



CITY of CALABASAS

**CITY COUNCIL AGENDA
SPECIAL MEETING
WEDNESDAY, JUNE 19, 2024 - 7:00 P.M.
COUNCIL CHAMBERS
100 CIVIC CENTER WAY
CALABASAS, CA 91302
www.cityofcalabasas.com**

The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at www.cityofcalabasas.com/ctvlive.

The City Council reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The public may speak on a closed session item prior to Council's discussion. To do so, a speaker card must be submitted to the City Clerk at least five minutes prior to the start of closed session. The City values and invites written comments from residents on matters set for Council consideration. **In order to provide councilmembers ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Monday prior to the meeting. Note: Any written materials submitted to the City Council are public record under the Public Records Act.**

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any City Council decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

[Gov. Code Section 84308](#): Parties to any proceeding involving a license, permit, or other entitlement for use pending the City Council must disclose any campaign contribution over \$250 (aggregated) within the preceding 12 months made by the party, their agent, and those required to be aggregated with their contributions under **[Gov. Code Section 82015.5](#)**. The disclosure must include the amount contributed and the name(s) of the contributor(s).

OPENING MATTERS

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance
Approval of Agenda

PRESENTATIONS

- To Communications Director, Michael Russo for his years of service to the City

ANNOUNCEMENTS/INTRODUCTIONS

ORAL COMMUNICATION – PUBLIC COMMENT

CONSENT ITEMS

1. [Adoption of Resolution No. 2024-1905, approving the Annual Investment Policy for Fiscal Year 2023-24 and rescinding Resolution No. 2023-1841](#)

NEW BUSINESS

2. [Consideration of a proposed Ordinance of the City of Calabasas to protect Open Space in the City by requiring two-thirds Voter approval of development on lands designated Open Space – Resource Protection \(OS-RP\) by the Land Use Map of the Calabasas General Plan, with certain exceptions.](#)

CONTINUED BUSINESS

3. [City Manager Recommended Budget for Fiscal Year \(FY\) 2024-25 and 2025-26 – Second Presentation](#)

FUTURE INFORMATION/AGENDA ITEMS

4. Direction from Council on requested agenda items
 - A. [City Legislative Platform](#)
 - B. Digital Kiosks with Security Cameras
5. New requests for future information/agenda items

TASK FORCE REPORTS

CITY MANAGER'S REPORT

ADJOURN


The City Council will adjourn to a regular meeting on Wednesday, June 26, 2024, at 6:00 p.m.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 5, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: RON AHLERS, CHIEF FINANCIAL OFFICER 

SUBJECT: ADOPTION OF RESOLUTION NO. 2024-1905, APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2023-24 AND RESCINDING RESOLUTION NO. 2023-1841

MEETING DATE: JUNE 19, 2024

SUMMARY RECOMMENDATION:

Staff recommends the City Council adopt Resolution NO. 2024-1905 approving the annual Investment Policy for fiscal year (FY) 2023-24 and rescinding resolution no. 2023-1841.

BACKGROUND:

California Government Code 53646 reads:

In the case of any other local agency, the treasurer or chief fiscal officer of the local agency may annually render to the legislative body of that local agency and any oversight committee of that local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting. Any change in the policy shall also be considered by the legislative body of the local agency at a public meeting.

Effective January 1, 1996, State law permits the City Council to annually review and adopt the City of Calabasas' (City) Investment Policy at a public meeting (California Government Code (CA GC) § 53646). The annual investment policy update ensures

consistency with respect to current laws and allows the City Council to review portfolio objectives. There are no changes to the Investment Policy.

DISCUSSION/ANALYSIS:

The City Treasurer is recommending the City Council adopt the Investment Policy for the City. No changes have been made since last year's adoption.

FISCAL IMPACT/SOURCE OF FUNDING:

None.

REQUESTED ACTION:

Adopt Resolution No. 2024-1905 approving the annual Investment Policy for FY 2023-24 and rescinding resolution no. 2023-1841.

ATTACHMENTS:

Resolution No. 2024-1905

Exhibit A INVESTMENT POLICY

RESOLUTION NO. 2024-1905

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2023-24 AND RESCINDING RESOLUTION NO. 2023-1841.

WHEREAS, Municipal Code Section 2.16.020 (J) states that the City Treasurer, under the direction of the City Manager, shall invest surplus funds of the City in accordance with the provisions of Government Code Section 53600, et seq. and of the Investment Policy; and

WHEREAS, said Municipal Code Section and California Government Code Section 53646(a) requires the City to annually render to the City Council a statement of investment policy for consideration; and

WHEREAS, the City Treasurer has prepared an Investment Policy for City Council consideration as per attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

SECTION 1. The annual Investment Policy attached hereto as "Exhibit A" has been reviewed in a public meeting and is hereby adopted for fiscal year 2023-24.

SECTION 2. The City Council hereby delegates the duties of the City Treasurer to the Chief Financial Officer for a one year period as per State of California, Government Code Section 53607.

SECTION 3. City Council Resolution No. 2023-1841 is hereby rescinded.

SECTION 4. The City Clerk shall certify to the adoption and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 19th day of June 2024.

Honorable Alicia Weintraub, Mayor

ATTEST:

Analuz Mendoza, Interim City Clerk

APPROVED AS TO FORM:

Matthew T. Summers, City Attorney
Colantuono, Highsmith & Whatley, PC
City Attorney

EXHIBIT A TO
RESOLUTION NO. 2024-1905

**CITY OF CALABASAS
INVESTMENT POLICY**

PURPOSE:

- A. This investment policy is set forth by the City of Calabasas (City) for the following purposes:
1. To establish a clear understanding for the City Council (Council), City management, responsible employees and third parties of the objectives, policies and guidelines for the investment of the City of Calabasas' idle and surplus funds.
 2. To offer guidance to investment staff and any outside advisers on the investment of City funds.
 3. To establish a basis for evaluating investment results.
- B. The general purpose of this Investment Policy is to outline a philosophy and attitude which will guide the investment of City funds toward the desired investment goals. It is intended to be sufficiently specific to be meaningful, yet adequately flexible to be practical.

POLICY:

It is the policy of the City of Calabasas to invest public funds in a manner that will provide the highest investment return with maximum security while meeting the daily cash flow demands of the City and conforming to all State and local statutes governing the investment of public funds.

1.0 SCOPE:

This Investment Policy applies to all cash assets of the City of Calabasas. Cash held by the City shall be pooled in order to more effectively manage City cash resources. All pooled funds are accounted for in the City of Calabasas' Comprehensive Annual Financial Report and include: General Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Enterprise Funds, Internal Service Funds, and Agency Funds.

2.0 PRUDENCE:

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states that investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

It is the City's full intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars. However, it is realized that market prices of securities will vary depending on economic and interest rate conditions at any point in time. It is further recognized, that in a well-diversified investment portfolio, occasional measured losses are inevitable due to economic, bond market or individual security credit analysis. These occasional losses must be considered within the context of the overall investment program objectives and the resultant long term rate of return.

The City Treasurer and other individuals assigned to manage the investment portfolio, acting within the intent and scope of the investment policy and other written procedures and exercising due diligence, shall be relieved of personal responsibility and liability for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

3.0 OBJECTIVES:

The cash management system of the City of Calabasas is designed to accurately monitor and forecast expenditures and revenues, thus insuring the investment of monies to the fullest extent possible. The City strives to maintain the level of investment of idle funds as near to 100% as possible. Consistent with this factor, investments are made under the terms and conditions of Sections 53600-53683 of the Government Code of California. Criteria for selecting investments and the absolute order of priority shall be:

- 3.1 Safety. Safety of principal is the foremost objective of the investment program. Investments of the City of Calabasas shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio by mitigating the two types of risk: credit risk and market risk.
 - 3.1.1 Credit Risk. Credit risk is defined as the risk of loss due to failure of the issuer of a security. This risk shall be mitigated by investing in investment grade securities and by diversifying the investment portfolio so that the failure of any one issuer does not unduly harm the City's capital base and cash flow.
 - 3.1.2 Market Risk. Market risk is defined as market value fluctuations due to overall changes in the general level of interest rates. This risk shall be mitigated by limiting: the average maturity of the City's investment portfolio to three years, the maximum maturity of any one security to five years, structuring the portfolio based on historic and current cash flow analysis, eliminating the need to sell securities prior to maturity and avoiding the purchase of long term securities for the sole purpose of short term speculation.
- 3.2 Liquidity. The City's investment portfolio shall be structured in a manner which will provide funds from maturing securities and interest payments to meet anticipated cash flow demands.
- 3.3 Yield. The City of Calabasas' investment portfolio shall be designed with the objective of attaining a market rate of return throughout market and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio.

4.0 STRUCTURE AND RESPONSIBILITY:

This section of the Investment Policy defines the overall structure of the investment management program.

- 4.1 Authority to manage the City of Calabasas' investment program is derived from the Government Code of California, Section 53600 *et seq.*, and the City of Calabasas Municipal Code.
 - 4.1.1 Responsibilities of the City Council. The City Council shall consider and adopt a written Investment Policy in accordance with Section 13 of this policy. As provided in this policy, the Council shall receive and review quarterly Investment Reports.
 - 4.1.2 Responsibilities of the City Manager. The City Manager is responsible for directing and supervising the City Treasurer. The City Manager is also responsible to keep the City Council fully advised of the investment portfolio and as to the financial condition of the City.
 - 4.1.3 Responsibilities of the City Treasurer. The City Treasurer is appointed by the City Manager and is subject to his/her direction and supervision. The City Treasurer is charged with responsibility for the conduct of all treasury functions, including the custody and investment of City funds and the development of procedures to implement this Investment Policy.

Under general direction of the City Manager, the City Treasurer shall have responsibility for all decisions and activities of the City's investment program. The City Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

5.0 AUTHORIZED FINANCIAL INSTITUTIONS AND BROKER/DEALERS:

The City Treasurer will maintain a list of financial institutions authorized to provide investment services. No public deposit shall be made except in a qualified public depository as established by State law. In addition, a list will also be maintained of approved security broker/dealers selected by creditworthiness who are authorized to provide investment services in the State of California. These may

include "primary" dealers or regional dealers. All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the City Treasurer with the following:

1. Audited financial statements for the institutions three most recent fiscal years.
2. Completed financial institution or broker/dealer questionnaire.
3. A statement certifying that they have reviewed the City's Investment Policy and that all securities offered to the City shall comply fully with all provisions of the California Government Code and with this Investment Policy.

Selection of financial institutions and broker/dealers authorized to engage in transactions with the City shall be at the sole discretion of the City. An annual review of the financial condition of qualified bidders will be conducted by the City Treasurer.

6.0 AUTHORIZED AND SUITABLE INVESTMENTS:

All investments shall be made in accordance with Sections 53600 *et seq.*, of the Government Code of California. Within the context of limitations, the following investments are authorized, as further limited herein:

- 6.1 PERMITTED INVESTMENTS under this policy shall include:
 - 6.1.1 U.S. Treasury Bills, Notes and Bonds: provided that the stated final maturity of such security does not exceed five (5) years from the date of purchase.
 - 6.1.2 Federal Agency debentures and mortgage-backed securities with a final maturity not exceeding five (5) years from the date of purchase issued by the Government National Mortgage Association (GNMA).
 - 6.1.3 Federal Instrumentality (government sponsored enterprise) debentures, discount notes, bullets, callables and step-up securities, with a final maturity not exceeding five (5) years from the date of purchase, issued by the following only: Federal Home Loan Banks (FHLB), Federal

National Mortgage Association (FNMA), Federal Farm Credit Bureau (FFCB), Federal Home Loan Mortgage Corporation (FHLMC), Federal Agricultural Mortgage Corporation (FAMCA) and Student Loan Marketing Association (SLMA).

- 6.1.4 Time Certificates of Deposit, nationally or state-chartered banks; savings or federal associations; state or federal credit unions; or federally licensed or state licensed branches of foreign banks: Deposits should not exceed five-year maturity and shall be collateralized as specified in paragraph 6.3 of this policy or FDIC, NCUA or State insured up to \$250,000.
- 6.1.5 Negotiable Certificates of Deposit issued by nationally or state-chartered banks; savings or federal associations; state or federal credit unions; or federally licensed or state licensed branches of foreign banks. Purchases may not exceed 30% of the portfolio and final maturity may not exceed five (5) years from date of purchase.
- 6.1.6 Banker's Acceptances, Foreign/Domestic, with a minimum rating of "A1" by Standard & Poor's or "P1" by Moody's (prime) rating provided that the acceptances are eligible for purchase by the Federal Reserve System and the maturity does not exceed 180 days maturity or 40% of the total portfolio.
- 6.1.7 Commercial Paper: Short-term instruments with fixed coupons, fixed maturity and no call provisions issued by corporations organized and operating within the United States, with an "A1/P1" (prime) rating or better. Purchases may not exceed 270 days maturity or 25% of the portfolio.
- 6.1.8 Medium-term Corporate Notes of a maximum of five years until maturity issued by corporations organized and operating within the United States and rated in the rating category of "A-" or better of Moody's Investment Services, Inc. and Standard and Poor's Corporation. Purchases may not exceed 30% of the portfolio.
- 6.1.9 Repurchase Agreements with a maximum maturity of one year. Repurchase Agreements will only be with primary dealers of the Federal Reserve Bank of New York, and who have long-term debt rated in the

“AAA” or “AA” categories of Moody’s Investment Services, Inc. or Standard and Poor’s Corporation. Investments will be collateralized as specified in paragraph 6.3 of this Investment Policy.

- 6.1.10 Money Market Funds registered under the Investment Company Act of 1940 which (1) are “no-load” (meaning no commission or fee shall be charged on purchases or sales of shares); (2) have a constant daily net asset value per share of \$1.00; (3) invest only in the securities and obligations authorized in this investment policy and (4) have a rating of at least two of the following: AAAM by Standard and Poor’s, Aaa by Moody’s or AAA/V1+ by Fitch. The aggregate investment in money market funds shall not exceed 20% of the City’s total portfolio.
- 6.1.11 County Pooled Investment Funds in accordance with the laws and regulations governing those Funds and State law (GC 53684)
- 6.1.12 State of California pooled “Local Agency Investment Fund” in accordance with the laws and regulations governing those Funds and State law (GC 16429.1 et seq.).
- 6.1.13 Insured deposits: Deposits not exceeding \$250,000 shall be permitted only in those financial institutions that are active members of the Federal Deposit Insurance Corporation (FDIC) and provided that the final maturity does not exceed five (5) years from date of purchase.
- 6.1.14 The “Sweep” account for the overnight investment of idle funds shall be subject to this policy.
- 6.1.15 City of Calabasas bonds provided that the stated final maturity of such security does not exceed five (5) years from the date of purchase.
- 6.1.16 Registered state warrants, treasury notes or bonds of the State of California. Registered treasury notes or bonds from any of the remaining 49 States. The stated final maturity of such security shall not exceed five (5) years from the date of purchase. Rated in the rating category of “A-” or “A-1” or better of Moody’s Investment Services, Inc. and Standard and Poor’s Corporation.

6.1.17 Bonds, notes, warrants, or other indebtedness of any local government agency within California. The stated final maturity of such security shall not exceed five (5) years from the date of purchase. Rated in the rating category of "A-" or "A-1" or better of Moody's Investment Services and Standard and Poor's.

6.2 Securities may be sold at a loss in order to improve the risk or return characteristics of the portfolio, to prevent anticipated further erosion of principal or when trading for securities that result in an expected net economic gain to the City.

If securities owned by the City are downgraded by both Moody's and S&P to a level below the quality required by this Investment Policy, it shall be the City's policy to sell such securities promptly.

6.3 Collateralization. Investments in time certificates of deposit shall be fully insured for the entire term of the certificate by the Federal Deposit Insurance Corporation (FDIC). The FDIC limit has been established by the Congress at \$250,000.00. Investments in time certificates of deposit in excess of the limit shall be properly collateralized. Section 53652 of the California Government Code requires that the depository pledge securities with a market value of at least 10% in excess of the City's deposit as collateral in government securities, and 50% in excess of the deposit as collateral in mortgage pools. Section 53649 of the California Government Code specifies that the City Treasurer is responsible for entering into deposit contracts with each depository.

Investments in repurchase agreements must also be collateralized. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest.

7.0 SAFEKEEPING AND CUSTODY:

All securities transactions entered into by the City of Calabasas shall be conducted on a delivery-versus-payment (DVP) basis. All securities will be held by a third-party custodian, which shall be a bank trust department, designated by the City Treasurer and evidenced by monthly custodial statements.

8.0 INTERNAL CONTROL:

The City Treasurer shall establish and maintain a system of appropriate internal controls to ensure compliance with policies and procedures. The controls are designed to prevent losses of public funds arising from fraud, error or imprudent actions by employees and officers of the City. The most important controls are: separation of duties, separation of transaction authority from accounting and bookkeeping, third-party custody of securities, delegation of authority, written confirmation of telephone transactions, documentation of transactions and strategies, and periodic review of controls.

9.0 ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City, particularly with regard to the time of purchases and sales.

10.0 INTEREST EARNINGS:

All moneys earned and collected from investments authorized in this policy shall be allocated quarterly to various fund accounts based on the monthly cash balance in each fund as a percentage of the entire pooled portfolio.

11.0 REPORTING AND REVIEWS:

The City Treasurer shall review and render quarterly reports to the City Manager and City Council in compliance with California Government Code Section 53646(b). These reports will include the face amount of the cash investment, the classification of the investment, the name of the institution or entity, the rate of interest, the maturity date, the current market value and accrued interest due for all securities.

Additionally, the report will include the amount held by the City's deferred compensation administrator(s) and a statement of the portfolio's compliance with the City's investment policy and a statement denoting the City's ability to meet its expenditure requirements for the next six months.

12.0 LEGISLATIVE CHANGES:

Any State of California legislative action, that further restricts allowable maturities, investment types or percentage allocations, will be incorporated into the City of Calabasas Investment Policy and supersede any and all previous applicable language.

13.0 INVESTMENT POLICY ADOPTION:

The City of Calabasas Investment Policy shall be adopted by Resolution of the City Council on an annual basis. This Investment Policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity and yield, and its relevance to current law and financial and economic trends. Any amendments to the policy shall be forwarded to City Council for approval.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JUNE 10, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: MATTHEW SUMMERS, CITY ATTORNEY
KINDON MEIK, CITY MANAGER**

SUBJECT: CONSIDERATION OF A PROPOSED ORDINANCE OF THE CITY OF CALABASAS TO PROTECT OPEN SPACE IN THE CITY BY REQUIRING TWO-THIRDS VOTER APPROVAL OF DEVELOPMENT ON LANDS DESIGNATED OPEN SPACE – RESOURCE PROTECTION (OS-RP) BY THE LAND USE MAP OF THE CALABASAS GENERAL PLAN, WITH CERTAIN EXCEPTIONS.

MEETING

DATE: JUNE 19, 2024

EXECUTIVE SUMMARY:

The City’s existing voter-approved open space protection measure, Calabasas Municipal Code section 17.16.030, prohibits a General Plan amendment of any lands designated Open Space-Recreational (OS), Open Space-Resource Protection (OS-RP), or Public Facilities-Recreational (PF-R) in the Calabasas General Plan for non-open space uses without two-thirds voter approval, subject to limited exceptions.

The proposed ordinance strengthens the City’s current open space protections by definitively prohibiting development within any lands designated OS-RP, subject to limited exceptions.

The proposed ordinance would also prohibit any amendment to the Calabasas General Plan changing any land designated OS-RP by the Land Use Map of the Calabasas General Plan as of its effective date, to any other open space land use designation, subject to limited exceptions.

The Open Space Taskforce (Taskforce) recommends that the proposed ordinance eventually be submitted to the voters for approval. Presently, however, the Taskforce's recommendation is for the City Council to adopt the proposed ordinance after additional feedback from the public, affected residents and property owners, and the Planning Commission to allow the City Council an opportunity to refine the City's open space regulations before submitting to the voters.

Additionally, this proposed ordinance requires a concurrent remapping of certain already developed parcels designated OS-RP to other appropriate land use designations and zones. Therefore, prior to the adoption of the proposed ordinance, the Taskforce recommends the City Council take these actions:

- Direct the Taskforce and staff to hold a public workshop and informational meetings with affected residents and property owners to refine the list of parcels needing to be remapped/rezoned; and
- Consider revising the language of the proposed ordinance, based on public and owner/resident feedback, if any; and
- Present the proposed ordinance (with any revisions) and the revised land use designation and zoning maps to the Planning Commission for consideration at a public hearing; and
- Present a final draft of the ordinance and the revised land use designation and zoning maps, inclusive of the aforementioned feedback, to the City Council for consideration in a public hearing.

If the City Council adopts the open space protections ordinance and revised land use designation and zoning maps, then the City Council may later submit said ordinance to the City's voters in the next special or general election to strengthen the protections. As an alternative, the City Council could, at the June 26, 2024 meeting, submit the proposed ordinance to the voters at the November 5, 2024 election.

DISCUSSION/ANALYSIS:

Background

Calabasas voters and the City Council have long protected open space, including by adopting Measure D in 2005 to require two-thirds voter approval before any land designated open space in OS-RP, OS-R, or PF-R in the General Plan, can be redesignated to a non-open space land use. In 2015, the Council asked, and the City's voters approved, Measure O to remove the sunset date of Measure D, making permanent the requirement to protect and preserve the existing areas of open space designated OS-RP, OS-R, or PF-R in the General Plan unless their redesignation for non-open land uses is approved by two-thirds of the City's voters.

In an effort to enhance the City's open space protections, the City Council directed the Taskforce to evaluate opportunities to strengthen the preservation of open space areas and promote the protection of native habitat conditions.

Open Space Taskforce – Preparation of Proposed Open Space Ordinance

The Taskforce met with City staff, the City Attorney, and Sunny Soltani and Pam Lee of Aleshire & Wynder as outside counsel, and wrote the attached draft ordinance to strengthen the City's open space protections.

The proposed ordinance directly prohibits development on land designated Open Space-Resource Protection (OS-RP) in the City's General Plan. "Development" under the proposed ordinance includes, among others, grading or construction activity, soil disturbance, changes in density or intensity of land use, and alterations in terrain or vegetation. If any development on such land is proposed, it must first obtain two-thirds voter approval.

Understanding that there will be instances related to public health, safety, or welfare necessitating action prior to obtaining a two-thirds voter approval, the proposed ordinance allows for the following narrow set of exceptions:

- Development necessary to respond to a declared emergency or imminent threat to public health, safety, or welfare;
- Development in support of open space uses (such as fencing, trails, restrooms, etc.), development for public purpose uses for land owned by a public agency or a public utility, the repair/maintenance of existing utility

facilities, or nuisance abatement activities, provided that such action is first approved by a two-thirds majority of the City Council;

- Vegetation removal for fire prevention/fuel modification, as ordered by the Los Angeles County Fire Department or other public agencies; and
- Development necessary to avoid a taking, existing vested rights, and certain development.

Moreover, the proposed ordinance also prohibits changing land designated OS-RP in the City's General Plan to another land use designation without first obtaining two-thirds voter approval.

In addition to this proposed ordinance, the General Plan land use designation map will need to be amended to change the General Plan land use designation and zoning of some parcels, for the new ordinance to achieve the intended effect – preserving natural, undisturbed, undeveloped hillsides and open spaces, but not preventing changes to existing homes and developed recreational and public facilities.

There are certain parcels in the OS-RP land use designation with existing single-family homes that would be changed to residential land use designations and zoning. Other parcels in the OS-RP land use designation are existing public and private recreational and utility facilities that would be changed to recreational or public facility land use designations and zoning. The Community Development Department is preparing the list of specific affected parcels and proposed new land use designations and zoning districts for public review and comment.

Taskforce Recommended Next Steps – Public Workshop and Informational Meetings, Hearings, and Ordinance Adoption, then Voter Approval to Follow

The Taskforce recommends the City Council direct the Taskforce and staff to move this forward by next holding a public education workshop and meetings with owners of affected parcels. The workshop and meetings would explain the purpose and effect of the proposed ordinance and the specific parcels proposed to be remapped, and provide a forum for community members and residents to ask questions and understand how the proposed ordinance will help the City better protect open space while not adversely affecting current residents.

Once the public workshop and informational meetings are completed, and taking into consideration the feedback from community stakeholders, staff will further refine the proposed revised General Plan land use designations and zoning designations of affected parcels and the proposed ordinance. From there, the City will hold public hearings at the Planning Commission and City Council regarding the proposed new open space protection ordinance and revised General Plan land use designations and zoning maps, ending with adoption of the ordinance by the City Council, as desired.

Adopting the proposed open space protection ordinance as a Council-adopted ordinance will allow the City to fine-tune the City's open space protections before submitting it to the voters. Once all refinements to the ordinance are adopted, as applicable, the City Council can submit the open space protection ordinance to voters at a future general or special election. Once adopted by the City's voters, the ordinance can be changed only by the City's voters.

As an alternative, the City Council could, at the June 26, 2024 meeting, submit the proposed ordinance to the voters at the November 5, 2024 election.

REQUESTED ACTION:

Direct the Open Space Taskforce and Staff to Move Forward with informational meetings and a public workshop and Public Hearing Consideration of a Proposed Ordinance of the City of Calabasas to Protect Open Space in the City by Requiring Two-Thirds Voter Approval of Development on Lands Designated Open Space – Resource Protection (OS-RP) by the Land Use Map of the Calabasas General Plan, Subject to Certain Exceptions.

ATTACHMENT:

Draft Proposed Open Space Protections Ordinance

ORDINANCE NO. 2024-__

AN ORDINANCE OF THE CITY OF CALABASAS, CALIFORNIA, ADDING SECTION 17.16.035 TO THE CALABASAS MUNICIPAL CODE TO PROTECT OPEN SPACE IN THE CITY BY RESTRICTING DEVELOPMENT ON LANDS DESIGNATED OPEN SPACE – RESOURCE PROTECTION (OS-RP) BY THE LAND USE MAP OF THE CALABASAS GENERAL PLAN, WITH CERTAIN EXCEPTIONS.

THE CITY COUNCIL OF THE CITY OF CALABASAS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Purpose. The existing areas of open space in the City of Calabasas are a precious and finite resource in an increasingly urban society. The prevalence of open space in Calabasas contributes greatly to the health, safety, and quality of life of the community. This Ordinance protects, preserves and enhances the existing open space in the City and is in furtherance of the following goals:

- (a) To preserve protected open space in the City, by allowing only uses of such land that are consistent with the General Plan, applicable Specific Plans and the City’s zoning ordinance;
- (b) To encourage the preservation of natural resources, promote the protection of natural habitat in its unaltered or least altered, present condition, and maintain the conservation of private and public outdoor recreational uses allowed in open space areas by State and local law;
- (c) To protect the community’s health and safety and to maintain the character of the City; and
- (d) To reserve to the voters of the City the ultimate determination whether protected open space land designated as Open Space – Resource Protection (OS-RP) by the Calabasas General Plan land use map should be altered and developed.

The preservation of existing protected open space in the City and open space acquired or designated in the future is necessary to protect the health, safety, and quality of life in the City. This Ordinance works in conjunction with the City’s existing voter-approved open space protection measure (as codified in Section 17.16.030 of the Calabasas Municipal Code), which prohibits a General Plan amendment of any lands designated Open Space – Recreational (OS-R), Open Space – Resource Protection (OS-RP), or Public Facilities – Recreational (PF-R) in the Calabasas General Plan for non-open space uses without two-thirds voter approval or certain exceptions. This Ordinance adds to the existing open space protections by definitively prohibiting development, as defined, within any lands designated OS-RP,

without two-thirds voter approval or certain exceptions. This Ordinance also prohibits any amendment to the Calabasas General Plan redesignating any land OS-RP by the Land Use Map of the Calabasas General Plan as of the date of adoption, to any other land use designation, without two-thirds voter approval or certain exceptions.

SECTION 2. Findings. In view of all of the evidence and based on the foregoing, the City Council makes the following findings for this Ordinance, which is a development code amendment, pursuant to paragraph B of Section 17.76.050 of the Calabasas Municipal Code:

1. ***The proposed amendment is consistent with the goals, policies, and actions of the General Plan.***

The proposed Ordinance meets this finding because it furthers the Calabasas General Plan Open Space Element's objective of maintaining a citywide open space system that conserves natural resources, preserves scenic beauty, promotes a healthful atmosphere, and protects public safety. This Ordinance limits development on open space lands designated as OS-RP, unless such development meets certain exceptions, in an effort to maintain and preserve the land in its most natural or least altered, present condition.

In addition, this Ordinance's restrictions on development on open space land designated as OS-RP furthers the General Plan's Open Space Element Policy III-3, by limiting the permitted intensity of development of open space land to avoid significant impacts to sensitive environmental features, such as woodlands, wildlife habitats, and riparian areas. By restricting development and limiting soil disturbance, this Ordinance also furthers the General Plan's Open Space Element Policy III-5, by limiting landform modifications and preserving ridgelines and other significant landforms.

2. ***The proposed amendment would not be detrimental to the public interest, health, safety, convenience or welfare of the City.***

This Ordinance is not detrimental to the public interest, health, safety, convenience or welfare of the City or its residents because it promotes natural habitat preservation, conservation of natural resources, and maintains the visual character of open space land. The Ordinance furthers public health, safety, and convenience by limiting development in areas of high fire severity zones, allows for vegetation removal for fuel modification purposes, and improves the quality of life of the community by ensuring maintenance of passive recreational use and protection of important environmental resources. As a result, the proposed Ordinance meets this finding.

3. ***The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).***

The City Council finds the adoption of this ordinance is exempt from review under the California Environmental Quality Act as action taken to protect the environment and to protect the City's natural resources. Under § 15307 and § 15308 of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the California Environmental Quality Act.

4. *The proposed amendment is internally consistent with other applicable provisions of this development code.*

This Ordinance ensures that development within land designated OS-RP in the General Plan is consistent with allowable development within the Development Code. Furthermore, this Ordinance provides greater clarity on how to implement existing open space regulations within the Development Code. As a result, the proposed Ordinance meets this finding.

SECTION 3. Code Amendment. Chapter 17.16 [Special Purpose Districts] of the Calabasas Municipal Code is hereby amended by adding Section 17.16.035, to read in its entirety as follows:

"17.16.035 – Voter approval required for development on lands designated Open Space – Resource Protection (OS-RP) by the Land Use Map of the Calabasas General Plan; exceptions.

A. Development is prohibited on any property, or portion thereof, in the city that is designated OS-RP by the Land Use Map of the Calabasas General Plan, as of the date of adoption of this section, unless such proposed development is approved by two-thirds of the voters of the city casting votes on the question at a lawfully called election. Prior to the placement of such proposed development on a ballot, the city shall follow the procedures required by local, state, and federal law, including the California Environmental Quality Act, Public Resources Code Sections 21000 *et seq.* Approval of any proposed development of any property in the city that is designated OS-RP by the Land Use Map of the Calabasas General Plan as of the date of adoption of this section may take effect only upon two-thirds approval of those casting votes on the question in the applicable city election.

B. As used in this section, "development" means any grading or construction activity, including, but not limited to: (i) any construction, reconstruction, demolition, placement, erection, expansion, or alteration of any structure; (ii) any excavation, removal, mining, addition, or extraction of soil or any materials; (iii) any change in the density or intensity of use of land; (iv) any subdivision pursuant to the Subdivision Map Act (commencing with Section 66410 of the Government Code),

and any other division of land, including lot splits, except where the land division is brought about in connection with the purchase of such land by a public agency or qualified nonprofit organization for passive recreational use or permanent preservation; or (v) any alteration of the land, its terrain, contour, or vegetation.

- C. As used in this section, "structure" includes, but is not limited to, any building, road, pipe, drain, channel, flume, conduit, siphon, aqueduct, telephone line, or electrical power transmission and distribution line.
- D. Exceptions. The requirements of this section shall not apply to:
 - 1. Development in response to a declared state of emergency under chapter 2.44 of this code or as declared under other local, state, or federal law, or in response to an imminent threat to public health, safety, or welfare requiring immediate action to prevent or mitigate loss of, or damage to, life, health, property, or essential public service, as determined necessary by the City Manager.
 - 2. Development facilitating any of the following land uses, if approved by a two-thirds majority of the City Council:
 - a. Uses permitted in the PF zoning district, but solely for land owned by a public agency or a public utility;
 - b. Uses in support of open space uses, including, but not limited to, parking facilities, informational or directional signage, fencing, trails, small shade structures, benches, restrooms, and drinking fountains, provided that such supportive uses minimize environmental impacts to natural habitat;
 - c. Public utility facilities, including, but not limited to, electrical lines, telephone lines, water/sewer pipelines, and wireless telecommunication facilities;
 - d. The repair, replacement, or maintenance of private utility facilities that exist on the property, as of the date of adoption of this section; and
 - e. Vegetation removal for fire prevention/fuel modification, environmental protection, or the abatement of any condition or nuisance that is a serious and imminent danger to the public.
 - 3. Vegetation removal for fire prevention/fuel modification, as ordered by the Los Angeles County Fire Department or other public agency having authority over such vegetation removal.

4. Development that the city council, on the advice of the city attorney, determines is necessary to avoid an unconstitutional taking of private property or otherwise required by law.
 5. Development pursuant to a project that has been granted vested rights or entitlements under this code or under some other lawfully enforceable agreement between the city and the project applicant, as of the date of adoption of this section.
- E. Any land designated OS-RP by the Land Use Map of the Calabasas General Plan after the date of adoption of this section shall become subject to the requirements of this section upon such designation.
- F. No amendment to the General Plan or any specific plan that would redesignate any property, or portion thereof, in the city designated OS-RP by the Land Use Map of the Calabasas General Plan as of the date of adoption of this section, to any other land use designation shall be effective for any purpose until that amendment has been approved by two-thirds of the voters of the city casting votes on the question. Before the placement of such amendment on the ballot, the city shall follow the procedures required by local, state, and federal law, including the California Environmental Quality Act, Public Resources Code Sections 21000 et seq. Such an amendment may take effect only upon two-thirds approval of those casting votes on the question."

SECTION 4. Code Amendment. Chapter 17.02 [Land Use Permit Requirements] of the Calabasas Municipal Code is hereby amended by adding Sub-section 17.02.020(A)(3), to read in its entirety as follows:

"The development or activity is not located on any parcel within the OS-RP land use designation of the Calabasas General Plan, which shall be subject to the requirements of Section 17.16.035 of this Code."

SECTION 5. Severability. If any provision, section, paragraph, sentence or word of this Ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance, and their application to other people or circumstances, shall not be affected thereby and shall remain in full force and effect and the provisions of this Ordinance are severable.

SECTION 6. Publication; Certification. The City Clerk shall cause this Ordinance to be published or posted in accordance with the California Government Code Section 36933. She shall certify to the adoption of this Ordinance and her certification, together with proof of the publication, will be entered in the book of Ordinances of the City Council.

SECTION 7. Effective Date. This Ordinance shall take effect thirty (30) days after its adoption, pursuant to California Government Code Section 36937.

PASSED, APPROVED AND ADOPTED, this ___ day of _____ 2024.

Alicia Weintraub, Mayor

ATTEST:

APPROVED AS TO FORM:

Analuz Mendoza
Interim City Clerk

Matthew T. Summers
City Attorney
Colantuono, Highsmith & Whatley


DRAFT



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 12, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
RON AHLERS, CHIEF FINANCIAL OFFICER 

SUBJECT: CITY MANAGER RECOMMENDED BUDGET FOR FISCAL YEAR (FY)
2024-25 AND 2025-26

MEETING DATE: JUNE 19, 2024

SUMMARY RECOMMENDATION:

The City Manager's recommended budget for the City of Calabasas for Fiscal Year (FY) 2024-25 and 2025-26 is hereby presented to the City Council. This report will present a snapshot of the budget and a summary of major revenues and expenses. This report identifies recommended changes from the current FY 2023-24 budget to the recommended FY 2024-25 budget.

BACKGROUND:

The annual budget serves as the City Council's fiscal policy document. The budget reflects the City's policies, goals, and priorities for the upcoming fiscal year (July 1 thru June 30). Furthermore, the annual budget is the financial document that outlines how the City will fund the services, programs, and projects that are important to Calabasas residents.

In 2022, the City Council identified "Fiscal Resiliency" as one of its six strategic priorities. Fiscal resiliency requires prudent financial decisions with each annual budget and dictates that the City Council and Staff develop a long-range financial plan that ensures the robust fiscal health of the City for decades to come.

The City Council demonstrated its commitment to this goal over the two most recent fiscal years when the City benefitted from an unprecedented spike in sales tax revenues. With the additional funds, the City Council increased funding for public safety, fronted over \$1,000,000 to improve City recreational facilities, set aside \$2,000,000 for deferred maintenance, invested over \$2,000,000 into a Section 115 trust account to address pension liabilities, and established a 50% General Fund Reserve Policy.

Unfortunately, sales tax revenues have declined over the last four quarters and it is difficult to determine where that will level off. Additionally, although other General Fund revenues are increasing the growth rate is minimal. Further complicating the financial outlook, General Fund expenses are outpacing revenue projections and will thus lead to budget shortfalls over the next decade. It is important to note that the projected shortfall does not include public safety and emergency preparedness initiatives, needed repairs and improvements at City parks and recreational facilities, infrastructure and capital projects associated with the City's streets, sidewalks, and medians, and other operational needs identified by the various City departments. Attachment A summarizes the different projects, initiatives, and infrastructure improvements identified by the City Council and staff.

At its March 27 meeting, the City Council discussed two revenue generating options. Increasing the Transient Occupancy Tax (hotel tax) by 1% would yield an additional \$220,000 per year to the General Fund. In contrast a 0.75% Transaction and Use Tax measure or sales tax add-on would generate approximately \$4,000,000 in new sales tax revenues for the City. Recognizing that increasing the Transient Occupancy Tax would be insufficient to address the public safety, park improvements, and infrastructure needs of the City, the City Council directed staff to conduct additional outreach and education regarding a sales tax measure.

DISCUSSION/ANALYSIS:

The FY 2024-25 and 2025-26 budgets are presented to the City Council for consideration. The total budget is approximately \$86.5 million. As is typical, this report shall focus on the City's General Fund.

The City of Calabasas (City) budget has two primary components: The Operating Budget and the Capital Budget. The Operating Budget includes personnel costs, program costs and facility operating costs. It is funded primarily through a variety of taxes: property, sales, utility users and franchise. Other sources of revenue include permit fees such as building and development fees; charges for services; fines and other smaller sources of revenue such as interest on investments.

The Capital Improvement Budget funds major improvements to City facilities and infrastructure and is an annually revised document. It is supported through multiple funding sources: Gas Taxes, Prop A & C, Measures R & M, grants and the General Fund as well as other smaller sources of funding. While the operating budget often gets more attention (and scrutiny), a government’s capital improvement plan provides the blueprint for acquiring the infrastructure, technology, large equipment, and other large and expensive assets that governments use to provide critical services. An effective capital improvement plan not only supports budgeting, it also provides direction for long-term financial planning, debt management, grants management, procurement, and many other processes.

GENERAL FUND REVENUES

CITY of CALABASAS
 GENERAL FUND
 CITY MANAGER RECOMMENDED BUDGET
 FY 2024-25

	Actuals 2021-22	Actuals 2022-23	Adopted Budget 2023-24	Revised Estimate 2023-24	<i>City Manager Budget 2024-25</i>
Property Tax	4,224,154	4,460,552	4,605,000	4,590,000	4,810,000
Sales Tax	8,447,615	8,544,730	8,200,000	7,500,000	7,700,000
Franchise TV	294,970	318,130	300,000	315,000	315,000
Franchise Edison	436,104	485,331	500,000	505,000	550,000
TOT	2,108,153	2,612,537	2,400,000	2,700,000	2,750,000
UUT Electric	2,161,900	2,580,873	2,300,000	2,650,000	2,800,000
UUT Gas	556,773	798,813	650,000	800,000	850,000
UUT Phone	645,256	621,321	600,000	625,000	650,000
Building Fees	1,819,350	2,089,146	1,700,000	2,000,000	2,000,000
Damage Reimburs	8,558	0			
VLF	2,786,733	2,955,168	3,050,000	3,100,000	3,200,000
Other	1,526,108	2,706,514	2,914,000	3,333,000	3,086,000
	25,015,674	28,173,115	27,219,000	28,118,000	28,711,000

Property Taxes

Property Taxes are increasing \$220,000 or about 4% next fiscal year. This is attributable to assessed value increases due to sales of property. Additionally, the annual Proposition 13 adjustment to assessed values of 2% for all the non-sold properties. Traditionally, property taxes are a stable source of revenue for the City; not dependent on the condition of the economy.

Sales Tax

Sales Tax is the most sensitive to the economy and this current year it is decreasing from the prior two years. This year's estimate is revised significantly downward to \$7.5 million and staff is projecting it to increase next year to \$7.7 million.

Franchise Fees

Franchise Fees are derived from electricity, natural gas and cable television (TV). This is a stable source of revenue with electricity and natural gas usually increasing while cable tv franchise fees are to remain constant.

Transient Occupancy Tax (TOT)

The City generates fees from four hotels. The newest hotel, the Cambria has been operational two years. TOT revenue is a 12% tax upon the hotels. TOT revenue dropped by one-half due pandemic and reduced business/leisure travel from 2020 to 2021. The estimate for next year is an increase of \$50,000, or 2%.

UUT Electric

This is a 5% tax on electricity users. Revenues have increased the past few years. Staff estimates this to increase to \$2.8 million for FY 2024-25 particularly with the increase in electricity rates.

UUT Gas

This is 5% tax on natural gas users. Revenue has been increasing the past few years and the FY 2023-24 revised estimates reflect this trend. Estimates for FY 2024-25 show an upward trend of \$850,000 or 6% due to increased natural gas prices.

UUT Phone

This is a 5% tax on phone service (cell and land-line) users located within the City limits. This revenue has been trending lower the past few years, except for last year. Staff estimates this revenue for next year at \$650,000.

Building Fees

This revenue estimate is held constant from the revised for the current year.

Vehicle License Fee (VLF)

This revenue is actually property taxes in lieu of VLF and is based on the increase in property assessed value within Calabasas. The City receives this revenue directly from Los Angeles County in January (50%) and May (50%). The County releases the actual dollar amount after the fiscal year has begun; usually by October. The estimate for next year is an increase of about \$100,000 or 4%.

All other General Fund revenues

This is a compilation of several dozen different revenue estimates from interest income to recreational fees to facility rentals. The estimate is about \$3 million.

GENERAL FUND EXPENSES

	2021-22	2022-23	FY 2023-24		FY 2024-25
	ACTUALS	ACTUALS	Current BUDGET	Revised Estimate	Proposed BUDGET
Legislative & Policy	99,296	135,423	134,000	134,000	134,000
Boards & Commissions	3,198	10,318	12,000	12,000	12,000
Legal	355,863	356,593	313,000	313,000	313,000
City Clerk	102,581	173,847	76,700	76,700	129,700
Admin Services	59,007	47,853	49,600	66,600	80,800
Non Departmental	3,661,853	4,371,296	5,045,463	5,023,415	4,470,152
Personnel Services	8,325,414	9,035,137	9,681,099	10,320,111	10,833,183
Civic Center O & M	296,013	367,563	291,000	326,000	344,000
City Management	33,324	42,013	36,900	36,900	87,000
Financial Management	96,697	217,902	370,700	370,700	245,700
Payroll & Revenue	59,316	0	0	0	0
Public Information	149,645	223,602	239,350	239,350	157,300
Information Technology	169,053	247,074	252,300	252,300	258,400
Telecom Regulation	512	1,175	0	0	0
LA Sheriff	4,980,484	5,143,670	5,617,100	5,615,000	5,870,000
LA Fire District	20,810	20,810	20,810	20,810	20,810
Public Safety & Emerg	40,899	99,948	66,100	66,100	66,100
LA Animal Services	51,032	89,321	80,000	85,000	90,000
PW Admin/Engineer	109,620	155,080	108,600	108,600	156,650
Street Maintenance	893,148	711,445	664,000	770,200	892,450
Water Quality	160,218	186,972	155,900	155,900	195,000
General Landscape	748,278	863,564	658,500	711,100	659,950
Transportation Planning	1,445	6,537	2,600	2,600	2,000
Transport Eng/Operations	473,469	350,173	320,400	320,400	387,900
Intergovernment Reltaions	145,708	189,975	212,041	212,041	247,850
Comm Dev Admin	172,378	85,857	153,300	153,300	162,100
Planning Projects & Studies	446,563	314,898	357,000	357,000	355,000
Building Inspection	899,161	944,854	638,500	813,500	863,300
Code Enforcement	95,531	40,825	52,100	122,100	84,000
Comm Serv Management	17,848	107,236	106,700	106,700	65,110
Creekside Park	3,006	7,284	11,800	11,800	18,600
De Anza Park	201,046	309,652	543,900	543,900	564,200
Park Maintenance	165,178	242,581	77,600	77,600	105,600
School Joint Use	171,673	262,597	0	0	0
Special Events	298,392	401,064	379,200	379,200	424,200
Klubhouse Preschool	3,439	8,059	0	0	0
Senior Center	257,993	312,239	311,600	311,600	317,100
Total Expenditure	23,769,091	26,084,437	27,039,863	28,115,527	28,613,155

The table above summarizes the General Fund budget expenditures by department. Please note the department labeled, "Non-Departmental", for FY 2024-25 shows expenses of \$4.5 million. The majority of which is composed of the following:

- \$1,839,000 Debt Service payment
- \$1,442,873 for insurance premiums to California Joint Powers Insurance Authority (CJPIA)
- \$250,000 Contribution to Parent Faculty Clubs (PFC) at the local schools

The department labeled, "Personnel Services" consolidates all the General Fund wages, salary, health insurance, CalPERS payments, etc. for all full-time and part-time staff supported by the General Fund. As noted earlier, staff has estimated a COLA and other increases for CalPERS retirement contributions and medical insurance premiums. The City has experienced employee turnover the last 2-3 years. This turnover has limited the dollar impact of the COLA; because the employees who left were paid at Step 10 while the new employees are generally starting at the lower steps (1,2 or 3). This has created "salary savings" for the budget.

There are three modifications to the General Fund from the budget meeting of May 22nd. The first is a decrease of the Sales Taxes of \$100,000. The second is a decrease of hourly employee salaries of \$65,000. The third is a reduction of \$30,000 to the City Clerk contracts for Apple One temporary staffing.

GENERAL FUND BUDGET OVERVIEW

The table below depicts the General Fund revenue, expenses and fund balance for the past two fiscal years actuals, this current year budget and estimate along with next year's proposed budget.

	2021-22 ACTUALS	2022-23 ACTUALS	FY 2023-24		FY 2024-25
			Current BUDGET	Revised Estimate	Proposed BUDGET
Revenues	24,667,198	28,116,563	26,884,000	28,118,000	28,711,000
Transfers In	348,476	56,552	335,000	0	0
Total Revenues	25,015,674	28,173,115	27,219,000	28,118,000	28,711,000
Expenditures	21,879,158	24,120,638	24,073,215	25,110,923	26,350,876
Transfers Out	1,889,933	1,963,799	2,966,648	3,004,604	2,262,279
Total Expenditures	23,769,091	26,084,437	27,039,863	28,115,527	28,613,155
Surplus / (Deficit)	1,246,583	2,088,678	179,137	2,473	97,845
Fund Balance, Begin	12,670,598	13,917,181	16,005,859	16,005,859	16,008,332
Fund Balance, End	13,917,181	16,005,859	16,184,996	16,008,332	16,106,177

The prior two years show surpluses and this year staff is estimating a small surplus in the General Fund. Next year’s General Fund budget is balanced and has a small surplus of \$97,845.

CITY-WIDE BUDGET OVERVIEW

The table below depicts the entire City for the past two fiscal years actuals, this current year budget and estimate along with next year’s proposed budget. The City continues to invest in its capital infrastructure. This is using money received from the American Rescue Plan Act (ARPA), Measure R & M funds for transportation, Gas Tax and RMRA funds for street improvements and the Woolsey Fire settlement funds for capital projects as outlined in the five-year CIP.

	2021-22 ACTUALS	2022-23 ACTUALS	FY 2023-24		FY 2024-25
			Current BUDGET	Revised Estimate	Proposed BUDGET
Revenues	52,962,184	52,962,184	51,737,215	55,479,735	64,021,665
Transfers In	11,101,242	11,101,242	17,764,958	16,614,606	15,939,456
Total Revenues	64,063,426	64,063,426	69,502,173	72,094,341	79,961,121
Expenditures	47,706,046	47,706,046	64,679,929	67,271,666	70,582,815
Transfers Out	11,101,242	11,101,242	17,764,958	16,614,606	15,939,456
Total Expenditures	58,807,288	58,807,288	82,444,887	83,886,272	86,522,271
Add: PY ARPA & FY Grants			9,263,958	16,063,958	5,348,560
Surplus / (Deficit)	5,256,138	5,256,138	(3,678,756)	4,272,027	(1,212,590)

There are two modifications to other funds from the budget meeting of May 22nd. The first modification is to add one Library Technician position in the amount of approximately \$95,500. The second is to adjust the transfer in and transfer out for the Capital Improvement Fund.

CALABASAS TENNIS & SWIM CENTER REVENUE

The Calabasas Tennis and Swim Center is also reviewing their fee structure in the coming fiscal year and will present the findings to the City Council. As noted previously, the Tennis and Swim Center needs major capital investment and this will require new and increased fees in order to pay for their capital projects. The new and increased fees are not included in this budget as they are unknown at this time.

FUTURE BUDGET MEETINGS:

June 26, 2024 Council Meeting – Public Hearing and Budget Adoption

Public hearing on the final budget and adoption of the annual budget, CIP, GANN Initiative and the Salary Resolution which includes a Cost of Living Adjustment (COLA) of 4% for full-time staff.

FISCAL IMPACT/SOURCE OF FUNDING:

The Detailed Budget FY 2024-25 & 2025-26 as presented.

REQUESTED ACTION:

Receive the City Manager’s Recommended Budget for FY 2024-25 and 2025-26.

ATTACHMENTS:

- A. Budget Presentation
- B. City Manager Recommended Budget FY 2024-25 & 2025-26

FISCAL YEAR 2024 - 2025 ANNUAL BUDGET

CITY OF CALABASAS, CALIFORNIA
FINAL - JUNE 2024



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Budget in Brief

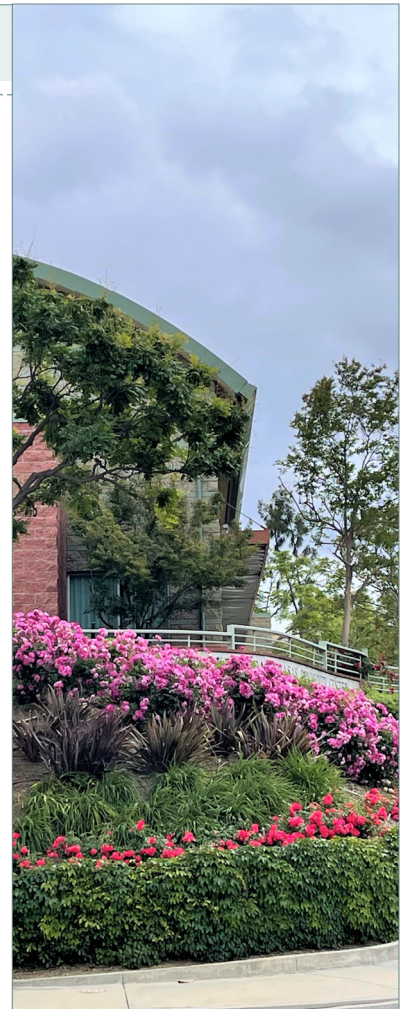
Fiscal Year 2024/2025

BUDGET SYNOPSIS

The budget for Fiscal Year 2024/25 includes reopening of Calabasas Community Center. As proposed, the General Fund is balanced with revenues of \$28.7 million and expenses of \$28.6 million; thereby leaving a projected small surplus of approximate \$98,000.

BUDGET REVENUES & EXPENDITURES

The FY 2024-25 proposed budget city-wide shows revenues of \$80.0 million with expenses of \$86.5 million. This results in a deficit of \$6.5 million. This decrease in fund balance is due to the proposed capital infrastructure investment for next year. This is using money received in prior fiscal years from the American Rescue Plan Act (ARPA), Gas Tax and RMRA funds for street improvements and the Woolsey Fire settlement funds for capital projects as outlined in the five-year CIP. Money will also be received in the future due to grant reimbursables and Measure R & M funds, Prop 1 funds for transportation and street projects. In the case of capital investments at the Tennis & Swim Center, future fee increases will be used.



**Calabasas
Community Center
Reopening
Winter 2024**





INVESTMENT IN CAPITAL PROJECTS

The City is investing \$22.7 million in Capital Improvement projects. These projects relate to the improvement of Calabasas Road and Mulholland Highway, Tennis & Swim Center, and various streets and parks. The City Council annually approves a five-year Capital plan and the projects roll forward each year as we progress in the five-year plan.

This \$22.7 million capital investment is comprised into three categories. The first category is “Cash on hand” of \$6.8 million (General Fund, ARPA, Gas Tax, Road Maintenance & Rehabilitation Account (RMRA) and Deferred Maintenance Funds, AB 939). “Future reimbursement” of \$12.8 million (Measure R, Measure M, Grants Funds). “Future fees” increases of \$3.1 million for the Tennis & Swim Center. The City is using ARPA and Grant funds in the amount of \$5.3 million. If the City did not invest in capital next year then the deficit over \$1 million would be a positive surplus of \$16.2 million (difference between \$22.7 million capital projects and \$6.5 million deficit).

