



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: OCTOBER 23, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: MATTHEW T. SUMMERS, CONTRACT CITY ATTORNEY
COLANTUONO HIGHSMITH & WHATLEY, PC**

**SUBJECT: ADOPTION OF RESOLUTION NO. 2024-1931, APPROVING THIRD
AMENDMENT TO EMPLOYMENT CONTRACT FOR CITY MANAGER**

MEETING

DATE: OCTOBER 23, 2024

SUMMARY:

The City Council appointed Kindon Meik as the new City Manager for the City of Calabasas in January 2021. Mr. Meik began his work as City Manager on March 15, 2021. The City Council recently completed its annual performance evaluation and has directed the preparation of the attached Third Amendment to the City Manager's Employment Contract providing for a salary increase and an additional, potential performance bonus, contingent on exception performance or a singular exceptional achievement and absolute discretionary City Council approval. The revised contract also equalizes the City Manager and the City's other PERS "Classic" members by providing for the City to pay the employee's share of the PERS contributions. All other terms of the contract remain the same.

FISCAL IMPACT/SOURCE OF FUNDING:

The City's current budget contains sufficient appropriations to cover the City Manager's salary, benefits, and other financial obligations.

SUMMARY RECOMMENDATION:

Adopt the proposed Resolution Approving Third Amendment to Employment Contract for Kindon Meik as City Manager approving the employment agreement amendment and authorizing the Mayor to sign it on behalf of the City. If approved by the Council, the amendment will be effective with the October 15, 2024 pay period.

ATTACHMENTS:

- A. Resolution No. 2024-1931
- B. Third Amendment to Employment Agreement