANK	VISA- CA CPA EDUCATION	325.00	Finance



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91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	166.07	Finance
91602	6/12/2015	US BANK	VISA- CSMFO	110.00	Finance
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	92.27	Finance
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	31.13	Finance
91882	7/7/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	29.26	Finance
91602	6/12/2015	US BANK	VISA- RITE AID	11.10	Finance
Total Amount for 18 Line Item(s) from Finance				\$26,772.88	

Klubhouse Preschool

91602	6/12/2015	US BANK	VISA- COSTCO	2,421.06	Klubhouse Preschool
91883	7/7/2015	ZEBRA ENTERTAINMENT & EVENTS	KLUBHOUSE EVENTS	2,260.00	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- STONEFIRE GRILL	1,473.97	Klubhouse Preschool
91689	6/24/2015	A RENTAL CONNECTION	EQUIPMENT RENTAL - GRADUATION	1,242.84	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- ORIENTAL TRADING CO	1,229.10	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- SMART & FINAL	1,141.81	Klubhouse Preschool
91655	6/17/2015	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	1,134.00	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- COSTCO	1,081.29	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- DISCOUNT SCHOOL SUPPLY	732.32	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- SMART & FINAL	541.75	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- NASCO MAIL ORDER	504.71	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- HOME DEPOT	485.51	Klubhouse Preschool
92097	7/22/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	467.61	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- TARGET	403.14	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- DOTERRA	364.35	Klubhouse Preschool
91924	7/13/2015	ANIMAL TRACKS, INC.	ENTERTAINMENT- SUMMER CAMP	350.00	Klubhouse Preschool
91774	6/24/2015	VALLEY NEWS GROUP	CAMP ADVERTISING	300.00	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- HOME DEPOT	293.12	Klubhouse Preschool
92097	7/22/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	281.83	Klubhouse Preschool
92152	7/29/2015	AT&T	TELEPHONE SERVICE	232.09	Klubhouse Preschool
91753	6/24/2015	ROSATI FARMS	MILK/YOGURT DELIVERY	224.28	Klubhouse Preschool
91915	7/8/2015	ROSATI FARMS	MILK/YOGURT DELIVERY	224.28	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- VIKTOR BENES	210.00	Klubhouse Preschool
92069	7/22/2015	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	205.58	Klubhouse Preschool
91722	6/24/2015	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	202.13	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- W.H. RESTAURANT	200.00	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- HOMEGOODS	199.16	Klubhouse Preschool



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92001	7/15/2015	US BANK	VISA- ANGEL MAID BAKERY	197.50	Klubhouse Preschool
91789	6/30/2015	AT&T	TELEPHONE SERVICE	160.78	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- MICHAELS	146.63	Klubhouse Preschool
92084	7/22/2015	ROSATI FARMS	MILK/YOGURT DELIVERY	146.40	Klubhouse Preschool
91786	6/30/2015	ACUITY SPECIALTY PRODUCTS, INC	JANITORIAL SUPPLIES	142.70	Klubhouse Preschool
91808	6/30/2015	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	141.15	Klubhouse Preschool
91753	6/24/2015	ROSATI FARMS	MILK/YOGURT DELIVERY	134.40	Klubhouse Preschool
91916	7/8/2015	SECURAL SECURITY CORP	SECURITY- GRADUATION	112.00	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- ORIENTAL TRADING CO	92.49	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- FEDEX OFFICE	92.42	Klubhouse Preschool
91945	7/13/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	90.02	Klubhouse Preschool
91788	6/30/2015	ARROWHEAD	WATER SERVICE	87.15	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- TARGET	87.12	Klubhouse Preschool
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	85.73	Klubhouse Preschool
91846	7/1/2015	CINTAS FIRST AID & SAFETY	QUARTERLY MONITORING- CRKSDE	84.00	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- FEDEX OFFICE	78.21	Klubhouse Preschool
91753	6/24/2015	ROSATI FARMS	MILK/YOGURT DELIVERY	71.40	Klubhouse Preschool
92047	7/22/2015	ACCURATE FIRST AID SERVICES	FIRST AID SUPPLIES	61.57	Klubhouse Preschool
91725	6/24/2015	INNER-I ...SECURITY IN FOCUS	APR-JUN 2015 MONITORING- CRKSD	52.50	Klubhouse Preschool
91829	6/30/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	52.50	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- VIKTOR BENES	49.60	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- TARGET	45.71	Klubhouse Preschool
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	44.64	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- PETSMART	40.91	Klubhouse Preschool
91788	6/30/2015	ARROWHEAD	WATER SERVICE	31.87	Klubhouse Preschool
91602	6/12/2015	US BANK	VISA- CA SCIENCE CENTER	25.00	Klubhouse Preschool
92001	7/15/2015	US BANK	VISA- DOUGHNUT HOUSE	7.00	Klubhouse Preschool
Total Amount for 54 Line Item(s) from Klubhouse Preschool				\$20,767.33	

Library

91874	7/7/2015	GIS INFORMATION SYSTEMS, INC	SOFTWARE MAINTENANCE	7,871.85	Library
91842	7/1/2015	3M	RFID WORKSTATION RENEWAL	7,128.00	Library
91852	7/1/2015	GALE CENGAGE LEARNING	ONLINE BOOK DATABASE	6,437.73	Library
92119	7/28/2015	GALE CENGAGE LEARNING	ONLINE BOOK DATABASE	6,437.73	Library
91885	7/8/2015	3M	E-BOOKS	3,518.21	Library
91688	6/24/2015	3M	E-BOOKS	1,911.58	Library



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91718	6/24/2015	GALE CENGAGE LEARNING	E-BOOKS	1,820.50	Library
92169	7/29/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	1,376.02	Library
92119	7/28/2015	GALE CENGAGE LEARNING	E-BOOKS	1,200.00	Library
91660	6/17/2015	RECORDED BOOKS, LLC	BOOKS ON CD	1,096.53	Library
91954	7/14/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- SJN11213	895.16	Library
91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	849.76	Library
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	849.76	Library
91874	7/7/2015	GIS INFORMATION SYSTEMS, INC	SOFTWARE SUBSCRIPTION	682.98	Library
92134	7/28/2015	OCLC, INC.	MEMBERSHIP DUES- JUL 2015	643.23	Library
91650	6/17/2015	OCLC, INC.	MEMBERSHIP DUES- JUN 2015	642.72	Library
91845	7/1/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- JJM06103	599.15	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	559.71	Library
91794	6/30/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- JJM06103	533.97	Library
92131	7/28/2015	MOVIE LICENSING USA	ANNUAL COPYRIGHT LICENSE	512.00	Library
91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	426.71	Library
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	393.55	Library
91751	6/24/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	324.47	Library
91724	6/24/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	313.14	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	296.62	Library
91671	6/17/2015	TIME WARNER CABLE	CABLE MODEM- LIBRARY	290.00	Library
92144	7/28/2015	TIME WARNER CABLE	CABLE MODEM- LIBRARY	290.00	Library
91682	6/17/2015	WENGER/DEANNE//	YOGA INSTRUCTOR- LIBRARY	270.00	Library
92009	7/21/2015	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	252.97	Library
92108	7/28/2015	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	252.97	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	240.28	Library
92139	7/28/2015	RECORDED BOOKS, LLC	BOOKS ON CD	236.00	Library
92155	7/29/2015	DEMCO, INC.	LIBRARY SUPPLIES	191.26	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	173.90	Library
91738	6/24/2015	MIDWEST TAPE	DVD'S-LIBRARY	161.38	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	158.94	Library
91697	6/24/2015	AT&T	TELEPHONE SERVICE	156.56	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	155.21	Library
92169	7/29/2015	RECORDED BOOKS, LLC	BOOKS ON CD	152.82	Library
92169	7/29/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	138.34	Library
92169	7/29/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	113.80	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	106.74	Library
92139	7/28/2015	RECORDED BOOKS, LLC	BOOKS ON CD	106.18	Library



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92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	97.00	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	96.38	Library
91910	7/8/2015	PENGUIN RANDOM HOUSE, LLC	BOOKS ON CD	94.84	Library
91751	6/24/2015	RECORDED BOOKS, LLC	BOOKS ON CD	88.28	Library
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	84.82	Library
91602	6/12/2015	US BANK	VISA- COSTCO	82.59	Library
92169	7/29/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	78.00	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	68.19	Library
91724	6/24/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	67.55	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	66.88	Library
92169	7/29/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	60.00	Library
91751	6/24/2015	RECORDED BOOKS, LLC	BOOKS ON CD	58.30	Library
92139	7/28/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	56.90	Library
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	53.86	Library
91751	6/24/2015	RECORDED BOOKS, LLC	BOOKS ON CD	50.24	Library
91751	6/24/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	49.99	Library
92139	7/28/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	48.02	Library
91738	6/24/2015	MIDWEST TAPE	DVD'S-LIBRARY	47.61	Library
91751	6/24/2015	RECORDED BOOKS, LLC	BOOKS ON CD	45.34	Library
92139	7/28/2015	RECORDED BOOKS, LLC	BOOKS ON CD	45.34	Library
91751	6/24/2015	RECORDED BOOKS, LLC	BOOKS ON CD	44.14	Library
91751	6/24/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	43.33	Library
91748	6/24/2015	PENGUIN RANDOM HOUSE, LLC	BOOKS ON CD	42.95	Library
91751	6/24/2015	RECORDED BOOKS, LLC	BOOKS ON CD	40.88	Library
91748	6/24/2015	PENGUIN RANDOM HOUSE, LLC	BOOKS ON CD	38.86	Library
91794	6/30/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- FTG80700	38.10	Library
92107	7/28/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- FTG80700	38.10	Library
92001	7/15/2015	US BANK	VISA- LAKESHORE LEARNING	36.53	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	35.29	Library
92169	7/29/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	33.93	Library
91751	6/24/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	33.60	Library
91738	6/24/2015	MIDWEST TAPE	DVD'S-LIBRARY	33.35	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	29.91	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	29.51	Library
91724	6/24/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	28.28	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	26.98	Library
92139	7/28/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	26.62	Library



