

**MINUTES  
REGULAR CITY COUNCIL MEETING  
CITY OF CALABASAS, CALIFORNIA  
WEDNESDAY, SEPTEMBER 25, 2024**

**CLOSED SESSION**

The Council met in Closed Session at 5:30 p.m. with all Councilmembers present, to discuss the following items:

1. Conference with Legal Counsel: Potential for Litigation Against the City Pursuant to Government Code Section 54956.9(d)(2) & (e)(1)

A point has been reached where, in the opinion of the City Council, on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City. Facts and circumstances that might result in litigation but which the City believes are not yet known to potential plaintiff or plaintiffs. (Government Code Section 54956.9(e)(1))

Number of Potential Cases: 3.

2. Conference with Legal Counsel: Initiation of Litigation (Government Code Section 54956.9(d)(4))

Number of Potential Cases: 1.

3. Public Employee Performance Evaluation (Government Code Section 54957)

Title: City Attorney

4. Public Employment (Government Code Section 54957)

Title: City Attorney

5. Conference with Labor Negotiators (Government Code Section 54957.6)

Agency designated representative: City Manager Meik

Employee: City Attorney

## **OPENING MATTERS**

### **CALL TO ORDER**

Mayor Weintraub called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Present: Mayor Weintraub, Mayor Pro Tem Kraut, and Councilmembers Albrecht, Bozajian and Shapiro

Staff: City Manager Meik; City Attorney Summers; Assistant City Manager Trujillo; Deputy City Manager McConville; City Clerk Pope; Community Development Director Klein; Community Services Director Green; Public Works Director Castle; and Sheriff's Deputy Mason De Mateo

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Girl Scout Troop 1586.

### **APPROVAL OF AGENDA**

Councilmember Shapiro moved and Councilmember Albrecht seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

### **CLOSED SESSION REPORT**

City Attorney Summers reported that the Council discussed Items 1-3, with no reportable action and would be recessing back to Closed Session for Items 4 and 5.

### **PRESENTATIONS**

1. Sheriff's Crime Report for July and August 2024

Deputy De Mateo presented the update.

### **ANNOUNCEMENTS/INTRODUCTIONS**

Mayor Pro Tem Kraut announced the Grand Re-Opening of Brandon's Village Playground on October 6, from 10:00 a.m. to 1:00 p.m., and the Calabasas Great Pumpkin Bake-Off on October 13.

Councilmember Albrecht discussed the recent Greater Mulwood Candidates Forum; and announced the Kevin Cordasco Foundation and City of Calabasas 5K run on September 29.

Councilmember Shapiro commented on the successful Annual Walk-In Flu Clinic and 11<sup>th</sup> Annual Calabasas Film Festival; and announced the upcoming Webinar on Wildland Fire Preparedness on September 26; Mayor's Youth Council Voter Registration Drive through October 3; and MYC Voter Information Night on October 14, at 6:00 p.m., in Founders Hall.

### **ORAL COMMUNICATIONS – PUBLIC COMMENT**

Joanna Faye Polak, Crossing Guard at Bay Laurel Elementary School, requested the Council require the driveway to be added as a crossing guard point.

### **CONSENT ITEMS**

The Consent Calendar consisted of the following items:

2. Approve the minutes of the August 28, 2024 Regular, September 11, 2024 Special, and September 13, 2024 Special Meetings.
3. Receipt of Check Register Report for the period of August 17, 2024, through September 13, 2024.
4. Second Reading of Ordinance No. 2024-407, Amending and Restating Chapter 9.08 of the Calabasas Municipal Code to Prohibit Certain Aggressive and Unsafe Forms of Solicitations that are a threat to Public Health, Safety, and General Welfare
5. Adoption of Resolution No. 2024-1923 of the City Council of the City of Calabasas, Approving a Benefits Program for Full-Time Permanent Employees and Rescinding Resolution No. 2023-1864
6. Adoption of Resolution No. 2024-1924 Approving a Salary Schedule for Full-Time Permanent Employees and Rescinding Resolution No. 2024-1908; and Adoption of Resolution No. 2024-1925 Approving a Salary Schedule for Hourly Employees and Rescinding Resolution No. 2023-1866
7. Adopt Resolution No. 2024-1926 establishing a policy to delegate tort liability claims handling responsibilities to the California Joint Powers Insurance Authority as authorized by Government Code Sections 910, et seq.
8. Authorize and Award a Contract to The Sauce Creative Services Corp. for the design, printing and mailing of the Tri-annual Recreation Brochure for two years in the amount of \$172,575.92.
9. Approve Amendment No. 1 in the amount of \$18,000 to the professional services agreement with TKM Engineering, Inc. resulting in a total contract amount not to exceed \$78,000 for On-Call Professional Traffic Engineering Services.

