



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY AUGUST 15, 2024 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Fassberg called the meeting to order at 6:00 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Chair Fassberg, Vice Chair Harrison, Commissioners Mueller, Washburn, Lia, and Huzaineh

Absent: None

Staff: Michael Klein, Community Development Director; Vernetra Gavin, Assistant City Attorney; Tom Bartlett, City Planner, Jaclyn Rackerby, Planner; Rachel Zadikov, Assistant Planner.

Mayor's Youth Council Liaisons: Madeline Strauss

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Mueller.

Approval of Agenda

Commissioner Lia moved to approve the meeting agenda of August 15, 2024; Commissioner Mueller seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Huzaineh, Washburn and Lia

Noes: None

Absent: None
Abstained: None
Motion Carried: 5/0

Announcements and Introductions:

None.

Oral Communications Public Comment:

None.

Consent Items:

1. Approval of meeting minutes: July 18, 2024:

Commissioner Lia moved to approve the July 18, 2024 minutes, as revised, and Vice Chair Harrison seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Washburn, and Huzaineh

Noes: None

Absent: None

Abstained: None

Motion Carried: 5/0

- 2 Adoption of Resolution 2024-792, approving File No. CUP-2023-002, consistent with Planning Commission direction on July 18, 2024

Commissioner Washburn moved to approve Resolution 2024-792, and Vice Chair Harrison seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Huzaineh, and Washburn

Noes: None

Absent: None

Abstained: None

Motion Carried: 5/0

Public Hearing Item(s):

3. **File No. SPR-2023-010, OTP-2024-002 (Continued from July 18, 2024):**
Request for a Site Plan Review and an Oak Tree Permit to construct a new 4,500 square-foot two-story single-family residence with associated improvements including attached garage, decks, retaining walls, swimming pool, hardscape, and landscaping on the vacant lot located at 22534 Calipatria Dr. (APN: 2080-010-012) within the Residential Single-Family (RS) zoning district. The project also includes encroachment into the protected zone of two oak trees, removal of one 5" diameter oak tree, and planting of mitigation oak trees.

Commissioner Washburn recused himself from this item because he lives within 300 feet of the project address.

Planner Rackerby provided an overview of the project.

The Commissioners asked questions of Ms. Rackerby.

Chair Fassberg opened the public hearing at 6:22 PM.

Speakers: Farzin Maly, Architect; Richard Campbell, Landscape Architect; Dennis Washburn, neighbor.

Because Commissioners had questions for the landscape architect who was not yet in attendance, at 6:25 PM Chair Fassberg postponed the item until his arrival.

At 7:07 PM, the Landscape Architect, Richard Campbell, arrived and Commissioners directed questions to Mr. Campbell.

Chair Fassberg closed the public hearing at 7:33 PM.

Following further discussion, Commissioner Lia made a motion to deny the project finding it to be incompatible with the neighborhood.

No Commissioner seconded; thus, the motion failed.

Chair Fassberg moved to direct staff to return with a resolution of approval, with the following conditions:

- The applicant submits a final landscape plan which provides for visual screening of the home from Calipatria Street, subject to Staff approval;
- The two new oak trees to be planted on the property should be the same species as the oak trees removed;
- The two new oak trees shall be planted no less than 8 feet apart

Chair Fassberg's motion was seconded by Commissioner Mueller.

Ayes: Chair Fassberg and Commissioner Mueller

Noes: Vice Chair Harrison, Commissioners Lia and Huzaineh

Absent: None

Abstained: Commissioner Washburn

Motion Denied: 3/2

At 7:58 PM, Chair Fassberg reopened the public hearing.

Speakers: Architect, Farzin Mally, responded to additional questions from the Commission members.

At 8:00 PM Chair Fassberg closed the public hearing.

Vice Chair Harrison moved to approve the project with the added condition that the home be set back 27 feet from the front property line; Commissioner Mueller seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Huzaineh and Mueller.

Noes: None

Absent: None

Abstained: Commissioner Washburn

Motion Carried: 5/0

4. **File No, SPR-2024-004:** Request for a Site Plan Review to construct additions totaling 957 square feet to an existing split-level single-family residence located at 4053 Schuylkill Dr (APN: 2079-018-018) within the Residential Single-Family (RS) zoning district.

Planner Rackerby provided an overview of the project.

Commissioners directed questions to Planner Rackerby.

At 6:43 PM, Chair Fassberg opened the public hearing.

Speakers: James Meh and Walter Smith

At 7:00 PM Chair Fassberg closed the public hearing.

Following further discussion, Commissioner Washburn moved, seconded by Commissioner Huzaineh, to direct staff to return to the Commission with a resolution of approval.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Huzaineh and Washburn.

Noes: None

Absent: None

Abstained: None

Motion Carried: 5/0

5. Discussion of updates to Section 17.30 (Signs) of the Calabasas Municipal Code to permit digital kiosks with security cameras in shopping centers **(Continued from July 18, 2024)**.

Captain Seeto, of the Lost Hills Sheriff's Department, explained to the Commission members how the department's FUSUS software technology works in conjunction with security cameras in shopping centers to provide precision law enforcement. The system provides immediate actionable information that officers can use to better safeguard the community.

Captain Seeto further noted that the Lost Hills Sheriff's Station is the first in the nation with a privately funded real-time crime center that is also connected to Alert California fire cameras in case of arson or natural disaster. The effort is designed to partner with the community, to include businesses, schools and religious organizations to keep the community safe and is currently provided at zero cost to taxpayers.

The Commission asked questions of Captain Sesto.

City Planner Bartlett made a brief presentation to the Commission.

The Commission asked questions of Staff, and further discussed the merits of digital kiosks. Notwithstanding a lack of consensus, the Commission asked Staff to return with a draft ordinance for Commission consideration at a public hearing.

Reports by the Director and Planning Commission:

6. Director's Report:

Director Klein reviewed the upcoming schedule for the Planning Commission.

Additionally, Director Klein reminded the Commissioners that their terms on the Planning Commission expire the end of the year and to reach out to the City Clerk for further information.

7. Reports from Members of the Planning Commission:

Commissioner Washburn announced that the Calabasas Chamber of Commerce Mayor's luncheon will be held on August 22nd, 2024.

Adjournment:

Commissioner Washburn moved to adjourn and Vice Chair Harrison, seconded the motion.

At 9:47 PM, Chair Fassberg adjourned to the next regularly scheduled meeting of the Planning Commission on September 5, 2024.

These minutes reflect the actions taken by the Planning Commission at its meeting of August 15, 2024. For more information, or to view the meeting in its entirety, please select the website link below:

https://calabasas.granicus.com/MediaPlayer.php?view_id=4&clip_id=7757