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91724	6/24/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	26.50	Library
91602	6/12/2015	US BANK	VISA- USPS	25.96	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	24.85	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	24.58	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	24.00	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	23.99	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	23.14	Library
92001	7/15/2015	US BANK	VISA- MICHAELS	22.84	Library
92165	7/29/2015	MIDWEST TAPE	DVD'S-LIBRARY	22.17	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	21.72	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	21.39	Library
92153	7/29/2015	BAKER & TAYLOR	BOOKS-LIBRARY	20.98	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	20.62	Library
92158	7/29/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	20.62	Library
92119	7/28/2015	GALE CENGAGE LEARNING	E-BOOKS	19.98	Library
92001	7/15/2015	US BANK	VISA- USPS	17.94	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	17.93	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	15.99	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	15.86	Library
92153	7/29/2015	BAKER & TAYLOR	BOOKS-LIBRARY	14.64	Library
91724	6/24/2015	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	14.61	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	14.05	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	14.03	Library
92153	7/29/2015	BAKER & TAYLOR	BOOKS-LIBRARY	14.03	Library
92001	7/15/2015	US BANK	VISA- RITE AID	11.96	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	11.12	Library
92139	7/28/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	9.99	Library
91699	6/24/2015	BAKER & TAYLOR	BOOKS-LIBRARY	9.22	Library
91602	6/12/2015	US BANK	VISA- USPS	5.16	Library
91602	6/12/2015	US BANK	VISA- RALPHS	4.35	Library
91602	6/12/2015	US BANK	VISA- RALPHS	2.71	Library
91751	6/24/2015	RECORDED BOOKS, LLC	E-AUDIO BOOKS	-110.03	Library
Total Amount for 112 Line Item(s) from Library				\$53,135.82	

LMD #22

92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	113,827.50	LMD #22
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92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	65,386.24	LMD #22
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	34,602.75	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	29,433.97	LMD #22
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	27,807.00	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	19,495.27	LMD #22
91690	6/24/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	15,151.50	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	14,573.59	LMD #22
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	12,825.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,367.25	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,367.25	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	11,733.42	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	11,733.42	LMD #22
91773	6/24/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	9,875.00	LMD #22
91995	7/14/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	9,875.00	LMD #22
91995	7/14/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	8,039.52	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,956.83	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	6,115.80	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,004.39	LMD #22
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,879.14	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,821.84	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,821.84	LMD #22
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,722.00	LMD #22
91610	6/17/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,405.86	LMD #22
92006	7/21/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,405.86	LMD #22
92006	7/21/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	5,035.00	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,900.77	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,787.08	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,787.08	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,529.25	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,529.25	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,122.34	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,911.17	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,911.17	LMD #22
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,826.08	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,758.08	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,758.08	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,242.05	LMD #22



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92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	3,075.00	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,953.50	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,904.83	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,904.83	LMD #22
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	2,575.00	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,525.06	LMD #22
91773	6/24/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	2,499.55	LMD #22
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,408.25	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,227.67	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,227.67	LMD #22
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	2,200.00	LMD #22
91888	7/8/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	2,195.00	LMD #22
91888	7/8/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	1,970.00	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,955.97	LMD #22
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,895.00	LMD #22
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,836.49	LMD #22
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,695.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,682.06	LMD #22
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,460.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,217.41	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,217.41	LMD #22
91995	7/14/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	1,210.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,096.79	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,066.58	LMD #22
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,024.00	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,017.68	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	997.46	LMD #22
91995	7/14/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	975.00	LMD #22
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	895.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	883.96	LMD #22
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	850.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	804.70	LMD #22
91888	7/8/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	765.00	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	755.97	LMD #22
91677	6/17/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	749.00	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	749.00	LMD #22
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	733.35	LMD #22



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92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	670.00	LMD #22
92050	7/22/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	641.37	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	624.35	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	563.52	LMD #22
91677	6/17/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	498.30	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	485.59	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	479.32	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	436.56	LMD #22
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	417.84	LMD #22
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	404.54	LMD #22
91773	6/24/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	400.00	LMD #22
91995	7/14/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	400.00	LMD #22
91888	7/8/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	360.00	LMD #22
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	352.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	348.00	LMD #22
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	348.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	342.60	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	259.93	LMD #22
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	255.13	LMD #22
92006	7/21/2015	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	250.00	LMD #22
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	239.81	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	219.35	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	204.00	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	172.68	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	168.00	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	165.36	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	164.63	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	151.64	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	144.57	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	141.74	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	135.13	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	131.52	LMD #22
91991	7/14/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	131.51	LMD #22
91669	6/17/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	130.39	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	125.39	LMD #22



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91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	121.52	LMD #22
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	121.52	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	106.15	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	90.97	LMD #22
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	90.97	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	82.94	LMD #22
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	82.72	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	79.07	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	77.86	LMD #22
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	77.25	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	76.34	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	76.34	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	76.34	LMD #22
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	76.34	LMD #22
91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	75.96	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	58.49	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	55.76	LMD #22
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	51.04	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	49.52	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	47.21	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	37.14	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	35.40	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	34.35	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	32.75	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	27.54	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	26.26	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	20.42	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	19.47	LMD #22
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	12.70	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	11.45	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	10.92	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	10.52	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	10.03	LMD #22
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	5.26	LMD #22
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	5.01	LMD #22



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Total Amount for 147 Line Item(s) from LMD #22				\$592,460.13	
<u>LMD #24</u>					
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	8,669.18	LMD #24
91775	6/24/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,804.57	LMD #24
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	4,804.57	LMD #24
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,883.27	LMD #24
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,058.00	LMD #24
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	742.00	LMD #24
91832	6/30/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	542.00	LMD #24
91649	6/17/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	475.00	LMD #24
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	472.00	LMD #24
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	450.00	LMD #24
91649	6/17/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	395.00	LMD #24
92080	7/22/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	395.00	LMD #24
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	372.00	LMD #24
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	290.33	LMD #24
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	276.79	LMD #24
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	136.18	LMD #24
91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	8.68	LMD #24
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	8.68	LMD #24
91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	5.43	LMD #24
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	0.91	LMD #24
Total Amount for 20 Line Item(s) from LMD #24				\$26,789.59	
<u>LMD #27</u>					
91687	6/18/2015	LAS VIRGENES MUNICIPAL WATER	DEPOSIT- WATER METER	2,190.00	LMD #27
91775	6/24/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,100.90	LMD #27
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,100.90	LMD #27
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	450.00	LMD #27
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	95.63	LMD #27
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	91.16	LMD #27
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	27.75	LMD #27
91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	2.17	LMD #27
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	2.17	LMD #27



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91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	1.36	LMD #27
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	0.23	LMD #27
Total Amount for 11 Line Item(s) from LMD #27				\$5,062.27	
<u>LMD #32</u>					
91775	6/24/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,820.16	LMD #32
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,820.16	LMD #32
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,473.30	LMD #32
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	51.71	LMD #32
92005	7/21/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	5.88	LMD #32
91607	6/17/2015	ANDERSONPENNA PARTNERS, INC.	ANNUAL LMD REFORMATION	5.60	LMD #32
91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	2.17	LMD #32
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	2.17	LMD #32
91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	1.36	LMD #32
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	0.23	LMD #32
Total Amount for 10 Line Item(s) from LMD #32				\$5,182.74	
<u>LMD 22 - Common Benefit Area</u>					
92173	7/29/2015	VALLEY CREST TREE COMPANY	LANDSCAPE MAINTENANCE	26,270.00	LMD 22 - Common Benefit Area
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	13,167.76	LMD 22 - Common Benefit Area
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,608.53	LMD 22 - Common Benefit Area
91643	6/17/2015	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,500.00	LMD 22 - Common Benefit Area
91906	7/8/2015	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,500.00	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,462.33	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,462.33	LMD 22 - Common Benefit Area
91825	6/30/2015	SOUTHERN CALIFORNIA EDISON	POLE RELOCATION	6,216.10	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,612.13	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,612.13	LMD 22 - Common Benefit Area
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,330.00	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,032.92	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,032.92	LMD 22 - Common Benefit Area
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,735.17	LMD 22 - Common Benefit Area
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	2,409.75	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,380.83	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,380.83	LMD 22 - Common Benefit Area



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92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,000.00	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,920.54	LMD 22 - Common Benefit Area
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,856.78	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,841.66	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,841.66	LMD 22 - Common Benefit Area
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,813.96	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,613.93	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,549.13	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,499.88	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,374.57	LMD 22 - Common Benefit Area
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,219.80	LMD 22 - Common Benefit Area
92000	7/14/2015	WESTERN HIGHWAY PRODUCTS, INC.	RECYCLING SIGNS	1,202.10	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,027.50	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,016.60	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	970.22	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	950.75	LMD 22 - Common Benefit Area
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	913.14	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	863.78	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	831.00	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	766.27	LMD 22 - Common Benefit Area
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	709.34	LMD 22 - Common Benefit Area
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	704.88	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	684.77	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	684.77	LMD 22 - Common Benefit Area
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	665.18	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	627.17	LMD 22 - Common Benefit Area
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	530.00	LMD 22 - Common Benefit Area
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	448.16	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	413.12	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	370.99	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	336.83	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	333.95	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	332.90	LMD 22 - Common Benefit Area
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	245.00	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	223.70	LMD 22 - Common Benefit Area
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	196.76	LMD 22 - Common Benefit Area
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	92.90	LMD 22 - Common Benefit Area



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91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	82.46	LMD 22 - Common Benefit Area
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	82.46	LMD 22 - Common Benefit Area
91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	51.55	LMD 22 - Common Benefit Area
91678	6/17/2015	VERIZON WIRELESS	TELEPHONE SERVICE	39.02	LMD 22 - Common Benefit Area
92041	7/21/2015	VERIZON WIRELESS	TELEPHONE SERVICE	39.02	LMD 22 - Common Benefit Area
92001	7/15/2015	US BANK	VISA- HOME DEPOT	33.27	LMD 22 - Common Benefit Area
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	8.62	LMD 22 - Common Benefit Area
Total Amount for 61 Line Item(s) from LMD 22 - Common Benefit Area				\$165,723.82	

