



CITY *of* CALABASAS

**CITY COUNCIL AGENDA
REGULAR MEETING - WEDNESDAY, APRIL 10, 2013
CITY HALL COUNCIL CHAMBERS
100 CIVIC CENTER WAY, CALABASAS
www.cityofcalabasas.com**

THE STARTING TIMES LISTED FOR EACH AGENDA ITEM SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. YOU MAY SPEAK ON A CLOSED SESSION ITEM PRIOR TO COUNCIL'S DISCUSSION. TO DO SO, PLEASE SUBMIT A SPEAKER CARD TO THE CITY CLERK AT LEAST 5 MINUTES PRIOR TO THE START OF CLOSED SESSION. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM RESIDENTS ON MATTERS SET FOR COUNCIL CONSIDERATION. IN ORDER TO PROVIDE COUNCILMEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT ANY LETTERS OR EMAILS TO THE CITY CLERK'S OFFICE BEFORE 5:00 P.M. ON THE MONDAY PRIOR TO THE MEETING.

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance
Approval of Agenda

ANNOUNCEMENTS/INTRODUCTIONS – 7:05 P.M.

- Safe routes to school award presentation.
- Introduction of new Sheriff's Department Captain.
- Sheriff's crime report.

ORAL COMMUNICATIONS - PUBLIC COMMENT – 7:30 P.M.

CONSENT ITEMS – 7:45 P.M.

1. Approval of meeting minutes from March 13 and March 27, 2013.
2. Recommendation to accept completion of slope repair and stabilization work for the Mulholland Highway Permanent Restoration Project, Federal Aid Project No. ER-4207(004), by Toro Enterprises, Inc. and to direct the City Clerk to file Notice of Completion.

3. [Recommendation to approve an amendment to extend and increase the value of the professional services agreement with Malibu Canyon Shell and Mac Chevron \(Ventoro Properties\) for the fueling of transit vehicles and fleet vehicles.](#)
4. [Authorization to approve a contract change order for Azteca Landscape in the amount of \\$98,340 to fund FY2013-14 regular monthly landscape maintenance and required needed work for the Zone 13 section of Specification No. 08-09-02 common area landscape maintenance for specified homeowner associations within Landscape Lighting Act District 22.](#)
5. [Consideration of Proclamation to join the April 2013 Distracted Driving Awareness Month Campaign.](#)

NEW BUSINESS – 8:00 P.M.

6. [Recommendation to adopt Resolution No. 2013-1365, approving the establishment of a fee for filing notices of intent to circulate initiative petitions.](#)

UNFINISHED BUSINESS – 8:15 P.M.

7. [Motion to take from the table and consideration of appointment of Mayor pro Tem.](#)

INFORMATIONAL REPORTS – 8:45 P.M.

8. [Check Register for the period of March 6-27, 2013.](#)

TASK FORCE REPORTS – 8:50 P.M.

CITY MANAGER'S REPORT – 8:52 P.M.

FUTURE AGENDA ITEMS – 8:55 P.M.

CLOSED SESSION – CONFERENCE ROOM – 9:00 P.M.

1. Conference with legal counsel - anticipated litigation, one case,, pursuant to Government Code, Section 54956.9 (d) (4), Formerly 54956.9(c).

ADJOURN – 10:00 P.M.

The City Council will adjourn in memory of Kevin Cordasco to their next regular meeting scheduled on Wednesday, April 24, 2013 at 7:00 p.m.

A copy of the City Council agenda packet is available for review at City Hall and the Calabasas Library. Materials related to items on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 100 Civic Center Way, Calabasas, CA 91302, during normal business hours. Such documents are also available on the City of Calabasas website at www.cityofcalabasas.com subject to the City staff's ability to post the documents before the meeting. The City of Calabasas, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (818) 224-1600, at least one business day prior to the scheduled meeting to ensure that we may assist you.

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS,
CALIFORNIA, HELD WEDNESDAY, MARCH 13, 2013**

Mayor Maurer called the meeting to order at 7:03 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California. All members of the City Council were present.

ROLL CALL

Present: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Martin and Shapiro.
Absent: None.
Staff: Bartlett, Coroalles, Farasatti, Howard, Hernandez, Lysik, Mirzakhani, Pelka, Tamuri, Yalda.

The Pledge of Allegiance was led by Joe Spano.

APPROVAL OF AGENDA

Councilmember Shapiro moved, seconded by Councilmember Martin to approve the agenda. **MOTION CARRIED 5/0.**

ANNOUNCEMENTS/INTRODUCTIONS

- Presentation of bark from "The Hanging Tree."

Ms. Sigrid Toye presented a bark from "The Hanging Tree" and provided background information.

- Sheriff's Crime Report.

Lt. Waird presented the Crime Report.

Councilmember Bozajian made the following announcements:

- St. Patrick's Day celebration/annual open house at the Agoura Hills/Calabasas Community Center on March 16.
- Savvy Senior kick-off luncheon on March 20, at the Calabasas Country Club.
- Arbor Day celebration on March 23 at Gates Park Canyon Park.
- Egg-Stravaganza Egg Hunt on March 30, at Grape Arbor Park.

Mayor pro Tem Gaines congratulated all the candidates and everyone involved on the March 5 election. He expressed concern for the low voter turn-out. He invited the community to attend the USTA Professional Tennis Tournament at

the Tennis & Swim Center. He extended an invitation to the Chamber of Commerce's monthly breakfast on March 14 as well as to the monthly luncheon on March 28. He also announced the Calabasas High School Music Fundraiser on March 24. He expressed condolences to the Cordasco Family for the recent loss of Kevin.

Councilmember Martin also congratulated fellow Councilmembers on winning the recent election. She announced her attendance at the Los Angeles Commission for Women, where Calabasas resident, Kim Lamorie was named Woman of the Year by the Board of Supervisors.

Councilmember Shapiro also expressed condolences to the Cordasco Family. He wished everyone a Happy Passover.

Mayor Maurer reiterated her condolences to the Cordasco Family. She announced the Movie Club is featuring An American in Paris on March 20, at the Library. She encouraged the community to attend the USTA Professional Tennis Tournament at the Tennis & Swim Center. She further announced The Friendship Circle 5K run fundraiser on March 17 at Willow Elementary.

ORAL COMMUNICATIONS - PUBLIC COMMENT

Jose Spano, Nina Rawlison, Kayla Alperson and Matt Kesner extended an invitation to the Calabasas High School Spring Musical, West Side Story taking place on April 15-20.

CONSENT ITEMS

1. Approval of meeting minutes from February 27, 2013.
2. Recommendation to award a three-year professional services agreement to Moss, Levy & Hartzheim, LLP for independent audit services in a not-to exceed amount of \$74,215.
3. A Resolution of the City Council of the City of Calabasas, California, declaring Saturday, March 23, 2013, 8:30 to 9:30 p.m. to be Earth Hour in the City of Calabasas.
4. Approval of an exception to the hiring freeze to allow for replacement of the Senior Planner position.

Mayor pro Tem Gaines requested Consent Items No. 2 and 4 be pulled for separate discussion. Councilmember Martin also requested Item No. 4 be pulled.

Councilmember Shapiro moved, seconded by Councilmember Martin to approve Consent Items No. 1 and 3. MOTION CARRIED 5/0.

After further discussion Mayor pro Tem Gaines, seconded by Councilmember Bozajian to approve Consent Item No. 2. MOTION CARRIED 5/0.

After further discussion Mayor pro Tem Gaines, seconded by Councilmember Shapiro to approve Consent Item No. 4. MOTION CARRIED 5/0.

NEW BUSINESS

5. Presentation of the annual housing element progress report.

Ms. Talyn Mirzakhian provided an overview of the report.

After extensive discussion, Mayor pro Tem Gaines, seconded by Councilmember Shapiro to receive and file Item No. 5. MOTION CARRIED 5/0.

6. Status update on recently adopted Municipal Storm Water Permit.

Mr. Alex Farassati presented a status report.

After extensive discussion, Mayor pro Tem Gaines, seconded by Councilmember Martin to receive and file Item No. 6. MOTION CARRIED 5/0.

INFORMATIONAL REPORTS

7. Check Register for the period of February 20-27, 2013.

No action was taken on this item.

TASK FORCE REPORTS

Councilmember Martin reported her attendance at the Metro Board Cities' Committee meeting.

CITY MANAGER'S REPORT

Mr. Coroalles reported on the Sheriff's Department decoy and surveillance vehicles. He further stated that he would keep the Council apprised on any new prospects to replace what once was Maddy's Market.

FUTURE AGENDA ITEMS

Councilmember Bozajian requested an item pertaining to elections be placed on the agenda for the upcoming Council annual workshop.

Mayor Maurer requested a draft ordinance pertaining to door-to-door solicitation and an item regarding reserved Councilmember and Commissioner parking spaces be placed on a future agenda.

Mayor pro Tem Gaines requested an item on options for expenditure of the housing trust fund for a future meeting.

Mayor pro Tem Gaines invited the community to the Council reorganization and swearing-in of newly elected Councilmembers to be held on March 27.

ADJOURN

Councilmember Shapiro moved, seconded by Councilmember Martin to adjourn the meeting at 8:54 p.m. to their next regular meeting scheduled on Wednesday, March 27, 2013 at 7:00 p.m. **MOTION CARRIED 5/0.**

Maricela Hernandez, MMC
City Clerk

**MINUTES OF A REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF CALABASAS,
CALIFORNIA, HELD WEDNESDAY, MARCH 27, 2013**

Mayor Maurer called the meeting to order at 7:04 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California. All members of the City Council were present.

ROLL CALL Present: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Martin and Shapiro.
Absent: None.
Staff: Bartlett, Coroalles, Howard, Hernandez, Jordan, Lockwood, Lysik, Michitsch, Parker, Rubin, Tamuri, Yalda.

The Pledge of Allegiance was led by Cub Scouts Pack 333.

The National Anthem was sung by Calabasas High School Student, Brooke Wetterhahn.

ORAL COMMUNICATIONS - PUBLIC COMMENT

No one expressed the desire to speak.

ELECTION 2013

1. Adoption of Resolution No. 2013-1364, declaring the results of the March 5, 2013 General Municipal Election.

Elections Official, Maricela Hernandez presented the election results.

Mayor pro Tem Gaines moved, seconded by Councilmember Shapiro to adopt Resolution No. 2013-1364, declaring the results of the March 5, 2013 General Municipal Election. MOTION CARRIED 5/0.

Mayor Maurer expressed appreciation to Ms. Hernandez for a well-run first election.

Mayor Maurer welcomed and acknowledged dignitaries present.

2. Administering of Oath of Office to Councilmembers-Elect.

Ms. Robin Parker, City of Calabasas Administrative Services Director administered the Oath of Office to Councilmember James R. Bozajian. Mr. Marvin

Shapiro administered the Oath of Office to his nephew, Councilmember David J. Shapiro. Mr. Martin Villadolid administered the Oath of Office to his mother, Councilmember Mary Sue Maurer.

COUNCIL REORGANIZATION

➤ Comments by Members of the City Council

Councilmembers Bozajian, Shapiro and Maurer expressed appreciation to their families, past and present Councilmembers, the community and staff.

Mayor pro Tem Gaines and Councilmember Martin congratulated newly-elected Councilmembers, Bozajian, Shapiro and Maurer.

➤ Presentations to Outgoing Mayor

The following made presentation to outgoing Mayor Maurer:

- Senator Fran Pavley
- Las Virgenes Municipal Water District, President Charles Casper, Director Barry Steinhardt and General Manager Dave Pedersen
- Las Virgenes Unified School District, Board Members Jill Gaines and Cindy Iser, and Superintendent Dan Stepenosky
- Calabasas Chamber of Commerce, Michael Higginbotham, Bridget Karl, Jeff Reinhardt, Carrie Contreras and Jacqueline Souza
- Calabasas Park Homeowners' Association, Richard Sherman
- Calabasas Village Homeowners' Association, Phyllis Scher
- Members of the Calabasas City Council

➤ Outgoing Mayor's Remarks

Outgoing Mayor Maurer expressed appreciation for all the presentations. As well as to the City Council, City staff, residents and her family. She outlined the City's accomplishments for the past year. She further stated that she would like to honor Kevin Cordasco's wish of proclaiming one week of every year to the awareness and support of children suffering from Cancer. She said that the week of August 5, Kevin's birthday, would be set aside to support those special children.

➤ Election of Mayor

Councilmember Shapiro moved, seconded by Councilmember Martin to elect Mayor pro Tem Gaines as Mayor. MOTION CARRIED 5/0.

➤ Oath of Office to Mayor

Rick Tuttle, former City of Los Angeles Comptroller administered the Oath of Office to Mayor Gaines.

➤ Remarks by Mayor

Mayor Gaines expressed appreciation to his family, staff, City Commissioners, the community and all local organizations. He outlined his goals for the upcoming year.

➤ Election of Mayor pro Tem

Councilmember Bozajian moved for this item to be tabled. Motion failed due to lack of a second.

Councilmember Martin nominated herself for Mayor pro Tem. Nomination failed due to lack of a motion.

Councilmember Bozajian renewed his motion to table this item, Councilmember Maurer seconded. MOTION CARRIED 4/1 as follows:

AYES: Councilmembers Bozajian, Shapiro, Maurer and Mayor Gaines.

NOES: Councilmembers Martin.

ABSTAIN: None.

ABSENT: None.

ADJOURN

Councilmember Shapiro moved, seconded by Councilmember Maurer to adjourn at 8:24 p.m. to their next regular meeting scheduled on Wednesday, April 10, 2013 at 7:00 p.m. **MOTION CARRIED.**

Maricela Hernandez, MMC
City Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MARCH 12, 2013

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P. E., T. E., PUBLIC WORKS DIRECTOR/ CITY ENGINEER
 TATIANA HOLDEN, ASSOCIATE CIVIL ENGINEER**

SUBJECT: RECOMMENDATION TO ACCEPT COMPLETION OF SLOPE REPAIR AND STABILIZATION WORK FOR THE MULHOLLAND HIGHWAY PERMANENT RESTORATION PROJECT, FEDERAL AID PROJECT NO. ER-4207(004), BY TORO ENTERPRISES, INC. AND TO DIRECT THE CITY CLERK TO FILE NOTICE OF COMPLETION

MEETING DATE: APRIL 10, 2013

SUMMARY RECOMMENDATION:

Staff recommends that Council accept slope repair and stabilization work for the Mulholland Highway Permanent Restoration Project, performed by Toro Enterprises Inc., as complete and direct the City Clerk to file for Notice of Completion with the Los Angeles County Clerk.

BACKGROUND:

On June 13, 2012, the City Council awarded the above-referenced project to Toro Enterprises, Inc. for slope repair and stabilization for the Mulholland Highway Permanent Restoration Project through an inviting public sealed bid process. The successful candidate, Toro Enterprises, Inc., was awarded the contract.

The completed work was performed to stabilize embankment slope which supports a portion of Mulholland Highway and to re-grade repaired portions of slope in preparation for landscape to permanently restore scrub oak habitat and adjacent watercourses, in compliance with the project environmental conditions and in coordination with regulatory agencies.

DISCUSSION/ANALYSIS:

Work on the slope stabilization and repair for the Mulholland Highway Permanent Restoration Project commenced in August 2012 and was completed in November 2012. The project was completed to the satisfaction of the contract documents.

FISCAL IMPACT/SOURCE OF FUNDING:

The construction contract was awarded in the amount of \$107,654.00. The total appropriations to cover costs associated with this project were made to Mulholland Highway Landslide Repair Account, number 40-339-6503-07. The final total cost of construction is \$107,654.00.

REQUESTED ACTION:

Staff recommends that Council:

1. Accept completion of slope repair and stabilization work for the Mulholland Highway Permanent Restoration Project, as completed by Toro Enterprises Inc.;
2. Direct the City Clerk to file the attached Notice of Completion;
3. Direct staff to release the amount deducted from the final estimate and payment following the expiration of 35 days from the date of recordation of the Notice of Completion.

ATTACHMENTS:

Exhibit A: Notice of Completion

WHEN RECORDED MAIL TO:

City of Calabasas
City Clerk's Office
100 Civic Center Way
Calabasas, CA 91302

Exempt from Recording Fees pursuant to
Govt. Code Section 27383 - Benefits City

Space Above This Line For Recorder's Use

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. The City of Calabasas, a municipal corporation, is the owner in fee of a certain public improvement known as: Slope Repair and Stabilization Services for the Mulholland Highway Permanent Restoration Project.
2. The City's address is: 100 Civic Center Way, Calabasas, California 91302.
3. The general location of said improvement is: Mulholland Highway from Post Mile (PM) 27.42 to PM 27.53
4. On June 13th, 2012 an award of contract of said public improvement was awarded to: Toro Enterprises, Inc., 2101 Ventura Blvd., Oxnard, CA 93036.
5. Work under said contract was completed on November 01, 2012 to the satisfaction of the City Engineer, and was accepted by the City.

