



CITY of CALABASAS

Historic Preservation Commission Meeting Minutes

DRAFT

100 Civic Center Way, Calabasas, CA 91302

Wednesday, February 21, 2024 6:00 P.M.

www.cityofcalabasas.com

Opening Matters:

- Call to Order / Roll Call of Commission Members:
- Chair Silverman called the meeting to order at 6:00 PM.

In attendance: Chair Silverman, Vice Chair Heumann, Commissioners Steffen and Ford. Commissioner Huzaineh had an excused absence.

Staff Present: City Planner Bartlet and Assistant Planner Zadikov.

- Pledge of Allegiance: Commissioner Steffen led the Pledge of Allegiance
- Approval of Agenda: The agenda was approved 4/0
- Announcements and Introductions from Commissioners: None

City Planner Bartlett introduced new Assistant Planner, Rachel Zadikov

Oral Communications – Public Comment:

For citizens wishing to address the Commission on matters not on the agenda.

No one expressed a desire to speak.

Consent Items:

1. Approval of Minutes: October 18, 2023.

The Commission gave direction to Staff to return with revised meeting minutes at the next meeting.

New Business:

2. Certified Local Government (CLG) Program Annual Report:
City Planner Bartlett gave an overview of the CLG including requirements, deadlines, and purpose.

The Commission asked questions of City Planner Bartlett and provided comments in response to the presentation.

3. Discussion of the El Camino Real Bell marker in Old Town

City Planner Bartlett made a presentation to the Commission describing the history of the El Camino Real Bells and their purpose and origin.

The Commission asked questions of Mr. Bartlett and provided comments regarding the presentation

Future Agenda Items and Report from the Historic Preservation Officer

4. Potential Future Agenda Items.

City Planner Bartlett highlighted that at the next Historic Preservation Commission meeting of April 17, 2024, he would provide a detailed report on designating the El Camino Real Bell. Additionally, there will be an update on the Masson house and a discussion regarding plaques for the City's historic oak trees.

Commissioner Ford detailed upcoming events that explore the history of the area to include a film history walk at Malibu State Park on Saturday, March 23, 2024 at 10am. He also noted that there is an upcoming film history walk at Craggs Country Club lodge, and to keep an eye out for more information on the date and time of the walk.

Adjournment:

Commissioner Ford motioned to adjourn the meeting and Commissioner Heumann, seconded the motion.

At 7:10 PM, Chair Silverman adjourned to the regular Historic Preservation Commission meeting of Wednesday, April 17, 2024 at 6:00 P.M.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Historic Preservation Commission decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

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Any person wishing to appeal a decision of the Historic Preservation Commission must do so within ten (10) days of the Commission action. Please contact the Community Development Department for information regarding the appeal process. If you challenge an action of the Historic Preservation Commission in court, you may be limited to raising only those issues you or someone else raised at the Commission meeting, or in written correspondence delivered to the Historic Preservation Commission at, or prior to, the Commission meeting. A copy of the Historic Preservation Commission agenda packet, staff reports and supporting documents and any materials related to an item on this Agenda submitted to the Historic Preservation Commission after distribution of the agenda packet are available for review by the public. Please call or email the staff identified above, at least one (1) business day in advance to view project files. Files are not available for review the day of the hearing. Please note that all written correspondence submitted to the Department or Commission become City property and will not be returned. If, due to disability, you require special accommodations to attend or participate in a Historic Preservation Commission meeting, please contact the Community Development Department, (818) 224-1600, at least one business day prior to the scheduled meeting so staff may make arrangements to assist you.