

**MINUTES OF A REGULAR MEETING OF THE  
LIBRARY COMMISSION OF THE CITY OF CALABASAS, CALIFORNIA  
HELD MONDAY, MARCH 18, 2024**

President Shear called the meeting to order at 6:33 p.m. in the Council Chambers, 100 Civic Center Way, Calabasas, California.

**ROLL CALL**

Present: President Shear, Commissioners Park, Parmar and Student Commissioner Werve

Absent: Vice-President Shy-Sobol and Commissioner Bumgarner

Staff: Abdali, Lockwood and McConville

Student Commissioner Werve led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Park moved, seconded by Commissioner Parmar to approve the agenda. **MOTION CARRIED 3/0 as follows:**

AYES: Park, Parmar and Shear

**APPROVAL OF MINUTES**

Commissioner Park moved, seconded by Commissioner Parmar to approve the minutes of the November 6, 2023 meeting. **MOTION CARRIED 3/0 as follows:**

AYES: Park, Parmar and Shear

**ANNOUNCEMENTS**

President Shear welcomed Deputy City Manager Michael McConville to the Library Commission meeting. Mr. McConville introduced himself and spoke about the new operational changes implemented by the City Manager.

**PUBLIC COMMENT**

None

**COMMISSION REORGANIZATION:**

Selection of President and Vice President for 2024-25

**Commissioner Park nominated Commissioner Shy-Sobol for President, seconded by Commissioner Parmar. MOTION CARRIED 3/0 as follows:**

**AYES:** Park, Parmar and Shear

**Commissioner Park nominated Commissioner Parmar for Vice President, seconded by Commissioner Shear. MOTION CARRIED 3/0 as follows:**

**AYES:** Park, Parmar and Shear

### **NEW BUSINESS**

Ms. Lockwood introduced the report about the subcommittee meeting on February 9, 2024. Commissioner Shear presented the subcommittee's findings on how to promote information about Calabasas history and the history website.

Ms. Lockwood talked about the history of the Senior Corner. The Commissioners discussed various ideas about the best use of the room. There will be further discussion at a later date.

### **CITY LIBRARIAN'S REPORT**

Ms. Lockwood reported that the Library had a successful Fun Fair event on Saturday, March 16, 2024.

Ms. Lockwood spoke about the visit of the Emergency Preparedness Consultant from the Ready – Or Not Cultural Heritage Emergency Preparedness Project of the NEDCC (Northeast Document Conservation Center). She talked about his evaluation of the Calabasas Library's emergency preparedness, specifically its collections, including the Special Collections.

### **FUTURE AGENDA ITEMS**

1. Library Budget
2. Senior Corner

### **ADJOURN**

**Vice President Parmar moved, seconded by Commissioner Park to adjourn at 7:08 p.m. MOTION CARRIED 3/0 as follow:**

**AYES:** Park, Parmar and Shear