State of California)
 County of Los Angeles) §
 City of Calabasas)

I have read the foregoing Notice of Completion and know its contents. I am the City Clerk of the City of Calabasas and am authorized to make this verification for and on its behalf, and I make this verification for that reason. I am informed and believe and on that ground allege that the matters stated in the foregoing document are true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

 Maricela Hernandez, MMC, City Clerk
 City of Calabasas

 Date



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MARCH 25, 2013

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P. E., T. E., DIRECTOR OF PUBLIC WORKS/CITY ENGINEER
RYAN THOMPSON, ASSISTANT TRANSPORTATION PLANNER**

SUBJECT: RECOMMENDATION TO APPROVE AN AMENDMENT TO EXTEND AND INCREASE THE VALUE OF THE PROFESSIONAL SERVICES AGREEMENT WITH MALIBU CANYON SHELL AND MAC CHEVRON (VENTORO PROPERTIES) FOR THE FUELING OF TRANSIT VEHICLES AND FLEET VEHICLES.

MEETING DATE: APRIL 10, 2013

SUMMARY RECOMMENDATION:

Staff recommends the City Council amend the professional services agreement for the fueling of City vehicles with Malibu Canyon Shell, extending the agreement and increasing the not to exceed amount. Staff further recommends increasing the transit fuel budget as identified in Fiscal Impacts.

BACKGROUND:

In 2012, the City entered into an agreement for \$140,000 with for Ventoro Properties as part of a pilot program to fuel the City's transit vehicles until March 2013. Ventoro Properties was chosen due to the selection of both gasoline and diesel fuel on-site, and the nearness to the transit fleet yard.

DISCUSSION/ANALYSIS:

In the past, before the fueling agreement with Ventoro Properties, fuel for transit vehicles was purchased by credit card or third party vendor. This previous process incurred additional fees, and required additional staff time for the review of statements and receipts. The agreement has resulted in significantly reduced administrative time required for reviewing and approving fueling invoices. Furthermore, the invoices and documentation received from the vendor improve the City's responsiveness to the goals of the City Auditors in providing transparency of City funds and expenses.

The agreement ensures that the majority of fuel purchases for City vehicles is within the City of Calabasas, and provides a simple and easy to use process for all staff and transit drivers who are fueling vehicles.

An amendment to the Professional Services Agreement will allow an extension of the contract to the close of the 2013/2014 Fiscal Year (06/30/2014), and increase the not to exceed amount to \$300,000 for the remainder of this fiscal year and the 2013/2014 Fiscal Year.

FISCAL IMPACT/SOURCE OF FUNDING:

The fiscal impact for Account 25-333-5252-29 for FY2012/2013 is to increase the budget of \$100,000 by \$40,000 to a total of \$140,000. The unspent contract capacity will be budgeted through the regular budget process later this year. The increase in the current year budget is to compensate for increased fuel prices and will be funded through Proposition A, Proposition C, Measure R Local Return, Transit Fares, and NTD Voluntary Reporting funds.

REQUESTED ACTION:

Staff recommends the City Council amend the professional services agreement for the fueling of City vehicles with Malibu Canyon Shell, extending the agreement and increasing the not to exceed amount. Staff further recommends increasing the transit fuel budget as identified in Fiscal Impacts.

- ATTACHMENTS:** EXHIBIT A: PROFESSIONAL SERVICES
AGREEMENT
EXHIBIT B: AMENDMENT 1

PROFESSIONAL SERVICES AGREEMENT
(City of Calabasas / Ventoro Properties, Inc., dba, 'Malibu Canyon Shell')

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into by and between the City of Calabasas, a California municipal corporation ("City"), and Ventoro Properties Inc., dba, 'Malibu Canyon Shell', a *Corporation* ("Consultant").

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: Fueling of City owned vehicles.
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 "Scope of Services": Such professional services as are set forth in Consultant's *11/18/2011* proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 "Approved Fee Schedule": Such compensation rates as are set forth in Consultant's *12/05/2011* fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 "Commencement Date": 03/01/2012.
- 3.4 "Expiration Date": 03/01/2013.

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 ("Termination") below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of One Hundred Forty Thousand Dollars (\$140,000.00) unless specifically approved in advance and in writing by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).

~~5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant's performance of such work.~~

5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Satpal Mac** shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty calendar days of

Initials: (City) JB (Contractor) SE

EXHIBIT A

Professional Services Agreement
City of Calabasas//Malibu Canyon Shell

receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

Initials: (City) DB (Contractor) SS

EXHIBIT A

Professional Services Agreement
City of Calabasas//Malibu Canyon Shell

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of

Initials:(City)

(Contractor)

EXHIBIT A

Professional Services Agreement
City of Calabasas//**Malibu Canyon Shell**

Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, ~~underground hazard*~~, and explosion and collapse hazard where applicable.

11.1.1.1 *Underground contamination insurance is provided by the State UST program through payment of \$0.02 per gallon of gasoline purchased by business.

~~11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.~~

11.1.3 Worker's Compensation insurance as required by the laws of the State of California.

~~11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).~~

- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.

- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest

EXHIBIT A

Professional Services Agreement
City of Calabasas//Malibu Canyon Shell

edition of Best's Insurance Guide.

- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The general liability ~~and automobile~~ policies of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of





EXHIBIT A

Professional Services Agreement
City of Calabasas//Malibu Canyon Shell

Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

Initials: (City) PBJ (Contractor) S

EXHIBIT A

Professional Services Agreement
City of Calabasas//**Malibu Canyon Shell**

If to City

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: **[Ryan Thompson]**
Telephone: (818) 224-1673
Facsimile: (818) 225-7338

If to Consultant:

Malibu Canyon Shell
4831 Las Virgenes Road
Calabasas, CA 91302
Attn: *Satpal Mac*
Telephone: (818) 880-4264
Facsimile: (818) 880-6969

With courtesy copy to:

Michael G. Colantuono, City Attorney
Colantuono & Levin, PC
11364 Pleasant Valley Rd.
Penn Valley, CA 95946-9000
Telephone: (530) 432-7357
Facsimile: (530) 432-7356

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2. If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any

Initials: (City) 

(Contractor) 

EXHIBIT A

Professional Services Agreement
City of Calabasas//Malibu Canyon Shell

attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.

- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term





EXHIBIT A

Professional Services Agreement
City of Calabasas//**Malibu Canyon Shell**

or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

Initials: (City) JB (Contractor) SE

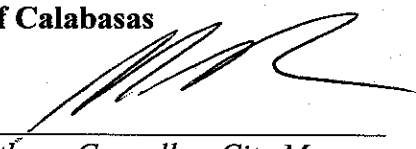
EXHIBIT A


Professional Services Agreement
City of Calabasas//**Malibu Canyon Shell**

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Malibu Canyon Shell

By: 
Anthony Coroaaltes, City Manager

By: 
Satpal Mac, Owner

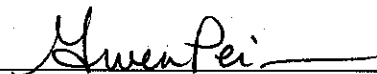
Date: 3/12/12

Date: 2/23/12

By: 
Roslyn Mac, Treasurer/Secretary

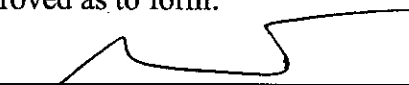
Date: 2/23/12

Attest:

By: 
Gwen Peirce, CMC, City Clerk

Date: 3/12/12

Approved as to form:

By: 
Michael G. Colantuono, City Attorney

Date: 3/3/12

EXHIBIT A

**EXHIBIT A
SCOPE OF WORK**

EXHIBIT A



Malibu Canyon Shell
4831 Las Virgenes Road,
Calabasas, California 91302-1911
(818) 880-4264 Fax: (818) 880-6969
satpalmac@gmail.com

November 18, 2011

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Attention: Mr. Ryan Thompson, Transportation Planner
Reference: Scope of Work for the contract

Mr. Thompson,

We appreciate the City giving us the opportunity to provide fuel (including oils, coolant and windshield washer fluid) for the City's fleet of Vehicles.

The scope of work for the contract is as follows:

1. Malibu Canyon Shell and Mac Chevron will supply fuel (including any oils, etc.).
2. All purchases will be recorded and sales receipts will be generated and signed by the person purchasing. These sales receipts will be maintained by us for a duration of 90 days, and copies of these can be supplied on request.
3. A statement of sales as per the purchase amount will be submitted bimonthly for payment from each location.
4. This statement will be designed to meet your requirements; an example copy of this is attached.
5. The terms of payment will be to settle the account within 10 days of the statement date.
6. Any late payment over 10 days will be accessed a late payment of 1% per month.

We thank you for your consideration and look forward to start this as soon as possible.

Thank You,

Sincerely,

Satpal Mac

EXHIBIT A

Malibu Canyon Shell

4831 Las Virgenes Rd
Calabasas, CA 91302

Phone: (818) 880-4264

email: satpalmac@gmail.com

Billing Address

Attention: Ryan Thompson
City of Calabasas,
100 Civic Center Way,
Calabasas, CA 91302
Phone: (818) 224-1600

STATEMENT DATE

10/3/2011

Account Summary

Previous Balance	\$100.00
Credits	-175.0
New Charges	\$168.35
Total Balance Due	\$93.35

Bi-monthly Billing Period 9/15/2011 9/30/2011

Date	Pump #	Gas/Diesel/Oil	Vehicle Plate	Odometer Reading	Driver's Name	Unit Price	Gallons	Credit Amount	Amount	
BALANCE FROM PREVIOUS STATEMENT									100.00	
09/16/11	3	Gas	5XYZ123	12345	Charlie	\$3.94	25.2		99.26	
09/16/11	6	Gas	7ZXC789	97423	Jane	\$3.94	16.5		64.80	
09/18/11		Oil	7ZXC789	97423	Jane	\$4.29			4.29	
09/17/11	ROA	CHECK # 435128							-175.0	

TERMS: TOTAL DUE UPON RECEIPT OF INVOICE:
THANK YOU FOR YOUR BUSINESS !

New Charges	168.35
Total Credits	-175.0
Balance Due	\$93.35

EXHIBIT A

EXHIBIT B
APPROVED FEE SCHEDULE

EXHIBIT A



Malibu Canyon Shell
4831 Las Virgenes Road,
Calabasas, California 91302-1911
(818) 880-4264 Fax: (818) 880-6969
satpalmac@gmail.com

December 5, 2011

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Attention: Mr. Ryan Thompson, Transportation Planner
Reference: Clarification on Scope of Work for the contract

Mr. Thompson,

Further to our conversation I would like to add as follows:

- The Shell station is a DBA as Malibu Canyon Shell.
- The Chevron station is a DBA as Mac Chevron.
- The pricing for the fuels will be based on the pump price at the time of the purchase.
- The billing for the purchases will be bimonthly.

We thank you for your consideration and look forward to start this as soon as possible.

Thank You,

Sincerely,

A handwritten signature in black ink that reads "Satpal Mac". The signature is written in a cursive, somewhat stylized font.

Satpal Mac



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/25/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cooper's Insurance Agency 30423 Canwood St Suite 239 Agoura Hills, CA 91301	CONTACT NAME: Cooper, Scott, C PHONE (A/C, No, Ext): 818-706-2292 E-MAIL ADDRESS: Jennas@coopersinsurance.com	FAX (A/C, No): 818-706-1176
	INSURER(S) AFFORDING COVERAGE	
INSURED 818-880-4264 Satpal S. Mac/Ventoro Properties Paul Mac Chevron/Malibu Canyon 4807 Las Virgenes Rd Calabasas, CA 91302	INSURER A: Markel Insurance	
	INSURER B: Hanover American Insurance Company	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL ISUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY		ASP101599	06/30/2011	06/30/2012	EACH OCCURRENCE \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 4,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG \$ 4,000,000
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS					AGGREGATE \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y/N	WZF-895057600	12/01/2011	12/01/2012	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 It is hereby understood and agreed that The City of Calabasas Department of Traffic and Transportation is listed as an Additional Insured.

CERTIFICATE HOLDER The City of Calabasas Dept. of Traffic & Transportation 100 Civic Center Way Calabasas, CA 91302	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

EXHIBIT A

ACTION AGENDA
REGULAR MEETING
WEDNESDAY, DECEMBER 14, 2011

CALL TO ORDER: 7:10 p.m.

ROLL CALL: All present.

APPROVAL OF AGENDA: Approved.

ANNOUNCEMENTS/INTRODUCTIONS

ORAL COMMUNICATIONS – PUBLIC COMMENT: 7 Speakers.

CONSENT ITEMS

1. Approval of meeting minutes from November 9, 2011. **Approved.**
2. Adoption of Ordinance No. 2011-291, regulating the parking of mobile billboard advertising displays on public streets and lands in the City. **Approved.**
3. Adoption of Ordinance No. 2011-292, amending Article XI of Chapter 15.04 of Title 15 of the Calabasas Municipal Code and adopting by reference the 2011 Consolidated Fire Protection District Code of the County of Los Angeles which amends Title 32 of the Los Angeles County Code and the California Fire Code, 2010 edition. **Approved.**
4. Recommendation to adopt Resolution No. 2011-1309, approving the position of an hourly part-time Public Information Officer. **Approved.**
5. Recommendation to approve a professional services agreement with Malibu Canyon Shell and Mac Chevron for the fueling of transit vehicles and fleet vehicles. **Approved.**
6. Approval of final City of Calabasas Coyote Management Plan. **Approved.**
7. Recommendation to approve a Professional Services Agreement with GM Engineering extending timeline for professional civil engineering services for the West Calabasas Road Improvements and the Las Virgenes Road Corridor Improvements Projects. **Approved.**

UNFINISHED BUSINESS

8. Discussion regarding Wireless Telecommunication Ordinance and application with Peer Review comments. **Provided direction to City Attorney to draft an ordinance for staff and Mr. Campanelli review.**

NEW BUSINESS

9. Preliminary discussion on filling a City Council vacancy. ***Concurred to approve an open appointment process and provided direction on an application to be advertised widely and due by 5:00 p.m. on Monday, January 9, 2012. The City Council has tentatively scheduled the appointment interviews to be held at a special meeting on January 18, 2012.***

PUBLIC HEARING

10. Call for review by Calabasas City Council on the appeal of the Historic Preservation Commission decision to approve a request for a Certificate of Appropriateness, and a request for an Administrative Plan Review for a renovation and remodel with a 300 square-foot addition for a restaurant use of an existing restaurant located on the historic Kramer's Store property at 23504 Calabasas Road within the commercial old town (CT) zoning district. ***Denied appeal, thereby approving revised project with slight revisions to two conditions.***

INFORMATIONAL REPORTS

11. Check Register for the period of November 2, 2011 to December 2, 2011. ***No action taken.***

TASK FORCE REPORTS

CITY MANAGER'S REPORT

FUTURE AGENDA ITEMS

ADJOURN: 12:40 a.m.

ITEM 3-EXHIBIT B

AMENDMENT No. 1 TO PROFESSIONAL SERVICES AGREEMENT
(City of Calabasas and Ventoro Properties, Inc., dba, 'Malibu Canyon Shell')

This Amendment No. 1 ("Amendment") to Professional Services Agreement ("Agreement") is made on this 10th day of April, 2013 at Calabasas, California, by and between the City of Calabasas, a municipal corporation, 100 Civic Center Way, Calabasas, California 91302 ("City") and Ventoro Properties, Inc., dba, 'Malibu Canyon Shell', 4831 Las Virgenes Road, Calabasas, CA 91302 ("Contractor").

