



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY JUNE 6, 2024 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Chair Fassberg called the meeting to order at 6:00 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Mueller, Washburn and Huzaineh.

Absent: None

Staff: Michael Klein, Community Development Director; Vernetra Gavin, Assistant City Attorney; Jaclyn Rackerby, Planner; Joel Hayes, Associate Planner, Rachel Zadikov, Assistant Planner; Tatiana Holden, Deputy Public Works Director.

Mayors Youth Council Liaisons: Madeline Strauss.

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Huzaineh

Approval of Agenda

Commissioner Lia moved to approve the meeting agenda of June 6, 2024; Commissioner Washburn, seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Washburn, and Huzaineh

Noes: None

Absent: None

Abstained: None
Motion Carried: 5/0

Announcements and Introductions:

Commissioner Washburn made announcements on two upcoming events:

- 1) The Leonis Adobe will be offering a summer camp program, Lil' Ranchers, on Tuesdays, from July 9th through August 6th.
- 2) The Calabasas Community Center will be holding a "Be Prepared Safety Fair" on Saturday June 8th from 10am-1pm

Oral Communications Public Comment:

None

Consent Items:

1. Approval of meeting minutes: May 2, 2024:

Commissioner Lia stated he wanted the April 18th minutes, which were discussed at the May 2nd Planning Commission meeting, to explain the reasoning for his vote. During the discussion on May 2nd, reiterated at today's meeting, Commissioner Lia opposed the City's financing of pre-approved ADU plans for the public. He was also concerned that there was no recommended cost for these plans.

Vice Chair Harrison moved to approve the May 2, 2024 minutes and Commissioner Washburn seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Huzaineh, Washburn and Lia

Noes: None

Absent: None

Abstained: Commissioner Mueller

Motion Carried: 5/0

Approval of meeting minutes: May 16, 2024:

Vice Chair Harrison moved to approve the May 16, 2024 minutes and Commissioner Lia seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Huzaineh, Washburn and Lia
Noes: None
Absent: None
Abstained: None
Motion Carried: 5/0

2. Adoption of Resolution 2024-789, approving File No. SPR-2023-011, consistent with Planning Commission direction on May 16, 2024.

Vice Chair Harrison moved to approve Resolution 2024-789, Commissioner Washburn seconded the motion.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Huzaineh, Washburn and Lia
Noes: None
Absent: None
Abstained: None
Motion Carried: 5/0

Action Item(s):

3. Determination of General Plan Consistency for the Fiscal Year 2024-2029 Capital Improvement Program

Community Development Director Klein utilized a power point presentation to review the Capital Improvement program for 2024-2029.

The Commission directed questions to Director Klein.

Following discussion, Commissioner Mueller moved to approve with language stating:

The Commission approves that the 2024-2029 Capital Improvement Program projects, as described this evening, are consistent with the 2030 General Plan goals and policies therein.

Chair Fassberg seconded the motion.

Ayes: Chair Fassberg, Commissioners Washburn and Huzaineh

Noes: Vice Chair Harrison, Commissioner Lia

Absent: None

Abstained: None

Motion Carried: 3/2

Public Hearing Item(s):

4. **File No. SPR-2024-002:** Request for a Site Plan Review for construction of a new 200 square-foot covered porch and 3,576 square-foot addition to the first and second floors of an existing two-story single-family residence located at 25202 Prado del Grandioso (APN: 2069-090-028) within the Residential Single-Family (RS) zoning district.

Assistant Planner Zadikov provided an overview of the project.

At 7:21 PM, Chair Fassberg opened the public hearing.

Mr. George De La Nuez, Architect, made himself available for questions.

There were no questions for Mr. De La Nuez and no other speakers.

At 7:21 PM, Chair Fassberg closed the public hearing.

Vice Chair Harrison moved, seconded by Commissioner Washburn to approve the project and ask staff to move forward with a resolution of approval.

Ayes: Chair Fassberg, Vice Chair Harrison, Commissioners Lia, Washburn and Huzaineh

Noes: None

Absent: None

Abstained: None
Motion Carried: 5/0

5. **File No. SPR-2023-010, OTP-2024-002:** Request for a Site Plan Review and an Oak Tree Permit to construct a new 4,861 square-foot two-story single-family residence with associated improvements including attached garage, decks, retaining walls, swimming pool, hardscape, and landscaping on the vacant lot located at 22534 Calipatria Dr (APN: 2080-010-012) within the Residential Single-Family (RS) zoning district. The project also includes encroachment into the protected zone of two oak trees, removal of one 5" diameter oak tree, and planting of mitigation oak trees.

Commissioner Washburn recused himself because he lives within 500 feet of the project.

Planner Rackerby provided an overview of the project.

The Commission asked questions of Planner Rackerby.

Chair Fassberg opened the public hearing at 7:43 PM

Speakers: Farzin Maly, Project Architect and Nicolas Fisher

Chair Fassberg closed the public hearing at 7:55 PM

Following further discussion, the Commission expressed concerns regarding the proposed project, including the issues below:

- The submitted landscape plan being incomplete
- Compatibility with the surrounding neighborhood in regards to design
- Compatibility with the surrounding neighborhood in regards to scale
- Lighting and compliance with the City's Dark Skies ordinance

Commissioner Mueller moved, seconded by Commissioner Lia to continue the item to the July 18th Planning Commission meeting.

Reports by the Director and Planning Commission:

6. Director's Report: Director Klein announced there would be one public hearing item coming to the Planning Commission on June 20th and one on July 18, 2024. He indicated the regularly scheduled meeting on July 4th is being cancelled due to the holiday.

7. Reports from Members of the Planning Commission: None

Adjournment:

Commissioner Mueller moved to adjourn and Commissioner Lia, seconded the motion.

At 8:13 PM, Chair Fassberg adjourned to the next regularly scheduled meeting of the Planning Commission on June 20, 2024.

These minutes reflect the actions taken by the Planning Commission at its meeting of June 6, 2024. For more information, or to view the meeting in its entirety, please select the website link below:

https://calabasas.granicus.com/MediaPlayer.php?view_id=4&clip_id=7712