Councilmember Shapiro pulled Item No. 8 and Councilmember Albrecht pulled Item No. 4.

8. Authorize and Award a Contract to The Sauce Creative Services Corp. for the design, printing and mailing of the Tri-annual Recreation Brochure for two years in the amount of \$172,575.92.

In response to Council questions, Community Services Director Green stated no Calabasas companies responded to the RFP; and explained the name of the brochure.

4. Second Reading of Ordinance No. 2024-407, Amending and Restating Chapter 9.08 of the Calabasas Municipal Code to Prohibit Certain Aggressive and Unsafe Forms of Solicitations that are a threat to Public Health, Safety, and General Welfare

Councilmember Albrecht noted the need to correct the penalty from 36 to 12 months.

#### **MOTION**

Mayor Pro Tem Kraut moved and Councilmember Bozajian seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

#### **NEW BUSINESS**

10. Receive and file report on the City's Film Permit Program.

Assistant Planner Zadikov presented the staff report.

In response to Council questions, Assistant Planner Zadikov, City Planner Bartlett, and Community Development Director Klein discussed enforcement policies, and consideration of school hours and parking.

#### **PUBLIC HEARING**

11. Adopt and approve Urgency Ordinance No. 2024-408U, Amending Urgency Ordinance No. 2022-399U, the Woolsey Fire Overlay Zoning Ordinance, by adding a provision requiring new replacement structures on properties located within the overlay zone to be compatible in architectural design with structures on other properties in the vicinity through the application of objective neighborhood design standards. [Requires 4/5 Council vote]

City Planner Bartlett presented the staff report.

In response to Council questions, City Planner Bartlett, Community Development

Director Klein and City Attorney Summers explained that only one property was affected; that the overlay would not apply to new construction; application only to design and aesthetic; and rebuild of the multi-family and commercial properties.

### **MOTION**

Mayor Pro Tem Kraut moved and Councilmember Albrecht seconded a motion to adopt and approve Urgency Ordinance No. 2024-408U, amending Urgency Ordinance No. 2022-399U, the Woolsey Fire Overlay Zoning Ordinance, by adding a provision requiring new replacement structures on properties located within the overlay zone to be compatible in architectural design with structures on other properties in the vicinity through the application of objective neighborhood design standards. [Requires 4/5 Council vote]. The question was called and the motion carried unanimously.

### **FUTURE INFORMATION/AGENDA ITEMS**

12. Direction from Council on requested agenda items
  - A. None
13. New requests for future information/agenda items

Councilmember Bozajian requested the Council take a position on Proposition 36. Mayor Weintraub seconded the request.

### **TASK FORCE REPORTS**

Councilmember Albrecht discussed his attendance at the Contract Cities Fall Educational Summit; and announced the Clean Power Alliance as the top ranked in clean power. He discussed his and Councilmember Shapiro's Sustainability Task Force Meeting.

Councilmember Shapiro discussed the recent Sustainability Task Force; SCAG; Recreation, Youth and Senior Services; Mayor's Youth Council; and Budget Subcommittee meetings.

Mayor Pro Tem Kraut discussed the VICA Leaders Forum on September 13 and meeting with the Mayor Weintraub and Southern California Edison (SCE) on the Reliability Report.

In response to Councilmember Bozajian, City Clerk Pope reported on important dates related to the upcoming election.

Mayor Weintraub discussed the recent Economic Subcommittee, Las Virgenes Malibu Council of Governments, SCE, and Interfaith Meetings; and upcoming Mayor's Roundtable with Valley Economic Alliance and Real Crime Center event at the Sheriff's Station.

### **CITY MANAGER'S REPORT**

City Manager Meik congratulated the Public Works Department on the \$1.3 million grant for Safe Streets for All; and discussed the Community Development Department's efforts for a HUD grant; implementation of Placer AI software; and the Annual Fire Season Seminar by Chief Smith.

### **INFORMATIONAL REPORTS**

None.

### **ADJOURN**

Mayor Weintraub recessed the meeting to Closed Session at 7:58 p.m. The meeting adjourned at 8:20 p.m.

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Lisa Pope, City Clerk