



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY SEPTEMBER 19, 2024 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Fassberg called the meeting to order at 6:01 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Washburn, and Huzaineh

Absent: Commissioner Mueller, excused

Staff: Michael Klein, Community, Development Director; Vernetra Gavin, Assistant City Attorney; Tom Bartlett, City Planner; Glenn Michitsch, Senior Planner and Rachel Zadikov, Assistant Planner.

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Washburn.

Approval of Agenda

Commissioner Lia moved to approve the meeting agenda of September 19, 2024; Commissioner Washburn, seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Huzaineh, Washburn and Lia

Noes: None

Absent: Commissioner Mueller

Abstained: None

Motion Carried: 5/0

Announcements and Introductions:

Vice Chair Harrison wished both Commissioner Mueller and Commissioner Washburn a happy birthday.

Vice Chair Harrison also announced that he and Commissioner Lia share a birthday the following week.

Commissioner Washburn announced that the 2024 Calabasas Film Festival is being held September 18 -22; and those interested in attending could find further information on the City of Calabasas website.

Oral Communications Public Comment:

Speaker: Jacalyn Green spoke regarding increases in rent in the community, rent control, increase in crime and litter on the 101 Freeway.

Public Hearing Item:

1. Proposed ordinance amending Section 17.30 (Signs) of the Calabasas Municipal Code to permit digital kiosks in shopping centers and require all new kiosks to incorporate security cameras with live-feed to the Los Angeles County Sheriff.

City Planner Bartlett presented the staff report to the Commission utilizing a Power Point presentation.

At 6:21 PM, Chair Fassberg commented there were no speaker cards for the public hearing.

Following lengthy discussion, Vice Chair Harrison made a motion to select the denial resolution, but with the following recommendations to the City Council should the Council decide to allow digital kiosks:

- a) Add a requirement specifying that for any kiosk sign proposal a Development Agreement (or similar agreement), must be executed which would provide for revenue sharing between the property owner and the City.
- b) Use the revenue sharing component to generate funds for public safety purposes.

- c) Require an annual report from the Lost Hills Sheriff on the impact of the cameras.
- d) Request that the City Council consider allowing public digital signage on municipal properties, whereby 100% of revenue would accrue to the City.

Commissioner Lia seconded the motion.

Ayes: Vice Chair Harrison and Commissioner Lia
Noes: Chair Fassberg, Commissioners Washburn and Huzaineh
Absent: Commissioner Mueller
Abstained: None
Motion Failed: 2/3

Commissioner Huzaineh made another motion to select the denial resolution with the following recommendations should the City Council decide to allow digital kiosks:

- a) 50/50 gross revenue sharing
- b) Use the revenue sharing to generate funds for public safety
- c) Require an annual report from the Lost Hills Sheriff on the impact of the cameras

Commissioner Lia seconded the motion.

Ayes: Vice Chair Harrison, Commissioners Lia and Huzaineh
Noes: Chair Fassberg and Commissioner Washburn
Absent: Commissioner Mueller
Abstained: None
Motion Carried: 3/2

At 7:32 PM the Planning Commission took a short break, and the Commission reconvened at 7:42 PM.

Discussion Item(s):

2. Review of the green building construction and renovation requirements for City-owned properties, in the draft Environmentally Sustainable Procurement Policy.

Senior Planner Michitsch made a presentation to the Commission.

The Commissioners asked questions of Senior Planner Michitsch.

Following discussion, Commissioner Washburn moved to recommend to the City Council, Green Building Section 3.4.1. Commissioner Huzaineh seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Huzaineh, Washburn and Lia

Noes: None

Absent: Commissioner Mueller

Abstained: None

Motion Carried: 5/0

3. Green Building Code Discussion:

Senior Planner Michitsch made a presentation to the Commission.

The Commission in an attempt to clarify private development standards, discussed whether the LEED/Green Development Ordinance of 2004 should be eliminated from Title 17 in lieu of the mandatory California Green Building code.

Following discussion, it was requested that Staff return with more information regarding Tier 1 and Tier 2 standards of the California Green Building Code.

Reports by the Director and Planning Commission:

4. Director's Report:

Director Klein highlighted the items coming before the Commission in October.

5. Reports from Members of the Planning Commission:
Commissioner Washburn listed as a possible future agenda item, the changes in Ventura County, especially at the port and ways in which it may impact Calabasas.

Adjournment:

Commissioner Washburn moved to adjourn the meeting.

At 8:48 PM, Chair Fassberg adjourned to the next regularly scheduled meeting of the Planning Commission on October 3, 2024.

These minutes reflect the actions taken by the Planning Commission at its meeting of September 19, 2024. For more information, or to view the meeting in its entirety, please select the website link below:

https://calabasas.granicus.com/MediaPlayer.php?view_id=4&clip_id=7766