



CITY *of* CALABASAS

**MINUTES OF THE
COMMUNICATIONS AND TECHNOLOGY COMMISSION MEETING
OF THE CITY OF CALABASAS, CALIFORNIA
TUESDAY, MARCH 19, 2024**

OPENING MATTERS

Vice Chair Melcher called the meeting to order at 6:00 p.m.

CALL TO ORDER/ROLL CALL

Commissioners Present: Chair Carey Melcher
 Vice Chair David Goldwater
 Commissioner Candice Weber
 Commissioner Michael Brockman
 Commissioner Kartik Nettar

Staff Present: Michael Russo, Communications Director
 Arvin Petros, Media Operations Supervisor

Absent: Student Commissioner Dylan Rothman

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Weber

APPROVAL OF AGENDA

Commissioner Brockman moved, seconded by Commissioner Weber to approve the agenda with corrections to subcommittees.

Vote: Motion carried 5-0

Yes: Chair Melcher, Vice Chair Goldwater, Commissioner Weber, Commissioner Brockman and Commissioner Nettar

APPROVAL OF MINUTES

Commissioner Brockman moved, seconded by Commissioner Weber to approve the minutes of the January 30, 2024 meeting.

Vote: Motion carried 5-0

Yes: Chair Melcher, Vice Chair Goldwater, Commissioner Weber, Commissioner Brockman and Commissioner Nettar

ANNOUNCEMENTS & INTRODUCTIONS

No one expressed a desire to speak.

ORAL COMMUNICATION – PUBLIC COMMENT

No one expressed a desire to speak.

MONTHLY REPORTS

1. Franchise Fees Report

Director Russo reported that the 1st, 2nd, and 3rd quarter franchise fees are current and paid.

2. Cable Complaints Review

Director Russo reported two new complaints. Commissioner Weber requested renaming the Cable Complaints Report to the Utility Complaint Report.

3. Cable Company Report

Director Russo reported there is nothing new at this time.

SUB-COMMITTEE REPORTS

4. Wireless Subcommittee (Mobile Phone/ Wireless Technologies) – Brockman/Melcher

There was nothing new to report at this time.

5. Programming Subcommittee (CTV Programming/Video Services) -Weber/ Rothman

There was nothing new to report at this time.

6. Broadband Subcommittee (Broadband/Internet/Fiber Technologies) - Melcher/Goldwater

Vice Chair Goldwater reported that Terry Dipple will be attending the May Commission Meeting and providing an update.

7. Community Engagement Subcommittee (Community Updates/Emergency Response) – Brockman/Goldwater

There was nothing new to report at this time.

DIRECTOR'S REPORT

Director Russo reported the City Smart Phone App, Granicus and YouTube Usage by the Public, which were included in the Commissioner packets.

STAFF UPDATE

Media Operations Supervisor Petros also provided an update on the renovation of the master control room which is completed and provided the CTV Programming Report.

STUDENT COMMISSIONER REPORT

Student Commissioner was not in attendance.

FUTURE AGENDA ITEMS

There were no future agenda items.

ADJOURN

Commissioner Brockman moved, seconded by Commissioner Weber to adjourn the Communications and Technology Commission meeting at 6:28 p.m. to the meeting on May 21, 2024 at 6:00 p.m.

Vote: Motion carried 5-0

Yes: Chair Melcher, Vice Chair Goldwater, Commissioner Weber, Commissioner Brockman and Commissioner Nettar