



CITY of CALABASAS

Architectural Review Panel Agenda ACTION AGENDA

Friday, November 19, 2010, 2:30 P.M.
Conference Room 3, City Hall
100 Civic Center Way, Calabasas
www.cityofcalabasas.com

The starting times listed for each agenda item should be considered a guideline only. The Architectural Review Panel reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting.

Opening Matters – 2:30 P.M.:

- Call to Order
- General Discussion

Panelists in attendance: Jeff Cooper, Sam Wacht, Mark Handel

Panelists absent: Ken Stockton

Staff in attendance: Tom Bartlett, City Planner, and Tallyn Mirzakhonian, Planner

Consent Item(s) – 2:40 P.M.:

1. **File No. 100001749.** A request for an Administrative Plan Review to construct a canopy and screen wall over an existing ATM at Bank of America located at 23631 Calabasas Road, within the Commercial-Mixed Use (CMU) zoning district.

Submitted by: Coast Signs
Planner: Michael Klein
(818) 224-1710
mklein@cityofcalabasas.com

Applicant attending: Dennis Stout, Sharmin Saltana w/ Coast Signs
Members of the public attending: NONE

ACTION: The Panel continued the item to the December 17, 2010 meeting and made the following comments: 1) The Panel will not approve an aluminum awning; please redesign as a canvas awning consistent with the canvas awnings already in existence on the south-facing building façade; 2) Eliminate the support posts and opaque panel, and design a projecting (wall-mounted) awning without

external posts or supports; 3) Consider planting a second shade tree approximately 6 feet south of the existing shade tree to help with elimination of sun glare instead of using the opaque panel.

Adjournment:

Adjournment to the Architectural Review Panel Meeting of December 17, 2010 at 2:30 P.M., City Hall, Conference Room #3, 100 Civic Center Way.

A copy of the Architectural Review Panel agenda packet, staff reports and supporting documents and any materials related to an item on this Agenda submitted to the Architectural Review Panel after distribution of the agenda packet are available for review by the public in the Community Development Department located at Calabasas City Hall, 100 Civic Center Way. City Hall office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday and 7:30 a.m. - 2:00 p.m. every Friday. If you have any questions regarding a particular project please contact the project planner.

If, due to disability, you require special accommodations to attend or participate in an Architectural Review Panel meeting, please contact the Community Development Department, (818) 224-1600, at least one business day prior to the scheduled meeting so staff may assist you.