Capital Improvement Projects

MAJOR PROJECTS FUNDING SOURCES

Cash on Hand

- ◆ American Rescue Plan Act (ARPA)
- ◆ Deferred Maintenance
- ◆ Gas Tax
- ◆ General Fund

Future Reimbursement

- ◆ Grants
- ◆ Measure M Local
- ◆ Measure M Traffic
- ◆ Measure R Local
- ◆ Park & Recreation Improvement Fund

Future Fees

- ◆ Tennis & Swim Center

MAJOR PROJECTS BY DEPARTMENT

Public Works

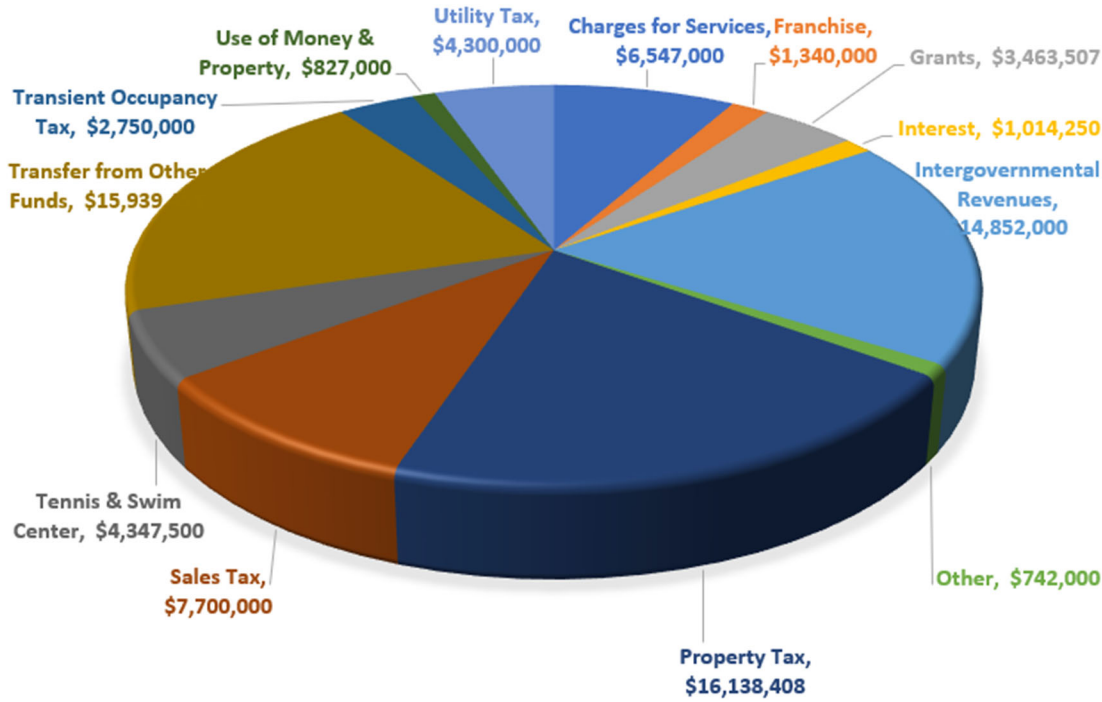
- ◇ Mulholland Highway Improvement
- ◇ State “Green” Street Project
- ◇ Calabasas Road Improvement
- ◇ Las Virgenes Greek Restoration

Community Services

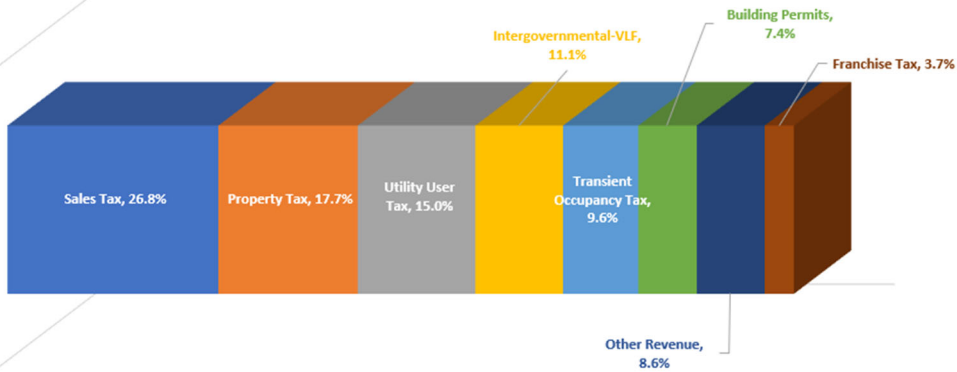
- ◇ Calabasas Community Center Updates
- ◇ Calabasas Tennis & Swim Center Roof Repair
- ◇ Wild Walnut Park
- ◇ Playground Updates & Replacements

Revenues

TOTAL REVENUES—\$79,961,121



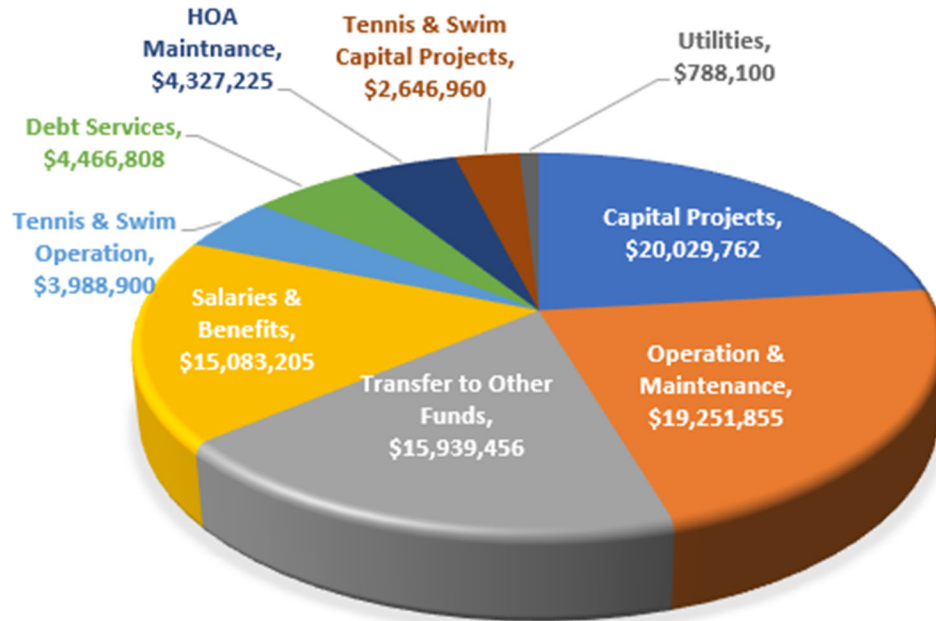
GENERAL FUND REVENUE—\$28,711,000



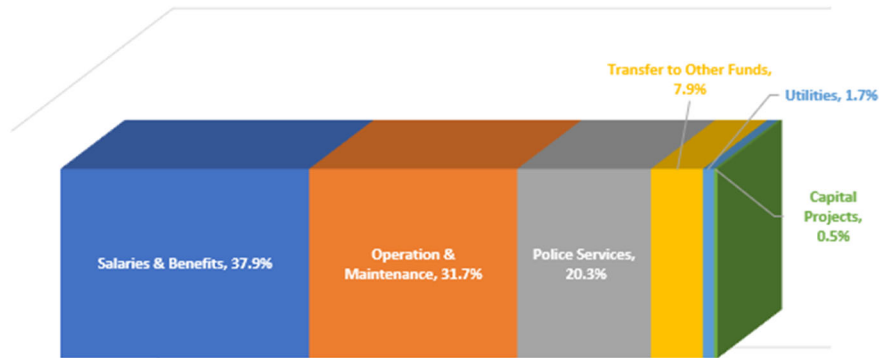
General Fund	FY 24/25 Revenue	Percent
Sales Tax	\$ 7,700,000	26.8%
Property Tax	\$ 5,085,000	17.7%
Utility User Tax	\$ 4,300,000	15.0%
Intergovernmental-VLF	\$ 3,200,000	11.1%
Transient Occupancy Tax	\$ 2,750,000	9.6%
Building Permits	\$ 2,130,000	7.4%
Other Revenue	\$ 2,481,000	8.6%
Franchise Tax	\$ 1,065,000	3.7%
Total	\$ 28,711,000	100%

Expenditures

TOTAL EXPENDITURES—\$86,522,271



GENERAL FUND EXPENDITURES—\$28,613,155



General Fund	Amount
Salaries & Benefits	\$ 10,833,183
Operation & Maintenance	\$ 9,062,133
Police Services	\$ 5,820,000
Transfer to Other Funds	\$ 2,262,279
Utilities	\$ 487,250
Capital Projects	\$ 148,310
Total	\$ 28,613,155

Fiscal Year 2024/25



CITY *of* CALABASAS

Budget Summary by Fund

**CITY OF CALABASAS
BUDGET SUMMARY BY FUND
Fiscal Years 2024/25 and 2025/26**

May 2024
version

FUND	DESCRIPTION	Estimated Beginning Fund Balance 7/1/2024	Proposed Activity FY 2024/25 - Request				97,845	Proposed Activity FY 2025/26 - Request				359,874
			REVENUES	EXPENSES	INTERFUND TRANSFERS		Fund Balance 6/30/2025	REVENUES	EXPENSES	INTERFUND TRANSFERS		Fund Balance 6/30/2026
					IN	OUT				IN	OUT	
GENERAL FUND												
10	GENERAL FUND	16,008,332	28,711,000	26,350,876	0	2,262,279	16,106,177	30,434,947	27,812,794	0	2,262,279	16,466,052
SPECIAL REVENUE FUNDS												
11	RECOVERABLE PROJECTS	0	700,000	700,000	0	0	0	728,000	728,000	0	0	0
12	SOUTH COAST AIR QLTY MGMT DIST	134,303	35,000	69,157	0	0	100,146	36,400	0	0	0	136,546
13	PARK & RECREATION IMPROVEMENT	(146,020)	187,000	406,060	0	0	(365,080)	194,480	0	0	0	(170,600)
14	AB 939	1,971,143	310,000	178,019	0	0	2,103,124	322,400	185,139	0	0	2,240,385
15	GAS TAX	1,325,967	650,000	45,308	0	660,000	1,270,659	676,000	47,121	0	660,000	1,239,538
16	TRAFFIC MITIGATION FEES	1,696,128	30,000	0	0	0	1,726,128	31,200	0	0	0	1,757,328
18	AFFORDABLE HOUSING	1,724,588	32,000	0	0	0	1,756,588	32,000	0	0	0	1,788,588
19	LAS VIRGENES/LOST HILLS B & T	1,868,905	0	0	0	0	1,868,905	0	0	0	0	1,868,905
20	PROP A	1,416,245	672,000	74,420	0	387,200	1,626,625	698,880	77,397	0	387,200	1,860,907
21	LMD 22 - AD VALORUM	5,742,387	2,582,000	1,794,509	0	0	6,529,878	2,685,280	1,788,589	0	0	7,426,569
22	LLAD 22 - HOA	656,712	3,415,000	3,814,362	0	0	257,350	3,551,600	3,902,976	0	0	(94,026)
24	LLAD 24	(151,476)	231,000	224,205	0	0	(144,680)	240,240	228,543	0	0	(132,983)
25	PROP C	978,737	552,000	68,013	0	309,300	1,153,424	574,080	70,734	0	309,300	1,347,470
26	TDA-TRANSP DEVELOP ACT	(24,934)	0	0	0	0	(24,934)	0	0	0	0	(24,934)
27	LLAD 27	386,419	405,000	290,695	0	0	500,724	421,200	294,322	0	0	627,602
28	LIBRARY	3,127,082	2,558,000	1,854,136	3,000	776,000	3,057,946	2,660,320	1,769,571	3,000	776,000	3,175,695
29	TRANSIT	(433,259)	15,000	1,051,000	803,500	0	(665,759)	15,600	1,096,790	803,500	0	(943,449)
30	STORM DAMAGE	0	0	0	0	0	0	0	0	0	0	0
32	LLAD 32	(167,722)	37,408	54,877	0	0	(185,191)	38,904	55,512	0	0	(201,799)
33	USED OIL GRANT	(11,894)	0	0	0	0	(11,894)	0	0	0	0	(11,894)
34	MEASURE R - MTA LOCAL RETURN	80,126	400,000	436,520	0	132,000	(88,394)	416,000	37,981	0	132,000	157,626
35	COMM DEVELOP BLOCK GRANT	(538,090)	55,000	85,000	0	0	(568,090)	57,200	88,400	0	0	(599,290)
36	GRANTS	888,216	3,781,507	1,330,000	0	2,453,000	886,723	29,120	30,000	0	0	885,843
37	LOCAL LAW ENFORCE BLOCK GRANT	0	0	0	0	0	0	0	0	0	0	0
38	COPS - AB3229 GRANT	120,375	193,250	250,000	0	0	63,625	193,250	250,000	0	0	6,875
45	American Rescue Plan Act	(474,617)	75,000	2,605,000	0	0	(3,004,617)	78,000	152,000	0	0	(3,078,617)
46	DISASTER RECOVERY	3,250,668	60,000	517,500	0	0	2,793,168	62,400	473,200	0	0	2,382,368
47	MEASURE M - MTA LOCAL RETURN	(163,285)	451,000	357,090	0	25,000	(94,376)	469,040	59,374	0	25,000	290,290
49	MEASURE M -TRAFFIC IMPROVEMENT	(8,575,499)	8,095,000	0	0	8,220,458	(8,700,957)	(109,200)	0	0	0	(8,810,157)
55	AHCCC - COMMUNITY CENTER	0	2,292,000	2,687,279	395,279	0	0	2,383,680	1,663,018	395,279	0	1,115,941
60	MANAGEMENT RESERVE	5,042,088	125,000	0	0	0	5,167,088	130,000	0	0	0	5,297,088
61	CALABASAS PARK IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0	0
62	MEASURE W - SAFE CLEAN WATER	1,245,197	400,000	0	0	364,219	1,280,978	416,000	0	0	0	1,696,978
63	ROAD MAINT & REHAB (RMRA-SB1)	1,156,233	610,000	53,481	0	350,000	1,362,752	634,400	55,620	0	350,000	1,591,531
64	QUIMBY ACT	4,686	0	0	0	0	4,686	0	0	0	0	4,686
65	OAK TREE MITIGATION	(70,211)	0	0	0	0	(70,211)	0	0	0	0	(70,211)
67	EMERGENCY COVID19	0	0	0	0	0	0	0	0	0	0	0
75	BRANDON'S VILLAGE	7,757	0	0	0	0	7,757	0	0	0	0	7,757
Special Revenue Total		22,066,955	28,949,165	18,946,631	1,201,779	13,677,177	19,594,091	17,666,474	13,054,288	1,201,779	2,639,500	22,768,556

**CITY OF CALABASAS
BUDGET SUMMARY BY FUND
Fiscal Years 2024/25 and 2025/26**

May 2024
version

FUND	DESCRIPTION	Estimated Beginning Fund Balance 7/1/2024	Proposed Activity FY 2024/25 - Request					97,845	Proposed Activity FY 2025/26 - Request					359,874
			REVENUES	EXPENSES	INTERFUND TRANSFERS		Fund Balance 6/30/2025	REVENUES	EXPENSES	INTERFUND TRANSFERS		Fund Balance 6/30/2026		
					IN	OUT				IN	OUT			
<u>CAPITAL PROJECT FUNDS</u>														
39	MEASURE R - MTA TRANS PROJECTS	881,817	(40,000)	0	0	0	841,817	2,823,000	0	0	2,863,000	801,817		
40	CAPITAL IMPROVEMENT	189,758	0	12,312,435	12,122,677	0	0	0	3,948,000	3,948,000	0	0		
41	CIVIC CENTER CONSTRUCTION	0	0	0	0	0	0	0	0	0	0	0		
42	CITY HALL CAPITAL	1,121,146	20,000	0	0	0	1,141,146	20,800	0	0	0	1,161,946		
48	LIBRARY CAPITAL REPLACEMENT	1,608,782	30,000	250,000	0	0	1,388,782	31,500	0	0	0	1,420,282		
	Capital Project Fund Total	3,801,503	10,000	12,562,435	12,122,677	0	3,371,745	2,875,300	3,948,000	3,948,000	2,863,000	3,384,045		
<u>RESERVE FUND</u>														
70	DEFERRED MAINTENANCE	1,865,139	0	240,000	0	0	1,625,139	0	150,000	0	0	1,475,139		
<u>DEBT SERVICE FUNDS</u>														
80	CFD2018 (CFD98-1Com MelloRoos)	740,723	391,000	366,989	0	0	764,734	406,640	369,615	0	0	801,759		
81	1999 COP (Creekside,Civic Ctr)	0	0	0	0	0	0	0	0	0	0	0		
82	CFD 2001-1 (TheOaksMello-Roos)	0	0	0	0	0	0	0	0	0	0	0		
83	2005 COP (Refunding 1999 COP)	0	0	0	0	0	0	0	0	0	0	0		
84	CFD2017 (2006 Oaks Mello-Roos)	2,830,587	1,600,000	1,536,944	0	0	2,893,643	1,600,000	1,540,053	0	0	2,953,590		
85	2006 COP Civic CenterFinancing	0	0	0	0	0	0	0	0	0	0	0		
87	2015 COP (Civic Center Proj)	11,009	0	2,612,875	2,615,000	0	13,134	0	2,609,000	2,615,000	0	19,134		
		0										0		
	Debt Service Total	3,582,318	1,991,000	4,516,808	2,615,000	0	3,671,510	2,006,640	4,518,668	2,615,000	0	3,774,482		
<u>CITY TOTALS</u>														
		47,324,248	59,661,165	62,616,750	15,939,456	15,939,456	44,368,662	52,983,361	49,483,750	7,764,779	7,764,779	47,868,274		
<u>PROPRIETARY FUND</u>														
50	TENNIS & SWIM CENTER	(1,901,499)	4,360,500	7,966,065	0	0	(5,507,064)	4,534,920	5,034,130	0	0	(6,006,274)		
	PROPRIETARY FUND TOTAL	(1,901,499)	4,360,500	7,966,065	0	0	(5,507,064)	4,534,920	5,034,130	0	0	(6,006,274)		
<u>AUTHORITIES</u>														
86	Las Virgenes Parking Authority													
	AUTHORITIES TOTAL	0	0	0	0	0	0	0	0	0	0	0		
<u>GRAND TOTALS¹</u>														
		45,422,749	64,021,665	70,582,815	15,939,456	15,939,456	38,861,598	57,518,281	54,517,879	7,764,779	7,764,779	41,862,000		

CITY OF CALABASAS
EXPLANATION of NEGATIVE FUND BALANCES
Fiscal Years 2024/25 and 2025/26

<u>Fund</u>	<u>Description</u>
13	PARK & RECREATION IMPROVEMENT Grant money from LA County for developing or rebuilding parks. These are reimbursable; therefore City spends money first.
24	LLAD 24 Staff is addressing the deficit in the fund by reducing expenses, working with property owners to increase assessments and by proposing a 7.46% increase in the engineers report.
26	TDA-TRANSP DEVELOP ACT These funds come from the State of CA and are specifically for bicycle transportation within the City. Usually, the projects are funded by the City and then a reimbursement request is sent to LA MTA.
29	TRANSIT These funds come from Prop A, Prop C, Measure R & Measure M. This is 2% added on Sales Tax to fund transportation within LA County. These funds are disbursed by LA County based on population of the City of Calabasas. The City generally runs a deficit and then the cash arrives from LA County to pay the City back.
32	LLAD 32 Staff is addressing the deficit in the fund by reducing expenses, working with property owners to increase assessments and by proposing a 7.46% increase in the engineers report.
33	USED OIL GRANT These are grant funds from the State of CA. The City spends money first on a project and then requests reimbursement from the State. This fund usually runs a small deficit until we receive the cash from the State.
34	MEASURE R - MTA LOCAL RETURN This a 0.50% Sales Tax measure LA County for transportation. This fund is specifically for recording the cash received by the City and then it is disbursed. It usually runs a deficit.
35	COMM DEVELOP BLOCK GRANT These are grant funds from the U.S. Federal Government. The City spends money first on a project and then requests reimbursement from LA County who manages the Federal grant. This fund usually runs a small deficit until we receive the cash from LA County.
45	American Rescue Plan Act This is the grant funding received from the U.S. Federal Government to assist local governments respond to and recover from COVID-19 pandemic. The City budgets the spending in a way to ensure grants can be spent on time per funding guidance. The overspent portion will be covered by the General Fund.
49	MEASURE M -TRAFFIC IMPROVEMENT This a 0.50% Sales Tax measure LA County for transportation. This fund is for the large transportation projects within the City and it operates like a grant whereby the City received specific funding for a specific project with cash allocations by fiscal year. The fund is usually in a deficit
65	OAK TREE MITIGATION Developer Fees to provide landscaping and trees in public areas resulting from the increase in demand from additional development. Deficit will be reduced as new development occurs within the City.
50	TENNIS & SWIM CENTER The large deficit is due to the large capital investment at the Tennis & Swim Center in the amount of \$2,560,000.

Fiscal Year 2024/25



CITY *of* CALABASAS

Detailed Budget

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 10 - General Fund						
Revenue						
<u>Division: 000 - Revenue</u>						
10-000-4010-00	Property Tax Secured	4,160,413	4,300,000	4,300,000	4,500,000	4,691,197
10-000-4010-01	Property Tax UnSecured	147,361	125,000	155,000	175,000	148,581
10-000-4010-02	Property Tax Unitary	51	-	-	-	-
10-000-4010-03	Property Tax Supplemental	120,062	100,000	100,000	100,000	105,000
10-000-4010-04	Property Tax Redemption	61,377	70,000	60,000	60,000	63,000
10-000-4010-05	Property Tax Refunds	(61,115)	(25,000)	(60,000)	(60,000)	(63,000)
10-000-4010-06	Property Tax Home Owner Exempt	17,902	20,000	20,000	20,000	21,000
10-000-4010-07	Property Tax Penalty	14,500	15,000	15,000	15,000	15,750
10-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-
10-000-4020-00	Sales and Use Tax	8,544,730	8,200,000	7,500,000	7,800,000	8,604,379
10-000-4030-00	Franchise Fee - Cable TV	318,130	300,000	315,000	315,000	327,600
10-000-4030-01	Franchise Fee Time Warner CP	-	-	-	-	-
10-000-4030-02	Franchise Fee TimeWarnSaratoga	-	-	-	-	-
10-000-4030-03	Franchise Fee Charter	-	-	-	-	-
10-000-4030-10	Franchise Fee - Edison	485,331	500,000	505,000	550,000	572,000
10-000-4030-20	Franchise Fee - Gas	121,201	125,000	165,000	200,000	208,000
10-000-4040-00	Transfer Tax	255,675	325,000	260,000	275,000	286,000
10-000-4050-00	Transient Occupancy Tax	2,612,537	2,500,000	2,700,000	2,750,000	2,860,000
10-000-4060-01	Utility Tax - Electric	2,580,873	2,300,000	2,650,000	2,800,000	2,912,000
10-000-4060-02	Utility Tax - Gas	798,813	650,000	800,000	850,000	884,000
10-000-4060-03	Utility Tax-Telecommunications	621,321	600,000	625,000	650,000	676,000
10-000-4110-00	Building Fees	1,321,214	1,200,000	1,300,000	1,300,000	1,352,000
10-000-4110-01	Building Fees - Electrical	358,084	300,000	350,000	350,000	364,000
10-000-4110-02	Building Fees - Mechanical	81,831	90,000	85,000	85,000	88,400
10-000-4110-03	Building Fees - Plumbing	99,930	100,000	100,000	100,000	104,000
10-000-4110-04	Building Fees - Technology	7	-	-	-	-
10-000-4110-10	Planning Fees	228,081	150,000	165,000	165,000	171,600
10-000-4110-20	Engineering Fees	63,768	65,000	130,000	80,000	83,200
10-000-4110-30	Investigative Fines	61,968	50,000	200,000	75,000	78,000
10-000-4110-40	Permit Technology Fees	50,319	-	50,000	50,000	52,000
10-000-4110-50	Recoverable Admin Fee	-	20,000	-	-	-
10-000-4140-00	Misc Permits & Fees	45,671	50,000	50,000	50,000	52,000
10-000-4140-01	Film Permits	14,100	30,000	20,000	20,000	20,800
10-000-4141-00	Bid & Plan	-	-	-	-	-
10-000-4142-00	Rental Registration Fees	-	-	-	-	-
10-000-4160-00	Payroll Reimb-Little Learners	-	-	-	-	-
10-000-4161-00	Sale/Disposal of Asset	-	-	-	-	-
10-000-4163-00	Property Damage/Loss Reimburse	32,100	10,000	-	10,000	10,400
10-000-4163-10	Damage Reimb Woolsey Fire	-	-	-	-	-
10-000-4210-00	Traffic Fines	103,450	40,000	60,000	60,000	62,400
10-000-4220-00	False Alarm Fines	-	10,000	-	-	-
10-000-4310-00	Vehicle License Fee	2,955,168	3,075,000	3,100,000	3,200,000	3,328,000
10-000-4311-00	Las Virgenes Parking Admin	47,265	75,000	70,000	70,000	72,800
10-000-4314-00	FED - CARES Act Funding(COVID)	-	-	-	-	-
10-000-4325-00	Consolidated Election	8,930	-	-	-	-
10-000-4400-01	De Anza Court Rental	685	5,000	10,000	10,000	10,400
10-000-4400-02	De Anza Picnic Rental	14,390	7,000	12,000	15,000	15,600
10-000-4400-03	Facility Rental - De Anza	25,542	10,000	25,000	25,000	26,000
10-000-4400-05	De Anza Vending Machine	410	1,000	1,000	1,000	1,040
10-000-4400-06	De Anza / LH After-School Camp	-	-	-	-	-
10-000-4400-10	Facility Rental - Lupin Hill	96,564	90,000	95,000	95,000	98,800
10-000-4409-00	Loan Receipt	6,783	5,000	5,000	5,000	5,200

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
10-000-4410-00	Interest Income	450,636	100,000	500,000	500,000	520,000
10-000-4411-00	Fair Market Value Investments	(329,023)	-	-	-	-
10-000-4415-03	Facility Rental - AC Stelle	19,843	35,000	75,000	75,000	78,000
10-000-4415-06	AC Stelle Sports Leagues	76,163	35,000	175,000	175,000	182,000
10-000-4420-00	Miscellaneous	17,066	15,000	35,000	35,000	36,400
10-000-4420-01	Misc-Fingerprinting Reimb	-	-	-	-	-
10-000-4420-02	Misc-IT Staff Reimbursement	-	-	-	-	-
10-000-4420-03	Misc - Cash Recon & Adj	174	-	-	-	-
10-000-4420-04	Misc - CFD Admin Fees	65,000	65,000	65,000	65,000	67,600
10-000-4420-05	Misc - Unrecognized Revenue	-	-	-	-	-
10-000-4420-06	Misc - ReimburseRetireeMedical	-	-	-	-	-
10-000-4421-00	Reimbursement for Sheriff Svc	10,164	60,000	60,000	60,000	62,400
10-000-4421-02	Rebates & Refunds	2,079	5,000	-	-	-
10-000-4421-03	Copy Fees	2,007	5,000	2,000	2,000	2,080
10-000-4421-04	Charging Station Fees	10,168	10,000	12,000	12,000	12,480
10-000-4421-05	Passport Acceptance Fee	8,190	-	15,000	15,000	15,600
10-000-4421-10	De Anza Event Insurance	29,736	15,000	25,000	30,000	31,200
10-000-4440-00	Landfill - Road Maintenance	-	-	-	-	-
10-000-4450-01	Creekside PreSchool Registrati	-	-	-	-	-
10-000-4450-03	Creekside Holiday Camp	-	-	-	-	-
10-000-4450-04	Creekside Classes	-	-	-	-	-
10-000-4450-05	Facility Rental - Creekside	105,619	100,000	100,000	100,000	104,000
10-000-4450-06	Creekside Classes	23,433	95,000	-	-	-
10-000-4451-00	Facility Rental - Gates Cyn	440	5,000	3,000	3,000	3,120
10-000-4452-00	Facility Rental - Grape Arbor	21,115	5,000	20,000	20,000	20,800
10-000-4453-00	Facility Rental - Civic Center	20,696	10,000	20,000	20,000	20,800
10-000-4454-00	Facility Rental Deposits	-	-	-	-	-
10-000-4457-00	Candidate/Election Fees	-	-	-	-	-
10-000-4460-00	De Anza Recreation ProgramFees	131,564	80,000	135,000	135,000	140,400
10-000-4460-01	De Anza Youth Sport Leagues	89,166	100,000	90,000	90,000	93,600
10-000-4460-05	4th of July Revenue	36,039	35,000	36,000	-	-
10-000-4460-06	Facility Rental - AE Wright	-	-	-	-	-
10-000-4460-07	AE Wright Sport Leagues	40,885	30,000	40,000	40,000	41,600
10-000-4460-09	Pumpkin Festival	79,057	85,000	80,000	80,000	83,200
10-000-4460-11	Recreation Processing Fees	32,520	10,000	35,000	35,000	36,400
10-000-4460-20	Orchestra Ticket	-	-	-	-	-
10-000-4460-25	Special Events	2,021	5,000	2,000	2,000	2,080
10-000-4460-29	Spring Eggstreme	1,660	-	2,000	2,000	2,080
10-000-4460-30	Calabasas Fine Arts Festival	-	-	-	-	-
10-000-4460-60	Teen Events	-	-	-	-	-
10-000-4462-00	Senior Center Membership	18,425	50,000	20,000	20,000	20,800
10-000-4462-01	Senior Center Rentals	3,083	5,000	-	2,000	2,080
10-000-4462-02	Senior Center Daily Fees	18,030	15,000	25,000	25,000	26,000
10-000-4462-03	Senior Center Program Fees	279,674	210,000	280,000	280,000	291,200
10-000-4464-00	Lease Income	94,645	85,000	95,000	95,000	98,800
10-000-4466-00	Donations	500	-	-	-	-
10-000-4467-00	Videotape/DVD Sales	-	-	-	-	-
10-000-4467-02	Scanning Fees	11,935	15,000	12,000	12,000	12,480
10-000-4491-00	Code Enforcement Reimbursement	4,800	1,000	105,000	5,000	5,200
10-000-4496-00	EG Access Fee	108,306	110,000	110,000	110,000	114,400
10-000-4496-01	EG Access Fee Time Warner CP	-	-	-	-	-
10-000-4496-02	EG Access Fee TimeWarnSaratg	-	-	-	-	-

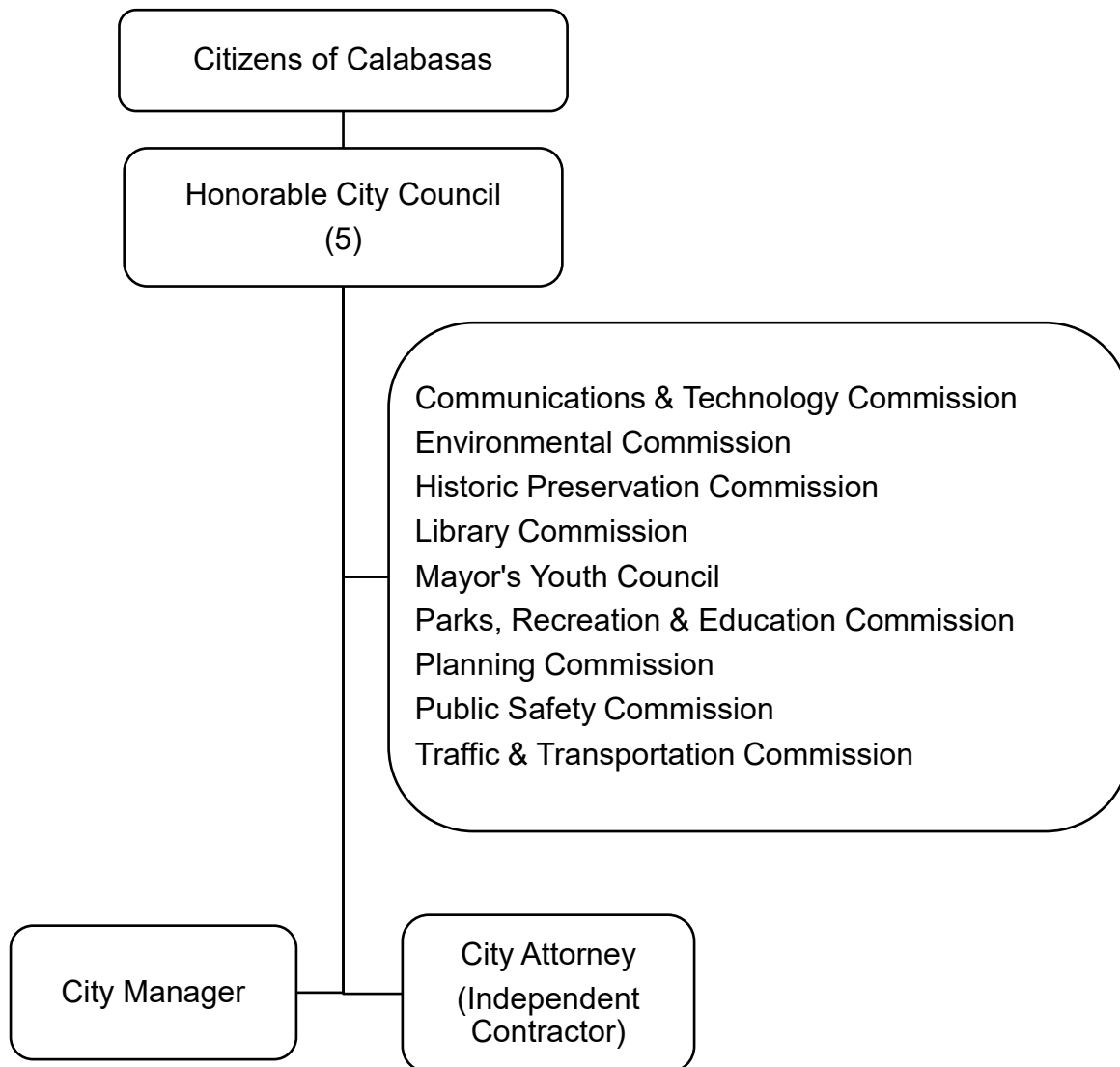
DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
10-000-4496-03	EG Access Fee Charter	-	-	-	-	-
10-000-4620-11	Transit Fares	-	-	-	-	-
10-000-4621-00	Malibu Creek Watershed EWMP	-	-	-	-	-
10-000-4840-03	Refunds - De Anza Park	(1,600)	-	-	-	-
10-000-4840-06	Refunds - Special Events	-	-	-	-	-
10-000-4840-07	Refunds - Youth Sports Leagues	-	-	-	-	-
10-000-4840-08	Refunds - ACStelle Youth Sport	-	-	-	-	-
10-000-4840-09	Refunds - Senior Center	(784)	-	-	-	-
10-000-4840-10	Refunds - Fees	(966)	-	-	-	-
10-000-4892-00	Subscription Financing - GASB	285,573	-	-	-	-
10-000-4900-00	Indirect Cost Plan	(67,945)	335,000	-	-	-
10-000-4900-14	Transfer in AB 939	-	-	-	-	-
10-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
10-000-4900-20	Transfer in Prop A	-	-	-	-	-
10-000-4900-25	Transfer in Prop C	-	-	-	-	-
10-000-4900-29	Transfer in Transit	-	-	-	-	-
10-000-4900-33	Transfer in Used Oil Grant	-	-	-	-	-
10-000-4900-36	Transfer in Grant Fund	-	-	-	-	-
10-000-4900-39	Transfer in Measure R Trans	-	-	-	-	-
10-000-4900-49	Transfer in Measure M	56,552	-	-	-	-
10-000-4900-87	Transfer in 2015 COP	-	-	-	-	-
10-518-4462-04	Senior Center Donation/Sponsor	1,000	-	-	-	-
		<u>28,173,066</u>	<u>27,219,000</u>	<u>28,112,000</u>	<u>28,811,000</u>	<u>30,434,947</u>
Total Fund 10 Revenue		28,173,066	27,219,000	28,112,000	28,811,000	30,434,947



City Council (Division 111,112)

The City of Calabasas operates under a Council/Manager form of government. The five City Councilmembers are elected at-large to serve four-year staggered terms. The Mayor is selected by the Council to serve a one-year term; same goes for the Mayor Pro-Tem. The City Council sets the policy direction for City operations and programs, approves the annual budget and provides direction for the City's interaction with other governmental jurisdictions. The City Council appoints the City Manager to implement and administer Council decisions and policy directives. The City Council appoints the City Attorney. The City Council serves as the governing body of the Public Finance Authority.



DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Expenditure						
<u>Division: 111 - Legislation & Policy</u>						
10-111-5221-00	Special Dept. Supplies	3,797	6,000	6,000	6,000	6,240
10-111-5221-13	Special Dept Sup- J Bozajian	4,858	6,000	6,000	6,000	6,240
10-111-5221-14	Special Dept Sup- MS Maurer	4,494	-	-	-	-
10-111-5221-16	Special Dept Sup- F Gaines	-	-	-	-	-
10-111-5221-17	Special Dept Sup- L Martin	-	-	-	-	-
10-111-5221-18	Special Dept Sup- D Shapiro	5,000	6,000	6,000	6,000	6,000
10-111-5221-19	Special Dept Sup- A Weintraub	4,512	6,000	6,000	6,000	6,000
10-111-5221-20	Special Dept Sup- P Kraut	1,314	6,000	6,000	6,000	6,240
10-111-5221-21	Special Dept Sup- E Albrecht	1,553	6,000	6,000	6,000	6,240
10-111-5226-00	Dues and Memberships	63,121	50,000	50,000	50,000	52,000
10-111-5235-00	Computer Hardware	-	-	-	-	-
10-111-5252-06	Special Events	18,103	15,000	15,000	15,000	15,600
10-111-5270-00	Business Meeting & Conference	28,672	33,000	33,000	33,000	34,320
		<u>135,423</u>	<u>134,000</u>	<u>134,000</u>	<u>134,000</u>	<u>138,880</u>



Boards & Commissions (Department 112)

Commissions:

- Architectural Review Panel (ARP)
 - Meet with applicants and provides design critiques, encouraging individual building scale and character consistent with the existing community. Includes review of commercial projects with signage, as well residential projects with scenic corridors.
- Art in Public Places Advisory Commission
 - Provides general overview of the art in public places program to foster the creation and placement of enduring original artwork throughout the City.
- Development Review Committee (DRC)
 - Provide applicants with review comments and coordination of responses when there are overlapping jurisdictional requirements required.
- Library Commission
 - Act in an advisory capacity to the City Council in matters pertaining to the management, administration, operation, development, improvement and maintenance of the municipal libraries
- Communications and Technology Commission (CTC)
 - Dedicated to ensuring that the City of Calabasas is up to date with technologies that will enhance the quality of life for residents at home, school, work and recreation. Advise City Council on matters relating to the City's cable television franchises, video services, telecommunications issues, communication technology, and other relevant technologies. The commission acts as a planning commission when reviewing and approving wireless telecommunications facilities.
- Community Development Director's Hearing (CDDH)
 - Under the City's Development Code, small projects (minor development permits) in designated scenic corridors and special overlay zones of the City are reviewed at a public hearing where the Community Development Director serves as the hearing officer. Minor development permits are required for residential accessory structures, including decks, fences, walls, gazebos and patio covers, ground floor additions to single-family homes, additions above the ground floor not exceeding two hundred (200) square feet, certain signs and tennis courts. Additionally, the keeping of large farm animals (cows, horses, etc.), and hobby farms anywhere in the City require a minor development permit as well.
- Environmental Commission
 - Team continuously monitor and improve the quality of life for all species and quality of resources by providing ideas and information which advocate for the community's vision. Commission aids the Planning Department and City Council by reviewing City ordinances and state mandates, identifying environmental goals.

- Historic Preservation Commission
 - Primarily serves as a citizen oversight body for the City's historic preservation policies and programs. Secondly, serves as a review body for development projects proposed within the Old Town Calabasas area.
- Mayor's Youth Council
 - Provides recommendations to the City Council on matters of interest to the young people in the City of Calabasas community.
- Parks, Recreation and Education
 - Act in an advisory capacity to the City Council for matters pertaining to park recreation and programs. Also serve as educational advocates and advisors to the Calabasas community
- Planning Commission
 - Prepares and recommends a comprehensive long-term General Plan and amendments. Makes recommendations to the City Council on proposed zoning ordinances, conditional use permits/exceptions.
- Public Safety Commission
 - Advise the City Council on matters related to public safety, crime/fire prevention, emergency preparedness/response, service contracts with public safety agencies, and other related matters. Makes recommendations regarding budgets within their prevue.
- Traffic & Transportation Commission (TTC)
 - Act in an advisory capacity to the City Council, assisting with determination of overall traffic and circulation goals of the community. May make recommendation to the City Council regarding traffic control devices.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 112 - Boards & Commissions</u>						
10-112-5221-00	Special Dept. Supplies	1,305	1,000	1,000	1,000	1,040
10-112-5222-00	Printing	838	1,000	1,000	1,000	1,040
10-112-5226-00	Dues and Memberships	-	-	-	-	-
10-112-5252-00	Contractual Services	2,700	4,000	4,000	4,000	4,160
10-112-5262-01	Mayor's Youth Council	5,000	4,000	4,000	4,000	4,160
10-112-5270-00	Business Meeting & Conference	475	2,000	2,000	2,000	2,080
10-112-5553-00	Sister City	-	-	-	-	-
		<u>10,318</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	<u>12,480</u>



City Attorney (Department 121)

City Attorney services are provided by a law firm approved by the Council. The City Attorney is appointed by the Council on a contract basis and is responsible for administration of the legal affairs of the City and represents the City in litigation and hearings. The City Attorney prepares or reviews all ordinances, resolutions, contracts, and other legal instruments and renders legal advice and opinions to City Council, City Manager, and other departments.

City Attorney services are provided by Colantuono, Highsmith & Whatley, PC.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 121 - Legal</u>						
10-121-5250-10	Contractual Svcs-Gen'l Matter	303,583	300,000	300,000	300,000	312,000
10-121-5250-11	Contractual Svcs-HR Matters	50,431	10,000	10,000	10,000	10,400
10-121-5250-15	Contractual Svcs-Spl.Counsel	-	-	-	-	-
10-121-5250-20	Contractual Svcs-Litigation	-	3,000	3,000	3,000	3,120
10-121-5250-26	Settlement Payment	-	-	-	-	-
10-121-5250-78	West Village Lawsuit	2,579	-	-	-	-
10-121-5416-02	Settlement Payment	-	-	-	-	-
		<u>356,593</u>	<u>313,000</u>	<u>313,000</u>	<u>313,000</u>	<u>325,520</u>



City Clerk (Division 131)

The City Clerk oversees the Department and performs a wide variety of duties, many of which are mandated by State of California law.

The City Clerk provides internal support services for the operation of the City:

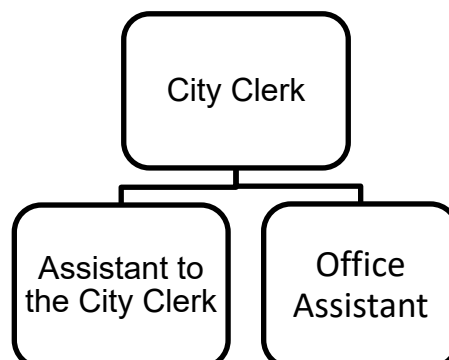
- Prepares and distributes [City Council agendas](#) and attends City Council meetings
- Records and communicates all Council legislative actions and proceedings in meetings, ordinances, resolutions and [minutes](#)
- Assures publication and posting of legal notices as mandated by State law
- Coordinates the execution of ordinances, resolutions, contracts, agreements, and other official documents approved by the City Council
- Conducts bid openings
- Accepts service of summons, subpoenas, and other legal documents on behalf of the City and its officials
- Coordinates recruitments for [Commission](#) appointments
- Staffs the main reception area for City Hall
- Coordinates the continuous codification of the [Calabasas Municipal Code](#)
- Administers the City's records management program
- Maintains and preserves official City documents and records in accordance with Federal, State legal mandates and local policies
- Provides access to information and public records in compliance with the [Public Records Act](#)
- Publishes the annual update of the Local Appointments List ([Maddy Act](#))
- Maintains and updates the City's Conflict of Interest Code
- Attests, seals, and/or certifies official documents

In compliance with the [Political Reform Act](#), the City Clerk serves as the Local Filing Officer for the [Fair Political Practices Commission \(FPPC\)](#) and coordinates the filing of all campaign disclosure statements for all local candidates and campaign committees and Statements of Economic Interest (Form 700) for members of the City Council, designated employees, and Commissioners per the City's Conflict of Interest Code. The City Clerk also facilitates biennial Ethics Training in compliance with [AB 1234](#) and Sexual Harassment Prevention Training, in compliance with [AB 1661](#).

The City Clerk serves as the City's Election Official and, in compliance with the [California Elections Code](#), administers all [municipal elections](#) and performs oaths of office for elected and appointed officials.

The City Clerk manages the Passport Acceptance Facility.

The City Clerk serves as staff liaison to the [Mayor's Youth Council](#).



DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 131 - City Clerk</u>						
10-131-5220-00	Office Supplies	1,238	1,500	1,500	1,500	1,560
10-131-5221-00	Special Dept. Supplies	335	700	700	700	728
10-131-5222-00	Printing	2,173	3,000	3,000	3,000	3,120
10-131-5226-00	Dues and Memberships	850	1,000	1,000	1,000	1,000
10-131-5228-00	Publications	8,103	5,000	5,000	5,000	5,200
10-131-5235-01	Computer Software	-	-	-	-	-
10-131-5252-00	Contractual Services	73,168	54,000	54,000	25,000	26,000
10-131-5257-00	Elections	80,383	5,000	5,000	85,000	88,400
10-131-5265-00	Advertising	45	3,000	3,000	3,000	3,120
10-131-5270-00	Business Meeting & Conference	2,624	1,000	1,000	3,000	3,120
10-131-5285-00	Training	4,896	2,000	2,000	2,000	2,080
10-131-5416-00	Miscellaneous Expenditure	-	100	100	100	104
10-131-5430-00	Mileage Reimbursement	32	400	400	400	416
		<u>173,847</u>	<u>76,700</u>	<u>76,700</u>	<u>129,700</u>	<u>134,848</u>



Administrative Services Department (Department 132, 133)

The Administrative Services Department includes Administrative Services and Human Resources/Risk Management and oversees the following internal programs and operations:

Workers' Compensation & Risk Management - The California JPIA provides workers' compensation coverage that includes benefits to employees who are injured or become ill as a result of work-related activities. The CAJPIA also provides risk management services to the City.

Community Development Block Grant (CDBG) Program - The City of Calabasas utilizes Federal Community Development Block Grant (CDBG) funding to provide housing rehabilitation and public service programs to serve the needs of its low- and moderate-income residents.

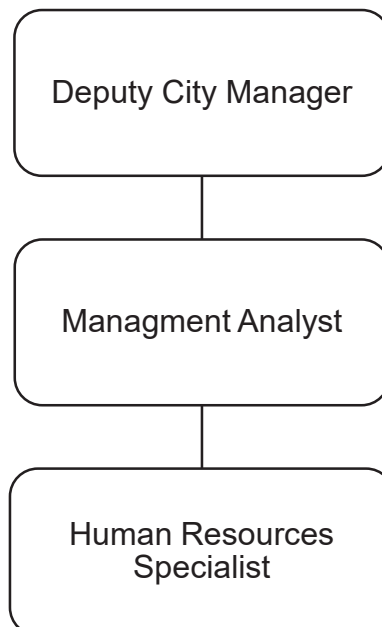
Las Virgenes Parking Administration - The City of Calabasas is the lead agency for the Las Virgenes Parking Administration (LVPA).

Homelessness - The City of Calabasas has partnered with County of Los Angeles and other regional non-profit providers to offer a multi-disciplinary and collaborative response to homelessness.

Clean Power Alliance - Clean Power Alliance (CPA) is a community choice energy (CCE) program composed of 32 communities across Los Angeles and Ventura Counties.

Los Angeles County Sheriff's Department - Law enforcement services are provided to residents through a contract with the Los Angeles County Sheriff's Department.

The Human Resources Division serves the City's seven departments and its employees by overseeing the City's recruitment and selection process, employee relations, compensation, health plan administration, files and records, workers' compensation and personnel administration.



DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 132 - Administrative Services</u>						
10-132-5220-00	Office Supplies	1,077	1,100	1,100	1,500	1,560
10-132-5221-00	Special Dept. Supplies	332	-	-	1,000	1,040
10-132-5222-00	Printing	1,254	-	-	500	520
10-132-5226-00	Dues and Memberships	1,440	1,200	1,200	3,000	3,000
10-132-5228-00	Publications	-	-	-	-	-
10-132-5229-00	State Required Fingerprinting	1,343	1,000	1,000	1,000	1,040
10-132-5235-00	Computer Hardware	-	-	-	-	-
10-132-5252-00	Contractual Services	25,192	15,000	15,000	40,000	41,600
10-132-5252-86	Public Safety Consulting	-	-	17,000	-	-
10-132-5257-00	Elections	-	-	-	-	-
10-132-5265-00	Advertising	837	2,000	2,000	2,000	2,080
10-132-5270-00	Business Meeting & Conference	3,691	2,000	2,000	4,000	4,160
10-132-5280-00	Tuition Reimbursement	8,021	23,500	23,500	23,500	24,440
10-132-5285-00	Training	2,750	1,500	1,500	2,000	2,080
10-132-5416-00	Miscellaneous Expenditure	1,897	2,000	2,000	2,000	2,080
10-132-5430-00	Mileage Reimbursement	17	300	300	300	312
		<u>47,853</u>	<u>49,600</u>	<u>66,600</u>	<u>80,800</u>	<u>83,912</u>



Non-Departmental (Department 134)

The Non-Departmental Division consists of those shared costs commonly referred to as the “General Overhead”. These are shared expenses related to City Hall operations, (e.g., CJPIA insurance, common office supplies, copiers, and utilities).

These costs cannot easily be associated with any particular department and thus cannot be directly charged to department budgets.

These costs are different than the Cost Allocation Plan which includes allocating costs associated with certain departments in the General Fund out to other departments and funds. The theory, as defined in OMB circular A87, is that the costs associated with certain “overhead” functions in the General Fund (including salaries, services, facility usage, etc.) can be appropriately charged to “user” departments, such as streets/roads, parks, utilities, community development, etc. The document takes all costs charged to the “overhead” departments (City Manager, Administrative Services, City Clerk, City Attorney, Finance, Parks and Recreation (Administration), and Public Works (Administration)), determines how much effort in each function is spent on each “user” department, and spreads the costs accordingly.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 134 - Non-Departmental</u>						
10-134-5163-00	Reimbursable Loss Exp	-	-	-	-	-
10-134-5200-00	Liability Insurance	788,832	895,755	895,755	1,103,204	1,147,332
10-134-5200-01	Unemployment Insurance	17,477	15,000	15,000	15,000	15,600
10-134-5200-02	Workers Compensation Insurance	127,253	192,566	192,566	163,478	170,017
10-134-5200-03	Property Insurance	122,076	150,377	150,377	169,295	176,067
10-134-5200-04	Crime Insurance	1,693	1,778	1,778	1,866	1,941
10-134-5200-05	Pollution Insurance	5,134	5,339	5,339	5,030	5,231
10-134-5201-00	State Administrative Cost	50,308	50,000	50,000	50,000	52,000
10-134-5201-01	County Administrative Fee	53,703	50,000	50,000	50,000	52,000
10-134-5220-00	Office Supplies	6,204	7,000	7,000	7,000	7,280
10-134-5221-00	Special Dept. Supplies	3,815	5,000	5,000	5,000	5,200
10-134-5221-09	Facility Repairs	-	5,000	5,000	1,000	1,040
10-134-5221-10	Emergency Services	17	5,000	5,000	1,000	1,040
10-134-5222-00	Printing	33,029	26,000	26,000	26,000	27,040
10-134-5223-00	Kitchen Supplies	21,060	15,000	15,000	15,000	15,600
10-134-5224-00	Furniture & Fixtures	2,862	1,000	1,000	1,000	1,040
10-134-5226-00	Dues and Memberships	5,864	5,000	5,000	5,000	5,200
10-134-5227-00	Storage Rental	7,254	7,000	7,000	7,000	7,280
10-134-5230-00	Postage / Courier Service	10,232	15,000	15,000	15,000	15,600
10-134-5231-00	Bank & Merchant Fees	142,129	125,000	125,000	125,000	130,000
10-134-5231-11	Recreation Processing Fees	-	-	-	-	-
10-134-5233-00	Contribution to Others	250,000	255,000	250,000	250,000	260,000
10-134-5233-01	Contribution to Chamber of Com	40,000	40,000	40,000	40,000	41,600
10-134-5233-03	Humanitarian Aid	25,000	25,000	25,000	25,000	26,000
10-134-5233-04	Contribution to Rotary Club	-	-	-	-	-
10-134-5233-06	Relay for Life	-	5,000	-	-	-
10-134-5233-07	California Theater Festival	-	-	-	-	-
10-134-5234-01	Art Rental	-	-	-	-	-
10-134-5235-00	Computer Hardware	-	-	-	-	-
10-134-5236-01	California Contract Cities	-	-	-	-	-
10-134-5238-00	Rent Equipment	-	-	-	-	-
10-134-5239-00	Equipment Maintenance	989	10,000	10,000	10,000	10,400
10-134-5240-00	Utilities - Electric	-	-	-	-	-
10-134-5252-00	Contractual Services	24,950	20,000	20,000	20,000	20,000
10-134-5252-24	Property Damage & Repairs	-	-	-	-	-
10-134-5252-57	Mass Notification System	-	30,000	30,000	30,000	31,200
10-134-5252-84	Parking Enforcement	67,893	65,000	65,000	65,000	67,600
10-134-5253-17	Film Festival	-	-	-	-	-
10-134-5270-00	Business Meeting & Conference	198	-	-	-	-
10-134-5416-00	Miscellaneous Expenditure	2,857	2,000	2,000	2,000	2,080
10-134-5416-10	Cash Over/Short	(643)	-	-	-	-
10-134-5419-01	Reimbursable Expense	-	-	-	-	-
10-134-5500-01	Security	1,160	-	-	-	-
10-134-5900-00	Subscription Expenditure - GASB	285,573	-	-	-	-
10-134-6500-00	Civic Center Security Camera Replace	-	-	-	-	-
10-134-6503-78	Capital Needs Assessment	-	50,000	-	-	75,000
10-134-6550-00	Open Space	-	-	-	-	-
10-134-9900-24	Transfer to LMD 24	-	-	-	-	-
10-134-9900-26	Transfer to TDA-Trans Dev Act	-	-	-	-	-
10-134-9900-28	Transfer to Library Fund	6,810	3,000	3,000	3,000	3,000
10-134-9900-30	Transfer to Storm Damage	-	-	-	-	-
10-134-9900-32	Transfer to LMD 32	-	-	-	-	-
10-134-9900-33	Transfer to Used Oil Grant	-	-	-	-	-
10-134-9900-36	Transfer to Grants	-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
10-134-9900-67	Transfer to Emergency COVID19	120,503	-	-	-	-
10-134-9900-38	Transfer to COPS Grant	-	-	-	-	-
10-134-9900-39	Transfer to Measure R CIP	-	-	-	-	-
10-134-9900-40	Transfer to Capital	-	25,000	25,000	25,000	25,000
10-134-9900-55	Transfer to AHCCC	-	1,099,648	1,137,600	395,279	395,279
10-134-9900-60	Transfer to Management Reserve	-	-	-	-	-
10-134-9900-83	Transfer to 2005 COP	-	-	-	-	-
10-134-9900-85	Transfer to 2006 COP	-	-	-	-	-
10-134-9900-86	Transfer to LVPA	-	-	-	-	-
10-134-9900-87	Transfer to 2015 COP	1,836,486	1,839,000	1,839,000	1,839,000	1,839,000
		<u>4,060,717</u>	<u>5,045,463</u>	<u>5,023,415</u>	<u>4,470,152</u>	<u>4,632,667</u>



Personnel Services **(Department 135)**

The Personnel Services Division consolidates the General Fund full-time and part-time staff salary and benefit costs into one central division. The costs are delineated by direct salary and wage costs and all the associated benefits provided by the City. For example: CalPERS Retirement, Medical Insurance, Dental Insurance, Vision Insurance, Life Insurance, etc.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 135 - Payroll</u>						
10-135-5100-00	Full Time Salaries	5,304,385	5,820,167	6,207,752	6,378,610	6,633,754
10-135-5100-02	Full Time Employee Overtime	61,766	30,000	80,000	30,000	31,200
10-135-5103-01	CalPERS City Paid EmployeeCost	273,720	294,752	265,000	313,370	325,905
10-135-5103-02	CalPERS Employer Cost	517,363	622,159	600,000	681,517	708,778
10-135-5103-03	CalPERS Unfunded Liability	553,441	514,283	493,359	635,334	660,747
10-135-5103-04	CalPERS Survivor Benefit	1,395	1,378	1,300	1,450	1,508
10-135-5104-00	Benefits	283,345	285,780	260,000	275,000	286,000
10-135-5104-01	Retiree Medical Benefits	101,515	156,384	185,000	200,004	208,004
10-135-5104-02	Medical Insurance	984,389	946,870	1,200,000	1,371,600	1,426,464
10-135-5104-03	Dental Insurance	55,488	63,605	60,000	65,639	68,265
10-135-5104-04	Vision Insurance	10,618	12,747	12,000	13,680	14,227
10-135-5104-05	Short Term Disability	19,059	29,800	25,000	32,005	33,285
10-135-5104-06	Long Term Disability	9,195	10,419	11,000	11,317	11,770
10-135-5104-07	Life Insurance	13,171	14,752	15,500	15,829	16,462
10-135-5104-08	Accidental Death & Dismember	3,168	3,733	3,700	4,002	4,162
10-135-5104-09	Employee Assistance Program	2,376	2,468	2,400	2,597	2,701
10-135-5106-00	Employer Taxes	51	-	-	-	-
10-135-5106-01	Medicare	94,523	86,714	102,000	94,973	98,772
10-135-5106-02	Social Security	5,312	-	4,100	-	-
10-135-5109-00	Hourly Employees	558,411	625,000	640,000	535,000	556,400
10-135-5109-02	Hourly Employee Overtime	-	-	-	-	-
10-135-5110-00	Auto Allowance	45,827	45,090	47,000	45,090	46,894
10-135-5110-01	457 Match	136,575	114,998	105,000	126,166	131,213
10-135-5252-00	Contractual Services	44	-	-	-	-
		<u>9,035,137</u>	<u>9,681,099</u>	<u>10,320,111</u>	<u>10,833,183</u>	<u>11,266,510</u>

Fiscal Year 2024/25



CITY of CALABASAS

Civic Center O&M **(Department 136)**

The Administrative Services Department includes Civic Center Operations and Maintenance. Facilities engineering is in charge of and responsible for the care and maintenance of the Civic Center. Duties include: HVAC, lighting controls and fixtures, plumbing (except irrigation), fire/life/safety systems, standby emergency power, elevators, and janitorial services.

