



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JUNE 17, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: CURTIS CASTLE, P.E., PUBLIC WORKS DIRECTOR
HEATHER MELTON, LANDSCAPE DISTRICT MAINTENANCE
MANAGER**

**SUBJECT: ADOPTION OF RESOLUTION 2024-1910, AND RESOLUTION 2024-1911,
CERTIFYING THE RESULTS OF THE ASSESSMENT BALLOT
PROCEEDING WITH RESPECT TO THE PROPOSED ASSESSMENT
INCREASE FOR CALABASAS PARK ESTATES HOA ZONE 8 AND LAS
VILLAS HOA ZONE 11 WITHIN LANDSCAPE LIGHTING ACT DISTRICT
NO. 22**

MEETING

DATE: JUNE 26, 2024

SUMMARY RECOMMENDATION:

Now that the Council has considered all oral and written testimony and protests with respect to the proposed assessment increase for Fiscal Year 2024-2025, Council can close the public hearing and Adopt Resolution 2024-1910 and Adopt Resolution 2024-1911, certifying the results of the assessment ballot proceeding with respect to the proposed assessment increase for Calabasas Park Estates HOA and Las Villas HOA within Landscape Lighting Act District No. 22 (LLAD 22).

BACKGROUND:

The Landscape and Lighting Act of 1972 regulates the annual administration of special assessment districts. The City of Calabasas administers four Landscape Lighting Act Districts, as follows:

Landscape Lighting Act District No. 22 – Calabasas Park Area (LLAD 22)

Landscape Lighting Act District No. 24 – Lost Hills Road & The
Saratogas (LLAD 24)

Landscape Lighting Act District No. 27 – Las Virgenes Road (LLAD 27)

Landscape Lighting Act District No. 32 – Agoura Road/Lost Hills Road
Commercial District (LLAD 32)

The Districts were transferred to the City from Las Angeles County on July 1, 1995. In 1997, in compliance with new requirements imposed by the adoption of Proposition 218 in 1996, the assessments were submitted to property owners in an assessment ballot proceedings. Subsequent rate increases in some of the zones of the districts have also been approved following a balloting proceeding.

On April 24, 2024, the City Council approved resolutions initiating the annual proceedings in connection with these districts and declairing the council's intention to impose assessments for Fiscal Year 2024-2025. The Preliminary Engineer's Report approved by Council called for a ballot for an assessment increase for Calabasas Park Estates Zone 8 and Las Villas HOA Zone 11 in Landscape Lighting Act District No. 22 (LLAD 22). Therefore, pursuant to Proposition 218, a mail ballot proceeding was conducted for Calabasas Park Estates Zone 8 and Las Villas Zone 11 in order to seek property owner approval of the proposed increase. The public hearing with respect to the assessment increase was held on June 12, 2024. Property owners had the opportunity to return their ballots until the end of business day, June 12, 2024.

DISCUSSION/ANALYSIS:

The purpose of this agenda item is to adopt Resolution No. 2024-1910 and adopt Resolution No. 2024-1911, declaring and certifying the results of the balloting in connection with the proposed assessment increase.

On Monday, June 17, 2024 at 6:00 pm in the Calabasas City Hall Conference Room, the ballot count/tally of the Prop 218 process for the Calabasas Park Estates HOA Zone 8 and Las Villas HOA Zone 11 in Landscape Lighting Act District No. 22 (LLAD 22) was held. Ballot count were as follows:

**Prop 218 Process for the Landscape Lighting Act District No. 22
Calabasas Park Estates HOA – Zone 8**

	Total Yes Votes	Total No Votes
Calabasas Park Estates HOA Ballot Count	89	77

Total Ballots Mailed: 425
 Total Ballots Returned: 166 Ballots Returned %: 39%

Results of the ballot in connection with the proposed assessment increase for Calabasas Park Estates HOA Zone 8 is majority in favor, therefore approved.

**Prop 218 Process for the Landscape Lighting Act District No. 22
Las Villas HOA – Zone 11**

	Total Yes Votes	Total No Votes
Las Villas HOA Ballot Count	28	20

Total Ballots Mailed: 89
 Total Ballots Returned: 48 Ballots Returned %: 54%

Results of the ballot in connection with the proposed assessment increase for Las Villas HOA Zone 11 is majority in favor, therefore approved.

FISCAL IMPACT/SOURCE OF FUNDING:

The Landscape Lighting Act District Program is funded through dedicated special assessment funds.

Calabasas Park Estates Zone 8 Funding Source: Division: 322 – LLAD 22
 Las Villas HOA Zone 11 Funding Source: Division: 322 – LLAD 22

REQUESTED ACTION:

Now that the Council has considered all oral and written testimony and protests with respect to the proposed assessment increase for Fiscal Year 2024-2025, Council can close the public hearing and Adopt Resolution 2024-1910 and Adopt Resolution 2024-1911, certifying the results of the assessment ballot proceeding with respect to the proposed assessment increase for Calabasas Park Estates HOA Zone 8 and Las Villas HOA Zone 11 within Landscape Lighting Act District No. 22 (LLAD 22).

ATTACHMENTS:

- A. Resolution 2024-1910
- B. Resolution 2024-1911