



CITY of CALABASAS

Architectural Review Panel Meeting Minutes

Friday, May 24, 2024 at 2:30 PM

100 Civic Center Way

Calabasas, CA 91302

www.cityofcalabasas.com

IMPORTANT NOTICE REGARDING THE MAY 24, 2024 ARP MEETING:

The Architectural Review Panel reserves the right to alter the order of discussion in order to run an effective meeting. If you wish to assure yourself of hearing a particular discussion, please attend the entire meeting. Any written materials submitted to the Architectural Review Panel are public record under the California Public Records Act, unless otherwise prevented under federal law.

Opening Matters:

- Call to Order: Chair Shepphird called the meeting to order at 2:30 PM. Present were Chair Shepphird, and Panel members Moradi and Dabach.
- Announcements and Introductions - Introduction by Planner Joel Hayes that he is presenting both projects in place of Jaclyn Rackerby, Planner and Rachel Zadikov, Assistant Planner.

Oral Communication – Public Comment:

No members of the public present

Consent Items:

1. Approval of the Minutes: April 26, 2024 Panel member Moradi moved for approval on the April 26, 2024 minutes, Chair Shepphird seconded the motion.

Motion Carried: 2/0

Review Item(s):

2. **File No: MSCP-2023-002, SGN-2023-012:** Request for a Sign Permit and Minor Scenic Corridor Permit to install one non-illuminated freeway facing, building-mounted sign, and proposing to install a new sign panel at the existing

monument sign for the new tenant, Naked Wardrobe, located at 26541 Agoura Rd (APN: 2064-002-034) within the Commercial, Mixed Use (CMU) zoning district and Scenic Corridor (-SC) overlay zone.

Associate Planner Hayes provided an overview of the project.

Following discussion, Chair Shepphird made a motion to approve the project as is, Panel member Dabach, seconded the motion.

Motion Carried: 3/0

3. **File No:SPR-2023-006:** Request for a Site Plan Review for the construction of a 1,239 square-foot addition to the existing two-story residence located at 22611 Federalist Rd (APN: 2078-015-010) within the Residential Single-Family (RS) zoning district.

Associate Planner Hayes provided an overview of the project.

Following discussion, Panel member Dabach made a motion to approve the project as is, Panel member Moradi, seconded the motion.

Motion Carried: 3/0

Chair Shepphird adjourned to the Regular Meeting of the Architectural Review Panel on June 28, 2024 at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Architectural Review Panel decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

A copy of the Architectural Review Panel agenda packet, staff reports and supporting documents and any materials related to an item on this Agenda submitted to the Architectural Review Panel after distribution of the agenda packet are available for review by the public in the Community Development Department located at Calabasas City Hall, 100 Civic Center Way. City Hall office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday and 7:30

a.m. - 2:00 p.m. every Friday. If you have any questions regarding a particular project please contact the project planner.