DETAILED BUDGET FY 2024-25 FY 2025-26

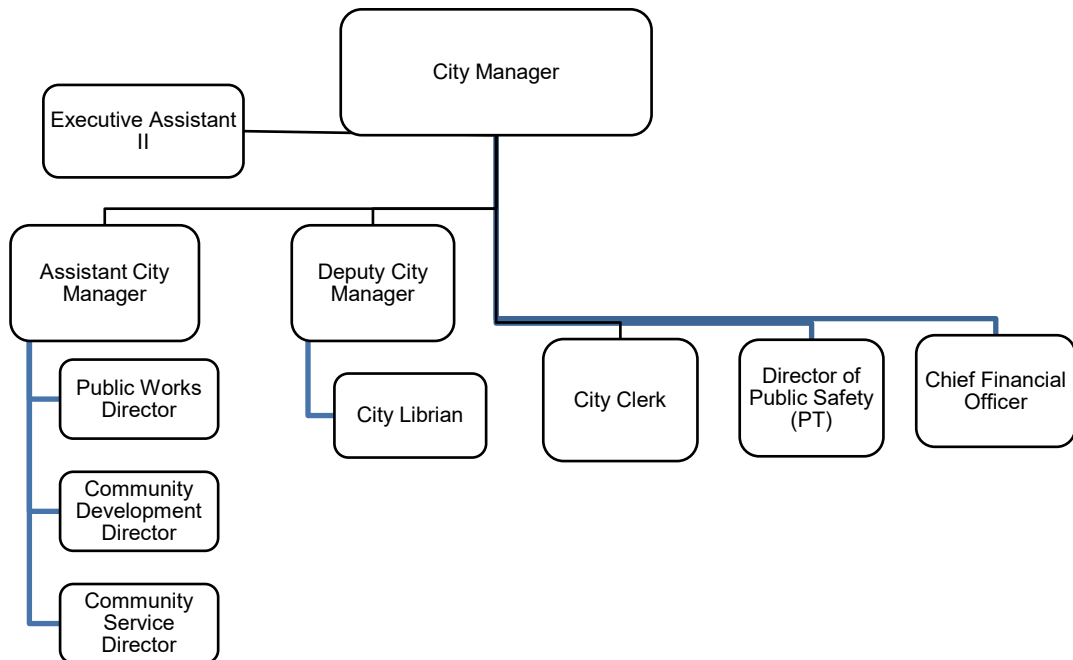
Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 136 - Civic Center O&M</u>						
10-136-5221-00	Special Dept. Supplies	13,111	10,000	10,000	10,000	10,000
10-136-5221-03	Facility Maintenance	124,003	65,000	100,000	100,000	104,000
10-136-5238-00	Rent Equipment	4,692	1,000	1,000	1,000	1,040
10-136-5239-00	Equipment Maintenance	10,669	25,000	25,000	50,000	52,000
10-136-5240-00	Utilities - Electric	113,990	100,000	100,000	100,000	104,000
10-136-5240-01	Utilities - Water	9,785	10,000	10,000	8,000	8,320
10-136-5240-02	Utilities - Gas	18,407	15,000	15,000	10,000	10,400
10-136-5252-00	Contractual Services	-	-	-	-	-
10-136-5416-00	Miscellaneous Expenditure	1,388	5,000	5,000	5,000	5,200
10-136-5500-01	Security	71,519	60,000	60,000	60,000	62,400
10-136-6500-00	Capital Outlay	-	-	-	-	-
		<u>367,563</u>	<u>291,000</u>	<u>326,000</u>	<u>344,000</u>	<u>357,360</u>



City Manager (Department 141)

The City Manager is appointed by the City Council to implement and administer the City Council's decisions and policy directives. The City Manager has significant responsibility for the operation of the City including: assisting the City Council on policy matters, establishing procedures for policy/program implementation, maintaining the delivery of established services within the community, hiring and assigning employees, regulating and allocating the use of resources, and implementation of federal and state mandates as appropriate.

Additionally, the City Manager directs and coordinates the activities of various City departments, Department Heads and a contract with Los Angeles County Sheriff for public safety services. The City Manager helps the organization anticipate and adapt to change, and represents the organization within the community and with other government agencies.



DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 141 - City Management</u>						
10-141-5220-00	Office Supplies	579	1,000	1,000	1,000	1,040
10-141-5221-00	Special Dept. Supplies	59	1,000	1,000	500	520
10-141-5226-00	Dues and Memberships	83	900	900	500	520
10-141-5228-00	Publications	-	-	-	-	-
10-141-5252-00	Contractual Services	30,700	25,000	25,000	75,000	78,000
10-141-5270-00	Business Meeting & Conference	10,592	9,000	9,000	10,000	10,400
10-141-5416-00	Miscellaneous Expenditure	-	-	-	-	-
10-141-5430-00	Mileage Reimbursement	-	-	-	-	-
		42,013	36,900	36,900	87,000	90,480



Finance

(Department 151, 152)

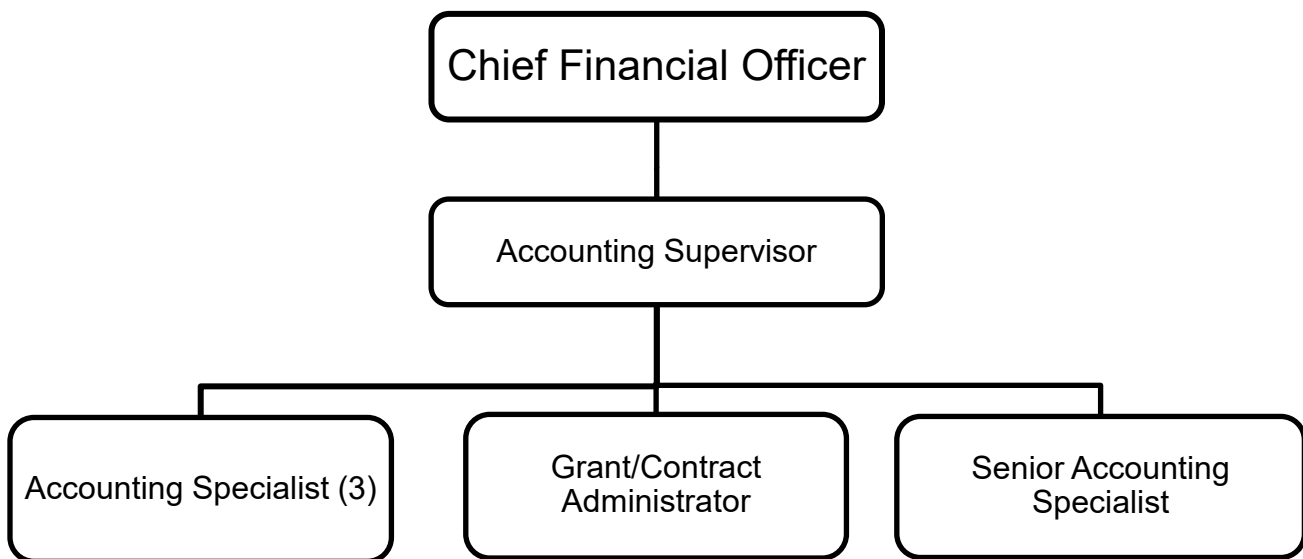
The Finance Department is charged with providing financial management, budgeting, accounting, cash management, billing, revenue collection, payroll, fixed assets management, purchasing and general administrative support services for the City and Las Virgenes Parking Authority.

Services provided through the finance and accounting functions include the maintenance of reliable accounting records, payment of approved demands against the City treasury, financial statement reporting, and preparation of the annual budget with the City Manager, prudent fiscal planning, payroll and payroll reporting, debt and franchise administration.

Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft or misuse and to ensure that adequate accounting data allows for the preparation of financial statements in conformity with generally accepted accounting principles. Internal controls are evaluated to determine that the cost does not exceed the benefits likely to be derived.

The cash management function is responsible for the prudent investment of surplus funds. The City's Investment Policy directs the investment of City monies with the following priorities established: preservation and safety of principal, liquidity necessary to meet daily cash flow requirements and maximized yield after the first two priorities are met. The Investment Policy is reviewed annually and is submitted to the City Council for approval.

The administrative support function covers a wide range of activities that include office equipment maintenance, purchasing, mail processing, office supplies procurement and coordinating the City Council Budget sub-Committee meetings.



DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 151 - Financial Management</u>						
10-151-5220-00	Office Supplies	1,870	2,000	2,000	2,000	2,080
10-151-5221-00	Special Dept. Supplies	85	1,000	1,000	1,000	1,000
10-151-5222-00	Printing	1,136	2,000	2,000	2,000	-
10-151-5226-00	Dues and Memberships	750	500	500	500	520
10-151-5228-00	Publications	-	-	-	-	-
10-151-5235-00	Computer Hardware	-	-	-	-	-
10-151-5235-01	Computer Software	-	400	400	400	416
10-151-5252-00	Contractual Services	211,693	160,000	160,000	160,000	166,400
10-151-5270-00	Business Meeting & Conference	1,069	1,400	1,400	1,400	1,456
10-151-5285-00	Training	1,299	3,000	3,000	3,000	3,000
10-151-5416-00	Miscellaneous Expenditure	-	-	-	-	-
10-151-5430-00	Mileage Reimbursement	-	400	400	400	416
10-151-6500-00	Capital Outlay	-	-	-	-	-
10-151-6503-48	FINANCIAL SOFTWARE	-	200,000	200,000	75,000	-
		217,902	370,700	370,700	245,700	175,288
<u>Division: 152 - Payroll & Revenue</u>						
10-152-5220-00	Office Supplies	-	-	-	-	-
10-152-5221-00	Special Dept. Supplies	-	-	-	-	-
10-152-5226-00	Dues and Memberships	-	-	-	-	-
10-152-5235-01	Computer Software	-	-	-	-	-
10-152-5252-00	Contractual Services	-	-	-	-	-
10-152-5270-00	Business Meeting & Conference	-	-	-	-	-
10-152-5285-00	Training	-	-	-	-	-
10-152-5430-00	Mileage Reimbursement	-	-	-	-	-
		-	-	-	-	-



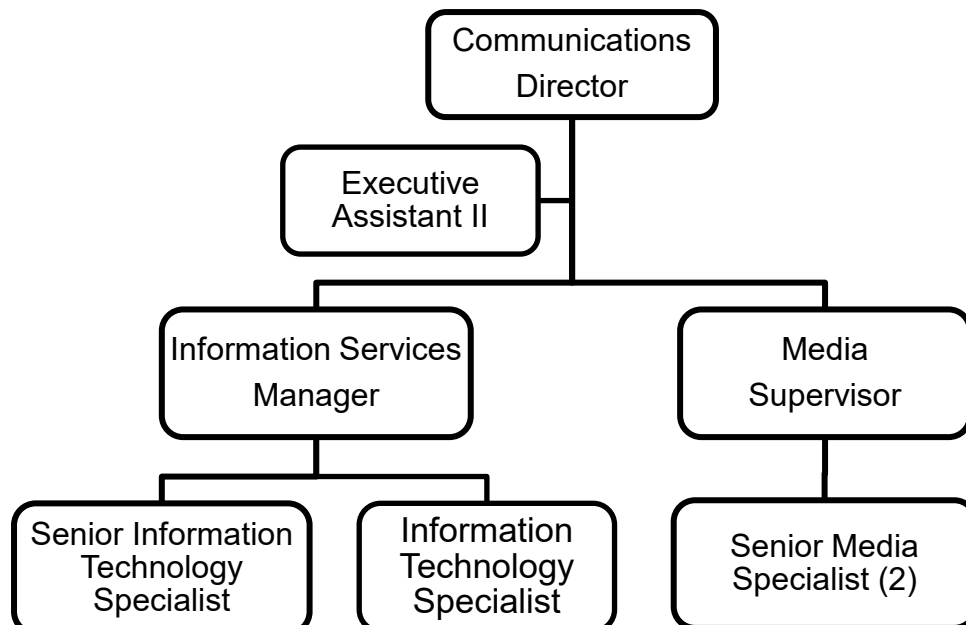
Communications (Department 161, 162, 163)

The Communications Department is responsible for providing timely and accurate information to the public about the City and its departments, its projects, and its leadership. The Communications Department has three main functions: Public information, including its external and internal website content and social media; CTV Channel 3, the City's cable television channel; and overseeing the City's Information Systems (IS).

The Communications Department oversees a large social media presence for a city its size. Calabasas residents are very plugged-in to technology so the City puts out information where residents use technology. The City utilizes Twitter, Facebook, Instagram, YouTube and Nextdoor, on top of its own rich website, to keep residents informed. Web, TV and social media content consists of high-quality videos and graphics to deliver the message.

CTV Channel 3 programming is accessible to all Calabasas residents served by a cable provider. All of the TV channel's content is also viewable by a web stream link on the City's website. CTV Channel 3 produces all meetings of the Calabasas City Council, all City Commissions, as well as meetings of the Las Virgenes Unified School District Board of Education.

The Communications Department's IS Division is responsible for designing, deploying, maintaining and upgrading City's technology infrastructure. It provides technical solutions to meet City's business needs and provides technical support for computer hardware, software, mobile devices and online services. The IS Division is also responsible for providing security and backup-disaster recovery solutions for the City's technology infrastructure and providing cybersecurity and technical trainings to users. The IS Division currently supports over 130 users, 195 desktop and laptop computers, 45 printers/copiers and 30 servers in City Hall, Library, Senior Center, Tennis and Swim Center and De Anza Park; the VoIP phone system in City Hall, Library and Senior Center; and 74 mobile devices for the city users. The IS Division also supports the City's website, web streaming system, email system, financial information system, permit system, geographic information system (GIS), document management system, online class registration system, library system, virtual meeting system, mobile Apps and audio/video systems in City hall and the library. Additionally, The IS Division also supports public Wi-Fi services in multiple city facilities.





Public Information (Department 161)

The Communications Department includes the function of providing Public Information, including its external and internal website content and social media; as well as the CTV Channel 3, the City's cable television channel.

The Communications Department oversees a large social media presence. As Calabasas residents are plugged-in to technology so the City puts the information where residents use technology, through Twitter, Facebook, Instagram, etc. Web, TV and social media content consists of high-quality videos and graphics to deliver the message.

The CTV Channel 3 programming is accessible to all Calabasas residents served by a cable provider. All of the TV channel's content is also viewable by a web stream link on the City's website. CTV Channel 3 produces all meetings of the Calabasas City Council, all City Commissions, as well as meetings of the Las Virgenes Unified School District Board of Education.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 161 - Public Information</u>						
10-161-5208-00	Telephone	61,532	80,000	80,000	80,000	83,200
10-161-5220-00	Office Supplies	1,300	1,000	1,000	1,200	1,200
10-161-5221-00	Special Dept. Supplies	14,368	5,000	5,000	5,000	5,200
10-161-5222-00	Printing	-	-	-	-	-
10-161-5226-00	Dues and Memberships	901	2,000	2,000	2,500	2,600
10-161-5228-00	Publications	269	500	500	500	520
10-161-5235-00	Computer Hardware	9,397	4,000	4,000	5,000	5,200
10-161-5238-00	Rent Equipment	-	1,500	1,500	1,500	1,560
10-161-5252-00	Contractual Services	126,162	35,000	35,000	50,000	52,000
10-161-5252-17	Film Permit Services	-	-	-	-	-
10-161-5260-00	City Newsletter\Promotions	1,611	-	-	-	-
10-161-5270-00	Business Meeting & Conference	7,988	10,000	10,000	10,000	10,400
10-161-5285-00	Training	50	250	250	1,500	1,500
10-161-5430-00	Mileage Reimbursement	25	100	100	100	104
10-161-6500-00	Videography Equipment	-	-	-	-	-
10-161-6503-77	Workstation Phone System	-	100,000	100,000	-	-
		<u>223,602</u>	<u>239,350</u>	<u>239,350</u>	<u>157,300</u>	<u>163,484</u>



Information Technology (Department 162)

The Communication Department's Information Services (IS) Division is responsible for designing, deploying, maintaining, and upgrading the City's technology infrastructure. The Division provides technical solutions to meet the City's business needs.

The IS Division is responsible for providing security and backup-disaster recovery solutions for the City's technology infrastructure and providing cyber security and technical trainings to users. The IS Division currently supports over 130 users, 195 desktop and laptop computers, 45 printers/copiers and 30 servers in multiple city facilities.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 162 - Information Technology</u>						
10-162-5220-00	Office Supplies	253	1,000	1,000	1,000	1,040
10-162-5221-00	Special Dept. Supplies	9,146	12,000	12,000	12,000	12,480
10-162-5226-00	Dues and Memberships	255	300	300	400	416
10-162-5228-00	Publications	189	-	-	-	-
10-162-5235-00	Computer Hardware	70,248	125,000	125,000	125,000	130,000
10-162-5235-01	Computer Software	91,835	60,000	60,000	60,000	62,400
10-162-5252-00	Contractual Services	71,011	30,000	30,000	50,000	52,000
10-162-5270-00	Business Meeting & Conference	2,978	20,000	20,000	5,000	5,200
10-162-5285-00	Training	1,158	4,000	4,000	5,000	5,200
10-162-5430-00	Mileage Reimbursement	-	-	-	-	-
10-162-6500-00	Capital Outlay	-	-	-	-	-
		<u>247,074</u>	<u>252,300</u>	<u>252,300</u>	<u>258,400</u>	<u>268,736</u>



Telecom Regulation (Department 163)

The Communications Department is responsible for administering the telecom regulation contract with an outside firm. The City receives updates about pending and future legislation and can provide support or opposition to such actions.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 163 - Telecom Regulation</u>						
10-163-5221-00	Special Dept. Supplies	-	-	-	-	-
10-163-5226-00	Dues and Memberships	-	-	-	-	-
10-163-5252-00	Contractual Services	1,175	-	-	-	-
		1,175	-	-	-	-

Fiscal Year 2024/25



CITY of CALABASAS

L.A. County Sheriff's Department (Department 211)

The City Manager administers the City's contract with the Los Angeles County Sheriff's Office for law enforcement services, including patrol, traffic, investigative, and crime prevention services. The Sheriff's Office, is responsible for law enforcement services within the City, as well as the protection of all residents, schools, and public education promoting self-protective measures that limit victimization. The City also coordinates all police volunteers and volunteer programs through the Lost Hills Sheriff Station located at 27050 Agoura Road.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 211 - LA Co. Sheriff's Department</u>						
10-211-5221-00	Special Dept. Supplies	1,362	42,100	15,000	-	-
10-211-5252-00	Contractual Services	5,142,308	5,525,000	5,550,000	5,775,000	6,006,000
10-211-5252-63	LA Co. Sheriff Reimbursable	-	50,000	50,000	50,000	52,000
10-211-5256-00	Contractual Services	-	-	-	45,000	46,800
		<u>5,143,670</u>	<u>5,617,100</u>	<u>5,615,000</u>	<u>5,870,000</u>	<u>6,104,800</u>

Fiscal Year 2024/25



CITY of CALABASAS

L.A. County Fire District (Department 221)

All fire, emergency medical services, and forestry services are provided to residents through the Consolidated Fire Protection District of Los Angeles County or commonly known as the Los Angeles County Fire Department. The Fire District is funded directly by residents' property taxes and a special tax approved by the voters of Los Angeles County.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 221 - LA Co. Fire District</u>						
10-221-5252-00	Contractual Services	20,810	20,810	20,810	20,810	21,642



Public Safety & Emergency Preparedness (Department 222)

When requested by City Council, the department will advise on matters related to public safety, crime and fire prevention, emergency preparedness and response, and service contracts within their purview. The department will make recommendations to the City Manager regarding budgets pertaining to public safety services.

Provides information to the City of Calabasas residents regarding public safety and emergency preparedness. Information includes personal safety tips, Wildland Fire Preparedness, Earthquake Preparedness, Community Emergency Response Team (CERT), False Alarm Program, Public Safety Commission, and shelter sites.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 222 - Public Safety and Emergency Preparedness</u>						
10-222-5220-00	Office Supplies	1,474	300	300	300	312
10-222-5221-00	Special Dept. Supplies	4,137	6,000	6,000	6,000	6,240
10-222-5222-00	Printing	441	3,000	3,000	3,000	3,120
10-222-5226-00	Dues and Memberships	255	500	500	500	520
10-222-5235-00	Computer Hardware	-	-	-	-	-
10-222-5235-01	Computer Software	-	-	-	-	-
10-222-5252-00	Contractual Services	71,924	17,500	17,500	17,500	18,200
10-222-5252-06	Special Events	17,379	21,900	21,900	21,900	22,776
10-222-5270-00	Business Meeting & Conference	4,338	16,900	16,900	16,900	17,576
10-222-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>99,948</u>	<u>66,100</u>	<u>66,100</u>	<u>66,100</u>	<u>68,744</u>

Fiscal Year 2024/25



CITY of CALABASAS

L.A. County Animal Services (Department 231)

The Animal/Vector Control Division is responsible for administering the City's Animal/Vector control activities, and the City's contract with Los Angeles County Animal Services Department for animal shelter services, and occasional after hours service, particularly in support of public safety activity.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 231 - LA Co. Animal Care</u>						
10-231-5252-00	Contractual Services	89,321	80,000	85,000	90,000	93,600



Public Works (Department 300s)

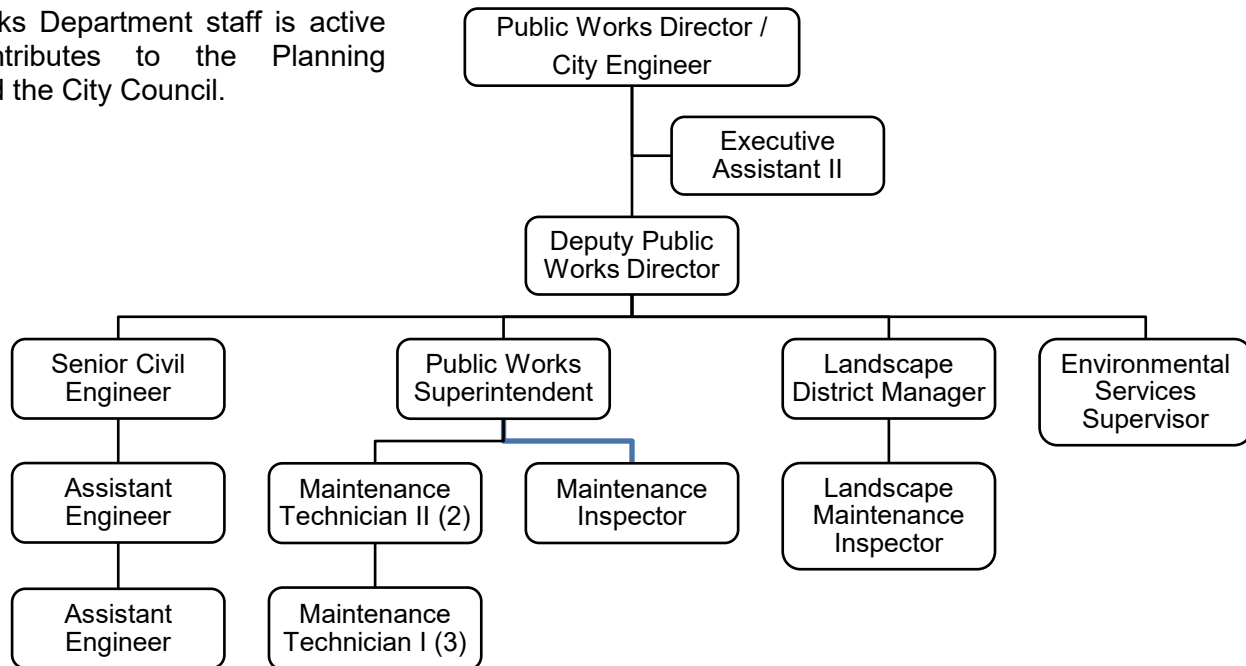
The Public Works Department is responsible for a number of maintenance and service programs, including street maintenance, public transit, storm water, and other utilities. The Department is also responsible for the administration and implementation of the City's Capital Improvement Program as well as plan checking and construction inspections of Private Development Projects. The Department administers contracts for street repairs, street sweeping, traffic signal maintenance and other related maintenance and repairs. Department personnel perform minor street maintenance, stenciling, sign installation, roadside weed and litter abatement, graffiti abatement and fleet maintenance. The Department is also responsible for the formation and administration of the City's Landscape Maintenance Assessment Districts. The Department maintains the public streets parkway trees; landscape maintenance of public medians, city parks and freeway on/off ramps; annual weed abatement for specified city owned open space parcels and city parks. The Environmental Division within the department ensures the City's environmental integrity through water and land program monitoring, management of waste and recycling programs, and city conservation.

The various funding sources for Public Works activities include: General Fund, Road Maintenance and Rehabilitation Account Fund, Gas Tax Fund, Transit and Transportation Funds (Prop A, Prop C, Measure R & Measure M, FHWA - Federal Highway Administration), Five Special Assessment Districts, SB1 and AB 939.

The Public Works Department participates and administers the following City Commissions:

- Environmental Commission
- Traffic and Transportation Commission

The Public Works Department staff is active with and contributes to the Planning Commission and the City Council.





Administration & Engineering (Department 311)

Public Works Engineering is responsible for projects designed and managed with in-house staff as well as by professional consultants. Work includes major project management, drainage and sewer master planning, pavement management, general surveying, engineering, technical oversight and review, construction drawings and contract document preparation, construction quality assurance, contract administration, and inspection related to capital improvement, utility public encroachment, and development entitlement. Typical projects include arterial highway and local roads rehabilitation and reconstruction, drainage, sewer, and water improvement together with various special projects.

Construction Engineering is responsible for construction management of the City's Capital Improvement Program. This unit also provides contract administration and construction inspection to ensure timely and high-quality completion of projects. Field inspectors provide construction inspection services for on-site grading and all work done in the Public right-of-way, including work done under a Public Works Permit.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 311 - Administration & Engineering</u>						
10-311-5220-00	Office Supplies	1,328	500	500	750	780
10-311-5221-00	Special Dept. Supplies	718	1,500	1,500	4,500	4,680
10-311-5222-00	Printing	301	1,000	1,000	2,500	2,600
10-311-5226-00	Dues and Memberships	1,382	1,500	1,500	1,500	1,560
10-311-5228-00	Publications	-	200	200	-	-
10-311-5235-00	Computer Hardware	-	-	-	-	-
10-311-5235-01	Computer Software	9,028	9,000	9,000	7,500	7,875
10-311-5252-00	Contractual Services	124,268	80,000	80,000	120,000	124,800
10-311-5252-06	Special Events	11,857	12,000	12,000	12,000	12,480
10-311-5270-00	Business Meeting & Conference	5,272	2,900	2,900	2,900	3,016
10-311-5285-00	Training	475	-	-	5,000	5,200
10-311-5416-00	Miscellaneous Expenditure	428	-	-	-	-
10-311-5430-00	Mileage Reimbursement	22	-	-	-	-
10-311-6503-80	Vehicle Purchase	-	-	-	-	-
		155,080	108,600	108,600	156,650	162,991



Street Maintenance Services

(Department 312)

Street Maintenance Services is responsible for maintaining all City streets and rights-of-way and for administering related capital improvement projects. Street Maintenance Services personnel perform minor street maintenance, crack sealing, pothole repair, road reflectors, curb painting, curb repair, striping, tree and shrub clearing and trimming, bus stop and bench maintenance/sanitizing, graffiti removal, sidewalk trip hazard inspection and mitigation, homeless debris cleanup, City street light maintenance, City camera cleaning, ADA conformance, vehicle accident cleanup, storm event cleanup, mud and debris clearing during storm and emergency events, minor parking enforcement and removal of unauthorized trash bins, speed feedback sign placement and maintenance, roadside litter and weed removal, storm drain maintenance, and street sign installation and repair. Major street repairs, street sweeping and traffic signal maintenance are contracted along with the design and construction of major street improvement projects.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 312 - Street Maintenance Services</u>						
10-312-5100-00	Full Time Salaries	92,643	-	-	-	-
10-312-5103-01	CalPERS City Paid EmployeeCost	8,249	-	-	-	-
10-312-5103-02	CalPERS Employer Cost	8,249	-	-	-	-
10-312-5104-00	Benefits	-	-	-	-	-
10-312-5104-02	Medical Insurance	16,501	-	-	-	-
10-312-5104-03	Dental Insurance	6,188	-	-	-	-
10-312-5104-04	Vision Insurance	2,062	-	-	-	-
10-312-5106-00	Employer Taxes	-	-	-	-	-
10-312-5220-00	Office Supplies	182	800	800	800	832
10-312-5221-00	Special Dept. Supplies	4,665	5,000	5,000	5,000	5,200
10-312-5226-00	Dues and Memberships	1,497	1,200	1,200	1,200	1,248
10-312-5240-00	Utilities - Electric	1,558	5,500	2,500	2,750	2,860
10-312-5240-01	Utilities - Water	63,980	145,000	100,000	100,000	100,000
10-312-5252-00	Contractual Services	1,645	10,000	15,000	50,000	52,000
10-312-5252-10	Road safety/Shoulder/Pky maint	108,398	45,000	45,000	45,000	46,800
10-312-5252-12	Drain Maint & Catch Basin Clen	9,606	2,000	2,000	2,000	2,080
10-312-5252-15	Street/Sidewalk Repair	20,132	60,000	60,000	60,000	62,400
10-312-5252-20	Street Sweeping	78,964	100,800	110,000	110,000	114,400
10-312-5252-30	Intersection Light & Maint	-	-	-	-	-
10-312-5252-80	Tree Trimming	343	3,000	3,000	15,000	15,600
10-312-5252-81	Graffiti Removal	641	700	700	700	728
10-312-5252-83	General Landscape Maintenance	235,940	285,000	425,000	500,000	500,000
10-312-5722-00	Tree Removal	-	-	-	-	-
10-312-6500-00	Capital Outlay	-	-	-	-	-
10-312-6502-12	Street - Rubberized Overlay	50,000	-	-	-	-
		<u>711,445</u>	<u>664,000</u>	<u>770,200</u>	<u>892,450</u>	<u>904,148</u>



Water Quality Enhancement (Department 313)

The Environmental Division within the Public Works Department ensure the City's environmental integrity through water and land program monitoring management of waste and recycle programs, as well as city conservation. Environmental Division works with other governmental agencies on various clean water and watershed maintenance programs and initiatives as well as funding opportunities.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 313 - Water Quality Enhancement</u>						
10-313-5221-00	Special Dept. Supplies	-	200	200	-	-
10-313-5226-00	Dues and Memberships	-	300	300	-	-
10-313-5252-00	Contractual Services	66,704	35,000	35,000	60,000	62,400
10-313-5252-27	Compliance Monitoring Program	111,189	120,000	120,000	120,000	124,800
10-313-5252-28	Sewer Infrastructure Managemnt	9,015	-	-	15,000	15,600
10-313-5265-00	Advertising	-	-	-	-	-
10-313-5270-00	Business Meeting & Conference	64	400	400	-	-
10-313-5430-00	Mileage Reimbursement	-	-	-	-	-
10-313-5543-00	Malibu Creek Watershed EWMP	-	-	-	-	-
10-313-6500-00	Capital Outlay	-	-	-	-	-
		<u>186,972</u>	<u>155,900</u>	<u>155,900</u>	<u>195,000</u>	<u>202,800</u>



General Landscape Maintenance (Department 321)

Within the City, the Public Works Landscape Division is responsible to manage - public streets trees, landscape maintenance of certain specified public sidewalks and medians, city parks, annual weed abatement for fire safety of - open space parcels and city parks, and landscape maintenance within Landscape Maintenance District 22 (LMD 22) and Landscape Lighting Act Districts 22, 24, 27 & 32 (LLAD 22, 24, 27 & 32).

The Division oversees and manages the administration of the City's Landscape Maintenance Assessment Districts. The City of Calabasas receives funding for and maintains five (5) special assessment districts within the city. One district, LMD 22, is funded via an ad valorem tax. The other four districts (LLAD 22, 24, 27 & 32) are funded via special assessments that were voted on by parcel owners of record within those districts.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 321 - General Landscape Maintenance</u>						
10-321-5208-00	Telephone	504	500	500	500	520
10-321-5220-00	Office Supplies	244	200	200	-	-
10-321-5222-00	Printing	-	-	-	-	-
10-321-5226-00	Dues and Memberships	1,559	200	200	200	208
10-321-5228-00	Publications	-	-	-	-	-
10-321-5240-00	Utilities - Electric	1,747	1,000	1,000	1,000	1,040
10-321-5240-01	Utilities - Water	65,551	95,800	95,800	75,000	78,000
10-321-5252-00	Contractual Services	130,654	20,000	20,000	60,000	62,400
10-321-5252-21	Arbor Day	-	-	-	5,000	5,200
10-321-5252-50	Annual Fuel Reduction	151,771	180,000	180,000	150,000	156,000
10-321-5252-80	Tree Trimming	55,492	44,600	90,000	60,000	62,400
10-321-5252-83	General Landscape Maintenance	287,371	265,400	265,400	250,000	260,000
10-321-5270-00	Business Meeting & Conference	1,809	200	200	750	780
10-321-5716-00	Pest Abatement	13,705	2,800	2,800	2,500	2,600
10-321-5722-00	Tree Removal	49,567	22,800	45,000	35,000	36,400
10-321-6502-36	Tree Planting	5,824	25,000	10,000	20,000	25,000
10-321-6503-68	Turf Landscape Replacement	97,767	-	-	-	-
		<u>863,564</u>	<u>658,500</u>	<u>711,100</u>	<u>659,950</u>	<u>690,548</u>



Transportation Planning (Department 331)

The City of Calabasas has adopted new transportation impact thresholds to adhere to CEQA requirements and providing guidance on conducting transportation studies in the City. A new performance metric, new guidelines as they pertain to Vehicle Miles of Travel (VMT) and Level of Service (LOS) has been adopted by the City Council.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 331 Transportation Planning</u>						
10-331-5220-00	Office Supplies	13	100	100	-	-
10-331-5221-00	Special Dept. Supplies	13	400	400	-	-
10-331-5226-00	Dues and Memberships	-	-	-	-	-
10-331-5235-01	Computer Software	-	100	100	-	-
10-331-5252-00	Contractual Services	6,511	2,000	2,000	2,000	2,080
10-331-5270-00	Business Meeting & Conference	-	-	-	-	-
10-331-5430-00	Mileage Reimbursement	-	-	-	-	-
		6,537	2,600	2,600	2,000	2,080



Transportation Engineer/Operations (Department 332)

The Transportation Engineering/Operations performs the following functions:

- traffic signal maintenance
- traffic striping, signing and marking
- street lights
- Roadway, parkway and shoulder maintenance



Transit Services

(Department 333)

Transit services is responsible for providing a safe, reliable, and efficient transportation system which services the residential, commercial and industrial needs of the community. Transit Services provides oversight of the operation and maintenance of public transit programs.

The City of Calabasas provides its own public transit service consisting of one citywide route (Line 1), four peak-hour routes (Line 2-5), pilot microtransit service, Dial-A-Ride for seniors and disabled, and seasonal services (Calabasas Trolley and Beach Bus).

This program is operated through funding from Proposition A and Proposition C. Transit operations are also partially funded through the fares paid by the peak-hour riders.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 332 Transportation Eng/Operations</u>						
10-332-5220-00	Office Supplies	20	100	100	100	104
10-332-5221-00	Special Dept. Supplies	1,003	1,000	1,000	1,000	1,040
10-332-5226-00	Dues and Memberships	-	500	500	500	520
10-332-5228-00	Publications	461	300	300	300	312
10-332-5235-01	Computer Software	6,122	1,000	1,000	1,000	1,040
10-332-5237-00	Vehicle Maintenance	3,380	25,000	25,000	25,000	26,000
10-332-5237-01	Vehicle Gasoline / Oil	22,628	11,800	11,800	30,000	31,200
10-332-5237-02	Vehicle Registration DMV	-	-	-	-	-
10-332-5240-00	Utilities - Electric	99,226	100,000	100,000	100,000	104,000
10-332-5252-00	Contractual Services	23,573	20,000	20,000	60,000	62,400
10-332-5252-10	Road safety/Shoulder/Pky maint	945	5,000	5,000	5,000	5,200
10-332-5252-24	Property Damage & Repairs	704	20,000	20,000	20,000	20,800
10-332-5252-40	Striping, Signing & Marking	79,464	50,000	50,000	60,000	62,400
10-332-5252-54	Bridges - Inspection & Repair	-	-	-	-	-
10-332-5252-60	Traffic Signal/Lighting	92,658	85,000	85,000	85,000	88,400
10-332-5270-00	Business Meeting & Conference	-	700	700	-	-
10-332-5430-00	Mileage Reimbursement	-	-	-	-	-
10-332-6503-66	Mobile Equipment Purchase	19,990	-	-	-	-
		<u>350,173</u>	<u>320,400</u>	<u>320,400</u>	<u>387,900</u>	<u>403,416</u>
<u>Division: 333 - Transit Services</u>						
10-333-5222-00	Printing	-	-	-	-	-
10-333-5263-01	Bus Incentive Program	-	-	-	-	-
10-333-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



Intergovernmental Relations (Department 334)

This division administers the citywide crossing guard services for Calabasas area schools during the academic school year. The City contributes funding annually to the Las Virgenes Unified School District for their before and after school program at local area schools within the City to assist with the morning and afternoon Peak hour traffic, in addition to providing support and sponsoring the Annual Walk to School Program for participating elementary and middle schools within the City.

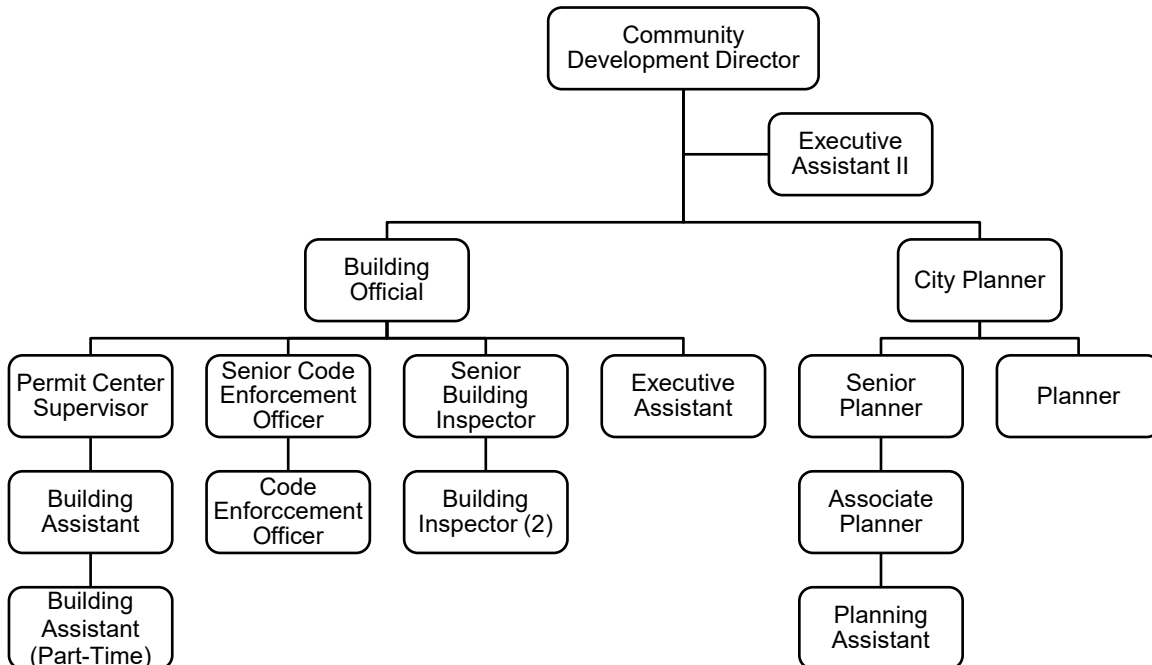
DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 334 - Intergovernmental Relations</u>						
10-334-5220-00	Office Supplies	-	100	100	100	104
10-334-5222-00	Printing	-	-	-	-	-
10-334-5225-03	School Safety	20,250	20,250	20,250	20,250	20,250
10-334-5252-70	Crossing Guard	166,909	185,891	185,891	225,000	234,000
10-334-5252-75	School Programs	2,816	5,800	5,800	2,500	2,600
		<u>189,975</u>	<u>212,041</u>	<u>212,041</u>	<u>247,850</u>	<u>256,954</u>



Community Development (Department 400s)

The Community Development Department is the primary department responsible for oversight of all development in the City. It is also responsible for administering and implementing the City's programs related to long range planning, housing programs and code compliance. As part of its development oversight, the Community Development Department serves the Council, the public and the development community in administration of the General Plan, the Zoning Code, applicable Specific Plans, and applicable State and Federal laws. Community Development activities are guided by the City's General Plan and the development policies and programs adopted by the City Council to implement the General Plan. The Department is comprised of four functional divisions: Administration, Building & Safety, Code Compliance, and Planning. The Department serves as staff to five City Commissions, Panels and Committees: the Planning Commission, the Historic Preservation Commission, the Communications and Technology Commission (when acting as a Planning Commission), the Architectural Review Panel and Development Review Committee. The Department also houses the Office of the City Prosecutor. Community Development Department staff is also responsible for monitoring and reviewing projects outside the City that impact Calabasas.





Community Development Administration (Department 411)

Community Development Administration Division provides overall direction for the various divisions and provides support for each of the functions of the Department. The Administration Division also serves as staff to the City Council Community and Economic Development Subcommittee and Open Space Subcommittee. The Division is responsible for oversight of all development within the City, assisting in the administration of the General Plan, the Zoning Code, applicable Specific Plans, and applicable State and Federal Laws.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: Community Development Admin</u>						
10-411-5220-00	Office Supplies	2,733	4,000	4,000	4,000	4,160
10-411-5221-00	Special Dept. Supplies	1,356	1,300	1,300	3,000	3,120
10-411-5222-00	Printing	1,929	6,000	6,000	4,000	4,160
10-411-5226-00	Dues and Memberships	787	4,600	4,600	4,600	4,784
10-411-5228-00	Publications	23	200	200	500	520
10-411-5235-00	Computer Hardware	-	-	-	-	-
10-411-5235-01	Computer Software	62,734	125,000	125,000	125,000	130,000
10-411-5252-00	Contractual Services	11,125	3,000	3,000	10,000	10,400
10-411-5265-00	Advertising	1,710	2,000	2,000	2,000	2,000
10-411-5270-00	Business Meeting & Conference	3,082	4,200	4,200	6,000	6,240
10-411-5285-00	Training	365	3,000	3,000	3,000	3,120
10-411-5416-00	Miscellaneous Expenditure	-	-	-	-	-
10-411-5430-00	Mileage Reimbursement	13	-	-	-	-
10-411-6500-00	General Plan	-	-	-	-	-
10-411-6500-01	Objective Design Standards	-	-	-	-	200,000
10-411-6500-02	Adaptive Reuse	-	-	-	-	2,500
10-411-6500-03	ADU Plans	-	-	-	-	50,000
10-411-6500-04	Mission House	-	-	-	-	250,000
		85,857	153,300	153,300	162,100	671,004



Planning Projects & Studies (Department 412)

The Planning Projects and Studies Division is responsible for the administration of the City's development process including residential, commercial, institutional, industrial, and mixed uses. The Planning Department performs current and long range planning, enforces zoning and land use regulations, reviews site and development plans, provides technical support to City officials, including the Planning Commission and City Council, and implements activities relating to the enhancement of the community's economic base.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 412 - Planning Projects & Studies</u>						
10-412-5221-00	Special Dept. Supplies	77	-	-	-	-
10-412-5222-00	Printing	-	8,000	8,000	2,000	2,080
10-412-5226-00	Dues and Memberships	1,538	-	-	-	-
10-412-5232-03	Senior Rental Voucher	114,236	118,000	118,000	122,000	126,880
10-412-5250-69	Affordable Housing Exp	-	-	-	-	-
10-412-5252-00	Contractual Services	195,261	225,000	225,000	225,000	234,000
10-412-5252-22	Historic Site Markers	-	-	-	-	-
10-412-5270-00	Business Meeting & Conference	3,597	5,000	5,000	5,000	5,200
10-412-5285-00	Training	190	1,000	1,000	1,000	1,040
10-412-5416-05	Annexations	-	-	-	-	-
10-412-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-
10-412-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>314,898</u>	<u>357,000</u>	<u>357,000</u>	<u>355,000</u>	<u>369,200</u>

Fiscal Year 2024/25



CITY *of* CALABASAS

Building Inspection **(Department 415)**

Building Inspection division provides permit issuance and building inspection services for all residential, commercial, institutional and industrial projects within city limits. Building inspection services are conducted on the project location site.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 415 - Building Inspection</u>						
10-415-5220-00	Office Supplies	162	300	300	300	300
10-415-5221-00	Special Dept. Supplies	11,501	8,200	8,200	10,000	10,400
10-415-5222-00	Printing	125	-	-	-	-
10-415-5226-00	Dues and Memberships	1,225	-	-	-	-
10-415-5232-04	OWTS Inspections	-	-	-	-	-
10-415-5252-00	Contractual Services	931,770	625,000	800,000	850,000	884,000
10-415-5270-00	Business Meeting & Conference	-	-	-	-	-
10-415-5285-00	Training	70	5,000	5,000	3,000	3,120
10-415-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>944,854</u>	<u>638,500</u>	<u>813,500</u>	<u>863,300</u>	<u>897,820</u>



Code Enforcement (Department 416)

The Building and Safety's Code Enforcement Division diligently enforces the City's Municipal Code for all City Departments. The Municipal Code is designed by City Council to preserve and enhance the community's safety, appearance, economic stability, land use policies, and preservation of the standards for quality of life that residents and businesses expect. Code Enforcement officers strive to utilize education and outreach to facilitate voluntary compliance with codes and other laws. Code Enforcement's success rate for voluntary compliance is extremely high; however, when voluntary compliance is not attainable, the Code Enforcement team is also the liaison and partner to the City Prosecutor's Office. Advanced enforcement remedies with the City Prosecutor also included both civil and criminal actions.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 416 - Code Compliance</u>						
10-416-5220-00	Office Supplies	27	-	-	-	-
10-416-5226-00	Dues and Memberships	100	100	100	2,000	2,000
10-416-5252-00	Contractual Services	-	20,000	20,000	30,000	30,000
10-416-5252-16	Code Enforcement Prosecutor	40,698	30,000	100,000	50,000	52,000
10-416-5285-00	Training	-	2,000	2,000	2,000	2,080
		<u>40,825</u>	<u>52,100</u>	<u>122,100</u>	<u>84,000</u>	<u>86,080</u>

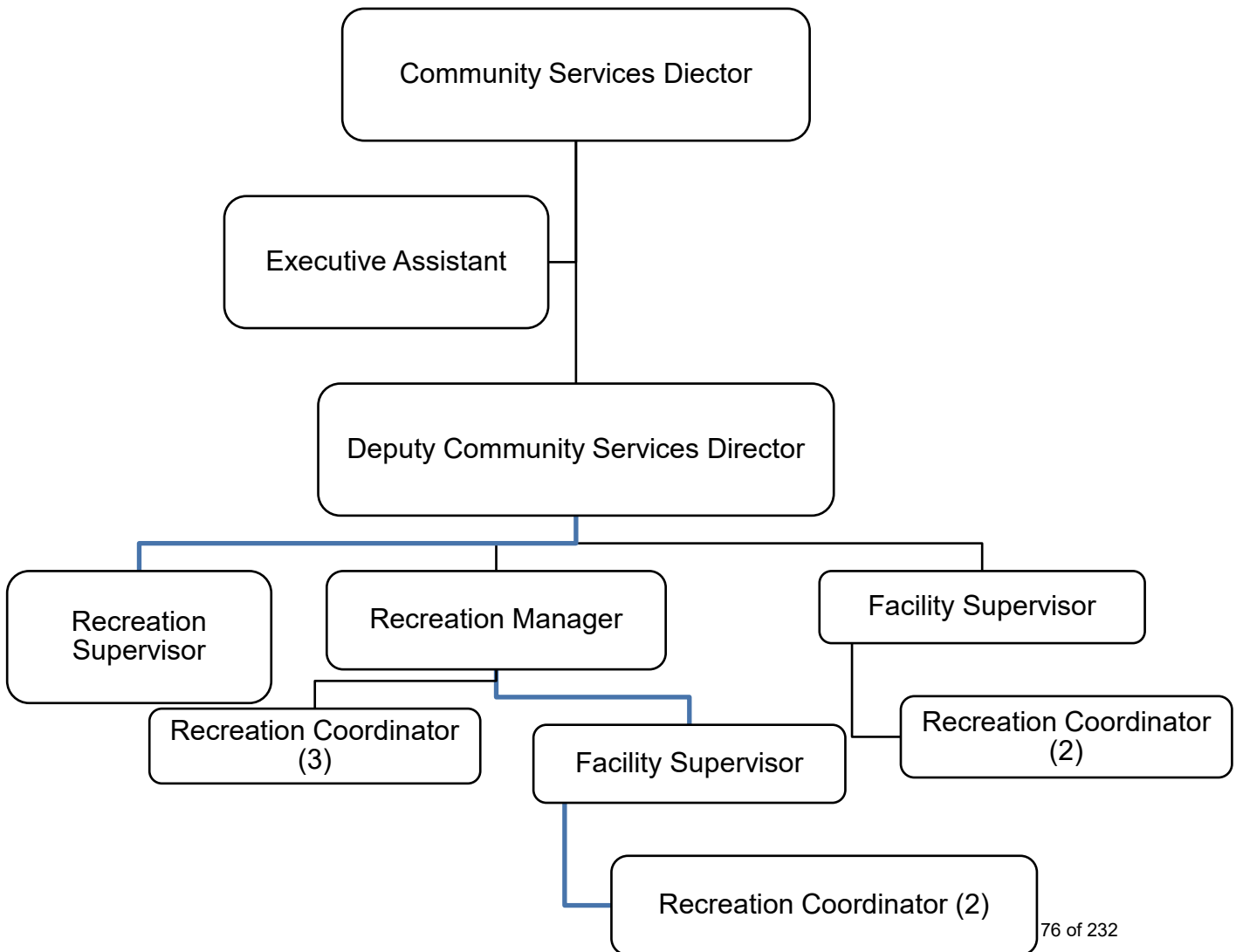


Community Services (Department 500s)

The Community Services Department consists of the following divisions: Tennis & Swim Center, De Anza Park, Creekside Park/Klubhouse Preschool, Senior Center, Special Events, Parks Maintenance and the Calabasas Community Center.

The Department is responsible for the development, implementation, and promotion of recreation activities and programs offered to the public by the City. A variety of programs and activities are offered throughout the year, including senior programs, teen programs, recreation classes and specialty camps, youth and adult sports leagues, facility rentals, tennis classes and fitness programs, aquatics programs, and community events including the Pumpkin Festival, SunSets Summer Concert Series, Bunny Trail Egg Hunt, movie nights and seasonal holiday events. Marketing and promotion include a tri-annual "Premier" recreation brochure, monthly newsletters, social media, and digital kiosks.

The Department provides administrative support to the Parks, Recreation and Education Commission, the Calabasas Community Foundation, and the Senior Advisory Board. Prepares and compiles Department budget and provides financial oversight; seeks additional funding opportunities and grants.





