



CITY of CALABASAS

## Architectural Review Panel Action Minutes

Friday, July 27, 2012, 2:30 P.M.  
Conference Room 3, City Hall  
100 Civic Center Way, Calabasas  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

The starting times listed for each agenda item should be considered a guideline only. The Architectural Review Panel reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting.

### Opening Matters:

- Call to Order: The meeting was called to order at 2:30pm  
*Panelists in attendance:* Sam Wacht and Jeff Cooper  
*Panelists Absent:* Ken Stockton and Mark Handel  
*Staff in attendance:* Tom Bartlett, AICP, City Planner; Geoffrey Starns, AICP, Senior Planner; Isidro Figueroa, Planner; Andrew Cohen Cutler, Associate Planner; and Krystin Rice, Planning Assistant
- General Discussion: None

### Review Items:

1. **File No. 120000668.** A request for a Site Plan Review to construct a 1,170 square-foot addition (743 sq. ft. to the first floor and 427 sq. ft. to the second floor) to a legal non-conforming, two-story single-family residence, located at 4156 Vicasa Drive within the Residential, Single-Family (RS) zoning district and Scenic Corridor (SC) overlay.

*Applicant/Representative attending:* ?  
*Members of the public attending:* None

Comments: The project is not visible from the scenic corridor.

**Action:** The ARP requested some revisions and that they be brought back to the ARP for review.

2. **File No. 120000381.** A request to amend previously approved Conditional Use Permit No. 600-011 and Oak Tree Permit No. 006-002 for the construction of a two-story, 4,789 square-foot single-family residence, 829 square-foot garage and the removal of a seven (7) inch Quercus

agrifolia (Coast Live Oak), located at 3887 Old Topanga Canyon Road (A.P.N. 2069-074-021) within the Rural, Residential (RR) zoning district and Scenic Corridor (SC) overlay.

Applicant/Representative attending: ?  
Members of the public attending: None

Comments: ?

**Action: The ARP recommended approval of the project with some minor changes.**

- 3. File No. 120000648.** A request for an Administrative Plan Review and an Oak tree Permit for the construction of a new 3,431 sq.-ft. single-family residence located at 22951 Hummingbird Way within the Residential Single-Family (RS) zoning district.

Applicant/Representative attending: ?  
Members of the public attending: None

Comments:

**Action: The ARP requested some revisions and that they be brought back to the ARP for review.**

- 4. File No. 120000469.** Request for a Site Plan Review and Scenic Corridor Permit to redesign the exterior facade of the Mercedes-Benz auto dealership, located at 24181 Calabazas Road, within the Commercial, Retail zoning district and designated Scenic Corridor (CR-SC). This request involves no change in the building square footage.

Applicant/Representative attending: ?  
Members of the public attending: None

Comments: The panel was pleased that the applicant had listened to their suggestions completely and came back with a building that meets the guidelines and is more attractive with the proposed remodel than is existing today.

**Action: The ARP Recommended approval of the project**

- 5. File No. 120000364.** A request to modify a Conditional Use Permit, Tentative Tract Map, and an Oak Tree permit to construct 78 townhomes at 4240 Las Virgenes Road within the Commercial – Limited (CL) Zoning District. Existing entitlements allow for 86 condominium units on the site.

Applicant/Representative attending: Deidre Waitt, Dustin Woomer,  
Members of the public attending: None

Comments: The panel suggests putting headers over the main entrances to the units similar to what was done over the windows. The panel was pleased the applicant

listened to their comments and has come back with a plan that addressed their concerns and exceeded their expectations. The panel especially liked the addition of a median at the entry, the low walls that allowed the landscaping to be raised, which framed the entrance to the project. They also liked that the applicant incorporated drainage into the landscaping, the enhanced landscaping at the end of buildings I and k, the trellis mailbox feature, the potted shelves at the end of the drives, and the revised central stair which shortened the path of travel to the recreation building.

**Action: The ARP Recommended approval of the project**

**Adjournment:**

The meeting was adjourned at 5:38 P.M.