

**RESOLUTION NO. 2024-1925**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA APPROVING POSITION TITLES AND AN HOURLY WAGE RANGE SCHEDULE FOR HOURLY EMPLOYEES AND RESCINDING RESOLUTION 2023-1866**

**SECTION 1. DEFINITION**

**Hourly Employees.** An hourly employee is hired on a seasonal, temporary, or as needed basis and is limited to working less than 1,000 hours in a fiscal year (July 1 to June 30). They are not eligible for retirement, health or leave benefits, except as otherwise required by law. The following hourly employee wage ranges and allocated positions in the budget are hereby established.

**HOURLY EMPLOYEE WAGE RANGES**

<b><u>POSITION TITLE</u></b>	<b><u>RANGE</u></b>
Director of Public Safety & Emergency Preparedness	H5
Fitness Instructor III	H3
Building Assistant	H2
Building Inspector	H2
Executive Assistant	H2
Fitness Instructor II	H2
Librarian	H2
Recreation Coordinator	H2
Senior Media Specialist	H2
Assistant Aquatics Coordinator	H1
Custodian	H1
Fitness Instructor I	H1
Fitness Staff	H1
Head Lifeguard	H1
Intern	H1
Library Assistant	H1
Library Clerk I	H1
Library Clerk II	H1
Lifeguard	H1
Maintenance Assistant	H1
Maintenance Technician I	H1

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Office Assistant	H1
Planning Aide	H1
Recreation Attendant	H1
Recreation Leader I	H1
Recreation Leader II	H1
Recreation Specialist	H1
Swim Coach	H1
Water Safety Instructor	H1

**HOURLY WAGE RANGE SCHEDULE**

<b>RANGE</b>	<b>HOURLY RATE</b>
H1	\$20.00 - \$35.00
H2	\$30.00 - \$55.00
H3	\$50.00 - \$75.00
H4	\$70.00 - \$95.00
H5	\$90.00 - \$115.00
H6	\$110.00 - \$135.00
H7	\$130.00 - \$155.00

**SECTION 2. ESTABLISHMENT OF COMPENSATION PROCEDURE**

- A. The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications.
  
- B. Employees may be considered eligible for an increase in salary on the recommendation of the department head and with the approval of the City Manager.

**SECTION 3.** This resolution shall be effective as of the paycheck of October 4, 2024.

**SECTION 4.** Resolution No. 2023-1866, and any conflicting provisions previously adopted, are hereby rescinded.

**SECTION 5.** The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

**PASSED, APPROVED AND ADOPTED** this 25<sup>th</sup> day of September 2024.

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Alicia Weintraub, Mayor

ATTEST:

APPROVED AS TO FORM:

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Lisa Pope, City Clerk

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Matthew T. Summers  
Colantuono, Highsmith & Whatley, PC  
City Attorney