Media Operations

92029	7/21/2015	NIC PARTNERS INC.	CISCO UPGRADE	29,732.54	Media Operations
91792	6/30/2015	B&H PHOTO	CAMERA EQUIPMENT	14,391.00	Media Operations
92019	7/21/2015	INSIGHT PUBLIC SECTOR	COMPUTER SOFTWARE	11,498.94	Media Operations
91958	7/14/2015	DELL MARKETING L.P.	COMPUTERS	8,054.73	Media Operations
92008	7/21/2015	BROADBASED COMMUNICATIONS INC	PHONE SYSTEM INSTALLATION	4,360.00	Media Operations
91958	7/14/2015	DELL MARKETING L.P.	MONITORS	3,480.58	Media Operations
91931	7/13/2015	GRANICUS INC.	WEB ARCHIVING SERVICES	3,292.50	Media Operations
92007	7/21/2015	B&H PHOTO	CAMERA EQUIPMENT	2,988.00	Media Operations
91792	6/30/2015	B&H PHOTO	CAMERA EQUIPMENT	2,833.35	Media Operations
91990	7/14/2015	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	2,445.00	Media Operations
92041	7/21/2015	VERIZON WIRELESS	TELEPHONE SERVICE	2,392.55	Media Operations
92001	7/15/2015	US BANK	VISA- AMAZON.COM	2,158.28	Media Operations
91678	6/17/2015	VERIZON WIRELESS	TELEPHONE SERVICE	2,034.68	Media Operations
91909	7/8/2015	NICKERSON/LAURA//	CTV HOST SERVICES	2,000.00	Media Operations
92081	7/22/2015	NOTIONIST	CITY NEWSLETTER- FALL 2015	2,000.00	Media Operations
91918	7/8/2015	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	1,987.82	Media Operations
91702	6/24/2015	BROADBASED COMMUNICATIONS INC	PHONE SYSTEM INSTALLATION	1,889.50	Media Operations
92008	7/21/2015	BROADBASED COMMUNICATIONS INC	PHONE SYSTEM INSTALLATION	1,889.50	Media Operations
91818	6/30/2015	NICKERSON/LAURA//	CTV HOST SERVICES	1,875.00	Media Operations
91602	6/12/2015	US BANK	VISA- NEWEGG	1,361.14	Media Operations
91952	7/14/2015	AT&T	TELEPHONE SERVICE	1,097.14	Media Operations
91602	6/12/2015	US BANK	VISA- AMAZON.COM	1,085.64	Media Operations
92001	7/15/2015	US BANK	VISA- NATOA	875.00	Media Operations
91853	7/1/2015	GRANICUS INC.	WEB ARCHIVING SERVICE	750.00	Media Operations
91602	6/12/2015	US BANK	VISA- AMAZON.COM	544.95	Media Operations
91823	6/30/2015	SHI INTERNATIONAL CORP	APC BATTERY	511.26	Media Operations



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91908	7/8/2015	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	504.00	Media Operations
91856	7/1/2015	KEY INFORMATION SYSTEMS, INC.	T-1 LINE MONTHLY FEE	484.53	Media Operations
91861	7/1/2015	MEGAPATH CLOUD COMPANY	DSL SERVICE	450.30	Media Operations
92001	7/15/2015	US BANK	VISA- JUST HOST-CRKSIDE	431.28	Media Operations
91823	6/30/2015	SHI INTERNATIONAL CORP	APC BATTERY	422.60	Media Operations
91671	6/17/2015	TIME WARNER CABLE	CABLE MODEM- CITY HALL	375.00	Media Operations
92091	7/22/2015	TIME WARNER CABLE	CABLE MODEM- CITY HALL	375.00	Media Operations
92001	7/15/2015	US BANK	VISA- B&H PHOTO	312.03	Media Operations
91671	6/17/2015	TIME WARNER CABLE	CABLE MODEM- CITY HALL	269.16	Media Operations
92091	7/22/2015	TIME WARNER CABLE	CABLE MODEM- CITY HALL	269.16	Media Operations
92001	7/15/2015	US BANK	VISA- HOST GATOR	219.34	Media Operations
91834	6/30/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	192.44	Media Operations
91617	6/17/2015	CLIENTFIRST CONSULTING GRP LLC	IT CONSULTING SERVICES	150.00	Media Operations
91602	6/12/2015	US BANK	VISA- DICKS SPORTING GOODS	119.90	Media Operations
92001	7/15/2015	US BANK	VISA- AMAZON.COM	118.12	Media Operations
91671	6/17/2015	TIME WARNER CABLE	CABLE MODEM- CITY HALL	98.24	Media Operations
92091	7/22/2015	TIME WARNER CABLE	CABLE MODEM- CITY HALL	98.24	Media Operations
91673	6/17/2015	TRIBUNE MEDIA SERVICES, LLC	CTV GUIDE LISTING	91.32	Media Operations
92092	7/22/2015	TRIBUNE MEDIA SERVICES, LLC	CTV GUIDE LISTING	91.32	Media Operations
92001	7/15/2015	US BANK	VISA- FIVERR	63.00	Media Operations
91604	6/17/2015	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
91604	6/17/2015	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
91604	6/17/2015	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
91604	6/17/2015	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
92003	7/21/2015	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
92003	7/21/2015	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
92003	7/21/2015	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
92003	7/21/2015	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
91602	6/12/2015	US BANK	VISA- AMAZON.COM	54.93	Media Operations
92001	7/15/2015	US BANK	VISA- OTHER WORLD	52.50	Media Operations
91602	6/12/2015	US BANK	VISA- GOTOMYPC.COM	50.85	Media Operations
92001	7/15/2015	US BANK	VISA- GOTOMYPC.COM	50.85	Media Operations
91790	6/30/2015	AT&T MOBILITY	TELEPHONE SERVICE	46.51	Media Operations
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	40.29	Media Operations
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	38.62	Media Operations
92001	7/15/2015	US BANK	VISA- JOBS AVAILABLE	30.00	Media Operations
91602	6/12/2015	US BANK	VISA- ADOBE CREATIVE	29.99	Media Operations



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92001	7/15/2015	US BANK	VISA- ADOBE CREATIVE	29.99	Media Operations
91602	6/12/2015	US BANK	VISA- AOL SERVICE	23.99	Media Operations
92001	7/15/2015	US BANK	VISA- DODGER TICKETS	10.00	Media Operations
92001	7/15/2015	US BANK	VISA- DODGER TICKETS	10.00	Media Operations
Total Amount for 67 Line Item(s) from Media Operations				\$113,612.60	

Non-Departmental

91844	7/1/2015	CALIFORNIA JPIA	CITY INSURANCE FY 15/16	559,313.00	Non-Departmental
91907	7/8/2015	MS CONSTRUCTION	CDBG RES REHAB- WRIGHT	7,470.00	Non-Departmental
91907	7/8/2015	MS CONSTRUCTION	CDBG RES REHAB- GAVARIELI-HOD	7,395.00	Non-Departmental
92122	7/28/2015	INNER-I ...SECURITY IN FOCUS	CAMERA UPGRADE	5,021.50	Non-Departmental
92122	7/28/2015	INNER-I ...SECURITY IN FOCUS	CAMERA UPGRADE	4,233.50	Non-Departmental
91758	6/24/2015	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,775.00	Non-Departmental
92141	7/28/2015	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,775.00	Non-Departmental
91602	6/12/2015	US BANK	VISA- STORAGE ETC	1,960.00	Non-Departmental
92001	7/15/2015	US BANK	VISA- STORAGE ETC	1,960.00	Non-Departmental
91633	6/17/2015	IRON MOUNTAIN	STORAGE SERVICES	1,457.65	Non-Departmental
91933	7/13/2015	IRON MOUNTAIN	STORAGE SERVICES	1,306.21	Non-Departmental
92058	7/22/2015	COUNTY OF LOS ANGELES	LAFCO ANNUAL DUES FY 15/16	1,052.96	Non-Departmental
92001	7/15/2015	US BANK	VISA- COSTCO	1,008.11	Non-Departmental
91914	7/8/2015	RMS PRINTING LLC	LETTERHEAD	817.50	Non-Departmental
91986	7/14/2015	RMS PRINTING LLC	LETTERHEAD	817.50	Non-Departmental
92001	7/15/2015	US BANK	VISA- ADVANCED SIGN & BANNER	763.00	Non-Departmental
91914	7/8/2015	RMS PRINTING LLC	STOCK - ENVELOPES	734.66	Non-Departmental
92001	7/15/2015	US BANK	VISA- COSTCO	590.74	Non-Departmental
91989	7/14/2015	SHERIDAN GROUP/THE//	CITY HALL FURNITURE	584.67	Non-Departmental
92107	7/28/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- GPQ10817	551.41	Non-Departmental
91998	7/14/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	476.23	Non-Departmental
91602	6/12/2015	US BANK	VISA- COSTCO	472.43	Non-Departmental
91602	6/12/2015	US BANK	VISA- COSTCO	468.99	Non-Departmental
91860	7/1/2015	MAILFINANCE	POSTAGE METER LEASE	451.68	Non-Departmental
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	392.29	Non-Departmental
92001	7/15/2015	US BANK	VISA- COFFEE WHOLESALE USA	370.51	Non-Departmental
91788	6/30/2015	ARROWHEAD	WATER SERVICE	335.29	Non-Departmental
92001	7/15/2015	US BANK	VISA- COFFEE WHOLESALE USA	244.25	Non-Departmental
91602	6/12/2015	US BANK	VISA- COFFEE WHOLESALE USA	221.90	Non-Departmental



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92001	7/15/2015	US BANK	VISA- KUERIG	216.58	Non-Departmental
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	212.98	Non-Departmental
92001	7/15/2015	US BANK	VISA- AMAZON.COM	204.85	Non-Departmental
91986	7/14/2015	RMS PRINTING LLC	BUSINESS CARDS	125.35	Non-Departmental
91986	7/14/2015	RMS PRINTING LLC	BUSINESS CARDS	125.35	Non-Departmental
91986	7/14/2015	RMS PRINTING LLC	BUSINESS CARDS	125.34	Non-Departmental
91986	7/14/2015	RMS PRINTING LLC	BUSINESS CARDS	109.00	Non-Departmental
92033	7/21/2015	RMS PRINTING LLC	BUSINESS CARDS	109.00	Non-Departmental
91602	6/12/2015	US BANK	VISA- KEURIG	103.04	Non-Departmental
91602	6/12/2015	US BANK	VISA- RALPHS	68.01	Non-Departmental
91889	7/8/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
91889	7/8/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
91889	7/8/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
92053	7/22/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- KZT02095	61.10	Non-Departmental
91798	6/30/2015	CONEJO AWARDS	NAME BADGES	41.93	Non-Departmental
91602	6/12/2015	US BANK	VISA- CA SECRETARY OF STATE	20.00	Non-Departmental
91900	7/8/2015	FEDERAL EXPRESS CORP.	COURIER SERVICE	19.06	Non-Departmental
91834	6/30/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	17.26	Non-Departmental
91626	6/17/2015	FEDERAL EXPRESS CORP.	COURIER SERVICE	16.58	Non-Departmental
91798	6/30/2015	CONEJO AWARDS	NAME BADGES	13.98	Non-Departmental
91954	7/14/2015	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- KZT02095	6.97	Non-Departmental
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	3.79	Non-Departmental
91986	7/14/2015	RMS PRINTING LLC	BUSINESS CARDS	-109.00	Non-Departmental
Total Amount for 52 Line Item(s) from Non-Departmental				\$607,695.45	

