



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY MAY 2, 2024 AT 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Vice Chair Harrison called the meeting to order at 6:02 PM in the City Council Chambers, 100 Civic Center Way, Calabasas, CA.

Present: Vice Chair Harrison, Commissioners Lia, and Huzaineh.

Absent: Chair Fassberg and Commissioners Washburn and Mueller

Staff: Tom Bartlett, City Planner, and Vernetra Gavin, Assistant City Attorney.

Mayors Youth Council Liaisons: Noah Weintraub and Madeline Strauss

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Lia.

Approval of Agenda

Commissioner Lia moved to approve the meeting agenda of May 2, 2024; Commissioner Huzaineh, seconded the motion.

Ayes: Vice Chair Harrison, Commissioners Lia and Huzaineh

Noes: None

Absent: Chair Fassberg, Commissioners Mueller and Washburn.

Abstained: None

Motion Carried: 3/0

Announcements and Introductions:

None

Oral Communications Public Comment:

None

Consent Items:

1. Approval of meeting minutes: April 18, 2024

Commissioner Lia stated that the minutes should not reflect the Commission's direction that pre-approved ADU plans should be made available at no cost to the public. Following discussion, Commissioner Huzaineh moved to approve the April 18, 2024 minutes with no revisions, Vice Chair Harrison seconded the motion.

Ayes: Vice Chair Harrison and Commission Huzaineh

Noes: Commissioner Lia

Absent: Chair Fassberg, Commissioners Washburn and Mueller

Abstained: None

Motion Carried: 2/1

2. Adoption of Resolution 2024-788, approving File No. SPR-2023-016, OTP-2024-004, consistent with Planning Commission direction on April 18, 2024.

Commissioner Lia moved to approve Resolution 2024-788, and Commissioner Huzaineh seconded the motion.

Ayes: Vice Chair Harrison, Commissioners Lia and Huzaineh

Noes: None

Absent: Chair Fassberg, Commissioners Washburn and Mueller

Abstained: None

Motion carried: 3/0

Discussion Item(s):

Discuss and Provide Recommendations for consideration by the City Council regarding the following General Plan Housing Element Implementation Programs: 1) Pre-Approved plans for Accessory Dwelling Units; 2) Objective design standards for residential development projects; and, 3) Standards and processing requirements for adaptive reuse projects **(Continued from the April 18, 2024 Planning Commission meeting)**.

As a follow-up to the previous Commission meeting, the City Planner reminded the Commissioners that objective design standards for multi-family residential projects are among the housing programs required by California law; and, that per the Calabasas General Plan 2021-2029 Housing Element the City has committed to develop and adopt objective design standards. In the presentation, City Planner Bartlett provided examples of objective design standards from the City of Agoura Hills, the City of San Mateo and the Town of Los Gatos.

Speakers: Will Shepphird, Chair of the Architectural Review Panel.

The Commission asked questions of City Planner Bartlett, and of Mr. Shepphird.

Assistant City Attorney Gavin, noted that she and the City Attorney, Matthew Summers, will provide guidance in memo form regarding any types of design standards that could potentially restrict freedom of expression rights under the First Amendment to the U. S. Constitution.

Following discussion, the Commission listed elements of design standards to be studied and considered by the City, including:

- Building articulation, massing and bulk
- Different styles for different zones in the City
- Colors and materials
- Trees and landscaping
- Character and design of outdoor spaces
- Window styles and glazing for retail and other ground-level commercial
- Sustainable design
- Site design standards

- Additional architectural and design standards for mixed-use projects

The Commissioners further agreed that input from members of the Architectural Review Panel will be critical in establishing the appropriate design standards.

Reports by the Director and Planning Commission:

3. Director's Report: City Planner Bartlett discussed items expected to come before the Planning Commission on May 16th and June 6th.
4. Reports from Members of the Planning Commission: None

Adjournment:

Commissioner Lia moved to adjourn and Commissioner Huzaineh, seconded the motion.

At 7:28 PM, Vice Chair Harrison adjourned to the next regularly scheduled meeting of the Planning Commission on May 16, 2024.

These minutes reflect the actions taken by the Planning Commission at its meeting of May 2, 2024. For more information, or to view the meeting in its entirety, please select the website link below:

https://calabasas.granicus.com/MediaPlayer.php?view_id=4&clip_id=7696