



CITY of CALABASAS

## **Architectural Review Panel Action Agenda**

Friday, July 28, 2017 2:30 P.M.  
Council Chambers, City Hall  
100 Civic Center Way, Calabasas  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

The starting times listed for each agenda item should be considered a guideline only. The Architectural Review Panel reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting.

### **Opening Matters – 2:30 P.M.:**

- Call to Order

*Meeting was called to order at 2:30pm by Panelist Will Shepphird. Panel members in attendance: Camille Mugrdechian-Armen, Jim Surdyk, and Will Shepphird. Panel Members absent: Mark Handel (excused absence), and Ken Stockton (excused absence). Staff members in attendance: Glenn Michitsch and Michael Klein.*

- General Discussion

*The Panel approved a modified agenda to hear Item 2 first, followed by Item 1. Motion approved 3-0.*

### **Review Item(s) – 2:35 P.M.**

1. **File No. 160003095.** A request for an Administrative Plan Review to construct a new 17,837 square-foot, two-story single-family residence and an Oak Tree Permit to encroach into more than 10% of the protected zone of an oak tree located at 25261 Prado del Grandioso, within the Residential, Single-Family (RS) zoning district. (APN: 2069-090-019).

Submitted by:  
Planner:

Sean Nguyen  
Andy Cohen-Cutler  
(818) 224-1704  
[acutler@cityofcalabasas.com](mailto:acutler@cityofcalabasas.com)

*Staff presented the project to the Panel. Project applicants Sean Nguyen, Ben Borukhim, David Hedvat, and Benny Natanzi (owner) was present representing the project and answered questions from the Panel. Planner Klein read the minutes from June 2, 2017 to remind the Panel of the previous recommendations. The Panel*

*suggested planting appropriate plant material along the northern property line past the hammerhead turnaround to help screen the residence. The Panel also suggested better detailing on the east elevation. Additionally, the Panel suggested that the columns should be placed fully underneath elements they appear to be holding up as opposed to protruding out past them. Finally, the Panel suggested nicely placed low wattage lighting to accent the design, and specifically not to over illuminate the residence. With those suggestions, the Panel recommended that the project move forward to the Planning Commission.*

2. **File No. 17000451.** A request for a Wireless Telecommunications Facility (WTF) Permit to modify an existing WTF located at 4937 Las Virgenes Road. Project Includes: 1. removal of antenna mounts; 2. removal of 6 antennas; 3. Installation of 8 new antenna's; 4. Installation of 2 new power/fiber demarcation boxes; 5. Installation of 6 (total) RRU's; and 7. Installation of a 1 6x12 Hybrid Cable at 4937 Las Virgenes Road within the Commercial Retail (CR) zoning district and the 101 Freeway Scenic Corridor (-SC) overlay zone. (APN: 2064-001-027).

Submitted by: Core Communications on behalf of Verizon  
Planner: Andy Cohen-Cutler  
(818) 224-1704  
[acutler@cityofcalabasas.com](mailto:acutler@cityofcalabasas.com)

*Staff presented the project to the Panel. Project applicants Sonal Thakur and Graeme Flynn on behalf of Verizon Wireless were present representing the project and answered questions from the Panel. The Panel noted that it would be helpful (for future projects) to have a toolbox of acceptable standard design options for new wireless facilities in general to aid review. The Panel recommended that the applicant look into stealthing the facility, and one suggestion was to consider a monopalm due to the existing of other palm trees in the vicinity.*

Adjournment to the Architectural Review Panel Meeting of August 25, 2017 at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way.

Respectfully Submitted by: \_\_\_\_\_  
Glenn Michitsch, Senior Planner

On July 28, 2017, these **Action Minutes** were APPROVED by an affirmative vote of the members present.

\_\_\_\_\_  
Will Shepphird, Panelist