Payroll

91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	9,357.48	Payroll
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	8,824.78	Payroll
91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	5,087.06	Payroll
91838	6/30/2015	GROVEMAN/BARRY//	HEALTH INS REIMB (RETIREE)	2,065.50	Payroll
91841	6/30/2015	WASHBURN/DENNIS//	HEALTH INS REIMB (RETIREE)	2,065.50	Payroll
91837	6/30/2015	FOLEY/KARYN//	HEALTH INS REIMB (RETIREE)	2,065.50	Payroll
91839	6/30/2015	HILL/BOB//	HEALTH INS REIMB (RETIREE)	2,065.50	Payroll
91840	6/30/2015	LOPATA/MARVIN//	HEALTH INS REIMB (RETIREE)	2,065.50	Payroll
91836	6/30/2015	CATE/CHARLES R.//	HEALTH INS REIMB (RETIREE)	2,065.50	Payroll
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	898.91	Payroll



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91863	7/1/2015	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- JUL 15	76.50	Payroll
92082	7/22/2015	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- AUG 15	76.50	Payroll
Total Amount for 12 Line Item(s) from Payroll				\$36,714.23	

Police / Fire / Safety

91730	6/24/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- MAY 2015	338,486.48	Police / Fire / Safety
92161	7/29/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- JUN 2015	338,486.48	Police / Fire / Safety
91857	7/1/2015	L.A. CO. FIRE DEPARTMENT	ANNUAL PAYMENT FY 15/16	20,810.00	Police / Fire / Safety
91730	6/24/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- MAY 2015	14,652.03	Police / Fire / Safety
92161	7/29/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- JUN 2015	14,652.03	Police / Fire / Safety
92160	7/29/2015	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- JUN 2015	5,015.74	Police / Fire / Safety
92161	7/29/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- STAR PROGRAM	4,511.19	Police / Fire / Safety
91730	6/24/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- STAR PROGRAM	4,511.17	Police / Fire / Safety
91729	6/24/2015	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- MAY 2015	3,275.80	Police / Fire / Safety
91730	6/24/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	2,581.11	Police / Fire / Safety
91905	7/8/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	1,962.78	Police / Fire / Safety
92161	7/29/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,932.26	Police / Fire / Safety
91730	6/24/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,545.81	Police / Fire / Safety
91905	7/8/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	1,545.81	Police / Fire / Safety
92161	7/29/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	1,089.21	Police / Fire / Safety
91730	6/24/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- PARK EST	927.49	Police / Fire / Safety
92161	7/29/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- PARK EST	927.49	Police / Fire / Safety
91905	7/8/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- PARK EST	850.20	Police / Fire / Safety
91812	6/30/2015	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FINGERPRINT	177.85	Police / Fire / Safety
91708	6/24/2015	CRASH DATA GROUP INC	DATA RECORDER EQUIPMENT REPAIR	134.36	Police / Fire / Safety
91732	6/24/2015	LIFELOC TECHNOLOGIES, INC.	PAS UNIT MAINTENANCE	42.08	Police / Fire / Safety

Total Amount for 21 Line Item(s) from Police / Fire / Safety

\$758,117.37

Public Safety & Emergency Preparedness

92001	7/15/2015	US BANK	VISA- AED SUPERSTORE	353.70	Public Safety & Emergency Preparedness
92001	7/15/2015	US BANK	VISA- MACKAY COMMUNICATION	287.58	Public Safety & Emergency Preparedness
91602	6/12/2015	US BANK	VISA- AMATEUR ELECTRONIC	199.60	Public Safety & Emergency Preparedness
91602	6/12/2015	US BANK	VISA- CORNER BAKERY	156.27	Public Safety & Emergency Preparedness
91602	6/12/2015	US BANK	VISA- FRESH BROTHERS	111.17	Public Safety & Emergency Preparedness
91602	6/12/2015	US BANK	VISA- RALPHS	59.40	Public Safety & Emergency Preparedness



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92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	45.45	Public Safety & Emergency Preparedness
Total Amount for 7 Line Item(s) from Public Safety & Emergency Preparedness				\$1,213.17	
Public Works					
91628	6/17/2015	G2 CONSTRUCTION, INC.	CATCH BASIN CURB SCREENS	107,738.00	Public Works
91720	6/24/2015	GREAT WESTERN PARK & PLAYGRND	DE ANZA PARK PROJECT	69,980.92	Public Works
91912	7/8/2015	RBF CONSULTING	WATERSHED CONSULTING	40,317.90	Public Works
91892	7/8/2015	COUNTY OF LOS ANGELES	SEWER UPGRADE PROJECT	25,827.21	Public Works
92157	7/29/2015	GREAT WESTERN PARK & PLAYGRND	DE ANZA PARK PROJECT	23,327.06	Public Works
91984	7/14/2015	RBF CONSULTING	WATERSHED CONSULTING	17,843.29	Public Works
91926	7/13/2015	CITY OF AGOURA HILLS	TMDL COMPLIANCE MONITORING	16,133.04	Public Works
91833	6/30/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	15,555.13	Public Works
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	14,004.93	Public Works
91903	7/8/2015	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	13,700.00	Public Works
91754	6/24/2015	RUIZ CONCRETE & PAVING INC.	STREET REPAIRS	12,450.31	Public Works
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	10,148.46	Public Works
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	8,788.03	Public Works
91611	6/17/2015	CALIFORNIA GREEN CONSULTING	SMART IRRIGATION CONTROL SYS	7,695.00	Public Works
91646	6/17/2015	MSW CONSULTANTS, INC	CONSULTING SERVICES	7,420.00	Public Works
91775	6/24/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	7,386.89	Public Works
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	7,386.89	Public Works
92023	7/21/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,119.78	Public Works
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	6,931.15	Public Works
91616	6/17/2015	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	6,733.08	Public Works
91955	7/14/2015	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	6,733.08	Public Works
91690	6/24/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	5,175.00	Public Works
91727	6/24/2015	JORDAN GILBERT & BAIN	ARCHITECTURAL SERVICES	4,354.71	Public Works
91690	6/24/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	4,065.17	Public Works
92166	7/29/2015	MSW CONSULTANTS, INC	CONSULTING SERVICES	3,907.50	Public Works
91796	6/30/2015	CHRIS NELSON & ASSOC INC	SURVEY CONSULTING	3,400.00	Public Works
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	3,228.90	Public Works
92045	7/21/2015	WILHELM/RICHARD//	FIELD INVESTIGTN/DRAFTING SVCS	2,970.00	Public Works
92030	7/21/2015	ORTIZ/JOEL//	CONSULTING SERVICES	2,800.00	Public Works
92132	7/28/2015	NATIONAL DATA & SURVEYING SVCS	TRAFFIC COUNTERS	2,520.00	Public Works
91649	6/17/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	2,485.00	Public Works
91830	6/30/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	2,349.69	Public Works



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91747	6/24/2015	ORTIZ/JOEL//	CONSULTING SERVICES	2,100.00	Public Works
91902	7/8/2015	ISSAKHANI/MARINA//	ENVIRONMENTAL CONSULTING	1,848.00	Public Works
91756	6/24/2015	SALGUERO/BRYAN//	CONSULTING SERVICES	1,680.00	Public Works
92037	7/21/2015	SOURCE GRAPHICS	ANNUAL SERVICE CONTRACT	1,585.00	Public Works
91776	6/24/2015	VARELA/ADRIAN//	INSPECTION SERVICES	1,440.00	Public Works
91996	7/14/2015	VARELA/ADRIAN//	INSPECTION SERVICES	1,440.00	Public Works
92096	7/22/2015	VARELA/ADRIAN//	INSPECTION SERVICES	1,440.00	Public Works
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	1,399.50	Public Works
91951	7/14/2015	AMSTERDAM PRINTING	WATER BOTTLES	1,310.55	Public Works
92137	7/28/2015	R P BARRICADE INC	EQUIPMENT RENTAL- SPC OLYMPIC	1,305.20	Public Works
91833	6/30/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	1,303.04	Public Works
91676	6/17/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,170.00	Public Works
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	1,110.83	Public Works
91676	6/17/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,106.00	Public Works
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	1,052.16	Public Works
92002	7/21/2015	ABSOLUTE	WEED ABATEMENT/DEBRIS REMOVAL	1,032.75	Public Works
91765	6/24/2015	SUSTAINABLE SOLUTIONS SERVICES	STREET SIGN MEDIAN PROJECT	1,000.00	Public Works
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	931.40	Public Works
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	901.95	Public Works
92138	7/28/2015	RAINBOW SIGNS INC	BANNERS/SIGNS	866.55	Public Works
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	858.30	Public Works
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	832.00	Public Works
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	676.00	Public Works
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	665.41	Public Works
91832	6/30/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	624.00	Public Works
91901	7/8/2015	HANBALI/MAHER//	CONSULTING SERVICES	560.00	Public Works
91895	7/8/2015	DANOUS/ANOEIL//	CONSULTING SERVICES	560.00	Public Works
91872	7/7/2015	DANOUS/ANOEIL//	CONSULTING SERVICES	560.00	Public Works
91875	7/7/2015	HANBALI/MAHER//	CONSULTING SERVICES	560.00	Public Works
91932	7/13/2015	HANBALI/MAHER//	CONSULTING SERVICES	560.00	Public Works
91929	7/13/2015	DANOUS/ANOEIL//	CONSULTING SERVICES	560.00	Public Works
92060	7/22/2015	DANOUS/ANOEIL//	CONSULTING SERVICES	560.00	Public Works
92067	7/22/2015	HANBALI/MAHER//	CONSULTING SERVICES	560.00	Public Works
92113	7/28/2015	DANOUS/ANOEIL//	CONSULTING SERVICES	560.00	Public Works
92121	7/28/2015	HANBALI/MAHER//	CONSULTING SERVICES	560.00	Public Works
92162	7/29/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	560.00	Public Works
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	550.00	Public Works



