



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MAY 10, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: CURTIS CASTLE, P.E., PUBLIC WORKS DIRECTOR
HEATHER MELTON, LANDSCAPE DISTRICT MAINTENANCE
MANAGER**

**SUBJECT: PUBLIC MEETING REGARDING LANDSCAPE MAINTENANCE
DISTRICT NO. 22 AND LANDSCAPE LIGHTING ACT DISTRICT NOS.
22, 24, 27, & 32 ASSESSMENT PROCEEDINGS**

MEETING

DATE: MAY 22, 2024

SUMMARY RECOMMENDATION:

That the Council receive public comment regarding the assessment for the Landscape Lighting Act District Nos. 22, 24, 27, & 32. There is no recommended action at this time.

BACKGROUND:

The Landscape and Lighting Act of 1972 regulates the annual administration of special assessment districts. The City of Calabasas administers four landscape Lighting Act Districts as follows:

- Landscape Lighting Act District No. 22: Calabasas Park Area (LLAD 22)
- Landscape Lighting Act District No. 24: Lost Hills & The Saratogas (LLAD 24)
- Landscape Lighting Act District No. 27: Las Virgenes Road (LLAD 27)
- Landscape Lighting Act District No. 32: Agoura Road/Lost Hills Commercial District (LLAD 32)

DISCUSSION/ANALYSIS:

On April 24, 2024, the City Council approved resolutions initiating proceedings for the levy and collection of assessments within Landscape Lighting Act District (LLAD) Nos. 22, 24, 27, and 32 for Fiscal year 2024-2025; approved a Preliminary Engineer’s Report calling for an increase in the assessment amount for Calabasas Park Estates Homeowners Association Zone 8 and the Las Villas Homeowners Association Zone 10 in Landscape Lighting Act District 22. Consequently, pursuant to Proposition 218, city staff is conducting a mail ballot proceeding in these Zones in order to seek property owner approval of the proposed increase. The public hearing with respect to the increase and with respect to the annual proceedings will be held on June 12, 2024. Property owners will have an opportunity to return their ballots to City Hall until 4pm on Wednesday, June 12, 2024.

As a matter of policy, staff has requested that the Council hold a public meeting tonight with respect to the proposed assessment increase. This public meeting will give the Council and staff an opportunity to hear feedback from the community with respect to the proposed assessment and to respond to any questions members of the public may have. Tonight’s public meeting is in addition to the formal public hearing that the Council will hold at the June 12, 2024 council meeting.

FISCAL IMPACT/SOURCE OF FUNDING:

The Landscape Lighting Act District Program is fully funded through dedicated special assessment funds.

REQUESTED ACTION:

There is no recommended action at this time.

ATTACHMENTS:

None.