Community Services Management (Department 511)

The Community Services Management division offers administrative assistance to various entities, including the Parks, Recreation, and Education Commission, the Recreation, Youth, and Senior Services Taskforce, the Senior Advisory Board, the Calabasas Community Center Joint Powers Authority and the Calabasas Community Foundation. Responsibilities include compiling department budgets, financial oversight, seeking additional funding and grant opportunities, administering department grants, and supervising park and facility construction as well as improvement projects.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 511 - Community Services Management</u>						
10-511-5220-00	Office Supplies	919	2,200	2,200	2,200	2,288
10-511-5221-00	Special Dept. Supplies	201	1,000	1,000	1,000	1,040
10-511-5222-00	Printing	-	-	-	-	-
10-511-5224-00	Furniture & Fixtures	-	-	-	-	-
10-511-5226-00	Dues and Memberships	774	400	400	5,500	5,720
10-511-5252-00	Contractual Services	17,195	-	-	-	-
10-511-5265-00	Advertising	-	100	100	100	104
10-511-5285-00	Training	4,043	3,000	3,000	3,000	3,120
10-511-5416-00	Miscellaneous Expenditure	61,207	-	-	-	-
10-511-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-
10-511-5430-00	Mileage Reimbursement	-	-	-	-	-
10-511-6500-00	Capital Outlay	-	-	-	-	-
10-511-6503-49	Civic Plus Software	22,896	-	-	30,000	-
10-511-6503-82	Teen Program Study	-	100,000	100,000	23,310	-
		<u>107,236</u>	<u>106,700</u>	<u>106,700</u>	<u>65,110</u>	<u>12,272</u>



Creekside Park (Department 512)

Situated at 3655 Old Topanga Canyon Road, Calabasas Creekside Park offers an array of amenities, including a t-ball field, basketball court, children's playground, picnic tables, and restroom facilities. Additionally, on weekdays, the park is home to the Calabasas Klubhouse Preschool. Evenings and weekends see the availability of facility rentals and various programs. The City has partnered with Little Learners to operate a State-licensed preschool catering to children aged 18 months to five years old.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 512 - Creekside Park</u>						
10-512-5208-00	Telephone	-	200	200	200	208
10-512-5220-00	Office Supplies	-	-	-	-	-
10-512-5221-00	Special Dept. Supplies	20	400	400	400	416
10-512-5221-03	Facility Maintenance	1,656	-	-	2,000	2,080
10-512-5251-50	Contract Instructors	-	200	200	-	-
10-512-5252-00	Contractual Services	4,480	10,000	10,000	15,000	15,600
10-512-5418-00	Custodial Supplies	1,129	1,000	1,000	1,000	1,040
10-512-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>7,284</u>	<u>11,800</u>	<u>11,800</u>	<u>18,600</u>	<u>19,344</u>



De Anza Park/Recreation Program (Department 513)

Juan Bautista de Anza Park, situated at 3701 Lost Hills Road, offers a range of amenities including a multi-use sport court catering to basketball, pickleball, and roller hockey enthusiasts. Additionally, there are children's playgrounds, a multi-purpose room with a conference area, picnic spots, rental facilities, restrooms, and open spaces. Notably, the park serves as the entry point for the Las Virgenes hiking trail, providing parking and access for trail enthusiasts.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 513 - De Anza Park/recreation Program</u>						
10-513-5200-20	Event Insurance	31,538	25,000	25,000	25,000	25,000
10-513-5208-00	Telephone	9,905	11,000	11,000	12,000	12,480
10-513-5220-00	Office Supplies	1,658	1,200	1,200	3,000	3,120
10-513-5221-00	Special Dept. Supplies	54,212	65,100	65,100	65,100	67,704
10-513-5221-03	Facility Maintenance	1,960	-	-	-	-
10-513-5222-00	Printing	70,068	70,000	70,000	90,000	93,600
10-513-5226-00	Dues and Memberships	1	500	500	500	520
10-513-5229-00	State Required Fingerprinting	1,256	2,000	2,000	2,500	2,600
10-513-5230-00	Postage / Courier Service	-	5,500	5,500	5,500	5,720
10-513-5238-00	Rent Equipment	-	-	-	-	-
10-513-5251-50	Contract Instructors	108,084	100,000	100,000	100,000	104,000
10-513-5252-00	Contractual Services	10,853	25,500	25,500	25,500	26,520
10-513-5252-07	Tickets / Pre-sale	-	15,000	15,000	-	-
10-513-5252-08	Facility Rental	10,769	75,000	75,000	75,000	75,000
10-513-5252-76	Senior Programs	-	-	-	-	-
10-513-5253-05	School Facility Maintenance	-	79,000	79,000	79,000	82,160
10-513-5263-00	Special Community Services	-	-	-	-	-
10-513-5265-00	Advertising	322	-	-	-	-
10-513-5285-00	Training	301	1,000	1,000	1,000	1,040
10-513-5418-00	Custodial Supplies	8,331	7,000	7,000	7,000	7,280
10-513-5420-00	Office Equipment Maintenance	-	-	-	-	-
10-513-5430-00	Mileage Reimbursement	396	1,100	1,100	1,100	1,144
10-513-5536-00	School Joint Use Contract	-	60,000	60,000	72,000	74,880
10-513-6500-00	Bark Park Updates	-	-	-	-	-
10-513-6500-01	DeAnza Park Facility Updates	-	-	-	-	-
		309,652	543,900	543,900	564,200	582,768

Fiscal Year 2024/25



CITY *of* CALABASAS

Parks Maintenance (Department 514)

The Parks Maintenance division is responsible for the overall upkeep of city parks, encompassing custodial and maintenance duties.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 514 - Parks Maintenance</u>						
10-514-5220-00	Office Supplies	29	2,000	2,000	-	-
10-514-5221-03	Facility Maintenance	8,035	-	-	30,000	31,200
10-514-5237-00	Vehicle Maintenance	871	3,500	3,500	3,500	3,640
10-514-5240-00	Utilities - Electric	47,185	37,000	37,000	37,000	38,480
10-514-5240-02	Utilities - Gas	2,040	2,700	2,700	2,700	2,808
10-514-5252-00	Contractual Services	22,413	20,000	20,000	20,000	20,800
10-514-5418-00	Custodial Supplies	13,051	12,400	12,400	12,400	12,896
10-514-5430-00	Mileage Reimbursement	123	-	-	-	-
10-514-5535-00	Cal/Agoura Jt Community Center	100,600	-	-	-	-
10-514-6500-00	Capital Outlay	27,210	-	-	-	-
10-514-6500-01	Grape Arbor Restroom Renovation	-	-	-	-	-
10-514-6500-03	Parking Lot Improvements	21,025	-	-	-	-
10-514-6503-70	Park Monument Signs	-	-	-	-	-
		<u>242,581</u>	<u>77,600</u>	<u>77,600</u>	<u>105,600</u>	<u>109,824</u>

Fiscal Year 2024/25



CITY of CALABASAS

School Joint Use (Department 515)

Starting Fiscal Year 2023/24, this function is transferred to the Division 513, De Anza Park/Recreation Program.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 515 - School Joint Use</u>						
10-515-5221-00	Special Dept. Supplies	-	-	-	-	-
10-515-5252-00	Contractual Services	-	-	-	-	-
10-515-5253-05	School Facility Maintenance	53,405	-	-	-	-
10-515-5430-00	Mileage Reimbursement	-	-	-	-	-
10-515-5536-00	School Joint Use Contract	209,192	-	-	-	-
		<u>262,597</u>	-	-	-	-



Special Events (Department 516)

Throughout the year, the City organizes an array of special events. These include recurring annual highlights such as the Calabasas Pumpkin Festival, the SunSets Summer Concert Series, Dive-in Movies, the Bunny Trail Egg Hunt, movie nights, and seasonal holiday events. In addition to these, various events and social gatherings are also featured, adding further diversity to the city's event calendar.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 516 - Special Events</u>						
10-516-5221-00	Special Dept. Supplies	325	1,400	1,400	1,400	1,456
10-516-5227-00	Storage Rental	9,876	8,500	8,500	8,500	8,840
10-516-5252-00	Contractual Services	695	-	-	-	-
10-516-5252-05	July 4th	156,708	85,000	85,000	85,000	88,400
10-516-5252-06	Special Events	-	-	-	-	-
10-516-5252-13	City Celebrations	-	-	-	-	-
10-516-5252-18	Calabasas Classic	-	-	-	-	-
10-516-5252-23	Veterans Day Celebration	1,258	5,000	5,000	5,000	5,200
10-516-5253-11	Egg Stravaganza	6,083	6,000	6,000	6,000	6,240
10-516-5253-12	Movie Under the Stars	-	-	-	-	-
10-516-5253-15	Teen Events	2,045	7,500	7,500	7,500	7,800
10-516-5253-16	Holiday Gala Event	18,177	20,000	20,000	25,000	26,000
10-516-5253-17	Film Festival	-	30,000	30,000	15,000	15,600
10-516-5253-18	Pumpkin Festival	132,342	125,000	125,000	150,000	150,000
10-516-5253-19	Calabasas Musical Programs	46,940	45,000	45,000	60,000	62,400
10-516-5253-23	Civic Center Art Programs	-	800	800	800	832
10-516-5253-24	Calabasas Fine Arts Festival	9,542	-	-	-	-
10-516-5253-25	Special Programs & Events	17,073	45,000	45,000	60,000	62,400
10-516-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>401,064</u>	<u>379,200</u>	<u>379,200</u>	<u>424,200</u>	<u>435,168</u>

Fiscal Year 2024/25



CITY *of* CALABASAS

Klubhouse Preschool **(Department 517)**

Starting Fiscal Year 2023/24, the Calabasas Klubhouse Preschool is moved to the Division 512, Creekside Park.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 517 - Klubhouse Peschool</u>						
10-517-5208-00	Telephone	-	-	-	-	-
10-517-5220-00	Office Supplies	-	-	-	-	-
10-517-5221-00	Special Dept. Supplies	-	-	-	-	-
10-517-5221-03	Facility Maintenance	369	-	-	-	-
10-517-5222-00	Printing	-	-	-	-	-
10-517-5226-00	Dues and Memberships	-	-	-	-	-
10-517-5252-00	Contractual Services	4,240	-	-	-	-
10-517-5252-75	School Programs	-	-	-	-	-
10-517-5264-00	State Mandates	-	-	-	-	-
10-517-5265-00	Advertising	-	-	-	-	-
10-517-5417-00	Copier Supplies	-	-	-	-	-
10-517-5418-00	Custodial Supplies	-	-	-	-	-
10-517-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-
10-517-5430-00	Mileage Reimbursement	-	-	-	-	-
10-517-6500-00	Capital Outlay	3,450	-	-	-	-
		<u>8,059</u>	-	-	-	-

Fiscal Year 2024/25



CITY *of* CALABASAS

Senior Center (Department 518)

The Calabasas Senior Center serves as a vibrant hub for individuals aged 50 years and older, offering a range of engaging activities. These include special interest clubs, bi-monthly events, diverse classes and lectures, excursions, tech support, and opportunities for cards and games.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 518 - Senior Center</u>						
10-518-5200-20	Event Insurance	11,932	12,000	12,000	12,000	12,480
10-518-5208-00	Telephone	599	2,000	2,000	2,000	2,000
10-518-5220-00	Office Supplies	4,413	3,800	3,800	3,800	3,952
10-518-5221-00	Special Dept. Supplies	26,550	22,500	22,500	22,500	23,400
10-518-5221-03	Facility Maintenance	6,570	3,000	3,000	3,000	3,120
10-518-5222-00	Printing	69	1,000	1,000	1,000	1,040
10-518-5224-00	Furniture & Fixtures	7,499	-	-	-	-
10-518-5226-00	Dues and Memberships	1,335	500	500	600	624
10-518-5229-00	State Required Fingerprinting	-	200	200	200	208
10-518-5230-00	Postage / Courier Service	-	300	300	300	312
10-518-5239-00	Equipment Maintenance	12,351	3,500	3,500	3,500	3,640
10-518-5240-00	Utilities - Electric	36,322	40,000	40,000	42,000	43,680
10-518-5240-01	Utilities - Water	3,120	3,400	3,400	3,800	3,952
10-518-5240-02	Utilities - Gas	5,875	5,000	5,000	5,000	5,200
10-518-5240-03	Utilities - Cable	-	-	-	-	-
10-518-5251-50	Contract Instructors	145,865	150,000	150,000	150,000	156,000
10-518-5252-00	Contractual Services	23,483	27,000	27,000	30,000	31,200
10-518-5252-76	Senior Programs	20,198	26,000	26,000	26,000	27,040
10-518-5285-00	Training	-	1,000	1,000	1,000	1,040
10-518-5418-00	Custodial Supplies	3,121	6,900	6,900	6,900	7,176
10-518-5430-00	Mileage Reimbursement	-	-	-	-	-
10-518-5500-01	Security	2,939	3,500	3,500	3,500	3,640
10-518-6500-00	Senior Center Shade Structure	-	-	-	-	-
10-518-6500-01	Senior Center Sports Room Division	-	-	-	-	-
10-518-6500-10	Capital Outlay	-	-	-	-	-
		312,239	311,600	311,600	317,100	329,704
Total Fund 10 Expenditures		25,773,858	27,039,863	28,115,527	28,613,155	30,075,073

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 11 - Recoverable Deposits						
Revenue						
<u>Division: 000 - Revenue</u>						
11-000-4110-60	Recoverable Project	74,615	700,000	700,000	700,000	728,000
11-000-4411-00	Fair Market Value Investments	-	-	-	-	-
11-000-4420-00	Miscellaneous	-	-	-	-	-
11-000-4840-00	Refunds - Overpayments	-	-	-	-	-
		<u>74,615</u>	<u>700,000</u>	<u>700,000</u>	<u>700,000</u>	<u>728,000</u>
Total Fund 11 Revenue		74,615	700,000	700,000	700,000	728,000
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
11-134-5416-00	Miscellaneous Expenditure	-	-	-	-	-
<u>Division: 163 - Cable Regulation</u>						
11-163-5252-00	Contractual Services	44,708	25,000	25,000	25,000	26,000
<u>Division: 311 - Administration & Engineering</u>						
11-311-5222-00	Printing	-	-	-	-	-
11-311-5252-00	Contractual Services	6,645	150,000	150,000	150,000	156,000
11-311-5254-00	Malibu Creek Watershed EWMP	-	-	-	-	-
11-311-5416-00	Miscellaneous Expenditure	-	-	-	-	-
11-311-5430-00	Mileage Reimbursement	-	-	-	-	-
		<u>6,645</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>156,000</u>
<u>Division: 313 - Water Quality Enhancement</u>						
11-313-5252-00	Contractual Services	-	-	-	-	-
<u>Division: 331 - Transportation Planning</u>						
11-331-5222-00	Printing	-	-	-	-	-
11-331-5252-00	Contractual Services	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 412 - Planning Projects & Studies</u>						
11-412-5222-00	Printing	-	-	-	-	-
11-412-5252-00	Contractual Services	21,571	500,000	500,000	500,000	520,000
		<u>21,571</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>520,000</u>
<u>Division: 413 - Development Review</u>						
11-413-5222-00	Printing	-	-	-	-	-
11-413-5250-00	Contractual Services	-	-	-	-	-
11-413-5252-00	Contractual Services	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 415 - Building Inspection</u>						
11-415-5222-00	Printing	-	-	-	-	-
11-415-5252-00	Contractual Services	1,690	25,000	25,000	25,000	26,000
		<u>1,690</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>26,000</u>
Total Fund 11 Expenditures		74,615	700,000	700,000	700,000	728,000

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 12 - South Coast Air Quality Management District						
Revenue						
<u>Division: 000 - Revenue</u>						
12-000-4470-00	South Coast Air Quality Mgmt	38,269	35,000	35,000	35,000	36,400
12-000-4161-00	Sale/Disposal of Asset	-	-	-	-	-
12-000-4410-00	Interest Income	4,434	-	-	-	-
12-000-4411-00	Fair Market Value Investments	-	-	-	-	-
		<u>42,703</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>36,400</u>
Total Fund 12 Revenue		42,703	35,000	35,000	35,000	36,400
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
12-134-9900-40	Transfer to Capital	-	-	-	-	-
<u>Division 331 - Transportation Planning</u>						
12-331-5252-40	Striping, Signing & Marking	-	-	-	-	-
12-331-6503-80	Vehicle Purchase	-	140,000	140,000	69,157	-
		<u>-</u>	<u>140,000</u>	<u>140,000</u>	<u>69,157</u>	<u>-</u>
Total Fund 12 Expenditures		-	140,000	140,000	69,157	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 13 Park & Recreation Improvements						
Revenue						
<u>Division: 000 - Revenue</u>						
13-000-4478-00	Proposition 40	-	-	-	-	-
13-000-4410-00	Interest Income	(715)	-	-	-	-
13-000-4411-00	Fair Market Value Investments	-	-	-	-	-
13-000-4476-00	Grant L.A. Co. Measure A-M & S	-	187,000	187,000	187,000	194,480
13-000-4477-00	STATE - Prop 12 Park Bond	-	-	-	-	-
13-000-4620-00	Prop A - Per Parcel	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		(715)	187,000	187,000	187,000	194,480
Total Fund 13 Revenue		(715)	187,000	187,000	187,000	194,480
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
13-134-9900-20	Transfer to Prop A	-	-	-	-	-
13-134-9900-40	Transfer to Capital	-	-	-	-	-
<u>Division: 513 - De Anza Park/Recreation Program</u>						
13-513-6500-00	De Anza Park Water Feature	-	-	-	125,000	-
13-513-6503-56	Game Courts	-	-	-	-	-
13-513-6503-60	De Anza Playground	-	-	-	-	-
<u>Division: 519 - Capital Improvements - Parks</u>						
13-519-5530-00	De Anza Park Improvements	-	-	-	-	-
13-519-5545-00	Grape Arbor Rehab	-	-	-	-	-
13-519-5548-00	Measure A- M & S Projects	-	-	-	-	-
13-519-5549-00	Park & Rec Master Plan	-	-	-	-	-
13-519-5550-00	Dog Park	-	-	-	-	-
13-519-6503-55	Wild Walnut Park Improvement	-	298,000	298,000	281,060	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	298,000	298,000	281,060	-
Total Fund 13 Expenditures		-	298,000	298,000	406,060	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 14 - AB939						
Revenue						
<u>Division: 000 - Revenue</u>						
14-000-4410-00	Interest Income	34,176	17,000	17,000	35,000	36,400
14-000-4411-00	Fair Market Value Investments	-	-	-	-	-
14-000-4800-00	AB 939 Franchise Fees	277,216	275,000	275,000	275,000	286,000
14-000-4802-00	Cal Recycle Program	6,058	-	-	-	-
		<u>317,449</u>	<u>292,000</u>	<u>292,000</u>	<u>310,000</u>	<u>322,400</u>
Total Fund 14 Revenue		317,449	292,000	292,000	310,000	322,400
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
14-134-9900-10	Transfer to General Fund	-	-	-	-	-
14-134-9900-36	Transfer to Grants	-	-	-	-	-
14-134-9900-40	Transfer to Capital	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 313 - Water Quality Enhancement</u>						
14-313-5100-00	Full Time Salaries	38,994	65,738	65,738	70,720	73,549
14-313-5103-01	CalPERS City Paid EmployeeCost	2,571	287	287	281	292
14-313-5103-02	CalPERS Employer Cost	3,790	5,219	5,219	5,727	5,956
14-313-5103-03	CalPERS Unfunded Liability	7,820	500	500	667	694
14-313-5103-04	CalPERS Survivor Benefit	7	12	12	12	12
14-313-5104-00	Benefits	1,027	-	-	17	18
14-313-5104-02	Medical Insurance	7,197	8,491	8,491	15,354	15,968
14-313-5104-03	Dental Insurance	399	494	494	749	779
14-313-5104-04	Vision Insurance	82	90	90	159	165
14-313-5104-05	Short Term Disability	127	376	376	405	421
14-313-5104-06	Long Term Disability	61	121	121	130	135
14-313-5104-07	Life Insurance	89	187	187	203	211
14-313-5104-08	Accidental Death & Dismember	21	47	47	51	53
14-313-5104-09	Employee Assistance Program	12	23	23	23	23
14-313-5106-01	Medicare	600	973	973	1,047	1,089
14-313-5110-00	Auto Allowance	52	60	60	60	63
14-313-5110-01	457 Match	687	1,315	1,315	1,414	1,471
14-313-5221-00	Special Dept. Supplies	-	8,000	8,000	1,000	1,040
14-313-5250-21	Contractual Svcs-Franchise	-	-	-	-	-
14-313-5250-30	Contractual Svcs-AB 939	-	-	-	-	-
14-313-5250-31	Public Education - AB 939	29,529	30,000	30,000	30,000	31,200
14-313-5252-00	Contractual Services	18,600	50,000	50,000	50,000	52,000
14-313-6500-00	Capital Outlay	-	-	-	-	-
		<u>111,665</u>	<u>171,933</u>	<u>171,933</u>	<u>178,019</u>	<u>185,139</u>
<u>Division: 414 - Natural Resources Protection</u>						
14-414-5250-30	Contractual Svcs-AB 939	-	-	-	-	-
14-414-5250-31	Public Education - AB 939	7,859	-	-	-	-
		<u>7,859</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund 14 Expenditures		119,523	171,933	171,933	178,019	185,139

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund 15 - Gas Tax						
Revenue						
<u>Division: 000 - Revenue</u>						
15-000-4410-00	Interest Income	27,973	9,000	9,000	9,000	9,360
15-000-4411-00	Fair Market Value Investments	-	-	-	-	-
15-000-4610-00	Gas Tax Fund - 2105	132,246	152,000	152,000	145,000	150,800
15-000-4610-10	Gas Tax Fund - 2106	80,716	91,000	91,000	86,000	89,440
15-000-4610-20	Gas Tax Fund - 2107	180,230	183,000	183,000	198,000	205,920
15-000-4610-30	Gas Tax Fund - 2107.5	5,000	5,000	5,000	5,000	5,200
15-000-4610-40	Gas Tax Fund - 2103	189,343	230,000	230,000	207,000	215,280
15-000-4611-00	Local Streets & Rd Traf Cong	-	-	-	-	-
15-000-4611-01	Road Maint & Rehab (RMRA)	-	-	-	-	-
15-000-4611-02	Loan Repayment	-	-	-	-	-
15-000-4900-63	Transfer in RMRA	-	-	-	-	-
		<u>615,508</u>	<u>670,000</u>	<u>670,000</u>	<u>650,000</u>	<u>676,000</u>
Total Fund 15 Revenue		615,508	670,000	670,000	650,000	676,000
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
15-134-9900-40	Transfer to Capital	582,493	660,000	660,000	660,000	660,000
15-134-9900-63	Transfer to RMRA	-	-	-	-	-
		<u>582,493</u>	<u>660,000</u>	<u>660,000</u>	<u>660,000</u>	<u>660,000</u>
<u>Division: 311 - Administration & Engineering</u>						
15-311-5100-00	Full Time Salaries	22,087	29,656	29,656	32,219	33,508
15-311-5100-02	Full Time Employee Overtime	70	-	-	-	-
15-311-5103-01	CalPERS City Paid EmployeeCost	520	528	528	543	565
15-311-5103-02	CalPERS Employer Cost	1,818	2,590	2,590	2,847	2,961
15-311-5103-03	CalPERS Unfunded Liability	987	921	921	1,119	1,164
15-311-5103-04	CalPERS Survivor Benefit	5	5	5	5	5
15-311-5104-00	Benefits	740	3,330	3,330	188	196
15-311-5104-02	Medical Insurance	4,015	653	653	6,472	6,731
15-311-5104-03	Dental Insurance	223	194	194	271	282
15-311-5104-04	Vision Insurance	48	38	38	59	61
15-311-5104-05	Short Term Disability	112	169	169	184	191
15-311-5104-06	Long Term Disability	54	56	56	60	62
15-311-5104-07	Life Insurance	79	88	88	96	100
15-311-5104-08	Accidental Death & Dismember	19	21	21	23	24
15-311-5104-09	Employee Assistance Program	10	9	9	9	9
15-311-5106-01	Medicare	337	440	440	478	497
15-311-5106-02	Social Security	-	-	-	-	-
15-311-5109-00	Hourly Employees	-	-	-	-	-
15-311-5110-00	Auto Allowance	87	90	90	90	94
15-311-5110-01	457 Match	393	593	593	645	671
15-311-9800-00	Cost Allocation Plan Charges	-	14,000	-	-	-
		<u>31,604</u>	<u>53,381</u>	<u>39,381</u>	<u>45,308</u>	<u>47,121</u>
Total Fund 15 Expenditures		614,097	713,381	699,381	705,308	707,121

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 16 - Developer Impact Fees						
Revenue						
<u>Division: 000 - Revenue</u>						
16-000-4410-00	Interest Income	34,102	17,000	17,000	30,000	31,200
16-000-4411-00	Fair Market Value Investments	-	-	-	-	-
16-000-4815-00	Traffic Mitigation Fees	-	10,000	10,000	-	-
16-000-4815-01	Traffic Signals	-	-	-	-	-
16-000-4815-10	Oak Tree Mitigation Fees	-	-	-	-	-
16-000-4815-25	Art in Public Places	-	-	-	-	-
16-000-4900-20	Transfer in Prop A	-	-	-	-	-
16-000-4900-34	Transfer in Measure R Local	-	-	-	-	-
		<u>34,102</u>	<u>27,000</u>	<u>27,000</u>	<u>30,000</u>	<u>31,200</u>
Total Fund 16 Revenue		34,102	27,000	27,000	30,000	31,200
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
16-134-5215-25	Art in Public Places	-	-	-	-	-
16-134-5254-00	Malibu Creek Watershed EWMP	-	-	-	-	-
16-134-9900-10	Transfer to General Fund	-	-	-	-	-
16-134-9900-25	Transfer to Prop C	-	-	-	-	-
16-134-9900-40	Transfer to Capital	861	-	-	-	-
16-134-9900-50	Transfer to Tennis Center	-	-	-	-	-
16-134-9900-64	Transfer to Quimby Act	-	-	-	-	-
16-134-9900-65	Transfer to Oak Tree Mitigation	-	-	-	-	-
		<u>861</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
16-412-5815-10	Oak Tree Mitigation Exp	-	-	-	-	-
Total Fund 16 Expenditures		861	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 18 - Affordable Housing						
Revenue						
<u>Division: 000 - Revenue</u>						
18-000-4840-18	Refunds -Return of AFFHS Funds	-	-	-	-	-
18-000-4410-00	Interest Income	34,712	25,000	25,000	32,000	32,000
18-000-4411-00	Fair Market Value Investments	-	-	-	-	-
18-000-4645-10	Affording Housing Trust	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		34,712	25,000	25,000	32,000	32,000
Total Fund 18 Revenue		34,712	25,000	25,000	32,000	32,000
Expenditures						
<u>Division: 412 - Planning Projects & Studies</u>						
18-412-5250-00	Contractual Services	-	-	-	-	-
18-412-5250-69	Affordable Housing Exp	-	-	-	-	-
18-412-5250-77	Financing Program	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	-	-	-	-
Total Fund 412 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 19 - Las Virgenes / Lost Hills B&T						
Revenue						
<u>Division: 000 - Revenue</u>						
19-000-4409-00	Loan Receipt	-	-	-	-	-
19-000-4410-00	Interest Income	37,557	30,000	30,000	-	-
19-000-4411-00	Fair Market Value Investments	-	-	-	-	-
19-000-4615-00	B & T Lost Hills District	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		37,557	30,000	30,000	-	-
Total Fund 19 Revenue		37,557	30,000	30,000	-	-
Expenditures						
<u>Division: 000 - Non-Departmental</u>						
19-134-9900-40	Transfer to Capital	-	-	-	-	-
<u>Division: 331 -</u>						
19-331-5250-00	Contractual Services	-	-	-	-	-
Total Fund 19 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 20 - Prop A						
Revenue						
<u>Division: 000 - Revenue</u>						
20-000-4161-00	Sale/Disposal of Asset	-	-	-	-	-
20-000-4468-00	Advertising	-	-	-	-	-
20-000-4410-00	Interest Income	28,508	30,000	30,000	30,000	31,200
20-000-4411-00	Fair Market Value Investments	-	-	-	-	-
20-000-4620-00	Prop A - Per Parcel	639,796	625,000	625,000	642,000	667,680
20-000-4620-01	STATE - LV Creek Phase II	-	-	-	-	-
20-000-4900-13	Transfer in Park & Rec Fund	-	-	-	-	-
20-000-4900-25	Transfer in Prop C	-	-	-	-	-
20-000-4900-36	Transfer in Grant Fund	-	-	-	-	-
		<u>668,304</u>	<u>655,000</u>	<u>655,000</u>	<u>672,000</u>	<u>698,880</u>
Total Fund 20 Revenue		668,304	655,000	655,000	672,000	698,880
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
20-134-9900-10	Transfer to General Fund	-	-	-	-	-
20-134-9900-16	Transfer to Developr ImpactFee	-	-	-	-	-
20-134-9900-25	Transfer to Prop C	-	-	-	-	-
20-134-9900-29	Transfer to Transit	466,157	387,200	387,200	387,200	387,200
20-134-9900-34	Transfer to Measure R LR	-	-	-	-	-
20-134-9900-40	Transfer to Capital	-	-	-	-	-
		<u>466,157</u>	<u>387,200</u>	<u>387,200</u>	<u>387,200</u>	<u>387,200</u>
<u>Division: 331 - Transportation Planning</u>						
20-331-5100-00	Full Time Salaries	85,783	47,406	47,406	48,623	50,568
20-331-5100-02	Full Time Employee Overtime	1,198	-	-	-	-
20-331-5103-01	CalPERS City Paid EmployeeCost	2,587	287	287	281	292
20-331-5103-02	CalPERS Employer Cost	7,061	3,811	3,811	3,988	4,148
20-331-5103-03	CalPERS Unfunded Liability	4,900	500	500	632	657
20-331-5103-04	CalPERS Survivor Benefit	20	12	12	12	12
20-331-5104-00	Benefits	3,135	3,300	3,300	2,274	2,365
20-331-5104-02	Medical Insurance	12,055	8,491	8,491	15,712	16,341
20-331-5104-03	Dental Insurance	582	494	494	489	509
20-331-5104-04	Vision Insurance	119	90	90	93	97
20-331-5104-05	Short Term Disability	274	271	271	278	289
20-331-5104-06	Long Term Disability	132	88	88	89	93
20-331-5104-07	Life Insurance	190	135	135	139	145
20-331-5104-08	Accidental Death & Dismember	46	34	34	35	36
20-331-5104-09	Employee Assistance Program	34	23	23	23	24
20-331-5106-01	Medicare	1,330	702	702	720	749
20-331-5110-00	Auto Allowance	498	60	60	60	62
20-331-5110-01	Contractual Services	1,534	948	948	972	1,011
20-331-5252-00	457 Match	1,664	-	-	-	-
20-331-9800-00	Cost Allocation Plan Charges	(2,378)	24,000	-	-	-
		<u>120,765</u>	<u>90,652</u>	<u>66,652</u>	<u>74,420</u>	<u>77,397</u>

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 333 - Transit Services</u>						
20-333-5252-31	Camp Calabasas-Rec #140-25	-	-	-	-	-
20-333-5252-33	Dial-a-Ride #130-01	-	-	-	-	-
20-333-5252-34	Pumpkin Fest Shuttle #140-07	-	-	-	-	-
20-333-5252-35	Summer Beach Bus #140-01	-	-	-	-	-
20-333-5252-36	SFV/NC Corridor Staff #480-09	-	-	-	-	-
20-333-5252-37	Summer Youth Excursion #140-03	-	-	-	-	-
20-333-5252-39	Flexible Route Shuttle #110-01	-	-	-	-	-
20-333-5252-41	Youth Excursion Trip #140-03	-	-	-	-	-
20-333-5252-42	Camp Calabasas Winter Excursio	-	-	-	-	-
20-333-5252-47	Summer Excursion	-	-	-	-	-
20-333-5252-48	Senior Trips #140-24	-	-	-	-	-
20-333-5252-51	Vehicle Maintenance #180-01	-	-	-	-	-
		-	-	-	-	-
Total Fund 20 Expenditures		586,921	477,852	453,852	461,620	464,597



LMD 22 – Ad Valorem (Department 326)

Administers the landscaping services to Landscape Maintenance District 21 (Fund 21) which is funded by a portion of the Prop 13 1% property tax. This district was formed prior to city incorporation and encompasses a majority section of the city. Funds generated by the tax are used for the landscape maintenance and enhancement of public areas located within the LMD 22 boundary. These areas include Calabasas Lake, Association Park, public streets parkways and medians, and certain designated open space areas.

For the purpose of landscape maintenance, the City set up Common Benefit Area (CBA) Zones within LMD 22. The city's Public Works, Landscape Maintenance Districts Division creates and monitors annual budgets for each of these Zones. The City is the sole authority for the use of these funds and, at its discretion, may from time to time solicit input from the current CPHA Board of Directors, CPHA Lake Committee and Landscape Committee chairpersons.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 21 - LMD 22 - Common Benefit Areas						
Revenue						
<u>Division: 000 - Revenue</u>						
21-000-4010-00	Property Tax Secured	2,253,525	2,350,000	2,350,000	2,350,000	2,444,000
21-000-4010-01	Property Tax UnSecured	79,985	75,000	75,000	75,000	78,000
21-000-4010-02	Property Tax Unitary	23	-	-	-	-
21-000-4010-03	Property Tax Supplemental	65,431	45,000	45,000	45,000	46,800
21-000-4010-04	Property Tax Redemption	33,565	30,000	30,000	30,000	31,200
21-000-4010-05	Property Tax Refunds	(33,396)	(25,000)	(25,000)	(25,000)	(26,000)
21-000-4010-06	Property Tax Home Owner Exempt	9,714	9,000	9,000	9,000	9,360
21-000-4010-07	Property Tax Penalty	7,930	8,000	8,000	8,000	8,320
21-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-
21-000-4410-22	Interest Landscape Dist. #22	101,135	75,000	75,000	90,000	93,600
21-000-4411-00	Fair Market Value Investments	-	-	-	-	-
21-000-4010-22	Prop Tax - Dist 22 Ad Valorem	-	-	-	-	-
		2,517,911	2,567,000	2,567,000	2,582,000	2,685,280
Total Fund 21 Revenue		2,517,911	2,567,000	2,567,000	2,582,000	2,685,280
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
21-134-9900-40	Transfer to Capital	1,418,224	-	-	-	-
<u>Division: 326 - LMD #22 Ad Valorum/CBA</u>						
21-326-5100-00	Full Time Salaries	133,316	347,191	347,191	362,637	377,142
21-326-5100-02	Full Time Employee Overtime	4,621	-	-	-	-
21-326-5103-01	CalPERS City Paid EmployeeCost	1,195	8,826	8,826	9,189	9,557
21-326-5103-02	CalPERS Employer Cost	10,304	31,910	31,910	33,802	35,154
21-326-5103-03	CalPERS Unfunded Liability	2,957	15,400	15,400	18,688	19,436
21-326-5103-04	CalPERS Survivor Benefit	40	112	112	112	116
21-326-5104-00	Benefits	892	18,630	18,630	1,057	1,099
21-326-5104-02	Medical Insurance	12,508	58,291	58,291	98,406	102,342
21-326-5104-03	Dental Insurance	950	3,697	3,697	3,611	3,755
21-326-5104-04	Vision Insurance	205	789	789	795	827
21-326-5104-05	Short Term Disability	326	1,986	1,986	2,076	2,159
21-326-5104-06	Long Term Disability	157	641	641	667	694
21-326-5104-07	Life Insurance	219	992	992	1,037	1,078
21-326-5104-08	Accidental Death & Dismember	53	249	249	260	270
21-326-5104-09	Employee Assistance Program	38	204	204	204	212
21-326-5106-00	Employer Taxes	-	-	-	-	-
21-326-5106-01	Medicare	2,924	5,156	5,156	5,385	5,600
21-326-5109-00	Hourly Employees	59,274	50,000	50,000	-	-
21-326-5110-00	Auto Allowance	1,461	1,470	1,470	1,470	1,529
21-326-5110-01	457 Match	2,498	6,944	6,944	7,253	7,543
21-326-5201-01	County Administrative Fee	29,093	-	-	-	-
21-326-5220-00	Office Supplies	-	-	-	-	-
21-326-5222-00	Printing	-	-	-	-	-
21-326-5228-00	Contractual Services	-	-	-	-	-
21-326-5252-00	Publications	13,316	-	-	-	-
21-326-5252-10	Road safety/Shoulder/Pky maint	-	-	-	-	-
21-326-5252-83	General Landscape Maintenance	-	-	-	-	-
21-326-5270-00	Business Meeting & Conference	741	-	-	-	-
21-326-5416-00	Miscellaneous Expenditure	-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
21-326-5701-00	Contractual Services	-	-	-	-	-
21-326-5701-21	Contractual Services	-	-	-	-	-
21-326-5701-24	Contractual Services	-	-	-	-	-
21-326-5701-25	Contractual Services	-	-	-	-	-
21-326-5701-26	Contractual Services	-	-	-	-	-
21-326-5702-21	Electric Svc - IrrigationMeter	29,160	24,000	24,000	24,000	24,960
21-326-5702-24	Electric Svc - IrrigationMeter	5,579	5,800	5,800	5,800	6,032
21-326-5702-25	Electric Svc - IrrigationMeter	-	3,000	3,000	-	-
21-326-5702-26	Electric Svc - IrrigationMeter	9,333	4,800	4,800	4,800	4,992
21-326-5703-21	Electric Svc - Street Lights	-	-	-	-	-
21-326-5704-24	Fertilization	-	-	-	-	-
21-326-5704-25	Fertilization	-	-	-	-	-
21-326-5704-26	Fertilization	1,445	-	-	-	-
21-326-5706-21	Insect & Disease Control	885	10,000	10,000	5,000	5,200
21-326-5706-24	Insect & Disease Control	-	-	-	-	-
21-326-5706-25	Insect & Disease Control	-	1,000	1,000	-	-
21-326-5706-26	Insect & Disease Control	1,435	1,500	1,500	-	-
21-326-5707-21	Irrigation Repairs	2,919	5,000	5,000	-	-
21-326-5707-22	Irrigation Repairs	-	-	-	-	-
21-326-5707-24	Irrigation Repairs	18,394	3,500	3,500	5,000	5,200
21-326-5707-25	Irrigation Repairs	26,797	10,000	10,000	10,000	10,400
21-326-5707-26	Irrigation Repairs	9,876	5,500	5,500	10,000	10,400
21-326-5708-21	Lake Insurance	13,312	12,000	12,000	-	-
21-326-5709-21	Lake Maintenance-Aeration	11,095	10,000	10,000	10,000	10,400
21-326-5710-21	Lake Maintenance-Lighting	-	-	-	-	-
21-326-5711-21	Lake Maintenance-Svc Contract	176,236	120,000	120,000	140,000	145,600
21-326-5712-09	Landscape Maint-Svc Contract	-	-	-	-	-
21-326-5712-21	Landscape Maint-Svc Contract	131,242	135,600	135,600	135,600	141,024
21-326-5712-22	Landscape Maint-Svc Contract	-	-	-	-	-
21-326-5712-24	Landscape Maint-Svc Contract	57,356	38,400	38,400	40,000	41,600
21-326-5712-25	Landscape Maint-Svc Contract	99,902	104,761	104,761	104,700	108,888
21-326-5712-26	Landscape Maint-Svc Contract	108,789	61,000	61,000	85,000	88,400
21-326-5713-21	Landscape Refurbishment	7,942	30,000	30,000	30,000	31,200
21-326-5713-24	Landscape Refurbishment	8,999	7,400	7,400	-	-
21-326-5713-25	Landscape Refurbishment	1,150	8,000	8,000	8,300	8,632
21-326-5713-26	Landscape Refurbishment	30,277	5,500	5,500	5,700	5,928
21-326-5714-21	Office Supplies	-	-	-	-	-
21-326-5714-25	Office Supplies	-	-	-	-	-
21-326-5714-26	Office Supplies	-	-	-	-	-
21-326-5715-21	Park Maintenance	-	-	-	-	-
21-326-5716-21	Pest Abatement	6,750	15,000	15,000	15,000	15,600
21-326-5716-24	Pest Abatement	-	-	-	-	-
21-326-5716-25	Pest Abatement	-	1,500	1,500	1,500	1,560
21-326-5716-26	Pest Abatement	-	1,000	1,000	1,000	1,040
21-326-5717-21	Planting - Color Change	-	-	-	-	-
21-326-5717-24	Planting - Color Change	-	-	-	-	-
21-326-5717-25	Planting - Color Change	-	-	-	-	-
21-326-5718-21	Planting - Shrubs & Turf Grass	-	-	-	-	-
21-326-5718-24	Planting - Shrubs & Turf Grass	-	-	-	-	-
21-326-5718-25	Planting - Shrubs & Turf Grass	-	-	-	-	-
21-326-5718-26	Planting - Shrubs & Turf Grass	546	-	-	-	-
21-326-5719-21	Planting - Trees	-	2,500	2,500	2,500	2,600
21-326-5719-24	Planting - Trees	2,320	-	-	-	-
21-326-5719-25	Planting - Trees	-	1,500	1,500	1,560	1,622
21-326-5719-26	Planting - Trees	2,389	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
21-326-5720-21	Postage	-	-	-	-	-
21-326-5721-21	Testing & Analysis	1,991	-	-	-	-
21-326-5722-21	Tree Removal	27,279	15,000	15,000	15,000	15,600
21-326-5722-22	Tree Removal	-	-	-	-	-
21-326-5722-24	Tree Removal	170	4,000	4,000	4,000	4,160
21-326-5722-25	Tree Removal	14,791	10,000	10,000	10,400	10,816
21-326-5722-26	Tree Removal	1,895	500	500	500	520
21-326-5723-21	Tree Trimming	20,814	30,000	30,000	30,000	31,200
21-326-5723-22	Tree Trimming	-	-	-	-	-
21-326-5723-24	Tree Trimming	-	5,000	5,000	5,700	5,928
21-326-5723-25	Tree Trimming	840	20,000	20,000	20,800	21,632
21-326-5723-26	Tree Trimming	5,735	12,000	12,000	12,000	12,480
21-326-5724-25	V-Ditch Irrigated Common Area	-	-	-	-	-
21-326-5726-00	Water	-	-	-	-	-
21-326-5726-21	Water	239,134	225,000	225,000	225,000	234,000
21-326-5726-24	Water	30,037	25,000	25,000	30,000	31,500
21-326-5726-25	Water	194,394	135,000	135,000	135,000	140,400
21-326-5726-26	Water	3,773	9,000	9,000	9,000	9,360
21-326-5727-00	Brush Clearance	-	-	-	-	-
21-326-5727-21	Brush Clearance	12,675	5,000	5,000	10,000	10,400
21-326-5727-24	Brush Clearance	-	-	-	-	-
21-326-5727-25	Brush Clearance	-	10,000	10,000	15,000	15,600
21-326-5727-26	Brush Clearance	17,550	2,500	2,500	5,000	5,200
21-326-5728-00	Lake Security	-	-	-	-	-
21-326-5729-21	Bird Control	-	-	-	-	-
21-326-5799-00	Projects/Miscellaneous	-	-	-	-	-
21-326-5799-21	Projects/Miscellaneous	6,000	-	-	-	-
21-326-5799-24	Projects/Miscellaneous	-	-	-	-	-
21-326-5799-25	Projects/Miscellaneous	-	-	-	-	-
21-326-5799-26	Projects/Miscellaneous	-	16,000	16,000	-	-
21-326-6500-00	Capital Outlay	-	-	-	-	-
21-326-6503-68	Turf Landscape Replacement	-	75,000	75,000	75,000	-
21-326-9900-40	Transfer to Capital	-	-	-	-	-
		1,618,291	1,779,749	1,779,749	1,794,509	1,788,589
Total Fund 21 Expenditures		3,036,515	1,779,749	1,779,749	1,794,509	1,788,589



LLAD 22 – HOA

(Department 322)

The developer of Calabasas Park Homeowner association (CPHA) requested Los Angeles County to create a landscape district to fund, install, and maintain the common landscape areas.

The LLAD 22 provides maintenance of landscape within street right-of-way and open space areas. Maintenance of landscape on streets within right-of-way includes parkways, center medians, adjacent turf areas, and trees. Within the open space it provides annual weed abatement/brush clearance for fuel reduction/fire safety.

A special assessment is a tax which provides funds over and above the general fund tax in order to provide extra landscape maintenance services. These services are specific to each of the member communities -who has voted to approve the special assessment.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 22 - Landscape Maintenance District 22						
Revenue						
<u>Division: 000 - Revenue</u>						
22-000-4410-22	Interest Landscape Dist. #22	14,762	15,000	15,000	15,000	15,600
22-000-4420-00	Miscellaneous	-	-	-	-	-
22-000-4411-00	Fair Market Value Investments	-	-	-	-	-
22-000-4010-22	Prop Tax - Dist 22 Ad Valorem	-	-	-	-	-
22-000-4710-22	Prop Tax Direct Assess LMD 22	3,388,043	3,400,000	3,400,000	3,400,000	3,536,000
		<u>3,402,805</u>	<u>3,415,000</u>	<u>3,415,000</u>	<u>3,415,000</u>	<u>3,551,600</u>
Total Fund 22 Revenue		3,402,805	3,415,000	3,415,000	3,415,000	3,551,600
Expenditures						
<u>Division: 322 - LMD #22</u>						
22-322-5100-00	Full Time Salaries	113,158	115,694	115,694	193,095	200,819
22-322-5100-02	Full Time Employee Overtime	964	-	-	-	-
22-322-5103-01	CalPERS City Paid EmployeeCost	143	143	143	141	147
22-322-5103-02	CalPERS Employer Cost	8,674	8,970	8,970	15,278	15,889
22-322-5103-03	CalPERS Unfunded Liability	652	250	250	587	610
22-322-5103-04	CalPERS Survivor Benefit	25	24	24	48	50
22-322-5104-00	Benefits	1,217	4,800	4,800	1,082	1,125
22-322-5104-02	Medical Insurance	16,110	13,523	13,523	38,328	39,862
22-322-5104-03	Dental Insurance	807	803	803	1,295	1,347
22-322-5104-04	Vision Insurance	150	149	149	272	283
22-322-5104-05	Short Term Disability	394	662	662	1,104	1,148
22-322-5104-06	Long Term Disability	190	214	214	355	369
22-322-5104-07	Life Insurance	268	331	331	552	574
22-322-5104-08	Accidental Death & Dismember	65	84	84	140	146
22-322-5104-09	Employee Assistance Program	43	44	44	87	90
22-322-5106-00	Employer Taxes	-	-	-	-	-
22-322-5106-01	Medicare	2,135	1,742	1,742	2,887	3,002
22-322-5109-00	Hourly Employees	28,024	18,000	18,000	-	-
22-322-5110-00	Auto Allowance	2,142	2,130	2,130	2,130	2,215
22-322-5110-01	457 Match	2,194	2,314	2,314	3,862	4,016
22-322-5220-00	Office Supplies	-	-	-	-	-
22-322-5222-00	Printing	-	-	-	-	-
22-322-5252-00	Contractual Services	-	-	-	-	-
22-322-5270-00	Business Meeting & Conference	1,138	-	-	1,200	1,248
22-322-5701-00	Contractual Services	-	-	-	-	-
22-322-5701-04	Contractual Services	514	500	500	600	624
22-322-5701-05	Contractual Services	119	110	110	150	156
22-322-5701-06	Contractual Services	1,575	1,500	1,500	1,500	1,560
22-322-5701-07	Contractual Services	1,473	1,300	1,300	1,800	1,872
22-322-5701-08	Contractual Services	1,366	1,250	1,250	1,800	1,872
22-322-5701-09	Contractual Services	394	500	500	500	520
22-322-5701-10	Contractual Services	106	258	258	258	268
22-322-5701-11	Contractual Services	3,786	1,500	1,500	1,500	1,560
22-322-5701-12	Contractual Services	55	25	25	100	104
22-322-5701-13	Contractual Services	862	800	800	950	988
22-322-5701-14	Contractual Services	386	355	355	495	515
22-322-5701-15	Contractual Services	-	-	-	-	-
22-322-5701-16	Contractual Services	1,794	1,600	1,600	2,000	2,080
22-322-5701-19	Contractual Services	608	5,200	5,200	1,000	1,040

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
22-322-5701-20	Contractual Services	357	350	350	400	416
22-322-5702-04	Electric Svc - IrrigationMeter	-	-	-	-	-
22-322-5702-06	Electric Svc - IrrigationMeter	4,256	4,800	4,800	4,800	4,992
22-322-5702-07	Electric Svc - IrrigationMeter	732	1,800	1,800	1,800	1,872
22-322-5702-08	Electric Svc - IrrigationMeter	3,054	5,800	5,800	5,800	6,032
22-322-5702-09	Electric Svc - IrrigationMeter	-	-	-	-	-
22-322-5702-10	Electric Svc - IrrigationMeter	2,727	3,500	3,500	3,000	3,120
22-322-5702-11	Electric Svc - IrrigationMeter	257	400	400	400	416
22-322-5702-14	Electric Svc - IrrigationMeter	134	-	-	100	104
22-322-5702-16	Electric Svc - IrrigationMeter	-	-	-	-	-
22-322-5702-19	Electric Svc - IrrigationMeter	5,641	2,000	2,000	3,400	3,536
22-322-5702-20	Electric Svc - IrrigationMeter	190	-	-	150	156
22-322-5702-25	Electric Svc - IrrigationMeter	-	-	-	-	-
22-322-5703-19	Electric Svc - Street Lights	7,108	-	-	2,500	2,600
22-322-5704-04	Fertilization	-	-	-	-	-
22-322-5704-05	Fertilization	-	-	-	-	-
22-322-5704-06	Fertilization	-	-	-	1,000	1,040
22-322-5704-07	Fertilization	-	-	-	-	-
22-322-5704-08	Fertilization	-	-	-	-	-
22-322-5704-09	Fertilization	-	-	-	-	-
22-322-5704-11	Fertilization	-	-	-	-	-
22-322-5704-12	Fertilization	-	-	-	-	-
22-322-5704-14	Fertilization	-	-	-	-	-
22-322-5705-19	Fountain Maintenance	-	-	-	-	-
22-322-5706-04	Insect & Disease Control	-	500	500	-	-
22-322-5706-05	Insect & Disease Control	-	-	-	-	-
22-322-5706-06	Insect & Disease Control	-	-	-	-	-
22-322-5706-07	Insect & Disease Control	-	2,000	2,000	2,000	2,080
22-322-5706-09	Insect & Disease Control	-	350	350	350	364
22-322-5706-10	Insect & Disease Control	-	-	-	-	-
22-322-5706-11	Insect & Disease Control	-	-	-	-	-
22-322-5706-12	Insect & Disease Control	-	-	-	-	-
22-322-5706-13	Insect & Disease Control	-	2,000	2,000	2,000	2,080
22-322-5706-14	Insect & Disease Control	-	-	-	-	-
22-322-5707-04	Irrigation Repairs	14,812	10,000	10,000	5,000	5,200
22-322-5707-05	Irrigation Repairs	2,164	3,000	3,000	3,000	3,120
22-322-5707-06	Irrigation Repairs	75,942	10,000	10,000	25,000	26,000
22-322-5707-07	Irrigation Repairs	18,134	10,000	10,000	15,000	15,600
22-322-5707-08	Irrigation Repairs	33,454	15,000	15,000	15,000	15,600
22-322-5707-09	Irrigation Repairs	127	250	250	500	520
22-322-5707-10	Irrigation Repairs	8,999	3,000	3,000	3,000	3,120
22-322-5707-11	Irrigation Repairs	39,903	-	-	-	-
22-322-5707-12	Irrigation Repairs	-	-	-	-	-
22-322-5707-13	Irrigation Repairs	11,682	7,000	7,000	7,000	7,280
22-322-5707-14	Irrigation Repairs	2,352	3,500	3,500	3,500	3,640
22-322-5707-15	Irrigation Repairs	-	-	-	-	-
22-322-5707-19	Irrigation Repairs	32,421	25,000	25,000	20,000	20,800
22-322-5707-20	Irrigation Repairs	9,405	10,000	10,000	10,000	10,400
22-322-5708-07	Lake Insurance	-	-	-	-	-
22-322-5711-07	Lake Maintenance-Svc Contract	-	-	-	-	-
22-322-5712-04	Landscape Maint-Svc Contract	88,201	87,712	87,712	150,401	156,417
22-322-5712-05	Landscape Maint-Svc Contract	30,546	30,400	30,400	32,000	33,280
22-322-5712-06	Landscape Maint-Svc Contract	241,944	239,000	239,000	330,000	343,200
22-322-5712-07	Landscape Maint-Svc Contract	95,037	94,000	94,000	100,000	104,000
22-322-5712-08	Landscape Maint-Svc Contract	278,995	283,874	283,874	333,138	346,464

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
22-322-5712-09	Landscape Maint-Svc Contract	25,001	38,970	38,970	38,970	40,529
22-322-5712-10	Landscape Maint-Svc Contract	55,128	60,000	60,000	75,903	78,939
22-322-5712-11	Landscape Maint-Svc Contract	51,736	52,125	52,125	78,000	81,120
22-322-5712-13	Landscape Maint-Svc Contract	60,382	82,200	82,200	82,000	85,280
22-322-5712-14	Landscape Maint-Svc Contract	54,936	61,728	61,728	62,000	64,480
22-322-5712-15	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-16	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-19	Landscape Maint-Svc Contract	133,644	105,000	105,000	138,989	144,549
22-322-5712-20	Landscape Maint-Svc Contract	81,764	82,000	82,000	82,000	85,280
22-322-5712-22	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-24	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-25	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-30	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5712-31	Landscape Maint-Svc Contract	-	-	-	-	-
22-322-5713-04	Landscape Refurbishment	5,907	500	500	4,500	4,680
22-322-5713-05	Landscape Refurbishment	5,956	500	500	500	520
22-322-5713-06	Landscape Refurbishment	47,474	20,000	20,000	35,000	36,400
22-322-5713-07	Landscape Refurbishment	11,812	12,500	12,500	12,500	13,000
22-322-5713-08	Landscape Refurbishment	2,920	-	-	-	-
22-322-5713-09	Landscape Refurbishment	1,714	500	500	500	520
22-322-5713-10	Landscape Refurbishment	1,480	1,500	1,500	1,500	1,560
22-322-5713-11	Landscape Refurbishment	812	-	-	-	-
22-322-5713-12	Landscape Refurbishment	-	-	-	-	-
22-322-5713-13	Landscape Refurbishment	1,875	20,000	20,000	20,000	20,800
22-322-5713-14	Landscape Refurbishment	-	850	850	850	884
22-322-5713-15	Landscape Refurbishment	-	-	-	-	-
22-322-5713-16	Landscape Refurbishment	-	15,000	15,000	15,000	15,600
22-322-5713-19	Landscape Refurbishment	8,365	30,000	30,000	2,500	2,600
22-322-5713-20	Landscape Refurbishment	2,468	2,000	2,000	2,000	2,080
22-322-5713-24	Landscape Refurbishment	-	-	-	-	-
22-322-5713-25	Landscape Refurbishment	-	-	-	-	-
22-322-5714-00	Office Supplies	-	-	-	-	-
22-322-5714-07	Office Supplies	-	-	-	-	-
22-322-5714-25	Office Supplies	-	-	-	-	-
22-322-5715-06	Park Maintenance	-	-	-	-	-
22-322-5715-09	Park Maintenance	-	-	-	-	-
22-322-5715-16	Park Maintenance	10,251	95,000	95,000	95,000	98,800
22-322-5715-19	Park Maintenance	-	-	-	-	-
22-322-5716-04	Pest Abatement	-	3,000	3,000	-	-
22-322-5716-05	Pest Abatement	-	-	-	-	-
22-322-5716-06	Pest Abatement	-	250	250	250	260
22-322-5716-07	Pest Abatement	-	9,000	9,000	9,000	9,360
22-322-5716-08	Pest Abatement	-	-	-	-	-
22-322-5716-09	Pest Abatement	-	-	-	-	-
22-322-5716-10	Pest Abatement	6,500	6,000	6,000	6,000	6,240
22-322-5716-11	Pest Abatement	-	-	-	-	-
22-322-5716-12	Pest Abatement	-	-	-	-	-
22-322-5716-13	Pest Abatement	-	1,000	1,000	1,000	1,040
22-322-5716-14	Pest Abatement	-	-	-	1,000	1,040
22-322-5716-19	Pest Abatement	7,068	5,500	5,500	5,500	5,720
22-322-5716-20	Pest Abatement	-	-	-	-	-
22-322-5717-04	Planting - Color Change	-	-	-	-	-
22-322-5717-06	Planting - Color Change	-	-	-	-	-
22-322-5717-07	Planting - Color Change	-	-	-	-	-
22-322-5717-09	Planting - Color Change	-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
22-322-5717-10	Planting - Color Change	-	-	-	2,700	2,808
22-322-5717-11	Planting - Color Change	-	-	-	-	-
22-322-5717-12	Planting - Color Change	-	-	-	-	-
22-322-5717-13	Planting - Color Change	-	-	-	-	-
22-322-5717-14	Planting - Color Change	-	-	-	-	-
22-322-5717-19	Planting - Color Change	-	-	-	-	-
22-322-5717-20	Planting - Color Change	-	-	-	-	-
22-322-5717-24	Planting - Color Change	-	-	-	-	-
22-322-5717-25	Planting - Color Change	-	-	-	-	-
22-322-5718-00	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-05	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-06	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-07	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-09	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-10	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-11	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-13	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-14	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-16	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-19	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-20	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-24	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5718-25	Planting - Shrubs & Turf Grass	-	-	-	-	-
22-322-5719-04	Planting - Trees	-	-	-	-	-
22-322-5719-05	Planting - Trees	-	-	-	-	-
22-322-5719-06	Planting - Trees	3,857	15,000	15,000	15,000	15,600
22-322-5719-07	Planting - Trees	-	-	-	1,500	1,560
22-322-5719-08	Planting - Trees	-	-	-	-	-
22-322-5719-09	Planting - Trees	-	-	-	1,000	1,040
22-322-5719-10	Planting - Trees	-	-	-	-	-
22-322-5719-11	Planting - Trees	-	-	-	-	-
22-322-5719-12	Planting - Trees	-	-	-	-	-
22-322-5719-13	Planting - Trees	-	-	-	-	-
22-322-5719-14	Planting - Trees	-	-	-	-	-
22-322-5719-16	Planting - Trees	-	-	-	-	-
22-322-5719-19	Planting - Trees	-	-	-	2,500	2,600
22-322-5719-20	Planting - Trees	-	-	-	-	-
22-322-5719-25	Planting - Trees	-	-	-	-	-
22-322-5720-04	Postage	-	-	-	-	-
22-322-5720-06	Postage	-	-	-	-	-
22-322-5720-07	Postage	-	-	-	-	-
22-322-5720-11	Postage	-	-	-	-	-
22-322-5720-19	Postage	-	-	-	-	-
22-322-5720-20	Postage	-	-	-	-	-
22-322-5721-08	Testing & Analysis	-	-	-	-	-
22-322-5721-11	Testing & Analysis	-	-	-	-	-
22-322-5721-24	Testing & Analysis	-	-	-	-	-
22-322-5722-04	Tree Removal	-	-	-	-	-
22-322-5722-05	Tree Removal	403	3,000	3,000	5,000	5,200
22-322-5722-06	Tree Removal	5,035	15,000	15,000	15,000	15,600
22-322-5722-07	Tree Removal	17,323	35,000	35,000	35,000	36,400
22-322-5722-08	Tree Removal	46,460	10,000	10,000	-	-
22-322-5722-09	Tree Removal	1,345	350	350	1,000	1,040
22-322-5722-10	Tree Removal	9,022	2,500	2,500	3,000	3,120
22-322-5722-11	Tree Removal	5,737	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
22-322-5722-12	Tree Removal	-	-	-	-	-
22-322-5722-13	Tree Removal	22,910	15,000	15,000	15,000	15,600
22-322-5722-14	Tree Removal	-	500	500	500	520
22-322-5722-15	Tree Removal	-	-	-	-	-
22-322-5722-16	Tree Removal	-	-	-	15,000	15,600
22-322-5722-19	Tree Removal	36,509	15,000	15,000	10,000	10,400
22-322-5722-20	Tree Removal	918	5,000	5,000	5,000	5,200
22-322-5722-22	Tree Removal	-	-	-	-	-
22-322-5722-24	Tree Removal	-	-	-	-	-
22-322-5722-25	Tree Removal	-	-	-	-	-
22-322-5723-04	Tree Trimming	1,420	-	-	-	-
22-322-5723-05	Tree Trimming	3,930	10,000	10,000	10,000	10,400
22-322-5723-06	Tree Trimming	16,045	50,000	50,000	50,000	52,000
22-322-5723-07	Tree Trimming	5,793	45,000	45,000	45,000	46,800
22-322-5723-08	Tree Trimming	27,677	15,000	15,000	15,000	15,600
22-322-5723-09	Tree Trimming	-	3,500	3,500	5,000	5,200
22-322-5723-10	Tree Trimming	5,275	10,000	10,000	10,000	10,400
22-322-5723-11	Tree Trimming	-	-	-	-	-
22-322-5723-12	Tree Trimming	5,000	6,000	6,000	6,000	6,240
22-322-5723-13	Tree Trimming	38,945	42,000	42,000	42,000	43,680
22-322-5723-14	Tree Trimming	10,465	10,000	10,000	10,000	10,400
22-322-5723-15	Tree Trimming	-	-	-	-	-
22-322-5723-16	Tree Trimming	36,000	35,000	35,000	35,000	36,400
22-322-5723-19	Tree Trimming	12,090	30,000	30,000	25,000	26,000
22-322-5723-20	Tree Trimming	20,560	18,000	18,000	18,000	18,720
22-322-5723-22	Tree Trimming	-	-	-	-	-
22-322-5723-24	Tree Trimming	-	-	-	-	-
22-322-5723-25	Tree Trimming	-	-	-	-	-
22-322-5725-06	V-Ditch Non-Irrigated Common	-	1,500	1,500	1,500	1,560
22-322-5725-07	V-Ditch Non-Irrigated Common	-	-	-	1,500	1,560
22-322-5726-04	Water	34,506	42,000	42,000	42,000	43,680
22-322-5726-05	Water	16,441	18,500	18,500	18,500	19,240
22-322-5726-06	Water	-	-	-	-	-
22-322-5726-07	Water	113,777	120,000	120,000	120,000	124,800
22-322-5726-08	Water	122,085	75,000	75,000	75,000	78,000
22-322-5726-09	Water	2,846	6,800	6,800	6,800	7,072
22-322-5726-10	Water	20,476	40,000	40,000	40,000	41,600
22-322-5726-11	Water	48,341	40,000	40,000	40,000	41,600
22-322-5726-12	Water	5,871	2,850	2,850	2,850	2,964
22-322-5726-13	Water	2,073	24,000	24,000	24,000	24,960
22-322-5726-14	Water	38,021	25,000	25,000	25,000	26,000
22-322-5726-16	Water	131,303	195,000	195,000	195,000	202,800
22-322-5726-19	Water	102,904	90,000	90,000	90,000	93,600
22-322-5726-20	Water	29,033	40,000	40,000	40,000	41,600
22-322-5726-24	Water	-	-	-	-	-
22-322-5726-25	Water	-	-	-	-	-
22-322-5727-00	Brush Clearance	-	-	-	-	-
22-322-5727-04	Brush Clearance	3,481	7,000	7,000	4,000	4,160
22-322-5727-05	Brush Clearance	2,574	5,100	5,100	5,000	5,200
22-322-5727-06	Brush Clearance	68,185	65,000	65,000	75,000	78,000
22-322-5727-07	Brush Clearance	53,950	85,000	85,000	85,000	88,400
22-322-5727-08	Brush Clearance	86,805	90,000	90,000	96,714	100,583
22-322-5727-09	Brush Clearance	3,036	-	-	4,000	4,160
22-322-5727-10	Brush Clearance	8,525	18,000	18,000	18,000	18,720
22-322-5727-14	Brush Clearance	-	2,000	2,000	5,000	5,200

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
22-322-5727-16	Brush Clearance	149,044	145,000	145,000	160,000	166,400
22-322-5727-19	Brush Clearance	33,549	-	-	34,000	35,360
22-322-5727-20	Brush Clearance	19,000	20,000	20,000	20,000	20,800
22-322-5727-25	Bird Control	-	-	-	-	-
22-322-5729-07	Brush Clearance	39,000	-	-	-	-
22-322-5799-00	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-05	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-06	Projects/Miscellaneous	3,523	5,000	5,000	-	-
22-322-5799-07	Projects/Miscellaneous	1,236	44,000	44,000	-	-
22-322-5799-08	Projects/Miscellaneous	780	-	-	-	-
22-322-5799-09	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-10	Projects/Miscellaneous	-	5,000	5,000	-	-
22-322-5799-11	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-12	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-13	Projects/Miscellaneous	2,131	11,000	11,000	-	-
22-322-5799-14	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-15	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-16	Projects/Miscellaneous	85,829	10,000	10,000	-	-
22-322-5799-18	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-19	Projects/Miscellaneous	3,250	10,000	10,000	-	-
22-322-5799-20	Projects/Miscellaneous	-	25,000	25,000	-	-
22-322-5799-22	Projects/Miscellaneous	-	-	-	-	-
22-322-5799-25	Projects/Miscellaneous	-	-	-	-	-
22-322-6500-00	Capital Outlay	-	-	-	-	-
22-322-6503-68	Turf Landscape Replacement	-	61,500	61,500	61,500	-
		<u>3,341,592</u>	<u>3,465,234</u>	<u>3,465,234</u>	<u>3,814,362</u>	<u>3,902,976</u>
Total Fund 22 Expenditures		3,341,592	3,465,234	3,465,234	3,814,362	3,902,976



LLAD 24 **(Department 323)**

The developer of the homeowner associations located in the Lost Hills Road/Calabasas Hills Road section of Calabasas requested Los Angeles County to create a landscape district to fund installation and maintenance of street trees, street median landscape, and specified slopes and creek bank maintenance.

