



CITY of CALABASAS

Architectural Review Panel Action Agenda

Friday, November 22, 2013, 2:30 P.M.
Conference Room 3, City Hall
100 Civic Center Way, Calabasas
www.cityofcalabasas.com

The starting times listed for each agenda item should be considered a guideline only. The Architectural Review Panel reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting.

Opening Matters – 2:30 P.M.:

- Call to Order: Meeting was called to order at 2:30. ARP Members in attendance: Jeff Cooper and Michael Harrison. Staff members in attendance: Glenn Michitsch and Michael Klein.
- General Discussion (None)

Review Item(s) – 2:45 P.M.

1. **File No. 130001409.** A request for: (1) a Site Plan Review to construct and retrofit a portion of an existing legal non-conforming single-family residence that was damaged by fire; and (2) a Scenic Corridor Permit for development within a designated scenic corridor for a property located at 23030 Hummingbird Way, within the Residential Single-family (RS) zoning district and Scenic Corridor (SC) overlay zone.

Submitted by: David Raider
Planner: Talyn Mirzakhian
(818) 224-1712
tmirzakhian@cityofcalabasas.com

The project was described by Senior Planner Glenn Michitsch.

ARP members Cooper and Harrison made the following observations and comments about the design of the residence: the house design remains unchanged and the new colors are rustic and compatible with the surrounding neighborhood. Finally, the committee noted that the house is not visible from the Scenic Corridor.

ACTION: The Panel recommended approval of the design of the residence.

2. **File No. 120000173.** A request for a retroactive Site Plan Review, Scenic Corridor Permit, Development Plan, Oak Tree Permit and Variance for the construction of a 2,490 square-foot garage addition to an existing one-story, 11,021 square-foot single-family residence. The subject site is located at 24107 Saint Andrew's Lane, within the Open Space (OS) zoning district and the Scenic Corridor (SC) overlay zone.

Submitted by: Steve Toyama
Planner: Glenn Michitsch
(818) 224-1707
gmichitsch@cityofcalabasas.com

The project was described by Senior Planner Glenn Michitsch, after which he introduced the project owner Harry Birenbaum and the project designer Ronald Ettinger.

ARP members Cooper and Harrison made the following observations and comments about the addition to the residence: the Panel commented that the proposed addition's roof is not as well designed as the original house. However, the Panel recognized that the addition is not visible to the public or Mulholland Highway. As a result, the Panel recommends approval and that the applicant should provide a physical sample of the residential rated panelized garage door.

ACTION: The Panel recommended approval of the design of the home addition with the above recommendations.

3. **File No. 130001344.** A request for a Wireless Telecommunication Permit and a Scenic Corridor Permit for a new Wireless Telecommunication Facility in the public right-of-way at 4093 Old Topanga Canyon Road.

Submitted by: Cable Engineering
Planner: Andy Cohen-Cutler
(818) 224-1704
acutler@cityofcalabasas.com

The project was described by Planner Michael Klein, after which he introduced the applicant's representative, Adrian Culici and Steve

ARP members Cooper and Harrison made the following observations and comments about installation of a new wireless facility: upon review the panelists were concerned about obstructions in the sidewalk to pedestrians created by the 4-foot tall meter cabinet and twin 36 inch tall vent stacks. While they appreciated the applicant's effort to provide an underground vault to house the radio equipment, they feel that spacing the vertical obstructions farther apart from the existing light pole and the existing sidewalk tree will minimize obstruction to pedestrians and better address safety and aesthetic concerns. Therefore, it was recommended that the SCE meter be moved northward and spaced at

least 15 feet from the existing sidewalk tree as measured parallel from the curb. It was also recommended that the underground vault be moved in a southward direction so that the center line of the vault was at least 19 feet from the existing light pole, measured parallel to the curb. This will place the nearest vent stack approximately 15 feet from the light pole, leaving 15 feet clearance of all obstructions from the existing tree and the existing light pole. The committee understood that this spacing is subject to site conditions and substructure restrictions and noted that if any conditions should arise that require the applicant to shift the equipment substantially closer (i.e. more than 2 feet closer) that the committee will be advised and revised plans submitted. The committee request that a new plan be submitted to staff with the recommended changes prior to moving forward. The committee also suggested that the vent stacks be painted in a non-obtrusive color such as green to be camouflaged against existing landscaping and the meter should be painted as close to the same color as SCE will permit.

ACTION: The Panel recommended approval of the wireless facility with the above recommendations.

Adjournment:

Adjournment to the Architectural Review Panel Meeting of December 27, 2013, at 2:30 P.M., City Hall, Conference Room #3, 100 Civic Center Way.

Respectfully submitted by: _____
Glenn Michitsch, Senior Planner

On November 22, 2013 these Action Minutes were **Approved** by an affirmative vote of the members present.

Jeff Cooper, ARP Chairman

A copy of the Architectural Review Panel agenda packet, staff reports and supporting documents and any materials related to an item on this Agenda submitted to the Architectural Review Panel after distribution of the agenda packet are available for review by the public in the Community Development Department located at Calabasas City Hall, 100 Civic Center Way. City Hall office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday and 7:30 a.m. - 2:00 p.m. every Friday. If you have any questions regarding a particular project please contact the project planner.

If, due to disability, you require special accommodations to attend or participate in an Architectural Review Panel meeting, please contact the Community Development Department, (818) 224-1600, at least one business day prior to the scheduled meeting so staff may assist you.

