



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY JULY 18, 2024 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Vice Chair Harrison called the meeting to order at 6:00 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Vice Chair Harrison, Commissioners Lia, Washburn, Mueller and Huzaineh

Absent: Chair Fassberg, excused.

Staff: Michael Klein, Community Development Director; Vernetra Gavin, Assistant City Attorney; Tom Bartlett, City Planner, Jaclyn Rackerby, Planner; Rachel Zadikov, Assistant Planner.

Pledge of Allegiance

The Pledge of Allegiance was led by Assistant City Attorney Gavin

Approval of Agenda

Commissioner Huzaineh moved to approve the meeting agenda of July 18, 2024; Commissioner Washburn, seconded the motion.

Ayes: Vice Chair Harrison, Commissioners Huzaineh, Mueller, Washburn and Lia

Noes: None

Absent: Chair Fassberg

Abstained: None

Motion Carried: 5/0

Announcements and Introductions:

Commissioner Washburn highlighted that Food Truck Thursdays was being held at Civic Center Plaza and encouraged everyone to come to the plaza and enjoy the evening.

Oral Communications Public Comment:

None.

Consent Items:

1. Approval of meeting minutes: June 20, 2024:

Commissioner Lia moved to approve the June 20, 2024 minutes and Commissioner Huzaineh seconded the motion.

Ayes: Vice Chair Harrison, Commissioners Lia, Washburn, Mueller and Huzaineh

Noes: None

Absent: Chair Fassberg

Abstained: None

Motion Carried: 5/0

- 2 Adoption of Resolution 2024-791, approving File No. SPR-2023-006, consistent with Planning Commission direction on June 20, 2024

Commissioner Lia moved to approve Resolution 2024-791 as revised, and Commissioner Huzaineh seconded the motion.

Ayes: Vice Chair Harrison, Commissioners Lia, Huzaineh, Mueller and Washburn

Noes: None

Absent: Chair Fassberg

Abstained: None

Motion Carried: 5/0

Public Hearing Item(s):

3. **File No. SPR-2023-010, OTP-2024-002 (Continued from June 6, 2024):** Request for a Site Plan Review and an Oak Tree Permit to construct a new 4,861 square-foot two-story single-family residence with associated improvements including attached garage, decks, retaining walls, swimming pool, hardscape, and landscaping on the vacant lot located at 22534 Calipatria Dr (APN: 2080-010-012) within the Residential Single-Family (RS) zoning district. The project also includes encroachment into the protected zone of two oak trees, removal of one 5" diameter oak tree, and planting of mitigation oak trees.

Planner Rackerby stated the applicant was still working on the redesign of the project that was originally presented to the Commission on June 20, 2024, and requested the Commission to continue the item.

Commissioner Washburn moved to continue the item to a date uncertain and Commissioner Lia seconded the motion.

Ayes: Vice Chair Harrison, Commissioners Lia, Huzaineh, Mueller and Washburn
Noes: None
Absent: Chair Fassberg
Abstained: None
Motion Carried: 5/0

4. **File No, CUP-2023-002:** Request for a Conditional Use Permit to allow for the sale of beer and wine for on-site consumption via a Type 41 liquor license from the State Department of Alcoholic Beverage Control, in association with a new sushi restaurant, Bonzi, located at 23669 Calabasas Rd (APN: 2068-002-025), within the Commercial Mixed-Use (CMU) zoning district and Scenic Corridor (-SC) overlay zone.

Planner Rackerby provided an overview of the project.

Speaker: Kurosh Khodayeki, Applicant.

Commissioners asked question of Mr. Khodayeki.

There were no other speakers.

Following a brief discussion, Commissioner Washburn moved, seconded by Commissioner Lia to direct staff to return to the Commission with a resolution of approval.

Ayes: Vice Chair Harrison, Commissioners Lia, Mueller, Huzaineh and Washburn.

Noes: None

Absent: Chair Fassberg

Abstained: None

Motion Carried: 5/0

5. Discussion of updates to Section 17.30 (Signs) of the Calabasas Municipal Code to permit digital kiosks with security cameras in shopping centers.

Director Klein made a brief introduction and City Planner Bartlett followed with a presentation to the Commission.

Commissioners asked questions of Director Klein and City Planner Bartlett.

Following discussion, it was determined that further information and discussion would be needed. In order to facilitate further discussion, the Commissioners agreed to individually submit their questions and concerns to staff by August 1st.

Staff will analyze and respond to the questions and concerns at a future meeting of the Planning Commission.

Reports by the Director and Planning Commission:

6. Director's Report:

Director Klein reviewed the upcoming schedule for the Planning Commission. Additionally, he stated the West Village settlement project is scheduled for the August 18th City Council meeting.

7. Reports from Members of the Planning Commission:

None.

Adjournment:

Commissioner Washburn moved to adjourn and Commissioner Lia, seconded the motion.

At 7:51 PM, Vice Chair Harrison adjourned to the next regularly scheduled meeting of the Planning Commission on August 1, 2024.

These minutes reflect the actions taken by the Planning Commission at its meeting of July 18, 2024. For more information, or to view the meeting in its entirety, please select the website link below:

https://calabasas.granicus.com/MediaPlayer.php?view_id=4&clip_id=7744