The LLAD 24 provides maintenance of landscape within street right-of-way and open space areas. The open space areas include specified slopes and creek banks. Maintenance of landscape on streets within right-of-way includes parkways, center medians, adjacent turf areas, trees, and annual weed abatement/brush clearance for fuel reduction/fire safety.

A special assessment is a tax which provides funds over and above the general fund tax in order to provide extra landscape maintenance services. These services are specific to each of the member communities -who has voted to approve the special assessment.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 24 - Landscape Maintenance District #24						
Revenue						
<u>Division: 000 - Revenue</u>						
24-000-4410-24	Interest Landscape Dist. #24	(1,457)	100	100	1,000	1,040
24-000-4411-00	Fair Market Value Investments	-	-	-	-	-
24-000-4710-24	Prop Tax Direct Assess LMD 24	230,866	230,000	230,000	230,000	239,200
24-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>229,408</u>	<u>230,100</u>	<u>230,100</u>	<u>231,000</u>	<u>240,240</u>
Total Fund 24 Revenue		229,408	230,100	230,100	231,000	240,240
Expenditures						
<u>Division: 323 - LMD #24</u>						
24-323-5100-00	Full Time Salaries	36,185	36,142	36,142	37,451	38,949
24-323-5100-02	Full Time Employee Overtime	289	-	-	-	-
24-323-5103-01	CalPERS City Paid EmployeeCost	143	143	143	141	147
24-323-5103-02	CalPERS Employer Cost	2,750	2,860	2,860	3,028	3,149
24-323-5103-03	CalPERS Unfunded Liability	377	250	250	337	350
24-323-5103-04	CalPERS Survivor Benefit	8	8	8	8	8
24-323-5104-00	Benefits	365	1,440	1,440	331	344
24-323-5104-02	Medical Insurance	5,036	4,171	4,171	7,212	7,500
24-323-5104-03	Dental Insurance	252	248	248	245	255
24-323-5104-04	Vision Insurance	47	46	46	47	49
24-323-5104-05	Short Term Disability	123	207	207	213	222
24-323-5104-06	Long Term Disability	59	66	66	70	73
24-323-5104-07	Life Insurance	83	105	105	110	114
24-323-5104-08	Accidental Death & Dismember	20	27	27	28	29
24-323-5104-09	Employee Assistance Program	13	12	12	12	12
24-323-5106-00	Employer Taxes	-	-	-	-	-
24-323-5106-01	Medicare	552	544	544	563	586
24-323-5109-00	Hourly Employees	-	4,000	4,000	-	-
24-323-5110-00	Auto Allowance	661	660	660	660	686
24-323-5110-01	457 Match	686	723	723	749	779
24-323-5220-00	Office Supplies	-	-	-	-	-
24-323-5252-00	Contractual Services	-	-	-	-	-
24-323-5252-80	Tree Trimming	-	-	-	-	-
24-323-5270-00	Business Meeting & Conference	87	-	-	-	-
24-323-5701-00	Contractual Services	-	-	-	-	-
24-323-5701-30	Contractual Services	-	500	500	500	520
24-323-5701-31	Contractual Services	-	200	200	200	208
24-323-5701-32	Contractual Services	-	200	200	200	208
24-323-5701-33	Contractual Services	-	200	200	200	208
24-323-5701-34	Contractual Services	-	200	200	200	208
24-323-5701-35	Contractual Services	-	200	200	200	208
24-323-5701-36	Contractual Services	-	200	200	200	208
24-323-5701-37	Contractual Services	15	200	200	200	208

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
24-323-5702-30	Electric Svc - IrrigationMeter	2,204	2,100	2,100	2,100	2,184
24-323-5704-30	Fertilization	-	-	-	-	-
24-323-5706-30	Insect & Disease Control	-	500	500	500	520
24-323-5707-30	Irrigation Repairs	827	3,500	3,500	3,500	3,640
24-323-5707-31	Irrigation Repairs	174	-	-	-	-
24-323-5707-32	Irrigation Repairs	359	-	-	-	-
24-323-5707-33	Irrigation Repairs	299	-	-	-	-
24-323-5707-34	Irrigation Repairs	4,051	-	-	-	-
24-323-5707-37	Irrigation Repairs	45	-	-	-	-
24-323-5712-30	Landscape Maint-Svc Contract	16,000	66,500	66,500	66,500	69,160
24-323-5712-31	Landscape Maint-Svc Contract	13,334	5,000	5,000	1,000	1,040
24-323-5712-32	Landscape Maint-Svc Contract	35,630	20,000	20,000	25,000	26,000
24-323-5712-33	Landscape Maint-Svc Contract	14,737	10,000	10,000	10,000	10,400
24-323-5712-34	Landscape Maint-Svc Contract	3,102	2,500	2,500	2,500	2,600
24-323-5712-35	Landscape Maint-Svc Contract	3,115	2,500	2,500	2,500	2,600
24-323-5712-36	Landscape Maint-Svc Contract	2,082	2,000	2,000	2,000	2,080
24-323-5712-37	Landscape Maint-Svc Contract	13,806	7,000	7,000	9,000	9,360
24-323-5713-30	Landscape Refurbishment	17,841	2,000	2,000	2,000	2,080
24-323-5713-31	Landscape Refurbishment	1,646	500	500	-	-
24-323-5713-32	Landscape Refurbishment	7,867	8,500	8,500	1,000	1,040
24-323-5713-33	Landscape Refurbishment	1,159	4,000	4,000	2,000	2,080
24-323-5713-34	Landscape Refurbishment	2,414	2,000	2,000	2,000	2,080
24-323-5713-35	Landscape Refurbishment	-	2,200	2,200	-	-
24-323-5713-36	Landscape Refurbishment	-	1,800	1,800	-	-
24-323-5713-37	Landscape Refurbishment	1,469	1,500	1,500	1,000	1,040
24-323-5714-00	Office Supplies	-	-	-	-	-
24-323-5714-30	Office Supplies	-	-	-	-	-
24-323-5716-30	Pest Abatement	-	-	-	-	-
24-323-5716-40	Pest Abatement	-	-	-	-	-
24-323-5717-30	Planting - Color Change	-	-	-	-	-
24-323-5718-30	Planting - Shrubs & Turf Grass	-	-	-	-	-
24-323-5718-31	Planting - Shrubs & Turf Grass	-	-	-	-	-
24-323-5719-30	Planting - Trees	-	-	-	-	-
24-323-5719-31	Planting - Trees	-	-	-	-	-
24-323-5722-30	Tree Removal	-	25,000	25,000	-	-
24-323-5722-31	Tree Removal	-	-	-	-	-
24-323-5722-32	Tree Removal	-	1,500	1,500	-	-
24-323-5722-33	Tree Removal	-	1,000	1,000	-	-
24-323-5722-37	Tree Removal	-	-	-	-	-
24-323-5723-30	Tree Trimming	387	25,000	25,000	-	-
24-323-5723-31	Tree Trimming	484	-	-	-	-
24-323-5723-33	Tree Trimming	-	12,000	12,000	-	-
24-323-5723-34	Tree Trimming	-	1,500	1,500	-	-
24-323-5723-35	Tree Trimming	-	500	500	-	-
24-323-5723-36	Tree Trimming	-	2,000	2,000	-	-
24-323-5726-30	Water	8,812	31,000	31,000	-	-
24-323-5726-31	Water	-	-	-	-	-
24-323-5726-32	Water	8,311	4,000	4,000	5,000	5,250
24-323-5726-33	Water	6,484	5,000	5,000	5,000	5,200
24-323-5726-34	Water	-	-	-	-	-
24-323-5726-35	Water	1,411	2,000	2,000	2,000	2,080
24-323-5726-36	Water	-	-	-	-	-
24-323-5726-37	Water	3,835	2,000	2,000	2,000	2,080

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
24-323-5727-30	Brush Clearance	-	10,000	10,000	20,000	20,800
24-323-5727-31	Brush Clearance	-	-	-	-	-
24-323-5727-32	Brush Clearance	1,200	-	-	-	-
24-323-5727-33	Brush Clearance	-	-	-	-	-
24-323-5727-34	Brush Clearance	400	-	-	-	-
24-323-5727-37	Brush Clearance	600	-	-	-	-
24-323-5799-30	Projects/Miscellaneous	-	-	-	-	-
24-323-6500-00	Capital Outlay	-	-	-	-	-
24-323-6503-68	Turf Landscape Replacement	-	4,500	4,500	4,500	-
		<u>221,835</u>	<u>324,652</u>	<u>324,652</u>	<u>224,205</u>	<u>228,543</u>
Total Fund 24 Expenditures		221,835	324,652	324,652	224,205	228,543

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 25 - Prop C						
Revenue						
<u>Division: 000 - Revenue</u>						
25-000-4410-00	Interest Income	18,320	15,000	15,000	19,000	19,760
25-000-4411-00	Fair Market Value Investments	-	-	-	-	-
25-000-4630-00	Prop C	530,692	500,000	500,000	533,000	554,320
25-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
25-000-4900-20	Transfer in Prop A	-	-	-	-	-
25-000-4900-34	Transfer in Measure R Local	-	-	-	-	-
25-000-4900-39	Transfer in Measure R Trans	-	-	-	-	-
		<u>549,012</u>	<u>515,000</u>	<u>515,000</u>	<u>552,000</u>	<u>574,080</u>
Total Fund 25 Revenue		549,012	515,000	515,000	552,000	574,080
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
25-134-9900-10	Transfer to General Fund	-	-	-	-	-
25-134-9900-20	Transfer to Prop A	-	-	-	-	-
25-134-9900-29	Transfer to Transit	376,088	309,300	309,300	309,300	309,300
25-134-9900-34	Transfer to Measure R LR	-	-	-	-	-
25-134-9900-40	Transfer to Capital	-	-	-	-	-
		<u>376,088</u>	<u>309,300</u>	<u>309,300</u>	<u>309,300</u>	<u>309,300</u>
<u>Division: 331 - Transportation Planning</u>						
25-331-5100-00	Full Time Salaries	60,688	43,310	43,310	44,608	46,392
25-331-5100-02	Full Time Employee Overtime	1,190	-	-	-	-
25-331-5103-01	CalPERS City Paid EmployeeCost	1,274	-	-	-	-
25-331-5103-02	CalPERS Employer Cost	4,977	3,326	3,326	3,511	3,651
25-331-5103-03	CalPERS Unfunded Liability	2,526	-	-	72	75
25-331-5103-04	CalPERS Survivor Benefit	17	12	12	12	12
25-331-5104-00	Benefits	3,048	3,300	3,300	2,257	2,347
25-331-5104-02	Medical Insurance	9,341	8,164	8,164	14,936	15,533
25-331-5104-03	Dental Insurance	476	475	475	460	478
25-331-5104-04	Vision Insurance	94	87	87	87	90
25-331-5104-05	Short Term Disability	207	248	248	255	265
25-331-5104-06	Long Term Disability	100	80	80	82	85
25-331-5104-07	Life Insurance	148	123	123	127	132
25-331-5104-08	Accidental Death & Dismember	36	31	31	32	34
25-331-5104-09	Employee Assistance Program	28	22	22	22	23
25-331-5106-01	Medicare	956	641	641	660	686
25-331-5110-00	Auto Allowance	247	-	-	-	-
25-331-5110-01	457 Match	1,141	866	866	892	928
25-331-5252-00	Contractual Services	922	-	-	-	-
25-331-9800-00	Cost Allocation Plan Charges	(96,166)	110,000	-	-	-
		<u>(8,751)</u>	<u>170,685</u>	<u>60,685</u>	<u>68,013</u>	<u>70,734</u>
<u>Division: 333 - Transit Services</u>						
25-333-5252-00	Contractual Services	-	-	-	-	-
25-333-5252-29	Public Transit Fueling #110-04	-	-	-	-	-
25-333-5252-39	Flexible Route Shuttle #110-01	-	-	-	-	-
25-333-5252-49	Trolley #110-02	-	-	-	-	-
25-333-5252-51	Vehicle Maintenance #180-01	-	-	-	-	-
25-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund 25 Expenditures		367,337	479,985	369,985	377,313	380,034

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 26 - Transportation Development Act (TDA)						
Revenue						
<u>Division: 000 - Revenue</u>						
26-000-4840-19	Return of Unused TDA Funds	-	-	-	-	-
26-000-4410-00	Interest Income	(970)	(100)	(100)	-	-
26-000-4411-00	Fair Market Value Investments	-	-	-	-	-
26-000-4635-00	TDA Revenue	7,455	5,000	5,000	-	-
26-000-4900-10	Transfer in General Fund	-	-	-	-	-
26-331-4840-19	Return of Unused TDA Funds	-	-	-	-	-
		<hr/> 6,485	<hr/> 4,900	<hr/> 4,900	<hr/> -	<hr/> -
Total Fund 26 Revenue		6,485	4,900	4,900	-	-
Expenditures						
<u>Division 331 - Transportation Planning</u>						
26-331-5252-00	Contractual Services	20,995	-	-	-	-
26-331-5252-10	Road safety/Shoulder/Pky maint	-	-	-	-	-
		<hr/> 20,995	<hr/> -	<hr/> -	<hr/> -	<hr/> -
Total Fund 26 Expenditures		20,995	-	-	-	-



LLAD 27 **(Department 324)**

The LLAD 27 is located within a section of Las Virgenes Road, North of Parkmor Road, and on both sides of a one-block section of Thousand Oaks Blvd, from Las Virgenes Road to Ruthwood Drive. The developer of the homeowner associations and apartment complexes located on N. Las Virgenes Road requested Los Angeles County to create a special assessment district, to fund the installation and maintenance of street trees and median landscape.

LLAD 27 provides maintenance of landscape within street right-of-way. Maintenance of landscape on streets within right-of-way includes parkways, center medians, and street trees.

A special assessment is a tax which provides funds over and above the general fund tax in order to provide extra landscape maintenance services. These services are specific to each of the member communities -who has voted to approve the special assessment.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 27 - Landscape Maintenance District #27						
Revenue						
<u>Division: 000 - Revenue</u>						
27-000-4410-27	Interest Landscape Dist. #27	4,225	4,000	4,000	5,000	5,200
27-000-4420-00	Miscellaneous	-	-	-	-	-
27-000-4411-00	Fair Market Value Investments	-	-	-	-	-
27-000-4710-27	Prop Tax Direct Assess LMD 27	306,087	400,000	400,000	400,000	416,000
		<u>310,312</u>	<u>404,000</u>	<u>404,000</u>	<u>405,000</u>	<u>421,200</u>
Total Fund 27 Revenue		310,312	404,000	404,000	405,000	421,200
Expenditures						
<u>Division: 324 - Intergovernmental Relations</u>						
27-324-5100-00	Full Time Salaries	10,996	11,365	11,365	11,814	12,287
27-324-5100-02	Full Time Employee Overtime	96	-	-	-	-
27-324-5103-01	CalPERS City Paid EmployeeCost	-	-	-	-	-
27-324-5103-02	CalPERS Employer Cost	846	873	873	929	966
27-324-5103-03	CalPERS Unfunded Liability	38	-	-	19	20
27-324-5103-04	CalPERS Survivor Benefit	3	2	2	2	2
27-324-5104-00	Benefits	122	480	480	107	111
27-324-5104-02	Medical Insurance	1,582	1,336	1,336	2,274	2,365
27-324-5104-03	Dental Insurance	79	79	79	77	80
27-324-5104-04	Vision Insurance	15	15	15	15	16
27-324-5104-05	Short Term Disability	39	65	65	67	70
27-324-5104-06	Long Term Disability	19	21	21	22	23
27-324-5104-07	Life Insurance	26	33	33	35	36
27-324-5104-08	Accidental Death & Dismember	6	8	8	9	9
27-324-5104-09	Employee Assistance Program	4	4	4	4	4
27-324-5106-00	Employer Taxes	-	-	-	-	-
27-324-5106-01	Medicare	168	171	171	178	185
27-324-5106-02	Social Security	-	-	-	-	-
27-324-5109-00	Hourly Employees	-	1,000	1,000	-	-
27-324-5110-00	Auto Allowance	212	210	210	210	218
27-324-5110-01	457 Match	216	227	227	236	245
27-324-5220-00	Office Supplies	-	-	-	-	-
27-324-5252-00	Contractual Services	-	-	-	-	-
27-324-5252-80	Tree Trimming	-	-	-	-	-
27-324-5270-00	Business Meeting & Conference	29	-	-	-	-
27-324-5701-00	Contractual Services	-	-	-	-	-
27-324-5701-40	Contractual Services	1,020	-	1,100	-	-
27-324-5701-41	Contractual Services	317	400	400	400	416
27-324-5702-40	Electric Svc - IrrigationMeter	72	300	300	300	312
27-324-5704-40	Fertilization	-	-	-	-	-
27-324-5706-40	Insect & Disease Control	-	-	-	-	-
27-324-5707-40	Irrigation Repairs	327	5,700	5,700	5,700	5,928
27-324-5707-41	Irrigation Repairs	13,072	10,000	10,000	10,000	10,400
27-324-5712-40	Landscape Maint-Svc Contract	21,634	32,497	32,497	32,497	33,797
27-324-5712-41	Landscape Maint-Svc Contract	69,510	188,000	188,000	188,000	195,520
27-324-5713-40	Landscape Refurbishment	-	500	500	500	520
27-324-5713-41	Landscape Refurbishment	436	5,000	5,000	5,000	5,000
27-324-5714-40	Office Supplies	-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
27-324-5716-40	Pest Abatement	-	-	-	-	-
27-324-5717-40	Planting - Color Change	-	-	-	-	-
27-324-5718-40	Planting - Shrubs & Turf Grass	-	-	-	-	-
27-324-5719-40	Planting - Trees	-	-	-	-	-
27-324-5719-41	Planting - Trees	-	-	-	-	-
27-324-5722-40	Tree Removal	-	1,000	1,000	1,000	1,040
27-324-5722-41	Tree Removal	-	-	-	-	-
27-324-5723-40	Tree Trimming	-	-	-	-	-
27-324-5723-41	Tree Trimming	-	10,000	10,000	10,000	10,400
27-324-5726-40	Water	-	2,800	2,800	2,800	2,912
27-324-5726-41	Water	-	-	-	-	-
27-324-5727-40	Brush Clearance	-	-	-	-	-
27-324-5727-41	Brush Clearance	22,500	28,000	28,000	10,000	10,400
27-324-5799-41	Projects/Miscellaneous	-	5,000	5,000	1,000	1,040
27-324-6500-00	Capital Outlay	-	-	-	-	-
27-324-6503-68	Turf Landscape Replacement	-	7,500	7,500	7,500	-
		143,384	312,586	313,686	290,695	294,322
Total Fund 27 Expenditures		143,384	312,586	313,686	290,695	294,322



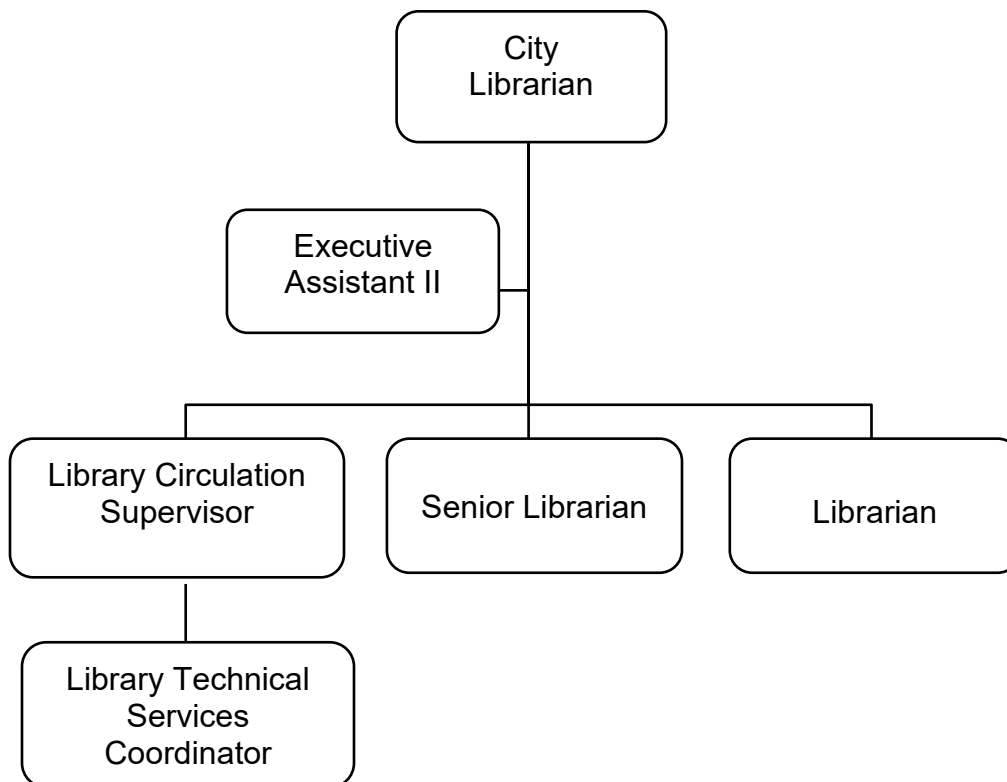
Library (Department 533)

The City of Calabasas Library is a free public library that offers reference and information services; programs for pre-school, youth, teens, and adults; books and media for checkout; online databases; streaming video; online language learning; digital magazines; eBooks and eAudiobooks. In addition, the library has 23 public computers and wireless access. Printing and copying services for a fee are also available at the facility.

The City of Calabasas Library is open six days per week and patrons can utilize the library website, <https://www.cityofcalabasas.com/government/library> to search the collection or check their account status twenty-four hours a day, seven days per week.

The City of Calabasas Library is a member of the Southern California Library Cooperative (SCLC), which provides member libraries a resource-sharing network and a means for enhancing the level and diversity of resources available to library users as well as interlibrary loan services. A membership in SCLC provides for loan and reciprocal borrowing with access to millions of items for Calabasas patrons.

Library operations are funded by the library allocation of property tax generated in Calabasas, state and federal public library funds, and use fees. This department also coordinates the activities of the Library Board.



DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 28 - Library						
Revenue						
<u>Division: 000 - Revenue</u>						
28-000-4010-00	Property Tax Secured	2,209,829	2,450,000	2,450,000	2,450,000	2,548,000
28-000-4010-01	Property Tax UnSecured	173,397	8,000	8,000	8,000	8,320
28-000-4010-02	Property Tax Unitary	23	1,000	1,000	1,000	1,040
28-000-4010-03	Property Tax Supplemental	66,760	23,000	23,000	23,000	23,920
28-000-4010-04	Property Tax Redemption	34,185	29,000	29,000	29,000	30,160
28-000-4010-05	Property Tax Refunds	(34,023)	(17,000)	(17,000)	(17,000)	(17,680)
28-000-4010-06	Property Tax Home Owner Exempt	9,921	5,000	5,000	5,000	5,200
28-000-4010-07	Property Tax Penalty	8,076	5,000	5,000	5,000	5,200
28-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-
28-000-4250-00	Library Fines and Recovery	3,131	19,000	19,000	19,000	19,760
28-000-4320-00	State Library Grant	13,414	15,000	15,000	15,000	15,600
28-000-4321-00	Hidden Hills Library Funds	573,351	-	-	-	-
28-000-4420-00	Miscellaneous	-	-	-	-	-
28-000-4466-00	Donations	-	-	-	-	-
28-000-4467-01	Copy Machine	-	-	-	-	-
28-000-4410-00	Interest Income	53,923	20,000	20,000	20,000	20,800
28-000-4411-00	Fair Market Value Investments	-	-	-	-	-
28-000-4892-00	Subscription Financing - GASB	49,663	-	-	-	-
28-000-4900-10	Transfer in General Fund	6,810	3,000	3,000	3,000	3,000
		<u>3,168,460</u>	<u>2,561,000</u>	<u>2,561,000</u>	<u>2,561,000</u>	<u>2,663,320</u>
Total Fund 28 Revenue		3,168,460	2,561,000	2,561,000	2,561,000	2,663,320
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
28-134-5900-00	Subscription Expenditure - GASB	49,663	-	-	-	-
28-134-9900-85	Transfer to 2006 COP	-	-	-	-	-
28-134-9900-87	Transfer to 2015 COP	775,869	776,000	776,000	776,000	776,000
28-134-9948-00	Transfer to Libr Capital Fund	250,000	-	-	-	-
		<u>1,075,533</u>	<u>776,000</u>	<u>776,000</u>	<u>776,000</u>	<u>776,000</u>
<u>Division: 136 - Civic Center O & M</u>						
28-136-5220-00	Office Supplies	-	-	-	-	-
28-136-5221-00	Special Dept. Supplies	2,908	10,000	10,000	10,000	10,400
28-136-5221-03	Facility Maintenance	69,378	43,100	43,100	43,100	44,824
28-136-5238-00	Rent Equipment	-	-	-	-	-
28-136-5239-00	Equipment Maintenance	12,842	13,100	13,100	13,100	13,624
28-136-5240-00	Utilities - Electric	92,015	65,500	65,500	65,500	68,120
28-136-5240-01	Utilities - Water	7,905	6,200	6,200	6,200	6,448
28-136-5240-02	Utilities - Gas	14,882	12,000	12,000	12,000	12,480
28-136-5252-00	Contractual Services	250	-	-	-	-
28-136-5252-83	General Landscape Maintenance	-	-	-	-	-
28-136-5416-00	Miscellaneous Expenditure	-	200	200	200	208
28-136-5500-01	Security	26,977	25,000	25,000	25,000	26,000
28-136-6500-00	Capital Outlay	-	30,000	30,000	-	-
		<u>227,156</u>	<u>205,100</u>	<u>205,100</u>	<u>175,100</u>	<u>182,104</u>

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 533 - Library</u>						
28-533-5100-00	Full Time Salaries	614,441	694,339	694,339	810,372	842,787
28-533-5100-02	Full Time Employee Overtime	4,838	4,000	4,000	4,000	4,160
28-533-5101-00	Perm Part-time Salaries	-	-	-	-	-
28-533-5103-01	CalPERS City Paid EmployeeCost	31,879	32,525	32,525	34,217	35,586
28-533-5103-02	CalPERS Employer Cost	60,475	72,652	72,652	75,866	78,901
28-533-5103-03	CalPERS Unfunded Liability	58,000	56,038	56,038	68,571	71,314
28-533-5103-04	CalPERS Survivor Benefit	203	186	186	186	193
28-533-5104-00	Benefits	14,007	32,190	32,190	11,055	11,497
28-533-5104-02	Medical Insurance	116,911	114,156	114,156	186,194	193,641
28-533-5104-03	Dental Insurance	6,118	6,503	6,503	6,618	6,883
28-533-5104-04	Vision Insurance	1,230	1,302	1,302	1,381	1,436
28-533-5104-05	Short Term Disability	2,199	3,826	3,826	3,877	4,032
28-533-5104-06	Long Term Disability	1,060	1,277	1,277	1,315	1,368
28-533-5104-07	Life Insurance	1,587	1,898	1,898	1,923	2,000
28-533-5104-08	Accidental Death & Dismember	382	481	481	486	505
28-533-5104-09	Employee Assistance Program	291	332	332	332	345
28-533-5106-00	Employer Taxes	-	-	-	-	-
28-533-5106-01	Medicare	12,416	10,269	10,269	10,574	10,574
28-533-5106-02	Social Security	850	1,000	1,000	1,000	1,040
28-533-5109-00	Hourly Employees	208,717	330,000	330,000	162,519	169,020
28-533-5110-00	Auto Allowance	-	-	-	-	-
28-533-5110-01	457 Match	17,619	13,886	13,886	14,300	14,872
28-533-5200-01	Unemployment Insurance	-	-	-	-	-
28-533-5201-01	County Administrative Fee	29,713	30,000	30,000	32,000	32,000
28-533-5208-00	Telephone	3,077	3,500	3,500	3,500	3,500
28-533-5220-00	Office Supplies	2,303	4,000	4,000	4,000	4,000
28-533-5221-00	Special Dept. Supplies	3,740	12,000	12,000	8,000	8,000
28-533-5221-03	Facility Maintenance	1,647	-	-	-	-
28-533-5221-08	Facility Engineering	-	-	-	-	-
28-533-5222-00	Printing	7,859	-	-	8,000	8,320
28-533-5223-00	Kitchen Supplies	1,039	1,500	1,500	1,500	1,560
28-533-5224-00	Furniture & Fixtures	-	-	-	5,000	5,000
28-533-5226-00	Dues and Memberships	3,032	5,000	5,000	5,000	5,000
28-533-5230-00	Postage / Courier Service	106	200	200	200	200
28-533-5234-00	Facility Rental	-	-	-	-	-
28-533-5234-01	Art Rental	-	-	-	-	-
28-533-5235-00	Computer Hardware	493	16,000	16,000	10,000	10,400
28-533-5235-01	Computer Software	13,653	5,000	5,000	5,000	5,200
28-533-5238-00	Rent Equipment	-	-	-	-	-
28-533-5239-00	Equipment Maintenance	650	5,000	5,000	3,000	3,120
28-533-5240-01	Utilities - Water	-	-	-	-	-
28-533-5240-02	Utilities - Gas	-	-	-	-	-
28-533-5240-03	Utilities - Cable	-	-	-	-	-
28-533-5240-04	Utilities - Trash	-	-	-	-	-
28-533-5240-05	Utilities - Broadband	10,915	14,000	14,000	14,000	14,560
28-533-5252-00	Contractual Services	2,115	20,000	20,000	20,000	20,800
28-533-5252-13	City Celebrations	-	-	-	-	-
28-533-5268-00	Magazines Newspprs Periodicals	6,794	8,000	8,000	8,000	8,320
28-533-5268-01	eBooks - Calabasas	-	-	-	-	-
28-533-5268-02	eBooks-Hidden Hills-LVUSD	271,581	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
28-533-5268-03	ZIP BOOKS - ST GRANT	2,980	3,000	3,000	3,000	3,120
28-533-5270-00	Business Meeting & Conference	3,011	3,000	3,000	4,000	4,160
28-533-5285-00	Training	-	2,000	2,000	-	-
28-533-5416-00	Miscellaneous Expenditure	46	-	-	50	52
28-533-5456-01	LEED Gold Status	-	-	-	-	-
28-533-5500-01	Security	-	-	-	-	-
28-533-5542-00	Grant Projects	-	-	-	-	-
28-533-6500-00	Capital Outlay	76	-	-	-	-
28-533-6500-99	Handyman Services-Capital	-	-	-	-	-
28-533-6501-00	Capital Improvements	-	-	-	-	-
28-533-6502-56	Klein Teen Scene	-	-	-	-	-
28-533-6528-00	Library Collection Development	37,860	150,000	150,000	150,000	-
		1,555,910	1,659,060	1,659,060	1,679,036	1,587,467
Total Fund 28 Expenditures		2,858,599	2,640,160	2,640,160	2,630,136	2,545,571

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund 29 - Transportation Programs						
Revenue						
<u>Division: 000 - Revenue</u>						
29-000-4420-00	Miscellaneous	-	-	-	-	-
29-000-4620-11	Transit Fares	13,057	20,000	20,000	20,000	20,800
29-000-4410-00	Interest Income	(8,767)	(1,000)	(1,000)	(5,000)	(5,200)
29-000-4411-00	Fair Market Value Investments	-	-	-	-	-
29-000-4900-20	Transfer in Prop A	410,923	387,200	387,200	387,200	387,200
29-000-4900-25	Transfer in Prop C	320,854	309,300	309,300	309,300	309,300
29-000-4900-34	Transfer in Measure R Local	110,467	107,000	107,000	107,000	107,000
		<u>846,534</u>	<u>822,500</u>	<u>822,500</u>	<u>818,500</u>	<u>819,100</u>
Total Fund 29 Revenue		846,534	822,500	822,500	818,500	819,100
Expenditures						
<u>Division: 333 - Transit Services</u>						
29-333-5252-00	Contractual Services	-	-	-	-	-
29-333-5252-29	Public Transit Fueling #110-04	85,799	79,000	79,000	79,000	82,160
29-333-5252-31	Camp Calabasas-Rec #140-25	-	-	-	-	-
29-333-5252-32	Transit Administration #480-09	-	-	-	-	-
29-333-5252-33	Dial-a-Ride #130-01	248,664	375,000	375,000	375,000	393,750
29-333-5252-34	Pumpkin Fest Shuttle #140-07	2,158	7,100	7,100	5,000	5,200
29-333-5252-35	Summer Beach Bus #140-01	27,074	65,000	65,000	25,000	26,000
29-333-5252-39	Flexible Route Shuttle #110-01	221,069	295,000	295,000	295,000	306,800
29-333-5252-41	Youth Excursion Trip #140-03	-	-	-	-	-
29-333-5252-48	Senior Trips #140-24	-	-	-	-	-
29-333-5252-49	Trolley #110-02	38,325	49,500	49,500	20,000	20,800
29-333-5252-51	Vehicle Maintenance #180-01	49,229	27,000	27,000	32,000	33,280
29-333-5252-52	Transit Marketing #280-01	-	200	200	-	-
29-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	187,729	215,000	215,000	215,000	223,600
29-333-5252-59	Transit Title VI Program	9,000	-	-	-	-
29-333-5252-64	Bus Stop Maintenance #150-01	-	5,000	5,000	5,000	5,200
29-333-9800-00	Cost Allocation Plan Charges	-	33,000	-	-	-
		<u>869,047</u>	<u>1,150,800</u>	<u>1,117,800</u>	<u>1,051,000</u>	<u>1,096,790</u>
Total Fund 29 Expenditures		869,047	1,150,800	1,117,800	1,051,000	1,096,790



LLAD 32 **(Department 325)**

LLAD 32 is located within the Agoura Road/Lost Hills Road/Malibu Hills Road area of Calabasas. It is a commercial landscape district, currently made up of nineteen commercial parcels, whose owners requested Los Angeles County to create a special assessment district in order to enhance the sidewalks and center medians in front of their businesses.

LLAD 32 provides maintenance of landscape within street right-of-way. Maintenance of landscape on streets within right-of-way includes center medians and street trees.

A special assessment is a tax which provides funds - over and above the general fund tax in order to provide extra landscape maintenance services. These services are specific to each of commercial parcel owner of record who has voted to approve the special assessment.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 32 - Landscape Maintenance District #32						
Revenue						
<u>Division: 000 - Revenue</u>						
32-000-4410-32	Interest Landscape Dist. #32	(2,715)	(1,000)	(1,000)	-	-
32-000-4411-00	Fair Market Value Investments	-	-	-	-	-
32-000-4710-32	Prop Tax Direct Assess LMD 32	34,238	37,408	37,408	37,408	38,904
32-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>31,523</u>	<u>36,408</u>	<u>36,408</u>	<u>37,408</u>	<u>38,904</u>
Total Fund 32 Revenue		31,523	36,408	36,408	37,408	38,904
Expenditures						
<u>Division: 311 - Administration & Engineering</u>						
32-311-5104-00	Benefits	-	-	-	-	-
32-311-5104-02	Medical Insurance	-	-	-	-	-
32-311-5104-03	Dental Insurance	-	-	-	-	-
32-311-5104-04	Vision Insurance	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 325 - LLAD #32</u>						
32-325-5100-00	Full Time Salaries	3,196	2,048	2,048	2,008	2,088
32-325-5103-01	CalPERS City Paid EmployeeCost	143	143	143	141	147
32-325-5103-02	CalPERS Employer Cost	211	242	242	239	249
32-325-5103-03	CalPERS Unfunded Liability	259	250	250	280	291
32-325-5103-04	CalPERS Survivor Benefit	0	-	-	-	-
32-325-5104-00	Benefits	0	-	-	-	-
32-325-5104-02	Medical Insurance	291	164	164	388	404
32-325-5104-03	Dental Insurance	14	9	9	14	15
32-325-5104-04	Vision Insurance	3	2	2	3	3
32-325-5104-05	Short Term Disability	6	12	12	11	11
32-325-5104-06	Long Term Disability	3	4	4	4	4
32-325-5104-07	Life Insurance	3	7	7	7	7
32-325-5104-08	Accidental Death & Dismember	1	2	2	2	2
32-325-5104-09	Employee Assistance Program	0	-	-	-	-
32-325-5106-00	Employer Taxes	-	-	-	-	-
32-325-5106-01	Medicare	48	31	31	10	10
32-325-5110-00	Auto Allowance	26	30	30	30	31
32-325-5110-01	457 Match	39	41	41	40	42
32-325-5220-00	Office Supplies	-	-	-	-	-
32-325-5252-00	Contractual Services	-	-	-	-	-
32-325-5270-00	Business Meeting & Conference	-	-	-	-	-
32-325-5701-00	Contractual Services	-	-	-	-	-
32-325-5701-50	Contractual Services	64	-	-	-	-
32-325-5702-50	Electric Svc - IrrigationMeter	129	200	200	200	208
32-325-5703-50	Electric Svc - Street Lights	-	-	-	-	-
32-325-5704-50	Fertilization	-	-	-	-	-
32-325-5707-50	Irrigation Repairs	179	-	-	-	-
32-325-5712-50	Landscape Maint-Svc Contract	36,933	35,000	35,000	35,000	36,400
32-325-5713-50	Landscape Refurbishment	1,438	10,000	10,000	5,000	5,200
32-325-5714-50	Office Supplies	-	-	-	-	-
32-325-5716-50	Pest Abatement	-	-	-	-	-
32-325-5717-50	Planting - Color Change	-	-	-	-	-
32-325-5718-50	Planting - Shrubs & Turf Grass	-	-	-	-	-
32-325-5719-50	Planting - Trees	-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
32-325-5722-50	Tree Removal	-	-	-	-	-
32-325-5723-50	Tree Trimming	-	-	-	-	-
32-325-5726-50	Water	7,740	15,000	15,000	10,000	10,400
32-325-5727-50	Brush Clearance	1,000	-	-	-	-
32-325-6500-00	Capital Outlay	-	-	-	-	-
32-325-6503-68	Turf Landscape Replacement	-	1,500	1,500	1,500	-
		<u>51,728</u>	<u>64,685</u>	<u>64,685</u>	<u>54,877</u>	<u>55,512</u>
Total Fund 32 Expenditures		51,728	64,685	64,685	54,877	55,512

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 33 - Used Oil Grants						
Revenue						
<u>Division: 000 - Revenue</u>						
33-000-4410-00	Interest Income	(480)	(100)	(100)	-	-
33-000-4411-00	Fair Market Value Investments	-	-	-	-	-
33-000-4801-00	STATE - Recycling Block Grant	10,000	11,000	11,000	-	-
33-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>9,520</u>	<u>10,900</u>	<u>10,900</u>	<u>-</u>	<u>-</u>
Total Fund 33 Revenue		9,520	10,900	10,900	-	-
Expenditure						
<u>Division: 315 - Natural Resources Protection</u>						
33-315-5252-00	Contractual Services	750	7,000	7,000	-	-
Total Fund 33 Expenditures		750	7,000	7,000	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 34 - Measure R - Local Return						
Revenue						
<u>Division: 000 - Revenue</u>						
34-000-4410-00	Interest Income	(6,217)	(1,000)	(1,000)	-	-
34-000-4411-00	Fair Market Value Investments	-	-	-	-	-
34-000-4639-00	Measure R - Local Return	397,905	350,000	350,000	400,000	416,000
34-000-4900-20	Transfer in Prop A	-	-	-	-	-
34-000-4900-25	Transfer in Prop C	-	-	-	-	-
34-000-4900-29	Transfer in Transit	-	-	-	-	-
34-000-4900-39	Transfer in Measure R Trans	-	-	-	-	-
		<u>391,688</u>	<u>349,000</u>	<u>349,000</u>	<u>400,000</u>	<u>416,000</u>
Total Fund 34 Revenue		391,688	349,000	349,000	400,000	416,000
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
34-134-9900-16	Transfer to Developr ImpactFee	-	-	-	-	-
34-134-9900-25	Transfer to Prop C	-	-	-	-	-
34-134-9900-29	Transfer to Transit	-	107,000	107,000	107,000	107,000
34-134-9900-40	Transfer to Capital	-	25,000	25,000	25,000	25,000
		<u>-</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>
<u>Division: 311 - Administration & Engineering</u>						
34-311-5100-00	Full Time Salaries	-	24,464	24,464	22,786	23,697
34-311-5100-02	Full Time Employee Overtime	-	-	-	-	-
34-311-5103-01	CalPERS City Paid EmployeeCost	-	1,572	1,572	1,595	1,659
34-311-5103-02	CalPERS Employer Cost	-	2,660	2,660	2,707	2,815
34-311-5103-03	CalPERS Unfunded Liability	-	2,744	2,744	3,180	3,307
34-311-5103-04	CalPERS Survivor Benefit	-	3	3	3	3
34-311-5104-00	Benefits	-	570	570	200	208
34-311-5104-02	Medical Insurance	-	2,363	2,363	4,576	4,759
34-311-5104-03	Dental Insurance	-	95	95	118	123
34-311-5104-04	Vision Insurance	-	20	20	26	27
34-311-5104-05	Short Term Disability	-	129	129	130	135
34-311-5104-06	Long Term Disability	-	41	41	42	44
34-311-5104-07	Life Insurance	-	65	65	67	70
34-311-5104-08	Accidental Death & Dismember	-	17	17	17	18
34-311-5104-09	Employee Assistance Program	-	6	6	6	6
34-311-5106-01	Medicare	-	336	336	341	355
34-311-5110-00	Auto Allowance	-	270	270	270	281
34-311-5110-01	457 Match	-	449	449	456	474
34-311-9800-00	Cost Allocation Plan Charges	27,676	-	-	-	-
		<u>27,676</u>	<u>35,804</u>	<u>35,804</u>	<u>36,520</u>	<u>37,981</u>
<u>Division: 339 - Capital Improvements - Transportation</u>						
34-339-6503-81	Traffic Signal Safety Improve	-	-	-	-	-
34-339-6500-00	Traffic Mgmt Ctr upgrade - Measure R	-	-	-	400,000	-
Total Fund 34 Expenditures		27,676	167,804	167,804	568,520	169,981

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 35 - CDBG						
Revenue						
<u>Division: 000 - Revenue</u>						
35-000-4410-00	Interest Income	(941)	100	100	-	-
35-000-4411-00	Fair Market Value Investments	-	-	-	-	-
35-000-4420-00	Miscellaneous	-	-	-	-	-
35-000-4650-00	CDBG Grant - ALS	-	-	-	-	-
35-000-4650-01	FED - CDBG Admin	-	25,000	25,000	55,000	57,200
35-000-4650-02	FED - CDBG Res Rehab	-	50,000	50,000	-	-
35-000-4650-03	CDBG ADA Sidewalk Improve Proj	-	-	-	-	-
35-000-4650-04	CDBG-CV Senior Activities	-	-	-	-	-
35-000-4651-00	Escrow Funds	-	-	-	-	-
		<u>(941)</u>	<u>75,100</u>	<u>75,100</u>	<u>55,000</u>	<u>57,200</u>
Total Fund 35 Revenue		(941)	75,100	75,100	55,000	57,200
<u>Division: 134 - Non-Departmental</u>						
35-134-5100-96	CDBG Program Adm - Personnel	-	-	-	-	-
35-134-5232-01	Residential Rehab Program	35,743	85,000	85,000	85,000	88,400
		<u>35,743</u>	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>	<u>88,400</u>
<u>Division: 339 - Capital Improvements - Transportation</u>						
35-339-6503-20	Sidewalk Repair & Replacement	454,121	-	-	-	-
<u>Division: 518 - Senior Center</u>						
35-518-5542-01	CDBG Program Adm - Personnel	9,156	-	-	-	-
Total Fund 35 Expenditures		499,020	85,000	85,000	85,000	88,400

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 36 - Grants						
Revenue						
<u>Division: 000 - Revenue</u>						
36-000-4315-01	STATE - CLEEP Funding	-	-	-	-	-
36-000-4315-02	STATE - Opioids Settlement Fund	11,129	8,000	8,000	8,000	8,320
36-000-4420-00	Miscellaneous	-	-	-	-	-
36-000-4421-20	DUI Checkpoint Reimb	-	-	-	-	-
36-000-4410-00	Interest Income	40,780	10,000	10,000	20,000	20,800
36-000-4411-00	Fair Market Value Investments	-	-	-	-	-
36-000-4477-00	STATE - Prop 12 Park Bond	-	-	-	-	-
36-000-4620-01	STATE - LV Creek Phase II	-	-	-	1,300,000	-
36-000-4634-00	FED - MTA-RTP	-	-	-	-	-
36-000-4641-00	FED - EECBG Lighting	-	-	-	-	-
36-000-4656-00	FED-ARRA-Fiber Optic Intercon	-	-	-	-	-
36-000-4657-00	FED-ARRA-AE Wright Footbridge	-	-	-	-	-
36-000-4660-00	FED - Hazardous Elim Safety	-	-	-	-	-
36-000-4664-00	FED - Federal Transit Admin	-	164,500	164,500	164,500	-
36-000-4666-00	FED - Bike Lane (MTA Grant)	-	125,100	125,100	125,100	-
36-000-4668-00	STATE - State Grants	160,000	-	-	1,430,000	-
36-000-4668-01	STATE -Digital Storytell Grant	-	-	-	-	-
36-000-4668-02	STATE-Historic Preservatn Proj	-	-	-	-	-
36-000-4668-03	STATE - Targeted Rub Asphalt	-	-	-	-	-
36-000-4668-04	STATE-Local Road Safety Plan	-	-	-	-	-
36-000-4668-05	STATE GRANT - TABACCO	-	159,207	159,207	159,207	-
36-000-4669-00	STATE - State Rec. Trails	-	-	-	-	-
36-000-4671-00	STATE -Water Resources	-	500,000	500,000	500,000	-
36-000-4671-01	STATE- Dry Cyn Creek P40-16	-	-	-	-	-
36-000-4674-00	STATE - Coastal Commission	-	-	-	-	-
36-000-4676-00	FED - Winter Storm Damage	-	-	-	-	-
36-000-4677-00	FED - Winter Storm Damage	-	-	-	-	-
36-000-4678-00	FED - Hwy Emergency Repairs	-	-	-	-	-
36-000-4679-00	STATE-Green Trees for GoldenSt	-	-	-	-	-
36-000-4681-00	STATE - L. A. River Parkway	-	-	-	-	-
36-000-4682-00	FED - Homeland Security	-	-	-	-	-
36-000-4683-00	FED - JARC Shuttle	-	-	-	-	-
36-000-4684-00	STATE -OTS TrafficSafety STTOP	-	-	-	-	-
36-000-4686-00	FED-ARRA - Interconnect	-	-	-	-	-
36-000-4690-00	FED - STPL	-	74,700	74,700	74,700	-
36-000-4693-00	FED - TEA-21	-	-	-	-	-
36-000-4696-00	STATE - Prop 13	-	-	-	-	-
36-000-4697-00	FED - Safe Route to School	-	-	-	-	-
36-000-4698-00	LA Co. Open Space - CDS	-	-	-	-	-
36-000-4801-00	STATE - Recycling Block Grant	-	-	-	-	-
36-000-4802-00	Cal Recycle Program	-	-	-	-	-
36-000-4803-00	STATE-Cal Recycle RBC	-	-	-	-	-
36-000-4804-00	Signal Sync (MTA Grant)	-	-	-	-	-
36-000-4805-00	Mulh Hwy Bike Gap (MTA Grant)	19,216	-	-	-	-
36-000-4815-07	FED Regional Traffic Oper Ctr	-	-	-	-	-
36-000-4900-10	Transfer in General Fund	-	-	-	-	-
36-000-4900-14	Transfer in AB 939	-	-	-	-	-
36-000-4900-63	Transfer in RMRA	-	-	-	-	-
36-000-4900-65	Transfer in Oak Tree Fund	-	-	-	-	-
36-000-4999-00	Transfer in C.O.P.	-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
		231,125	1,041,507	1,041,507	3,781,507	29,120
Total Fund 36 Revenue		231,125	1,041,507	1,041,507	3,781,507	29,120

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Expenditures						
<u>Division: 134 - Non-Departmental</u>						
36-134-5232-11	Return of Unused Grant Funds	-	-	-	-	-
36-134-5416-04	Cal Recycle Program	-	-	-	-	-
36-134-5544-00	Grant Pass-Through	-	-	-	-	-
36-134-5546-01	STATE - Dry Cyn Creek (P40-16)	-	-	-	-	-
36-134-5552-02	Headwaters Corners - Planning	-	-	-	-	-
36-134-5552-01	Headwaters Corners- Land Purch	-	-	-	-	-
36-134-9900-10	Transfer to General Fund	-	-	-	-	-
36-134-9900-20	Transfer to Prop A	-	-	-	-	-
36-134-9900-40	Transfer to Capital	50,986	2,453,000	2,453,000	2,453,000	-
		<u>50,986</u>	<u>2,453,000</u>	<u>2,453,000</u>	<u>2,453,000</u>	<u>-</u>
<u>Division: 222 - Emergency Preparedness (CERP)</u>						
36-222-5221-00	Special Dept. Supplies	-	-	-	-	-
<u>Division: 313 - Water Quality Enhancement</u>						
36-313-5250-49	STATE-Cal Recycle RBC	-	-	-	-	-
<u>Division: 319 - Capital Improvements - Public Works</u>						
36-319-6500-00	Las Virgenes Creek Restoration PH III	-	-	-	1,300,000	-
<u>Division: 331 - Transportation</u>						
36-331-5225-04	STATE - STTOP Traffic Safety	-	-	-	-	-
36-331-5252-00	Contractual Services	1,110	-	-	-	-
<u>Division: 333 - Transit Services</u>						
36-333-5225-05	FED - JARC Shuttle	-	-	-	-	-
36-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	-	-	-	-	-
<u>Division: 339 - Capital Improvements - Transportation</u>						
36-339-6502-42	AE Wright Footbridge	-	-	-	-	-
<u>Division: 412 - Planning Projects and Studies</u>						
36-412-5252-65	Survey Residents	-	-	-	-	-
36-412-5252-72	Historic Preservation Project	-	-	-	30,000	30,000
<u>Division: 514 - Parks Maintenance</u>						
36-514-5554-00	STATE - LA River Pkwy (Prop12)	-	-	-	-	-
Total Fund 36 Expenditures		52,096	2,453,000	2,453,000	3,783,000	30,000

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 38 - COPS - AB 3229 Grant						
Revenue						
<u>Division: 000 - Revenue</u>						
38-000-4420-00	Miscellaneous	-	-	-	-	-
38-000-4410-00	Interest Income	4,161	1,000	1,000	3,250	3,250
38-000-4411-00	Fair Market Value Investments	-	-	-	-	-
38-000-4680-00	COPS AB3229 Grant Revenue	165,271	150,000	190,000	190,000	190,000
38-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<hr/> 169,432	<hr/> 151,000	<hr/> 191,000	<hr/> 193,250	<hr/> 193,250
Total Fund 38 Revenue		169,432	151,000	191,000	193,250	193,250
Expenditures						
<u>Division: 213 - Cops Grant</u>						
38-213-5252-00	Contractual Services	131,317	100,000	250,000	250,000	250,000
38-213-5416-00	Miscellaneous Expenditure	-	-	-	-	-
		<hr/> 131,317	<hr/> 100,000	<hr/> 250,000	<hr/> 250,000	<hr/> 250,000
Total Fund 38 Expenditures		131,317	100,000	250,000	250,000	250,000