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91676	6/17/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	538.00	Public Works
92162	7/29/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	495.49	Public Works
91744	6/24/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	475.00	Public Works
91658	6/17/2015	PRECISION CONCRETE CUTTING	STREET REPAIRS	472.50	Public Works
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	446.50	Public Works
91677	6/17/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	440.00	Public Works
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	440.00	Public Works
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	440.00	Public Works
91677	6/17/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works
91677	6/17/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works
92040	7/21/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works
92176	7/29/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	437.50	Public Works
91646	6/17/2015	MSW CONSULTANTS, INC	CONSULTING SERVICES	412.50	Public Works
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	412.00	Public Works
91602	6/12/2015	US BANK	VISA- HOME DEPOT	405.10	Public Works
91602	6/12/2015	US BANK	VISA- CORNER BAKERY	360.00	Public Works
92095	7/22/2015	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	340.00	Public Works
92133	7/28/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	340.00	Public Works
92133	7/28/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	340.00	Public Works
91956	7/14/2015	COUNTY SANITATION DISTRICT	REFUSE FEES- JUN 2015	337.60	Public Works
91785	6/30/2015	ACORN NEWSPAPER	LEGAL ADVERTISING	336.00	Public Works
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	321.61	Public Works
92039	7/21/2015	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	320.00	Public Works
91799	6/30/2015	COUNTY OF LOS ANGELES	CONTRACT SERVICES	301.44	Public Works
91919	7/8/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	277.00	Public Works
91604	6/17/2015	ACORN NEWSPAPER	RECYCLING ADVERTISING	273.21	Public Works
91604	6/17/2015	ACORN NEWSPAPER	RECYCLING ADVERTISING	273.21	Public Works
92001	7/15/2015	US BANK	VISA- GELSONS MARKET	225.80	Public Works
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	194.34	Public Works
91813	6/30/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	157.38	Public Works
91602	6/12/2015	US BANK	VISA- APWA	155.00	Public Works
92020	7/21/2015	KOA CORPORATION	CALABASAS ON-CALL SVCS	130.00	Public Works
91602	6/12/2015	US BANK	VISA- AIRGAS	123.39	Public Works
91893	7/8/2015	COUNTY OF LOS ANGELES	CONTRACT SERVICES	119.37	Public Works
91994	7/14/2015	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	108.00	Public Works
92115	7/28/2015	FARASSATI/ALEX//	REIMB-CATCH BASIN SUPPLIES	99.88	Public Works
91674	6/17/2015	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	90.00	Public Works



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92001	7/15/2015	US BANK	VISA- ALBERTSONS	84.95	Public Works
91620	6/17/2015	COUNTY SANITATION DISTRICT	REFUSE FEES- MAY 2015	83.30	Public Works
91602	6/12/2015	US BANK	VISA- HOME DEPOT	78.77	Public Works
92148	7/28/2015	YALDA/ROBERT//	REIMB EXP- AIB	75.00	Public Works
92001	7/15/2015	US BANK	VISA- VIKTOR BENES	67.50	Public Works
91669	6/17/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	54.82	Public Works
91887	7/8/2015	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	54.67	Public Works
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	53.59	Public Works
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	42.00	Public Works
91608	6/17/2015	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	40.86	Public Works
91678	6/17/2015	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
92041	7/21/2015	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	30.79	Public Works
92001	7/15/2015	US BANK	VISA- HOME DEPOT	29.41	Public Works
92011	7/21/2015	CITY OF LOS ANGELES FIRE DEPT	BRUSH CLEARANCE INSPECTION	24.00	Public Works
92001	7/15/2015	US BANK	VISA- DIY	23.94	Public Works
92001	7/15/2015	US BANK	VISA- STARBUCKS	14.95	Public Works
91602	6/12/2015	US BANK	VISA- HOME DEPOT	13.98	Public Works
Total Amount for 124 Line Item(s) from Public Works				\$519,663.63	

Recoverable / Refund / Liability

91712	6/24/2015	DOHENY VIDOVICH PARTNERS	REFUND BUILDING PERMIT	21,744.00	Recoverable / Refund / Liability
91712	6/24/2015	DOHENY VIDOVICH PARTNERS	REFUND BUILDING PERMIT	20,974.00	Recoverable / Refund / Liability
91712	6/24/2015	DOHENY VIDOVICH PARTNERS	REFUND BUILDING PERMIT	3,661.00	Recoverable / Refund / Liability
91712	6/24/2015	DOHENY VIDOVICH PARTNERS	REFUND BUILDING PERMIT	3,182.75	Recoverable / Refund / Liability
92082	7/22/2015	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	2,235.32	Recoverable / Refund / Liability
92049	7/22/2015	ANDREW/RUSSELL//	REFUND RECOVERABLE PROJECT	1,500.00	Recoverable / Refund / Liability
91820	6/30/2015	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	1,382.16	Recoverable / Refund / Liability
92061	7/22/2015	DEPARTMENT OF CONSERVATION	2ND QUARTER 2015 SMIP FEE	1,313.25	Recoverable / Refund / Liability
91803	6/30/2015	DUFFEY'S MOBILE HOME SERVICE	CDBG RES REHAB- MOSTAFARI(RET)	1,000.00	Recoverable / Refund / Liability
92086	7/22/2015	SANJIDEH TRS/SHARDAD & ZOREH//	REFUND RECOVERABLE PROJECT	942.19	Recoverable / Refund / Liability
91712	6/24/2015	DOHENY VIDOVICH PARTNERS	REFUND BUILDING PERMIT	756.00	Recoverable / Refund / Liability
91712	6/24/2015	DOHENY VIDOVICH PARTNERS	REFUND BUILDING PERMIT	728.00	Recoverable / Refund / Liability
92090	7/22/2015	STATE FARM GENERAL INSURANCE	DRY CANYON RANCH DOL 7/13/13	595.35	Recoverable / Refund / Liability
92093	7/22/2015	TURNER/ LINDA//	REFUND RECOVERABLE PROJECT	577.50	Recoverable / Refund / Liability
92052	7/22/2015	CALIFORNIA BUILDING STANDARDS	2ND QTR 2015 GREEN BLDG FEES	419.40	Recoverable / Refund / Liability



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91653	6/17/2015	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	359.16	Recoverable / Refund / Liability
92073	7/22/2015	LOS ANGELES COUNTY SHERIFF	WAGE GARNISHMENT- 7/10/15	345.84	Recoverable / Refund / Liability
91937	7/13/2015	LOS ANGELES COUNTY SHERIFF	WAGE GARNISHMENT- 6/26/15	325.69	Recoverable / Refund / Liability
91627	6/17/2015	FERGUSON/ROBERT//	REFUND- ARTS FEST BOOTH	275.00	Recoverable / Refund / Liability
91938	7/13/2015	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	270.00	Recoverable / Refund / Liability
91717	6/24/2015	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 6/12/15	184.62	Recoverable / Refund / Liability
91930	7/13/2015	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 6/26/15	184.62	Recoverable / Refund / Liability
92065	7/22/2015	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 7/10/15	184.62	Recoverable / Refund / Liability
91806	6/30/2015	GARDNER/BRIDGET//	RECREATION REFUND	180.00	Recoverable / Refund / Liability
91804	6/30/2015	EDWARDS/LINDA//	RECREATION REFUND	163.62	Recoverable / Refund / Liability
91663	6/17/2015	SHAPIRO/LAUREN//	RECREATION REFUND	150.00	Recoverable / Refund / Liability
92078	7/22/2015	NARASIMNA/SRIVIDNYA//	RECREATION REFUND	140.00	Recoverable / Refund / Liability
91768	6/24/2015	TODAY'S COLLEGE SOLUTIONS, INC	FACILITY RENTAL REFUND	130.00	Recoverable / Refund / Liability
91712	6/24/2015	DOHENY VIDOVICH PARTNERS	REFUND BUILDING PERMIT	108.00	Recoverable / Refund / Liability
91712	6/24/2015	DOHENY VIDOVICH PARTNERS	REFUND BUILDING PERMIT	104.00	Recoverable / Refund / Liability
91736	6/24/2015	MATTINA/ANGELA//	RECREATION REFUND	86.00	Recoverable / Refund / Liability
92099	7/22/2015	YOON/JUSTIN//	RECREATION REFUND	83.74	Recoverable / Refund / Liability
91746	6/24/2015	O'REILLY/MICHAEL//	REFUND PUBLIC WORKS PERMIT	80.00	Recoverable / Refund / Liability
91934	7/13/2015	LANG/TASHANA//	REFUND FACILITY RENTAL	70.00	Recoverable / Refund / Liability
92128	7/28/2015	MACHADO/ANIL//	RECREATION REFUND	68.25	Recoverable / Refund / Liability
91625	6/17/2015	EVANS/SHERYL//	RECREATION REFUND	60.00	Recoverable / Refund / Liability
91602	6/12/2015	US BANK	VISA- KP RX	60.00	Recoverable / Refund / Liability
91714	6/24/2015	DOODKEVITCH/TALY//	RECREATION REFUND	60.00	Recoverable / Refund / Liability
92046	7/22/2015	ABRAHAM/GEORGE//	REFUND BUILDING PERMIT	58.50	Recoverable / Refund / Liability
91694	6/24/2015	AHMAD/MAZEN//	REFUND BUS PASS	50.00	Recoverable / Refund / Liability
91878	7/7/2015	MARDELL/PATRICIA//	REFUND BUS PASS	50.00	Recoverable / Refund / Liability
91879	7/7/2015	ROTHENBERG/GERALDINE//	RECREATION REFUND	48.00	Recoverable / Refund / Liability
91764	6/24/2015	STATE DISBURSMENT	WAGE GARNISHMENT- 6/12/15	46.15	Recoverable / Refund / Liability
91942	7/13/2015	STATE DISBURSMENT	WAGE GARNISHMENT- 6/26/15	46.15	Recoverable / Refund / Liability
92089	7/22/2015	STATE DISBURSMENT	WAGE GARNISHMENT- 7/10/15	46.15	Recoverable / Refund / Liability
91780	6/24/2015	WILLEN/JOANNE//	RECREATION REFUND	42.00	Recoverable / Refund / Liability
92071	7/22/2015	LAS VIRGENES MUNICIPAL WATER	REFUND RECOVERABLE PROJECT	41.40	Recoverable / Refund / Liability
91719	6/24/2015	GILMORE/JOAN//	RECREATION REFUND	40.00	Recoverable / Refund / Liability
91750	6/24/2015	QUON-ORLANDO/PATRICIA//	RECREATION REFUND	40.00	Recoverable / Refund / Liability
91743	6/24/2015	NACHUM/CATHY//	RECREATION REFUND	40.00	Recoverable / Refund / Liability
91701	6/24/2015	BRICKLIN/ALAN//	RECREATION REFUND	40.00	Recoverable / Refund / Liability
91752	6/24/2015	RICHTER/BARBARA//	RECREATION REFUND	40.00	Recoverable / Refund / Liability



