



CITY *of* CALABASAS

**MINUTES OF THE
PARKS, RECREATION & EDUCATION COMMISSION MEETING OF
THE CITY OF CALABASAS, CALIFORNIA
MONDAY, APRIL 8, 2024, 6:00 P.M.**

OPENING MATTERS

CALL TO ORDER/ROLLCALL:

Commissioners Present: Chair Williams
 Vice Chair Elginer
 Commissioner Klein
 Commissioner McQuillan

Commissioners Absent: Commission Sherman
 Commissioner Ghaffari
 Davis Wiesner, Student Member

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Commissioner McQuillan.

APPROVAL OF AGENDA:

Commissioner Elginer moved, seconded by Commissioner McQuillan.

The motion carried unanimously 4 – 0.

APPROVAL OF MINUTES:

Commissioner Elginer noted a correction needed on the Minutes of February 7, 2024. Under the “Announcements & Introductions” section, it was she, Commissioner Elginer, who encouraged the public to obey all signage posted at any trailheads, not Commission Williams. Commissioner Elginer moved for approval with that correction, seconded by Commissioner McQuillan. The motion carried unanimously 4 – 0.

PRESENTATIONS:

Recognition of the Capture Calabasas Photo Contest winners and group photo.

ANNOUNCEMENTS & INTRODUCTIONS:

Commissioner McQuillan thanks Director Green and her team for all the hard work they are doing. Commissioner Klein seconded that comment and thanked the team for a great job on the Calabasas Community Center and successful Grand Opening.

ORAL COMMUNICATIONS - PUBLIC COMMENT

None

NEW BUSINESS

Creekside, De Anza, and Highland Parks Playground Design Recommendations. Motion to recommend the Park Planet submission of Option 2 for all three Parks made by Chair Williams and seconded by Commissioner McQuillan. The motion carried unanimously 4–0.

CONTINUED BUSINESS

None

COMMITTEE REPORTS

1. **ARTS COUNCIL**

Commissioner Ghaffari not present, no report.

2. **SENIOR CENTER**

None

3. **STUDENT REPORT**

Student Member Wiesner not present, no report

DIRECTOR'S REPORT:

Director Green updated the Commission on the recent departmental promotions: Jeff Campbell to Deputy Director, Aimee Haber to Recreation Manager, and Malea Ferrara to Facility Supervisor. Congratulations to all.

There are several Parks projects updates:

- **Wild Walnut Park** – The project is paused pending delivery of the play equipment

which is due to come in at the end of this month, and construction can resume once delivered. The anticipated completion date continues to be September 2024. The restroom pre-fab building won't be in until August/September 2024.

- **Freedom Park** – The construction of the playground is complete, although it remains closed until ADA ramp and accessibility to the park. The plans are currently the City's Building and Safety for review and it should go to bid from there. The contract awarding will need to go through the Council, with an anticipated opening of July 2024.
- **Gates Canyon/Brandon's Village** - The construction fencing is installed and the demo work continues with the anticipated completion date July 2024.
- **Tennis and Swim Center** – The pool is filled and the remainder of the deck was poured today. The ribbon-cutting ceremony is scheduled for Thursday, April 25, 2024, at 11:00 a.m.
- **De Anza Park** – The Sport Court has new Dasherboards up and framing of a new curb around the outer edge is in progress. Once complete the new surface will be installed.

Vice Chair Elginer suggests having signs at the park locations with QR Codes that provide current information on park openings and location maps of additional parks within the vicinity.

FUTURE AGENDA ITEM REQUESTS

Vice Chair Elginer suggests an evaluation of the current committees to ensure active engagement and appropriate appointments are made. Director Green provides clarification that the current Committee Reports (Senior Center, Arts Council, and Student Report) are liaisons to the PRE and are in the Municipal Code as liaisons, so they need to remain. A review can be made to determine if additional committees need to be added.

Chair Williams moved to adjourn, seconded by Commissioner Klein. The motion carried unanimously 4 – 0.

ADJOURN to Monday, July 8, 2024

[Parks, Recreation and Education Commission Meeting, 04.08.24](#)