




**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:** MAY 1, 2024

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** RON AHLERS, CHIEF FINANCIAL OFFICER 

**SUBJECT:** AUTHORIZATION TO APPROVE AMENDMENT NO. 2 FOR \$100,000 ADDITIONAL FUNDING AND THE EXTENSION OF THE TERM DATE TO THE EXISTING PROFESSIONAL SERVICES AGREEMENT WITH FAIRBANK, MASLIN, MAULLIN, METZ, & ASSOC. INC.

**MEETING DATE:** MAY 8, 2024

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**SUMMARY RECOMMENDATION:**

The City Council approve Amendment No. 2 for additional funding in the amount of \$100,000, and the extension of the term date through June 30, 2029, to the existing Professional Services Agreement with Fairbank, Maslin, Maullin, Metz, & Assoc. Inc. (FM3) to provide surveys of city residents.

**BACKGROUND:**

The City has utilized the services of FM3 to provide surveys of residents in the past year. The first survey was to assess support for commercialized cannabis within the City of Calabasas; cost of \$22,950. The second survey was to gauge voter budget priorities and the viability of a potential sales tax measure in an upcoming election; cost of \$26,000.

**DISCUSSION:**

Staff is requesting to add \$100,000 to the contract which will provide funding for four surveys in the future. Staff is requesting to extend the term out to five years, which is June 30, 2029. One or two of the future surveys will support the ongoing viability of placing a sales tax measure before the voters on the November 5, 2024 ballot. The remaining two to three surveys are unknown at this time. The City may or may not conduct future surveys of the residents.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The \$100,000 in additional funding to the FM3 contract is funded by the General Fund.

**REQUESTED ACTION:**

The City Council approve Amendment No. 2 for additional funding in the amount of \$100,000, and the extension of the term date through June 30, 2029, to the existing Professional Services Agreement with FM3 for surveys.

The City Council authorizes the City Manager and/or his designee to sign all documents related to the FM3 contract, subject to final language approval by the City Manager.

**ATTACHMENTS:**

- A. Amendment No. 2 to the FM3 contract
- B. Current FM3 contract