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund 39 - Measure R - Trans						
Revenue						
<u>Division: 000 - Revenue</u>						
39-000-4410-00	Interest Income	(39,943)	(5,000)	(40,000)	(40,000)	(40,000)
39-000-4411-00	Fair Market Value Investments	-	-	-	-	-
39-000-4638-00	Lost Hills Overpass & Interchg	-	-	-	-	-
39-000-4638-01	LV Scenic Corridor Widening	-	-	-	-	-
39-000-4638-02	PkwyCalabasas/US101 SB Offramp	-	-	-	-	-
39-000-4638-03	Mulh Hwy Widening - Design	-	-	-	-	2,863,000
39-000-4638-04	Park & Ride Lot - Old Town	-	-	-	-	-
39-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<u>(39,943)</u>	<u>(5,000)</u>	<u>(40,000)</u>	<u>(40,000)</u>	<u>2,823,000</u>
Total Fund 39 Revenue		(39,943)	(5,000)	(40,000)	(40,000)	2,823,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
39-134-9900-10	Transfer to General Fund	-	-	-	-	-
39-134-9900-25	Transfer to Prop C	-	-	-	-	-
39-134-9900-34	Transfer to Measure R LR	-	-	-	-	-
39-134-9900-40	Transfer to Capital	-	-	-	-	2,863,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,863,000</u>
Total Fund 39 Expenditures		-	-	-	-	2,863,000

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund 40 - Capital Improvements						
Revenue						
<u>Division: 000 - Non-Departmental</u>						
40-000-4900-10	Transfer in General Fund	-	25,000	25,000	25,000	25,000
40-000-4900-12	Transfer in AQMD	-	-	-	-	-
40-000-4900-13	Transfer in Park & Rec Fund	-	-	-	-	-
40-000-4900-14	Transfer in AB 939	-	-	-	-	-
40-000-4900-15	Transfer in Gas Tax	582,493	660,000	660,000	660,000	660,000
40-000-4900-16	Transfer in Developr ImpactFee	861	-	-	-	-
40-000-4900-19	Transfer in B & T	-	-	-	-	-
40-000-4900-20	Transfer in Prop A	-	-	-	-	-
40-000-4900-21	Transfer in LMD Ad Valorum	1,418,224	-	-	-	-
40-000-4900-24	Transfer in LMD 24	-	-	-	-	-
40-000-4900-25	Transfer in Prop C	-	-	-	-	-
40-000-4900-26	Transfer in TDA	-	-	-	-	-
40-000-4900-27	Transfer in LMD 27	-	-	-	-	-
40-000-4900-34	Transfer in Measure R Local	-	25,000	25,000	25,000	25,000
40-000-4900-36	Transfer in Grant Fund	50,986	2,453,000	2,453,000	2,453,000	-
40-000-4900-39	Transfer in Measure R Trans	-	-	-	-	2,863,000
40-000-4900-47	Transfer in Measure M LR	-	25,000	25,000	25,000	25,000
40-000-4900-49	Transfer in Measure M	5,164,425	8,220,458	8,220,458	8,220,458	-
40-000-4900-60	Transfer in Management Reserve	-	-	-	-	-
40-000-4900-62	Transfer in Measure W - Water	(9,489)	-	-	364,219	-
40-000-4900-63	Transfer in RMRA	326,225	350,000	350,000	350,000	350,000
40-000-4900-65	Transfer in Oak Tree Fund	-	-	-	-	-
		<u>7,533,724</u>	<u>11,758,458</u>	<u>11,758,458</u>	<u>12,122,677</u>	<u>3,948,000</u>
Total Fund 40 Revenue		7,533,724	11,758,458	11,758,458	12,122,677	3,948,000

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Expenditure						
<u>Division 319 - Capital Improvements - Public Works</u>						
40-319-6500-24	Old Town Calabasas	-	-	-	-	-
40-319-6502-12	Street - Rubberized Overlay	891,391	1,010,000	1,010,000	1,010,000	1,010,000
40-319-6502-36	Tree Planting	-	25,000	25,000	-	-
40-319-6502-38	STATE - LV Creek Phase II	-	-	-	-	-
40-319-6502-47	City Entryway Monument Signs	-	-	-	-	-
40-319-6502-68	Wild Walnut Park - Phase II	-	-	-	-	-
40-319-6503-05	Stormwater & Water Qual Improv	7,838	-	-	-	-
40-319-6503-23	STATE - Catch Basin Screens	-	-	-	-	-
40-319-6503-37	STATE - Green Street Project	32,484	5,870,242	5,870,242	3,954,802	-
40-319-6503-45	Mulholland Shoulder Safety	-	-	-	-	-
		<u>931,713</u>	<u>6,905,242</u>	<u>6,905,242</u>	<u>4,964,802</u>	<u>1,010,000</u>
<u>Division: 339 - Capital Improvements - Transportation</u>						
40-339-6501-56	Calabasas H.S. Improvements	-	-	-	-	-
40-339-6502-06	Lost Hills O/P & Intchg MeasR	-	-	-	-	-
40-339-6502-10	Rondell Park & Ride MeasM	-	-	-	-	-
40-339-6502-57	Bus Acquisition	-	-	-	-	-
40-339-6502-87	TO & LV Roundabout	-	-	-	-	-
40-339-6503-17	Las Virg Scenic MeasR	-	-	-	-	-
40-339-6503-20	Sidewalk Repair & Replacement	36,772	75,000	75,000	-	-
40-339-6503-35	Citywide Guardrails	-	50,000	50,000	100,000	50,000
40-339-6503-36	MulHwy Bicycle Gap Closure	1,896	-	-	-	-
40-339-6503-40	Traffic Signal Synchronization	2,207	-	-	-	-
40-339-6503-41	EV Charging Stations	-	-	-	-	-
40-339-6503-42	Mulholland Hwy Corridor Study	4,993,376	3,688,458	3,688,458	2,975,154	2,888,000
40-339-6503-43	Battery Back-up 9 Signals	-	-	-	-	-
40-339-6503-44	Old Town Sidewalk & Str Lights	1,418,224	-	-	-	-
40-339-6503-46	Signal Hardware Replacement	-	-	-	-	-
40-339-6503-47	Calabasas Road Improvement	149,538	850,000	850,000	4,272,479	-
40-339-6503-50	AHCCC ROOF	-	-	-	-	-
		<u>6,602,011</u>	<u>4,663,458</u>	<u>4,663,458</u>	<u>7,347,633</u>	<u>2,938,000</u>
Total Fund 40 Expenditures		7,533,724	11,568,700	11,568,700	12,312,435	3,948,000

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fimd: 42 - Civic Center Capital Replacements						
Revenue						
<u>Division: 000 - Revenue</u>						
42-000-4410-00	Interest Income	22,489	20,000	20,000	20,000	20,800
42-000-4411-00	Fair Market Value Investments	-	-	-	-	-
		<u>22,489</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,800</u>
Total Fund 42 Revenue		22,489	20,000	20,000	20,000	20,800
Expenditure						
<u>Division 136 - Civic Center O & M</u>						
42-134-6500-00	Capital Outlay	-	-	-	-	-
42-136-6500-00	Capital Outlay	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund 42 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund 45 - American Rescue Plan Act (ARPA)						
Revenue						
<u>Division: 000 - Revenue</u>						
45-000-4313-00	American Rescue Plan Act	-	-	-	-	-
45-000-4410-00	Interest Income	89,938	75,000	75,000	75,000	78,000
		<u>89,938</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>78,000</u>
Total Fund 45 Revenue		89,938	75,000	75,000	75,000	78,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
45-134-5233-00	Contribution to Others	-	-	-	-	-
45-134-5233-01	Contribution to Chamber of Com	-	-	-	-	-
45-134-5233-10	Hazard/Hero Prem Pay Program	-	-	-	-	-
45-134-5250-69	Affordable Housing Exp	36,000	50,000	50,000	50,000	52,000
		<u>39,368</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>52,000</u>
45-161-6503-73	Founders Hall A/V System	-	150,000	150,000	125,000	-
45-161-6503-64	Chamber Master Control Media & A/V	146,764	360,000	360,000	-	-
45-162-6500-00	Capital Outlay	-	-	-	-	-
45-311-6500-00	Capital Outlay	202,401	-	-	-	-
45-333-5252-00	Contractual Services	-	10,000	10,000	-	-
45-339-6503-20	Sidewalk Repair & Replacement	398,941	900,000	900,000	-	-
45-513-6503-60	De Anza Playground	-	350,000	350,000	250,000	-
45-513-6503-62	Picnic Shelter Replacement	-	-	-	100,000	-
45-513-6503-76	De Anza Park Waterfeature	-	175,000	175,000	-	-
45-514-6503-75	Freedom Park Play Structure	-	100,000	100,000	-	-
45-514-6503-56	Game Courts	-	45,000	45,000	90,000	-
45-514-6503-71	Park Lighting Upgrades	-	100,000	100,000	200,000	100,000
45-516-5253-17	Film Festival	20,000	-	-	-	-
45-517-6503-56	Game Courts	-	70,000	70,000	-	-
45-517-6503-57	Creekside Building Updates	-	75,000	75,000	-	-
45-517-6503-74	Creekside Park Play	-	175,000	175,000	125,000	-
45-518-5252-76	Senior Programs	4,829	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
<u>Division: 519 - Capital Improvements - Parks</u>						
45-519-6503-55	Wild Walnut Park Improvement	3,368	800,000	800,000	790,000	-
45-519-6503-56	Game Courts	-	-	-	-	-
45-519-6503-57	Creekside Building Updates	-	-	-	-	-
45-519-6503-58	Gates Canyon Updates	-	150,000	150,000	100,000	-
45-519-6503-59	Gates Canyon Playground	-	800,000	800,000	600,000	-
45-519-6503-60	De Anza Playground	-	-	-	-	-
45-519-6503-61	Highlands Playground	-	150,000	150,000	100,000	-
45-519-6503-62	Picnic Shelter Replacement	-	125,000	125,000	75,000	-
		3,368	2,025,000	2,025,000	1,665,000	-
Total Fund 45 Expenditures		815,669	4,585,000	4,585,000	2,605,000	152,000

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 46 - Disaster Recovery (Woolsey Fire Settlement)						
Revenue						
<u>Division: 000 - Revenue</u>						
46-000-4163-10	Damage Reimb Woolsey Fire	-	-	-	-	-
46-000-4410-00	Interest Income	74,982	60,000	60,000	60,000	62,400
		<u>74,982</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>62,400</u>
Total Fund 46 Revenue		74,982	60,000	60,000	60,000	62,400
Expenditure						
<u>Division 134 - Non-Departmental</u>						
46-134-5233-08	Small Business Grant Program	-	-	-	-	-
46-134-5233-09	Fire Safe Council	25,000	25,000	25,000	-	-
46-134-5252-00	Contractual Services	-	-	-	-	-
		<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>-</u>	<u>-</u>
<u>Division 222: Public Safety & Emergency Prep</u>						
46-222-5221-00	Special Dept. Supplies	-	60,000	60,000	60,000	62,400
46-222-5252-00	Contractual Services	38,149	220,000	220,000	370,000	384,800
46-222-5252-86	Public Safety Consulting	-	-	-	25,000	26,000
46-222-6500-00	Capital Outlay	42,833	62,500	62,500	62,500	-
46-222-6503-80	Vehicle Equipment Purchase	-	50,000	50,000	-	-
		<u>80,982</u>	<u>392,500</u>	<u>392,500</u>	<u>517,500</u>	<u>473,200</u>
<u>Division 222: Public Safety & Emergency Prep</u>						
46-312-5221-00	Special Dept. Supplies	-	35,000	-	-	-
46-312-6500-00	Capital Outlay	-	400,000	-	-	-
46-312-6503-80	Vehicle Equipment Purchase	-	163,000	-	-	-
		<u>-</u>	<u>598,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund 46 Expenditures		105,982	1,015,500	417,500	517,500	473,200

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 47 - Measure M - MTA Local Return						
Revenue						
<u>Division: 000 - Non-Departmental</u>						
47-000-4410-00	Interest Income	(3,344)	1,000	1,000	1,000	1,040
47-000-4647-00	Measure M - Local Return	450,115	400,000	400,000	450,000	468,000
		446,771	401,000	401,000	451,000	469,040
Total Fund 47 Revenue		446,771	401,000	401,000	451,000	469,040
Expenditure						
<u>Division: 000 - Non-Departmental</u>						
47-134-6500-00	Capital Outlay	-	-	-	-	-
47-134-9900-40	Transfer to Capital	-	25,000	25,000	25,000	25,000
		-	25,000	25,000	25,000	25,000
<u>Division: 311 - Administration & Engineering</u>						
47-311-5100-00	Full Time Salaries	-	37,158	37,158	38,300	39,832
47-311-5100-02	Full Time Employee Overtime	-	-	-	-	-
47-311-5103-01	CalPERS City Paid EmployeeCost	-	2,022	2,022	2,124	2,209
47-311-5103-02	CalPERS Employer Cost	-	4,056	4,056	4,231	4,400
47-311-5103-03	CalPERS Unfunded Liability	-	3,529	3,529	4,247	4,417
47-311-5103-04	CalPERS Survivor Benefit	-	7	7	7	7
47-311-5104-00	Benefits	-	1,110	1,110	150	156
47-311-5104-02	Medical Insurance	-	3,314	3,314	5,614	5,839
47-311-5104-03	Dental Insurance	-	152	152	152	158
47-311-5104-04	Vision Insurance	-	34	34	36	37
47-311-5104-05	Short Term Disability	-	212	212	219	228
47-311-5104-06	Long Term Disability	-	68	68	71	74
47-311-5104-07	Life Insurance	-	108	108	111	115
47-311-5104-08	Accidental Death & Dismember	-	28	28	28	29
47-311-5104-09	Employee Assistance Program	-	11	11	11	11
47-311-5106-01	Medicare	-	556	556	573	596
47-311-5106-02	Social Security	-	-	-	-	-
47-311-5109-00	Hourly Employees	-	-	-	-	-
47-311-5110-00	Auto Allowance	-	450	450	450	468
47-311-5110-01	457 Match	-	744	744	766	797
		-	53,559	53,559	57,090	59,374
47-332-5252-00	Contractual Services	-	-	-	-	-
47-339-6503-51	Traffic Management Center	-	550,000	550,000	300,000	-
47-339-9800-00	Cost Allocation Plan Charges	2,923	-	-	-	-
Total Fund 47 Expenditures		2,923	628,559	628,559	382,090	84,374

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 48 - Library Capital Replacement						
Revenue						
<u>Division: 000 - Revenue</u>						
48-000-4410-00	Interest Income	31,798	30,000	30,000	30,000	31,500
48-000-4411-00	Fair Market Value Investments	-	-	-	-	-
48-000-4928-00	Transfer in Library Fund	250,000	-	-	-	-
		<u>281,798</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>31,500</u>
Total Fund 48 Revenue		281,798	30,000	30,000	30,000	31,500
Expenditure						
<u>Division 134 - Non-Departmental</u>						
48-136-6503-79	Library Back Door Replacement	-	100,000	-	100,000	-
48-136-6503-84	Library Lights Upgrade	-	100,000	-	50,000	-
48-136-6503-85	Library Roof Replacement	-	-	-	100,000	-
		<u>-</u>	<u>200,000</u>	<u>-</u>	<u>250,000</u>	<u>-</u>
Total Fund 48 Expenditures		-	200,000	-	250,000	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 49 - Measure M - Traffic Improvement						
Revenue						
<u>Division: 000 - Revenue</u>						
49-000-4410-00	Interest Income	(108,624)	(20,000)	(20,000)	(105,000)	(109,200)
49-000-4637-00	Green Street Project	146,719	-	-	-	-
49-000-4649-00	Measure M - Traffic Improvemnt	152,013	3,405,800	3,405,800	8,200,000	-
49-000-4805-00	Mull Hwy Bike Bap (MTA Grant)	-	-	-	-	-
49-000-4806-00	MTA Grant	5,046,565	-	-	-	-
		<u>5,236,673</u>	<u>3,385,800</u>	<u>3,385,800</u>	<u>8,095,000</u>	<u>(109,200)</u>
Total Fund 49 Revenue		5,236,673	3,385,800	3,385,800	8,095,000	(109,200)
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
49-134-9900-10	Transfer to General Fund	56,552	-	-	-	-
49-134-9900-40	Transfer to Capital	5,164,425	8,220,458	8,220,458	8,220,458	-
		<u>5,220,976</u>	<u>8,220,458</u>	<u>8,220,458</u>	<u>8,220,458</u>	<u>-</u>
Total Fund 49 Expenditures		5,220,976	8,220,458	8,220,458	8,220,458	-



Tennis and Swim Center

(Departments 521 and 522)

The Calabasas Tennis & Swim Center features sixteen illuminated tennis courts, pickleball courts, an outdoor heated Junior Olympic pool, and a seasonal instructional pool. Its diverse programming encompasses fitness and cardio classes, strength and weight training sessions, special events, facility rentals, recreation classes, and aquatics programs.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 50 - Tennis & Swim Center Operation						
Revenue						
<u>Division: 000 - Revenue</u>						
50-000-4163-00	Property Damage/Loss Reimburse	-	-	-	-	-
50-000-4420-00	Miscellaneous	20	-	-	-	-
50-000-4420-03	Misc - Cash Recon & Adj	-	-	-	-	-
50-000-4466-00	Donations	-	-	-	-	-
50-000-4500-12	Miscellaneous	-	-	-	-	-
50-000-4500-25	Miscellaneous	-	1,000	1,000	1,000	1,040
50-000-4460-11	Recreation Processing Fees	661	-	-	-	-
50-000-4500-10	Aquatic-Daily	56,684	40,000	40,000	40,000	41,600
50-000-4500-11	Swim	(6,719)	25,000	25,000	25,000	26,000
50-000-4500-20	Health/Swim	678,288	600,000	600,000	600,000	624,000
50-000-4500-30	Coke Machine	1,009	1,000	1,000	1,000	1,040
50-000-4500-40	Food	11,380	6,000	6,000	6,000	6,240
50-000-4500-50	Facility Rental	29,557	20,000	20,000	20,000	20,800
50-000-4500-51	Facility Rental Deposits	219	-	-	-	-
50-000-4500-60	General Recreation	116,695	40,000	40,000	40,000	41,600
50-000-4500-70	Fitness Class	13,284	12,000	12,000	12,000	12,480
50-000-4500-71	Personal Training	-	-	-	-	-
50-000-4500-80	Tot Lot-Child Care	-	-	-	-	-
50-000-4500-90	Tennis Membership	1,563,931	1,400,000	1,400,000	1,400,000	1,456,000
50-000-4840-00	Refunds - Overpayments	-	-	-	-	-
50-000-4840-01	Refunds - Tennis & Swim Center	(1,173)	(1,500)	(1,500)	(1,500)	(1,560)
50-000-4840-02	Refunds - Top Seed	-	(1,000)	(1,000)	(1,000)	(1,040)
50-000-4410-00	Interest Income	5,526	2,000	2,000	13,000	13,520
50-000-4411-00	Fair Market Value Investments	-	-	-	-	-
50-000-4500-00	Tennis Revenue	354,270	400,000	400,000	400,000	416,000
50-000-4500-01	City Contribution for CIP	49,404	50,000	50,000	50,000	52,000
50-000-4500-02	Top Seed Contribution for CIP	49,404	55,000	55,000	55,000	57,200
50-000-4500-55	Film Permits	2,966	-	-	-	-
50-000-4500-56	Calabasas Resale T-Shirts	-	-	-	-	-
50-000-4500-85	Pro Shop	-	-	-	-	-
50-000-4500-95	Lessons & Clinics	1,723,749	1,700,000	1,700,000	1,700,000	1,768,000
50-000-4641-00	FED - EECBG Lighting	-	-	-	-	-
50-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-
		<u>4,649,153</u>	<u>4,349,500</u>	<u>4,349,500</u>	<u>4,360,500</u>	<u>4,534,920</u>
Total Fund 50 Revenue		4,649,153	4,349,500	4,349,500	4,360,500	4,534,920
Expenditure						
<u>Division: 521 - Health & Swim Center</u>						
50-521-5100-00	Full Time Salaries	312,235	269,042	269,042	283,382	294,717
50-521-5100-02	Full Time Employee Overtime	1,521	-	-	-	-
50-521-5101-00	Perm Part-time Salaries	-	-	-	-	-
50-521-5103-01	CalPERS City Paid EmployeeCost	21,155	18,833	18,833	19,837	19,837
50-521-5103-02	CalPERS Employer Cost	33,934	31,855	31,855	33,666	35,013
50-521-5103-03	CalPERS Unfunded Liability	38,461	32,859	32,859	39,541	41,123
50-521-5103-04	CalPERS Survivor Benefit	94	61	61	61	63
50-521-5104-00	Benefits	3,151	7,650	7,650	2,822	2,935
50-521-5104-02	Medical Insurance	18,154	25,483	25,483	36,132	37,577
50-521-5104-03	Dental Insurance	1,626	1,583	1,583	1,536	1,597
50-521-5104-04	Vision Insurance	357	355	355	355	369

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
50-521-5104-05	Short Term Disability	1,023	1,539	1,539	1,622	1,687
50-521-5104-06	Long Term Disability	494	495	495	521	542
50-521-5104-07	Life Insurance	716	767	767	808	848
50-521-5104-08	Accidental Death & Dismember	172	194	194	205	213
50-521-5104-09	Employee Assistance Program	118	110	110	110	114
50-521-5106-01	Medicare	10,077	13,000	13,000	4,202	4,370
50-521-5106-02	Social Security	942	1,200	1,200	-	-
50-521-5109-00	Hourly Employees	378,986	300,000	300,000	289,997	301,597
50-521-5109-02	Hourly Employee Overtime	-	-	-	-	-
50-521-5110-00	Auto Allowance	756	750	750	750	780
50-521-5110-01	457 Match	6,188	5,380	5,380	5,667	5,894
50-521-5899-00	Pension - GASB 68	62,004	-	-	-	-
50-521-5200-01	Unemployment Insurance	-	-	-	-	-
50-521-5200-20	Event Insurance	-	2,000	2,000	2,000	2,080
50-521-5208-00	Telephone	5,577	-	-	-	-
50-521-5220-00	Office Supplies	4,583	2,500	2,500	2,500	2,600
50-521-5221-01	Program Supplies	80,961	57,100	57,100	57,100	59,384
50-521-5221-02	Pool Chemical	58,927	70,000	70,000	70,000	72,800
50-521-5221-03	Facility Maintenance	34,380	40,000	40,000	40,000	41,600
50-521-5221-09	Facility Repairs	-	-	-	-	-
50-521-5222-00	Printing	-	-	-	-	-
50-521-5226-00	Dues and Memberships	5,536	1,000	1,000	2,000	2,080
50-521-5230-00	Postage / Courier Service	681	-	-	-	-
50-521-5231-00	Bank & Merchant Fees	910	23,500	23,500	23,500	24,440
50-521-5231-11	Recreation Processing Fees	-	-	-	-	-
50-521-5235-00	Computer Hardware	885	800	800	800	832
50-521-5235-01	Computer Software	10,701	15,000	15,000	15,000	15,600
50-521-5240-00	Utilities - Electric	86,831	60,000	60,000	60,000	62,400
50-521-5240-01	Utilities - Water	26,195	45,000	45,000	45,000	46,800
50-521-5240-02	Utilities - Gas	64,114	45,000	45,000	45,000	46,800
50-521-5240-03	Utilities - Cable	10,988	10,000	10,000	15,000	15,600
50-521-5242-00	Utilities - Water	-	-	-	-	-
50-521-5252-00	Contractual Services	283,375	345,000	345,000	345,000	358,800
50-521-5252-58	City Property Damage	-	-	-	-	-
50-521-5265-00	Advertising	12,173	1,600	1,600	1,600	1,664
50-521-5270-00	Business Meeting & Conference	-	-	-	-	-
50-521-5285-00	Training	874	-	-	-	-
50-521-5416-00	Miscellaneous Expenditure	-	-	-	-	-
50-521-5419-00	Refunds - Deposits & Overpays	256	-	-	-	-
50-521-5430-00	Mileage Reimbursement	-	600	600	600	624
50-521-6500-00	CTSC Tennis Court Lighting	-	-	-	125,000	-
50-521-6500-01	CTSC Fitness Studio Floor	-	-	-	125,000	-
50-521-6500-02	CTSC Electrical Panel Replacement	-	-	-	300,000	-
50-521-6501-00	Capital Improvements	2,538	-	-	-	-
50-521-6502-96	Health Center Improvements	-	75,000	75,000	75,000	75,000
50-521-6503-14	FED - EECBG Lighting T&SC	-	-	-	-	-
50-521-6503-50	CTSC Roof Repair	-	1,500,000	1,500,000	1,500,000	-
50-521-6503-52	CTSC Outdoor Fitness Area	-	85,000	85,000	68,940	-
50-521-6503-53	CTSC Pool & Deck	-	560,000	560,000	429,912	-
50-521-6503-54	CTSC Kitchen Appliances	-	40,000	40,000	90,000	-
50-521-6503-63	HVAC Replacement	-	-	-	150,000	-
50-521-6503-69	CTSC Facility Upgrades	7,927	300,000	300,000	333,108	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
50-521-6505-00	Capital - Equipment	-	-	-	-	-
50-521-6505-01	Capital - Furniture	-	-	-	-	-
50-521-6600-00	Depreciation Expense	71,110	-	-	-	-
50-521-9800-00	Cost Allocation Plan Charges	-	100,000	-	-	-
		<u>1,661,685</u>	<u>4,090,256</u>	<u>3,990,256</u>	<u>4,643,274</u>	<u>1,578,381</u>
<u>Division: 522 - Top Seed Tennis Academy</u>						
50-522-5100-00	Full Time Salaries	32,244	35,168	35,168	38,057	39,579
50-522-5100-02	Full Time Employee Overtime	-	-	-	-	-
50-522-5103-01	CalPERS City Paid EmployeeCost	2,257	2,462	2,462	2,664	2,771
50-522-5103-02	CalPERS Employer Cost	3,340	4,164	4,164	4,521	4,702
50-522-5103-03	CalPERS Unfunded Liability	3,744	4,295	4,295	5,310	5,522
50-522-5103-04	CalPERS Survivor Benefit	7	7	7	7	7
50-522-5104-00	Benefits	(0)	-	-	-	-
50-522-5104-02	Medical Insurance	12,695	3,574	3,574	4,481	4,661
50-522-5104-03	Dental Insurance	6,718	158	158	153	159
50-522-5104-04	Vision Insurance	30	36	36	36	37
50-522-5104-05	Short Term Disability	52	201	201	218	227
50-522-5104-06	Long Term Disability	25	65	65	70	73
50-522-5104-07	Life Insurance	39	100	100	109	113
50-522-5104-08	Accidental Death & Dismember	9	25	25	28	28
50-522-5104-09	Employee Assistance Program	13	13	13	13	14
50-522-5106-01	Medicare	476	520	520	563	586
50-522-5110-01	457 Match	-	703	703	761	791
50-522-5200-00	Liability Insurance	95,725	145,000	145,000	145,000	150,800
50-522-5208-00	Telephone	-	4,700	4,700	4,700	4,935
50-522-5220-00	Office Supplies	14,077	10,000	10,000	10,000	10,400
50-522-5221-00	Special Dept. Supplies	1,224	-	-	-	-
50-522-5221-01	Program Supplies	73,937	62,000	62,000	62,000	64,480
50-522-5221-04	Janitorial Supplies	58,009	70,000	70,000	70,000	72,800
50-522-5221-05	Social Event Food	14,983	23,000	23,000	23,000	23,920
50-522-5221-09	Facility Repairs	-	-	-	-	-
50-522-5222-00	Printing	9,581	18,000	18,000	18,000	18,720
50-522-5225-00	Pro Shop	-	-	-	-	-
50-522-5226-00	Dues and Memberships	-	1,500	1,500	1,500	1,560
50-522-5230-00	Postage / Courier Service	3,806	12,500	12,500	12,500	13,000
50-522-5231-00	Bank & Merchant Fees	66,125	120,000	120,000	120,000	124,800
50-522-5240-00	Utilities - Electric	53,779	60,100	60,100	60,100	62,504
50-522-5240-01	Utilities - Water	26,200	27,000	27,000	27,000	28,080
50-522-5250-00	Contractual Services	-	-	-	-	-
50-522-5251-09	Top Seed Desk/Maint Staff	784,484	625,000	625,000	625,000	650,000
50-522-5251-10	Top Seed Tennis Staff	1,178,601	1,100,000	1,100,000	1,100,000	1,144,000
50-522-5251-11	Top Seed Tennis Director	180,000	180,000	180,000	180,000	187,200
50-522-5251-13	Top Seed 50% Profit	223,651	300,000	300,000	300,000	312,000
50-522-5251-14	City 50% Profit	403,651	475,000	475,000	475,000	494,000
50-522-5252-00	Contractual Services	37,574	30,000	30,000	30,000	31,200
50-522-5265-00	Advertising	962	2,000	2,000	2,000	2,080
50-522-5270-00	Business Meeting & Conference	-	-	-	-	-
50-522-5420-00	Office Equipment Maintenance	-	-	-	-	-
50-522-6501-00	Capital Improvements	-	-	-	-	-
50-522-6503-14	FED - EECBG Lighting T&SC	-	-	-	-	-
50-522-6503-33	Quimby Tennis Center Improv	-	-	-	-	-
		<u>3,288,020</u>	<u>3,317,291</u>	<u>3,317,291</u>	<u>3,322,791</u>	<u>3,455,749</u>
Total Fund 50 Expenditures		4,949,705	7,407,547	7,307,547	7,966,065	5,034,130



Calabasas Community Center (Department 525)

Situated at 27040 Malibu Hills Road, the Calabasas Community Center spans 30,000 square feet and provides a range of amenities and services. These include memberships, open play sports, facility rentals, special events, classes, and activities suitable for all ages. Within the facility, visitors will find a gymnasium equipped with pickleball, basketball, and volleyball striping, a spacious banquet facility with a warming kitchen, a welcoming lobby area, a weight room, a fitness studio, locker rooms, and a meeting room.

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 55 - Agoura Hills Calabasas Community Center						
Revenues						
<u>Division: 000 - Revenue</u>						
55-000-4400-15	Vending Machine	-	2,000	2,000	2,000	2,080
55-000-4410-00	Interest Income	(11,880)	-	-	-	-
55-000-4458-00	Facility Rental	-	280,006	280,006	285,000	296,400
55-000-4460-12	Sports League & Tournaments	-	230,328	230,328	235,000	244,400
55-000-4460-13	Open Play Sports	-	44,928	44,928	50,000	52,000
55-000-4460-14	Youth Camps	-	127,200	127,200	130,000	135,200
55-000-4460-15	Recreation Program Fees	-	225,000	225,000	225,000	234,000
55-000-4460-16	Fitness Membership	-	350,808	350,808	350,000	364,000
55-000-4460-25	Special Events	-	5,250	5,250	5,000	5,200
55-000-4698-01	LA Co. AHCCC Grant	-	1,010,000	1,010,000	1,010,000	1,050,400
55-000-4699-00	Fed Earmarks Fund - AHCCC Grant	-	-	-	-	-
55-000-4900-10	Transfer in General Fund	-	1,099,648	1,137,600	395,279	395,279
		(11,880)	3,375,168	3,413,120	2,687,279	2,778,959
Total Fund 55 Revenue		(11,880)	3,375,168	3,413,120	2,687,279	2,778,959
<u>Division: 525 - Agoura Hills Calabasas Community Center</u>						
55-525-5100-00	Full Time Salaries	-	334,083	334,083	311,953	324,431
55-525-5100-02	Full Time Employee Overtime	-	-	-	-	-
55-525-5103-01	CalPERS City Paid EmployeeCost	-	8,851	8,851	12,034	12,515
55-525-5103-02	CalPERS Employer Cost	-	28,186	28,186	31,444	32,702
55-525-5103-03	CalPERS Unfunded Liability	-	15,444	15,444	24,518	25,499
55-525-5103-04	CalPERS Survivor Benefit	-	100	100	81	84
55-525-5104-00	Benefits	-	8,070	8,070	-	-
55-525-5104-02	Medical Insurance	-	78,822	78,822	55,508	57,728
55-525-5104-03	Dental Insurance	-	4,470	4,470	3,524	3,665
55-525-5104-04	Vision Insurance	-	861	861	766	797
55-525-5104-05	Short Term Disability	-	1,911	1,911	1,785	1,856
55-525-5104-06	Long Term Disability	-	615	615	573	596
55-525-5104-07	Life Insurance	-	954	954	890	926
55-525-5104-08	Accidental Death & Dismember	-	243	243	225	234
55-525-5104-09	Employee Assistance Program	-	187	187	144	150
55-525-5106-01	Medicare	-	10,000	10,000	4,622	4,807
55-525-5109-00	Hourly Employees	-	312,000	312,000	312,000	324,480
55-525-5109-02	Hourly Employee Overtime	-	-	-	-	-
55-525-5110-00	Auto Allowance	-	600	600	600	624
55-525-5110-01	457 Match	-	6,682	6,682	6,240	6,490
55-525-5200-00	Liability Insurance	-	-	-	15,016	15,617
55-525-5200-03	Property Insurance	-	-	-	-	-
55-525-5200-20	Event Insurance	-	45,927	45,927	45,927	47,764
55-525-5208-00	Telephone	772	13,152	13,152	13,152	13,678
55-525-5220-00	Office Supplies	-	29,700	29,700	29,700	30,888
55-525-5221-00	Special Dept. Supplies	-	102,194	102,194	102,194	106,282
55-525-5221-01	Program Supplies	-	-	-	-	-
55-525-5221-03	Facility Maintenance	-	10,000	10,000	10,000	10,400
55-525-5221-04	Janitorial Supplies	-	32,000	32,000	32,000	33,280
55-525-5224-00	Furniture & Fixtures	-	-	-	-	-
55-525-5226-00	Dues and Memberships	-	1,500	1,500	1,500	1,560
55-525-5230-00	Postage / Courier Service	-	1,063	1,063	1,063	1,106
55-525-5235-00	Computer Hardware	-	41,900	41,900	41,900	43,576

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
55-525-5235-01	Computer Software	-	3,200	3,200	3,200	3,328
55-525-5240-00	Utilities - Electric	5,405	74,000	74,000	74,000	76,960
55-525-5240-01	Utilities - Water	4,957	41,000	41,000	41,000	42,640
55-525-5240-02	Utilities - Gas	2,217	25,000	25,000	25,000	26,000
55-525-5240-05	Utilities - Broadband	420	4,000	4,000	4,000	4,160
55-525-5251-50	Contract Instructors	-	267,420	267,420	-	-
55-525-5252-00	Contractual Services	24,650	39,589	39,589	267,420	278,117
55-525-5253-25	Special Programs & Events	-	42,000	42,000	42,000	43,680
55-525-5265-00	Advertising	-	30,000	30,000	30,000	31,200
55-525-5285-00	Training	-	5,000	5,000	5,000	5,200
55-525-5416-00	Miscellaneous Expenditure	2,184	-	-	-	-
55-525-5430-00	Mileage Reimbursement	-	230	230	-	-
55-525-6500-00	Calabasas CC Rock Wall	-	-	-	150,000	-
55-525-6500-01	Calabasas CC weight room updates	-	-	-	50,000	50,000
55-525-6500-02	Calabasas CC kitchen/restroom updates	-	-	-	650,000	-
55-525-6500-03	Calabasas CC Ceiling repairs & updates	-	-	-	65,000	-
55-525-6500-04	Calabasas CC Gymnasium updates	-	-	-	65,000	-
55-525-6503-67	AHCCC ROOF REPLACEMENT	784,967	730,000	730,000	-	-
55-525-6505-00	AHCCC Capital Equipment	-	168,414	168,414	100,000	-
55-525-6505-01	AHCCC Capital Furniture	-	56,300	56,300	56,300	-
		<u>825,571</u>	<u>2,575,668</u>	<u>2,575,668</u>	<u>2,687,279</u>	<u>1,663,018</u>
Total Fund 55 Expenditure		825,571	2,575,668	2,575,668	2,687,279	1,663,018

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 60 - Management Reserve						
Revenue						
<u>Division: 000 - Revenue</u>						
60-000-4161-00	Sale/Disposal of Asset	-	-	-	-	-
60-000-4410-00	Interest Income	141,271	125,000	125,000	125,000	130,000
60-000-4411-00	Fair Market Value Investments	-	-	-	-	-
60-000-4900-10	Transfer in General Fund	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		141,271	125,000	125,000	125,000	130,000
Total Fund 60 Revenue		141,271	125,000	125,000	125,000	130,000
Expenditure						
<u>Division: 000 - Expenditure</u>						
60-000-9900-70	Transfer to Deferred Maint.	2,000,000	-	-	-	-
<u>Division: 134 - Non-Departmental</u>						
60-134-9900-30	Transfer to Storm Damage	-	-	-	-	-
60-134-9900-40	Transfer to Capital	-	-	-	-	-
60-134-9900-41	Transfer to Civic Ctr Constr	-	-	-	-	-
60-134-9900-70	Transfer to Deferred Maint.	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	-	-	-	-
Total Fund 60 Expenditures		2,000,000	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund 62 - Measure W - Safe Clean Water						
Revenue						
<u>Division: 000 - Revenue</u>						
62-000-4410-00	Interest Income	15,013	12,000	12,000	15,000	15,600
62-000-4636-00	Measure W - Clean Water	385,947	385,000	385,000	385,000	400,400
		<u>400,960</u>	<u>397,000</u>	<u>397,000</u>	<u>400,000</u>	<u>416,000</u>
Total Fund 62 Revenue		400,960	397,000	397,000	400,000	416,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
62-134-9800-00	Cost Allocation Plan Charges	-	54,000	-	-	-
62-134-9900-40	Transfer to Capital	(9,489)	-	-	364,219	-
		<u>(9,489)</u>	<u>54,000</u>	<u>-</u>	<u>364,219</u>	<u>-</u>
Total Fund 62 Expenditures		(9,489)	54,000	-	364,219	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 63 - Road Maintenance & Rehabilitation Account (RMRA-SBI)						
Revenue						
<u>Division: 000 - Revenue</u>						
63-000-4410-00	Interest Income	17,063	15,000	15,000	15,000	15,600
63-000-4611-01	Road Maint & Rehab (RMRA)	518,480	574,000	574,000	595,000	618,800
63-000-4900-15	Transfer in Gas Tax	-	-	-	-	-
63-000-9900-36	Transfer to Grants	-	-	-	-	-
		<u>535,544</u>	<u>589,000</u>	<u>589,000</u>	<u>610,000</u>	<u>634,400</u>
Total Fund 63 Revenue		535,544	589,000	589,000	610,000	634,400
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
63-134-9900-15	Transfer to Gas Tax	-	-	-	-	-
63-134-9900-40	Transfer to Capital	326,225	350,000	350,000	350,000	350,000
		<u>326,225</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>
<u>Division: 311 - Administration and Engineering</u>						
63-311-5100-00	Full Time Salaries	24,066	35,817	35,817	38,039	39,561
63-311-5100-02	Full Time Employee Overtime	76	-	-	-	-
63-311-5103-01	CalPERS City Paid EmployeeCost	528	537	537	556	578
63-311-5103-02	CalPERS Employer Cost	2,024	3,069	3,069	3,312	3,444
63-311-5103-03	CalPERS Unfunded Liability	1,505	938	938	1,157	1,203
63-311-5103-04	CalPERS Survivor Benefit	6	7	7	7	7
63-311-5104-00	Benefits	824	3,720	3,720	200	208
63-311-5104-02	Medical Insurance	4,786	1,650	1,650	8,053	8,375
63-311-5104-03	Dental Insurance	236	227	227	298	310
63-311-5104-04	Vision Insurance	53	45	45	65	68
63-311-5104-05	Short Term Disability	118	205	205	217	226
63-311-5104-06	Long Term Disability	57	66	66	71	74
63-311-5104-07	Life Insurance	86	105	105	112	116
63-311-5104-08	Accidental Death & Dismember	21	26	26	27	28
63-311-5104-09	Employee Assistance Program	12	12	12	12	12
63-311-5106-01	Medicare	366	530	530	563	586
63-311-5110-00	Auto Allowance	30	30	30	30	31
63-311-5110-01	457 Match	450	716	716	762	792
63-311-5543-01	Upper LA River CIMP&EWMP	13,132	-	-	-	-
		<u>48,377</u>	<u>47,700</u>	<u>47,700</u>	<u>53,481</u>	<u>55,620</u>
Total Fund 63 Expenditures		374,602	397,700	397,700	403,481	405,620

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 64 - Quimby Act						
Revenue						
<u>Division: 000 - Revenue</u>						
64-000-4410-00	Interest Income	96	-	-	-	-
64-000-4815-06	Quimby Funds	-	-	-	-	-
64-000-4900-16	Transfer in Developpr ImpactFee	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		96	-	-	-	-
Total Fund 64 Revenue		96	-	-	-	-
Expenditure						
64-134-9900-41	Transfer to Civic Ctr Constr	-	-	-	-	-
Total Fund 64 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 65 - Oak Tree Mitigation						
Revenue						
<u>Division: 000 - Revenue</u>						
65-000-4410-00	Interest Income	(1,434)	-	-	-	-
65-000-4411-00	Fair Market Value Investments	-	-	-	-	-
65-000-4815-10	Oak Tree Mitigation Fees	-	-	-	-	-
65-000-4900-16	Transfer in Developpr ImpactFee	-	-	-	-	-
		<u>(1,434)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund 65 Revenue		(1,434)	-	-	-	-
Expenditure						
<u>Division: 321 - General Landscape Maintenance</u>						
65-321-5815-10	Oak Tree Mitigation Exp	-	-	-	-	-
<u>Division: 412 - Planning Projects and Studies</u>						
65-412-5815-10	Oak Tree Mitigation Exp	-	-	-	-	-
Total Fund 65 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 67 - Emergency COVID19						
Revenue						
<u>Division: 000 - Revenue</u>						
67-000-4410-00	Interest Income	(784)	-	-	-	-
67-000-4900-10	Transfer in General Fund	120,503	-	-	-	-
Total Fund 67 Revenue		119,719	-	-	-	-
Expense						
<u>Division: 131 - City Clerk</u>						
67-131-5265-00	Advertising	-	-	-	-	-
<u>Division: 134 - Non-Departmental</u>						
67-134-5219-00	COVID Supplies	-	-	-	-	-
67-134-5220-00	Office Supplies	-	-	-	-	-
67-134-5221-03	Facility Maintenance	70	-	-	-	-
67-134-5265-00	Advertising	-	-	-	-	-
		<u>70</u>	-	-	-	-
<u>Division: 162 - Information Technology</u>						
67-162-5235-00	Computer Hardware	-	-	-	-	-
67-162-5235-01	Computer Software	(1,256)	-	-	-	-
		<u>(1,256)</u>	-	-	-	-
<u>Division: 222 - Public Safety and Emergency Operation</u>						
67-222-5221-00	Special Dept. Supplies	-	-	-	-	-
67-222-5222-00	Printing	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: Community Development Admin</u>						
67-411-5235-01	Computer Software	-	-	-	-	-
Total Fund 67 Expenditures		(1,186)	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund 70: Deferred Maintenance						
Revenue						
<u>Division: 000 - Revenue</u>						
70-000-4410-00	Interest Income	(475)	-	-	-	-
70-000-4900-60	Transfer in Management Reserve	2,000,000	-	-	-	-
Total Fund 70 Revenue		1,999,525	-	-	-	-
Expenditure						
70-136-6503-65	Civic Center Plaza Furniture	-	50,000	50,000	50,000	-
70-136-6503-72	Civic Center Painting Buildings	-	-	-	-	-
70-513-6503-63	HVAC Replacement	44,386	40,000	40,000	40,000	-
70-525-6500-00	HVAC Replacement	-	-	-	150,000	150,000
Total Fund 70 Expenditure		44,386	90,000	90,000	240,000	150,000

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund 75: Brandon's Village						
Revenue						
<u>Division: 000 - Revenue</u>						
75-000-4410-00	Interest Income	107	-	-	-	-
75-000-4466-04	Donations - Brandon's Village	7,650	-	-	-	-
Total Fund 75 Revenue		7,757	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 80 - CFD 99-1 (Commercial Mello-Roos), Series 2018						
Revenue						
<u>Division: 000 - Revenue</u>						
80-000-4010-15	Mello-Roos Tax	386,853	390,000	390,000	390,000	405,600
80-000-4420-00	Miscellaneous	-	-	-	-	-
80-000-4410-00	Interest Income	21	1,000	1,000	1,000	1,040
80-000-4411-00	Fair Market Value Investments	-	-	-	-	-
80-000-4850-00	Proceeds of Bonds	-	-	-	-	-
		<u>386,874</u>	<u>391,000</u>	<u>391,000</u>	<u>391,000</u>	<u>406,640</u>
Total Fund 80 Revenue		386,874	391,000	391,000	391,000	406,640
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
80-134-5252-00	Contractual Services	13,303	15,000	17,000	20,000	20,800
80-134-5416-00	Miscellaneous Expenditure	-	-	-	-	-
80-134-5300-00	Principal-Bonded Indebtedness	289,979	300,000	298,210	305,879	316,417
80-134-5301-00	Interest Exp-Bonded Indebtedne	57,801	48,000	49,567	41,110	32,398
80-134-5310-00	Debt Issuance Costs	-	-	-	-	-
80-134-5311-00	Pymt to Bond Refunding Escrow	-	-	-	-	-
80-134-5340-00	Payments to Escrow Agent	20,000	-	-	-	-
		<u>381,083</u>	<u>363,000</u>	<u>364,777</u>	<u>366,989</u>	<u>369,615</u>
Total Fund 80 Expenditures		381,083	363,000	364,777	366,989	369,615

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 83 - 2005 COP (Refunding 1999 COP)						
Revenue						
<u>Division: 000 - Revenue</u>						
83-000-4350-00	C.O.P. Lease	-	-	-	-	-
83-000-4420-00	Miscellaneous	-	-	-	-	-
83-000-4410-00	Interest Income	-	-	-	-	-
83-000-4850-00	Proceeds of Bonds	-	-	-	-	-
83-000-4900-10	Transfer in General Fund	-	-	-	-	-
Total Fund 83 Revenue		-	-	-	-	-
83-134-5416-00	Miscellaneous Expenditure	-	-	-	-	-
83-134-5300-00	Principal-Bonded Indebtedness	-	-	-	-	-
83-134-5301-00	Interest Exp-Bonded Indebtedne	-	-	-	-	-
83-134-5310-00	Debt Issuance Costs	-	-	-	-	-
83-134-5340-00	Payments to Escrow Agent	-	-	-	-	-
Total Fund 83 Expenditures		-	-	-	-	-

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 84 - CFD 2001-1 (The Oaks Mello-Roos), Series 2017						
Revenue						
<u>Division: 000 - Revenue</u>						
84-000-4010-15	Mello-Roos Tax	1,602,504	1,600,000	1,600,000	1,600,000	1,600,000
84-000-4420-00	Miscellaneous	-	-	-	-	-
84-000-4410-00	Interest Income	65	-	-	-	-
84-000-4411-00	Fair Market Value Investments	-	-	-	-	-
84-000-4850-00	Proceeds of Bonds	-	-	-	-	-
84-000-4900-82	Transfer In CFD 2001-1	-	-	-	-	-
		<u>1,602,569</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,600,000</u>
Total Fund 84 Revenue		1,602,569	1,600,000	1,600,000	1,600,000	1,600,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
84-134-5252-00	Contractual Services	19,092	20,000	22,000	25,000	25,000
84-134-5416-00	Miscellaneous Expenditure	-	-	-	-	-
84-134-5300-00	Principal-Bonded Indebtedness	1,179,840	1,210,000	1,210,480	1,239,520	1,275,960
84-134-5301-00	Interest Exp-Bonded Indebtedne	336,557	307,000	304,887	272,424	239,093
84-134-5310-00	Debt Issuance Costs	-	-	-	-	-
84-134-5311-00	Pymt to Bond Refunding Escrow	-	-	-	-	-
84-134-5340-00	Payments to Escrow Agent	45,000	-	-	-	-
		<u>1,580,489</u>	<u>1,537,000</u>	<u>1,537,367</u>	<u>1,536,944</u>	<u>1,540,053</u>
Total Fund 84 Expenditures		1,580,489	1,537,000	1,537,367	1,536,944	1,540,053

DETAILED BUDGET FY 2024-25 FY 2025-26

Budget Account	Account Name	FY 22/23 Actual	FY 23/24 Current Budget	FY 23/24 CY Estimate	FY 24/25 Recommended	FY 25/26 Recommended
Fund: 87 - 2015 COP - Civic Center Project						
Revenue						
<u>Division: 000 - Revenue</u>						
87-000-4421-01	Reimbursemnt Senior Ctr Constr	-	-	-	-	-
87-000-4410-00	Interest Income	6	-	-	-	-
87-000-4851-00	Orig Issue Premium (Discount)	-	-	-	-	-
87-000-4850-00	Proceeds of Bonds	-	-	-	-	-
87-000-4900-10	Transfer in General Fund	1,836,486	1,839,000	1,839,000	1,839,000	1,839,000
87-000-4900-28	Transfer in Library	775,869	776,000	776,000	776,000	776,000
87-000-4900-41	Transfer in Civic Center Const	-	-	-	-	-
87-000-4900-85	Transfer in 2006 COP	-	-	-	-	-
		<u>2,612,361</u>	<u>2,615,000</u>	<u>2,615,000</u>	<u>2,615,000</u>	<u>2,615,000</u>
Total Fund 87 Revenue		2,612,361	2,615,000	2,615,000	2,615,000	2,615,000
Expenditure						
<u>Division: 134 - Non-Departmental</u>						
87-134-5252-00	Contractual Services	3,240	5,000	5,000	5,000	5,000
87-134-5416-00	Miscellaneous Expenditure	3,240	-	-	-	-
87-134-5300-00	Principal-Bonded Indebtedness	1,215,000	1,280,000	1,280,000	1,345,000	1,410,000
87-134-5301-00	Interest Exp-Bonded Indebtedne	1,390,875	1,329,000	1,328,500	1,262,875	1,194,000
87-134-5310-00	Debt Issuance Costs	-	-	-	-	-
87-134-5311-00	Pymt to Bond Refunding Escrow	-	-	-	-	-
87-134-5340-00	Payments to Escrow Agent	-	-	-	-	-
87-134-9900-10	Transfer to General Fund	-	-	-	-	-
87-134-9900-41	Transfer to Civic Ctr Constr	-	-	-	-	-
		<u>2,612,355</u>	<u>2,614,000</u>	<u>2,613,500</u>	<u>2,612,875</u>	<u>2,609,000</u>
Total Fund 87 Expenditure		2,612,355	2,614,000	2,613,500	2,612,875	2,609,000



Five-Year Capital Improvement Projects

CITY of CALABASAS
 FIVE-YEAR CAPITAL IMPROVEMENT PROJECTS SUMMARY
 FISCAL YEAR 2024-25 thru 2028-29

Dept	Project Number	Project Title	Prior Year Actual as of 6/30/2023 *	Estimated as of 6/30/2024	FY 2024-25 Budget **	FY 2025-26 Estimate	FY 2026-27 Estimate	FY 2027-28 Estimate	FY 2028-29 Estimate	Estimated Project Cost Thru 2028-29
PW	650335	CITYWIDE GUARDRAILS	-	-	100,000	50,000	50,000	50,000	50,000	\$ 300,000
PW	650342	MULHOLLAND HIGHWAY IMPROVE PHASE I & II	5,661,501	6,374,805	2,975,154	2,888,000	-	-	-	\$ 12,237,959
PW	650000	LAS VIRGENES CREEK RESTORATION PH III			1,300,000	-	-	-	-	\$ 1,300,000
PW	650337	STATE - "GREEN" STREET PROJECT	344,726	2,260,166	3,954,802	-	-	-	-	\$ 6,214,968
PW	650212	STREET - RUBBERIZED OVERLAY	2,371,768	3,381,768	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	\$ 8,431,768
PW	650351	TRAFFIC MNGMT CENTER UPDATE	-	-	300,000					\$ 300,000
PW	650000	TRAFFIC MANAGEMENT CENTER UPDATE (Measuer R)			400,000					\$ 400,000
PW	650236	TREE PLANTING	-	-	20,000	25,000	25,000	25,000	25,000	\$ 120,000
PW	650347	WEST CALABASAS ROAD	149,538	227,058	4,272,479	-	-	-	-	\$ 4,499,537
PW	650365	CIVIC CENTER PLAZA FURNITURE REPLACEMENT	-	-	50,000	-	-	-	-	\$ 50,000
PW	650368	TURF LANDSCAPE REPLACEMENT	-	-	150,000	-	-	-	-	\$ 150,000
PW	650372	CIVIC CENTER PAINT BUILDINGS	-	-	-	-	-	100,000	-	\$ 100,000
PW	650380	VEHICLE PURCHASE	-	70,843	69,157	-	-	-	-	\$ 69,157
Com Serv	650352	CTSC OUTDOOR FITNESS AREA	-	66,060	68,940	-	-	-	-	\$ 135,000
Com Serv	650296	CTSC FITNESS ROOM ELECTRICAL UPGRADES	-	-	75,000	-	-	-	-	\$ 75,000
Com Serv	650353	CTSC POOL & DECK PROJECT	-	170,088	429,912	-	-	-	-	\$ 600,000
Com Serv	650354	CTSC KITCHEN APPLIANCES UPGRADE	-	-	90,000	-	-	-	-	\$ 90,000
Com Serv	650369	CTSC FACILITY UPGRADES	-	66,892	333,108	-	-	-	-	\$ 400,000
Com Serv	650350	CTSC ROOF REPAIR	-	-	1,500,000	-	-	-	-	\$ 1,500,000
Com Serv	650355	WILD WALNUT PARK	-	26,940	1,071,060	-	-	-	-	\$ 1,098,000
Com Serv	650356	GAME COURTS	-	-	90,000	-	-	-	25,000	\$ 115,000
Com Serv	650358	GATES CANYON UPDATES AND UPGRADES	-	50,000	100,000	-	-	-	-	\$ 100,000
Com Serv	650376	DE ANZA PARK WATER FEATURE	-	-	125,000	-	-	-	-	\$ 125,000
Com Serv	650359	PLAYGROUND UPDATES & REPLACEMENTS	-	310,000	1,075,000	-	-	-	-	\$ 1,385,000
Com Serv	650362	PICNIC SHELTER REPLACEMENT & UPGRADES	-	50,000	175,000	-	-	-	-	\$ 225,000
Com Serv	650371	PARKS LIGHTING UPGRADES	-	-	200,000	100,000				\$ 300,000
Com Serv	650381	TEEN PROGRAM STUDY	-	76,690	23,310					\$ 100,000
Com Serv	650363	HVAC REPLACEMENT AND REPAIR	-	-	340,000	150,000	80,000			\$ 570,000
Com Serv	650000	CALABASAS CC ROCK WALL	-	-	150,000					\$ 150,000
Com Serv	650001	CALABASAS CC WEIGHT ROOM UPDATES			50,000					\$ 50,000
Com Serv	650002	CALABASAS CC KITCHEN/RESTROOM UPDATES			650,000					\$ 650,000
Com Serv	650003	CALABASAS CC CEILING REPAIRS & UPDATES			65,000					\$ 65,000
Com Serv	650004	CALABASAS CC GYMNASIUM UPDATES			65,000					\$ 65,000
Com Serv	650000	CTSC TENNIS COURT LIGHTING			125,000					\$ 125,000
Com Serv	650001	CTSC FITNESS STUDIO FLOOR			125,000					\$ 125,000
Com Serv	650002	CTSC ELECTRICAL PANEL REPLACEMENT			300,000					\$ 300,000
Fin	650348	NEW FINANCIAL SOFTWARE	-	-	75,000	-	-	-	-	\$ 75,000
Media	650364	CHAMBERS MASTER CONTROL MEDIA & A/V	146,764	348,248	158,516	-	-	-	-	\$ 506,764
Media	650373	FOUNDERS HALL MASTER CONTROL MEDIA	-	-	125,000	-	-	-	100,000	\$ 225,000
Media	650377	VIDEOGRAPHY EQUIPMENT				100,000			100,000	\$ 200,000
Com Dev	650000	CAPITAL IMPROVEMENT GENERAL PLAN					500,000	500,000	500,000	\$ 1,500,000
Com Dev	650001	OBJECTIVE DESIGN STANDARDS				100,000	200,000	150,000	100,000	\$ 550,000
Com Dev	650002	ADAPTIVEREUSE				50,000	25,000			\$ 75,000
Com Dev	650003	ADU PLANS				100,000	50,000			\$ 150,000
Com Dev	650004	MISSION HOUSE				200,000	250,000	450,000		\$ 900,000
Library	650000	LIBRARY LIGHTS UPGRADE			50,000					\$ 50,000
Library	630379	LIBRARY DOOR REPLACEMENT			100,000					\$ 100,000
Library	650000	LIBRARY ROOF REPAIR			100,000					\$ 100,000
			\$ 8,674,297	\$ 13,479,559	\$ 22,436,438	\$ 4,773,000	\$ 2,190,000	\$ 2,285,000	\$ 1,910,000	\$ 46,953,154

