

**RESOLUTION NO. 2024-01**

**A RESOLUTION OF THE ENVIRONMENTAL COMMISSION OF  
THE CITY OF CALABASAS, CALIFORNIA, SETTING THE  
REGULAR MEETING DATES AND TIMES FOR THE COMMISSION.**

**WHEREAS**, Calabasas Municipal Code, Section 2.39.050 - Regular meetings, establishes that regular meetings of the Environmental Commission shall be held not less than quarterly on a date established from time to time by resolution of the commission; and

**WHEREAS**, the Calabasas City Council passed and approved, on March 23, 2022, Resolution No. 2022-1769, which established that City commission meetings shall not begin earlier than 6:00 p.m.; that commission meetings shall end no later than 10:00 p.m.; and otherwise establishing protocols and procedures for the conduct of commission meetings; and

**WHEREAS**, the Commission wishes to establish an official meeting schedule by resolution;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

**SECTION 1.** The Commission has established an official meeting schedule by rescinding Resolution 2023-01 and adopting Resolution 2024-01. The Environmental Commission regular meetings are scheduled to occur quarterly on the First Tuesday of the month, at 6:00 p.m. in February, May, August, and November of each year, in the City Council Chambers at City Hall, 100 Civic Center Way. The Environmental Commission’s regular and special meetings may be held virtually or in person as determined by the City Manager in compliance with applicable law.

The Secretary of the Commission shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

**Resolution No. 2024-01 was adopted by the Environmental Commission at a regular meeting held on 6<sup>th</sup> day of August 2024 by the following vote:**

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

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David Cohan, Commission Chair

ATTEST:

APPROVED AS TO FORM:

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Curtis Castle, Staff Liaison

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Matthew T. Summers  
Colantuono, Highsmith & Whatley, P  
City Attorney

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Melanis Stepanian, Staff Liaison