This "Amendment" modifies the original "Agreement" between the "City" and the "Contractor" dated March 12, 2012 in the following fashion:

- A. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.1 – Scope of Services as set forth in "Consultant's" [Month, Day, Year] proposal to "City" attached hereto as Exhibit [A-1] and incorporated herein by this reference.
- B. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.2 – Approved Fee Schedule as set forth in "Consultant's" [Month, Day, Year] fee schedule to "City" attached hereto as Exhibit [B-1] and incorporated herein by this reference.
- C. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.4 – Expiration Date of the "Agreement" to read as follows:

3.3 "Expiration Date": 06/30/2014.
- D. "City" and "Contractor" desire to amend the "Agreement" by modifying the total compensation and costs payable to "Consultant" under this "Agreement" to a not-to-exceed sum of \$300,000.00.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

By: _____
Fred Gaines, Mayor

Date: _____

“Consultant”
Ventoro Properties, Inc., dba, 'Malibu Canyon Shell'

By: _____
Satpal Mac, Owner

Date: _____

By: _____
Roslyn Mac. Treasurer/Secretary

Date: _____

Attest:

By: _____
Maricela Hernandez, MMC
City Clerk

Date: _____

Approved as to form:

By: _____
Scott H. Howard, Interim City Attorney

Date: _____



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 1, 2013

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:  ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR
 STEVE BALL, LANDSCAPE DISTRICTS MAINTENANCE MANAGER**

SUBJECT: AUTHORIZATION TO APPROVE A CONTRACT CHANGE ORDER FOR AZTECA LANDSCAPE IN THE AMOUNT OF \$98,340 TO FUND FY 2013-14 REGULAR MONTHLY LANDSCAPE MAINTENANCE AND REQUIRED NEEDED WORK FOR THE ZONE 13 SECTION OF SPECIFICATION NO. 08-09-02 COMMON AREA LANDSCAPE MAINTENANCE FOR SPECIFIED HOMEOWNER ASSOCIATIONS WITHIN LANDSCAPE LIGHTING ACT DISTRICT 22

MEETING DATE: APRIL 10, 2013

SUMMARY RECOMMENDATION:

Authorization to approve a contract change order for Azteca Landscape in the amount of \$98,340 to fund FY 2013-14 regular monthly landscape maintenance and FY 2012-13 required needed work for the Zone 13 section of Specification No. 08-09-02 Common Area Landscape Maintenance for Specified Homeowner Associations Within Landscape Lighting Act District 22.

BACKGROUND:

In 2009, a 2-year landscape maintenance contract was awarded to Azteca Landscape, with an effective date of May 07, 2009 with three one-year contract extensions, for a total period of five years. The second of three authorized contract extensions is reaching an end with an expiration date of May 07, 2013.

In addition to regular monthly landscape maintenance, the cost of certain needed work is covered in the bid specification under the Unit Price List. The city's landscape manager is authorized to budget and utilize available monies for landscape maintenance work.

\$57,340 is requested to fund FY 2013-14 regularly scheduled monthly maintenance for this contract, which this year includes an annual CPI increase of 2.03%.

Based on past fiscal year expense history, in order to maintain Landscape Lighting act District 22 landscape in quality condition, it is projected that \$41,000 will be required to fund authorized needed work (see cost breakout chart below).

The total cost of funding FY 2013-14 regularly scheduled monthly landscape maintenance and FY 2012-13 authorized needed work is \$98,340.

Landscape Lighting Act District 22

Zone No. & Name	Insect & Disease Control	Irrigation Repair	Landscape Refurbishment	Pest Abatement	Plant Shrubs & Turf	Plant Trees	Tree Trimming	Tree Removal	Total Authorized Extra Work	2013-14 Contract Year
13 – Oak Park	500	15,000	19,000	500	1,000	1,000	2,000	2,000	41,000	57,340
									Total	98,340

FISCAL IMPACT/SOURCE OF FUNDING:

These budgeted funds exist in Fund: 22-322 – Landscape Maintenance District #22, Zone 13.

REQUESTED ACTION:

Move to approve a contract change order for Azteca Landscape in the amount of \$98,340 to fund FY 2013-14 regular monthly landscape maintenance and FY 2012-13 required needed work for the Zone 13 section of Specification No. 08-09-02 Common Area Landscape Maintenance for Specified Homeowner Associations Within Landscape Lighting Act District 22.

ATTACHMENTS:

- Attachment 1: Articles of Agreement w/ Amendments No.'s 1 and 2
- Attachment 2: Oak Park HOA Contract Change Order No. 1
- Attachment 3: Oak Park HOA Contract Change Order No. 2
- Attachment 4: Oak Park HOA Contract Change Order No. 3
- Attachment 5: Proposed Oak Park HOA Contract Change Order No. 4

ARTICLES OF AGREEMENT

**COMMON AREA LANDSCAPE MAINTENANCE FOR SPECIFIED HOMEOWNER
ASSOCIATIONS WITHIN LANDSCAPE LIGHTING ACT DISTRICT NO. 22,
SPECIFICATION NO. 08-09-02, AGREEMENT
IN THE CITY OF CALABASAS, CALIFORNIA**

FOR OAK PARK HOA

THIS COMMON AREA LANDSCAPE MAINTENANCE FOR SPECIFIED HOMEOWNER ASSOCIATIONS WITHIN LANDSCAPE LIGHTING ACT DISTRICT NO. 22, SPECIFICATION NO. 08-09-02, AGREEMENT ("AGREEMENT") is made and entered into for the above-stated project this 25TH day of February, 2009, BY AND BETWEEN the City of Calabasas, a municipal corporation, hereafter designated as "AGENCY", and **AZTECA LANDSCAPE**, a California corporation, hereafter designated as "CONTRACTOR."

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I: Contract Documents

The contract documents for the COMMON AREA LANDSCAPE MAINTENANCE FOR SPECIFIED HOMEOWNER ASSOCIATIONS WITHIN LANDSCAPE LIGHTING ACT DISTRICT NO. 22, SPECIFICATION NO. 08-09-02, shall consist of the Notice Inviting Sealed Bids, Instructions To Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, and all referenced specifications, details, standard drawings, and appendices; together with two (2) signed copies of the AGREEMENT, two (2) signed copies of required bonds; one (1) copy of the insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to insure its completion in an acceptable manner (collectively referred to herein as the "Contract Documents"). All of the provisions of the Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II: Scope of Work

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

AGENCY hereby promises and agrees to employ, and does hereby employ, CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in this AGREEMENT.

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this AGREEMENT, CONTRACTOR offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the

Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (Section 16700, et seq.) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgment by the parties.

ARTICLE III: Compensation

A. CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule (or as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder

Such compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

B. This AGREEMENT is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with this Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

C. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR. Upon satisfactory completion of this AGREEMENT, the securities shall be returned to CONTRACTOR.

At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

ARTICLE IV: Labor Code

AGENCY and CONTRACTOR acknowledge that this AGREEMENT is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and public agencies and agree to be bound by all the provisions thereof as though set forth fully herein. Full compensation for conforming to the requirements of the Labor Code and with other Federal, State and local laws related to labor, and

rules, regulations and ordinances which apply to any work performed pursuant to this AGREEMENT shall be considered as included in the price for all contract items of work involved.

This AGREEMENT is further subject to prevailing wage law, including, but not limited to, the following:

A. The CONTRACTOR shall pay the prevailing wage rates for all work performed under the AGREEMENT. When any craft or classification is omitted from the general prevailing wage determinations, the CONTRACTOR shall pay the wage rate of the craft or classification most closely related to the omitted classification. The CONTRACTOR shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each Calendar Day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the AGREEMENT employed in the execution of the work by CONTRACTOR or by any Subcontract under CONTRACTOR in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each Calendar Day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the CONTRACTOR.

B. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

C. Pursuant to Labor Code § 1776, CONTRACTOR and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with this AGREEMENT. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

D. This AGREEMENT is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

CONTRACTOR shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by CONTRACTOR's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one

week, at not less than one and one-half times the basic rate of pay. CONTRACTOR shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by CONTRACTOR or by any Subcontractor of CONTRACTOR, for each Calendar Day during which such worker is required or permitted to the work more than eight hours in one Calendar Day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

E. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

ARTICLE V: Work Site Conditions

A. In compliance with and pursuant to Government Code Section 4215, AGENCY shall assume the responsibility, as between the parties to this AGREEMENT, for the timely removal, relocation, or protection of existing main- or trunk-line utility facilities located on the site of any construction project that is a subject of this AGREEMENT, if such utilities are not identified by AGENCY in the plans and specifications made a part of the invitation for bids. The AGREEMENT documents shall include provisions to compensate CONTRACTOR for the costs of locating, repairing damage not due to the failure of CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not indicated in the plans and specifications with reasonable accuracy, and for equipment on the project necessarily idled during such work. CONTRACTOR shall not be assessed liquidated damages for delay in completion of the project, when such delay was caused by the failure of AGENCY or the owner of the utility to provide for removal or relocation of such utility facilities.

B. To the extent that the work requires trenches in excess of five feet (5') and is estimated to cost more than \$25,000, prior to any excavation, CONTRACTOR must provide the AGENCY, or a registered civil or structural engineer employed by the AGENCY to whom authority to accept has been delegated, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer. Nothing in this section shall be deemed to allow the use of a shoring, sloping, or protective system less effective than that required by the Construction Safety Orders.

C. This AGREEMENT is further subject to Public Contract Code Section 7104 with regard to any trenches deeper than four feet (4') involved in the proposed work as follows:

CONTRACTOR shall promptly, and before the following conditions are disturbed, notify AGENCY, in writing, of any:

(1) Material that CONTRACTOR believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

(2) Subsurface or latent physical conditions at the site differing from those indicated by all available information provided prior to the deadline for submission of bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

AGENCY shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in CONTRACTOR's cost of, or the time required for, performance of any part of the work, AGENCY shall issue a change order under the procedures described in this AGREEMENT.

In the event that a dispute arises between AGENCY and CONTRACTOR whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in CONTRACTOR's cost of, or time required for, performance of any part of the work, CONTRACTOR shall not be excused from any scheduled completion date provided in the AGREEMENT, but shall proceed with all work to be performed under the contract. CONTRACTOR shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

ARTICLE VI: Insurance

A. With respect to performance of work under this AGREEMENT, CONTRACTOR shall maintain, and shall require all of its subcontractors to maintain, insurance as required by Section E "Standard Specifications" of the Contract Documents.

B. This AGREEMENT is further subject to Workers' Compensation obligations, including, but not limited to, California Labor Code Sections 1860 and 1861 as follows:

CONTRACTOR shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of CONTRACTOR's employees employed at the site of improvement; and, if any work is sublet, CONTRACTOR shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by CONTRACTOR. CONTRACTOR and any of CONTRACTOR's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this AGREEMENT at the site of the Project is not protected under any Worker's Compensation law, CONTRACTOR shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. CONTRACTOR shall indemnify and hold harmless City for any damage resulting from failure of either CONTRACTOR or any subcontractor to take out or maintain such insurance.

ARTICLE VII: Indemnification

To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless AGENCY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively "Liabilities"), arising out of, in connection with, resulting from or related to, any act, omission, fault or negligence of CONTRACTOR, CONTRACTOR's Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the "Indemnitors"), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

ARTICLE VIII: Binding Affect

AGENCY and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This AGREEMENT is not assignable nor the performance of either party's duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights of obligations of either party without the prior written consent of the other shall be void and of no force and effect.

ARTICLE IX: Dispute Resolution

A. In the event of a dispute arising out of the terms of this AGREEMENT, including any action brought to declare the rights granted herein or to enforce any of the terms of this AGREEMENT, the party prevailing in such dispute shall be entitled to all reasonable costs and litigation expenses actually incurred, including fees of attorneys and expert witnesses. Any court action arising out of this AGREEMENT shall be filed in the Los Angeles County Superior Court. Any alternative dispute resolution proceeding arising out of this AGREEMENT shall be heard in the City of Los Angeles or the City of Calabasas, California.

B. AGENCY shall have full authority to compromise or otherwise settle any claim relating to this AGREEMENT or any part hereof at any time. AGENCY shall provide timely notification to CONTRACTOR of the receipt of any third-party claim relating to this AGREEMENT. AGENCY shall be entitled to recover its reasonable costs incurred in providing the notification required by this section.

C. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

ARTICLE X: Independent Contractor

CONTRACTOR is and shall at all times remain as to AGENCY, a wholly independent contractor. Neither AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

ARTICLE XI: Taxes

CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this AGREEMENT. The CONTRACTOR is responsible for ascertaining and arranging to pay them. The prices established in this AGREEMENT shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the execution of this AGREEMENT.

ARTICLE XII: Notices

All notices and communications shall be sent in writing to the parties at the following addresses:

CITY: Director of Public Works	CONTRACTOR: Rosa M. Lopez, Vice President
CITY OF CALABASAS	AZTECA LANDSCAPE
100 Civic Center Way	1027 E. Acacia Street
Calabasas, CA 91302-3172	Ontario, CA 91761

ARTICLE XIII: Entire Agreement

This AGREEMENT supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work of improvements described herein. Each party to this AGREEMENT acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statements or promise not contained in this AGREEMENT shall not be valid or binding. Any modification of this AGREEMENT will be effective only if signed by the party to be charged.

The benefits and obligations of this AGREEMENT shall inure to and be binding upon the representatives, agents, partners, heirs, successors and assigns of the parties hereto. This AGREEMENT shall be construed pursuant to the laws of the State of California.

ARTICLE XIV: Authority To Contract

The signatories hereto represent that they are authorized to sign on behalf of the respective parties they represent and are competent to do so, and each of the parties hereto hereby irrevocably waives any and all rights to challenge signatures on these bases.

ARTICLE XV: General Provisions

A. All reports, documents or other written material ("written products" herein) developed by CONTRACTOR in the performance of this Agreement shall be and remain the property of AGENCY without restriction or limitation upon its use or dissemination by AGENCY. CONTRACTOR may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

B. In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.

C. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

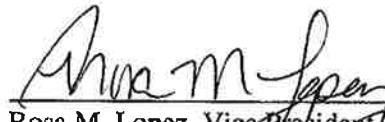
D. The waiver by AGENCY or CONSULTANT of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

E. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees

expended in such action. The venue for any litigation shall be Los Angeles County, California. This Agreement shall be governed and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this AGREEMENT to be executed in duplicate by setting hereunto their names, titles, hands, and seals this 25th Day of February, 2009.

CONTRACTOR: AZTECA LANDSCAPE

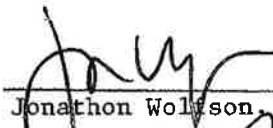


Rosa M. Lopez, Vice President
Contractor's License No. 417003

Subscribed and sworn to this _____ day of _____, 200_____.

NOTARY PUBLIC _____ (SEAL)


AGENCY:



Jonathon Wolfson, Mayor

5/5/09
Date


ATTESTED:



Robin Parker, Acting City Clerk

5-7-09
Date

APPROVED AS
TO FORM:



Daniel A. Ballin, City Attorney

4/29/09
Date

(EXECUTE IN DUPLICATE)

AMENDMENT No.1 TO BID SPECIFICATION NO. 08-09-02
Oak Park HOA – Zone 13
(City of Calabasas and Azteca Landscape)

This Amendment No.1 (“Amendment”) to the Bid Specification No. 08-09-02 (“Agreement”) is made on this 30th day of June, 2011 at Calabasas, California, by and between the City of Calabasas, a municipal corporation, 100 Civic Center Way, Calabasas, California 91302 (“City”) and Azteca Landscape (“Contractor”).


This “Amendment” modifies the original “Agreement” between the “City” and the “Contractor” dated May 7, 2009 in the following fashion:

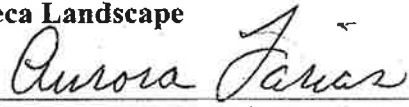
- A. ~~“City” and “Contractor” desire to amend the “Agreement” by modifying section 3.1— Scope of Services as set forth in “Consultant’s” [Month, Day, Year] proposal to “City” attached hereto as Exhibit [A-1] and incorporated herein by this reference.~~
- B. ~~“City” and “Contractor” desire to amend the “Agreement” by modifying section 3.2— Approved Fee Schedule as set forth in “Consultant’s” [Month, Day, Year] fee schedule to “City” attached hereto as Exhibit [B-1] and incorporated herein by this reference.~~
- C. “City” and “Contractor” desire to amend the “Agreement” by modifying – Expiration Date of the “Agreement” to read as follows:


“Expiration Date”: May 7, 2012.
- D. “City” and “Contractor” desire to amend the “Agreement” by modifying the total compensation and costs payable to “Consultant” under this “Agreement” to a not-to-exceed sum of \$698,172.21.


Initials: (City) *JS* (Contractor) *AO*

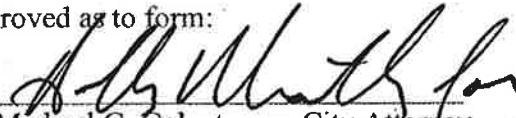
TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of Calabasas
By: 
Anthony Corrales, City Manager
Date: 7/14/11

"Consultant"
Azteca Landscape
By: 
Aurora Farias, President
Date: 7-6-11

By: 
Brian Eddy, Contract Administrator
Date: 7/6/11

Attest:
By: 
Gwen Peirce, City Clerk
Date: 7/14/11

Approved as to form:
By: 
Michael G. Colantuono, City Attorney
7/13/11

AMENDMENT No.2 TO BID SPECIFICATION NO. 08-09-02
Oak Park HOA – Zone 13
(City of Calabasas and Azteca Landscape)

This Amendment No.2 (“Amendment”) to the Bid Specification No. 08-09-02 (“Agreement”) is made on this 12th day of April, 2012 at Calabasas, California, by and between the City of Calabasas, a municipal corporation, 100 Civic Center Way, Calabasas, California 91302 (“City”) and Azteca Landscape (“Contractor”).


