



CITY of CALABASAS

**Historic Preservation Commission Meeting Minutes
Special Meeting**

100 Civic Center Way, Calabasas, CA 91302

Wednesday, May 1, 2024 6:00 P.M.

www.cityofcalabasas.com

Opening Matters:

- Call to Order / Roll Call of Commission Members
Chair Silverman called the meeting to order at 6pm.
In attendance: Chair Silverman, Vice Chair Heumannm Commissioners Steffen and Ford.
Staff in attendance: Historic Preservation Officer Bartlett and Associate Planner Hayes.
- Pledge of Allegiance
- Approval of Agenda: Commisioner Ford made a motion to approve the agenda and Vice Chair Heumann seconded the motion. Motion carried 4/0
- Announcements and Introductions from Commissioners: Commissioner Ford announced that there would be a Movie History Walk at Malibu State Park on June 8th from 10-12:30 PM.

Reorganization of the Historic Preservation Commission.

The Commission will elect a new Chair and Vice Chair.
Commissioner Heumann was selected as Chair and Commissioner Ford was selected as Vice Chair.

Oral Communications – Public Comment:

For citizens wishing to address the Commission on matters not on the agenda.

None.

Consent Items:

1. Approval of Minutes: October 18, 2023 (as revised) and February 21, 2024

Commissioner Steffen moved to approve the minutes of October 18th and February 21st, Vice Chair Ford seconded the motion. Motion carried: 4/0

New Business:

2. Follow-up Regarding Heritage Oak Trees in Old Town Calabasas

Chair Heumann recommended outreach to local tribes for comment and input. The Commissioners discussed the importance of historical facts, cost and quality of potential panels.

3. Discussion of the El Camino Real Bell marker in Old Town: The Commission recommended moving forward with progress on landmark designation for the El Camino Bell marker.

Future Agenda Items and Report from the Historic Preservation Officer

4. Potential Future Agenda Items. Chair Heumann discussed the Pump House and Fireplace at Headwaters Corner for future discussion. Historic Preservation Officer Bartlett discussed the possibility of an updated survey.

Adjournment:

Commissioner Silverman motioned to adjourn, Seconded by Vice Chair Ford. 4/0 Vote

Adjournment to the regular Historic Preservation Commission meeting of Wednesday, July 17, 2024 at 6:00 P.M. -

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Historic Preservation Commission decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

Any person wishing to appeal a decision of the Historic Preservation Commission must do so within ten (10) days of the Commission action. Please contact the Community Development Department for information regarding the appeal process. If you challenge an action of the Historic Preservation Commission in court, you may be limited to raising only those issues you or someone else raised at the Commission meeting, or in written correspondence delivered to the Historic Preservation Commission at, or prior to, the Commission meeting. A copy of the Historic Preservation Commission agenda packet, staff reports and supporting documents and any materials related to an item on this Agenda submitted to the Historic Preservation Commission after distribution of the agenda packet are available for review by the public. Please call or email the staff identified above, at least one (1) business day in advance to view project files. Files are not available for review the day of the hearing. Please note that all written correspondence submitted to the Department or Commission become City

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