



CITY *of* CALABASAS

## **SB 1383 ORGANICS RECYCLING REGULATIONS WAIVER REQUEST FORM**

**INSTRUCTIONS:** California Senate Bill (SB) 1383 requires all businesses and multi-family complexes (hereinafter referred to as Property/ies) to arrange for organic waste recycling services (i.e., food waste and green waste). Certain properties may qualify for waivers from these mandatory programs; however, only those who have requested and received a waiver from the City can avoid mandated participation. If a waiver is not approved by the City, your property will be required to participate in mandated services.

To apply for exemption, complete the accompanying SB 1383 Waiver Request Form and provide the required information. Waivers may be requested for each type of exemption you believe applies to your property. There are three types of waiver requests:

1. Third-Party Waiver for Properties with Landscape Contractors/Organics Recyclers
  - Properties that have organics recycling by a landscaper or other third-party recycler may apply.
  - Third-party recyclers must maintain disposal/recycling records and divert organics from landfills as required by state law.
  - Your Property must agree to submit information to the City periodically to verify ongoing programs (copy of agreement specifying organic waste is diverted).
  - For a list of local organics recycling facilities, please visit: [bit.ly/3WCinPi](http://bit.ly/3WCinPi)
2. Waiver for Properties with Minimal Organic Waste (i.e., "De Minimis Waiver")
  - Properties that generate a limited amount of organic waste may apply for a low-generator "de minimis" waiver if they have:
    - a. Total solid waste collection of two cubic yards or more per week (i.e., equal to at least 12 large or 24 regular trash bags, or about two-thirds of a standard dumpster), and organic waste of less than 20 gallons per week (i.e., about 2 tall kitchen bags); or
    - b. Total solid waste collection of less than two cubic yards per week and collected organic waste of less than 10 gallons per week.
3. Space Constraint Waiver
  - Properties lacking space for separate or additional green waste or food waste collection containers may request a space-constraint waiver.
  - To qualify, you must demonstrate that space constraints cannot be resolved by downsizing containers, using split containers, or other solutions. You must first work with the City to consider solutions to space constraints.
  - State regulations allow the City to waive compliance only if the City's own staff, a licensed architect, or a licensed engineer confirms the lack of adequate container space on premises.

**NOTE:** Properties granted waivers will be exempted from state requirements for a period of up to five years. During the exemption period, state law also requires that you notify the City any time the waste generated at your property exceeds the qualifying waste-generation amount for any waiver granted or of any other relevant changes.

To apply for a waiver, please complete and submit the SB 1383 Waiver Request Form and any supporting documentation to the City of Calabasas, Public Works Department.

Send via e-mail to: [missakhani@cityofcalabasas.com](mailto:missakhani@cityofcalabasas.com) or mail to:

Attn: Marina Issakhani  
100 Civic Center Way  
Calabasas, CA 91302

## SB 1383 WAIVER REQUEST FORM - CITY OF CALABASAS

APPLICANT INFORMATION		
BUSINESS OR MULTI-FAMILY COMPLEX NAME		
BUSINESS OR MULTI-FAMILY PHYSICAL ADDRESS		
MAILING ADDRESS		
CONTACT INFORMATION	Phone	E-mail
Contact Name/Title		
<b>WAIVER TYPE (Check the box(es) adjacent to the exemption waiver type(s) you are requesting below and provide information and answers to all questions requested for each waiver choice.)</b>		
<input type="checkbox"/> <b>THIRD-PARTY WAIVER (for properties with landscape contractors/organics recyclers)</b> <i>Please provide the following information to request a Third-Party Recycling Waiver:</i> <ul style="list-style-type: none"> <li>• Third-party organic waste recycling service (e.g., landscaper) information:                             <ul style="list-style-type: none"> <li>➤ Recycler: _____</li> <li>➤ Phone: _____</li> <li>➤ Material type(s): _____</li> <li>➤ Estimated pounds per week: _____</li> <li>➤ Facility where this material is taken for recycling: _____</li> </ul> </li> </ul>		
<input type="checkbox"/> <b>WAIVER FOR BUSINESS WITH MINIMAL ORGANIC WASTE (i.e. "De Minimis Waiver")</b> <i>Please provide the following information to request a "De Minimis" Waiver:</i> <ul style="list-style-type: none"> <li>• Average amount of organic waste collected per week:                             <ul style="list-style-type: none"> <li><input type="checkbox"/> ≥ 2 cubic yards of waste and &lt; 20 gallons of organics</li> <li><input type="checkbox"/> &lt; 2 cubic yards of waste and &lt; 10 gallons of organics</li> </ul> </li> </ul>		
<input type="checkbox"/> <b>SPACE CONSTRAINT WAIVER</b> <i>Please provide the following information to request a Space Constraint Waiver:</i> <ul style="list-style-type: none"> <li>• I have documentation that space constraints preclude placement of green waste and/or food waste recycling containers at my business. _____ (Please attach documentation, including photographs of enclosure, architectural schematics, or other location of containers)</li> <li>• I have worked with the City and Waste Management to determine that we cannot adjust container sizes or make other such changes to resolve the space constraint issue. _____</li> <li>• Please indicate the specific program(s) you are requesting a waiver for:                              Green waste recycling only _____ Food waste recycling only _____ Green waste &amp; food waste _____</li> </ul>		

By signing this form, you are attesting that you have a full understanding of your business' obligations to provide information, report to, and otherwise fully cooperate with the City, as detailed in the instructions herein which accompany this form.

\_\_\_\_\_  
 Printed Name, Title, and Signature of Authorized Business Representative

\_\_\_\_\_  
 Date