This “Amendment” modifies the original “Agreement” between the “City” and the “Contractor” dated May 7, 2009 in the following fashion:

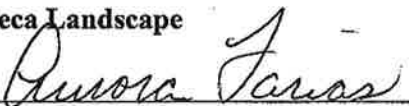
- A. ~~“City” and “Contractor” desire to amend the “Agreement” by modifying section 3.1— Scope of Services as set forth in “Consultant’s” [Month, Day, Year] proposal to “City” attached hereto as Exhibit [A-1] and incorporated herein by this reference.~~
- B. ~~“City” and “Contractor” desire to amend the “Agreement” by modifying section 3.2— Approved Fee Schedule as set forth in “Consultant’s” [Month, Day, Year] fee schedule to “City” attached hereto as Exhibit [B-1] and incorporated herein by this reference.~~
- C. “City” and “Contractor” desire to amend the “Agreement” by modifying – Expiration Date of the “Agreement” to read as follows:

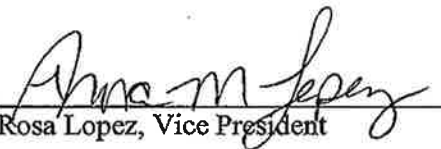
“Expiration Date”: May 7, 2013.
- D. ~~“City” and “Contractor” desire to amend the “Agreement” by modifying the total compensation and costs payable to “Consultant” under this “Agreement” to a not to exceed sum of \$824,778.21.~~

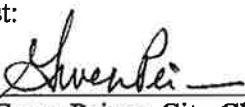
Initials: (City) HE (Contractor) QF

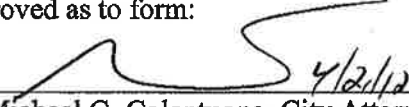
TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas
By: 
Anthony Coroalles, City Manager
Date: 4/27/12

“Consultant”
Azteca Landscape
By: 
Aurora Farias, President
Date: 4-13-12

By: 
Rosa Lopez, Vice President
Date: 4-13-2012

Attest:
By: 
Gwen Peirce, City Clerk
Date: 4/30/12

Approved as to form:
By: 
Michael G. Colantuono, City Attorney

ITEM 4-ATTACHMENT 2



CITY of CALABASAS

BASE CONTRACT AMOUNT		\$371,161.50
PRIOR CHANGE ORDERS	(+)	\$0.00
<hr/>		
ADJUSTED CONTRACT AMOUNT		\$371,161.50
FY 2009-2010 3.53% CPI INCREASE	(+)	\$6,031.37
CHANGE ORDER No. 1	(+)	\$266,264.00
<hr/>		
FINAL CONTRACT AMOUNT	(=)	\$643,456.87

CONTRACT CHANGE ORDER NO.: 1
DATE: September 22, 2010

PROJECT TITLE: LANDSCAPE MAINTENANCE OF THE COMMON AREAS WITHIN INDIVIDUAL HOMEOWNER ASSOCIATIONS AND COMMON BENEFIT AREAS WITHIN LANDSCAPE MAINTENANCE DISTRICT 22

SPECIFICATION NO.: 08-09-02
OWNER: CITY OF CALABASAS
CONTRACTOR: AZTECA LANDSCAPE

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
ZONE 13 - OAK PARK HOA: Annual common area landscape maintenance for the period of May 2010 - May 2011		\$0.00	365
Landscape Maintenance Contract	\$54,715		
Extra Work	\$211,549		
	\$266,264	\$0.00	

We hereby agree to make the above change subject to the terms of this order for the sum of: \$266,264

** TWO HUNDRED SIXTY SIX THOUSAND FIVE HUNDRED SIXTY FOUR DOLLARS (\$266,264) ** ADDITION

CONTRACTOR: AZTECA LANDSCAPE
Aurora Farias
Contractor's Representative
Aurora Farias, President
(Printed Name & Title)
10/1/2010
DATE

RECOMMENDED: <i>[Signature]</i>	APPROVED: <i>[Signature]</i>	ACCEPTED: <i>[Signature]</i>
Staff Name: Steve Ball, LMD Mgr	Department Director Name: Robert Yalda	Mayor's Name: Barry Grovesman
Date: <u>10/6/10</u>	Date: <u>10/6/10</u>	Date: <u>10/6/10</u>

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.

ITEM 4-ATTACHMENT 3



CITY of CALABASAS

BASE CONTRACT AMOUNT		\$371,161.50
PRIOR CHANGE ORDERS	(+)	\$0.00
ADJUSTED CONTRACT AMOUNT		\$371,161.50
FY 2009-2010 3.53% CPI INCREASE	(+)	\$6,031.37
CHANGE ORDER No. 1	(+)	\$266,264.00
ADJUSTED CONTRACT AMOUNT	(=)	\$643,456.87
FY 2011-12 MAINTENANCE CONTRACT	(+)	\$54,715.34
CHANGE ORDER No. 2	(+)	\$126,606.00
FINAL CONTRACT AMOUNT	(=)	\$824,778.21

CONTRACT CHANGE ORDER NO.: 2

DATE: October 12, 2011

PROJECT TITLE: LANDSCAPE MAINTENANCE OF THE COMMON AREAS WITHIN INDIVIDUAL HOMEOWNER ASSOCIATIONS AND COMMON BENEFIT AREAS WITHIN LANDSCAPE MAINTENANCE DISTRICT 22

SPECIFICATION NO.: 08-09-02

OWNER: CITY OF CALABASAS

CONTRACTOR: AZTECA LANDSCAPE

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
Zone 13 Oak Park HOA: This Change Order will cover the cost of FY 2011-2012 Extra Work which includes required irrigation installation, refurbishment and repair; landscape refurbishment & upgrades; replacement of damaged plant material; and removal and replacement of diseased or damaged trees	\$126,606	\$0.00	
	\$126,606	\$0.00	

We hereby agree to make the above change subject to the terms of this order for the sum of:

\$126,606

** ONE HUNDRED TWENTY SIX THOUSAND SIX HUNDRED SIX DOLLARS (\$126,606) **

ADDITION

CONTRACTOR:

AZTECA LANDSCAPE

Aurora Facias
Contractor's Representative

Aurora Facias, President
(Printed Name & Title)

11/14/11

DATE

RECOMMENDED: <i>[Signature]</i>	APPROVED: <i>[Signature]</i>	ACCEPTED: <i>[Signature]</i>
Staff Name: Steve Ball, LMD Mgr	Department Director Name: Robert Yalda	Mayor's Name: James R. Pozajian
Date: 12/7/11	Date: 12/7/11	Date: 12/11/11

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.

ITEM 4-ATTACHMENT 4



CITY of CALABASAS

BASE CONTRACT AMOUNT	\$	371,162
PRIOR CHANGE ORDERS	(+)	\$ -
ADJUSTED CONTRACT AMOUNT	\$	371,162
FY 2009-2010 3.53% ANNUAL CPI INCREASE	(+)	\$ 6,031
CHANGE ORDER No. 1	(+)	\$ 266,264
ADJUSTED CONTRACT AMOUNT	(=)	\$ 643,457
AMENDMENT No. 1 FY 2011-12 MAINTENANCE CONTRACT	(+)	\$ 54,715
CHANGE ORDER No. 2 FY 2011-12 AUTHORIZED EXTRA WORK	(+)	\$ 126,806
ADJUSTED CONTRACT AMOUNT	(=)	\$ 824,778
<hr/>		
FY 2012-13 MAINTENANCE CONTRACT	\$	54,715
FY 2012-13 2.67% ANNUAL CPI INCREASE	\$	1,461
FY 2012-13 REQUIRED NEEDED WORK	\$	71,671
CHANGE ORDER No. 3 FY 2012-13	(+)	\$ 127,847
ADJUSTED CONTRACT AMOUNT	(=)	\$ 952,625

CONTRACT CHANGE ORDER NO.: 3
DATE: JUNE 27, 2012

SPECIFICATION NO.: **08-09-02**

PROJECT TITLE: LANDSCAPE MAINTENANCE OF THE COMMON AREAS WITHIN INDIVIDUAL HOMEOWNER ASSOCIATIONS AND COMMON BENEFIT AREAS WITHIN LANDSCAPE MAINTENANCE DISTRICT 22

OWNER: CITY OF CALABASAS

CONTRACTOR: AZTECA LANDSCAPE

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	AND NET ADDITION	NET DEDUCTION	DAYS EXTENDED
Zone 13 Oak Park HOA: This Change Order will cover the cost of FY 2012-2013 regularly scheduled monthly landscape maintenance, which includes a 2.67% CPI Increase	\$56,176	\$0.00	
Zone 13 Oak Park HOA: This Change Order will cover the cost of FY 2012-2013 authorized needed work which may include required irrigation installation, refurbishment and repair; landscape refurbishment & upgrades; replacement of damaged plant material; and removal and replacement of diseased or damaged trees	\$71,671	\$0.00	
	\$127,847	\$0.00	0

We hereby agree to make the above change subject to the terms of this order for the sum of: \$ 127,847
** ONE HUNDRED TWENTY SEVEN THOUSAND EIGHT HUNDRED FORTY SEVEN DOLLARS (\$127,847) ** ADDITION

CONTRACTOR: AZTECA LANDSCAPE
Aurora Farias
Contractor's Representative
Aurora Farias / President
(Printed Name & Title)
July 9, 2012
DATE

RECOMMENDED: <i>[Signature]</i> LMD Manager: Steve Ball Date: <u>7/24/12</u>	APPROVED: <i>[Signature]</i> Public Works Director: Robert Yalda Date: <u>7/24/2012</u>	ACCEPTED: <i>[Signature]</i> Mayor: Mary Sue Maeger Date: <u>8/1/12</u>
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NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.

ITEM 4-ATTACHMENT 5



CITY of CALABASAS

BASE CONTRACT AMOUNT	\$	371,162
PRIOR CHANGE ORDERS	(+) \$	581,463
<hr/>		
PRIOR ADJUSTED CONTRACT AMOUNT	\$	952,625
CHANGE ORDER No. 4:		
<hr/>		
FY 2012-13 MAINTENANCE CONTRACT (w/ 2.03% CPI Increase)	\$	57,340
FY 2012-13 REQUIRED NEEDED WORK	(+) \$	41,000
	\$	98,340
<hr/>		
ADJUSTED CONTRACT AMOUNT	\$	1,050,965

CONTRACT CHANGE ORDER NO.: 4
DATE: APRIL 10, 2013

SPECIFICATION NO.: 08-09-02

PROJECT TITLE: LANDSCAPE MAINTENANCE OF THE COMMON AREAS WITHIN INDIVIDUAL HOMEOWNER ASSOCIATIONS AND COMMON BENEFIT AREAS WITHIN LANDSCAPE MAINTENANCE DISTRICT 22

OWNER: CITY OF CALABASAS

CONTRACTOR: AZTECA LANDSCAPE

THE FOLLOWING CHANGES TO THE CONTRACT, DRAWINGS AND SPECIFICATIONS ARE PROPOSED:	NET ADDITION	NET DEDUCTION	DAYS EXTENDED
Zone 13 Oak Park HOA: This Change Order will cover the cost of FY 2013-2014 regularly scheduled monthly landscape maintenance, which includes a 2.03% CPI Increase	\$57,340	\$0.00	
Zone 13 Oak Park HOA: This Change Order will cover the cost of FY 2012-2013 authorized needed work which may include required irrigation installation, refurbishment and repair; landscape refurbishment & upgrades; replacement of damaged plant material; and removal and replacement of diseased or damaged trees	\$41,000	\$0.00	
	\$98,340	\$0.00	0

We hereby agree to make the above change subject to the terms of this order for the sum of: \$ 98,340
**** NINETY EIGHT THOUSAND THREE HUNDRED FORTY DOLLARS (\$98,340) **** ADDITION

CONTRACTOR: AZTECA LANDSCAPE

 Contractor's Representative

 (Printed Name & Title)

 DATE

RECOMMENDED:	APPROVED:	ACCEPTED:
LMD Manager: Steve Ball	Public Works Director: Robert Yalda	Mayor: Fred Gaines
Date:	Date:	Date:


NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required, are attached hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner, the Contractor, and the Engineer. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the Contract will not be extended unless expressly provided for in this Order.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 3, 2013
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: ANTHONY COROALLES, CITY MANAGER 
SUBJECT: CONSIDERATION OF PROCLAMATION TO JOIN THE APRIL 2013 DISTRACTED DRIVING AWARENESS MONTH CAMPAIGN.

MEETING
DATE: APRIL 10, 2013

SUMMARY RECOMMENDATION:

At the request of Councilmembers Martin and Shapiro, the attached Proclamation, *Distracted Driving Awareness Month* is being presented for the Council's consideration.

BACKGROUND:

As part of April's Distracted Driving Awareness Month campaign, many law enforcement groups will be actively ticketing those texting or operating hand-held cell phones during the month of April. Thousands die needlessly each year because people continue to use their cell phones while driving, handheld or hands-free. The National Safety Council this April in urging everyone to:

- Stop using cell phones while driving
- Understand the dangers of the cognitive distraction to the brain
- Inform people who call you while driving that you'd be happy to continue the conversation once they have reached their destination
- Tell others about the dangers of cell phone distracted driving

Last April, over 57,000 tickets were written statewide for texting and hand-held cell use. There were nearly 450,000 convictions in 2012. Whether it's a ticket or a crash, as the campaign theme states, "It's Not Worth It!"

REQUESTED ACTION:

That the City Council join the campaign to declare April 2013 as *Distracted Driving Awareness Month*.

ATTACHMENTS:

Proclamation.

Distracted Driving Awareness Month

WHEREAS, the National Highway Traffic Safety Administration (NHTSA) defines “distracted driving” as any non-driving activity a person engages in while operating a motor vehicle. Such distractions endanger drivers, passengers, and bystanders’ safety; and

WHEREAS, some types of driver distraction include texting, using a cell phone or smartphone, eating and drinking, and talking to passengers, but, because text messaging requires visual, manual, and cognitive attention from the driver, it is by far the most risky and alarming of distractions; and

WHEREAS, 80 percent of all crashes and 65 percent of all near-crashes can be attributed to some form of driver distraction; and

WHEREAS, it is estimated that 1.6 million crashes per year can be attributed to cell phone talking and texting while driving; and

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and

WHEREAS, in order to reduce the number of crashes as well as improve driver safety, all motorists should dedicate themselves to adopting and maintaining safe behavior while behind the wheel; and

WHEREAS, young, inexperienced drivers, under 20 years old, have the highest proportion of distraction-related fatal crashes. Their lack of driving experience can contribute to critical misjudgments if they become distracted; yet they text more than any other age group.

*NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Calabasas does hereby proclaim **APRIL 2013 AS DISTRACTED DRIVING AWARENESS MONTH** in the City of Calabasas and calls this observance to the attention of all residents and encourages increased awareness of the dangers of distracted driving.*

April 10, 2013

Mayor Fred Gaines

Councilmember Mary Sue Maurer

Councilmember James Bozajian

Councilmember Lucy Martin

Councilmember David Shapiro



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 1, 2013

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MARICELA HERNANDEZ, MMC, CITY CLERK *Mos*

SUBJECT: RECOMMENDATION TO ADOPT RESOLUTION 2013-1365, APPROVING THE ESTABLISHMENT OF A FEE FOR FILING NOTICES OF INTENT TO CIRCULATE INITIATIVE PETITIONS.

MEETING DATE: APRIL 10, 2013

SUMMARY RECOMMENDATION:

Elections Code Section 9202(b) permits cities to charge persons wishing to file a notice of intent to circulate an initiative petition, a refundable fee in the amount of up to \$200. The fee is reimbursed to the filer, if within one year of the filing of the notice of intent; the elections official certifies the sufficiency of the petition. Adoption of the attached Resolution will establish a fee of \$200 to defray a small portion of the City's costs of reviewing and processing an initiative petition.

BACKGROUND:

Elections Code Section 9202(b) provides that "Any person filing a notice of intent with the elections official shall pay a fee to be established by the legislative body not to exceed two hundred dollars (\$200) to be refunded to the filer if, within one (1) year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition."

In September 2012, two initiative petitions were filed with the elections official. The City's costs of reviewing and processing these initiative petitions were far

higher than two hundred dollars (\$200). Should a filing fee had been in place, it would have helped minimize some of the costs involved. The State Legislature has determined that it is appropriate for the City to charge a fee to partially defray its costs.

RECOMMENDATION:

That the City Council adopt Resolution No. 2013-1365, establishing a \$200 fee for the filing of notices of intent to circulate initiative petitions.

ATTACHMENTS:

1. Resolution No. 2013-1365.
2. Election Code Section 9202.

RESOLUTION NO. 2013-1365

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, ESTABLISHING A FEE FOR FILING NOTICES OF INTENT TO CIRCULATE INITIATIVE PETITIONS.