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92001	7/15/2015	US BANK	VISA- EXXON MOBIL	39.92	Recoverable / Refund / Liability
91877	7/7/2015	LEE/ JANET//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
91876	7/7/2015	HARRISON/SUSAN//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
91876	7/7/2015	HARRISON/SUSAN//	RECREATION REFUND	25.00	Recoverable / Refund / Liability
92063	7/22/2015	FISCHER/HILARY//	RECREATION REFUND	22.00	Recoverable / Refund / Liability
92077	7/22/2015	MILLER/ANNE//	RECREATION REFUND	22.00	Recoverable / Refund / Liability
91780	6/24/2015	WILLEN/JOANNE//	RECREATION REFUND	20.00	Recoverable / Refund / Liability
92055	7/22/2015	CARUSO AFFILIATED	REFUND RECOVERABLE PROJECT	17.25	Recoverable / Refund / Liability
91728	6/24/2015	JULIEN/LOIS//	RECREATION REFUND	8.00	Recoverable / Refund / Liability
91631	6/17/2015	HENSCHEL/DAVID//	REFUND- OVERPAYMENT JULY 4TH	5.00	Recoverable / Refund / Liability
91780	6/24/2015	WILLEN/JOANNE//	RECREATION REFUND	5.00	Recoverable / Refund / Liability
91907	7/8/2015	MS CONSTRUCTION	CDBG RES REHAB- GAVARIELI-HOD	-739.50	Recoverable / Refund / Liability
91907	7/8/2015	MS CONSTRUCTION	CDBG RES REHAB- WRIGHT	-747.00	Recoverable / Refund / Liability
91795	6/30/2015	CHARLES PANKOW BUILDERS, LTD	ARCHITECTURAL DESIGN	-13,359.00	Recoverable / Refund / Liability
Total Amount for 66 Line Item(s) from Recoverable / Refund / Liability				\$50,681.10	

Senior Center Construction

91795	6/30/2015	CHARLES PANKOW BUILDERS, LTD	ARCHITECTURAL DESIGN	267,186.00	Senior Center Construction
91809	6/30/2015	JONES & JONES	SENIOR CENTER PHASE 2	5,355.00	Senior Center Construction
91976	7/14/2015	M6 CONSULTING, INC.	PLAN REVIEW- SENIOR CENTER	2,405.00	Senior Center Construction
91923	7/13/2015	A RENTAL CONNECTION	EQUIPMENT RENTAL - SENIOR CTR	528.16	Senior Center Construction
91630	6/17/2015	GEODYNAMICS	SENIOR CENTER ENGINEERING	225.00	Senior Center Construction
92001	7/15/2015	US BANK	VISA- SMART SIGN	198.00	Senior Center Construction
92001	7/15/2015	US BANK	VISA- ULINE.COM	142.59	Senior Center Construction
91997	7/14/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SEN CTR	138.00	Senior Center Construction
Total Amount for 8 Line Item(s) from Senior Center Construction				\$276,177.75	

Tennis & Swim Center

91651	6/17/2015	OUT-FIT	FITNESS EQUIPMENT	9,282.14	Tennis & Swim Center
91981	7/14/2015	PEAK ADVENTURES	RECREATION INSTRUCTOR	6,071.10	Tennis & Swim Center
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	3,638.26	Tennis & Swim Center
91744	6/24/2015	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	3,170.00	Tennis & Swim Center
92031	7/21/2015	PEAK ADVENTURES	RECREATION INSTRUCTOR	3,087.00	Tennis & Swim Center
92017	7/21/2015	ICONIK BRANDING	FUN RUN SHIRTS	3,074.24	Tennis & Swim Center
91815	6/30/2015	LEDDY POWER SYSTEMS, INC.	GENERATOR REPAIRS	2,250.00	Tennis & Swim Center



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91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,935.14	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- HOME DEPOT	1,685.68	Tennis & Swim Center
91881	7/7/2015	TEAM PLAY EVENTS	ENTERTAINMENT- SPLASH PARTY	1,535.50	Tennis & Swim Center
91613	6/17/2015	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	1,507.80	Tennis & Swim Center
91707	6/24/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	1,418.99	Tennis & Swim Center
91868	7/1/2015	ZEBRA ENTERTAINMENT & EVENTS	ENTERTAINMENT- SPLASH PARTY	1,290.00	Tennis & Swim Center
91763	6/24/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	1,243.97	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- OFFICE DEPOT	1,210.68	Tennis & Swim Center
91981	7/14/2015	PEAK ADVENTURES	RECREATION INSTRUCTOR	1,158.15	Tennis & Swim Center
92004	7/21/2015	ALLIANT INSURANCE SERVICES INC	SPECIAL EVENTS INS- T&SC	1,031.00	Tennis & Swim Center
92016	7/21/2015	GARBA ONADJA ENTERPRISES, LLC	RECREATION INSTRUCTOR	1,025.00	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- HOME DEPOT	1,002.55	Tennis & Swim Center
92136	7/28/2015	QUALITY PARKING SERVICE, INC	PARKING SERVICE- 4TH OF JULY	893.00	Tennis & Swim Center
92124	7/28/2015	L.A. CO. DEPT. OF HLTH SERVICE	PUBLIC POOL FEE	887.00	Tennis & Swim Center
92013	7/21/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	854.65	Tennis & Swim Center
91629	6/17/2015	GARBA ONADJA ENTERPRISES, LLC	RECREATION INSTRUCTOR	845.00	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- DIY	832.43	Tennis & Swim Center
91723	6/24/2015	ICONIK BRANDING	FUN RUN AWARDS	831.76	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- LAMPS PLUS	815.27	Tennis & Swim Center
91619	6/17/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	812.86	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- HOME DEPOT	794.82	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- NATIONAL GYM SUPPLY	794.06	Tennis & Swim Center
92172	7/29/2015	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	773.44	Tennis & Swim Center
92159	7/29/2015	KNORR SYSTEMS, INC.	POOL VACUUM PARTS	772.81	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- CANOGA ELECTRIC SUPPLY	733.11	Tennis & Swim Center
91672	6/17/2015	TOP SEED TENNIS ACADEMY, INC.	RECREATION INSTRUCTOR	714.00	Tennis & Swim Center
91686	6/17/2015	ZACHARATOS/GERASSIMOS T//	RECREATION INSTRUCTOR	702.80	Tennis & Swim Center
91670	6/17/2015	SWANK-MOTION PICTURES, INC.	MOVIE NIGHT	702.00	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- VAN NUYS PLYWOOD	697.60	Tennis & Swim Center
92013	7/21/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	691.51	Tennis & Swim Center
92111	7/28/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	683.16	Tennis & Swim Center
91835	6/30/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	682.62	Tennis & Swim Center
91891	7/8/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	668.64	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- NATIONAL GYM SUPPLY	639.10	Tennis & Swim Center
91612	6/17/2015	CASAS ORAMAS/JORGE//	FITNESS EQUIPMENT REPAIRS	625.00	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- ORIENTAL TRADING CO	620.14	Tennis & Swim Center
92056	7/22/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	591.60	Tennis & Swim Center



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92001	7/15/2015	US BANK	VISA- VIVA WHOLESALE	586.50	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- OFFICE DEPOT	570.81	Tennis & Swim Center
91671	6/17/2015	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	560.71	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- KENDALL DRI-DEK	557.47	Tennis & Swim Center
92043	7/21/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	554.27	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- PYRAMID PIPE SUPPLY	544.31	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- ADOLPH KIEFER	543.66	Tennis & Swim Center
92042	7/21/2015	VIEWPOINT EDUCATIONAL	POOL RENTAL	540.00	Tennis & Swim Center
91624	6/17/2015	DNA ELECTRIC	ELECTRICAL REPAIRS	519.00	Tennis & Swim Center
91619	6/17/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	507.97	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- SUPERIOR AWNING	500.00	Tennis & Swim Center
91828	6/30/2015	SUPERIOR AWNING INC	MAINTENANCE SUPPLIES	495.00	Tennis & Swim Center
92091	7/22/2015	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	491.02	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- LALALAND IMPORTS	459.98	Tennis & Swim Center
92147	7/28/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	442.26	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- SPORT CHALET	435.98	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- HOME DEPOT	429.81	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- ARC SERVICES	411.00	Tennis & Swim Center
91683	6/17/2015	WESTERN HIGHWAY PRODUCTS, INC.	FACILITY SIGNS	406.43	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- TLF WESTLAKE FLORIST	403.13	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- OFFICE DEPOT	395.52	Tennis & Swim Center
91835	6/30/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	387.40	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- FAZIO CLEANERS	375.00	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- EXPRESS MEDALS	372.00	Tennis & Swim Center
91815	6/30/2015	LEDDY POWER SYSTEMS, INC.	GENERATOR REPAIRS	366.00	Tennis & Swim Center
91896	7/8/2015	DNA ELECTRIC	ELECTRICAL REPAIRS	350.00	Tennis & Swim Center
91883	7/7/2015	ZEBRA ENTERTAINMENT & EVENTS	ENTERTAINMENT- CAMPOUT	347.50	Tennis & Swim Center
92100	7/22/2015	ZEBRA ENTERTAINMENT & EVENTS	ENTERTAINMENT- CAMPOUT	347.50	Tennis & Swim Center
91685	6/17/2015	YEEOPP/BETTY//	RECREATION INSTRUCTOR	330.84	Tennis & Swim Center
91705	6/24/2015	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	330.84	Tennis & Swim Center
92010	7/21/2015	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	330.84	Tennis & Swim Center
91802	6/30/2015	DNA ELECTRIC	ELECTRICAL REPAIRS	330.00	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- MICHAELS	318.68	Tennis & Swim Center
92111	7/28/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	310.90	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- CENTURY MARTIAL ARTS	309.98	Tennis & Swim Center
91921	7/8/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	282.64	Tennis & Swim Center
92056	7/22/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	280.91	Tennis & Swim Center



