



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

---

**DATE:** JUNE 10, 2024

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** SCOTT TRUJILLO, ASSISTANT CITY MANAGER  
MICHAEL KLEIN, COMMUNITY DEVELOPMENT DIRECTOR

**SUBJECT:** DISCUSSION OF UPDATES TO SECTION 17.30 (SIGNS) OF THE CALABASAS MUNICIPAL CODE TO PERMIT DIGITAL KIOSKS WITH SECURITY CAMERAS IN SHOPPING CENTERS

**MEETING**  
**DATE:** JUNE 19, 2024

---

**SUMMARY RECOMMENDATION:**

Provide direction to staff on potential updates to Section 17.30 (Signs) of the Calabasas Municipal Code (CMC) to permit digital kiosks with security cameras in shopping centers.

**BACKGROUND:**

On April 24, 2024, Mayor Weintraub and Councilmember Shapiro requested that a discussion to allow for digital kiosks with integrated security cameras at shopping centers be added to the future agenda list.

**DISCUSSION/ANALYSIS:**

Section 17.30 of the CMC regulates signage within the City of Calabasas, including prohibited signs such as any form of digital or animated signage. The following updates to Section 17.30 of the CMC should be considered in order to accomplish the request to permit digital kiosks with security cameras:

1. Consider exceptions to the prohibition of “digital” signs to narrowly allow for digital kiosks with security cameras in shopping centers with more than a specified amount of floor area.
2. Consider establishing standards for digital kiosks, such as height and location requirements. Furthermore, the standard could require the associated security camera to include a direct feed to the Sherriff Department.
3. Consider allowing other forms of digital signage, such as digital menu boards for existing drive thrus and price signs for gas stations.

The suggested amendments listed above would require Planning Commission review and recommendation to the City Council for adoption of an ordinance to modify relevant sections of Title 17 (Development Code) of the CMC. After Planning Commission review and recommendation, the City council has final decision-making authority to approve or deny a proposed ordinance.

**FISCAL IMPACT/SOURCE OF FUNDING:**

There is no cost to the City to discuss this item. Preparation of an ordinance can be accomplished by staff with input from the City Attorney, no additional funds are needed to move forward with an update.

**REQUESTED ACTION:**

Provide direction to staff on potential updates to the sign ordinance regarding digital kiosks.

**ATTACHMENTS:**

None