



CITY *of* CALABASAS

**MINUTES OF THE
COMMUNICATIONS AND TECHNOLOGY COMMISSION MEETING
OF THE CITY OF CALABASAS, CALIFORNIA
TUESDAY, MAY 21, 2024**

OPENING MATTERS

Vice Chair Goldwater called the meeting to order at 6:00 p.m.

CALL TO ORDER/ROLL CALL

Commissioners Present: Vice Chair David Goldwater
Commissioner Candice Weber
Commissioner Michael Brockman
Commissioner Kartik Nettar

Staff Present: Michael Russo, Communications Director
Arvin Petros, Media Operations Supervisor

Absent: Chair Carey Melcher
Student Commissioner Dylan Rothman

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Weber

APPROVAL OF AGENDA

Commissioner Weber moved, seconded by Commissioner Brockman to approve the agenda with corrections to subcommittees.

Vote: Motion carried 4-0

Yes: Vice Chair Goldwater, Commissioner Weber, Commissioner Brockman and
Commissioner Nettar

Absent: Chair Melcher

APPROVAL OF MINUTES

Commissioner Brockman moved, seconded by Commissioner Weber to approve the minutes of the March 19, 2024 meeting.

Vote: Motion carried 4-0

Yes: Chair Melcher, Vice Chair Goldwater, Commissioner Weber, Commissioner Brockman and Commissioner Nettar

Absent: Chair Melcher

ANNOUNCEMENTS & INTRODUCTIONS

No one expressed a desire to speak.

ORAL COMMUNICATION – PUBLIC COMMENT

No one expressed a desire to speak.

SPECIAL ITEM

1. Assignment of New Commissioner to Communications & Technology Commission Subcommittees

Commissioner Brockman moved, seconded by Commissioner Weber to assign Commissioner Nettar to the Programming Subcommittee.

Vote: Motion carried 4-0

Yes: Chair Melcher, Vice Chair Goldwater, Commissioner Weber, Commissioner Brockman and Commissioner Nettar

Absent: Chair Melcher

2. COG's Fiber Backbone Project Update by Terry Dipple

Mr. Dipple presented the update.

MONTHLY REPORTS

3. Franchise Fees Report

Director Russo reported that all 2023 franchise fees are current and paid.

4. Cable Complaints Review

Director Russo reported there are no complaints at this time.

5. Cable Company Report

Director Russo reported there is nothing new at this time.

SUB-COMMITTEE REPORTS

6. Wireless Subcommittee (Mobile Phone/ Wireless Technologies) – Brockman/Melcher

There was nothing new to report at this time.

7. Programming Subcommittee (CTV Programming/Video Services) -Weber/ Rothman

There was nothing new to report at this time.

8. Broadband Subcommittee (Broadband/Internet/Fiber Technologies) - Melcher/Goldwater

There was nothing new to report at this time.

9. Community Engagement Subcommittee (Community Updates/Emergency Response) – Brockman/Goldwater

There was nothing new to report at this time.

DIRECTOR’S REPORT

Director Russo reported the City Smart Phone App, Granicus and YouTube Usage by the Public, which were included in the Commissioner packets.

STAFF UPDATE

Media Operations Supervisor Petros also provided an update on the renovation of the master control room which is completed and provided the CTV Programming Report.

STUDENT COMMISSIONER REPORT

There was nothing to report.

FUTURE AGENDA ITEMS

The Commissioners would like an update on the Wireless Facility Report and requested to invite representatives from T-Mobile, Verizon, and AT&T to a future meeting.

ADJOURN

Commissioner Brockman moved, seconded by Commissioner Weber to adjourn the Communications and Technology Commission meeting at 6:51 p.m. to the meeting on July 16, 2024 at 6:00 p.m.

Vote: Motion carried 4-0

Yes: Chair Goldwater, Commissioner Weber, Commissioner Brockman and Commissioner Nettar

Absent: Chair Melcher