



CITY of CALABASAS

**Architectural Review Panel
Action Agenda
Special Meeting**

Friday, January 22, 2016 2:30 P.M.
Council Chambers, City Hall
100 Civic Center Way, Calabasas
www.cityofcalabasas.com

The starting times listed for each agenda item should be considered a guideline only. The Architectural Review Panel reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting.

Opening Matters – 2:30 P.M.:

- Call to Order
Meeting called to order at 2:35 PM. Panel members in attendance: Mark Handle and Will Shepphird. Staff members in attendance: Tom Bartlett and Krystin Rice.
- General Discussion
None on the part of either the Panelists or staff. Furthermore, no members of the public expressed a desire to speak regarding any matters not on the meeting agenda.

Review Item(s) – 2:35 P.M.

1. **File No.150001412.** A request for a Site Plan Review to add 1,235 square-feet to an existing two-story, single-family residence, 192 square-foot patio cover and a BBQ, located at 4046 Towhee, within the Residential Single-family (RS) zoning district.

Submitted by: Reside Design, Mr. Jose Orozco
Planner: Michael Klein
(818) 224-1710
mklein@cityofcalabasas.com

The homeowners were also present: Mr. Arash Nazri and Ms. Nasin Nazri. Associate Planner Rice presented the project and introduced the applicant. The Panel discussed the revised design with the applicant, and suggested that the roof ends be better defined by the addition of a fascia on the gabled ends over which would then extend the roof tiles. The Panel also suggested

a post and beam approach to the roof of the 2nd floor balcony. Finally, they suggested introduction of a window in the quatrefoil above the main entry.

Adjournment:

The Panel adjourned at 3:00PM. Adjournment to the Architectural Review Panel Meeting of February 26 , 2016 at 2:30 P.M., City Hall, Conference Room #3, 100 Civic Center Way.

Respectfully Submitted by: _____
Tom Bartlett, City Planner

*On January 22, 2016, these **Action Minutes** were APPROVED by an affirmative vote of the members present.*

Will Shepphird, Panelist & Acting Chair