WHEREAS, Elections Code Section 9202(b) provides that any person filing a notice of intent to circulate an initiative petition with the elections official of a City shall pay a fee to be established by the legislative body not to exceed \$200 to be refunded to the filer if, within one year of the date of filing the notice of intent, the election official certifies the sufficiency of the petition; and

WHEREAS, the City Council desires to establish such a fee pursuant to Elections Code Section 9202(b); and

WHEREAS, the City Council has determined that the fee to review and process an initiative petition shall be Two Hundred Dollars (\$200).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Any person filing a notice of intent to circulate an initiative petition with the City shall pay a fee of \$200 to the elections official.

SECTION 2. The elections official is directed to deposit any fees collected pursuant to this Resolution into the general fund of the City. The fee will be refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies to the sufficiency of the petition.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 10th day of April, 2013.

Fred Gaines, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, MMC
City Clerk

Scott H. Howard
Interim City Attorney

ELECTIONS CODE SECTION 9202

(a) Before circulating an initiative petition in any city, the proponents of the matter shall file with the elections official a notice of intention to do so, which shall be accompanied by the written text of the initiative and may be accompanied by a written statement not in excess of 500 words, setting forth the reasons for the proposed petition. The notice shall be signed by at least one, but not more than three, proponents and shall be in substantially the following form:

Notice of Intent to Circulate Petition

Notice is hereby given by the persons whose names appear hereon of their intention to circulate the petition within the City of ____ for the purpose of _____. A statement of the reasons of the proposed action as contemplated in the petition is as follows:

(b) Any person filing a notice of intent with the elections official shall pay a fee to be established by the legislative body not to exceed two hundred dollars (\$200) to be refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition.



CITY *of* CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: APRIL 2, 2013

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: TONY COROALLES, CITY MANAGER 

SUBJECT: MOTION TO TAKE FROM THE TABLE AND CONSIDERATION OF APPOINTMENT OF MAYOR PRO TEM.

MEETING DATE: APRIL 10, 2013

SUMMARY RECOMMENDATION:

Motion to take from the table and consideration of appointment of Mayor pro Tem.

ATTACHMENTS:

None.



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Bank: BANK OF AMERICA - OPERATING
Reporting Period: 3/6/2013 to 3/27/2013

Date: 4/1/2013
Time: 9:51:59AM
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Administrative Services					
83614	3/27/2013	MARTIN & CHAPMAN CO.	ELECTION CANDIDATES STATEMENTS	2,605.95	Administrative Services
83605	3/27/2013	HENRY/CEDRIC//	REIMBURSE EDUC EXPS- SPRING 13	1,674.50	Administrative Services
83590	3/27/2013	AMSTAR EXPRESS, INC.	COURIER SERVICE	1,426.69	Administrative Services
83321	3/6/2013	AMSTAR EXPRESS, INC.	COURIER SERVICE	1,339.26	Administrative Services
83583	3/21/2013	US BANK	VISA- ADVANCED SIGN & BANNER	562.44	Administrative Services
83513	3/19/2013	MUNICIPAL CODE CORPORATION	MUNICIPAL CODE SUPPLEMENTS	407.59	Administrative Services
83583	3/21/2013	US BANK	VISA- CSU SACRAMENTO	360.00	Administrative Services
83379	3/13/2013	A RENTAL CONNECTION	EQUIPMENT RENTAL- ELECTION	256.83	Administrative Services
83399	3/13/2013	GOVARGEZ/BARSIN//	TRAVEL EXP REIMBURSEMENT	254.29	Administrative Services
83583	3/21/2013	US BANK	VISA- OFFICE DEPOT	223.44	Administrative Services
83317	3/6/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	210.00	Administrative Services
83566	3/21/2013	PIKE/DELORES//	ELECTIONS/INSPECTIONS SALARY	205.00	Administrative Services
83571	3/21/2013	SLIVKA/GILBERT//	ELECTIONS/INSPECTIONS SALARY	205.00	Administrative Services
83567	3/21/2013	ROGOVIN/GARY//	ELECTIONS/INSPECTIONS SALARY	205.00	Administrative Services
83577	3/21/2013	WELFORD/BARBARA//	ELECTIONS/INSPECTIONS SALARY	205.00	Administrative Services
83551	3/21/2013	BROSS/DAVID//	ELECTIONS/INSPECTIONS SALARY	205.00	Administrative Services
83575	3/21/2013	STOUGHTON/RACHEL//	ELECTIONS/INSPECTIONS SALARY	205.00	Administrative Services
83555	3/21/2013	COLLINE/RAYMOND//	ELECTIONS/INSPECTIONS SALARY	180.00	Administrative Services
83379	3/13/2013	A RENTAL CONNECTION	EQUIPMENT RENTAL- ELECTION	152.66	Administrative Services
83554	3/21/2013	CAREY/THOMAS//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83568	3/21/2013	SANDON-CAREY/LOU//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83565	3/21/2013	PEASE/LESLIE R//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83582	3/21/2013	ZWEIN/BEN//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83562	3/21/2013	MARENSTEIN/JACKIE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83573	3/21/2013	STOKES/PATRICIA//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83574	3/21/2013	STOKES/WIL//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83578	3/21/2013	WELFORD/GEORGE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83557	3/21/2013	DU CAINE/STEPHANIE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83552	3/21/2013	BROSS/SANDRA//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83561	3/21/2013	HOWARD/SEYMOUR//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83547	3/21/2013	AUGER/JOHN//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83564	3/21/2013	PASSOVOY/LEE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83550	3/21/2013	BROSS/BETTY//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83553	3/21/2013	BURSTEEN/ANNETTE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83559	3/21/2013	ELKIND-LEFF/SHELLIE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83579	3/21/2013	WRIGHT/LENNY//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services





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Bank: BANK OF AMERICA - OPERATING
Reporting Period: 3/6/2013 to 3/27/2013

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
83563	3/21/2013	MCKECHNIE/ANDREW//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83560	3/21/2013	HEUSSER/DARLENE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83570	3/21/2013	SIMON/MARY//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83580	3/21/2013	YOCUM/TINA//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83581	3/21/2013	YOCUM/WAYNE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83558	3/21/2013	EILS/MARILEE//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83569	3/21/2013	SICOFF/JANET//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83556	3/21/2013	DICHTER/ TERRY//	ELECTIONS/INSPECTIONS SALARY	135.00	Administrative Services
83317	3/6/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	126.00	Administrative Services
83549	3/21/2013	BATEMAN/FRANCES//	ELECTIONS/INSPECTIONS SALARY	110.00	Administrative Services
83572	3/21/2013	STARR/THELMA//	ELECTIONS/INSPECTIONS SALARY	110.00	Administrative Services
83583	3/21/2013	US BANK	VISA- RECREATION CONNECTION	96.00	Administrative Services
83392	3/13/2013	CYBERCOPY	COPY/PRINTING SERVICE	83.68	Administrative Services
83317	3/6/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	72.00	Administrative Services
83317	3/6/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	72.00	Administrative Services
83392	3/13/2013	CYBERCOPY	COPY/PRINTING SERVICE	61.03	Administrative Services
83392	3/13/2013	CYBERCOPY	COPY/PRINTING SERVICE	43.36	Administrative Services
83602	3/27/2013	FIGUEROA/ LOURDES//	REIMB MILEAGE - SCPMA TRAINING	40.68	Administrative Services
83542	3/19/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	31.20	Administrative Services
83576	3/21/2013	THRELKEL/PATRICIA//	ELECTIONS/INSPECTIONS SALARY	25.00	Administrative Services
83379	3/13/2013	A RENTAL CONNECTION	EQUIPMENT RENTAL- ELECTION	9.48	Administrative Services
Total Amount for 57 Line Item(s) from Administrative Services				\$15,139.08	
<u>Boards and Commissions</u>					
83583	3/21/2013	US BANK	VISA- SUBWAY	70.00	Boards and Commissions
83583	3/21/2013	US BANK	VISA- VONS	17.28	Boards and Commissions
83583	3/21/2013	US BANK	VISA- RALPHS	16.87	Boards and Commissions
Total Amount for 3 Line Item(s) from Boards and Commissions				\$104.15	
<u>City Attorney</u>					
83388	3/13/2013	COLANTUONO, LEVIN PC	GENERAL SERVICES	15,870.70	City Attorney
83388	3/13/2013	COLANTUONO, LEVIN PC	COUNTRY INN TOT	10,545.54	City Attorney
83388	3/13/2013	COLANTUONO, LEVIN PC	CROWN CASTLE INC	5,085.60	City Attorney
83388	3/13/2013	COLANTUONO, LEVIN PC	MISC SPECIAL COUNSEL PROJ	50.00	City Attorney
83388	3/13/2013	COLANTUONO, LEVIN PC	LABOR & EMPLOYMENT MATTERS	50.00	City Attorney



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Bank: BANK OF AMERICA - OPERATING
Reporting Period: 3/6/2013 to 3/27/2013

Date: 4/1/2013
Time: 9:53:26AM
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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
83388	3/13/2013	COLANTUONO, LEVIN PC	ASSESSMENTS & PROP 218	25.00	City Attorney
Total Amount for 6 Line Item(s) from City Attorney				\$31,626.84	
City Council					
83348	3/6/2013	LEAGUE OF CALIFORNIA CITIES	MEMBERSHIP DUES 2013	8,734.00	City Council
83583	3/21/2013	US BANK	VISA- LA PAZ RESTAURANT	234.90	City Council
83583	3/21/2013	US BANK	VISA- CALABASAS SELF STORAGE	184.00	City Council
83443	3/13/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	151.50	City Council
83597	3/27/2013	CONEJO AWARDS	TILE PLAQUES	107.45	City Council
83332	3/6/2013	CONEJO AWARDS	TILE PLAQUES	103.20	City Council
83542	3/19/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	87.15	City Council
83472	3/19/2013	CHS MUSIC BOOSTERS	7TH ANNUAL SPRING FUNDRAISER	75.00	City Council
83441	3/13/2013	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	City Council
83595	3/27/2013	CALABASAS CHAMBER OF COMMERCE	CHAMBER BREAKFAST	20.00	City Council
83583	3/21/2013	US BANK	VISA- CORNER BAKERY	19.99	City Council
Total Amount for 11 Line Item(s) from City Council				\$9,755.20	
Civic Center O&M					
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,562.72	Civic Center O&M
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,288.67	Civic Center O&M
83425	3/13/2013	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,969.30	Civic Center O&M
83425	3/13/2013	PRIDE INDUSTRIES	CUSTODIAL SERVICES	1,950.86	Civic Center O&M
83541	3/19/2013	VORTEX INDUSTRIES INC	DOOR REPAIRS - CITY HALL	1,357.73	Civic Center O&M
83596	3/27/2013	CLIMATEC BUILDING	HVAC SERVICES	1,352.21	Civic Center O&M
83596	3/27/2013	CLIMATEC BUILDING	HVAC SERVICES	1,352.21	Civic Center O&M
83445	3/13/2013	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	781.13	Civic Center O&M
83625	3/27/2013	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	676.21	Civic Center O&M
83625	3/27/2013	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	624.19	Civic Center O&M
83394	3/13/2013	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- FEB 2013	500.00	Civic Center O&M
83445	3/13/2013	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	486.99	Civic Center O&M
83631	3/27/2013	VORTEX INDUSTRIES INC	DOOR REPAIRS - CITY HALL	405.00	Civic Center O&M
83394	3/13/2013	EMERALD COAST PLANTSCAPES, INC	PLANT MAINTENANCE- FEB 2013	250.00	Civic Center O&M
83363	3/6/2013	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
83363	3/6/2013	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	212.50	Civic Center O&M
83583	3/21/2013	US BANK	VISA- COSTCO	152.59	Civic Center O&M



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83583	3/21/2013	US BANK	VISA- LOWES	80.22	Civic Center O&M
83366	3/6/2013	SOUTH COAST A.Q.M.D	RULE 1415 REGISTRATION	59.53	Civic Center O&M
83366	3/6/2013	SOUTH COAST A.Q.M.D	RULE 1415 REGISTRATION	59.53	Civic Center O&M
83583	3/21/2013	US BANK	VISA- US RESEARCH	56.91	Civic Center O&M
83544	3/19/2013	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	45.80	Civic Center O&M
83544	3/19/2013	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	45.79	Civic Center O&M
83544	3/19/2013	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	44.82	Civic Center O&M
83544	3/19/2013	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	44.81	Civic Center O&M
83583	3/21/2013	US BANK	VISA- OFFICE DEPOT	43.58	Civic Center O&M
83583	3/21/2013	US BANK	VISA- ORCHARD SUPPLY	12.53	Civic Center O&M
83583	3/21/2013	US BANK	VISA- ORCHARD SUPPLY	12.52	Civic Center O&M
83544	3/19/2013	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	-64.25	Civic Center O&M
83544	3/19/2013	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	-64.26	Civic Center O&M
Total Amount for 30 Line Item(s) from Civic Center O&M				\$19,512.34	

Community Development

83378	3/6/2013	WILLDAN ASSOCIATES INC.	BLDG & SAFETY SERVICES- JAN 13	10,313.47	Community Development
83345	3/6/2013	KAREN WARNER ASSOCIATES	HOUSING CONSULTING	9,878.18	Community Development
83334	3/6/2013	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	6,059.26	Community Development
83471	3/19/2013	CALABASAS CREST LTD	R.A.P.- APR 2013	5,460.00	Community Development
83598	3/27/2013	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	1,606.95	Community Development
83334	3/6/2013	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	1,130.75	Community Development
83598	3/27/2013	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	337.50	Community Development
83492	3/19/2013	JOHN K. INNES LANDSCAPE	ARBORIST SERVICES	250.00	Community Development
83443	3/13/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	200.69	Community Development
83492	3/19/2013	JOHN K. INNES LANDSCAPE	ARBORIST SERVICES	200.00	Community Development
83475	3/19/2013	CROSBY/ GEORGE//	R.A.P.- APR 2013	186.00	Community Development
83481	3/19/2013	FLEYSHMAN/ALBERT//	R.A.P.- APR 2013	186.00	Community Development
83507	3/19/2013	MEDVETSKY/LINA//	R.A.P.- APR 2013	186.00	Community Development
83488	3/19/2013	HENDERSON/LYN//	R.A.P.- APR 2013	186.00	Community Development
83515	3/19/2013	NARANJO/ IVAN//	R.A.P.- APR 2013	186.00	Community Development
83530	3/19/2013	SHAHIR/RAHIM//	R.A.P.- APR 2013	186.00	Community Development
83531	3/19/2013	SHEAR/SUSAN M//	R.A.P.- APR 2013	186.00	Community Development
83510	3/19/2013	MILES/AUDREY//	R.A.P.- APR 2013	186.00	Community Development
83585	3/27/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	180.00	Community Development
83380	3/13/2013	ACORN NEWSPAPER	LEGAL ADVERTISING	174.00	Community Development



