



CITY of CALABASAS

Architectural Review Panel Action Agenda and Meeting Minutes

Friday, July 26, 2013, 2:30 P.M.
Conference Room 3, City Hall
100 Civic Center Way, Calabasas
www.cityofcalabasas.com

The starting times listed for each agenda item should be considered a guideline only. The Architectural Review Panel reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting.

Opening Matters – 2:30 P.M.:

- *Meeting was called to order at 3:05 PM. ARP members in attendance: Michael Harrison; Jeff Cooper. Staff members in attendance: Talyn Mirzakhian and Andy Cohen-Cutler.*
- General Discussion

Review Item(s) – 2:45 P.M.

1. **File No.130000685.** A request for a Wireless Telecommunications Permit, an Administrative Plan Review and a Scenic Corridor Permit to upgrade an existing Wireless Telecommunications Facility located at 27001 Agoura Road within the Commercial Business (CB) zoning district and Scenic Corridor (SC) overlay.

Submitted by: Dail Richard
Planner: Andrew Cohen-Cutler
(818) 224-1704
acutler@cityofcalabasas.com

The project was described by Associate Planner Cohen-Cutler. The applicant was not present.

The ARP had no comments or concerns and recommended approval of this project.

2. **File No.120000659.** A request for a Wireless Telecommunication Facility Permit and Scenic Corridor Permit to upgrade an existing AT&T wireless telecommunication facility, located on the track and field of Calabasas High School, to accommodate LTE. The proposed upgrade includes the replacement of three panel antennas with 3 new panel antennas on an existing field light, and an installation of new equipment cabinets within an existing equipment shelter. The facility is located at 22855 Mulholland Hwy in the PF zoning district.

Submitted by: PDC Corporation, representing AT&T
Planner(s): Michael Klein, Associate Planner
(818) 224-1710
mklein@cityofcalabasas.com

The project was described by Associate Planner Cohen-Cutler, after which Mr. Cohen-Cutler introduced the applicant, PDC Corporation, represented by Amy Ablakat and Nicole Benz.

Questions were posed regarding the purpose of the upgrade from a member of the public, Richard Woolard. The applicant explained that they are adding LTE and expanding the bandwidth as part of a general upgrade.

The panelists commented that although they do not necessarily think the radome cylinder is aesthetically more pleasing, they understand that its purpose is to conceal the equipment.

The ARP recommended approval of the project.

Adjournment: at 3:21PM

Adjournment to the Architectural Review Panel Meeting of August 23, 2013, at 2:30 P.M., City Hall, Conference Room #3, 100 Civic Center Way.

Respectfully Submitted by: _____
Talyn Mirzakhania, Senior Planner

On July 26, 2013 these **Action Minutes** were APPROVED by an affirmative vote of the members present.

Jeff Cooper, ARP Chairman