FIFY24/25

Fund sources

Dept	Project Number	Project Title	10	12	13	14	15	21	22,24,27,32	34	36	45	47	48	49	50	55	62	63	70	FY24/25
			GF	SC Air Quality	Park Improv	AB 939	Gas Tax	LMD 22	LMDs	Measure R Local	Grants	ARPA	Measure M Local	Library Replace	Measure M	Tennis & Swim	COMMUNITY CENTER	Measure W	RMRA	Deferred Maint	Total
PW	650335	CITYWIDE GUARDRAILS								50,000			50,000								100,000
PW	650342	MULHOLLAND HIGHWAY IMPROVE PHASE I & II													2,975,154						2,975,154
PW	650000	LAS VIRGENES CREEK RESTORATION PH III									1,300,000										1,300,000
PW	650337	STATE - "GREEN" STREET PROJECT				473,970					536,336				2,470,526				473,970		3,954,802
PW	650212	STREET - RUBBERIZED OVERLAY					660,000												350,000		1,010,000
PW	650351	TRAFFIC MNGMT CENTER UPDATE											300,000								300,000
PW	650000	TRAFFIC MANAGEMENT CENTER UPDATE (Measuer R								400,000											400,000
PW	650236	TREE PLANTING	20,000																		20,000
PW	650347	WEST CALABASAS ROAD													4,272,479						4,272,479
PW	650365	CIVIC CENTER PLAZA FURNITURE REPLACEMENT																		50,000	50,000
PW	650368	TURF LANDSCAPE REPLACEMENT						75,000	75,000												150,000
PW	650372	CIVIC CENTER PAINT BUILDINGS																			-
PW	650380	VEHICLE PURCHASE		69,157																	69,157
Com Serv	650352	CTSC OUTDOOR FITNESS AREA														68,940					68,940
Com Serv	650296	CTSC FITNESS ROOM ELECTRICAL UPGRADES														75,000					75,000
Com Serv	650353	CTSC POOL & DECK PROJECT														429,912					429,912
Com Serv	650354	CTSC KITCHEN APPLIANCES UPGRADE														90,000					90,000
Com Serv	650369	CTSC FACILITY UPGRADES														333,108					333,108
Com Serv	650350	CTSC ROOF REPAIR														1,500,000					1,500,000
Com Serv	650355	WILD WALNUT PARK			281,060							790,000									1,071,060
Com Serv	650356	GAME COURTS										90,000									90,000
Com Serv	650358	GATES CANYON UPDATES AND UPGRADES										100,000									100,000
Com Serv	650376	DE ANZA PARK WATER FEATURE			125,000																125,000
Com Serv	650359	PLAYGROUND UPDATES & REPLACEMENTS										1,075,000									1,075,000
Com Serv	650362	PICNIC SHELTER REPLACEMENT & UPGRADES										175,000									175,000
Com Serv	650371	PARKS LIGHTING UPGRADES										200,000									200,000
Com Serv	650381	TEEN PROGRAM STUDY	23,310																		23,310
Com Serv	650363	HVAC REPLACEMENT AND REPAIR														150,000				190,000	340,000
Com Serv	650000	CALABASAS CC ROCK WALL															150,000				150,000
Com Serv	650001	CALABASAS CC WEIGHT ROOM UPDATES															50,000				50,000
Com Serv	650002	CALABASAS CC KITCHEN/RESTROOM UPDATES															650,000				650,000
Com Serv	650003	CALABASAS CC CEILING REPAIRS & UPDATES															65,000				65,000
Com Serv	650004	CALABASAS CC GYMNASIUM UPDATES															65,000				65,000
Com Serv	650000	CTSC TENNIS COURT LIGHTING														125,000					125,000
Com Serv	650001	CTSC FITNESS STUDIO FLOOR														125,000					125,000
Com Serv	650002	CTSC ELECTRICAL PANEL REPLACEMENT														300,000					300,000
Fin	650348	NEW FINANCIAL SOFTWARE	75,000																		75,000
Media	650364	CHAMBERS MASTER CONTROL MEDIA & AV										158,516									158,516
Media	650373	FOUNDERS HALL MASTER CONTROL MEDIA										125,000									125,000
Media	650377	VIDEOGRAPHY EQUIPMENT																			-
Com Dev	650000	CAPITAL IMPROVEMENT GENERAL PLAN										-									-
Com Dev	650001	OBJECTIVE DESIGN STANDARDS										-									-
Com Dev	650002	ADAPTIVEREUSE																			-
Com Dev	650003	ADU PLANS	-																		-
Com Dev	650004	MISSION HOUSE																			-
Library	650000	LIBRARY LIGHTS UPGRADE												50,000							50,000
Library	630379	LIBRARY DOOR REPLACEMENT												100,000							100,000
Library	650000	LIBRARY ROOF REPAIR												100,000							100,000

\$ 118,310 \$ 69,157 \$ 406,060 \$ 473,970 \$ 660,000 \$ 75,000 \$ 75,000 \$ 450,000 \$ 1,836,336 \$ 2,713,516 \$ 350,000 \$ 250,000 \$ 9,718,159 \$ 3,196,960 \$ 980,000 \$ 473,970 \$ 350,000 \$ 240,000 \$ 22,436,438

FY25/26

Fund sources

			10	15	34	36	39	45	47	48	49	50	63	70	FY25/26
Dept	Project Number	Project Title	GF	Gas Tax	Measure R Local	Grants	Measure R	ARPA	Measure M Local	Library Replace	Measure M	Tennis & Swim	RMRA	Deferred Maint	Total
PW	650335	CITYWIDE GUARDRAILS			25,000				25,000						50,000
PW	650342	MULHOLLAND HIGHWAY IMPROVE PHASE I & II					2,888,000								2,888,000
PW	650000	LAS VIRGENES CREEK RESTORATION PH III													-
PW	650337	STATE - "GREEN" STREET PROJECT													-
PW	650212	STREET - RUBBERIZED OVERLAY		660,000									350,000		1,010,000
PW	650351	TRAFFIC MNGMT CENTER UPDATE													-
PW	650000	TRAFFIC MANAGEMENT CENTER UPDATE (Measuer F													-
PW	650236	TREE PLANTING	25,000												25,000
PW	650347	WEST CALABASAS ROAD													-
PW	650365	CIVIC CENTER PLAZA FURNITURE REPLACEMENT													-
PW	650368	TURF LANDSCAPE REPLACEMENT													-
PW	650372	CIVIC CENTER PAINT BUILDINGS													-
PW	650380	VEHICLE PURCHASE													-
Com Serv	650352	CTSC OUTDOOR FITNESS AREA													-
Com Serv	650296	CTSC FITNESS ROOM ELECTRICAL UPGRADES													-
Com Serv	650353	CTSC POOL & DECK PROJECT													-
Com Serv	650354	CTSC KITCHEN APPLIANCES UPGRADE													-
Com Serv	650369	CTSC FACILITY UPGRADES													-
Com Serv	650350	CTSC ROOF REPAIR													-
Com Serv	650355	WILD WALNUT PARK													-
Com Serv	650356	GAME COURTS													-
Com Serv	650358	GATES CANYON UPDATES AND UPGRADES													-
Com Serv	650376	DE ANZA PARK WATER FEATURE													-
Com Serv	650359	PLAYGROUND UPDATES & REPLACEMENTS													-
Com Serv	650362	PICNIC SHELTER REPLACEMENT & UPGRADES													-
Com Serv	650371	PARKS LIGHTING UPGRADES						100,000							100,000
Com Serv	650381	TEEN PROGRAM STUDY													-
Com Serv	650363	HVAC REPLACEMENT AND REPAIR												150,000	150,000
Com Serv	650000	CALABASAS CC ROCK WALL													-
Com Serv	650001	CALABASAS CC WEIGHT ROOM UPDATES													-
Com Serv	650002	CALABASAS CC KITCHEN/RESTROOM UPDATES													-
Com Serv	650003	CALABASAS CC CEILING REPAIRS & UPDATES													-
Com Serv	650004	CALABASAS CC GYMNASIUM UPDATES													-
Com Serv	650000	CTSC TENNIS COURT LIGHTING													-
Com Serv	650001	CTSC FITNESS STUDIO FLOOR													-
Com Serv	650002	CTSC ELECTRICAL PANEL REPLACEMENT													-
Fin	650348	NEW FINANCIAL SOFTWARE													-
Media	650364	CHAMBERS MASTER CONTROL MEDIA & A/V													-
Media	650373	FOUNDERS HALL MASTER CONTROL MEDIA													-
Media	650377	VIDEOGRAPHY EQUIPMENT	100,000												100,000
Com Dev	650000	CAPITAL IMPROVEMENT GENERAL PLAN													-
Com Dev	650001	OBJECTIVE DESIGN STANDARDS	100,000												100,000
Com Dev	650002	ADAPTIVEREUSE	50,000												50,000
Com Dev	650003	ADU PLANS	100,000												100,000
Com Dev	650004	MISSION HOUSE	200,000												200,000
Library	650000	LIBRARY LIGHTS UPGRADE													-
Library	630379	LIBRARY DOOR REPLACEMENT													-
Library	650000	LIBRARY ROOF REPAIR													-
			\$ 575,000	\$ 660,000	\$ 25,000	\$ 0	\$ 2,888,000	\$ 100,000	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 350,000	\$ 150,000	\$ 4,773,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

p

Project Number:	650364
Project Title:	CHAMBER MASTER CONTROL MEDIA & A/V
Department:	COMMUNICATIONS
Project Description:	
The master control for the TV channel and the AV system in Council Chambers are original to the building (2008) and are in dire need of replacement. Typically, these systems last only around ten years and we are in year 16. In the future, we should schedule renovations for these locations as part of a regular CIP.	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
45-161-6503-64	CHAMBER MASTER CONTROL MEDIA & A/V	\$ 348,248	\$ 158,516				\$ 100,000		\$ 606,764
Project TOTALS		\$ 348,248	\$ 158,516				\$ 100,000		\$ 606,764
Funding Sources:									
American Rescue Plan Act - FUND 45		\$ 348,248	\$ 158,516				\$ 100,000		\$ 606,764
TOTALS:		\$ 348,248	\$ 158,516				\$ 100,000		\$ 606,764

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

p

Project Number: 650377
Project Title: VIDEOGRAPHY EQUIPMENT
Department: COMMUNICATIONS
Project Description: The videography equipment is in need of a major upgrade. In the past five years, the Communications Department has upgraded aging MacPro editing systems, lighting systems, drone, and the TV channel's master control system, among other items. Next on the list is field cameras, lenses and tripods for videography. Our cameras, lenses and tripods are at least ten years old, are out of warranty and no longer meet the specifications for a modern videography unit. In the future, we should schedule replacement of these video items as part of a regular CIP.

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
10-161-6500-00	VIDEOGRAPHY EQUIPMENT				\$ 100,000			\$ 100,000	\$ 200,000
Project TOTALS					\$ 100,000			\$ 100,000	\$ 200,000
Funding Sources:									
GENERAL FUND - FUND 10					\$ 100,000			\$ 100,000	\$ 200,000
TOTALS:					\$ 100,000			\$ 100,000	\$ 200,000

Math check: - - - - - - -

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Project Number:	650001
Project Title:	Objective Design Standards
Department:	Community Development
Project Description:	Adopt Objective Design and Development Standards for multifamily and mixed use development projects. This will require updates to the CMC and possibly the General Plan.

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
10-411-6500-01	Capital Improvements - Objective Standards				\$ 100,000	\$ 200,000	\$ 150,000		\$ 450,000
Project TOTALS					\$ 100,000	\$ 200,000	\$ 150,000		\$ 450,000
Funding Sources:									
GENERAL FUND - FUND 10					\$ 100,000	\$ 200,000	\$ 150,000		\$ 450,000
TOTALS:					\$ 100,000	\$ 200,000	\$ 150,000		\$ 450,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2024/25 thru 2028/29

Project Number:	650002
Project Title:	Adaptive Reuse
Department:	Community Development
Project Description:	
Research modified standards utilized in other jurisdictions to facilitate office conversions. Adopt modified standards as appropriate.	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
10-411-6500-02	Capital Improvements-Adaptive Reuse				\$ 50,000	\$ 25,000			\$ 75,000
Project TOTALS					\$ 50,000	\$ 25,000			\$ 75,000
Funding Sources:									
GENERAL FUND - FUND 10					\$ 50,000	\$ 25,000			\$ 75,000
TOTALS:					\$ 50,000	\$ 25,000			\$ 75,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650352
Project Title:	CTSC OUTDOOR FITNESS AREA
Department:	COMMUNITY SERVICES
Project Description:	OUTDOOR FITNESS AREA ADDITION Fitness matting, Shade Structure, Electrical, Fans.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
50-521-6503-52	CTSC OUTDOOR FITNESS AREA	\$ 66,060	\$ 18,940	\$ 50,000					\$ 135,000
Project TOTALS		\$ 66,060	\$ 18,940	\$ 50,000					\$ 135,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50		\$ 66,060	\$ 18,940	\$ 50,000					\$ 135,000
TOTALS:		\$ 66,060	\$ 18,940	\$ 50,000					\$ 135,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650353
Project Title:	CTSC POOL & DECK
Department:	COMMUNITY SERVICES
Project Description:	POOL AND DECK RENOVATION
Pool upgrades and Deck resurfacing.	



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
50-521-6503-53	CTSC POOL & DECK	\$ 170,088	\$ 389,912	\$ 40,000					\$ 600,000
Project TOTALS		\$ 170,088	\$ 389,912	\$ 40,000					\$ 600,000
Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50		\$ 170,088	\$ 389,912	\$ 40,000					\$ 600,000
TOTALS:		\$ 170,088	\$ 389,912	\$ 40,000					\$ 600,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650354
Project Title:	CTSC KITCHEN APPLIANCES
Department:	COMMUNITY SERVICES
Project Description:	Upgrade kitchen appliances: 2 Stoves, Oven, Fryer, Refrigerator, Hood, Dishwasher, Counter Fridge



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
50-521-6503-54	CTSC KITCHEN APPLIANCES		\$ 40,000	\$ 50,000					\$ 90,000
Project TOTALS			\$ 40,000	\$ 50,000					\$ 90,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50			\$ 40,000	\$ 50,000					\$ 90,000
TOTALS:			\$ 40,000	\$ 50,000					\$ 90,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650369
Project Title:	CTSC FACILITY UPGRADES
Department:	COMMUNITY SERVICES
Project Description:	Court resurfacing and equipment replacement.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
50-521-6503-69	CTSC FACILITY UPGRADES	\$ 66,892	\$ 233,108	\$ 100,000					\$ 400,000
Project TOTALS		\$ 66,892	\$ 233,108	\$ 100,000					\$ 400,000
Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50		\$ 66,892	\$ 233,108	\$ 100,000					\$ 400,000
TOTALS:		\$ 66,892	\$ 233,108	\$ 100,000					\$ 400,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650350
Project Title:	CTSC ROOF REPAIR
Department:	COMMUNITY SERVICES
Project Description:	Repair CTSC roof.

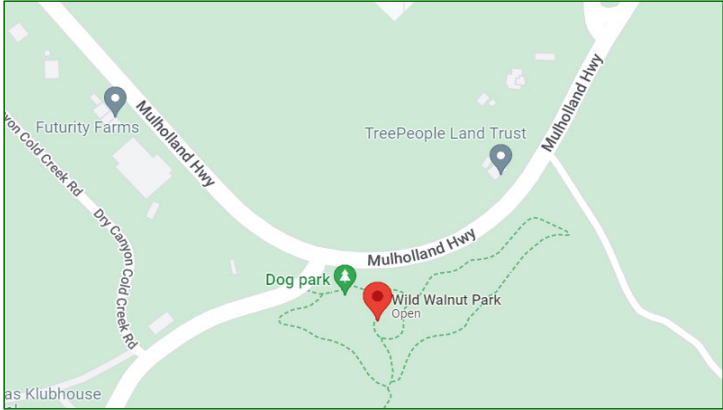


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
50-521-6503-50	CTSC ROOF REPAIR		\$ 1,500,000						\$ 1,500,000
Project TOTALS			\$ 1,500,000						\$ 1,500,000
Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50			\$ 1,500,000						\$ 1,500,000
TOTALS:			\$ 1,500,000						\$ 1,500,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Project Number: 650355
Project Title: WILD WALNUT PARK IMPROVEMENT
Department: COMMUNITY SERVICES
Project Description: Phase 1 - Parking lot Phase 2 - Permanent Dog Park Phase 3 - Play Structures, Fitness Equipment, Restrooms

Location Map



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
13-519-6503-55	WILD WALNUT PARK IMPROVEMENT	\$ 16,940	\$ 281,060						\$ 298,000
45-519-6503-55	WILD WALNUT PARK IMPROVEMENT	\$ 10,000	\$ 790,000						\$ 800,000
Project TOTALS		\$ 26,940	\$ 1,071,060						\$ 1,098,000
Funding Sources:									
	PARK & RECREATION IMPROVEMENT - FUND 13	\$ 16,940	\$ 281,060						\$ 298,000
	American Rescue Plan Act - FUND 45	\$ 10,000	\$ 790,000						\$ 800,000
TOTALS:		\$ 26,940	\$ 1,071,060						\$ 1,098,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650356
Project Title:	GAME COURTS
Department:	COMMUNITY SERVICES
Project Description:	RESURFACING GAME COURTS
Resurface game courts: Creekside Park (517) - Resurface the Basketball court in 28/29 Grape Arbor Park (514) 2 new adjustable basketball systems and court resurfacing 24/25 Gates Canyon Park (514) court resurfacing 24/25	



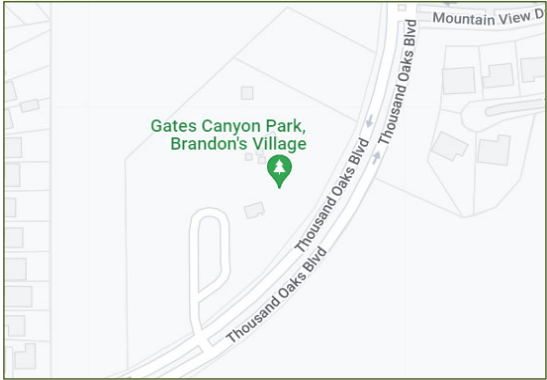
Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
45-517-6503-56	GAME COURTS - CREEKSIDE							\$ 25,000	\$ 25,000
45-514-6503-56	GAME COURTS - GRAPE ARBOR			\$ 45,000					\$ 45,000
45-514-6503-56	GAME COURTS - GATES CANYON			\$ 45,000					\$ 45,000
Project TOTALS				\$ 90,000				\$ 25,000	\$ 115,000

Funding Sources:									
American Rescue Plan Act - FUND 45				\$ 90,000				\$ 25,000	\$ 115,000
TOTALS:				\$ 90,000				\$ 25,000	\$ 115,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

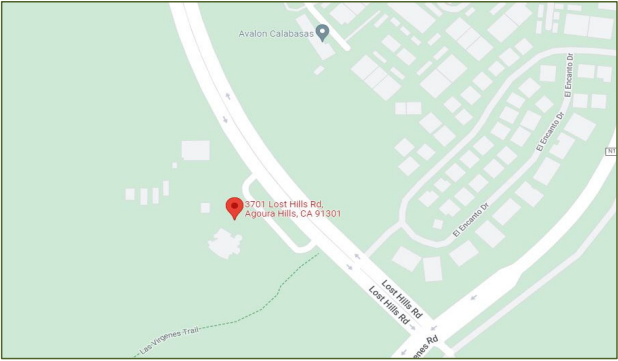
Project Number:	650358
Project Title:	GATES CANYON UPDATES
Department:	COMMUNITY SERVICES
Project Description:	Replace fencing along park and road (22/23), Replace broken park sign (22/23), Replace outdated and non-compliant fitness equipment (23/24).



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
45-519-6503-58	GATES CANYON UPDATES	\$ 50,000	\$ 100,000						\$ 150,000
Project TOTALS		\$ 50,000	\$ 100,000						\$ 150,000
Funding Sources:									
American Rescue Plan Act - FUND 45		\$ 50,000	\$ 100,000						\$ 150,000
TOTALS:		\$ 50,000	\$ 100,000						\$ 150,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map



Project Number:	650376
Project Title:	DE ANZA PARK WATER FEATURE
Department:	COMMUNITY SERVICES
Project Description:	Replace water feature constructed in 1996 with modern play elements, safer flooring, and updated filter system.

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
45-513-6503-76	DE ANZA PARK WATER FEATURE								
13-513-6503-76	DE ANZA PARK WATER FEATURE			\$ 125,000					\$ 125,000
Project TOTALS				\$ 125,000					\$ 125,000

Funding Sources:									
American Rescue Plan Act - FUND 45									
PARK & RECREATION IMPROVEMENT- Fund 13				\$ 125,000					\$ 125,000
TOTALS:				\$ 125,000					\$ 125,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Project Number:	650359
Project Title:	PLAYGROUND UPDATES & REPLACEMENT
Department:	COMMUNITY SERVICES
Project Description:	
<p>Gates Canyon Park (514) Replace play structures, pour in play surfacing, and shade sails . DeAnza Park (513) Replace 2-5 play structure on east side of property, pour-in-play surface (22/23). Replace 5-12 play structure, pour in play surface on east side of property plus swing set, pour-in-play surface on south side (23/24). Freedom Park (514) Replace play structure and include pour and play (22/23). Creekside Park (517) Replace large play structure, shade structure, and wood fiber with pour and play surface (24/25). Highlands (514) Replace play structure and wood fiber surface with pour in play surface (25/26).</p>	



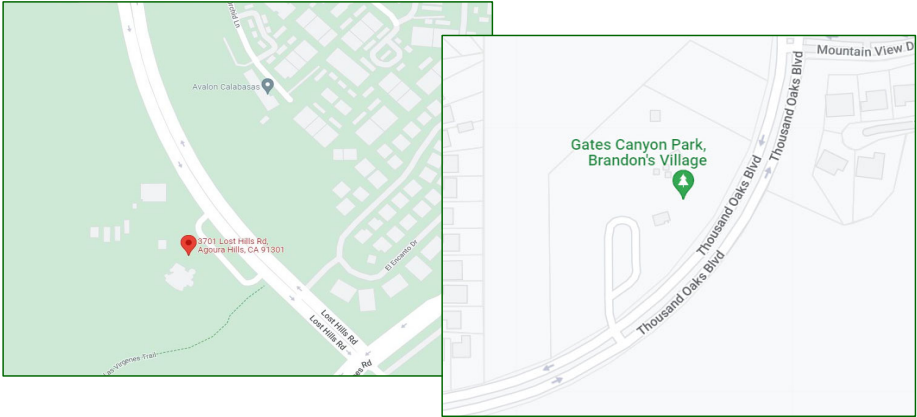
Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
45-519-6503-59	GATES CANYON PLAYGROUND	\$ 200,000	\$ 600,000						\$ 800,000
45-513-6503-60	DE ANZA PLAYGROUND	\$ 10,000	\$ 250,000						\$ 260,000
45-517-6503-74	CREEKSIDE PARK	\$ 50,000	\$ 125,000						\$ 175,000
45-514-6503-75	FREEDOM PARK								
45-519-6503-61	HIGHLANDS PLAYGROUND	\$ 50,000	\$ 100,000						\$ 150,000
Project TOTALS		\$ 310,000	\$ 1,075,000						\$ 1,385,000

Funding Sources:										
American Rescue Plan Act - FUND 45		\$ 310,000	\$ 1,165,000							\$ 1,475,000
TOTALS:		\$ 310,000	\$ 1,165,000							\$ 1,475,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650362
Project Title:	PICNIC SHELTER REPLACEMENT
Department:	COMMUNITY SERVICES
Project Description:	Gates Canyon Park (514) replace concrete picnic tables (x12), replace picnic shelters at DeAnza.

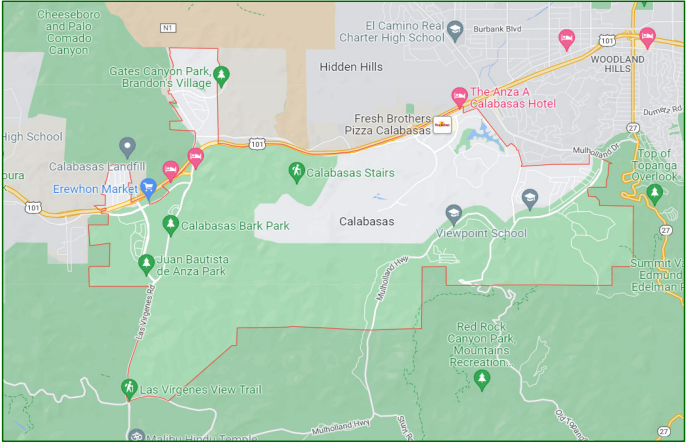


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
45-519-6503-62	PICNIC SHELTER REPLACEMENT	\$ 50,000	\$ 75,000						\$ 125,000
45-513-6503-62	PICNIC SHELTER REPLACEMENT			\$ 100,000					\$ 100,000
Project TOTALS		\$ 50,000	\$ 75,000	\$ 100,000					\$ 225,000

Funding Sources:										
American Rescue Plan Act- Fund 45		\$ 50,000	\$ 75,000	\$ 100,000						\$ 225,000
TOTALS:		\$ 50,000	\$ 75,000	\$ 100,000						\$ 225,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Project Number:	650371
Project Title:	PARK LIGHTING UPGRADES
Department:	COMMUNITY SERVICES
Project Description:	Upgrade of lighting to LED and adding lighting to parks where necessary.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
45-514-6503-71	PARK LIGHTING UPGRADES		\$ 100,000	\$ 100,000	\$ 100,000				\$ 300,000
Project TOTALS			\$ 100,000	\$ 100,000	\$ 100,000				\$ 300,000

Funding Sources:									
American Rescue Plan Act- Fund 45			\$ 100,000	\$ 100,000	\$ 100,000				\$ 300,000
TOTALS:			\$ 100,000	\$ 100,000	\$ 100,000				\$ 300,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

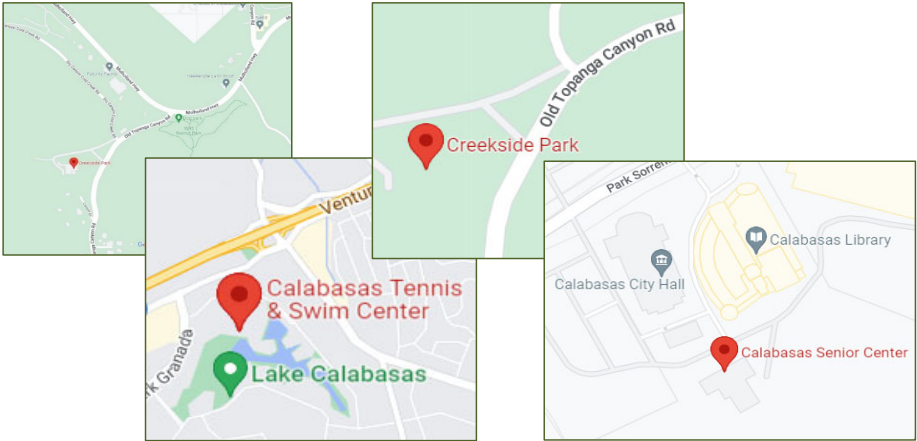
Location Map

Project Number:	650382
Project Title:	TEEN PROGRAM STUDY
Department:	COMMUNITY SERVICES
Project Description:	
Enlist the services of a consulting firm to perform a study of teen programs offered in the City and make recommendations to update, improve, and add teen programming.	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	<u>ADDITIONAL FUNDING REQUEST</u>					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
10- 511-6503-82	TEEN PROGRAM STUDY	\$ 76,690	\$ 23,310						\$ 100,000
Project TOTALS		\$ 76,690	\$ 23,310						\$ 100,000
Funding Sources:									
GENERAL FUND - FUND 10		\$ 76,690	\$ 23,310						\$ 100,000
TOTALS:		\$ 76,690	\$ 23,310						\$ 100,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map



Project Number:	650363
Project Title:	HVAC REPLACEMENT
Department:	COMMUNITY SERVICES
Project Description:	<p>HVAC Unit replacement or repair at: DeAnza Park (513) Tennis and Swim Center (521) Creekside (517) and Senior Center (518) Center (525) - (11 Total Units) other facility has 3 - 5 units.</p> <p align="right">Community Each</p>

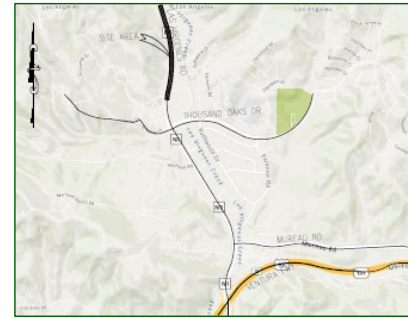
Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
70-513-6503-63	HVAC REPLACEMENT		\$ 40,000						\$ 40,000
50-521-6503-63	HVAC REPLACEMENT			\$ 150,000					\$ 150,000
70-517-6503-63	HVAC REPLACEMENT					\$ 40,000			\$ 40,000
70-518-6503-63	HVAC REPLACEMENT					\$ 40,000			\$ 40,000
70-525-6500-00	HVAC REPLACEMENT			\$ 150,000	\$ 150,000				\$ 300,000
Project TOTALS			\$ 40,000	\$ 300,000	\$ 150,000	\$ 80,000			\$ 570,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION - FUND 50				\$ 150,000					\$ 150,000
DEFERRED MAINTENANCE- Fund 70		\$ 40,000	\$ 150,000	\$ 150,000	\$ 80,000				\$ 420,000
TOTALS:			\$ 40,000	\$ 300,000	\$ 150,000	\$ 80,000			\$ 570,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650337
Project Title:	GREEN STREET PROJECT
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	
<p>The Citywide Green Street project will construct a 6ft wide vegetated swale that is approximately 2,100ft long on the shoulder located on the West side of the Las Virgenes road. The swale will serve as a pretreatment BMP that will capture and treat surface flows from the street. The swale will slow down flow velocities and allow for gradual infiltration through the soil media. The overflow of treated flows will be discharged into the detention basin by Mont Calabasas Rd. The city will also be incorporating a multipurpose trail that will begin by Mont Calabasas Rd and end at the connection for the Las Virgenes trail on the Northern end of the street. Having the trail will provide a safe path for pedestrians. Since the area is currently unpaved, the City will add permeable pavement for parallel and double row parking areas. This would provide approximately 100 parking spots for the nearby residents.</p>	



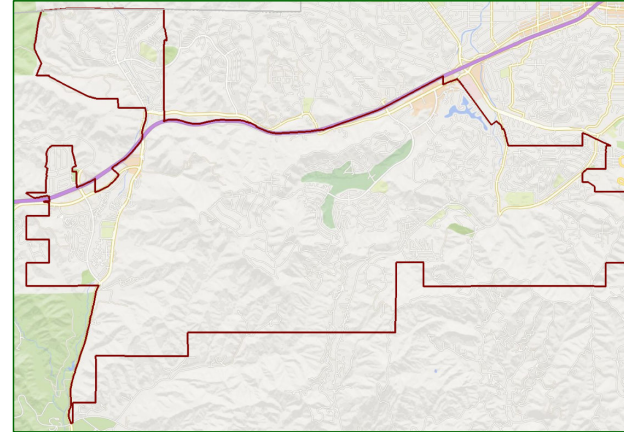
Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
36-319-6503-37	GREEN STREET PROJECT	\$ 1,024,106	\$ 1,510,306						\$ 2,534,412
49-319-6503-37	GREEN STREET PROJECT	\$ 1,236,060	\$ 2,444,496						\$ 3,680,556
Project TOTALS		\$ 2,260,166	\$ 3,954,802						\$ 6,214,968

Funding Sources:										
GRANTS - FUND 36		\$ 1,024,106	\$ 536,336							\$ 1,560,442
MEASURE M -TRAFFIC IMPROVEMENT- Fund 49		\$ 1,236,060	\$ 2,470,526							\$ 3,706,586
AB 939- Fund 14			\$ 473,970							\$ 473,970
MEASURE W			\$ 473,970							\$ 473,970
TOTALS:		\$ 2,260,166	\$ 3,954,802							\$ 6,214,968

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650212
Project Title:	STREET - RUBBERIZED OVERLAY
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	The 2023 STREET RESURFACING PROJECT to be constructed consists of resurfacing Park Granada, a section of Las Virgenes Rd, a section of Parkway Calabasas, and minor asphalt work in a few scattered locations within the City of Calabasas.

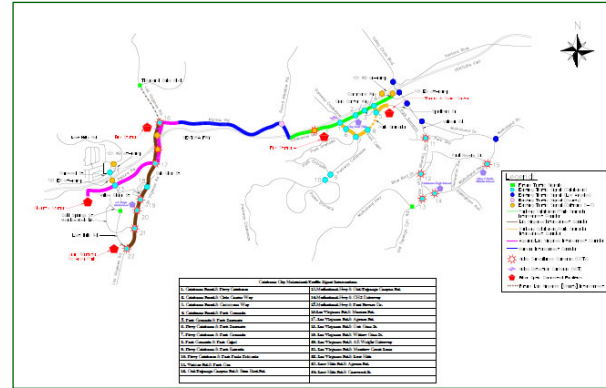


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
15-319-6502-12	STREET - RUBBERIZED OVERLAY	\$ 2,209,868		\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 5,509,868
63-319-6502-12	STREET - RUBBERIZED OVERLAY	\$ 1,171,900		\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,921,900
Project TOTALS		\$ 3,381,768		\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 8,431,768
Funding Sources:									
GAS TAX - FUND 15			\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 3,960,000
ROAD MAINT & REHAB (RMRA-SB1)- Fund 63			\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,100,000
TOTALS:			\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 6,060,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650351
Project Title:	TRAFFIC MANAGEMENT CENTER
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	
Calabasas Traffic Signal Upgrade and Synchronization Project - final design and construction for traffic signal, controller, video detection, and surveillance upgrades. Measure M Funding	

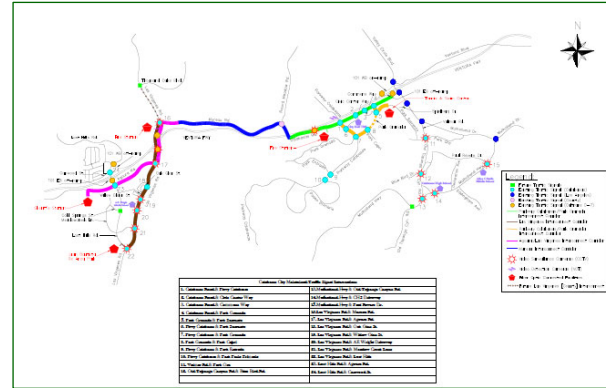


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost	
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate		
47-339-6503-51	TRAFFIC MANAGEMENT CENTER UPGRADE		\$ 150,000	\$ 150,000					\$ 300,000	
Project TOTALS			\$ 150,000	\$ 150,000					\$ 300,000	
Funding Sources:										
	MEASURE M - MTA LOCAL RETURN- Fund 47		\$ 150,000	\$ 150,000					\$ 300,000	
TOTALS:			\$ 150,000	\$ 150,000					\$ 300,000	

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650000
Project Title:	Traffic Mgmt Ctr upgrade - Measure R
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	
Calabasas Traffic Signal Upgrade and Synchronization Project - final design and construction for traffic signal, controller, video detection, and surveillance upgrades. Measure R Funding	

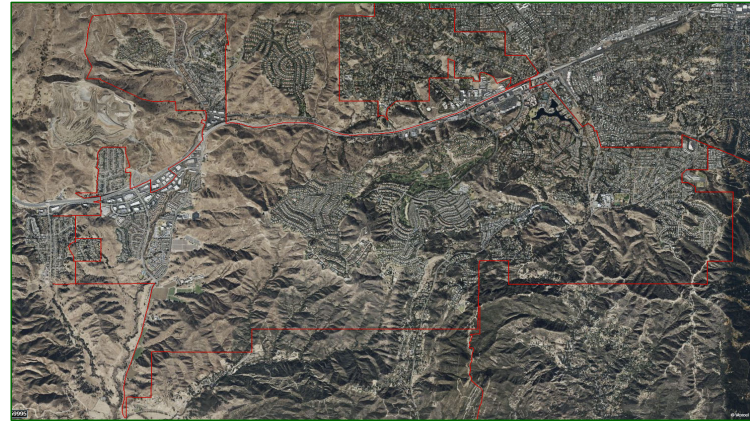


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
34-339-6500-00	TRAFFIC MANAGEMENT CENTER UPGRADE			\$ 400,000					\$ 400,000
Project TOTALS					\$ 400,000				\$ 400,000
Funding Sources:									
	MEASURE R - MTA LOCAL RETURN- Fund 34			\$ 400,000					\$ 400,000
TOTALS:					\$ 400,000				\$ 400,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

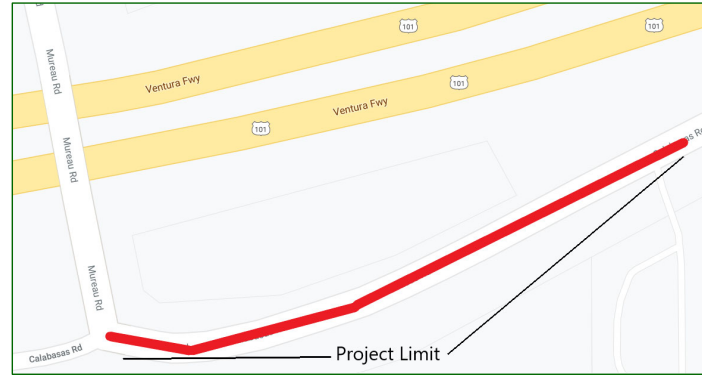
Project Number:	650236
Project Title:	TREE PLANTING
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	
Replace dead, damaged and diseased trees throughout the City Right of Way	



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
10-321-6502-36	TREE PLANTING		\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ 120,000
Project TOTALS			\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ 120,000
Funding Sources:									
GENERAL FUND - FUND 10			\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ 120,000
TOTALS:			\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ 120,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map



Project Number:	650347
Project Title:	CALABASAS ROAD IMPROVEMENT
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	
<p>The intersection of Calabasas Road and Mureau Road will be widened for a proposed roundabout. The proposed project also includes widening Calabasas Road for approximately 610 feet easterly from the intersection. The proposed improvements would extend the sidewalk on the south side of the roadway between the Audi Dealership where it currently terminates to the intersection of Mureau Road, covering a distance of approximately 480 feet. A continuous sidewalk will connect the existing pedestrian facilities along Calabasas Road and on Mureau bridge to provide pedestrian access across the freeway and further to Hidden Hills.</p>	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
40-339-6503-47	MEASURE M - TRAFFIC IMPROVEMENTS	\$ 227,058	\$ 772,479	\$ 3,500,000					\$ 4,499,538
Project TOTALS		\$ 227,058	\$ 772,479	\$ 3,500,000					\$ 4,499,538
Funding Sources:									
	MEASURE M -TRAFFIC IMPROVEMENT- Fund 49	\$ 227,058	\$ 772,479	\$ 3,500,000					\$ 4,499,538
TOTALS:		\$ 227,058	\$ 772,479	\$ 3,500,000					\$ 4,499,538

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2024/25 thru 2028/29

Location Map

Project Number:	650365
Project Title:	CIVIC CENTER PLAZA FURNITURE
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	Replace damaged and worn out Civic Center outdoor furniture

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
70-134-6503-65	CIVIC CENTER PLAZA FURNITURE		\$ 50,000						\$ 50,000
Project TOTALS			\$ 50,000						\$ 50,000
Funding Sources:									
	DEFERRED MAINTENANCE - FUND 70		\$ 50,000						\$ 50,000
TOTALS:			\$ 50,000						\$ 50,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Project Number:	650368
Project Title:	TURF LANDSCAPE REPLACEMENT
Department:	LANDSCAPE MAINTENANCE DISTRICT
Project Description: Transition of landscape to drought tolerant planting to conserve water.	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
21-326-6503-68	TURF LANDSCAPE REPLACEMENT		\$ 75,000						\$ 75,000
22-322-6503-68	TURF LANDSCAPE REPLACEMENT		\$ 61,500						\$ 61,500
24-323-6503-68	TURF LANDSCAPE REPLACEMENT		\$ 4,500						\$ 4,500
27-324-6503-68	TURF LANDSCAPE REPLACEMENT		\$ 7,500						\$ 7,500
32-325-6503-68	TURF LANDSCAPE REPLACEMENT		\$ 1,500						\$ 1,500
Project TOTALS			\$ 150,000						\$ 150,000

Funding Sources:									
LMD 22 - AD VALORUM - FUND 21			\$ 75,000						\$ 75,000
LLAD 22 - HOA- Fund 22			\$ 61,500						\$ 61,500
LLAD 24- Fund 24			\$ 4,500						\$ 4,500
LLAD 27- Fund 27			\$ 7,500						\$ 7,500
LLAD 32- Fund 32			\$ 1,500						\$ 1,500
TOTALS:			\$ 150,000						\$ 150,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2024/25 thru 2028/29

Location Map

Project Number: 650372
Project Title: CIVIC CENTER PAINT EXTERIOR BUILDINGS
Department: ENGINEERING & PUBLIC WORKS
Project Description: Exterior Paint of all three Civic Center buildings: City Hall, Library & Senior Center

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
70-134-6503-72	CIVIC CENTER PAINT EXTERIOR BUILDING						\$ 100,000		\$ 100,000
Project TOTALS							\$ 100,000		\$ 100,000
Funding Sources:									
DEFERRED MAINTENANCE - FUND 70							\$ 100,000		\$ 100,000
TOTALS:							\$ 100,000		\$ 100,000

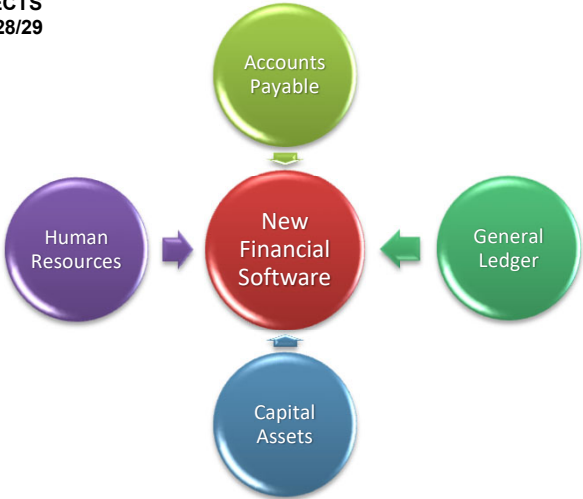
**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Project Number:	650380
Project Title:	Vehicle Purchase
Department:	ENGINEERING & PUBLIC WORKS
Project Description:	
Purchase TWO Electric FORD F-150 Lightning Trucks	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
12-331-6503-80	Vehicle Purchase	\$ 70,843	\$ 69,157						\$ 140,000
Project TOTALS		\$ 70,843	\$ 69,157						\$ 140,000
Funding Sources:									
SOUTH COAST AIR QLTY MGMT DIST - FUND 12		\$ 70,843	\$ 69,157						\$ 140,000
TOTALS:		\$ 70,843	\$ 69,157						\$ 140,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Project Number:	650348
Project Title:	NEW FINANCIAL SOFTWARE
Department:	Finance
Project Description:	NEW FINANCIAL SOFTWARE REPLASING FUNDBALANCE THAT IS IN USE FOR MORE THAN 20 YEARS. THE UPGRADE WILL INTEGRATE CORE FINANCIAL APPLICATIONS WITH HUMAN RESOURCES AND OTHER COMPONENTS FOR EFFICIENCY AND BETTER REPORTING. ESTIMATED IMPLEMENTATION IS LATE 2023.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
10-151-6503-48	NEW FINANCIAL SOFTWARE	\$ 200,000		\$ 75,000					\$ 275,000
Project TOTALS		\$ 200,000		\$ 75,000					\$ 275,000
Funding Sources:									
GENERAL FUND - FUND 10		\$ 200,000		\$ 75,000					\$ 275,000
TOTALS:		\$ 200,000		\$ 75,000					\$ 275,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650379
Project Title:	Replace Back Door
Department:	Library
Project Description:	Replace Back Doors.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
48-136-6503-79	Replace back doors		\$ 100,000						\$ 100,000
Project TOTALS			\$ 100,000						\$ 100,000
Funding Sources:									
LIBRARY CAPITAL REPLACEMENT - FUND 48			\$ 100,000						\$ 100,000
TOTALS:			\$ 100,000						\$ 100,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650384
Project Title:	Library Lights Upgrade
Department:	Library
Project Description:	Retrofit all the lights in the Library to LED.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
48-533-6503-84	Library Lights Upgrade			\$ 50,000					\$ 50,000
Project TOTALS					\$ 50,000				\$ 50,000
Funding Sources:									
LIBRARY CAPITAL REPLACEMENT - FUND 48				\$ 50,000					\$ 50,000
TOTALS:					\$ 50,000				\$ 50,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2024/25 thru 2028/29**

Location Map

Project Number:	650385
Project Title:	Roof Repair
Department:	Library
Project Description:	Replace Library Roof



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2024	2023/24 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2024/25 Appropriation	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	
48-136-6503-85	Library Roof Replacement			\$ 100,000					\$ 100,000
Project TOTALS				\$ 100,000					\$ 100,000
Funding Sources:									
LIBRARY CAPITAL REPLACEMENT - FUND 48				\$ 100,000					\$ 100,000
TOTALS:				\$ 100,000					\$ 100,000



Appendix

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
10	GENERAL FUND	Property tax, sales tax, utility users tax, franchise fees, fines & forfeitures, investment interest, funds from other agencies, fees for service.	No	Primary City fund for operational expenditures.
11	Recoverable Projects Fund	Project deposits collected by the Community Development department.	Yes	Provide funding for Planning staff time, legal fees, and other related project expenses. Any excess funds in a deposit account are returned to the depositor.
12	South Coast Air Quality Management District Fund	City's share of additional motor vehicle registration fees imposed by SCAQMD	Yes	Implementation of mobile source emission reduction programs under the provision of California Clean Air Act.
13	Park & Recreation Improvement Fund	Grant revenues for parks and recreation	Yes	Parks and recreation improvement projects.
14	AB939 Fund	Funded by AB 939 fees collected from users by the waste haulers within the City	Yes	Funds are used on programs that promotes resource reduction, recycling and compositing as required by AB 939, passed in 1989
15	Gas Tax Fund	City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 2103, 2105, 2106, 2107 and 2107.5	Yes	Restricted for the acquisition, construction, improvement and maintenance of public streets.
16	Traffic Mitigation Fund	Fees to fund mitigation measures for increased traffic flows generated by developments within the City.	Yes	Funds to be used for projects that will improve traffic flow
17	<i>Landscape Maintenance District Fund</i>	<i>Not in use currently</i>	<i>Yes</i>	
18	Affordable Housing Fund	Fees in lieu of constructing affordable housing units on new developments to provide housing to very low, low and moderate income households.	Yes	Funds are used to account for expenditures associated with the retention and development of affordable housing units.
19	Las Virgenes / Lost Hills B & T Fund	Construction fee assessments	Yes	Funds are used to account for expenditures associated with the retention and development of affordable housing units.
20	Prop A Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 1980, tax has no end date. Metro returns 25% of the Proposition A tax to the cities in the County for transportation purposes.	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
21	LMD 21 - Ad Valorem Fund <i>(Landscape Maintenance District)</i>	Citywide property tax (1% base) upon each property within district boundaries and collected by Los Angeles County Tax Collector.	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
22	LLAD 22 - HOA Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
24	LLAD 24 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
25	Prop C Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 1990, tax has no end date. Metro returns 20% of the Proposition C tax to the cities in the County for transportation purposes.	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
26	TDA - Transportation Development Act Fund (Articles 3)	Local transportation fund derived from 1/4 cent of general sales tax collected by State	Yes	Bicycle transportation and street/road maintenance related expenses.
27	LLAD 27 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
28	Library Fund	Property taxes, City of Hidden Hills contribution, library fines, Federal/State grant funds, gifts, donations and fees for service	Yes	Use of this fund is limited to library purposes only including operating and maintenance expenditures.
29	Transit Fund	Money is transferred from other funds: Prop A, Prop C, Measure R and Measure M	Yes	Fund collects all the expenditures for transit services: bus, trolley, dial-a-ride and others.
30	Storm Damage Fund	Not in use currently		
31	Earthquake Damage Fund	Not in use currently		
32	LLAD 32 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
33	Used Oil Grant Fund	State provided funds for recycling used oil	Yes	Expenditures related to used oil recycling
34	Measure R - MTA Local Return Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2008; tax has 30 year life. Measure M passed in 2016 made this tax increase permanent. Metro returns 15% Measure R funds for local city sponsored improvements	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
35	CDBG Fund	Funds are allocated to the City by the Federal Housing and Urban Development Department through the County of Los Angeles	Yes	Funds are used to benefit low to moderate income persons or areas, eliminate slums or blighted areas.
36	Grants Fund	Funds are allocated to the City by Federal, State, County or MTA for a variety of purposes	Yes	Various grant expenditures are accounted for in the fund
37	Local Law Enforcement Block Grant Fund	Not in use currently		
38	COPS - AB 3229 Grant Fund	Citizens Option for Public Safety (COPS) adopted by AB 3229 (Brulte) in 1996. City receives \$100k annually	Yes	Funds are used to support police services

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
39	Measure R - MTA Transportation Projects Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2008; tax has 30 year life. Metro funds certain capital projects within the City	Yes	Large transportation capital projects
40	Capital Improvement Fund	Transfers from other funds: General Fund, Gas Tax, LMDs, Prop A, Prop C, Measure R, Measure M, Grants, RMRA	Yes	Centralizing expenditures for large capital improvement projects within the City
41	Civic Center Construction Fund	Not in use currently		
42	City Hall Capital Fund	Original funding from General Fund transfers. Currently earning interest only.	No	Capital improvement projects related to extending the life of City Hall
45	American Rescue Plan Act	The American Rescue Plan Act of 2021		
46	Disaster Recovery Fund	Proceeds from SCE Woolsey Fire Settlement \$4 million	No	Can be used for any purpose. \$500,000 spent on Small Business Grants in FY 2020-21
47	Measure M - MTA Local Return Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2016; tax has no end date. Metro returns 17% of Measure R funds for local city sponsored improvements	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
48	Library Capital Replacement Fund	Original funding from Library Fund transfers	No	Capital improvement projects related to extending the life of Library Building
49	Measure M - Traffic Improvement Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2016; tax has no end date. Metro funds certain capital projects within the City	Yes	Large transportation capital projects
50	Tennis & Swim Center Fund	Tennis and Swim membership fees, tennis lesson fees	Yes	Operating and maintaining the Tennis & Swim Center including paying Top Seed Tennis Academy for their services
55	Agoura Hills Calabasas Community Center (AHCCC) Fund	AHCCC membership fees, gym fees, sports fees, room rental fees	Yes	Operating and maintaining the AHCCC along with purchasing equipment and capital projects
60	Management Reserve Fund	General Fund year-end surplus is transferred to this account. \$1.3 million land sale proceeds	No	Operating and maintaining the Tennis & Swim Center including paying Top Seed Tennis Academy for their services
61	Calabasas Park Improvements Fund	Not in use currently		
62	Measure W - Safe Clean Water Fund	Los Angeles County Flood Control District ~ Parcel Tax 2.5 cents per square foot. Passed by voters in 2018; tax has no end date. 40% of revenue generated within the City limits allocated back to city	Yes	Local stormwater and urban runoff and improve water quality
63	Road Maintenance & Rehabilitation Fund	City's share of the Senate Bill 1 (SB 1) signed into law April 2017. Fuel tax increase began 11-1-2017. Value-based transportation improvement fee began 1-1-2018. Price-based excise tax reset 7-1-2019. Zero emissions vehicle fee began 7-1-2020.	Yes	Can be used for any purpose

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
64	Quimby Act Fund	Quimby Act fees from developers in lieu of dedicating park land.	Yes	For use of construction of park facilities as a result of increased demand for parks resulting from new development.
65	Oak Tree Mitigation Fund	Fees to provide landscaping and trees in public areas resulting from the increase in demand from additional development.	Yes	To fund projects providing landscaping and trees in public areas.
67	Emergency COVID 19 Fund	Federal / State aid to cities for the COVID 19 declared emergency	Yes	Goods purchased to provide a safer more sanitary environment during the COVID 19 emergency: Plexiglas barriers, masks, alcohol wipes and other cleaning supplies
70	Deferred Maintenance Reserve Fund	Money is transferred from the Management Reserve Fund.	Yes	Funds are used for deferred maintenance for governmental assets and major repairs and replacement.
75	Brandon's Village Fund	Money is received from donations.	Yes	Funds are used for equipment enhancement at Brandon's Village playground/Gates Canyon Park.
80	CFD 2018 Fund Commercial	Property Tax Assessments (Mello-Roos) from CFD 2001-1 on Commercial property located near City Hall	Yes	Funds are used for principal and interest payments on the CFD refunding bonds issued in 2018
81	1999 COP Fund Creekside, Civic Center	Not in use currently		
82	CFD 2001-1 Fund The Oaks	Not in use currently		
83	2005 COP Fund Refunding 1999 COP	Not in use currently		
84	CFD 2017 Fund The Oaks	Property Tax Assessments (Mello-Roos) from CFD 1999-1 on residential property located in "The Oaks" development	Yes	Funds are used for principal and interest payments on the CRD refunding bonds issued in 2017
85	2006 COP Fund Civic Center Financing	Not in use currently		
86	Los Virgenes Parking Administration Fund	Parking tickets generated within the JPA five cities: Agoura Hills, Calabasas, Hidden Hills, Malibu & Westlake Village	Yes	Operating costs of parking enforcement
87	2015 COP Fund Civic Center Project	Transfers in from the General Fund and Library Fund	Yes	Funds are used for principal and interest payments on the COP refunding bonds issued in 2015
88	Calabasas Education Fund	Not in use currently		
89	LVUSD Fund	Not in use currently		
90	General Fixed Assets Account Group	Not applicable	No	Self-balancing set of accounts to account for the general fixed assets of a governmental unit. The account group is not a fund. It provides double-entry control in memorandum fashion of fixed assets that are not accounted for specifically in a fund (e.g., proprietary fund).

FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
95	General Long Term Debt Account Group	Not applicable	No	Grouping is used to account for the outstanding principal on all long-term debt except that payable from a special assessment, proprietary, or trust fund. At maturity, the funds are transferred to the debt service fund.

