



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JUNE 3, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: CURTIS CASTLE, P.E., PUBLIC WORKS DIRECTOR
HEATHER MELTON, LANDSCAPE DISTRICT MAINTENANCE
MANAGER**

**SUBJECT: PUBLIC HEARING REGARDING LANDSCAPE LIGHTING ACT DISTRICT
NOS. 22, 24, 27, & 32 LEVY OF ASSESSMENTS, ADOPTION OF
RESOLUTION 2024-1904, APPROVING A FINAL ENGINEER'S REPORT
IN CONNECTION WITH LANDSCAPE LIGHTING ACT DISTRICT NOS. 22,
24, 27, & 32, AND CONFIRMING DIAGRAMS AND ASSESSMENTS FOR
SUCH DISTRICTS FOR FISCAL YEAR 2024-2025**

MEETING

DATE: JUNE 12, 2024

SUMMARY RECOMMENDATION:

That the City Council hold a public hearing with respect to the increased assessments and levy of assessments in connection with Landscape Lighting Act District Nos. 22, 24, & 27, & 32. Once City Council has considered all oral and written testimony and protests with respect to the proposed assessments for Fiscal Year 2024-25, it can then close the public hearing, setting June 17, 2024 as the date for the tabulation of ballots, City Council will reconvene on June 26, 2024 to declare and certify the results of the tabulation.

Adopt Resolution 2024-1904, approving a Final Engineer's Report in connection with the Landscape Lighting Act District Nos. 22, 24, 27, & 32 and confirming diagrams and assessment for such districts for the Fiscal Year 2024-2025.

BACKGROUND:

The Landscape and Lighting Act of 1972 regulates the annual administration of special assessment districts. The City of Calabasas administers four Landscape Lighting Act Districts, as follows:

Landscape Lighting Act District No. 22 – Calabasas Park Area (LLAD 22)

Landscape Lighting Act District No. 24 – Lost Hills Road &
The Saratogas (LLAD 24)

Landscape Lighting Act District No. 27 – Las Virgenes Road (LLAD 27)

Landscape Lighting Act District No. 32 – Agoura Road/Lost Hills Road
Commercial District (LLAD 32)

On April 24, 2024, the City Council approved resolutions initiating the annual proceedings in connection with these districts and declairing the Council's intention to levy assessments for Fiscal Year 2024-2025.

DISCUSSION/ANALYSIS:

The Preliminary Engineer's Report approved by Council called for a ballot for an assessment increase for the Calabasas Park Estates Homeowners Association Zone and the Las Villas Calabasas Homeowners Association Zone in LLAD 22 (Landscape Lighting Act District 22). Consequently, pursuant to Proposition 218, a mail ballot proceeding was conducted for the Zones in order to seek property owner approval of the proposed increase.

On May 22, 2024, the City Council held a meeting to receive public comment regarding the proposed increase in the assessment of the Calabasas Park Estates Homeowners Association Zone and the Las Villas Calabasas Homeowners Association Zone.

The formal public hearing, with respect to the annual assessments and assessment increase for the Calabasas Park Estates Homeowners Association Zone and Las Villas Calabasas Homeowners Association Zone of LLAD 22, will be held tonight. Property owners had the opportunity to return their ballots to City Hall until 4pm today, June 12, 2024. Following public comment, Council will extend the public hearing to the June 26, 2024 Council meeting so that the ballots may be tallied.

In addition, Council will be asked to adopt Resolution No. 2024-1904, approving the Final Engineer's Report in connection with the Landscape Lighting Act District Nos. 22, 24, 27, & 32 and Confirming Diagrams and Assessments for such districts.

This year the City will implement a 3.475% inflation adjustment to Landscape Maintenance District No. 22 (LMD 22) and all Landscape Lighting Act Districts 22, 24, 27, and 32.

FISCAL IMPACT/SOURCE OF FUNDING:

The Landscape Lighting Act District Program is funded through dedicated special assessment funds.

Funding Sources:

- Division: 322 – LLAD 22
- Division: 323 – LLAD 24
- Division: 324 – LLAD 27
- Division: 325 – LLAD 32

REQUESTED ACTION:

Hold a public hearing with respect to the levy of assessments. Once the hearing is closed, extend the public hearing to June 26, 2024 Council meeting, so that the ballots may be tallied on June 17, 2024. Following the public hearing, staff requests that the City Council adopt Resolution No. 2024-1904, approving a Final Engineer's Report in connection with Landscape Lighting Act District Nos. 22, 24, 27, and 32 and Confirming Diagrams and Assessments for such districts

ATTACHMENTS:

1. Resolution 2024-1904
2. Final Engineer's Report Fiscal Year 2024-25