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91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	276.80	Tennis & Swim Center
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	276.80	Tennis & Swim Center
91698	6/24/2015	ATMOSPHERE EVENTS & CATERING	SOCIAL EXPENSE- SPECIAL OLY	276.00	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- BARGAIN BALLOONS	265.99	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- PEACH SUITE	265.35	Tennis & Swim Center
91911	7/8/2015	PRO OUTDOOR MOVIES, INC.	PROGRAM SUPPLIES	260.51	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- PATTERSON MEDICAL	258.80	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- FRONT GATE	257.50	Tennis & Swim Center
91797	6/30/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	253.88	Tennis & Swim Center
91681	6/17/2015	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	249.36	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- PATTERSON MEDICAL	240.55	Tennis & Swim Center
91778	6/24/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	240.01	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- SMART & FINAL	236.83	Tennis & Swim Center
91829	6/30/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	230.00	Tennis & Swim Center
92145	7/28/2015	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	230.00	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- LESLIE'S POOL SUPPLY	228.16	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- AS HANGING SYSTEMS	226.98	Tennis & Swim Center
91783	6/24/2015	YEEOPP/BETTY//	RECREATION INSTRUCTOR	220.56	Tennis & Swim Center
91922	7/8/2015	YEEOPP/BETTY//	RECREATION INSTRUCTOR	220.56	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- SMART & FINAL	214.26	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- SMART & FINAL	210.94	Tennis & Swim Center
91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	206.05	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- LAKESHORE LEARNING	196.55	Tennis & Swim Center
92091	7/22/2015	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	196.48	Tennis & Swim Center
91791	6/30/2015	ATMOSPHERE EVENTS & CATERING	SOCIAL EXPENSE- CRUNCHERS	195.00	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- EXPRESS MEDALS	186.20	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- ORIENTAL TRADING CO	183.26	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- VISTA PAINT CORP	166.54	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- ARC SERVICES	162.00	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- DIY	150.74	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- HOME DEPOT	148.30	Tennis & Swim Center
91749	6/24/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUN 15	140.96	Tennis & Swim Center
91939	7/13/2015	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JUL 15	140.96	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- HOME DEPOT	140.81	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- ELKAY SALES	136.25	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- OFFICE DEPOT	135.12	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- TARGET	131.62	Tennis & Swim Center



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91602	6/12/2015	US BANK	VISA- KEISER CORP	127.01	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- CONSTANT CONTACT	121.00	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- SWIM OUTLET	120.25	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- MENCHIES	120.00	Tennis & Swim Center
92110	7/28/2015	CINTAS FIRST AID & SAFETY	QUARTERLY MONITORING- T&SC	120.00	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- POWER SYSTEMS	119.57	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- SILLY FARM	118.00	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- SMART SIGN	115.44	Tennis & Swim Center
91661	6/17/2015	SECURAL SECURITY CORP	SUPPLIES- 2-WAY RADIOS	114.00	Tennis & Swim Center
92154	7/29/2015	COUNTY OF LOS ANGELES	CONTRACT SERVICES	112.00	Tennis & Swim Center
91797	6/30/2015	COMMERCIAL AQUATIC SVCS INC	POOL SERVICE/REPAIR	107.65	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- NACHO ORNAMENTAL	107.03	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- CONSTANT CONTACT	105.00	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- S&S WORLDWIDE	97.30	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- VONS	94.38	Tennis & Swim Center
91816	6/30/2015	LITTLEJOHN COMMUNICATIONS INC	PAY PHONE SVC- APR-JUN 2015	90.00	Tennis & Swim Center
92018	7/21/2015	INNER-I ...SECURITY IN FOCUS	SERVICE RESPONSE CALL	90.00	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- TOY SPLASH	88.47	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- RALPHS	87.87	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- WRISTBANDS EXPRESS	86.51	Tennis & Swim Center
91936	7/13/2015	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- JUL 15	84.10	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- OFFICE DEPOT	76.34	Tennis & Swim Center
91725	6/24/2015	INNER-I ...SECURITY IN FOCUS	APR-JUN 2015 MONITORING- T&SC	75.00	Tennis & Swim Center
92109	7/28/2015	CASCIONE/GAYLENE//	RECREATION INSTRUCTOR	73.52	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- RALPHS	73.32	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- SPORT CHALET	71.80	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- HAMPTON FITNESS	65.54	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- TARGET	65.13	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- STAPLES	63.41	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- MICHAELS STORE	55.59	Tennis & Swim Center
91758	6/24/2015	SECURAL SECURITY CORP	ALARM RESPONSE- T&SC	54.90	Tennis & Swim Center
91904	7/8/2015	KISHIMOTO/RAINE//	REIMB MILEAGE - JUN 15	53.24	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- WALMART	50.39	Tennis & Swim Center
92150	7/29/2015	AIRGAS- WEST	TC HELIUM	46.65	Tennis & Swim Center
91606	6/17/2015	AIRGAS- WEST	TC HELIUM	44.97	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- RALPHS	44.64	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- UNION 76	41.15	Tennis & Swim Center



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92001	7/15/2015	US BANK	VISA- MICHAELS	40.83	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- UNION 76	38.75	Tennis & Swim Center
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	34.02	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- Q Q TOYS	32.70	Tennis & Swim Center
91634	6/17/2015	KISHIMOTO/RAINE//	REIMB MILEAGE - MAY 15	31.74	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- FRANKLINS HARDWARE	28.83	Tennis & Swim Center
92150	7/29/2015	AIRGAS- WEST	TC HELIUM	27.45	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- STAPLES	25.06	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- CRAIGSLIST	25.00	Tennis & Swim Center
91695	6/24/2015	AIRGAS- WEST	TC HELIUM	24.20	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- ROADSIDE LUMBER	16.18	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- SMART & FINAL	15.03	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- APPLE ITUNES	14.97	Tennis & Swim Center
91927	7/13/2015	CSAC-EXCESS INSURANCE	EAP/JUL-SEP 2015	14.18	Tennis & Swim Center
92001	7/15/2015	US BANK	VISA- RALPHS	10.55	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- FEDEX OFFICE	8.14	Tennis & Swim Center
91602	6/12/2015	US BANK	VISA- USA VENDING	5.75	Tennis & Swim Center
Total Amount for 172 Line Item(s) from Tennis & Swim Center				\$92,332.67	

Transportation

91826	6/30/2015	SOUTHERN CALIFORNIA EDISON	RELOCATE SOE FACILITY	243,000.00	Transportation
91742	6/24/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - MAY 15	27,755.81	Transportation
92167	7/29/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 15	17,580.85	Transportation
91665	6/17/2015	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	13,580.00	Transportation
91821	6/30/2015	PARSONS TRANSPORTATION GROUP	LOST HILLS INTERCHANGE	12,331.64	Transportation
92167	7/29/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 15	12,030.70	Transportation
91742	6/24/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - MAY 15	11,999.70	Transportation
92168	7/29/2015	PCI	PAVEMENT STRIPING AND MARKING	10,875.00	Transportation
91770	6/24/2015	TWINING LABORATORIES	FIELD INSPECTIONS-LAS VIRG RD	8,300.00	Transportation
92167	7/29/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 15	6,913.36	Transportation
91946	7/14/2015	A2B TRANSPORTATION COMPANY LLC	DIAL-A-RIDE JUN 2015	6,337.00	Transportation
91603	6/17/2015	A2B TRANSPORTATION COMPANY LLC	DIAL-A-RIDE MAY 2015	5,842.50	Transportation
91961	7/14/2015	DURHAM SCHOOL SERVICES	SUMMER BEACH BUS/EXCURSION	5,331.00	Transportation
91968	7/14/2015	HUITT-ZOLLARS INC	CONSTRUCTION SVCS-LOST HILLS	5,000.00	Transportation
92034	7/21/2015	SEFERIAN/MARC//	CONSULTING SERVICES	4,958.60	Transportation
91977	7/14/2015	MALIBU CANYON SHELL	FUEL CHARGES- JUN 2015 (2/2)	4,624.69	Transportation



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91642	6/17/2015	MALIBU CANYON SHELL	FUEL CHARGES- MAY 2015 (2/2)	4,367.90	Transportation
91696	6/24/2015	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	4,346.18	Transportation
91735	6/24/2015	MALIBU CANYON SHELL	FUEL CHARGES- JUN 2015 (1/2)	4,131.12	Transportation
92038	7/21/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,772.77	Transportation
92170	7/29/2015	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	3,609.84	Transportation
91742	6/24/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - MAY 15	3,502.20	Transportation
92129	7/28/2015	MALIBU CANYON SHELL	FUEL CHARGES- JUL 2015 (1/2)	3,314.20	Transportation
91669	6/17/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,258.08	Transportation
91710	6/24/2015	DEAN/JAMES//	LANDSCAPE DESIGNS	3,000.00	Transportation
92167	7/29/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 15	2,942.41	Transportation
91762	6/24/2015	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	2,666.12	Transportation
92167	7/29/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 15	2,422.71	Transportation
92079	7/22/2015	NATIONAL DATA & SURVEYING SVCS	TRAFFIC COUNTERS	2,310.00	Transportation
92167	7/29/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - JUN 15	2,075.58	Transportation
92020	7/21/2015	KOA CORPORATION	CALABASAS ON-CALL SVCS	1,992.00	Transportation
91869	6/30/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,973.93	Transportation
91843	7/1/2015	AMERICAN HONDA FINANCE CORP	LEASE PAYMENT- JUL 2015	1,925.00	Transportation
92105	7/28/2015	AMERICAN HONDA FINANCE CORP	LEASE PAYMENT- AUG 2015	1,925.00	Transportation
91824	6/30/2015	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	1,846.04	Transportation
91824	6/30/2015	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	1,690.00	Transportation
92170	7/29/2015	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	1,690.00	Transportation
92014	7/21/2015	DIAMOND WEST ENGINEERING, INC	ENGINEER CONSULTING	1,500.00	Transportation
91886	7/8/2015	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	1,448.73	Transportation
91716	6/24/2015	FLOWERS & ASSOCIATES, INC.	LAS VIRGENES ROAD WIDENING	1,228.05	Transportation
91814	6/30/2015	LAS VIRGENES UNIFIED SCHOOL	BEFORE & AFTER SCHOOL AIDES	1,200.00	Transportation
91960	7/14/2015	DIAMOND WEST ENGINEERING, INC	ENGINEER CONSULTING	1,200.00	Transportation
92020	7/21/2015	KOA CORPORATION	CALABASAS ON-CALL SVCS	1,162.00	Transportation
92001	7/15/2015	US BANK	VISA- WOOD RANCH BBQ	1,025.00	Transportation
91683	6/17/2015	WESTERN HIGHWAY PRODUCTS, INC.	TRAFFIC SIGNS	986.35	Transportation
91870	7/7/2015	CITY OF LOS ANGELES	BUILDING PERMIT- PARK & RIDE	879.32	Transportation
91793	6/30/2015	CALIFORNIA CIVIL ENGINEERING	TRAFFIC SIGNS	790.31	Transportation
92156	7/29/2015	FLOWERS & ASSOCIATES, INC.	LAS VIRGENES ROAD WIDENING	757.05	Transportation
91801	6/30/2015	DEAN/JAMES//	LANDSCAPE DESIGNS	700.00	Transportation
91833	6/30/2015	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- CIP	658.08	Transportation
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	632.16	Transportation
91742	6/24/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - MAY 15	625.60	Transportation
91742	6/24/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - MAY 15	533.06	Transportation



