



CITY *of* CALABASAS

Planning Commission

July 18, 2024

Discussion of Proposed Ordinance to Allow Digital Kiosks with Security
Cameras in Commercial Shopping Centers

City Council's Intent and Direction

On June 19, 2024 the City Council discussed the possibility of allowing digital kiosks with security cameras in shopping centers, and directed Community Development Department staff to prepare a draft ordinance.



Improving Security at Commercial Shopping Centers



Incorporation of security camera surveillance into digital kiosks would assist law enforcement in protection of the safety and welfare of Calabasas citizens, businesses, and visitors.



Regulatory Parameters for Digital Kiosks

Objective is to establish a set of requirements and standards that strikes a balance between maximum security coverage and minimal sign clutter, while also providing for general public safety and welfare.

Requirements and standards for regulating digital kiosks would include:

- Allowable number of kiosks per center
- Allowable kiosk locations and spacing
- Allowable height, width, setback distances, etc.
- Display limitations (e.g. size, number per kiosk, brightness, etc.)
- Noise allowances and/or prohibitions



What is a Digital Kiosk?

“**Kiosk**” is a free-standing structure erected on a foundation and designed to provide advertising space for a group of buildings in a shopping center addressing a pedestrian audience. (ref. CMC 17.90.020.S)



“**Digital Kiosk**” is a kiosk which, in addition to exhibiting the standard characteristics of a kiosk, incorporates one or more digital display screens to convey information visually to passers-by. (*proposed definition*)

Allowable Number of Kiosks and Kiosk Placement Limitations

- Allowed in shopping centers located in the CR and CMU zoning districts and with at least 30,000 s.f. total building area;
- Maximum of one digital kiosk per 12,000 s.f.;
- There shall be at least 75 feet separation between individual digital kiosks at the same shopping center.



Calabasas Shopping Centers

Shopping Center (or Significant Tenant Names)	Location	Building Area
The Commons	4710 - 4799 Commons Way	220,607
Courtyard at the Commons	23731 - 23741 Calabasas Rd	88,362
Creekside Village (Albertson's)	26527 Agoura Rd	77,125
The Summit	26767 - 26799 Agoura Rd	70,433
Gelson's	22279 Mulholland Hwy	55,096
Malibu Canyon	26500 Agoura Rd	42,596
Las Virgenes Village	5727 Las Virgenes Rd	39,342
Vet Clinic, Taco Bell, Etc.	4937, 4955 Las Virgenes Rd	16,170
Green Basil, Laundromat, Pizza, Etc.	5657 Las Virgenes Rd	12,138
Post Office, Shibuya, Cafecito, Etc.	4774 Park Granada	11,556



Allowable Height, Width, & Setback Distances

- Digital kiosks shall be located on interior portions of the property only, and no less than 25 feet from the front property line;
- Digital kiosks shall not exceed 12 feet in height or 6 feet in width; and,
- No digital kiosk may be located in a manner that would impede required accessible paths of travel, required off-street parking or loading space, or emergency exiting from habitable structures located on, or adjacent to, the property.



An Illustrative Example



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Display Limitations and Noise Control

- Aggregate area of all display screens shall not exceed 75% of the total vertical surface area;
- Each individual digital screen shall be framed by other elements of the kiosk;
- Display screens shall operate no earlier than 7:00 a.m. and no later than 10:00 p.m.;
- Audio is prohibited; and,
- Light intensity shall not exceed three foot-candles above ambient lighting levels, measured at property lines.



Review and Approval Process

- Reviews and approvals of digital kiosk sign proposals would be via a Sign Permit.
- No Sign Program Amendment required
- No Scenic Corridor Permit required.



Role of the Planning Commission

- The proposal involves amending chapter 17.30 of the Land Use and Development Code (Title 17 of the City's Municipal Code) to allow for digital kiosk signs with security cameras in larger commercial shopping centers.
- Calabasas Municipal Code (CMC) chapter 17.76 requires proposed amendments of the Land Use and Development Code to be reviewed by the Planning Commission, with the Commission making a recommendation to the City Council.



Recommended Action

That the Commission provide input and direction to Staff regarding preparation of a draft ordinance to amend the Land Use and Development Code to allow digital kiosk signs with security cameras in shopping centers located in the Commercial Retail (CR) and Commercial Mixed-Use (CMU) zoning districts.

