

**MEETING MINUTES OF THE  
TRAFFIC AND TRANSPORTATION COMMISSION  
OF THE CITY OF CALABASAS, CALIFORNIA  
HELD TUESDAY, APRIL 23, 2024**

**OPENING MATTERS**

Call to Order/ Roll Call of Commission Members

Chair Patton called the meeting to order at 7:00 p.m.

Present: Chair Patton, Vice Chair Cassel, Commissioner Pashai, Commissioner Smith, Commissioner Reich, and Commissioner Tabandeh

Staff: Director Castle, Deputy Director Holden, Senior Civil Engineer Arrieta, Assistant Engineer Bezdecny, Consultants Tom Mericle and Fehr & Peers

The Pledge of Allegiance was led by Commissioner Smith

**APPROVAL OF THE AGENDA**

Minor spelling edit requested by staff. The agenda with edit approval carried unanimously.

**APPROVAL OF THE TRAFFIC AND TRANSPORTATION MEETING MINUTES FROM THE OCTOBER 27, 2023**

Staff requested edits to the meeting minutes of October 27, 2023. Approval of the Minutes of the October 27, 2023 Traffic and Transportation Commission with requested edits carried unanimously.

**PUBLIC COMMENT**

There were no public speakers/comments.

**AGENDA ITEMS**

**1. Adoption of Resolution No. 2024-02, rescinding Resolution No. 2022-01 and setting the regular meeting dates and times for the Commission.**

Deputy Director Holden presented the report.

***Action Requested: Staff recommends that the Traffic and Transportation Commission adopt Resolution No. 2024-02. MOTION CARRIED 5-0.***

**2. Update to Citywide Traffic Impact Fee Program**

Presentation by consultants Tom Mericle and Fehr & Peers

***Action Requested: Staff recommends that the Traffic and Transportation Commission recommend the Traffic Impact Fee for approval and escalate their recommendation to the City Council. MOTION CARRIED 5-0.***

**3. Traffic Safety Grant Applications - Presentation**

Senior Civil Engineer Arrieta and Assistant Engineer Bezdecny made the presentation. This was an informational item only and required no action from the Commission.

#### **4. Traffic Safety Updates**

Presented by Assistant Engineer Tra'a Bezdecny. This was an informational item only and required no action from the Commission.

#### **5. Transit Update - Presentation**

Presented by Assistant Engineer Tra'a Bezdecny. This was an informational item only and required no action from the Commission.

#### **DIVISION REPORT**

- Current Project Updates
- Public Works Citizen Requests

Deputy Director Holden presented the report.

#### **FUTURE AGENDA ITEM REQUESTS**

Request for an Annual Traffic Crash Report be brought forth to the Commission at a future date

#### **ADJOURNMENT**

***Chair Patton moved to adjourn the Traffic and Transportation Commission Meeting of Tuesday, April 23, 2024. MOTION CARRIED 5/0.***

The Traffic and Transportation Commission adjourned to the next regular scheduled meeting on Tuesday, July 23, 2024.