



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:** April 20, 2024

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** MICHAEL W. DYER, DIRECTOR OF PUBLIC SAFETY AND EMERGENCY PREPAREDNESS

**SUBJECT:** ADOPTION OF RESOLUTION NO. 2024-1895, DESIGNATING POSITIONS TO BE AUTHORIZED AGENTS ON BEHALF OF THE CITY

**MEETING**  
**DATE:** May 8, 2024

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**SUMMARY RECOMMENDATION:**

That the City Council adopt Resolution No. 2024-1895, designating positions to be authorized agents on behalf of the City.

**BACKGROUND:**

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive federal and state disaster funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted. The CALOES Form 130 was last updated by the city in February 22, 2023.

**DISCUSSION/ANALYSIS:**

Changes in the Assistant City Manager position and Deputy City Manager position necessitate the need for a new governing body resolution and updating the CALOES Form 130 to ensure the city can receive federal and state disaster relief funding if available.

**FISCAL IMPACT/SOURCE OF FUNDING:**

None.

**REQUESTED ACTION:**

That the City Council adopt Resolution No. 2024-1895 designating the following positions in priority order to be authorized agents on behalf of the City:

1. City Manager
2. Assistant City Manager
3. Deputy City manager

**ATTACHMENTS:**

- A. CALOES FORM 130
- B. Resolution No. 2024-1895