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83464	3/19/2013	ALLEN/HARVEY//	BASKETBALL/OFFICIAL/SCORER	945.00	Community Services
83479	3/19/2013	EDU-CHESS	RECREATION INSTRUCTOR	937.30	Community Services
83431	3/13/2013	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	880.00	Community Services
83463	3/19/2013	ALAN-LEE/CRAIG//	BASKETBALL/OFFICIAL/SCORER	712.00	Community Services
83384	3/13/2013	BARRY KAY ENTERPRISES, INC.	BASKETBALL T-SHIRTS	674.71	Community Services
83589	3/27/2013	AMERIGAS - OXNARD	PROPANE SERVICE - CREEKSIDE	662.00	Community Services
83583	3/21/2013	US BANK	VISA- CALABASAS SELF STORAGE	658.00	Community Services
83484	3/19/2013	GOVPARTNER	RESERVE PARTNER HOSTING- MAR13	650.00	Community Services
83413	3/13/2013	MARK-IT PLACE	BRASS PLATES	585.34	Community Services
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	564.36	Community Services
83624	3/27/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	563.95	Community Services
83517	3/19/2013	NOTIONIST	PHOTOGRAPHY	525.00	Community Services
83583	3/21/2013	US BANK	VISA- DICKS CLOTHING	524.37	Community Services
83527	3/19/2013	RUBIN/RONNIE//	BASKETBALL/OFFICIAL/SCORER	488.00	Community Services
83583	3/21/2013	US BANK	VISA- YARD HOUSE	486.25	Community Services
83599	3/27/2013	DIAL M PRODUCTIONS	ENTERTAINMENT-EGG HUNT(BAL)	475.00	Community Services
83497	3/19/2013	LANE/ MATTHEW//	RECREATION INSTRUCTOR	461.25	Community Services
83583	3/21/2013	US BANK	VISA- ORIENTAL TRADING CO	455.91	Community Services
83462	3/19/2013	ALAN LEE/ SHAUN//	BASKETBALL/OFFICIAL/SCORER	441.00	Community Services
83363	3/6/2013	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES/GRP	420.00	Community Services
83520	3/19/2013	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	420.00	Community Services
83583	3/21/2013	US BANK	VISA- TIRE MAN	406.04	Community Services
83460	3/19/2013	ABSOLUTE PACKAGING SUPPLY INC	FACILITY MAINTENANCE SUPPLIES	369.03	Community Services
83535	3/19/2013	TEMPLE/BRET//	BASKETBALL/OFFICIAL/SCORER	360.00	Community Services
83469	3/19/2013	B & B PLUMBING & HEATING INC.	PLUMBING REPAIRS- GRAPE ARB	350.15	Community Services
83583	3/21/2013	US BANK	VISA- ROSE STORY	350.00	Community Services
83532	3/19/2013	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	336.00	Community Services
83494	3/19/2013	KOPSTEIN/STEVE//	BASKETBALL/OFFICIAL/SCORER	333.00	Community Services
83443	3/13/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	320.35	Community Services
83482	3/19/2013	GADBURY/KEITH//	BASKETBALL/OFFICIAL/SCORER	318.00	Community Services
83455	3/14/2013	MONAHAN/ANN//	RECREATION INSTRUCTOR	313.51	Community Services
83493	3/19/2013	KELLER/DAKOTA//	BASKETBALL/OFFICIAL/SCORER	310.00	Community Services
83419	3/13/2013	PAY PHONES NORTH INC	PAYPHONE SVCS-DE ANZA/GRAPE	300.00	Community Services
83333	3/6/2013	COUNTY OF LOS ANGELES	CONTRACT SERVICES	267.00	Community Services
83583	3/21/2013	US BANK	VISA- DOLLAR TREE	266.62	Community Services
83337	3/6/2013	GESAS/HELAIN W.//	RECREATION INSTRUCTOR	266.00	Community Services
83583	3/21/2013	US BANK	VISA- CA SCIENCE CENTER	263.75	Community Services



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83490	3/19/2013	ISRAEL/BOB//	BASKETBALL/OFFICIAL/SCORER	246.00	Community Services
83592	3/27/2013	AT&T	TELEPHONE SERVICE	245.45	Community Services
83501	3/19/2013	LAUTERBACH/RACHEL//	BASKETBALL/OFFICIAL/SCORER	240.00	Community Services
83583	3/21/2013	US BANK	VISA- DO IT CENTER	224.71	Community Services
83625	3/27/2013	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	222.19	Community Services
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	218.75	Community Services
83583	3/21/2013	US BANK	VISA- DO IT CENTER	217.56	Community Services
83502	3/19/2013	LIPTON/JEREMY//	BASKETBALL/OFFICIAL/SCORER	206.00	Community Services
83500	3/19/2013	LAUTERBACH/HOWARD//	BASKETBALL/OFFICIAL/SCORER	180.00	Community Services
83632	3/27/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	173.47	Community Services
83534	3/19/2013	TEMME/ROBERT//	BASKETBALL/OFFICIAL/SCORER	150.00	Community Services
83583	3/21/2013	US BANK	VISA- 7 ELEVEN	130.05	Community Services
83583	3/21/2013	US BANK	VISA- CHEVRON	130.00	Community Services
83522	3/19/2013	PORTARO/SAL//	BASKETBALL/OFFICIAL/SCORER	125.00	Community Services
83512	3/19/2013	MONTGOMERY/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	125.00	Community Services
83473	3/19/2013	COLP/KIMBERLY//	REIMB MILEAGE - DEC-FEB 2013	120.31	Community Services
83505	3/19/2013	MANDELL/MITCH//	BASKETBALL/OFFICIAL/SCORER	108.00	Community Services
83523	3/19/2013	RAMIREZ/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	104.00	Community Services
83359	3/6/2013	PETTIT/KATHIE//	RECREATION INSTRUCTOR	100.80	Community Services
83371	3/6/2013	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	100.00	Community Services
83537	3/19/2013	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	100.00	Community Services
83511	3/19/2013	MILLER/ZAC//	BASKETBALL/OFFICIAL/SCORER	100.00	Community Services
83478	3/19/2013	DEPARTMENT OF JUSTICE	STAFF FINGERPRINTING APPS	96.00	Community Services
83432	3/13/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	95.51	Community Services
83506	3/19/2013	MAY/STEVEN//	BASKETBALL/OFFICIAL/SCORER	90.00	Community Services
83487	3/19/2013	GROSSMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	87.00	Community Services
83423	3/13/2013	PORT-A-STOR INC.	STORAGE - LUPIN HILL	85.00	Community Services
83423	3/13/2013	PORT-A-STOR INC.	STORAGE - A E WRIGHT	85.00	Community Services
83583	3/21/2013	US BANK	VISA- UNION 76	84.17	Community Services
83583	3/21/2013	US BANK	VISA- CANOGA ELECTRIC SUPPLY	80.56	Community Services
83373	3/6/2013	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	78.12	Community Services
83583	3/21/2013	US BANK	VISA- HOME DEPOT	64.23	Community Services
83480	3/19/2013	FISHMAN/MICHAEL//	BASKETBALL/OFFICIAL/SCORER	60.00	Community Services
83403	3/13/2013	JAM FIRE PROTECTION	QUARTERLY MONITORING- CRKSIDE	51.00	Community Services
83401	3/13/2013	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	50.78	Community Services
83504	3/19/2013	MANDELL/JUSTIN//	BASKETBALL/OFFICIAL/SCORER	40.00	Community Services
83592	3/27/2013	AT&T	TELEPHONE SERVICE	38.85	Community Services



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83353	3/6/2013	MOUNTAINS RESTORATION TRUST	RECREATION INSTRUCTOR	30.00	Community Services
83583	3/21/2013	US BANK	VISA- STAPLES	25.05	Community Services
83521	3/19/2013	PORTARO/AMANDA//	BASKETBALL/OFFICIAL/SCORER	24.00	Community Services
83583	3/21/2013	US BANK	VISA- 99 CENTS STORE	21.50	Community Services
83401	3/13/2013	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	18.14	Community Services
83583	3/21/2013	US BANK	VISA- ALBERTSONS	15.58	Community Services
83583	3/21/2013	US BANK	VISA- AGOURA LOCK TECH	13.31	Community Services
83583	3/21/2013	US BANK	VISA- MARK IT PLACE	9.68	Community Services
Total Amount for 94 Line Item(s) from Community Services				\$84,181.72	
Finance					
83616	3/27/2013	MUNISERVICES, LLC	UUT COMPLIANCE SERVICES	4,041.22	Finance
83381	3/13/2013	ADP, INC	PAYROLL PROCESSING	3,035.18	Finance
83318	3/6/2013	ADP, INC	PAYROLL PROCESSING	2,016.55	Finance
83461	3/19/2013	ADP, INC	PAYROLL PROCESSING	793.81	Finance
83354	3/6/2013	MUNISERVICES, LLC	SALES TAX REPORTING SYSTEMS	500.00	Finance
83632	3/27/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	190.69	Finance
83416	3/13/2013	MUNISERVICES, LLC	SALES TAX COLLECTION FEE	151.43	Finance
83583	3/21/2013	US BANK	VISA- NEWEGG	141.69	Finance
83583	3/21/2013	US BANK	VISA- WM SUPER CENTER	51.10	Finance
83381	3/13/2013	ADP, INC	PAYROLL PROCESSING	50.00	Finance
83476	3/19/2013	CSMFO	GASB 68 MEETING	25.00	Finance
83583	3/21/2013	US BANK	VISA- AMAZON.COM	23.81	Finance
83632	3/27/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	12.91	Finance
Total Amount for 13 Line Item(s) from Finance				\$11,033.39	
Klubhouse Preschool					
83583	3/21/2013	US BANK	VISA- COSTCO	1,547.14	Klubhouse Preschool
83636	3/27/2013	ZEBRA ENTERTAINMENT & EVENTS	KLUBHOUSE EVENTS	1,174.50	Klubhouse Preschool
83520	3/19/2013	PEERLESS BUILDING MAINTENANCE	JANITORIAL SERVICES	980.00	Klubhouse Preschool
83583	3/21/2013	US BANK	VISA- RYHME UNIVERSITY	691.42	Klubhouse Preschool
83404	3/13/2013	KATONA/JOE//	MILK/YOGURT DELIVERY	270.45	Klubhouse Preschool
83592	3/27/2013	AT&T	TELEPHONE SERVICE	225.86	Klubhouse Preschool
83342	3/6/2013	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	225.78	Klubhouse Preschool
83542	3/19/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	200.99	Klubhouse Preschool



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83443	3/13/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	148.52	Klubhouse Preschool
83583	3/21/2013	US BANK	VISA- HOME DEPOT	145.12	Klubhouse Preschool
83403	3/13/2013	JAM FIRE PROTECTION	QUARTERLY MONITORING- CRKSID	119.00	Klubhouse Preschool
83401	3/13/2013	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	118.48	Klubhouse Preschool
83401	3/13/2013	HOUSE SANITARY SUPPLY, INC.	JANITORIAL SUPPLIES	42.31	Klubhouse Preschool
83583	3/21/2013	US BANK	VISA- VONS	28.18	Klubhouse Preschool
83382	3/13/2013	ARROWHEAD	WATER SERVICE	11.95	Klubhouse Preschool
83542	3/19/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	10.88	Klubhouse Preschool
83375	3/6/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	-10.78	Klubhouse Preschool
Total Amount for 17 Line Item(s) from Klubhouse Preschool				\$5,929.80	

Library

83424	3/13/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 13	836.46	Library
83518	3/19/2013	OCLC, INC.	MEMBERSHIP DUES- MAR 2013	604.69	Library
83489	3/19/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	575.87	Library
83608	3/27/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	538.71	Library
83583	3/21/2013	US BANK	VISA- HIGHSMITH	419.42	Library
83632	3/27/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	411.01	Library
83626	3/27/2013	TIME WARNER CABLE	CABLE MODEM- LIBRARY	336.80	Library
83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	292.55	Library
83361	3/6/2013	RECORDED BOOKS, LLC	BOOKS ON CD	217.29	Library
83615	3/27/2013	MIDWEST TAPE	DVD'S-LIBRARY	212.97	Library
83525	3/19/2013	RECORDED BOOKS, LLC	BOOKS ON CD	204.63	Library
83583	3/21/2013	US BANK	VISA- AMERICAN LIBRARY ASSOC	175.00	Library
83592	3/27/2013	AT&T	TELEPHONE SERVICE	148.74	Library
83324	3/6/2013	AT&T	TELEPHONE SERVICE	148.45	Library
83632	3/27/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	137.54	Library
83467	3/19/2013	AUDIOGO	BOOKS ON CD	135.00	Library
83343	3/6/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	119.92	Library
83594	3/27/2013	BAKER & TAYLOR	BOOKS-LIBRARY	119.60	Library
83621	3/27/2013	RECORDED BOOKS, LLC	BOOKS ON CD	113.80	Library
83489	3/19/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	110.93	Library
83608	3/27/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	102.91	Library
83489	3/19/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	87.88	Library
83360	3/6/2013	RANDOM HOUSE, INC.	BOOKS ON CD	81.81	Library
83621	3/27/2013	RECORDED BOOKS, LLC	BOOKS ON CD	76.41	Library



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83583	3/21/2013	US BANK	VISA- USPS	60.48	Library
83329	3/6/2013	CCI SOLUTIONS	LIBRARY SUPPLIES	55.44	Library
83524	3/19/2013	RANDOM HOUSE, INC.	BOOKS ON CD	55.21	Library
83583	3/21/2013	US BANK	VISA- FRESH BROTHERS	53.25	Library
83508	3/19/2013	MIDWEST TAPE	DVD'S-LIBRARY	47.68	Library
83343	3/6/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	43.69	Library
83583	3/21/2013	US BANK	VISA- RALPHS	39.22	Library
83525	3/19/2013	RECORDED BOOKS, LLC	BOOKS ON CD	35.97	Library
83621	3/27/2013	RECORDED BOOKS, LLC	BOOKS ON CD	35.97	Library
83608	3/27/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	34.98	Library
83632	3/27/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	34.83	Library
83583	3/21/2013	US BANK	VISA- RALPHS	28.23	Library
83583	3/21/2013	US BANK	VISA- MICHAELS	27.73	Library
83525	3/19/2013	RECORDED BOOKS, LLC	BOOKS ON CD	26.81	Library
83615	3/27/2013	MIDWEST TAPE	DVD'S-LIBRARY	26.34	Library
83615	3/27/2013	MIDWEST TAPE	DVD'S-LIBRARY	26.34	Library
83489	3/19/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	25.97	Library
83352	3/6/2013	MIDWEST TAPE	DVD'S-LIBRARY	21.34	Library
83608	3/27/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	20.36	Library
83343	3/6/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	15.45	Library
83343	3/6/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	14.94	Library
83489	3/19/2013	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	12.09	Library
Total Amount for 46 Line Item(s) from Library				\$6,950.71	

LMD #22

83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	11,772.92	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	11,499.83	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,605.90	LMD #22
83629	3/27/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	9,875.00	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	7,273.52	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,426.75	LMD #22
83468	3/19/2013	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	4,681.33	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,642.83	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,627.32	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	4,393.25	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,223.73	LMD #22



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83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,027.92	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,835.67	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,681.25	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,610.22	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,159.36	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,814.08	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,809.08	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,465.62	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,390.90	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,186.73	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,015.88	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,997.71	LMD #22
83539	3/19/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	1,800.00	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,796.63	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,785.73	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,785.00	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,769.39	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,598.20	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,514.79	LMD #22
83449	3/14/2013	ABRAM/STEVEN//	CALABASAS RIDGE HOA REFUND	1,491.72	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,482.91	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,290.00	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,250.00	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,180.44	LMD #22
83629	3/27/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	1,080.00	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	990.48	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	978.75	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	939.06	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	903.28	LMD #22
83459	3/14/2013	GABOR/JOHN//	PARK SORRENTO HOA REFUND	896.80	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	890.69	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	869.83	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	812.14	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	749.00	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	738.00	LMD #22
83629	3/27/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	640.00	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22



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83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	550.00	LMD #22
83629	3/27/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	540.00	LMD #22
83432	3/13/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	528.98	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	479.38	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	451.20	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	450.00	LMD #22
83629	3/27/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	420.00	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	407.00	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	383.91	LMD #22
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	369.86	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	364.75	LMD #22
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	359.94	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	346.50	LMD #22
83629	3/27/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	335.00	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	317.99	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	271.39	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	263.71	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	248.00	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	245.59	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	244.00	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	238.40	LMD #22
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	234.77	LMD #22
83383	3/13/2013	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	228.64	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	227.37	LMD #22
83629	3/27/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	218.00	LMD #22
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	210.67	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	210.00	LMD #22
83438	3/13/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	200.00	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	190.65	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	181.50	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	180.00	LMD #22
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	168.75	LMD #22
83630	3/27/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	166.22	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	164.24	LMD #22
83438	3/13/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	160.00	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	157.68	LMD #22
83533	3/19/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	157.07	LMD #22

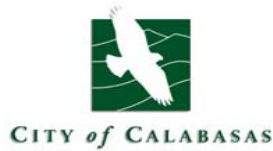


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83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	142.87	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	125.19	LMD #22
83383	3/13/2013	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE	120.00	LMD #22
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	119.35	LMD #22
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	94.76	LMD #22
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	77.38	LMD #22
83424	3/13/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 13	60.40	LMD #22
83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	58.03	LMD #22
Total Amount for 93 Line Item(s) from LMD #22				\$155,468.78	
<u>LMD #24</u>					
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	9,193.12	LMD #24
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,330.29	LMD #24
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,750.49	LMD #24
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,110.00	LMD #24
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	860.00	LMD #24
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	720.00	LMD #24
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	560.00	LMD #24
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	440.45	LMD #24
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	256.67	LMD #24
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	185.00	LMD #24
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	161.84	LMD #24
83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	4.14	LMD #24
Total Amount for 12 Line Item(s) from LMD #24				\$17,572.00	
<u>LMD #27</u>					
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	1,423.77	LMD #27
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	164.27	LMD #27
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	24.72	LMD #27
83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	1.04	LMD #27
Total Amount for 4 Line Item(s) from LMD #27				\$1,613.80	
<u>LMD #32</u>					
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	2,793.49	LMD #32



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83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	611.78	LMD #32
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	46.73	LMD #32
83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	1.04	LMD #32
Total Amount for 4 Line Item(s) from LMD #32				\$3,453.04	

