



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY SEPTEMBER 5, 2024 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Fassberg called the meeting to order at 6:00 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Washburn, Mueller and Huzaineh

Absent: None

Staff: Michael Klein, Community, Development Director; Vernetra Gavin, Assistant City Attorney; Jaclyn Rackerby.

Pledge of Allegiance

The Pledge of Allegiance was led by Assistant City Attorney Gavin

Approval of Agenda

Commissioner Washburn moved to approve the meeting agenda of September 5, 2024; Commissioner Lia seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Huzaineh, Washburn and Lia

Noes: None

Absent:

Abstained: None

Motion Carried: 5/0

Announcements and Introductions:

Commissioner Washburn, who serves on the Metropolitan Transit Authority Public Transportation Service Council, announced there are opportunities for citizens and/or young people to serve on the Metro Accessibility Advisory Committee in the San Fernando Valley. Additionally, opportunities exist to participate on other transit authority committees, especially to discuss ADA mobility and public transit accessibility.

Oral Communications Public Comment:

None.

Consent Items:

1. Approval of meeting minutes: August 15, 2024:

Commissioner Washburn moved to approve the August 15, 2024 minutes, as revised and Commissioner Lia seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Washburn, and Huzaineh
Noes: None
Absent: None
Abstained: None
Motion Carried: 5/0

- 2 Adoption of Resolution 2024-793, approving File No. SPR-2024-004, consistent with Planning Commission direction on August 15, 2024.

Vice Chair Harrison moved to approve Resolution 2024-793; and Commissioner Lia seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Washburn, and Huzaineh
Noes: None
Absent: None
Abstained: None
Motion Carried: 5/0

3. Adoption of Resolution 2024-794, approving File No. SPR-2023-010, OTP-2024-002, consistent with Planning Commission direction on August 15, 2024.

Commissioner Washburn recused himself because he lives within 500 feet of the project.

Vice Chair Harrison moved to approve Resolution 2024-794, as revised and Commissioner Mueller, seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Mueller, and Huzaineh

Noes: None

Absent: None

Abstained: Commissioner Washburn

Motion Carried: 5/0

Reports by the Director and Planning Commission:

6. Director's Report:

Director Klein highlighted the items that will be presented at the September 19th Planning Commission meeting, to include the draft digital kiosk ordinance and a review of the green building code and the sustainable procurement policy.

Director Klein also spoke briefly about attending the Economic Development Committee meeting of the Valley Economic Alliance, which addressed the constraints that exist in adding more housing in California.

7. Reports from Members of the Planning Commission: Vice Chair Harrison spoke about the City of Santa Monica digital kiosk contract, which he provided to staff and fellow commissioners for discussion at the September 19th Planning Commission.

Adjournment:

Commissioner Washburn moved to adjourn and Commissioner Lia seconded the motion.

At 6:32 PM, Chair Fassberg adjourned to the next regularly scheduled meeting of the Planning Commission on September 19, 2024.

These minutes reflect the actions taken by the Planning Commission at its meeting of September 5, 2024. For more information, or to view the meeting in its entirety, please select the website link below:

https://calabasas.granicus.com/MediaPlayer.php?view_id=4&clip_id=7764