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91602	6/12/2015	US BANK	VISA- REGAL THEATER	518.00	Transportation
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	402.54	Transportation
92116	7/28/2015	FIRST AMERICAN TITLE COMPANY	PRELIMINARY REPORT	395.00	Transportation
92001	7/15/2015	US BANK	VISA- UNION 76	382.97	Transportation
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	345.21	Transportation
92001	7/15/2015	US BANK	VISA- AMAZON.COM	324.37	Transportation
92066	7/22/2015	GOKTAPEH/HALI AZIZ//	REIMBURSE BUILDING FEES	267.04	Transportation
91602	6/12/2015	US BANK	VISA- SHELL OIL	255.00	Transportation
92001	7/15/2015	US BANK	VISA- SHELL OIL	255.00	Transportation
91742	6/24/2015	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- MAY 15	253.91	Transportation
92001	7/15/2015	US BANK	VISA- HD SUPPLY	242.85	Transportation
91742	6/24/2015	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - MAY 15	238.33	Transportation
92167	7/29/2015	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- JUN 15	225.10	Transportation
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	224.00	Transportation
92167	7/29/2015	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- APR 15	219.04	Transportation
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	215.19	Transportation
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	215.00	Transportation
92162	7/29/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	212.60	Transportation
91917	7/8/2015	SIGNATURE SIGNS, INC	MEASURE R SIGNS	209.84	Transportation
91917	7/8/2015	SIGNATURE SIGNS, INC	MEASURE R SIGNS	209.82	Transportation
91917	7/8/2015	SIGNATURE SIGNS, INC	MEASURE R SIGNS	209.82	Transportation
91917	7/8/2015	SIGNATURE SIGNS, INC	MEASURE R SIGNS	209.82	Transportation
91638	6/17/2015	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	208.21	Transportation
91817	6/30/2015	MANERI SIGN, INC.	TRAFFIC SIGNS	201.98	Transportation
92164	7/29/2015	MANERI SIGN, INC.	TRAFFIC SIGNS	200.56	Transportation
91935	7/13/2015	LAS VIRGENES UNIFIED SCHOOL	BUS PASS PROCESSING	198.50	Transportation
91822	6/30/2015	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	197.12	Transportation
92001	7/15/2015	US BANK	VISA- HONDA OF T.O.	192.45	Transportation
91602	6/12/2015	US BANK	VISA- UNION 76	188.45	Transportation
92164	7/29/2015	MANERI SIGN, INC.	TRAFFIC SIGNS	182.57	Transportation
91871	7/7/2015	CITY OF LOS ANGELES	PRE-INSPECTION- PARK & RIDE	153.99	Transportation
92021	7/21/2015	LA DWP	METER SERVICE - TRAFFIC LIGHT	151.66	Transportation
91602	6/12/2015	US BANK	VISA- LEONS TRANSMISSION	146.30	Transportation
92074	7/22/2015	MANERI SIGN, INC.	TRAFFIC SIGNS	136.26	Transportation
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	126.52	Transportation
91731	6/24/2015	LA DWP	METER SERVICE - TRAFFIC LIGHT	126.24	Transportation
91648	6/17/2015	NATIONAL DATA & SURVEYING SVCS	TRAFFIC COUNTERS	120.00	Transportation



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91858	7/1/2015	LAS VIRGENES UNIFIED SCHOOL	BUS PASS PROCESSING	115.75	Transportation
92001	7/15/2015	US BANK	VISA- EXXON MOBIL	114.48	Transportation
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	102.46	Transportation
91602	6/12/2015	US BANK	VISA- EXXON MOBIL	100.00	Transportation
92001	7/15/2015	US BANK	VISA- EXXON MOBIL	88.46	Transportation
91602	6/12/2015	US BANK	VISA- EXXON MOBIL	81.14	Transportation
91602	6/12/2015	US BANK	VISA- UNION 76	76.00	Transportation
91602	6/12/2015	US BANK	VISA- SHELL OIL	75.95	Transportation
92001	7/15/2015	US BANK	VISA- UNION 76	75.01	Transportation
91991	7/14/2015	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	74.76	Transportation
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	74.00	Transportation
91602	6/12/2015	US BANK	VISA- UNION 76	65.79	Transportation
92001	7/15/2015	US BANK	VISA- RALPHS	64.86	Transportation
91602	6/12/2015	US BANK	VISA- RABI INC	60.45	Transportation
92001	7/15/2015	US BANK	VISA- SHELL OIL	60.00	Transportation
92001	7/15/2015	US BANK	VISA- UNION 76	56.32	Transportation
91920	7/8/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	55.00	Transportation
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	51.23	Transportation
92001	7/15/2015	US BANK	VISA- EXXON MOBIL	49.71	Transportation
92001	7/15/2015	US BANK	VISA- RABI INC	45.16	Transportation
92001	7/15/2015	US BANK	VISA- PARTY CITY	44.84	Transportation
91602	6/12/2015	US BANK	VISA- CHEVRON	35.79	Transportation
92001	7/15/2015	US BANK	VISA- UNION 76	34.99	Transportation
91799	6/30/2015	COUNTY OF LOS ANGELES	CONTRACT SERVICES	28.74	Transportation
92001	7/15/2015	US BANK	VISA- UNION 76	28.40	Transportation
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	28.29	Transportation
91779	6/24/2015	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	28.28	Transportation
92001	7/15/2015	US BANK	VISA- CANOGA PARK	26.50	Transportation
91602	6/12/2015	US BANK	VISA- PEPBOYS	26.12	Transportation
92001	7/15/2015	US BANK	VISA- UNION 76	23.94	Transportation
92001	7/15/2015	US BANK	VISA- UNION 76	21.99	Transportation
92001	7/15/2015	US BANK	VISA- TIRE MAN	20.00	Transportation
91602	6/12/2015	US BANK	VISA- UNION 76	19.99	Transportation
92001	7/15/2015	US BANK	VISA- AGOURA LOCK TECH	19.57	Transportation
92001	7/15/2015	US BANK	VISA- TRADER JOES	19.55	Transportation
92001	7/15/2015	US BANK	VISA- UNION 76	18.99	Transportation
92032	7/21/2015	PETTY CASH-CITY HALL	REPLENISH PETTY CASH	14.13	Transportation



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91602	6/12/2015	US BANK	VISA- CANOGA PARK	11.94	Transportation
92001	7/15/2015	US BANK	VISA- CHEVRON	9.80	Transportation
91602	6/12/2015	US BANK	VISA- SHELL OIL	8.00	Transportation
91602	6/12/2015	US BANK	VISA- EXXON MOBIL	8.00	Transportation
92001	7/15/2015	US BANK	VISA- EXXON MOBIL	8.00	Transportation
92001	7/15/2015	US BANK	VISA- SHELL OIL	8.00	Transportation
92085	7/22/2015	SAFEWAY SIGN COMPANY	TRAFFIC SIGNS	7.77	Transportation
Total Amount for 134 Line Item(s) from Transportation				\$481,097.05	
GRAND TOTAL for 1,492 Line Items				\$4,287,654.19	

FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

26-Aug

CC	Presentation	Sheriff's Crime Report
Finance	New Business	Budget workshop
CC	New Business	LVUSD presentation and Council position on Measure E
CC	New Business	Recognition of outgoing Planning Commissioner Rick Shumacher
CD	New Business	Expedited Photovoltaic Electrical System Permit Process
CC	New Business	Council position on SB 415-voter participation
PW	Consent	Recommendation to approve deferred subdivision agreement for completion of public improvements for Tract No. 60488
CC	New Business	Adoption of Resolution No. 2015-1468, designating a voting delegate and an alternate voting delegate for the League of California Cities Annual Meeting
CC	New Business	Council position on resolutions being considered at League's annual meeting
Finance		Adoption of Resolution No. 2015-1470, authorizing the examination of prepaid mobile telephony services surcharge and local charge records

Future Items

CD	Consent	Tobacco retailer update
Finance	Public Hearing	Budget adoption
AS	Consent	Compensation/flex credits resolutions
AS	Consent	Adjustment of State's minimum wage
CC	New Business	Council Protocols
CD	New Business	Business signage
CC	New Business	25th anniversary subcommittee update
CC	Presentation	AB 57 update from Jonathan Kramer
CD	New Business	Plaque recommendations by the HPC
CD	New Business	Craftman's Corner pre-zoning
CD	New Business	Business registration program
PW	New Business	Presentation of Design and Specifications for Las Virgenes Creek Restoration Project – Phase II
CC	New Business	Commissioner interviews for appointments expiring in November 2015
PW	Public Hearing	CEQA Public Hearing for Las Virgenes Creek Restoration Project – Phase II
CC	New Business	Effectiveness of Commissions
CC	New Business	Noticing practices

2015 CITY COUNCIL MEETING DATES

9-Sep	11-Nov - Canceled - Veterans' Day
23-Sep - Canceled Yom Kippur	18-Nov - Special Meeting Election Certification - Council Reorg.
14-Oct	25-Nov - Canceled - Thanksgiving Eve
28-Oct	9-Dec
3-Nov - Municipal Election	23-Dec - Canceled