LMD 22 - Common Benefit Area

83412	3/13/2013	MARINE BIOCHEMISTS OF CA INC	LAKE MAINTENANCE	11,500.00	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,441.08	LMD 22 - Common Benefit Area
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,847.10	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	3,892.50	LMD 22 - Common Benefit Area
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,761.03	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,541.00	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,134.00	LMD 22 - Common Benefit Area
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,735.00	LMD 22 - Common Benefit Area
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,400.00	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,211.25	LMD 22 - Common Benefit Area
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,156.96	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	975.00	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	644.00	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	556.54	LMD 22 - Common Benefit Area
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	522.31	LMD 22 - Common Benefit Area
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	458.90	LMD 22 - Common Benefit Area
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	408.19	LMD 22 - Common Benefit Area
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	383.52	LMD 22 - Common Benefit Area
83368	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	271.90	LMD 22 - Common Benefit Area
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	125.00	LMD 22 - Common Benefit Area
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	125.00	LMD 22 - Common Benefit Area
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	102.81	LMD 22 - Common Benefit Area
83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	18.66	LMD 22 - Common Benefit Area
Total Amount for 23 Line Item(s) from LMD 22 - Common Benefit Area				\$43,211.75	

Media Operations

83365	3/6/2013	SOLID WASTE SOLUTIONS, INC	FILM PERMITS/SERVICES	3,810.00	Media Operations
83618	3/27/2013	NOTIONIST	CITY NEWSLETTER- SPRING 2013	2,000.00	Media Operations
83540	3/19/2013	VERIZON WIRELESS	TELEPHONE SERVICE	1,851.23	Media Operations



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83503	3/19/2013	LUNERS PRO SOUND AND LIGHTING	EQUIPMENT RENTAL- ELECTION	1,715.00	Media Operations
83324	3/6/2013	AT&T	TELEPHONE SERVICE	1,599.35	Media Operations
83420	3/13/2013	PC PROMPTING SYSTEMS	TELEPROMPTER- SOTC	1,325.00	Media Operations
83418	3/13/2013	NICKERSON/LAURA//	CTV HOST SERVICES	1,000.00	Media Operations
83583	3/21/2013	US BANK	VISA- B & H PHOTO	809.86	Media Operations
83338	3/6/2013	GRANICUS INC.	WEB ARCHIVING SERVICES	750.00	Media Operations
83603	3/27/2013	GRANICUS INC.	WEB ARCHIVING SERVICES	750.00	Media Operations
83433	3/13/2013	SPINITAR	AV SYSTEM REPAIRS	507.50	Media Operations
83422	3/13/2013	PEREIRA/PABLO//	CTV HOST-ELECTION	500.00	Media Operations
83344	3/6/2013	INTERNET SPECIALTIES WEST	T-1 LINE ETHERNET	484.53	Media Operations
83405	3/13/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	483.98	Media Operations
83583	3/21/2013	US BANK	VISA- GOTOMEETING.COM	468.00	Media Operations
83355	3/6/2013	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	420.00	Media Operations
83405	3/13/2013	KRAMER.FIRM, INCORPORATED	TELECOMM CONSULT SVCS	414.84	Media Operations
83617	3/27/2013	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	357.00	Media Operations
83536	3/19/2013	TIME WARNER CABLE	CABLE MODEM- CITY HALL	336.80	Media Operations
83351	3/6/2013	MEGAPATH CORPORATION	DSL SERVICE	332.70	Media Operations
83583	3/21/2013	US BANK	VISA- SHI CORP	223.25	Media Operations
83356	3/6/2013	NICKERSON/LAURA//	CTV HOST SERVICES	200.00	Media Operations
83466	3/19/2013	AMERICOMP GROUP IMAGING	PRINTER REPAIRS	194.92	Media Operations
83583	3/21/2013	US BANK	VISA- SUPER MEDIA STORE	176.45	Media Operations
83583	3/21/2013	US BANK	VISA- PICK UP STIX	136.37	Media Operations
83583	3/21/2013	US BANK	VISA- WINDOWS 8	104.01	Media Operations
83375	3/6/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	89.46	Media Operations
83538	3/19/2013	TRIBUNE MEDIA SERVICES	CTV GUIDE LISTING	86.08	Media Operations
83435	3/13/2013	TELECOMMUNICATIONS MANAGEMENT	CTV CONSULTING SERVICES	75.00	Media Operations
83380	3/13/2013	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
83380	3/13/2013	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
83380	3/13/2013	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
83380	3/13/2013	ACORN NEWSPAPER	CTV ADVERTISING	60.00	Media Operations
83583	3/21/2013	US BANK	VISA- GOTOMYPC.COM	50.85	Media Operations
83583	3/21/2013	US BANK	VISA- AMAZON.COM	45.90	Media Operations
83593	3/27/2013	AT&T MOBILITY	TELEPHONE SERVICE	45.46	Media Operations
83583	3/21/2013	US BANK	VISA- MONOPRICE	20.76	Media Operations
83583	3/21/2013	US BANK	VISA- AOL SERVICE	17.95	Media Operations
83375	3/6/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	15.23	Media Operations
83583	3/21/2013	US BANK	VISA- RALPHS	14.12	Media Operations



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83583	3/21/2013	US BANK	VISA- CALENDAR WIZ	14.00	Media Operations
83583	3/21/2013	US BANK	VISA- AMAZON.COM	4.83	Media Operations
Total Amount for 42 Line Item(s) from Media Operations				\$21,670.43	

Non-Departmental - Finance

83363	3/6/2013	SECURAL SECURITY CORP	PARKING ENFORCEMENT	2,775.00	Non-Departmental - Finance
83402	3/13/2013	IRON MOUNTAIN	STORAGE SERVICES	2,184.64	Non-Departmental - Finance
83583	3/21/2013	US BANK	VISA- STORAGE ETC	1,815.00	Non-Departmental - Finance
83446	3/13/2013	WILLDAN ASSOCIATES INC.	HOUSING REHAB SERVICES	855.00	Non-Departmental - Finance
83386	3/13/2013	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	774.57	Non-Departmental - Finance
83583	3/21/2013	US BANK	VISA- COSTCO	571.81	Non-Departmental - Finance
83328	3/6/2013	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	518.19	Non-Departmental - Finance
83632	3/27/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	508.49	Non-Departmental - Finance
83323	3/6/2013	ARROWHEAD	WATER SERVICE	461.35	Non-Departmental - Finance
83583	3/21/2013	US BANK	VISA- COSTCO	399.31	Non-Departmental - Finance
83375	3/6/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	396.24	Non-Departmental - Finance
83443	3/13/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	365.37	Non-Departmental - Finance
83591	3/27/2013	ARROWHEAD	WATER SERVICE	308.52	Non-Departmental - Finance
83583	3/21/2013	US BANK	VISA- COSTCO	282.58	Non-Departmental - Finance
83583	3/21/2013	US BANK	VISA- COFFEE WHOLESALE USA	276.80	Non-Departmental - Finance
83583	3/21/2013	US BANK	VISA- KEURIG	150.85	Non-Departmental - Finance
83391	3/13/2013	CR PRINT	BUSINESS CARDS	117.18	Non-Departmental - Finance
83327	3/6/2013	CANON BUSINESS SOLUTIONS, INC.	COPIER SVC PROGRAM- GPQ10817	92.42	Non-Departmental - Finance
83632	3/27/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	89.03	Non-Departmental - Finance
83396	3/13/2013	FEDERAL EXPRESS CORP.	COURIER SERVICE	70.93	Non-Departmental - Finance
83583	3/21/2013	US BANK	VISA- RALPHS	62.26	Non-Departmental - Finance
83601	3/27/2013	FEDERAL EXPRESS CORP.	COURIER SERVICE	45.27	Non-Departmental - Finance
83583	3/21/2013	US BANK	VISA- CVS PHARMACY	23.42	Non-Departmental - Finance
83474	3/19/2013	CONEJO AWARDS	NAME BADGES	13.98	Non-Departmental - Finance
83336	3/6/2013	FEDERAL EXPRESS CORP.	COURIER SERVICE	11.23	Non-Departmental - Finance
83336	3/6/2013	FEDERAL EXPRESS CORP.	COURIER SERVICE	10.67	Non-Departmental - Finance
Total Amount for 26 Line Item(s) from Non-Departmental - Finance				\$13,180.11	

Payroll

83424	3/13/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 13	10,418.94	Payroll
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83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	4,171.62	Payroll
83619	3/27/2013	P&A ADMINISTRATIVE SVCS INC	FSA MONTHLY ADMIN FEE- APR 13	67.50	Payroll
Total Amount for 3 Line Item(s) from Payroll				\$14,658.06	
<u>Police / Fire / Safety</u>					
83347	3/6/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- JAN 2013	336,316.69	Police / Fire / Safety
83347	3/6/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- JAN 2013	13,825.40	Police / Fire / Safety
83347	3/6/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- STAR PROGRAM	6,193.49	Police / Fire / Safety
83347	3/6/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	2,660.52	Police / Fire / Safety
83495	3/19/2013	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- FEB 13	2,381.09	Police / Fire / Safety
83347	3/6/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- PARK EST	898.56	Police / Fire / Safety
83347	3/6/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- THE OAKS	886.56	Police / Fire / Safety
83346	3/6/2013	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- JAN 13	756.24	Police / Fire / Safety
83347	3/6/2013	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- FINGERPRINT	385.30	Police / Fire / Safety
Total Amount for 9 Line Item(s) from Police / Fire / Safety				\$364,303.85	
<u>Public Safety & Emergency Preparedness</u>					
83583	3/21/2013	US BANK	VISA- MACKAY COMMUNICATION	812.94	Public Safety & Emergency Preparedness
83583	3/21/2013	US BANK	VISA- LAP TOP PARTY	65.36	Public Safety & Emergency Preparedness
83410	3/13/2013	MACKAY COMMUNICATIONS, INC.	SATELLITE PHONE SERVICE	35.70	Public Safety & Emergency Preparedness
83410	3/13/2013	MACKAY COMMUNICATIONS, INC.	SATELLITE PHONE SERVICE	35.70	Public Safety & Emergency Preparedness
83410	3/13/2013	MACKAY COMMUNICATIONS, INC.	SATELLITE PHONE SERVICE	35.70	Public Safety & Emergency Preparedness
83410	3/13/2013	MACKAY COMMUNICATIONS, INC.	SATELLITE PHONE SERVICE	4.08	Public Safety & Emergency Preparedness
Total Amount for 6 Line Item(s) from Public Safety & Emergency Preparedness				\$989.48	
<u>Public Works</u>					
83370	3/6/2013	TREE SPECIALIST	DEBRIS REMOVAL & CLEANUP	14,354.50	Public Works
83438	3/13/2013	VALLEY CREST LANDSCAPE, INC.	LANDSCAPE MAINTENANCE	11,533.30	Public Works
83634	3/27/2013	WILLDAN ASSOCIATES INC.	PARCEL/PLAN REVIEW	10,808.75	Public Works
83606	3/27/2013	HTS, INC.	STORM DRAIN SERVICES	10,600.00	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	8,650.00	Public Works
83426	3/13/2013	RUIZ CONCRETE & PAVING INC.	STREET REPAIRS	7,814.40	Public Works
83426	3/13/2013	RUIZ CONCRETE & PAVING INC.	STREET REPAIRS	7,490.80	Public Works
83331	3/6/2013	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	6,632.71	Public Works



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83387	3/13/2013	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	6,632.71	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	6,400.00	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	6,125.00	Public Works
83426	3/13/2013	RUIZ CONCRETE & PAVING INC.	STREET REPAIRS	5,181.91	Public Works
83385	3/13/2013	CALIFORNIA CIVIL ENGINEERING	CATCH BASIN SCREENS	4,987.34	Public Works
83426	3/13/2013	RUIZ CONCRETE & PAVING INC.	STREET REPAIRS	4,345.50	Public Works
83415	3/13/2013	MSW CONSULTANTS	CONSULTING SERVICES	3,960.00	Public Works
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,889.42	Public Works
83426	3/13/2013	RUIZ CONCRETE & PAVING INC.	STREET REPAIRS	3,457.56	Public Works
83546	3/19/2013	WILLDAN ASSOCIATES INC.	SURVEYING SERVICES	2,850.00	Public Works
83377	3/6/2013	WILHELM/RICHARD//	FIELD INVESTIGTN/DRAFTING SVCS	2,750.00	Public Works
83545	3/19/2013	WILHELM/RICHARD//	FIELD INVESTIGTN/DRAFTING SVCS	2,640.00	Public Works
83634	3/27/2013	WILLDAN ASSOCIATES INC.	GRADING/GEOTECH REVIEW	2,104.43	Public Works
83378	3/6/2013	WILLDAN ASSOCIATES INC.	PUBLIC WORKS SERVICES	1,575.00	Public Works
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,527.75	Public Works
83583	3/21/2013	US BANK	VISA- AAA WEIGH	1,492.20	Public Works
83546	3/19/2013	WILLDAN ASSOCIATES INC.	PUBLIC WORKS SERVICES	1,481.25	Public Works
83378	3/6/2013	WILLDAN ASSOCIATES INC.	GRADING REVIEW	1,372.50	Public Works
83583	3/21/2013	US BANK	VISA- SIMPLY GREEN	1,272.38	Public Works
83637	3/27/2013	ZOLOTAREVA/ANNA//	ENGINEER CONSULTING	1,125.00	Public Works
83448	3/13/2013	ZOLOTAREVA/ANNA//	ENGINEER CONSULTING	1,040.00	Public Works
83620	3/27/2013	RAINBOW SIGNS INC	RECYCLING SIGNS	991.25	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	895.00	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	770.00	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	705.00	Public Works
83362	3/6/2013	SANCHEZ/MARK L.//	INSPECTION SERVICES	680.00	Public Works
83428	3/13/2013	SANCHEZ/MARK L.//	INSPECTION SERVICES	680.00	Public Works
83528	3/19/2013	SANCHEZ/MARK L.//	INSPECTION SERVICES	680.00	Public Works
83622	3/27/2013	SANCHEZ/MARK L.//	INSPECTION SERVICES	680.00	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	663.75	Public Works
83390	3/13/2013	COUNTY OF LOS ANGELES	CONTRACT SERVICES	628.08	Public Works
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	611.60	Public Works
83588	3/27/2013	AMERICAN PUBLIC WORKS ASSOC.	APWA MEMBERSHIP RENEWAL	608.00	Public Works
83339	3/6/2013	GRAYSON/SIARA//	ENGINEER CONSULTING	600.00	Public Works
83400	3/13/2013	GRAYSON/SIARA//	ENGINEER CONSULTING	600.00	Public Works
83486	3/19/2013	GRAYSON/SIARA//	ENGINEER CONSULTING	600.00	Public Works
83604	3/27/2013	GRAYSON/SIARA//	ENGINEER CONSULTING	600.00	Public Works



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83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	595.08	Public Works
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	562.47	Public Works
83634	3/27/2013	WILLDAN ASSOCIATES INC.	AS BUILT C/O REVIEW	541.25	Public Works
83378	3/6/2013	WILLDAN ASSOCIATES INC.	PARCEL MERGER	510.00	Public Works
83611	3/27/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	447.39	Public Works
83611	3/27/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	424.94	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	350.00	Public Works
83634	3/27/2013	WILLDAN ASSOCIATES INC.	OFF-SITE IMPROVEMENTS	350.00	Public Works
83634	3/27/2013	WILLDAN ASSOCIATES INC.	GEOTECH REVIEW	350.00	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	345.00	Public Works
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	325.00	Public Works
83588	3/27/2013	AMERICAN PUBLIC WORKS ASSOC.	APWA MEMBERSHIP RENEWAL	304.00	Public Works
83380	3/13/2013	ACORN NEWSPAPER	RECYCLING ADVERTISING	302.82	Public Works
83380	3/13/2013	ACORN NEWSPAPER	RECYCLING ADVERTISING	302.82	Public Works
83583	3/21/2013	US BANK	VISA- SOUTHWEST AIRLINES	234.80	Public Works
83583	3/21/2013	US BANK	VISA- BNI BUILDING NEWS	205.22	Public Works
83439	3/13/2013	VANDERGEEST LANDSCAPE CARE INC	LANDSCAPE MAINTENANCE	200.00	Public Works
83440	3/13/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	181.50	Public Works
83414	3/13/2013	MOBILE ONE ENTERPRISES	GRAFITTI REMOVAL	180.00	Public Works
83477	3/19/2013	CYBERCOPY	COPY/PRINTING SERVICE	175.25	Public Works
83588	3/27/2013	AMERICAN PUBLIC WORKS ASSOC.	APWA MEMBERSHIP RENEWAL	152.00	Public Works
83583	3/21/2013	US BANK	VISA- WW GRAINGER	136.47	Public Works
83407	3/13/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	129.48	Public Works
83432	3/13/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	96.61	Public Works
83612	3/27/2013	LEGACY AWARDS	ENVIRONMENTAL COMSN PLAQUE	65.40	Public Works
83372	3/6/2013	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	46.50	Public Works
83583	3/21/2013	US BANK	VISA- RALPHS	32.51	Public Works
83437	3/13/2013	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	28.50	Public Works
83583	3/21/2013	US BANK	VISA- SOUTHWEST PARKING	18.00	Public Works
83375	3/6/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	12.16	Public Works
83583	3/21/2013	US BANK	VISA- DO IT CENTER	10.89	Public Works
Total Amount for 76 Line Item(s) from Public Works				\$162,703.15	

