



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

---

**DATE: JUNE 11, 2024**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: KINDON MEIK, CITY MANAGER  
MICHAEL MCCONVILLE, DEPUTY CITY MANAGER**

**SUBJECT: DISCUSSION ON THE DEVELOPMENT OF A LEGISLATIVE  
PLATFORM**

**MEETING  
DATE: JUNE 19, 2024**

---

**SUMMARY RECOMMENDATION:**

Provide direction to staff on the development of a Legislative Platform.

**BACKGROUND:**

On December 15, 2023, the City Council adopted the development of a Legislative Platform on the Future Agenda Items Prioritization listing.

**DISCUSSION/ANALYSIS:**

The purpose of a Legislative Platform is to establish the City Council's positions on various legislative topics and matters of interest to the City, and to provide a policy framework for City staff to respond to proposed legislation in a timely manner.

Specifically, the statements outlined within a Legislative Platform are intended to assist the Mayor, Councilmembers, and staff, to pro-actively and appropriately address legislation that impacts the City's interests. Examples include correspondence from the Mayor or City Manager to the County, Legislature and/or

Congress, and collaborating, when appropriate, with the League of California Cities.

Similar to a Strategic Plan, a Legislative Platform also provides a mechanism for staff to better coordinate execution of the City Council's policies. By implementing and maintaining an active legislative advocacy program, the City Council and staff are fully apprised of evolving initiatives that may affect the City's key priorities, programs, or operations.

To initiate the development of a Legislative Platform, the City Council is being asked to consider the following:

1. Guiding principles or priorities to be addressed in the Legislative Platform.
2. Desired staff and City Council coordination with the development of a Legislative Platform, including consideration of an assignment to a Subcommittee.
3. The circumstances and procedures for staff taking action on items addressed in the Legislative Platform.

**FISCAL IMPACT/SOURCE OF FUNDING:**

Depending upon City Council direction, the development of a Legislative Platform can be accomplished by staff, along with input from the City Attorney or other City consultants currently under contract.

**REQUESTED ACTION:**

Provide direction to staff on the development of a Legislative Platform.

**ATTACHMENTS:**

- A. 2021 City of Agoura Hills Legislative Platform
- B. 2021 City of Westlake Village Legislative Platform
- C. 2023-24 League of California Cities, Los Angeles County Division, Legislative Platform