DEPARTMENT LISTING

Dept ID	Description	Department Group
111	Legislation & Policy	City Council
112	Boards & Commissions	City Council
121	Legal	City Council
131	City Clerk	City Clerk
132	Administrative Services	Administrative Services
133	General Services	Administrative Services
134	Non-Departmental	Finance
135	Personnel Services	Finance
136	Civic Center Operations & Maintenance	Public Works
141	City Management	City Manager's Office
151	Financial Management	Finance
152	Payroll & Revenue	Finance
161	Public Information	Communications
162	Information Technology	Communications
163	Telecom Regulation	Communications
211	LA Co. Sheriff's Department	Public Safety
212	Local Law Enforcement Grant	Public Safety
213	COPS Grant	Public Safety
221	LA Co. Fire District	Public Safety
222	Public Safety & Emergency Preparation	Public Safety
231	LA Co. Animal Services	Administrative Services
311	Administration & Engineering	Public Works
312	Street Maintenance Services	Public Works
313	Water Quality Enhancement	Public Works
314	Capital Improvement Program	Public Works
315	Natural Resource Protection	Public Works
319	Capital Improvements-Public Works	Public Works
321	General Landscape Maintenance	Public Works
322	LLAD 22 - HOA	Public Works
323	LLAD 24	Public Works
324	LLAD 27	Public Works
325	LLAD 32	Public Works
326	LMD 22 - Ad Valorem / CBA	Public Works
331	Transportation Planning	Public Works
332	Transportation Engineering/Operations	Public Works
333	Transit Services	Public Works
334	Intergovernmental Relations	Public Works
339	Capital Improvements-Transportation	Public Works
411	Community Development Administration	Community Development
412	Planning Projects & Studies	Community Development

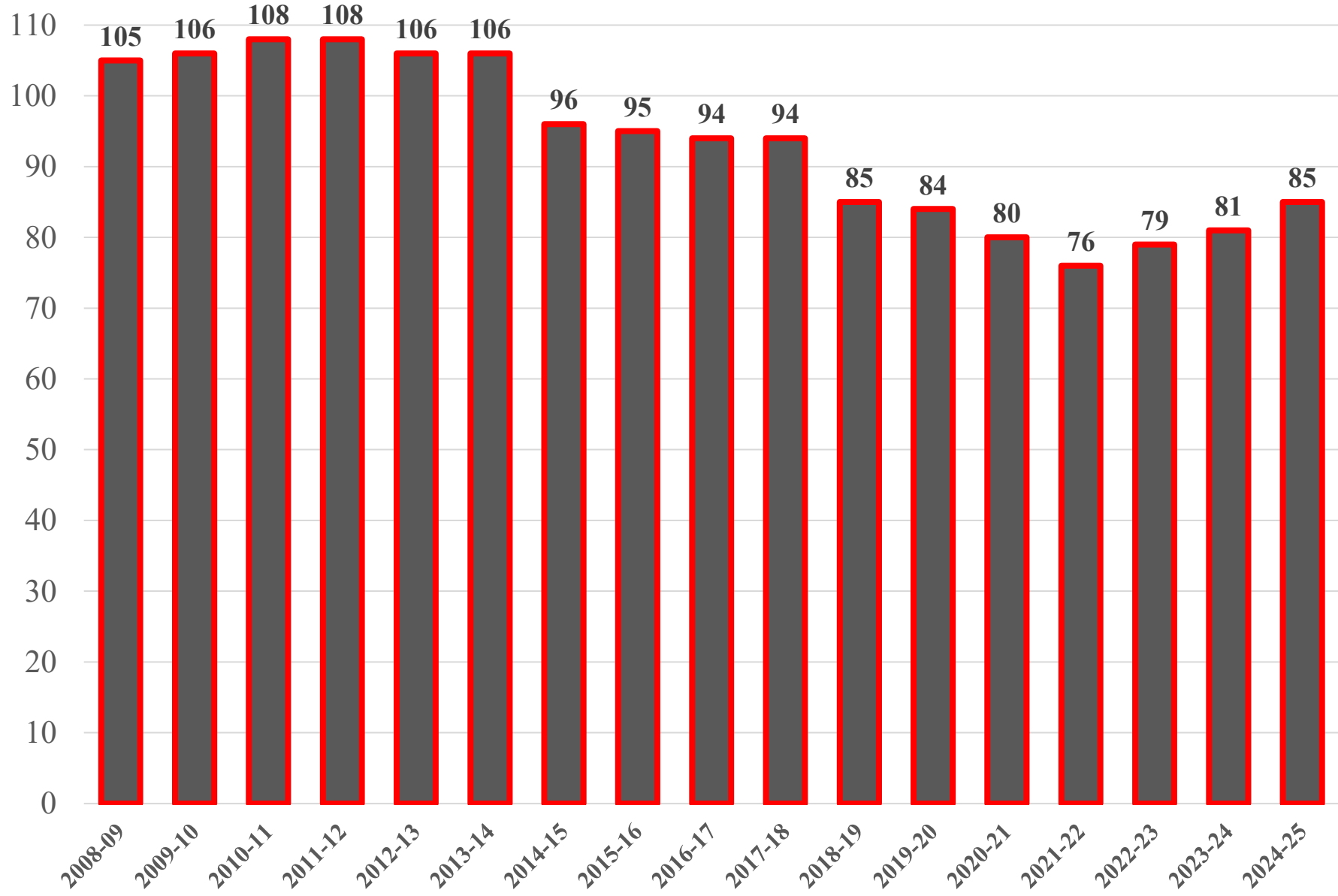
DEPARTMENT LISTING

Dept ID	Description	Department Group
413	Development Review	Community Development
414	Natural Resource Protection	Community Development
415	Building Inspection	Community Development
416	Code Enforcement	Community Development
417	Community Development Block Grant	Community Development
419	Capital Improvements-Planning & Building	Community Development
511	Community Services Management	Community Services
512	Creekside Park	Community Services
513	De Anza Park/Recreation Program	Community Services
514	Parks Maintenance	Community Services
515	School Joint Use	Community Services
516	Special Events	Community Services
517	Klubhouse Preschool	Community Services
518	Senior Center	Community Services
519	Capital Improvements-Parks	Community Services
521	Health & Swim Center	Community Services
522	Top Seed Tennis Academy	Community Services
531	Art Programs	Community Services
532	Calabasas Orchestra	Community Services
533	Library	Library



Full-Time Employee Allocation Cost by Fund

**CITY of CALABASAS
BUDGETED FULL-TIME POSITIONS**



**CITY of CALABASAS
BUDGETED FULL-TIME POSITIONS**

	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20
ADMINISTRATIVE SERVICES					
DEPUTY CITY MANAGER	-	-	-	-	-
Administrative Services Director	1.00	-	-	-	-
Administrative Services Manager	-	1.00	1.00	1.00	1.00
Executive Assistant I	-	-	-	-	-
Facility Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Facility Maintenance Technician II	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	-	-
Senior Human Resources Analyst	-	-	-	-	-
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
CITY CLERK					
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant to the City Clerk			1.00	1.00	1.00
Executive Assistant I	1.00	1.00	2.00	1.00	-
Executive Assistant III	1.00	1.00	-	-	-
Office Assistant	2.00	2.00	1.00	1.00	1.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>4.00</u>	<u>3.00</u>
CITY COUNCIL					
COUNCIL MEMBER	5.00	5.00	5.00	5.00	5.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
CITY MANAGEMENT					
CITY MANAGER	1.00	1.00	1.00	1.00	1.00
ASSISTANT CITY MANAGER	-	-	-	-	-
Executive Assistant I	-	-	-	-	1.00
Executive Assistant II	-	-	-	-	-
Management Analyst	-	-	-	-	1.00
Management Specialist	-	-	-	-	-
Senior Management Analyst	1.00	-	-	-	-
	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>3.00</u>
COMMUNICATIONS					
COMMUNICATIONS DIRECTOR	-	-	-	-	-
Media and Information Services Director	-	-	-	-	1.00
Media, Information and Library Services Director	-	1.00	1.00	1.00	-
Media Operations Director	1.00	-	-	-	-
Executive Assistant I	1.00	1.00	1.00	1.00	1.00
Executive Assistant II	-	-	-	-	-
Information Systems Assistant	2.00	2.00	2.00	2.00	2.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Technology Specialist	-	-	-	-	-
Media Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Information Technology Specialist	-	-	-	-	-
Senior Media Specialist	2.00	2.00	2.00	2.00	2.00
	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
COMMUNITY DEVELOPMENT:					
COMMUNITY DEVELOPMENT DIRECTOR	1.00	1.00	1.00	1.00	1.00
Assistant Planner	-	-	-	-	1.00
Associate Planner	2.00	2.00	2.00	2.00	2.00
Building Inspector	2.00	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00
City Planner	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00	1.00	1.00
Executive Assistant I	1.00	1.00	1.00	1.00	1.00
Executive Assistant II	1.00	1.00	1.00	1.00	1.00
Permit Center Supervisor	1.00	1.00	1.00	1.00	1.00
Permit Technician	-	-	-	-	-
Planner	2.00	2.00	2.00	1.00	-
Senior Building Inspector	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	-	-	-	-	-
Senior Planner	2.00	2.00	2.00	2.00	2.00
	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>15.00</u>	<u>15.00</u>

CITY of CALABASAS
BUDGETED FULL-TIME POSITIONS

	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20
COMMUNITY SERVICES					
COMMUNITY SERVICES DIRECTOR	1.00	1.00	1.00	1.00	1.00
Business Services Coordinator	1.00	-	-	-	-
Deputy Community Services Director	-	1.00	1.00	1.00	1.00
Executive Assistant I	2.00	3.00	3.00	2.00	2.00
Facility Maintenance Technician	-	1.00	1.00	1.00	1.00
Facility Supervisor	1.00	2.00	2.00	2.00	2.00
Maintenance Assistant	1.00	1.00	1.00	1.00	1.00
Preschool Principal	1.00	1.00	1.00	-	-
Preschool Supervisor	1.00	1.00	1.00	1.00	1.00
Preschool Teacher	10.00	10.00	10.00	7.00	5.00
Recreation Coordinator	2.00	2.00	2.00	3.00	3.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Recreation Specialist	3.00	-	-	-	-
Recreation Supervisor	-	1.00	1.00	1.00	1.00
Special Events Coordinator	1.00	-	-	-	-
	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>21.00</u>	<u>19.00</u>
FINANCE					
CHIEF FINANCIAL OFFICER	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	3.00	3.00	3.00	3.00	3.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Executive Assistant I	1.00	1.00	1.00	1.00	1.00
Grant/Contract Administrator	1.00	1.00	1.00	1.00	1.00
Senior Accounting Specialist	1.00	1.00	1.00	1.00	1.00
	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
LIBRARY					
City Librarian	1.00	1.00	1.00	1.00	1.00
Executive Assistant I	1.00	1.00	1.00	1.00	1.00
Executive Assistant II	-	-	-	-	-
Librarian	1.00	1.00	1.00	1.00	1.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
Library Technical Services Coordinator	1.00	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00	1.00
Senior Librarian	-	-	-	-	-
	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
PUBLIC SAFETY					
Emergency Services Manager	-	-	-	-	-
Public Safety Coordinator	1.00	1.00	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
PUBLIC WORKS					
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	-	-
Assistant Transportation Planner	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Deputy Public Works Director	1.00	1.00	1.00	1.00	1.00
Environmental Services Supervisor	1.00	1.00	1.00	1.00	1.00
Executive Assistant I	2.00	2.00	2.00	2.00	-
Executive Assistant II	1.00	1.00	1.00	1.00	1.00
Landscape District Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Inspector	-	-	-	-	1.00
Maintenance Inspector	-	-	-	-	-
Maintenance Technician I	-	-	-	-	-
Maintenance Technician II	-	-	-	-	-
Management Analyst	-	-	-	-	-
Public Works Inspector	1.00	1.00	1.00	-	-
Public Works Maintenance Technician	1.00	1.00	1.00	1.00	2.00
Public Works Superintendent	-	-	-	-	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Senior Public Works Inspector	1.00	1.00	1.00	1.00	1.00
	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>95.00</u>	<u>94.00</u>	<u>94.00</u>	<u>85.00</u>	<u>84.00</u>

CITY of CALABASAS
BUDGETED FULL-TIME POSITIONS

	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25
ADMINISTRATIVE SERVICES					
DEPUTY CITY MANAGER	-	-	-	1.00	1.00
Administrative Services Director	-	-	-	-	-
Administrative Services Manager	1.00	1.00	1.00	-	-
Executive Assistant I	-	-	-	1.00	-
Facility Maintenance Technician	1.00	1.00	1.00	-	-
Facility Maintenance Technician II	1.00	1.00	1.00	-	-
Human Resources Specialist	1.00	1.00	1.00	-	1.00
Management Analyst	-	-	-	-	1.00
Senior Human Resources Analyst	-	-	-	1.00	-
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>3.00</u>	<u>3.00</u>
CITY CLERK					
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant to the City Clerk	1.00	1.00	1.00	1.00	1.00
Executive Assistant I	-	-	-	-	-
Executive Assistant III	-	-	-	-	-
Office Assistant	-	-	-	-	1.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>3.00</u>
CITY COUNCIL					
COUNCIL MEMBER	5.00	5.00	5.00	5.00	5.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
CITY MANAGEMENT					
CITY MANAGER	1.00	1.00	1.00	1.00	1.00
ASSISTANT CITY MANAGER	-	-	-	-	1.00
Executive Assistant I	1.00	-	-	-	-
Executive Assistant II	-	1.00	1.00	1.00	1.00
Management Analyst	1.00	-	-	-	-
Management Specialist	-	-	-	-	1.00
Senior Management Analyst	-	1.00	1.00	-	-
	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>2.00</u>	<u>4.00</u>
COMMUNICATIONS					
COMMUNICATIONS DIRECTOR	1.00	1.00	1.00	1.00	-
Media and Information Services Director	-	-	-	-	-
Media, Information and Library Services Director	-	-	-	-	-
Media Operations Director	-	-	-	-	-
Executive Assistant I	1.00	-	-	-	-
Executive Assistant II	-	1.00	1.00	1.00	1.00
Information Systems Assistant	2.00	-	-	-	-
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Technology Specialist	-	1.00	1.00	1.00	1.00
Media Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Information Technology Specialist	-	1.00	1.00	1.00	1.00
Senior Media Specialist	2.00	2.00	2.00	2.00	2.00
	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>7.00</u>
COMMUNITY DEVELOPMENT:					
COMMUNITY DEVELOPMENT DIRECTOR	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Associate Planner	2.00	2.00	2.00	1.00	1.00
Building Inspector	2.00	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00
City Planner	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Executive Assistant I	-	-	1.00	1.00	1.00
Executive Assistant II	1.00	1.00	1.00	1.00	1.00
Permit Center Supervisor	1.00	1.00	1.00	1.00	1.00
Permit Technician	-	-	1.00	1.00	1.00
Planner	-	-	-	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	-	-	1.00	1.00	1.00
Senior Planner	2.00	2.00	1.00	1.00	1.00
	<u>14.00</u>	<u>14.00</u>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>

CITY of CALABASAS
BUDGETED FULL-TIME POSITIONS

	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25
COMMUNITY SERVICES					
COMMUNITY SERVICES DIRECTOR	1.00	1.00	1.00	1.00	1.00
Business Services Coordinator	-	-	-	-	-
Deputy Community Services Director	1.00	1.00	1.00	1.00	1.00
Executive Assistant I	2.00	1.00	1.00	1.00	1.00
Facility Maintenance Technician	1.00	1.00	1.00	-	-
Facility Supervisor	2.00	2.00	2.00	2.00	2.00
Maintenance Assistant	1.00	1.00	1.00	-	-
Preschool Principal	-	-	-	-	-
Preschool Supervisor	1.00	-	-	-	-
Preschool Teacher	4.00	-	-	-	-
Recreation Coordinator	3.00	4.00	4.00	8.00	8.00
Recreation Manager	-	1.00	1.00	1.00	1.00
Recreation Specialist	-	-	-	-	-
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Special Events Coordinator	-	-	-	-	-
	<u>17.00</u>	<u>13.00</u>	<u>13.00</u>	<u>15.00</u>	<u>15.00</u>
FINANCE					
CHIEF FINANCIAL OFFICER	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	3.00	3.00	3.00	3.00	3.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Executive Assistant I	1.00	1.00	1.00	-	-
Grant/Contract Administrator	1.00	1.00	1.00	1.00	1.00
Senior Accounting Specialist	1.00	1.00	1.00	1.00	1.00
	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>7.00</u>	<u>7.00</u>
LIBRARY					
City Librarian	1.00	1.00	1.00	1.00	1.00
Executive Assistant I	1.00	-	-	-	-
Executive Assistant II	-	1.00	1.00	1.00	1.00
Librarian	-	1.00	1.00	1.00	1.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
Library Technical Services Coordinator	1.00	1.00	1.00	1.00	1.00
Library Technician	1.00	-	-	-	1.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00
	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>7.00</u>
PUBLIC SAFETY					
Emergency Services Manager	-	-	1.00	1.00	1.00
Public Safety Coordinator	1.00	1.00	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
PUBLIC WORKS					
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	-	1.00	1.00	2.00	1.00
Assistant Transportation Planner	1.00	-	-	-	-
Associate Civil Engineer	1.00	2.00	2.00	-	-
Deputy Public Works Director	1.00	1.00	1.00	1.00	1.00
Environmental Services Supervisor	1.00	1.00	1.00	1.00	-
Executive Assistant I	-	-	-	-	-
Executive Assistant II	1.00	1.00	1.00	1.00	2.00
Landscape District Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Inspector	1.00	1.00	1.00	1.00	1.00
Maintenance Inspector	-	-	-	1.00	1.00
Maintenance Technician I	-	-	-	3.00	3.00
Maintenance Technician II	-	-	-	2.00	2.00
Management Analyst	-	-	-	-	1.00
Public Works Inspector	-	-	-	-	-
Public Works Maintenance Technician	2.00	2.00	2.00	-	-
Public Works Superintendent	-	-	-	1.00	1.00
Senior Civil Engineer	1.00	-	-	-	1.00
Senior Public Works Inspector	1.00	1.00	1.00	-	-
	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>15.00</u>	<u>16.00</u>
	<u>80.00</u>	<u>76.00</u>	<u>79.00</u>	<u>81.00</u>	<u>85.00</u>

CITY of CALABASAS
FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND
 FY 2024 - 25

		General Fund	AB 939	Gas Tax HUTA	Prop A	LMD 22 Ad Valorem	LMD 22	LMD 24	Prop C	LMD 27	Library	LMD 32	Measure R	Measure M	Tennis & Swim	AHCCC	RMRA SB1	TOTAL
NAME		10	14	15	20	21	22	24	25	27	28	32	34	47	50	55	63	
Administrative Services																		
	McConville, Michael	Deputy City Manager	100 %															100 %
	Nelli, Natalia	Human Resources Specialist	100 %															100 %
	Caroline Lewis	Management Analyst	100 %															100 %
City Clerk																		
	VACANT	City Clerk	100 %															100 %
	Mendoza, Analuz	Assistant to the City Clerk	100 %															100 %
	Ramirez, Genevieve	Office Assistant	100 %															100 %
City Council																		
	Albrecht, Edward	Council Member	100 %															100 %
	Bozajian, James	Council Member	100 %															100 %
	Kraut, Peter	Council Member	100 %															100 %
	Shapiro, David	Mayor	100 %															100 %
	Weintraub, Alicia	Mayor Pro Tem	100 %															100 %
City Management																		
	Krdilyan, Annie	Management Analyst	100 %															100 %
	Meik, Kindon	City Manager	100 %															100 %
	Trujillo, Scott	Assistant City Manager	100 %															100 %
	VACANT	Executive Assistant II	100 %															100 %
Communications																		
	Gorgin, Karlo	Senior Media Specialist	100 %															100 %
	Mier, Jason	Senior Media Specialist	100 %															100 %
	Pasiliao, Ryan	Senior Information Technology Specialist	100 %															100 %
	Petros, Arvin	Media Supervisor	100 %															100 %
	Amorest, Lyle	Information Technology Specialist	40 %								60 %							100 %
	Yin, Tong	Information Systems Manager	100 %															100 %
	Zimmerman, Guadalupe Yadira	Executive Assistant II	100 %															100 %

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2024 - 25

		General Fund	AB 939	Gas Tax HUTA	Prop A	LMD 22 Ad Valorem	LMD 22	LMD 24	Prop C	LMD 27	Library	LMD 32	Measure R	Measure M	Tennis & Swim	AHCCC	RMRA SB1	TOTAL
NAME		10	14	15	20	21	22	24	25	27	28	32	34	47	50	55	63	
Community Development																		
	Bartlett, Thomas	City Planner	100 %															100 %
	Cohen, Sparky	Building Official	100 %															100 %
	Endreola, Gabriel	Building Inspector	100 %															100 %
	Hayes, Joel	Associate Planner	100 %															100 %
	Flores, Ruben	Senior Building Inspector	100 %															100 %
	Johal, Savina	Assistant Planner	100 %															100 %
	Klein, Michael	Community Development Director	100 %															100 %
	Michitsch, Glenn	Senior Planner	100 %															100 %
	Parker, Elizabeth	Executive Assistant II	100 %															100 %
	Pesiri, Catherine	Permit Technician	100 %															100 %
	Rackerby, Jaclyn	Planner	100 %															100 %
	Robison, Mark	Executive Assistant I	100 %															100 %
	Saavedra, Armando	Code Enforcement Officer	100 %															100 %
	Savala, Alexander	Building Inspector	100 %															100 %
	Shinder, Monica	Permit Center Supervisor	100 %															100 %
	VACANT	Senior Code Enforcement Officer	100 %															100 %
Community Services																		
	Campbell, Jeffrey	Deputy Community Services Director													70 %	30 %		100 %
	Cerna, Juana	Recreation Coordinator	100 %															100 %
	Eastman Haber, Amanda	Recreaion Manager	25 %													75 %		100 %
	Filice, Lana	Recreation Coordinator														100 %		100 %
	Green, Erica	Community Services Director	55 %												25 %	20 %		100 %
	Hernandez, Jennifer	Recreation Coordinator	100 %															100 %
	Kishimoto, Raine	Recreation Supervisor													100 %			100 %
	Milbrand, Kathleen	Recreation Coordinator	100 %															100 %
	Post, Kimberly	Facility Supervisor	100 %															100 %

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2024 - 25

NAME	POSITION	General	AB	Gas Tax	Prop A	LMD 22	LMD 22	LMD 24	Prop C	LMD 27	Library	LMD 32	Measure	Measure	Tennis	AHCCC	RMRA	TOTAL
		Fund	939	HUTA		Ad Valorem							R	M	& Swim		SB1	
		10	14	15	20	21	22	24	25	27	28	32	34	47	50	55	63	
	Bambrick, Bridgette	Executive Assistant II	100 %															100 %
	Ferrara, Malea	Facility Supervisor															100 %	100 %
	VACANT	Recreation Manager	70 %												30 %			100 %
	Bui, Hung	Maintenance Technician II														100 %		100 %
	VACANT	Recreation Coordinator														100 %		100 %
	VACANT	Recreation Coordinator														100 %		100 %
Finance																		
	Ahlers, Ron	Chief Financial Officer	100 %															100 %
	Barancik, Luisa	Senior Accounting Specialist	100 %															100 %
	Estrada, Jaafar	Accounting Specialist	100 %															100 %
	Henry, Cedric	Grant/Contract Administrator	100 %															100 %
	VACANT	Accounting Specialist	100 %															100 %
	Perez, Amy	Accounting Specialist	100 %															100 %
	Chen, Allison	Accounting Supervisor	100 %															100 %
Library																		
	Abdali, Shabnam	Executive Assistant II									100 %							100 %
	Ghosh, Suchandra	Library Circulation Supervisor									100 %							100 %
	Lockwood, Barbara	City Librarian									100 %							100 %
	Mierop, Kerrie	Librarian									100 %							100 %
	Steward, Karilyn	Senior Librarian									100 %							100 %
	Williams, Yasmine	Library Technical Services Coordinator									100 %							100 %
	VACANT	Library Technician									100 %							100 %
Public Safety																		
	Larson, Debra	Public Safety Coordinator	100 %															100 %
	Michael Dyer	Emergency Services Manager	100 %															100 %
Public Works																		
	Agee, Johnny Ray	Maintenance Technician II	100 %															100 %

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2024 - 25

NAME	POSITION	General	AB	Gas Tax	Prop A	LMD 22	LMD 22	LMD 24	Prop C	LMD 27	Library	LMD 32	Measure	Measure	Tennis	AHCCC	RMRA	TOTAL
		Fund	939	HUTA		Ad Valorem							R	M	& Swim		SB1	
		10	14	15	20	21	22	24	25	27	28	32	34	47	50	55	63	
Bezdecny, Tra'a	Assistant Engineer				50 %				50 %									100 %
Espindola, Alfredo	Maintenance Technician I					100 %												100 %
Ford, Anna Marie	Executive Assistant II	96 %				2 %							1 %	1 %				100 %
Hernandez, Edgar	Landscape Maintenance Inspector					30 %	50 %	15 %		5 %								100 %
Hernandez, Jose Luis	Public Works Superintendent	81 %		2 %		2 %							5 %	5 %			5 %	100 %
Holden, Tatiana	Deputy Public Works Director	76 %		2 %		2 %							4 %	15 %			1 %	100 %
Melton, Heather	Landscape District Maintenance Manager					30 %	50 %	15 %		5 %								100 %
Rodriguez, Armando	Maintenance Technician II	52 %									48 %							100 %
Rodriguez, Jorge	Maintenance Technician I	52 %									48 %							100 %
Saucedo Barbosa, Francisco	Maintenance Technician I	98 %		1 %													1 %	100 %
Sheikhlar, Soheil	Assistant Engineer	78 %		3 %		6 %								7 %			6 %	100 %
Arrieta, Darren	Senior Civil Engineer	69 %		15 %										1 %			15 %	100 %
VACANT	Environmental Services Supervisor	50 %	50 %															100 %
VACANT	Maintenance Inspector	100 %																100 %
Castle, Curtis	Public Works Director/City Engineer	82 %	2 %	1 %	2 %	5 %	1 %	1 %				1 %	5 %					100 %
TOTAL		6,224 %	52 %	24 %	52 %	177 %	101 %	31 %	50 %	10 %	856 %	1 %	15 %	29 %	225 %	625 %	28 %	8,500 %



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 11, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: KINDON MEIK, CITY MANAGER
MICHAEL MCCONVILLE, DEPUTY CITY MANAGER**

SUBJECT: DISCUSSION ON THE DEVELOPMENT OF A LEGISLATIVE PLATFORM

MEETING DATE: JUNE 19, 2024

SUMMARY RECOMMENDATION:

Provide direction to staff on the development of a Legislative Platform.

BACKGROUND:

On December 15, 2023, the City Council adopted the development of a Legislative Platform on the Future Agenda Items Prioritization listing.

DISCUSSION/ANALYSIS:

The purpose of a Legislative Platform is to establish the City Council's positions on various legislative topics and matters of interest to the City, and to provide a policy framework for City staff to respond to proposed legislation in a timely manner.

Specifically, the statements outlined within a Legislative Platform are intended to assist the Mayor, Councilmembers, and staff, to pro-actively and appropriately address legislation that impacts the City's interests. Examples include correspondence from the Mayor or City Manager to the County, Legislature and/or

Congress, and collaborating, when appropriate, with the League of California Cities.

Similar to a Strategic Plan, a Legislative Platform also provides a mechanism for staff to better coordinate execution of the City Council's policies. By implementing and maintaining an active legislative advocacy program, the City Council and staff are fully apprised of evolving initiatives that may affect the City's key priorities, programs, or operations.

To initiate the development of a Legislative Platform, the City Council is being asked to consider the following:

1. Guiding principles or priorities to be addressed in the Legislative Platform.
2. Desired staff and City Council coordination with the development of a Legislative Platform, including consideration of an assignment to a Subcommittee.
3. The circumstances and procedures for staff taking action on items addressed in the Legislative Platform.

FISCAL IMPACT/SOURCE OF FUNDING:

Depending upon City Council direction, the development of a Legislative Platform can be accomplished by staff, along with input from the City Attorney or other City consultants currently under contract.

REQUESTED ACTION:

Provide direction to staff on the development of a Legislative Platform.

ATTACHMENTS:

- A. 2021 City of Agoura Hills Legislative Platform
- B. 2021 City of Westlake Village Legislative Platform
- C. 2023-24 League of California Cities, Los Angeles County Division, Legislative Platform

City of Agoura Hills
2021 LEGISLATION PLATFORM

Community Development

A. Housing

We Support:

- Legislation that allows local government to make decisions regarding housing density levels.
- Legislation that pursues fair and equitable housing development.
- Efforts to ensure fair allocation of tax credits for the Southern California region.
- Legislation that limits housing density in Very High Fire Hazard Severity Zones

We Oppose:

- Legislation that waives and/or exempts housing developments from compliance with local government regulations.
- Legislation that threatens to override or lessen local control.

B. Economic Development

We Support:

- Legislation that acknowledges local agency efforts to positively impact business growth, revitalize communities, and remove blight through projects that increase locally generated revenue.
- Efforts to develop and promote policies, legislation, and grants that help cities foster greater economic opportunity.
- Efforts to preserve successor agency funding mechanisms and do not impair agencies' ability to meet existing legal and contractual obligations.
- Efforts to retain and expand existing businesses, and attract new businesses to the City.
- Legislation that provides tangible and productive tools and incentives to support job creation and retention.

- Actions that promote California tourism and local businesses which help create revenue streams.

We Oppose:

- Efforts to usurp local zoning authority.
- Legislation that erodes the ability of cities to condition and/or deny projects and/or businesses that negatively impact the community.

Public Health and Safety

A. Public Safety and Crime Prevention

We Support:

- Legislation and the pursuit of grants to fund new technology and equipment; improve and replace existing technology and equipment for public safety personnel that serve the Agoura Hills community.
- Legislation and pursue grants that provide for public safety personnel to operate specialized operations that promote traffic and general public safety. Examples of these types of programs are seat belt safety checks, DUI check points, Sheriff Teen Traffic Offender Program (STTOP).
- Legislation that provides funding for equipment, training, and exercises that enhance local capabilities to mitigate, prepare, respond, and recover from terrorist attacks, natural disasters, and civil unrest.
- Legislation improving the security and safety of school children in and around school zones within the Las Virgenes Unified School District.
- Legislation that promotes accountability, inclusion, and equality with law enforcement.
- Efforts and grants to improve local and regional Homeland Security Measures.
- Legislation and grants that would provide funding for innovative crime fighting strategies such as alley lighting, etc.
- Legislation that provides additional funding to law enforcement to assist in dealing with homelessness.

We Oppose:

- Legislation attempts to restrict or retract local zoning control and governance over medical marijuana dispensaries.

- Legislation that attempts to restrict local control and governance of homelessness issues within a community.

B. Public Health

We Support:

- Legislation and grants that provide for the reduction of youth obesity.
- Legislation and grants that provide funding for education and programs for the reduction of substance abuse among teens and adolescent youth.
- Legislation and grants that provide additional funding for public health programs, including substance abuse programs, services, infrastructure, and bioterrorism response enhancements.
- Legislation and grants that provide additional funding for public health programs for the care and well-being of the Senior Citizen population.
- Legislation that plans for, and protects against, the spread of diseases and pandemic-related risks, and provides financial assistance in responding and preparing for pandemic-related matters.
- Legislation and grants that provide funding for mental wellness, healthy lifestyle, and mental health services for people of all ages, including families.

Economic Stability and Financial Development

A. City Resources

We Support:

- Legislation that strengthens and expands ongoing revenue for the City, including the redistribution of sales tax, property tax, COPS grants, Proposition 172 funds, gas tax (HUTA), transient occupancy tax (TOT), and vehicle in-lieu fees (VLF).
- Efforts to protect and strengthen City revenue sources from diversion by the State or Governor.
- Legislation that would reform or increase transparency and accountability into the legislative appropriations process.

We Oppose:

- Legislation that would reduce the amount of revenues to the General Fund and Successor Agencies from the State to local governments.

- Legislation that would reduce the City autonomy and flexibility in dealing with the financing of public service.
- Legislation that limits authority of local government to negotiate indemnification protection in public contracts.
- Legislation that would prohibit, or limit, local governments' ability to contract out for the provision of services.

B. Tax Base

We Support:

- Legislation that seeks a balance in overall revenue structure between stable and economically sensitive revenues.
- Legislation that would result in more equitable distribution of sales tax to the City.
- Efforts to simplify the collection of sales taxes nationwide.
- Legislation that would result in an equitable method for collecting and distributing sales taxes generated through internet and catalog sales.
- Efforts to exempt cities from paying State sales tax.
- Efforts to assist local businesses and hotels in recovering from COVID-19 pandemic-related losses.

We Oppose:

- Any actions that attempt to dilute the City's tax base.
- Legislation that undermines and pre-empts local authority over local taxes and fees.

C. State Mandates

We Support:

- Legislation that seeks a balance between local government mandated obligations and State funding for implementation.

We Oppose:

- Legislation that would place a mandate on the City without providing the funds necessary to carry out the mandated program. Render mandates invalid if not fully funded.

- Legislation that would require any mandated obligations to continue without funding until the mandate has been eliminated.

D. Business and Workforce Development

We Support:

- Efforts that will enhance the City's ability to create (maintain) a strong, viable, and productive workforce.
- Efforts to allocate revenues to small business incentive programs that will encourage innovation, create new jobs, and train workers.
- Efforts to increase investment in programs that assist in the development of creative and tourism-related industries.

Environment and Energy

A. Air/Water Quality

We Support:

- Legislation that improves air quality in Agoura Hills and surrounding areas.
- Legislation and grants that encourage electrification of municipal fleets.
- Legislation that provides incentives and rewards for cities that promote the use of electric vehicles and installation of EV infrastructure.
- Reasonable environmental regulations aimed at enhancing improved air and water quality as long as they provide for funding mechanisms and are not a financial hardship on the City, while affording the City the flexibility to oppose EPA standards not deemed reasonable.
- Efforts to improve cleanup and improvements of waterways that affect the City of Agoura Hills and regional area.
- Legislation aimed specifically at providing funding for the study, design, and/or construction of Air/Water Quality Improvements.
- Efforts and grants, including partnerships with the private sector that provide assistance to environmental cleanup projects.
- Measures that would reduce the cost of compliance with environmental regulations.
- Efforts to improve clean-up and capital improvements for rivers and waterways that affect the City, including innovative water reclamation and filtration techniques.

B. Storm Water

We Support:

- Legislation and grants that provide for funding mechanisms to assist in compliance with regulatory requirements.
- Legislation aimed specifically at providing funding for the development of studies, design, and/or construction of storm water quality improvements.
- Efforts to provide and/or increase funding for compliance with Total Maximum Daily Loads (TMDLs) and the City's respective NPDES MS4 permit.

We Oppose:

- Legislation that increases NPDES Permit fees and/or tries to remove Maximum Extent Practicable (MEP) language from MS4 permits.

C. Open Space/Recreational Trails

We Support:

- Legislation and grants that encourage the preservation of open space in the areas within and directly adjacent to the City of Agoura Hills.
- Legislation and grants that seek to preserve, expand, or enhance the recreational trails within and directly connected to Agoura Hills.
- Legislation and grants that seek to expand or enhance local educational efforts on trails and natural environments that exist in Agoura Hills and the surrounding areas, including the Santa Monica Mountains.

D. Energy

We Support:

- Legislation that promotes reliable affordable energy for businesses and residents.
- Legislation that creates and funds new alternative energy sources that utilize environmentally friendly energy applications, without placing an undue burden on the City of Agoura Hills.
- Funding and other incentives for local government and private industry projects and planning strategies to promote sustainability in infrastructure and operations, greater energy efficiency, and lower energy usage.

- Legislation and grants that encourage the installation of solar and micro-grid infrastructure.
- Efforts to promote 100% electrification of existing and/or new development.
- Legislation that requires, and grants that assist, electricity operators to improve the energy grid in order to minimize and/or prevent the need for Public Safety Power Shutoffs.
- Legislation that requires utilities to coordinate operations more closely with local agencies.

E. Solid Waste/Recycling

We Support:

- Legislation that provides cities with financial assistance for programs designed to provide for the safe disposal of solid, hazardous, and special waste.
- Legislation that streamlines AB 939/AB 341, and SB 1383 tracking and reporting requirements.
- Legislation that promotes source reduction measures without creating an unfunded mandate.

We Oppose:

- Legislation that would restrict or limit local government's ability to franchise refuse and recycling collection services, to direct municipal solid waste flow (flow control), or to contractually require haulers to guarantee achievement of AB 939/AB 341, and SB 1383 goals.

F. Global Warming/Climate Change

We Support:

- Legislation that provides cities with financial assistance and/or grants for implementation of programs and policies that align with an approved Climate Action and Adaptation Plan (CAAP).
- Efforts from other surrounding/partnering agencies that share in achieving the same goals and objectives of the City as outlined in an approved CAAP.
- Collaboration with other agencies on ways to prepare for the expected effects and impacts of climate change such as increased frequency of wildfires, increase number of extreme heat days, higher propensity for flooding, and increased drought conditions.

We Oppose:

- Legislation that reduces, prevents, or limits local control in addressing climate change with methods most appropriate for the community.

Neighborhood Development

A. Community Art

We Support:

- Legislation that assists the City in obtaining funding for community cultural arts programming.
- Legislation and grants that support community arts education for people of all ages, including collaborative engagement with the local school district.

B. Parks and Recreation

We Support:

- Legislation and grants to fund parks, recreation, capital improvements, and programs to increase the quality of life for the Agoura Hills community.
- Legislation that would allow grant funding that could be used for maintenance and operations of Parks and Recreation.
- Legislation that limits the City's liability at Parks and Recreation facilities to instances when the City has acted negligently.
- Legislation and grants that promote health and wellness to people of all ages, and strengthen families through recreational opportunities.

C. Americans with Disabilities

We Support:

- Legislation and grants that provide financial relief for cities in making facilities and other public places accessible as mandated by the ADA.

D. Libraries

We Support:

- Legislation, which enhances funding for public library programs and facilities.

E. Community Development Block Grant (CDBG) Program

We Support:

- Efforts to maintain and maximize the City's share of CDBG funding and retain the CDBG program as a separate and distinct federal program.

Public Works and Transportation

A. Public Works

We Support:

- Legislation to ensure the City maintains control of public right-of-way and allows the City to collect fair compensation for its use.
- Efforts to maintain and increase funding for streets and road maintenance and transportation infrastructure programs.
- Legislation that preserves the right of local government to set fee structures.
- Efforts to increase funding for transportation programs and projects within the City, including operations and maintenance of existing infrastructure.
- Continued advocacy for the State to repay all previous loans from any transportation sources to cities and guarantee long-term preservation of these funds through ongoing annual appropriations, which are sorely needed by cities for local roads.
- Legislation that provides funding for the hardening, protection, installation, and reconstruction of public infrastructure assets prior to, during, and after emergencies.

We Oppose:

- Legislation that would compromise local control in regard to refuse collection, recycling, and hazardous materials handling.
- Legislation that redirects local transportation funds away from municipal agencies and counties.
- Legislation that limits and/or decreases the existing amount of retention proceeds withheld from any payment by a public entity to the contractor on a public project.

Human Resources/Risk Management

A. Worker's Compensation

We Support:

- Efforts to reform worker's compensation statutes to simplify the system and reduce costs to employers.

B. Pension/Labor Relations/Health Benefits

We Support:

- Approaches to recapture PERS funds including, but not limited to, making Pension Obligation Bond payments.

We Oppose:

- Legislation that would mandate additional benefits.
- Legislation that precludes the City's right to negotiate for additional pension benefits.
- Legislation that seeks to hold the City liable for any calculation errors regarding PERS benefits.

C. City's Liability

We Support:

- Legislation and policies that shield cities from being treated as "deep pockets".
- Legislation that limits liability to instances when cities have acted negligently.
- Legislation limiting the instances when cities have to pay damages without having acted negligently.

We Oppose:

- Legislation that shifts financial liabilities from contractors and/or consultants to the City.

Senior Services

A. Senior Citizens

We Support:

- Legislation that provides funding for enhanced senior services, such as senior housing, recreational programs and transportation, to address the diverse needs of Agoura Hills' senior community.

- Legislation that would allow funding for educational, recreational, and physical fitness related programs for seniors.
- Legislation and grants that provide funding for mental wellness, healthy lifestyle, and mental health services for seniors and caregivers.

Youth and Education

A. Youth

We Support:

- Legislation and grants that enhance the services provided to children, parents, and families, including early education programs.
- Legislation and grants that promote the efforts of the City's youth diversion and intervention programs.
- Legislation that seeks to provide assistance to enhance services to children, parents, and families who are experiencing homelessness.
- Legislation and grants that increase the level of safety and survival of youth, and support programs which reduce child abuse, accidental injury deaths, homicides of youth, gang involvement, misdemeanor and felony arrests and incidents of violence among youth.
- Legislation that promotes the health, fitness, and overall mental wellness of youth in the Agoura Hills community.
- Legislation and grants that increase the presence of youth participation in all levels of government decision making, such as local youth council and board participation, voting and civic engagement.
- Legislation and grants that promote safe and effective social equity programs, afterschool and out-of-school programming for youth and teens in the Agoura Hills area.

B. Education

We Support:

- Collaboration with the Las Virgenes Unified School District to secure funding that assists in enhancement and further development of K-12 education.

Additional Issues

A. Telecommunications

We Support:

- Legislation that maximizes the benefit received through internet commerce, and to ensure local taxation authority of products purchased through the internet.
- Legislation that closes loopholes that allow companies currently doing business in California to create dot-com subsidiaries to avoid collection of sales taxes on internet commerce.
- Legislation that assists in the installation of broadband infrastructure, and accessibility of high-speed internet.
- Legislation that assists with the implementation of "Smart City" technology and infrastructure.

We Oppose:

- Legislation that negatively impacts the City's authority to manage and control public right-of-way and receive compensation for its use.
- Legislation that pre-empts local authority to develop and broadcast public, educational and governmental access channels, community programming, and related services.

B. Municipal Elections

We Support:

- Efforts that enable cities to maximize their ability to efficiently and effectively administer local elections.

C. Support of Local Representatives on Issues Not Directly Affecting Agoura Hills

We Support:

- Reasonable legislation that is authored by one of the Legislative representatives for Agoura Hills when specific legislation does not have a direct effect on the City.

D. Unfunded Mandates

We Support:

- Legislation that protects and/or expands the City authority and rights over its affairs.

We Oppose:

- Legislation that places a mandate on the City without providing the funds necessary to implement a program, or complete a project.

City of Westlake Village
Legislative Platform
(Adopted February 10, 2021)

Local Control

We Support:

- Legislation which preserves the decision-making authority of locally elected officials.
- Legislation that protects a local City Council's ability to create its own land use and zoning laws which respond to a City's local, unique, and individually defined circumstances and needs.
- Legislation, regulatory proposals, or administrative actions which acknowledge the unique differences across cities and counties and treat cities with equity across county lines.

We Oppose:

- 'One size fit all' mandates that do not recognize the unique differences of each city across the state and even within Los Angeles County.
- Legislation, regulatory proposals, or administrative actions that are not based on science or well measured data.
- Legislation which aims to supersede a jurisdiction's control of its own land use, zoning, or housing production standards.

Public Safety

We Support:

- Strategies, legislation, and funding that promotes mitigation, preparedness, resiliency, and recovery efforts for cities with populations of less than 10,000.
- The availability of grants and pilot project/demonstration project funding for public safety and emergency management priorities.
- Evidence-based studies that seek to improve law enforcement tactics and non-lethal force options that ensure both the safety of the public and peace officers.
- Meaningful police reform that enables public safety agencies to better support and work with the communities they serve with an eye to rising public safety costs.
- Transparency and data sharing between the Los Angeles County Sheriff's Department and the Cities it serves to improve service delivery and smart policing.
- Emergency response tactics for large scale disasters that account for the unique characteristics of the different cities or jurisdictions such a disaster may be affecting.

We Oppose:

- Legislation that restricts emergency preparedness, mitigation, or recovery funding based on income criteria.

Fiscal Responsibility

We Support:

- Legislation that guarantees ongoing revenue sources for local government.
- The preservation and enhancement of the City's ability to generate revenues from all types of sales.
- State and Federal grants to accompany mandated local action.

We Oppose:

- Legislation that would preempt the City's authority over local taxes and fees.
- Unfunded State and Federal mandates.
- Federal, State, or County actions which diminish a City's revenue streams.

Contract City Authority

We Support:

- Legislation which protects the contract service model of government.
- Collaborative partnerships between contract service recipients and providers.

We Oppose:

- Legislation that would prohibit or limit local governments' ability to contract out for the provision of services.

Environment & Sustainability

We Support:

- Legislation and funding for the adoption of electric vehicles and supporting infrastructure.
- Legislation which protects and preserves the open spaces and parkland surrounding the City.
- Legislation, programs, grants, etc. that promote a local jurisdiction's ability to combat/address climate change.

Technology

We Support:

- Legislative initiatives and funding to promote the use of data and technology to create efficiencies, promote economic development, enhance public safety, improve transportation and mobility, improve sustainability, enhance municipal quality of life factors and help solve other civic challenges.
- Legislation which expands access to broadband internet and improves regional connectivity.
- Legislation, initiatives, and funding which allow cities to invest in technology to improve service delivery.
- Legislation and research to equip cities for the future through 'Smart City' initiatives.

Guidelines and Principles for Legislative Platform Use

- The legislative calendar will be used as a tool for strategic engagement in the legislative process.
- Strategic engagement in the legislative process requires dedicated time and resources to be educated on the proposed legislation, its origins, author, intent, impact to Westlake Village among other factors prior to taking a formal position.
- Recognizing the time and resources needed to effectively and strategically engage in the legislative process, focus should be on a limited number of bills such as 1 to 3 annually.
- The role of City Council members in legislative advocacy should be to represent the City Council positions when known.
- The Mayor and COG representative have the authority to work with the City Manager to send letters of support and oppose on legislative matters that clearly align with the policy categories of the adopted Legislative Platform:
 - Example – negative or positive financial impact to Westlake Village
- Taking formal positions on legislative matters whereby the Legislative Platform does not provide sufficient guidance will require further review and discussion with the Administrative Committee and City Council.

Legislative Calendar

With an eye towards planning the City's newly expanded work in the legislative advocacy field in a meaningful and strategic way, Staff have prepared a draft calendar which was reviewed by the Administrative Committee. The preliminary framework of the calendar is provided below; however, it should be noted that the idea of remaining flexible with the calendar is an essential part of being able to quickly respond to policy shifts or urgent issues which may arise throughout a legislative session.

- *November to March* – Learn about bills through communications with legislators, staffers, and policy experts.
- *April* – Study Session or City Council item to review legislation for formal consideration.
- *May to August* – Continue monitoring bills and prepare formal positions. Engage with legislators to make positions known.
- *September to October* – Study Session or City Council item for direct discussion with a local legislator. Learn about current bills, upcoming items, etc.

Current Available Resources

Through the City's existing partnerships and memberships, the City has access to a breadth of legislative resources. These resources are provided by organizations such as the League of California Cities, California Contract Cities Association, Southern California Association of Governments, Las Virgenes-Malibu Council of Governments, and the American Planning Association to name a few. While these organizations operate robust legislative research and advocacy programs, their scope can be quite wide leaving additional work for the City should we want to utilize their work. Through these organizations, the City is more often than not, required to 'pull' information that is unique or of specific interest to the City, rather than have it proactively 'pushed' to us.

Additionally, since January 2022, the City has contracted with Renne Public Law Group for the legislative tracking of bills specific to local control as it pertains to land use and housing, public safety, and the

environment and sustainability. The scope of work does not include direct state legislative and administrative advocacy services which would have required the City to register with the California Secretary of State as a lobbyist employer. The consultant also provides bi-weekly meetings to brief City staff on legislative happenings in the state as well as semi-annual presentations to the City Council on such matters.



Los Angeles County Division 202-24 Legislative Platform

Purpose Statement

The Los Angeles County Division (Division) recognizes the need for an active and timely county, state, and federal advocacy program to protect the interest of cities throughout Los Angeles County. As a sub-unit of the League of California Cities (Cal Cities), the Division relies on Cal Cities' [Summary of Existing Policy and Guiding Principles](#) as the primary tool for a focused advocacy strategy for the Division's Board of Directors and staff.

The Division's Legislative Platform is intended to help direct staff, in consultation with the Division President and Vice President, to act on a time-sensitive issue when the Division's Executive board is unable to meet. The Legislative Platform is not exhaustive of all issue areas of relevance to the Division and is not intended to supplant the deliberative role and actions of the Division's Legislative Committee.

1. Local Decision Making/Local Control

- Support legislation that preserves and enhances local decision making and local control.
- Oppose preemption of local authority whether by county, state, or federal legislation or by ballot measure.

2. Municipal Finance

- Support legislation that protects local government revenues from being withheld, diverted, or otherwise used to fund state government responsibilities.
- Oppose state mandates that do not guarantee adequate state funding for or local reimbursement of the costs related to such mandates.
- Oppose attempts to preempt or reduce voter-approved local revenue measures.
- Oppose legislation that withholds or diminishes reasonable compensation for the use of local public rights of way.

3. Housing

- Support funding and additional resources that increase the supply of affordable housing.
- Support and protect local decision-making over land use and zoning.

4. Public Safety

- Support funding and legislation to address existing public safety challenges, including those relating to the impacts of criminal justice reform efforts.

5. Regional Governance

- Support measures to achieve fair and proportionate local government representation on countywide and regional boards.

6. Contracting

- Oppose attempts to limit or preempt the ability of cities to contract for municipal services.



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 10, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: SCOTT TRUJILLO, ASSISTANT CITY MANAGER
MICHAEL KLEIN, COMMUNITY DEVELOPMENT DIRECTOR**

**SUBJECT: DISCUSSION OF UPDATES TO SECTION 17.30 (SIGNS) OF THE
CALABASAS MUNICIPAL CODE TO PERMIT DIGITAL KIOSKS WITH
SECURITY CAMERAS IN SHOPPING CENTERS**

**MEETING
DATE: JUNE 19, 2024**

SUMMARY RECOMMENDATION:

Provide direction to staff on potential updates to Section 17.30 (Signs) of the Calabasas Municipal Code (CMC) to permit digital kiosks with security cameras in shopping centers.

BACKGROUND:

On April 24, 2024, Mayor Weintraub and Councilmember Shapiro requested that a discussion to allow for digital kiosks with integrated security cameras at shopping centers be added to the future agenda list.

DISCUSSION/ANALYSIS:

Section 17.30 of the CMC regulates signage within the City of Calabasas, including prohibited signs such as any form of digital or animated signage. The following updates to Section 17.30 of the CMC should be considered in order to accomplish the request to permit digital kiosks with security cameras:

1. Consider exceptions to the prohibition of “digital” signs to narrowly allow for digital kiosks with security cameras in shopping centers with more than a specified amount of floor area.
2. Consider establishing standards for digital kiosks, such as height and location requirements. Furthermore, the standard could require the associated security camera to include a direct feed to the Sherriff Department.
3. Consider allowing other forms of digital signage, such as digital menu boards for existing drive thrus and price signs for gas stations.

The suggested amendments listed above would require Planning Commission review and recommendation to the City Council for adoption of an ordinance to modify relevant sections of Title 17 (Development Code) of the CMC. After Planning Commission review and recommendation, the City council has final decision-making authority to approve or deny a proposed ordinance.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no cost to the City to discuss this item. Preparation of an ordinance can be accomplished by staff with input from the City Attorney, no additional funds are needed to move forward with an update.

REQUESTED ACTION:

Provide direction to staff on potential updates to the sign ordinance regarding digital kiosks.

ATTACHMENTS:

None

Future Agenda/Information Items

No.	26-Jun-24	Agenda Section	Department
1	LMD/LLAD levy of assessments election results	Continued Public Hearing	PW
2	Consider sales tax initiative	New Business	CM
3	Budget	Continued Public Hearing	FIN
4	Woolsey Fire Overlay Ordinance TBD*	New Business	CD
5	Award agreement for traffic signal maintenance and related services	Consent	PW
6	Fire Dept update	Presentation	CM
7	Master Agreement w/ LASD	Consent	CM
8	Freedom Park ADA Ramp Construction Contract Award	Consent	CS
7/10/2024 - CANCELED			

7/24/2024 - CANCELED			
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No.	14-Aug-24	Agenda Section	Department
1	West Village	Public Hearing	CD

Staff Driven Agenda Items

No.	Future Meetings	Agenda Section	Department
1	Strategic Priorities/2024 Work Plan Discussion	New Business	CM
2	Microtransit Program	Continued Business	PW
3	League of CA Cities Voting Delegate	Consent	CC
4	Conflict of Interest Code update	Consent	CC
5	Broadband project update	Continued Business	COMMS
6	Adoption of election certification Resolution	New Business	CC
7	CR Zoning Update	New Business	CD
8	Craftsman Corner Annexation Resolution	New Business	CD

City Council Future Agenda Items Prioritization

No.	Group A	Legislative Body/Task Force	Agenda Section	Department	Council Review
1	Earthquake Insurance	Public Safety Commission	New Business	Public Safety	2/28/24
2	Public Safety evacuation routes and HOA gates review/analysis/coordination	Public Safety Commission	New Business	Public Safety	2/14/24
3	Ordinance adding Chapter 5.22 – Provision of Security by Commercial Retailers to the Calabasas Municipal Code	Public Safety Task Force/City Council	New Business	Public Safety	
4	Discussion about having a full-time security guard stationed at the Calabasas Civic Center	City Council	New Business	Public Safety	3/13/24
5	Discussion regarding a lobbyist/grant writer	City Council	New Business	CM	
6	Calendar of special events (teen activities/ Ciclovía)	City Council/PRE/MYC/City Council	New Business	CS	3/27/24; 5/8/24
7	Solar panel and battery backup assessment at City facilities	Budget Task Force	New Business	CM	
8	Tennis & Swim Center operations update	City Council	New Business	CS	5/8/24
No.	Group B	Legislative Body/Taskforce	Agenda Section	Department	
1	Report on options on of increasing enforcement of the CMC, including City to prosecute violations of the law to include use of the City Prosecutor	City Attorney	New Business	CA	
2	Discussion regarding gun violence prevention	Public Safety Task Force	New Business	Public Safety	
3	City Legislative Platform	City Council	New Business	CM	

Future Agenda/Information Items

4	Environmental Commission recommendation recognition program for sustainable properties and Green Business Program	Environmental Commission (in progress)	Cont'd Business	PW	
5	Business license/registry discussion	City Council for initial discussion	New Business	Comm. Dev.	
6	Council discussion of a potential transaction and use (sales) tax	City Council	New Business	CM	3/27/24
7	Council position on California Business Roundtable Initiative on November 2024 ballot	City Attorney (Supreme Court decision expected by February)	New Business	CA	4/24/24
No.	Group C	Legislative Body/Taskforce	Agenda Section	Department	Council Review
1	Discussion or presentation on ways to deter catalytic converter thefts; review state laws. Encourage catalytic converter edging	Public Safety Task Force	New Business	Public Safety	
2	Development Code update regarding green LEED standards	Environmental Commission/Planning Commission	New Business	PW	
3	Roundabout at the intersection of Las Virgenes Road and Thousand Oaks Blvd.	Special, when it comes back	Cont'd Business	PW	
4	Formation of a water taskforce on equitable access to water	Work with LVMWD and Mayor pro Tem Kraut			
5	Green Procurement Policy recommendation from Planning/Environmental Commissions	Pause for Environmental Manager	Cont'd Business	PW	
No.	Group D	Date Requested	Agenda Section	Requested by	Council Review
1	Woolsey Fire Overlay Ordinance to PC	1/10/24	New Business	Bozajian/Weintraub	
2	MYC Resolution clarifying City Council liaison	1/24/24	New Business	Weintraub/Shapiro	
3	Address Highway 101 traffic with Caltrans and invite representative to attend a Council meeting	4/10/24	New Business	Kraut/Weintraub/Shapiro	
4	Old town zoning changes	4/10/24	New Business	Weintraub	
5	Digital Kiosk w/ security cameras	4/24/24	New Business	Weintraub	
8	Discussion regarding lawn mowers and how Cities are enforcing		Future Agenda Item	Weintraub	

No.	2023 Strategic Priorities' Status	
1	Identify potential real property acquisitions for the purposes of future parkland or open space designation.	In progress
2	Develop a Water Resilience Plan outlining strategies to increase the City's drought preparedness, local water self-reliance, and planting of native vegetation (including milkweed for Monarch Butterfly habitats)	Complete
3	Create an economic development plan to attract businesses, fill vacant properties, and promote advantages of conducting business in Calabasas.	In progress
4	Conduct a feasibility study regarding the stationing of cell towers on publicly owned sites to expand coverage areas.	In progress

Future Agenda/Information Items

5	Review Los Angeles Sheriff Departments services and consider opportunities to realign funding and services, with specific focus on open space break-ins, HOA/neighborhood watch coordination, and remediation of street racing.	Complete
6	Develop a City Readiness & Education Initiative for Earthquake and Fire emergencies. Support home hardening programs, fire safe councils, and emergency equipment procurement.	In progress
7	Reopen the Calabasas Community Center.	Complete
8	Conduct feasibility study of adding basketball courts, soccer fields, or skate parks to improve recreation programs and opportunities for teenagers.	Complete
9	Upgrade playground equipment, trails, and pathways at City parks.	In progress
10	Complete a full and permanent build out of Wild Walnut Park to include a dog and children's park.	In progress
11	Complete annexation of Craftsman's Corner. Develop a plan to annex other properties within the City's sphere of influence.	In progress
12	Provide options that allow for the relief of traffic congestion within the City.	In progress

2024 Meeting Dates	
14-Aug	05-Nov General Municipal Election
28-Aug	13-Nov
11-Sep	27-Nov - Canceled
25-Sep	04-Dec - Special
9-Oct	11-Dec - Council Reorg/Election Cert
23-Oct	25-Dec - Canceled