Recoverable / Refund / Liability

83358	3/6/2013	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	1,599.62	Recoverable / Refund / Liability
83619	3/27/2013	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	677.50	Recoverable / Refund / Liability



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83619	3/27/2013	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	459.31	Recoverable / Refund / Liability
83519	3/19/2013	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	402.13	Recoverable / Refund / Liability
83358	3/6/2013	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	303.00	Recoverable / Refund / Liability
83434	3/13/2013	STATE DISBURSMENT	WAGE GARNISHMENT- 3/8/13	289.74	Recoverable / Refund / Liability
83340	3/6/2013	GUIDO/ECTOR//	REFUND FACILITY RENTAL	208.50	Recoverable / Refund / Liability
83397	3/13/2013	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 3/8/13	182.43	Recoverable / Refund / Liability
83358	3/6/2013	P&A ADMINISTRATIVE SVCS INC	FSA-MEDICAL CARE REIMBURSEMENT	165.77	Recoverable / Refund / Liability
83330	3/6/2013	CHOUCHANIAN/ LEE ANN//	RECREATION REFUND	140.00	Recoverable / Refund / Liability
83483	3/19/2013	GILCHRIST-LUND/KATHRYN//	RECREATION REFUND	140.00	Recoverable / Refund / Liability
83364	3/6/2013	SIMICH/ALEKSA//	REFUND BUILDING PERMIT	108.80	Recoverable / Refund / Liability
83548	3/21/2013	BALDI/CHERYL//	RECREATION REFUND	99.00	Recoverable / Refund / Liability
83398	3/13/2013	FRANCHISE TAX BOARD	WAGE GARNISHMENT- 3/8/13	98.24	Recoverable / Refund / Liability
83457	3/14/2013	OLEN/MELISSA//	RECREATION REFUND	70.00	Recoverable / Refund / Liability
83340	3/6/2013	GUIDO/ECTOR//	REFUND FACILITY RENTAL	70.00	Recoverable / Refund / Liability
83451	3/14/2013	GILBERTSON/VANITA C//	2011 SHUTTLE PASS REFUND	50.00	Recoverable / Refund / Liability
83454	3/14/2013	JOHNSTONE/CHARLIE//	RECREATION REFUND	40.00	Recoverable / Refund / Liability
83335	3/6/2013	EISENBERG/DEBI//	RECREATION REFUND	35.00	Recoverable / Refund / Liability
83456	3/14/2013	NAVAB/MARYAM//	RECREATION REFUND	12.00	Recoverable / Refund / Liability
Total Amount for 20 Line Item(s) from Recoverable / Refund / Liability				\$5,151.04	

Tennis & Swim Center

83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	3,991.83	Tennis & Swim Center
83516	3/19/2013	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	3,843.75	Tennis & Swim Center
83393	3/13/2013	DEAN STEWART CONSTRUCTION	FACILITY REPAIRS	3,200.00	Tennis & Swim Center
83624	3/27/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,496.18	Tennis & Swim Center
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,475.55	Tennis & Swim Center
83409	3/13/2013	LITTLE LEARNERS LLC	FIELD TRIP- JR LIFEGUARDS	1,400.00	Tennis & Swim Center
83470	3/19/2013	BROADBASED COMMUNICATIONS INC	PHONE SYSTEM MAINTENANCE	1,088.22	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- CUSTOM BARRE	841.75	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- NATIONAL GYM SUPPLY	816.66	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- HOME DEPOT	760.47	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- CUSTOM BARRE	722.06	Tennis & Swim Center
83442	3/13/2013	VIEWPOINT EDUCATIONAL	POOL RENTAL	663.75	Tennis & Swim Center
83491	3/19/2013	JAM FIRE PROTECTION	ANNUAL SERVICE- T&SC	634.51	Tennis & Swim Center
83635	3/27/2013	ZACHARATOS/GERASSIMOS T//	RECREATION INSTRUCTOR	559.56	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- GAME TABLE USA	555.00	Tennis & Swim Center



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83583	3/21/2013	US BANK	VISA- STAYWELL	548.45	Tennis & Swim Center
83633	3/27/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	474.82	Tennis & Swim Center
83526	3/19/2013	ROCKLIN/LORI E.//	RECREATION INSTRUCTOR	406.70	Tennis & Swim Center
83374	3/6/2013	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	399.93	Tennis & Swim Center
83444	3/13/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	380.65	Tennis & Swim Center
83376	3/6/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	372.81	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- ADOLPH KIEFER	370.03	Tennis & Swim Center
83633	3/27/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	332.67	Tennis & Swim Center
83633	3/27/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	311.75	Tennis & Swim Center
83424	3/13/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 13	287.81	Tennis & Swim Center
83444	3/13/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	274.68	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- CALABASAS PRINTING	272.50	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- SUPER A CLEANERS	265.00	Tennis & Swim Center
83543	3/19/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	257.35	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- OFFICE DEPOT	256.80	Tennis & Swim Center
83376	3/6/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	256.37	Tennis & Swim Center
83436	3/13/2013	TRI-CO EXTERMINATING CO.	PEST CONTROL SERVICES	230.00	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- TOTAL GRAPHICS	226.72	Tennis & Swim Center
83633	3/27/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	207.54	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- CURTAIN FAIR	200.00	Tennis & Swim Center
83470	3/19/2013	BROADBASED COMMUNICATIONS INC	PHONE SYSTEM MAINTENANCE	199.68	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- RALPHS	178.00	Tennis & Swim Center
83536	3/19/2013	TIME WARNER CABLE	CABLE MODEM/HDTV- T&SC	171.42	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- WALMART	168.82	Tennis & Swim Center
83543	3/19/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	167.86	Tennis & Swim Center
83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	155.29	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- APPLE STORE	152.55	Tennis & Swim Center
83376	3/6/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	147.77	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- EWING IRRIGATION	145.49	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- RALPHS	138.95	Tennis & Swim Center
83403	3/13/2013	JAM FIRE PROTECTION	QUARTERLY MONITORING- T&SC	135.00	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- BEST BUY	129.69	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- LESLIES POOL SUPPLY	121.26	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- CANOGA ELECTRIC SUPPLY	114.21	Tennis & Swim Center
83424	3/13/2013	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- MAR 13	104.83	Tennis & Swim Center
83444	3/13/2013	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	69.49	Tennis & Swim Center
83627	3/27/2013	TOTAL GRAPHICS	BANNER	65.40	Tennis & Swim Center



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83583	3/21/2013	US BANK	VISA- CONSTANT CONTACT	60.00	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- VALLEY DYNAMO	59.18	Tennis & Swim Center
83529	3/19/2013	SECURAL SECURITY CORP	ALARM RESPONSE- T&SC	54.90	Tennis & Swim Center
83613	3/27/2013	LINCOLN NATIONAL LIFE	LIFE & DISABILITY INS- APR 13	49.14	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- SHUTTER STOCK	49.00	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- SHELL OIL	46.29	Tennis & Swim Center
83509	3/19/2013	MILBRAND/KATHLEEN//	REIMB MILEAGE - FEB 2013	31.64	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- CRAIGSLIST.COM	25.00	Tennis & Swim Center
83586	3/27/2013	AIRGAS- WEST	TC HELIUM	23.47	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- RADIO SHACK	18.49	Tennis & Swim Center
83583	3/21/2013	US BANK	VISA- BOBS GARDEN EQUIP	15.00	Tennis & Swim Center
Total Amount for 63 Line Item(s) from Tennis & Swim Center				\$31,179.69	

Transportation

83607	3/27/2013	HUITT-ZOLLARS INC	CONSTRUCTION SVCS-LOST HILLS	89,487.25	Transportation
83421	3/13/2013	PCI	PAVEMENT STRIPING AND MARKING	22,653.66	Transportation
83514	3/19/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - DEC 12	20,350.51	Transportation
83600	3/27/2013	DIAMOND WEST ENGINEERING, INC	ENGINEER CONSULTING	19,450.00	Transportation
83350	3/6/2013	MARK IV CONSULTING INC	CITY ENGINEERING SERVICES	15,345.00	Transportation
83427	3/13/2013	SAFE MOVE	SAFE ROUTES SCHOOL PROGRAM	10,800.00	Transportation
83514	3/19/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - DEC 12	10,557.05	Transportation
83610	3/27/2013	KOA CORPORATION	CALABASAS ON-CALL SERVICES	8,135.35	Transportation
83584	3/27/2013	A2B TRANSPORTATION COMPANY LLC	DIAL-A-RIDE MAR 2013	6,914.19	Transportation
83430	3/13/2013	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	6,425.00	Transportation
83514	3/19/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - DEC 12	5,272.19	Transportation
83349	3/6/2013	MALIBU CANYON SHELL	FUEL CHARGES- FEB 2013 (1/2)	5,141.32	Transportation
83319	3/6/2013	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	4,635.40	Transportation
83411	3/13/2013	MALIBU CANYON SHELL	FUEL CHARGES- FEB 2013 (2/2)	4,509.03	Transportation
83341	3/6/2013	HIGHWAY TECHNOLOGIES, INC	TRAFFIC CONTROL SUPPLIES	4,424.15	Transportation
83587	3/27/2013	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	3,709.83	Transportation
83320	3/6/2013	AMERICAN HONDA FINANCE CORP	LEASE PAYMENT- MAR 2013	2,964.78	Transportation
83465	3/19/2013	AMERICAN HONDA FINANCE CORP	LEASE PAYMENT- APR 2013	2,964.78	Transportation
83623	3/27/2013	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	1,690.00	Transportation
83385	3/13/2013	CALIFORNIA CIVIL ENGINEERING	TRAFFIC SIGN MAINTENANCE	1,611.76	Transportation
83514	3/19/2013	MV TRANSPORTATION, INC.	SHUTTLE FUEL COST- FEB 13	838.80	Transportation
83514	3/19/2013	MV TRANSPORTATION, INC.	TRANSIT MAINTENANCE	770.00	Transportation



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Bank: BANK OF AMERICA - OPERATING
Reporting Period: 3/6/2013 to 3/27/2013

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
83588	3/27/2013	AMERICAN PUBLIC WORKS ASSOC.	APWA MEMBERSHIP RENEWAL	456.00	Transportation
83443	3/13/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	387.92	Transportation
83447	3/13/2013	WOOD GRAPHICS UNLIMITED INC.	CROSSWALK SIGNS	369.75	Transportation
83514	3/19/2013	MV TRANSPORTATION, INC.	SHUTTLE SERVICES - DEC 12	356.16	Transportation
83624	3/27/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	305.09	Transportation
83417	3/13/2013	NATIONAL DATA & SURVEYING SVCS	TRAFFIC COUNTERS	275.00	Transportation
83623	3/27/2013	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	254.05	Transportation
83443	3/13/2013	WAREHOUSE OFFICE & PAPER PROD.	OFFICE SUPPLIES	236.58	Transportation
83408	3/13/2013	LEAGUE OF CALIFORNIA CITIES	ROAD ASSESSMENTS	200.00	Transportation
83417	3/13/2013	NATIONAL DATA & SURVEYING SVCS	TRAFFIC COUNTERS	195.00	Transportation
83498	3/19/2013	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	184.50	Transportation
83430	3/13/2013	SIEMENS INDUSTRY INC.	TRAFFIC SIGN MAINTENANCE	175.00	Transportation
83628	3/27/2013	TRAFFIC MANAGEMENT, INC.	TRAFFIC SIGNS	172.19	Transportation
83496	3/19/2013	LA DWP	METER SERVICE - TRAFFIC LIGHT	128.44	Transportation
83458	3/14/2013	POOL/PAULA//	REIMB 25% BUS PROG FEE	125.00	Transportation
83453	3/14/2013	HEYDAR/ AHMAD//	REIMB 33% BUS PROG FEE	123.75	Transportation
83583	3/21/2013	US BANK	VISA- UNION 76	102.83	Transportation
83450	3/14/2013	AMBERG/CAROL//	REIMB 25% BUS PROG FEE	93.75	Transportation
83452	3/14/2013	GUSS/JERROLD//	REIMB 25% BUS PROG FEE	87.50	Transportation
83583	3/21/2013	US BANK	VISA- SHELL OIL	79.35	Transportation
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	69.88	Transportation
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	61.28	Transportation
83583	3/21/2013	US BANK	VISA- RABI INC	58.03	Transportation
83583	3/21/2013	US BANK	VISA- EXXON MOBIL	52.21	Transportation
83583	3/21/2013	US BANK	VISA- CHEVRON	47.57	Transportation
83583	3/21/2013	US BANK	VISA- UNION 76	47.00	Transportation
83583	3/21/2013	US BANK	VISA- UNION 76	46.00	Transportation
83583	3/21/2013	US BANK	VISA- RABI INC	44.66	Transportation
83583	3/21/2013	US BANK	VISA- UNION 76	43.37	Transportation
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	41.88	Transportation
83583	3/21/2013	US BANK	VISA- UNION 76	41.13	Transportation
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	41.11	Transportation
83583	3/21/2013	US BANK	VISA- EXXON MOBIL	39.00	Transportation
83583	3/21/2013	US BANK	VISA- RABI INC	35.00	Transportation
83583	3/21/2013	US BANK	VISA- UNION 76	34.25	Transportation
83367	3/6/2013	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	31.85	Transportation
83583	3/21/2013	US BANK	VISA- HONDA	31.67	Transportation



CITY of CALABASAS

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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
83390	3/13/2013	COUNTY OF LOS ANGELES	CONTRACT SERVICES	21.92	Transportation
83583	3/21/2013	US BANK	VISA- CLEAN ENERGY	17.01	Transportation
83583	3/21/2013	US BANK	VISA- SHELL OIL	16.00	Transportation
83583	3/21/2013	US BANK	VISA- CLEAN ENERGY	15.04	Transportation
Total Amount for 63 Line Item(s) from Transportation				\$253,793.77	
GRAND TOTAL for 762 Line Items				\$1,312,442.18	

FUTURE AGENDA ITEMS

Department Agenda Headings Agenda Title/Future Agenda

24-Apr

PW	Consent	Resolution initiating proceedings for the levy and collection of assessments in connection with Landscape Maintenance District No. 22 and Landscape Lighting Act Districts No. 22, 24, 27 and 32 for Fiscal Year 2013-14 and ordering preparation of a preliminary Engineer's report.
PW	Consent	Resolution approving proposition 218, the report of the Engineer prepared for the levy and collection of assessments against the lots and parcels of properties within Landscape Lighting Districts No. 22, 24, 27 and 32 for FY 2013-2014.
CD	New Business	Tobacco retailer update.
CD	Consent	Edgesoft contract.

TBD Annual Workshop

	Special Items	Discussion regarding Council liaisons and appointments to external committees.
	Special Items	Discussion regarding Commission appointments.
	Special Items	Discussion regarding election matters.

8-May

	Presentation	Book Donation by Las Virgenes Municipal Water District.
CD	New Business	Overview of Development Code approvals.

22-May

PW	Consent	Approval of Memorandum of Understanding with Participating Agencies for Administration and Cost Sharing for Development of Malibu Creek Watershed Enhanced Watershed Management Program
PW	Consent	Approval of Professional Services Agreement with (<i>consulting firm TBD</i>) for Preparation of Malibu Creek Watershed Enhanced Watershed Management Program

12-Jun

PW	Public Hearing	Results of proposed Prop. 218 for LLAD.
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Future Items:

CD	New Business	Housing funds discussion
CC	New Business	Removal of Councilmember and Commissioner reserved parking spaces.
Council	New Business	Council Protocols.
MOD	New Business	Wireless Ordinance RF Monitoring Recommendation from CTC.
CD	New Business	Building code appeal process discussion.
PW	New Business	Survey of City streets for missing address numbers.
PW	New Business	Waste collection contracts.
PW	New Business	CPHA contract award for traffic mitigation project.

2013 CITY COUNCIL MEETING DATES

24-Apr	11-Sep
8-May	25-Sep
22-May	9-Oct
12-Jun	23-Oct
26-Jun	13-Nov
10-Jul Cancelled	27-Nov - Cancelled - First Day of Hanukkah
24-Jul Cancelled	11-Dec
14-Aug	25-Dec - Cancelled
28-Aug	